

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE  
CITY OF NAVASOTA, TEXAS  
JUNE 13, 2022**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 13th of June, 2022 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation  
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
  - (a) Capital Improvements Project Update [Jennifer Reyna, Director of Utilities];
  - (b) Response to request for a Fire Annex on West side of town, funding of Grace Park, and sidewalks on West side of town [Jason Weeks, City Manager];
  - (c) Implementation of monthly workshops [Jason Weeks, City Manager];
  - (d) Board and Commission update [City Council]; and
  - (e) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]
5. Presentation, discussion, and possible action on changing bulk pickup services for solid waste operations. [Jose Coronilla, Director of Streets and Sanitation]
6. Presentation, discussion, and possible action to award a professional service agreement for engineering services for the 2022 East Side Water Plant Project to Bleyl Engineering for an amount not to exceed \$350,000.00. [Jennifer Reyna, Director of Utilities]

7. Presentation, discussion, and possible action on a seven (7) year purchase plan with Motorola to purchase new handheld/portable and mobile radios for the Navasota Police and Fire Departments. [Mike Mize, Interim Chief of Police and Jason Katkoski, Fire Chief]
8. Presentation, discussion, and possible adoption of the 2022 City of Navasota Water Tower Policy. [Lupe Diosdado, Development Services Director]
9. Presentation, discussion, and possible action on the first reading of Ordinance No. 996-22, designating the alleyway located between W. Washington Avenue and W. McAlpine Street in the H&TC RR Addition, Block 83, as a one-way alleyway allowing northbound traffic only, prohibiting through traffic, and prohibiting parking in the alleyway except temporarily for delivery vehicles only; authorizing the installation and placement of signage. [Lupe Diosdado, Development Services Director]
10. Presentation, discussion, and possible action on Resolution No. 715-22, regarding the requested annexation of a 2.875 acre tract of land submitted by Miriah Caskey, Power of Attorney for Anthony Cunneen in the Daniel Tyler Survey, A-55, Navasota, Grimes County, Texas, setting a date, time and place for a public hearing on a proposed annexation of said property by the City of Navasota. [Lupe Diosdado, Development Services Director]
11. Presentation, discussion, and possible action on Resolution No. 713-22, authorizing the submission of a Texas Community Block Grant application to the Texas Department of Agriculture for the Downtown Revitalization Fund for the Cedar Creek/Mance Lipscomb Park Revitalization Project. [Kay Peavy, Grants Coordinator]
12. Discussion, consideration and possible action on Resolution No. 714-22, determining that an area of the City of Navasota contains conditions which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area. [Kay Peavy, Grants Coordinator]
13. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda. [City Council]

Consent Items are:

- A. Consider approval on the minutes for the month of May 2022; and
- B. Consider approval on the expenditures for the month of May 2022



14. Executive Session: The City Council will conduct an Executive Session in accordance with Section 551.071, Texas Government Code, Consultation with Attorney - Consultation with Legal Counsel regarding legal issues concerning the following matters:
  1. Heritage Meadows Subdivision - Sanitary Sewer Improvements and associated matters;
  2. Downtown Revitalization Project - W. Washington Avenue - 8th Street to 10th Street and associated matters; and
  3. Ameresco - Installation of gas registers and associated matters.
15. Reconvene in open session.
16. Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning Heritage Meadows Subdivision - Sanitary Sewer Improvements and associated matters.
17. Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning the Downtown Revitalization Project - W. Washington Avenue - 8th Street - 10th Street and associated matters.
18. Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning Ameresco - Installation of gas registers and associated matters.
19. Adjourn.

**DATED THIS THE 8TH OF JUNE, 2022**

**/JW/**

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**BY: JASON WEEKS, CITY MANAGER**

**I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 8th of June, 2022 at 08:45 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at [www.navasotatx.gov](http://www.navasotatx.gov).**

***The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.***

**DATED THIS THE 8TH OF JUNE, 2022**

**/SMH/**

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**BY: SUSIE M. HOMEYER, CITY SECRETARY**

**THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 4.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Staff Report:

(a) Capital Improvements Project Update [Jennifer Reyna, Director of Utilities];

(b) Response to request for a Fire Annex on West side of town, funding of Grace Park, and sidewalks on West side of town [Jason Weeks, City Manager];

(c) Implementation of monthly workshops [Jason Weeks, City Manager];

(d) Board and Commission update [City Council]; and

(e) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

1. Vision-Mission-Strategic Plan - 2022
2. Planning Calendar
3. Municipal Court Report for May 2022



**So much, so close.**

**Report  
and  
Strategic Plan**

**Adopted  
April 26, 2021**

**Prepared and Facilitated  
By  
Ron Cox Consulting**



## **REPORT AND STRATEGIC PLAN COUNCIL/STAFF RETREAT**

### **CITY OF NAVASOTA**

**February 12, 2021**

#### **Introduction**

On February 12, 2021, the Mayor, City Council and staff of the City of Navasota met for a retreat planning session. The purpose of this meeting was twofold.

- Confirm and expand the governance philosophy for the City Council. Included in that is identifying key elements of the Council's vision for Navasota.
- Prepare a strategic plan for the city.

The Mayor, Council and staff freely worked together, and their work was exemplary in all respects. Ron Cox facilitated the process.

#### **Governance**

In their February 12, 2021 session the Council confirmed the governance policy they established in 2017 and expanded on it by further defining their governance philosophy. The Council participated in discussions about their role, together and their leadership responsibilities. The elements of a strong governance model are having and following clear vision and mission, establishing leadership and communications philosophies, and identifying the expectations of each other as City Council members, and the City staff, and of identifying and recognizing the expectations staff has of the City Council.

The key elements of the Governance Philosophy are leadership, communication and understanding and defining expectations. These define how the team will function together. Visioning and planning are the key elements that define what the strategies and goals are for the City of Navasota and what they will be to ensure the vision is ultimately attained.

## **Governance Model**

The governance model first begins with leadership. Each member of the Council asked to provide input into how they will lead, communicate and a defining of expectations for themselves and staff.

The facilitator began the process by asking each of the members why they ran and serve on the City Council. They responded as follows:

The Mayor and Council reviewed and confirmed their Governance Policy and Rules of Engagement established in 2017. These are as follows.

### **Mayor and Council members ran for the office and serve ...**

- Had already serviced on other boards and wanted to be active in the growth to come.
- To lead city in the right direction.
- Saw growth coming and saw weaknesses in various ordinances that needed strengthening – now growth is really here.
- To bring a different insight as a native of Navasota.
- To encourage business growth and economic development.
- Am able to serve.
- Originally to change the direction of the city (and have done that).
- Exciting to be a part of big decisions for the community.

The facilitator then asked the members to describe the attributes they have that will contribute to the work of the Council.

### **Mayor and Council have the following attributes ...**

- Able to think outside the box on issues.
- Business experience in the private sector.
- Provides a technical background.
- Brings a different point of view, being from a different generation than others on the Council.
- Historical memory as a native of Navasota.
- Love the community.
- Committed to the community.
- Service to the community.
- Have the time to serve.

- Have a special needs child bringing different perspective to decision making.
- Raised seven children and now grandchildren all in Navasota community and schools.
- Different stages of our lives, bring different viewpoints.

**The Mayor and Council of the City of Navasota will lead by ...**

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
  - Toward a common goal – betterment of Navasota.
  - Finding a win/win for all.
  - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

**The Mayor and Council of the City of Navasota will communicate ...**

- Effectively with citizens, each other and staff...
  - Concisely.
  - Clearly.
  - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

**The Mayor and Council of the City of Navasota expect the following of each other...**

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally



**The Mayor and Council of the City of Navasota expect the following of the staff ...**

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

**The staff expects the following of the Mayor and Council of the City of Navasota (as defined by the City Council) ...**

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

## **Vision and Mission**

On February 6, the Council and senior staff discussed the elements vision they have for Navasota. Currently, there are is Vision Statement and Mission Statement for the City. After a review, the Mayor and Council identified and confirmed the key elements of the vision and mission for the City.

### **Vision Statement**

**Navasota 2027: What America wants to Be:**

**A beautiful, progressive, vibrant, service oriented, close-kinit community filled with historic charm and promise for people and business.**

## **Vision Elements**

These elements were discussed and are presented in no particular order of priority. It was noted that in reviewing the Vision Statement from the Comprehensive Plan, these key vision elements are consistent with and embodied in the Vision Statement.

- Navasota is a role model for other cities.
- Clean.
- Safe.
- Friendly and inviting.
- Historic.
- Beautiful and manicured.
- Successful.
- Sustainable.
- Full of opportunity.
- Innovative.
- Charming.

## **Mission Statement**

**To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.**

## **Mission Elements**

These key mission elements are presented in no particular order of priority.

- Committed.
- Stay focused on the mission.
- Dedication and desire.
- Proper planning.
- To communicate the Vision.
- Provide great/exceptional customer service.
- Clear, consistent, defined responsibilities.
- Flexible.
- Understanding of your role and responsibilities.

## **Strategic Planning**

The facilitator led the participants in a SWOT analysis, identifying and discussing the strengths, weaknesses, opportunities and threats for the City of Navasota, both organizationally and in the community. The weaknesses then were divided into common themes – Areas of Emphasis or Vision Elements. Within each of the Areas of Emphasis, opportunities – strategies and goals – were identified to overcome the weaknesses.

Finally, threats were identified that if not anticipated may get in the way of accomplishing the strategies and goals.

The participants were divided into three groups. Each group focused on strengths and weaknesses as follows.

## **Strengths**

### **Group 1**

- Qualified personnel.
- Close knit team/community.
- Has a can-do attitude.
- Pride in community and city organization.
- Friendly.
- Great leadership – Council, City Manager and staff.
- Caring.
- Small town charm.
- Service oriented.
- Open minded and welcoming.
- Knowledgeable about work, etc.
- Dedication.
- Good foundation upon which to build.
- Resilient.
- Organization is accountable to the community.
- Have integrity and honesty.
- Everyone is team player.
- Willing to admit to issues and problems.
- Self-aware.
- Transparent.
- Have community support.
- Have a multi-faceted community makeup.
- Visionaries.
- Excellent location.
- Diversity in the community.

### **Group 2**

- Great staff.
- Buy-in from the community.
- A community feeling.
- Progressive.
- Safe.
- Leadership.
- Proactive Council.
- Beginning infrastructure design improvements.
- City services.
- Facilities.

- Partnerships.
- Potential for growth.
- Location.
- History.
- Industry.

### **Group 3**

- Experience of Council and staff.
- New councilmembers bringing energy and new ideas.
- Leadership.
- Collaboration.
- Creativity.
- Openness/inviting community.
- Honesty/trust.
- Stability.
- Teamwork.
- Loyalty and pride.
- Service minded.
- Relationships/friendly/user friendly.
- Fun.
- Commitment and dedication.

### **Weaknesses**

#### **Group 1**

- Lack of social and health services.
- Minimal retail services.
- Lack of transportation services.
- Lack of after 5 p.m. activities.
- Aging infrastructure.
- Difficulty in communication from the city to the citizens.
- Lack of finances for unfunded mandates.
- Outside negative perception of the community.
- Finding and retaining good staff.
- Lack of seasoned/experienced staff at all levels.
- Lack of citizen input/involvement.
- Uninformed criticism from citizens.
- Limited connectivity to high quality internet.
- Technologically inhibited/fear of technology

#### **Group 2**

- Fear of change.
- More work than staff can accomplish.
- Lack of job career diversity.

- Perception of the school district.
- Lack of rental/multifamily in the city.
- Retail leakage.
- Lack of amenities for social and family time.
- Train traffic.
- Animal control/fire department facilities need replacing.
- Lack of internet connectivity.

### **Group 3**

- Communication/understanding of the message.
- People making assumptions without all the information.
- Aging infrastructure.
- Sometimes resistant to change.
- Dislike of others.
- Financial resources are limited.
- Retention of employees.
- Outside perception of Navasota.
- People have long memories.
- Lack of participation by the citizens.
- Being required to respond to circumstances beyond our control.
- Limited technology in the community in the city.

### **Areas of Emphasis**

Reviewing the weaknesses presented resulted in the identification of five areas of emphasis.

- **Governance**
- **Economic Development**
- **Image/Communication**
- **Infrastructure**

### **Weaknesses Rearranged**

The weaknesses identified above, were then summarized and arranged to be within one of the areas of emphasis.

- **Governance**
  - Resistance to change.
  - Employee retention.
  - Responding to circumstances beyond city's control.
  - Unfunded mandates.
  - Lack of participation.
- **Economic Development**
  - Diversity in career jobs.

- Sufficient revenue for infrastructure redevelopment.
- Retail leakage
- Lack of social and family recreation.
- Need for diversity in housing.
- Social and health services.
- **Image/Communication**
  - Negative perception of school district.
  - Negative perception of city.
  - Inability to provide information to all ages
    - Internally and externally.
    - Lack of understanding.
    - Criticism from the uninformed.
    - From city to citizens
- **Infrastructure**
  - Train traffic.
  - Again infrastructure
  - Transportation.
  - Facilities.
  - Poor quality of internet and technology, city and citywide.

## **Opportunities – Strategies and Goals**

The groups then brainstormed to identify opportunities to overcome the weaknesses. These opportunities are the basis for the strategies and goals prepared below.

### **Governance**

- **Establish a program to encourage more participation in Navasota government.**
  - Establish and implement leadership academies.
    - Establish a citizens' academy.
    - Establish a citizens' police academy.
    - Establish a citizens' fire academy.
  - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
  - Identify and promote the work culture, benefits of the city.
  - Promote the community and organizational culture.
  - Explore housing incentives to live and work in Navasota and attract new employees.
  - Cast a wider net for employees.
  - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**

- **Provide a clear sense of direction to all boards related to economic development.**
  - Establish an Economic Development Strategy with the NEDC

(Note: there were some communications initiatives in Governance. These have been moved to Image/Communication to avoid repetition.)

### **Economic Development**

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
  - Pursue grants from EDA.
- **Enhance the marketing of Navasota.**
  - Marketing to fulfill housing needs.
  - Marketing of lower utility costs compared to other areas.
  - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
  - Explore health authority with county.
  - Explore partnership with St. Joseph's healthcare system.
  - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment.**
  - Continue to partner with Retail Coach.
  - Attend recruitment conferences (industry, retail, restaurants, etc.)

(Note: there were some infrastructure initiatives in Economic Development. These have been moved to Infrastructure to avoid repetition.)

### **Image/Communication**

- **Improve the perception and image of Navasota.**
  - Establish a positive campaign to promote Navasota.
    - Prepare both an in-person and digital message.
  - Identify target audiences.
    - Attend realtor conferences to tell the Navasota story.
    - Utilize citizens' academies (see Governance).
    - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
  - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public. (Note: moved from Governance)**
  - Be deliberate about creating buy-in from citizens.
    - Inform, educate and cast the vision.
  - Prepare and implement a communication protocol.

### **Infrastructure**

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**

- Identify location and right of way needs for the crossing.
- Establish costs to city to accommodate the crossing.
- Identify land for a substation for fire and animal control.
- Establish contact and conversation with the railroad.
- **Prepare a capital improvements plan and program for needed city infrastructure.**
  - Improve aging infrastructure.
  - Improve aging and inadequate facilities.
  - Expand parks, trails and bike paths.
  - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
  - Create additional sports facilities.
  - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community’s internet system.**
  - Identify and review the existing systems available to the City
    - BVCOG Fiber Loop
    - Midsouth Synergies
    - Other

## Threats

Finally, Council and staff identified threats to accomplishing the goals and strategies that have been identified.

- Fear – lack of understanding of the issues and the unknown.
- Money.
- Economic downturn.
- Federal and state unfunded mandates and restrictions to local government.
- Social media.
- Uncommitted leadership.
- Politization of local government.
- Suffering the unintended consequences of outside mandates.
- Encroaching crime.
- Another pandemic – COVID.
- Adverse weather.
- No response to the failing infrastructure.
- The “cancel culture” – just turning off or destroying what one disagrees with – refusal to dialogue.
- Not adapting to the change in the ideology of the culture.



## **City Staff Implementation Sessions**

### **April 5 and 14, 2021**

On April 5, 2021 the facilitator met with the City Manager and staff to review the outcomes of the planning session and to determine next steps for the development of the implementation plan.

**Implementation Plan Process.** The staff reviewed a template to be used to develop the implementation portion of the planning process. During the discussions, a staff member was assigned as the team facilitator for the development of the implementation plan for each areas of emphasis. Further they began the process of developing action steps, with proposed timelines, and budget implications (if they were known at the time).

On April 14, 2021 staff again met with the facilitator to review and complete a draft implementation plan. The implementation plan is included in this document.

## **Reporting**

Finally, staff established reporting protocols. These protocols serve the purpose of keeping the staff on schedule with the implementation of strategies, keeping the City Manager informed, and providing regular reports to the Mayor and City Council on the status of the implementation of the adopted strategies. This provides for long term accountability toward the implementation of the Strategic Plan.

### **Reporting Protocols**

- **Council**
  - Receives updates at least monthly from staff at Council meetings regarding various projects related to the strategic plan.
  - Receives formal status reports, including a semi-annual and annual report from staff to the City Council.
- **City Manager**
  - City Manager receives regular – both formal and informal - updates from staff at regular staff meetings on progress of assignments.

## **City Council Approval**

### **April 26, 2021**

On TBD, 2021, the City Council reviewed their work as well as the work of the staff since the planning session in January. After a thorough discussion the Report was approved as amended unanimously.

## **Conclusion**

The Mayor, Council and staff of the City of Navasota worked through a governance and planning process that allowed the Council to create a governance model and identify and expand strategies for moving the city forward. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time.



# **Strategic Plan 2021**

**Council/Staff Planning Retreat  
February 12, 2021**

**Adopted  
April 26, 2021**

**Prepared and Facilitated  
By  
Ron Cox Consulting**

## **Vision Statement (Adopted 2017)**

**Navasota 2027: What America wants to Be:  
A beautiful, progressive, vibrant, service oriented,  
close-kinit community filled with historic charm  
and promise for people and business.**

## **Key Vision Elements 2021**

- **Navasota is a role model for other cities.**
- **Clean.**
- **Safe.**
- **Friendly and inviting.**
- **Historic.**
- **Beautiful and manicured.**
- **Successful.**
- **Sustainable.**
- **Full of opportunity.**
- **Innovative.**
- **Charming.**

## **Mission Statement (Adopted 2017)**

**To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.**

## **Mission Elements**

- **Committed.**
- **Stay focused on the mission.**
- **Dedication and desire.**
- **Proper planning.**
- **To communicate the Vision.**
- **Provide great/exceptional customer service.**
- **Clear, consistent, defined responsibilities.**
- **Flexible.**
- **Understanding of your role and responsibilities.**

# **City of Navasota**

## **City Council**

### **Leadership Philosophy**

**The City Council of the City of Navasota will lead by...**

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
  - Toward a common goal – betterment of Navasota.
  - Finding a win/win for all.
  - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.



# **City of Navasota**

## **City Council**

### **Communication Philosophy**

**The City Council of the City of Navasota will communicate by...**

- Effectively with citizens, each other and staff...
  - Concisely.
  - Clearly.
  - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

# **City of Navasota**

## **City Council and Staff**

### **Expectations**

#### **Council expects the following of each other...**

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

# **City of Navasota**

## **City Council and Staff**

### **Expectations**

#### **Council expects the following of staff...**

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

#### **Staff expects Council to (as defined by Council members themselves) ...**

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

# City of Navasota

## Strategic

### Areas of Emphasis

- **Governance**
  - **Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*
- **Economic Development**
  - **Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*
- **Image/Communication**
  - **Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*
- **Infrastructure**
  - **Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

## Area of Emphasis

### Governance

**Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

#### Initiatives:

- **Establish a program to encourage more participation in Navasota government.**
  - Establish and implement leadership academies.
    - Establish a citizens' academy.
    - Establish a citizens' police academy.
    - Establish a citizens' fire academy.
  - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
  - Identify and promote the work culture, benefits of the city.
  - Promote the community and organizational culture.
  - Explore housing incentives to live and work in Navasota and attract new employees.
  - Cast a wider net for employees.
  - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
  - Establish an Economic Development Strategy with the NEDC

## Area of Emphasis

### Economic Development

**Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

#### Initiatives

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
  - Grants from EDA.
- **Enhance the marketing of Navasota**
  - Marketing to fulfill housing needs.
  - Marketing of lower utility costs compared to other areas.
  - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
  - Explore health authority with county.
  - Explore partnership with St. Joseph's healthcare system.
  - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment**
  - Continue to partner with Retail Coach.
  - Attend recruitment conferences (industry, retail, restaurants, etc.)

## **Area of Emphasis**

### **Image/Communications**

**Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

#### **Initiatives**

- **Improve the perception and image of Navasota.**
  - Establish a positive campaign to promote Navasota.
    - Prepare both an in-person and digital message.
  - Identify target audiences.
    - Attend realtor conferences to tell the Navasota story.
    - Utilize citizens' academies (see Governance).
    - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
  - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public (Note: moved from Governance)**
  - Be deliberate about creating buy-in from citizens.
    - Inform, educate and cast the vision
  - Prepare and implement a communication protocol.

# Area of Emphasis

## Infrastructure

**Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

### Initiatives

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
  - Identify location and right of way needs for the crossing.
  - Establish costs to city to accommodate the crossing.
  - Identify land for a substation for fire and animal control.
  - Establish contact and conversation with the railroad
- **Prepare a capital improvements plan and program for needed city infrastructure.**
  - Improve aging infrastructure.
  - Improve aging and inadequate facilities.
  - Expand parks, trails and bike paths.
  - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
  - Create additional sports facilities.
  - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
  - Identify and review the existing systems available to the City
    - BVCOG Fiber Loop
    - Midsouth Synergies
    - Other







## Vision Element #1

### Governance

**Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
1.1	Establish a program to encourage more participation in Navasota government.	1.1.1	Establish and implement leadership academies.	<ul style="list-style-type: none"> <li>Re-implement a citizens' academy.</li> <li>Establish a citizens' police academy.</li> <li>Establish a citizens' fire academy</li> </ul>		X		Brad Stafford
				<ul style="list-style-type: none"> <li>Hold town hall meetings with citizens in neighborhoods and restaurants to discuss City operations and governance.</li> <li>Present organizational environment to the community</li> </ul>		X		
				<ul style="list-style-type: none"> <li>Grilling Stafford</li> <li>Monday of City Council meetings: partner with Willy 98.7 and Navasota Examiner to go over upcoming City Council Agenda. (also Facebook Live)</li> </ul>	Ongoing			
		1.1.2	Provide a clear sense of director to all boards	<ul style="list-style-type: none"> <li>Organize a volunteer luncheon for Boards &amp; Commissions volunteers</li> <li>Joint meeting with all boards/commissions for direction/legal training and Roberts rules.</li> <li>Bring strategic planning and comprehensive planning documents to NEDC for approval</li> <li>Recruit members who align with City Council</li> <li>Improve communication and strategic alignment between Council and all committees.</li> <li>Inform all communication &amp; comp plan updates to all boards</li> <li>Staff to facilitate strategic plan for economic</li> </ul>	X			
					X			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				development corporation	X			
		1.1.3	Establish a volunteer appreciation program	<ul style="list-style-type: none"><li>• Organize a short ceremony for volunteers around the city (ex: Blue Santa, Trash Off)</li><li>• </li></ul>	X			Rayna
1.2	Explore opportunity for a full-time grant writer.	1.2.1	Continued professional development	<ul style="list-style-type: none"><li>• Explore grant writing training opportunities</li><li>• Continue partnership with BVCOG</li><li>• Research other cities how grants are handled</li></ul>		X X X		Rayna Willenbrink

Vision Element # 2

# Economic Development

**Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
2.1	Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.	2.1.1	Pursue grants from EDA.	<ul style="list-style-type: none"> <li>Continue partnership with BVCOG for information on EDA grants</li> <li>Continue relationship with Grantworks</li> <li>Continue TEDC membership for resources on EDA grants</li> <li>Explore new partnerships</li> </ul>	Ongoing			Rayna
		2.1.2	Develop workforce programs	<ul style="list-style-type: none"> <li>Explore partnerships with NISD</li> <li>Continue partnership Chamber &amp; CETA</li> <li>Explore opportunities with the SBDC</li> <li>Continue partnership with Bush School/TAMU</li> <li>Reach out to BVCOG for funding opportunities</li> <li>Research Texas Workforce Commission opportunities</li> </ul>	Ongoing	X		
2.2	Enhance the marketing of Navasota.	2.2.1	Marketing to fulfill housing needs.	<ul style="list-style-type: none"> <li>Show housing growth to demonstrate demand.</li> <li>Establish a permit/fee waiver program</li> <li>Utilize NEDC website to highlight utility costs and location</li> <li>Navasota Economic Development corporation Featured on the Navasota.gov home page</li> </ul>	Ongoing	X		Madison
		2.2.2	Marketing of lower utility costs compared to other areas.		Ongoing			
		2.2.3	Marketing location and proximity to major metro areas in the state.		Ongoing			
2.3	Seek partners to improve local health and social	2.3.1	Explore health authority with county.	<ul style="list-style-type: none"> <li>Improve relationship with county and cities within the county</li> <li>Continue to meet with the county this past year about this partnership but their level of interest currently</li> </ul>	X		X	Rayna

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
	service providers.			not very high. <ul style="list-style-type: none"> <li>Continue to explore other avenues to recruit and establish a local public health authority and possibly a health inspections office.</li> <li>Possible partnering with other cities in the county</li> </ul>	X			
		2.3.2	Establish Health Inspector	<ul style="list-style-type: none"> <li>Establish Policy</li> <li>Appoint and train inspector</li> </ul>			X	
		2.3.3	Explore partnership with St. Joseph's healthcare system.	<ul style="list-style-type: none"> <li>Add health care recruitment to the regional (retail) recruitment project</li> </ul>			X	
		2.3.4	Recruit health provider specialists (optometrists and medical providers)					
2.4	Enhance strategic retail recruitment.	2.4.1	Continue to partner with Retail Coach.	<ul style="list-style-type: none"> <li>Conduct community surveys to see what citizens wish lists are</li> <li>Regional retail recruitment project</li> </ul>	Ongoing	X		Rayna
		2.4.2	Attend recruitment conferences (industry, retail, restaurants, etc.)					
		2.4.3	Downtown Assessment	<ul style="list-style-type: none"> <li>Reach out to Texas Downtown Association for a downtown assessment</li> <li>Explore marketing strategies</li> <li>Partnership with SBDC</li> </ul>	X			
					X			
					X			

### Vision Element # 3

## Image/Communication

**Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
3.1	<b>Improve the perception and image of Navasota.</b>	3.1.1	Establish a positive campaign to promote Navasota.	<ul style="list-style-type: none"> <li>Prepare both an in-person and digital message.</li> <li>Positive short videos about ongoing projects</li> <li>Create a new branding campaign</li> <li>Expand partnership with NISD</li> </ul>		X X X X		Madison
		3.1.2	Identify target audiences to effectively recruit new citizens while improving community pride.	<ul style="list-style-type: none"> <li>Attend realtor conferences to tell the Navasota story.</li> <li>Utilize citizens' academies (see Governance).</li> <li>Explore use of Town Hall meetings – in-person and virtual.</li> <li>Utilize all methods of communication with the public; i.e. Grilling Stafford, trails town hall meetings, agenda briefings with local media, Navigate Navasota app</li> </ul>	Ongoing	X X X		
3.2	<b>Establish a program to educate ISD students about local government.</b>	3.2.1	Re-establish an internship/sponsor a job shadowing program for students in the city.	<ul style="list-style-type: none"> <li>Co-op student to assist with administrative services for all departments with 15-20 hours beginning with a minimum wage of \$7.25.</li> <li>Speak with the co-op class</li> <li>Both high school and college</li> </ul>		X  X X		Peggy & Shawn
3.3	<b>Improve communication in general with the public.</b>	3.3.1	Be deliberate about creating buy-in from citizens.	<ul style="list-style-type: none"> <li>Inform, educate and cast the vision.</li> <li>Advertise City Council meetings in the paper (\$1,872/year), on the radio, yard signs, banners</li> </ul>	X X			Madison
		3.3.2	Prepare and implement a communication protocol.	<ul style="list-style-type: none"> <li>Explore new advertising techniques, i.e. Navigate Navasota app, CTY advertisement, Facebook events for all meetings</li> <li>Explore communication methods for Boards &amp; Commissions, i.e. post all agendas on Facebook event</li> </ul>		X  X		

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none"><li>All boards give regular updates at City Council meetings</li></ul>		X		

Vision Element # 4

Infrastructure

**Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*



Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
4.1	Prepare a plan for construction of an elevated grade crossing over the railroad tracks.	4.1.1	Identify location and right of way needs for the crossing.	<ul style="list-style-type: none"> <li>Thorough fare plan completion and implementation</li> </ul>		X		Jose & Lupe
		4.1.2	Establish costs to city to accommodate the crossing.	<ul style="list-style-type: none"> <li>Compile land acquisition costs per thorough fare plan design</li> <li>Obtain estimate cost proposals for engineering and construction</li> </ul>			X X	
4.2	Prepare a capital improvements plan and program for needed city infrastructure.	4.2.1	Improve aging infrastructure.  Phase one: FY22 Phase two: FY24	<ul style="list-style-type: none"> <li>CIP Bring in a consultant to help formalize the plan               <ul style="list-style-type: none"> <li>Update water modeling</li> <li>Consultant to model Gas system and Wastewater system</li> <li>Present CIP to Finance Dept. to plan for funding options.</li> <li>Streets and Storm water evaluations and priorities</li> <li>Replace/repair gas regulator stations</li> </ul> </li> <li>Complete phase 1 of CIP</li> <li>Begin phase 2 of CIP</li> <li>Fire hydrant repair/replacement</li> </ul>	X      X X		X      X	Jeff & Jose
			4.2.2 Improve aging and inadequate facilities.	<ul style="list-style-type: none"> <li>Create a facilities master plan               <ul style="list-style-type: none"> <li>Hire Consultant</li> </ul> </li> <li>Replace or improve animal shelter and vehicle services</li> <li>Sell existing warehouse and build a new one</li> <li>Replace the current primary fire station and EOC at the South LaSalle location.</li> <li>Explore the possibility of a second fire station/public safety facility at Hwy</li> </ul>			X X X X X	

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				105/Fairway Dr. because of the continued growth and expansion of the city and the delayed responses due to train traffic <ul style="list-style-type: none"> <li>Valve and other mechanical equipment replacement at wastewater plant</li> <li>Look at alternative disinfectant treatment methods</li> </ul>			X  X	
		4.2.4	Identify funding sources – bonds, grants, etc.	<ul style="list-style-type: none"> <li>We currently are working with 2020 Capital Improvement Bond.</li> <li>We are working towards doing a bond every 2 years for CIP</li> <li>USDA loan</li> <li>Add gas capital improvement fee to monthly billing.</li> <li>Funding from American Rescue Plan</li> </ul>	X  X X X			
4.3	Create additional opportunity for social and family amenities.	4.3.1	Create additional sports facilities.	<ul style="list-style-type: none"> <li>Identify most desired facilities</li> <li>Identify possible locations</li> <li>Land acquisition</li> <li>Identify funding mechanism</li> <li>Design facilities</li> <li>Obtain bids/pricing on new facilities</li> </ul>	Ongoing		X X X X X	Colton
		4.3.3	Make park improvements – trails, bike paths, etc.	<ul style="list-style-type: none"> <li>Adjust city ordinance on parkland dedication to allow developers to contribute directly to ongoing projects</li> <li>Develop community programs that improve parks</li> <li>Identify areas of greatest need</li> <li>Obtain bids/pricing on improvements</li> </ul>			Ongoing  Ongoing  Ongoing Ongoing Ongoing	

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none"><li>Navasota Sidewalk and Trails plan.</li></ul>				
4.4	Identify and plan for needed improvements to the community's internet system.	4.4.1	Identify and review the existing systems available and options to the City	<ul style="list-style-type: none"><li>Facilitate BVCOG partnerships with local ISP suppliers to improve speeds in underserved areas.</li><li>Encourage/ Incentivize Midsouth Synergy expansion into town via City ROW/Easements</li><li>Research other ISP options available.</li></ul>			X  X  X	Lupe

**Vision Element # 5**

**Organizational Excellence**

**Guiding Principle:** *\*Ron will update*



			<ul style="list-style-type: none"><li>• Continue to offer career advancement opportunity (invest in employee-greater future with City)</li><li>• Pay for course for training (all departments)</li><li>• College tuition reimbursement</li><li>• Safety bonuses (no accidents, etc.) Safety pins (providing a day off), Bonus day- annually</li><li>• Hazardous duty pays (ex: working big storms, etc.)</li><li>• Team outings/lunches (Spring/Fall) and Christmas Party- employee does not have to organize or work the event</li><li>• Monetary (bonuses and raises)</li><li>• Continue to Recognize: years of service with Plaque and bag of goodies. At the end of the year employee shall receive gift card (money, dinner, coffee, spa) (5 year increments)</li><li>• Hand written note (“thank you” “job well done”, etc.)</li><li>• Brag board: located front lobby with employee picture and award (ex: Rookie of the year, Employee of the month, etc.)</li><li>• Discount on rental facilities for city employees</li><li>• City owned workout facility to promote health</li><li>• Utility incentives to promote employees to live in Navasota</li><li>• Reconsider 20-year retirement package/insurance to the age of social security</li><li>• Evaluate additional employees to complete project assignments</li><li>• Evaluate incentives for succession planning in career development</li></ul>	Ongoing			
				Ongoing			
					X		
				X			
				X			
				Ongoing	X		
				X			
				X			
					X		
					X		
						X	
							X
				X		X	

		5.1.2	Promote the community and organizational environment	<ul style="list-style-type: none"><li>• Video montage of all city events and city participation of employees</li><li>• Clear and transparent communication</li><li>• Create Cultural Diversity Awareness by reaching out to different segments of the City</li><li>• Career Fair days</li></ul>	Ongoing  X X  X			
		5.1.3	Explore housing incentives to live and work in Navasota and attract new employees.	<ul style="list-style-type: none"><li>• Partner with local realtors or Chamber to put together informational housing options package</li><li>• Pay a portion of moving expenses into Navasota within the city limits</li></ul>	X   X			

## AGENDA PLANNING CALENDAR

### **JUNE 13, 2022** – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 05/23/2022

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Capital Improvements Project update; (b) Response to request for a Fire Annex on West side of town; (c) Response to request for funding for Grace Street Park; (d) Response to request for City sidewalks on West side of town; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Discussion on changing services for bulk item disposal
6. Professional fee agreement with Bleyl Engineering for East side of town for water plant and elevated storage tank
7. Agreement with Motorola for radios for Police and Fire Department
8. Water tower policy
9. 1<sup>st</sup> reading of Ordinance No. 996-14 - designating alleyway between W. Washington and W. McAlpine Street a one-way alleyway
10. Resolution No. 715-22 - requested annexation of 2.875 Acres, Daniel Tyler Survey, A-55, Fly Away Field
11. Resolution No. 713-22 - submission of application for 2022 CDBG Downtown Revitalization Grant
12. Resolution No. 714-22 - declaring a blighted area in Historic Commercial District
13. Consent agenda: (a) Minutes for the month of May 2022; and (b) Expenditures for the month of May 2022
14. Executive Session: Consultation with legal counsel concerning the following: Heritage Meadows – Sanitary Sewer Improvements; Downtown Revitalization Project – W. Washington Ave. – 8<sup>th</sup> Street to 10<sup>th</sup> Street and Ameresco – Installation of Gas Registers
15. Reconvene in open session
16. Action on Executive Session Item – Heritage Meadows – Sanitary Sewer Improvements
17. Action on Executive Session Item – Downtown Revitalization Project – W. Washington Ave. – 8<sup>th</sup> Street to 10<sup>th</sup> Street
18. Action on Executive Session Item – Ameresco – Installation of gas registers
19. Adjourn

### **JUNE 27, 2022** – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 06/13/2022

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Navasota Wifi proposal
6. 2<sup>nd</sup> reading of Ordinance No. 996-22 - designating alleyway between W. Washington and W. McAlpine Street a one-way alleyway
7. Budget workshop
8. Adjourn

**JULY 11, 2022** – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 06/27/2022](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Consent agenda: (a) Minutes for the month of June 2022; and (b) Expenditures for the month of June 2022
6. Adjourn

**JULY 25, 2022** – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 07/11/2022](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Adjourn



Official Municipal Court Monthly Report

Month May Year 2022

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office \_\_\_\_\_

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email RJESSIE@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by \_\_\_\_\_

Date \_\_\_\_\_ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION  
P.O. BOX 12066  
AUSTIN, TX  
78711-2066

PHONE: (512) 463-1625  
Fax: (512) 936-2423

## CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	May	YEAR	2022	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
1. Total Cases Pending First of Month:				488	0	15	259	38	92
a. Active Cases				90	0	0	15	18	11
b. Inactive Cases				398	0	15	244	20	81
2. New Cases Filed				60	0	11	4	4	3
3. Cases Reactivated				7	0	0	4	0	0
4. All Other Cases Added				0	0	0	0	0	0
5. Total Cases on Docket				157	0	11	23	22	14
6. Dispositions Prior to Court Appearance or Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions				34	0	6	1	0	0
b. Dismissed by Prosecution				0	0	0	0	0	0
7. Dispositions at Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere				9	0	0	3	2	2
2) By the Court				0	0	0	0	0	0
3) By the Jury				0	0	0	0	0	0
b. Acquittals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court				0	0	0	0	0	0
2) By the Jury				0	0	0	0	0	0
c. Dismissed by Prosecution				0	0	0	0	0	0

## CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	May	YEAR	2022	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
8. Compliance Dismissals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Driver Safety Course				2	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
b. After Deferred Disposition				2	0	0	0	0	1
c. After Teen Court				0	0	0	0	0	0
d. After Tobacco Awareness Course				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
e. After Treatment for Chemical Dependency				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	0	XXXXXXXXXX
f. After Proof of Financial Responsibility				2	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
g. All Other Transportation Code Dismissals				1	0	0	0	0	0
9. All Other Dispositions				0	0	0	0	0	0
10. Total Cases Disposed				50	0	6	4	2	3
11. Cases Placed on Inactive Status				1	0	0	1	0	0
12. Total Cases Pending End of Month:				498	0	20	259	40	92
a. Active Cases				106	0	5	18	20	11
b. Inactive Cases				392	0	15	241	20	81
13. Show Cause Hearings Held				3	0	0	0	0	2
14. Cases Appealed:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Trial				0	0	0	0	0	0
b. Without Trial				0	0	0	0	0	0

## CIVIL SECTION

COURT NAVASOTA MUNICIPAL COURT						
MONTH	May	YEAR	2022		TOTAL CASES	
1. Total Cases Pending First of Month:						1
a. Active Cases						1
b. Inactive Cases						0
2. New Cases Filed						0
3. Cases Reactivated						0
4. All Other Cases Added						0
5. Total Cases on Docket						1
6. Uncontested Civil Fines or Penalties						0
7. Default Judgments						0
8. Agreed Judgments						0
9. Trial/Hearing by Judge/Hearing Officer						0
10. Trial by Jury						0
11. Dismissed for Want of Prosecution						0
12. All Other Dispositions						0
13. Total Cases Disposed						0
14. Cases Placed on Inactive Status						0
15. Total Cases Pending End of Month:						1
a. Active Cases						1
b. Inactive Cases						0
16. Cases Appealed:				XXXXXXXXXXXXXXXXX		
a. After Trial						0
b. Without Trial						0

## JUVENILE/MINOR ACTIVITY

COURT	NAVASOTA MUNICIPAL COURT		
MONTH	May	YEAR	2022
		TOTAL	
1. Transportation Code Cases Filed		2	
2. Non-driving Alcoholic Beverage Code Cases Filed		0	
3. Driving Under the Influence of Alcohol Cases Filed		0	
4. Drug Paraphernalia Cases Filed		0	
5. Tobacco Cases Filed		0	
6. Truancy Cases Filed		0	
7. Education Code (Except Failure to Attend) Cases Filed		0	
8. Violation of Local Daytime Curfew Ordinance Cases Filed		0	
9. All Other Non-traffic Fine-only Cases Filed		0	
10. Transfer to Juvenile Court:		XXXXXXXXXXXXXXXXXX	
a. Mandatory Transfer		0	
b. Discretionary Transfer		0	
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)		0	
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)		0	
13. Juvenile Statement Magistrate Warning:		XXXXXXXXXXXXXXXXXX	
a. Warnings Administered		1	
b. Statements Certified		1	
14. Detention Hearings Held		0	
15. Orders for Non-secure Custody Issued		0	
16. Parent Contributing to Nonattendance Cases Filed		0	

COURT NAVASOTA MUNICIPAL COURT  
MONTH May YEAR 2022

COURT	NAVASOTA MUNICIPAL COURT			
MONTH	May	YEAR	2022	
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL	
1.	Magistrate Warnings:	XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX	
a.	Class C Misdemeanors		4 XXXXXXXXXXXXXXX	
b.	Class A and B Misdemeanors		0	0
c.	Felonies		0	0
			TOTAL	
2.	Arrest Warrants Issued:		XXXXXXXXXXXXXXX	
a.	Class C Misdemeanors			3
b.	Class A and B Misdemeanors			1
c.	Felonies			4
3.	Capiases Pro Fine Issued			0
4.	Search Warrants Issued			0
5.	Warrants for Fire, Health and Code Inspections Filed			0
6.	Examining Trials Conducted			0
7.	Emergency Mental Health Hearings Held			0
8.	Magistrate's Order for Emergency Protection Issued			0
9.	Magistrate's Orders for Ignition Interlock Device Issued			0
10.	All Other Magistrates's Orders Issued Requiring Conditions for Release on Bond			0
11.	Drivers's License Denial, Revocation or Suspension Hearings Held			0
12.	Disposition of Stolen Property Hearings Held			0
13.	Peace Bond Hearings Held			0

## ADDITIONAL ACTIVITY

		TOTAL
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		
a. Partial Satisfaction	1	
b. Full Satisfaction	0	
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		6
16. Cases in Which Fine and Court Costs Waived for Indigency		1
17. Amount of Fines and Court Costs Waived for Indigency		\$273.00
18. Fines, Court Costs and Other Amounts Collected:		
a. Kept by City	\$10,948.71	
b. Remitted to State	\$5,748.29	
c. Total	\$16,697.00	

Run By: rjessie  
Report Type: Summary  
Date Range: 5/01/2022 - 5/31/2022  
Finalize Report: Yes  
Correction: No

\*\*\* END OF REPORT \*\*\*



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 5.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Jose Coronilla

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action on changing bulk pickup services for solid waste operations. [Jose Coronilla, Director of Streets and Sanitation]

**ITEM BACKGROUND:**

Currently, the City of Navasota's bulk pickup services for solid waste operations is done on an "on call basis" by Republic Service once a month on the third Monday of the month. Earlier this year, the City of Navasota renewed the solid waste contract with Republic Services, which stated that Republic Services would construct a bulk drop-off ramp at the City's recycling center. The expectation would be that this new service would replace the current once-a-month "on call" pick up service. By changing the service this will mean more clean curbs, which will add to the aesthetics of Navasota.

The Marketing & Communications Director has created a educational/promotional flyer for our residents to become familiar with these changes. The new initiative is called - "Clean the Curb" and will highlight the new process and what is allowed to be dropped off at the recycling center. In order to implement these changes, staff is requesting to phase this new service in over the next couple of months to allow residents time to become accumulated to the new process. However, there may be an additional cost for Republic Service to provide "on call" curbside bulk pickup and servicing the dumpsters at the recycling center. Therefore, staff would like to make August 1, 2022, as the date that curbside bulk pickup would no longer be an option.

Republic Services completed the construction of the "drop-off" ramp at the recycling center. City staff assisted with access construction for this new service. Staff would like to now begin offering this service to our residents. The new service will be every Saturday from 9:00 am to 5:00 pm. Customers would be required to haul their bulk items for free disposal at our recycle center located at 501 Fifth Street, in Navasota.

#### **BUDGETARY AND FINANCIAL SUMMARY:**

Budgeted for this service is 12 pickups per year and these services are already in the contract with Republic Services.

#### **STAFF RECOMMENDATION:**

Staff recommends moving forward with "Clean the Curb" campaign, allowing residents to continue to utilize the curbside bulk on-call service until August 1, 2022, while beginning the bulk drop-off operations at the recycling center.

**ATTACHMENTS:**

1. Republic Services Contract
2. New Bulky Trash Service

**Municipal Contract**  
**(For Residential, Commercial, Municipal Facilities)**

THIS CONTRACT, made and entered into this **1<sup>st</sup> day of February 2022** by and between the **City of Navasota** (hereinafter called the "City"), represented herewith by its duly elected and acting Mayor, Bert Miller, and Total Roll Off LLC, dba Republic Services of Brenham, a Delaware limited liability company duly authorized to do business in the State of Texas, hereinafter referred to as "Republic Services."

WITNESSED, THAT in consideration of the covenants and agreements herein contained, to be performed by the parties hereto and of the payments hereinafter agreed to be made, it is mutually agreed as follows:

- A.) The Contractor is hereby granted a non-exclusive franchise, license and privilege within the territorial jurisdiction of the City and shall furnish all personnel, labor, equipment, trucks, and all other items necessary to collect waste materials during the term of this Contract for the following areas (check boxes for the transaction): Republic Services is the City's designated contractor for the purpose of providing solid waste services according to the provisions of the City Code and this Contract

- ☐ Residential and Small Commercial Units  
☐ Municipal Facilities  
☐ Commercial Front End Load Containers  
☐ Permanent Roll offs and Compactors

2. The Contract Documents shall include the following documents, and this Contract does hereby expressly incorporate same herein as fully as if set forth verbatim in this Contract:
- a. Exhibit A - General Specifications
  - b. Exhibit B - Insurance Requirements
  - c. Exhibit C - Contractor's Proposal/Pricing
  - d. Exhibit D - Contractor's Performance Bond
  - e. Exhibit E - Waste Material Collection Specifications for Residential Units
  - f. Exhibit F - Waste Material Collection Specifications for Municipal Facilities
  - g. Exhibit G - Specifications for commercial and industrial services
  - h. This Instrument
  - i. Any addenda or changes to the foregoing documents agreed to by the parties hereto.
3. All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor, and no amendment to this Contract shall be made except upon written consent of the parties. No amendment shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.
4. The initial term of this Contract shall be from **February 1, 2022** (the "Effective Date") until **January 31, 2027**.

5. At the mutual agreement of the City and Contractor, this Contract may be extended for up to three, one year periods by either party giving written notice to the other party of its desire to so extend the Contract no later than one hundred eighty (180) days prior to the end of the initial or any extended period hereunder. Upon receipt of such written request, the receiving party may agree to such extension by providing written notice to the other party within thirty (30) days after receipt of the other party's written request for such extension. The terms and conditions as applicable to the initial term shall apply to the extended terms except for the pricing which shall be as provided in the pricing Exhibit to this Contract, and such other changes as may be mutually agreed upon by the City and the Contractor. Absent either the timely written request from either party, or the timely written response from the other party agreeing to extend the term of this Contract, the Contract shall terminate on its scheduled expiration date.
6. The obligation of the City to make payments to or purchases from the Contractor pursuant to this Contract are subject to appropriation by the City of funds that are lawfully available to be applied for such payments. If the City fails to make such an appropriation prior to City's fiscal year (the fiscal year begins October 1 and ends September 30), the City may terminate this Contract. The City may terminate this Contract by providing written notice of such termination to the Contractor less than ten (10) days prior to the first day of any fiscal year of the City during which City payments are scheduled under this Contract. Upon any such termination of this Contract all of City's obligations under this Contract shall terminate effective on the last day of the fiscal period of City for which such appropriation and payment was made.

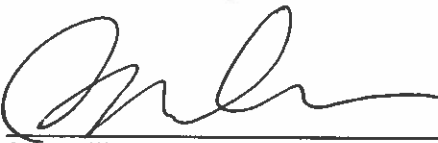
IN WITNESS HEREOF, Bert Miller, the Mayor of the City of Navasota, hereunto subscribed his name, and Todd Fawcett, Authorized Agent of Republic Services has also hereunto subscribed his name on the days and dates set forth after their various signatures.

WITNESSES:

City of Navasota



BY:

  
Bert Miller, Mayor, City of Navasota

ON:

1/12

, 2022

WITNESSES:

Contractor: Total Roll Off LLC, dba Republic Services of Brenham, a Delaware limited liability company duly authorized to do business in the State of Texas, hereinafter referred to as "Republic Services."

BY:

  
Todd Fawcett - General Manager

ON:

1/17

, 2022

**EXHIBIT A**  
**GENERAL SPECIFICATIONS - INDEX**

**1.0 DEFINITIONS OF ITEMS INCLUDED IN THIS CONTRACT**

- 1.01 Bags
- 1.02 Bin
- 1.03 Bulky Waste
- 1.04 City
- 1.05 Commercial and Industrial Refuse
- 1.06 Commercial and Industrial Unit
- 1.07 Construction Debris
- 1.08 Container for Garbage, Rubbish & Yard Waste Collection
- 1.09 Disposal Site
- 1.10 Garbage
- 1.11 Multi-Family
- 1.12 Municipal Facilities
- 1.13 Producer
- 1.14 Residential Unit
- 1.15 Roll-off
- 1.16 Rubbish
- 1.17 Small Dead Animals
- 1.18 Solid Waste
- 1.19 Waste Material
- 1.20 Yard Waste

**2.0 DEFINITIONS OF ITEMS EXCLUDED FROM THIS CONTRACT**

- 2.01 Excluded Waste
- 2.02 Hazardous Waste
- 2.03 Institutional Solid Waste
- 2.04 Large Dead Animals
- 2.05 Offal Waste
- 2.06 Special Waste
- 2.07 Stable Matter
- 2.08 Vegetable Waste

**3.0 SCOPE OF WORK**

- 3.01 General
- 3.02 Work Not Covered By Contract

**4.0 COLLECTION OPERATIONS – GENERAL PROVISIONS**

- 4.01 Location of Containers, Bags and Bundles for Collection
- 4.02 Hours of Operation
- 4.03 Routes of Collection
- 4.04 Holidays
- 4.05 Complaints
- 4.06 Collection Equipment
- 4.07 Office
- 4.08 Hauling
- 4.09 Disposal
- 4.10 Delivery
- 4.11 Notification
- 4.12 Point of Contact
- 4.13 Litter or Spillage

**5.0 BASIS OF PRICES AND METHOD OF PAYMENT**

- 5.01 Waste Material Collection and Disposal Rates (Exhibits C, E and F)

- 5.02 Additional Costs and Charges
- 5.03 Modification to Rates
- 5.04 City to Act as Collector
- 5.05 Delinquent and Closed Accounts
- 5.06 Contractor Billings to City
- 5.07 Audit

6.0 COMPLIANCE WITH LAWS

7.0 NON-DISCRIMINATION

8.0 RISK ALLOCATION AND INDEMNITY

9.0 LICENSES AND TAXES

10.0 FORCE MAJEURE

11.0 ASSIGNMENT OF CONTRACT

12.0 FRANCHISE AGREEMENT

13.0 TITLE TO WASTE AND RECYCLABLE MATERIALS

14.0 TERMINATION OF CONTRACT

15.0 NEWLY DEVELOPED AREAS

16.0 MISCELLANEOUS TERMS

**EXHIBIT A**  
**GENERAL SPECIFICATIONS**

**1.0 DEFINITIONS OF ITEMS INCLUDED IN THIS CONTRACT**

- 1.01 **Bags** – Plastic sacks designed to store refuse with sufficient wall strength to maintain physical integrity when lifted by the top. Total weight of a bag and its contents shall not exceed 35 lbs.
- 1.02 **Bin** – Metal receptacle designed to be lifted and emptied mechanically for use primarily at selected Municipal Facilities and Large Commercial and Industrial Units.
- 1.03 **Bulky Waste** – Stoves, refrigerators (with all CFC removed), water tanks, washing machines, furniture and other similar items, and materials other than Construction Debris, Large Dead Animals, Hazardous Waste or Stable Matter with weights or volumes greater than those allowed for Bins or Containers, as the case may be.
- 1.04 **City** – City of Navasota, Texas.
- 1.05 **Commercial and Industrial Refuse** – All Bulky Waste, Construction Debris, Garbage and Rubbish generated by a Producer at a Large Commercial and Industrial Unit.
- 1.06 **Commercial and Industrial Unit** – All premises, locations or entities, public or private, requiring refuse collection within the corporate limits of the City which are not a Residential Unit or Municipal Facility.
- 1.07 **Construction Debris** – Waste building materials resulting from construction, remodeling, repair or demolition operations at a Residential Unit, Municipal Facility or Large Commercial and Industrial Unit.
- 1.08 **Container for Garbage, Rubbish & Yard Waste Collection** – A receptacle with the capacities designated on the exhibits hereto that is designed for the purpose of curbside collection of Garbage, Rubbish and Yard Waste and is constructed of plastic, metal or fiberglass, having handles of adequate strength for lifting, and having a tight-fitting lid. The mouth of a container shall have a diameter greater than or equal to that of the base.
- 1.09 **Disposal Site** – A Waste Material depository designated by Contractor, including but not limited to sanitary landfills, transfer stations, incinerators, recycling facilities and waste processing/separation centers licensed, permitted or approved by all governmental bodies and agencies having jurisdiction and requiring such licenses, permits or approvals to receive for processing or final disposal of Waste Material and Small Dead Animals.
- 1.10 **Garbage** – Any and all Small Dead Animals not exceeding 10 lbs; every accumulation of waste (animal, vegetable and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay or decomposition of meats, fish, fowl, birds, fruits, grains or other animal or vegetable matter (including, but not by way of limitation, used tin cans and other food containers; and all putrescible or easily decomposable waste animal or vegetable matter which is likely to attract flies or rodents); except (in all cases) any matter included in the definition of Excluded Waste.
- 1.11 **Multi-Family** – The term multi-family shall refer to all residential dwelling units of more than one (1) unit considered to be condominiums, apartment houses or grouped housing.



- 1.12 Municipal Facilities – Means only those specific municipal locations as set forth on Exhibits F of this Contract.
- 1.13 Producer – An operator or occupant of a commercial or industrial facility or a Residential Unit who generates Garbage, Rubbish, Yard Waste or Recyclable Materials.
- 1.14 Residential Unit – A dwelling within the corporate limits of the City occupied by a person or group of persons comprising not more than four families. A Residential Unit shall be deemed occupied when either water or domestic light and power services are being supplied thereto. A condominium dwelling, whether of single or multi-level construction, consisting of four or less contiguous or separate single-family dwelling units, shall be treated as a Residential Unit, except that each single-family dwelling within any such Residential Unit shall be billed separately as a Residential Unit. For purposes of this Contract, a Residential Unit shall include a Producer at a small commercial business whose Garbage and Rubbish is placed in not more than four (4) ninety-five (95) gallon container per collection day, including but not limited to, offices, stores, service stations, restaurants, amusement centers, schools, churches, etc. located within the boundaries of the City.
- 1.15 Roll-off – An open top container ranging from 20 –40 yards used for the placement of construction debris and other types of waste.
- 1.16 Rubbish – All waste wood, wood chips, shavings, sawdust, printed matter, paper, pasteboard, rags, straw, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as are used for packaging, or wrapping crockery and glass, ashes, cinders, floor sweepings, glass, mineral or metallic substances, and any and all other waste materials not included in the definition of Excluded Waste.
- 1.17 Small Dead Animals – Animals or portions thereof less than ten pounds (10 lbs.) in weight that have expired from any cause, except those slaughtered or killed for human use.
- 1.18 Solid Waste – useless, unwanted or discarded materials with insufficient liquid content to be free-flowing, that result from domestic, industrial, commercial, agricultural, governmental and community operations which require proper storage, collection, transportation and disposal to prevent environmental pollution inimical to public health, safety and welfare. Solid Waste does not include sewage, earth or material used to fill land in accordance with construction codes, mining residues, slag, dissolved or suspended solids in industrial waste water effluents which are not acceptable for disposal in sanitary sewage treatment system or any material included in the definition of Excluded Waste.
- 1.19 Waste Material. Waste Material is all nonhazardous, Solid Waste (including Garbage, Rubbish, Yard Waste and Recyclable Materials) generated at Residential Units that is not excluded by this Contract. Waste Material shall not include any Excluded Waste.
- 1.20 Yard Waste (To be contained in Poly Cart) – Grass, leaves, flowers, stalks, stems, tree trimmings, branches, and tree trunks For yard waste collection services, grass, pine needles, leaves, flowers, stalks, stems, and small tree trimmings.

## **2.0 DEFINITIONS OF ITEMS EXCLUDED FROM THIS CONTRACT**

- 2.01 Excluded Waste (excluded from this Contract)– Excluded Waste is all Large Dead Animals, Hazardous Waste, Offal Waste, Stable Matter, Vegetable Waste, and Special Waste.
- 2.02 Hazardous Waste (excluded from this Contract)– Hazardous Waste is a form of Excluded Waste and is defined as any radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, toxic or listed or characteristic Hazardous Waste as defined by federal, state, provincial or local law or any otherwise regulated waste. Hazardous Waste shall include, but not be limited to, any amount of waste listed or characterized as hazardous by the United States Environmental Protection Agency or any state agency pursuant to the Resource Conservation and Recovery Act of 1976, as amended, and including future amendments thereto, and any other applicable federal, state or local laws or regulations.
- 2.03 Large Dead Animals (excluded from this Contract)– Animals or portions thereof equal to or greater than ten pounds (10 lbs.) in weight that have expired from any cause, except those slaughtered or killed for human use.
- 2.04 Offal Waste (excluded from this Contract)– Waste animal (land or marine) matter from establishments such as butcher shops, slaughterhouses, food processing and packing plants, rendering plants and fertilizer plants.
- 2.05 Special Waste (excluded from this Contract)– Special Waste is a form of Excluded Waste and is defined as nonhazardous, solid waste that is subject to additional governmental regulations or special handling requirements in collection, transportation, processing or disposal as a result of the characteristics of, or processes which generate, such waste. Special Waste includes, but is not limited to:
- (a) waste iron from a commercial or industrial activity;
  - (b) waste generated by an industrial process or a pollution control process;
  - (c) waste which may contain free liquids;
  - (d) waste which may contain residue and debris from the cleanup of a spill of petroleum, chemical or commercial products or wastes, or contaminated residuals;
  - (e) articles from the cleanup of a facility which generates, stores, treats, recycles or disposes of chemical substances, commercial products or wastes;
  - (f) wastes which are nonhazardous as a result of proper treatment pursuant to Subtitle C of the Resource Conservation and Recovery Act of 1976 (“RCRA”);
  - (g) asbestos containing or asbestos bearing material that has been properly secured under existing federal, state, provincial and local laws, rules and regulations;
  - (h) containers that once contained hazardous substances, chemicals, or insecticides so long as such containers are “empty” as defined by RCRA;
  - (i) municipal or commercial solid waste that may have come into contact with any of the foregoing;
  - (j) filter cake sludge wastes from waste water treatment processes;
  - (k) wastes containing any regulated polychlorinated biphenyls; and,
  - (l) ash, sludge, tires and powders.
- 2.06 Stable Matter (excluded from this Contract)– All manure and other waste matter normally accumulated in or about a stable, or any animal, livestock or poultry enclosure, and resulting from the keeping of animals, poultry or livestock.

- 2.07 Vegetable Waste (excluded from this Contract)– Putrescible solid waste resulting from the processing of plants for food by commercial establishments such as canneries. This definition does not include waste products resulting from the preparation and consumption of food in places such as cafeterias and restaurants.
- 2.08 Institutional Solid Waste (excluded from this Contract)– Solid waste originating from education, health care and research facilities such as schools, hospitals, nursing homes, laboratories and other similar establishments.

### **3.0 SCOPE OF WORK**

- 3.01 General. The work under this Contract shall consist of all the supervision, materials, equipment, labor and all other items necessary to collect and dispose of the Waste Material from all Residential Units and other specified locations in accordance with the Contract Documents. Specifically, the work under this Contract is as described in detail in the following Exhibits:

- 3.01.1 Exhibit E - Waste Material Collection Specifications for Residential Units
- 3.01.2 Exhibit F - Waste Material Collection Specifications for Municipal Facilities
- 3.01.3 Exhibit G - Waste Material Collection Specifications for Commercial/Industrial Facilities

- 3.02 Work Not Covered by Contract. The work under this Contract does not include:

- 3.02.1 the collection or disposal of any increased volume resulting from a flood, hurricane or similar or different Act of God over which the Contractor has no control. In the event of such a flood, hurricane or other Act of God, the Contractor and the City will negotiate the payment to be made to the Contractor. Further, if the City and the Contractor reach such agreement, then the City shall grant the Contractor variances in routes and schedules, as deemed necessary, of the Contractor; or,
- 3.02.2 the collection or disposal of Excluded Waste materials.

### **4.0 COLLECTION OPERATIONS – GENERAL PROVISIONS**

- 4.01 Location of Poly Cart Containers for Collection

Each Poly Cart Container shall be placed at curbside for collection. Curbside refers to that portion of right-of-way adjacent to paved or traveled City roadways (including alleys). Poly Cart Containers shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way, Poly Cart Containers shall be placed as close as practicable to an access point for the collection vehicle. Contractor may decline to collect any Poly Cart Container not so placed or any Waste Material not contained in the Poly Cart Container as specified in the applicable Exhibit hereto.

- 4.02 Hours of Operation

Collection of Waste Material shall not start before 7:00 A.M. or continue after 7:00 P.M. on the same day. Exceptions to collection hours shall be effected only upon the mutual agreement of the City and Contractor, or when Contractor reasonably determines that an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.

#### 4.03 Routes of Collection

Residential Unit and Municipal Facilities collection routes shall be established by the Contractor. Contractor shall submit a map designating the Residential Unit and Municipal Facilities collection routes to the City at least two (2) weeks in advance of the commencement date for such route collection activity. Contractor shall publish at its expense a map of the Residential Unit collection routes in the newspapers published of such size to clearly show all pertinent information. The Contractor may from time to time make changes in routes or days of collection affecting Residential Units or Municipal Facilities, provided such changes in routes or days of collection are submitted to the City at least two (2) weeks in advance of the commencement date for such changes. Contractor shall promptly give written or published notice to the affected Residential Units.

#### 4.04 Holidays – The following shall be holidays for purposes of this Contract:

New Year's Day, Thanksgiving Day, Christmas Day

Contractor may decide to observe any or all of the above-mentioned holidays by suspension of collection service on the holiday, but such decision in no manner relieves Contractor of his obligation to provide collection service at Residential Units at least once per week. Contractor shall notify city two (2) weeks in advance with holiday service schedule.

I. If the holiday falls on a Monday  
Monday route – Serviced on Tuesday  
Tuesday route – Serviced on Wednesday

II. If the holiday falls on Tuesday  
Tuesday route – Serviced on Wednesday

III. If the holiday falls on Wednesday  
Wednesday route – Serviced on Thursday

IV. If the holiday falls on Thursday  
Thursday route - Serviced on Friday  
Friday route – Serviced on Saturday

V. If the holiday falls on Friday  
Friday route – Serviced on Saturday

4.05 Complaints – All complaints shall be made directly to the Contractor and shall be given prompt and courteous attention. In the case of alleged missed scheduled collections, the Contractor shall investigate and, if such allegations are verified, shall arrange for the collection of Waste Materials not collected within 24 hours after the complaint is received.

4.06 Collection Equipment – The Contractor shall provide an adequate number of vehicles meeting standards and inspection requirements as set forth by the laws of the State for regular municipal waste collection services. For Waste Material collection, all vehicles and other equipment shall be kept in good repair and appearance at all times. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor.

4.07 Office – The Contractor shall maintain an office or such other facilities through which it can be contacted by direct visit or by local (toll free) call from anywhere in the City. It shall be equipped with sufficient telephones and shall have a responsible person in charge from 8:00 A.M. to 5:00 P.M. on regular collection days.

4.08 Hauling – All Waste Material hauled by the Contractor shall be so contained, tied or enclosed that leaking, spilling or blowing is minimized.

4.09 Disposal – All Waste Material collected within the City under this Contract shall be deposited at any Disposal Site properly authorized by the State. The Contractor shall negotiate directly with the

Owner/Operator of the Disposal Site for permission to use the Disposal Site and the Contractor shall bear all disposal costs.

- 4.10 Notification – The City shall notify all Producers at Residential Units about complaint procedures, rates, regulations, and day(s) for scheduled Waste Material collections.
- 4.11 Point of Contact – All dealing, contacts, etc., between the Contractor and the City shall be directed by the Contractor to the City's point of contact specified in the applicable Exhibit, and, by the City to the Contractor's General Manager or Operations Manager.
- 4.12 Litter or Spillage – The Contractor shall not litter premises in the process of making collections, but Contractor shall not be required to collect any Waste Material that has not been placed in approved containers or in a manner herein provided. During hauling, all Waste Material shall be contained, tied or enclosed so that leaking, spillage or blowing is minimized. In the event of spillage by the Contractor, the Contractor shall be required to clean up the litter caused by the spillage.

## **5.0 BASIS OF PRICES AND METHOD OF PAYMENT**

### **5.01 Waste Materials Collection and Disposal Rates (Exhibits C, E and F)**

- 5.01.1 The prices to be paid by the City for the collection and disposal of Waste Material from all Residential Units and Municipal Facilities shall be as shown on Exhibit C, as adjusted in accordance with Section 5.04 herein, and shall be computed based upon the actual number of Residential Units and specific Municipal Facilities to which Contractor provided such services during each month of this Contract. The City shall also pay Contractor the other costs and charges as specified in Section 5.03 herein.
- 5.01.2 The prices to be paid by the City for the collection and disposal of Waste Material from all small commercial facilities shall be as shown on Exhibit C, as adjusted in accordance with Section 5.04 herein, and shall be computed based upon the actual services provided by Contractor to such small commercial facilities during each month of this Contract. The City shall also pay Contractor the other costs and charges as specified in Section 5.03 herein. Contractor's invoice shall itemize each of those locations by name and total invoice amount.

### **5.02 Additional Costs and Charges**

#### **5.02.1 Cost Recovery Fees.**

5.02.1.1 Fuel Recovery Fee. Included in base rates for all commercial and residential

5.02.1.2 Pass Through Tax/Cost Increases. Upon receiving written consent from the City, Contractor may pass through certain cost increases directly to the City to adjust for increases in cost to Contractor due to the disposal facility being used, changes in local, state, or federal rules, ordinances or regulations, and changes in taxes, fees or other governmental charges (other than income or real property taxes).

5.02.1.3 Except as provided expressly herein, the charges for Contractor's service with respect to this work shall include all transportation costs and disposal fees.

### 5.03 Modification to Rates

The fees in Exhibit C which may be charged by the Contractor shall hold firm the current rates set forth in this Agreement during the first year of this Agreement, with annual increases or decreases in the second (2nd) and subsequent years of this Agreement. The rates for all services shall escalate or decrease at a rate equal to the rise or fall of the Consumer Price Index for All Urban Consumers (published by the United States Bureau of Labor Statistics, Consumer Price Index, U.S. City Average, All Urban Consumers, Garbage and Trash Collection, Not Seasonally Adjusted, Based Period December 1999 = 100) for each subsequent year remaining in the term of this Agreement: provided, however, that the rate shall not fall below the initial rate specified in Exhibit C herein, and if the CPI-U falls over one year below the initial rate and subsequently rises the next year, the rate shall only escalate in an amount equal to the net increase above the initial rate, taking the decrease and increase both into account. The annual increases or decreases shall be applied on each anniversary date of this Agreement, so long as this Agreement is in effect; provided, however, that no such increase shall be effective if written notice of the increase is given later than July 31<sup>st</sup> (which notice shall include evidence of such rise in the CPI-U) to the City in order that the City may adjust charges to its residents accordingly. The rise or fall of the CPI-U (Consumer Price Index, U.S. City Average, All Urban Consumers, Garbage and Trash Collection, Not Seasonally Adjusted, Based Period December 1999 = 100) shall be determined by calculating the percentage increase or decrease of said index over the past year, using the "annual" data, if available, or, in the absence of such "annual" data, using a rolling twelve month average based upon the most recent data readily available at the time Contractor provides written notice to the City of such increase.

5.03.1 Republic Services shall notify the City as to the amount of such increase after it is known to Republic Services, **prior to July 31** for budget purposes.

5.03.2 The fees in Exhibit C shall also be increased or decreased, as the case may be, to reflect increases or decreases in Contractor's disposal rate. The following shall apply for purposes of calculating any adjustment to Contractor's fees under this subparagraph: For Residential Units, any fee adjustment shall be based upon each single family residence generating one and one-fifth tons of solid waste per year. Where Contractor's disposal rate is calculated on a truck yard basis, each Residential Unit shall be deemed to generate 4.8 yards of solid waste per year.

5.03.3 In addition to the above, the Contractor may petition the City at any time for additional rate and price adjustments at reasonable times on the basis of unusual changes in its cost of operations, such as revised laws, ordinances, or regulations; changes in location of disposal sites, an increase in the number of Residential Units such as City growth or annexation; and for other reasons. Such rate adjustments shall be subject to the review and consent of the City.

5.04 City to Act as Collector – The City shall submit statements to and collect from all Residential Units and Small Commercial Accounts for services provided by the Contractor pursuant to this Contract, including those such accounts that are delinquent.

5.05 Delinquent and Closed Accounts The Contractor shall discontinue Waste Material collection service at any Residential Unit as set forth in a written notice sent to it by the City. Upon further notification by the City, the Contractor shall resume Waste Material collection on the next regularly scheduled collection day. The City shall to the extent allowed by law indemnify and hold the Contractor harmless from any claims, suits, damages, liabilities or expenses (including but not

limited to expenses of investigation and attorney's fees) resulting from the Contractor's discontinuing service at any location at the direction of the City.

- 5.06 **Contractor Billings to City** – The Contractor shall bill the City for Waste Material collection and disposal services rendered to Residential Units and Municipal Facilities within ten (10) days following the end of the month and the City shall pay the Contractor on or before the 30th day following the end of such month. Such billing and payment shall be based on the price rates and schedules set forth in the Contract Documents. The Contractor shall be entitled to payment for service rendered to Residential Units irrespective of whether or not City collects from the customer for such service. Payments not made by the City on or before their due date shall be subject to late fees of: a) the greater of five dollars (\$5) or one and one-half percent (1.5%) per month or portion thereof; or, b) the maximum allowed by law, if less than a). In the event the City withholds payment of a portion or whole of an invoice and it is later determined that a portion or all of such withheld amount is owed to Contractor, such amount shall be subject to the late fees provided herein from the original due date until paid by City.
- 5.07 **Audit** – The City may request and be provided with an opportunity to audit of all relevant books and records of Contractor which are used to support the calculations of the charges invoiced to the City under this Contract. Such audits shall be paid for by the City and shall be conducted under mutually acceptable terms at the Contractor's premises in a manner which minimizes any interruption in the daily activities at such premises. The scope of any such audit may encompass only the relevant books and records pertaining to charges which were invoiced to the City within ninety (90) days of any such audit request from the City.

## **6.0 COMPLIANCE WITH LAWS**

The Contractor shall conduct operations under this Contract in compliance with all applicable laws; provided, however, that the Contract shall govern the obligations of the Contractor where there exist conflicting ordinances of the City on the subject.

## **7.0 NON-DISCRIMINATION**

Contractor shall not discriminate against any person because of race, sex, age, creed, color, religion or national origin.

## **8.0 RISK ALLOCATION AND INDEMNITY**

- 8.01 **CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL CLAIMS FOR PERSONAL INJURIES OR DEATH, OR THE LOSS OF OR DAMAGE TO PROPERTY TO THE EXTENT CAUSED BY CONTRACTOR'S NEGLIGENCE OR ACTS OF WILLFUL MISCONDUCT OR THOSE OF ITS SUBCONTRACTORS OR AGENTS.**
- 8.02 **THE CONTRACTOR SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, CLAIMS, DAMAGES, LOSSES, AND EXPENSES OF ANY CHARACTER, NAME AND DESCRIPTION, INCLUDING, BUT NOT LIMITED TO, ATTORNEY'S FEES, ARISING OUT OF OR RESULTING FROM THE OPERATIONS OF CONTRACTOR, HIS AGENTS, EMPLOYEES OR SUBCONTRACTORS; OR ON ACCOUNT OF ANY NEGLIGENT ACT OR FAULT OF CONTRACTOR, HIS AGENTS, EMPLOYEES OR SUBCONTRACTORS IN COMPLETION OF THE WORK, INCLUDING, BUT NOT LIMITED TO, ANY SUCH CLAIMS, DAMAGES, LOSS OR EXPENSE ATTRIBUTABLE TO BODILY OR PERSONAL INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE**

PROPERTY INCLUDING THE LOSS OF USE RESULTING THEREFROM, AND SHALL PAY ANY JUDGMENT, WITH COSTS, WHICH MAY BE OBTAINED AGAINST THE CITY GROWING OUT OF SUCH INJURY OR DAMAGE. CONTRACTOR SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY, ITS OFFICERS, AGENTS AND EMPLOYEES IN ACCORDANCE WITH THIS INDEMNIFICATION CLAUSE REGARDLESS OF WHETHER THE INJURY OR DAMAGE IS CAUSE IN PARTY BY THE CITY, ITS OFFICERS, AGENTS, OR EMPLOYEES. NOTHING HEREIN SHALL WAIVE ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW NOR ANY OTHER DEFENSES OF THE PARTIES UNDER TEXAS LAW.

- 8.03 IF EXCLUDED WASTE IS DISCOVERED BEFORE IT IS COLLECTED BY CONTRACTOR, CONTRACTOR MAY REFUSE TO COLLECT THE ENTIRE BIN, CONTAINER, BAG OR BUNDLE OF WASTE. IN SUCH SITUATIONS, CONTRACTOR SHALL CONTACT THE CITY AND THE CITY SHALL UNDERTAKE APPROPRIATE ACTION TO ENSURE THAT SUCH EXCLUDED WASTE IS REMOVED AND PROPERLY DISPOSED OF BY THE DEPOSITOR OR GENERATOR OF THE WASTE. IN THE EVENT ANY EXCLUDED WASTE IS NOT DISCOVERED BY CONTRACTOR BEFORE IT IS COLLECTED, CONTRACTOR MAY, IN ITS SOLE DISCRETION, REMOVE, TRANSPORT AND DISPOSE OF SUCH EXCLUDED WASTE AT A LOCATION AUTHORIZED TO ACCEPT SUCH EXCLUDED WASTE IN ACCORDANCE WITH ALL APPLICABLE LAWS AND CHARGE THE DEPOSITOR OR GENERATOR OF SUCH EXCLUDED WASTE ALL DIRECT AND INDIRECT COSTS INCURRED DUE TO REMOVAL, REMEDIATION, HANDLING, TRANSPORTATION, DELIVERY AND DISPOSAL OF SUCH EXCLUDED WASTE. THE CITY SHALL PROVIDE ALL REASONABLE ASSISTANCE TO CONTRACTOR TO CONDUCT AN INVESTIGATION TO DETERMINE THE IDENTITY OF THE DEPOSITOR OR GENERATOR OF THE EXCLUDED WASTE AND TO COLLECT THE COSTS INCURRED BY CONTRACTOR IN CONNECTION WITH SUCH EXCLUDED WASTE. SUBJECT TO THE CITY'S PROVIDING ALL SUCH REASONABLE ASSISTANCE TO CONTRACTOR, CONTRACTOR SHALL RELEASE CITY FROM ANY LIABILITY FOR ANY SUCH COSTS INCURRED BY CONTRACTOR IN CONNECTION WITH SUCH EXCLUDED WASTE, EXCEPT TO THE EXTENT THAT SUCH EXCLUDED WASTE IS DETERMINED TO BE ATTRIBUTED TO THE CITY.**

## **9.0 LICENSES AND TAXES**

The Contractor shall obtain all licenses and permits (other than the license and permit granted by this Contract) and promptly pay all taxes required by the City and by the State.

## **10.0 FORCE MAJEURE**

Except for City's obligation to pay amounts due to Contractor, any failure or delay in performance under this Contract due to contingencies beyond a party's reasonable control, including, but not limited to, strikes, riots, terrorist acts, compliance with applicable laws or governmental orders, fires, bad weather and acts of God, shall not constitute a breach of this Contract, but shall entitle the affected party to be relieved of performance under this Contract during the term of such event and for a reasonable time thereafter.

## **11.0 ASSIGNMENT OF CONTRACT**

Neither party shall assign this Contract in its entirety without the other party's prior written consent, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, Contractor may assign this



Contract without the City's consent to its parent companies or any of their subsidiaries, to any person or entity who purchases any operations from Contractor or as a collateral assignment to any lender to Contractor.

## **12.0 FRANCHISE AGREEMENT**

The Contractor is hereby granted a non-exclusive franchise, license and privilege within the territorial jurisdiction of the City and shall furnish all personnel, labor, equipment, trucks, and all other items necessary to collect waste materials during the term of this Contract for the following areas (check boxes for the transaction): Republic Services is the City's designated contractor for the purpose of providing solid waste services according to the provisions of the City Code and this Contract.

- ☐ Residential and Small Commercial Units
- ☐ Municipal Facilities
- ☐ Commercial Front End Load Containers
- ☐ Permanent Roll offs and Compactors

## **13.0 TITLE TO WASTE MATERIALS**

Title to Waste Materials shall pass to the Contractor when placed in Contractor's collection vehicle. Title to and liability for any Excluded Waste shall remain with the generator or depositor of such waste and shall at no time pass to Contractor.

## **14.0 TERMINATION OF CONTRACT**

- 14.01 In the event of a failure by Contractor to perform any material provision of this Contract, the City shall give written notice of such breach to the Contractor along with at least thirty (30) days (the "cure period") to correct such breach. City may terminate this Contract after such cure period if Contractor has not adequately corrected such breach in accordance with this Contract and City so notifies Contractor in writing of such termination action. At such time, City shall pay Contractor only all charges and fees for the services performed on or before such termination date.
- 14.02 In the event of a failure by City to perform any material provision of this Contract, the Contractor shall give written notice of such breach to the City along with at least thirty (30) days (the "cure period") to correct such breach. Contractor may terminate this Contract after such cure period if City has not adequately corrected such breach in accordance with this Contract and Contractor so notifies City in writing of such termination action. At such time, City shall pay Contractor for all charges and fees for the services performed on or before such termination date. Thereafter, following any such termination and the final payment from the City to the Contractor, neither party shall have any further obligation under this Contract other than for claims for personal injuries or property damage as expressly provided in these terms and arising prior to such termination date.

## **15.0 NEWLY DEVELOPED AREAS**

The Contractor will, within three (3) days of notification by the City provide Waste Material collection and disposal services of the same frequency and quality required by the Contract to newly developed areas within the City's current territorial limits. Any areas that may be annexed by the City which contain Residential Units which the City would like Contractor to service, shall be subject to negotiation of a mutually acceptable amendment to this Contract and possible adjustment to Contractor's pricing for such new areas

## **16.0 MISCELLANEOUS TERMS**

- 16.1 Contractor shall not be responsible for any damages to City's pavement, curbing or other driving surfaces resulting from Contractor's providing the services under this Contract.
- 16.2 Contractor may provide any of the services covered by this Contract through any of its affiliates or subcontractors, provided that Contractor shall remain responsible for the performance of all such services and obligations in accordance with this Contract.
- 16.3 Contractor shall have no confidentiality obligation with respect to any Waste Materials collected pursuant to this Contract.
- 16.4 No liquidated damages or penalties may be assessed against Contractor by City (Ref: Section 14.01).
- 16.5 No intellectual property (IP) rights in any of Contractor's IP are granted to City under this Contract.
- 16.6 This Contract shall be binding upon and inure solely to the benefit of the parties and their permitted assigns.
- 16.7 If any provision of this Contract shall be invalid, illegal or unenforceable, it shall be modified so as to be valid, legal and enforceable but so as most nearly to retain the intent of the parties. If such modification is not possible, such provision shall be severed from this Contract. In either case, the validity, legality and enforceability of the remaining provisions of this Contract shall not in any way be affected thereby.
- 16.8 The failure or delay on the part of either party to exercise any right, power, privilege or remedy under this Contract shall not constitute a waiver thereof. No modification or waiver by either party of any provision shall be deemed to have been made unless made in writing. Any waiver by a party for one or more similar events shall not be construed to apply to any other events whether similar or not.
- 16.9 This Contract shall be interpreted and governed by the laws of the state where the work is performed. Venue of any suit or cause of action under this Contract shall lie exclusively in Grimes County.
- 16.10 This Contract sets forth the entire agreement of the parties and supersedes all prior agreements, whether written or oral, that exist between the parties regarding the subject matter of this Contract.

- 16.11 If any litigation is commenced under this Contract, the successful party shall be entitled to recover, in addition to such other relief as the court may award, its reasonable attorneys' fees, expert witness fees, litigation related expenses and court or other costs incurred in such litigation or proceeding.

**EXHIBIT B**  
**INSURANCE REQUIREMENTS**

During the term of this Contract, Contractor shall maintain in force, at its expense, insurance coverage with minimum limits as follows:

**Workers' Compensation**

Coverage A	Statutory
Coverage B - Employers Liability	\$1,000,000 each Bodily Injury by Accident
	\$1,000,000 policy limit Bodily Injury by Disease
	\$1,000,000 each occurrence Bodily Injury by Disease

**Automobile Liability**

Bodily Injury/Property Damage Combined – Single Limit	\$3,000,000 Coverage is to apply to all owned, non-owned, hired and leased vehicles (including trailers).
Pollution Liability Endorsement	MCS-90 endorsement for pollution liability coverage

**Commercial General Liability**

Bodily Injury/Property Damage Combined – Single Limit	\$2,500,000 each occurrence \$5,000,000 general aggregate
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All such insurance policies will be primary without the right of contribution from any other insurance coverage maintained by City. All policies required herein shall be written by insurance carriers with a rating of A.M. Bests of at least "A-" and a financial size category of at least VII. Upon City's request, Contractor shall furnish City with a certificate of insurance, evidencing that such coverages are in effect. Such certificate: (i) will also provide for 30 days prior written notice of cancellation to the City; (ii) shall show City as an additional insured under the Automobile and General Liability policies; and, (iii) shall contain waivers of subrogation in favor of City (excluding Worker's Compensation policy) except with respect to the sole negligence or willful misconduct of City. In addition, the following requirements apply:

- The Commercial General Liability policy must include Contractual Liability coverage specifically covering Contractor's Indemnification of City herein.
- Coverage must be provided for Products/Completed Operations.
- The policy shall also contain a cross Liability/Severability of Interests provision assuring that the acts of one insured do not affect the applicability of coverage to another insured.

**EXHIBIT C***City of Navasota Pricing*

SERVICE	Resi Pricing 2020		
RESIDENTIAL 1 X PER WEEK	\$ 13.93		\$ 14.93
ADDITIONAL POLY CART	\$ 6.72		\$ 7.72
SMALL COMMERCIAL PICK UP 1 CART 1x PER WEEK	\$ 13.93		\$ 14.93
LARGE COMMERCIAL PICK UP 2 CART 1x PER WEEK	\$ 32.42		\$ 33.42
LARGE COMMERCIAL PICK UP 3 CART 1x PER WEEK	\$ 50.50		\$ 51.50
LARGE COMMERCIAL PICK UP 4 CART 1x PER WEEK	\$ 62.14		\$ 63.14

**COMMERCIAL CONTAINERIZED SERVICE****FEL Pricing**

SIZE	1X /WK	2X /WK	3X /WK	4X /WK	5X /WK
2YD	\$ 58.08	\$ 119.58	\$ 176.53	\$ 223.23	\$ 279.04
3YD	\$ 92.25	\$ 157.18	\$ 250.56	\$ 334.85	\$ 417.98
4YD	\$ 113.89	\$ 223.23	\$ 345.22	\$ 446.45	\$ 546.68
6 YD	\$ 145.79	\$ 288.14	\$ 415.70	\$ 523.89	\$ 670.82
8 YD	\$ 199.31	\$ 375.85	\$ 506.82	\$ 602.00	\$ 842.80

**EXHIBIT E**  
**WASTE MATERIAL COLLECTION SPECIFICATIONS**  
**FOR RESIDENTIAL UNITS**

- A. Commencing, **February 1, 2022** (the "Effective Date"), Republic Services shall collect and dispose of in a workmanlike manner one (1) time per week Residential Refuse placed in Poly Cart Containers at curbside at each Residential Unit located within the Service Area ("Residential Waste Collection Services"). Each residential unit shall offer no more than one (1) 95-gallon container (Cart Contents Only); in addition,
- B. The Contractor shall provide the Poly Cart Containers for weekly curbside collection of the Waste Materials from the Residential Units as specified below. Poly Cart Containers shall be placed at curbside by 7:00 A.M. on the designated collection day. All garbage, yard waste and rubbish must be contained inside the Poly Cart with the lid securely closed. The City has developed the following information from which Contractor has prepared its pricing and basis for performing the work under this specification. Actual numbers shall be calculated and payment made by the City to Contractor in accordance with the payment terms of the Contract. In the event the following numbers are inaccurate by more than ten percent (10%), City agrees to negotiate in good faith with Contractor for an equitable adjustment in the pricing for this work:
1. Estimated number of Residential Units as of commencement of contract term: 2222.
  2. Number of Containers to be provided to each Residential Unit: 1.
  3. Size of Containers for each Residential Unit: 95 Gallon.
  4. Number of Waste Material (Excluding Recyclable Materials) collections each week by contractor: 1 time per week.
- C. Municipal Point of contact for Residential Unit Waste Collections –
1. Name: David Aguilar
  2. Mailing address: 10554 Tanner Road / Houston, Texas 77041
  3. Telephone number: 832-327-6405
  4. Email address: [daguilar@republicservices.com](mailto:daguilar@republicservices.com)

**For purposes of this Exhibit, the term "Container" shall have the same meaning as the term "Container for Garbage, Rubbish & Yard Waste Collection" in Exhibit A.**

**EXHIBIT F**  
**WASTE MATERIAL COLLECTION SPECIFICATIONS**  
**FOR MUNICIPAL FACILITIES**

A. The Contractor shall provide the containers and weekly collection of the Waste Material (excluding Recyclable Materials) from the following municipal facilities:

1. Facility Name and address: **Animal Control – 1607 Nolan.**  
Size and Number of Bins or Containers: 1 of 6 cubic yard size container  
Number of weekly pickups of Bins or Containers: 1 per week.
2. Facility Name and address: **August Horst Pavillion – 104 Veterans Memorial.**  
Size and Number of Bins or Containers: 3 of 8 cubic yard size containers  
Number of weekly pickups of Bins or Containers: 1 per week.
3. Facility Name and address: **Recreation Center - 100 Stadium Drive.**  
Size and Number of Bins or Containers: 1 of 8 cubic yard size container  
Number of weekly pickups of Bins or Containers: 1 per week.
4. Facility Name and address: **Vehicle Services Shop – 520 Malcolm.**  
Size and Number of Bins or Containers: 2 of 8 cubic yard size containers  
Number of weekly pickups of Bins or Containers: 1 per week.
5. Facility Name and address: **Waste Water Plant – 108 N Peebles.**  
Size and Number of Bins or Containers: 1 of 8 cubic yard size container  
Number of weekly pickups of Bins or Containers: 1 per week.
6. Facility Name and address: **Manley Ballfield – 1210 Manley.**  
Size and Number of Bins or Containers: 2 of 6 cubic yard size containers  
Number of weekly pickups of Bins or Containers: 1 per week.
7. Facility Name and address: **Recycle Facility – Public Works – 501 5<sup>th</sup>**  
Size and Number of Bins or Containers: 1 of 20 cubic yard size containers  
Number of weekly pickups of Bins or Containers: ON CALL

B. Municipal Point of contact for Municipal Facilities Waste Material Collections (excluding Recyclable Materials) – PROJECT MANAGEMENT:

5. Name: David Aguilar
6. Mailing address: 10554 Tanner Road / Houston, Texas 77041
7. Telephone number: 832-327-6405
1. Email address: [daguilar@republicservices.com](mailto:daguilar@republicservices.com)

**For purposes of this Exhibit, the terms “Bin” and “Container” shall have the same meanings as the terms “Bin” and “Container for Garbage, Rubbish & Yard Waste Collection” in Exhibit A.**

## **EXHIBIT G**

- A.) Commencing **February 1, 2022** (the "Effective Date"), Republic Services shall collect and dispose of in a workmanlike manner commercial and industrial refuse and the City agrees to pay a fee for said collection of commercial and industrial refuse in accordance with the commercial pricing matrix identified and described in Exhibit "C" hereof.

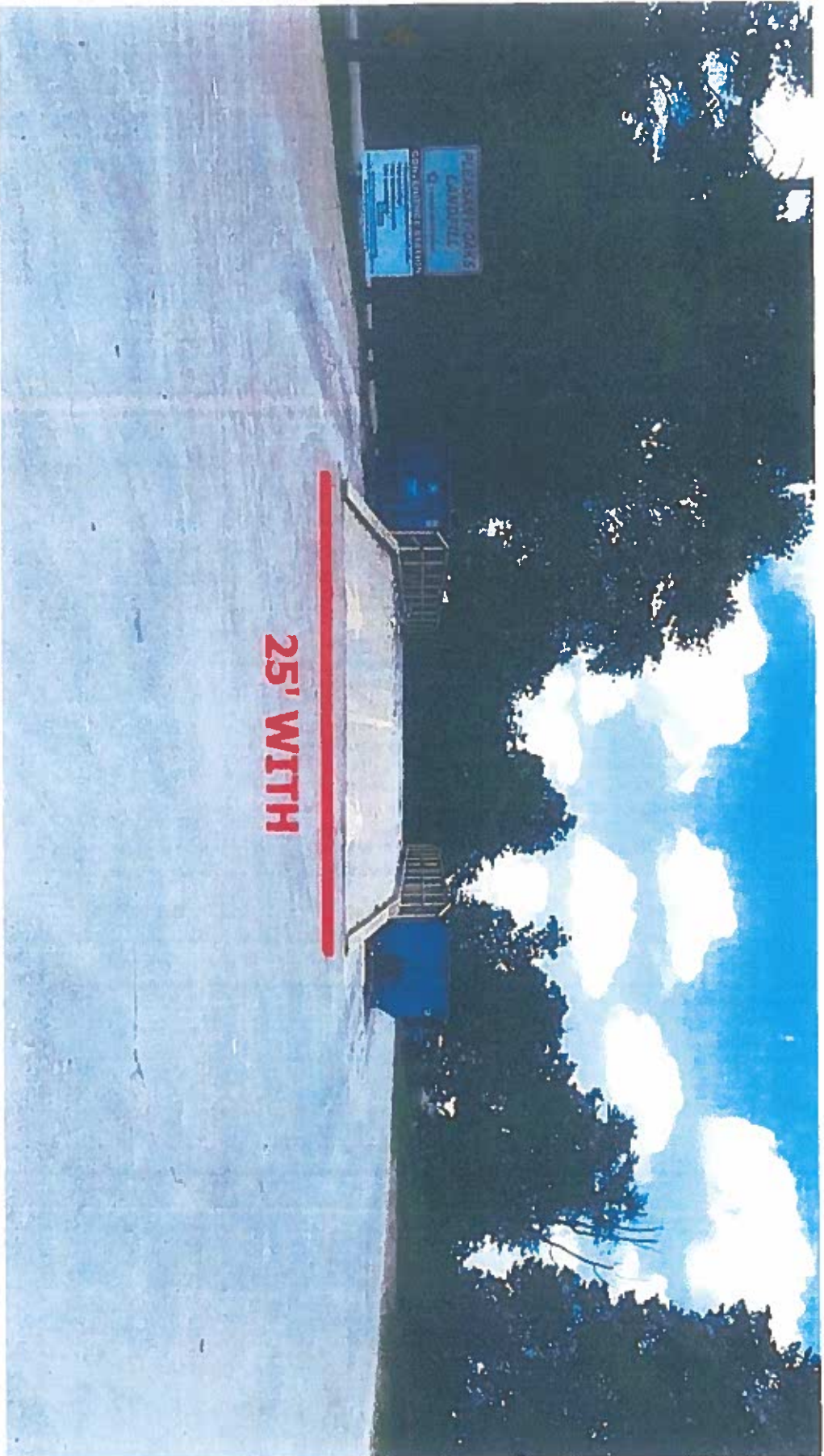
Republic Services erect a convenience station ramp/platform at City of Navasota Recycling Center located at 501 5<sup>th</sup> Street, Navasota, Texas. Measurements of the ramp/platform are as follows; 25' width, 45' length, 4' Hight, and 14' long tapered ramps on each end of the platform, equaling a total length of 73'. The ground will have the pad prepared from dirt provided by customer for the installation of the 1/2" rebar and the framing. The walls of the structure will have beams poured for extra support and strength. The concrete used will be a minimum thickness of 6" and a minimum four thousand PSI rating. The safety rails are included with this quote and will be fabricated out of 2"x2"x1/4" square tubing and painted safety yellow. We will anchor the handrails to the ramp/platform using 6"x6" square plates. Haul rate for Roll offs at City Drop off Center is \$450.00 per haul up to 6 tons and \$61.50 per ton after 6 tons. Republic Services will haul the box 12 times per year at no cost to the City.



**45' LENGTH**

**14' RAMPS**









# CLEAR<sup>the</sup> CURB



## NEW BULKY TRASH DROP OFF PROGRAM

**NAVASOTA!**  
So much, so close.



## NEW BULKY TRASH SERVICE

You no longer need to wait a month or call for your items to be picked up. Simply haul them to our facility every Saturday for FREE disposal to City of Navasota residents.

Please bring all unwanted bulky items to the [Recycle Station](#).  
Located at 501 Fifth St, Navasota

### Rules & Regulations

- LIMIT 4 bulky items per load
- NO household trash
- NO commercial construction materials
- NO yard waste materials
- NO corrosive materials
- NO tires

For Refrigerators & AC units the freon should be removed & tagged professionally.

\*Proof of residency is required.\*

**EVERY  
SATURDAY**

**9am-5pm**

**Recycle Station  
501 Fifth St  
Navasota**

For more information please call City Hall at **(936) 825-6475**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 6.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Jennifer Reyna, Director of Utilities

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action to award a professional service agreement for engineering services for the 2022 East Side Water Plant Project to Bleyl Engineering for an amount not to exceed \$350,000.00. [Jennifer Reyna, Director of Utilities]

**ITEM BACKGROUND:**

Due to the limited amount of available elevated water storage, the City of Navasota's water system is operating at maximum capacity. The city's current water towers are sized to serve 3,250 meters; however, the city currently has 3,190 customers. State regulations require additional elevated storage be provided. The addition of a new 500,000 gallon water tower will almost double the system's storage capacity, allowing the system to support an additional 2,500 future connections.

Recently, the city completed a water model and learned that the current system would not have sufficient pressure to supply water for future growth on the east side of the city as the ground slopes up away from the Navasota River. By constructing the new water tower on higher ground east of town, and adding a water plant to boost pressure on that side of the city, Navasota can stay in compliance with the state regulations and increase the serviceable area at the same time.

Staff continues to work closely with Bleyl Engineering on identifying the best and most economical location to erect the new water tower. Additionally, this project will need to include ground storage tank and booster pumps.

**BUDGETARY AND FINANCIAL SUMMARY:**

Contract Amount: \$350,000

Funding for these services as well as for the construction of the new water tower, ground storage tank, and booster pumps will come from the \$2 million received in ARPA grant funds. Additionally, staff continues to work with BVCOG in relation to the CDBG MIT MOD grant funding. Staff will begin working with the utility rate consultant to determine utility rate structure plan should the City need to issue Revenue Bonds for this project.

**STAFF RECOMMENDATION:**

Staff recommends the approval to award the professional service agreement for the 2022 East Side Water Plant Project to Bleyl Engineering for an amount not to exceed \$350,000.

**ATTACHMENTS:**

1. Bleyl Professional Fees East Side Water Plant



# BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent St.  
Conroe, TX 77301  
Firm No. 678

## PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between The City of Navasota (CLIENT) and Bleyl Engineering (ENGINEER) who agree as follows: CLIENT engages ENGINEER to perform the services described in Part I ("Services") and ENGINEER agrees to perform the services for the compensation set forth in Part III. ENGINEER shall be authorized to commence the Services upon execution of this AGREEMENT. CLIENT and ENGINEER agree that this AGREEMENT and attachments referred to herein, constitute the entire AGREEMENT between them relating to the PROJECT.

NAME AND LOCATION OF PROJECT: Navasota East Side Water Plant

CONTACT NAME Jason Weeks

ADDRESS: 200 E. McAlpine, Navasota, Texas 77868

PHONE: 936-825-6450 CELL: \_\_\_\_\_ EMAIL: jweeks@navasotatx.gov

This AGREEMENT is valid if signed by CLIENT within 60 days of Attachment A: Scope of Service Date.

- I. **ENGINEER RESPONSIBILITIES:** ENGINEER shall perform or furnish the following services described under this AGREEMENT. *Attachment A: Scope of Services* Date: 06/01/2022 Other professional services which may or may not be required for the PROJECT are not provided by the ENGINEER. The CLIENT has made or shall make arrangement to obtain those services from a source other than the ENGINEER. Excluded services include Wetlands identification and remediation, environmental, structural, archeological or historical site assessments or remediation services.
- II. **CLIENTS RESPONSIBILITIES:** CLIENT at its expense shall do the following in a timely manner so as not to delay the Services.
  1. **INFORMATION/REPORTS:** Furnish ENGINEER with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the PROJECT unless otherwise specified in Part I. ENGINEER may rely upon CLIENT furnished information without independent verification in performing the Services.
  2. **REPRESENTATIVE:** Designate a representative for the PROJECT who shall have the authority to transmit instructions, receive information, interpret and define CLIENT's policies, and make decisions with respect to the Services.
  3. **DECISIONS:** Provide all criteria and full information as to CLIENT requirements for the PROJECT, obtain (with ENGINEER assistance, if applicable) necessary approvals and permits, attend PROJECT-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on PROJECT alternatives, and generally participate in the PROJECT to the extent necessary to allow ENGINEER to perform the Services.
- III. **COMPENSATION, BILLING AND PAYMENT:** CLIENT shall pay ENGINEER for services in accordance with the following Billing Schedule.
  1. Compensation for Services shall be in accordance with the Scope of Services by one or more of the following methods:
    - a) **Retainer:** The CLIENT shall make an initial payment as stated in *Attachment A - Scope of Services* upon execution of this AGREEMENT. This retainer shall be held by the ENGINEER and applied against the final invoice.
    - b) **Lump Sum Fee:** Fee for the services as specifically detailed in the *Attachment A - Scope of Services*. Fee does not include services not specifically listed or reimbursable expenses as described in Section III (2). Fee shall be invoiced monthly based on an estimate by the ENGINEER of the percentage of completion of each work item.
    - c) **Percentage of Construction Cost:** Fee calculated based on an agreed percentage of Construction Cost. Construction Cost shall be defined as the ENGINEER's Opinion of Cost unless and until a contract is awarded based on competitive bids. Construction Cost shall then be defined as the actual construction cost including all change orders. Fee shall be invoiced monthly based on the ENGINEER's estimate of the percentage of completion of each work item and the percentage of construction cost associated with the work item.
    - d) **Time and Materials:** Fee shall be invoiced monthly based on the actual time and materials utilized to complete work in accordance with *Attachment B - Professional Engineering Fee Schedule*.
  2. **REIMBURSABLE EXPENSES:** Reproduction, telephone, out-of-town travel expenses and other non-labor charges directly related to the PROJECT will be billed at cost in addition to the fees agreed upon for services rendered. Vehicle mileage at the rate currently allowed by the IRS. Filing fees, permit fees, and other special charges which are advanced on behalf of the CLIENT will be billed on a similar basis plus a 10% service charge.
  3. **PAYMENTS:** Billings for services rendered will be made monthly and payment is requested within fifteen (15) days of receipt of invoice. CLIENT shall make payments to ENGINEER in accordance with Texas Government Code, Chapter 2251. If the CLIENT fails to make payment to the ENGINEER in accordance with the payment terms herein, this shall constitute a material breach of this AGREEMENT and shall be cause of termination by the ENGINEER. If the CLIENT objects to any portion of an invoice, the CLIENT shall so notify the ENGINEER in writing within 21 days of the receipt of the invoice. The CLIENT shall identify the specific cause of the disagreement and shall pay that portion of the invoice not in dispute.

#### IV. TERMS AND CONDITIONS:

1. **STANDARD OF CARE:** Services provided by the ENGINEER under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. The ENGINEER shall not be required to execute any warranties, guarantees or other documents subsequent to the signing of this AGREEMENT that in any way, in the judgment of the ENGINEER, increase the ENGINEER's risk or the availability or cost of the ENGINEER's professional or general liability insurance.
2. **CHANGE OF SCOPE:** The scope of Services set forth in this AGREEMENT is based on facts known at the time of execution of this AGREEMENT, including, if applicable, information supplied by CLIENT. When services include conceptual or process development services, scope of the PROJECT may not be fully definable during initial phases. As the PROJECT progresses, facts discovered may indicate that scope and associated compensation must be redefined.
3. **SAFETY:** ENGINEER has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this AGREEMENT, ENGINEER specifically disclaims any authority or responsibility for general job site safety and safety of persons other than ENGINEER's employees.
4. **DELAYS:** If events beyond the control of CLIENT or ENGINEER including but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, affect any schedule established in this AGREEMENT, such schedule shall be amended to the extent necessary to compensate for such delay.
5. **TERMINATION/SUSPENSION:** Either party may terminate this AGREEMENT upon 30 days written notice to the other party. CLIENT shall pay ENGINEER for all Services, rendered prior to termination, plus any expenses of termination. In the event either party defaults in its obligations under this AGREEMENT (including CLIENT's obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the AGREEMENT if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this AGREEMENT.
6. **OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by ENGINEER is supplied for the general guidance of the CLIENT only. Since ENGINEER has no control over competitive bidding or market conditions, ENGINEER cannot guarantee the accuracy of such opinions as compared to contract bids or actual cost to CLIENT.
7. **RELATIONSHIP WITH CONTRACTORS:** ENGINEER shall serve as CLIENT's professional representative for the Services and may make recommendations to CLIENT concerning actions relating to CLIENT's contractors, but ENGINEER specifically disclaims any authority to direct or supervise the means methods, techniques, sequences, or procedures of construction selected by CLIENT's contractors.
8. **CONSTRUCTION REVIEW:** (a) *For PROJECTs including construction services*, the ENGINEER shall visit the PROJECT at appropriate intervals during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained the ENGINEER to make detailed inspections or to provide exhaustive or continuous PROJECT review and observation services. The ENGINEER does not guarantee the performance of and shall have no responsibility for the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the PROJECT. Upon completion of construction of the PROJECT, the ENGINEER shall compile for and deliver to the CLIENT a reproducible set of Record Documents conforming to the marked-up prints, drawings and other data furnished to the ENGINEER by the Contractor. This set of Record Documents will show the reported location of the Work and significant changes made during the construction process. Because these Record Documents are based on unverified information provided by other parties which will be assumed reliable, the ENGINEER cannot and does not warrant their accuracy. (b) *For PROJECTs excluding construction services*, CLIENT acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the PROJECT permits errors or omissions to be identified and corrected at comparatively low cost. CLIENT agrees to hold ENGINEER harmless from any claims resulting from performance of construction-related services (including interpretations, modifications, clarifications, adjustments or changes made to the contract documents) by persons other than ENGINEER.
9. **INSURANCE:** ENGINEER will maintain insurance coverage for Professional, Comprehensive General, Automotive, Worker's Compensation, and Employer's Liability in amounts in accordance with Attachment C, attached hereto and incorporated herein for all purposes. Certificate evidencing such coverage will be provided to CLIENT prior to performing any services under this AGREEMENT. For PROJECTs involving construction, CLIENT agrees to require its construction contractor, if any, to include ENGINEER as an additional insured on its policies retaining to the PROJECT. ENGINEER coverage referenced above shall, in such case, be excess over contractor's primary coverage.
10. **HAZARDOUS MATERIALS:** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. It is acknowledged by both parties that the ENGINEER's scope of services does not include any services related to hazardous or toxic materials. In the event the ENGINEER or any other party encounters hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the ENGINEER's services, the ENGINEER may, at his or her option and without liability for consequential or any other damage, suspend performance of services on the PROJECT until the CLIENT retains appropriate specialist consultants or contractors to identify, abate and or remove the hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations.
11. ENGINEER shall not be responsible for any cost or expense that provides betterment, upgrade or enhancement of the PROJECT. **IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES.**
12. **ACCESS:** CLIENT shall provide ENGINEER access to any City -owned or controlled premises necessary for ENGINEER to provide services.
13. **REUSE OF PROJECT DELIVERABLES:** Reuse of any documents or other deliverables, including electronic media pertaining to the PROJECT by CLIENT for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by ENGINEER for the specific purpose intended, shall be at the CLIENT's risk. Further, all title blocks and the ENGINEER's seal, if applicable, shall be removed if and when CLIENT provides deliverables in electronic media to another entity. CLIENT agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in hard copy and that the hard copy shall govern in the case of discrepancy between the two versions and shall be held as the official set of drawings,

as signed and sealed. CLIENT shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, ENGINEER shall be advised, and the consistency shall be corrected at no additional cost to CLIENT. Following the expiration of this 30-day period, CLIENT shall bear all responsibility for the care, custody, and control of the electronic media. To the extent allowed by law, CLIENT agrees to defend, indemnify, and hold harmless ENGINEER from all claims, damages and expenses (including reasonable litigation costs) arising out of such reuse or alteration by CLIENT or others acting through CLIENT.

14. **AMENDMENT:** This AGREEMENT, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
15. **ASSIGNMENT:** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this AGREEMENT cannot be assigned by either party without written permission of the other party. This AGREEMENT shall be binding upon and inure to the benefit of any permitted assigns. The ENGINEER and CLIENT agree that the ENGINEER may use other consultants or subconsultants for professional services related to the PROJECT as deemed necessary in the sole opinion of the ENGINEER.
16. **NO WAIVER:** No waiver by either party of any default by the other party in the performance of any particular section this AGREEMENT shall invalidate any other section of this AGREEMENT or operate as a waiver of any future default, whether like or different in character.
17. **NO THIRD-PARTY BENEFICIARY:** Nothing contained in this AGREEMENT, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including CLIENT's contractors, if any.
18. **SEVERABILITY:** The various items, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
19. **AUTHORITY:** The persons signing the AGREEMENT warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.
20. **INDEMNIFICATION:** ENGINEER agrees to save, indemnify and hold harmless CLIENT and its officers and employees from all damages, costs, claims and liabilities due to activities of ENGINEER and ENGINEER'S agents or employees performed under this Agreement, to the extent contents by or which result from the negligent error, omission, negligent act, or willful misconduct of ENGINEER or of any person employed by ENGINEER or under ENGINEER'S direction or control.
21. **PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole agreement of the parties hereto and supersedes any prior understandings or written or oral contracts between the parties respecting the subject matter defined herein.
22. **NOTICES:** All notices to either party by the other required under this Agreement shall be personally delivered or mailed, via certified mail, to such party at the following respective addresses:

**CITY:**

City of Navasota  
Attention: City Manager  
P.O. Box 910  
Navasota, Texas 77868-0910

**ENGINEER:**

Bleyl Engineering  
1722 Broadmoor, Suite 210  
Bryan, Texas 77802

23. **APPLICABLE LAW VENUE:** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any action, claim, dispute, lawsuit or other legal proceeding shall lie in Grimes County, Texas.
24. **ATTORNEY'S FEES:** If any action is brought to enforce, construe or determine the validity of any term or provision of the Agreement (whether at the trial court level or any appeal there from), the prevailing party shall be entitled to reasonable attorney's fees and costs of the action.
25. **CERTIFICATIONS:** Engineer hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State. Engineer further certifies and verifies that neither Engineer, nor any affiliate, subsidiary, or parent company of Engineer, if any (the "Engineer Companies"), boycotts Israel, and Engineer agrees that Engineer and Engineer Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include terminating business activities or otherwise taking any action that is intended to penalize, inflict economic hardship on, or limit commercial relations with Israel, or with a person or entity doing business in Israeli-controlled territory.

**APPROVED FOR** The City of Navasota

**APPROVED FOR BLEYL ENGINEERING**

By:

By: Steve E. Duncan  
Steve E Duncan (Jun 1, 2022 10:50 CDT)

Title:

Title: Senior Director

CLIENT Initials

ENGINEER Initials sed  
sed

Page 3 of 4



Prepared By:

**Attachments:**

Attachment A: Scope of Services  
Attachment B: Professional Engineering Fee Schedule  
Attachment C: Insurance

**Attachment A**  
**Scope of Services**  
**Navasota East Side Water Plant**  
**June 1, 2022**

City of Navasota  
200 E. McAlpine  
Navasota, TX 77868

Attn: Jason Weeks  
[jweeks@navasotatx.gov](mailto:jweeks@navasotatx.gov)  
936-825-6475

DESCRIPTION	PHASE	BASIS	FEE	
1. Retainer - To be applied to final invoice and is included in total fee.	Retainer		\$	-
2. Preliminary Design Services	100	Lump Sum	\$	70,000.00
a. Preliminary meetings with the City regarding project goals, schedule, and scope				
b. Site evaluations, preliminary layouts, cost estimates, and recommendations				
Phase Sub-Total:			\$	70,000.00
3. Final Design Services	200	Lump Sum	\$	140,000.00
a. Prepare plans and specifications for 500,000 gallon Multi-columned elevated storage tank including all electrical drawings and specifications.				
b. Prepare plans and specifications for a booster plant including a bolted ground storage tank, service pumps, and all electrical drawings and specifications.				
c. Prepare plans and specifications for (2) pressure regulation stations and approximately 2,000 LF of offsite waterline.				
d. Coordinate final plan approvals with all regulatory agencies				
Phase Sub-Total:			\$	140,000.00
4. Construction Administrative Services	300	Lump Sum	\$	53,000.00
a. Contract Administration: Services include project bidding, pre-bid conference, bid opening, recommendation of award, pre-construction conference, notice to proceed, pay request processing, change order processing, periodic construction oversight, and a final inspection.				
b. Record Drawings: Prepare record drawings based on contractor redlines and field observations				
Phase Sub-Total:			\$	53,000.00



<b>5. Special Services</b>	<b>700</b>	<b>\$ 87,000.00</b>
a. Survey services (Cost plus 10%)	Cost + 10%	
b. Geotechnical investigation & reports (Cost plus 10%)	Cost + 10%	
c. Construction Management expenses above and beyond Construction Administration Services	Hourly Estimate (Attachment B)	
d. Field project representative. Estimated based on 40 trips	Cost + 10%	
e. Reimbursable expenses	Cost + 10%	
f. Hydraulic Modeling to update the water model	Hourly Estimate (Attachment B)	
<b>Phase Sub-Total:</b>		<b>\$ 87,000.00</b>
<b>Total Fee:</b>		<b>\$ 350,000.00</b>

**Notes**

1. Client is responsible for complying with all storm water pollution prevention requirements. The Client's Contractor is responsible for implementing, and maintaining the storm water pollution prevention.
2. These fees are presented in the understanding that the Client, if a public entity, has selected Bleyl Engineering for the Project based on qualifications in accordance with state law and is not soliciting competitive proposals on professional services.
3. Client to provide: Final site selection, logo, and desired paint color.
4. Scope of work excludes drainage studies, floodplain evaluations/revisions, materials testing, and historical or environmental impact assessments.
5. All permits shall be obtained by Owner or Owner's Representative.
6. Jurisdictional review fees (of drawings) shall be paid by Client or reimbursed at Cost + 10%.

CM: Jon MacKay  
PM: Steve Duncan, PE

☒ Form 1295 Required





# BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent Street  
Conroe, TX 77301  
(936) 441-7833

## Attachment B

### Professional Engineering Fee Schedule Effective March 1, 2022

**Compensation to Bleyl Engineering for all work accomplished shall be according to the Standard Billing set forth in this fee schedule, and will be the sum of all the items listed below unless otherwise provided by a written contract.**

Fees may be negotiated using the guidelines outlined in the Manuals and Reports on Engineer Practices No. 45, as published by the American Society of Civil Engineers (ASCE).

The following is a breakdown of rates and fees to be charged by this office:

#### Staff Classifications and Rates

Principal / Senior Director	\$225.00	Construction Manager	\$140.00
Associate / Director	\$210.00	Project Representative III	\$110.00
Senior Engineering Manager	\$200.00	Project Representative II	\$90.00
Engineering Manager	\$185.00	Project Representative I	\$70.00
Project Engineer III	\$170.00	Senior CAD Designer	\$135.00
Project Engineer II	\$155.00	CAD Designer	\$115.00
Project Engineer I	\$140.00	CAD Tech III	\$95.00
Graduate Engineer II	\$115.00	CAD Tech II	\$80.00
Graduate Engineer I	\$105.00	CAD Tech I	\$65.00
Engineering Assistant	\$65.00	Administrative Assistant III	\$85.00
Expert Witness Testimony	\$300.00	Administrative Assistant II	\$70.00
Reg. Prof. Land Surveyor	\$175.00	Administrative Assistant I	\$55.00

#### Reimbursable Expenses

Advanced Charges	Cost Plus 10%
Vehicle Mileage	IRS Standard Rate
Reproduction and Travel	Billed At Cost

#### Method of Billing

Invoices are prepared monthly. Payment is due upon receipt. Interest at the rate of 1½% per month (an annual percentage of 18%) will be charged on all accounts not paid by the 30<sup>th</sup> day after the billing date. Rates are subject to change without notice.

Conroe

Bryan

Client Initials:

bleylengineering.com

Engineer Initials: *sed*

Austin

Houston

*Advancing stronger, safer communities across Texas since 1997.*

Tex Reg. No. F-678



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Reaves Insurance 1110 North Loop 336 West; Ste. 520 Conroe TX 77301	CONTACT NAME:		
		PHONE (A/C, No, Ext): (936) 539-1045	FAX (A/C, No): (936) 539-1046	
		E-MAIL ADDRESS:	clientservices@reavesinsurance.com	
INSURED	Bleyl Interests, Inc. dba Bleyl Engineering 100 Nugent Street Conroe Tx 77301	INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Travelers Insurance Company		19046
		INSURER B: Certain Underwriters at Lloyds		41718
		INSURER C: Mercury Insurance Company		11908
		INSURER D:		
		INSURER E:		
		INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	680-006G774568	12/23/2021	12/23/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:					\$
C	AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	BA420000013160	02/16/2022	02/16/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO	BODILY INJURY (Per person) \$				
	<input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	BODILY INJURY (Per accident) \$				
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>	PROPERTY DAMAGE (Per accident) \$				
						\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	CUP-6G877336	12/23/2021	12/23/2022	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	AGGREGATE \$ 5,000,000				
		\$				
		\$				
	DED <input type="checkbox"/> RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
B	Professional Liability	<input type="checkbox"/> <input type="checkbox"/>	10143L210554	06/24/2021	06/24/2022	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder listed as additional insured on the GL & Auto policies, with a primary and non-contributory basis on the General Liability and with a Waiver of Subrogation on both policies to the extent of their liabilities assumed under contract, subject to the terms, conditions and exclusions of the policies.

## CERTIFICATE HOLDER

## CANCELLATION

City of Navasota 200 E. McAlpine Navasota, TX 77888	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Praxiom Risk Management, LLC 805 E Bloomingdale Ave, Suite 300 Brandon, FL 33511  www.praxiom-rm.com	<b>CONTACT NAME:</b> Questco Risk Management <b>PHONE (A/C, No, Ext):</b> 936-521-5753 <b>E-MAIL ADDRESS:</b> coirequest@questco.net <b>FAX (A/C, No):</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> State National Insurance Company, Inc <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 12831
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<b>COVERAGES</b>	<b>CERTIFICATE NUMBER:</b> 68217337	<b>REVISION NUMBER:</b>
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A			AMX-221-0001-004	10/1/2021	10/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project/Job#: Project/Job: -  
Client Name/Alt. Employer: Bleyl Interests, Inc. Client ID #: 7838  
Main Location: 100 Nugent Street, Conroe, TX 77301 Add'l Locations: See Page 2  
Workers Compensation coverage is provided for only co-employees of, but not subcontractors to Bleyl Interests, Inc..

<b>CERTIFICATE HOLDER</b> City of Navasota 200 E. McAlpine Navasota TX 77888	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE David E. Carothers <i>David E. Carothers</i>
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ACORD 25 (2016/03)

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AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

Page \_\_\_\_ of \_\_\_\_

<b>AGENCY</b> Praxiom Risk Management, LLC		<b>NAMED INSURED</b> Questco Holdings, Inc 480 Wildwood Forest Drive, Suite 500 The Woodlands TX 77380	
<b>POLICY NUMBER</b> AMX-221-0001-004			
<b>CARRIER</b> State National Insurance Company, Inc	<b>NAIC CODE</b> 12831	<b>EFFECTIVE DATE:</b> 10/1/2021	

### ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability (03/16)

**HOLDER:** City of Navasota

**ADDRESS:** 200 E. McAlpine Navasota TX 77888

Workers Compensation coverage is provided for only co-employees of, but not subcontractors to Bleyl Interests, Inc..

**Additional Locations:**

1722 Broadmoor Dr Ste 210 Bryan, TX 77802

12007 Technology Blvd Suite 150 Austin, TX 78727

10515 Rodgers Rd Houston, TX 77070

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 7.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Mike Mize, Interim Police Chief

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action on a seven (7) year purchase plan with Motorola to purchase new handheld/portable and mobile radios for the Navasota Police and Fire Departments. [Mike Mize, Interim Chief of Police and Jason Katkoski, Fire Chief]

**ITEM BACKGROUND:**

Currently, the Navasota Police Department has 53 radios and the Navasota Fire Department has 33 radios. Originally, these radios were donated by the Brazos Valley Wide Area Communications System (BVWACS) and Brazos Valley Council of Governments (BVCOG) in 2019. The donated radios varied from being 8-12 years old. Normal life expectancy of a radio is 10 years (per industry standards). Therefore, the radios Navasota first responders are using are 11-15 years old and have reached the end of life. Many NPD officers have been experiencing communication issues with their radios, which is safety issue due to the nature of their job responsibilities.

Fire Chief Katkoski and Interim Police Chief Mize held meetings with Motorola, Texas Communications, and Northwest Communications in the last few weeks to discuss several communication issues. On many occasions NPD officers communicate to dispatch but dispatch is not hearing any of the traffic, communication between NPD officers and dispatch is "digital" or unreadable, and radios are showing to be out of range. Radios are the main safety line for officers to communicate to dispatch; as well as, dispatch to communicate to fire, EMS and police.

After communicating to BVWACS, Texas Communications, and Northwest Communications, several tests were conducted to



attempt to help the radio communications to determine how to help the transmissions between NPD, NFD, and dispatch.

- Texas Communications tested one of the City's portable radios to check the power, alignment, balancing, and other components inside the radio. The single radio failed 3 out of the 6 tests. The primary answer given was age of the radios.
- BVWACS and Motorola were working to test the radio towers for equipment issues. At this time, no results have been given.
- Northwest Communications tested the dispatch radios and sound cards. The sound card was removed and replaced and the two dispatch consoles tested and passed. Northwest determined the age of the dispatch radios were the primary fault.

Motorola provided a quote to purchase new radios. The cost is \$162,782.83 for the NPD and \$92,948.83 NFD. This purchase will replace all radios (portable & mobile). Due to the expense, Motorola provided a yearly payment plan. This type of payment plan allows smaller agencies, such as Navasota, to purchase all new radios and make payments to fit their respective budgets (4, 5, or 7 years) with an included interest rate. Staff determined the 7-year plan fits best for budgeting purposes.

- The Police Department 7-year quote to purchase is \$27,143.55 a year for 7 years.
- The Fire Department 7-year quote to purchase is \$16,500.37 a year for 7 years.

A complete payment plan (attached) shows the purchasing plan with NFD and NPD combined (required by Motorola). If approved, the City of Navasota can submit the order to Motorola. Additionally, the first payment will not be required until June 2023. Due to supply chain issues, this order will allow for the radios to be ordered now since fulfillment of radio orders are taking between 8-10 months from submittal. This purchase will be made through a Motorola Solutions contract with Harris County TXWARN (Texas Wide Area Radio Network) system Contract No. 33302 in which Navasota is a part of, therefore we do not have to seek bids.

The radios staff is requesting to be replaced are:

#### Navasota Police Department

- Portable - Motorola APX 6000 7/800 Model 2.5
- Mobile - Motorola APX 6500 Enh Series 7/800 MHZ

#### Navasota Fire Department

- Portable - Motorola APX 6000 XE 7/800 Model 2.5
- Mobile - Motorola APX 6500 Enh Series 7/800 MHZ

#### **BUDGETARY AND FINANCIAL SUMMARY:**

Financial commitment is for FY 2022-23 and future seven (7) years.

NPD Radios - Total \$162,782.83

- \$27,143.55 per year for 7 years beginning June 2023

NFD Radios - Total \$92,948.83

- \$16,500.37 per year for 7 years beginning June 2023

#### **STAFF RECOMMENDATION:**

Staff recommends City Council approving to purchase Motorola radios for Navasota Police Department at a cost of \$162,782.83 and Navasota Fire Department at a cost of 92,948.83 to be financed over 7-years.

#### **ATTACHMENTS:**

1. Motorola Radio Quote



NAVASOTA, CITY OF

05/26/2022



05/26/2022

NAVASOTA, CITY OF  
P O BOX 910  
NAVASOTA, TX 77868

Dear Mike Mize,

Motorola Solutions is pleased to present NAVASOTA, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide NAVASOTA, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kris Kram at [kkram@texascom.com](mailto:kkram@texascom.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kris Kram

Motorola Solutions Manufacturer's Representative

Billing Address:  
 NAVASOTA, CITY OF  
 P O BOX 910  
 NAVASOTA, TX 77868  
 US

Quote Date:05/26/2022  
 Expiration Date:08/24/2022  
 Quote Created By:  
 Kris Kram  
 kkram@texascom.com

End Customer:  
 NAVASOTA, CITY OF  
 Mike Mize

Contract: 33302 - TXWARN (HARRIS  
 COUNTY ENTITIES ONLY)

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX 6000 MODEL 2.5 - HCM1	22		\$3,889.36	\$85,565.92
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	22	\$3,595.00	\$1,003.90	\$22,085.80
1a	H869BZ	ENH: MULTIKEY	22	\$363.00	\$264.99	\$5,829.78
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	22	\$6.00	\$3.65	\$80.30
1c	G996AU	ADD: PROGRAMMING OVER P25 (OTAP)	22	\$110.00	\$73.00	\$1,606.00
1d	QA01767AT	ADD: P25 LINK LAYER AUTHENTICATION	22	\$110.00	\$73.00	\$1,606.00
1e	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH	22	\$110.00	\$80.30	\$1,766.60
1f	Q361AR	ADD: P25 9600 BAUD TRUNKING	22	\$330.00	\$219.00	\$4,818.00
1g	Q58AL	ADD: 3Y ESSENTIAL SERVICE	22	\$121.00	\$110.00	\$2,420.00
1h	QA00580AC	ADD: TDMA OPERATION	22	\$495.00	\$328.50	\$7,227.00
1i	H38BT	ADD: SMARTZONE OPERATION	22	\$1,320.00	\$876.00	\$19,272.00
1j	Q625AX	ENH: DES,DES-XL,DES-OFB ENCRYPTION AND ADP	22	\$659.00	\$481.07	\$10,583.54



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	22	\$567.00	\$375.95	\$8,270.90
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	10	\$179.30	\$106.50	\$1,065.00
3	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	22	\$169.56	\$95.00	\$2,090.00
	APX™ 6500 / Enh Series	APX 6500 DASH MOUNT MOBILE ENHANCED - HCM1	17		\$3,919.06	\$66,624.02
4	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	17	\$3,253.00	\$823.25	\$13,995.25
4a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	17	\$6.00	\$3.65	\$62.05
4b	G996AS	ENH: OVER THE AIR PROVISIONING	17	\$110.00	\$73.00	\$1,241.00
4c	GA00580AA	ADD: TDMA OPERATION	17	\$495.00	\$328.50	\$5,584.50
4d	G66BJ	ADD: DASH MOUNT E5 APXM	17	\$138.00	\$100.74	\$1,712.58
4e	G51AU	ENH: SMARTZONE OPERATION APX6500	17	\$1,320.00	\$348.75	\$5,928.75
4f	G78AT	ENH: 3 YEAR ESSENTIAL SVC	17	\$176.00	\$176.00	\$2,992.00
4g	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	17	\$0.00	\$0.00	\$0.00
4h	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	17	\$66.00	\$43.80	\$744.60
4i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	17	\$0.00	\$0.00	\$0.00
4j	G806BL	ENH: ASTRO DIGITAL CAI OP APX	17	\$567.00	\$375.95	\$6,391.15
4k	GA01767AG	ADD: RADIO AUTHENTICATION	17	\$110.00	\$73.00	\$1,241.00
4l	GA01670AA	ADD: APX E5 CONTROL HEAD	17	\$717.00	\$523.41	\$8,897.97
4m	W22BA	ADD: STD PALM MICROPHONE APX	17	\$79.00	\$52.56	\$893.52



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4n	W969BG	ADD: MULTIKEY OPERATION	17	\$363.00	\$264.99	\$4,504.83
4o	G625AP	ADD: DES/DES-XL/DES-OFB ENCRYPT APX AND ADP	17	\$659.00	\$481.07	\$8,178.19
4p	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	17	\$47.00	\$31.39	\$533.63
4q	G361AH	ENH: P25 TRUNKING SOFTWARE APX	17	\$330.00	\$219.00	\$3,723.00
Product Services						
5	LSV00Q00202A	DEVICE PROGRAMMING	1	\$1,964.29	\$1,964.29	\$1,964.29
6	PMMN4062AL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IMPRES RSM, NOISE CANC. EMERGENCY BUTTON 3.5MM JACK IP54	22	\$127.12	\$92.80	\$2,041.60
APX™ Radio Management RADIO MANAGEMENT						
7	T7914A	RADIO MANAGEMENT ONLINE	1	\$0.00	\$0.00	\$0.00
7a	UA00049AA	ADD: RADIO MANAGEMENT LICENSES ONLINE	39	\$110.00	\$88.00	\$3,432.00
<b>Grand Total</b>				<b>\$162,782.83(USD)</b>		

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the Legal Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)





NAVASOTA, CITY OF

05/25/2022

05/25/2022

NAVASOTA, CITY OF  
P O BOX 910  
NAVASOTA, TX 77868

Dear Jason Katkoski,

Motorola Solutions is pleased to present NAVASOTA, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide NAVASOTA, CITY OF with the best products and services available in the communications industry. Please direct any questions to Kris Kram at [kkram@texascom.com](mailto:kkram@texascom.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kris Kram

Motorola Solutions Manufacturer's Representative

Billing Address:  
 NAVASOTA, CITY OF  
 P O BOX 910  
 NAVASOTA, TX 77868  
 US

Quote Date:05/25/2022  
 Expiration Date:08/23/2022  
 Quote Created By:  
 Kris Kram  
 kkram@texascom.com

End Customer:  
 NAVASOTA, CITY OF  
 Jason Katkoski

Contract: 33302 - TXWARN (HARRIS  
 COUNTY ENTITIES ONLY)

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	APX 6500 DASH MOUNT MOBILE ENHANCED - HCM1	4		\$3,310.97	\$13,243.88
1	M25URS9PW1BN	APX6500 ENHANCED 7/800 MHZ MOBILE	4	\$3,253.00	\$823.25	\$3,293.00
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	4	\$6.00	\$3.65	\$14.60
1b	G996AS	ENH: OVER THE AIR PROVISIONING	4	\$110.00	\$73.00	\$292.00
1c	GA00580AA	ADD: TDMA OPERATION	4	\$495.00	\$328.50	\$1,314.00
1d	G51AU	ENH: SMARTZONE OPERATION APX6500	4	\$1,320.00	\$348.75	\$1,395.00
1e	G67DT	ADD: REMOTE MOUNT E5 APXM	4	\$327.00	\$238.71	\$954.84
1f	G78AT	ENH: 3 YEAR ESSENTIAL SVC	4	\$176.00	\$176.00	\$704.00
1g	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	4	\$0.00	\$0.00	\$0.00
1h	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	4	\$66.00	\$43.80	\$175.20
1i	G444AH	ADD: APX CONTROL HEAD SOFTWARE	4	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1j	QA05751AA	ADD: NO ENCRYPTION, CLEAR RADIO (NO ADP) (US ONLY)	4	\$0.00	\$0.00	\$0.00
1k	G806BL	ENH: ASTRO DIGITAL CAI OP APX	4	\$567.00	\$375.95	\$1,503.80
1l	GA01767AG	ADD: RADIO AUTHENTICATION	4	\$110.00	\$73.00	\$292.00
1m	GA01670AA	ADD: APX E5 CONTROL HEAD	4	\$717.00	\$523.41	\$2,093.64
1n	W22BA	ADD: STD PALM MICROPHONE APX	4	\$79.00	\$52.56	\$210.24
1o	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	4	\$47.00	\$31.39	\$125.56
1p	G361AH	ENH: P25 TRUNKING SOFTWARE APX	4	\$330.00	\$219.00	\$876.00
	APX™ 6000 Series	APX 6000 XE MODEL 2.5 - HCM2	17		\$3,682.44	\$62,601.48
2	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	17	\$3,595.00	\$1,018.90	\$17,321.30
2a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	17	\$6.00	\$3.65	\$62.05
2b	G996AU	ADD: PROGRAMMING OVER P25 (OTAP)	17	\$110.00	\$73.00	\$1,241.00
2c	QA01767AT	ADD: P25 LINK LAYER AUTHENTICATION	17	\$110.00	\$73.00	\$1,241.00
2d	Q361AR	ADD: P25 9600 BAUD TRUNKING	17	\$330.00	\$219.00	\$3,723.00
2e	QA02006AA	ENH: APX6000XE RUGGED RADIO	17	\$880.00	\$584.00	\$9,928.00
2f	Q58AL	ADD: 3Y ESSENTIAL SERVICE	17	\$121.00	\$110.00	\$1,870.00
2g	QA00580AC	ADD: TDMA OPERATION	17	\$495.00	\$328.50	\$5,584.50
2h	H38BT	ADD: SMARTZONE OPERATION	17	\$1,320.00	\$876.00	\$14,892.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2i	QA05751AA	ADD: NO ENCRYPTION, CLEAR RADIO (NO ADP) (US ONLY)	17	\$0.00	\$0.00	\$0.00
2j	QA01427AB	ALT: IMPACT GREEN HOUSING	17	\$28.00	\$20.44	\$347.48
2k	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	17	\$567.00	\$375.95	\$6,391.15
3	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	17	\$203.00	\$162.40	\$2,760.80
4	NNTN7624C	CHARGER,CHR IMP VEH EXT NA/EU KIT	17	\$509.76	\$321.00	\$5,457.00
5	NNTN8575A	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IMPRES XE RSM XT CABLE GREEN	17	\$581.04	\$360.00	\$6,120.00
APX™ Radio Management		RADIO MANAGEMENT				
6	T7914A	RADIO MANAGEMENT ONLINE	1	\$0.00	\$0.00	\$0.00
6a	UA00049AA	ADD: RADIO MANAGEMENT LICENSES ONLINE	21	\$110.00	\$88.00	\$1,848.00
Product Services						
7	LSV00Q00202A	DEVICE PROGRAMMING	1	\$750.00	\$750.00	\$750.00
8	NNTN7686A	IMPRESMUC ADAPTER (PK OF 6 INSERTS)	1	\$223.56	\$167.67	\$167.67

**Grand Total** **\$92,948.83(USD)**

**Notes:**

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800





## Purchase Order Checklist

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PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

**MOTOROLA SOLUTIONS**

**Date:** May 26, 2022

**To:** Navasota Police Department  
Attn: Chief Mike Mize  
200 E. McAlpine Street  
Navasota, TX 77868-0910

**Re:** Communications System Financing Proposal

**Motorola Solutions, Inc. is pleased to submit the following proposal for the financing of your Motorola communications equipment in accordance with the terms and conditions outlined below:**

**Transaction Type:** Municipal Lease Purchase Agreement (Tax-exempt)

**Lessor:** Motorola Solutions, Inc. (or its Assignee)

**Lessee:** Navasota Police Department

**Total Transaction Value:** \$ 162,782.83

**Down Payment:** \$ 0.00

**Balance to Finance:** \$ 162,782.83

**Equipment:** Radio Subscribers (As per the Motorola Solutions equipment proposal.)

**Title:** Title to the equipment will vest with the Lessee.

**Insurance:** Lessee will be responsible to insure the equipment as outlined in the lease contract.

**Taxes:** Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option 1	Option 2	Option 3	Option 4
<b>Lease Term</b>	3 Years	4 Years	5 Years	7 Years
<b>Payment Type</b>	Annually Arrears	Annually Arrears	Annually Arrears	Annually Arrears
<b>Lease Rate</b>	4.31%	4.20%	4.09%	3.95%
<b>Lease Factor</b>	0.363061	0.277322	0.225685	0.166747
<b>Payment</b>	\$59,100.10	\$45,143.26	\$36,737.64	\$27,143.55
<b>Payment Commencement</b>	First payment due one year after	First payment due one year after	First payment due one year after	First payment due one year after

	contract execution	contract execution	contract execution	contract execution
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**Expiration:** The above lease rates and factors are valid for all leases commenced by 6/25/2022. After this date the rate will be reset to reflect current market conditions.

**Program Highlights:** Terms up to seven years can be structured for Municipal Lease Purchase Agreement (Tax-exempt).

One hundred percent (100%) of a project's acquisition cost can be financed.

Payment frequency can be matched to meet your cash flow and budget requirements.

No pre-payment penalties.

Future equipment upgrades can easily be accommodated via add-on lease schedules, restructuring already existing deals, etc.

**Qualifications:** Receipt of a properly executed documentation package.

Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last 2 year's audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final credit approval.

**Documentation:** Municipal Equipment Lease Purchase Agreement  
 Opinion of Counsel  
 Schedule A/Equipment List  
 Schedule B/Amortization Schedule  
 8038G  
 UCC-1  
 Certificate of Incumbency  
 Statement of Essential Use/Source of Funds  
 Evidence of Insurance or Statement of Self Insurance  
 Resolution from governing body authorizing the execution of the Lease  
 Delivery & Acceptance Certificate





**Date:** May 26,2022

**To:** Navasota Fire Department  
Attn: Chief Jason Katkoski  
1500 S Lasalle St  
Navasota, TX 77868-0910

**Re:** Communications System Financing Proposal

**Motorola Solutions, Inc. is pleased to submit the following proposal for the financing of your Motorola communications equipment in accordance with the terms and conditions outlined below:**

**Transaction Type:** Municipal Lease Purchase Agreement (Tax-exempt)

**Lessor:** Motorola Solutions, Inc. (or its Assignee)

**Lessee:** Navasota Fire Department

**Total Transaction Value:** \$ 92,948.83

**Down Payment:** \$ 0.00

**Balance to Finance:** \$ 92,948.83

**Equipment:** Radio Subscribers (As per the Motorola Solutions equipment proposal.)

**Title:** Title to the equipment will vest with the Lessee.

**Insurance:** Lessee will be responsible to insure the equipment as outlined in the lease contract.

**Taxes:** Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option 1	Option 2	Option 3	Option 4
<b>Lease Term</b>	3 Years	4 Years	5 Years	7 Years
<b>Payment Type</b>	Annually Arrears	Annually Arrears	Annually Arrears	Annually Arrears
<b>Lease Rate</b>	5.75%	5.65%	5.29%	5.60%
<b>Lease Factor</b>	0.373445	0.287262	0.233664	0.177521
<b>Payment</b>	\$34,711.28	\$26,700.67	\$21,718.80	\$16,500.37
<b>Payment Commencement</b>	First payment due one year after	First payment due one year after	First payment due one year after	First payment due one year after

	contract execution	contract execution	contract execution	contract execution
--	--------------------	--------------------	--------------------	--------------------

**Expiration:** The above lease rates and factors are valid for all leases commenced by 6/25/2022. After this date the rate will be reset to reflect current market conditions.

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Future equipment upgrades can easily be accommodated via add-on lease schedules, restructuring already existing deals, etc.

**Qualifications:** Receipt of a properly executed documentation package.

Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last 2 year's audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final credit approval.

**Documentation:** Municipal Equipment Lease Purchase Agreement  
Opinion of Counsel  
Schedule A/Equipment List  
Schedule B/Amortization Schedule  
8038G  
UCC-1  
Certificate of Incumbency  
Statement of Essential Use/Source of Funds  
Evidence of Insurance or Statement of Self Insurance  
Resolution from governing body authorizing the execution of the Lease  
Delivery & Acceptance Certificate

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 8.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Lupe Diosdado, Development Services  
Director

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible adoption of the 2022 City of Navasota Water Tower Policy. [Lupe Diosdado, Development Services Director]

**ITEM BACKGROUND:**

Over the last few months City staff has received multiple inquiries and proposals from private entities proposing lease agreements to attach radars, telecommunication and other wireless equipment on the City's water tower located near Miller Street. Before staff moved forward on negotiations and further lease reviews staff requested feedback and direction from the City Council on March 14, 2022. Based on the feedback provided staff has prepared a water tower policy to ensure consistency moving forward.

The attached policy outlines the following steps on staff's handling of future water tower space requests:

\*Governmental entities, non-profit organizations and City initiated installations are exempt from the Request for sealed Proposal method, however the City Council will approve any and all water tower installation requests.

1. Private entity submits a request for tower space form with minimal information.
2. City will publish an RFP (Request for Proposals) from entities seeking tower space based on the information provided in the request for tower space form.
3. City staff will open RFP's following the deadline set in the initial RFP publication and make a recommendation to City Council.
4. City Council will evaluate and award proposal.
5. Awarded entity must enter into a license agreement for water tower space with City of Navasota within 30 days of award notification.

#### **BUDGETARY AND FINANCIAL SUMMARY:**

N/A

#### **STAFF RECOMMENDATION:**

Staff recommends adopting the 2022 City of Navasota Water Tower Policy.

**ATTACHMENTS:**

1. 2022 City of Navasota Water Tower Policy



2022

**CITY OF NAVASOTA**

**WATER TOWER SPACE**

**LICENSING POLICY**

**SECTION 1. PURPOSE:**

The City of Navasota's water tower facilities are important and necessary infrastructure. When properly regulated, licensed water tower space can serve as a great economic asset and serve the community in multiple capacities. In enacting this policy, it is the intent of the city to promote the sound usage of the existing and future water tower space. The regulation of water tower space in the City is intended to promote an aesthetically pleasing and best use scenario with the following concerns in mind; any and all equipment that is placed on the water towers shall be well maintained and, in addition, shall not create safety hazards, interference or other negative impacts to the water tower's structural integrity and or the City of Navasota's wireless/radio equipment.

**SECTION 2. RFP ELIGIBILITY:**

The City of Navasota hereby exempts the following categories from the outlined RFP Procedure:

- Governmental Entities
- Non-Profit Organizations
- City of Navasota Initiated Installation Requests

Governmental Entities and Non-profit organizations must complete the following application for licensing water tower space to include the following:

- a) Basic Information:
  - i) Proposed Equipment/Facilities to include dimensions including but not limited to height, weight and width.
  - ii) Description of Proposed Use of Equipment
  - iii) Description/Address of affected Water Tower
- b) Entity Name
- c) Entity Mailing Address
- d) Entity certificate of formation and IRS determination letter, if applicable.
- e) Name, Address, Phone Number, and Email of Primary Contact Person
- f) Non-refundable \$150.00 Application Filing Fee.
- g) Other information as requested by the City Manager or his/her designee.

The applicant shall be responsible for the design, construction and installation of any equipment including obtaining all permits, fees, and approvals necessary. Following application submittal

and city staff review the application will be forwarded to the City Council for consideration. The City Council will make all final determinations on licensing space.

### **SECTION 3. WATER TOWER SPACE REQUEST FORM**

When a private entity would like to enter into a licensing agreement with the City of Navasota for utilization of water tower space said entity must submit a Water Tower Space Request Form that includes the following information:

- Business Type Classification
- Proposed services to be offered
- Location of Water Tower

### **SECTION 4. REQUEST FOR PROPOSAL PROCEDURE**

Once a request for water tower space form has been submitted, the City of Navasota will prepare an RFP utilizing basic information supplied within the water tower space request form. The RFP will be published in the local newspaper and advertised where the City commonly advertises RFP's. A minimum of 15 days shall be allowed for proposers to deliver sealed proposals following the initial publication. All proposals must be clearly marked "RFP License Water Tower Space" and addressed to the City of Navasota. The City reserves the right to reject any or all proposals. Sealed proposals will be opened and made subject to open records requests on the date outlined in the RFP publication.

Sealed Proposals must include the following:

1. Overview/Summary of Proposal - Provide a summary of the proposal including a brief summary of the proposer's company/organization, contact information.
2. Business Plan - Business plan must include, but is not limited to: proposed modifications to existing water tower, schematic designs, maintenance plan, estimated cost of improvements, access requests, describe how the project will benefit the Navasota community.
3. License/Lease Term - Provide a proposed initial and or monthly/yearly license payment and or compensation to the City of Navasota and the term/duration as well as a renewal clause.
4. Relevant Experience - Provide examples of other relevant business enterprises similar in industry.
5. Visual impact analysis - Presented by one of two methods, photographs or drawings. In either case, four views or elevations shall be submitted looking toward the water tower site (typically: north, south, east, and west) to include any existing equipment.
6. Impact if any on existing water tower structural integrity or interference with existing wireless/radio equipment.

7. Licensee Indemnification – Licensee/Applicant shall at all times comply with all laws and ordinances and all rules and regulations of municipal, state and federal government authorities relating to the installation, maintenance, height, location, use, operation, and removal of the facilities authorized herein. Licensee shall fully indemnify, protect and hold harmless the city, its employees, agents, and servants, of and from all claims, demands, and causes of actions of every kind and character, including the cost of defense thereof, for any injury to, including death of, persons and any losses for damages to property caused by or alleged to be caused, arising out of, or alleged to arise out of, either directly or indirectly or in connection with the license agreement or the activities to be performed hereunder, whether or not said claims, demands, causes of actions are caused by the sole negligence of the city, its employees, agents, or servants, or whether it was caused by concurrent negligence of the city and a party to this agreement, or whether it was caused by concurrent negligence of the city and some other third party.
8. Other – Other value and or assets provided to the City of Navasota\Community.

## **SECTION 5. EVALUATION & SELECTION PROCEDURES FOR SEALED PROPOSALS:**

The City Council of the City of Navasota will consider and evaluate proposals and/or applications based on the long-term value of the license agreement as well as the benefits to the City of Navasota and community as a whole. Priority will be given to proposals that incorporate and promote local economic development.

The City and the successful proposer will enter a License Agreement (using the City's form) within thirty (30) days of award notification from the City. If said Agreement is not entered into by the successful proposer within said thirty (30) day time period, the award of the proposal will expire and be of no effect. Failure of the successful proposer to timely enter into said license agreement will result in the proposal being awarded to the next proposer that submits the proposal deemed by the City Council to provide the next best overall value to the City. In the event there is no "next proposer," then the award will be deemed to have expired automatically and be of no effect.



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 9.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Lupe Diosdado, Development Services  
Director

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action on the first reading of Ordinance No. 996-22, designating the alleyway located between W. Washington Avenue and W. McAlpine Street in the H&TC RR Addition, Block 83, as a one-way alleyway allowing northbound traffic only, prohibiting through traffic, and prohibiting parking in the alleyway except temporarily for delivery vehicles only; authorizing the installation and placement of signage. [Lupe Diosdado, Development Services Director]

**ITEM BACKGROUND:**

Earlier this year City staff met with multiple property owners in regards to concerns related to parking and thru traffic in the alleyway. The alleyway is located between W. Washington Ave and W McAlpine St located in the H&TC RR Addition, specifically Block 83.

Historically the affected alleyway has served as a parking area and thru street for local traffic. The recent redevelopment of buildings abutting the alleyway has created an increase in delivery and service vehicles entering and exiting the alleyway. With South Railroad Street becoming a one-way north bound street and the now partially completed crosswalk & raised median project at Farquhar and W Washington preventing left hand turns there will be an increase in vehicles attempting to travel south through the alleyway from W Washington Ave or motorist wanting to drive thru the alley as an attempt to turn left onto W Washington since this is now prohibited due to the new TxDOT crosswalk project.

To mitigate these anticipated issues the proposed ordinance designates the alleyway one-way northbound, prohibits parking except temporarily for delivery vehicles and prohibits thru traffic. The Marketing & Communications Director created a flyer to distribute to all business owners and residents in the forementioned area. On Friday, June 3, 2022, the Development Services Director distributed these flyers in person to this area. To-date, the only negative feedback received from this proposal has been with the laundry business located at the corner of W Washington and the alleyway.

#### **BUDGETARY AND FINANCIAL SUMMARY:**

Cost of striping and signage installation should be minimal with some of the labor completed by City staff.

#### **STAFF RECOMMENDATION:**

Staff recommends approving the first reading of Ordinance No. 996-22, designating the alleyway located between W. Washington Avenue and W. McAlpine Street in the H&TC RR Addition, Block 83, as a one-way alleyway allowing northbound traffic only, prohibiting through traffic, and prohibiting parking in the alleyway except temporarily for delivery vehicles only; authorizing the installation and placement of signage.

**ATTACHMENTS:**

1. Ordinance No. 996-22
2. Informational Flyer

**ORDINANCE NO. 996-22**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS DESIGNATING THE ALLEYWAY LOCATED BETWEEN W. WASHINGTON AVENUE AND W. MCALPINE STREET IN THE H&TC RR ADDITION, BLOCK 83, AS A ONE-WAY ALLEYWAY ALLOWING NORTHBOUND TRAFFIC ONLY, PROHIBITING THROUGH TRAFFIC, AND PROHIBITING PARKING IN THE ALLEYWAY EXCEPT TEMPORARILY FOR DELIVERY VEHICLES ONLY; AUTHORIZING THE INSTALLATION AND PLACEMENT OF SIGNAGE; PROVIDING FOR A SEVERABILITY AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING PROPER NOTICE OF MEETING.**

**WHEREAS**, the City of Navasota ("City") is a Texas home-rule municipality; and

**WHEREAS**, pursuant to Texas Local Government Code, Section 51.001, the City has the authority to adopt ordinances and regulations that are for good government, peace and order of the City; and

**WHEREAS**, as a home-rule municipality, Texas Local Government Code, Section 51.072 confirms that the City has the full power of local self-government; and

**WHEREAS**, Section 311.001 of the Texas Transportation Code provides that a home-rule municipality has exclusive control over and under the public highways, streets, and alleys of the municipality; and

**WHEREAS**, the City Council desires to prohibit parking except temporarily for delivery vehicles only in the alleyway between West Washington Avenue and West McAlpine Street, located in the H&TC RR Addition, Block 83; and

**WHEREAS**, the City Council desires to designate the alleyway between West Washington Avenue and West McAlpine Street, located in the H&TC RR Addition, Block 83, as one-way allowing for northbound traffic only;

**WHEREAS**, the City Council desires to prohibit through traffic in the alleyway between West Washington Avenue and West McAlpine Street, located in the H&TC RR Addition, Block 83;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, THAT:**

## **SECTION 1.**

Chapter 12, Traffic and Vehicles, Article 12.03 Operation of Vehicles, Division 1. Generally, Sec. 12.03.002 Reserved, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

### **Sec. 12.03.002 Designation of One-Way Alleyway and Prohibiting Through Traffic in the Alleyway Located in the H&TC RR Addition, Block 83 from West McAlpine Street to West Washington Avenue**

The alleyway located in the H&TC RR Addition, Block 83 from West McAlpine Street to West Washington Avenue is hereby designated as one-way only, allowing vehicular traffic to travel in a northbound direction only from West McAlpine Street to West Washington Avenue, and it shall be unlawful for any person to operate any vehicle upon said alleyway in any direction other than in a northerly direction; further, said alleyway shall not be used for through traffic when signs are erected stating "No Thru Traffic," and no person shall operate any vehicle upon said alleyway so posted with signs except operators of vehicles whose destination is, or if the operator's trip originates from, a location on said alleyway specified herein above.

## **SECTION 2.**

Chapter 12, Traffic and Vehicles, Article 12.04 Parking, Division 1. Generally, Sec. 12.04.008 Reserved, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

### **Sec. 12.04.008 Parking Prohibited in Alleyway in the H&TC RR Addition, Block 83 from West McAlpine Street to West Washington Avenue**

It shall be unlawful for an operator to park any vehicle in the alleyway located in the H&TC RR Addition, Block 83 from West McAlpine Street to West Washington Avenue other than temporarily for the purpose of and while actually engaged in loading or unloading persons, merchandise or materials.

## **SECTION 3.** **SIGNAGE**

The City Manager is authorized to have appropriate signage, pavement and curb markings, striping, and other traffic control devices installed in the alleyway, and

at or near the south and north alleyway entrances, as necessary to implement the provisions of this Ordinance, and to expend any funds necessary for the purchase and installation of said signage, pavement and curb markings, striping, and other traffic control devices.

**SECTION 4.**  
**REPEALER AND SAVINGS CLAUSE**

All provisions of any ordinance, resolution, or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions, or other actions shall remain in full force and effect.

**SECTION 5.**  
**SEVERABILITY**

Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences and clauses and phrases remaining should any provision be declared unconstitutional or invalid.

**SECTION 6.**  
**EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication, as may be required by governing law.

**SECTION 7.**  
**PROPER NOTICE AND MEETINGS**

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED AND APPROVED THIS THE 13<sup>TH</sup> DAY OF JUNE, 2022**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED AND APPROVED THIS THE 27<sup>TH</sup> DAY OF JUNE, 2022**

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**BERT MILLER, MAYOR**

**ATTEST:**

---

**SUSIE M. HOMEYER, CITY SECRETARY**





**NAVASOTA!**  
So much, so close.

# Alleyway Proposed Changes

1

**Designation as a  
one-way northbound.**

2

**Prohibiting parking  
except temporarily for  
delivery vehicles.**

3

**Prohibiting  
through traffic.**

Block 83 Alleyway

## Proposed Changes

The Navasota City Council will consider approving an Ordinance at the June 13, 2022, City Council Meeting to make the above changes to the H&TC RR Addition, Block 83, alleyway located between West Washington Avenue and West McAlpine Street, Navasota.

For more information, please contact development services at (936) 825-2961 or email [development@navasotatx.gov](mailto:development@navasotatx.gov)





**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 10.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Lupe Diosdado, Development Services  
Director

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action on Resolution No. 715-22, regarding the requested annexation of a 2.875 acre tract of land submitted by Miriah Caskey, Power of Attorney for Anthony Cunneen in the Daniel Tyler Survey, A-55, Navasota, Grimes County, Texas, setting a date, time and place for a public hearing on a proposed annexation of said property by the City of Navasota. [Lupe Diosdado, Development Services Director]

**ITEM BACKGROUND:**

The City of Navasota received a petition of annexation from Miriah Caskey, Power of Attorney for Property Owner Anthony Cunneen on May 10, 2022 requesting voluntary annexation of a 2.875 acre tract of land.

The area proposed for annexation is located along State Highway 105 West and directly adjacent to the Fly Away Field subdivision. A meets and bounds description as well as the service plan and survey of the property affected is attached for consideration. The public hearing for the annexation request per attached resolution will be held by City Council on June 27, 2022 at 6:00pm in the Council Chambers. By annexing the property the City of Navasota will be able to provide Police, Public Works, Building/Permitting & Code Enforcement and other City related services.

**BUDGETARY AND FINANCIAL SUMMARY:**

None

**STAFF RECOMMENDATION:**



Staff recommends approval of Resolution No. 715-22, regarding the requested annexation of a 2.875 acre tract of land submitted by Miriah Caskey, Power of Attorney for Anthony Cunneen in the Daniel Tyler Survey, A-55, Navasota, Grimes County, Texas, setting a date, time and place for a public hearing on a proposed annexation of said property by the City of Navasota.

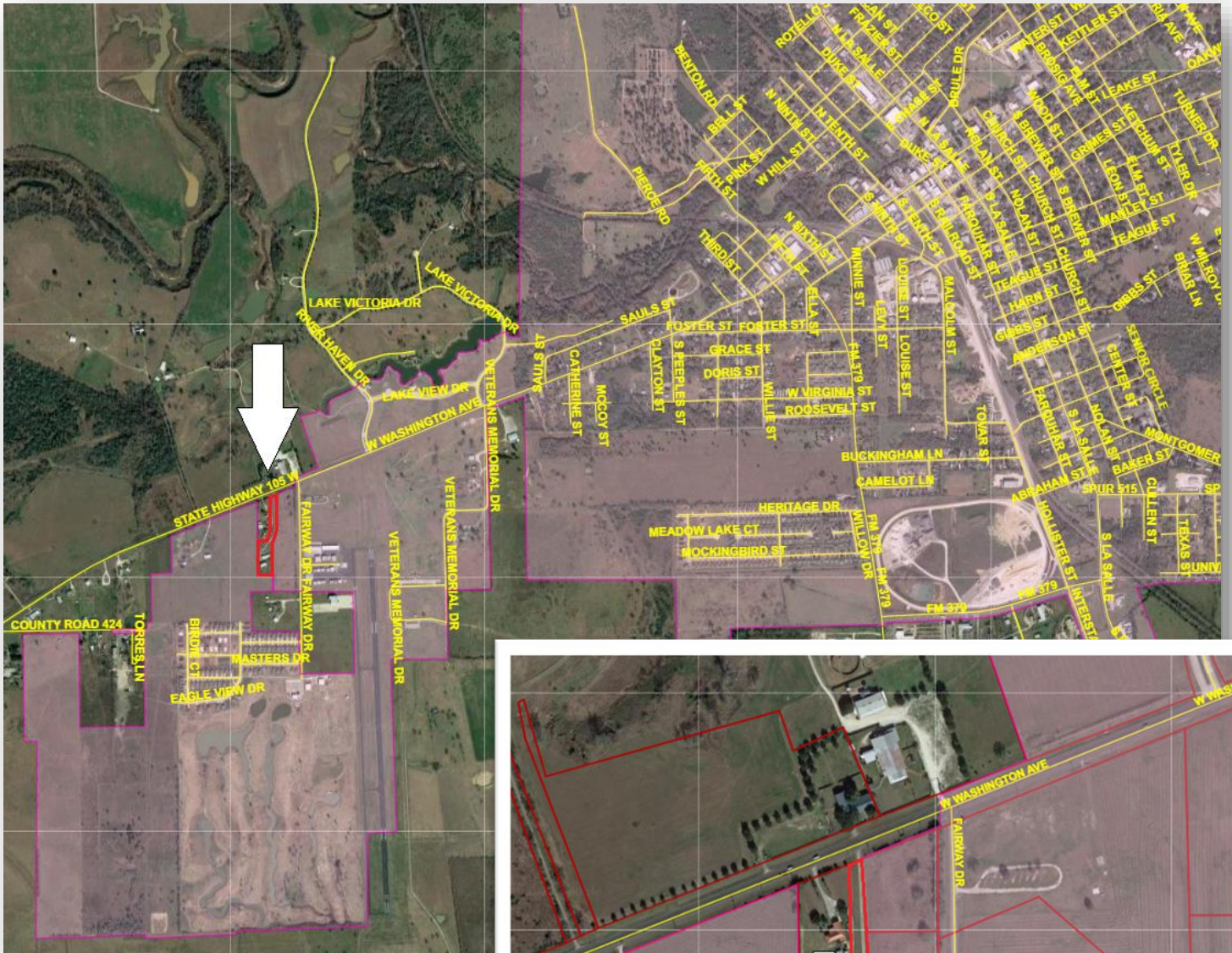
**ATTACHMENTS:**

1. Aerial Map Proposed Annexation
2. Annexation Petition
3. Resolution No. 715-22
4. Exhibit A - Metes and Bounds
5. Exhibit B - Service Plan
6. Survey - Fly Away Field

A0055-0 D TYLER, TRACT 4-2, ACRES 2.87

2765 HWY105 W, NAVASOTA, TX 77868

-  Proposed Annexed Area
-  Current City Limits Boundary



## Petition for Annexation

TO THE MAYOR AND CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, A HOME RULE MUNICIPALITY:

The undersigned owner(s) of the hereinafter described tract of land hereby petition(s) the governing body to extend the present city limits so as to include and annex as part of the City of Navasota, Texas (pursuant to Texas Local Government Code, Chapter 43 and the Navasota Home Rule Charter, Article II) the following described territory, to wit:

[describe the area by metes and bounds, and attach as exhibit if necessary]

The undersigned owner(s) certify that the above described land adjoins the existing corporate limits of the City of Navasota, there are no qualified voters residing in the territory to be annexed, and the persons signing this petition own a majority of the land in the territory to be annexed.



Printed Name: Miriah Caskey

Title: POA for Anthony Conneen, Owner

Printed Name:

Title:

THE STATE OF TEXAS

§

§

COUNTY OF GRIMES

§

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument and acknowledged to me that he/she/they executed the same for the purposes and consideration therein expressed.

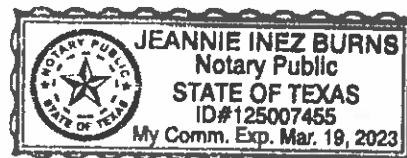
Given under my hand and seal of office, this 10 day of Mar, 2022.



Notary Public in and for the State of Texas

Printed Name: Jeannie Burns

Commission Expires: Mar 19, 2023



**RESOLUTION NO. 715-22**

**A RESOLUTION REGARDING THE REQUESTED ANNEXATION OF CERTAIN PROPERTY; SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON A PROPOSED ANNEXATION OF CERTAIN PROPERTY BY THE CITY OF NAVASOTA, TEXAS AT THE REQUEST OF THE OWNER OF THE PROPERTY; AUTHORIZING THE CITY SECRETARY TO NOTIFY THE PUBLIC OF SAID PUBLIC HEARING AND TO TAKE ADDITIONAL ACTIONS IN FURTHERANCE OF THE ANNEXATION; DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO PREPARE A SERVICE PLAN; AND AUTHORIZING THE MAYOR TO MAKE ANY NECESSARY OR APPROPRIATE CHANGES.**

**WHEREAS**, Chapter 43 of the Texas Local Government Code, V.T.C.A., and the City Charter of the City of Navasota, Texas ("City") authorizes the City to annex territory in accordance with the procedures provided for therein; and

**WHEREAS**, the City received a written request of the property owner requesting the annexation of the area described in **Exhibit "A"** attached hereto and incorporated herein for all purposes; and

**WHEREAS**, the City desires to annex the area described in **Exhibit "A"**;  
Now Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS,**

**Section 1.** That on the 27<sup>TH</sup> day of June, 2022, at 6:00 o'clock p.m. in the City Council Chambers, City Hall, 200 E. McAlpine, Navasota, Texas, the City Council will hold a public hearing giving all interested persons the right to appear and be heard on the proposed annexation by the City of Navasota, Texas of the

property described in **Exhibit "A"**.

**Section 2.** The City Secretary of the City of Navasota is hereby authorized and directed to cause notice of said hearing to be published once in a newspaper having general circulation in the City and in the above-described territory not more than twenty (20) days nor less than ten (10) days prior to the date of said public hearing, in accordance with Chapter 43 of the Texas Local Government Code. The City Secretary of the City of Navasota is hereby further authorized and directed to cause notice of said hearing to be posted on the City of Navasota's Internet website on or after the 20<sup>th</sup> day but before the 10<sup>th</sup> day before the date of the hearing and must remain posted until the date of the hearing, in accordance with Chapter 43 of the Texas Local Government Code. The City Secretary, or other appropriate staff, of the City of Navasota is hereby further authorized and directed to take any and all actions and to cause any additional notices as may be required by state law or the City Charter in furtherance of the annexation of the property described herein.

**Section 3.** The City Council accepts the service plan agreement negotiated with the property owner, which attached as **Exhibit "B"**, and authorizes the Mayor to execute said agreement.

**Section 4.** In the event it is necessary or appropriate to revise any hearing date or hearing notices provided for herein, the Mayor is hereby authorized to make said changes and execute any necessary documentation

regarding same.

**PASSED AND APPROVED THIS THE 13<sup>TH</sup> DAY OF JUNE, 2022.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**



**METES AND BOUNDS DESCRIPTION**  
**of a**  
**2.875 Acre Tract**  
**Daniel Tyler Survey, A-55, Grimes County, Texas**  
**May 10, 2022**

All that certain tract or parcel of land lying and being situated in Grimes County, Texas, out of the Daniel Tyler Survey, Abstract No. 55, being all of a called 2.87 acre tract as described in a Warranty Deed with Vendor's Lien from Gene Baldobino, Jr., et ux to Anthony J. Cunneen and Amanda E. Hopping-Cunneen, dated January 31, 2022, of record in Document No. 2022-322382 of the Real Property Records of Grimes County, Texas and more fully described by metes and bounds as follows:

**BEGINNING** at a Point in concrete and at the base of an 8 inch treated fence corner post for the Southeast corner of the called 2.87 acre tract mentioned above, in the West line of Lot 4R, Replat of Fly Away Field, Block 1, Lot 2 as described in a Deed to K2C Investments, LLC (Doc #: 2021-319758) and same being a Northeast corner of a called 42.381 acre tract as described in a Deed to PWP Land Co., LLC (Doc #: 315007), from which a found 3/8 inch iron rod brs. S 37°30'10" E, 0.16 ft.;

THENCE S 86°57'58" W, 208.56 ft., along a North line of said 42.381 acre PWP Land Co., LLC tract and the South line of the called 2.75 acre tract mentioned above to a found 3/8 inch iron rod, at the Northwestern base of a 10 inch treated fence corner post, for the Southwest corner thereof;

THENCE N 02°52'43" W, 486.41 ft., along a portion of a generally fenced and East line of said 42.381 acre PWP Land Co., LLC tract and a West line of the called 2.75 acre tract mentioned above to a Point for the Westerly Northwest corner thereof and the Southwest corner of a called 0.60 acre tract as described in a Deed to Ralph Torres, Jr. (1363/535), from which a found ½ inch iron rod brs. N 87°04'07" E, 0.18 ft.;

THENCE N 87°04'07" E, 151.97 ft., along a North line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for a common corner with said 0.60 acre Torres tract;

THENCE N 26°17'16" E, 116.61 ft., along a Northwest line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for a common corner with said 0.60 acre Torres tract;

THENCE N 02°50'06" W, 496.29 ft., along an East line of said 0.60 acre Torres tract, the East line of a called 2.01 acre tract as described in a Deed to Ralph Torres, Jr. (1327/814) and a West line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for the Northerly Northwest corner thereof, the Northeast corner of said 2.01 acre Torres tract and same being in the Southeast ROW of State Highway 105 (225/274, 111/284);

THENCE N 66°11'45" E, 28.55 ft., along the Southeast ROW of State Highway 105 and a North line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for the Northeast corner thereof and same being the Northwest corner of Lot 1, Fly Away Field, as described in a Deed to Barkat Maredia, et al (Doc #: 2022-322377);

THENCE S 06°03'28" E, 437.89 ft., along the West line of Lot 1, Fly Away Field, a West line of Lot 1R, Replat of Fly Away Field (Plat – Doc #: 319628) and an East line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for a common angle point;

THENCE S 15°24'29" W, 163.52 ft., along a West line of Lot 1R, Replat of Fly Away Field and an East line of the called 2.87 acre tract mentioned above to a found ½ inch iron rod for a common corner;



THENCE S 02°50'55" E, 501.82 ft., along a West line of the Replat of Fly Away Field and an East line of the called 2.87 acre tract mentioned above to the **PLACE OF BEGINNING** and containing 2.875 acres of land.

BASIS OF BEARINGS & DISTANCES: Grid North, State Plane Coordinate System of 1983, Central Zone, Leica RTK Network. All distances and areas are grid and can be converted to surface by dividing by a combined scale factor of 0.0.999 933 503 43.



Steven M. Wisnoski      May 10, 2022  
Registered Professional Land Surveyor  
State of Texas No. 6006  
Job #: 2021-03-17-04



**"EXHIBIT B"**

**CITY OF NAVASOTA, TEXAS**

**ANNEXATION SERVICE PLAN AGREEMENT**

**Introduction:**

Pursuant to the Local Government Code, Chapter 43, Section 43.0672, the City of Navasota has prepared this service plan agreement for the delivery of municipal services to the territory being proposed for annexation to the City. The area proposed for annexation consists of one tract of land containing a total of 2.875 acres. The area proposed for annexation is located on and along the western city limits line. The annexation of these properties is requested by Miriah Caskey, Power of Attorney for Anthony Cunneen, owner, by a petition dated May 10, 2022. The property boundaries are contiguous with the existing city limits and are entirely within the City's extraterritorial jurisdiction (ETJ). There are no industrial businesses in this area. The land is adjacent to the Fly Away Field Subdivision.

**FOR SERVICES ON THE EFFECTIVE DATE OF ANNEXATION:**

**1. POLICE PROTECTION**

The City of Navasota, Texas, and its Police Department will provide police protection to the newly annexed area at the same or similar level of service now being provided to other areas of the City of Navasota, Texas, with similar topography, land use and population density within the newly annexed area.

**2. FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES**

The City of Navasota, Texas, is presently serviced by the Navasota Fire Department, which will provide fire protection and emergency medical services to the newly annexed tract at the same or similar level of service now being provided to other areas of the City of Navasota, Texas, with similar topography, land use and population density within the City.

**3. SOLID WASTE COLLECTION**

At the present time the City of Navasota, Texas, is using a franchised contractor for collection of solid waste and refuse within the city limits of the City of Navasota, Texas. Upon payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed area to the extent that the City's contractor has access to the area to be serviced.

**4. MAINTENANCE OF WATER AND WASTE WATER FACILITIES**

Any and all water and wastewater facilities owned or maintained by the City of Navasota, Texas, and situated in the area at the time of the proposed annexation shall continue to be

maintained by the City of Navasota, Texas. Any and all water facilities which may be acquired subsequent to the annexation of the proposed area shall be maintained by the City of Navasota, Texas, to the extent of its ownership. The now existing water and wastewater mains at their existing locations shall be available for point of use extension based upon the current City's standard water and wastewater extension policies now existing or as may be amended.

**5. MAINTENANCE OF ROADS AND STREETS**

The City Council of the City of Navasota, Texas, is not aware of the existence of any roads or streets now located in the area proposed for annexation. In the event any such roads or streets do exist and are public facilities owned by or dedicated to the City of Navasota, Texas, the City will maintain such areas to the same extent and degree that it maintains roads and streets and other similar facilities of the City of Navasota, Texas. Any and all roads or streets which have been dedicated to and accepted by the City of Navasota, Texas, or which are owned by the City of Navasota, Texas, shall be maintained to the same degree and extent that other roads and streets are maintained in areas with similar topography, land use and population density. Any and all lighting of road and streets which may be positioned in a right-of-way, roadway or utility company easement shall be maintained by the applicable utility company servicing the City of Navasota, Texas, pursuant to the rules, regulations and fees of such utility.

**6. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS**

The City Council of the City of Navasota, Texas, is not aware of the existence of any parks, playgrounds or public swimming pools now located in the area proposed for annexation. In the event any such parks, playgrounds or swimming pools do exist and are public facilities, the City of Navasota, Texas, will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools and other similar areas of the City now incorporated in the City of Navasota, Texas.

**7. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE**

The City Council of the City of Navasota, Texas, is not aware of the existence of any publicly owned facility, building or other municipal service now located in the area proposed for annexation. In the event any such publicly owned facility, building or municipal service does exist and are public facilities, the City of Navasota, Texas, will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City now incorporated in the City of Navasota, Texas.

**CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS TO BEGIN WITHIN 2-1/2 YEARS:**

**1. POLICE PROTECTION, FIRE PROTECTION & SOLID WASTE COLLECTION**

The City Council of the City of Navasota, Texas, finds and determines it to be unnecessary to acquire or construct any capital improvement within 2-1/2 years of the effective date of the annexation of the particular annexed area for the purposes of providing police protection, fire protection or solid waste collection. The City Council finds and determines that it has at the present time adequate facilities to provide the same type, kind and level of protection and service which is presently being administered to other areas already incorporated in the City of Navasota, Texas, with the same or similar topography, land use and population density.

**2. WATER FACILITIES**

For the next 2-1/2 years the City Council of the City of Navasota, Texas, believes that City water and wastewater mains exist for points of connection for serviceable extensions to provide water and wastewater service within the area to be annexed pursuant to the City's standard water extension policies now in existence or as may be amended by the City Council.

**3. ROADS AND STREETS**

Maintenance of properly dedicated roads and streets will be consistent with the maintenance provided by the City to other roads and streets in areas of similar topography, land use and population density.

**4. MAINTENANCE OF PARKS, PLAYGROUNDS, AND SWIMMING POOLS, AND THE MAINTENANCE OF ANY OTHER PUBLICLY OWNED FACILITY, BUILDING OR SERVICE**

To the extent that it becomes necessary because of development demands, population growth, and a bona fide need, the City Council of the City of Navasota, Texas, will undertake to provide any such facility which it deems necessary to adequately provide for the health and safety of the citizens of the newly incorporated area based upon the standard considerations of topography, land use and population density.

**SPECIFIC FINDINGS**

The City Council of the City of Navasota, Texas, finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the area proposed to be annexed than were in existence in the proposed area at the time immediately preceding the annexation process.

Furthermore, the City Council of the City of Navasota, Texas, finds and determines the nature of the area is characteristically different from other developed areas within the corporate limits of the City of Navasota, Texas. Consequently, because of the differing characteristics of topography, land use and population density, the service levels which may ultimately be provided in the newly annexed area may differ somewhat from services provided to other areas of the City of Navasota, Texas. These differences are specifically dictated because of differing characteristics of the property and the City of Navasota, Texas, will undertake to perform consistent with this service plan so as to provide this newly annexed area with the same type,

kind and quality of service presently enjoyed by the citizens of the City of Navasota, Texas, who reside in areas of similar topography, land use and population density.

**APPROVED** on this the 13th day of June 2022.

**CITY OF NAVASOTA, TEXAS**

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**BERT MILLER, Mayor**

**ATTEST:**

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**SUSIE HOMEYER, City Secretary**

**LAND OWNER**

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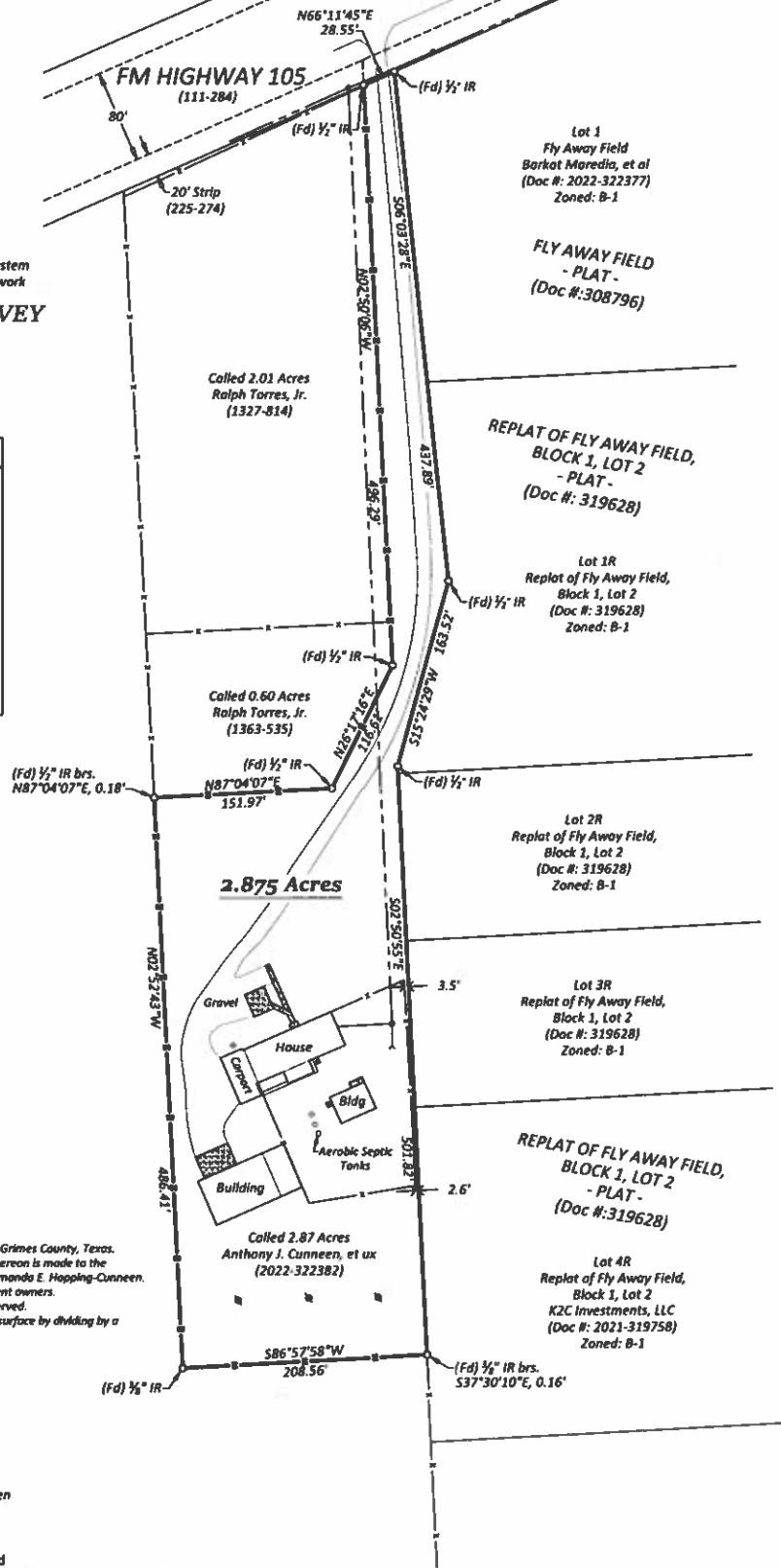
**Anthony Cunneen, POA Miriah Caskey**



Scale: 1" = 100'  
Basis of Bearings & Distances  
Grid North, State Plane Coordinate System  
of 1983, Central Zone, Leica RTK Network

**DANIEL TYLER SURVEY**  
**A-55**

LEGEND	
	Concrete
	Septic Sprayers
	Water Well
	Water Meter
	Buried Propane Tank
	Propane Tank
	Electric Meter
	Tele-Fiber Box
	Guy Wire
	Power Pole
	Aerial Electric Line
	Fence
	B.L. Building Line
	U.E. Utility Easement



#### NOTES:

- 1) All Deed references are of the Real Property Records of Grimes County, Texas.
- 2) The declaration of the digital signature & seal affixed hereon is made to the original purchaser of this survey, Anthony J. Cunneen & Amanda E. Hopping-Cunneen. It is not transferable to additional institutions or subsequent owners.
- 3) © 2022 by Wisnoski Land Surveying LLC. All Rights Reserved.
- 4) All distances & areas are grid and can be converted to surface by dividing by a combined scale factor of 0.999 933 503 43.

Owners of Property: Anthony J. Cunneen &  
Amanda E. Hopping-Cunneen  
Address of Property: 2765 State Highway 105  
Navasota, Texas 77868

I, Steven M. Wisnoski, Registered Professional Land  
Surveyor No. 6006 of the State of Texas do hereby certify  
that this plat represents an on the ground survey made  
under my personal and direct supervision.

Steven M. Wisnoski Date: May 10, 2022  
R.P.L.S. 6006



Situated in Grimes County, Texas, out of the Daniel Tyler Survey, Abstract No.  
55 & being all of a called 2.87 acre tract as described in a Warranty Deed with  
Vendor's Lien from Gene Baldobino, Jr., et ux to Anthony J. Cunneen and  
Amanda E. Hopping-Cunneen, dated January 31, 2022, of record in Document  
No. 2022-322382 of the Real Property Records of Grimes County, Texas.

Wisnoski Land Surveying LLC  
PO Box 1744  
Navasota, Texas 77868  
936-870-7100  
TBPCLS Firm #: 10085300

Job #:  
2020-05-04-01

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 11.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Kay Peavy, Grants Coordinator

**APPROVED BY:** JW

**ITEM:** Presentation, discussion, and possible action on Resolution No. 713-22, authorizing the submission of a Texas Community Block Grant application to the Texas Department of Agriculture for the Downtown Revitalization Fund for the Cedar Creek/Mance Lipscomb Park Revitalization Project. [Kay Peavy, Grants Coordinator]

**ITEM BACKGROUND:**

As discussed earlier in 2022, the area behind the northside business along W. Washington from S. LaSalle to "Blues Alley" is in need of redevelopment. Staff has heard from business owners and the public for the need of more parking and lighting. Additionally, the area has become a blighted area and has for sometime now, attracted some of Navasota's homeless population, particularly around the pavilion area. For sometime, the City of Navasota has closed off usage of the public restrooms and the pavilion area in the building located just west of Mance Lipscomb Park. Cedar Creek that runs between the businesses and Brookshire Brothers is an ideal location to create a destination for residents and visitors to Navasota. However, the creek is in desperate need of cleaning. Staff was tasked with finding financial resources to create this type of destination area.

The Texas Community Block Grant through the Texas Department of Agriculture for the Downtown Revitalization Fund has been identified as a source of funding for this blighted area. This grant would fund the demolition of the existing restroom facility in the Cedar Creek/Mance Lipscomb Park area, construct sidewalks, install ramps & rails, fire hydrants, and handicap-accessibility improvements in the designated downtown district.

Staff has engaged KTL Engineering to provide a preliminary layout of the Cedar Creek/Mance Lipscomb Park revitalization project for the City of Navasota. KTL Engineering has estimated the project to cost \$439,400, which includes:

- General Overhead \$43,100
- Demolition & Site Preparation \$64,250
- Walking Path \$115,700
- Lighting \$39,400
- Water & Fire Protection System \$111,950
- Engineering & Surveying \$65,000

The grant application for this project is for \$485,000 of grant funds. In order to increase the likelihood of receiving these funds, applicants are allowed to provide participation funds as match. The City is committing to \$72,750 or 15% as a cash and/or in-kind contribution toward this project. In-kind contributions could include, but not limited to, city staff assisting with demolition of the pavilion, cleaning of Cedar Creek, and installation of sidewalks. The City will reach out to other community partners for contribution to this project too.



**BUDGETARY AND FINANCIAL SUMMARY:**

Total project cost estimate is \$439,400.

Staff will include \$72,750 (15%) as matching funds in the FY 2022-23 budget in case there are not enough in-kind or contributions received for the City's match portion.

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 713-22, authorizing the submission of a Texas Community Block Grant application to the Texas Department of Agriculture for the Downtown Revitalization Fund.

**ATTACHMENTS:**

1. Resolution No. 713-22
2. Cedar Creek Cost Estimate
3. Cedar Creek Layout

## **RESOLUTION NO. 713-22**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAVASOTA TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS,** the City Council of the City of Navasota desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

**WHEREAS,** certain conditions exist which represent a threat to the public health and safety; and

**WHEREAS,** it is necessary and in the best interests of the City of Navasota to apply for funding under the Texas Community Development Block Grant Program;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:**

**SECTION 1.** That a Texas Community Development Block Grant Program application for the Downtown Revitalization Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.

**SECTION 2.** That the City's application be placed in competition for funding under the Downtown Revitalization Fund.

**SECTION 3.** That the application be for \$485,000 of grant funds to provide sidewalks, ADA ramps and rails, lighting, and demolition of an existing structure.

**SECTION 4.** That the City Council directs and designates the Mayor as the City's Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.

4.a. The Mayor shall serve as the City's Chief Executive Officer and Authorized Representative to execute this application

- and any subsequent contractual documents;
- 4b. The Mayor is authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
  - 4c. If this application is funded, the Mayor is authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.

**SECTION 5.** That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

**SECTION 6.** That it further be stated that the City of Navasota is committing \$72,750 as a cash and/or in-kind contribution (in accordance with TDA grant guidelines) toward this Downtown Revitalization project.

**PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF JUNE, 2022.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**KTL ENGINEERING, LLC**

4913 FM 166, Caldwell, Texas 77836 (979) 220-1957 TPBE # F-21598

**Cedar Creek/Mance Lipscomb Park Revitalization Project**  
**Estimate of Probable Costs**  
**June 2, 2022**

Item No.	Description	Est. Quantity	Unit	Unit Price	Total
<b>General Overhead</b>					
1	Mobilization	1	LS	35,000.00	35,000
2	Traffic Control	1	LS	5,800.00	5,800
3	Stormwater Pollution Prevention Plan	1	LS	2,300.00	2,300
Subtotal - General Overhead					\$43,100
<b>Demolition and Site Preparation</b>					
4	Demo and remove existing restroom building	1	LS	29,000.00	29,000
5	Demo and remove existing seat wall	1	LS	5,200.00	5,200
6	Demo and remove existing asphalt pavement	3,000	SY	7.00	21,000
7	Demo and remove existing concrete paving and sidewalk	150	SY	23.00	3,450
8	Demo and remove existing handrail	1	LS	1,700.00	1,700
9	Remove existing trees	2	EA	1,100.00	2,200
10	Demo & remove existing sewer line	100	LF	17.00	1,700
Subtotal - Demolition and Site Preparation					\$64,250
<b>Walking Path</b>					
10	4" Concrete Sidewalk (around park area)	6,400	SF	8.00	51,200
11	Brick pavers w/6" concrete base	700	SF	35.00	24,500
12	Handrailing along channel	400	LF	100.00	40,000
Subtotal - Walking Path					\$115,700
<b>Lighting</b>					
13	Decorative light poles	14	EA	2,300.00	32,200
14	2" Conduit and wiring	600	LF	12.00	7,200
Subtotal - Lighting					\$39,400
<b>Water &amp; Fire Protection System</b>					
15	6" C900 Water Line - Structural Backfill	500	LF	105.00	52,500
16	6" DI Water Line - attached to bridge	100	LF	345.00	34,500
17	Fire hydrant assembly	2	EA	8,000.00	16,000
18	6" MJ Gate Valve	2	EA	1,400.00	2,800
19	6" MJ Bends	6	LF	450.00	2,700
20	Connection to existing water line	2	EA	1,725.00	3,450
Subtotal - Water and Fire Protection System					\$111,950
<b>ESTIMATED CONSTRUCTION COST</b>					<b>\$374,400</b>

# KTL ENGINEERING, LLC

4913 FM 166, Caldwell, Texas 77836 (979) 220-1957 TPBE # F-21598

## Cedar Creek/Mance Lipscomb Park Revitalization Project Estimate of Probable Costs June 2, 2022

### PROJECT SUMMARY

General Overhead	\$43,100
Demolition and Site Preparation	\$64,250
Walking Path	\$115,700
Lighting	\$39,400
Water & Fire Protection System	\$111,950
Estimated Construction Cost	\$374,400
Engineering & Surveying	\$65,000
<b>TOTAL ESTIMATED PROJECT COST</b>	<b>\$439,400</b>







**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 12.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Kay Peavy, Grants Coordinator

**APPROVED BY:** JW

**ITEM:** Discussion, consideration and possible action on Resolution No. 714-22, determining that an area of the City of Navasota contains conditions which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area. [Kay Peavy, Grants Coordinator]

**ITEM BACKGROUND:**

As discussed earlier in 2022, the area behind the northside business along W. Washington from S. LaSalle to "Blues Alley" is in need of redevelopment. Staff has heard from business owners and the public for the need of more parking and lighting. Additionally, the area has become a blighted area and has for sometime now, attracted some of Navasota's homeless population, particularly around the pavilion area. For sometime, the City of Navasota has closed off usage of the public restrooms and the pavilion area in the building located just west of Mance Lipscomb Park. Cedar Creek that runs between the businesses and Brookshire Brothers is an ideal location to create a destination for residents and visitors to Navasota. However, the creek is in desperate need of cleaning. Staff was tasked with finding financial resources to create this type of destination area.

The Texas Community Block Grant through the Texas Department of Agriculture for the Downtown Revitalization Fund has been identified as a source of funding for this blighted area. This grant would fund the demolition of the existing restroom facility in the Cedar Creek/Mance Lipscomb Park area, construct sidewalks, install ramps & rails, fire hydrants, and handicap-accessibility improvements in the designated downtown district. However, as part of the application for this grant, the City of Navasota must determine that this area is detrimental to the public health, safety, and welfare of the community and declare the area as an official blighted area.

#### **BUDGETARY AND FINANCIAL SUMMARY:**

Allows City of Navasota to submit grant application for cleaning up the blighted area.

#### **STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 714-22, determining that an area of the City of Navasota contains conditions which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area.

#### **ATTACHMENTS:**



1. Resolution No. 714-22
2. Map of blighted area

## **RESOLUTION NO. 714-22**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A BLIGHTED AREA.**

**WHEREAS,** the City Council of the City of Navasota has reviewed and evaluated conditions in the Historical District of the municipality; and

**WHEREAS,** The City Council has found conditions which are detrimental to the public health, safety, and welfare of the community within the Historical district, as follows:

This area has broken sidewalks at different elevations, has no ADA ramps, with very poor lighting which makes this area a hazard after dark and making it challenging for pedestrians with disabilities to commute around the downtown area. There are missing and broken sidewalks in some locations, and only one street light with a few decorative lights. This area encompasses a building (formerly constructed as a public restroom), that is no longer used due to more modern facilities being constructed in areas with better lighting and with less obscurity. The existing building conceals the view, and attracts vagrants and homeless individuals, which makes the area unsafe for residents and downtown visitors.

**WHEREAS,** the City Council of the City of Navasota has authorized an application for funding under the Downtown Revitalization program, as follows:

The project will install approximately 6,400 square feet of sidewalks around the park area, 700 square feet of brick pavers, and 400 linear feet of handrailing along the creek channel, install 14 light poles, two fire hydrants along with associated water lines and structural backfill, and demolition of the existing restroom facility, existing seat wall, existing concrete paving and sidewalk, and existing asphalt paving.

These improvements will eliminate the hazards of pedestrians commuting to and around the downtown area, whether walking or using other alternative transportation, and assists in removing ADA barriers in this area.

**WHEREAS,** these project activities will aid in the elimination of blight in the community by improving the sidewalks and allowing handicapped persons to traverse on the sidewalks and patronize the downtown businesses.

**NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Navasota, Texas that the area identified by the following boundaries and outline on the map attached hereto as historic district map was determined to be a blighted area on August 14, 2017 through Resolution 627-17, and reaffirmed on August 10, 2020 through Resolution 678-20.**

Boundaries:

Beginning where the center of the main line of the G.C. & S.F.R.R. intersects the center of Fanthorp Street: thence in a northeasterly direction with the center of Fanthorp Street to that point where the center of said Fanthorp Street intersects the center of the bed of Cedar Creek: thence up Cedar Creek with its meanderings to that point where the center of the bed of said Cedar Creek intersects the southwest boundary line of Block 15 of the Nolan Addition: thence with the southwest boundary line of said Block 15 of the Nolan Addition to the southwest corner of said Block 15 of the Nolan Addition; thence in a northeasterly direction with the southeast boundary lines of Block 15 and 14 of the Nolan Addition to the southwest corner of Block 13 and said Nolan Addition: thence in a southeasterly direction with the southwest boundary line of Block 6 of the Nolan Addition projected across Washington Avenue and Block 85 of the H. & T.C.R.R. Addition to the southwest boundary line of the alleyway of said Block 85 of the R.R. Addition for corner; thence in a southwesterly direction with the southeast boundary line of said alleyway of Block 85 to the northeast corner of Lot 6 of said Block 85 of the H. & T.C.R.R. Addition; thence in a southeasterly direction with the northeast boundary line of Lot 1 Block 85, H. & T.C.R.R. Addition, and across McAlpine Street and with the northeast boundary line of Lots 1 and 6 of Block 99 of the H. & T.C.R.R. Addition, across Holland Street and with the northeast boundary line of Lot 1 in Block 109 to the southeast corner of said Lot 1 in Block 109 of the H. & T.C.R.R. Addition; thence in a southwesterly direction with the southeast boundary line of said Lot 1 Block 109 and across La Salle Street and with the northwest boundary line of the alleyway through Block 108 of the H. & T.C.R.R. Addition and in a straight line that is a prolongation of said northwest boundary line of the alleyway of Block 108 H. & T.C.R.R. Addition; alleyway of Block 108 H. &

T.C.R.R. Addition, across Farquhar Street, across Block 1 of the  
Camp Addition, across the I. & G.N.R.R main line, the H. & T.C.R.R.  
Addition main line to the center of the main line of the G.C &  
S.F.R.R.; thence in a westerly direction with the main line of the  
G.C & S.F.R.R to the place of beginning.

**PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF JUNE, 2022.**

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**BERT MILLER, MAYOR**


**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

# Navasota

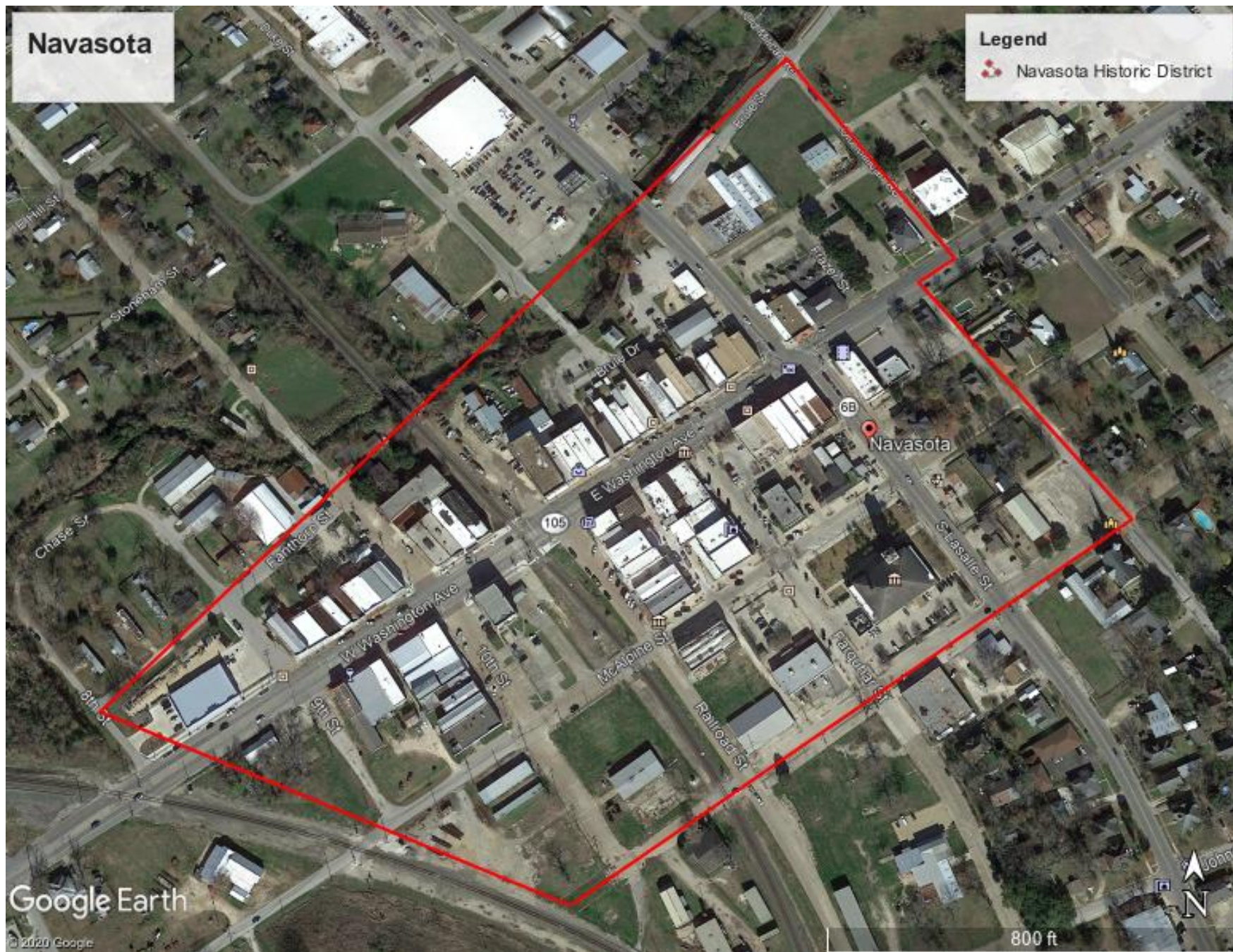
## Legend

 Navasota Historic District

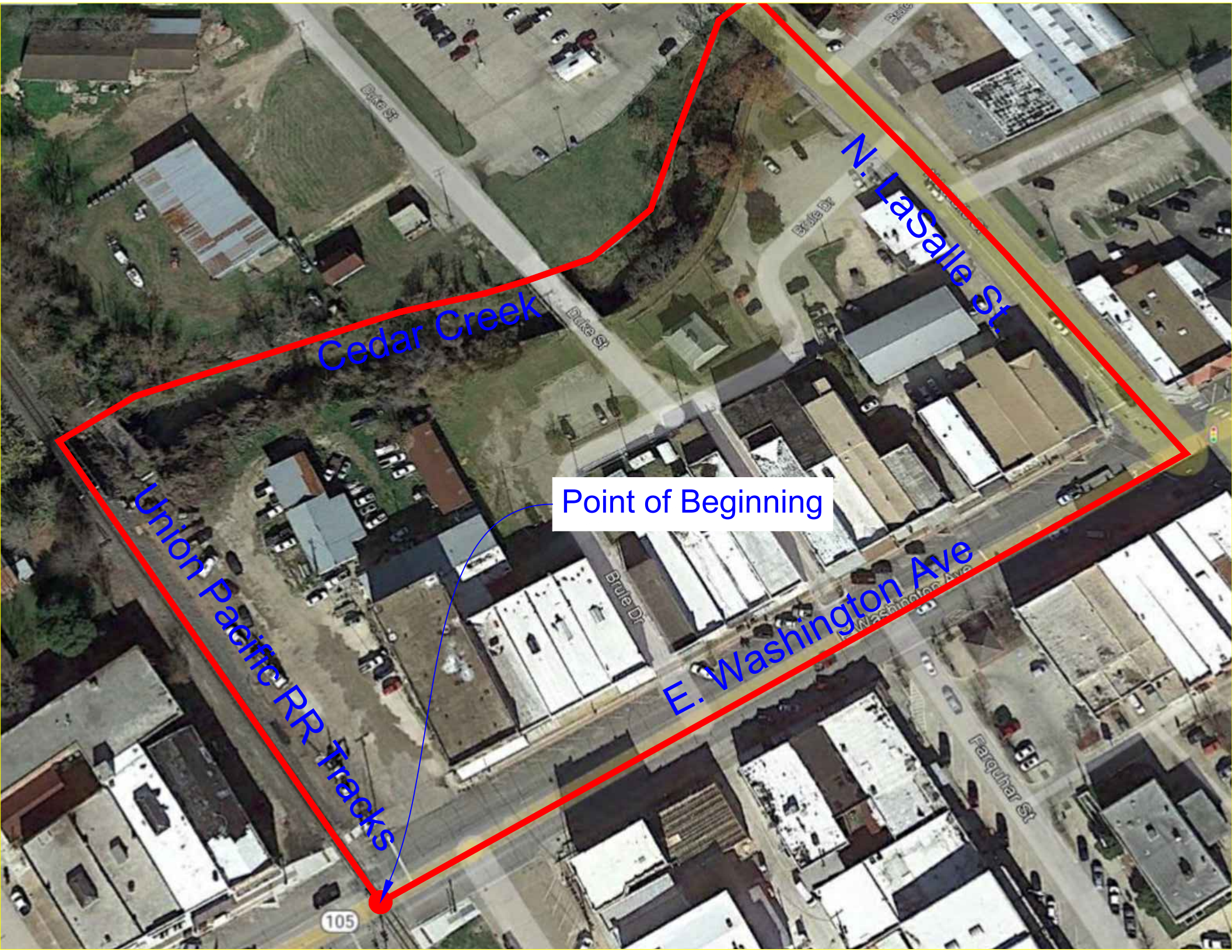
Google Earth

© 2020 Google

800 ft







Cedar Creek

N. LaSalle St

Point of Beginning

Union Pacific RR Tracks

E. Washington Ave

105



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 13.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda. [City Council]

Consent Items are:

A. Consider approval on the minutes for the month of May 2022;  
and

B. Consider approval on the expenditures for the month of May  
2022

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

N/A

**STAFF RECOMMENDATION:**

Staff recommends approval of the consent agenda items which includes the minutes and expenditures for the month of May 2022.

**ATTACHMENTS:**

1. Minutes - 05/09/2022
2. Minutes - 05/16/2022
3. Minutes - 05/23/2022
4. Expenditures for May 2022



**MINUTES  
REGULAR MEETING  
MAY 9, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Pattie Pederson, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jennifer Reyna, Utility Director; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Rayna Willenbrink, Economic Development Director, Luke Cochran, Legal Counsel; Bobbie Ullrich, Marketing and Communications Director; Ethan Tyler, Police Officer, Tiffany Sammon, Librarian, Pat Gruner, Municipal Judge; Geralyn Backhus, Records Clerk; Michael Mize, Interim Police Chief; Peggy Johnson, HR Director; Karolina Krozel, Police Officer; and James Byrd, Police Officer.

**VISITORS:** Mac Vaughn, Todd Wisner, Deborah Richardson, Cody Sechelski, Marco Costaneda, Ana Cosino, Dell Martinez, Linda Walicek, Liz Olden, Jon McKay, Zachery Votar, Matt Morse, Nancy Vidotto and Lewis Vidotto.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
  - a) The City Council and HR Director Peggy Johnson presented years of service awards to Geralyn Backhus (20 years); and Susie Homeyer (40 years).
  - b) Director of Utilities Jennifer Reyna gave an update on the Capital Improvements Project;
  - c) Librarian Tiffany Sammon gave an update on the library events;
  - d) Mayor Bert Miller presented the following proclamations: Economic Development Week – May 9 – 13, 2022; National Public Works Week – May 15 – 21, 2022; Public

Service Recognition Week – May 1 – 7, 2022; and National Police Week – May 11 – 17, 2022;

e) Councilmember Bernie Gessner gave an update on the latest Planning and Zoning Meeting; and

f) Councilmembers and staff informed the audience about upcoming events.

5. A discussion was held regarding a development plan application submitted by Marco Castaneda on behalf of Angel's Car Wash for the property located at 804 E. Washington Avenue, Navasota, Grimes County, Texas 77868. The development plan application requests to allow for the sale of vehicles on the property as a secondary use, vehicular sales are a permitted use under the property's current B- 1: General Business zoning district, however a development plan application and approval is required for all mixed use and business uses in the OD: Overlay District. The property is legally described as Jones, H & TC, Block 90, Lot 1,2,3(W/2).

Councilmember Bernie Gessner moved to approve the revised development plan submitted by Marco Castaneda on behalf of Angel's Car Wash for the installation of a wrought iron style fence, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

6. A public hearing was held regarding a sign variance request submitted by the First Presbyterian Church for the property located at 302 Nolan Street, Navasota, Grimes County, Texas 77868. The variance request is to allow thirty-two (32) square feet LED programmable sign versus the allowed twenty-four (24) square feet. The property affected is legally described as H & TC, Block 109, Lot 1 thru ½ of 8. Mayor Bert Miller opened the public hearing at 6:38 p.m. The following citizens, Todd Wisner and Deborah Richardson, spoke at the hearing on this topic. With no other comments, Mayor Bert Miller closed the public hearing at 6:58 p.m.

7. Councilmember Josh Fultz moved to deny a sign variance request submitted by the First Presbyterian Church for the property located at 302 Nolan Street, Navasota, Grimes County, Texas 77868. The variance request is to allow thirty-two (32) square feet LED programmable sign versus the allowed twenty-four (24) square feet. The property affected is legally described as H & TC, Block 109, Lot 1 thru ½ of 8, seconded by Mayor Pro-Tem Grant Holt. The following votes were recorded:

**AYES: Councilmember Josh Fultz**

**NAYS: Councilmember Bernie Gessner, Councilmember Pattie Pederson, Mayor Pro-Tem Grant Holt and Mayor Bert Miler**

Mayor Bert Miller announced that the motion failed

Mayor Bert Miller moved to approve the sign variance request submitted by the First Presbyterian Church for the property located at 302 Nolan Street, Navasota, Grimes County, Texas 77868. The variance request is to allow thirty-two (32) square feet LED

programmable sign versus the allowed twenty-four (24) square feet. The property affected is legally described as H & TC, Block 109, Lot 1 thru 1/2 of 8, seconded by Councilmember Bernie Gessner. The following votes were recorded:

**AYES: Councilmember Bernie Gessner, Councilmember Pattie Pederson, Mayor Pro-Tem Grant Holt and Mayor Bert Miler**

**NAYS: Councilmember Josh Fultz**

Mayor Bert Miller announced that the motion carried.

8. Councilmember Bernie Gessner moved to approve the consent agenda items which include the minutes and expenditures from April 2022 and the second reading of Ordinance No. 995-22, approving a zoning change application submitted to the City of Navasota by Anton Drabek, for the properties located at 808 Farquhar Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from R-1A: High Density, Single Dwelling Unit, 7,000 Square Foot Lot, Residential District to M-1: Light Industrial District, for the operation of a warehousing and distribution use. The properties affected are legally described as Camp IM, Block 5, Lot 9, 8(1/2) & Camp IM, Block 5, Lot 6,7, 8(1/2), seconded by Councilmember Josh Fultz and with each Councilmember that was present voting AYE, the motion carried.

14. Mayor Bert Miller adjourned the meeting at 7:03 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**MINUTES  
SPECIAL MEETING  
MAY 16, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Pattie Pederson, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Pat Gruner, Municipal Judge; Bobbie Ullrich, Marketing and Communications Director; and Michael Mize, Interim Police Chief.

**VISITORS:** Connie Clements, Michael Pederson and Luke Pederson.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. The Invocation and Pledge of Allegiance was dispensed.
3. Remarks of visitors: None.
4. Mayor Pro-Tem Grant Holt moved to canvass the election results for the May 7, 2022 general election, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
5. Mayor Bert Miller issued Bernie Gessner, Pattie Pederson and Josh Fultz with a Certificate of Election for the May 7, 2022 City Election. Navasota Municipal Judge Pat Gruner had each of the newly elected candidates, Bernie Gessner, Pattie Pederson and Josh Fultz complete a Statement of Officer and then she administered the Oath of Office to each of them. Once they were sworn in, they assumed the duties of their office.
6. Mayor Pro-Tem Grant Holt nominated Bert Miller to serve as Mayor, seconded by Councilmember Josh Fultz. Councilmember Bernie Gessner ceased the nominations and with each Councilmember voting AYE, Bert Miller will serve as the Mayor.

7. Councilmember Bernie Gessner nominated Grant Holt to serve as Mayor Pro-Tem, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, Grant Holt will serve as Mayor Pro-Tem.

8. Mayor Bert Miller adjourned the meeting at 6:13 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**MINUTES  
REGULAR MEETING  
MAY 23, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Pattie Pederson, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jennifer Reyna, Utility Director; Lupe Diosdado, Development Services Director; Cary Bovey, Legal Counsel; Kay Peavey, Grants Coordinator and Michael Mize, Interim Police Chief.

**VISITORS:** Connie Clements, Mac Vaughn, Paul Stankiewicz, Deborah Richardson, Tim Wolff, Doris Sauls, R. J. Sauls, Mark Rudolph, Aaron Matthews, Christine Holton, Jennifer Thompson, Blake Faldyn, Sheree Boegner and Lauren Stankiewicz.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: Paul Stankiewicz addressed the City Council concerning the speed limit on Washington Avenue. Doris Sauls addressed the City Council concerning HUD Grants, a fire department on the West side of town, funding of Grace Park and City sidewalks on the west side of town.
4. Staff report:
  - a) Executive Director of the Arts Council, Sheree Boegner, introduced the new Artist in Residency;
  - b) Director of Utilities Jennifer Reyna gave an airport update;

- c) Director of Utilities Jennifer Reyna gave an update on the Railroad Commission Gas Audit;
  - d) Mayor Pro-Tem Grant Holt gave an update on the latest Board of Adjustment meeting;
  - e) Councilmembers and staff informed the audience about upcoming events.
5. Councilmember Bernie Gessner moved to approve Resolution No. 712-22, Advance Funding Agreement (AFA) with the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) Project, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
6. Councilmember Josh Fultz moved to approve Resolution No. 713-22, Motor Vehicle Crime Prevention Authority Auxiliary Grant Program to support the purchase of a speed trailer with a License Plate Reader (LPR) requiring a 20% match from the City, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.
7. Strand and Associates made a presentation before the City Council on the Gas Modeling Project.
8. Mayor Bert Miller moved to approve Change Order No. 1 for the CIP Street and Utilities Reconstruction Project in the amount of \$49,500 to Bleyl Engineering for additional services, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
14. Mayor Bert Miller adjourned the meeting at 7:15 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

## MONTHLY BUDGET SUMMARY AS OF MAY 2022

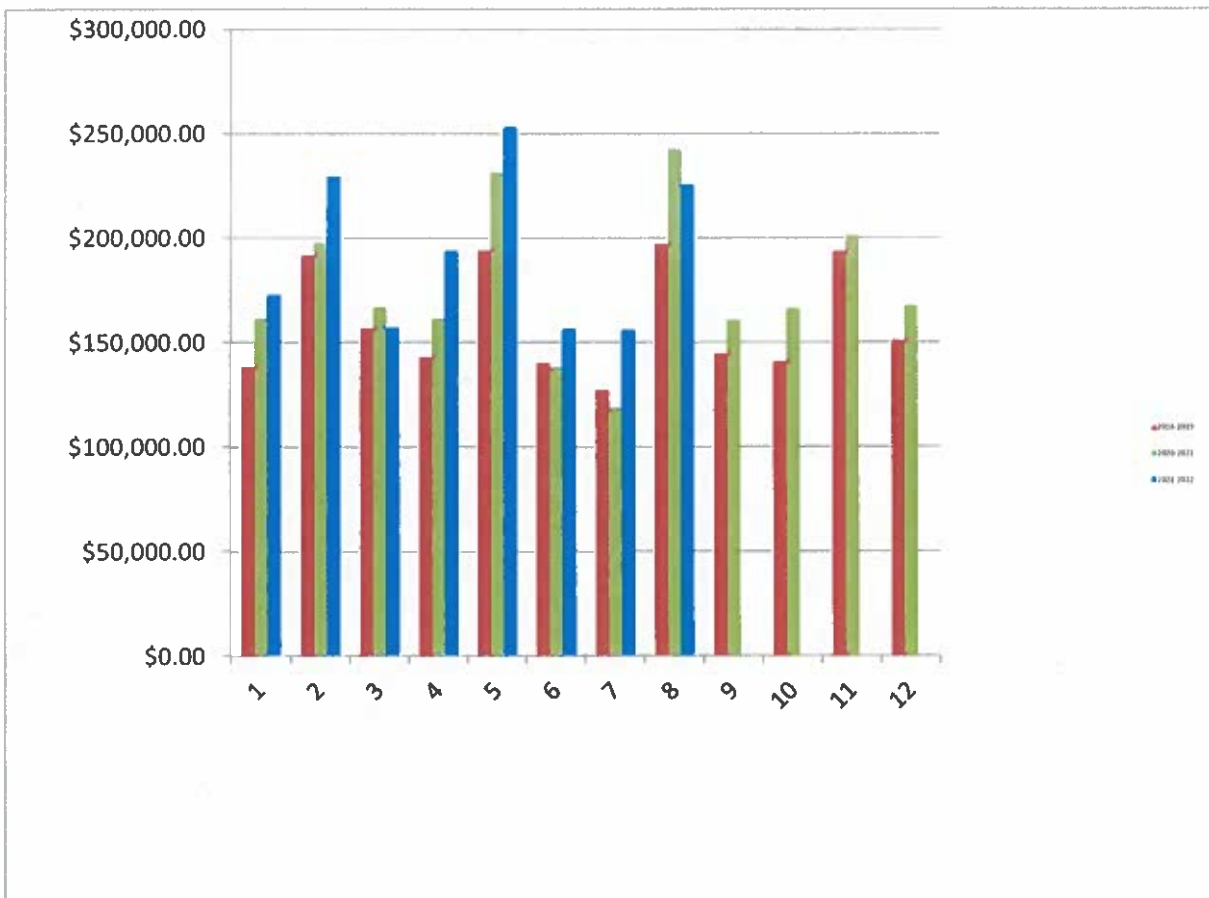
FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 12,775,264.00	\$ 10,213,823.65	80%	\$ 12,775,262.00	\$ 6,958,588.09	54%	\$3,255,235.56
<i>Water</i>	\$ 2,123,000.00	\$ 1,626,529.75	77%	\$ 2,123,000.00	\$ 964,532.87	45%	\$661,996.88
<i>Utility Cap IMP</i>	\$ 410,000.00	\$ 390,041.95	95%	\$ 410,000.00	\$ 213,417.97	52%	\$176,623.98
<i>Gas</i>	\$ 2,772,000.00	\$ 2,477,379.48	89%	\$ 2,772,000.00	\$ 3,248,728.88	117%	(\$771,349.40)
<i>Sewer</i>	\$ 2,147,500.00	\$ 1,237,071.57	58%	\$ 2,147,500.00	\$ 835,705.23	39%	\$401,366.34
<i>cemetery perm</i>	\$ 3,000.00	\$ 127,473.99	0%	\$ 3,000.00	\$ -	0%	\$127,473.99
<i>cemetery oper</i>	\$ 65,000.00	\$ 81,195.09	125%	\$ 65,000.00	\$ 1,261.36	2%	\$79,933.73
<i>Grant Fund</i>	\$ 3,558,500.00	\$ 80,835.93	2%	\$ 3,558,500.00	\$ 188,635.42	5%	(\$107,799.49)
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 96,749.97	69%	\$ 141,000.00	\$ -	0%	\$96,749.97
<i>Bond Fund</i>	\$ 1,250,143.00	\$ 1,028,932.85	82%	\$ 1,250,143.00	\$ 1,843,929.94	147%	(\$814,997.09)
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 21,276,907.00</u></b>	<b><u>\$ 16,889,156.35</u></b>	<b><u>79%</u></b>	<b><u>\$ 21,276,905.00</u></b>	<b><u>\$ 13,852,746.37</u></b>	<b><u>65%</u></b>	<b><u>\$3,627,183.11</u></b>
<i>Capital Projects</i>	\$ 10,000,000.00	\$ 13,117.18	0%	\$ 10,000,000.00	\$ 390,483.90	4%	(\$377,366.72)
<i>EDC</i>	\$ 691,500.00	\$ 131,372.95	19%	\$ 691,500.00	\$ 168,537.17	24%	(\$37,164.22)
<i>Foundation</i>	\$ 5,500.00	\$ 10,074.56	183%	\$ 5,500.00	\$ -	0%	\$10,074.56



CITY SALES TAX COLLECTED  
2018-2022

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
-5.58%	July	\$140,994.11	July	\$160,877.64	14.10%
12.28%	August	\$193,717.25	August	\$207,971.04	7.36%
6.67%	September	\$151,217.75	September	\$155,141.73	2.59%
	Total	<b>\$1,920,716.57</b>	Total	<b>\$1,954,320.70</b>	
	budget	1,900,000	budget	2,000,000	
2020-2021			2021-2022		
12.90%	October	\$161,367.18	October	\$172,724.07	7.04%
9.90%	November	\$197,633.83	November	\$229,261.96	16.00%
13.17%	December	\$166,585.45	December	\$156,748.82	-5.90%
14.82%	January	\$161,278.06	January	\$193,520.40	19.99%
26.01%	February	\$231,369.13	February	\$253,041.30	9.37%
2.89%	March	\$137,816.28	March	\$156,083.14	13.25%
-22.80%	April	\$118,387.57	April	\$155,754.19	31.56%
21.88%	May	\$242,383.94	May	\$225,365.73	-7.02%
6.97%	June	\$160,615.28	June		-100.00%
3.22%	July	\$166,065.78	July		-100.00%
-3.34%	August	\$201,014.87	August		-100.00%
7.98%	September	\$167,523.57	September		-100.00%
	Total	<b>\$2,112,040.94</b>	Total	<b>\$1,542,499.61</b>	
	budget	1,900,000	budget	2,000,000	

CITY SALES TAX COLLECTED  
2018-2022



05/31/2022  
TOTAL

FUND      PREVIOUS TOTAL    PRINCIPAL    INTEREST    CHG MV

## UNRESTRICTED FUNDS

GENERAL FUND	\$4,221,531.59		\$1,460.16	1,415.58	\$4,224,407.33
100-0-200.06					
WATER O&M	\$1,042,749.47		\$360.67	349.66	\$1,043,459.80
200-0-200.06					
GAS O&M	\$760,798.86		\$263.15	255.11	\$761,317.12
300-0-200.06					
SEWER O&M	\$576,421.14		\$199.38	193.29	\$576,813.80
400-0-200.06					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					

TOTAL UNRESTRICTED

\$6,605,998.05

## RESTRICTED FUNDS

BECKER/BEST MUSEUM	\$68,632.87		\$23.74	23.01	\$68,679.62
100-0-200.07					
VOLUNTARY FIRE FUND	\$68,396.16		\$23.66	22.93	\$68,442.76
100-0-200.09					
LIBRARY MADELEY	\$11,097.22		\$3.84	3.72	\$11,104.78
100-0-200.10					
VOLUNTARY PARK FUND	\$91,875.62		\$31.78	30.81	\$91,938.21
100-0-200.12					
ANIMAL SHELTER DONA	\$21,764.81		\$7.53	7.30	\$21,779.64
100-0-200.18					
WATER-DEPOSIT	\$51,918.05		\$17.96	17.41	\$51,953.41
200-0-200.00					
GAS-DEPOSITS	\$74,787.06		\$25.87	25.08	\$74,838.01
300-0-200.00					
0	\$0.00		\$0.00	0.00	\$0.00
0					
SEWER IMP	\$363,124.75		\$125.60	121.76	\$363,372.11
400-0-200.02					
STREET&DRAINAGE FEE	\$423,381.20		\$146.44	141.97	\$423,669.62
510-0-200.11					
CEMETERY PERPETUAL	\$510,599.49		\$176.61	171.22	\$510,947.32
520-0-201.00					
CEMETERY ST FUND	\$174,801.56		\$60.46	58.62	\$174,920.63
525-0-20105					
CEM JESSIE MAE BOND	\$27,266.57		\$9.43	9.14	\$27,285.14
525-0-201.06					
GRACE PARK	\$35,668.35		\$12.34	11.96	\$35,692.64
100-0-200.19					
UTILITY CIP	\$470,895.57		\$162.88	157.90	\$471,216.34
210-0-200.06					
AMERICAN RESCUE	\$0.00		\$0.00	0.00	\$0.00
540-0-200.20					
SIDEWALK	\$0.00		\$0.00	0.00	\$0.00
100-0-200.21					

TOTAL RESTRICTED

\$2,395,840.24

TOTAL	\$8,995,710.34	\$0.00	\$3,111.48	\$3,016.47	\$9,001,838.29
MM-INTEREST	\$785.20				
INTEREST	\$1,204.38				
PRINCIPAL	\$1,720.17				

POOLS INTEREST

\$1,121.90

\$2,326.28

\$2,924.55

CURRENT MONTH MARKET VALUE		BOOK VALUE
TOTAL MONEY MARKET	\$4,779,315.86	
TOTAL POOLS	\$1,683,496.84	
TOTAL CDS	\$2,211,000.00	\$2,211,000.00
TOTAL MBS-FIXED	\$1,762,939.02	\$1,763,064.16
	\$3,973,939.02	\$3,974,064.16
TOTAL INVESTMENT PORTFOLIO MARKET VALUE	\$10,436,751.72	
TOTAL INVESTMENT PORTFOLIO INCOME	\$0.00	
	\$10,436,751.72	
TOTAL INVESTMENT PORTFOLIO BOOK VALUE	\$10,436,876.86	
YTD INTEREST	\$3,111.48	
CHANGE IN MARKET VALUE	\$3,016.47	
	\$3,016.47	

WEIGHTED AVERAGE MATURITY

WEIGHTED AVERAGE YIELD

LAST MONTH MARKET VALUE		CHANGE IN MARKET VALUE
TOTAL MONEY MARKET	\$4,775,606.11	3,709.75
TOTAL POOLS	\$1,682,374.94	1,121.90
	\$0.00	0.00
TOTAL CDS	\$2,211,000.00	0.00
TOTAL MBS-FIXED	\$1,764,754.20	(1,815.18)

#### MONEY MARKET

CITY MONEY MARKET ACCOUNT		
BBVA PUBLIC FUNDS INTEREST CHECKING	BEGINNING BAL	\$4,775,606.11
2535818811	TRADES/DEDUCTIONS	
	INTEREST	\$1,989.58
WAM 4.779,316	PRINCIPAL/ADDITIONS	\$1,720.17
WAY	ENDING BAL	\$4,779,315.86

#### INVESTMENT POOLS

TEXPOOL ACCOUNT		
CITY OF NAVASOTA AP FUND II	BEGINNING BAL	\$132,125.59
449/7907600001	TRADES	
39	INTEREST	\$69.89
WAM 132.195	PRINCIPAL	
	ENDING BAL	\$132,195.48

TEXSTAR ACCOUNT		
CITY OF NAVASOTA AP FUND	BEGINNING BAL	\$131,868.24
930102200	TRADES	
39	INTEREST	\$72.32
WAM 131.941	PRINCIPAL	
	ENDING BAL	\$131,940.56

TEXAS CLASS ACCOUNT		
	BEGINNING BAL	\$1,418,381.11
	TRADES	
60	INTEREST	\$979.69
	PRINCIPAL	
	ENDING BAL	\$1,419,360.80

## CDS

AY	CUSIP 90352RAN5	PURCHASE DATE	09/12/19	URCHASE PRICE	\$245,000.00
	US ALLIANCE CR	MATURITY	09/30/22	BOOK VALUE	\$245,000.00
	1.95%	DAYS TO MATURITY	89	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	798.43
		PRINCIPAL	INTEREST		
AY	CUSIP 46147UHH1	PURCHASE DATE	01/26/21	URCHASE PRICE	\$245,000.00
	NVESTORS COMMUNITY	MATURITY	02/12/24	BOOK VALUE	\$245,000.00
	0.25%	DAYS TO MATURITY	445	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	CUSIP 48128U2C6	PURCHASE DATE	02/09/21	URCHASE PRICE	\$245,000.00
	JP MORGAN CHASE	MATURITY	02/17/26	BOOK VALUE	\$245,000.00
	0.50%	DAYS TO MATURITY	971	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	066519QT9	PURCHASE DATE	04/01/21	URCHASE PRICE	\$245,000.00
	BANKUNITED NA	MATURITY	03/31/26	BOOK VALUE	\$245,000.00
	0.95%	DAYS TO MATURITY	1001	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	388.98
AY	05600XCP3	PURCHASE DATE	03/31/21	URCHASE PRICE	\$245,000.00
	BMO HARRIS BANK	MATURITY	04/13/26	BOOK VALUE	\$245,000.00
	1.00%	DAYS TO MATURITY	1010	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	CUSIP 38149MA94	PURCHASE DATE	09/21/21	URCHASE PRICE	\$245,000.00
	GOLDMAN SACHS	MATURITY	09/29/26	BOOK VALUE	\$245,000.00
	105.00%	DAYS TO MATURITY	1131	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	CUSIP 05580AE26	PURCHASE DATE	09/21/21	URCHASE PRICE	\$245,000.00
	BMW BANK	MATURITY	09/24/24	BOOK VALUE	\$245,000.00
	65.00%	DAYS TO MATURITY	606	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	CUSIP 02007GNP	PURCHASE DATE	02/02/22	URCHASE PRICE	\$248,000.00
	ALLY BANK	MATURITY	02/10/25	BOOK VALUE	\$248,000.00
	120.00%	DAYS TO MATURITY	705	MARKET VALUE	\$248,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
AY	CUSIP 07371AXP3	PURCHASE DATE	02/03/22	URCHASE PRICE	\$248,000.00
	BEAL BANK	MATURITY	02/10/27	BOOK VALUE	\$248,000.00
	150.00%	DAYS TO MATURITY	1227	MARKET VALUE	\$248,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	

/AY	CUSIP3148ANE4	PURCHASE DATE	12/06/17	URCHASE PRICE	310,569.80
	FNMA1288	MATURITY	12/01/22	BOOK VALUE	8,448.96
	0.0281	DAYS TO MATURITY	133	MARKET VALUE	8,323.82
		WAM		DIFFERENCE	-125.14
		PRINCIPAL	1720.17	INTEREST	16.97
/AY	CUSIP 229831JL7	PURCHASE DATE	02/04/22	URCHASE PRIC	292,375.20
	CUERO ISD	MATURITY	08/15/25	BOOK VALUE	292,375.20
	1.3	DAYS TO MATURITY	839	MARKET VALUE	292,375.20
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	
/AY	CUSIP 882806HHB	PURCHASE DATE	02/17/22	URCHASE PRICE	500,000.00
	TX TECH	MATURITY	02/22/26	BOOK VALUE	486,375.00
	1.9	DAYS TO MATURITY	974	MARKET VALUE	486,375.00
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	
/AY	CUSIP 02589ABL5	PURCHASE DATE	02/23/22	URCHASE PRICE	248,000.00
	AMERICAN EXPRESS	MATURITY	03/04/26	BOOK VALUE	248,000.00
	1.6	DAYS TO MATURITY	982	MARKET VALUE	248,000.00
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	
/AY	CUSIP 254673B70	PURCHASE DATE	04/22/22	URCHASE PRICE	246,000.00
	DISCOVER BANK	MATURITY	04/28/25	BOOK VALUE	246,000.00
	2.8	DAYS TO MATURITY	760	MARKET VALUE	246,000.00
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	
/AY	CUSIP61768U4A2	PURCHASE DATE	04/22/22	URCHASE PRICE	246,000.00
	MORGAN STANLEY	MATURITY	04/29/25	BOOK VALUE	246,000.00
	3	DAYS TO MATURITY	761	MARKET VALUE	246,000.00
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	
/AY	RANDOLPH SCH DST	PURCHASE DATE	04/05/22	URCHASE PRICE	250,000.00
	CUSIP 752754PGO	MATURITY	08/01/25	BOOK VALUE	235,865.00
		DAYS TO MATURITY	829	MARKET VALUE	235,865.00
		WAM		DIFFERENCE	0.00
		PRINCIPAL		INTEREST	

**SELLER:**  
Symmetry Energy Solutions, LLC  
9811 Katy Freeway  
Suite 1400  
Houston, TX 77024

**Customer Service:**  
Contact: Sales Support  
Email: Sales.Support@SymmetryEnergy.com  
Phone: (800) 495-9880

**Accountant:**  
Contact: Hillary Mack III  
Email: hillary.mack@symmetryenergy.com  
Phone: (281) 915-6091  
Fax: (713) 983-2643

**BUYER:**  
City of Navasota, Texas  
PO Box 910  
Navasota, TX 77868

**Invoice Attention List:**  
Contact: Finance Director  
Email: lhall@navasotabx.gov  
Contact: Jeff Greer  
Email: jgreer@navasotabx.gov

**Remit To:**  
Symmetry Energy Solutions, LLC

**Payment by Wire Transfer to:**  
JP Morgan Chase Bank  
Houston, Texas  
ABA #: 021000021  
Acct #: 100080578

**Payment by ACH to:**  
JP Morgan Chase Bank  
Houston, Texas  
ABA #: 111000614  
Acct #: 100080578

**Mail all other remittances to:**  
Chase Lockbox  
P.O. Box 301149  
Dallas, TX 75303-1149



**symmetry**  
ENERGY SOLUTIONS

**Sales Invoice**

Invoice #: 1350365  
Invoice Date: 05/20/22  
Due Date: 05/31/22  
**Amount Due: \$63,109.64**  
Account #:  
Svc. Addr:  
Cust. Ref.:  
PO #:  
Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
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**CURRENT DELIVERY PERIOD - APR-22**

**Gas Sales**

10630722	Natural Gas Sales	Sell	APT	Navasota	Apr-22	1 30	5.3360	14,824	\$79,100.86
10630722	Overtake	Sell	APT	Navasota	Apr-22	1 30	6.5338	2,556	\$16,700.27
10630722	Undertake	Sell	APT	Navasota	Apr-22	1 30	6.2047	(6,044)	\$(37,501.21)
Total for Gas Sales:								11,336	\$58,299.92

**Tax**

Tax-Sales	APT	Navasota	Apr-22						\$4,809.72
Total for Tax:									\$4,809.72

**Total for Current Delivery Period: \$63,109.64**

**TOTAL AMOUNT DUE: \$63,109.64**

# Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



May 13, 2022

City of Navasota, TX

Ms. Rita Pullin, Utility Billing Manager

200 East McAlpine

Navasota, TX 77868

ACTUAL

Invoice ACT0013415

Reference : Joint Gas Purchase  
Contract

RE: Gas Deliveries for April 2022

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	27,264	\$5.271	\$143,716.08	\$8,179.20	\$135,536.88

**Informational Note: Your total discounts to-date are: \$2,172,438.52**

## Wiring Instructions

Bank: THE BANK OF NEW YORK MELLON  
ABA Number: 021 000 018  
Account Name: MuniGas Rev Account  
Account Number: 2243858400

Due Date: 5/20/2022  
Amount: \$135,536.88  
Reference: MuniGas - City of Navasota, TX  
Attn: Arla Scott (713) 483-6529

## For Payments by ACH

THE BANK OF NEW YORK MELLON  
ACH Account  
ABA# 021 000 018  
890 0487 445

Reference: MuniGas - City of Navasota, TX  
Attn: Arla Scott (713) 483-6529



**Municipal Gas Acquisition and Supply Corporation  
Gas Allocation for April 2022  
City of Navasota**

Actual 05/13/2022

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>April 2022 Allocations</u>			
April Nominations - SESL	27,264	\$5.27128	\$143,716.08
March Adjustment (See below)	0	#DIV/0!	\$0.00
April Nominations Adjusted	27,264	\$5.27128	<u>\$143,716.08</u>
April Volume Allocation	<u>27,264</u>	<u>\$5.27128</u>	<u>\$143,716.08</u>
% of Nominations	<u>100.0%</u>		

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>March 2022 Adjustments</u>			
March Estimate Per Invoice 202204018	32,792	\$4.56828	\$149,802.97
March Actual Volume/Value per SESL *	<u>32,792</u>	<u>\$4.56828</u>	<u>\$149,802.97</u>
Excess Allocation for March	0		<u>\$0.00</u>

\* Total actual volumes delivered by supplier = 32,792 MMBtus for a value of \$149,802.97  
Actuals per Symmetry Energy Solutions, LLC statement.

**Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with April 2022 allocations.**

# ATMOS PIPELINE - TEXAS INVOICE

Page:

Page 1 of 1

**BILL TO:**

CITY OF NAVASOTA

NAVASOTA CITY HALL  
ATTN: MR LANCE HALL, FINANCE DIRECTOR  
P O BOX 910  
NAVASOTA, TX 77868

**CHECK REMITTANCE TO:**

ATMOS PIPELINE-TEXAS

P. O. BOX 841425  
DALLAS, TX 75284-1425

## ELECTRONIC REMITTANCE TO:

ATMOS PIPELINE-TEXAS

Bank of America  
ABA# for ACH: 111000012  
ABA# for Wire: 026009593  
Account #: 3756617812  
Ref: APT-0021999

**Invoice No:**

APT-0021999

**Invoice Date:**

19-May-22

**Customer No:**

70670

Contract No:

06624-00

**Payment Terms:**

Net 10

**Due Date:**

29-May-22

**Total Amount Due:**

\$45,312.26

For Billing questions, please call: Ryan Timms @ (214) 206-2518

#	PROD DATE	RECEIPT POINT	RECEIPT POINT NAME	DELIVERY POINT	DELIVERY POINT NAME	DESCRIPTION	MCF / COUNT	MMBTU / COUNT	RATE	NET AMOUNT
1	Apr-22					Monthly Customer Charge		2.823	15.55467	\$43,910.84
2	Apr-22					Texas Utility Tax				\$219.55
3	Apr-22					MAOP Review Surcharge	2.823	2.823	0.03958	\$111.73
4	Apr-22					Texas Utility Tax				\$0.56
<b>SUBTOTAL</b>										<b>\$44,242.68</b>
5	Apr-22	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Usage Charge	38,157	38,214	0.02785	\$1,064.26
6	Apr-22	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Texas Utility Tax				\$5.32
<b>SUBTOTAL FOR STATION</b>							<b>8000003044</b>	<b>38,157</b>	<b>38,214</b>	<b>\$1,069.58</b>
<b>SUBTOTAL FOR PROD DATE</b>							<b>Apr-22</b>			<b>\$45,312.26</b>

**Total Due**

**\$45,312.26**



DATES: 5/01/2022 THRU 5/31/2022

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	3,283	28,895.73	759,840.00	788,735.73	NEW ACCOUNTS: 57
DISCONNECTED ACCTS:	52	7,496.01	3,703.31	11,199.32	DISCONNECT--NO TRF: 51
FINALED ACCOUNTS:	199	17,248.60		17,248.60	DISCONNECT--TRANSFER: 1
INACTIVE ACCOUNTS:	8,535	0.00		0.00	

\*\*GRAND TOTALS\*\* 12,069 53,640.34 763,543.31 817,183.65

\*\*CALCULATION SUMMARY\*\*

TOTAL CHARGES:	768,223.31
DEPOSIT RETURNS:	4,680.00CR
TOTAL CURRENT:	763,543.31

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3564	116,177.08	0.00	8,286.63	100,525.63			
GS GAS	1873	139,687.38	81,134.90	2,163.01	60,052.23	61,768.0000		61,768.0000
MS MISCELLANEOU	46	1,906.48	0.00	0.00	0.00			
PF VOLUNTARY PA	44	88.00	0.00	0.00	0.00			
SDF ST & DRAINAG	3125	52,069.74	0.00	0.00	0.00			
SW SEWER	5934	161,652.42	0.00	0.00	0.00	189,282.5800		189,282.5800
WA WATER	6388	204,534.23	0.00	0.00	0.00	271,441.0000	100,053	371,494.0000
AMP AVG MTH PMT	27	523.44				1,292.63-		

\*\*\*TOTALS\*\*\* 676,638.77 81,134.90 10,449.64 160,577.86

===== REVENUE CODE TOTALS =====

	R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:			
	100-GARBAGE	100-0-310.00	116,177.08
	200-WATER SERVICE	200-0-310.00	187,185.47
	210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	17,348.76
	300-GAS SERVICE	300-0-310.00	71,369.90
	350-FUEL FACTOR	300-0-310.00	149,452.38
	400-SEWER	400-0-310.00	138,870.26
	401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	22,782.16
	550-ST & DRAINAGE FEE	100-0-310.00	52,069.74
	562-VOLUNTARY PARK FUND	100-0-310.00	43.00
	563-VOLUNTARY FIRE FUND	100-0-310.00	45.00
	601-OTC - WATER	200-0-310.00	90.00
	602-OTC - GAS	300-0-310.00	17.00
	606-OTC-GARBAGE	100-0-310.00	0.00
TAX:			
	500-GAS 1.5% SALES TAX	300-0-310.00	621.94
	501-GAS TAX 8.25%	300-0-310.00	1,535.69
	503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	5.38
	504-8.25% GARBAGE SALES TAX	100-0-310.00	8,286.63
CONTRACTS:			

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: MAY 31ST, 2022

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	7,620,497	486,087.38	6,482,301.28	0.00	1,138,195.39	85.06
COURT FINE AND FEE	93,000	9,826.50	41,717.11	0.00	51,282.89	44.86
DEVELOPMENT SERVICES	151,750	7,882.50	181,461.32	0.00	(29,711.32)	119.58
CITY UTILITIES	2,034,957	170,636.56	1,355,228.56	0.00	679,728.60	66.60
LIBRARY	28,400	857.90	23,143.32	0.00	5,256.68	81.49
PUBLIC SAFETY	217,523	17,294.55	80,718.51	0.00	136,804.31	37.11
TOURISM	498,100	2,950.00	172,245.00	0.00	325,855.00	34.58
PARKS AND REC	89,050	8,992.45	56,955.04	(1,625.00)	33,719.96	62.13
MISCELLANEOUS	<u>2,041,987</u>	<u>853.92</u>	<u>1,820,053.51</u>	<u>0.00</u>	<u>221,933.49</u>	<u>89.13</u>
TOTAL REVENUES	12,775,264	705,381.76	10,213,823.65	(1,625.00)	2,563,065.00	79.94
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,444,219	23,310.13	2,416,932.20	0.00	27,286.87	98.88
4-101.00 DELINQUENT TAXES	25,000	<u>9,577.37</u>	78,417.67	0.00	(53,417.67)	313.67
4-102.00 PENALTY & INTEREST	29,000	7,999.83	65,886.60	0.00	(36,886.60)	227.20
4-103.00 I/S PORTION OF TAX	333,768	3,183.13	329,869.69	0.00	3,898.70	98.83
4-105.00 CITY SALES TAX	2,000,000	228,939.92	1,564,966.93	0.00	435,033.07	78.25
4-107.00 BEVERAGE TAX	16,000	5,749.69	24,813.05	0.00	(8,813.05)	155.08
4-120.00 INTEREST	40,000	2,539.15	16,420.44	0.00	23,579.56	41.05
4-120.01 INVESTMENT ADJUST TO MARK	30,000	1,657.28	793,480.05	0.00	(763,480.05)	2,644.93
4-150.00 FRANCHISE FEES	315,000	28,269.46	112,772.11	0.00	202,227.89	35.80
4-150.01 RIGHT OF WAY	4,000	2,826.36	9,878.76	0.00	(5,878.76)	246.97
4-150.02 CABLE PEG FEES	4,000	0.00	4,430.02	0.00	(430.02)	110.75
4-151.00 INDUSTRIAL DIST. PAYMENTS	414,000	0.00	439,792.45	0.00	(25,792.45)	106.23
4-152.00 UTILITY PMT IN LIEU OF TA	606,885	50,573.75	81,610.34	0.00	525,274.66	13.45
4-153.00 UTILITY EXP REIMBURSEMENT	1,316,624	110,916.08	443,664.32	0.00	872,959.89	33.70
4-155.00 INSURANCE RECOVERAGE	20,000	10,545.23	96,716.65	0.00	(76,716.65)	483.58
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	10,000	0.00	2,650.00	0.00	7,350.00	26.50
4-158.00 HOUSING AUTH PAYMENT IN L	<u>12,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	7,620,497	486,087.38	6,482,301.28	0.00	1,138,195.39	85.06
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	93,000	9,826.50	41,717.11	0.00	51,282.89	44.86
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COURT FINE AND FEE	<u>93,000</u>	<u>9,826.50</u>	<u>41,717.11</u>	<u>0.00</u>	<u>51,282.89</u>	<u>44.86</u>

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>DEVELOPMENT SERVICES</u>						
4-300.00 BUILDING PERMITS	140,000	6,412.50	156,708.15	0.00 (	16,708.15)	111.93
4-300.01 PLAN REVIEW	0	0.00	0.00	0.00	0.00	0.00
4-300.02 ZONING CHANGE	2,000	0.00	1,000.00	0.00	1,000.00	50.00
4-300.03 ZONING BOARD OF ADJ VARIA	1,000	150.00	300.00	0.00	700.00	30.00
4-300.04 PRELIMINARY PLAT FILING F	2,000	0.00	1,500.00	0.00	500.00	75.00
4-300.05 VARIANCES TO SUBDIVISION	1,000	150.00	300.00	0.00	700.00	30.00
4-300.06 FINAL PLAT FILING FEE	1,000	500.00	2,500.00	0.00 (	1,500.00)	250.00
4-300.07 PLAT VACATION FILING FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.13 SITE PLAN	250	0.00	2,000.00	0.00 (	1,750.00)	800.00
4-300.14 PUBLIC NUISANCE FEE	1,000	50.00	490.00	0.00	510.00	49.00
4-300.15 CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16 FIRE INSPECTIONS	1,000	250.00	2,009.85	0.00 (	1,009.85)	200.99
4-300.17 SIDEWALK FEE IN LIEU OF	0	0.00	12,748.32	0.00 (	12,748.32)	0.00
4-304.00 DEVELOPMENT USE PERMITS	1,000	0.00	1,000.00	0.00	0.00	100.00
4-307.00 GARAGE SALE PERMITS	1,000	120.00	655.00	0.00	345.00	65.50
4-307.01 FOOD TRUCK PERMIT	500	250.00	250.00	0.00	250.00	50.00
TOTAL DEVELOPMENT SERVICES	151,750	7,882.50	181,461.32	0.00 (	29,711.32)	119.58
<u>CITY UTILITIES</u>						
4-400.00 GARBAGE REVENUE	1,450,000	116,018.56	919,434.34	0.00	530,565.66	63.41
4-400.02 SOLID WASTE COLLECTION FE	0	0.00 (	85.73)	0.00	85.73	0.00
4-401.00 PENALTIES	23,957	1,678.02	14,222.97	0.00	9,734.19	59.37
4-402.00 YARD WASTE TIPPING FEES	500	50.00	425.00	0.00	75.00	85.00
4-403.00 SALE COMPOST	500	125.00	535.00	0.00 (	35.00)	107.00
4-404.00 STREET AND DRAINAGE FEE	555,000	52,039.74	413,234.76	0.00	141,765.24	74.46
4-404.01 STREET CUTS	1,000	0.00	950.00	0.00	50.00	95.00
4-404.02 STREET PENALTIES	4,000	725.24	6,512.22	0.00 (	2,512.22)	162.81
TOTAL CITY UTILITIES	2,034,957	170,636.56	1,355,228.56	0.00	679,728.60	66.60
<u>LIBRARY</u>						
4-500.00 LIBRARY INCOME	25,000	612.10	17,873.47	0.00	7,126.53	71.49
4-500.01 LIBRARY DONATIONS	500	0.00	2,500.00	0.00 (	2,000.00)	500.00
4-500.02 SUMMER READING PROGRAM	500	1.00	515.80	0.00 (	15.80)	103.16
4-500.03 LIBRARY MEMORIALS	500	0.00	20.00	0.00	480.00	4.00
4-500.04 BOOK SALE	500	54.80	663.05	0.00 (	163.05)	132.61
4-500.05 FARMERS MARKET REV	1,100	190.00	1,536.00	0.00 (	436.00)	139.64
4-500.06 SUMMER CAMPS	200	0.00	0.00	0.00	200.00	0.00
4-500.07 TOTE BAGS	100	0.00	35.00	0.00	65.00	35.00
TOTAL LIBRARY	28,400	857.90	23,143.32	0.00	5,256.68	81.49

100-GENERAL  
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>PUBLIC SAFETY</u>							
4-600.00	PD EVENT REVENUE	0	0.00	4,879.00	0.00 (	4,879.00)	0.00
4-601.00	PD SPECIAL FUND-FED	0	0.00	0.00	0.00	0.00	0.00
4-602.00	PD SPECIAL SEIZURE	0	0.00	6,288.00	0.00 (	6,288.00)	0.00
4-603.00	PD DONATION	0	0.00	0.00	0.00	0.00	0.00
4-603.01	BLUE SANTA TRANSFER FROM	4,335	0.00	10,795.00	0.00 (	6,460.00)	249.02
4-604.00	PD SRO PROGRAM	102,000	16,398.55	50,505.12	0.00	51,494.88	49.51
4-605.00	PD LEOSE ALLOCATION	1,000	0.00	1,667.80	0.00 (	667.80)	166.78
4-606.00	ANIMAL SHELTER FEES	6,000	125.00	125.00	0.00	5,875.00	2.08
4-606.01	ANIMAL SHELTER DONATIONS	1,500	0.00	635.00	0.00	865.00	42.33
4-607.00	BULLET PROOF VEST REIMB	0	0.00	0.00	0.00	0.00	0.00
4-608.00	SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00	PD RECORDS	1,000	232.00	1,523.00	0.00 (	523.00)	152.30
4-650.00	FIRE BURN PERMITS	1,000	0.00	5.00	0.00	995.00	0.50
4-651.00	FIRE INTERLOCAL W/COUNTY	93,000	0.00	0.00	0.00	93,000.00	0.00
4-653.00	FIRE VOLUNTARY DONATION	7,688	539.00	4,295.59	0.00	3,392.23	55.88
TOTAL PUBLIC SAFETY		217,523	17,294.55	80,718.51	0.00	136,804.31	37.11
<u>TOURISM</u>							
4-700.00	TOURISM SPECIAL EVENTS RE	500	0.00	0.00	0.00	500.00	0.00
4-700.01	TEXAS BIRTHDAY BASH DONAT	0	0.00	0.00	0.00	0.00	0.00
4-700.02	TEXAS BIRTHDAY BASH SPONO	30,000	0.00	22,500.00	0.00	7,500.00	75.00
4-700.03	TEXAS BIRTHDAY BASH VENDO	7,000	0.00	5,600.00	0.00	1,400.00	80.00
4-700.04	TEXAS BIRTHDAY BASH REVEN	50,000	0.00	139,170.00	0.00 (	89,170.00)	278.34
4-701.00	SUMMER CONCERT SERIES REV	0	100.00	100.00	0.00 (	100.00)	0.00
4-701.01	SUMMER CONCERT SERIES DON	0	0.00	0.00	0.00	0.00	0.00
4-701.02	SUMMER CONCERT SERIES SPO	300	1,700.00	3,700.00	0.00 (	3,400.00)	1,233.33
4-702.00	HOME FOR HOLIDAYS REVENUE	0	0.00	25.00	0.00 (	25.00)	0.00
4-702.01	HOME FOR HOLIDAYS DONATIO	0	0.00	0.00	0.00	0.00	0.00
4-702.02	HOME FOR HOLIDAYS SPONSOR	300	1,000.00	1,000.00	0.00 (	700.00)	333.33
4-703.00	FREEDOM FEST REVENUE	0	150.00	150.00	0.00 (	150.00)	0.00
4-703.01	FREEDOM FEST DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-703.02	FREEDOM FEST SPONSORS	10,000	0.00	0.00	0.00	10,000.00	0.00
4-704.00	HORLOCK HOUSE DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-704.01	HORLOCK HOUSE REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-705.00	TOURISM REIMB FROM HOTEL	400,000	0.00	0.00	0.00	400,000.00	0.00
TOTAL TOURISM		498,100	2,950.00	172,245.00	0.00	325,855.00	34.58
<u>PARKS AND REC</u>							
4-800.01	KID FISH	1,000	2,000.00	2,100.00	0.00 (	1,100.00)	210.00
4-800.02	MUNICIPAL POOL	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.04	SOFTBALL RENTAL FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.05	KNB DONATIONS	3,000	0.00	4,850.00	0.00 (	1,850.00)	161.67
4-800.06	LITTLE LEAGUE FEES	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.07	YOUTH FOOTBALL FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.08	YOUTH SOCCER LEAGUE FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.09	SWIM TEAM LEAGUE FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.10	PAVILLION RENTAL FEES	2,500	365.00	2,260.00	675.00)	915.00	63.40
4-800.11	POOL RENTAL FEES	1,500	0.00	0.00	0.00	1,500.00	0.00

CITY OF NAVASOTA  
REVENUE REPORT  
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100-GENERAL  
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
4-800.12	SWIM LESSONS	4,000	0.00	0.00	0.00	4,000.00	0.00
4-800.13	VENDING MACHINE REVENUE	3,000	0.00	590.50	0.00	2,409.50	19.68
4-800.14	REC CENTER RENTALS	30,000	3,540.00	21,840.00	( 950.00)	9,110.00	69.63
4-800.15	PARK RENTAL FEE	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.16	VOLUNTARY PARK DONATIONS	7,000	543.00	4,294.59	0.00	2,705.41	61.35
4-800.17	GRACE PARK FUND	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.18	BLINN WORKFORCE CLASS	250	0.00	0.00	0.00	250.00	0.00
4-800.20	SWIM PASSES	300	0.00	0.00	0.00	300.00	0.00
4-800.21	PARK AND REC SPONSORS	0	0.00	0.00	0.00	0.00	0.00
4-850.00	AIRPORT LEASE AGREEMENTS	15,000	1,755.00	18,208.10	0.00	( 3,208.10)	121.39
4-850.02	AIRPORT FUEL	2,000	789.45	2,811.85	0.00	( 811.85)	140.59
	TOTAL PARKS AND REC	89,050	8,992.45	56,955.04	( 1,625.00)	33,719.96	62.13
<u>MISCELLANEOUS</u>							
4-903.00	SALE OF SALVAGE	5,000	0.00	3,295.73	0.00	1,704.27	65.91
4-903.01	SALE OF PROPERTY	300,000	0.00	0.00	0.00	300,000.00	0.00
4-913.00	MISC. INCOME	15,000	109.42	1,810,078.86	0.00	( 1,795,078.86)	2,067.19
4-913.05	ADCOM CC CUST FEES	5,000	619.50	5,928.92	0.00	( 928.92)	118.58
4-913.07	SAFRON FINGER PRINT RENT	0	125.00	750.00	0.00	( 750.00)	0.00
4-950.03	AIRPORT RAMP GRANT	10,000	0.00	0.00	0.00	10,000.00	0.00
4-999.00	TFR. FROM OTHER FUNDS	214,369	0.00	0.00	0.00	214,369.00	0.00
4-999.01	TRANSFER FROM RESERVES	1,200,000	0.00	0.00	0.00	1,200,000.00	0.00
4-999.02	TRANSFER FROM AIRPORT ACC	292,618	0.00	0.00	0.00	292,618.00	0.00
	TOTAL MISCELLANEOUS	2,041,987	853.92	1,820,053.51	0.00	221,933.49	89.13
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TOTAL REVENUE		12,775,264	705,381.76	10,213,823.65	( 1,625.00)	2,563,065.00	79.94
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\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: MAY 31ST, 2022

200-WATER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	11,000	1,293.08	145,990.17	0.00 (	134,990.17)	1,327.18
CITY UTILITIES	2,110,000	197,187.85	1,476,043.80	0.00	633,956.20	69.95
MISCELLANEOUS	2,000	1,494.47	4,495.78	0.00 (	2,495.78)	224.79
TOTAL REVENUES	2,123,000	199,975.40	1,626,529.75	0.00	496,470.25	76.61
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	9,000	926.01	4,609.28	0.00	4,390.72	51.21
4-120.01 INVESTMENT ADJUST TO MARK	2,000	367.07	141,380.89	0.00 (	139,380.89)	7,069.04
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	11,000	1,293.08	145,990.17	0.00 (	134,990.17)	1,327.18
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,000,000	188,719.04	1,388,247.96	0.00	611,752.04	69.41
4-401.00 PENALTIES	28,000	2,811.31	24,586.84	0.00	3,413.16	87.81
4-402.00 SERVICE CHARGES	55,000	5,557.50	38,507.50	0.00	16,492.50	70.01
4-403.00 NEW SERVICES TAP FEES	7,000	0.00	5,561.00	0.00	1,439.00	79.44
4-409.00 WATER METERS	20,000	100.00	19,140.50	0.00	859.50	95.70
TOTAL CITY UTILITIES	2,110,000	197,187.85	1,476,043.80	0.00	633,956.20	69.95
<u>MISCELLANEOUS</u>						
4-913.00 MISCELLANEOUS INCOME	2,000	1,494.47	4,654.39	0.00 (	2,654.39)	232.72
4-914.00 OVERAGE/SHORTAGE	0	0.00	158.61	0.00	158.61	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	2,000	1,494.47	4,495.78	0.00 (	2,495.78)	224.79
TOTAL REVENUE	2,123,000	199,975.40	1,626,529.75	0.00	496,470.25	76.61

\*\*\* END OF REPORT \*\*\*



210-UTILITY CAPITAL IMP  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	* YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	320.78	92,453.78	0.00 (	92,453.78)	0.00
DEVELOPMENT SERVICES	<u>410,000</u>	<u>40,130.92</u>	<u>297,588.17</u>	<u>0.00</u>	<u>112,411.83</u>	<u>72.58</u>
TOTAL REVENUES	410,000	40,451.70	390,041.95	0.00	19,958.05	95.13
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	0	162.88	766.29	0.00 (	766.29)	0.00
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>157.90</u>	<u>91,687.49</u>	<u>0.00 (</u>	<u>91,687.49)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	0	320.78	92,453.78	0.00 (	92,453.78)	0.00
<u>DEVELOPMENT SERVICES</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	<u>410,000</u>	<u>40,130.92</u>	<u>297,588.17</u>	<u>0.00</u>	<u>112,411.83</u>	<u>72.58</u>
TOTAL DEVELOPMENT SERVICES	410,000	40,130.92	297,588.17	0.00	112,411.83	72.58
TOTAL REVENUE	410,000	40,451.70	390,041.95	0.00	19,958.05	95.13

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: MAY 31ST, 2022

300-GAS FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	14,000	1,091.53	195,509.52	0.00 (	181,509.52)	1,396.50
CITY UTILITIES	2,458,000	222,438.50	2,322,208.93	0.00	135,791.07	94.48
MISCELLANEOUS	300,000	25.08	( 40,338.97)	0.00	340,338.97	13.45-
TOTAL REVENUES	2,772,000	223,555.11	2,477,379.48	0.00	294,620.52	89.37
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	836.42	4,372.26	0.00	7,627.74	36.44
4-120.01 INVESTMENT ADJUST TO MARK	2,000	255.11	191,137.26	0.00 (	189,137.26)	9,556.86
TOTAL TAXES AND OTHER GOVERNMT	14,000	1,091.53	195,509.52	0.00 (	181,509.52)	1,396.50
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,400,000	220,822.28	2,283,308.44	0.00	116,691.56	95.14
4-401.00 PENALTIES	20,000	1,338.18	13,251.62	0.00	6,748.38	66.26
4-402.00 SERVICE CHARGES	3,000	33.54	2,345.70	0.00	654.30	78.19
4-403.00 NEW SERVICES - TAPS	20,000	0.00	1,450.00	0.00	18,550.00	7.25
4-410.00 GAS METERS & REGULATORS	15,000	244.50	21,853.17	0.00 (	6,853.17)	145.69
4-412.00 EXTENSION OF LINES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	2,458,000	222,438.50	2,322,208.93	0.00	135,791.07	94.48
<u>MISCELLANEOUS</u>						
4-901.01 INT. INC. JR. LIEN REVENUE	0	25.08	( 40,338.97)	0.00	40,338.97	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	300,000	0.00	0.00	0.00	300,000.00	0.00
TOTAL MISCELLANEOUS	300,000	25.08	( 40,338.97)	0.00	340,338.97	13.45-
TOTAL REVENUE	2,772,000	223,555.11	2,477,379.48	0.00	294,620.52	89.37

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: MAY 31ST, 2022

400-SEWER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	10,500	1,187.43	132,505.44	0.00 (	122,005.44)	1,261.96
CITY UTILITIES	1,622,000	140,670.02	1,104,566.13	0.00	517,433.87	68.10
MISCELLANEOUS	<u>515,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>515,000.00</u>	<u>0.00</u>
TOTAL REVENUES	2,147,500	141,857.45	1,237,071.57	0.00	910,428.43	57.61
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,500	872.38	4,420.37	0.00	4,079.63	52.00
4-120.01 INVESTMENT ADJUST TO MARK	<u>2,000</u>	<u>315.05</u>	<u>128,085.07</u>	<u>0.00 (</u>	<u>126,085.07)</u>	<u>6,404.25</u>
TOTAL TAXES AND OTHER GOVERNMT	10,500	1,187.43	132,505.44	0.00 (	122,005.44)	1,261.96
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	20,000	2,090.43	17,188.68	0.00	2,811.32	85.94
4-403.00 NEW SERVICES TAP FEES	2,000	0.00	3,900.00	0.00 (	1,900.00)	195.00
4-404.00 SEWER REVENUE	<u>1,600,000</u>	<u>138,579.59</u>	<u>1,083,477.45</u>	<u>0.00</u>	<u>516,522.55</u>	<u>67.72</u>
TOTAL CITY UTILITIES	1,622,000	140,670.02	1,104,566.13	0.00	517,433.87	68.10
<u>MISCELLANEOUS</u>						
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>515,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>515,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUE	2,147,500	141,857.45	1,237,071.57	0.00	910,428.43	57.61

\*\*\* END OF REPORT \*\*\*

520-CEMETERY PERMANENT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	3,000	347.83	127,473.99	0.00 (	124,473.99)	4,249.13
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	3,000	347.83	127,473.99	0.00 (	124,473.99)	4,249.13
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	3,000	176.61	1,636.89	0.00	1,363.11	54.56
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>171.22</u>	<u>125,837.10</u>	<u>0.00 (</u>	<u>125,837.10)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	3,000	347.83	127,473.99	0.00 (	124,473.99)	4,249.13
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,000	347.83	127,473.99	0.00 (	124,473.99)	4,249.13

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
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525-CEMETERY OPERATING FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	137.65	49,409.09	0.00 (	47,409.09)	2,470.45
CITY UTILITIES	31,000	1,758.00	31,636.00	0.00 (	636.00)	102.05
MISCELLANEOUS	32,000	0.00	150.00	0.00	31,850.00	0.47
TOTAL REVENUES	65,000	1,895.65	81,195.09	0.00 (	16,195.09)	124.92
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	69.89	696.35	0.00	1,303.65	34.82
4-120.01 INVESTMENT ADJUST TO MARK	0	67.76	48,712.74	0.00 (	48,712.74)	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,000	137.65	49,409.09	0.00 (	47,409.09)	2,470.45
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	3,000	0.00	500.00	0.00	2,500.00	16.67
4-400.01 STREET & MONUMENT RESTORE	18,000	1,308.00	26,536.01	0.00 (	8,536.01)	147.42
4-400.02 PERPETUAL CARE	10,000	0.00	699.99	0.00	9,300.01	7.00
4-400.03 GRAVE MARKING	0	300.00	3,225.00	0.00 (	3,225.00)	0.00
4-400.04 MONUMENT MARKING	0	125.00	650.00	0.00 (	650.00)	0.00
4-400.05 DEED TRANSFER FEE	0	25.00	25.00	0.00 (	25.00)	0.00
TOTAL CITY UTILITIES	31,000	1,758.00	31,636.00	0.00 (	636.00)	102.05
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	0	0.00	150.00	0.00 (	150.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL MISCELLANEOUS	32,000	0.00	150.00	0.00	31,850.00	0.47
TOTAL REVENUE	65,000	1,895.65	81,195.09	0.00 (	16,195.09)	124.92

\*\*\* END OF REPORT \*\*\*

530-BOARD OF FIREMAN SERVICE  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	8.96	35.70	0.00 (	35.70)	0.00
MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUES	700	8.96	35.70	0.00	664.30	5.10
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	8.96	35.70	0.00 (	35.70)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>8.96</u>	<u>35.70</u>	<u>0.00</u> (	<u>35.70)</u>	<u>0.00</u>
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUE	700	8.96	35.70	0.00	664.30	5.10

\*\*\* END OF REPORT \*\*\*

540-GRANT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.00	1,392.60	0.00 (	1,392.60)	0.00
LIBRARY	3,558,500	0.00	79,443.33	0.00	3,479,056.67	2.23
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,558,500	0.00	80,835.93	0.00	3,477,664.07	2.27
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	0.00	1,392.60	0.00 (	1,392.60)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	0.00	1,392.60	0.00 (	1,392.60)	0.00
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	100,000	0.00	0.00	0.00	100,000.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRANT	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	100,000	0.00	0.00	0.00	100,000.00	0.00
4-550.00 EDC GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-560.00 STREET GRANTS	3,280,000	0.00	0.00	0.00	3,280,000.00	0.00
4-563.00 PARKS GRANTS	50,000	0.00	0.00	0.00	50,000.00	0.00
4-566.00 AIRPORT GRANTS	0	0.00	74,760.00	0.00 (	74,760.00)	0.00
4-567.00 PD GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	2,500.00	0.00 (	2,500.00)	0.00
4-567.02 DOJ BULLETPROOF VEST PART	1,500	0.00	0.00	0.00	1,500.00	0.00
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-568.01 SHSP GRANT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-581.00 LIBRARY GRANTS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-589.00 AMERICAN RESCUE	0	0.00	1,958.33	0.00 (	1,958.33)	0.00
4-591.00 REC CENTER GRANTS	5,000	0.00	225.00	0.00	4,775.00	4.50
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,558,500	0.00	79,443.33	0.00	3,479,056.67	2.23
<u>MISCELLANEOUS</u>						
4-999.00 TRASNFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,558,500	0.00	80,835.93	0.00	3,477,664.07	2.27

\*\*\* END OF REPORT \*\*\*

550-ECONOMIC DEVELOPMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	155,500	18,870.27	128,872.95	0.00	26,627.05	82.88
MISCELLANEOUS	<u>536,000</u>	( <u>6,288.00</u> )	<u>2,500.00</u>	<u>0.00</u>	<u>533,500.00</u>	<u>0.47</u>
TOTAL REVENUES	691,500	12,582.27	131,372.95	0.00	560,127.05	19.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-105.01 EDC PORTION OF SALES TAX	155,500	18,780.48	128,541.64	0.00	26,958.36	82.66
4-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
4-120.00 INTEREST	<u>0</u>	<u>89.79</u>	<u>331.31</u>	<u>0.00</u>	( <u>331.31</u> )	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	155,500	18,870.27	128,872.95	0.00	26,627.05	82.88
<u>MISCELLANEOUS</u>						
4-913.00 MISC. INCOME	10,000	( 6,288.00 )	2,500.00	0.00	7,500.00	25.00
4-999.01 TRANSFER FRO RESERVES	126,000	0.00	0.00	0.00	126,000.00	0.00
4-999.02 TRANSFER FROM BOND	<u>400,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	536,000	( 6,288.00 )	2,500.00	0.00	533,500.00	0.47
TOTAL REVENUE	691,500	12,582.27	131,372.95	0.00	560,127.05	19.00

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*



777-PAYROLL IMPREST FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.00	0.05	0.00 (	0.05)	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.05	0.00 (	0.05)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	0	0.00	0.05	0.00 (	0.05)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	0.00	0.05	0.00 (	0.05)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.05	0.00 (	0.05)	0.00

\*\*\* END OF REPORT \*\*\*

905-CAPITAL PROJECTS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	3,250.85	13,117.18	0.00	13,117.18	0.00
MISCELLANEOUS	10,000,000	0.00	0.00	0.00	10,000,000.00	0.00
TOTAL REVENUES	10,000,000	3,250.85	13,117.18	0.00	9,986,882.82	0.13
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	3,250.85	13,117.18	0.00	13,117.18	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	3,250.85	13,117.18	0.00	13,117.18	0.00
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	10,000,000	0.00	0.00	0.00	10,000,000.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	10,000,000	0.00	0.00	0.00	10,000,000.00	0.00
TOTAL REVENUE	10,000,000	3,250.85	13,117.18	0.00	9,986,882.82	0.13

\*\*\* END OF REPORT \*\*\*

930-HOTEL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	141,000	12,213.70	96,749.97	0.00	44,250.03	68.62
TOTAL REVENUES	141,000	12,213.70	96,749.97	0.00	44,250.03	68.62
<u>TAXES AND OTHER GOVERNMT</u>						
4-106.00 HOTEL-MOTEL TAX	140,000	11,981.72	95,873.00	0.00	44,127.00	68.48
4-120.00 INTEREST	1,000	231.98	876.97	0.00	123.03	87.70
TOTAL TAXES AND OTHER GOVERNMT	141,000	12,213.70	96,749.97	0.00	44,250.03	68.62
TOTAL REVENUE	141,000	12,213.70	96,749.97	0.00	44,250.03	68.62

\*\*\* END OF REPORT \*\*\*

945-BOND FUND GEN OBLIGATION  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	142.75	565.71	0.00 (	565.71)	0.00
CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
LIBRARY	375,550	3,183.13	329,869.69	0.00	45,680.31	87.84
MISCELLANEOUS	874,593	31,299.49	698,497.45	0.00	176,095.55	79.87
TOTAL REVENUES	1,250,143	34,625.37	1,028,932.85	0.00	221,210.15	82.31
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	142.75	565.71	0.00 (	565.71)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	142.75	565.71	0.00 (	565.71)	0.00
<u>CITY UTILITIES</u>						
4-410.00 CURRENT TAXES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY</u>						
4-500.00 TFR. FROM GENERAL FUND	375,550	3,183.13	329,869.69	0.00	45,680.31	87.84
TOTAL LIBRARY	375,550	3,183.13	329,869.69	0.00	45,680.31	87.84
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.02 CONTRIBUTION FROM WATER	292,297	10,186.03	242,539.74	0.00	49,756.76	82.98
4-999.04 CONTRIBUTION FROM SEWER	292,297	10,186.03	242,539.74	0.00	49,756.76	82.98
4-999.05 CONTRIBUTION FROM UTILITY	290,000	10,927.43	213,417.97	0.00	76,582.03	73.59
TOTAL MISCELLANEOUS	874,593	31,299.49	698,497.45	0.00	176,095.55	79.87
TOTAL REVENUE	1,250,143	34,625.37	1,028,932.85	0.00	221,210.15	82.31

\*\*\* END OF REPORT \*\*\*

970-FOUNDATION FOR COMM PROJ  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,500	5,019.36	10,074.56	0.00 (	7,574.56)	402.98
LIBRARY	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUES	5,500	5,019.36	10,074.56	0.00 (	4,574.56)	183.17
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	500	19.36	74.56	0.00	425.44	14.91
4-180.00 WALMART GRANT FUNDS	0	5,000.00	5,000.00	0.00 (	5,000.00)	0.00
4-190.00 GRACE PARK	0	0.00	0.00	0.00	0.00	0.00
4-190.01 DOWNTOWN REVITAL	0	0.00	0.00	0.00	0.00	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	2,000	0.00	5,000.00	0.00 (	3,000.00)	250.00
TOTAL TAXES AND OTHER GOVERNMT	2,500	5,019.36	10,074.56	0.00 (	7,574.56)	402.98
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	3,000	0.00	0.00	0.00	3,000.00	0.00
4-581.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-594.00 UTILITY BILLING RELIEF	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,000	0.00	0.00	0.00	3,000.00	0.00
TOTAL REVENUE	5,500	5,019.36	10,074.56	0.00 (	4,574.56)	183.17

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	5/05/2022	CHECK	018429	VOID CHECK	0.00	POSTED	A	5/06/2022
0-100.01	5/05/2022	CHECK	018430	ACME ARCHITECTURAL HARDWARE	10,995.38CR	POSTED	A	5/12/2022
0-100.01	5/05/2022	CHECK	018431	ADCOMP SYSTEMS, INC	597.50CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018432	ALLIANCE PRINTING, LP	223.48CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018433	ASHFORD & OLIVER	50.00CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018434	BARBARA MORRIS	150.00CR	POSTED	A	5/12/2022
0-100.01	5/05/2022	CHECK	018435	BAYLOR LUMBER & BLDG.CO.,INC	338.45CR	POSTED	A	5/12/2022
0-100.01	5/05/2022	CHECK	018436	BOVEY & COCHRAN, PLLC	9,017.63CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018437	BRAZOS VALLEY TELEPHONE SYSTEM	218.00CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018438	BRINSON BENEFITS INC	2,703.00CR	POSTED	A	5/10/2022
0-100.01	5/05/2022	CHECK	018439	C.C.CREATIONS LTD	1,099.50CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018440	CANVEO STEPTOE	100.00CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018441	CENTURYLINK	5,272.04CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018442	GEORGE ATKINSON	41.14CR	POSTED	A	5/12/2022
0-100.01	5/05/2022	CHECK	018443	WILLIAMS BOOT & GLOVE DRYERS	6,072.97CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018444	ENTERGY TEXAS, INC	2,864.47CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018445	VOID CHECK	0.00	POSTED	A	5/06/2022
0-100.01	5/05/2022	CHECK	018446	EXPRESS SERVICES, INC	1,393.60CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018447	FRANK VACANTE, JR.	90.00CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018448	GC CRIME STOPPERS	83.25CR	CLEARED	A	6/02/2022
0-100.01	5/05/2022	CHECK	018449	GERALD D. SECHELSKI	90.00CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018450	GESSNER ENGINEERING, LLC	3,200.00CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018451	GREEN TEAMS, INC.	3,351.44CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018452	GT DISTRIBUTORS, INC	121.79CR	POSTED	A	5/12/2022
0-100.01	5/05/2022	CHECK	018453	ANDERTON GROUP II, LTD.	1,250.00CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018454	KAYLA MARROQUIN	150.00CR	POSTED	A	5/10/2022
0-100.01	5/05/2022	CHECK	018455	KNIGHT SECURITY SYSTEM, LLC	11,372.52CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018456	MARKEITH WESLEY	150.00CR	OUTSTND	A	0/00/0000
0-100.01	5/05/2022	CHECK	018457	MCKESSON MEDICAL-MMSGs	432.78CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018458	MUNICIPAL EMERGENCY SVCS	1,655.75CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018459	NAVASOTA PUBLIC LIBRARY	6.60CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018460	QUILL CORPORATION	344.46CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018461	REGION 5 EDUCATION SERVICE CEN	300.00CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018462	RILEIGHS OUTDOOR, LLC.	1,586.81CR	POSTED	A	5/11/2022
0-100.01	5/05/2022	CHECK	018463	DAVE DAVILA	300.00CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018464	SHI-GOVERNMENT SOLUTIONS, INC.	599.46CR	POSTED	A	5/10/2022
0-100.01	5/05/2022	CHECK	018465	SUDDENLINK COMMUNICATIONS	300.79CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018466	TEXAS EXCAVATION SAFETY	85.50CR	POSTED	A	5/16/2022
0-100.01	5/05/2022	CHECK	018467	TEXAS POLICE TRAINERS LLC	300.00CR	POSTED	A	5/31/2022
0-100.01	5/05/2022	CHECK	018468	TUCKER CONCRETE, LP	637.00CR	POSTED	A	5/10/2022
0-100.01	5/12/2022	CHECK	018469	AQUA-METRIC SALES COMPANY	1,047.90CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018470	BERT MILLER	67.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018471	BIO-AQUATIC TESTING INC.	1,445.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018472	BOBBIE ULLRICH	67.00CR	POSTED	A	5/17/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	5/12/2022	CHECK	018473	BRAZOS VALLEY POOLS & HOTTUBS	6,573.19CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018474	COMPTROLLER OF PUBLIC ACCOUNTS	120,569.62CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018475	COOL TECH ICE, LLC	193.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018476	COPY CORNER	36.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018477	CORE & MAIN, LP	1,014.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018478	BURKE ASSET PARTNERSHIP, LTD.	2,631.53CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018479	DXI INDUSTRIES, INC.	2,628.90CR	POSTED	A	5/17/2022
0-100.01	5/12/2022	CHECK	018480	NAVASOTA HOLDINGS LP	206.51CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018481	ENTERGY TEXAS, INC	22,096.25CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018482	VOID CHECK	0.00	POSTED	A	5/16/2022
0-100.01	5/12/2022	CHECK	018483	VOID CHECK	0.00	POSTED	A	5/16/2022
0-100.01	5/12/2022	CHECK	018484	FRANKLIN LEGAL PUBLISHING, INC	1,900.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018485	GRANT HOLT	67.00CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018486	GREEN TEAMS, INC.	25,299.48CR	POSTED	A	5/16/2022
0-100.01	5/12/2022	CHECK	018487	GT DISTRIBUTORS, INC	1,949.04CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018488	HAR-CON MECHANICAL CONTRACTORS	3,024.20CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018489	HdL COMPANIES	438.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018490	HOWELL SERVICE CORPORATION	3,648.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018491	INTERSTATE BILLING SERVICE INC	2,593.41CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018492	JADE ABKE	150.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018493	JASON WEEKS	67.00CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018494	JOSE MALDONADO	100.00CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018495	LARRY YOUNG PAVING	90,497.92CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018496	LEVEL 3 COMMUNICATIONS, LLC	2,468.09CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018497	LUCILLE FLORES-AYALA	150.00CR	POSTED	A	5/17/2022
0-100.01	5/12/2022	CHECK	018498	LUPE DIOSDADO	67.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018499	METRO FIRE APPARATUS SPECIALIS	1,111.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018500	NAPA AUTO PARTS	1,274.25CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018501	NAVASOTA OIL CO. INC.	580.04CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018502	O'REILLY AUTO ENTERPRISES, LLC	1,232.47CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018503	PATTIE PEDERSON	67.00CR	OUTSTND	A	0/00/0000
0-100.01	5/12/2022	CHECK	018504	QUILL CORPORATION	29.62CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018505	RAYNA WILLENBRINK	100.00CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018506	REPUBLIC SERVICES #473	90,880.46CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018507	SANDERS FABRIC CARE SERVICE, I	14.35CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018508	TRACTOR SUPPLY CREDIT PLAN	191.92CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018509	TUCKER CONCRETE, LP	727.12CR	POSTED	A	5/17/2022
0-100.01	5/12/2022	CHECK	018510	TURNER, PIERCE & FULTZ, INC.	3,072.64CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018511	BVSWMA INC.	2,406.10CR	POSTED	A	5/31/2022
0-100.01	5/12/2022	CHECK	018512	UTILITY TRUCK EQUIPMENT CO., L	395.00CR	POSTED	A	5/31/2022
0-100.01	5/02/2022	CHECK	018513	REFUND: PARKER, JACQUELINE LYN	71.69CR	POSTED	U	5/31/2022
0-100.01	5/02/2022	CHECK	018514	REFUND: VELIZ, SHELBY LYNN	243.65CR	POSTED	U	5/31/2022
0-100.01	5/02/2022	CHECK	018515	REFUND: BURRELL, CAMERON JAMAL	161.59CR	POSTED	U	5/31/2022
0-100.01	5/02/2022	CHECK	018516	REFUND: URBANO JIMENEZ , SANDR	100.00CR	POSTED	U	5/31/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	5/02/2022	CHECK	018517	REFUND: DAVILLA, CALEB CHRISTO	57.57CR	OUTSTND	U	0/00/0000
0-100.01	5/02/2022	CHECK	018518	REFUND: ESPINOZA, RICHARD MANU	200.00CR	POSTED	U	5/31/2022
*** 0-100.01	5/31/2022	CHECK	018520	RAILROAD COMMISSION OF TEXAS	562.50CR	OUTSTND	A	0/00/0000
DEPOSIT:								
0-100.01	5/02/2022	DEPOSIT		ONLINE PAYMENT 5/02/2022	2,702.60	POSTED	C	5/03/2022
0-100.01	5/02/2022	DEPOSIT	000002	ONLINE PAYMENT 5/02/2022	665.77	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000003	ONLINE PAYMENT 5/02/2022	4,417.28	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000004	ONLINE PAYMENT 5/02/2022	2,945.82	POSTED	C	5/03/2022
0-100.01	5/02/2022	DEPOSIT	000005	UTILITY DEPOSIT REVERSAL	100.00CR	POSTED	U	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000007	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000008	DAILY CASH POSTING 5/02/2022	6,190.48	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000009	DAILY CASH POSTING 5/02/2022	150.00	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000011	DAILY CASH POSTING 5/02/2022	716.86	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000012	DAILY CASH POSTING 5/02/2022	1,642.25	POSTED	C	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000013	adomc sut fee 0502	5.00	POSTED	G	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000014	building permit c 0429	129.01	POSTED	G	5/02/2022
0-100.01	5/02/2022	DEPOSIT	000015	DAILY CASH POSTING 5/02/2022	11,159.25	POSTED	C	5/03/2022
0-100.01	5/02/2022	DEPOSIT	000017	DAILY CASH POSTING 5/02/2022	1,936.23	POSTED	C	5/04/2022
0-100.01	5/03/2022	DEPOSIT		ONLINE PAYMENT 5/03/2022	4,608.81	POSTED	C	5/03/2022
0-100.01	5/03/2022	DEPOSIT	000002	ONLINE PAYMENT 5/03/2022	772.57	POSTED	C	5/05/2022
0-100.01	5/03/2022	DEPOSIT	000003	ADCOM CUST FEE 0502	3.25	POSTED	G	5/03/2022
0-100.01	5/03/2022	DEPOSIT	000004	BUILDING PERMIT CC	154.50	POSTED	G	5/04/2022
0-100.01	5/03/2022	DEPOSIT	000005	UTILITY DEPOSITS RECEIVED	300.00	POSTED	U	5/03/2022
0-100.01	5/03/2022	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	335.83CR	POSTED	U	5/04/2022
0-100.01	5/03/2022	DEPOSIT	000007	CASH RECEIPTS	1,756.60	POSTED	G	5/05/2022
0-100.01	5/03/2022	DEPOSIT	000008	DAILY CASH POSTING 5/03/2022	21,242.13	POSTED	C	5/05/2022
0-100.01	5/03/2022	DEPOSIT	000010	DAILY CASH POSTING 5/03/2022	2,224.75	POSTED	C	5/05/2022
0-100.01	5/04/2022	DEPOSIT		ONLINE PAYMENT 5/04/2022	3,822.39	POSTED	C	5/05/2022
0-100.01	5/04/2022	DEPOSIT	000002	ONLINE PAYMENT 5/04/2022	2,524.81	POSTED	C	5/06/2022
0-100.01	5/04/2022	DEPOSIT	000003	DAILY PAYMENT POSTING	2.00	POSTED	U	5/05/2022
0-100.01	5/04/2022	DEPOSIT	000004	dep 0503	60.00	POSTED	G	5/05/2022
0-100.01	5/04/2022	DEPOSIT	000005	adcom cust fee 0503	8.75	POSTED	G	5/05/2022
0-100.01	5/04/2022	DEPOSIT	000006	building permit cc elp22-0097	72.10	POSTED	G	5/05/2022
0-100.01	5/04/2022	DEPOSIT	000007	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/04/2022
0-100.01	5/04/2022	DEPOSIT	000008	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/04/2022
0-100.01	5/04/2022	DEPOSIT	000009	utility dep 504	100.00	POSTED	G	5/04/2022
0-100.01	5/04/2022	DEPOSIT	000010	DAILY CASH POSTING 5/04/2022	7,659.71	POSTED	C	5/06/2022
0-100.01	5/04/2022	DEPOSIT	000012	DAILY CASH POSTING 5/04/2022	2,084.13	POSTED	C	5/09/2022
0-100.01	5/04/2022	DEPOSIT	000013	adcom custr fee 0504	6.25	POSTED	G	5/05/2022
0-100.01	5/05/2022	DEPOSIT		ONLINE PAYMENT 5/05/2022	2,593.69	POSTED	C	5/09/2022
0-100.01	5/05/2022	DEPOSIT	000002	ONLINE PAYMENT 5/05/2022	9,137.90	POSTED	C	5/09/2022
0-100.01	5/05/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	300.00	POSTED	U	5/05/2022



COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/05/2022	DEPOSIT	000004	DAILY PAYMENT POSTING	136,890.46	POSTED	U	5/06/2022
0-100.01	5/05/2022	DEPOSIT	000005	taxes collected	44,070.46	POSTED	G	5/06/2022
0-100.01	5/05/2022	DEPOSIT	000006	dep 0505	75.45	POSTED	G	5/09/2022
0-100.01	5/06/2022	DEPOSIT		dep 0505	10.00	POSTED	G	5/06/2022
0-100.01	5/06/2022	DEPOSIT	000001	ONLINE PAYMENT 5/06/2022	6,955.90	POSTED	C	5/09/2022
0-100.01	5/06/2022	DEPOSIT	000003	ONLINE PAYMENT 5/06/2022	3,375.41	POSTED	C	5/09/2022
0-100.01	5/06/2022	DEPOSIT	000004	DAILY PAYMENT POSTING	119.71	POSTED	U	5/09/2022
0-100.01	5/06/2022	DEPOSIT	000005	DAILY CASH POSTING 5/06/2022	21,846.84	POSTED	C	5/10/2022
0-100.01	5/06/2022	DEPOSIT	000007	DAILY CASH POSTING 5/06/2022	1,974.50	POSTED	C	5/09/2022
0-100.01	5/06/2022	DEPOSIT	000008	DAILY CASH POSTING 5/06/2022	3,933.40	POSTED	C	5/11/2022
0-100.01	5/06/2022	DEPOSIT	000009	CASH RECEIPTS	757.00	POSTED	G	5/10/2022
0-100.01	5/09/2022	DEPOSIT		ONLINE PAYMENT 5/09/2022	12,754.06	POSTED	C	5/10/2022
0-100.01	5/09/2022	DEPOSIT	000002	ONLINE PAYMENT 5/09/2022	889.12	POSTED	C	5/09/2022
0-100.01	5/09/2022	DEPOSIT	000003	ONLINE PAYMENT 5/09/2022	1,541.77	POSTED	C	5/10/2022
0-100.01	5/09/2022	DEPOSIT	000004	ONLINE PAYMENT 5/09/2022	8,219.46	POSTED	C	5/11/2022
0-100.01	5/09/2022	DEPOSIT	000005	adcom cust fee 0505	33.75	POSTED	G	5/09/2022
0-100.01	5/09/2022	DEPOSIT	000006	adcom cust fee 0506	40.00	POSTED	G	5/10/2022
0-100.01	5/09/2022	DEPOSIT	000007	farmer mrkt	10.00	POSTED	G	5/09/2022
0-100.01	5/09/2022	DEPOSIT	000008	building permit cc 0506	103.00	POSTED	G	5/09/2022
0-100.01	5/09/2022	DEPOSIT	000009	building permit cc 0508	705.67	POSTED	G	5/10/2022
0-100.01	5/09/2022	DEPOSIT	000010	DRAFT POSTING	72,966.02	POSTED	U	5/10/2022
0-100.01	5/10/2022	DEPOSIT		ONLINE PAYMENT 5/10/2022	15,923.79	POSTED	C	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000002	ONLINE PAYMENT 5/10/2022	4,309.07	POSTED	C	5/12/2022
0-100.01	5/10/2022	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	150.92CR	POSTED	U	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000004	DAILY CASH POSTING 5/10/2022	148,607.06	POSTED	C	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000006	DAILY CASH POSTING 5/10/2022	3,744.97	POSTED	C	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	185.83CR	POSTED	U	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000008	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000009	dep 0509	10.00	POSTED	G	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000010	building permit 0509	53.56	POSTED	G	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000011	adcom cust fee 050	20.00	POSTED	G	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000012	DEP 0510	119.45	POSTED	G	5/11/2022
0-100.01	5/10/2022	DEPOSIT	000013	CASH RECEIPTS	1,299.00	POSTED	G	5/11/2022
0-100.01	5/11/2022	DEPOSIT		ONLINE PAYMENT 5/11/2022	6,509.73	POSTED	C	5/11/2022
0-100.01	5/11/2022	DEPOSIT	000002	ONLINE PAYMENT 5/11/2022	977.24	POSTED	C	5/16/2022
0-100.01	5/11/2022	DEPOSIT	000003	dep 0510	10.00	POSTED	G	5/11/2022
0-100.01	5/11/2022	DEPOSIT	000004	building permit cc	51.50	POSTED	G	5/12/2022
0-100.01	5/11/2022	DEPOSIT	000005	adcom cusrt fee 0510	28.75	POSTED	G	5/12/2022
0-100.01	5/11/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	149.47	POSTED	U	5/11/2022
0-100.01	5/11/2022	DEPOSIT	000007	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/11/2022
0-100.01	5/11/2022	DEPOSIT	000008	DAILY PAYMENT POSTING	154.72	POSTED	U	5/11/2022
0-100.01	5/11/2022	DEPOSIT	000009	DAILY CASH POSTING 5/11/2022	30,487.78	POSTED	C	5/16/2022
0-100.01	5/11/2022	DEPOSIT	000011	DAILY CASH POSTING 5/11/2022	2,166.69	POSTED	C	5/16/2022
0-100.01	5/11/2022	DEPOSIT	000012	DAILY CASH POSTING 5/11/2022	3,593.91	POSTED	C	5/16/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/12/2022	DEPOSIT		ONLINE PAYMENT 5/12/2022	4,695.12	POSTED	C	5/16/2022
0-100.01	5/12/2022	DEPOSIT	000002	ONLINE PAYMENT 5/12/2022	3,949.45	POSTED	C	5/16/2022
0-100.01	5/12/2022	DEPOSIT	000003	dep 0511	20.00	POSTED	G	5/12/2022
0-100.01	5/12/2022	DEPOSIT	000004	building permit cc	370.80	POSTED	G	5/16/2022
0-100.01	5/12/2022	DEPOSIT	000005	adcom cust fee 0511	15.00	POSTED	G	5/12/2022
0-100.01	5/12/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/12/2022
0-100.01	5/12/2022	DEPOSIT	000007	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/12/2022
0-100.01	5/12/2022	DEPOSIT	000008	DAILY PAYMENT POSTING	1,916.28	POSTED	U	5/16/2022
0-100.01	5/12/2022	DEPOSIT	000009	CASH RECEIPTS	1,336.00	POSTED	G	5/16/2022
0-100.01	5/13/2022	DEPOSIT		ONLINE PAYMENT 5/13/2022	18,620.50	POSTED	C	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000002	ONLINE PAYMENT 5/13/2022	7,836.87	POSTED	C	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000003	DAILY PAYMENT POSTING	524.15	POSTED	U	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000004	DAILY PAYMENT POSTING	1,196.83	POSTED	U	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000005	DAILY CASH POSTING 5/13/2022	83,679.36	POSTED	C	5/17/2022
0-100.01	5/13/2022	DEPOSIT	000007	DAILY CASH POSTING 5/13/2022	4,151.65	POSTED	C	5/17/2022
0-100.01	5/13/2022	DEPOSIT	000008	DAILY CASH POSTING 5/13/2022	8,299.01	POSTED	C	5/17/2022
0-100.01	5/13/2022	DEPOSIT	000009	dep 0512	60.00	POSTED	G	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000010	adcom csut fee 0511	30.00	POSTED	G	5/16/2022
0-100.01	5/13/2022	DEPOSIT	000011	building permit cc	486.74	POSTED	G	5/16/2022
0-100.01	5/16/2022	DEPOSIT		ONLINE PAYMENT 5/16/2022	56,984.56	POSTED	C	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000002	ONLINE PAYMENT 5/16/2022	4,189.65	POSTED	C	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000003	ONLINE PAYMENT 5/16/2022	11,780.85	POSTED	C	5/17/2022
0-100.01	5/16/2022	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	169.47CR	POSTED	U	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000005	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	1,743.76	POSTED	U	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000007	adcom csut fee 0513-0515	186.25	POSTED	G	5/16/2022
0-100.01	5/16/2022	DEPOSIT	000008	DEP MUNIGAS APRIL 052022	135,536.88	POSTED	G	5/31/2022
0-100.01	5/16/2022	DEPOSIT	000009	DAILY CASH POSTING 5/16/2022	39,401.48	POSTED	C	5/31/2022
0-100.01	5/16/2022	DEPOSIT	000012	DAILY CASH POSTING 5/16/2022	7,259.12	POSTED	C	5/31/2022
0-100.01	5/16/2022	DEPOSIT	000013	CASH RECEIPTS	2,700.10	POSTED	G	5/31/2022
0-100.01	5/17/2022	DEPOSIT		ONLINE PAYMENT 5/17/2022	15,132.94	POSTED	C	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000001	ONLINE PAYMENT 5/17/2022	3,354.78	POSTED	C	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000002	ONLINE PAYMENT 5/17/2022	843.57	POSTED	C	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000003	building permit cc	154.50	POSTED	G	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000004	adcom cust fee 0516	78.75	POSTED	G	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000005	DAILY PAYMENT POSTING	2.00	POSTED	U	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	300.00	POSTED	U	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000007	DAILY PAYMENT POSTING	749.22	POSTED	U	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000008	dep 0517	265.85	POSTED	G	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000009	DAILY CASH POSTING 5/17/2022	11,610.14	POSTED	C	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000014	DAILY CASH POSTING 5/17/2022	1,047.05	POSTED	C	5/31/2022
0-100.01	5/17/2022	DEPOSIT	000015	account correctioon	50.00	POSTED	G	5/31/2022
0-100.01	5/18/2022	DEPOSIT		ONLINE PAYMENT 5/18/2022	2,180.99	POSTED	C	5/31/2022
0-100.01	5/18/2022	DEPOSIT	000002	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/31/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/18/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	400.00	POSTED	U	5/31/2022
0-100.01	5/18/2022	DEPOSIT	000004	CASH RECEIPTS	1,489.00	POSTED	G	5/31/2022
0-100.01	5/18/2022	DEPOSIT	000005	ADCOM CUST FEE 0517	8.75	POSTED	G	5/31/2022
0-100.01	5/19/2022	DEPOSIT		ONLINE PAYMENT 5/19/2022	2,210.40	POSTED	C	5/31/2022
0-100.01	5/19/2022	DEPOSIT	000001	ONLINE PAYMENT 5/19/2022	724.33	POSTED	C	5/31/2022
0-100.01	5/19/2022	DEPOSIT	000002	DAILY PAYMENT POSTING	198.18	POSTED	U	5/31/2022
0-100.01	5/19/2022	DEPOSIT	000003	DAILY PAYMENT POSTING	244.37	POSTED	U	5/31/2022
0-100.01	5/19/2022	DEPOSIT	000004	DEP 0519	53.25	POSTED	G	5/31/2022
0-100.01	5/19/2022	DEPOSIT	000005	ADCOM CUST FEE 0518	10.00	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT		ONLINE PAYMENT 5/20/2022	2,964.57	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000001	ONLINE PAYMENT 5/20/2022	507.44	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000002	ONLINE PAYMENT 5/20/2022	1,152.49	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000005	DEO 0520	10.00	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000006	building permit cc pbp222-0169	118.45	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000007	building permit xx	400.67	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000008	building permit	179.22	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000009	utilty app fee	1.00	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000010	utilty app fee	3.00	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000011	utilty app fee	5.00	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000012	DAILY CASH POSTING 5/20/2022	6,783.61	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000015	DAILY CASH POSTING 5/20/2022	1,005.06	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000016	DAILY CASH POSTING 5/20/2022	713.57	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000017	DAILY CASH POSTING 5/20/2022	724.98	POSTED	C	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000018	ADCOM CCUST FEE 0520	41.25	POSTED	G	5/31/2022
0-100.01	5/20/2022	DEPOSIT	000019	ADCOM CUST FEE 0519	11.25	POSTED	G	5/31/2022
0-100.01	5/23/2022	DEPOSIT		ONLINE PAYMENT 5/23/2022	8,443.39	POSTED	C	5/31/2022
0-100.01	5/23/2022	DEPOSIT	000002	ONLINE PAYMENT 5/23/2022	733.71	POSTED	C	5/31/2022
0-100.01	5/23/2022	DEPOSIT	000003	ONLINE PAYMENT 5/23/2022	399.80	POSTED	C	5/31/2022
0-100.01	5/23/2022	DEPOSIT	000004	ADCOM CUST FEE 0523	8.75	POSTED	G	5/31/2022
0-100.01	5/24/2022	DEPOSIT		ONLINE PAYMENT 5/24/2022	2,853.66	POSTED	C	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000001	ONLINE PAYMENT 5/24/2022	3.64	POSTED	C	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000002	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	400.00	POSTED	U	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000004	building permit cc	191.58	POSTED	G	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000005	building permit cc	186.43	POSTED	G	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000006	DAILY CASH POSTING 5/24/2022	4,146.28	POSTED	C	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000008	DAILY CASH POSTING 5/24/2022	1,291.71	POSTED	C	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000009	DAILY CASH POSTING 5/24/2022	1,202.44	POSTED	C	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000010	CASH RECEIPTS	2,466.00	POSTED	G	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000011	CASH RECEIPTS	2,495.10	POSTED	G	5/31/2022
0-100.01	5/24/2022	DEPOSIT	000012	ADCOM CUST FEE 0524	22.50	POSTED	G	5/31/2022
0-100.01	5/25/2022	DEPOSIT		ONLINE PAYMENT 5/25/2022	5,340.46	POSTED	C	5/31/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/25/2022	DEPOSIT	000001	ONLINE PAYMENT 5/25/2022	5,740.36	POSTED	C	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000002	ONLINE PAYMENT 5/25/2022	2,294.61	POSTED	C	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	400.00	POSTED	U	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000004	DAILY CASH POSTING 5/25/2022	4,167.27	POSTED	C	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000008	DAILY CASH POSTING 5/25/2022	1,463.03	POSTED	C	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000009	ADCOM CUST FEE 0525	40.00	POSTED	G	5/31/2022
0-100.01	5/25/2022	DEPOSIT	000010	DEP 0525	153.90	POSTED	G	5/31/2022
0-100.01	5/26/2022	DEPOSIT		ONLINE PAYMENT 5/26/2022	9,803.10	POSTED	C	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000002	ONLINE PAYMENT 5/26/2022	1,001.28	POSTED	C	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	151.09CR	POSTED	U	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000005	DAILY PAYMENT POSTING	343.99	POSTED	U	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	132.53CR	POSTED	U	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000007	CASH RECEIPTS	859.00	POSTED	G	5/31/2022
0-100.01	5/26/2022	DEPOSIT	000008	ADCOM CIST FEE 0526	6.25	POSTED	G	5/31/2022
0-100.01	5/27/2022	DEPOSIT		ONLINE PAYMENT 5/27/2022	1,382.37	POSTED	C	5/31/2022
0-100.01	5/27/2022	DEPOSIT	000002	ONLINE PAYMENT 5/27/2022	1,247.33	POSTED	C	5/31/2022
0-100.01	5/27/2022	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/31/2022
0-100.01	5/27/2022	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/31/2022
0-100.01	5/27/2022	DEPOSIT	000005	ADCIM CUST FEE 0527	15.00	POSTED	G	5/31/2022
0-100.01	5/31/2022	DEPOSIT		ONLINE PAYMENT 5/31/2022	4,352.31	POSTED	C	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000002	ONLINE PAYMENT 5/31/2022	256.77	POSTED	C	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000003	ONLINE PAYMENT 5/31/2022	516.48	POSTED	C	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000004	ONLINE PAYMENT 5/31/2022	609.29	CLEARED	C	6/02/2022
0-100.01	5/31/2022	DEPOSIT	000005	ONLINE PAYMENT 5/31/2022	2,321.09	POSTED	C	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000006	building permit cc	780.56	POSTED	G	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000007	building permit cc	51.50	POSTED	G	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000008	building permit cc	283.25	POSTED	G	5/31/2022
0-100.01	5/31/2022	DEPOSIT	000009	DAILY CASH POSTING 5/31/2022	13,437.08	CLEARED	C	6/02/2022
0-100.01	5/31/2022	DEPOSIT	000011	DAILY CASH POSTING 5/31/2022	397.07	CLEARED	C	6/02/2022
0-100.01	5/31/2022	DEPOSIT	000012	DAILY CASH POSTING 5/31/2022	578.14	CLEARED	C	6/02/2022
0-100.01	5/31/2022	DEPOSIT	000013	DAILY CASH POSTING 5/31/2022	2,653.92	CLEARED	C	6/02/2022
0-100.01	5/31/2022	DEPOSIT	000014	CASH RECEIPTS	1,940.00	CLEARED	G	6/02/2022
EFT:								
0-100.01	5/03/2022	EFT		ZBA	37,460.21CR	POSTED	G	5/03/2022
0-100.01	5/03/2022	EFT	000001	TRANSFER TO BOND 2016	9,358.08CR	POSTED	G	5/03/2022
0-100.01	5/03/2022	EFT	000002	TRANSFER OTO REFUND BOND	21,941.42CR	POSTED	G	5/03/2022
0-100.01	5/04/2022	EFT		zab	63,585.20CR	POSTED	G	5/04/2022
0-100.01	5/04/2022	EFT	000001	zba	6,795.06CR	POSTED	G	5/05/2022
0-100.01	5/05/2022	EFT		transfer tax to bond	3,183.13CR	POSTED	G	5/06/2022
0-100.01	5/06/2022	EFT		gas sales tax 043022	8,562.95CR	POSTED	G	5/06/2022
0-100.01	5/06/2022	EFT	000001	zba	5,705.02CR	POSTED	G	5/06/2022
0-100.01	5/12/2022	EFT		zba	66.39CR	POSTED	G	5/12/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
<b>EFT:</b>								
0-100.01	5/12/2022	EFT	000001	city sales tax 0322	225,365.73	POSTED	G	5/16/2022
0-100.01	5/12/2022	EFT	000002	edc portion of sales tax	18,780.48CR	POSTED	G	5/12/2022
0-100.01	5/16/2022	EFT		ENTERPRISE MONTHLY 042018	23,233.64CR	POSTED	G	5/31/2022
0-100.01	5/16/2022	EFT	000001	zba	122,525.06CR	POSTED	G	5/16/2022
0-100.01	5/16/2022	EFT	000002	entery 1st quarrrter frnchise	19,807.24	POSTED	G	5/16/2022
0-100.01	5/16/2022	EFT	000003	CORRECTION	135,536.88CR	POSTED	G	5/31/2022
0-100.01	5/16/2022	EFT	000004	MUNI GAS MAY USAGE	135,536.88CR	POSTED	G	5/31/2022
0-100.01	5/17/2022	EFT		zba	36,709.47CR	POSTED	G	5/17/2022
0-100.01	5/20/2022	EFT		ZBA	659.51CR	POSTED	G	5/31/2022
0-100.01	5/20/2022	EFT	000001	SYMETRY BILL 0422	63,109.64CR	CLEARED	G	6/02/2022
0-100.01	5/20/2022	EFT	000002	MIXED BEVERAGE	5,454.69	POSTED	G	5/31/2022
0-100.01	5/20/2022	EFT	000003	zba	57,083.84CR	POSTED	G	5/31/2022
0-100.01	5/20/2022	EFT	000004	zba	1,736.22CR	POSTED	G	5/31/2022
0-100.01	5/24/2022	EFT		zba	522.57CR	POSTED	G	5/31/2022
0-100.01	5/31/2022	EFT		zba	118,293.62CR	POSTED	G	5/31/2022
0-100.01	5/31/2022	EFT	000001	zba	195.00CR	POSTED	G	5/31/2022
0-100.01	5/31/2022	EFT	000002	zba	35,423.57CR	POSTED	G	5/31/2022
<b>INTEREST:</b>								
0-100.01	5/01/2022	INTEREST		INTEREST INCOME	1,123.85	POSTED	G	5/01/2022
0-100.01	5/31/2022	INTEREST		INTEREST INCOME	1,065.69	POSTED	G	5/31/2022
<b>MISCELLANEOUS:</b>								
0-100.01	5/02/2022	MISC.		cc not posted	3,355.21	POSTED	G	5/02/2022
0-100.01	5/31/2022	MISC.		CC NOT OOSTED	9,101.21CR	POSTED	G	5/31/2022
<b>SERVICE CHARGE:</b>								
0-100.01	5/02/2022	SERV-CHG		cc fee april	5,857.38CR	POSTED	G	5/02/2022
0-100.01	5/03/2022	SERV-CHG		UYTILY APP CC FEE	3.00CR	POSTED	G	5/03/2022
0-100.01	5/03/2022	SERV-CHG	000001	CC FEE	82.00CR	POSTED	G	5/03/2022
0-100.01	5/04/2022	SERV-CHG		utility app fee	3.00CR	POSTED	G	5/04/2022
0-100.01	5/04/2022	SERV-CHG	000001	utility app cc fee	3.00CR	POSTED	G	5/05/2022
0-100.01	5/10/2022	SERV-CHG		uti;ity app fee	1.00CR	POSTED	G	5/11/2022
0-100.01	5/11/2022	SERV-CHG		utility app fee	2.00	POSTED	G	5/11/2022
0-100.01	5/12/2022	SERV-CHG		utility app cc fee	4.00CR	POSTED	G	5/12/2022
0-100.01	5/13/2022	SERV-CHG		utility app cc fee	2.00	POSTED	G	5/16/2022
0-100.01	5/17/2022	SERV-CHG		utility app cc fee	3.00CR	POSTED	G	5/17/2022
0-100.01	5/17/2022	SERV-CHG	000001	cc fee	69.65CR	POSTED	G	5/17/2022
0-100.01	5/20/2022	SERV-CHG		utiltiy app fee	2.00	POSTED	G	5/31/2022
0-100.01	5/23/2022	SERV-CHG		CHARGEBACK PEDRO CAMPOS	151.25CR	POSTED	G	5/31/2022
0-100.01	5/24/2022	SERV-CHG		utility app service fee	6.00CR	POSTED	G	5/31/2022
0-100.01	5/24/2022	SERV-CHG	000001	UTILITY APP CC FEE	6.00CR	OUTSTND	G	0/00/0000
0-100.01	5/26/2022	SERV-CHG		NSF KEISHA PALMER	139.99CR	CLEARED	G	6/02/2022
0-100.01	5/26/2022	SERV-CHG	000001	NSF SHAMICA	149.50CR	CLEARED	G	6/02/2022

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
SERVICE CHARGE: -----								
0-100.01	5/26/2022	SERV-CHG	000002	UTILOTY APP CC FEE	2.00CR	POSTED	G	5/31/2022
0-100.01	5/27/2022	SERV-CHG		UTI8LITY APP CC FEE	3.00CR	POSTED	G	5/31/2022
0-100.01	5/31/2022	SERV-CHG		nsf 0525	132.53CR	CLEARED	G	6/02/2022
TOTALS FOR ACCOUNT 0-100.01				CHECK	TOTAL:	462,019.32CR		
				DEPOSIT	TOTAL:	1,168,938.33		
				INTEREST	TOTAL:	2,189.54		
				MISCELLANEOUS	TOTAL:	5,746.00CR		
				SERVICE CHARGE	TOTAL:	6,610.30CR		
				EFT	TOTAL:	655,376.18CR		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH				CHECK	TOTAL:	462,019.32CR		
				DEPOSIT	TOTAL:	1,168,938.33		
				INTEREST	TOTAL:	2,189.54		
				MISCELLANEOUS	TOTAL:	5,746.00CR		
				SERVICE CHARGE	TOTAL:	6,610.30CR		
				EFT	TOTAL:	655,376.18CR		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

\* Credit Card Deposit Details \*

CREDIT CARD BATCH ID	BATCH AMOUNT	DATE	DESCRIPTION	ITEM AMOUNT	NUMBER	TYPE	CLEAR DT
000850	665.77	5/02/22	ONLINE PAYMENT 5/02/2022	665.77	000002	Insite	5/02/22
000851	4,417.28	5/02/22	ONLINE PAYMENT 5/02/2022	4,417.28	000003	Insite	5/02/22
000852	2,945.82	5/02/22	ONLINE PAYMENT 5/02/2022	304.23	000004	Insite	5/03/22
		5/03/22	ONLINE PAYMENT 5/03/2022	2,641.59	000001	Insite	5/03/22
000853	772.57	5/03/22	ONLINE PAYMENT 5/03/2022	133.00	000002	Insite	5/05/22
		5/04/22	ONLINE PAYMENT 5/04/2022	639.57	000001	Insite	5/05/22
000854	2,524.81	5/04/22	ONLINE PAYMENT 5/04/2022	607.85	000002	Insite	5/06/22
		5/05/22	ONLINE PAYMENT 5/05/2022	1,916.96	000001	Insite	5/06/22
000855	9,137.90	5/05/22	ONLINE PAYMENT 5/05/2022	2,510.90	000002	Insite	5/09/22
		5/06/22	ONLINE PAYMENT 5/06/2022	6,627.00	000002	Insite	5/09/22
000856	3,375.41	5/06/22	ONLINE PAYMENT 5/06/2022	1,155.65	000003	Insite	5/09/22
		5/09/22	ONLINE PAYMENT 5/09/2022	2,219.76	000001	Insite	5/09/22
000857	889.12	5/09/22	ONLINE PAYMENT 5/09/2022	889.12	000002	Insite	5/09/22
000858	1,541.77	5/09/22	ONLINE PAYMENT 5/09/2022	1,541.77	000003	Insite	5/10/22
000859	8,219.46	5/09/22	ONLINE PAYMENT 5/09/2022	6,587.16	000004	Insite	5/11/22
		5/10/22	ONLINE PAYMENT 5/10/2022	1,632.30	000001	Insite	5/11/22
000860	4,309.07	5/10/22	ONLINE PAYMENT 5/10/2022	3,333.48	000002	Insite	5/12/22
		5/11/22	ONLINE PAYMENT 5/11/2022	975.59	000001	Insite	5/12/22
000861	977.24	5/11/22	ONLINE PAYMENT 5/11/2022	144.83	000002	Insite	5/16/22
		5/12/22	ONLINE PAYMENT 5/12/2022	832.41	000001	Insite	5/16/22
000862	3,949.45	5/12/22	ONLINE PAYMENT 5/12/2022	1,197.41	000002	Insite	5/16/22
		5/13/22	ONLINE PAYMENT 5/13/2022	2,752.04	000001	Insite	5/16/22
000863	7,836.87	5/13/22	ONLINE PAYMENT 5/13/2022	1,412.43	000002	Insite	5/16/22
		5/16/22	ONLINE PAYMENT 5/16/2022	6,424.44	000001	Insite	5/16/22
000864	4,189.65	5/16/22	ONLINE PAYMENT 5/16/2022	4,189.65	000002	Insite	5/16/22
000865	11,780.85	5/16/22	ONLINE PAYMENT 5/16/2022	11,780.85	000003	Insite	5/17/22
000866	3,354.78	5/17/22	ONLINE PAYMENT 5/17/2022	3,354.78	000001	Insite	5/31/22
000867	843.57	5/17/22	ONLINE PAYMENT 5/17/2022	547.35	000002	Insite	5/31/22
		5/18/22	ONLINE PAYMENT 5/18/2022	296.22	000001	Insite	5/31/22
000868	724.33	5/19/22	ONLINE PAYMENT 5/19/2022	724.33	000001	Insite	5/31/22
000869	507.44	5/20/22	ONLINE PAYMENT 5/20/2022	507.44	000001	Insite	5/31/22
000870	1,152.49	5/20/22	ONLINE PAYMENT 5/20/2022	645.05	000002	Insite	5/31/22
		5/23/22	ONLINE PAYMENT 5/23/2022	507.44	000001	Insite	5/31/22
000871	733.71	5/23/22	ONLINE PAYMENT 5/23/2022	733.71	000002	Insite	5/31/22
000872	399.80	5/23/22	ONLINE PAYMENT 5/23/2022	399.80	000003	Insite	5/31/22
000873	3.64	5/24/22	ONLINE PAYMENT 5/24/2022	3.64	000001	Insite	5/31/22
000874	5,740.36	5/25/22	ONLINE PAYMENT 5/25/2022	5,740.36	000001	Insite	5/31/22
000875	2,294.61	5/25/22	ONLINE PAYMENT 5/25/2022	163.98	000002	Insite	5/31/22
		5/26/22	ONLINE PAYMENT 5/26/2022	2,130.63	000001	Insite	5/31/22
000876	1,001.28	5/26/22	ONLINE PAYMENT 5/26/2022	458.72	000002	Insite	5/31/22
		5/27/22	ONLINE PAYMENT 5/27/2022	542.56	000001	Insite	5/31/22
000877	1,247.33	5/27/22	ONLINE PAYMENT 5/27/2022	50.13	000002	Insite	5/31/22

COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

000878	256.77	5/31/22	ONLINE PAYMENT	5/31/2022	1,197.20	000001	Insite	5/31/22
000879	516.48	5/31/22	ONLINE PAYMENT	5/31/2022	256.77	000002	Insite	5/31/22
000880	609.29	5/31/22	ONLINE PAYMENT	5/31/2022	516.48	000003	Insite	5/31/22
000881	2,321.09	5/31/22	ONLINE PAYMENT	5/31/2022	609.29	000004	Insite	6/02/22
		6/01/22	ONLINE PAYMENT	6/01/2022	174.64	000005	Insite	5/31/22
000573	150.00	5/02/22	DAILY CASH POSTING	5/02/2022	2,146.45	000002	Insite	5/31/22
000575	716.86	5/02/22	DAILY CASH POSTING	5/02/2022	150.00	000009	Point of Sale	5/02/22
000576	1,642.25	5/02/22	DAILY CASH POSTING	5/02/2022	716.86	000011	Point of Sale	5/02/22
		5/02/22	DAILY CASH POSTING	5/02/2022	1,342.25	000012	Point of Sale	5/02/22
000577	1,936.23	5/02/22	DAILY CASH POSTING	5/02/2022	300.00	000016	Point of Sale	5/02/22
		5/03/22	DAILY CASH POSTING	5/03/2022	1,382.73	000017	Point of Sale	5/04/22
000578	2,224.75	5/03/22	DAILY CASH POSTING	5/03/2022	553.50	000009	Point of Sale	5/04/22
		5/04/22	DAILY CASH POSTING	5/04/2022	1,800.48	000010	Point of Sale	5/05/22
000579	2,084.13	5/04/22	DAILY CASH POSTING	5/04/2022	424.27	000011	Point of Sale	5/05/22
		5/06/22	DAILY CASH POSTING	5/06/2022	1,590.33	000012	Point of Sale	5/09/22
000580	1,974.50	5/06/22	DAILY CASH POSTING	5/06/2022	493.80	000006	Point of Sale	5/09/22
000581	3,933.40	5/06/22	DAILY CASH POSTING	5/06/2022	1,974.50	000007	Point of Sale	5/09/22
		5/10/22	DAILY CASH POSTING	5/10/2022	3,090.33	000008	Point of Sale	5/11/22
000582	3,744.97	5/10/22	DAILY CASH POSTING	5/10/2022	843.07	000005	Point of Sale	5/11/22
		5/11/22	DAILY CASH POSTING	5/11/2022	2,246.73	000006	Point of Sale	5/11/22
		5/17/22	DAILY CASH POSTING	5/17/2022	1,280.44	000010	Point of Sale	5/11/22
000583	2,166.69	5/11/22	DAILY CASH POSTING	5/11/2022	217.80	000010	Point of Sale	5/11/22
000584	3,593.91	5/11/22	DAILY CASH POSTING	5/11/2022	2,166.69	000011	Point of Sale	5/16/22
		5/13/22	DAILY CASH POSTING	5/13/2022	3,262.91	000012	Point of Sale	5/16/22
000585	4,151.65	5/13/22	DAILY CASH POSTING	5/13/2022	331.00	000006	Point of Sale	5/16/22
		5/16/22	DAILY CASH POSTING	5/16/2022	3,444.29	000007	Point of Sale	5/17/22
		5/17/22	DAILY CASH POSTING	5/17/2022	157.36	000010	Point of Sale	5/17/22
000586	8,299.01	5/13/22	DAILY CASH POSTING	5/13/2022	550.00	000011	Point of Sale	5/17/22
		5/16/22	DAILY CASH POSTING	5/16/2022	5,155.27	000008	Point of Sale	5/17/22
		5/17/22	DAILY CASH POSTING	5/17/2022	3,018.74	000011	Point of Sale	5/17/22
000587	7,259.12	5/16/22	DAILY CASH POSTING	5/16/2022	125.00	000012	Point of Sale	5/17/22
		5/17/22	DAILY CASH POSTING	5/17/2022	3,702.58	000012	Point of Sale	5/31/22
		5/20/22	DAILY CASH POSTING	5/20/2022	2,206.88	000013	Point of Sale	5/31/22
000588	1,047.05	5/17/22	DAILY CASH POSTING	5/17/2022	1,349.66	000013	Point of Sale	5/31/22
		5/20/22	DAILY CASH POSTING	5/20/2022	742.93	000014	Point of Sale	5/31/22
		6/02/22	DAILY CASH POSTING	6/02/2022	204.12	000014	Point of Sale	5/31/22
000589	1,005.06	5/20/22	DAILY CASH POSTING	5/20/2022	100.00	000003	Point of Sale	
		6/02/22	DAILY CASH POSTING	6/02/2022	980.35	000015	Point of Sale	5/31/22
000590	713.57	5/20/22	DAILY CASH POSTING	5/20/2022	24.71	000004	Point of Sale	
000591	724.98	5/20/22	DAILY CASH POSTING	5/20/2022	713.57	000016	Point of Sale	5/31/22
		5/24/22	DAILY CASH POSTING	5/24/2022	414.94	000017	Point of Sale	5/31/22
		5/25/22	DAILY CASH POSTING	5/25/2022	148.08	000007	Point of Sale	5/31/22
000592	1,291.71	5/24/22	DAILY CASH POSTING	5/24/2022	161.96	000005	Point of Sale	5/31/22
		5/25/22	DAILY CASH POSTING	5/25/2022	542.05	000008	Point of Sale	5/31/22
					368.66	000006	Point of Sale	5/31/22



COMPANY: 999 - POOLED CASH  
ACCOUNT: 0-100.01 CASH IN BANK-CSB  
TYPE: All  
STATUS: All  
FOLIO: All

CHECK DATE: 5/01/2022 THRU 5/31/2022  
CLEAR DATE: 0/00/0000 THRU 99/99/9999  
STATEMENT: 0/00/0000 THRU 99/99/9999  
VOIDED DATE: 0/00/0000 THRU 99/99/9999  
AMOUNT: 0.00 THRU 999,999,999.99  
CHECK NUMBER: 000000 THRU 999999

000593	1,202.44	6/02/22 DAILY CASH POSTING	6/02/2022	381.00	000005	Point of Sale	
		5/24/22 DAILY CASH POSTING	5/24/2022	246.80	000009	Point of Sale	5/31/22
		5/25/22 DAILY CASH POSTING	5/25/2022	955.64	000007	Point of Sale	5/31/22
000594	1,463.03	5/25/22 DAILY CASH POSTING	5/25/2022	1,032.12	000008	Point of Sale	5/31/22
		5/31/22 DAILY CASH POSTING	5/31/2022	430.91	000010	Point of Sale	5/31/22
000595	397.07	5/31/22 DAILY CASH POSTING	5/31/2022	397.07	000011	Point of Sale	6/02/22
000596	578.14	5/31/22 DAILY CASH POSTING	5/31/2022	578.14	000012	Point of Sale	6/02/22
000597	2,653.92	5/31/22 DAILY CASH POSTING	5/31/2022	2,630.42	000013	Point of Sale	6/02/22
		6/02/22 DAILY CASH POSTING	6/02/2022	23.50	000006	Point of Sale	6/02/22

\*Total Credit Card Deposits \* 144,194.45

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 14.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Jason Weeks, City Manager

**APPROVED BY:** JW

**ITEM:** Executive Session: The City Council will conduct an Executive Session in accordance with Section 551.071, Texas Government Code, Consultation with Attorney - Consultation with Legal Counsel regarding legal issues concerning the following matters:

1. Heritage Meadows Subdivision - Sanitary Sewer Improvements and associated matters;
2. Downtown Revitalization Project - W. Washington Avenue - 8th Street to 10th Street and associated matters; and
3. Ameresco - Installation of gas registers and associated matters.

**ITEM BACKGROUND:**

The time is \_\_\_\_\_p.m.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Conduct Executive Sessions.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 15.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Reconvene in open session.

**ITEM BACKGROUND:**

The time is \_\_\_\_\_p.m.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 16.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning Heritage Meadows Subdivision - Sanitary Sewer Improvements and associated matters.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 17.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning the Downtown Revitalization Project - W. Washington Avenue - 8th Street - 10th Street and associated matters.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 18.      **AGENDA DATE:** June 13, 2022

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** JW

**ITEM:** Consideration and possible action on Executive Session Item, Section 551.071 Texas Government Code - Consultation with Attorney - Legal Counsel regarding legal issues concerning Ameresco - Installation of gas registers and associated matters.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**