

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
JUNE 14, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 14th of June, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCltnx7BQt0TCIYJRiZ14g5w> If you have any questions during the meeting please email them to council@navasotatx.gov or text 936-825-5557. Please ensure to provide your full name and home address. If you prefer to call-in please dial +13462487799 and enter Meeting ID: 709 770 2250 # To Join Meeting virtually please click link below:<https://zoom.us/j/7097702250>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Update on the BBVA Foundation Award;
 - (b) Pretty City Committee;
 - (c) Board and Commission update; and
 - (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

5. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.
6. Consideration and possible action on the first reading of Ordinance No. 964-21, approving a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.
7. Consideration and possible action on Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Brosig Avenue Pedestrian Improvements.
8. Consideration and possible action on Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Sh105 (W. Washington Avenue) Segment B Pedestrian Improvements.
9. Consideration and possible action on authorization for the installation of a disc golf course at August Horst Park.
10. Consideration and possible action on authorization for the City of Navasota to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021.
11. Consideration and possible action on bid award for the fabrication of Twin Clarifier Repairs for the wastewater treatment plant.
12. Consideration and possible action on Change Order No. 1 for the labor to install the new twin clarifiers at the wastewater treatment plant.
13. Consideration and possible action on approval of the Professional Service Agreement with Bleyl Engineering for the Navasota Water Model.
14. Presentation and possible action on Strategic Plan for FY 2021-2022.
15. Consideration and possible action on appointments to boards and commissions.
16. Consideration and possible action on the first reading of Ordinance No. 965-21, budget amendment for Water Production.
17. Consideration and possible action on Resolution No. 695-21, reviewing the City of Navasota Investment Policy and Strategy.

18. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

- A. Consideration and possible action on the minutes for the month of May 2021;
- B. Consideration and possible action on the expenditures for the month of May 2021; and
- C. Consideration and possible action on the second reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

19. Adjourn.

DATED THIS THE 9TH OF JUNE, 2021

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 9th of June, 2021 at 11:27 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 9TH OF JUNE, 2021

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.

City Manager's Message
An Executive Summary of Agenda Items and Current Issues

City of Navasota
City Council Meeting
6-14-21

1. **Call to order**
2. **Invocation and Pledges of Allegiance**
3. **Remarks of Visitors**
Staff is unaware of anyone wishing to address the City Council.
4. **Staff Report:**
Update on the BBVA Foundation Award – City staff will provide information regarding a funding award from BBVA Foundation for a project.

Pretty City Committee – City staff created the Pretty City Committee to work on beautification projects on city property. Staff will provide a report on the first workday that was held Friday June 4th, and the second day June 11th.
5. **Conduct a public hearing for the purpose of receiving public comment and testimony regarding a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.**
Mr. Scheve purchased the property located at 10th Street & Holland Street from the City for the construction of a secure parking lot for guests at the P.A. Smith Hotel. A parking lot as a primary use is a conditional use under the Central Business District Zoning.
6. **Consideration and possible action on the first reading of Ordinance No. 964-21, approving a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.**
Mr. Scheve purchased the property located at 10th Street & Holland Street from the City for the construction of a secure parking lot for guests at the P.A. Smith

Hotel. A parking lot as a primary use is a conditional use under the Central Business District Zoning.

7. Consideration and possible action on Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Brosig Avenue Pedestrian Improvements.

Staff has worked with engineers on a transportation alternative grant application. Two townhall meetings were held, and changes were made to the application to meet the requests of the citizens who commented. Bike lanes were removed from the project after the majority of the comments were opposed to bike lanes.

8. Consideration and possible action on Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Sh105 (W. Washington Avenue) Segment B Pedestrian Improvements.

Staff has worked with engineers on a transportation alternative grant application. The segment considered is on West Washington. Two townhall meetings were held to gather feedback on the project. Bike lanes were removed from this section after the comments that were received at the townhall meetings.

9. Consideration and possible action on authorization for the installation of a disc golf course at August Horst Park.

The Parks Board and Colton Haffey, Parks & Recreation Specialist for the City are working on ideas and improvements to parks. They have designed, priced and found donors for the installation of a Disc Golf Course at August Horst Park. The cost of the course is \$5,500, they have acquired \$4,000 in donations and labor and the City will need to fund \$1,500. This is a low-cost project that will be an added attraction for citizens and visitors.

10. Consideration and possible action on authorization for the City of Navasota to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021.

Funding for the American Rescue Plan is slated to begin release in the next couple of months. Staff is staying on top of the information that is being distributed and feel that we will need to hire a consultant for administrative services just as we have done for the CDGBG and Hazard Mitigation grants. This action is authorizing staff to begin the process to hire a consultant.

11. Consideration and possible action on bid award for the fabrication of Twin Clarifier Repairs for the wastewater treatment plant.

The current budget included a project at the wastewater treatment plant to begin improvements while the CIP will also include a portion of the improvement project. During the first project it was determined the plant would need to have twin clarifiers fabricated and installed to get the plant operating better. In order to include this in the current project we determined we should separately bid the fabrication from the labor. Benningfield Steel Fabrication, LLC bid \$69,636 for the fabrication, and Bleyl Engineering recommends acceptance of the bid.

12. Consideration and possible action on Change Order No. 1 for the labor to install the new twin clarifiers at the wastewater treatment plant.

To replace the twin clarifiers we will need to have a change order. Change order no. 1 includes removal and replacement of existing launder troughs, weirs, influent trough and effluent piping within existing twin clarifiers.

The justification for the change came after engineers were able to fully inspect the equipment and recommended replacement rather than rehab.

13. Consideration and possible action on approval of the Professional Service Agreement with Bleyl Engineering for the Navasota Water Model.

The City continues to experience growth, and with the growth comes more demand on utility systems. Also, TCEQ requires systems to add equipment as population rises. Staff would like to have a water model developed to help with planning, as well as help when meeting with developers to determine the impact the development will have on the system and whether we need to require any additional equipment from the developer. The model analyzes flow demands and pressures.

14. Presentation and possible action on Strategic Plan for FY 2021-2022.

During the previous presentation of the strategic plan for FY 2021-2022 City Council preferred to review the plan before adoption.

15. Consideration and possible action on appointments to boards and commissions.

Two citizens recently submitted applications to serve on the Parks Board. Brandi Tejada and B.J. Moody applied and are both active in the community with the parks. If they are appointed, we will only have one vacancy on this board.

16. Consideration and possible action on the first reading of Ordinance No. 965-21, budget amendment for Water Production.

Staff recently hired Bleyl Engineering to engineer a fire hydrant replacement/repair project costing \$22,000, and now there is a need for the water modeling. This budget amendment allows us to get both of these projects funded and underway.

17. Consideration and possible action on Resolution No. 695-21, reviewing the City of Navasota Investment Policy and Strategy.

The investment policy must be reviewed and approved annually. Staff is requesting a change in the amount of money that may be placed in investment pools. This change comes from a need to place bond money when one is approved in a pool, as we exceed the deposit amount at the bank.

18. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

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- C. Consideration and possible action on the second reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

19. Adjourn

Calendar of Events

June 18 th 6:30 p.m.	Sounds of Summer Downtown Navasota
June 19 th	Margarita Walk Downtown Navasota
June 21 st	TML-Legislative Wrap-up Austin, Texas

June 28th
6:00 p.m.

City Council Meeting
Municipal Building

June 29th
11:30 p.m.

Ribbon Cutting for Railroad Street Drainage
Railroad Street

July 2nd
6:00 p.m.

Navasota Freedom Festival
Downtown Navasota

July 5th

City Offices Closed for Independence Day

July 18th
6:30 p.m.

Sounds of Summer
Downtown Navasota

July 12th
6:00 p.m.

City Council Meeting
Municipal Building

July 22-23

Brad TML-IRP Board meeting
San Antonio, Texas

July 26th
6:00 p.m.

City Council Meeting
Municipal Building

Respectfully submitted,

Brad Stafford
City Manager



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	May 19, 2020	2020 – 2021	

Goal Statement: A descriptive statement of the DESIRED OUTCOME.
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided Professional Facilitation to the City of Navasota City Council on May 19th, 2020. This document captures the discussion outcomes and Council's direction to the staff for FY 2020 – 2021.

Retreat Summary

Mayor Bert Miller called the meeting to order at 9:20am. The City Manager reviewed the accomplishments made based on Council's direction at the last Retreat in September 2019. A staff member from each department shared a SWOT Analysis of the department based on current circumstances and highlighted a few key areas they wanted Council think about as they move forward. The Council provided direction on multiple items from the agenda. The direction from the Council is provided below.

City Council Direction for 2020 - 2021

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
1. The Council directed the City Manager not to lay off anyone from the workforce due to the current environment. The Council expressed concern that the staff was already shorthanded and operating with a heavy workload. a. The City Manager was asked to explore options on how to strengthen the workforce by adding positions. The City Manager is to conduct a Cost/Benefit Analysis for positions needed.	2020 – 2021	City Staff	
2. The Fire Chief will provide the Council with a monetary amount of what it will take to move part-time staff to full-time staff.	6/19/20	Fire Chief	
3. The City Manager and Fire Chief will consider	2020 –	City Manager,	



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

options for the new Fire Station. a. Look into possible options to finance the new station with low interest rates. b. Look into building a new station with partnerships, i.e. the animal shelter. c. Staffing is the priority for the Fire Department.	2021	Fire Chief	
4. The City Staff gave a comprehensive explanation of the City's Financial Picture. The Council complimented the Staff's ability to manage the City's finances in an efficient and effective manner. The Council also acknowledged that their perspective of the finances had changed from possibly being in trouble to having a good handle on them.	2020 – 2021	City Staff	
5. The Council agreed on the criteria in which the City's Reserve funds may be used: a. The funds should be left untouched unless they are absolutely needed. b. The funds should be used as leverage for other things during this time. c. Per the Financial Policy, the Reserve funds may be used in one or a combination of the following ways: i. Emergencies; ii. One-time expenditures that do not increase reoccurring operating costs iii. Major capital purchases iv. Start-up expenditures for new programs undertaken at mid-year, provided such action is considered in the context of multiyear projections or program revenues and expenditures	2020 – 2021	City Staff	
6. The City Staff will consider opportunities to capitalize on the low interest rates and use them to the City's advantage. The Staff will present these opportunities to Council.	2020 – 2021	City Staff	
7. The City Staff gave a detailed update on the	2020 –	City Staff	



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

Appraisal District. This gave the Council a clear picture of what to expect.	2021		
8. The Mayor and City Manager will create a Legislative Agenda and present it to the Council.	2020 – 2021	Mayor, City Manager	
9. The Council directed the City Manager to continue the Downtown Plan as he explained it. The City Manager is to leverage private/public partnerships in completing the project. a. The Downtown Plan addressed the streetscapes, traffic patterns, quiet zone, cross walk, building construction and financial resources.	2020 – 2021	City Staff	
10. The Council discussed the pros and cons of being part of the BCS MSA. The Council and Staff did not identify any real benefit of being part of the MSA. In fact, there was more agreement as to why the City should not be part of the MSA. The Council decided to continue to monitor the MSA.	2020 – 2021	City Staff	
11. The City Staff will continue to strengthen partnerships with other entities.	2020 – 2021	City Staff	
12. The City Manager will lead the staff in incorporating their Department SWOT Analysis into an Action Plan for 2020 – 2021.	2020 – 2021	City Staff	

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 4. **AGENDA DATE:** June 14, 2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

- (a) Update on the BBVA Foundation Award;
- (b) Pretty City Committee;
- (c) Board and Commission update; and
- (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 5. **AGENDA DATE:** June 14, 2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Conduct a public hearing for the purpose of receiving public comment and testimony regarding a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.

ITEM BACKGROUND:

Stephen Scheve purchased the affected property from the City of Navasota in the summer of 2020. Mr. Scheve plans on constructing a parking lot to service the renovated PA Smith Hotel and other surrounding businesses. Parking as a primary use is a conditional use under the CBD: Central Business District so a conditional use permit approved by City Council is required for permitting. City staff has reviewed the preliminary site plan per applicable development standards. The applicant has requested a section of Right-of-way to closed to better accommodate the proposed design. If a motion of approval is made staff recommends making the approval contingent upon City Council closing a section of Right-of-way along 10th street. The Planning and Zoning Commission recommended approval of the CUP on 5/27/21.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

Potential Development Agreement for the construction of additional sidewalks along Holland Street (For City Council Consideration)

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing for the purpose of receiving public comment and testimony regarding a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.

ATTACHMENTS:

1. Survey
2. Preliminary Site Plan

Blakey Land Surveying

5200 Wilhelm Lane
Burton, Texas 77835-5794

Telephone/Fax 979-289-3900

February 22, 2021

Stephen Scheve
18025 Doe Run Creek Lane
Washington, Texas 77880

Invoice for Surveying Services:

Survey, staking, and preparation of plat and legal description for a 1928 Sq.Ft. tract, situated in Grimes County, Texas, being out of the D. Arnold Survey, A-2.

W.O.#2020-3044	\$	850.00
State Tax 6 ¾%		<u>57.38</u>
Amount Due	\$	907.38

Please make check payable to:

Blakey Land Surveying
5200 Wilhelm Lane
Burton, Texas 77835-5794

If you have any questions concerning this invoice or the survey, please call.

Total payment due within 30 days

Thank you,



Michael J. Blakey
RPLS 5935

Blakey Land Surveying

4650 Wilhelm Lane
Burton, Texas 77835-5794

Telephone 979-289-3900

CITY OF NAVASOTA
1928 SQ.FT. TRACT

ALL THAT TRACT OR PARCEL OF LAND containing 1928 Sq.Ft., situated in Grimes County, Texas, out of the D. Arnold Survey, Abstract No. 2, in the City of Navasota, said tract being bounded on the Northeast by the PA Smith Hotel, LLC tract (Instrument No. 310337, Real Property Records of Grimes County, Texas), also being bounded on the Southeast by Holland Street (public right-of-way), and being bounded on the Southwest by 10th Street (public right-of-way), said 1928 Sq.Ft. tract being more particularly described as follows:

BEGINNING at a found 3/8 inch iron rod, marking the apparent South corner of the Willie S. Baldobino, et ux called 5988 Sq.Ft. tract (Volume 1072, Page 534, Real Property Records of Grimes County, Texas), marking the West corner of the PA Smith Hotel, LLC tract, and marking the North corner of the herein described tract;

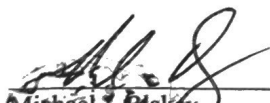
THENCE along the Southwest line of the PA Smith Hotel, LLC tract, S 32deg 35min 01sec E, 64.46 ft., to a found 3/8 inch iron rod, lying in the Northwest margin of Holland Street, marking the South corner of the PA Smith Hotel, LLC tract, and marking the East corner of the herein described tract;

THENCE with the Southeast line of the herein described tract, S 60deg 22min 00sec W, 30.00 ft., to a point for corner, marking the South corner of the herein described tract;


THENCE with the Southwest line of the herein described tract, N 32deg 35min 31sec W, 64.27 ft., to a point for corner, marking the West corner of the herein described tract;

THENCE with the Northwest line of the herein described tract, N 60deg 00min 00sec E, 30.00 ft., to the **PLACE OF BEGINNING**, and containing 1928 Sq.Ft. of land.

February 5, 2021
W.O.#2020-3044



Michael J. Blakey
Registered Professional Land Surveyor No. 5935
Plat prepared and made a part of this description.



cm = control monument
OHE = overhead electric line
pp = power (utility) pole

Bearings shown hereon are based on the record bearing for the Southeast line of the CVS Ranch, LLC tract, recorded in Volume 1294, Page 509, Real Property Records of Grimes County, Texas.

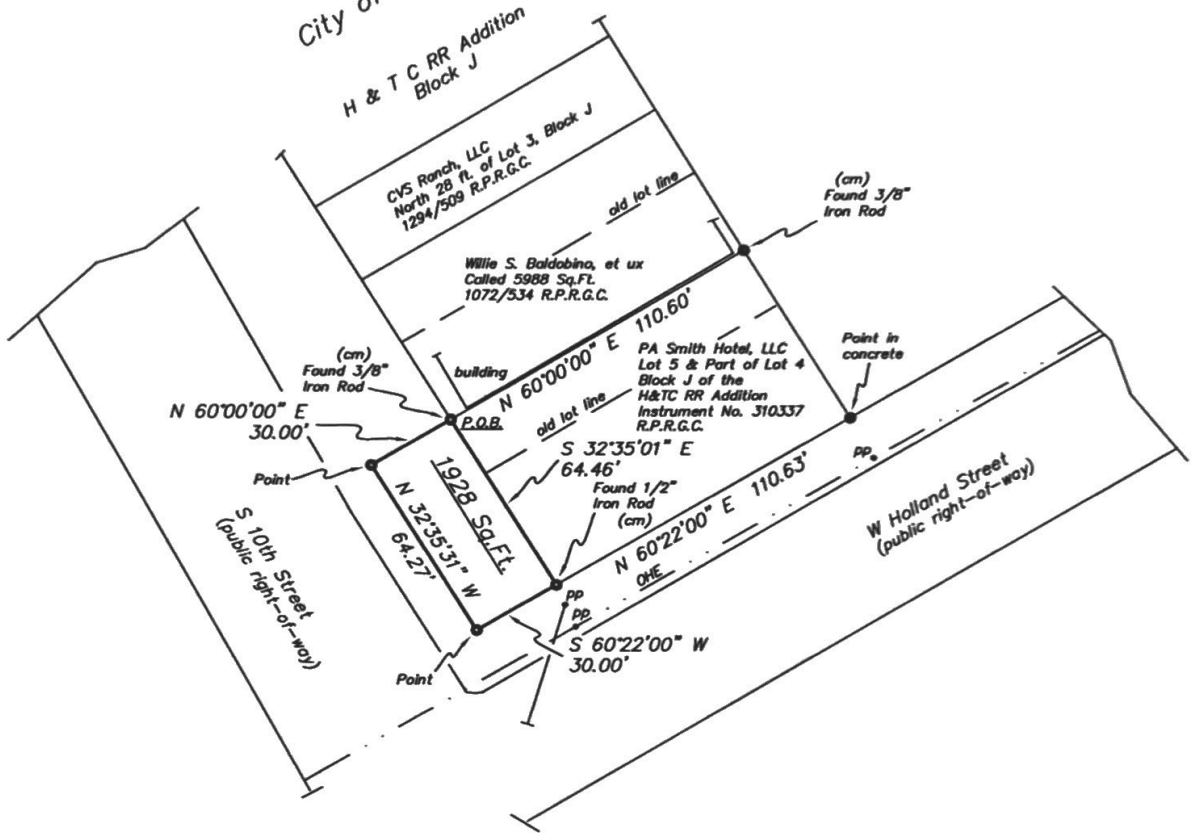
The tract shown hereon does not lie within the Special Flood Hazard Area according to the FEMA Flood Insurance Rate Map for Grimes County, Texas, Map Number 48185C0340C, effective date 4/3/2012.

This plat accompanied by metes and bounds description.

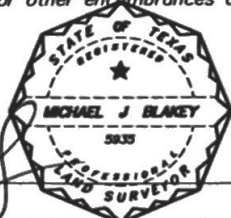


Scale 1" = 50'

D. Arnold Survey
Abstract No. 2
Grimes County, Texas
City of Navasota



I, Michael J. Blakey, Registered Professional Land Surveyor, do hereby certify that the plat shown hereon accurately represents the results of an on the ground survey, made by me on February 5, 2021 and all corners are as shown. This survey was performed without the benefit of a current title report which may indicate easements or other encumbrances of record not apparent on the ground.



Michael J. Blakey
Registered Professional Land Surveyor No. 5935

W.O.#2020-3044

City of Navasota

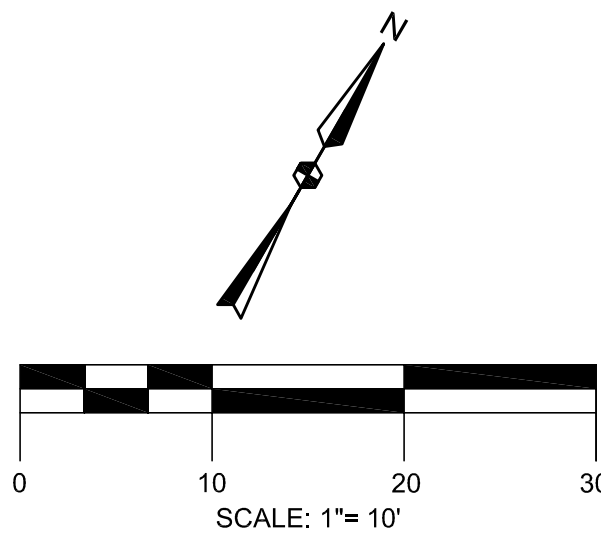
Blakey Land Surveying

RPLS 4052 RPLS 5935

4650 Wilhelm Lane
Burton, Texas 77835

(979) 289-3900

CAUTION: CONTACT TEXAS 811 AND LOCAL UTILITY PROVIDERS TO LOCATE EXISTING UTILITIES PRIOR TO CONSTRUCTION.
CONTACT GESSNER ENGINEERING IF CONFLICTS OCCUR.



CIVIL | CMT | GEOTECHNICAL
LAND SURVEYING | STRUCTURAL

CORPORATE OFFICE
2501 ASHFORD DRIVE
COLLEGE STATION, TEXAS 77840
1-877-GESSNER (437-7637)
www.gessnerengineering.com
FIRM REGISTRATION NUMBERS:
TBPE F-7451, TBPLS F-10193910

THIS DOCUMENT IS
INCOMPLETE AND IS RELEASED
TEMPORARILY FOR INTERIM
REVIEW ONLY UNDER THE
AUTHORITY OF
SHAUN J. HANSON, P.E.
132894
IT IS NOT INTENDED FOR
CONSTRUCTION BIDDING, OR
PERMIT PURPOSES

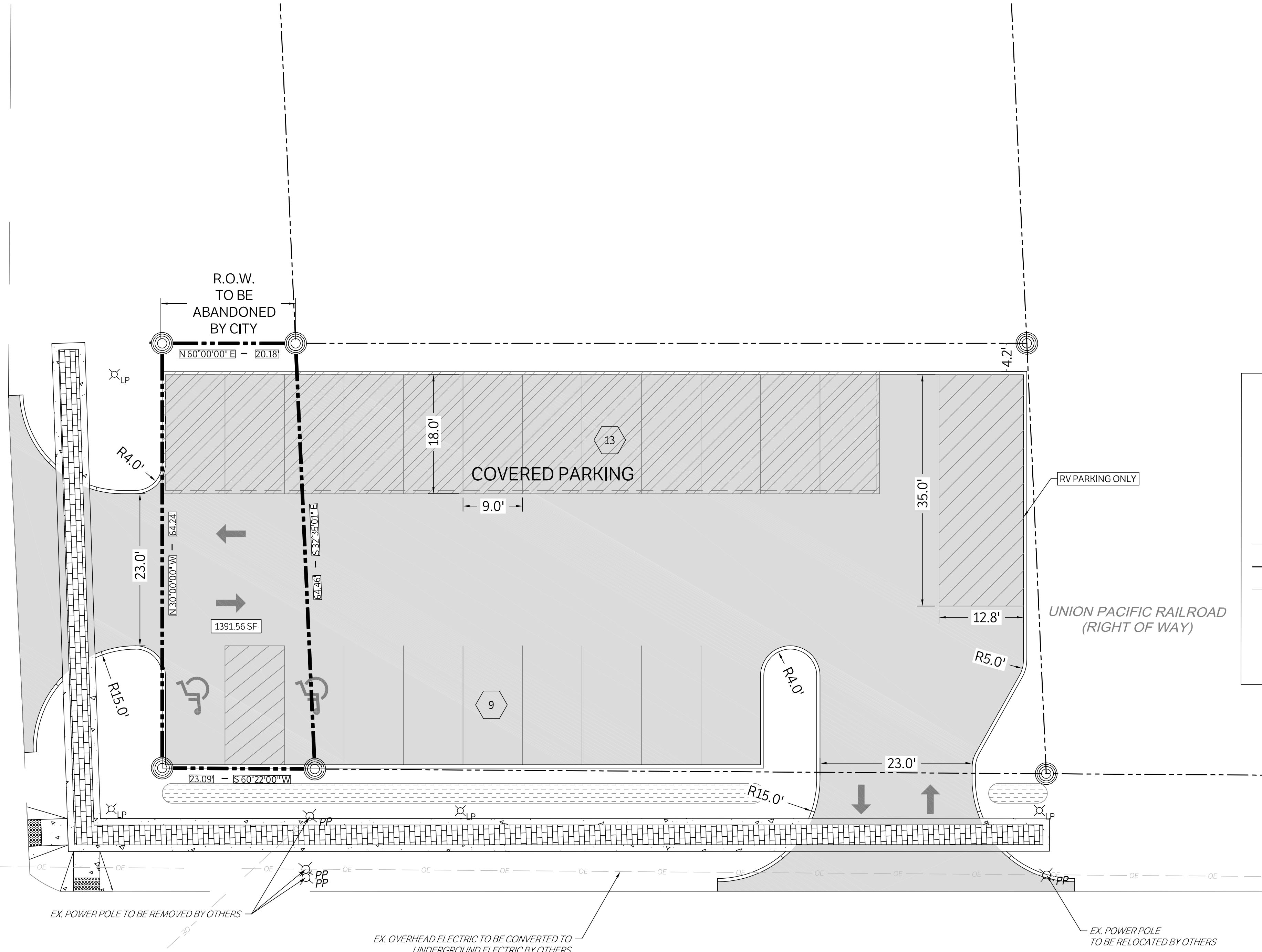
PRELIMINARY
NOT FOR CONSTRUCTION

S 10TH AND W HOLLAND PARKING LOT EXHIBIT
NAVASOTA, TX. 77868

ISSUE DATE:
DRAWN BY:
CHECKED BY:
PROJECT #:

REVISIONS	
△	
△	
△	
△	
△	
△	
REV.	DATE DESCRIPTION

S 10th Street
(public right-of-way)



PARKING ANALYSIS:
2 - ACCESSIBLE
20 - STANDARD
1 - RV
23 - TOTAL SPACES

W Holland Street
(public right-of-way)

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6. **AGENDA DATE:** June 14, 2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

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Stephen Scheve purchased the affected property from the City of Navasota in the summer of 2020. Mr. Scheve plans on constructing a parking lot to service the renovated PA Smith Hotel and other surrounding businesses. Parking as a primary use is a conditional use under the CBD: Central Business District so a conditional use permit approved by City Council is required for permitting. City staff has reviewed the preliminary site plan per applicable development standards. The applicant has requested a section of Right-of-way to closed to better accommodate the proposed design. If a motion of approval is made staff recommends making the approval contingent upon City Council closing a section of Right-of-way along 10th street.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends approval of the first reading of Ordinance No. 964-21, regarding the conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5. Contingent upon City Council closing a portion of ROW along 10th street to accommodate the construction of the parking lot.

ATTACHMENTS:

1. Ordinance No. 964-21

ORDINANCE NO. 964-21

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A CONDITIONAL USE PERMIT FOR THE PROPERTY LOCATED AT 10TH AND HOLLAND STREET, NAVASOTA TX, 77868 LEGALLY DESCRIBED AS H&TC, BLOCK J, LOT 4 (S21') 5; PROVIDING FOR CONDITIONS RELATED TO THE CONDITIONAL USE PERMIT

BE IT ORDAINED BY THE CITY OF NAVASOTA, THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That the Official Zoning Map of the City of Navasota, Texas, is hereby amended to grant a CONDITIONAL USE PERMIT to P.A. SMITH HOTEL, LLC for the development of a parking facility use on the property located at 10th & Holland Street, Navasota, TX 77868 legally described as H&TC, BLOCK J, LOT 4 (S21') 5, (hereinafter "Property") in accordance with the City of Navasota adopted Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. This Property is located in the CBD: Central Business District and requires the approval of a Conditional Use Permit for development of a parking facility.

SECTION 2. The development of the Property shall be in accordance with the following special conditions, restrictions, and regulations:

- a) The property and its use shall comply with all ordinances and codes of the City of Navasota;

SECTION 3. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Conditional Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Conditional Use Permit granted by this Ordinance; or
- c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

SECTION 4. This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas and applicable law.

PASSED AND APPROVED ON FIRST READING THIS THE 14th DAY OF JUNE, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 28TH DAY OF JUNE, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 7. **AGENDA DATE:** June 14, 2021

PREPARED BY: Rayna Willenbrink, Economic Development
Specialist

APPROVED BY: BS

ITEM: Consideration and possible action on Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Brosig Avenue Pedestrian Improvements.

ITEM BACKGROUND:

The City proposes to apply for Transportation Alternative Grant funding for pedestrian improvements. A town hall meeting was held to solicit feedback from the community regarding the grant application. Changes requested and response to comments have been taken into consideration. The project proposes to add/improve sidewalks from Washington Avenue down Brosig Avenue. The route will improve pedestrian traffic to schools.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for a Project for Brosig Avenue Pedestrian Improvements.

ATTACHMENTS:

1. Resolution No. 692-21
2. Detailed Application

RESOLUTION NO. 692-21

**A RESOLUTION SUPPORTING THE CITY OF NAVASOTA APPLICATION
TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2021
TRANSPORTATION ALTERNATIVES CALL FOR PROJECTS**

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2021 for communities to apply for funding assistance through the Transportation Alternatives Programs; and

WHEREAS, the TA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match comprised of cash. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE LOCAL GOVERNMENT: The City Council supports funding the project Brosig Avenue Pedestrian Improvements, as described in the Local Government's 2021 TA Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any). The City Council is willing and able to authorize, by resolution or ordinance, the Local Government to enter into an agreement with TxDOT should the project be selected for funding.

PASSED AND APPROVED by majority vote of all present members of the City Council on the 14th day of June, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

Additional program information can be found in TxDOT's 2021 TA Call for Projects Program Guide

<http://www.txdot.gov/inside-txdot/division/public-transportation/bicycle-pedestrian.html>

NOTE: All attachments must be submitted in letter-sized (8.5" x 11") format.

APPLICANT INFORMATION

1. Project Sponsor Name (Only one entity can act as project sponsor)

Navasota, City of

2. Jurisdiction Population

7,049

(Based on 2010
US Census)

3. Type of Organization/Agency/Authority (Select from dropdown below)

Local Government

Small Urban

4. Project Sponsor Contact Information (Authorized representative)

Contact Person:

Mr. Brad Stafford

Title:

City Manager

Mailing Address:

200 McAlpine St.

Physical Address:

200 McAlpine St.

Mailing City:

Navasota

Physical City:

Navasota

Zip Code:

77868

Zip Code:

77868

Contact's Phone:

936-825-6475

Entity's Main Phone:

936-825-6475

Email:

rwillenbrink@navasotatx.gov

Website:

navasotatx.gov

PROJECT DESCRIPTION

5. Project Name

Brosig Avenue Pedestrian Improvements Project

6. Project Location Information

TxDOT District:

Bryan

Texas County:

Grimes

Is the project located within Metropolitan Planning Organization (MPO) boundaries?

No

Project location: Describe using street name, adjacent waterway, or other identifying landmark.

On or adj. to:

Brosig Avenue

From:

State Highway 105

(ex. 1st Avenue)

(ex. Main Street)

To:

Farm to Market 3090

(ex. 3rd Avenue)

Provide a Google map link: see *Detailed Application Instructions* for guidance.

https://www.google.com/maps/d/edit?mid=1Ca0qeRemvIAw-X3ycH8Bio42_4HfzDRD&ll=30.39507717255856%2C-96.0818

If project involves multiple locations, please provide project limits for the major segment in above blanks. Additionally, please create a complete list of all improvement locations using the descriptive limits and beginning and ending latitude/longitude and label this attachment as **A-Project Location Information** - No more than 2 pages.

Project location in relation to roadways:

On/along a non-TxDOT roadway

7. Project Description (See *Detailed Application Instructions*. Description must fit in the space provided.)

The project will provide new continuous 6' concrete sidewalks, with 2' typical offsets, along the west side of Brosig Avenue, from State Highway 105 to Farm to Market 3090. The project will also provide a new pedestrian bridge crossing Cedar Creek with new street and pedestrian lighting at the bridge.

FUNDING OPPORTUNITIES

8. Select the funding opportunity sought based on the determined eligibility from Step 1 of the application process.

Small Urban TA (existing and future funding)

PROJECT DETAILS

9. Project Details

Provide a project layout (required) at scale with clearly labeled streets, end points, and all construction locations as an attachment. Additional recommended attachments include typical sections and photographs that describe and provide details about the project. Attachments for this section should be labeled as **B-Project Details. (No more than 15 pages)**

If the project plans are 30% or more complete, include only example sheets as attachments and provide a weblink for plan review here:

The construction plans for this project are currently: % complete

Primary facility type: <input type="text" value="Sidewalks"/>	Secondary facility type: <input type="text" value="N/A"/>
Total length: <input type="text" value="2,200.00"/> feet	Total length: <input type="text" value="0.00"/> <input type="text" value="N/A"/>
Facility width: <input type="text" value="6"/> feet	Facility width: <input type="text" value="0"/> feet
Material depth: <input type="text" value="6"/> inches	Material depth: <input type="text" value="0"/> inches
Surface type/material: <input type="text" value="Concrete"/>	Surface type/material: <input type="text" value="N/A"/>

Does the project propose lighting adjacent to a roadway within state-maintained right-of-way?

Does this project include bridge improvements? Total # of proposed bridges:

Note: If more than one bridge is proposed, identify the bridge with the longest span length in the detailed application and identify additional bridges in Attachment B.

Structural Materials (Deck/ Beams):

Bridge construction: Bridge length: ft Bridge width: ft Rail type:

SAFETY

10. Identified bicycle and/or pedestrian safety hazards and countermeasures

Check all of the safety hazards located within the project limits. Next to each checked safety hazard, state the proposed countermeasure(s) addressing the hazard identified. Provide additional information about proposed countermeasures and photos of safety hazards as an attachment: **C-Safety Hazards and Countermeasures**. Clearly identify these features on **Map 1-Safety** and include in attachment C.

<input type="checkbox"/> High roadway speed (45 mph or greater)	<input data-bbox="868 1165 1435 1207" type="text" value="Countermeasure..."/>
<input type="checkbox"/> Hazardous intersection/conflict point	<input data-bbox="868 1207 1435 1249" type="text" value="Countermeasure..."/>
<input type="checkbox"/> Uncontrolled intersection/crossing	<input data-bbox="868 1249 1435 1291" type="text" value="Countermeasure..."/>
<input checked="" type="checkbox"/> Lack of bike/ped infrastructure	<input data-bbox="868 1291 1435 1333" type="text" value="New seperated sidewalk facility"/>
<input type="checkbox"/> High motor vehicle traffic volume	<input data-bbox="868 1333 1435 1375" type="text" value="Countermeasure..."/>
<input type="checkbox"/> On-street parking	<input data-bbox="868 1375 1435 1417" type="text" value="Countermeasure..."/>
<input type="checkbox"/> Wide roadway crossing (4 or more lanes)	<input data-bbox="868 1417 1435 1459" type="text" value="Countermeasure..."/>
<input checked="" type="checkbox"/> Lack of lighting	<input data-bbox="868 1459 1435 1501" type="text" value="New street and pedestrian lighting"/>
<input type="checkbox"/> Other <input data-bbox="373 1501 795 1533" type="text" value=""/>	<input data-bbox="868 1501 1435 1533" type="text" value="Countermeasure..."/>

11. Bicycle and/or pedestrian infrastructure elements

Which of the following features are part of the proposed project? Check all that apply. Clearly identify these features on **Map 1-Safety**. New bicycle/pedestrian infrastructure...

<input checked="" type="checkbox"/> closes a gap in bicycle or pedestrian network	<input checked="" type="checkbox"/> features traffic markings/signage
<input type="checkbox"/> features new traffic signalization*	<input checked="" type="checkbox"/> improves railroad/highway/water crossing
<input type="checkbox"/> features traffic calming elements	<input checked="" type="checkbox"/> new bicycle &/or pedestrian infrastructure
<input checked="" type="checkbox"/> separates bicycles &/or pedestrians from motor vehicle traffic	<input checked="" type="checkbox"/> includes a vertical separation element (e.g. curb, flexible delineator, bollard)
<input type="checkbox"/> facility is offset from road ($\geq 5'$)	

* Documentation of signal warrants **MUST** be included in Attachment C.

- i** TxDOT is interested in projects that respond to documented safety issues. TxDOT will analyze crash records to determine the documented bicycle and/or pedestrian crash count and rate in proximity to the proposed project.

CONNECTIVITY AND ACCESSIBILITY

12. Connectivity to destinations

Does the project provide bicycle and pedestrian access to major destinations immediately surrounding the project area that are likely to attract bicycling or walking trips? Please check destinations below and clearly label on **Map 2-Connectivity** and include in attachment **D- Connectivity**.

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> School | <input type="checkbox"/> Major employer | <input type="checkbox"/> Fresh foods (grocery stores, farmers mkts) |
| <input type="checkbox"/> Park | <input type="checkbox"/> Central Business District | <input type="checkbox"/> Health facility (medical center, sports field) |
| <input type="checkbox"/> Neighborhood | <input type="checkbox"/> Commercial Center | <input type="checkbox"/> Community center |
| <input type="checkbox"/> Library | <input type="checkbox"/> High density residential | <input type="checkbox"/> Other special trip generator (label on map) |

13. Connectivity to multimodal transportation

- a. **Transit:** Does the project support multi-modal transportation by providing access to a rail station, streetcar, and/or a bus stop? Please clearly label on **Map 2- Connectivity**. Project connections to transit infrastructure are:

(select) ▼

- b. **Bike/ped:** Does the project connect to existing or planned bicycle and pedestrian facilities? Please check the facilities to which this project would connect and clearly label on **Map 2- Connectivity**. Project connects to:

Bicycle facilities ▼ Pedestrian facilities ▼

14. Barrier Elimination

Does the project eliminate an existing barrier to travel and provide safe crossing of that barrier by individuals with disabilities, pedestrians, bicyclists, and other non-drivers of all ages and abilities?

Please clearly label on **Map 2- Connectivity** and indicate the number of barriers below by clicking up/down.

ADA barriers
 Four lane or larger roadways
 Waterbody(ies)
 Railroad
 Other

15. Long-distance bicycle route and tourism

Does the project implement a segment or locally favored alternative on the Bicycle Tourism Trail Example Network, improve non-motorized connections between population centers, and/or extend or develop other regional nonmotorized route for tourism?

Label attachments to support your answer as **E- Long Distance Bicycle Routes**.

▼

- i** Projects that add new off-street bicycle or pedestrian facilities along independent rights-of-way, such as creeks, railroads, or utility corridors, may have different benefits or impacts than projects following the alignment of existing roadways. TxDOT will review the response to question 7 to determine whether the project is proposed on independent right-of-way.

Geographic Equity

- i** TxDOT is interested in how the project improves access to everyday destinations for underserved communities. TxDOT will analyze census data to determine if the project will improve access for seniors, individuals with disabilities, racial or ethnic minorities, people without private vehicles, or low-income communities.

Demand

- i** TxDOT is interested in projects that improve access to higher density residential and/or employment centers. TxDOT will analyze US Census data to determine whether projects are located in areas with higher residential and employment density. (Small Urban only)

COMMUNITY SUPPORT AND PLANNING

16. Project Sponsor Resolution

An adopted resolution from the project sponsor's governing board is a required attachment to the detailed application. This attachment should be labeled **F-Project Sponsor Resolution**.

17. Public Involvement and Support

- a. Public outreach events in the last five years which engaged the public on this project should be summarized as a bulleted list or table, then attached with supporting documentation as **G- Public Outreach and Support**.

- b. List all collaborating partners and their role in developing/implementing the proposed project.

City of Navasota-Project Sponsor/Maintenance Operator. TxDOT Right of Way Operator.

- c. Letters of Support

Public outreach events in the last five years which engaged the public on this project should be summarized as a bulleted list or table, then attached with supporting documentation **G- Public Outreach and Support**.

18. Maintenance and Operation

Name the entity responsible for project maintenance and operation after construction. Attach a letter of commitment if maintenance and operation will be conducted by a third party and label it **H- Maintenance Documentation**.

City of Navasota, Through Memorandum of Understanding

19. Planning

- a. Projects may be referenced in various planning documents, such as local Bicycle, Pedestrian, Safe Route to School, Corridor, Traffic Safety, Hazardous Route List, or other Transportation Plan (if applicable)

Is the proposed project included in a local transportation plan?

Yes ▼

If yes, include as an attachment ONLY the cover and pages of the plan referring to this project.

Label attachment(s) as **I- Local Planning** - No more than 10 pages.

Insert transportation plan weblink:

<https://strand.filegenius.com/downloadPublic/d4ymsdsqjvkcf11>

- b. Transition Plan for ADA Compliance

Is the proposed project included in the project sponsor's Transition Plan for ADA compliance?

No ▼

If yes, include as an attachment only the cover and pages from the plan relevant to this project.

Label attachment(s) as **I- Local Planning** - No more than 10 pages.

- i** TxDOT will give consideration to small communities (50,000 or less in population) who have limited access to planning resources in the Small Urban funding category.

20. MPO Transportation Improvement Program (TIP) Inclusion Letter (if applicable)

If this project is located within the boundaries of an MPO, include a letter from the MPO to the project sponsor indicating their willingness to include the project in the local TIP either as a grouped or individually listed project, if funded.

Label attachment as **J- MPO TIP Letter**.

PROJECT COMPLEXITY

21. Environmental Documentation

- a. An environmental document is required for all federally funded transportation projects. Some site characteristics may require additional environmental evaluation. Are there known environmental issues requiring coordination, permitting, or mitigation?

See Detailed Application Instructions for more details.

No ▼

- b. Known historic sites are identified in the Texas Historic Sites Atlas (<https://atlas.thc.state.tx.us/>). After reviewing this resource, are there known historic properties near the proposed project requiring coordination?

No ▼

- c. If there are known environmental or historic preservation issues, is there an approach to avoid delays in project development?

N/A ▼

If "Yes" is marked for either 25a, 25b, or 25c, then provide written description of potential coordination, mitigation, and/or permitting actions foreseen for the proposed project.

Label attachment(s) as **K- Environmental Documentation** - No more than 10 pages.

22. Property Ownership and Acquisition Information

All proposals must provide documentary evidence of the project sponsor's property rights by title of ownership, lease, or easement for all property within the project limits. Respond to a, b, & c below.

- a. Has the property needed for the project already been acquired?

N/A ▼

If No - How many parcels will be acquired? Describe in the attachment how the property will be acquired. Include a commitment letter from current owner(s) demonstrating a willingness to transfer the property to project sponsor in accordance with state and federal laws.

- b. Are there any known encroachments? (utilities, fences, adjacent property improvements)

No ▼

If Yes, identify known encroachments in an attachment.

- c. Was property acquired after 1971 in accordance with the Uniform Act?

N/A ▼

Project property acquired after 1971 must have been acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act (Uniform Act). If No, describe briefly when and how the property was acquired in an attachment.

Include details as attachment(s) **L- Property Ownership/Acquisition**.

23. Requirements - Signals, Beacons, and School Zones

Projects proposing new traffic control devices including flashing beacons (RRFBs and PHBs) and school zones **MUST** attach supporting documentation demonstrating these improvements meet warrant/conditions in accordance with the TMUTCD and TxDOT policy.

Label attachment(s) **M- Signals, Beacons, and School Zones**.

24. Railroad (RR) Support/Right of Entry Letter (if applicable)

- a. Does the project encroach (within 50') or cross RR right-of-way (ROW)?

No ▼

If yes, the project sponsor must include documentary evidence from the railroad in support of the project and, where appropriate, a willingness by the railroad to enter into an agreement/contract with the local government for project implementation and provisions for right-of-entry for project construction. Where applicable, a cost for railroad work must be included in the budget.

- b. If the project encroaches or crosses RR ROW, has coordination with the RR begun?

n/a ▼

- c. Does this project include rail banked right-of-way?

No ▼

Label attachment(s) as **N- RR Support/Right-of-Entry Letter** - No more than 10 pages.

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

25. Project Timeline

Estimate the number of months it will take to complete this project (from planning through construction). Estimate the time required for each activity listed below. Several activities should be accomplished concurrently (such as environmental documentation, PS&E development, railroad coordination, and property acquisition); as a result, the **Total Projected Time Estimate** will be less than the total of the time estimated for each activity. Refer to the 2021 TA Program Guide for additional guidance.

Label attachment(s) as **0- Project Timeline** - No more than 2 pages.

Months Activities

6 **Planning Activities** (minimum 6 months)

(Include the project in the STIP, execute Advance Funding Agreement (AFA) with the department, complete required local government training, assign local government and department roles and responsibilities, etc.)

14 **Project Design and Plan Preparation** (minimum 6 months)

(Solicit, select, negotiate, and execute contract(s) for engineering and environmental services. Develop construction Plans, Specifications, and Estimates (PS&E) to state and federal standards. Include time for review by TxDOT District and Division staff, a registered accessibility specialist, and other agencies as needed.)

6 **Environmental Clearance** (minimum 6 months)

(Complete the NEPA Scope Development Tool, environmental documentation, and appropriate resource studies; consider environmental mitigation, permits, and review by resource agencies). All documentation and exhibits must meet state and federal standards.

0 **ROW Acquisition** (acquisitions should occur after environmental clearance)

(Include time for surveying, appraisals, title transfer, etc. Only incidental utility adjustments may be eligible.)

0 **Railroad coordination** (1 to 2 years)

(Include time for railroad owner review of plan documents and execution of railroad agreement.)

0 **Other-** Describe briefly additional milestones not addressed elsewhere.

12 **Project Construction/Implementation** (minimum 12 months)

(Include time for advertising, procurement of construction contractor, contract negotiations, site preparation, construction, inspection, project close-out, etc.)

32 **Total Project Development Time Estimate**

26. Has the project or a substantially similar project been submitted under a prior TxDOT TA or SRTS Call for Projects? Please select the latest program call submission.

No prior submittal



Reminder: All responses in the Detailed Application **MUST** be supported by the attachments. Proposed countermeasures and infrastructure elements **MUST** be specified in the Itemized Budget. Items missing supporting documentation will not be considered during project evaluation.

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

ITEMIZED BUDGET

27. Itemized Construction Cost Estimate

Provide a detailed cost estimate of all construction costs - use appropriate units (SY, SF, LF, LS, EA, etc.)

Refer to TxDOT's 2019 TA/SRTS Program Guide for guidance.

[Click here for TxDOT's Average Low Bid Unit Prices](http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html) (or visit: <http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html>)

Work Activities	Quantity	Unit	Unit Price	Amount
100-Prepare Right of Way	23	STA	\$3,500.00	\$80,500
104-Rem. Conc. (Drives, Curb, Walks, Pave., Misc)	500	SY	\$21.25	\$10,625
104-Rem. ACP. (Drives, Curb, Walks, Pave., Misc)	530	SY	\$8.50	\$4,505
110-Excavation	150	CY	\$17.50	\$2,625
132-Embankment	450	CY	\$25.50	\$11,475
162-Block Sod	1,275	SY	\$3.75	\$4,781
168-Vegetative Watering	12	MG	\$25.00	\$300
400-Cement Stabilized Backfill (Ped Bridge)	50	CY	\$67.50	\$3,375
403-Temp. Special Shoring (Ped Bridge)	500	SF	\$17.50	\$8,750
416-Drill Shaft (30")(Ped Bridge)	140	LF	\$265.90	\$37,226
420-CL C Conc (Abut)(Ped Bridge)	25	CY	\$1,950.00	\$48,750
423-Conc. Block Retaining Wall	1,250	SF	\$45.00	\$56,250
432-Riprap (Stone)(Protection)	20	CY	\$150.00	\$3,000
450-Pedestrian Rail (Ty E)	100	LF	\$125.00	\$12,500
479-ADJ Manholes (Tele/FbrOpt/TrfSgn/Wat/Sew...)	5	EA	\$950.00	\$4,750
500-Mobilization, Insurance , & Bonding	1	LS	\$55,000.00	\$55,000
502-Traffic Control	6	MO	\$1,500.00	\$9,000
506-Silt Fence Barrier (Inst. & Rem.)	1,950	LF	\$4.50	\$8,775
506-Inlet Protection	10	LF	\$15.00	\$150
506-BMP Maintenance	6	MO	\$1,200.00	\$7,200
529-Conc. Curb & Gutter (Ty.II)	100	LF	\$35.50	\$3,550
530-Conc. Driveways (HES)	580	SY	\$92.50	\$53,650
531-Conc. Sidewalk (6")	1,270	SY	\$60.50	\$76,835
531-Curb Ramps	7	EA	\$2,500.00	\$17,500
560-Replace Mailbox	7	EA	\$275.00	\$1,925
610-IN RD IL Assembly	2	EA	\$5,000.00	\$10,000
618-2" Electrical Conduit (Bored)	75	LF	\$75.00	\$5,625
620-Electrical Conductors	250	LF	\$2.50	\$625
644-Relocate SM RD SN	7	EA	\$450.00	\$3,150
644-In SM Road Sign (Ped Crossing)	3	EA	\$900.00	\$2,700
666-24" (W) Crosswalk & Stop Bar Striping	100	LF	\$3.15	\$315
1004-Tree Protection	20	EA	\$500.00	\$10,000
4123-Prefabricated Pedestrian Bridge (8'x60')	1	EA	\$140.00	\$140
MISC-Landscape Replacement	1	EA	\$10,000.00	\$10,000
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
(Continued on next page)			Subtotal:	\$565,552

(Continued on next page)

Subtotal:	\$565,552
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DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

Itemized Construction Cost Estimate (continued)

[illegible]

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

28. Additional Construction-Related Costs:

Appropriate costs for this section might include: construction engineering and inspection, construction-phase project administration, contract administration, land survey for right of way demarcation, materials testing, permitting, or geotechnical work. Items ineligible for reimbursement include associated with right-of-way acquisition (e.g., appraisal, parcel survey, title transfer) or legal services.

Work Activities	Quantity	Unit	Unit Price	Amount
ROW Demarcation (per adj. property)	12	EA	\$750.00	\$9,000
Geotech/Materials Testing	1	LS	\$19,500.00	\$19,500
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Total:				\$28,500

Preliminary Engineering (PS&E and Environmental) Costs Eligibility

Population size **7,049**

PE Costs are Eligible

Eligible Preliminary Engineering Costs

\$58,000

29. Preliminary Engineering (PS&E and Environmental) Costs

Eligible costs to develop PS&E and environmental documents may be considered for project sponsors with populations less or equal to 50,000. Project sponsors with populations above 50,000 are not eligible for reimbursement of PS&E costs. Identify proposed preliminary engineering costs to be incurred by the project sponsor after project selection and after authorization to proceed.

Label attachment(s) as **P - Preliminary Engineering (PS&E and Environmental) Costs** - No more than 2 pages.

Work Activities	Cost/Value
Civil Design	\$45,000
Environmental Documentation	\$7,500
PS&E Topo and SUE Survey	\$5,500
Total:	\$58,000

BUDGET SUMMARY

30. Project Budget Summary (many lines automatically populate)

Total Itemized Construction Cost Estimate (topic 28 total, from page 8)	1.	\$565,552
Total Additional Construction-Related Costs (topic 29 total, from page 9)	2.	\$28,500
Total Construction Cost Estimate (line 1 + line 2)	3.	\$594,052
TxDOT Direct State Costs for project oversight (15% of line 3)	4.	\$89,108
Total Preliminary Engineering Cost* (topic 30 total, from page 9)	5.	\$58,000
Total Project Cost Estimate [line 3 + line 4 + line 5]	6.	\$741,160
Optional Local Match Increase**	20%	of line 6 (see table)

***TDCs:** If a project sponsor is found eligible to use TDCs, these credits will be applied to the project in lieu of the local match. See Cost Participation Summary below.

****Local Match:** Project sponsors may increase the required Local Match above 20% by adjusting the Local Match percentage in the box above. If the project is eligible for Transportation Development Credits or Economically Disadvantaged Counties Program (EDCP) reduction (amount shown in number 7 or 8 below), then the federal/local share will be fixed at 80% federal participation and 20% local match (refer to calculations below).

Eligibility for Transportation Development Credits

Select Project Sponsor from dropdown. If Project Sponsor is not listed, then it was determined to be ineligible for Transportation Development Credits.

City of Navasota ▼

Eligible Transportation Development Credits 7. \$148,232

Economically Disadvantaged Counties Program (EDCP) Reduction (Must be authorized by TxDOT)

Allowable EDCP Adjustment	(select, if applicable) ▼	
Additional EDCP Adjustment	(select, if applicable) ▼	
Total EDCP Adjustment (95% Total 0% 8. \$0		Ineligible for EDCP when TDCs requested

Participation					
	Percent	Preliminary Engineering Costs	Construction Costs	Direct State Costs	Total Project Costs
Federal	100.0%	\$ 58,000	\$ 594,052	\$ 89,108	\$ 741,160
State	0.0%	\$ -	\$ -	\$ -	\$ -
Local	0.0%	\$ -	\$ -	\$ -	\$ -
Total	100%	\$ 58,000	\$ 594,052	\$ 89,108	\$ 741,160

COST PARTICIPATION SUMMARY

Total Federal Participation	100.0%	\$741,160
Total State Participation	-	-
Total Local Participation	0.0%	\$0

PROJECT COMMITMENT

The applicant confirms understanding of the following requirements by checking boxes and signing below.

- ☒ This is a reimbursement program. If the project sponsor implements any stage of the project, then they must finance that phase until reimbursement funds are available. Invoices must be submitted with proper documentation on a regular basis (typically monthly, but no less than quarterly).
- ☒ If TxDOT implements any phase of the project on behalf of the project sponsor, then any local match would be due in full to TxDOT prior to commencement of each phase (i.e. preliminary engineering or construction). Project selection does not guarantee that TxDOT will implement a project on behalf of any recipient.
- ☒ Until authorized by TxDOT with a notice to proceed, the project sponsor should not enter into a contract or incur costs for any aspect of the project for which the project sponsor is seeking federal participation. Otherwise, the project sponsor risks incurring costs that will not be reimbursed or credited.
- ☒ Project sponsors may manage elements of the project development process with written TxDOT approval. To receive approval, the project sponsor acknowledges that they must complete a Special Project Approval form in accordance with 43 TAC §15.52 and undergo a Risk Assessment.
- ☒ The project sponsor understands they are responsible for providing a local match (including cash and/or use of EDCP reduction) to cover 20% of the total project cost (including TxDOT Direct State Costs). Depending on approved local match options, TxDOT will reimburse a portion of the total expenses on each invoice submitted with proper documentation of expenses. For project sponsors eligible for Transportation Development Credits, these credits will be applied as additional federal funds in lieu of local match.
- ☒ The project sponsor understands that eligibility for the Economically Disadvantaged County Program (EDCP) is subject to annual review. If an adjustment is granted, the adjustment percentage in effect for the county at the time the TA program call is initiated will be used. Should the county become ineligible for the EDCP adjustment prior to execution of the Advanced Funding Agreement between TxDOT and the project sponsor, the Project Sponsor would be responsible for the full 20% local match for construction.
- ☒ The project sponsor must be prepared to fund any project costs in excess of the amounts indicated in the budget entered into this detailed application and/or the amount awarded by the commission (i.e., project cost overruns).

Signature

Print Name and Title

Date

Telephone Number

Refer to TxDOT's 2021 TA Detailed Application Instructions for submittal instructions.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 8. **AGENDA DATE:** June 14, 2021

PREPARED BY: Rayna Willenbrink, Economic Development
Specialist

APPROVED BY: BS

ITEM: Consideration and possible action on Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Sh105 (W. Washington Avenue) Segment B Pedestrian Improvements.

ITEM BACKGROUND:

The City is proposing to apply for Transportation Alternative grant funding for pedestrian improvements. A town hall meeting was held to solicit feedback and suggestions for the proposed project. Engineers incorporated the suggestions into the proposal.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Sh105 (E. Washington Avenue) Segment B Pedestrian Improvements.

ATTACHMENTS:

1. Resolution No. 694-21
2. Detailed Application

RESOLUTION NO. 694-21

A RESOLUTION SUPPORTING THE CITY OF NAVASOTA APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2021 TRANSPORTATION ALTERNATIVES CALL FOR PROJECTS

WHEREAS, the Texas Department of Transportation (TxDOT) issued a call for projects in February 2021 for communities to apply for funding assistance through the Transportation Alternatives Programs; and

WHEREAS, the TA funds may be used for construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match comprised of cash. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE LOCAL GOVERNMENT: The City Council supports funding the project. State Highway 105 (W. Washington Avenue) Pedestrian Improvements, as described in the Local Government's 2021 TA Detailed Application (including the construction budget, TxDOT's administrative cost, and the required local match, if any). The City Council is willing and able to authorize, by resolution or ordinance, the Local Government to enter into an agreement with TxDOT should the project be selected for funding.

PASSED AND APPROVED by majority vote of all present members of the City Council on the 14th day of June, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

Additional program information can be found in TxDOT's 2021 TA Call for Projects Program Guide

<http://www.txdot.gov/inside-txdot/division/public-transportation/bicycle-pedestrian.html>

NOTE: All attachments must be submitted in letter-sized (8.5" x 11") format.

APPLICANT INFORMATION

1. Project Sponsor Name (Only one entity can act as project sponsor)

Navasota, City of

2. Jurisdiction Population

7,049

(Based on 2010
US Census)

3. Type of Organization/Agency/Authority (Select from dropdown below)

Local Government

Small Urban

4. Project Sponsor Contact Information (Authorized representative)

Contact Person:

Mr. Brad Stafford

Title:

City Manager

Mailing Address:

200 McAlpine St.

Physical Address:

200 McAlpine St.

Mailing City:

Navasota

Physical City:

Navasota

Zip Code:

77868

Zip Code:

77868

Contact's Phone:

936-825-6475

Entity's Main Phone:

936-825-6475

Email:

rwillenbrink@navasotatx.gov

Website:

navasotatx.gov

PROJECT DESCRIPTION

5. Project Name

SH105 Segment B (W. Washington Ave) Pedestrian Improvements

6. Project Location Information

TxDOT District:

Bryan

Texas County:

Grimes

Is the project located within Metropolitan Planning Organization (MPO) boundaries?

No

Project location: Describe using street name, adjacent waterway, or other identifying landmark.

On or adj. to:

State Highway 105

From:

Near 8th Street

(ex. 1st Avenue)

(ex. Main Street)

To:

3rd Street

(ex. 3rd Avenue)

Provide a Google map link: see *Detailed Application Instructions* for guidance.

https://www.google.com/maps/d/edit?mid=1dY32vokPQmkGnBibMe2sC7H_UvLyZQc0&ll=30.384913002106842%2C-96.09

If project involves multiple locations, please provide project limits for the major segment in above blanks. Additionally, please create a complete list of all improvement locations using the descriptive limits and beginning and ending latitude/longitude and label this attachment as **A-Project Location Information** - No more than 2 pages.

Project location in relation to roadways:

On/along a TxDOT maintained roadway

7. Project Description (See *Detailed Application Instructions*. Description must fit in the space provided.)

The project will provide new continuous 6' concrete sidewalks, with 2' typical offsets, along both sides of SH105 from existing sidewalks near 8th Street to 3rd Street/Willie Street. The project will also provide new pedestrian crossing signalization at the signalized intersection of State Highway 105 and FM379/5th Street. The project will also cross the existing Burlington Northern-Santa Fe Railway line near 8th street and will provide new railway crossing planking in order to safely accommodate pedestrian crossing.

FUNDING OPPORTUNITIES

8. Select the funding opportunity sought based on the determined eligibility from Step 1 of the application process.

Small Urban TA (existing and future funding)

PROJECT DETAILS

9. Project Details

Provide a project layout (required) at scale with clearly labeled streets, end points, and all construction locations as an attachment. Additional recommended attachments include typical sections and photographs that describe and provide details about the project. Attachments for this section should be labeled as **B-Project Details. (No more than 15 pages)**

If the project plans are 30% or more complete, include only example sheets as attachments and provide a weblink for plan review here:

The construction plans for this project are currently: % complete

Primary facility type: <input type="text" value="Sidewalks"/>	Secondary facility type: <input type="text" value="N/A"/>
Total length: <input type="text" value="3,175.00"/> feet	Total length: <input type="text" value="0.00"/> <input type="text" value="N/A"/>
Facility width: <input type="text" value="6"/> feet	Facility width: <input type="text" value="0"/> feet
Material depth: <input type="text" value="6"/> inches	Material depth: <input type="text" value="0"/> inches
Surface type/material: <input type="text" value="Concrete"/>	Surface type/material: <input type="text" value="N/A"/>

Does the project propose lighting adjacent to a roadway within state-maintained right-of-way?

Does this project include bridge improvements? Total # of proposed bridges:

Note: If more than one bridge is proposed, identify the bridge with the longest span length in the detailed application and identify additional bridges in Attachment B.

Structural Materials (Deck/ Beams):
 Bridge construction: Bridge length: ft Bridge width: ft Rail type:

SAFETY

10. Identified bicycle and/or pedestrian safety hazards and countermeasures

Check all of the safety hazards located within the project limits. Next to each checked safety hazard, state the proposed countermeasure(s) addressing the hazard identified. Provide additional information about proposed countermeasures and photos of safety hazards as an attachment: **C-Safety Hazards and Countermeasures**. Clearly identify these features on **Map 1-Safety** and include in attachment C.

<input type="checkbox"/> High roadway speed (45 mph or greater)	<input <="" td="" type="text" value="Countermeasure..."/>
<input checked="" type="checkbox"/> Hazardous intersection/conflict point	<input type="text" value="Signalized & marked pedestrian crossing"/>
<input checked="" type="checkbox"/> Uncontrolled intersection/crossing	<input type="text" value="Signalized & marked pedestrian crossing"/>
<input checked="" type="checkbox"/> Lack of bike/ped infrastructure	<input type="text" value="Separated sidewalk facilities"/>
<input checked="" type="checkbox"/> High motor vehicle traffic volume	<input type="text" value="Separated sidewalk facilities"/>
<input type="checkbox"/> On-street parking	<input <="" td="" type="text" value="Countermeasure..."/>
<input checked="" type="checkbox"/> Wide roadway crossing (4 or more lanes)	<input type="text" value="Signalized & marked pedestrian crossing"/>
<input type="checkbox"/> Lack of lighting	<input <="" td="" type="text" value="Countermeasure..."/>
<input checked="" type="checkbox"/> Other <input type="text" value="Angled Railway"/>	<input type="text" value="Provides skewed sidewalk approach angle"/>

11. Bicycle and/or pedestrian infrastructure elements

Which of the following features are part of the proposed project? Check all that apply. Clearly identify these features on **Map 1-Safety**. New bicycle/pedestrian infrastructure...

<input checked="" type="checkbox"/> closes a gap in bicycle or pedestrian network	<input checked="" type="checkbox"/> features traffic markings/signage
<input checked="" type="checkbox"/> features new traffic signalization*	<input checked="" type="checkbox"/> improves railroad/highway/water crossing
<input type="checkbox"/> features traffic calming elements	<input checked="" type="checkbox"/> new bicycle &/or pedestrian infrastructure
<input checked="" type="checkbox"/> separates bicycles &/or pedestrians from motor vehicle traffic	<input checked="" type="checkbox"/> includes a vertical separation element (e.g. curb, flexible delineator, bollard)
<input type="checkbox"/> facility is offset from road (≥5')	

* Documentation of signal warrants **MUST** be included in Attachment C.

- i** TxDOT is interested in projects that respond to documented safety issues. TxDOT will analyze crash records to determine the documented bicycle and/or pedestrian crash count and rate in proximity to the proposed project.

CONNECTIVITY AND ACCESSIBILITY

12. Connectivity to destinations

Does the project provide bicycle and pedestrian access to major destinations immediately surrounding the project area that are likely to attract bicycling or walking trips? Please check destinations below and clearly label on **Map 2-Connectivity** and include in attachment **D- Connectivity**.

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> School | <input type="checkbox"/> Major employer | <input type="checkbox"/> Fresh foods (grocery stores, farmers mkts) |
| <input type="checkbox"/> Park | <input type="checkbox"/> Central Business District | <input type="checkbox"/> Health facility (medical center, sports field) |
| <input type="checkbox"/> Neighborhood | <input type="checkbox"/> Commercial Center | <input type="checkbox"/> Community center |
| <input type="checkbox"/> Library | <input type="checkbox"/> High density residential | <input type="checkbox"/> Other special trip generator (label on map) |

13. Connectivity to multimodal transportation

- a. **Transit:** Does the project support multi-modal transportation by providing access to a rail station, streetcar, and/or a bus stop? Please clearly label on **Map 2- Connectivity**. Project connections to transit infrastructure are:

(select) ▼

- b. **Bike/ped:** Does the project connect to existing or planned bicycle and pedestrian facilities? Please check the facilities to which this project would connect and clearly label on **Map 2- Connectivity**. Project connects to:

Bicycle facilities ▼ Pedestrian facilities ▼

14. Barrier Elimination

Does the project eliminate an existing barrier to travel and provide safe crossing of that barrier by individuals with disabilities, pedestrians, bicyclists, and other non-drivers of all ages and abilities?

Please clearly label on **Map 2- Connectivity** and indicate the number of barriers below by clicking up/down.

▲▼ ADA barriers ▲▼ Four lane or larger roadways ▲▼ Waterbody(ies) ▲▼ Railroad
 ▲▼ Other

15. Long-distance bicycle route and tourism

Does the project implement a segment or locally favored alternative on the Bicycle Tourism Trail Example Network, improve non-motorized connections between population centers, and/or extend or develop other regional nonmotorized route for tourism?

Label attachments to support your answer as **E- Long Distance Bicycle Routes**.

▼

- i** Projects that add new off-street bicycle or pedestrian facilities along independent rights-of-way, such as creeks, railroads, or utility corridors, may have different benefits or impacts than projects following the alignment of existing roadways. TxDOT will review the response to question 7 to determine whether the project is proposed on independent right-of-way.

Geographic Equity

- i** TxDOT is interested in how the project improves access to everyday destinations for underserved communities. TxDOT will analyze census data to determine if the project will improve access for seniors, individuals with disabilities, racial or ethnic minorities, people without private vehicles, or low-income communities.

Demand

- i** TxDOT is interested in projects that improve access to higher density residential and/or employment centers. TxDOT will analyze US Census data to determine whether projects are located in areas with higher residential and employment density. (Small Urban only)

COMMUNITY SUPPORT AND PLANNING

16. Project Sponsor Resolution

An adopted resolution from the project sponsor's governing board is a required attachment to the detailed application. This attachment should be labeled **F-Project Sponsor Resolution**.

17. Public Involvement and Support

- a. Public outreach events in the last five years which engaged the public on this project should be summarized as a bulleted list or table, then attached with supporting documentation as **G- Public Outreach and Support**.

- b. List all collaborating partners and their role in developing/implementing the proposed project.

City of Navasota-Project Sponsor/Maintenance Operator. TxDOT Right of Way Operator.

- c. Letters of Support

Public outreach events in the last five years which engaged the public on this project should be summarized as a bulleted list or table, then attached with supporting documentation **G- Public Outreach and Support**.

18. Maintenance and Operation

Name the entity responsible for project maintenance and operation after construction. Attach a letter of commitment if maintenance and operation will be conducted by a third party and label it **H- Maintenance Documentation**.

City of Navasota, Through Memorandum of Understanding

19. Planning

- a. Projects may be referenced in various planning documents, such as local Bicycle, Pedestrian, Safe Route to School, Corridor, Traffic Safety, Hazardous Route List, or other Transportation Plan (if applicable)

Is the proposed project included in a local transportation plan?

Yes ▼

If yes, include as an attachment ONLY the cover and pages of the plan referring to this project.

Label attachment(s) as **I- Local Planning** - No more than 10 pages.

Insert transportation plan weblink:

<https://strand.filegenius.com/downloadPublic/d4ymsdsqjvkcf11>

- b. Transition Plan for ADA Compliance

Is the proposed project included in the project sponsor's Transition Plan for ADA compliance?

No ▼

If yes, include as an attachment only the cover and pages from the plan relevant to this project.

Label attachment(s) as **I- Local Planning** - No more than 10 pages.

- i** TxDOT will give consideration to small communities (50,000 or less in population) who have limited access to planning resources in the Small Urban funding category.

20. MPO Transportation Improvement Program (TIP) Inclusion Letter (if applicable)

If this project is located within the boundaries of an MPO, include a letter from the MPO to the project sponsor indicating their willingness to include the project in the local TIP either as a grouped or individually listed project, if funded.

Label attachment as **J- MPO TIP Letter**.

PROJECT COMPLEXITY

21. Environmental Documentation

- a. An environmental document is required for all federally funded transportation projects. Some site characteristics may require additional environmental evaluation. Are there known environmental issues requiring coordination, permitting, or mitigation?

See Detailed Application Instructions for more details.

No ▼

- b. Known historic sites are identified in the Texas Historic Sites Atlas (<https://atlas.thc.state.tx.us/>). After reviewing this resource, are there known historic properties near the proposed project requiring coordination?

No ▼

- c. If there are known environmental or historic preservation issues, is there an approach to avoid delays in project development?

N/A ▼

If "Yes" is marked for either 25a, 25b, or 25c, then provide written description of potential coordination, mitigation, and/or permitting actions foreseen for the proposed project.

Label attachment(s) as **K- Environmental Documentation** - No more than 10 pages.

22. Property Ownership and Acquisition Information

All proposals must provide documentary evidence of the project sponsor's property rights by title of ownership, lease, or easement for all property within the project limits. Respond to a, b, & c below.

- a. Has the property needed for the project already been acquired?

N/A ▼

If No - How many parcels will be acquired? Describe in the attachment how the property will be acquired. Include a commitment letter from current owner(s) demonstrating a willingness to transfer the property to project sponsor in accordance with state and federal laws.

- b. Are there any known encroachments? (utilities, fences, adjacent property improvements)

No ▼

If Yes, identify known encroachments in an attachment.

- c. Was property acquired after 1971 in accordance with the Uniform Act?

N/A ▼

Project property acquired after 1971 must have been acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act (Uniform Act). If No, describe briefly when and how the property was acquired in an attachment.

Include details as attachment(s) **L- Property Ownership/Acquisition**.

23. Requirements - Signals, Beacons, and School Zones

Projects proposing new traffic control devices including flashing beacons (RRFBs and PHBs) and school zones **MUST** attach supporting documentation demonstrating these improvements meet warrant/conditions in accordance with the TMUTCD and TxDOT policy.

Label attachment(s) **M- Signals, Beacons, and School Zones**.

24. Railroad (RR) Support/Right of Entry Letter (if applicable)

- a. Does the project encroach (within 50') or cross RR right-of-way (ROW)?

Yes ▼

If yes, the project sponsor must include documentary evidence from the railroad in support of the project and, where appropriate, a willingness by the railroad to enter into an agreement/contract with the local government for project implementation and provisions for right-of-entry for project construction. Where applicable, a cost for railroad work must be included in the budget.

- b. If the project encroaches or crosses RR ROW, has coordination with the RR begun?

Yes ▼

- c. Does this project include rail banked right-of-way?

No ▼

Label attachment(s) as **N- RR Support/Right-of-Entry Letter** - No more than 10 pages.

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

25. Project Timeline

Estimate the number of months it will take to complete this project (from planning through construction). Estimate the time required for each activity listed below. Several activities should be accomplished concurrently (such as environmental documentation, PS&E development, railroad coordination, and property acquisition); as a result, the **Total Projected Time Estimate** will be less than the total of the time estimated for each activity. Refer to the 2021 TA Program Guide for additional guidance.

Label attachment(s) as **0- Project Timeline** - No more than 2 pages.

Months Activities

6 **Planning Activities** (minimum 6 months)

(Include the project in the STIP, execute Advance Funding Agreement (AFA) with the department, complete required local government training, assign local government and department roles and responsibilities, etc.)

20 **Project Design and Plan Preparation** (minimum 6 months)

(Solicit, select, negotiate, and execute contract(s) for engineering and environmental services. Develop construction Plans, Specifications, and Estimates (PS&E) to state and federal standards. Include time for review by TxDOT District and Division staff, a registered accessibility specialist, and other agencies as needed.)

6 **Environmental Clearance** (minimum 6 months)

(Complete the NEPA Scope Development Tool, environmental documentation, and appropriate resource studies; consider environmental mitigation, permits, and review by resource agencies). All documentation and exhibits must meet state and federal standards.

0 **ROW Acquisition** (acquisitions should occur after environmental clearance)

(Include time for surveying, appraisals, title transfer, etc. Only incidental utility adjustments may be eligible.)

12 **Railroad coordination** (1 to 2 years)

(Include time for railroad owner review of plan documents and execution of railroad agreement.)

0 **Other-** Describe briefly additional milestones not addressed elsewhere.

12 **Project Construction/Implementation** (minimum 12 months)

(Include time for advertising, procurement of construction contractor, contract negotiations, site preparation, construction, inspection, project close-out, etc.)

38 **Total Project Development Time Estimate**

26. Has the project or a substantially similar project been submitted under a prior TxDOT TA or SRTS Call for Projects? Please select the latest program call submission.

No prior submittal



Reminder: All responses in the Detailed Application **MUST** be supported by the attachments. Proposed countermeasures and infrastructure elements **MUST** be specified in the Itemized Budget. Items missing supporting documentation will not be considered during project evaluation.

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

ITEMIZED BUDGET

27. Itemized Construction Cost Estimate

Provide a detailed cost estimate of all construction costs - use appropriate units (SY, SF, LF, LS, EA, etc.)

Refer to TxDOT's 2019 TA/SRTS Program Guide for guidance.

[Click here for TxDOT's Average Low Bid Unit Prices](http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html) (or visit: <http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html>)

Work Activities	Quantity	Unit	Unit Price	Amount
100-Prepare Right of Way	17	STA	\$3,500.00	\$59,500
104-Rem. Conc. (Drives, Curb, Walks, Pave., Misc)	625	SY	\$18.00	\$11,250
104-Rem. ACP. (Drives, Curb, Walks, Pave., Misc)	858	SY	\$7.50	\$6,435
110-Excavation	150	CY	\$17.50	\$2,625
132-Embankment	250	CY	\$25.50	\$6,375
162-Block Sod	1,900	SY	\$4.75	\$9,025
168-Vegetative Watering	17	MG	\$50.00	\$850
465-Modify Inlet Top	3	EA	\$925.00	\$2,775
479-ADJ Manholes (Tele/FbrOpt/TrfSgn/Wat/Sew...)	8	EA	\$975.00	\$7,800
500-Mobilization, Insurance , & Bonding	1	LS	\$64,500.00	\$64,500
502-Traffic Control	6	MO	\$5,500.00	\$33,000
506-Inlet Protection	30	LF	\$25.00	\$750
506-Silt Fence Barrier (Inst. & Rem.)	3,100	LF	\$4.00	\$12,400
506-BMP Maintenance	6	MO	\$1,200.00	\$7,200
529-Conc. Curb & Gutter (Ty.II)	580	LF	\$22.50	\$13,050
530-Conc. Driveways	1,100	SY	\$75.00	\$82,500
530-Conc. Driveways (HES)	385	SY	\$89.50	\$34,458
531-Conc. Sidewalk (6")	1,450	SY	\$62.50	\$90,625
531-Curb Ramps	29	EA	\$2,350.00	\$68,150
610-IN RD IL Assembly	4	EA	\$5,250.00	\$21,000
618-2" Electrical Conduit (Bored)	700	LF	\$26.00	\$18,200
620-Electrical Conductors	750	LF	\$2.50	\$1,875
644-Relocate SM RD SN	25	EA	\$550.00	\$13,750
644-In SM Road Sign (Ped Crossing)	4	EA	\$900.00	\$3,600
666-4" (W) Lane Stripe (Solid)	250	LF	\$2.50	\$625
666-24" (W) Crosswalk & Stop Bar Striping	500	LF	\$4.25	\$2,125
666-4" (Y) Lane Stripe (Solid)	60	LF	\$3.25	\$195
677-Elim. Ex. Pave. Mark.	300	LF	\$4.00	\$1,200
680-Traffic System Controller	1	EA	\$14,500.00	\$14,500
682-Pedestrian Signal (LED Countdown)	8	EA	\$650.00	\$5,200
684-Traffic Signal Cable	375	LF	\$4.25	\$1,594
687-Pedestrian Push Button Pole	4	EA	\$3,000.00	\$12,000
688-Ped Push Button (APS)	8	EA	\$790.00	\$6,320
MISC-Relocate Fire Hydrant	2	EA	\$3,500.00	\$7,000
MISC-Replace Landscape Material	1	EA	\$10,000.00	\$10,000
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
(Continued on next page)			Subtotal:	\$632,451

(Continued on next page)

Subtotal:	\$632,451
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DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

Itemized Construction Cost Estimate (continued)

[illegible]

DETAILED APPLICATION: 2021 TA CALL FOR PROJECTS

28. Additional Construction-Related Costs:

Appropriate costs for this section might include: construction engineering and inspection, construction-phase project administration, contract administration, land survey for right of way demarcation, materials testing, permitting, or geotechnical work. Items ineligible for reimbursement include associated with right-of-way acquisition (e.g., appraisal, parcel survey, title transfer) or legal services.

Work Activities	Quantity	Unit	Unit Price	Amount
ROW Demarcation (per adj. property)	20	EA	\$750.00	\$15,000
Geotech/Materials Testing	1	LS	\$15,000.00	\$15,000
Railway Crossing Planking (8' sections)	2	EA	\$75,000.00	\$150,000
Railway superintendent	32	Hourly	\$250.00	\$8,000
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Total:				\$188,000

Preliminary Engineering (PS&E and Environmental) Costs Eligibility

Population size	7,049
-----------------	-------

PE Costs are Eligible

Eligible Preliminary Engineering Costs

\$65,500

29. Preliminary Engineering (PS&E and Environmental) Costs

Eligible costs to develop PS&E and environmental documents may be considered for project sponsors with populations less or equal to 50,000. Project sponsors with populations above 50,000 are not eligible for reimbursement of PS&E costs. Identify proposed preliminary engineering costs to be incurred by the project sponsor after project selection and after authorization to proceed.

Label attachment(s) as **P - Preliminary Engineering (PS&E and Environmental) Costs** - No more than 2 pages.

Work Activities	Cost/Value
Civil Design	\$49,500
Environmental Documentation	\$5,000
PS&E Topo and SUE Survey	\$11,000
Total:	\$65,500

BUDGET SUMMARY

30. Project Budget Summary *(many lines automatically populate)*

Total Itemized Construction Cost Estimate <i>(topic 28 total, from page 8)</i>	1.	\$632,451
Total Additional Construction-Related Costs <i>(topic 29 total, from page 9)</i>	2.	\$188,000
Total Construction Cost Estimate <i>(line 1 + line 2)</i>	3.	\$820,451
TxDOT Direct State Costs for project oversight <i>(15% of line 3)</i>	4.	\$123,068
Total Preliminary Engineering Cost* <i>(topic 30 total, from page 9)</i>	5.	\$65,500
Total Project Cost Estimate <i>[line 3 + line 4 + line 5]</i>	6.	\$1,009,019
Optional Local Match Increase**	20% of line 6	(see table)

***TDCs:** If a project sponsor is found eligible to use TDCs, these credits will be applied to the project in lieu of the local match. See Cost Participation Summary below.

****Local Match:** Project sponsors may increase the required Local Match above 20% by adjusting the Local Match percentage in the box above. If the project is eligible for Transportation Development Credits or Economically Disadvantaged Counties Program (EDCP) reduction (amount shown in number 7 or 8 below), then the federal/local share will be fixed at 80% federal participation and 20% local match (refer to calculations below).

Eligibility for Transportation Development Credits

Select Project Sponsor from dropdown. If Project Sponsor is not listed, then it was determined to be ineligible for Transportation Development Credits.

City of Navasota ▼

Eligible Transportation Development Credits 7. \$201,804

Economically Disadvantaged Counties Program (EDCP) Reduction *(Must be authorized by TxDOT)*

Allowable EDCP Adjustment	(select, if applicable) ▼	
Additional EDCP Adjustment	(select, if applicable) ▼	
Total EDCP Adjustment (95% Total 0% 8.	\$0	Ineligible for EDCP when TDCs requested

Participation					
	Percent	Preliminary Engineering Costs	Construction Costs	Direct State Costs	Total Project Costs
Federal	100.0%	\$ 65,500	\$ 820,451	\$ 123,068	\$ 1,009,019
State	0.0%	\$ -	\$ -	\$ -	\$ -
Local	0.0%	\$ -	\$ -	\$ -	\$ -
Total	100%	\$ 65,500	\$ 820,451	\$ 123,068	\$ 1,009,019

COST PARTICIPATION SUMMARY

Total Federal Participation	100.0%	\$1,009,019
Total State Participation	-	-
Total Local Participation	0.0%	\$0

PROJECT COMMITMENT

The applicant confirms understanding of the following requirements by checking boxes and signing below.

- ☒ This is a reimbursement program. If the project sponsor implements any stage of the project, then they must finance that phase until reimbursement funds are available. Invoices must be submitted with proper documentation on a regular basis (typically monthly, but no less than quarterly).
- ☒ If TxDOT implements any phase of the project on behalf of the project sponsor, then any local match would be due in full to TxDOT prior to commencement of each phase (i.e. preliminary engineering or construction). Project selection does not guarantee that TxDOT will implement a project on behalf of any recipient.
- ☒ Until authorized by TxDOT with a notice to proceed, the project sponsor should not enter into a contract or incur costs for any aspect of the project for which the project sponsor is seeking federal participation. Otherwise, the project sponsor risks incurring costs that will not be reimbursed or credited.
- ☒ Project sponsors may manage elements of the project development process with written TxDOT approval. To receive approval, the project sponsor acknowledges that they must complete a Special Project Approval form in accordance with 43 TAC §15.52 and undergo a Risk Assessment.
- ☒ The project sponsor understands they are responsible for providing a local match (including cash and/or use of EDCP reduction) to cover 20% of the total project cost (including TxDOT Direct State Costs). Depending on approved local match options, TxDOT will reimburse a portion of the total expenses on each invoice submitted with proper documentation of expenses. For project sponsors eligible for Transportation Development Credits, these credits will be applied as additional federal funds in lieu of local match.
- ☒ The project sponsor understands that eligibility for the Economically Disadvantaged County Program (EDCP) is subject to annual review. If an adjustment is granted, the adjustment percentage in effect for the county at the time the TA program call is initiated will be used. Should the county become ineligible for the EDCP adjustment prior to execution of the Advanced Funding Agreement between TxDOT and the project sponsor, the Project Sponsor would be responsible for the full 20% local match for construction.
- ☒ The project sponsor must be prepared to fund any project costs in excess of the amounts indicated in the budget entered into this detailed application and/or the amount awarded by the commission (i.e., project cost overruns).

Signature

Print Name and Title

Date

Telephone Number

Refer to TxDOT's 2021 TA Detailed Application Instructions for submittal instructions.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 9. **AGENDA DATE:** June 14, 2021

PREPARED BY: Colton Haffey, Parks and Recreation
Specialist

APPROVED BY: BS

ITEM: Consideration and possible action on authorization for the installation of a disc golf course at August Horst Park.

ITEM BACKGROUND:

Disc golf is designed to be enjoyed by people of all ages, gender identity, and economic status, making it a great lifetime fitness activity.

BUDGETARY AND FINANCIAL SUMMARY:

Total Cost - \$5,500

Donations - \$4,000 (Navasota Evening Lions Club & others)

City funds - \$1,500

STAFF RECOMMENDATION:

Staff recommends approval of the installation of a disc golf course at August Horst Park.

ATTACHMENTS:

1. Disc Golf Information
2. Disc Golf Course Map

DISC GOLF?



Disc golf is played much like golf except, instead of a ball and clubs, players use a flying disc.



Disc golf is designed to be enjoyed by everyone, making it a great lifetime fitness activity.

It has been estimated that 8 to 12 million Americans play disc golf. (PDGA)

COST

- 10 BASKETS @ \$400 EACH
- Signs \$1000
- Cement and locks \$200
- T boxes \$300

Labor will be provided by the Navasota Parks Board and the Navasota Lions Club.

After the installation of the course there is no cost for maintenance.

REQUESTED: \$1500 from the City of Navasota

DONATED: \$4,000 from the Lions Club and local donations

TOTAL COST: \$5,500

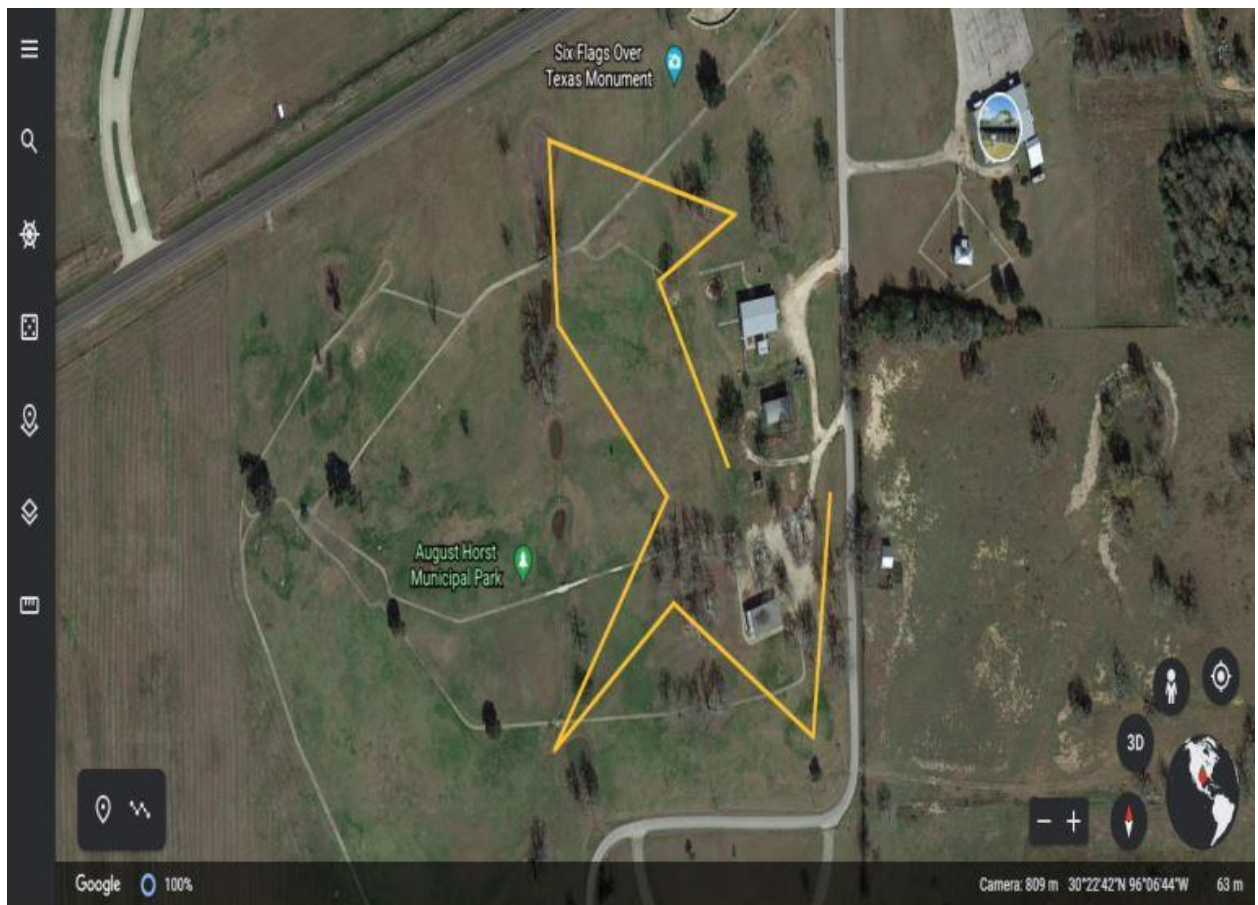


- The Disc Golf Course will have a positive economic impact on local businesses
- College Station has 6 courses and Brenham has 2. Many players will come from other communities to play. And spend money while in town
- Local clubs and organizations can sponsor tournaments for fundraising.

COURSE LAYOUT

1. The course will have 9 holes and take an average of 2 hours to complete
2. Parking is available next to the old pro golf shop
3. Restrooms are available
4. The course will be listed on a worldwide directory for disc golf





**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 10. **AGENDA DATE:** June 14, 2021

PREPARED BY: Emily Peterson, Executive Assistant

APPROVED BY: BS

ITEM: Consideration and possible action on authorization for the City of Navasota to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021.

ITEM BACKGROUND:

The City of Navasota is projected to receive \$1,743,875.27. The first allotment of approximately half the funds should reach us within the next 30 to 45 days. The second half is expected to follow a year later. It can be a significant time burden on existing staff to create programs, manage procurements, maintain programmatic compliance, and provide accurate routine reporting to the Treasury Department.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends authorization for the City of Navasota to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021.

ATTACHMENTS:

1. ARP Flyer

GRANTWORKS SERVICES

- ◆ Program Management Services
- ◆ 2 CFR 200 Federal Procurement Compliance.
- ◆ Audit and monitoring support.
- ◆ Review of all infrastructure contracts for compliance.
- ◆ On-site Davis-Bacon labor standards compliance.
- ◆ Assist and Provide Guidance on Financial Reporting Compliance.
- ◆ Uniform Relocation Act (URA) acquisition compliance.
- ◆ NEPA Environmental Review and Clearance.

GrantWorks is a HUD Technical Assistance Provider for Texas.

For Additional Information Contact:

Oralia Cardenas
512-796-7112
Oralia@grantworks.net

Samantha Chumley
512-364-2611
samantha.chumley@grantworks.net

Sylvia Davila
512.417.2995
sylvia@grantworks.net

Natalie Gonzalez
830-741-6090
natalie@grantworks.net

Brett Payne
737-218-9525
brett.payne@grantworks.net

Keith Payne
512-915-2253
keith@grantworks.net

Texas
Grant Administrator Since 1979

AMERICAN RESCUE PLAN (ARP)

Subtitle M

**Coronavirus
State and Local Fiscal
Recovery Funds**

Sec. 9901.

GrantWorks

GrantWorks

GrantWorks' 275+ employees have extensive knowledge and experience with the:

- ◇ U.S. Department of Treasury
- ◇ U.S. Department of Housing & Urban Development (HUD)
- ◇ Federal Emergency Management Administration (FEMA)
- ◇ U.S. Department of Agriculture
- ◇ U.S. Economic Development Administration (EDA)
- ◇ Texas Department of Agriculture (TDA)
- ◇ Texas Department of Housing and Community Affairs (TDHCA)
- ◇ Texas General Land Office (GLO)
- ◇ Texas Commission on Environmental Quality (TCEQ)
- ◇ Texas Water Development Board (TWDB)
- ◇ Texas Comptroller of Public Accounts

GrantWorks is uniquely qualified to handle every aspect of the ARP program implementation, including project development, environmental review, labor standards, procurement, project oversight, compliance with state and federal regulations, and implementation of funded projects.

American Rescue Plan (ARP)

The American Rescue Plan (ARP) Act of 2021 provides 27.6 Billion Dollars to Texas under Subtitle M—Sec.9901. CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS. The Texas state government will receive 17.2 billion, our 254 counties will receive 5.7 Billion, and more than 1100 cities will divide 4.7 Billion.

- ◆ Counties and Entitlement Cities will receive their funds directly from the U.S. Treasury.
- ◆ Non-entitlement Cities will receive their funds from the State.
- ◆ Allotments will be made in two payments approximately one year apart.
- ◆ The amount of the allocations will be determined based on the most recent data available from the Bureau of the Census.
- ◆ Funds must be fully dispersed by December 31, 2024.

USE OF FUNDS

A metropolitan city, non-entitlement unit of local government, or county shall only use the funds provided under a payment made under this section to cover costs incurred by the metropolitan city, non-entitlement unit of local government, or county for:

- ◆ To respond to the public health emergency including assistance to households; small businesses; nonprofits; or aid to impacted industries such as tourism, travel and hospitality.
- ◆ to respond to workers performing essential work during the emergency by providing premium pay to eligible workers of the metropolitan city, non-entitlement unit of local government, or county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- ◆ for the provision of government services to the extent of the reduction in revenue due to the public health emergency relative to revenues collected in the most recent full fiscal prior to the emergency; or
- ◆ to make necessary investments in water, sewer, or broadband infrastructure.

Our goal is to free you and your staff from paperwork while providing you with the timely and accurate decision-making information you need.



**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11. **AGENDA DATE:** June 14, 2021

PREPARED BY: Jennifer Reyna, Utility Administrative
Assistant

APPROVED BY: BS

ITEM: Consideration and possible action on bid award for the fabrication of Twin Clarifier Repairs for the wastewater treatment plant.

ITEM BACKGROUND:

The wastewater treatment plant is in need of major rehabilitation. A project is underway for a large number of repairs, however, the plant needs to have the twin clarifiers replaced. Staff and engineers determined bidding materials separately was the most beneficial for the City. The bid is for the fabrication and delivery of the stainless steel components within two existing clarifiers.

BUDGETARY AND FINANCIAL SUMMARY:

Base Bid: \$69,636

STAFF RECOMMENDATION:

Staff recommends awarding the bid for the fabrication and delivery of the wastewater treatment plant Twin Clarifiers to Benningfield Steel Fabrication, LLC in the amount of \$69,636

ATTACHMENTS:

1. Recommendation of Award



BLEYL ENGINEERING
PLANNING • DESIGN • MANAGEMENT

1722 Broadmoor Dr., Ste 210
Bryan, TX 77802
(979) 268 - 1125

June 4, 2021

Brad Stafford
City Manager
City of Navasota
200 E. McAlpine
Navasota, Texas 77868

Re: Recommendation of Award
WWTP Twin Clarifier Repairs
Bleyl Project No. 12658

Dear Mr. Stafford:

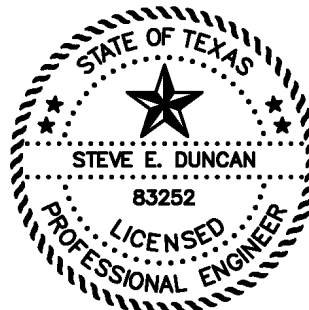
Public bids for the referenced project were received and read aloud yesterday at 2:00 pm. Benningfield Steel Fabrication LLC provided a Base Bid in the amount of \$69,636. They are an established fabricator with a history of completing similar projects in cooperation with the current on-site contractor and have an existing familiarity with the project. A copy of the bid tabulation is attached.

We recommend awarding the following:

- **Benningfield Steel Fabrication LLC**
- **\$69,636** (Base Bid)

Regards,


Steve E. Duncan, PE, LEED AP
Senior Director
Bleyl Engineering



\\ba-dc08\bryan_projects\12600\12658 navasota-2020 wwtp improvements\07 bidding\twin clarifier repair\roa-12658 twin clarifiers.docx



BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

1722 BROADMOOR DRIVE, SUITE 210, BRYAN, TX 77802
(979) 268-1125 | FIRM NO. 678
WWW.B.EYLEENGINEERING.COM

BID TABULATION

City of Navasota

Twin Clarifier Repairs

Job No. 12658

6/3/2021 @ 2:00 PM

1

Benningfield Fabrication LLC
Houston

Item No.	Item Description	Unit Measu	Unit Quantity	Unit Price	Total
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BASE BID

1	Fabrication and delivery of stainless steel components within two existing clarifiers	LS	1	\$ 69,636.00	\$ 69,636.00
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TOTAL BASE BID:

\$ 69,636.00

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 12. **AGENDA DATE:** June 14, 2021

PREPARED BY: Jennifer Reyna, Utility Administrative
Assitant

APPROVED BY: BS

ITEM: Consideration and possible action on Change Order No. 1 for the labor to install the new twin clarifiers at the wastewater treatment plant.

ITEM BACKGROUND:

Change order number one covers the labor for the installation of the twin clarifiers at the wastewater treatment plant.

BUDGETARY AND FINANCIAL SUMMARY:

Original Contract Price: \$375,639

Change Order No. 1: \$63,613

Contract Price: \$439,252

STAFF RECOMMENDATION:

Staff recommends approval of Change Order No. 1, Labor for installation of the twin clarifiers at the wastewater treatment plant in the amount of \$63,613.

ATTACHMENTS:

1. WWTP Twin Clarifier Repairs Change Order No. 1

SECTION 00 63 36

CHANGE ORDER No. 1

PROJECT: WWTP Headworks and Rotor Improvements
BLEYL PROJECT NO.: 12658

TO: Teal Services LLC
PO Box 817
Anderson, Texas 77836

REFERENCE RFIs/RFPs: City of Navasota Existing Twin Clarifier Repairs

1.01 DESCRIPTION OF CHANGES

CONTRACT CHANGE

	<u>AMOUNT</u>	<u>TIME</u>
ITEM 1 SCOPE: Remove and replace existing launder troughs, weirs, influent trough, and effluent piping within the existing twin clarifiers. Fabricated stainless steel parts to be supplied by the city	\$ 63,613.00	0 Days

Justification: After inspection it was recommended to replace the equipment.

TOTALS: \$ 63,613.00 0 Days

1.02 ACCEPTANCE BY CONTRACTOR

CONTRACTOR agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for the changes include all costs associated with this Change Order.


CONTRACTOR Signature and Title

5/13/2021
Date

1.03 ACCEPTANCE BY THE OWNER

Owner


Project Engineer

Date

5/14/2021
Date

EXECUTIVE SUMMARY

C.O. # 1

BLEYL PROJECT NO.: 12658

TO: Teal Services LLC
PO Box 817
Anderson, Texas 77836

1.01 CONTRACT PRICE SUMMARY

	DOLLAR AMOUNT	PERCENT
A. Original Contract Price	\$ 375,639.00	100%
B. Previous Change Orders		0%
C. This Change Order	\$ 63,613.00	17%
D. Contract Price	\$ 439,252.00	117%

1.02 CONTRACT TIME SUMMARY

Notice to Proceed:	COMPLETION DATE
DURATION	
A. Original Contract Time	February 22, 2021
B. Previous Change Orders	February 15, 2022
C. This Change Order	February 15, 2022
D. Contract Time	February 15, 2022

1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

A. Including this Change Order, the following table is provided to track conditions related to Document 00 72 43 - General Conditions.

No.	Change Description	Amount Added	Percentage Added
1	Add Twin Clarifier Repairs	\$ 63,613.00	16.93%
TOTALS		\$ 63,613.00	16.93%

END OF SUMMARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 13. **AGENDA DATE:** June 14, 2021

PREPARED BY: Jennifer Reyna, Utility Administrative
Assistant

APPROVED BY: BS

ITEM: Consideration and possible action on approval of the Professional Service Agreement with Bleyl Engineering for the Navasota Water Model.

ITEM BACKGROUND:

The City of Navasota is experiencing growth, and to ensure an adequate water supply to citizens a water model needs to be performed. The project includes: Prepare a water model, analyze and calibrate the water model for pressure and flow demands. Update the GIS Shapefiles and water model for the water lines. Calibrate the model with fire hydrant for the new developments. Prepare one presentation to City Staff or Council to demonstrate the results and recommended improvements.

BUDGETARY AND FINANCIAL SUMMARY:

Total Amount: \$39,000

STAFF RECOMMENDATION:

Staff recommends approval of the Professional Service Agreement with Bleyl Engineering for the Navasota Water Model in the amount of \$ 39,000.00.

ATTACHMENTS:

1. Professional Service Agreement
2. Existing Water Plant Capacities



BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent St.
Conroe, TX 77301
Firm No. 678

PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between The City of Navasota (CLIENT) and Bleyl Engineering (ENGINEER) who agree as follows: CLIENT engages ENGINEER to perform the services described in Part I ("Services") and ENGINEER agrees to perform the services for the compensation set forth in Part III. ENGINEER shall be authorized to commence the Services upon execution of this AGREEMENT. CLIENT and ENGINEER agree that this AGREEMENT and attachments referred to herein, constitute the entire AGREEMENT between them relating to the PROJECT.

NAME AND LOCATION OF PROJECT: Navasota Water Model

CONTACT NAME Brad Stafford

ADDRESS: 200 E. McAlpine, Navasota, Texas 77868

PHONE: 936-825-6450 CELL: EMAIL: bstafford@navasotatx.gov

This AGREEMENT is valid if signed by CLIENT within 60 days of Attachment A: Scope of Service Date.

- I. **ENGINEER RESPONSIBILITIES:** ENGINEER shall perform or furnish the following services described under this AGREEMENT. *Attachment A: Scope of Services* Date: 05/12/2021 Other professional services which may or may not be required for the PROJECT are not provided by the ENGINEER. The CLIENT has made or shall make arrangement to obtain those services from a source other than the ENGINEER. Excluded services include: Wetlands identification and remediation, environmental, structural, archeological or historical site assessments or remediation services.
- II. **CLIENTS RESPONSIBILITIES:** CLIENT at its expense shall do the following in a timely manner so as not to delay the Services.
 1. **INFORMATION/REPORTS:** Furnish ENGINEER with all reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to the PROJECT unless otherwise specified in Part I. ENGINEER may rely upon CLIENT furnished information without independent verification in performing the Services.
 2. **REPRESENTATIVE:** Designate a representative for the PROJECT who shall have the authority to transmit instructions, receive information, interpret and define CLIENT's policies, and make decisions with respect to the Services.
 3. **DECISIONS:** Provide all criteria and full information as to CLIENT requirements for the PROJECT, obtain (with ENGINEER assistance, if applicable) necessary approvals and permits, attend PROJECT-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on PROJECT alternatives, and generally participate in the PROJECT to the extent necessary to allow ENGINEER to perform the Services.
- III. **COMPENSATION, BILLING AND PAYMENT:** CLIENT shall pay ENGINEER for services in accordance with the following Billing Schedule.
 1. Compensation for Services shall be in accordance with the Scope of Services by one or more of the following methods:
 - a) **Retainage:** The CLIENT shall make an initial payment as stated in *Attachment A – Scope of Services* upon execution of this AGREEMENT. This retainer shall be held by the ENGINEER and applied against the final invoice.
 - b) **Lump Sum Fee:** Fee for the services as specifically detailed in the *Attachment A - Scope of Services*. Fee does not include services not specifically listed or reimbursable expenses as described in Section III (2). Fee shall be invoiced monthly based on an estimate by the ENGINEER of the percentage of completion of each work item.
 - c) **Percentage of Construction Cost:** Fee calculated based on an agreed percentage of Construction Cost. Construction Cost shall be defined as the ENGINEER's Opinion of Cost unless and until a contract is awarded based on competitive bids. Construction Cost shall then be defined as the actual construction cost including all change orders. Fee shall be invoiced monthly based on the ENGINEER's estimate of the percentage of completion of each work item and the percentage of construction cost associated with the work item.
 - d) **Time and Materials:** Fee shall be invoiced monthly based on the actual time and materials utilized to complete work in accordance with *Attachment B – Professional Engineering Fee Schedule*.
 2. **REIMBURSABLE EXPENSES:** Reproduction, telephone, out-of-town travel expenses and other non-labor charges directly related to the PROJECT will be billed at cost in addition to the fees agreed upon for services rendered. Vehicle mileage at the rate currently allowed by the IRS. Filing fees, permit fees, and other special charges which are advanced on behalf of the CLIENT will be billed on a similar basis plus a 10% service charge.
 3. **PAYMENTS:** Billings for services rendered will be made monthly and payment is requested within fifteen (15) days of receipt of invoice. CLIENT shall make payments to ENGINEER in accordance with Texas Government Code, Chapter 2251. If the CLIENT fails to make payment to the ENGINEER in accordance with the payment terms herein, this shall constitute a material breach of this AGREEMENT and shall be cause of termination by the ENGINEER. If the CLIENT objects to any portion of an invoice, the CLIENT shall so notify the ENGINEER in writing within 21 days of the receipt of the invoice. The CLIENT shall identify the specific cause of the disagreement and shall pay that portion of the invoice not in dispute.

IV. **TERMS AND CONDITIONS:**

1. **STANDARD OF CARE:** Services provided by the ENGINEER under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. The ENGINEER shall not be required to execute any warranties, guarantees or other documents subsequent to the signing of this AGREEMENT that in any way, in the judgment of the ENGINEER, increase the ENGINEER's risk or the availability or cost of the ENGINEER's professional or general liability insurance.
2. **CHANGE OF SCOPE:** The scope of Services set forth in this AGREEMENT is based on facts known at the time of execution of this AGREEMENT, including, if applicable, information supplied by CLIENT. When services include conceptual or process development services, scope of the PROJECT may not be fully definable during initial phases. As the PROJECT progresses, facts discovered may indicate that scope and associated compensation must be redefined.
3. **SAFETY:** ENGINEER has established and maintains corporate programs and procedures for the safety of its employees. Unless specifically included as a service to be provided under this AGREEMENT, ENGINEER specifically disclaims any authority or responsibility for general job site safety and safety of persons other than ENGINEER's employees.
4. **DELAYS:** If events beyond the control of CLIENT or ENGINEER including but not limited to, fire, flood, explosion, riot, strike, war, process shutdown, act of God or the public enemy, and act or regulation of any government agency, affect any schedule established in this AGREEMENT, such schedule shall be amended to the extent necessary to compensate for such delay. In the event such delay exceeds 60 days, ENGINEER shall be entitled to an equitable adjustment in compensation.
5. **TERMINATION/SUSPENSION:** Either party may terminate this AGREEMENT upon 30 days written notice to the other party. CLIENT shall pay ENGINEER for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. In the event either party defaults in its obligations under this AGREEMENT (including CLIENT's obligation to make the payments required hereunder), the non-defaulting party may, after 7 days written notice stating its intention to suspend performance under the AGREEMENT if cure of such default is not commenced and diligently continued, and failure of the defaulting party to commence cure within such time limit and diligently continue, suspend performance under this AGREEMENT.
6. **OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by ENGINEER is supplied for the general guidance of the CLIENT only. Since ENGINEER has no control over competitive bidding or market conditions, ENGINEER cannot guarantee the accuracy of such opinions as compared to contract bids or actual cost to CLIENT.
7. **RELATIONSHIP WITH CONTRACTORS:** ENGINEER shall serve as CLIENT's professional representative for the Services, and may make recommendations to CLIENT concerning actions relating to CLIENT's contractors, but ENGINEER specifically disclaims any authority to direct or supervise the means methods, techniques, sequences, or procedures of construction selected by CLIENT's contractors.
8. **CONSTRUCTION REVIEW:** (a) *For PROJECTs including construction services*, the ENGINEER shall visit the PROJECT at appropriate intervals during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained the ENGINEER to make detailed inspections or to provide exhaustive or continuous PROJECT review and observation services. The ENGINEER does not guarantee the performance of and shall have no responsibility for the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the PROJECT. Upon completion of construction of the PROJECT, the ENGINEER shall compile for and deliver to the CLIENT a reproducible set of Record Documents conforming to the marked-up prints, drawings and other data furnished to the ENGINEER by the Contractor. This set of Record Documents will show the reported location of the Work and significant changes made during the construction process. Because these Record Documents are based on unverified information provided by other parties which will be assumed reliable, the ENGINEER cannot and does not warrant their accuracy. (b) *For PROJECTs excluding construction services*, CLIENT acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the PROJECT permits errors or omissions to be identified and corrected at comparatively low cost. CLIENT agrees to hold ENGINEER harmless from any claims resulting from performance of construction-related services (including: interpretations, modifications, clarifications, adjustments or changes made to the contract documents) by persons other than ENGINEER.
9. **INSURANCE:** ENGINEER will maintain insurance coverage for Professional, Comprehensive General, Automotive, Worker's Compensation, and Employer's Liability in amounts in accordance with legal, and ENGINEER business requirements. Certificate evidencing such coverage will be provided to CLIENT upon request. For PROJECTs involving construction, CLIENT agrees to require its construction contractor, if any, to include ENGINEER as an additional insured on its policies retaining to the PROJECT. ENGINEER coverage referenced above shall, in such case, be excess over contractor's primary coverage.
10. **HAZARDOUS MATERIALS:** Hazardous materials may exist at a site where there is no reason to believe they could or should be present. It is acknowledged by both parties that the ENGINEER's scope of services does not include any services related to hazardous or toxic materials. In the event the ENGINEER or any other party encounters hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the ENGINEER's services, the ENGINEER may, at his or her option and without liability for consequential or any other damage, suspend performance of services on the PROJECT until the CLIENT retains appropriate specialist consultants or contractors to identify, abate and or remove the hazardous or toxic materials and warrant that the jobsite is in full compliance with applicable laws and regulations. CLIENT waives any claim against ENGINEER and agrees to defend, indemnify and save ENGINEER harmless from any claim or liability for injury or loss arising from ENGINEER discovery of unanticipated hazardous materials or suspected hazardous materials.
11. **LIMITATIONS OF LIABILITY:** No employee or agent of ENGINEER shall have individual liability to CLIENT. CLIENT agrees that, to the fullest extent permitted by law, ENGINEER's total liability to CLIENT for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the PROJECT or this AGREEMENT from any causes including, but not limited to ENGINEER negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by ENGINEER for specific PROJECT assignments. If CLIENT desires a limit of liability greater than that provided above, CLIENT and ENGINEER shall include in Part III of this AGREEMENT the amount of such limit and the additional compensation to be paid to ENGINEER for assumption of such additional risk.

12. ENGINEER shall not be responsible for any cost or expense that provides betterment, upgrade or enhancement of the PROJECT. **IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL ENGINEER BE LIABLE TO CLIENT FOR CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES.**
13. **ACCESS:** CLIENT shall provide ENGINEER safe access to any premises necessary for ENGINEER to provide services.
14. **REUSE OF PROJECT DELIVERABLES:** Reuse of any documents or other deliverables, including electronic media pertaining to the PROJECT by CLIENT for any purpose other than that for which such documents or deliverables were originally prepared, or alteration of such documents or deliverables without written verification or adaptation by ENGINEER for the specific purpose intended, shall be at the CLIENT's risk. Further, all title blocks and the ENGINEER's seal, if applicable, shall be removed if and when CLIENT provides deliverables in electronic media to another entity. CLIENT agrees that relevant analyses, findings and reports provided in electronic media shall also be provided in hard copy and that the hard copy shall govern in the case of discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. CLIENT shall be afforded a period of 30 days in which to check the hard copy against the electronic media. In the event that any error or inconsistency is found as a result of this process, ENGINEER shall be advised and the consistency shall be corrected at no additional cost to CLIENT. Following the expiration of this 30-day period, CLIENT shall bear all responsibility for the care, custody and control of the electronic media. CLIENT agrees to defend, indemnify, and hold harmless ENGINEER from all claims, damages and expenses (including reasonable litigation costs) arising out of such reuse or alteration by CLIENT or others acting through CLIENT.
15. **AMENDMENT:** This AGREEMENT, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties.
16. **ASSIGNMENT:** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operation of law, the rights and obligations of this AGREEMENT cannot be assigned by either party without written permission of the other party. This AGREEMENT shall be binding upon and insure to the benefit of any permitted assigns. The ENGINEER and CLIENT agree that the ENGINEER may use other consultants or subconsultants for professional services related to the PROJECT as deemed necessary in the sole opinion of the ENGINEER.
17. **STATUTES OF LIMITATION:** To the fullest extent permitted by law, parties agree that, except for claim for indemnification, the time period for bringing claims under this AGREEMENT shall expire one year after PROJECT completion.
18. **DISPUTE RESOLUTION:** Parties shall attempt to settle disputes arising under this AGREEMENT by discussion between the parties senior representatives of management, if any dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-binding mediations or any other method of alternative dispute resolutions prior to filing any legal proceedings. In the event any actions are brought to enforce this AGREEMENT, the prevailing party shall be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees and other related expenses.
19. **NO WAIVER:** No waiver by either party of any default by the other party in the performance of any particular section this AGREEMENT shall invalidate any other section of this AGREEMENT or operate as a waiver of any future default, whether like or different in character.
20. **NO THIRD-PARTY BENEFICIARY:** Nothing contained in this AGREEMENT, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including CLIENT's contractors, if any.
21. **SEVERABILITY:** The various items, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.
22. **AUTHORITY:** The persons signing the AGREEMENT warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

APPROVED FOR The City of Navasota

APPROVED FOR BLEYL ENGINEERING

By:

By: 
Tim Wolff (May 12, 2021 14:08 CDT)

Title:

Title: Regional Manager

Prepared By:

Attachments:

Attachment A: Scope of Services

Attachment B: Professional Engineering Fee Schedule

This Professional Services Agreement has jurisdiction in: Brazos County, Texas

Attachment A
Scope of Services
May 12, 2021
Navasota-Water Model

Client: City of Navasota
200 E. McAlpine
Navasota, TX 77868
Billing Address
200 E. McAlpine
Navasota, TX 77868

Attn: Brad Stafford
bstafford@navasota.gov
936-825-6408
Project Address

DESCRIPTION	PHASE	BASIS	FEE
1. Special Services.			
<u>2012 Model:</u> Prepare a water model using WaterCAD of the 2012 water system. Analyze and Calibrate the water model for pressure and fire flow demands provided from 2012.	700	Lump Sum	\$ 22,000.00
<u>Update GIS:</u> Update the GIS shapefiles and water model for the water lines from record drawings for the 8 new developments since 2012.	710	Lump Sum	\$ 3,000.00
<u>Calibration</u> Calibrate the model with fire hydrant data for the the new developments. Hydrant data to be collected using a hydrant pressure logger. The fee is based on testing 10 hydrants (8 in new developments and 2 in existing areas) at \$700 per location.	720	Lump Sum	\$ 7,000.00
<u>Presentation</u> Prepare 1 presentation to City Staff or Council to demonstrate the results and recommended improvements.	730	Lump Sum	\$ 2,000.00
Phase Sub-Total:			\$ 34,000.00
2. General Consultation.			
Provide additional services as authorized including updating GIS shape files for other utilities, additional fire hydrant testing, etc	900	Hourly Estimate (Attachment B)	\$ 5,000.00
Phase Sub-Total:			\$ 5,000.00
Total Fee:			\$ 39,000.00

Notes

- These fees are presented in the understanding that the Client, if a public entity, has selected Bleyl Engineering for the Project based on qualifications in accordance with state law and is not soliciting competitive proposals on professional services.

CM: Tim Wolff
PM: Steve Duncan

☒ Form 1295 Required



CLIENT Initials:
ENGINEER Initials: *TW*



BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

100 Nugent Street
Conroe, TX 77301
(936) 441-7833
Texas Firm No. 678

Attachment B

Professional Engineering Fee Schedule Effective March 1, 2019

Compensation to Bleyl Engineering for all work accomplished shall be according to the Standard Billing outlined in this fee schedule. It will be the sum of all the items listed below unless otherwise provided by a written contract.

Fees may be negotiated using the guidelines outlined in the Manuals and Reports on Engineering Practices No. 45, as published by the American Society of Civil Engineers (ASCE).

The following is a breakdown of rates and fees to be charged by this office:

Staff Classifications and Rates

Principal / Senior Director	\$200.00	Project Representative III	\$100.00
Associate / Director	\$185.00	Project Representative II	\$85.00
Senior Project Manager	\$170.00	Project Representative I	\$70.00
Project Engineer III	\$155.00	Senior Designer	\$110.00
Project Engineer II	\$140.00	CAD Tech III	\$95.00
Project Engineer I	\$125.00	CAD Tech II	\$80.00
Graduate Engineer II	\$105.00	CAD Tech I	\$65.00
Graduate Engineer I	\$95.00	Administrative Assistant II	\$65.00
Reg. Prof. Land Surveyor	\$175.00	Administrative Assistant I	\$55.00
		Office Services	\$45.00

Reimbursable Expenses

Advanced Charges	Cost Plus 10%
Vehicle Mileage	IRS Standard Rate
Reproduction and Travel	Billed at Cost

Method of Billing

Invoices are prepared monthly. Payment is due upon receipt. Interest at the rate of 1.5% per month (an annual percentage of 18%) will be charged on all accounts not paid by the 30th day after the billing date. Rates are subject to change without notice.

CLIENT Initials:

ENGINEER Initials:

TW
TW

Conroe

Bryan

bleylengineering.com

Austin

Houston

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BLEYL ENGINEERING

PLANNING • DESIGN • MANAGEMENT

1722 Broadmoor Dr., Ste 210

Bryan, TX 77802

(979) 268 - 1125

May 11, 2021

Jeff Greer
Director of Utilities
City of Navasota
200 E. McAlpine Street
Navasota, TX 77868

Re: City of Navasota
American Rescue Plan - Water System Projects

Mr. Greer,

We have reviewed the water system components per your request. From the attached "Existing Water Plant Capacities" spreadsheet, it can be seen that the following components could use capacity increases to maintain TCEQ compliance.

- Water Well
- Booster Pumps
- Elevated Storage

Water Well

An additional 625 GPM well similar in size to the existing Well 7 would be large enough to satisfy TCEQ's planning requirements getting the system to 5,750 connections. The current 10" raw water supply line was analyzed for available capacity and found to be sufficient therefore locating the well anywhere along the existing raw water line that follows South Business 6 (Sout LaSalle Street) is recommended. Historically, the City has seen high quality water from wells 6 and 7. The City will have to perform a groundwater availability study with modeling in compliance with the Bluebonnet Groundwater Conservation District management plan. A preliminary opinion of cost is attached.

Booster Pumps

The City operates (3) 1,500 GPM booster pumps with 125 HP motors located in a building at the water plant site. At the TCEQ 2.0 GPM per connection requirement, they are currently under-sized. However, the TCEQ also allows pumps to be sized to meet the actual peak hour demands. No data was available, but it is believed that the pumps currently meet peak hourly demands.

In order to increase to 6,000 connection capacity, the pumps would have to be significantly increased to 4,000 GPM and 250 HP motors which presents multiple challenges:

- Existing suction piping from the storage tanks will need upsized to account for the increased flow. Preliminary calculations indicate a 36" pipe will be needed.
- Existing discharge piping will need upsized to account for the increase flow. Preliminary calculations indicate a 30" pipe will be needed.

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Tex Reg. No. F-678

- The water plant's existing connection to the City's distribution system is at a tee with a 12" and a 10" pipe. These water mains will see flow speeds of 20 fps if they are not also upsized.
- Existing Pumphouse slab will need analyzed for the additional vibratory loads

As an alternate, TCEQ allows pressure maintenance through increased elevated storage capacity. Currently the city provides 100 gallons of elevated storage per connection. By increasing this to 200 gallons per connection allows a reduction in required booster pump capacities from 2.0 GPM per connection to 0.6 GPM per connection. Reference the "Proposed Projects Water Plant Capacities" and see that the existing 1500 GPM booster pumps in this scenario have the capacity for 7,500 connections. Therefore, no changes to the booster pumps are recommended at this time.

Elevated Storage

The City has 2 elevated storage tanks, one at 400,000 gallons and another at 250,000 gallons. An additional 500,000 gallon elevated storage tank would be needed to bring the connection capacity to 5,750 for the 200 gallons per connection scenario. Alternatively, if a 750,000 gallon tank was installed, the connection capacity would be 7,000 which is approximately equal to the booster pumps. However, cost estimates for the 750,000 gallon tank are approximately double those of the 500,000 gallon. Preliminary thoughts on location point toward sites along the East side of State Highway 6:

- Relatively high ground elevations will lower necessary tower height/cost.
- A 10" water main is already in place, minimizing additional piping required.
- Location will support Dove Crossing development and others in the East and Northeast Growth Centers in alignment with the City's Comprehensive Plan.

We recommend a minimum of 500,000 gallon elevated be installed. A preliminary opinion of cost is attached. It is noted that steel prices are exceptionally volatile at this time.

If you have any questions or need additional information please contact me by cell at 979.255.7800 or by e-mail at sduncan@bleylengineering.com.

Regards,



Steve E. Duncan, PE, LEED AP
Senior Director
Bleyl Engineering

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City of Navasota
Water Plant Capacities
Per TCEQ 290.45(b)(1)(D)
February 9, 2021

Summary

Component	Connections	
	Capacity	Available*
Booster Pumps	2,250	(1,401)
Wells	4,708	1,057
Elevated Storage	6,500	2,849
Total Storage	10,750	7,099

*based on 3,651 existing connections, 2019 data

Booster Pumps

#1	1,500 GPM	<u>TCEQ</u>
#2	1,500 GPM	2.0 GPM per connection
#3	1,500 GPM	2,250 connections
	4,500 GPM	

Wells

#1	- GPM	<u>TCEQ</u>
#2	600 GPM	0.6 GPM per connection
#3	300 GPM	4,708 connections
#4	370 GPM	
#5	480 GPM	
#6	450 GPM	
#7	625 GPM	
	2,825 GPM	

Elevated Storage

#1	400,000 gallons	<u>TCEQ</u>
#2	250,000 gallons	100 gallons per connection
Total	650,000 gallons	6,500 connections

Ground Storage

#1	500,000 gallons
#2	1,000,000 gallons
Total	1,500,000 gallons

Total Storage

Elevated	650,000 gallons	<u>TCEQ</u>
Ground	1,500,000 gallons	200 gallons per connection
	2,150,000 gallons	10,750 connections

City of Navasota
Proposed Projects Water Plant Capacities
 Per TCEQ 290.45(b)(1)(D)
 May 11, 2021

Summary

Component	Connections	
	Capacity	Available*
Booster Pumps	2,250	(1,401)
Wells	5,750	2,099
Elevated Storage	11,500	7,849
Total Storage	13,250	9,599

*based on 3,651 existing connections, 2019 data

100 Gallons Elevated Per Connection

Booster Pumps

#1	1,500 GPM	<u>TCEQ</u> <u>2.0</u> GPM per connection 2,250 connections
#2	1,500 GPM	
#3	1,500 GPM	
	<u>4,500 GPM</u>	

Wells

#1	- GPM	<u>TCEQ</u> <u>0.6</u> GPM per connection 5,750 connections
#2	600 GPM	
#3	300 GPM	
#4	370 GPM	
#5	480 GPM	
#6	450 GPM	
#7	625 GPM	
new	<u>625 GPM</u>	
	<u>3,450 GPM</u>	

Elevated Storage

#1	400,000 gallons	<u>TCEQ</u> <u>100</u> gallons per connection 11,500 connections
#2	250,000 gallons	
new	<u>500,000 gallons</u>	
Total	<u>1,150,000 gallons</u>	

Ground Storage

#1	500,000 gallons
#2	<u>1,000,000 gallons</u>
Total	<u>1,500,000 gallons</u>

Total Storage

Elevated	1,150,000 gallons	<u>TCEQ</u> <u>200</u> gallons per connection 13,250 connections
Ground	<u>1,500,000 gallons</u>	
	<u>2,650,000 gallons</u>	

Connections	
Capacity	Available*
7,500	3,849
5,750	2,099
5,750	2,099
13,250	9,599

200 Gallons Elevated Per Connection

<u>TCEQ</u> <u>0.6</u> GPM per connection 7,500 connections	
---	--

<u>TCEQ</u> <u>0.6</u> GPM per connection 5,750 connections	
---	--

<u>TCEQ</u> <u>200</u> gallons per connection 5,750 connections	
---	--

<u>TCEQ</u> <u>200</u> gallons per connection 13,250 connections	
--	--



**Engineer's Preliminary Opinion of Cost
City of Navasota ARP Water System Projects
May 11, 2021**

Proposed new 500,000 Gallon Elevated Storage Tank

No.	DESCRIPTION	UNIT	QTY	UNIT COST	COST
1.	Mobilization, Bonds, Etc (5%)	LS	1	\$ 59,000	\$ 59,000
2.	500,000 Gallon Multi-Column Elevated Storage Tank*	LS	1	\$ 950,000	\$ 950,000
3.	Tank Foundation	LS	1	\$ 150,000	\$ 150,000
4.	Sitework	LS	1	\$ 75,000	\$ 75,000
5.	Electrical/Controls	LS	1	\$ 10,000	\$ 10,000
6.	Land Acquisition	AC	1	\$ 25,000	\$ 25,000

SUBTOTAL	\$ 1,269,000
ENGR/CONTINGENCY (25%)	\$ 318,000
TOTAL COST	\$ 1,587,000

*Does not include steel price increases that are being rumored

Proposed new 625 GPM Catahoula Well No. 8

No.	DESCRIPTION	UNIT	QTY	UNIT COST	COST
1.	Mobilization, Bonds, Etc (5%)	LS	1	\$ 52,000	\$ 52,000
2.	10" Gravel Pack Well, 625 GPM	LS	1	\$ 950,000	\$ 950,000
3.	Site Work	LS	1	\$ 50,000	\$ 50,000
4.	Electrical/Controls	LS	1	\$ 30,000	\$ 30,000
5.	Generator (125 KVA)	LS	1	\$ 75,000	\$ 75,000
6.	Land Acquisition	AC	1	\$ 25,000	\$ 25,000
7.	Bluebonnet GCD Permit	LS	1	\$ 30,000	\$ 30,000

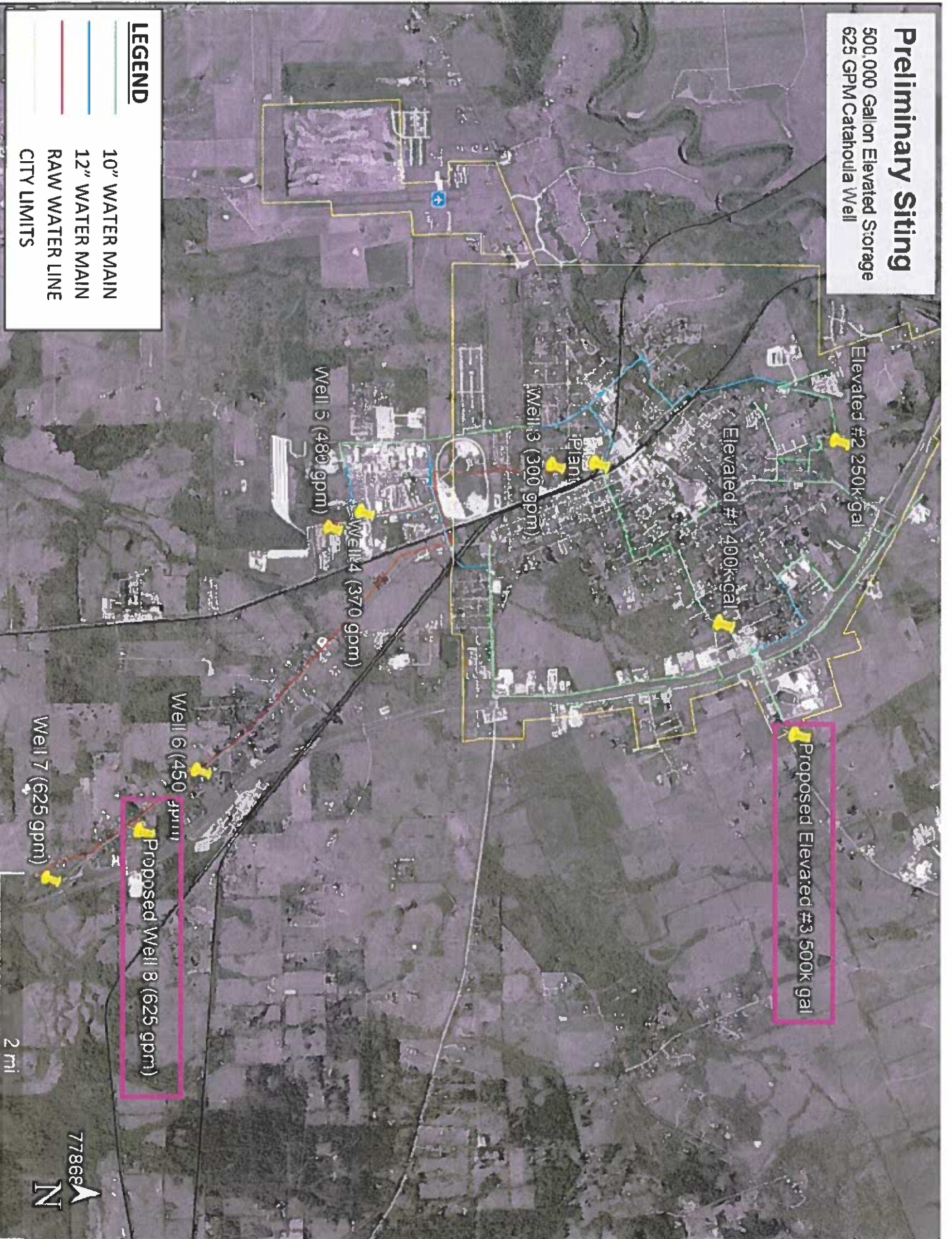
SUBTOTAL	\$ 1,212,000
ENGR/CONTINGENCY (25%)	\$ 303,000
TOTAL COST	\$ 1,515,000

Note:

This estimate represents my best judgment as a design professional familiar with the construction industry. Bleyle Engineering has no control over the cost of labor, materials, or equipment; over the Contractor's methods of determining bid prices; or over competitive bidding or market conditions. Therefore, we cannot and do not guarantee that bids will not vary from this cost estimate.

Preliminary Siting

500,000 Gallon Elevated Storage
625 GPM Catahoula Well



**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 14. **AGENDA DATE:** June 14, 2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Presentation and possible action on Strategic Plan for FY 2021-2022.

ITEM BACKGROUND:

City Council held a planning retreat with Ron Cox from Ron Cox Consulting in February. Staff and Mr. Cox met recently and reviewed inserted the implementation plan. Staff is prepared to answer questions and include any changes City Council would like.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Strategic Plan and Implementation Plan for FY 2021-2022.

ATTACHMENTS:

1. Report & Strategic Plan
2. Implementation Plan



So much, so close.

**Report
and
Strategic Plan**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**



REPORT AND STRATEGIC PLAN COUNCIL/STAFF RETREAT

CITY OF NAVASOTA

February 12, 2021

Introduction

On February 12, 2021, the Mayor, City Council and staff of the City of Navasota met for a retreat planning session. The purpose of this meeting was twofold.

- Confirm and expand the governance philosophy for the City Council. Included in that is identifying key elements of the Council's vision for Navasota.
- Prepare a strategic plan for the city.

The Mayor, Council and staff freely worked together, and their work was exemplary in all respects. Ron Cox facilitated the process.

Governance

In their February 12, 2021 session the Council confirmed the governance policy they established in 2017 and expanded on it by further defining their governance philosophy. The Council participated in discussions about their role, together and their leadership responsibilities. The elements of a strong governance model are having and following clear vision and mission, establishing leadership and communications philosophies, and identifying the expectations of each other as City Council members, and the City staff, and of identifying and recognizing the expectations staff has of the City Council.

The key elements of the Governance Philosophy are leadership, communication and understanding and defining expectations. These define how the team will function together. Visioning and planning are the key elements that define what the strategies and goals are for the City of Navasota and what they will be to ensure the vision is ultimately attained.

Governance Model

The governance model first begins with leadership. Each member of the Council asked to provide input into how they will lead, communicate and a defining of expectations for themselves and staff.

The facilitator began the process by asking each of the members why they ran and serve on the City Council. They responded as follows:

The Mayor and Council reviewed and confirmed their Governance Policy and Rules of Engagement established in 2017. These are as follows.

Mayor and Council members ran for the office and serve ...

- Had already serviced on other boards and wanted to be active in the growth to come.
- To lead city in the right direction.
- Saw growth coming and saw weaknesses in various ordinances that needed strengthening – now growth is really here.
- To bring a different insight as a native of Navasota.
- To encourage business growth and economic development.
- Am able to serve.
- Originally to change the direction of the city (and have done that).
- Exciting to be a part of big decisions for the community.

The facilitator then asked the members to describe the attributes they have that will contribute to the work of the Council.

Mayor and Council have the following attributes ...

- Able to think outside the box on issues.
- Business experience in the private sector.
- Provides a technical background.
- Brings a different point of view, being from a different generation than others on the Council.
- Historical memory as a native of Navasota.
- Love the community.
- Committed to the community.
- Service to the community.
- Have the time to serve.

- Have a special needs child bringing different perspective to decision making.
- Raised seven children and now grandchildren all in Navasota community and schools.
- Different stages of our lives, bring different viewpoints.

The Mayor and Council of the City of Navasota will lead by ...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

The Mayor and Council of the City of Navasota will communicate ...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

The Mayor and Council of the City of Navasota expect the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

The Mayor and Council of the City of Navasota expect the following of the staff ...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

The staff expects the following of the Mayor and Council of the City of Navasota (as defined by the City Council) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

Vision and Mission

On February 6, the Council and senior staff discussed the elements vision they have for Navasota. Currently, there are is Vision Statement and Mission Statement for the City. After a review, the Mayor and Council identified and confirmed the key elements of the vision and mission for the City.

Vision Statement

Navasota 2027: What America wants to Be:

A beautiful, progressive, vibrant, service oriented, close-kinit community filled with historic charm and promise for people and business.

Vision Elements

These elements were discussed and are presented in no particular order of priority. It was noted that in reviewing the Vision Statement from the Comprehensive Plan, these key vision elements are consistent with and embodied in the Vision Statement.

- Navasota is a role model for other cities.
- Clean.
- Safe.
- Friendly and inviting.
- Historic.
- Beautiful and manicured.
- Successful.
- Sustainable.
- Full of opportunity.
- Innovative.
- Charming.

Mission Statement

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

These key mission elements are presented in no particular order of priority.

- Committed.
- Stay focused on the mission.
- Dedication and desire.
- Proper planning.
- To communicate the Vision.
- Provide great/exceptional customer service.
- Clear, consistent, defined responsibilities.
- Flexible.
- Understanding of your role and responsibilities.

Strategic Planning

The facilitator led the participants in a SWOT analysis, identifying and discussing the strengths, weaknesses, opportunities and threats for the City of Navasota, both organizationally and in the community. The weaknesses then were divided into common themes – Areas of Emphasis or Vision Elements. Within each of the Areas of Emphasis, opportunities – strategies and goals – were identified to overcome the weaknesses.

Finally, threats were identified that if not anticipated may get in the way of accomplishing the strategies and goals.

The participants were divided into three groups. Each group focused on strengths and weaknesses as follows.

Strengths

Group 1

- Qualified personnel.
- Close knit team/community.
- Has a can-do attitude.
- Pride in community and city organization.
- Friendly.
- Great leadership – Council, City Manager and staff.
- Caring.
- Small town charm.
- Service oriented.
- Open minded and welcoming.
- Knowledgeable about work, etc.
- Dedication.
- Good foundation upon which to build.
- Resilient.
- Organization is accountable to the community.
- Have integrity and honesty.
- Everyone is team player.
- Willing to admit to issues and problems.
- Self-aware.
- Transparent.
- Have community support.
- Have a multi-faceted community makeup.
- Visionaries.
- Excellent location.
- Diversity in the community.

Group 2

- Great staff.
- Buy-in from the community.
- A community feeling.
- Progressive.
- Safe.
- Leadership.
- Proactive Council.
- Beginning infrastructure design improvements.
- City services.
- Facilities.

- Partnerships.
- Potential for growth.
- Location.
- History.
- Industry.

Group 3

- Experience of Council and staff.
- New councilmembers bringing energy and new ideas.
- Leadership.
- Collaboration.
- Creativity.
- Openness/inviting community.
- Honesty/trust.
- Stability.
- Teamwork.
- Loyalty and pride.
- Service minded.
- Relationships/friendly/user friendly.
- Fun.
- Commitment and dedication.

Weaknesses

Group 1

- Lack of social and health services.
- Minimal retail services.
- Lack of transportation services.
- Lack of after 5 p.m. activities.
- Aging infrastructure.
- Difficulty in communication from the city to the citizens.
- Lack of finances for unfunded mandates.
- Outside negative perception of the community.
- Finding and retaining good staff.
- Lack of seasoned/experienced staff at all levels.
- Lack of citizen input/involvement.
- Uninformed criticism from citizens.
- Limited connectivity to high quality internet.
- Technologically inhibited/fear of technology

Group 2

- Fear of change.
- More work than staff can accomplish.
- Lack of job career diversity.

- Perception of the school district.
- Lack of rental/multifamily in the city.
- Retail leakage.
- Lack of amenities for social and family time.
- Train traffic.
- Animal control/fire department facilities need replacing.
- Lack of internet connectivity.

Group 3

- Communication/understanding of the message.
- People making assumptions without all the information.
- Aging infrastructure.
- Sometimes resistant to change.
- Dislike of others.
- Financial resources are limited.
- Retention of employees.
- Outside perception of Navasota.
- People have long memories.
- Lack of participation by the citizens.
- Being required to respond to circumstances beyond our control.
- Limited technology in the community in the city.

Areas of Emphasis

Reviewing the weaknesses presented resulted in the identification of five areas of emphasis.

- **Governance**
- **Economic Development**
- **Image/Communication**
- **Infrastructure**

Weaknesses Rearranged

The weaknesses identified above, were then summarized and arranged to be within one of the areas of emphasis.

- **Governance**
 - Resistance to change.
 - Responding to circumstances beyond city's control.
 - Unfunded mandates.
 - Lack of participation.
- **Economic Development**
 - Diversity in career jobs.
 - Sufficient revenue for infrastructure redevelopment.

- Retail leakage
- Lack of social and family recreation.
- Need for diversity in housing.
- Social and health services.
- **Image/Communication**
 - Negative perception of school district.
 - Negative perception of city.
 - Inability to provide information to all ages
 - Internally and externally.
 - Lack of understanding.
 - Criticism from the uninformed.
 - From city to citizens
- **Infrastructure**
 - Train traffic.
 - Again infrastructure
 - Transportation.
 - Facilities.
 - Poor quality of internet and technology, city and citywide.
- **Organizational Excellence**
 - Employee retention.

Opportunities – Strategies and Goals

The groups then brainstormed to identify opportunities to overcome the weaknesses. These opportunities are the basis for the strategies and goals prepared below.

Governance

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.

- Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

(Note: there were some communications initiatives in Governance. These have been moved to Image/Communication to avoid repetition.)

Economic Development

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Pursue grants from EDA.
- **Enhance the marketing of Navasota.**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment.**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

(Note: there were some infrastructure initiatives in Economic Development. These have been moved to Infrastructure to avoid repetition.)

Image/Communication

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public. (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision.
 - Prepare and implement a communication protocol.

Infrastructure

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
 - Identify location and right of way needs for the crossing.
 - Establish costs to city to accommodate the crossing.
 - Identify land for a substation for fire and animal control.
 - Establish contact and conversation with the railroad.
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Organizational Excellence

- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.

Threats

Finally, Council and staff identified threats to accomplishing the goals and strategies that have been identified.

- Fear – lack of understanding of the issues and the unknown.
- Money.
- Economic downturn.
- Federal and state unfunded mandates and restrictions to local government.
- Social media.
- Uncommitted leadership.
- Politization of local government.
- Suffering the unintended consequences of outside mandates.

- Encroaching crime.
- Another pandemic – COVID.
- Adverse weather.
- No response to the failing infrastructure.
- The “cancel culture” – just turning off or destroying what one disagrees with – refusal to dialogue.
- Not adapting to the change in the ideology of the culture.

City Staff Implementation Sessions

April 5 and 14, 2021

On April 5, 2021 the facilitator met with the City Manager and staff to review the outcomes of the planning session and to determine next steps for the development of the implementation plan.

Implementation Plan Process. The staff reviewed a template to be used to develop the implementation portion of the planning process. During the discussions, a staff member was assigned as the team facilitator for the development of the implementation plan for each areas of emphasis. Further they began the process of developing action steps, with proposed timelines, and budget implications (if they were known at the time).

On April 14, 2021 staff again met with the facilitator to review and complete a draft implementation plan. The implementation plan is included in this document. It should be noted the staff realized that one or more of the Governance initiatives were more about the organization. As a result, staff created a new area of emphasis called Organizational Excellence. There are now five Areas of Emphasis. In addition, the staff added depth and rearranged some of the goals and action steps for better alignment.

Reporting

Finally, staff established reporting protocols. These protocols serve the purpose of keeping the staff on schedule with the implementation of strategies, keeping the City Manager informed, and providing regular reports to the Mayor and City Council on the status of the implementation of the adopted strategies. This provides for long term accountability toward the implementation of the Strategic Plan.

Reporting Protocols

- **Council**

- Receives updates at least monthly from staff at Council meetings regarding various projects related to the strategic plan.
- Receives formal status reports, including a semi-annual and annual report from staff to the City Council.
- **City Manager**
 - City Manager receives regular – both formal and informal - updates from staff at regular staff meetings on progress of assignments.

City Council Approval

April 26, 2021

On April 26, 2021, the City Council reviewed their work as well as the work of the staff since the planning session in January. After a thorough discussion the Report was approved as amended unanimously.

Conclusion

The Mayor, Council and staff of the City of Navasota worked through a governance and planning process that allowed the Council to create a governance model and identify and expand strategies for moving the city forward. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time.



Strategic Plan 2021

**Council/Staff Planning Retreat
February 12, 2021**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**

Vision Statement (Adopted 2017)

**Navasota 2027: What America wants to Be:
A beautiful, progressive, vibrant, service oriented,
close-kinit community filled with historic charm
and promise for people and business.**

Key Vision Elements 2021

- **Navasota is a role model for other cities.**
- **Clean.**
- **Safe.**
- **Friendly and inviting.**
- **Historic.**
- **Beautiful and manicured.**
- **Successful.**
- **Sustainable.**
- **Full of opportunity.**
- **Innovative.**
- **Charming.**

Mission Statement (Adopted 2017)

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

- **Committed.**
- **Stay focused on the mission.**
- **Dedication and desire.**
- **Proper planning.**
- **To communicate the Vision.**
- **Provide great/exceptional customer service.**
- **Clear, consistent, defined responsibilities.**
- **Flexible.**
- **Understanding of your role and responsibilities.**

City of Navasota

City Council

Leadership Philosophy

The City Council of the City of Navasota will lead by...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

City of Navasota

City Council

Communication Philosophy

The City Council of the City of Navasota will communicate by...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

City of Navasota

City Council and Staff

Expectations

Council expects the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

City of Navasota

City Council and Staff

Expectations

Council expects the following of staff...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

Staff expects Council to (as defined by Council members themselves) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

City of Navasota

Strategic

Areas of Emphasis

- **Governance**
 - **Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*
- **Economic Development**
 - **Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*
- **Image/Communication**
 - **Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*
- **Infrastructure**
 - **Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*
- **Organizational Excellence**
 - **Guiding Principle:** *The City of Navasota will operate in a transparent, efficient, accountable and responsive manner by preparing the organization and the staff for the future, focusing on core services, attracting and retaining the best employees and wise stewardship of financial resources.*

Area of Emphasis

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Initiatives:

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

Area of Emphasis

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Initiatives

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Grants from EDA.
- **Enhance the marketing of Navasota**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

Area of Emphasis

Image/Communications

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Initiatives

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision
 - Prepare and implement a communication protocol.

Area of Emphasis

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Initiatives

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
 - Identify location and right of way needs for the crossing.
 - Establish costs to city to accommodate the crossing.
 - Identify land for a substation for fire and animal control.
 - Establish contact and conversation with the railroad
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Area of Emphasis

Organizational Excellence

Guiding Principle: *The City of Navasota will operate in a transparent, efficient, accountable and responsive manner by preparing the organization and the staff for the future, focusing on core services, attracting and retaining the best employees and wise stewardship of financial resources.*

Initiatives

- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.

Vision Element #1

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
1.1	Establish a program to encourage more participation in Navasota government.	1.1.1	Establish and implement leadership academies.	<ul style="list-style-type: none"> Re-implement a citizens' academy. Establish a citizens' police academy. Establish a citizens' fire academy 		X		Brad Stafford
				<ul style="list-style-type: none"> Hold town hall meetings with citizens in neighborhoods and restaurants to discuss City operations and governance. Present organizational environment to the community 		X		
				<ul style="list-style-type: none"> Grilling Stafford Monday of City Council meetings: partner with Willy 98.7 and Navasota Examiner to go over upcoming City Council Agenda. (also Facebook Live) 	Ongoing			
		1.1.2	Provide a clear sense of director to all boards	<ul style="list-style-type: none"> Organize a volunteer luncheon for Boards & Commissions volunteers Joint meeting with all boards/commissions for direction/legal training and Roberts rules. Bring strategic planning and comprehensive planning documents to NEDC for approval Recruit members who align with City Council Improve communication and strategic alignment between Council and all committees. Inform all communication & comp plan updates to all boards Staff to facilitate strategic plan for economic 	X			
					X			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				development corporation	X			
		1.1.3	Establish a volunteer appreciation program	<ul style="list-style-type: none">• Organize a short ceremony for volunteers around the city (ex: Blue Santa, Trash Off)•	X			Rayna
1.2	Explore opportunity for a full-time grant writer.	1.2.1	Continued professional development	<ul style="list-style-type: none">• Explore grant writing training opportunities• Continue partnership with BVCOG• Research other cities how grants are handled		X X X		Rayna Willenbrink

Vision Element # 2

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
2.1	Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.	2.1.1	Pursue grants from EDA.	<ul style="list-style-type: none"> Continue partnership with BVCOG for information on EDA grants Continue relationship with Grantworks Continue TEDC membership for resources on EDA grants Explore new partnerships 	Ongoing			Rayna
		2.1.2	Develop workforce programs	<ul style="list-style-type: none"> Explore partnerships with NISD Continue partnership Chamber & CETA Explore opportunities with the SBDC Continue partnership with Bush School/TAMU Reach out to BVCOG for funding opportunities Research Texas Workforce Commission opportunities 	Ongoing	X		
2.2	Enhance the marketing of Navasota.	2.2.1	Marketing to fulfill housing needs.	<ul style="list-style-type: none"> Show housing growth to demonstrate demand. Establish a permit/fee waiver program Utilize NEDC website to highlight utility costs and location Navasota Economic Development corporation Featured on the Navasota.gov home page 	Ongoing	X		Madison
		2.2.2	Marketing of lower utility costs compared to other areas.		Ongoing			
		2.2.3	Marketing location and proximity to major metro areas in the state.		Ongoing			
2.3	Seek partners to improve local health and social	2.3.1	Explore health authority with county.	<ul style="list-style-type: none"> Improve relationship with county and cities within the county Continue to meet with the county this past year about this partnership but their level of interest currently 	X		X	Rayna

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
	service providers.			not very high. <ul style="list-style-type: none"> Continue to explore other avenues to recruit and establish a local public health authority and possibly a health inspections office. Possible partnering with other cities in the county 	X			
		2.3.2	Establish Health Inspector	<ul style="list-style-type: none"> Establish Policy Appoint and train inspector 			X X	
		2.3.3	Explore partnership with St. Joseph's healthcare system.	<ul style="list-style-type: none"> Add health care recruitment to the regional (retail) recruitment project 			X	
		2.3.4	Recruit health provider specialists (optometrists and medical providers)					
2.4	Enhance strategic retail recruitment.	2.4.1	Continue to partner with Retail Coach.	<ul style="list-style-type: none"> Conduct community surveys to see what citizens wish lists are Regional retail recruitment project 	Ongoing	X		Rayna
		2.4.2	Attend recruitment conferences (industry, retail, restaurants, etc.)					
		2.4.3	Downtown Assessment	<ul style="list-style-type: none"> Reach out to Texas Downtown Association for a downtown assessment Explore marketing strategies Partnership with SBDC 	X X X			

Vision Element # 3

Image/Communication

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
3.1	Improve the perception and image of Navasota.	3.1.1	Establish a positive campaign to promote Navasota.	<ul style="list-style-type: none"> Prepare both an in-person and digital message. Positive short videos about ongoing projects Create a new branding campaign Expand partnership with NISD 		X X X X		Madison
		3.1.2	Identify target audiences to effectively recruit new citizens while improving community pride.	<ul style="list-style-type: none"> Attend realtor conferences to tell the Navasota story. Utilize citizens' academies (see Governance). Explore use of Town Hall meetings – in-person and virtual. Utilize all methods of communication with the public; i.e. Grilling Stafford, trails town hall meetings, agenda briefings with local media, Navigate Navasota app 	Ongoing	X X X		
3.2	Establish a program to educate ISD students about local government.	3.2.1	Re-establish an internship/sponsor a job shadowing program for students in the city.	<ul style="list-style-type: none"> Co-op student to assist with administrative services for all departments with 15-20 hours beginning with a minimum wage of \$7.25. Speak with the co-op class Both high school and college 		X X X		Peggy & Shawn
3.3	Improve communication in general with the public.	3.3.1	Be deliberate about creating buy-in from citizens.	<ul style="list-style-type: none"> Inform, educate and cast the vision. Advertise City Council meetings in the paper (\$1,872/year), on the radio, yard signs, banners 	X X			Madison
		3.3.2	Prepare and implement a communication protocol.	<ul style="list-style-type: none"> Explore new advertising techniques, i.e. Navigate Navasota app, CTY advertisement, Facebook events for all meetings Explore communication methods for Boards & Commissions, i.e. post all agendas on Facebook event 		X X		

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">All boards give regular updates at City Council meetings		X		

Vision Element # 4

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
4.1	Prepare a plan for construction of an elevated grade crossing over the railroad tracks.	4.1.1	Identify location and right of way needs for the crossing.	<ul style="list-style-type: none"> Thorough fare plan completion and implementation 		X		Jose & Lupe
		4.1.2	Establish costs to city to accommodate the crossing.	<ul style="list-style-type: none"> Compile land acquisition costs per thorough fare plan design Obtain estimate cost proposals for engineering and construction 			X X	
4.2	Prepare a capital improvements plan and program for needed city infrastructure.	4.2.1	Improve aging infrastructure. Phase one: FY22 Phase two: FY24	<ul style="list-style-type: none"> CIP Bring in a consultant to help formalize the plan <ul style="list-style-type: none"> Update water modeling Consultant to model Gas system and Wastewater system Present CIP to Finance Dept. to plan for funding options. Streets and Storm water evaluations and priorities Replace/repair gas regulator stations Complete phase 1 of CIP Begin phase 2 of CIP Fire hydrant repair/replacement 	X X X		X X	Jeff & Jose
			4.2.2 Improve aging and inadequate facilities.	<ul style="list-style-type: none"> Create a facilities master plan <ul style="list-style-type: none"> Hire Consultant Replace or improve animal shelter and vehicle services Sell existing warehouse and build a new one Replace the current primary fire station and EOC at the South LaSalle location. Explore the possibility of a second fire station/public safety facility at Hwy 			X X X X X	

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				105/Fairway Dr. because of the continued growth and expansion of the city and the delayed responses due to train traffic <ul style="list-style-type: none"> Valve and other mechanical equipment replacement at wastewater plant Look at alternative disinfectant treatment methods 			X X	
		4.2.4	Identify funding sources – bonds, grants, etc.	<ul style="list-style-type: none"> We currently are working with 2020 Capital Improvement Bond. We are working towards doing a bond every 2 years for CIP USDA loan Add gas capital improvement fee to monthly billing. Funding from American Rescue Plan 	X X X X			
4.3	Create additional opportunity for social and family amenities.	4.3.1	Create additional sports facilities.	<ul style="list-style-type: none"> Identify most desired facilities Identify possible locations Land acquisition Identify funding mechanism Design facilities Obtain bids/pricing on new facilities 			X X X X X	Colton
		4.3.3	Make park improvements – trails, bike paths, etc.	<ul style="list-style-type: none"> Adjust city ordinance on parkland dedication to allow developers to contribute directly to ongoing projects Develop community programs that improve parks Identify areas of greatest need Obtain bids/pricing on improvements 	Ongoing Ongoing Ongoing Ongoing Ongoing			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">Navasota Sidewalk and Trails plan.				
4.4	Identify and plan for needed improvements to the community's internet system.	4.4.1	Identify and review the existing systems available and options to the City	<ul style="list-style-type: none">Facilitate BVCOG partnerships with local ISP suppliers to improve speeds in underserved areas.Encourage/ Incentivize Midsouth Synergy expansion into town via City ROW/EasementsResearch other ISP options available.			X X X	Lupe

Vision Element # 5

Organizational Excellence

Guiding Principle: *The City of Navasota will operate in a transparent, efficient, accountable and responsive manner by preparing the organization and the staff for the future, focusing on core services, attracting and retaining the best employees and wise stewardship of financial resources.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Leader
5.1	Establish an employee retention strategy.	5.1.1	Identify and promote the work culture, benefits of the city.	<ul style="list-style-type: none">Promote teamwork aspect of our culture, there are no islands everyone works together in some form or fashion. Hiring Process: <ul style="list-style-type: none">Streamline our online HR system<ul style="list-style-type: none">Job search & application processDependable Human Resource Information System softwareUpdate both Incode and Internet systemUse of Social media to find candidates (i.e. LinkedIn, Indeed)Job boards at colleges and career fairsCreate a Referral Program with employee incentivesCreate city parameter for job searchesContinued use of onboard processCreate formal policy hiring practices Offer competitive salary and benefits: <ul style="list-style-type: none">Contact other Cities (population of 5-10K) and surrounding industries/business (Trinity, etc.) to make sure City is within similar pay rangeFind strong benefit package (medical, dental, vision, life) Other Incentives: <ul style="list-style-type: none">Continue to make employee feel valued and appreciated	Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing			Peggy Johnson
					Ongoing			

			<ul style="list-style-type: none">• Continue to offer career advancement opportunity (invest in employee-greater future with City)• Pay for course for training (all departments)• College tuition reimbursement• Safety bonuses (no accidents, etc.) Safety pins (providing a day off), Bonus day- annually• Hazardous duty pays (ex: working big storms, etc.)• Team outings/lunches (Spring/Fall) and Christmas Party- employee does not have to organize or work the event• Monetary (bonuses and raises)• Continue to Recognize: years of service with Plaque and bag of goodies. At the end of the year employee shall receive gift card (money, dinner, coffee, spa) (5 year increments)• Hand written note (“thank you” “job well done”, etc.)• Brag board: located front lobby with employee picture and award (ex: Rookie of the year, Employee of the month, etc.)• Discount on rental facilities for city employees• City owned workout facility to promote health• Utility incentives to promote employees to live in Navasota• Reconsider 20-year retirement package/insurance to the age of social security• Evaluate additional employees to complete project assignments• Evaluate incentives for succession planning in career development	Ongoing			
				Ongoing			
					X		
				X			
				X			
				Ongoing	X		
				X			
				X			
				X			
					X		X
					X		
				X			X
					X		

		5.1.2	Promote the community and organizational environment	<ul style="list-style-type: none">• Video montage of all city events and city participation of employees• Clear and transparent communication• Create Cultural Diversity Awareness by reaching out to different segments of the City• Career Fair days	Ongoing X X X			
		5.1.3	Explore housing incentives to live and work in Navasota and attract new employees.	<ul style="list-style-type: none">• Partner with local realtors or Chamber to put together informational housing options package• Pay a portion of moving expenses into Navasota within the city limits	X X			

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 15. **AGENDA DATE:** June 14, 2021

PREPARED BY: Emily Peterson, Executive Assistance

APPROVED BY: BS

ITEM: Consideration and possible action on appointments to boards and commissions.

ITEM BACKGROUND:

Annually a portion of appointees terms on the boards and commissions expire in October. On October 12th appointments were made to the boards and commissions, however, there are vacancies remaining to be filled. Staff received applications from Brandi Tejeda and B.J. Moody asking to serve on the Parks and Recreation Board.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends appointing Brandi Tejeda and B.J. Moody to the Parks and Recreation Board.

ATTACHMENTS:

1. Parks and Recreation Board Applications

Emily Peterson

From: Susie Homeyer
Sent: Monday, May 24, 2021 8:51 AM
To: Emily Peterson
Subject: FW: Form submission from: Volunteer on a City Board Webform

FYI

From: Madison Brooks <mbrooks@navasotatx.gov>
Sent: Monday, May 24, 2021 8:49 AM
To: Susie Homeyer <shomeyer@navasotatx.gov>
Subject: FW: Form submission from: Volunteer on a City Board Webform



Madison Brooks
Marketing/Communications Coordinator
City of Navasota
MBrooks@navasotatx.gov
tel: 936-825-6475
fax: 936-825-4018

Submitted on Friday, May 21, 2021 - 8:15pm
Submitted by anonymous user: 146.86.169.129
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Parks & Recreation Board

Select the alternate Board, Commission or Committee applying for:

Full Name: Brandi Tejada
Maiden Name: Thane
E-mail Address: brandittejada@gmail.com
Phone Number: 936-870-5599
Gender: Female

==Address:==

Street: 9035 Hwy 90 S
City: Navasota
State: Texas
Zipcode: 77868

Occupation: homemaker

==Residency Information:==

Are you a resident of Navasota? Yes

Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Navasota High School

College: University of Texas

Trade or Business School:

Hobbies:

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or Committees? No

If yes, which? I assume this means within the City of Navasota.

If not, then yes I do serve on another board.

Have you served on a Board, Commissions or Committee before? No

If yes, which? I've not served on anything at the city level, but

I have been a member of several boards and/or committees outside of that.

Please list organization memberships and positions held: Holy Trinity Homeschool Cooperative Board, Academic Coordinator, 5 years; Christ Our Light Catholic Church, Religious Education Board, President, 2 years, Member, 4-5 years; Navasota Swim Team, Vice President, 3 years

Please list areas of special interest or skills which you feel may be helpful: I am very organized and a great multitasker. I have years of experience in leadership positions and/or boards of operation, and I really enjoy a challenge. I have home-educated my 4 children for the past 12 years and have a great interest in the ways in which a community can serve its youth.

==Signature:==

Signature (Typed): Brandi Tejeda

Today's Date: May 21, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1211>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

**CITY OF NAVASOTA
VOLUNTEER APPLICATION
PARKS AND RECREATION BOARD**

Dear Navasota Citizen:

Below is an application for volunteer service(s) to the City of Navasota. Please let us know if you are interested in serving on one of these Advisory Boards/Commission by completing the bottom of this form. You will be contacted in order to verify your continued interest and availability. If you are currently serving on one of the Advisory Boards/Commission, we appreciate your hard work and dedication thus far. If you would like to continue serving on this Advisory Board/Commission, inform us by marking the appropriate box below. Please do not miss this great opportunity to play a vital role in shaping your community!

Sincerely,
Bert Miller, Mayor of Navasota

PARKS AND RECREATION BOARD: The Parks and Recreation Board is an advisory body to the City Council on matters relating to recreational facilities in Navasota. The Parks & Recreation Board consists of seven appointed members. Terms of appointments are for two years. Meetings are normally held on the second Tuesday of every other month at 5:30pm, with occasional special meetings and projects held throughout the year. Members must be residents of Navasota.

NAME : B. J. Moody
ADDRESS: 509 LEON NAVASOTA TX. 77868
PHONE: (979) 219-4370 EMAIL: Billy bad glass@gmail.com

PLEASE CHECK APPROPRIATE BOX: ☒ I am ☐ I am not a resident of Navasota
☒ I do ☐ I do not own property located in Navasota

I CURRENTLY SERVE ON THE _____

☐ I DO ☐ I DO NOT WISH TO BE REAPPOINTED TO THIS ADVISORY BOARD

OTHER COMMUNITY PROJECT INTEREST: _____

SPECIAL INTEREST/SKILLS YOU FEEL MAY BE HELPFUL: _____

EDUCATION / EXPERIENCE / CURRENT OCCUPATION: _____

SIGNATURE OF APPLICANT: B. J. Moody Date: 5/21/2021

Please return Applications to: City Secretary, P.O. Box 910, Navasota, Texas 77868

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 16. **AGENDA DATE:** June 14, 2021

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 965-21, budget amendment for Water Production.

ITEM BACKGROUND:

Staff is working with Engineers on a water modeling project and a fire hydrant repair/replacement project. The budget for professional fees would need to be increased by \$22,000 to enable both projects to be completed. Both projects are needed as we have numerous fire hydrants in need of repair or replacement and the water modeling will assist the city in decision making as we have new subdivisions developed and with the growth help determine when there is a need for new wells, pumps and storage tanks.

BUDGETARY AND FINANCIAL SUMMARY:

200-510-600.00 increase budget by \$22,000.00

STAFF RECOMMENDATION:

Staff recommends approval of the first reading of Ordinance No. 965-21, budget amendment for the professional fees in Water Production by adding \$22,000.00 to allow the water modelling and fire hydrant replacement.

ATTACHMENTS:

1. Ordinance No. 965-21

ORDINANCE NO. 965-21

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE BUDGET FOR THE CITY OF NAVASOTA, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, due to unforeseen circumstances, and unexpected costs, the City of Navasota hereby amends the budget to cover the unexpected costs and expenditures experienced by the City of Navasota during the fiscal year beginning October 1, 2020 and ending September 30, 2021.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. That the budget for Fiscal Year beginning October 1, 2020 and ending September 30, 2021 be amended by adding the amount of funds listed to the following budget items:

- Water Production- Professional Fees - \$22,000

SECTION 2. This ordinance shall take effect from and after approval on second reading.

PASSED AND APPROVED ON FIRST READING THIS THE 14TH DAY OF JUNE, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND AND FINAL READING THIS THE 28TH DAY OF JUNE 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 17. **AGENDA DATE:** June 14, 2021

PREPARED BY: Lance M. Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on Resolution No. 695-21, reviewing the City of Navasota Investment Policy and Strategy.

ITEM BACKGROUND:

Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act", requires a city to adopt an investment policy by rule, order, ordinance, or resolution. The investment policy shall be reviewed and approved annually by the governing body. Staff reviewed the policy and recommends removing the 30% of portfolio limitation for Investment Pools.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 695-21, review of the City of Navasota Investment Policy and Strategy.

ATTACHMENTS:

1. Resolution No. 695-21

RESOLUTION NO. 695-21

**A RESOLUTION REVIEWING THE CITY OF NAVASOTA
INVESTMENT POLICY AND STRATEGY**

WHEREAS, the City is required to review the City's investment policy and strategy annually; and

WHEREAS, this review is authorized by the Public Funds Investment Act, as amended.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Navasota:

That the City of Navasota Investment Policy and Strategy, attached hereto as "Exhibit A" is hereby approved as the investment policy and strategy of the City of Navasota effective 06/14/2021.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Navasota this the 14th day of June, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

"EXHIBIT A"

CITY OF NAVASOTA INVESTMENT POLICY AND STRATEGY ADOPTED JUNE 14, 2021

I. INTRODUCTION

It is the policy of the City of Navasota that the administration of its funds and the investments of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of the principal while meeting the daily cash flow needs of the City and conforming to the Public Funds Investment Act (the "Act") Texas Government Code Chapter 2256. It is the intent of the City to be in complete compliance with local law and the Act.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from the investment will be used in a manner that best serves the interests of the City.

The purpose of this policy is to set specific investment policy and strategy guidelines. Direct specific investment parameters or the investment of public funds in Texas are found in the Act. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public Texas Funds Deposits.

II. SCOPE

This investment policy applies to all financial assets of the City of Navasota, and any new funds created unless specifically exempted by the City Council and this policy.

III. OBJECTIVES

The City of Navasota shall manage and invest its cash with four objectives, listed in order of priority: Safety, liquidity, yield and diversification. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The city shall maintain a comprehensive cash management program which includes a collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure required cash

availability and reasonable market yield on short-term investment of pooled idle cash.

- **Safety.** The primary objective of the city's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses, whether they be from securities defaults or erosion of market value.
- **Liquidity.** The city's investment portfolio shall be structured such that the city is able to meet obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.
- **Yield.** The city's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the city's weighted average maturity in days. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.
- **Diversification.** The portfolio shall be diversified by institution, market sector and maturity as much as possible.

IV. INVESTMENT STRATEGY

The City maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the portfolios:

- Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities which will complement each other in a laddered or barbell maturity structure. The dollar weighted average maturity of 365 days or less will be calculated using the stated final maturity date of each security.
- Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date.
- Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to

- intermediate-term maturities. Volatility shall be further controlled through the purchase of securities carrying the highest coupon available, within the desired maturity and quality range, without paying a premium, if at all possible.
- Investment strategies for special projects or special purpose fund portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held should not exceed the estimated project completion date.

V. DELEGATION OF RESPONSIBILITY

- **Investment Officer(s)** Authority to manage the city's investment program is derived from a resolution of the City Council. The director of Finance and the City Manager will be designated as investment officers of the city and are responsible for investment decisions and activities and shall establish written procedures for the operation of the investment program, consistent with this investment policy. The investment officers shall attend at least one training session of at least eight-hours duration within twelve months of designation as investment officer and not less than once every two years. Such training from an independent source shall be approved or endorsed by either the Government Finance Officers Association of Texas, The Government Treasures Organization of Texas, or the Texas Municipal League.
- **City Council Responsibilities.** The City Council holds the ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reports, approve and provide for investment officer training, approve broker/dealers, and review and adopt the investment policy and Strategy at least annually.

VI. PRUDENCE AND CONTROL

The standard of prudence to be applied by the investment officer shall be the "prudent person" rule, which states: "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer had exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the city's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Internal Controls. The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Finance shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The results of this review shall be reported to the City Council. The internal controls shall address the following:

- Control of collusion.
- Separation of transaction authority from accounting and record keeping.
- Custodial safekeeping.
- Clear delegation of authority-
- Written confirmation for all transactions.
- Review , maintenance and monitoring of security procedures both manual and automated

Cash Flow Forecasting. Cash flow forecasting is designed to protect and sustain cash flow requirements of the city. The investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

Monitoring Credit Ratings. The investment officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit rating based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by the policy, the investment officer shall notify the City Council of the loss of rating and liquidate the investment with the next month.

Ethics and Conflicts of Interest. City staff involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. City staff shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the city and they shall further disclose positions that could be related to the performance of the city's portfolio. City staff shall subordinate their personal financial transactions to those of the city, particularly with regard to timing of purchases and sales.

An investment officer of the city who has a personal business relationship with an organization seeking to sell an investment to the city shall file a statement disclosing that personal business interest. An investment officer who is related with the second degree by affinity or consanguinity to an individual seeking to sell an investment to the city shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the entity.

V. REPORTING

Quarterly Reporting. The investment officer shall submit a signed quarterly investment report that summarizes current market conditions, economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter.

Annual Report. Within 60 days of the end of the fiscal year, the investment officer shall present an annual report on the investment program and investment activity. This report may be presented as a component of the fourth quarter report to the City Council.

Methods. The quarterly investment report shall include a succinct management summary that provides a clear picture of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the city to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be prepared in compliance with generally accepted accounting principles and will be provided to the City Manager and City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period. This list will include the name of the fund or pooled group fund for which each individual investment was acquired.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.

- Additions and changes to the market value during the period.
- Average weighted maturity of portfolio on entity
- Summary of investments by maturity date.
- The percentage of the total portfolio which each type of investment represents.
- Statement of compliance of the city's investment portfolio with state law and the investment strategy and policy approved by the City Council.

VI. Fund Balance/Retained Earnings

The City shall use the following guidelines to maintain the fund balance and retained earnings of the various operating funds at levels sufficient to protect the City's creditworthiness as well as its financial position from unforeseeable emergencies.

General Fund Undesignated Fund Balance

- The City shall strive to maintain the General Fund undesignated fund balance at a minimum of 90 days of current year budgeted expenditures.
- Any undesignated funds after the fiscal year-end audit will be allowed to accumulate to build this 90-day reserve.
- After the General Fund has gathered sufficient resources, additional undesignated funds will be allowed to accumulate in a fund designated for future General Fund capital improvements.

Retained Earnings of Other Operating Funds

- In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls. The minimum working capital in the Water, Gas, and Sewer Fund shall be 90 days of current year budgeted expenditures.
- Any undesignated funds after the fiscal year-end audit will be allowed to accumulate to build this 90-day reserve.
- After these funds have gathered sufficient resources, additional undesignated funds will be allowed to accumulate in a fund designated for future utility/operating fund capital improvements.

Use of Fund Balance/Retained Earnings

- Fund Balance/Retained Earnings may be used in one or a combination of the following ways:
 - Emergencies,
 - One-time expenditures that do not increase recurring operating costs;
 - Major capital purchases; and

- Start-up expenditures for new programs undertaken at mid-year, provided such action is considered in the context of multiyear projections of program revenues and expenditures.
- Should such use reduce the balance below the appropriate level set as the objective for that fund, the City shall take action necessary to restore the unreserved, undesignated fund balance to acceptable levels within three years.

VII. INVESTMENT PORTFOLIO.

Active Portfolio Management. The city shall pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the city to benefit from the trade. The Investment officer will routinely monitor the contents of the portfolio, the available markets, and the relative value of competing instruments, and will adjust the portfolio accordingly.

Investments. Assets of the City of Navasota may be invested in the following instruments; provided, however, that at no time shall assets of the city be invested in any instrument or security not authorized for investment under the Act, as the act may from time to time be amended. The city is not required to liquidate investments that were authorized investments at the time of purchase.

Authorized.

- Obligations of the United States of America, its agencies and instrumentalities, which have a liquid market with a readily determinable market value.
- Direct obligations of the State of Texas and agencies thereof.
- Other obligations, the principal of and interest on which are unconditionally guaranteed by the State of Texas or United States of America.
- Obligations of government sponsored agencies including Federal National Mortgage Association (FNMA), Federal Home Loan Mortgage Corporation (FHLMC), Federal Home Loan Bank (FHLB), and Federal Farm Credit Banks (FFCB) which are:
 - Secured by pools of mortgage loans, i.e., mortgage-backed securities.
 - Unsecured debentures with fixed maturities, i.e., bullets and/or call features prior to maturity.

- Unsecured short-term notes issued at discount without coupon, i.e., discount notes.
- Certificates of Deposit of state and national banks domiciled in Texas, guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or secured by obligations described in the three categories above, which are intended to include all direct agency or instrumentality issued mortgage backed securities rated AAA by a nationally recognized rating agency, or by Article 2529b-1, V.T.C.S., and that have a market value of not less than the principal amount of the securities.
 - In addition to the authority to invest funds in certificates of deposits above, an investment in certificates of deposits made under accordance with the following conditions is an authorized investment.
 - The funds are invested by an investing entity through
 - A broker that has its main office or a branch office in this state and is selected from a list adopted by the investing entity
 - The broker or the depository institution selected by the investing entity arranges for the deposit of the funds in certificates of deposits in one or more federally insured depository institutions, wherever located, for the account of the investing entity
 - The full amount of the principal and accrued interest of each of the certificates of deposits is insured by the United States or an instrumentality of the United States
 - The investing entity appoints a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Sect 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposits issued for the account of the investing entity.
- Obligations of states, agencies, counties, cities, and other political Sub-divisions of any state having been rated as to investment quality by a Nationally recognized investment rating firm and having received a Rating of not less than A or its equivalent along with a stated maturity not to exceed five years.
- Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States, or its

agencies and instrumentalities, pledged with a third party, selected by the investment officer, other than an agency of the pledger. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement.

- Joint pools of political subdivisions in the State of Texas which invest in instruments and follow practices allowed by current law. ~~Investment in such pools shall be limited to not more than 30% of the city's entire portfolio. However, in no event shall more than 10% be invested in a single pool at any one time.~~ A pool must be continuously rated not lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

Not Authorized

The city's authorized investment options are more restrictive than those allowed by State law. State law specifically prohibits investment in the following investment securities.

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.
- Obligations whose payment represents the principal stream of cash from the underlying mortgage-backed security collateral and bears no interest.
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years,
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Holding Period. The City of Navasota intends to match the holding periods of investment funds with liquidity needs of the city. In no case will the average maturity of investments of the city's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years.

Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset

by coupon income and current income received from the volume of the portfolio during a twelve-month period.

Risk and Diversification. The city recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk will be controlled through portfolio diversification which shall be achieved by the following general guidelines:

- Risk of issuer default will be controlled by limiting investments to those instruments allowed by the Act, as described herein.
- Risk of market price changes shall be controlled by avoiding over concentration of assets in a specific maturity sector, limitation of average maturity of operating funds investments to one year, and avoidance of over concentration of assets in specific instruments other than U.S. Treasury Securities and insured and collateralized certificates of deposits.
- Risk of illiquidity due to technical complications shall be controlled by the selection of securities dealers as described herein.

VIII. SELECTION OF BANKS AND DEALERS

Depository. At least every four years a Depository shall be selected through the city's banking services procurement process, which shall include a formal request for proposal. In selecting a depository, the credit worthiness of institutions shall be considered and the Director of Finance shall conduct a comprehensive review of prospective depositories credit characteristics and financial history.

Certificates of Deposit. Banks seeking to establish eligibility for the city's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Director of Finance

Securities Dealers. For brokers and dealers of government securities, the city shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the Primary Government Security Dealers, unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to conduct public business. Only brokers and dealers with a Texas office shall be selected. Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All securities dealers shall provide

the city with references from public entities which they are currently serving. The investment committee shall adopt and annually review a list of qualified brokers authorized to engage in investment transactions with the city.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following:

- Audited financial statements
- Proof of National Association of Securities Dealers certification
- Proof of state registration
- Certification of having read the city's investment policy signed by a qualified representative of the organization
- Acknowledgment that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the city and the organization

Qualified Representative. Means a person who holds a position with a business organization, who is authorized to act on behalf of the business organization, and who is one of the following:

- A business organization doing business that is regulated by or registered with a securities commission, a person who is registered under the rules of the National Association of Securities Dealers;
- For a state or federal bank, a savings bank, or a state or federal credit union, a member of the loan committee for the bank or branch of the bank or a person authorized by corporate resolution to act on behalf of and bind the banking institution; or,
- For an investment pool, the person authorized be the elected official or board with authority to administer the activities of the investment pool to sign the certification on behalf of the investment pool.

Investment Pools. A thorough investigation of the pool is required prior to investing, and on a continual basis. All investment pools must supply the following information in order to be eligible to receive funds:

- The types of investments in which money is allowed to be invested
- The maximum average dollar-weighted maturity allowed, based on the stated maturity date of the pool

- The maximum stated maturity date any investment security within the portfolio has
- The objectives of the pool
- The size of the pool
- The names of the members of the advisory board of the pool and the dates their terms expire
- The custodian bank that will safe keep the pool's assets
- Whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation
- Whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment
- The name and address of the independent auditor of the pool
- The requirements to be satisfied for an entity to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool
- The performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios
- A description of interest calculations and how interest is distributed, and how gains and losses are treated

An annual review of the financial condition and registration of qualified bidders will be conducted by the Director of Finance.

IX. SAFEKEEPING AND CUSTODY

Insurance of Collateral. All deposits and investments of city funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Director of Finance or a third financial institution. Repurchase agreements shall be documented

by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement. Collateral pledged to secure deposits of the city shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Navasota determine that the city's funds are in jeopardy. The safekeeping institution, or trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Navasota, the firm pledging the collateral, and the trustee.

Collateral Defined. The City of Navasota shall accept only the following securities as collateral:

- Obligations of the United States or its agencies and instrumentalities including mortgage backed securities
- Direct Obligations of the state of Texas or its agencies and instrumentalities rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent
- Obligations of states, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent

Subject to Audit. All collateral shall be subject to inspection and audit by the Director of Finance or the city's independent auditors.

Delivery versus Payment. Treasury Bills, Notes, Bonds, Repurchase Agreements and Government Agencies' securities shall be purchased using the delivery vs payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security shall be held in the name of the city or held on behalf of the city. The Trustee's records shall assure the notation of the city's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the city.

X. INVESTMENT POLICY ADOPTION

The City of Navasota investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council, the City Council shall review these investment policies and strategies not less than annually.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 18. **AGENDA DATE:** June 14, 2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the minutes for the month of May 2021;

B. Consideration and possible action on the expenditures for the month of May 2021; and

C. Consideration and possible action on the second reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the consent agenda items which includes the minutes and expenditures for the month of May 2021 and the second reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

ATTACHMENTS:

1. Minutes - 05-10/2021
2. Minutes - 05/21/2021
3. Minutes - 05/24/2021
4. Expenditures for May 2021
5. Ordinance No. 963-21

**MINUTES
REGULAR MEETING
MAY 10, 2021**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lupe Diosdado, Development Services Director; Rayna Willenbrink, Economic Development Specialist; Cary Bovey, Legal Counsel; Lance Hall, Finance Director; Jeff Greer, Director of Utilities; Colten Haffey, Parks and Recreation Specialist; Pat Gruner, Navasota Municipal Judge; Peggy Johnson, Human Resource Director; Madison Brooks, Marketing and Communication Coordinator; Michael Mize, Lieutenant; Tiffany Sammon, Librarian; Troy Green, Sergeant; Kyle Fritz, Police Officer and Victoria Gochnour, Police Officer.

VISITORS: Connie Clements, Mac Vaughn, John Henry, Doris Sauls, R. J. Sauls, Audrey Sauls, Tim Wolf, Ashley Stevens, Shon Mangum, Deborah Richardson, Ana Cosino, Mary Stafford, Justin Bullock (Virtually), Archie Sauls, Brandi Riker, Tammy Riker, Henry Riker, Alicia Ortman, Cody Williams, Jim Engelke, Crayton Brubaker, Julia Koerner, Lindsey Gonzalez, Tim Gregg, Betsy Lenhert, Arienne Boley, Jacob Somerson, Brandi Tejeda, Julie Dierlam, Dominique Dierlam, John M. Fernald, Michele Steinhauser, Sheree Boegner and John Sandees.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.

3. Remarks of visitors: Ashley Stevens addressed the City Council about the City swimming pool. Brandi Riker addressed the City Council about a flooding problem she has on her property located near Pecan Lakes. Archie Sauls addressed the City Council, on behalf of the Torres Family, concerning flooding issues on their property that is located near the construction that is going on in Pecan Lakes.

4. Staff report:

a) John Henry gave an update on the Capital Improvement Project;

b) Marketing and Communication Coordinator Madison Brooks introduced the new artist in residency;

c) City Manager Brad Stafford and the City Council recognized James Simon III, Michael Mize, Shawn Myatt and Brad Stafford for their years of service with the City of Navasota;

d) Lieutenant Michael Mize gave an update on the First Responders Day event;

e) Economic Development Specialist Rayna Willenbrink gave an update on the Transportation Alternatives Program;

f) Economic Development Specialist Rayna Willenbrink gave an update on the Bicycle and Pedestrian Plan;

g) Mayor Bert Miller proclaimed May 15, 2021 as Peace Officer's Week;

h) Councilmember Josh Fultz gave an update on the latest Board of Adjustment meeting; and

i) There was not an update from Councilmembers and staff about upcoming events.

5. Councilmember Josh Fultz moved to canvass the returns for the May 1, 2021 City election and unopposed candidates declared elected, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

6. The City Council canvassed the election results in the previous item. A certificate of election was given to both Bert Miller and Grant E. Holt. Municipal Judge Pat Gruner had each candidate read and sign the Statement of Elected Officer and then she administered the Oath of Office to each of them. Bert Miller and Grant E. Holt then assumed the duties of their office.

7. Mayor Pro-Tem Grant Holt moved to nominate Bert Miller for Mayor, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

8. Councilmember Bernie Gessner moved to nominate Grant Holt as Mayor Pro-Tem and be elected by acclamation, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

9. A presentation of the Capstone Project was presented to the City Council regarding capital improvements over the past fifteen years.

10. Tim Gregg made a presentation to the City Council on "Celebrating Navasota".

11. Mayor Bert Miller moved to approve Change Order No. 2 in the amount of \$4,208.00 for the Railroad Street 2016 Flood CDBG Disaster Recovery Grant, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

12. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 962-21, amending Appendix A, Article A12.000, Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules and that the price of the market bags be determined by staff, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

13. Councilmember Bernie Gessner moved to appoint Rebecca Cole to the Parks and Recreation Board, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

14. Councilmember Josh Fultz moved to approve Resolution No. 690-21, expressing opposition to the proposed Senate Bill 10 and similar Legislation in the 87th Texas Legislature to restrict the ability of local governments to advocate for their communities, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

15. Councilmember Bernie Gessner moved to approve the consent agenda items which include the minutes and expenditures for the month of April 2021, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

16. The City Council met in Executive Session as permitted by Section 551.087, Texas Government Code, for the purpose of deliberation regarding economic development negotiations with J & H Navasota Development, LLC regarding a potential Development Agreement. The time was 7:24 p.m.

17. The City Council reconvened in open session at 7:47 p.m.

18. Councilmember Bernie Gessner made a motion to not act on the Development Agreement with J & H Navasota Development LLC, until further notice, and until the drainage issues are resolved as mentioned earlier in the Remarks of Visitors, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

16. Mayor Bert Miller adjourned the meeting at 7:48 p.m.

BERT MILER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
SPECIAL MEETING
MAY 21, 2021**

The City Council of the City of Navasota, Grimes County, Texas met at the Navasota Center, located at 101 Stadium Drive, Navasota, Texas at 9:00 a.m., on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

(Josh M. Fultz, Councilmember, Place # 3 was absent)

Thus constituting a quorum.

A quorum of the City Council attended the Volunteer Appreciation Ceremony.

Mayor Bert Miller adjourned the meeting at 10:30 a.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
REGULAR MEETING
MAY 24, 2021**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lupe Diosdado, Development Services Director; Rayna Willenbrink, Economic Development Specialist; Cary Bovey, Legal Counsel; Lance Hall, Finance Director; Jeff Greer, Director of Utilities; Colten Haffey, Parks and Recreation Specialist; Madison Brooks, Marketing and Communication Coordinator; Tiffany Sammon, Librarian; Jennifer Reyna, Administrative Assistant; Joe Munoz, Gas Technician; Norbert Valadez, Heavy Equipment Operator/Crew Leader; Shawn Myatt, Police Chief/Assistant City Manager; Matt Julian, Utility Supervisor and Jason Katkoski, Fire Chief/EMC.

VISITORS: Brandi Riker, Dorothy Hassell, Jim Hassell, Connie Clements, Philip Cox, Geoff Horn, Julie Horn, Audrey Sauls, R. J. Sauls, Brandi Tejada, Doris Sauls, Deborah Richardson, Max Brand, Barbara Walker, Raul Orozco (Virtually), Archie Sauls, John Kamar, Ben Miller, Jared Engelke, Henry J. Riker, Sr., Tammy Riker, Andre Sargent and Shon Mangum.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mayor Pro-Tem Grant Holt. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: Andre Sargent addressed the City Council about the fees the Football League has to pay and the condition of the facilities in which they

play on. Geoff Horn addressed the City Council about Agenda Item No. 11 (since he had another engagement to get to). His concerns were about bicycles being on the sidewalks.

4. Staff report:

a) Police Chief/Assistant City Manager Shawn Myatt gave an update on the results of the First Responder's event.

b) City Manager Brad Stafford and Administrative Assistant Jennifer Reyna gave an update on the recent TML natural gas audit;

c) Heavy Equipment Operator/Crew Leader Norberto Valadez gave an update on the tree trimming project;

d) Library Director Tiffany Sammon gave an update on the Summer Reading Program and the Book Fair;

e) Marketing and Communication Coordinator Madison Brooks gave an update on the Arts Council quarterly report;

f) Mayor Pro-Tem Grant Holt gave an update on the latest airport meeting; and

g) There was not an update from Councilmembers and staff about upcoming events.

5. A public was held regarding a sign variance request submitted by Napa Auto & Truck Parts for the property located at 1310 Spur 515, Navasota, Texas, Grimes County, Texas 77868. The variance request to install a freeway/pole sign 525' feet from Highway 6 versus the allowed distance of 400' feet. Mayor Bert Miller opened the public hearing at 6:30 p.m. Development Services Director Lupe Diosdao and Napa's Operations Manager Jack Kamer briefly went over the request. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:36 p.m.

6. Councilmember Bernie Gessner moved to approve the variance request submitted by Napa Auto & Truck Parts for the property located at 1310 Spur 515, Navasota, Texas, Grimes County, Texas 77868 to install a freeway/pole sign 525' feet from Highway 6 versus the allowed distance of 400' feet, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the

motion carried. The property is legally described as Allen-Hammett, Acres 3.04, Lot 7 & (PT6).

7. A presentation to the City Council was given by Raul Orozco on Fire Station funding mechanisms.

8. Brandi Riker addressed the City Council about a water issue at her home. Jim Hassell also addressed the City Council about the water issue Ms. Riker referred too. Councilmember Bernie Gessner moved to approve Resolution No. 691-12, accepting the water, gas, street and storm drainage improvements of Phase Three, Section Two in Pecan Lakes Estates Subdivision, except entrance signage, sewer infrastructure, common areas and open channel storm drainage improvements, in the City of Navasota, Texas, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

9. The City Council did not take any action on Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for Brosig Avenue and Hillside Street Pedestrian Improvements. Economic Development Specialist Rayna Willenbrink gave an update on the project. Residents Max Brand, Barbara Walker and Jim Hassell also addressed the City Council with their concerns on this project.

10. The City Council did not take any action on Resolution No. 693-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for SH105 (E. Washington Avenue) Segment A Bicycle & Pedestrian Improvements.

11. The City Council did not take any action on Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for Projects for SH 105 (E. Washington Avenue) Segment B Bicycle & Pedestrian Improvements.

12. Mayor Pro-Tem Grant Holt moved to approve the Pedestrian and Bicycle Routes Map, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

13. Councilmember Bernie Gessner moved to approve the second reading of Ordinance No. 962-21, amending Appendix A, Article A12.000, Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules,

seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.

15. Mayor Pro-Tem Grant Holt moved to approve the City Manager to begin negotiating a contract with Republic Services for solid waste services, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

16. Mayor Bert Miller adjourned the meeting at 7:56 p.m.

BERT MILER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

MONTHLY BUDGET SUMMARY AS OF MAY 21

FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 11,555,653.00	\$ 7,952,952.43	69%	\$ 11,555,653.00	\$ 6,255,571.09	54%	\$1,697,381.34
<i>Water</i>	\$ 1,862,000.00	\$ 1,390,303.71	75%	\$ 1,862,000.00	\$ 1,102,392.58	59%	\$287,911.13
<i>Utility Cap IMP</i>	\$ 290,000.00	\$ 196,742.13	68%	\$ 290,000.00	\$ 193,333.36	67%	\$3,408.77
<i>Gas</i>	\$ 2,972,000.00	\$ 1,806,151.62	61%	\$ 2,972,000.00	\$ 1,800,613.93	61%	\$5,537.69
<i>Sewer</i>	\$ 2,077,500.00	\$ 1,005,170.01	48%	\$ 2,077,500.00	\$ 809,098.92	39%	\$196,071.09
<i>cemetery perm</i>	\$ 3,000.00	\$ 1,048.60	0%	\$ 3,000.00	\$ -	0%	\$1,048.60
<i>cemetery oper</i>	\$ 65,000.00	\$ 57,825.93	89%	\$ 65,000.00	\$ 5,250.80	8%	\$52,575.13
<i>Grant Fund</i>	\$ 3,558,500.00	\$ 2,001,806.05	56%	\$ 3,558,500.00	\$ 1,440,664.95	40%	\$561,141.10
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 82,712.25	59%	\$ 141,000.00	\$ -	0%	\$82,712.25
<i>Bond Fund</i>	\$ 1,250,143.00	\$ 921,848.67	74%	\$ 1,250,143.00	\$ 1,330,499.40	106%	(\$408,650.73)
<u>GRAND TOTAL</u>	<u>\$ 19,926,296.00</u>	<u>\$ 13,218,013.22</u>	<u>66%</u>	<u>\$ 19,926,296.00</u>	<u>\$ 11,303,426.72</u>	<u>57%</u>	<u>\$2,239,476.38</u>
<i>Capital Projects</i>	\$ 10,000,000.00	\$ 10,015,687.36	100%	\$ 10,000,000.00	\$ 346,044.09	3%	\$9,669,643.27
<i>EDC</i>	\$ 686,000.00	\$ 213,733.69	31%	\$ 686,000.00	\$ 206,307.39	30%	\$7,426.30
<i>Foundation</i>	\$ 5,500.00	\$ 12,224.43	222%	\$ 5,500.00	\$ -	0%	\$12,224.43

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

CITY SALES TAX COLLECTED
2002

2003

% CHANGE

2003	October	\$60,231.50	2004	\$82,508.01	36.98%
	November	\$97,195.18		\$83,976.74	-13.60%
	December	\$59,257.49		\$72,545.84	22.42%
	January	\$58,119.26		\$60,641.33	4.34%
	February	\$99,868.40		\$140,830.97	41.02%
	March	\$56,920.19		\$59,110.36	3.85%
	April	\$52,715.38		\$59,601.16	13.06%
	May	\$97,134.29		\$93,187.99	-4.06%
	June	\$67,470.38		\$72,126.33	6.90%
	July	\$87,004.41		\$73,770.06	-15.21%
36181.86 One Payment	August	\$89,898.56	Total	\$100,175.34	11.43%
	September	\$69,332.88		\$70,583.01	1.80%
	Total	\$895,147.92		\$969,057.14	8.26%
		2004		2005	
2005	October	\$62,219.34	2006	\$74,388.30	19.56%
	November	\$107,090.07		\$118,096.69	10.28%
	December	\$62,346.50		\$70,455.29	13.01%
	January	\$61,823.41		\$73,136.08	18.30%
	February	\$110,849.83		\$125,360.31	13.09%
	March	\$63,315.64		\$82,316.78	30.01%
	April	\$66,239.58		\$71,268.19	7.59%
	May	\$77,950.86		\$122,426.67	57.06%
	June	\$69,309.09		\$88,372.86	27.51%
	July	\$78,455.80		\$91,623.29	16.78%
68846.03 One Payment 2007	August	\$142,517.72	one payment from audit	\$134,247.76	-5.80%
	September	\$75,008.38		\$120,642.76	60.84%
	Total	\$977,126.22		\$1,172,334.98	19.98%
		2006-2007		2007-2008	
2009	October	\$92,207.92	2009	\$105,594.65	14.52%
	November	\$128,463.35		\$138,221.46	7.60%
	December	\$148,107.22		\$95,352.67	-35.62%
	January	\$98,001.54		\$103,674.95	5.79%
	February	\$129,940.36		\$153,108.96	17.83%
	March	\$67,673.23		\$90,958.40	34.41%
	April	\$85,046.47		\$88,298.98	3.82%
	May	\$127,322.62		\$122,617.04	-3.70%
	June	\$80,430.75		\$108,382.73	34.75%
	July	\$95,997.18		\$94,376.76	-1.69%
18.76% 13.28% -6.11% 12.70%	August	\$129,739.03	2010-2011	\$132,500.76	2.13%
	September	\$104,131.58		\$112,421.04	7.96%
	Total	\$1,287,061.25		\$1,345,508.40	4.54%
		2008-2009		2009-2010	
2009	October	\$101,055.81	2009	\$81,819.63	-19.04%
	November	\$145,460.03		\$128,437.38	-11.70%
	December	\$127,177.65		\$103,713.32	-18.45%
	January	\$116,221.98		\$81,299.87	-30.05%
	February	\$143,942.75		\$136,370.69	-5.26%
	March	\$81,334.57		\$88,208.48	8.45%
	April	\$85,150.06		\$313,498.55	268.17%
	May	\$138,856.23		\$157,571.50	13.48%
	June	\$91,690.63		\$104,952.13	14.46%
	July	\$94,574.59		\$105,197.55	11.23%
18.76% 13.28% -6.11% 12.70%	August	\$123,167.44	2010-2011	\$145,374.50	18.03%
	September	\$88,483.18		\$102,198.27	15.50%
	Total	\$1,337,114.92		\$1,548,641.87	
	budget	1,300,000		budget	1,300,000
18.76% 13.28% -6.11% 12.70%	October	\$97,167.16	2011-2012	\$105,514.91	8.59%
	November	\$145,493.01		\$146,477.37	0.68%
	December	\$97,371.99		\$100,235.24	2.94%
	January	\$91,626.93		\$101,415.55	10.68%

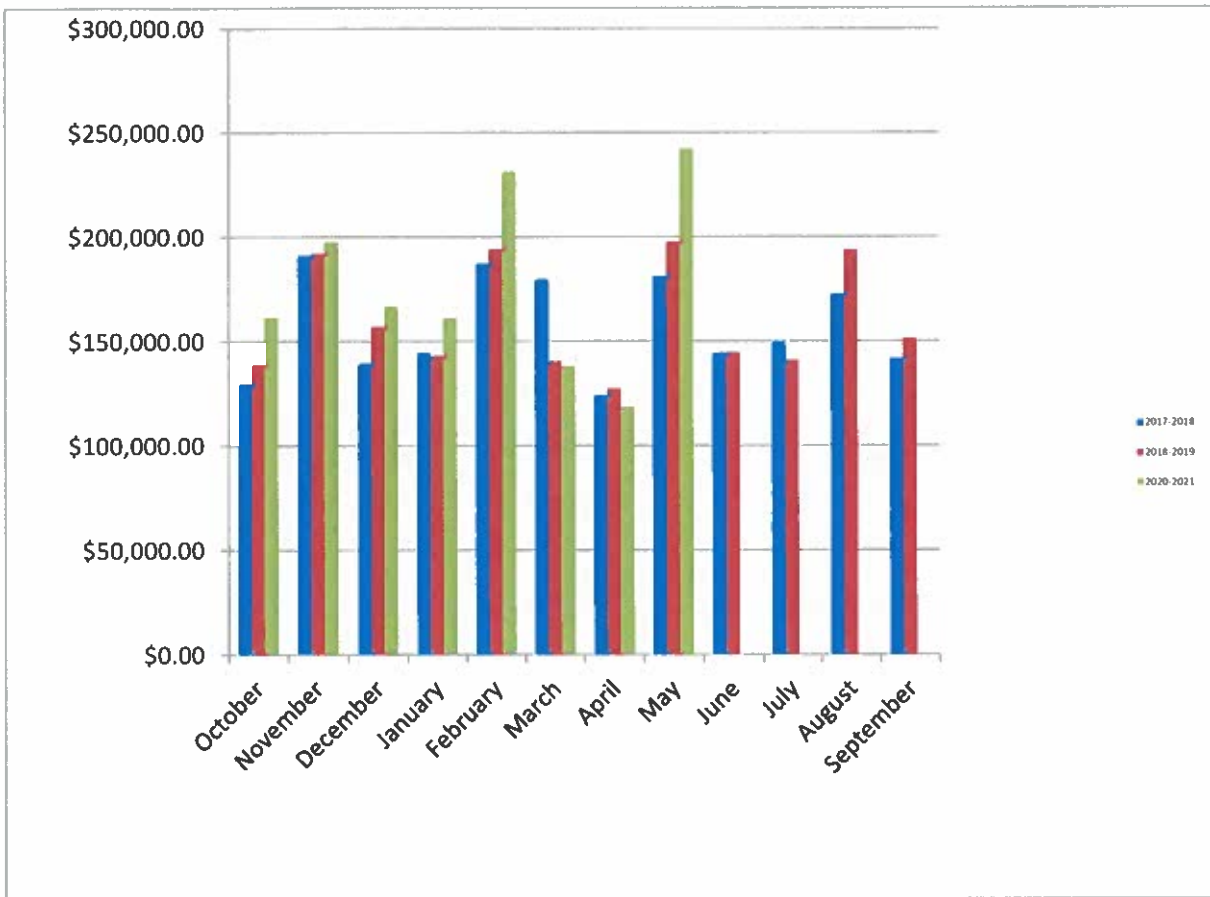
CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

3.86%	February	\$141,628.41	February	\$152,313.48	7.54%
15.23%	March	\$101,638.25	March	\$95,131.04	-6.40%
-69.16%	April	\$96,694.83	April	\$106,108.07	9.73%
-10.24%	May	\$141,433.87	May	\$241,177.31	70.52%
2.39%	June	\$107,461.48	June	\$133,094.13	23.85%
-8.60%	July	\$96,147.48	July	\$111,212.87	15.67%
-4.64%	August	\$138,636.18	August	\$162,712.81	17.37%
10.54%	September	\$112,973.62	September	\$164,459.01	45.57%
	Total	\$1,368,273.21	Total	\$1,619,851.79	
	budget	1,300,000	budget	1,300,000	
2012-2013			2013-2014		
23.92%	October	\$130,751.29	October	\$127,920.59	-2.16%
22.88%	November	\$179,985.94	November	\$167,496.65	-6.94%
39.77%	December	\$140,097.88	December	\$129,835.47	-7.33%
27.66%	January	\$129,465.53	January	\$117,689.31	-9.10%
16.61%	February	\$177,618.45	February	\$171,138.60	-3.65%
33.66%	March	\$127,152.24	March	\$126,258.28	-0.70%
31.37%	April	\$139,389.00	April	\$104,970.63	-24.69%
-32.02%	May	\$163,961.37	May	\$178,453.62	8.84%
1.96%	June	\$135,701.15	June	\$152,395.93	12.30%
26.60%	July	\$140,797.57	July	\$159,074.01	12.98%
-0.11%	August	\$162,531.65	August	\$160,598.36	-1.19%
-11.46%	September	\$145,605.80	September	\$155,320.68	6.67%
	Total	\$1,773,057.87	Total	\$1,751,152.13	
	budget	1,350,000	budget	1,500,000	
2014-2015			2015-2016		
3.15%	October	\$131,953.61	October	\$156,106.14	18.30%
12.63%	November	\$188,656.68	November	\$203,455.39	7.84%
10.89%	December	\$143,977.92	December	\$153,783.75	6.81%
2.24%	January	\$120,321.92	January	\$130,009.23	8.05%
7.26%	February	\$183,568.36	February	\$196,285.32	6.93%
8.21%	March	\$136,620.95	March	\$154,934.85	13.40%
18.83%	April	\$124,731.89	April	\$170,423.77	36.63%
3.11%	May	\$184,007.42	May	\$237,620.06	29.14%
-4.74%	June	\$145,179.41	June	\$158,927.20	9.47%
-16.07%	July	\$133,505.66	July	\$149,324.96	11.85%
15.62%	August	\$185,682.43	August	\$218,551.90	17.70%
-2.01%	September	\$152,192.98	September	\$164,250.46	7.92%
	Total	\$1,830,399.23	Total	\$2,093,673.03	
	budget	1,600,000	budget	1,600,000	
2016-2017			2017-2018		
11.09%	October	\$173,421.01	October	\$129,374.18	-25.40%
-4.26%	November	\$194,791.82	November	\$191,101.63	-1.89%
33.19%	December	\$204,822.55	December	\$139,341.25	-31.97%
35.56%	January	\$176,245.32	January	\$144,286.24	-18.13%
4.84%	February	\$205,787.56	February	\$187,205.31	-9.03%
4.90%	March	\$162,528.61	March	\$179,621.37	10.52%
-19.05%	April	\$137,955.37	April	\$123,904.17	-10.19%
-16.99%	May	\$197,240.92	May	\$181,202.21	-8.13%
-0.49%	June	\$158,154.36	June	\$144,274.81	-8.78%
11.08%	July	\$165,869.57	July	\$149,328.40	-9.97%
-19.39%	August	\$176,183.78	August	\$172,531.85	-2.07%
-1.53%	September	\$161,733.55	September	\$141,758.88	-12.35%
	Total	\$2,114,734.42	Total	\$1,883,930.30	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
-5.58%	July	\$140,994.11	July	\$160,877.64	14.10%
12.28%	August	\$193,717.25	August	\$207,971.04	7.36%
6.67%	September	\$151,217.75	September	\$155,141.73	2.59%
	Total	\$1,920,716.57	Total	\$1,954,320.70	
	budget	1,900,000	budget	2,000,000	
2020-2021			2021-2022		
12.90%	October	\$161,367.18	October		-100.00%
9.90%	November	\$197,633.83	November		-100.00%
13.17%	December	\$166,585.45	December		-100.00%
14.82%	January	\$161,278.06	January		-100.00%
26.01%	February	\$231,369.13	February		-100.00%
2.89%	March	\$137,816.28	March		-100.00%
-22.80%	April	\$118,387.57	April		-100.00%
21.88%	May	\$242,383.94	May		-100.00%
-100.00%	June		June		#DIV/0!
-100.00%	July		July		#DIV/0!
-100.00%	August		August		#DIV/0!
-100.00%	September		September		#DIV/0!
	Total	\$1,416,821.44	Total	\$0.00	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021



Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



May 14, 2021

City of Navasota, TX

Ms. Rita Pullin, Utility Billing Manager

200 East McAlpine

Navasota, TX 77868

ACTUAL

Invoice ACT0012248

Reference : Joint Gas Purchase
Contract

RE: Gas Deliveries for April 2021

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	29,130	\$2.483	\$72,330.18	\$8,739.00	\$63,591.18

Informational Note: Your total discounts to-date are: \$2,058,488.02

Wiring Instructions

Bank: THE BANK OF NEW YORK MELLON
ABA Number: 021 000 018
Account Name: MuniGas Rev Account
Account Number: 2243858400

Due Date 5/20/2021

Amount: \$63,591.18

Reference: MuniGas - City of Navasota, TX

Attn: Arla Scott (713) 483-6529

For Payments by ACH

THE BANK OF NEW YORK MELLON
ACH Account
ABA# 021 000 018
890 0487 445

Reference: MuniGas - City of Navasota, TX

Attn: Arla Scott (713) 483-6529

**Municipal Gas Acquisition and Supply Corporation
Gas Allocation for April 2021
City of Navasota**

Actual 05/14/2021

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>April 2021 Allocations</u>			
April Nominations - SESL	29,130	\$2.48301	\$72,330.18
March Adjustment (See below)	<u>0</u>	#DIV/0!	\$0.00
April Nominations Adjusted	29,130	\$2.48301	<u>\$72,330.18</u>
April Volume Allocation	<u>29,130</u>	<u>\$2.48301</u>	<u>\$72,330.18</u>
% of Nominations	<u>100.0%</u>		

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>March 2021 Adjustments</u>			
March Estimate Per Invoice 202104018	33,473	\$2.85400	\$95,531.94
March Actual Volume/Value per SESL *	<u>33,473</u>	<u>\$2.85400</u>	<u>\$95,531.94</u>
Excess Allocation for March	0		<u>\$0.00</u>

* Total actual volumes delivered by supplier = 33,473 MMBtus for a value of \$95,531.94
Actuals per Symmetry Energy Solutions, LLC statement.

Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with April 2021 allocations.

SELLER:

Symmetry Energy Solutions, LLC
 1111 Louisiana St.
 B-241
 Houston, TX 77002-5228

Customer Service:

Contact: Sales Support
 Email: Sales.Support@SymmetryEnergy.com
 Phone: (800) 495-9880

Accountant:

Contact: Hillary Mack III
 Email: hillary.mack@symmetryenergy.com
 Phone: (281) 915-6091
 Fax: (713) 983-2643

BUYER:

City of Navasota, Texas
 PO Box 910
 Navasota, TX 77868

Invoice Attention List:

Contact: Finance Director
 Email: lhall@navasotatx.gov
 Contact: Jeff Greer
 Email: jgreer@navasotatx.gov

Remit To:

Symmetry Energy Solutions, LLC

Payment by Wire Transfer to:

JP Morgan Chase Bank
 Houston, Texas
 ABA #: 021000021
 Acct #: 100080578

Payment by ACH to:

JP Morgan Chase Bank
 Houston, Texas
 ABA #: 111000614
 Acct #: 100080578

Mail all other remittances to:

Chase Lockbox
 P.O. Box 301149
 Dallas, TX 75303-1149



symmetry
 ENERGY SOLUTIONS

Sales Invoice

Invoice #: 1044041
 Invoice Date: 05/24/21
 Due Date: 06/03/21
Amount Due: \$20,984.36
 Account #:
 Svc. Addr:
 Cust. Ref.:
 PO #:
 Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
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CURRENT DELIVERY PERIOD - APR-21**Gas Sales**

10630722	Natural Gas Sales	Sell	APT	Navasota	Apr-21	1 30	2.5860	14,824	\$38,334.86
10630722	Undertake	Sell	APT	Navasota	Apr-21	1 30	2.3537	(8,051)	\$(18,949.76)
Total for Gas Sales:								6,773	\$19,385.10

Tax

Tax-Sales	APT	Navasota	Apr-21						\$1,599.26
Total for Tax:									\$1,599.26

Total for Current Delivery Period: \$20,984.36

TOTAL AMOUNT DUE: \$20,984.36



ATMOS PIPELINE - TEXAS INVOICE

BILL TO:

CITY OF NAVASOTA

NAVASOTA CITY HALL
ATTN: MR LANCE HALL, FINANCE DIRECTOR
P O BOX 910
NAVASOTA, TX 77868

CHECK REMITTANCE TO:

ATMOS PIPELINE-TEXAS
P. O. BOX 841425
DALLAS, TX 75284-1425

ELECTRONIC REMITTANCE TO:

ATMOS PIPELINE-TEXAS
Bank of America
ABA# for ACH: 111000012
ABA# for Wire: 026009593
Account #: 3756617812
Ref: APT-0018362

Page:

Page 1 of 1

Invoice No:

APT-0018362

Invoice Date:

18-May-21

Customer No:

70670

Contract No:

06624-00

Payment Terms:

Net 10

Due Date:

28-May-21

Total Amount Due:

\$37,610.81

For Billing questions, please call: Rick Herbelin @ (254) 662-7470

PROD DATE	RECEIPT POINT	RECEIPT POINT NAME	DELIVERY POINT	DELIVERY POINT NAME	DESCRIPTION	MCF / COUNT	MMBTU / COUNT	RATE / HR	NET AMOUNT
1	Apr-21				Monthly Customer Charge		2,823	12.86645	\$36,321.99
2	Apr-21				Texas Utility Tax				\$181.62
3	Apr-21				MAOP Review Surcharge	2.823	2,823	0.03958	\$111.73
4	Apr-21				Texas Utility Tax				\$0.56
SUBTOTAL									\$36,615.90
5	Apr-21	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1 Usage Charge	35,144	35,546	0.02785	\$989.96
6	Apr-21	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1 Texas Utility Tax				\$4.95
SUBTOTAL FOR STATION						8000003044	35,144	35,546	\$994.91
SUBTOTAL FOR PROD DATE Apr-21									\$37,610.81

Total Due

\$37,610.81

REVIEWED BY LANCE H
DATE 5/24
ACCT CODE:
NOTES:



05/31/2020
TOTAL

FUND PREVIOUS TOTAL PRINCIPAL INTEREST CHG MV

UNRESTRICTED FUNDS

##	GENERAL FUND	\$2,315,294.85		\$771.29	635.18	\$2,316,701.32
	100-0-200.06					
##	WATER O&M	\$518,725.19		\$171.76	141.89	\$519,038.84
	200-0-200.06					
##	GAS O&M	\$532,267.97		\$176.13	145.52	\$532,589.62
	300-0-200.06					
##	SEWER O&M	\$257,421.90		\$85.27	66.74	\$257,573.91
	400-0-200.06					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
TOTAL UNRESTRICTED					\$3,625,903.69	

RESTRICTED FUNDS

##	BECKER/BEST MUSEUM	\$15,594.05		\$5.17	4.84	\$15,604.06
	100-0-200.07					
##	VOLUNTARY FIRE FUND	\$47,809.37		\$15.87	13.62	\$47,838.86
	100-0-200.09					
##	LIBRARY MADELEY	\$4,930.58		\$1.63	1.91	\$4,934.12
	100-0-200.10					
##	VOLUNTARY PARK FUND	\$65,380.29		\$21.68	18.42	\$65,420.39
	100-0-200.12					
##	ANIMAL SHELTER DONA	\$17,333.39		-\$119.09	5.43	\$17,219.73
	100-0-200.18					
##	WATER-DEPOSIT	\$37,023.19		\$12.24	10.64	\$37,046.07
	200-0-200.00					
##	GAS-DEPOSITS	\$53,331.18		\$17.87	15.30	\$53,364.35
	300-0-200.00					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
##	SEWER IMP	\$258,949.92		\$85.97	71.30	\$259,107.19
	400-0-200.02					
##	STREET&DRAINAGE FEB	\$421,465.42		\$139.87	115.67	\$421,720.96
	510-0-200.11					
##	CEMETERY PERPETUAL	\$361,511.84		-\$119.78	99.14	\$361,491.20
	520-0-201.00					
##	CEMETERY ST FUND	\$124,637.35		\$41.25	34.53	\$124,713.13
	525-0-20105					
##	CEM JESSIE MAE BOND	\$19,420.20		\$6.53	5.95	\$19,432.68
	525-0-201.06					
##	GRACE PARK	\$25,480.48		\$8.43	7.51	\$25,496.42
	100-0-200.19					
##	UTILITY CIP	\$416,306.08		\$92.38	(75.44)	\$416,323.02
	210-0-200.06					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
##	0	\$0.00		\$0.00	0.00	\$0.00
	0					
TOTAL RESTRICTED					\$1,869,712.17	
##	TOTAL	\$5,492,883.24	\$0.00	\$1,414.47	\$1,318.15	\$5,495,615.86
	MM-INTEREST	\$521.60				
	INTEREST	\$1,227.62				
	PRINCIPAL	\$248,088.30				
				POOLS INTEREST	\$29.81	
					\$1,257.43	\$249,315.92

CURRENT MONTH MARKET VALUE		BOOK VALUE
TOTAL MONEY MARKET	\$3,287,587.46	
TOTAL POOLS	\$689,291.97	
TOTAL CDS	\$1,470,000.00	\$1,470,000.00
TOTAL MBS-FIXED	\$38,714.92	\$37,354.29
	\$1,508,714.92	\$1,507,354.29
TOTAL INVESTMENT PORTFOLIO MARKET VALUE	\$5,485,594.35	
TOTAL INVESTMENT PORTFOLIO INCOME	\$0.00	
	\$5,485,594.35	
TOTAL INVESTMENT PORTFOLIO BOOK VALUE	\$5,484,233.72	
YTD INTEREST	\$1,779.03	
CHANGE IN MARKET VALUE	\$1,463.76	
	\$1,463.76	
WEIGHTED AVERAGE MATURITY		

WEIGHTED AVERAGE YIELD

LAST MONTH MARKET VALUE		CHANGE IN MARKET VALUE
TOTAL MONEY MARKET	\$3,038,000.28	249,587.18
TOTAL POOLS	\$689,261.22	30.75
	\$0.00	0.00
TOTAL CDS	\$1,715,000.00	(245,000.00)
TOTAL MBS-FIXED	\$41,869.09	(3,154.17)

MONEY MARKET

CITY MONEY MARKET ACCOUNT		
BBVA PUBLIC FUNDS INTEREST CHECKING	BEGINNING BAL	\$3,037,749.94
2535818811	TRADES/DEDUCTIONS	
	INTEREST	\$1,749.22
WAM 3,287,587	PRINCIPAL/ADDITIONS	\$248,088.30
WAY	ENDING BAL	\$3,287,587.46

INVESTMENT POOLS

TEXPOOL ACCOUNT		
CITY OF NAVASOTA AP FUND II	BEGINNING BAL	\$132,041.95
449/7907600001	TRADES	
WAM 132,043	INTEREST	\$1.25
	PRINCIPAL	
	ENDING BAL	\$132,043.20

TEXSTAR ACCOUNT		
CITY OF NAVASOTA AP FUND	BEGINNING BAL	\$131,809.22
930102200	TRADES	
WAM 131,810	INTEREST	\$1.18
	PRINCIPAL	
	ENDING BAL	\$131,810.40

TEXAS CLASS ACCOUNT		
	BEGINNING BAL	\$425,410.99
	TRADES	
60	INTEREST	\$27.38
	PRINCIPAL	
	ENDING BAL	\$425,438.37

CDS

WAY	CUSIP 91435LAJ6 UNIV IOWA COMM 2.90%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	05/30/18 05/28/21 260 245000	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00 1109.55
WAY	CUSIP 90352RAN5 US ALLIANCE CR 1.95%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	09/12/19 09/30/22 610	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00
WAY	CUSIP61760AYP8 MORGAN STANLEY PVT 2.60%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	04/11/19 04/11/22 486	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00
WAY	CUSIP 46147UUH1 INVESTORS COMMUNITY 0.25%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	01/26/21 02/12/24 966	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00 50.34
WAY	CUSIP 48128UZC6 JP MORGAN CHASE 0.50%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	02/09/21 02/17/26 1492	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00
WAY	066519QT9 BANKUNITED NA 0.95%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	04/01/21 03/31/26 1522	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00
WAY	05600XCP3 BMO HARRIS BANK 1.00%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	03/31/21 04/13/26 1531	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$245,000.00 \$245,000.00 \$245,000.00 \$0.00
WAY	0 0 0.00%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	01/00/00 01/00/00 0	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$0.00 \$0.00 \$0.00
WAY	0 0 0.00%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	01/00/00 01/00/00 0	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$0.00 \$0.00 \$0.00
WAY	0 0 0.00%	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	01/00/00 01/00/00 0	IRCHASE PRICE BOOK VALUE IARKET VALUE DIFFERENCE INTEREST	\$0.00 \$0.00 \$0.00

MBS-FIXED RATE

CUSIP31282CMD6	PURCHASE DATE	01/25/18	IRCHASE PRICE	\$30,967.31
FHLMC GOLD POOL 30356	MATURITY	07/01/21	BOOK VALUE	\$14.97
4.50%	DAYS TO MATURITY	284	IARKET VALUE	\$14.96
WAY	WAM		DIFFERENCE	(\$0.01)
	PRINCIPAL	23.31	INTEREST	0.13

CUSIP31282CMD6	PURCHASE DATE	07/14/16	IRCHASE PRICE	\$36,180.93
FHM30356	MATURITY	07/01/21	BOOK VALUE	\$12.03
4.50%	DAYS TO MATURITY	284	IARKET VALUE	\$12.02
WAY	WAM		DIFFERENCE	(\$0.01)
	PRINCIPAL	29	INTEREST	0.16

0	PURCHASE DATE	01/00/00	IRCHASE PRICE	\$0.00
0	MATURITY	01/00/00	BOOK VALUE	
0.00%	DAYS TO MATURITY	0	IARKET VALUE	
WAY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	

CUSIP3148ANE4	PURCHASE DATE	12/06/17	IRCHASE PRICE	\$310,569.80
FNMA1288	MATURITY	12/01/22	BOOK VALUE	\$37,327.29
2.81%	DAYS TO MATURITY	654	IARKET VALUE	\$38,687.94
WAY	WAM		DIFFERENCE	\$1,360.65
	PRINCIPAL	3028.41	INTEREST	67.41

0	PURCHASE DATE	01/00/00	IRCHASE PRICE	\$0.00
0	MATURITY	01/00/00	BOOK VALUE	
0.00%	DAYS TO MATURITY	0	IARKET VALUE	
WAY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	

CUSIP31417YZF7	PURCHASE DATE	12/19/16	IRCHASE PRICE	\$168,985.60
FNMA POOL MA0741	MATURITY	05/01/21	BOOK VALUE	
4.00%	DAYS TO MATURITY	240	IARKET VALUE	
WAY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL	7.58	INTEREST	0.03

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	7,215,417	475,809.98	6,181,339.42	0.00	1,034,077.08	85.67
COURT FINE AND FEE	93,000	6,013.90	36,655.20	0.00	56,344.80	39.41
DEVELOPMENT SERVICES	136,750	17,655.11	149,509.71	0.00 (12,759.71)	109.33
CITY UTILITIES	1,989,957	166,129.19	1,303,953.25	0.00	686,003.91	65.53
LIBRARY	16,500	1,161.60	31,367.44	0.00 (14,867.44)	190.11
PUBLIC SAFETY	217,523	11,232.42	86,964.52	0.00	130,558.30	39.98
TOURISM	376,100	200.00	104,717.16	0.00	271,382.84	27.84
PARKS AND REC	82,050	6,968.20	40,329.78	0.00	41,720.22	49.15
MISCELLANEOUS	1,428,357	2,952.63	18,115.95	0.00	1,410,241.05	1.27
TOTAL REVENUES	11,555,653	688,123.03	7,952,952.43	0.00	3,602,701.05	68.82
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,253,569	26,370.30	2,233,798.33	0.00	19,770.67	99.12
4-101.00 DELINQUENT TAXES	25,000	11,113.80	46,904.97	0.00 (21,904.97)	187.62
4-102.00 PENALTY & INTEREST	29,000	11,424.28	36,653.65	0.00 (7,653.65)	126.39
4-103.00 I/S PORTION OF TAX	362,190	4,192.86	355,217.81	0.00	6,972.19	98.07
4-105.00 CITY SALES TAX	1,900,000	244,874.57	1,419,263.37	0.00	480,736.63	74.70
4-107.00 BEVERAGE TAX	16,000	2,675.11	13,918.10	0.00	2,081.90	86.99
4-120.00 INTEREST	40,000	1,455.13	6,273.94	0.00	33,726.06	15.68
4-120.01 INVESTMENT ADJUST TO MARK	30,000	797.97	14,205.40	0.00	15,794.60	47.35
4-150.00 FRANCHISE FEES	315,000	26,124.72	107,668.81	0.00	207,331.19	34.18
4-150.01 RIGHT OF WAY	4,000	3,467.96	11,750.59	0.00 (7,750.59)	293.76
4-150.02 CABLE PEG FEES	4,000	0.00	4,535.18	0.00 (535.18)	113.38
4-151.00 INDUSTRIAL DIST. PAYMENTS	414,000	0.00	775,540.22	0.00 (361,540.22)	187.33
4-152.00 UTILITY PMT IN LIEU OF TA	796,511	66,376.00	531,008.00	0.00	265,503.00	66.67
4-153.00 UTILITY EXP REIMBURSEMENT	1,026,147	72,690.51	581,524.08	0.00	444,622.42	56.67
4-154.00 EDC REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
4-155.00 INSURANCE RECOVERY	0	3,652.77	12,078.13	0.00 (12,078.13)	0.00
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	0	594.00	6,603.34	0.00 (6,603.34)	0.00
4-158.00 HOUSING AUTH PAYMENT IN L	0	0.00	24,395.50	0.00 (24,395.50)	0.00
TOTAL TAXES AND OTHER GOVERNMT	7,215,417	475,809.98	6,181,339.42	0.00	1,034,077.08	85.67
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	93,000	6,013.90	36,655.20	0.00	56,344.80	39.41
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	0	0.00	0.00	0.00	0.00	0.00
TOTAL COURT FINE AND FEE	93,000	6,013.90	36,655.20	0.00	56,344.80	39.41

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>DEVELOPMENT SERVICES</u>						
4-300.00 BUILDING PERMITS	125,000	17,075.11	139,594.71	0.00 (14,594.71)	111.68
4-300.01 PLAN REVIEW	0	0.00	0.00	0.00	0.00	0.00
4-300.02 ZONING CHANGE	2,000	0.00	1,000.00	0.00	1,000.00	50.00
4-300.03 ZONING BOARD OF ADJ VARIA	1,000	0.00	450.00	0.00	550.00	45.00
4-300.04 PRELIMINARY PLAT FILING F	2,000	0.00	0.00	0.00	2,000.00	0.00
4-300.05 VARIANCES TO SUBDIVISION	1,000	0.00	0.00	0.00	1,000.00	0.00
4-300.06 FINAL PLAT FILING FEE	1,000	0.00	2,000.00	0.00 (1,000.00)	200.00
4-300.07 PLAT VACATION FILING FEE	0	0.00	1,000.00	0.00 (1,000.00)	0.00
4-300.13 SITE PLAN	250	0.00	1,500.00	0.00 (1,250.00)	600.00
4-300.14 PUBLIC NUISANCE FEE	1,000	50.00	400.00	0.00	600.00	40.00
4-300.15 CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16 FIRE INSPECTIONS	1,000	0.00	1,250.00	0.00 (250.00)	125.00
4-300.17 SIDEWALK FEE IN LIEU OF	0	0.00	0.00	0.00	0.00	0.00
4-304.00 DEVELOPMENT USE PERMITS	1,000	500.00	1,500.00	0.00 (500.00)	150.00
4-307.00 GARAGE SALE PERMITS	1,000	30.00	565.00	0.00	435.00	56.50
4-307.01 FOOD TRUCK PERMIT	500	0.00	250.00	0.00	250.00	50.00
TOTAL DEVELOPMENT SERVICES	136,750	17,655.11	149,509.71	0.00 (12,759.71)	109.33
<u>CITY UTILITIES</u>						
4-400.00 GARBAGE REVENUE	1,450,000	112,472.50	884,842.89	0.00	565,157.11	61.02
4-400.01 SOLID WASTE BILLING FEE	0	0.00	0.00	0.00	0.00	0.00
4-400.02 SOLID WASTE COLLECTION FE	0 (41.69)	60.11)	0.00	60.11	0.00
4-401.00 PENALTIES	23,957	1,445.98	8,664.01	0.00	15,293.15	36.16
4-402.00 YARD WASTE TIPPING FEES	500	25.00	375.00	0.00	125.00	75.00
4-403.00 SALE COMPOST	500	0.00	280.00	0.00	220.00	56.00
4-404.00 STREET AND DRAINAGE FEE	510,000	51,249.80	405,531.34	0.00	104,468.66	79.52
4-404.01 STREET CUTS	1,000	283.00	568.00	0.00	432.00	56.80
4-404.02 STREET PENALTIES	4,000	694.60	3,752.12	0.00	247.88	93.80
TOTAL CITY UTILITIES	1,989,957	166,129.19	1,303,953.25	0.00	686,003.91	65.53
<u>LIBRARY</u>						
4-500.00 LIBRARY INCOME	15,000	552.50	29,393.24	0.00 (14,393.24)	195.95
4-500.01 LIBRARY DONATIONS	500	0.00	0.00	0.00	500.00	0.00
4-500.02 SUMMER READING PROGRAM	500	0.00	327.25	0.00	172.75	65.45
4-500.03 LIBRARY MEMORIALS	500	338.00	338.00	0.00	162.00	67.60
4-500.04 BOOK SALE	0	31.10	548.95	0.00 (548.95)	0.00
4-500.05 FARMERS MARKET REV	0	240.00	760.00	0.00 (760.00)	0.00
TOTAL LIBRARY	16,500	1,161.60	31,367.44	0.00 (14,867.44)	190.11
<u>PUBLIC SAFETY</u>						
4-600.00 PD EVENT REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-601.00 PD SPECIAL FUND-FED	0	0.00	0.00	0.00	0.00	0.00
4-602.00 PD SPECIAL SEIZURE	0	0.00	0.00	0.00	0.00	0.00
4-603.00 PD DONATION	0	0.00	0.00	0.00	0.00	0.00
4-603.01 BLUE SANTA TRANSFER FROM	4,335	0.00	13,979.77	0.00 (9,644.77)	322.49
4-604.00 PD SRO PROGRAM	102,000	9,411.23	59,497.51	0.00	42,502.49	58.33
4-605.00 PD LEOSE ALLOCATION	1,000	0.00	1,874.87	0.00 (874.87)	187.49
4-606.00 ANIMAL SHELTER FEES	6,000	0.00	3,452.50	0.00	2,547.50	57.54

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

100-GENERAL
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
4-606.01	ANIMAL SHELTER DONATIONS	1,500	20.00	1,152.68	0.00	347.32	76.85
4-607.00	BULLET PROOF VEST REIMB	0	1,095.19	1,095.19	0.00	1,095.19	0.00
4-608.00	SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00	PD RECORDS	1,000	179.00	1,929.00	0.00	929.00	192.90
4-650.00	FIRE BURN PERMITS	1,000	0.00	10.00	0.00	990.00	1.00
4-651.00	FIRE INTERLOCAL W/COUNTY	93,000	0.00	0.00	0.00	93,000.00	0.00
4-652.00	FIRE REVENUE RESCUE	0	0.00	0.00	0.00	0.00	0.00
4-653.00	FIRE VOLUNTARY DONATION	7,688	527.00	3,973.00	0.00	3,714.82	51.68
	TOTAL PUBLIC SAFETY	217,523	11,232.42	86,964.52	0.00	130,558.30	39.98

TOURISM

4-700.00	TOURISM SPECIAL EVENTS RE	500	0.00	0.00	0.00	500.00	0.00
4-700.01	TEXAS BIRTHDAY BASH DONAT	0	0.00	0.00	0.00	0.00	0.00
4-700.02	TEXAS BIRTHDAY BASH SPONO	30,000	0.00	17,000.00	0.00	13,000.00	56.67
4-700.03	TEXAS BIRTHDAY BASH VENDO	5,000	0.00	7,016.00	0.00	2,016.00	140.32
4-700.04	TEXAS BIRTHDAY BASH REVEN	30,000	0.00	80,501.16	0.00	50,501.16	268.34
4-701.00	SUMMER CONCERT SERIES REV	0	100.00	100.00	0.00	100.00	0.00
4-701.01	SUMMER CONCERT SERIES DON	0	0.00	0.00	0.00	0.00	0.00
4-701.02	SUMMER CONCERT SERIES SPO	300	0.00	0.00	0.00	300.00	0.00
4-702.00	HOME FOR HOLIDAYS REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-702.01	HOME FOR HOLIDAYS DONATIO	0	0.00	0.00	0.00	0.00	0.00
4-702.02	HOME FOR HOLIDAYS SPONSOR	300	0.00	0.00	0.00	300.00	0.00
4-703.00	FREEDOM FEST REVENUE	0	100.00	100.00	0.00	100.00	0.00
4-703.01	FREEDOM FEST DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-703.02	FREEDOM FEST SPONSORS	10,000	0.00	0.00	0.00	10,000.00	0.00
4-704.00	HORLOCK HOUSE DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-704.01	HORLOCK HOUSE REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-705.00	TOURISM REIMB FROM HOTEL	300,000	0.00	0.00	0.00	300,000.00	0.00
	TOTAL TOURISM	376,100	200.00	104,717.16	0.00	271,382.84	27.84

PARKS AND REC

4-800.00	PARK FACILITY	0	0.00	1.00	0.00	1.00	0.00
4-800.01	KID FISH	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.02	MUNICIPAL POOL	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.03	PARK RV RENTALS	0	0.00	0.00	0.00	0.00	0.00
4-800.04	SOFTBALL RENTAL FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.05	KNB DONATIONS	2,000	0.00	4,150.00	0.00	2,150.00	207.50
4-800.06	LITTLE LEAGUE FEES	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.07	YOUTH FOOTBALL FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.08	YOUTH SOCCER LEAGUE FEES	500	0.00	0.00	0.00	500.00	0.00
4-800.09	SWIM TEAM LEAGUE FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.10	PAVILLION RENTAL FEES	2,500	375.00	1,335.00	0.00	1,165.00	53.40
4-800.11	POOL RENTAL FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.12	SWIM LESSONS	4,000	0.00	0.00	0.00	4,000.00	0.00
4-800.13	VENDING MACHINE REVENUE	3,000	0.00	0.00	0.00	3,000.00	0.00
4-800.14	REC CENTER RENTALS	30,000	4,815.00	16,580.00	0.00	13,420.00	55.27
4-800.15	PARK RENTAL FEE	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.16	VOLUNTARY PARK DONATIONS	7,000	529.00	3,988.00	0.00	3,012.00	56.97
4-800.17	GRACE PARK FUND	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.18	BLINN WORKFORCE CLASS	250	0.00	0.00	0.00	250.00	0.00

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

100-GENERAL
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4-800.19	PARK FACILITY AIRPORT	0	0.00	0.00	0.00	0.00	0.00
4-800.20	SWIM PASSES	300	0.00	0.00	0.00	300.00	0.00
4-850.00	AIRPORT LEASE AGREEMENTS	9,000	1,249.20	13,454.78	0.00 (4,454.78)	149.50
4-850.01	TIE DOWN FEES	0	0.00	0.00	0.00	0.00	0.00
4-850.02	AIRPORT FUEL	2,000	0.00	821.00	0.00	1,179.00	41.05
4-850.03	AIRPORT RV RENTALS	0	0.00	0.00	0.00	0.00	0.00
	TOTAL PARKS AND REC	82,050	6,968.20	40,329.78	0.00	41,720.22	49.15
<u>MISCELLANEOUS</u>							
4-903.00	SALE OF SALVAGE	0	0.00	1,504.40	0.00 (1,504.40)	0.00
4-903.01	SALE OF PROPERTY	10,000	1,773.00	1,773.00	0.00	8,227.00	17.73
4-910.00	VITAL STATISTICS	0	0.00	0.00	0.00	0.00	0.00
4-913.00	MISC. INCOME	15,000	648.38	10,011.18	0.00	4,988.82	66.74
4-913.05	ADCOM CC CUST FEES	3,000	531.25	4,402.37	0.00 (1,402.37)	146.75
4-913.06	RED CROSS DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-913.07	SAFRON FINGER PRINT RENT	0	0.00	425.00	0.00 (425.00)	0.00
4-913.08	MARKETING VIDEO COST SHAR	0	0.00	0.00	0.00	0.00	0.00
4-914.00	OVERAGE/SHORTAGE	0	0.00	0.00	0.00	0.00	0.00
4-916.00	ADJUSTMENTS DUE TO REFUND	0	0.00	0.00	0.00	0.00	0.00
4-917.00	ADJ. TO INCOME OR INVENTO	0	0.00	0.00	0.00	0.00	0.00
4-999.00	TFR. FROM OTHER FUNDS	174,201	0.00	0.00	0.00	174,201.00	0.00
4-999.01	TRANSFER FROM RESERVES	1,111,000	0.00	0.00	0.00	1,111,000.00	0.00
4-999.02	TRANSFER FROM AIRPORT ACC	115,156	0.00	0.00	0.00	115,156.00	0.00
	TOTAL MISCELLANEOUS	1,428,357	2,952.63	18,115.95	0.00	1,410,241.05	1.27
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TOTAL REVENUE		11,555,653	688,123.03	7,952,952.43	0.00	3,602,701.05	68.82

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

200-WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	11,000	691.62	7,791.00	0.00	3,209.00	70.83
CITY UTILITIES	1,849,000	177,471.14	1,379,660.31	0.00	469,339.69	74.62
MISCELLANEOUS	2,000	640.93	2,852.40	0.00	(852.40)	142.62
TOTAL REVENUES	1,862,000	178,803.69	1,390,303.71	0.00	471,696.29	74.67
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	9,000	540.23	5,251.87	0.00	3,748.13	58.35
4-120.01 INVESTMENT ADJUST TO MARK	2,000	151.39	2,539.13	0.00	(539.13)	126.96
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	11,000	691.62	7,791.00	0.00	3,209.00	70.83
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	1,739,000	166,561.20	1,306,908.16	0.00	432,091.84	75.15
4-401.00 PENALTIES	28,000	2,067.44	14,078.15	0.00	13,921.85	50.28
4-402.00 SERVICE CHARGES	55,000	6,692.50	39,155.00	0.00	15,845.00	71.19
4-403.00 NEW SERVICES TAP FEES	7,000	975.00	2,770.00	0.00	4,230.00	39.57
4-409.00 WATER METERS	20,000	1,175.00	16,749.00	0.00	3,251.00	83.75
TOTAL CITY UTILITIES	1,849,000	177,471.14	1,379,660.31	0.00	469,339.69	74.62
<u>MISCELLANEOUS</u>						
4-913.00 MISCELLANEOUS INCOME	2,000	660.93	2,886.40	0.00	(886.40)	144.32
4-914.00 OVERAGE/SHORTAGE	0	(20.00)	(34.00)	0.00	34.00	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	2,000	640.93	2,852.40	0.00	(852.40)	142.62
TOTAL REVENUE	1,862,000	178,803.69	1,390,303.71	0.00	471,696.29	74.67

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

210-UTILITY CAPITAL IMP
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	16.37	1,292.39	0.00 (1,292.39)	0.00
DEVELOPMENT SERVICES	290,000	26,311.67	195,449.74	0.00	94,550.26	67.40
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	290,000	26,328.04	196,742.13	0.00	93,257.87	67.84
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	0	92.38	928.97	0.00 (928.97)	0.00
4-120.01 INVESTMENT ADJUST TO MARK	0 (76.01)	363.42	0.00 (363.42)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	16.37	1,292.39	0.00 (1,292.39)	0.00
<u>DEVELOPMENT SERVICES</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	290,000	26,311.67	195,449.74	0.00	94,550.26	67.40
TOTAL DEVELOPMENT SERVICES	290,000	26,311.67	195,449.74	0.00	94,550.26	67.40
<u>MISCELLANEOUS</u>						
4-999.00 TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	290,000	26,328.04	196,742.13	0.00	93,257.87	67.84

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

300-GAS FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	14,000	564.94	7,346.26	0.00	6,653.74	52.47
CITY UTILITIES	2,958,000	201,597.59	1,792,419.46	0.00	1,165,580.54	60.60
LIBRARY	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	144.92	6,385.90	0.00	6,385.90	0.00
TOTAL REVENUES	2,972,000	202,307.45	1,806,151.62	0.00	1,165,848.38	60.77
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	550.24	5,435.45	0.00	6,564.55	45.30
4-120.01 INVESTMENT ADJUST TO MARK	2,000	14.70	1,910.81	0.00	89.19	95.54
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	14,000	564.94	7,346.26	0.00	6,653.74	52.47
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,900,000	200,097.46	1,768,028.41	0.00	1,131,971.59	60.97
4-401.00 PENALTIES	20,000	703.63	6,272.74	0.00	13,727.26	31.36
4-402.00 SERVICE CHARGES	3,000	71.50	2,466.00	0.00	534.00	82.20
4-403.00 NEW SERVICES - TAPS	20,000	725.00	725.00	0.00	19,275.00	3.63
4-410.00 GAS METERS & REGULATORS	15,000	0.00	14,927.31	0.00	72.69	99.52
4-412.00 EXTENSION OF LINES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	2,958,000	201,597.59	1,792,419.46	0.00	1,165,580.54	60.60
<u>LIBRARY</u>						
4-510.00 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
4-901.01 INT. INC. JR. LIEN REVENUE	0	144.92	797.49	0.00	797.49	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	5,588.41	0.00	5,588.41	0.00
4-999.03 CONTRIBUTION FROM GAS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	144.92	6,385.90	0.00	6,385.90	0.00
TOTAL REVENUE	2,972,000	202,307.45	1,806,151.62	0.00	1,165,848.38	60.77

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

100-SEWER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	10,500	668.34	7,222.72	0.00	3,277.28	68.79
CITY UTILITIES	1,552,000	130,535.21	997,947.29	0.00	554,052.71	64.30
MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUES	2,077,500	131,203.55	1,005,170.01	0.00	1,072,329.99	48.38
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,500	527.45	4,917.66	0.00	3,582.34	57.85
4-120.01 INVESTMENT ADJUST TO MARK	2,000	140.89	2,305.06	0.00	305.06	115.25
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	10,500	668.34	7,222.72	0.00	3,277.28	68.79
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	20,000	1,589.70	9,704.71	0.00	10,295.29	48.52
4-402.00 SERVICE CHARGES	0	0.00	0.00	0.00	0.00	0.00
4-403.00 NEW SERVICES TAP FEES	2,000	575.00	1,725.00	0.00	275.00	86.25
4-404.00 SEWER REVENUE	1,530,000	128,370.51	986,517.58	0.00	543,482.42	64.48
TOTAL CITY UTILITIES	1,552,000	130,535.21	997,947.29	0.00	554,052.71	64.30
<u>MISCELLANEOUS</u>						
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUE	2,077,500	131,203.55	1,005,170.01	0.00	1,072,329.99	48.38

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

520-CEMETERY PERMANENT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	3,000 (21.23)	1,048.60	0.00	1,951.40	34.95
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	3,000 (21.23)	1,048.60	0.00	1,951.40	34.95
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	3,000 (119.78) (1,180.98)	0.00	4,180.98	39.37-
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>98.55</u>	<u>2,229.58</u>	<u>0.00</u> (<u>2,229.58)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	3,000 (21.23)	1,048.60	0.00	1,951.40	34.95
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,000 (21.23)	1,048.60	0.00	1,951.40	34.95

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

525-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	87.09	1,800.93	0.00	199.07	90.05
CITY UTILITIES	31,000	5,025.00	55,800.00	0.00 (24,800.00)	180.00
MISCELLANEOUS	32,000	0.00	225.00	0.00	31,775.00	0.70
TOTAL REVENUES	65,000	5,112.09	57,825.93	0.00	7,174.07	88.96
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	47.78	937.67	0.00	1,062.33	46.88
4-120.01 INVESTMENT ADJUST TO MARK	0	39.31	863.26	0.00 (863.26)	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,000	87.09	1,800.93	0.00	199.07	90.05
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	3,000	150.00	1,840.00	0.00	1,160.00	61.33
4-400.01 STREET & MONUMENT RESTORE	18,000	3,400.00	33,560.00	0.00 (15,560.00)	186.44
4-400.02 PERPETUAL CARE	10,000	1,025.00	14,300.00	0.00 (4,300.00)	143.00
4-400.03 GRAVE MARKING	0	400.00	5,575.00	0.00 (5,575.00)	0.00
4-400.04 MONUMENT MARKING	0	50.00	500.00	0.00 (500.00)	0.00
4-400.05 DEED TRANSFER FEE	0	0.00	25.00	0.00 (25.00)	0.00
TOTAL CITY UTILITIES	31,000	5,025.00	55,800.00	0.00 (24,800.00)	180.00
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	0	0.00	225.00	0.00 (225.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL MISCELLANEOUS	32,000	0.00	225.00	0.00	31,775.00	0.70
TOTAL REVENUE	65,000	5,112.09	57,825.93	0.00	7,174.07	88.96

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

530-BOARD OF FIREMAN SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	4.57	36.00	0.00 (36.00)	0.00
MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUES	700	4.57	36.00	0.00	664.00	5.14
<u>TAXES AND OTHER GOVERNMT</u>						
1-120.00 INTEREST	0	4.57	36.00	0.00 (36.00)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>4.57</u>	<u>36.00</u>	<u>0.00</u> (<u>36.00</u>)	<u>0.00</u>
<u>MISCELLANEOUS</u>						
1-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
1-999.01 TRANSFER FROM RESERVES	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUE	700	4.57	36.00	0.00	664.00	5.14

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

540-GRANT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
LIBRARY	3,558,500	229,045.00	2,001,806.05	0.00	1,556,693.95	56.25
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,558,500	229,045.00	2,001,806.05	0.00	1,556,693.95	56.25
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	100,000	0.00	0.00	0.00	100,000.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRANT	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	100,000	229,045.00	728,067.30	0.00	628,067.30	728.07
4-550.00 EDC GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-560.00 STREET GRANTS	3,280,000	0.00	888,056.23	0.00	2,391,943.77	27.07
4-563.00 PARKS GRANTS	50,000	0.00	5,000.00	0.00	45,000.00	10.00
4-566.00 AIRPORT GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-567.00 PD GRANT REIMBURSEMENT	5,000	0.00	380,682.52	0.00	375,682.52	7,613.65
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	0.00	0.00	0.00	0.00
4-567.02 DOJ BULLETPROOF VEST PART	1,500	0.00	0.00	0.00	1,500.00	0.00
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-568.01 SHSP GRANT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-581.00 LIBRARY GRANTS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-591.00 REC CENTER GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,558,500	229,045.00	2,001,806.05	0.00	1,556,693.95	56.25
<u>MISCELLANEOUS</u>						
4-999.00 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,558,500	229,045.00	2,001,806.05	0.00	1,556,693.95	56.25

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

550-ECONOMIC DEVELOPMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	150,000	20,241.54	118,390.50	0.00	31,609.50	78.93
MISCELLANEOUS	<u>536,000</u>	<u>0.00</u>	<u>95,343.19</u>	<u>0.00</u>	<u>440,656.81</u>	<u>17.79</u>
TOTAL REVENUES	686,000	20,241.54	213,733.69	0.00	472,266.31	31.16
<u>TAXES AND OTHER GOVERNMT</u>						
1-105.01 EDC PORTION OF SALES TAX	150,000	20,198.66	118,098.46	0.00	31,901.54	78.73
1-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
1-120.00 INTEREST	<u>0</u>	<u>42.88</u>	<u>292.04</u>	<u>0.00</u>	<u>(292.04)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	150,000	20,241.54	118,390.50	0.00	31,609.50	78.93
<u>MISCELLANEOUS</u>						
1-913.00 MISC. INCOME	10,000	0.00	52,750.00	0.00	(42,750.00)	527.50
1-999.01 TRANSFER FRO RESERVES	126,000	0.00	0.00	0.00	126,000.00	0.00
1-999.02 TRANSFER FROM BOND	<u>400,000</u>	<u>0.00</u>	<u>42,593.19</u>	<u>0.00</u>	<u>357,406.81</u>	<u>10.65</u>
TOTAL MISCELLANEOUS	536,000	0.00	95,343.19	0.00	440,656.81	17.79
TOTAL REVENUE	686,000	20,241.54	213,733.69	0.00	472,266.31	31.16

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

777-PAYROLL IMPREST FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.00	1.06	0.00 (1.06)	0.00
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00 (</u>	<u>10.00)</u>	<u>0.00</u>
TOTAL REVENUES	0	0.00	11.06	0.00 (11.06)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	<u>0</u>	<u>0.00</u>	<u>1.06</u>	<u>0.00 (</u>	<u>1.06)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	0	0.00	1.06	0.00 (1.06)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	<u>0</u>	<u>0.00</u>	<u>10.00</u>	<u>0.00 (</u>	<u>10.00)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	10.00	0.00 (10.00)	0.00
TOTAL REVENUE	0	0.00	11.06	0.00 (11.06)	0.00

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

905-CAPITAL PROJECTS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	1,711.70	9,906.09	0.00 (9,906.09)	0.00
MISCELLANEOUS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
TOTAL REVENUES	10,000,000	1,711.70	10,015,687.36	0.00 (15,687.36)	100.16
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	1,711.70	9,906.09	0.00 (9,906.09)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	1,711.70	9,906.09	0.00 (9,906.09)	0.00
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
TOTAL REVENUE	10,000,000	1,711.70	10,015,687.36	0.00 (15,687.36)	100.16

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

330-HOTEL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	141,000	11,729.44	82,712.25	0.00	58,287.75	58.66
TOTAL REVENUES	141,000	11,729.44	82,712.25	0.00	58,287.75	58.66
<u>TAXES AND OTHER GOVERNMT</u>						
1-106.00 HOTEL-MOTEL TAX	140,000	11,612.81	81,850.99	0.00	58,149.01	58.46
1-120.00 INTEREST	1,000	116.63	861.26	0.00	138.74	86.13
TOTAL TAXES AND OTHER GOVERNMT	141,000	11,729.44	82,712.25	0.00	58,287.75	58.66
TOTAL REVENUE	141,000	11,729.44	82,712.25	0.00	58,287.75	58.66

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

945-BOND FUND GEN OBLIGATION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	128.71	988.38	0.00	(988.38)	0.00
CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
LIBRARY	375,550	4,192.86	355,217.81	0.00	20,332.19	94.59
MISCELLANEOUS	874,593	72,882.85	565,642.48	0.00	308,950.52	64.67
TOTAL REVENUES	1,250,143	77,204.42	921,848.67	0.00	328,294.33	73.74
<u>TAXES AND OTHER GOVERNMT</u>						
1-120.00 INTEREST	0	128.71	988.38	0.00	(988.38)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	128.71	988.38	0.00	(988.38)	0.00
<u>CITY UTILITIES</u>						
1-410.00 CURRENT TAXES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY</u>						
1-500.00 TFR. FROM GENERAL FUND	375,550	4,192.86	355,217.81	0.00	20,332.19	94.59
TOTAL LIBRARY	375,550	4,192.86	355,217.81	0.00	20,332.19	94.59
<u>MISCELLANEOUS</u>						
1-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
1-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
1-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
1-999.02 CONTRIBUTION FROM WATER	292,297	24,358.09	194,864.72	0.00	97,431.78	66.67
1-999.04 CONTRIBUTION FROM SEWER	292,297	24,358.09	177,444.40	0.00	114,852.10	60.71
1-999.05 CONTRIBUTION FROM UTILITY	290,000	24,166.67	193,333.36	0.00	96,666.64	66.67
TOTAL MISCELLANEOUS	874,593	72,882.85	565,642.48	0.00	308,950.52	64.67
TOTAL REVENUE	1,250,143	77,204.42	921,848.67	0.00	328,294.33	73.74

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: MAY 31ST, 2021

970-FOUNDATION FOR COMM PROJ
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,500	5,007.91	5,056.43	0.00 (2,556.43)	202.26
LIBRARY	3,000	0.00	7,168.00	0.00 (4,168.00)	238.93
TOTAL REVENUES	5,500	5,007.91	12,224.43	0.00 (6,724.43)	222.26
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	500	7.91	56.43	0.00	443.57	11.29
4-190.00 GRACE PARK	0	0.00	0.00	0.00	0.00	0.00
4-190.01 DOWNTOWN REVITAL	0	5,000.00	5,000.00	0.00 (5,000.00)	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,500	5,007.91	5,056.43	0.00 (2,556.43)	202.26
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	3,000	0.00	7,068.00	0.00 (4,068.00)	235.60
4-581.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-594.00 UTILITY BILLING RELIEF	0	0.00	100.00	0.00 (100.00)	0.00
TOTAL LIBRARY	3,000	0.00	7,168.00	0.00 (4,168.00)	238.93
TOTAL REVENUE	5,500	5,007.91	12,224.43	0.00 (6,724.43)	222.26

*** END OF REPORT ***

*** END OF REPORT ***

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	3,189	37,523.23	689,197.49	726,720.72	NEW ACCOUNTS: 70
DISCONNECTED ACCTS:	46	1,683.17	3,824.01	5,507.18	DISCONNECT--NO TRF: 40
FINALED ACCOUNTS:	179	11,668.73		11,668.73	DISCONNECT-TRANSFER: 6
INACTIVE ACCOUNTS:	8,093	0.00		0.00	

GRAND TOTALS 11,507 50,875.13 693,021.50 743,896.63

CALCULATION SUMMARY
TOTAL CHARGES: 697,221.50
DEPOSIT RETURNS: 4,200.00CR
TOTAL CURRENT: 693,021.50

===== S E R V I C E C A T E G O R Y T O T A L S =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3455	112,585.97	0.00	8,031.24	97,429.88			
GS GAS	1823	122,904.73	77,192.73	2,099.36	56,975.02	67,930.0000	971	68,901.0000
MS MISCELLANEOU	116	1,891.11	0.00	0.00	0.00			
PF VOLUNTARY PA	44	88.00	0.00	0.00	0.00			
SDF ST & DRAINAG	3080	51,264.80	0.00	0.00	0.00			
SW SEWER	5808	141,360.22	0.00	0.00	0.00	185,762.6500		185,762.6500
WA WATER	6181	179,409.55	0.00	0.00	0.00	256,430.0000	186	256,616.0000
AMP AVG MTH PMT	24	393.79				AMP RESERVE: 582.78-		

TOTALS 609,898.17 77,192.73 10,130.60 154,404.90

===== R E V E N U E C O D E T O T A L S =====

	R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:			
	100-GARBAGE	100-0-310.00	112,585.97
	200-WATER SERVICE	200-0-310.00	166,064.71
	210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	13,344.84
	300-GAS SERVICE	300-0-310.00	92,072.77
	350-FUEL FACTOR	300-0-310.00	108,024.69
	400-SEWER	400-0-310.00	128,393.39
	401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	12,966.83
	550-ST & DRAINAGE FEE	100-0-310.00	51,264.80
	562-VOLUNTARY PARK FUND	100-0-310.00	43.00
	563-VOLUNTARY FIRE FUND	100-0-310.00	45.00
	601-OTC - WATER	200-0-310.00	0.00
	602-OTC - GAS	300-0-310.00	9.00
TAX:			
	500-GAS 1.5% SALES TAX	300-0-310.00	577.37
	501-GAS TAX 8.25%	300-0-310.00	1,505.75
	503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	16.24
	504-8.25% GARBAGE SALES TAX	100-0-310.00	8,031.24
CONTRACTS:			
	703-WATER CONTRACTS	200-0-310.00	1,396.11

===== R E V E N U E C O D E T O T A L S =====

** (CONTINUED) **

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
707-SEWER CONTRACTS	400-0-310.00	50.00
714-PUBLIC NUIS. CONTRACT	100-0-310.00	50.00
715-STREET MAINT CONTRACT	100-0-310.00	386.00
AMP:		
995-AMP	200-1-108.03	393.79

R/C TOTALS 697,221.50

===== R A T E T A B L E T O T A L S =====

AT CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
IR	100	A COMMERCIAL HAND PU	A	121	3,730.70	0.00	282.89	3,433.83		
IR	100	B2 COMM 2 YD CONTAINER	B2	23	1,619.60	0.00	105.70	1,281.85		
IR	100	B3 COMM 3 YD CONTAINER	B3	30	4,458.65	0.00	217.27	2,634.10		5
IR	100	B4 COMM 4 YD CONTAINER	B4	13	2,325.24	0.00	181.03	2,194.33		
IR	100	B6 COMM 6 YD CONTAINER	B6	49	14,479.85	0.00	968.52	11,738.76		3
IR	100	B8 COMM 8 YD CONTAINER	B8	47	25,302.90	0.00	1,374.98	16,667.21		8
IR	100	C RESIDENTIAL	C	2599	55,108.05	0.00	4,453.46	54,058.05		49
IR	100	E GARBAGE -EXPLICIT	E	17	375.11	0.00	29.14	353.33		
IR	100	LOC LOCKING DEVICE	LOCK	32	249.90	0.00	14.75	178.50		3
IR	100	PC2 EXTRA POLY CART	PC2	524	4,935.97	0.00	403.50	4,889.92		16
IS	300	2 GAS-IND.OUT 400-1000	2	1	1,974.87	1,465.20	0.00	0.00	440.0000	
IS	300	A GAS -A RES INSIDE	A	1628	29,165.27	10,139.85	576.07	38,396.42	3,045.0000	2
IS	300	B GAS -B RES OUTSIDE	B	2	66.42	19.98	1.30	86.40	6.0000	
IS	300	C GAS -C COM INSIDE	C	128	8,610.69	6,593.40	1,182.64	14,334.91	1,980.0000	
IS	300	CA GAS -CENTURY ASPHALT GAS		1	37.61	0.00	0.00	0.00		
IS	300	CCH GAS -COMODITY CHARGE	CCH	6	2,234.20	0.00	0.00	0.00	22,342.0000	
IS	300	CIT GAS -CITY USEAGE	CITY	9	0.00	0.00	0.00	0.00	57.0000	
IS	300	CTR GAS -CITY TRANSPORT	CTR	3	2,010.78	0.00	0.00	0.00	11,171.0000	
IS	300	D GAS -IND.IN 400-1000	D	1	2,012.42	1,838.16	317.67	3,850.58	552.0000	
IS	300	E GAS -E SCHOOLS	E	6	1,898.46	1,698.30	0.00	0.00	510.0000	
IS	300	F GAS -IND OUTSIDE	F	2	43,101.99	54,888.39	0.00	0.00	16,483.0000	
IS	300	FCO GAS -FUEL COST-GRANT	FCO	3	30,831.96	0.00	0.00	0.00	11,171.0000	
IS	300	G GAS -COM OUTSIDE	G	2	50.07	9.99	4.05	60.06	3.0000	
IS	300	H GAS-S.IND.OUT 0-399	H	5	860.63	522.81	12.19	180.64	157.0000	
IS	300	IND GAS-S.IND.IN 0-399	IND	3	49.36	16.65	5.44	66.01	5.0000	
IS	300	Z GAS ZERO CHARGE	Z	23	0.00	0.00	0.00	0.00	8.0000	
IS	600	G OTC - GAS	G	53	0.00	0.00	0.00	0.00		
IS	600	GM OTC - GAS METER	G	9	9.00	0.00	0.00	0.00		
IS	600	W OTC - WATER	W	2	0.00	0.00	0.00	0.00		
IS	700	PNF PUBLIC NUISANCE FEE	PNF	1	50.00	0.00	0.00	0.00		
IS	700	SEW SEWER CONTRACTS	SEW	1	50.00	0.00	0.00	0.00		
IS	700	STD STREET & DR CONTRACT	STD	8	355.00	0.00	0.00	0.00		
IS	700	STM STREET MNT CONTRACT	STD	1	31.00	0.00	0.00	0.00		
IS	700	WTR WATER CONTRACTS	WTR	41	1,396.11	0.00	0.00	0.00		

***** R A T E T A B L E T O T A L S *****										
** (CONTINUED) **										
AT CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
F 562	\$25	\$23.00 VOL PARK FUND	\$25	1	23.00	0.00	0.00	0.00		
F 562	1.0	\$1.00 VOL PARK FUND	1.0	20	20.00	0.00	0.00	0.00		
F 563	\$23	VOLUNTARY FIRE FUND	\$23	1	23.00	0.00	0.00	0.00		
F 563	1.0	\$1.00 VOL FIRE FUND	1.0	22	22.00	0.00	0.00	0.00		
DF 500	CI	ST & DR FEE-C I	CI	294	5,493.31	0.00	0.00	0.00		2
DF 500	CO	ST & DR FEE-C O	CO	6	111.00	0.00	0.00	0.00		
DF 500	IN	ST & DR FEE-I N	IN	8	188.00	0.00	0.00	0.00		
DF 500	INO	ST & DR FEE- I N O	INO	20	470.00	0.00	0.00	0.00		
DF 500	RES	ST & DR FEE - INSIDE	RES	2751	44,983.14	0.00	0.00	0.00		279
DF 500	RO	ST & DR-FEE-OUTSIDE	RO	1	19.35	0.00	0.00	0.00		
W 400	A	RESIDENTIAL INSIDE	A	2568	76,573.18	0.00	0.00	0.00	114,697.6500	
W 400	AH	SEWER -AIRPORT HANGA	AH	2	50.04	0.00	0.00	0.00	1.0000	
W 400	AHC	SEWER - AIRPORT	AHC	1	41.26	0.00	0.00	0.00		
W 400	B	RESIDENTIAL OUTSIDE	B	1	108.71	0.00	0.00	0.00	180.0000	
W 400	C	COMMERCIAL INSIDE	C	261	23,383.49	0.00	0.00	0.00	35,863.0000	
W 400	D	COMMERCIAL OUTSIDE	D	5	332.05	0.00	0.00	0.00	110.0000	
W 400	E	INDUSTRIAL INSIDE	E	19	7,398.63	0.00	0.00	0.00	10,950.0000	
W 400	I	IND OUT SEWER ONLY	I	2	2,142.13	0.00	0.00	0.00	2,433.0000	
W 400	J	RES OUT-SEWER ONLY	J	1	884.53	0.00	0.00	0.00	2,137.0000	
W 400	L	SEWER -MULTI UNIT	L	24	12,270.61	0.00	0.00	0.00	19,391.0000	387
W 400	SCH	SEWER SURCHARGE	SCH	1	2,438.32	0.00	0.00	0.00		
W 400	SSC	SEWER SURCHARGE	SSC	4	2,770.44	0.00	0.00	0.00		
W 401	CIN	UCIF-SEWER-COM IN	CIN	260	1,823.61	0.00	0.00	0.00		
W 401	COU	UCIF-SEWER-COM OUT	COU	5	52.50	0.00	0.00	0.00		
W 401	IIN	UCIF-SEWER-IND IN	IIN	17	340.00	0.00	0.00	0.00		
W 401	IOU	UCIF-SEWER-IND OUT	IOU	2	60.00	0.00	0.00	0.00		
W 401	MU	UCIF-SEWER-MULTI UNI	MU	21	336.00	0.00	0.00	0.00		
W 401	RIN	UCIF-SEWER -RES IN	RIN	2612	10,338.69	0.00	0.00	0.00		
W 401	ROU	UCIF-SEWER -RES OUT	ROU	2	16.03	0.00	0.00	0.00		
A 200	A	WATER -RES INSIDE	A	2683	118,041.63	0.00	0.00	0.00	153,570.0000	
A 200	AH	WTR -AIRPORT HANGAR	AH	4	60.15	0.00	0.00	0.00	1.0000	
A 200	AHC	WTR -AIRPORT HANGAR	AHC	1	31.01	0.00	0.00	0.00	5.0000	
A 200	B	WATER - RES OUTSIDE	B	2	130.36	0.00	0.00	0.00	101.0000	
A 200	C	WATER -COM INSIDE	C	287	28,672.57	0.00	0.00	0.00	39,901.0000	2
A 200	CIT	WATER -CITY USEAGE	CITY	47	0.00	0.00	0.00	0.00	32,290.0000	
A 200	D	WATER -COM OUTSIDE	D	6	665.16	0.00	0.00	0.00	521.0000	
A 200	E	WATER -IND INSIDE	E	7	994.93	0.00	0.00	0.00	1,387.0000	
A 200	F	WATER -IND OUTSIDE	F	20	10,418.08	0.00	0.00	0.00	11,776.0000	
A 200	F-3	WATER-IRRIGATION-CI	F-3	1	1,577.11	0.00	0.00	0.00	3,036.0000	
A 200	INT	WATER - INTER SCHOOL	INT	1	275.91	0.00	0.00	0.00	541.0000	
A 200	K	WATER -NURSING HOME	K	3	1,243.71	0.00	0.00	0.00	2,350.0000	
A 200	NIS	MAIN METER-INT SCHOO	C	1	185.32	0.00	0.00	0.00	307.0000	
A 200	S	WATER -SEWER METERS	S	48	3,768.77	0.00	0.00	0.00	5,959.0000	
A 200	X	WATER -ZERO CHG	X	13	0.00	0.00	0.00	0.00	4,685.0000	
A 202	4	EXPLICIT WATER	4	1	0.00	0.00	0.00	0.00		
A 203	1"	UCIF-WATER -1"	1"	80	500.71	0.00	0.00	0.00		4

***** R A T E T A B L E T O T A L S *****										
** (CONTINUED) **										
AT CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
'A	203	2" UCIF-WATER -2"	2"	101	1,335.48	0.00	0.00	0.00		10
'A	203	3" UCIF-WATER -3"	3"	1	16.00	0.00	0.00	0.00		
'A	203	3/4 UCIF-WATER -3/4"	3/4	2868	11,368.65	0.00	0.00	0.00		6
'A	203	4" UCIF-WATER -4"	4"	5	100.00	0.00	0.00	0.00		
'A	203	6" UCIF-WATER -6"	6"	1	24.00	0.00	0.00	0.00		
TOTALS					609,504.38	77,192.73	10,130.60	154,404.90		

=== F U E L A D J U S T M E N T C O D E T O T A L S ===				
CODE	DESCRIPTION	CONSUMPTION	FUEL FACTOR	AMOUNT
GASFF	GAS FUEL FACTOR	23,181.0000	3.33000000	77,192.73
FUEL FACTOR TOTALS		23,181.0000		77,192.73

***** M E T E R G R O U P T O T A L S *****					
CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER METERS	256,430.0000	186.000	256,616.0000	
G	GAS METERS	67,930.0000	971.000	68,901.0000	

===== R E F U N D E D D E P O S I T T O T A L S =====			
CODE	DESCRIPTION	NUMBER	AMOUNT
200	WATER DEPOSIT	27	3,100.00CR
300	GAS DEPOSIT	11	1,100.00CR
DEPOSIT TOTALS		38	4,200.00CR

===== CUSTOMER CLASS TOTALS =====									
CLASS	SERV	RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE							
GR	100	A	COMMERCIAL HAND PU	5	183.12	0.00	68.57	5.65	
GR	100	B2	COMM 2 YD CONTAINER	3	202.65	0.00	0.00	0.00	
GR	100	B3	COMM 3 YD CONTAINER	5	1,652.98	0.00	360.08	29.71	
GR	100	B4	COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
GR	100	B6	COMM 6 YD CONTAINER	4	1,649.18	0.00	1,649.18	136.06	
GR	100	B8	COMM 8 YD CONTAINER	3	1,312.36	0.00	1,084.48	89.47	
GR	100	C	RESIDENTIAL	2595	55,024.05	0.00	53,974.05	4,446.54	
GR	100	E	GARBAGE -EXPLICIT	1	22.59	0.00	22.59	1.86	
GR	100	LOC	LOCKING DEVICE	3	21.42	0.00	0.00	0.00	
GR	100	PC2	EXTRA POLY CART	523	4,926.76	0.00	4,880.71	402.74	
			** CATEGORY TOTAL **	GR	65,126.02	0.00	62,170.57	5,122.83	
GS	300	A	GAS -A RES INSIDE	1624	28,417.95	9,493.83	37,003.08	555.17	2,851.0000
GS	300	C	GAS -C COM INSIDE	1	11.26	0.00	11.26	0.93	
GS	300	Z	GAS ZERO CHARGE	18	0.00	0.00	0.00	0.00	8.0000
			** CATEGORY TOTAL **	GS	28,429.21	9,493.83	37,014.34	556.10	2,859.0000
MS	600	G	OTC - GAS	49	0.00	0.00	0.00	0.00	
MS	600	GM	OTC - GAS METER	8	8.00	0.00	0.00	0.00	
MS	600	W	OTC - WATER	2	0.00	0.00	0.00	0.00	
MS	700	PNF	PUBLIC NUISANCE FEE	1	50.00	0.00	0.00	0.00	
MS	700	STD	STREET & DR CONTRACT	8	355.00	0.00	0.00	0.00	
MS	700	STM	STREET MNT CONTRACT	1	31.00	0.00	0.00	0.00	
MS	700	WTR	WATER CONTRACTS	37	1,185.03	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS	1,629.03	0.00	0.00	0.00	
PF	562	\$25	\$23.00 VOL PARK FUND	1	23.00	0.00	0.00	0.00	
PF	562	1.0	\$1.00 VOL PARK FUND	15	15.00	0.00	0.00	0.00	
PF	563	1.0	\$1.00 VOL FIRE FUND	17	17.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	55.00	0.00	0.00	0.00	
SDF	500	CI	ST & DR FEE-C I	6	148.00	0.00	0.00	0.00	
SDF	500	RES	ST & DR FEE - INSIDE	2747	44,923.14	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	45,071.14	0.00	0.00	0.00	
SW	400	A	RESIDENTIAL INSIDE	2568	76,573.18	0.00	0.00	0.00	114,697.6500
SW	400	C	COMMERCIAL INSIDE	1	41.69	0.00	0.00	0.00	
SW	400	L	SEWER -MULTI UNIT	21	11,590.99	0.00	0.00	0.00	17,041.0000
SW	400	SCH	SEWER SURCHARGE	1	2,438.32	0.00	0.00	0.00	
SW	401	CIN	UCIF-SEWER-COM IN	1	7.00	0.00	0.00	0.00	
SW	401	MU	UCIF-SEWER-MULTI UNI	18	288.00	0.00	0.00	0.00	
SW	401	RIN	UCIF-SEWER -RES IN	2607	10,318.69	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	101,257.87	0.00	0.00	0.00	131,738.6500
WA	200	A	WATER -RES INSIDE	2681	118,010.98	0.00	0.00	0.00	153,569.0000
WA	200	C	WATER -COM INSIDE	2	57.50	0.00	0.00	0.00	
WA	200	S	WATER -SEWER METERS	21	1,074.33	0.00	0.00	0.00	1,486.0000
WA	200	X	WATER -ZERO CHG	5	0.00	0.00	0.00	0.00	
WA	202	4	EXPLICIT WATER	1	0.00	0.00	0.00	0.00	
WA	203	1"	UCIF-WATER -1"	19	114.19	0.00	0.00	0.00	

DATES: 5/01/2021 THRU 5/31/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
WA	203	2"	UCIF-WATER -2"	27	334.45	0.00	0.00	0.00	
WA	203	3/4"	UCIF-WATER -3/4"	2667	10,551.10	0.00	0.00	0.00	
** CATEGORY TOTAL **				WA	130,142.55	0.00	0.00	0.00	155,055.0000
** CLASS TOTAL **				A	371,710.82	9,493.83	99,184.91	5,678.93	
H	GR	100	A	1	22.59	0.00	22.59	1.86	
H	GR	100	B2	1	67.55	0.00	67.55	5.57	
** CATEGORY TOTAL **				GR	90.14	0.00	90.14	7.43	
H	SDF	500	CI	4	74.00	0.00	0.00	0.00	
H	SDF	500	RES	1	15.00	0.00	0.00	0.00	
** CATEGORY TOTAL **				SDF	89.00	0.00	0.00	0.00	
H	SW	400	AH	2	50.04	0.00	0.00	0.00	1.0000
H	SW	400	AHC	1	41.26	0.00	0.00	0.00	
H	SW	401	CIN	1	7.00	0.00	0.00	0.00	
H	SW	401	RIN	1	4.00	0.00	0.00	0.00	
** CATEGORY TOTAL **				SW	102.30	0.00	0.00	0.00	1.0000
H	WA	200	AH	4	60.15	0.00	0.00	0.00	1.0000
H	WA	200	AHC	1	31.01	0.00	0.00	0.00	5.0000
H	WA	203	1"	1	6.00	0.00	0.00	0.00	
H	WA	203	3/4"	4	16.00	0.00	0.00	0.00	
** CATEGORY TOTAL **				WA	113.16	0.00	0.00	0.00	6.0000
** CLASS TOTAL **				AH	394.60	0.00	90.14	7.43	
GR	100	C	RESIDENTIAL	4	84.00	0.00	84.00	6.92	
GR	100	PC2	EXTRA POLY CART	1	9.21	0.00	9.21	0.76	
** CATEGORY TOTAL **				GR	93.21	0.00	93.21	7.68	
GS	300	B	GAS -B RES OUTSIDE	2	66.42	19.98	86.40	1.30	6.0000
SDF	500	RO	ST & DR-FEE-OUTSIDE	1	19.35	0.00	0.00	0.00	
SW	400	B	RESIDENTIAL OUTSIDE	1	108.71	0.00	0.00	0.00	180.0000
SW	400	J	RES OUT-SEWER ONLY	1	884.53	0.00	0.00	0.00	2,137.0000
SW	401	ROU	UCIF-SEWER -RES OUT	2	16.03	0.00	0.00	0.00	
** CATEGORY TOTAL **				SW	1,009.27	0.00	0.00	0.00	2,317.0000
WA	200	A	WATER -RES INSIDE	1	15.07	0.00	0.00	0.00	
WA	200	B	WATER - RES OUTSIDE	2	130.36	0.00	0.00	0.00	101.0000
WA	200	X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	2,137.0000
WA	203	2"	UCIF-WATER -2"	1	12.00	0.00	0.00	0.00	
WA	203	3/4"	UCIF-WATER -3/4"	1	5.16	0.00	0.00	0.00	
** CATEGORY TOTAL **				WA	162.59	0.00	0.00	0.00	2,238.0000
** CLASS TOTAL **				B	1,350.84	19.98	179.61	8.98	

DATES: 5/01/2021 THRU 5/31/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE								
	CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
	GR	100	A	COMMERCIAL HAND PU	114	3,502.40	0.00	3,320.08	273.52	
	GR	100	B2	COMM 2 YD CONTAINER	16	1,146.75	0.00	1,079.20	88.99	
	GR	100	B3	COMM 3 YD CONTAINER	25	2,805.67	0.00	2,274.02	187.56	
	GR	100	B4	COMM 4 YD CONTAINER	11	2,063.42	0.00	1,932.51	159.43	
	GR	100	B6	COMM 6 YD CONTAINER	38	10,396.02	0.00	9,426.62	777.76	
	GR	100	B8	COMM 8 YD CONTAINER	31	13,274.77	0.00	13,274.77	1,095.11	
	GR	100	E	GARBAGE -EXPLICIT	16	352.52	0.00	330.74	27.28	
	GR	100	LOC	LOCKING DEVICE	25	178.50	0.00	171.36	14.16	
				** CATEGORY TOTAL **	GR	33,720.05	0.00	31,809.30	2,623.81	
	GS	300	A	GAS -A RES INSIDE	1	61.94	46.62	108.56	1.63	14.0000
	GS	300	C	GAS -C COM INSIDE	124	8,265.19	6,317.01	14,323.65	1,181.71	1,897.0000
	GS	300	Z	GAS ZERO CHARGE	5	0.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	GS	8,327.13	6,363.63	14,432.21	1,183.34	1,911.0000
	MS	600	G	OTC - GAS	3	0.00	0.00	0.00	0.00	
	MS	600	GM	OTC - GAS METER	1	1.00	0.00	0.00	0.00	
	MS	700	SEW	SEWER CONTRACTS	1	50.00	0.00	0.00	0.00	
	MS	700	WTR	WATER CONTRACTS	4	211.08	0.00	0.00	0.00	
				** CATEGORY TOTAL **	MS	262.08	0.00	0.00	0.00	
	PF	562	1.0	\$1.00 VOL PARK FUND	2	2.00	0.00	0.00	0.00	
	PF	563	\$23	VOLUNTARY FIRE FUND	1	23.00	0.00	0.00	0.00	
	PF	563	1.0	\$1.00 VOL FIRE FUND	2	2.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	PF	27.00	0.00	0.00	0.00	
	SDF	500	CI	ST & DR FEE-C I	273	5,067.81	0.00	0.00	0.00	
	SDF	500	IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SDF	5,091.31	0.00	0.00	0.00	
	SW	400	C	COMMERCIAL INSIDE	249	20,600.24	0.00	0.00	0.00	29,854.0000
	SW	400	SSC	SEWER SURCHARGE	1	1,969.75	0.00	0.00	0.00	
	SW	401	CIN	UCIF-SEWER-COM IN	245	1,718.61	0.00	0.00	0.00	
	SW	401	RIN	UCIF-SEWER -RES IN	4	16.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	24,304.60	0.00	0.00	0.00	29,854.0000
	WA	200	A	WATER -RES INSIDE	1	15.58	0.00	0.00	0.00	1.0000
	WA	200	C	WATER -COM INSIDE	272	25,429.18	0.00	0.00	0.00	34,387.0000
	WA	200	S	WATER -SEWER METERS	21	819.53	0.00	0.00	0.00	974.0000
	WA	200	X	WATER -ZERO CHG	4	0.00	0.00	0.00	0.00	115.0000
	WA	203	1"	UCIF-WATER -1"	51	326.52	0.00	0.00	0.00	
	WA	203	2"	UCIF-WATER -2"	47	605.03	0.00	0.00	0.00	
	WA	203	3/4	UCIF-WATER -3/4"	187	760.39	0.00	0.00	0.00	
	WA	203	4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	27,976.23	0.00	0.00	0.00	35,477.0000
				** CLASS TOTAL **	C	99,708.40	6,363.63	46,241.51	3,807.15	
	GS	300	G	GAS -COM OUTSIDE	2	50.07	9.99	60.06	4.05	3.0000

===== CUSTOMER CLASS TOTALS =====

LASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT CODE	TABLE									
SDF	500	CO		ST & DR FEE-C O	6	111.00	0.00	0.00	0.00	
SW	400	D		COMMERCIAL OUTSIDE	5	332.05	0.00	0.00	0.00	110.0000
SW	401	COU		UCIF-SEWER-COM OUT	5	52.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW		384.55	0.00	0.00	0.00	110.0000
WA	200	D		WATER -COM OUTSIDE	6	665.16	0.00	0.00	0.00	521.0000
WA	200	S		WATER -SEWER METERS	1	27.82	0.00	0.00	0.00	25.0000
WA	203	1"		UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
WA	203	2"		UCIF-WATER -2"	3	48.00	0.00	0.00	0.00	
WA	203	3/4"		UCIF-WATER -3/4"	2	8.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA		754.98	0.00	0.00	0.00	546.0000
			** CLASS TOTAL **	D		1,300.60	9.99	60.06	4.05	
GR	100	B2		COMM 2 YD CONTAINER	2	135.10	0.00	67.55	5.57	
GR	100	B6		COMM 6 YD CONTAINER	4	830.07	0.00	662.96	54.70	
			** CATEGORY TOTAL **	GR		965.17	0.00	730.51	60.27	
GS	300	CA		GAS -CENTURY ASPHALT	1	37.61	0.00	0.00	0.00	
GS	300	D		GAS -IND.IN 400-1000	1	2,012.42	1,838.16	3,850.58	317.67	552.0000
GS	300	IND		GAS-S.IND.IN 0-399	3	49.36	16.65	66.01	5.44	5.0000
			** CATEGORY TOTAL **	GS		2,099.39	1,854.81	3,916.59	323.11	557.0000
PF	562	1.0		\$1.00 VOL PARK FUND	3	3.00	0.00	0.00	0.00	
PF	563	1.0		\$1.00 VOL FIRE FUND	3	3.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF		6.00	0.00	0.00	0.00	
SDF	500	IN		ST & DR FEE-I N	6	141.00	0.00	0.00	0.00	
SDF	500	INO		ST & DR FEE- I N O	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF		164.50	0.00	0.00	0.00	
SW	400	E		INDUSTRIAL INSIDE	4	756.33	0.00	0.00	0.00	783.0000
SW	400	SSC		SEWER SURCHARGE	1	750.00	0.00	0.00	0.00	
SW	401	IIN		UCIF-SEWER-IND IN	4	80.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW		1,586.33	0.00	0.00	0.00	783.0000
WA	200	E		WATER -IND INSIDE	7	994.93	0.00	0.00	0.00	1,387.0000
WA	200	S		WATER -SEWER METERS	2	35.75	0.00	0.00	0.00	11.0000
WA	200	X		WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	
WA	203	1"		UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
WA	203	2"		UCIF-WATER -2"	4	72.00	0.00	0.00	0.00	
WA	203	4"		UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA		1,134.68	0.00	0.00	0.00	1,398.0000
			** CLASS TOTAL **	E		5,956.07	1,854.81	4,647.10	383.38	
GR	100	A		COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	

DATES: 5/01/2021 THRU 5/31/2021

BOOK:

***** CUSTOMER CLASS TOTALS *****

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
GR	100	B2	COMM 2 YD CONTAINER	1	67.55	0.00	67.55	5.57	
GR	100	B4	COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
** CATEGORY TOTAL **				GR	221.05	0.00	221.05	18.23	
GS	300	2	GAS-IND.OUT 400-1000	1	1,974.87	1,465.20	0.00	0.00	440.0000
GS	300	CCH	GAS -COMODITY CHARGE	6	2,234.20	0.00	0.00	0.00	22,342.0000
GS	300	CTR	GAS -CITY TRANSPORT	3	2,010.78	0.00	0.00	0.00	11,171.0000
GS	300	F	GAS -IND OUTSIDE	2	43,101.99	54,888.39	0.00	0.00	16,483.0000
GS	300	FCO	GAS -FUEL COST-GRANT	3	30,831.96	0.00	0.00	0.00	11,171.0000
GS	300	H	GAS-S.IND.OUT 0-399	5	860.63	522.81	180.64	12.19	157.0000
** CATEGORY TOTAL **				GS	81,014.43	56,876.40	180.64	12.19	61,764.0000
SDF	500	IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
SDF	500	INO	ST & DR FEE- I N O	19	446.50	0.00	0.00	0.00	
** CATEGORY TOTAL **				SDF	470.00	0.00	0.00	0.00	
SW	400	E	INDUSTRIAL INSIDE	15	6,642.30	0.00	0.00	0.00	10,167.0000
SW	400	I	IND OUT SEWER ONLY	2	2,142.13	0.00	0.00	0.00	2,433.0000
SW	400	SSC	SEWER SURCHARGE	2	50.69	0.00	0.00	0.00	
SW	401	CIN	UCIF-SEWER-COM IN	2	14.00	0.00	0.00	0.00	
SW	401	IIN	UCIF-SEWER-IND IN	13	260.00	0.00	0.00	0.00	
SW	401	IOU	UCIF-SEWER-IND OUT	2	60.00	0.00	0.00	0.00	
** CATEGORY TOTAL **				SW	9,169.12	0.00	0.00	0.00	12,600.0000
WA	200	F	WATER -IND OUTSIDE	20	10,418.08	0.00	0.00	0.00	11,776.0000
WA	200	F-3	WATER-IRRIGATION-CI	1	1,577.11	0.00	0.00	0.00	3,036.0000
WA	200	X	WATER -ZERO CHG	2	0.00	0.00	0.00	0.00	2,433.0000
WA	203	1"	UCIF-WATER -1"	3	18.00	0.00	0.00	0.00	
WA	203	2"	UCIF-WATER -2"	10	132.00	0.00	0.00	0.00	
WA	203	3/4"	UCIF-WATER -3/4"	6	24.00	0.00	0.00	0.00	
WA	203	4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
** CATEGORY TOTAL **				WA	12,189.19	0.00	0.00	0.00	17,245.0000
** CLASS TOTAL **				F	103,063.79	56,876.40	401.69	30.42	
GR	100	B6	COMM 6 YD CONTAINER	1	328.74	0.00	0.00	0.00	
GR	100	B8	COMM 8 YD CONTAINER	10	8,407.81	0.00	0.00	0.00	
GR	100	LOC	LOCKING DEVICE	2	35.70	0.00	0.00	0.00	
** CATEGORY TOTAL **				GR	8,772.25	0.00	0.00	0.00	
GS	300	C	GAS -C COM INSIDE	1	188.64	163.17	0.00	0.00	49.0000
GS	300	E	GAS -E SCHOOLS	6	1,898.46	1,698.30	0.00	0.00	510.0000
** CATEGORY TOTAL **				GS	2,087.10	1,861.47	0.00	0.00	559.0000
MS	600	G	OTC - GAS	1	0.00	0.00	0.00	0.00	
SDF	500	CI	ST & DR FEE-C I	7	129.50	0.00	0.00	0.00	
SW	400	C	COMMERCIAL INSIDE	7	1,780.44	0.00	0.00	0.00	3,913.0000

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE								
G	SW	401	CIN	UCIF-SEWER-COM IN	7	49.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	1,829.44	0.00	0.00	0.00	3,913.0000
G	WA	200	C	WATER -COM INSIDE	9	2,001.93	0.00	0.00	0.00	3,418.0000
G	WA	200	CIT	WATER -CITY USEAGE	1	0.00	0.00	0.00	0.00	
G	WA	200	INT	WATER - INTER SCHOOL	1	275.91	0.00	0.00	0.00	541.0000
G	WA	200	NIS	MAIN METER-INT SCHOO	1	185.32	0.00	0.00	0.00	307.0000
G	WA	200	S	WATER -SEWER METERS	1	15.07	0.00	0.00	0.00	
G	WA	203	1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
G	WA	203	2"	UCIF-WATER -2"	4	60.00	0.00	0.00	0.00	
G	WA	203	3"	UCIF-WATER -3"	1	16.00	0.00	0.00	0.00	
G	WA	203	4"	UCIF-WATER -4"	2	40.00	0.00	0.00	0.00	
G	WA	203	6"	UCIF-WATER -6"	1	24.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	2,624.23	0.00	0.00	0.00	4,266.0000
				** CLASS TOTAL **	G	15,442.52	1,861.47	0.00	0.00	
H	GR	100	B6	COMM 6 YD CONTAINER	2	1,275.84	0.00	0.00	0.00	
H	GR	100	LOC	LOCKING DEVICE	1	7.14	0.00	0.00	0.00	
				** CATEGORY TOTAL **	GR	1,282.98	0.00	0.00	0.00	
H	GS	300	C	GAS -C COM INSIDE	2	145.60	113.22	0.00	0.00	34.0000
H	SDF	500	CI	ST & DR FEE-C I	4	74.00	0.00	0.00	0.00	
H	SW	400	C	COMMERCIAL INSIDE	4	961.12	0.00	0.00	0.00	2,096.0000
H	SW	401	CIN	UCIF-SEWER-COM IN	4	28.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	SW	989.12	0.00	0.00	0.00	2,096.0000
H	WA	200	C	WATER -COM INSIDE	4	1,183.96	0.00	0.00	0.00	2,096.0000
H	WA	200	S	WATER -SEWER METERS	1	78.82	0.00	0.00	0.00	125.0000
H	WA	203	1"	UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
H	WA	203	2"	UCIF-WATER -2"	2	24.00	0.00	0.00	0.00	
H	WA	203	3/4	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
				** CATEGORY TOTAL **	WA	1,302.78	0.00	0.00	0.00	2,221.0000
				** CLASS TOTAL **	H	3,794.48	113.22	0.00	0.00	
J	GS	300	CIT	GAS -CITY USEAGE	9	0.00	0.00	0.00	0.00	57.0000
J	WA	200	CIT	WATER -CITY USEAGE	46	0.00	0.00	0.00	0.00	32,290.0000
				** CLASS TOTAL **	J	0.00	0.00	0.00	0.00	
K	GR	100	B8	COMM 8 YD CONTAINER	3	2,307.96	0.00	2,307.96	190.40	
K	GR	100	LOC	LOCKING DEVICE	1	7.14	0.00	7.14	0.59	
				** CATEGORY TOTAL **	GR	2,315.10	0.00	2,315.10	190.99	

===== CUSTOMER CLASS TOTALS =====

ASS	SERV RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX
GS	300	A	GAS -A RES INSIDE	3	685.38	599.40	1,284.78	19.27
								CONSUMPTION
								180.0000
SDF	500	RES	ST & DR FEE - INSIDE	3	45.00	0.00	0.00	0.00
SW	400	L	SEWER -MULTI UNIT	3	679.62	0.00	0.00	0.00
SW	401	MU	UCIF-SEWER-MULTI UNI	3	48.00	0.00	0.00	0.00
			** CATEGORY TOTAL **	SW	727.62	0.00	0.00	0.00
								2,350.0000
WA	200	K	WATER -NURSING HOME	3	1,243.71	0.00	0.00	0.00
WA	200	S	WATER -SEWER METERS	1	1,717.45	0.00	0.00	0.00
WA	203	2"	UCIF-WATER -2"	3	48.00	0.00	0.00	0.00
			** CATEGORY TOTAL **	WA	3,009.16	0.00	0.00	0.00
								5,688.0000
			** CLASS TOTAL **	K	6,782.26	599.40	3,599.88	210.26
			** GRAND TOTALS **		609,504.38	77,192.73	154,404.90	10,130.60

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2021 THRU 5/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	5/06/2021	CHECK	016375	ADCOMP SYSTEMS, INC	528.75CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016376	BAYLOR LUMBER & BLDG.CO.,INC	522.40CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016377	BOVEY & COCHRAN, PLLC	8,852.77CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016378	BRAZOS VALLEY TELEPHONE SYSTEM	218.00CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016379	BUREAU VERITAS NORTH AMERICA,	3,459.56CR	POSTED	A	5/11/2021
0-100.01	5/06/2021	CHECK	016380	CEDAR HILL SERVICES, LLC	1,250.00CR	POSTED	A	5/11/2021
0-100.01	5/06/2021	CHECK	016381	CWT LLC	350.00CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016382	CONSOLIDATED FLEET SERVICES, I	560.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016383	GEORGE ATKINSON	38.00CR	POSTED	A	5/19/2021
0-100.01	5/06/2021	CHECK	016384	DEALERS ELECTRICAL SUPPLY CO.	73.65CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016385	DEER OAKS EAP SERVICES, LLC	431.55CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016386	BURKE ASSET PARTNERSHIP, LTD.	2,112.60CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016387	DPS GENERAL STORES	65.00CR	POSTED	A	5/18/2021
0-100.01	5/06/2021	CHECK	016388	ELLIOTT TEAM FORD	88.00CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016389	ENTERGY TEXAS, INC	6,435.73CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016390	VOID CHECK	0.00	POSTED	A	5/07/2021
0-100.01	5/06/2021	CHECK	016391	VOID CHECK	0.00	POSTED	A	5/07/2021
0-100.01	5/06/2021	CHECK	016392	EQUIPMENT CONTROLS COMPANY, IN	4,770.64CR	POSTED	A	5/17/2021
0-100.01	5/06/2021	CHECK	016393	EXPRESS SERVICES, INC	666.74CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016394	FRANK VACANTE, JR.	187.00CR	POSTED	A	5/17/2021
0-100.01	5/06/2021	CHECK	016395	GAJESKE, INC.	575.00CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016396	GRAINGER-DEPT. 819083601	745.22CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016397	GREEN TEAMS, INC.	24,024.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016398	GUARANTEE BODY & PAINT SHOP, I	2,037.03CR	POSTED	A	5/18/2021
0-100.01	5/06/2021	CHECK	016399	H & H OIL	85.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016400	HAR-CON MECHANICAL CONTRACTORS	1,139.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016401	HEATH CONSULTANTS ,INC.	4,000.00CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016402	HENRY BANKS	75.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016403	INGRAM LIBRARY SERVICES	147.97CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016404	INTERSTATE BILLING SERVICE INC	1,421.48CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016405	LARRY YOUNG PAVING	229,045.00CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016406	LASHAWNDA MCCRAY	50.00CR	POSTED	A	5/18/2021
0-100.01	5/06/2021	CHECK	016407	METAL CULVERTS OF NAVASOTA	759.60CR	POSTED	A	5/18/2021
0-100.01	5/06/2021	CHECK	016408	MOORE SUPPLY COMPANY	1,575.29CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016409	NAPA AUTO PARTS	91.37CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016410	NAVASOTA INDUSTRIAL SUPPLY LTD	23.40CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016411	NAVASOTA NOON LIONS CLUB	420.00CR	POSTED	A	5/17/2021
0-100.01	5/06/2021	CHECK	016412	NAVASOTA OIL CO. INC.	370.44CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016413	NAVASOTA TIRE DEPOT	105.00CR	POSTED	A	5/11/2021
0-100.01	5/06/2021	CHECK	016414	PAMELA NELMS	150.00CR	POSTED	A	5/31/2021
0-100.01	5/06/2021	CHECK	016415	POLYDYNE INC	1,980.00CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016416	POOLSURE	1,448.70CR	POSTED	A	5/11/2021
0-100.01	5/06/2021	CHECK	016417	QUILL CORPORATION	497.95CR	POSTED	A	5/19/2021
0-100.01	5/06/2021	CHECK	016418	REPUBLIC SERVICES #473	84,052.61CR	POSTED	A	5/14/2021

6/01/2021 2:11 PM
 COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 2
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 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
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0-100.01	5/06/2021	CHECK	016421	TEXAS CUSTOM OUTFITTERS INC.	460.00CR	POSTED	A	5/18/2021
0-100.01	5/06/2021	CHECK	016422	TEXAS EXCAVATION SAFETY	73.15CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016423	TEXAS FLEET OUTFITTERS	15,763.54CR	POSTED	A	5/14/2021
0-100.01	5/06/2021	CHECK	016424	THE EAGLE	52.00CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016425	TRACTOR SUPPLY CREDIT PLAN	188.90CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016426	TRANTEX TRANSPORTATION	386.50CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016427	TURNER, PIERCE & FULTZ, INC.	2,914.09CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016428	TYLER TECHNOLOGIES, INC.	309.08CR	POSTED	A	5/12/2021
0-100.01	5/06/2021	CHECK	016429	UNITED AG & TURF	163.84CR	POSTED	A	5/13/2021
0-100.01	5/06/2021	CHECK	016430	HD SUPPLY FACILITIES MAINTENAN	3,512.70CR	POSTED	A	5/18/2021
0-100.01	5/13/2021	CHECK	016431	BACKFLOW SOLUTIONS, INC.	495.00CR	POSTED	A	5/25/2021
0-100.01	5/13/2021	CHECK	016432	BPI MATERIALS, LLC	811.24CR	POSTED	A	5/26/2021
0-100.01	5/13/2021	CHECK	016433	BRAZOS VALLEY POOLS & HOTTUBS	1,870.97CR	POSTED	A	5/20/2021
0-100.01	5/13/2021	CHECK	016434	BRAD MOLITOR	352.34CR	POSTED	A	5/24/2021
0-100.01	5/13/2021	CHECK	016435	BRINSON BENEFITS INC	2,875.00CR	POSTED	A	5/21/2021
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0-100.01	5/13/2021	CHECK	016437	CASTLES CHILDCARE	100.00CR	POSTED	A	5/31/2021
0-100.01	5/13/2021	CHECK	016438	CHAPARRAL LABORATORIES, INC.	1,802.00CR	POSTED	A	5/24/2021
0-100.01	5/13/2021	CHECK	016439	CHESTER MOORING	100.00CR	POSTED	A	5/18/2021
0-100.01	5/13/2021	CHECK	016440	CINTAS CORPORATION #619	1,450.75CR	POSTED	A	5/26/2021
0-100.01	5/13/2021	CHECK	016441	COOL TECH ICE, LLC	255.00CR	POSTED	A	5/24/2021
0-100.01	5/13/2021	CHECK	016442	CHRISTOPHER CREEKS	200.00CR	POSTED	A	5/20/2021
0-100.01	5/13/2021	CHECK	016443	DESTINY MORGAN	150.00CR	POSTED	A	5/17/2021
0-100.01	5/13/2021	CHECK	016444	DXI INDUSTRIES, INC.	150.00CR	POSTED	A	5/19/2021
0-100.01	5/13/2021	CHECK	016445	ENTERGY TEXAS, INC	16,590.72CR	POSTED	A	5/19/2021
0-100.01	5/13/2021	CHECK	016446	VOID CHECK	0.00	POSTED	A	5/14/2021
0-100.01	5/13/2021	CHECK	016447	VOID CHECK	0.00	POSTED	A	5/14/2021
0-100.01	5/13/2021	CHECK	016448	EXPRESS SERVICES, INC	1,568.80CR	POSTED	A	5/19/2021
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0-100.01	5/13/2021	CHECK	016453	JOHN BATHKE	150.00CR	POSTED	A	5/18/2021
0-100.01	5/13/2021	CHECK	016454	LANGE DISTRIBUTING CO. INC.	33.71CR	POSTED	A	5/20/2021
0-100.01	5/13/2021	CHECK	016455	LEVEL 3 COMMUNICATIONS, LLC	2,623.65CR	POSTED	A	5/19/2021
0-100.01	5/13/2021	CHECK	016456	LIVE OAK PET SERVICES, INC	127.50CR	OUTSTND	A	0/00/0000
0-100.01	5/13/2021	CHECK	016457	MCGEE COMPANY	72.30CR	POSTED	A	5/21/2021
0-100.01	5/13/2021	CHECK	016458	METRO FIRE, INC.	482.00CR	POSTED	A	5/19/2021
0-100.01	5/13/2021	CHECK	016459	NAVASOTA EXAMINER	1,600.50CR	POSTED	A	5/18/2021
0-100.01	5/13/2021	CHECK	016460	NOVA BIOMEDICAL	576.00CR	POSTED	A	5/27/2021
0-100.01	5/13/2021	CHECK	016461	PATTERSON EQUIPMENT COMPANY, L	855.38CR	POSTED	A	5/21/2021
0-100.01	5/13/2021	CHECK	016462	QUILL CORPORATION	7.22CR	POSTED	A	5/26/2021

6/01/2021 2:11 PM

CHECK RECONCILIATION REGISTER

PAGE: 3

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 5/01/2021 THRU 5/31/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

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0-100.01	5/13/2021	CHECK	016465	REPUBLIC SERVICES #473	380.55CR	POSTED	A	5/24/2021
0-100.01	5/13/2021	CHECK	016466	REXNORD INDUSTRIES LLC	345.28CR	POSTED	A	5/21/2021
0-100.01	5/13/2021	CHECK	016467	RONALD E. COX	8,159.40CR	POSTED	A	5/19/2021
0-100.01	5/13/2021	CHECK	016468	TRANTEX TRANSPORTATION	435.10CR	POSTED	A	5/20/2021
0-100.01	5/13/2021	CHECK	016469	UNITED RENTALS (NORTH AMERICA)	2,194.00CR	POSTED	A	5/20/2021
0-100.01	5/13/2021	CHECK	016470	VERIZON BUSINESS	62.10CR	POSTED	A	5/19/2021
0-100.01	5/19/2021	CHECK	016471	REFUND: WARD, GEORGE	71.12CR	POSTED	U	5/31/2021
0-100.01	5/19/2021	CHECK	016472	REFUND: GILLARD, BRENDA KAY	53.30CR	OUTSTND	U	0/00/0000
0-100.01	5/19/2021	CHECK	016473	REFUND: MATA, PEDRO CALDERON	56.04CR	OUTSTND	U	0/00/0000
0-100.01	5/19/2021	CHECK	016474	REFUND: JONES, ANDREW JR	200.00CR	OUTSTND	U	0/00/0000
0-100.01	5/19/2021	CHECK	016475	REFUND: FITZGERALD, PIYAH ANTW	59.77CR	OUTSTND	U	0/00/0000
0-100.01	5/19/2021	CHECK	016476	REFUND: WELLBORN RESOURCES MGM	177.86CR	OUTSTND	U	0/00/0000
0-100.01	5/19/2021	CHECK	016477	REFUND: GROSS, LAURA MARIE	175.61CR	OUTSTND	U	0/00/0000
0-100.01	5/20/2021	CHECK	016478	A.L.E.R.T.	440.00CR	POSTED	A	5/27/2021
0-100.01	5/20/2021	CHECK	016479	BEDIAS VOLUNTEER FIRE DEP	500.00CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016480	CITIBANK, N.A	8,002.97CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016481	CONV 8022864	387.05CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016482	GEORGE ATKINSON	114.00CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016483	ENTERGY TEXAS, INC	1,363.39CR	POSTED	A	5/27/2021
0-100.01	5/20/2021	CHECK	016484	GALLS, LLC	217.72CR	POSTED	A	5/27/2021
0-100.01	5/20/2021	CHECK	016485	GUARANTEE BODY & PAINT SHOP, I	2,943.97CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016486	RONALD V. WINTERS	500.00CR	POSTED	A	5/27/2021
0-100.01	5/20/2021	CHECK	016487	MARIA VALENCIA	50.00CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016488	MCKESSON MEDICAL-MMSGs	519.35CR	POSTED	A	5/28/2021
0-100.01	5/20/2021	CHECK	016489	MONARCH SIGN & GRAPHICS LLC	1,020.00CR	POSTED	A	5/28/2021
0-100.01	5/20/2021	CHECK	016490	MCCREARY, VESELKA, BRAGG&ALLEN, P	1,858.20CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016491	RAQUEL WILSON	125.00CR	POSTED	A	5/26/2021
0-100.01	5/20/2021	CHECK	016492	RODRIGO HERNANDEZ	225.00CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016493	STEPHEN BOADO	1,000.00CR	POSTED	A	5/27/2021
0-100.01	5/20/2021	CHECK	016494	SYMONE WELLS	150.00CR	OUTSTND	A	0/00/0000
0-100.01	5/20/2021	CHECK	016495	THE EAGLE	52.00CR	POSTED	A	5/28/2021
0-100.01	5/20/2021	CHECK	016496	VERIZON BUSINESS	63.16CR	POSTED	A	5/27/2021
0-100.01	5/24/2021	CHECK	016497	BAYER CONSTRUCTION	350.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016498	BIO-AQUATIC TESTING INC.	1,445.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016499	BLEYL & ASSOCIATES	2,100.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016500	BLUEBONNET GROUND WATER	1,281.32CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016501	CORE & MAIN, LP	754.79CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016502	DXI INDUSTRIES, INC.	1,499.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016503	ENTERGY TEXAS, INC	41.76CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016504	EXPRESS SERVICES, INC	843.24CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016505	GOODYEAR COMMERCIAL TIRE	500.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016506	INGRAM LIBRARY SERVICES	23.83CR	OUTSTND	A	0/00/0000

6/01/2021 2:11 PM

CHECK RECONCILIATION REGISTER

PAGE: 4

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	5/24/2021	CHECK	016508	MID-SOUTH SYNERGY	471.54CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016509	ASSURE CO RISK MANAGEMENT & RE	9,400.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016510	PUMPED UP PARTY RENTALS	450.00CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016511	QUILL CORPORATION	256.36CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016512	SMITH MUNICIPAL SUPPLIES	780.43CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016513	TUCKER CONCRETE, LP	1,145.60CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016514	VERIZON WIRELESS	2,984.46CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016515	WEX BANK	9,630.19CR	OUTSTND	A	0/00/0000
0-100.01	5/24/2021	CHECK	016516	XEROX FINANCIAL SERVICES, LLC	1,688.56CR	OUTSTND	A	0/00/0000
DEPOSIT:								
0-100.01	5/03/2021	DEPOSIT		ONLINE PAYMENT 5/03/2021	11,140.14	POSTED	C	5/04/2021
0-100.01	5/03/2021	DEPOSIT	000001	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/04/2021
0-100.01	5/03/2021	DEPOSIT	000002	DAILY CASH POSTING 5/03/2021	4,845.54	POSTED	C	5/04/2021
0-100.01	5/03/2021	DEPOSIT	000003	building permit cc	31.93	POSTED	G	5/04/2021
0-100.01	5/03/2021	DEPOSIT	000004	DAILY CASH POSTING 5/03/2021	30,997.01	POSTED	C	5/05/2021
0-100.01	5/04/2021	DEPOSIT		ONLINE PAYMENT 5/04/2021	5,492.85	POSTED	C	5/05/2021
0-100.01	5/04/2021	DEPOSIT	000001	adcom csut fee 0503	11.25	POSTED	G	5/05/2021
0-100.01	5/04/2021	DEPOSIT	000002	farmers market cc	10.00	POSTED	G	5/04/2021
0-100.01	5/04/2021	DEPOSIT	000003	dep 050421	104.65	POSTED	G	5/05/2021
0-100.01	5/04/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/04/2021
0-100.01	5/04/2021	DEPOSIT	000005	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/04/2021
0-100.01	5/04/2021	DEPOSIT	000006	DAILY CASH POSTING 5/04/2021	10,678.47	POSTED	C	5/05/2021
0-100.01	5/05/2021	DEPOSIT		ONLINE PAYMENT 5/05/2021	8,451.67	POSTED	C	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000001	adcom cust fee 0504	10.00	POSTED	G	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000002	building permit cc	937.04	POSTED	G	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000003	farmers market	50.00	POSTED	G	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000004	DAILY PAYMENT POSTING	100.00	POSTED	U	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	121.78CR	POSTED	U	5/05/2021
0-100.01	5/05/2021	DEPOSIT	000006	DEP 0505	91.15	POSTED	G	5/07/2021
0-100.01	5/05/2021	DEPOSIT	000007	DAILY CASH POSTING 5/05/2021	12,219.83	POSTED	C	5/07/2021
0-100.01	5/06/2021	DEPOSIT		ONLINE PAYMENT 5/06/2021	5,535.95	POSTED	C	5/06/2021
0-100.01	5/06/2021	DEPOSIT	000001	adcom csut fee 0505	13.75	POSTED	G	5/06/2021
0-100.01	5/06/2021	DEPOSIT	000002	farmers market 0505	50.00	POSTED	G	5/06/2021
0-100.01	5/06/2021	DEPOSIT	000003	building permit cc	3,325.97	POSTED	G	5/06/2021
0-100.01	5/06/2021	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	115.00CR	POSTED	U	5/07/2021
0-100.01	5/06/2021	DEPOSIT	000005	DAILY PAYMENT POSTING	115.00	POSTED	U	5/07/2021
0-100.01	5/06/2021	DEPOSIT	000006	DAILY CASH POSTING 5/06/2021	13,650.43	POSTED	C	5/07/2021
0-100.01	5/07/2021	DEPOSIT		ONLINE PAYMENT 5/07/2021	12,662.88	POSTED	C	5/07/2021
0-100.01	5/07/2021	DEPOSIT	000001	adcom cust fee 0506	32.50	POSTED	G	5/07/2021
0-100.01	5/07/2021	DEPOSIT	000002	farmers market	50.00	POSTED	G	5/07/2021
0-100.01	5/07/2021	DEPOSIT	000003	DAILY PAYMENT POSTING	529.65	POSTED	U	5/10/2021
0-100.01	5/07/2021	DEPOSIT	000004	dep 0507	18.75	POSTED	G	5/10/2021

6/01/2021 2:11 PM
 COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 5
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	5/07/2021	DEPOSIT	000006	TRAN TAX TO BOND	4,192.86CR	POSTED	G	5/10/2021
0-100.01	5/07/2021	DEPOSIT	000007	DAILY CASH POSTING 5/07/2021	17,669.08	POSTED	C	5/10/2021
0-100.01	5/10/2021	DEPOSIT		ONLINE PAYMENT 5/10/2021	24,351.75	POSTED	C	5/10/2021
0-100.01	5/10/2021	DEPOSIT	000001	adcom cust feew 0508-05	28.75	POSTED	G	5/10/2021
0-100.01	5/10/2021	DEPOSIT	000002	building permit cc	325.48	POSTED	G	5/10/2021
0-100.01	5/10/2021	DEPOSIT	000003	bullet proof vest reimbursemen	381.44	POSTED	G	5/10/2021
0-100.01	5/10/2021	DEPOSIT	000004	bullet proof vest reimbursemen	713.75	POSTED	G	5/10/2021
0-100.01	5/10/2021	DEPOSIT	000005	DAILY CASH POSTING 5/10/2021	134,210.53	POSTED	C	5/11/2021
0-100.01	5/10/2021	DEPOSIT	000006	DRAFT POSTING	117,791.06	POSTED	U	5/11/2021
0-100.01	5/11/2021	DEPOSIT		ONLINE PAYMENT 5/11/2021	7,561.14	POSTED	C	5/11/2021
0-100.01	5/11/2021	DEPOSIT	000001	adcom cust fee 0510	13.75	POSTED	G	5/11/2021
0-100.01	5/11/2021	DEPOSIT	000002	DAILY CASH POSTING 5/11/2021	9,716.55	POSTED	C	5/13/2021
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0-100.01	5/12/2021	DEPOSIT	000002	DAILY PAYMENT POSTING	148.79	POSTED	U	5/13/2021
0-100.01	5/12/2021	DEPOSIT	000003	dep 0512	77.75	POSTED	G	5/14/2021
0-100.01	5/12/2021	DEPOSIT	000004	DAILY CASH POSTING 5/12/2021	19,478.09	POSTED	C	5/14/2021
0-100.01	5/13/2021	DEPOSIT		ONLINE PAYMENT 5/13/2021	12,070.78	POSTED	C	5/14/2021
0-100.01	5/13/2021	DEPOSIT	000001	adcom cust fee 0512	20.00	POSTED	G	5/14/2021
0-100.01	5/13/2021	DEPOSIT	000002	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	5/14/2021
0-100.01	5/13/2021	DEPOSIT	000003	DAILY PAYMENT POSTING	1,489.75	POSTED	U	5/14/2021
0-100.01	5/13/2021	DEPOSIT	000004	DAILY CASH POSTING 5/13/2021	6,857.99	POSTED	C	5/17/2021
0-100.01	5/14/2021	DEPOSIT		ONLINE PAYMENT 5/14/2021	21,097.32	POSTED	C	5/17/2021
0-100.01	5/14/2021	DEPOSIT	000001	adcom cust fee 0513	27.50	POSTED	G	5/17/2021
0-100.01	5/14/2021	DEPOSIT	000002	building permit cc	1,665.38	POSTED	G	5/14/2021
0-100.01	5/14/2021	DEPOSIT	000003	city sales tax jan 2021	242,383.94	POSTED	G	5/14/2021
0-100.01	5/14/2021	DEPOSIT	000004	wrong bank acct 0514	50.00	POSTED	G	5/14/2021
0-100.01	5/14/2021	DEPOSIT	000005	DAILY PAYMENT POSTING	2.00	POSTED	U	5/17/2021
0-100.01	5/14/2021	DEPOSIT	000006	DAILY PAYMENT POSTING	1,478.65	POSTED	U	5/17/2021
0-100.01	5/14/2021	DEPOSIT	000007	DEP 0514	57.00	POSTED	G	5/18/2021
0-100.01	5/14/2021	DEPOSIT	000008	DAILY CASH POSTING 5/14/2021	34,403.55	POSTED	C	5/18/2021
0-100.01	5/17/2021	DEPOSIT		ONLINE PAYMENT 5/17/2021	70,641.06	POSTED	C	5/18/2021
0-100.01	5/17/2021	DEPOSIT	000001	adcom cust fee 0514-0516	163.75	POSTED	G	5/18/2021
0-100.01	5/17/2021	DEPOSIT	000002	building permit cc	2,275.79	POSTED	G	5/17/2021
0-100.01	5/17/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	357.80CR	POSTED	U	5/18/2021
0-100.01	5/18/2021	DEPOSIT		ONLINE PAYMENT 5/18/2021	8,466.29	POSTED	C	5/18/2021
0-100.01	5/18/2021	DEPOSIT	000001	adcom cust fee 0517	33.75	POSTED	G	5/18/2021
0-100.01	5/18/2021	DEPOSIT	000002	pay 9 2016flood storm sew ext	229,045.00	POSTED	G	5/18/2021
0-100.01	5/18/2021	DEPOSIT	000003	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/18/2021
0-100.01	5/18/2021	DEPOSIT	000004	DAILY CASH POSTING 5/18/2021	37,794.22	POSTED	C	5/19/2021
0-100.01	5/18/2021	DEPOSIT	000005	dep 0518	60.30	POSTED	G	5/21/2021
0-100.01	5/19/2021	DEPOSIT		ONLINE PAYMENT 5/19/2021	2,850.58	POSTED	C	5/19/2021
0-100.01	5/19/2021	DEPOSIT	000001	adcom cust fee 0518	7.50	POSTED	G	5/19/2021

6/01/2021 2:11 PM

CHECK RECONCILIATION REGISTER

PAGE: 6

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 5/01/2021 THRU 5/31/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/19/2021	DEPOSIT	000002	building permit cc	332.69	POSTED	G	5/19/2021
0-100.01	5/19/2021	DEPOSIT	000003	DAILY CASH POSTING 5/19/2021	6,396.15	POSTED	C	5/21/2021
0-100.01	5/20/2021	DEPOSIT		ONLINE PAYMENT 5/20/2021	3,992.32	POSTED	C	5/21/2021
0-100.01	5/20/2021	DEPOSIT	000001	adcom cust fee 0519	11.25	POSTED	G	5/21/2021
0-100.01	5/20/2021	DEPOSIT	000002	building permit cc	3,707.58	POSTED	G	5/20/2021
0-100.01	5/20/2021	DEPOSIT	000003	mixed beverage 042021	1,905.11	POSTED	G	5/21/2021
0-100.01	5/21/2021	DEPOSIT		ONLINE PAYMENT 5/21/2021	3,692.66	POSTED	C	5/21/2021
0-100.01	5/21/2021	DEPOSIT	000001	ADCOM CUST FEE 0520	8.75	POSTED	G	5/21/2021
0-100.01	5/21/2021	DEPOSIT	000002	BUILDING PERMIT CC 0520	190.55	POSTED	G	5/21/2021
0-100.01	5/21/2021	DEPOSIT	000003	dep 0520	54.60	POSTED	G	5/21/2021
0-100.01	5/21/2021	DEPOSIT	000004	DAILY PAYMENT POSTING	1,092.75	POSTED	U	5/21/2021
0-100.01	5/24/2021	DEPOSIT		ONLINE PAYMENT 5/24/2021	8,896.37	POSTED	C	5/25/2021
0-100.01	5/24/2021	DEPOSIT	000001	adcom cust fee 0521-0523	28.75	POSTED	G	5/25/2021
0-100.01	5/24/2021	DEPOSIT	000002	building permit cc	51.50	POSTED	G	5/24/2021
0-100.01	5/24/2021	DEPOSIT	000003	building permit cc	78.28	POSTED	G	5/24/2021
0-100.01	5/24/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/25/2021
0-100.01	5/24/2021	DEPOSIT	000005	DAILY CASH POSTING 5/24/2021	5,604.27	POSTED	C	5/25/2021
0-100.01	5/24/2021	DEPOSIT	000006	DAILY CASH POSTING 5/24/2021	8,705.96	POSTED	C	5/26/2021
0-100.01	5/25/2021	DEPOSIT		ONLINE PAYMENT 5/25/2021	5,926.64	POSTED	C	5/26/2021
0-100.01	5/25/2021	DEPOSIT	000001	adcom cust fee 0524	27.50	POSTED	G	5/26/2021
0-100.01	5/25/2021	DEPOSIT	000002	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	5/26/2021
0-100.01	5/25/2021	DEPOSIT	000003	DAILY CASH POSTING 5/25/2021	4,418.55	POSTED	C	5/26/2021
0-100.01	5/26/2021	DEPOSIT		ONLINE PAYMENT 5/26/2021	8,472.57	POSTED	C	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000001	adcom cust fee 0525	27.50	POSTED	G	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000002	building permit cc	628.56	POSTED	G	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000003	farmers market	50.00	POSTED	G	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000004	dep 0525	31.00	POSTED	G	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000005	utility app deposit not posted	300.00	POSTED	G	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	600.00	POSTED	U	5/26/2021
0-100.01	5/26/2021	DEPOSIT	000007	DEP 0526	88.40	POSTED	G	5/28/2021
0-100.01	5/26/2021	DEPOSIT	000008	DAILY CASH POSTING 5/26/2021	5,822.06	POSTED	C	5/28/2021
0-100.01	5/27/2021	DEPOSIT		ONLINE PAYMENT 5/27/2021	3,571.88	POSTED	C	5/28/2021
0-100.01	5/27/2021	DEPOSIT	000001	adcom cust fee 0526	10.00	POSTED	G	5/28/2021
0-100.01	5/27/2021	DEPOSIT	000002	building permit cc	1,680.66	POSTED	G	5/27/2021
0-100.01	5/28/2021	DEPOSIT		ONLINE PAYMENT 5/28/2021	7,948.84	POSTED	C	5/31/2021
0-100.01	5/28/2021	DEPOSIT	000001	adcom cust fee 0527	23.75	POSTED	G	5/31/2021
0-100.01	5/28/2021	DEPOSIT	000002	biuilding permit cc	111.45	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000003	govdeals auction proceeds	1,773.00	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000004	farmers market	30.00	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000005	utility dep	200.00	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000006	utility dep service fee	3.00CR	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000007	utility dep service fee	100.00	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000008	utility dep service fee	1.00CR	POSTED	G	5/28/2021
0-100.01	5/28/2021	DEPOSIT	000009	UTILITY DEPOSITS RECEIVED	100.00	OUTSTND	U	0/00/0000

6/01/2021 2:11 PM

CHECK RECONCILIATION REGISTER

PAGE: 7

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2021 THRU 5/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	5/28/2021	DEPOSIT	000010	DAILY CASH POSTING 5/28/2021	10,151.33	POSTED	C	5/31/2021
0-100.01	5/28/2021	DEPOSIT	000011	DAILY CASH POSTING 5/28/2021	3,508.30	POSTED	C	5/31/2021
0-100.01	5/31/2021	DEPOSIT		ONLINE PAYMENT 5/31/2021	4,183.97	CLEARED	C	6/01/2021
0-100.01	5/31/2021	DEPOSIT	000001	adcom cust fee 0531	1.25	CLEARED	G	6/01/2021
0-100.01	5/31/2021	DEPOSIT	000002	adcom cust fee 0530	8.75	CLEARED	G	6/01/2021
EFT:								
0-100.01	5/03/2021	EFT		BUILDING PERMIT CC	386.25	POSTED	G	5/04/2021
0-100.01	5/03/2021	EFT	000001	TRANSFER TRO 2016 BOND	17,420.32CR	POSTED	G	5/04/2021
0-100.01	5/03/2021	EFT	000002	TRANSFER TO REFUNDING BOND	55,462.52CR	POSTED	G	5/04/2021
0-100.01	5/03/2021	EFT	000003	GAS SALES TAX	7,767.28CR	POSTED	G	5/06/2021
0-100.01	5/04/2021	EFT		zba	33,621.56CR	POSTED	G	5/04/2021
0-100.01	5/05/2021	EFT		zba	1,820.53CR	POSTED	G	5/05/2021
0-100.01	5/06/2021	EFT		zba	547.96CR	POSTED	G	5/06/2021
0-100.01	5/07/2021	EFT		zba	218.20CR	POSTED	G	5/07/2021
0-100.01	5/11/2021	EFT		zba	1,947.88CR	POSTED	G	5/11/2021
0-100.01	5/13/2021	EFT		ENTERPRISE MONTHLY 042018	20,503.39CR	POSTED	G	5/20/2021
0-100.01	5/14/2021	EFT		edc portion of city sales tax	20,198.66CR	POSTED	G	5/17/2021
0-100.01	5/17/2021	EFT		zba	114,128.29CR	POSTED	G	5/17/2021
0-100.01	5/17/2021	EFT	000001	dep entergy franchise 1st qrtr	18,779.75	POSTED	G	5/17/2021
0-100.01	5/18/2021	EFT		zba	34,070.29CR	POSTED	G	5/18/2021
0-100.01	5/19/2021	EFT		MUNIGAS APRIL USAGE 0521	63,591.18CR	POSTED	G	5/20/2021
0-100.01	5/19/2021	EFT	000001	zba	55,438.98CR	POSTED	G	5/19/2021
0-100.01	5/20/2021	EFT		zba	463.85CR	POSTED	G	5/20/2021
0-100.01	5/21/2021	EFT		ZBA	626.25CR	POSTED	G	5/21/2021
0-100.01	5/24/2021	EFT		gas bill april usage 0521	20,984.36CR	POSTED	G	5/27/2021
0-100.01	5/25/2021	EFT		zba	161.98CR	POSTED	G	5/25/2021
0-100.01	5/28/2021	EFT		ATMOS TRANSPORT APRIL USAGE	37,610.81CR	POSTED	G	5/31/2021
0-100.01	5/31/2021	EFT		zba	114,331.14CR	POSTED	G	5/31/2021
MISCELLANEOUS:								
0-100.01	5/03/2021	MISC.		CC NOT POSTED	3,540.51	POSTED	G	5/04/2021
0-100.01	5/04/2021	MISC.		correc tion to cc fee	82.00CR	POSTED	G	5/04/2021
0-100.01	5/04/2021	MISC.	000001	CASH RECEIPTS	2,736.60	POSTED	G	5/05/2021
0-100.01	5/07/2021	MISC.	000001	CASH RECEIPTS	427.00	POSTED	G	5/10/2021
0-100.01	5/14/2021	MISC.	000001	CASH RECEIPTS	1,003.00	POSTED	G	5/18/2021
0-100.01	5/17/2021	MISC.	000001	CASH RECEIPTS	2,471.30	POSTED	G	5/18/2021
0-100.01	5/19/2021	MISC.	000001	CASH RECEIPTS	1,560.00	POSTED	G	5/21/2021
0-100.01	5/27/2021	MISC.	000001	CASH RECEIPTS	1,827.00	POSTED	G	5/31/2021
0-100.01	5/28/2021	MISC.	000001	CASH RECEIPTS	130.00	CLEARED	G	6/01/2021
0-100.01	5/31/2021	MISC.		INTEREST INCOME	1,424.90	POSTED	G	5/31/2021
0-100.01	5/31/2021	MISC.	000001	cc not posted 0528	14,226.80CR	POSTED	G	5/31/2021
SERVICE CHARGE:								

6/01/2021 2:11 PM

CHECK RECONCILIATION REGISTER

PAGE: 8

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 5/01/2021 THRU 5/31/2021
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
SERVICE CHARGE:								
0-100.01	5/03/2021	SERV-CHG		CC FEE 043021	3,930.32CR	POSTED	G	5/04/2021
0-100.01	5/03/2021	SERV-CHG	000001	UTILITY APP FEE	2.00CR	POSTED	G	5/04/2021
0-100.01	5/04/2021	SERV-CHG		utulity app dep cc	4.00CR	POSTED	G	5/04/2021
0-100.01	5/04/2021	SERV-CHG	000001	credit card fee	82.00	POSTED	G	5/04/2021
0-100.01	5/04/2021	SERV-CHG	000002	cc fee 0430	82.00CR	POSTED	G	5/04/2021
0-100.01	5/05/2021	SERV-CHG		utility app dep cc fee	1.00CR	POSTED	G	5/05/2021
0-100.01	5/13/2021	SERV-CHG		utility dep cc fee	1.00CR	POSTED	G	5/14/2021
0-100.01	5/14/2021	SERV-CHG		nsf	357.80CR	POSTED	G	5/14/2021
0-100.01	5/17/2021	SERV-CHG		utilty app cc fee	3.00CR	POSTED	G	5/26/2021
0-100.01	5/17/2021	SERV-CHG	000001	cc fee 0521	56.60CR	POSTED	G	5/17/2021
0-100.01	5/18/2021	SERV-CHG		utility app cc fee	2.00CR	POSTED	G	5/18/2021
0-100.01	5/18/2021	SERV-CHG	000001	REVERSE NSF	357.80	POSTED	G	5/18/2021
0-100.01	5/24/2021	SERV-CHG		utility app cc service fee	2.00CR	POSTED	G	5/25/2021
0-100.01	5/25/2021	SERV-CHG		utility app c fee	2.00CR	POSTED	G	5/26/2021
0-100.01	5/26/2021	SERV-CHG		utility app cc fee	6.00CR	POSTED	G	5/26/2021
TOTALS FOR ACCOUNT 0-100.01				CHECK TOTAL:	515,707.91CR			
				DEPOSIT TOTAL:	1,290,506.69			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	811.51			
				SERVICE CHARGE TOTAL:	4,009.92CR			
				EFT TOTAL:	581,749.43CR			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH				CHECK TOTAL:	515,707.91CR			
				DEPOSIT TOTAL:	1,290,506.69			
				INTEREST TOTAL:	0.00			
				MISCELLANEOUS TOTAL:	811.51			
				SERVICE CHARGE TOTAL:	4,009.92CR			
				EFT TOTAL:	581,749.43CR			
				BANK-DRAFT TOTAL:	0.00			

ORDINANCE NO. 963-21

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS AMENDING APPENDIX A, ARTICLE A18.000, FIRE DEPARTMENT, SECTION A18.001 PERMIT FEES; OF THE CODE OF ORDINANCES, OF THE CITY OF NAVASOTA, TEXAS REGARDING FEE SCHEDULES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING FOR CERTIFICATION OF ADOPTION.

WHEREAS, the City Council of the City of Navasota previously adopted certain provisions relating to fee schedules; and

WHEREAS, the City Council desires to amend certain regulations applicable to the fee schedules; and

WHEREAS, the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein below in order to protect the financial stability of the City;

NOW THEREFORE, be it ordained by the City Council of the City of Navasota, Texas:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2. ARTICLE A18.000 FIRE DEPARTMENT

Sec. A18.001 Permit fees

(b) Fire sprinkler/standpipe systems: Review of submitted plans for fire sprinkler and standpipe systems at a rate of 3RD Party Fee + 10%.

(c) Fire alarm and detection systems: Review of submitted plans for fire alarm and detection systems at a rate of 3RD Party Fee + 10%

(d) Automatic fire extinguishing systems: at a rate of 3RD Party Fee + 10%

SECTION 3. CUMULATIVE EFFECT

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

SECTION 4. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by

the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 5. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 7. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 24TH DAY OF MAY, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 14TH DAY OF JUNE, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR
2. MUNICIPAL COURT REPORT FOR 05/31/2021

AGENDA PLANNING CALENDAR

JUNE 14, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 05/31/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on the BBVA Foundation Award; (b) Pretty City Committee update; (c) Board and Commission update; and (d) Reports from staff and City Council
5. Public hearing on conditional use permit for the parking at the PA Smith Hotel
6. 1st reading of Ordinance No. 964-21, parking at the PA Smith Hotel
7. Resolution No. 692-21, Brosig Avenue Pedestrian Improvements
8. Resolution No. 694-21, SH 105-Segment B-Pedestrian Improvements
9. Installation of disc golf course
10. Request proposals for administrative services and request qualifications for professional services for the American Rescue Plan
11. Bid award for WWTP Twin Clarifiers
12. Change Order No. 1 for WWTP Twin Clarifiers
13. Professional agreement with Bleyl Engineering for water model
14. Approval of Strategic Plan for FY 2021-2022
15. Appointments to Boards and Commissions
16. 1st reading of Ordinance No. 965-21, budget amendment – water production – professional Fees
17. Resolution No. 695-21, investment policy
18. Consent agenda items: (a) Minutes for the month of May 2021; (b) Expenditures for the month of May 2021; and (c) 2nd reading of Ordinance No. 963-21, amending fees for Fire Dept.
19. Adjourn

JUNE 28, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 06/14/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Proposal from Strand and Associates – Raise Grant
6. Consent agenda: (a) 2nd reading of Ordinance No. 964-21, parking at the PA Smith Hotel; and (b) 2nd reading of Ordinance No. 965-21, budget amendment – water production – professional fees
7. Adjourn

JULY 12, 2021 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 06/28/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Pretty City Committee update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Budget request from Grimes Health Resource Center
6. Consent agenda: (a) Minutes from the month of June 2021; and (b) Expenditures for the Month of June 2021
7. Adjourn

Official Municipal Court Monthly Report

Month May Year 2021

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office _____

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email RJESSIE@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by _____

Date _____ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P.O. BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
Fax: (512) 936-2423

CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	May	YEAR	2021	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
1. Total Cases Pending First of Month:				435	0	17	246	41	89
a. Active Cases				76	0	0	12	23	9
b. Inactive Cases				359	0	17	234	18	80
2. New Cases Filed				19	0	0	7	2	5
3. Cases Reactivated				10	0	1	4	3	0
4. All Other Cases Added				0	0	0	0	0	0
5. Total Cases on Docket				105	0	1	23	28	14
6. Dispositions Prior to Court Appearance or Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions				18	0	1	2	2	1
b. Dismissed by Prosecution				0	0	0	0	0	1
7. Dispositions at Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere				8	0	0	5	3	1
2) By the Court				0	0	0	0	0	0
3) By the Jury				0	0	0	0	0	0
b. Acquittals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court				0	0	0	0	0	0
2) By the Jury				0	0	0	0	0	0
c. Dismissed by Prosecution				0	0	0	0	0	0

CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	May	YEAR	2021	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
8. Compliance Dismissals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Driver Safety Course				3	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
b. After Deferred Disposition				1	0	0	0	0	0
c. After Teen Court				0	0	0	0	0	0
d. After Tobacco Awareness Course				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
e. After Treatment for Chemical Dependency				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	0	XXXXXXXXXX
f. After Proof of Financial Responsibility				0	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
g. All Other Transportation Code Dismissals				0	0	0	0	0	0
9. All Other Dispositions				0	0	0	0	0	0
10. Total Cases Disposed				30	0	1	7	5	3
11. Cases Placed on Inactive Status				0	0	0	0	1	0
12. Total Cases Pending End of Month:				424	0	16	246	38	91
a. Active Cases				75	0	0	16	22	11
b. Inactive Cases				349	0	16	230	16	80
13. Show Cause Hearings Held				1	0	0	0	0	0
14. Cases Appealed:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Trial				0	0	0	0	0	0
b. Without Trial				0	0	0	0	0	0

CIVIL SECTION

COURT NAVASOTA MUNICIPAL COURT			
MONTH	May	YEAR 2021	TOTAL CASES
1. Total Cases Pending First of Month:			1
a. Active Cases			1
b. Inactive Cases			0
2. New Cases Filed			0
3. Cases Reactivated			0
4. All Other Cases Added			0
5. Total Cases on Docket			1
6. Uncontested Civil Fines or Penalties			0
7. Default Judgments			0
8. Agreed Judgments			0
9. Trial/Hearing by Judge/Hearing Officer			0
10. Trial by Jury			0
11. Dismissed for Want of Prosecution			0
12. All Other Dispositions			0
13. Total Cases Disposed			0
14. Cases Placed on Inactive Status			0
15. Total Cases Pending End of Month:			1
a. Active Cases			1
b. Inactive Cases			0
16. Cases Appealed:			XXXXXXXXXXXXXXX
a. After Trial			0
b. Without Trial			0

JUVENILE/MINOR ACTIVITY

COURT	NAVASOTA MUNICIPAL COURT				
MONTH	May	YEAR	2021	TOTAL	
1. Transportation Code Cases Filed					1
2. Non-driving Alcoholic Beverage Code Cases Filed					0
3. Driving Under the Influence of Alcohol Cases Filed					0
4. Drug Paraphernalia Cases Filed					0
5. Tobacco Cases Filed					0
6. Truancy Cases Filed					0
7. Education Code (Except Failure to Attend) Cases Filed					0
8. Violation of Local Daytime Curfew Ordinance Cases Filed					0
9. All Other Non-traffic Fine-only Cases Filed					0
10. Transfer to Juvenile Court:					XXXXXXXXXXXXXXXXXX
a. Mandatory Transfer					0
b. Discretionary Transfer					0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)					0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)					0
13. Juvenile Statement Magistrate Warning:					XXXXXXXXXXXXXXXXXX
a. Warnings Administered					0
b. Statements Certified					0
14. Detention Hearings Held					0
15. Orders for Non-secure Custody Issued					0
16. Parent Contributing to Nonattendance Cases Filed					0

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ADDITIONAL ACTIVITY

XX		TOTAL
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		XXXXXXXXXXXXXXXXXXXX
a. Partial Satisfaction		3
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		12
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected:		XXXXXXXXXXXXXXXXXXXX
a. Kept by City		\$6,529.11
b. Remitted to State		\$2,499.89
c. Total		\$9,029.00

Run By: rjessie
Report Type: Summary
Date Range: 5/01/2021 - 5/31/2021
Finalize Report: Yes
Correction: No

*** END OF REPORT ***