

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE  
CITY OF NAVASOTA, TEXAS  
AUGUST 10, 2020**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 10th of August, 2020 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868 , at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

If you have any questions during the meeting please email them to [council@navasotatx.gov](mailto:council@navasotatx.gov) or text 936-825-5557. Please ensure to provide your full name and home address.

If you prefer to call-in please dial +13462487799 and enter Meeting ID: 709 770 2250 #

To Join Meeting virtually please click link below:

<https://zoom.us/j/7097702250>

1. Call to Order.
2. Invocation  
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.

4. Staff Report:

- (a) COVID-19 response;
- (b) Introduction of new employees;
- (c) Recognition of Little League All Stars;
- (d) Arts Council quarterly report for 3rd quarter;
- (e) Board and Commission reports; and
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

- 5. Consideration and possible action on award of bid for the 2016 GLO CDBG-DR, Railroad Storm Sewer Extension Project.
- 6. Consideration and possible action on a professional services agreement with Hdl Companies for consulting of sales tax and use collections.
- 7. Consideration and possible action on Resolution No. 677-20, accepting the water, sewer, gas, street and storm drainage improvements of Phase three section one in Pecan Lakes Estates Subdivision, except signage, common areas and maintenance of open channel storm drainage, in the City of Navasota, Texas.
- 8. Consideration and possible action on employee health, vision, dental and life insurance benefits for Fiscal Year 2020-2021.
- 9. Consideration and possible action on agreement from XEROX Business solutions Southwest for copier rental and maintenance.
- 10. Consideration and possible action on acceptance of bids for the sale of City properties legally described as Park Place, Block H, Lot 1, 2 and H&TC, Block J, Lot 4 (S21') 5 located in Navasota, Grimes County, Texas, 77868.
- 11. Consideration and possible action on the addendum lease agreement between the City of Navasota and Anderson-Grimes, LLC.
- 12. Consideration and possible action on Resolution No. 679-20, authorizing submission of an application to the Texas Department of Agriculture for a 2020 Texas Capital Fund Program Downtown Revitalization grant to construct sidewalk and handicap-accessibility improvements in the designated downtown district.

13. Consideration and possible action on Resolution No. 678-20, a resolution of the City of Navasota, Texas, finding that conditions exist within the designated Historic Commercial District of the City which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area.
14. Consideration and possible action on the first reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations.
15. Consideration and possible action on approval of the order of election for the November 3, 2020 election to elect three City Councilmembers to Positions 1, 2 and 3.

Consideraci'on y acci'on posible en aprobar la orden de la elecci'on para que la elecci'on del 3 de noviembre de 2020 elija tres la ciudad Councilmembers a las posiciones 1, 2 y 3.

16. Consideration and possible action on the first reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.
17. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.  
  
Consent Items are:  
  
A. Consideration and possible action on the minutes for the month of July 2020; and  
  
B. Consideration and possible action on the expenditures for the month of July 2020.
18. Consideration and possible action on approval of the creation of a Financial Analyst position in Finance Department.
19. Workshop on proposed budget for fiscal year 2020-2021.
20. Adjourn.

**DATED THIS THE 6TH OF AUGUST, 2020**

**/BS/**

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**BY: BRAD STAFFORD, CITY MANAGER**

**I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 6th of August, 2020 at 09:47 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at [www.navasotatx.gov](http://www.navasotatx.gov).**

***The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.084.***

**DATED THIS THE 6TH OF AUGUST, 2020**

**/SMH/**

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**BY: SUSIE M. HOMEYER, CITY SECRETARY**

**THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.**

**City Manager's Message**  
**An Executive Summary of Agenda Items and Current Issues**

City of Navasota  
City Council Meeting  
8-10-2020

1. **Call to order**
2. **Invocation and Pledges of Allegiance**
3. **Remarks of Visitors**  
Staff is unaware of anyone wishing to address the City Council.
4. **Staff Report:**
  - (a) COVID-19 response – Staff will provide the latest information on the response to COVID-19*
  - (b) Introduction of new employees – Staff will introduce the new Librarian, and new employees in the Facilities Maintenance Department.*
  - (c) Recognition of Little League All Stars – The Grimes County Little League Machine Pitch All-Stars competed in the District 13 All Star tournament in Bellville and won the Championship. According to Wes Male it has been many years since Grimes County won the championship.*
  - (d) Arts Council quarterly report for 3rd quarter – Staff will briefly review the Arts Council quarterly report.*
5. **Consideration and possible action on award of bid for the 2016 GLO CDBG-DR, Railroad Storm Sewer Extension Project.**

The City applied for a received hazard mitigation grant funding in the amount of \$2,000,000 for a drainage improvement project. The project is to connect to the new storm drain installed by the EDC parking and drainage project. To improve drainage in the downtown area, this project will include removal of a 36-inch storm sewer and replace it with a 7-foot by 7-foot box culvert and replace the street and sidewalk. The City received 7 bids for the project, and the low bidder is Larry Young Paving. The bid price for the base bid and alternate 1&2 is \$1,799,053. Staff and engineers met with a representative from Larry Young Paving after bids were opened to make sure they understood the project and that we were comfortable with recommending award of bid to them. Staff and engineer recommend awarding the bid to Larry Young Paving.

**6. Consideration and possible action on a professional services agreement with Hdl Companies for consulting of sales tax and use collections.**

The City contracted with a consultant for several years to assist in auditing and collection of sales taxes. Recently we began visiting with Hdl Companies who provides consulting services, and among the services are some helpful reporting tools that we will be able to utilize, along with audits and collection. The contract with the other company expired, and staff recommends an agreement with Hdl Companies for sales tax consulting services.

**7. Consideration and possible action on Resolution No. 677-20, accepting the water, sewer, gas, street and storm drainage improvements of Phase three section one in Pecan Lakes Estates Subdivision, except signage, common areas and maintenance of open channel storm drainage, in the City of Navasota, Texas.**

Section one of phase three of Pecan Lakes Estates Subdivision is nearing completion. The contractor feels he will have the infrastructure with a few exceptions completed by council meeting and is requesting acceptance of the infrastructure. Staff is working with the contractor to make sure everything meets city requirements and will have the recommendation Monday night. If the project is not completed to city standards prior to the council meeting, we will ask you to hold off on acceptance until everything is complete. The housing developer is pushing the subdivision to complete the project soon so they may begin building more homes.

**8. Consideration and possible action on employee benefits for Fiscal Year 2020-2021.**

Last year the City signed on with Brinson Benefits to assist in the bidding process and employee assistance with benefits. Brinson accepted bids for the city this year on our comprehensive benefit package, and along with staff recommend staying with TML-Health Benefits. TML implemented a small increase of 4.15%, and after review and consideration Brinson and staff feel we are better off in today's climate with COVID-19 virus issues staying with TML. In an effort to save the City and staff some money, we did make a few changes to the plan. Previously staff could go to an emergency room for \$100, and this ends up costing us more money in the long run. Staff and Brinson felt making a change to that would help encourage employees and families to go to a family physician or an urgent care center rather than emergency room and in return save them and the city money.

**9. Consideration and possible action on agreement from Xerox Business Solutions Southwest for copier rental and maintenance.**

The current contract for copiers expires in June of 2021. Current copiers have been having mechanical issues. Xerox Business Solutions Southwest proposed a new 5-year agreement with new copiers that would begin with no penalties for early out, if approved. This would upgrade current copiers and improve usability

while saving the city money. The old contract was \$1,969.74 and the new contract will be \$1,876 per month.

- 10. Consideration and possible action on acceptance of bids for the sale of City properties legally described as Park Place, Block H, Lot 1, 2 and H&TC, Block J, Lot 4 (S21') 5 located in Navasota, Grimes County, Texas, 77868.**

City Council approved the sale of two parcels of land owned by the City. Staff advertised the sale of the property by utilizing the bid method. Each parcel received one bid. Parcel #1, Park Place property received a bid of \$9,000 from Javier Olvera and Parcel #2, H&TC (downtown) property received a bid of \$10,105 from Janice Sheve. Both bids meet the minimum bid requirement. Staff recommends acceptance of both bids.
- 11. Consideration and possible action on the addendum lease agreement between the City of Navasota and Anderson-Grimes, LLC.**

Anderson Grimes (Dearings) are wanting to construct another set of T-Hangars north of the existing T-Hangars. The construction will require additional ramp on the north side. They are proposing to design and build the ramp and construct the hangar and asked that the city reimburse them for the ramp. The additional ramp will allow the city to lease more spaces for small hangars, and we have a couple of people interested in building in that location. The airport fund currently has a balance of \$464,742, so there is ample funding to pay for the ramp, and still have money for future projects.
- 12. Consideration and possible action on Resolution No. 679-20, authorizing submission of an application to the Texas Department of Agriculture for a 2020 Texas Capital Fund Program Downtown Revitalization grant to construct sidewalk and handicap-accessibility improvements in the designated downtown district.**

The Texas Department of Agriculture is accepting applications for 2020 Texas Capital Fund Downtown Revitalization grants. This year we can qualify for \$500,000 and the match is \$75,000. The Navasota EDC agreed to cover the matching funds. The plan is to go east from LaSalle on Washington to Nolan, and on the east side of LaSalle go south to Holland.
- 13. Consideration and possible action on Resolution No. 678-20, a resolution of the City of Navasota, Texas, finding that conditions exist within the designated Historic Commercial District of the City which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area.**

The Downtown Revitalization grant requires that the elected body designate the area planned for redevelopment as a blighted area. The area has cracked, broken and uneven sidewalks and are in need of repair or replacement.

- 14. Consideration and possible action on the first reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations.**

Portions of the City Code pertaining to parking are out of date and have not been enforced for many years. Alicia Ortman (intern) reviewed the ordinance and made multiple changes to update it. Legal Counsel reviewed the ordinance for accuracy and legal compliance.
- 15. Consideration and possible action on approval of the order of election for the November 3, 2020 election to elect three City Councilmembers to Positions 1, 2 and 3.**

**Consideraci'on y acci'on posible en aprobar la orden de la elecci'on para que la elecci'on del 3 de noviembre de 2020 elija tres la ciudad Councilmembers a las posiciones 1, 2 y 3.**

The City Council election is normally held in May, however, due to the COVID-19 virus, Governor Abbott allowed entities the opportunity to move the election to November to hopefully avoid some of the issues of the virus. The statutory last day to order the general election for November is August 17<sup>th</sup>.
- 16. Consideration and possible action on the first reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.**

A few months back the City received a request and abandoned a twenty-foot (20) alleyway located at Block 3 of the McNair Addition abutting N. Jones Street, however, staff realized that the ordinance only closed half of the alleyway. This ordinance will abandon the other half, which was the original intent.
- 17. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.**

**Consent Items are:**

A. Consideration and possible action on the minutes for the month of July 2020; and

B. Consideration and possible action on the expenditures for the month of July 2020.
- 18. Consideration and possible action on approval of the creation of a Financial Analyst position in Finance Department.**

During the council planning retreat it was determined that we should look into adding a few positions to improve services. One position we felt was needed was someone to assist in the finance department. We need assistance with budgeting,

accounts payable, debt structuring and someone to handle things when the Finance Director is out on vacation or ill. Staff evaluated the situation and feels a Financial Analyst would be beneficial. Currently we have an intern in a position that is performing the functions and would like to create the full-time position. The current budget will accommodate the salary for the remainder of the fiscal year, and the position is budgeted in the proposed budget.

**19. Workshop on proposed budget for fiscal year 2020-2021.**

Staff continues to work through the budget, and now has the budget in the black. We do have some new positions and projects included. We are still working on a few items and will present information on possible bond for Capital Improvement project. Maybe during the next workshop, we can discuss possible salary adjustments.

**Calendar of Events**

August 7 <sup>th</sup> 9:00 a.m. - Noon	TCMA Board Meeting Zoom call
August 10 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
August 18 <sup>th</sup> 7:30	Brad attend Deer Park Council meeting Presentation of City Council of the year award from TCMA
August 24 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
September 7 <sup>th</sup> City offices Closed	Labor Day Holiday
September 11 <sup>th</sup> 11:00 a.m.	Brad – TCMA Region 3 meeting Graham, Texas
September 14 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
September 28 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building

Respectfully submitted,

Brad Stafford  
City Manager



*Vision Statement:*

*Navasota 2027: What America Wants To Be  
“A beautiful, progressive, vibrant, service-oriented,  
close-knit community filled with  
historical charm and promise for people and business.”*

*Mission Statement:*

*“To guide Navasota’s growth in a way that maintains  
our heritage, culture, and uniqueness while  
maximizing our economic and social development.”*



## **THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY**

***It is the desire of the Navasota City Council to demonstrate responsible leadership by:***

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



The Management Connection, Inc.  
PROFESSIONAL FACILITATORS

## S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	10/2/19	2019-2020	

**Goal Statement: A descriptive statement of the DESIRED OUTCOME.**  
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided professional facilitation to the City of Navasota Council on September 4<sup>th</sup>, 2019. This document captures the Council's direction to staff.

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
<b>Outcomes</b>			
<b>Direction from Council</b>			
1. <u>There needs to be a discussion on how to get state lawmakers to partner with the City.</u> a. Potentially inviting Schwertner, Leman, and Kolkhorst to visit and tour the city b. Alan Bojorquez is creating a report card on all the legislature and looking for help	2019-2020	Navasota Staff	
2. <u>Figure out a way to speed up the billing cycle to reduce the lag time from end of month to bill date for payments</u> a. We can make every period longer or each period 31 days—it will take a few years, but you'll catch up b. Propose a staff member under Lance and Rita to handle all meters—Meter Maintenance Technician	2019-2020	Navasota Staff	
3. <u>The City Manager will do a cost benefit analysis on the Boys and Girls Club</u> a. Benefit of having them in the community along with the mechanics of it to present to the council	2019-2020	Navasota Staff	



## The Management Connection, Inc.

PROFESSIONAL FACILITATORS

4. <u>The Council will move forward with the concept of bonds for utility and street improvements</u> a. Bonds will be broken into three-year small increments i. Focus will be on high traffic roads first ii. Host community meetings to get more buy in from the city iii. City Manager will present the numbers to council	2019-2020	Navasota Staff	
5. <u>Gather a proposal for a new look and cost of renovating fire station at the current location.</u> a. A rendering needs to be created to show the public	2019-2020	Navasota Staff	
6. <u>Review the Social Media policy (specifically # 3 &amp; 4) as it relates to non-city employees and council members.</u> a. It's a developing area legally. We should review the policy because it's from 2014 and make sure it's in accordance with current situation.	2019-2020	Navasota Staff	
7. <u>Design the new website</u> a. Have 2-3 citizens sit in to consult about the ease of receiving notifications. Get a mixture of people who are and aren't familiar with computers	2019-2020	Navasota Staff	
8. <u>Find more ways to get coverage in the news</u> a. <a href="mailto:neighbors@theeagle.com">neighbors@theeagle.com</a> - send pictures to get included	2019-2020	Navasota Staff	
9. <u>Develop relationships with Boards and Commissions:</u> a. Have a mandatory annual meeting with members to talk about what a comp plan is, what the Council's expectations are, and that they need to be able to make decisions as a board. They need to know about open	2019-2020	Navasota Staff	



## The Management Connection, Inc.

PROFESSIONAL FACILITATORS

meetings act, public information act, Robert's Rules of Order, ect.

- i. By being involved, we have a chance to educate them about how the city works
- ii. We don't want to take away their ability to think, but we can give them parameters
- iii. We should create a statement to be read before each meeting that says "we are our own board, we work toward the goals of the city and will stand by the final decision". It's a reminder that we're all here to do the best for the city. A mission statement to go at the top of the packet.

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 4. **AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Staff Report:

- (a) COVID-19 response;
- (b) Introduction of new employees;
- (c) Recognition of Little League All Stars;
- (d) Arts Council quarterly report for 3rd quarter;
- (e) Board and Commission reports; and
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

1. Arts Council Quarterly Report - 3rd



## **APR - JUN 2020 QUARTERLY REPORT NARRATIVE CITY OF NAVASOTA FUNDING**

### **THE ARTS COUNCIL PROGRAMS**

#### **Arts Council & Visitor Center Operations**

The Arts Council & Visitor Center is the hub of the arts, culture and heritage community in our region and home to a unique two-tier mezzanine gallery and three working studios, providing exhibit and retail space for works of art created by local artists and artists throughout Texas. The new facility and galleries celebrated one year open on October 8, 2019. On average, The Arts Council hosts meetings for more than 20 affiliate groups per month and averages roughly 450 visitors and program participants each month. Due to the dangers proposed by novel coronavirus, The Arts Council's closed our public meeting spaces on March 20<sup>th</sup> and reopened for staff, studio artists, and public gallery visits on May 20<sup>th</sup> with a limit of 10 people in the building. Our facility currently remains closed to affiliate or other group meetings, and we have postponed or made virtual our events. Visitation since our reopening has been significantly less, around 50 visitors and program participants through June.

During the third quarter, the galleries continued hosting *Exploring Light and Color* by local watercolorist Monika Pate. Monika was generous enough to extend her exhibit for several months when our next planned exhibit for April had to be postponed. Monika is a world-renowned artist, member of the American Watercolor Society and juried member of the International Guild of Realism, and has pieces in collections all over the world. She has worked with watercolor for over 25 years and uses a complicated layering technique that allows her to gradually develop luminous colors and value. The transparent nature of the watercolor medium allows the light to capture the brilliant colors of each layer as it is reflected from the paper's white surface.

On June 22<sup>nd</sup>, we opened our *Heroes of COVID* exhibit, featuring artwork from Houston artist Kristi Nelson and local artist Amanda Dominguez. The exhibit features portraits of healthcare workers and frontline responders wearing their masks. When the COVID-19 pandemic hit, and her friends on the front lines were affected, Kristi felt a need to do something to show her support for what they were experiencing and risking. Kristi inspired Amanda (also a nurse) to do the same for her friends and coworkers in the Brazos Valley. The exhibit has been featured on many media spots and will run through September 2020.

We were able to record virtual tours of our current gallery show and three artists' studios to provide remote options for visitors to view and enjoy art during the shelter-in-place

restrictions. The virtual tours are hosted on our YouTube channel and shared on our website and social media pages.

## **Funding Opportunities**

Perhaps the longest-standing means of support to the regional artistic community, The Arts Council funds programs, projects and education through its funding programs below.

- Annual Program and Marketing Grants support affiliate organization projects that significantly promote arts, culture and heritage in the Brazos Valley through hotel/motel taxes from the City of College Station and the City of Bryan. The Arts Council distributed \$100,646.00 in Annual Program and Marketing grant funding to its affiliates in the third quarter of FY 2020 in May and June. The following affiliates are recipients of funding of Annual Program and Marketing grants for FY 2020: Ballet Brazos, Brazos Educational Radio, Brazos Valley African American Museum, Brazos Valley Chorale, Brazos Valley Museum of Natural History, Brazos Valley Symphony Society, Brazos Valley Worldfest, Children's Museum of the Brazos Valley, Fiestas Patrias Mexicanas of Bryan/College Station, Friends of Chamber Music, George Bush Presidential Library and Museum, MSC OPAS, Museum of the American G.I., Stage Center Community Theater, TAMU's Dance Science Program, TAMU's Wright Gallery, and The Theatre Company of Bryan/College Station.
- The Arts Council distributed \$2,275.00 in Navasota Annual Program and Marketing funding during the third quarter. Grimes County Chamber of Commerce, Navasota Theatre Alliance, and Washington on the Brazos State Park Association are the recipients of Navasota Annual Program and Marketing funds in FY 2020.
- Rural Grants assist Arts Council affiliates operating in the rural portions of the Brazos Valley with program needs up to \$2,500. Funding is provided by The Arts Council for this program. The Arts Council opened applications for local nonprofits for this funding opportunity in January 2020 and distributed awards in March 2020. A total of \$8,000 was distributed to Brenham Children's Chorus, Navasota Theatre Alliance, Texas Cotton Gin Museum, Troupe Over the Hill, Unity Theatre, and Washington on the Brazos State Park.
- The Arts Council offers an annual scholarship program from seniors graduating from high school in the seven-county Brazos Valley region. These seniors must plan to attend an accredited 2- or 4-year university to study a degree plan in arts, culture, or heritage. The Arts Council selected six high school seniors to receive awards totaling \$20,200. These students will attend arts- or culture-related degree programs in the fall of 2020 at four different schools across the country. Scholarship checks are distributed directly to the students' school accounts early in the fourth quarter.

**Following is a detailed chart of the impact of this funding in the community as provided by individual affiliates in their quarterly reports.**

AFFILIATE GRANT RECIPIENT	FY 2020 Q3 Grant Distributions	Persons Impacted by Programs	Projected Restaurant Impact (meals)	Hotel Impact (room nights)	PROGRAMS FUNDED
Navasota Grimes Co. Chamber of Commerce	\$0.00	0	0	0	No funded programs/marketing during this quarter
Navasota Theatre Alliance	\$2,275.00	0	0	0	All events cancelled due to COVID
Washington on the Brazos Historical Foundation	\$0.00	16,205	103	55	Marketing only funded during this time. The site was intermittently closed during this quarter, and all programs and events cancelled.
<b>TOTALS</b>	<b>\$2,275.00</b>	<b>16,205</b>	<b>103</b>	<b>55</b>	

## **Artistic Learning Opportunities**

- In the third quarter, The Arts Council had to cancel our in-person Art After School classes due to coronavirus. We continued to provide free art lessons with our teacher, Tonja Mason, through Facebook live programs.
- Beginning in mid-June, The Arts Council also hosted in-person summer camps following the Governor's Day Camp guidelines. Camps began on June 15<sup>th</sup> and run every week throughout the summer. Registration was kept low to ensure safe social distancing. Sara Jordan, an art teacher with College Station ISD, taught one camp, leading students through a "USA Art Tour." Lisa Urban, an artist and educator at St. Joseph's school, hosted a Fiber Arts camp, and Navasota Artist in Residence Apinya Srihwanthong taught a Nature-Inspired Fine Arts camp. Additionally, we worked with some of our summer camp teachers to record several art project demo videos which we shared on our Facebook page.
- Our three studio artists (Sherry Killingsworth, Coleen Bradfield, and Chris Wilson) were allowed to return to their studio operations when our building reopened in May. Their studio spaces are open to the public when the artists are present, and the artists are encouraged to safely engage with the visiting public and discuss their art.
- The Arts Council, working with the City of Navasota, continued the Navasota Artist in Residence program. The spring 2020 round of artists - Dusty Levenberg (mixed-media artist from Maryland), Jade Phillips (painter from Colorado), and returning artist Apinya Srihwanthong - were impacted by Coronavirus shutdowns. Dusty and Jade elected to return home, and Apinya remained and moved back into the Horlock House. The Horlock Galleries reopened to the public in May, and Apinya's residency has been extended to ensure she has proper time to complete her goals.
- In May, Stephanie Cobb from Baton Rouge, Louisiana began her tenure in the College Station Summer Artist Residency. The summer residency is open to current or recently-graduated students and provides them an opportunity to create their first solo exhibit. Stephanie is a talented oil painter who explores relationships through portraiture. She is using the residency to expand her portfolio, and her solo show will run in August in The Arts Council's galleries.
- Devin Cogger from Portland, Oregon wrapped up his time in the Bryan Artist in Residence program. Housed in the Kasparov Lofts in Downtown Bryan, Devin was an active participant in the art scene, participating in First Fridays and Third Thursday ArtSteps. Devin left the program in early July, and the next Bryan Artist in Residence will move in in the third quarter.

## **Community Outreach**

The Arts Council operates community outreach efforts designed to create access to artistic opportunity. Efforts include marketing, support of affiliate organizations, placement of art in public venues, and involvement in community events, such as First Fridays and collaboration with Experience B/CS and city Parks and Recreation.

### *Marketing*

- Innumerable residents and visitors are served through regular marketing and outreach programs from mailings, advertisements, brochures, newspaper articles, television and radio spots/interviews, and our website, [www.acbv.org](http://www.acbv.org).
- The Arts Council regularly and extensively promotes affiliate events, Arts Council programs, and local art events through social media and paid online and print advertising. Marketing efforts target a statewide audience as well as providing up to date information to residents and visitors. Additionally, Bryan Broadcasting, KBTX and KAGS donate significant amounts of air time to run Arts Council Art Spots and interviews. Marketing efforts in the third quarter focused on supporting our affiliates and arts community, promotion for our virtual tours and talks, and ads for our summer camp opportunities.
- The ACBVoice e-newsletter was sent to over 3,000 subscribers weekly during the third quarter. The newsletter promotes upcoming arts events in the Brazos Valley in addition to providing updates on Arts Council programs and projects.
- Arts Council staff records regular interviews at the WTAW studios. These interviews were cancelled during the shutdown and began again in June. Three weekly interviews were recording with our three artists in residence.
- The Arts Council temporarily suspended our Art Spots, which are distributed directly to every hotel in Bryan/College Station and read as public service announcements on media outlets in the region. We have focused on updating our arts calendar and sharing affiliate Art Spots on our website, newsletter, and social media. We hope to resume our physical distribution and PSA recordings in the fourth quarter.
- The Arts Council also pivoted to presenting a great deal of content in a virtual format through our Facebook page and website. Executive Director Sheree Boegner recorded interviews via Zoom that were live streamed on Facebook and recorded and shared on our website. Interviews included volunteer celebrations with affiliates, discussions with scholarship winners, live tours with gallery and studio artists, and live critiques with our artists in residence. These live events will continue through the fourth quarter.
- The Arts Council worked to advocate for the importance of arts in our community during the COVID-19 pandemic through a social media campaign titled Arts Matter. This campaign allowed us to not only increase the visibility of both our organization and of impactful art programs in our area, but also provided us with anecdotal evidence concerning how arts programs related to the Arts Council have improved our community. For this program, participants would create a social media post describing how the arts influenced their lives during the pandemic, use the hashtag #ArtsMatterinBV, and tag the Arts Council in their posts. Likewise, they could respond to a Google Form asking them to share their story. We received 25 Google Form responses and recorded 82 uses of the hashtag in social media posts.

### *Support of Affiliate Organizations*

- We support over 55 affiliated arts, culture and heritage organizations across the Brazos Valley through funding, promotion, advocacy and partnership-building programs. In addition, the Arts Council facilities are typically available for use free of

charge to all affiliates during regular business hours (Monday-Friday, 9am-5pm, Saturday, 1pm-4pm) and are typically used by many of these groups monthly. We hope to resume affiliate meetings at our facility in the fourth quarter.

- The Arts Council continued to assist with the organization of the Brazos Valley Museum Collective and the Brazos Valley Theatre Collective. The Museum Collective, made up of galleries and museums throughout the Brazos Valley, met virtually three times during the third quarter. These meetings discussed the cancellation of the Texas Association of Museum conference, discussions of sculpture/artwork policies and Black Lives Matter, and a roundtable discussion on reopening procedures and coronavirus safety protocols. The Brazos Valley Theatre Collective suspended their meetings during the shutdown but have remained in regular communication through group emails. The group hopes to resume in person meetings in the fourth quarter.
- The Arts Council and our affiliates are regularly covered in *The Eagle* and on local news stations as a result of our public relations efforts.

#### *Art in Public Places*

- The Arts Council curates several Community Galleries at Large (CGALs).
  - One of these Community Galleries at Large, the Brazos Valley Council of Governments' building, hosted a show of artwork by area high school students. This show was taken down in April to return the artwork to the students, and was replaced with a show by studio artist Coleen Bradfield.
  - The Community Gallery-at-Large space at College Station City Hall continued to host an exhibit of artwork by students at the School for Little People.
  - The City of Bryan gallery space continued to host a new exhibit of fluid art by local artist Emily Laughlin.
  - The Navasota City Hall space continues to feature a group show by Navasota High School students.
  - The Brazos Valley Plastic Surgery space continues to host a show by Allen Academy student artists.
- Featuring twenty outdoor sculptures and over thirty art benches, the Public Art program is supported by local business partners and the cities of Bryan and College Station. This program aesthetically improves and fosters appreciation of the role of the arts in our community.
- *Hand of God* by local artist John Magee continues to attract crowds to the ArtFill installation site in Downtown Bryan.

#### *Community Events*

- Unfortunately, due to the restrictions on activities and the dangers of coronavirus, The Arts Council was unable to host any direct, in-person events.
- Our participation in the Texas Association of Museums conference was moved to virtual options when the conference was cancelled in person. We worked with the organizers to record promotion videos of The Arts Council, its programs, and its affiliates to air during the conference.
- Our annual Red Wasp Film Festival, scheduled originally for the weekend of May 16<sup>th</sup>, was indefinitely postponed early in the shutdown. The committee is working with

sponsors and filmmakers to move the festival to a virtual presentation in the fourth quarter.

**FINANCIAL REPORT CITY OF NAVASOTA**  
**APRIL - JUNE 2020**

- In Q1 of FY 2020 the Arts Council received a total of \$28,800.00 from City of Navasota Hotel Occupancy Tax Revenue funds via check #013422, dated October 22, 2019. The balance of these funds after Q1&2 expenses were utilized for the following in Q3:
  - \$2,275.00 was utilized to fund quarterly affiliate grants on Jun 5. See chart on page 3 for detailed grant allocations.
  - The remainder of funds will be carried over for expenses in Q4.

Attachments

- Profit & Loss and Current Balance Sheet as of end of Q3 FY2020
- Affiliate FY 2020 Q3 Reports and Supplemental Documentation

**The Arts Council of Brazos Valley**  
**Statement of Financial Position**  
As of June 30, 2020

	<u>Total</u>
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 Well's Fargo Business Checking	325,255.77
10120 Well's Fargo Money Market	17,478.91
10125 PayPal	4,235.82
10200 Prosperity - ABC	431,356.44
10400 American Momentum Money Market	102,124.78
10450 American Funds	36,408.53
10950 Cash in Drawer	634.77
12300 Community Foundation of BV	7,478.14
Total Bank Accounts	<b>\$ 924,973.16</b>
Accounts Receivable	
11001 Accounts Receivable	20,100.00
11006 Discount on Pledge Receivable	-30,845.45
11200 Pledges Receivable	355,640.00
Total 11001 Accounts Receivable	<b>\$ 344,894.55</b>
Total Accounts Receivable	<b>\$ 344,894.55</b>
Other Current Assets	
1692 Prepaid Insurance	4,171.76
1693 Prepaid Advertising	1,200.00
Total Other Current Assets	<b>\$ 5,371.76</b>
Total Current Assets	<b>\$ 1,275,239.47</b>
Fixed Assets	
14000 Fixed Assets	
14100 Furniture and Equipment	125,104.81
14200 Buildings - Operating	7,503.00
14300 Permanent Collection	677,023.02
14999 Accum Depreciation	-105,831.98
Total 14000 Fixed Assets	<b>\$ 703,798.85</b>
14101 New Building	1,021,146.45
14101.1 Building Improvements	652,626.26
14102 Credit to Building Cost	-30,296.00
15000 Land	392,430.00
16000 Construction in Progress	8,415.05
Total Fixed Assets	<b>\$ 2,748,120.61</b>
Other Assets	
18800 Inventory	15,105.00
Total Other Assets	<b>\$ 15,105.00</b>
<b>TOTAL ASSETS</b>	<b>\$ 4,038,465.08</b>

**LIABILITIES AND EQUITY****Liabilities****Current Liabilities****Accounts Payable**

20000 Accounts Payable 151,000.00

**Total Accounts Payable \$ 151,000.00**

**Credit Cards**

21500 Wells Fargo Business Card - Salvaggio 5,200.42

21600 Wells Fargo Business Card - Boegner 459.73

**Total Credit Cards \$ 5,660.15**

**Other Current Liabilities**

21000 PPP Loan 31,102.00

22000 Payroll Liabilities 0.00

22100 Federal Tax Payable -87.89

22200 Texas Unemployment Payable 162.10

22400 Blue Cross Blue Shield Payable -775.16

22500 Guardian Insurance Payable -161.54

22600 HSA Payable 127.00

**Total 22000 Payroll Liabilities -\$ 735.49**

23000 Deferred Membership Dues 100.00

23100 Deferred Income 4,998.75

24300 Accrued Compensated Absences 4,029.94

25500 Sales Tax Payable 4,623.99

Texas Comptroller Payable (do not use) 139.61

**Total 25500 Sales Tax Payable \$ 4,763.60**

25800 Unearned or Deferred Revenue 8,000.00

27201 Due to COCS- Reimbursements 16.00

**Total Other Current Liabilities \$ 52,274.80**

**Total Current Liabilities \$ 208,934.95**

**Long-Term Liabilities**

27101 Notes Payable 735,297.91

**Total Long-Term Liabilities \$ 735,297.91**

**Total Liabilities \$ 944,232.86**

**Equity**

31300 Perm. Restricted Net Assets 5,050.00

32000 Unrestricted Net Assets 2,712,152.30

Net Revenue 377,029.92

**Total Equity \$ 3,094,232.22**

**TOTAL LIABILITIES AND EQUITY \$ 4,038,465.08**

**The Arts Council of Brazos Valley**  
**Budget vs. Actuals: FY2020**  
October 2019 - June 2020

	Total		
	Actual	Budget	% of Budget
<b>Revenue</b>			
430 Contributed Income	196,158.93	200,000.00	98.08%
431 Membership Dues			
431.1 Individual Membership	9,401.70	10,000.00	94.02%
431.2 Affiliates Membership	3,650.00	4,000.00	91.25%
431.3 Business Membership	3,494.20	4,500.00	77.65%
Total 431 Membership Dues	<b>\$ 16,545.90</b>	<b>\$ 18,500.00</b>	<b>89.44%</b>
432 Fundraising Events			
4324 Celebrate the Arts	6,025.00	70,000.00	8.61%
4325 Boots & BBQ	17,168.78	17,000.00	100.99%
4326 Empty Bowls, Jr.	12,976.07	13,000.00	99.82%
4327 Celebrate the Arts Scholarship	13,500.00	15,000.00	90.00%
Total 432 Fundraising Events	<b>\$ 49,669.85</b>	<b>\$ 115,000.00</b>	<b>43.19%</b>
433 Government Grants			
4331 College Station	26,250.03	35,000.00	75.00%
4332 College Station HOT	572,232.03	687,976.00	83.18%
4332-1 COCS HOT Reimbursements	729.00	3,000.00	24.30%
4333 Bryan HOT	148,950.00	180,000.00	82.75%
4333-1 COB HOT Reimbursements	0.00	600.00	0.00%
4334 Brazos County	8,000.00	8,000.00	100.00%
4335 TCA	10,861.00	9,500.00	114.33%
4336 Navasota HOT	28,800.00	28,800.00	100.00%
Total 433 Government Grants	<b>\$ 795,822.06</b>	<b>\$ 952,876.00</b>	<b>83.52%</b>
434 Foundation & Trust Grants	5,000.00	5,000.00	100.00%
Total 430 Contributed Income	<b>\$ 1,063,196.74</b>	<b>\$ 1,291,376.00</b>	<b>82.33%</b>
440 Program Service Revenue			
440.1 Red Wasp	1,043.65	2,000.00	52.18%
440.2 Classes	224.46	1,000.00	22.45%
440.3 Camps	5,427.98	8,500.00	63.86%
440.4 Community Festival	480.00	480.00	100.00%
440.6 Artist Call for Entry	2,068.94	2,000.00	103.45%
Total 440 Program Service Revenue	<b>\$ 9,245.03</b>	<b>\$ 13,980.00</b>	<b>66.13%</b>
450 Other Revenue			
450.1 Miscellaneous Revenue	2,221.25	2,200.00	100.97%
450.2 Investments	7,201.15	2,000.00	360.06%
450.3 Rentals	7,637.50	15,000.00	50.92%
Total 450 Other Revenue	<b>\$ 17,059.90</b>	<b>\$ 19,200.00</b>	<b>88.85%</b>
46000 Merchandise Sales	16,318.36	16,200.00	100.73%
Total Revenue	<b>\$ 1,105,820.03</b>	<b>\$ 1,340,756.00</b>	<b>82.48%</b>
Gross Profit	<b>\$ 1,105,820.03</b>	<b>\$ 1,340,756.00</b>	<b>82.48%</b>

## Expenditures

### 600 Awards and Grants

601 Awards & Grants-Organizations	348,009.00	467,976.00	74.36%
601-1 Returned Grants	1,113.08	3,600.00	30.92%

<b>Total 601 Awards &amp; Grants-Organizations</b>	<b>\$ 349,122.08</b>	<b>\$ 471,576.00</b>	<b>74.03%</b>
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602 Awards & Grants-Individuals	0.00	15,000.00	0.00%
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<b>Total 600 Awards and Grants</b>	<b>\$ 349,122.08</b>	<b>\$ 486,576.00</b>	<b>71.75%</b>
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### 610 Salaries and Related Expenses

611 Salaries & Wages	134,914.79	190,000.00	71.01%
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6115 Family Natl Paid Sick Leave	1,004.50	0.00	
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6116 FMLA Expansion Paid Leave	4,995.50	0.00	
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<b>Total 611 Salaries &amp; Wages</b>	<b>\$ 140,914.79</b>	<b>\$ 190,000.00</b>	<b>74.17%</b>
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612 Employer IRA Contributions	3,533.92	5,000.00	70.68%
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613 Employee Benefits-Other	510.00	700.00	72.86%
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614 Payroll taxes & fees	6,104.60	15,762.00	38.73%
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616 Employer Health Ins. Contribution	6,157.88	7,913.00	77.82%
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<b>Total 610 Salaries and Related Expenses</b>	<b>\$ 157,221.19</b>	<b>\$ 219,375.00</b>	<b>71.67%</b>
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### 620 Fees for Services

621 Accounting Fees	15,362.57	20,000.00	76.81%
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622 Legal Fees	651.13	1,000.00	65.11%
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624 Marketing Intern Fees	6,625.00	10,000.00	66.25%
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625 Contractor Fee	560.00	500.00	112.00%
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<b>Total 620 Fees for Services</b>	<b>\$ 23,198.70</b>	<b>\$ 31,500.00</b>	<b>73.65%</b>
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630 Advertising, Printing, Promo.	33,013.29	60,500.00	54.57%
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### 631 Programs

6312 ART for Life	11,016.43	13,500.00	81.60%
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6313 Gallery	4,151.26	12,000.00	34.59%
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6314 Camps	2,392.90	7,500.00	31.91%
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6315 Community Festivals	54.97	400.00	13.74%
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6316 Public Art	0.00	1,000.00	0.00%
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6317 Classes	1,587.86	2,000.00	79.39%
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6319 Red Wasp	1,000.00	2,000.00	50.00%
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6320 Artist Connect	6,300.00	7,000.00	90.00%
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6325 Programs-Other	5,634.46	7,000.00	80.49%
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6327 Empty Bowls, Jr.	6,869.67	6,900.00	99.56%
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6328 Artist in Residence	2,707.70	8,500.00	31.86%
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<b>Total 631 Programs</b>	<b>\$ 41,715.25</b>	<b>\$ 67,800.00</b>	<b>61.53%</b>
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### 632 Fundraising

6324 Celebrate the Arts	3,481.50	45,000.00	7.74%
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6329 Boots & BBQ	5,097.96	5,100.00	99.96%
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6330 Fundraising - Other	7,009.62	9,900.00	70.80%
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<b>Total 632 Fundraising</b>	<b>\$ 15,589.08</b>	<b>\$ 60,000.00</b>	<b>25.98%</b>
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640 Office Expenses	1,789.24	2,500.00	71.57%
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641 Postage, Mailing Service	333.25	500.00	66.65%
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<b>Total 640 Office Expenses</b>	<b>\$ 2,122.49</b>	<b>\$ 3,000.00</b>	<b>70.75%</b>
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650 Information Technology	3,167.00	4,500.00	70.38%
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<b>660 Occupancy</b>			
662 Security	825.00	1,000.00	82.50%
663 Janitorial	6,113.75	13,000.00	47.03%
6635 Repairs & Maintenance	1,615.90	5,000.00	32.32%
664 Pest Control	255.00	500.00	51.00%
665 Utilities	12,814.99	17,000.00	75.38%
667 Mortgage Interest	16,988.89	39,000.00	43.56%
<b>Total 660 Occupancy</b>	<b>\$ 38,613.53</b>	<b>\$ 75,500.00</b>	<b>51.14%</b>
661 Facilities & Equipment Rental	1,365.99	1,980.00	68.99%
669 Property Purchase	0.00	280,800.00	0.00%
670 Mileage	0.00	0.00	
671 Travel & In-Region Mileage	1,499.45	1,800.00	83.30%
<b>Total 670 Mileage</b>	<b>\$ 1,499.45</b>	<b>\$ 1,800.00</b>	<b>83.30%</b>
680 Insurance	13,381.10	13,200.00	101.37%
<b>690 Other expenses</b>			
691 Bank Charges	661.49	1,500.00	44.10%
6911 Investment Losses	5,927.09	600.00	987.85%
694 Memberships and Dues	1,775.00	1,600.00	110.94%
695 Training & Development	6,204.00	9,500.00	65.31%
697 Artist Commission	11,778.42	12,000.00	98.15%
699 Other Costs	22,434.96	23,000.00	97.54%
<b>Total 690 Other expenses</b>	<b>\$ 48,780.96</b>	<b>\$ 48,200.00</b>	<b>101.21%</b>
<b>Total Expenditures</b>	<b>\$ 728,790.11</b>	<b>\$ 1,354,731.00</b>	<b>53.80%</b>
<b>Net Operating Revenue</b>	<b>\$ 377,029.92</b>	<b>-\$ 13,975.00</b>	<b>-2697.89%</b>
<b>Net Revenue</b>	<b>\$ 377,029.92</b>	<b>-\$ 13,975.00</b>	<b>-2697.89%</b>
 <b>Annual Loan Paydown to Prosperity</b>	 307,498.66		
<b>Difference between Net Revenue and Loan Payment</b>	<b>\$ 69,531.26</b>		

Wednesday, Jul 29, 2020 07:04:21 AM GMT-7 - Accrual Basis

# Reds, Wheats & Blues Festival

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## *2020 Navasota Program & Marketing Grant*

### ***Navasota Grimes County Chamber of Commerce***

---

Mr. John Hugh McNally Jr.  
117 S. LaSalle Street  
POB 530  
Navasota, TX 77868

executivedirector@navasotagrimeschamber.com  
O: 936-825-6600  
M: 936-355-6605

### ***Mr. John Hugh McNally Jr.***

---

117 S. LaSalle Street  
POB 530  
Navasota, TX 77868

executivedirector@navasotagrimeschamber.com  
O: 936-825-6600  
M: 936-355-6605

# FollowUp Form

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## Quarter 3

Please fill out and electronically submit this report by July 20th, 2020. **Only include information (tourism impact and expenses) from the third quarter (April 1st - June 30th, 2020).**

## Program Information

---

### Project name

Reds, Wheats & Blues Festival

### Organization name\*

Navasota Grimes County Chamber of Commerce

### Name of program(s) or event(s)\*

Only list grant-funded events occurring this quarter. If no programs or events funded, list "Marketing Only" or "None" as appropriate.

None

### Beginning date of program(s)\*

If no programs, enter the beginning date of the quarter.

04/01/2020

### Ending date of program(s)\*

If no programs, enter the ending date of the quarter.

06/30/2020

### Amount received from Navasota this quarter\*

The amount of your quarterly grant check.

\$0.00

### Amount of grant funds spent this quarter\*

Please enter the total amount of grant funds that were spent **IN THIS QUARTER ONLY**.

\$0.00

### Expense chart

Please download and use this form to itemize your quarterly expenses. Then re-upload the completed form here. If you need assistance, please email Amy at [deputy@acbv.org](mailto:deputy@acbv.org).

Q3 2020 Report.pdf

## Tourism Impact

---

**Only include tourism impact numbers from all your events/activities occurring THIS QUARTER (NOT pre-sales of tickets, website traffic, etc.). Please only include raw numbers collected, not projections or extrapolations.**

### Total program attendance\*

Please list each program/event this quarter and the number of attendees. If just reporting on marketing funds, please still list the total attendance for each event/program this quarter, if any.

N/A - no events this quarter

### Hotel impact\*

Please enter the total number of room nights at local hotels that your visitors reported in their surveys. Please enter a whole number.

0

### Restaurant patronage\*

Please enter the total number of restaurant meals reported in your visitor surveys. Please enter a whole number.

0

### What methods did you use to collect your tourism impact numbers?\*

Did you do intercept surveys, ticket-purchase surveys, block rooms at a hotel, etc.? If you have a report, please upload that here. PLEASE DO NOT INCLUDE PERSONAL INFORMATION OF YOUR ATTENDEES.

If you would like to break down the tourism impact by programs, or show extrapolated numbers, you may do so here.

N/A - no events this quarter

## Examples of funded advertising/promotional campaigns

Please attach samples of grant-funded marketing showing how the City and The Arts Council were recognized in your advertising/promotional campaigns.

## Additional advertising/promotional samples

Please attach any other marketing or promotional samples here.

## Signature

---

### Signature\*

Please type the name of the person completing this form. By typing your name, you certify that the information presented in this report is complete and accurate to the best of your knowledge.

Johnny McNally

### Title\*

Please list your title at the organization.

Executive Director

### Contact Email\*

executivedirector@navasotagrimeschamber.com

### Contact Phone\*

936.825.6600

### Date\*

07/10/2020

## File Attachment Summary

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### ***Applicant File Uploads***

- Q3 2020 Report.pdf

[illegible]

# Programing and marketing support for the 2019-2020 season

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## *2020 Navasota Program & Marketing Grant*

### ***Navasota Theatre Alliance***

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Dawn Jourdan  
104 W. Washington Avenue  
Navasota, TX 77868

navasotatheatrealliance@gmail.com  
O: 936-825-3195

### ***Dawn Jourdan***

---

dawnjourdan@arch.tamu.edu  
O: 816-739-4416

# FollowUp Form

---

## Quarter 3

Please fill out and electronically submit this report by July 20th, 2020. **Only include information (tourism impact and expenses) from the third quarter (April 1st - June 30th, 2020).**

## Program Information

---

### Project name

Programing and marketing support for the 2019-2020 season

### Organization name\*

Navasota Theatre Alliance

### Name of program(s) or event(s)\*

Only list grant-funded events occurring this quarter. If no programs or events funded, list "Marketing Only" or "None" as appropriate.

None Due to COVID Postponements

### Beginning date of program(s)\*

If no programs, enter the beginning date of the quarter.

05/01/2020

### Ending date of program(s)\*

If no programs, enter the ending date of the quarter.

08/31/2020

### Amount received from Navasota this quarter\*

The amount of your quarterly grant check.

\$2,275.00

### Amount of grant funds spent this quarter\*

Please enter the total amount of grant funds that were spent **IN THIS QUARTER ONLY**.

\$0.00

### Expense chart

Please download and use this form to itemize your quarterly expenses. Then re-upload the completed form here. If you need assistance, please email Amy at [deputy@acbv.org](mailto:deputy@acbv.org).

## Tourism Impact

**Only include tourism impact numbers from all your events/activities occurring THIS QUARTER (NOT pre-sales of tickets, website traffic, etc.). Please only include raw numbers collected, not projections or extrapolations.**

### Total program attendance\*

Please list each program/event this quarter and the number of attendees. If just reporting on marketing funds, please still list the total attendance for each event/program this quarter, if any.

The theatre has been closed since March 11th. We are hosting an online summer camp the last two weeks of July. Marjorie Prime is being recorded and will be presented virtually in Mid August. We hope Sugar Bean Sisters can be live on stage in October but are uncertain.

### Hotel impact\*

Please enter the total number of room nights at local hotels that your visitors reported in their surveys. Please enter a whole number.

0

### Restaurant patronage\*

Please enter the total number of restaurant meals reported in your visitor surveys. Please enter a whole number.

0

### What methods did you use to collect your tourism impact numbers?\*

Did you do intercept surveys, ticket-purchase surveys, block rooms at a hotel, etc.? If you have a report, please upload that here. PLEASE DO NOT INCLUDE PERSONAL INFORMATION OF YOUR ATTENDEES.

If you would like to break down the tourism impact by programs, or show extrapolated numbers, you may do so here.

Ticket Purchase surveys. Not relevant this quarter as now tickets were sold.

## Examples of funded advertising/promotional campaigns

Please attach samples of grant-funded marketing showing how the City and The Arts Council were recognized in your advertising/promotional campaigns.

## Additional advertising/promotional samples

Please attach any other marketing or promotional samples here.

## Signature

---

### Signature\*

Please type the name of the person completing this form. By typing your name, you certify that the information presented in this report is complete and accurate to the best of your knowledge.

Dawn Jourdan

### Title\*

Please list your title at the organization.

President

### Contact Email\*

navasotatheatrealliance@gmail.com

### Contact Phone\*

8167394416

### Date\*

07/12/2020

## File Attachment Summary

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### ***Applicant File Uploads***

*No files were uploaded*

## Year Round Marketing Support

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### *2020 Navasota Program & Marketing Grant*

#### ***Washington on the Brazos State Park Association***

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Mrs. Ginger Yvonne Moreland  
P.O. Box 1  
23400 Park Rd. 12  
Washington, TX 77880

office@wheretexasbecametexas.org  
O: 979-830-1824  
M: 979-830-1824

#### ***Mrs. Ginger Yvonne Moreland***

---

P.O. Box 1  
23400 Park Rd. 12  
Washington, TX 77880

office@wheretexasbecametexas.org  
O: 979-830-1824  
M: 979-830-1824

# FollowUp Form

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## Quarter 3

Please fill out and electronically submit this report by July 20th, 2020. **Only include information (tourism impact and expenses) from the third quarter (April 1st - June 30th, 2020).**

## Program Information

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### Project name

Year Round Marketing Support

### Organization name\*

Washington on the Brazos Historical Foundation

### Name of program(s) or event(s)\*

Only list grant-funded events occurring this quarter. If no programs or events funded, list "Marketing Only" or "None" as appropriate.

marketing only

### Beginning date of program(s)\*

If no programs, enter the beginning date of the quarter.

04/01/2020

### Ending date of program(s)\*

If no programs, enter the ending date of the quarter.

06/30/2020

### Amount received from Navasota this quarter\*

The amount of your quarterly grant check.

\$4,370.00

### Amount of grant funds spent this quarter\*

Please enter the total amount of grant funds that were spent **IN THIS QUARTER ONLY**.

\$3,459.00

### Expense chart

Please download and use this form to itemize your quarterly expenses. Then re-upload the completed form here. If you need assistance, please email Amy at [deputy@acbv.org](mailto:deputy@acbv.org).

QUARTERLY REPORT 3.pdf

## Tourism Impact

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**Only include tourism impact numbers from all your events/activities occurring THIS QUARTER (NOT pre-sales of tickets, website traffic, etc.). Please only include raw numbers collected, not projections or extrapolations.**

### Total program attendance\*

Please list each program/event this quarter and the number of attendees. If just reporting on marketing funds, please still list the total attendance for each event/program this quarter, if any.

April-4,150 visitors

May 7,341

June-4,714

total for the quarter-16,205

The site was intermittently open and closed due to COVID concerns. Juneteenth Heritage Celebration was cancelled, and some Living History programs were cancelled as well.

### Hotel impact\*

Please enter the total number of room nights at local hotels that your visitors reported in their surveys. Please enter a whole number.

55

### Restaurant patronage\*

Please enter the total number of restaurant meals reported in your visitor surveys. Please enter a whole number.

103

### What methods did you use to collect your tourism impact numbers?\*

Did you do intercept surveys, ticket-purchase surveys, block rooms at a hotel, etc.? If you have a report, please upload that here. PLEASE DO NOT INCLUDE PERSONAL INFORMATION OF YOUR ATTENDEES.

If you would like to break down the tourism impact by programs, or show extrapolated numbers, you may do so here.

Surveyed 274 visitors during our Texas Independence Day Celebration, representing total number in their party of 1163. 20% stayed overnight in a nearby hotel or bnb, and 37% ate at an area restaurant.

### Examples of funded advertising/promotional campaigns

Please attach samples of grant-funded marketing **showing how the City and The Arts Council were recognized in your advertising/promotional campaigns.**

Eagle ad .jpg

### Additional advertising/promotional samples

Please attach any other marketing or promotional samples here.

1250x700.jpg

## Signature

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### Signature\*

Please type the name of the person completing this form. By typing your name, you certify that the information presented in this report is complete and accurate to the best of your knowledge.

Ginger Moreland

### Title\*

Please list your title at the organization.

Administrator

### Contact Email\*

office@wheretexasbecametexas.org

### Contact Phone\*

979-830-1824

**Date\***

07/13/2020

## File Attachment Summary

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### ***Applicant File Uploads***

- QUARTERLY REPORT 3.pdf
- Eagle ad .jpg
- 1250x700.jpg



Annual Marketing & Program Grant  
Quarterly Report Expense Chart  
FY 2019-2020

[illegible]

# WASHINGTON ON THE BRAZOS TEXAS INDEPENDENCE DAY CELEBRATION

**FEB 29-MAR 1** **FREE** AND **ADMISSION  
PARKING**

Celebrate 184<sup>TH</sup> anniversary  
of Texas Independence with  
living history demonstrations,  
food, crafts, music and more.

**WHERE  
TEXAS  
BECAME  
TEXAS**

[www.wheretexasbecametexas.org](http://www.wheretexasbecametexas.org)

SPONSORED BY:



TEXAS HISTORICAL COMMISSION  
*and place setting and more*



NAVASOTA!  
*So much, so close.*



WASHINGTON ON THE BRAZOS  
**TEXAS**  
INDEPENDENCE DAY  
CELEBRATION

**FEB 29-MAR 1** FREE ADMISSION  
AND PARKING

Celebrate 184<sup>TH</sup> anniversary of Texas  
Independence with living history  
demonstrations, food, crafts, music and more.

**WHERE  
TEXAS  
BECAME  
TEXAS**

SPONSORED BY:



NAVASOTA!  
So much, so close.



TEXAS HISTORICAL COMMISSION  
real places telling real stories



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 5.                      **AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on award of bid for the 2016 GLO CDBG-DR, Railroad Storm Sewer Extension Project.

**ITEM BACKGROUND:**

The 2016 GLO CDBG-DR, Railroad Street Storm Sewer Extension Project includes replacing and installing a storm sewer pipe, junction boxes, culverts and all associated appurtenances.

Bids were received from the following:

BPI, BSI, Dudley, Larry Young Paving, Palasota, Solid Bridge and Texcon.

Low bidder for the project was Larry Young Paving.

**BUDGETARY AND FINANCIAL SUMMARY:**

Grant award amount \$ 2,000,000.00

City match amount \$ 20,000.00

Combined total of grant award & match \$ 2,020,000.00

Grant amount allocated for construction \$ 1,705,300.00

Engineer's estimate \$

Low bid \$1,799,053.00

**STAFF RECOMMENDATION:**

Staff recommends awarding the 2016 GLO CDBG-DR, Railroad Street Storm Sewer Extension Project to Larry Young Paving, in the amount of \$1,799,053.00

**ATTACHMENTS:**

1. Recommendation of Award & Bid Tabulation



CIVIL ENGINEERING CONSULTANTS  
DON DURDEN, INC.

August 3, 2020

City of Navasota  
Brad Stafford, City Manager  
200 E. McAlpine  
Navasota, Texas 77868

Re: Railroad St. Storm Sewer Extension  
City of Navasota Railroad Street Target Area, 2016 Flood CDBG – Disaster Recovery (19-076-034-B687)

Mr. Stafford:

Accompanying this letter is a bid tabulation of the bids received June 25<sup>th</sup>, 2020, for the City of Navasota Railroad Street Target Area, 2016 Flood CDBG – Disaster Recovery (19-076-034-B687), Railroad Street Storm Sewer Extension Project. Seven (7) bids were received, consisting of a Base Bid (Railroad St. from Washington to McAlpine), Alternate 1 (McAlpine to Holland), Alternate 2 (Holland to Johnson), Alternate 3 (Johnson St. from Railroad to Alley), Alternate 4 (Alley from Johnson to Manley) and Alternate 5 (Johnson St. from Alley to Farquhar). Current funding only allows the Base Bid, Alternate 1 and Alternate 2 to be constructed, with the lowest bidder being Larry Young Paving Inc. with a bid of \$1,799,053.00. The next closest bid was \$1,900,164.00.

The total would include the total reconstruction of Railroad Street (storm sewer improvements, reconfiguring/extension of the sidewalk from Washington to McAlpine, and utility improvements) from Washington to Holland. The storm sewer will also be reconstructed from Holland to Johnson as part of this project, with the ability to be extended as funding becomes available. Larry Young Paving, Inc. is a well-known general contractor in the Bryan/College Station area that performs public and private projects similar to the work in the Railroad St. Storm Sewer Extension Project. They have previously worked for the City of Navasota on the Foster Street project and various street improvement projects.

Therefore, based on LYP's bid total, ability to perform, and completed application, I recommend that the contract for the Railroad St. Storm Sewer Extension be awarded to BPI in the amount of \$1,799,053.00. As always, please contact me with any questions you have related to this project.

Sincerely,

Johnnie Price, P.E., CFM  
Senior Project Manager

Attachment  
Bid Tabulation  
Bid Summary

SAN ANTONIO · BRYAN/COLLEGE STATION · LAREDO



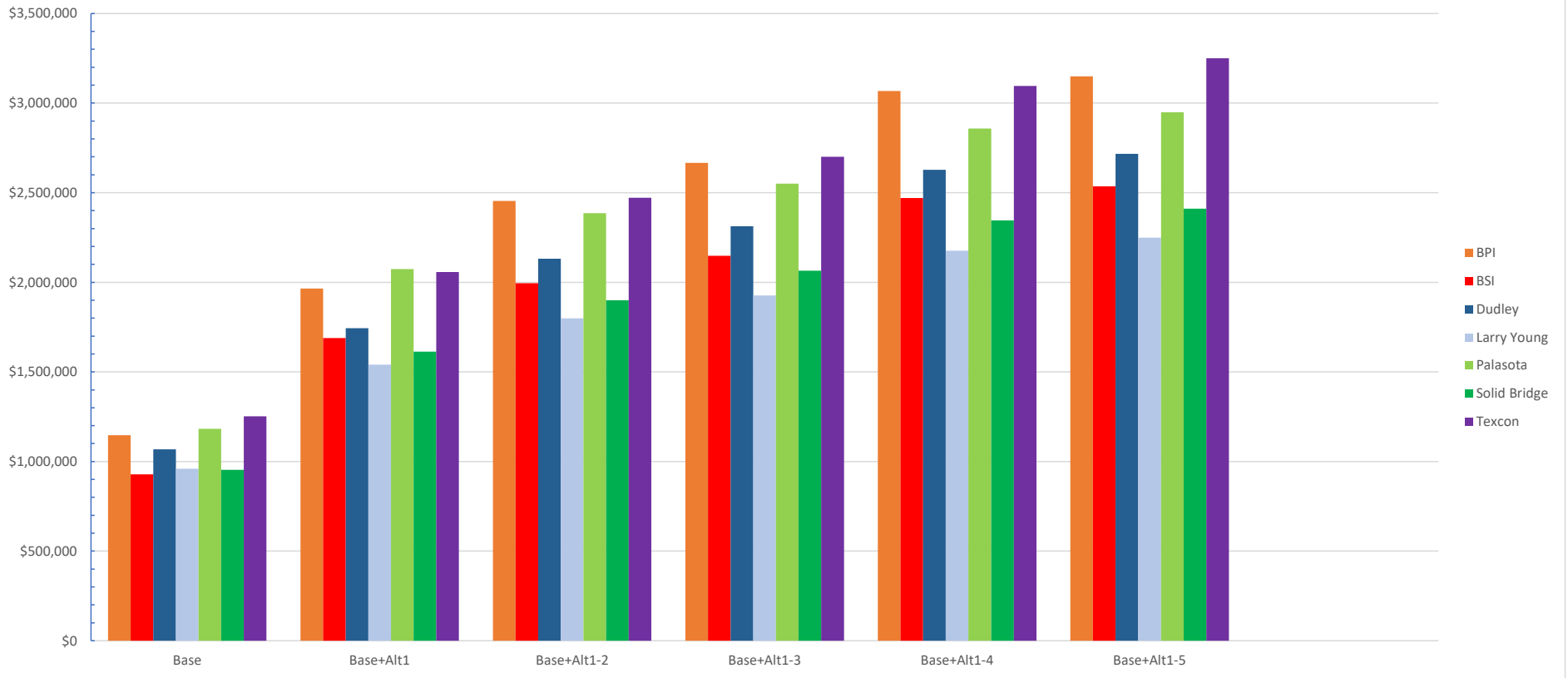








Total Cost with Alternatives



	BPI	BSI	Dudley	Larry Young Paving	Palasota	Solid Bridge	Texcon
Base	\$ 1,147,045.08	\$ 928,475.15	\$ 1,067,469.62	\$ 960,242.25	\$ 1,181,888.00	\$ 954,333.00	\$ 1,251,744.00
Base+Alt1	\$ 1,965,704.93	\$ 1,689,205.20	\$ 1,744,602.83	\$ 1,540,028.00	\$ 2,073,957.00	\$ 1,613,666.00	\$ 2,057,619.00
Base+Alt1-2	\$ 2,453,672.93	\$ 1,994,974.20	\$ 2,130,923.59	\$ 1,799,053.00	\$ 2,385,934.00	\$ 1,900,164.00	\$ 2,471,064.00
Base+Alt1-3	\$ 2,665,804.43	\$ 2,148,664.70	\$ 2,313,420.79	\$ 1,926,444.25	\$ 2,550,760.00	\$ 2,064,842.00	\$ 2,701,249.00
Base+Alt1-4	\$ 3,066,845.13	\$ 2,470,971.70	\$ 2,628,346.02	\$ 2,176,276.00	\$ 2,858,596.00	\$ 2,345,497.00	\$ 3,095,334.00
Base+Alt1-5	\$ 3,148,437.63	\$ 2,535,030.70	\$ 2,716,175.76	\$ 2,249,226.75	\$ 2,949,196.00	\$ 2,411,622.00	\$ 3,250,832.00

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 6.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lance Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on a professional services agreement with Hdl Companies for consulting of sales tax and use collections.

**ITEM BACKGROUND:**

Hdl will review the City's business' sales/use tax remittances in an effort to ensure proper application of local sales/use tax law. Businesses found to have errors in their city sales tax will be submitted to the Comptroller of Public Accounts for past reallocation of city sales/use taxes. The fees for the audit is a 30% contingency fee on sales taxes that were reported in error.

Hdl also charges a annual fee \$3,600.00 for utilization of multiple reporting tools the company provides.

**BUDGETARY AND FINANCIAL SUMMARY:**

Contingent on findings.

**STAFF RECOMMENDATION:**

Staff recommends approval of the professional services agreement with Hdl for consulting services related to the state sales and use tax.

**ATTACHMENTS:**

1. Hdl services agreement

## CONSULTING SERVICES AGREEMENT

THIS AGREEMENT is made by and between HdL COMPANIES, whose mailing address is 8700 Manchaca Rd., Suite 106, Austin, TX 78748, hereinafter referred to as "HDL" and the CITY OF NAVASOTA, whose mailing address is P.O. BOX 910, NAVASOTA, TX 77868, hereinafter referred to as "CLIENT."

WHEREAS, CLIENT desires to engage HDL, as an independent contractor, to provide CLIENT consulting services related to its sales and use tax and;

WHEREAS, HDL desires to consult with CLIENT to assist CLIENT with its sales and use collections;

NOW, THEREFORE, it is agreed as follows:

- 1. Term.** The respective duties and obligations of the Parties to the Agreement shall be for a period of twelve (12) months, commencing on August 1, 2020 ("Commencement Date"). The Agreement automatically renews in twelve (12) month increments unless terminated in accordance with Section 10 or unless HDL has notified CLIENT of HDL's inability to continue the Agreement under its current terms at least ninety (90) days prior to the expiration of the then in-place Agreement term. Notifications by either party shall be according to Section 12 F.
- 2. Consulting Services.** HDL will provide consulting services as defined in Exhibit I and will include audit/recovery and reports.

  - A. Additional Services.** CLIENT may request HDL provide additional consulting services at any time during the term of the Agreement. If CLIENT and HDL mutually agree on the scope of the additional consulting, then HDL will provide those services on a Time and Materials basis, or otherwise, as the parties agree. Hourly rates will vary depending on the scope and structure of the work and the personnel required. Any additional consulting services shall be agreed in writing by the parties prior to any services being performed. HDL will invoice monthly any fees and expenses for additional consultation services.
- 3. Report Fee.** A report fee of three thousand six hundred dollars (\$3,600.00) is due and payable on the commencement date of the agreement and at the beginning of each subsequent twelve (12) month period of the Agreement.
- 4. Commission Fee.** HDL is due a commission fee only if HDL work or recommendations made during the term of this Agreement, or any extensions thereof, directly resulted in Recovered, Future, or Increased Taxes actually being received by CLIENT. Any commissions earned during the Agreement or extensions thereof survive termination of the Agreement and CLIENT's commission fee obligations remain until completed.

**A. Definitions.**

- (1) **Recovered Taxes.** Recovered Taxes are taxes incorrectly paid to another jurisdiction which are, as a result of HDL recommendations or work, subsequently re-allocated to CLIENT; or are taxes that were not collected and paid to CLIENT for historical periods but are subsequently paid as a result of HDL recommendations or work.
- (2) **Future Taxes.** Future Taxes are taxes received by CLIENT as a result of HDL finding and fixing errors which result in taxes received by CLIENT moving forward from the error correction.
  - (a) An error correction can result in both Recovered Taxes and Future Taxes.
- (3) **Increased Taxes.** Increased Taxes are taxes received by CLIENT as a result of HDL finding and fixing errors which result in an increase in taxes received above historic levels from the point of error correction.

**B. Commission Fees.** The amount of Commission fees are calculated based on the sales and use tax specific businesses or individuals reported to the Texas Comptroller of Public Accounts (TCPA) and were allocated to CLIENT and are documented by data and reports received from the TCPA.

- (1) **Recovered Taxes Commission.** HDL is due a commission of thirty percent (30%) of Recovered Taxes.
- (2) **Future Taxes Commission.** HDL is due a commission of thirty percent (30%) of Future Taxes received by the CLIENT for a period of twenty-four (24) months, which period begins upon CLIENT's first receipt of the correct Future Taxes.
- (3) **Increased Taxes Commission.** HDL is due a commission of thirty percent (30%) of Increased Taxes received by the CLIENT for a period of twenty-four (24) months, which period begins upon CLIENT's first receipt of the correct Increased Taxes.

**C. Commission Fees Determinations.** Commissions fees due are determined and invoiced on a quarter basis. CLIENT shall not be required to pay any commission fees which CLIENT disputes in good faith until HdL provides written documentation showing the accuracy of the fees.

**D. Commission Refund.** If HDL received commissions based on Taxes that are subsequently found to have been incorrectly paid to CLIENT and which Taxes are subsequently re-allocated from CLIENT or CLIENT is required to return those taxes to the TCPA, HDL will to return to or credit to CLIENT any commissions related to those taxes. HDL and CLIENT

agree to negotiate a mutually agreeable commission repayment schedule on a case-by-case basis.

**E. Cooperation after Termination.** CLIENT agrees to cooperate and to provide HDL necessary authorizations or provide HDL access to reports or information necessary to allow HDL to calculate its commission fees for the Recovered Taxes, Future Taxes and/or Increased Taxes until such time as CLIENT's obligations for those are complete.

**5. Expenses.** Expenses incurred by HDL in providing services in Exhibit I are the responsibility of HDL. If approved in advance in writing by CLIENT, HDL shall be reimbursed for any expenses, including travel, incurred by HDL beyond the scope of services included in Exhibit I. HDL shall invoice those expenses quarterly and they are due on receipt of invoice.

**6. Client Obligations.**

**A. Authorizations.**

- (1) **Information.** CLIENT authorizes HDL to request, receive and discuss tax information, whether or not confidential, related to CLIENT from the Texas Comptroller of Public Accounts (TCPA) officials, from County or other appraisal district officials and any other individuals or parties who are or may be obligated to collect sales and use tax on behalf of CLIENT. CLIENT authorizes HDL to initiate, request and to represent CLIENT in any discussions or reviews with parties obligated to collect sales and use tax on behalf of CLIENT but in no circumstance may these actions be construed to be, or HDL represent that HDL is an employee of CLIENT. CLIENT agrees and understands that the Texas Comptroller of Public Accounts has the exclusive authority and responsibility to administer and collect sales and use taxes on behalf of CLIENT and agrees that in retaining HDL, CLIENT is not delegating any of its responsibilities or authority to administer and enforce its sales and use taxes.
- (2) **Transmission of Confidential Information.** CLIENT will designate a person or location (CONTACT POINT) to whom or which HDL is authorized to transmit CLIENT specific reports and information, some of which may be confidential. CLIENT acknowledges that on receipt of any confidential information from HDL, CLIENT assumes responsibility for assuring compliance with Section 9A. CLIENT will designate who is authorized to establish and/or change the CONTACT POINT and will communicate it or any change in CONTACT POINT in writing to HDL.

**B. Map.** CLIENT will provide HDL a detailed map of CLIENT's jurisdiction boundaries and its sales tax boundaries, if different from its jurisdiction boundaries. If CLIENT cannot provide a detailed map HDL will arrange for one to be made and the costs for the map will be billed to CLIENT.

**C. Coordination.** CLIENT will designate a person to serve as the coordination point for CLIENT with HDL for sales/use tax issues related to CLIENT and who will be available to discuss with and provide HDL information, in a timely manner, to resolve questions related to CLIENT's jurisdiction boundaries. CLIENT agrees HDL will be the principal communications point related to sales tax between CLIENT and the TCPA and businesses and agrees to refer all contacts from the TCPA or businesses related to sales tax to HDL.

**D. Boundary Changes.** CLIENT will promptly notify HDL of any annexations or de-annexations of its territory or of any other jurisdiction boundary changes during the term of this Agreement.

**7. Copyrights and License.** HDL retains all the rights, title and interest in to the processes, procedures, software, ideas, and know-how, whether patentable, copyrightable or proprietary that HDL may develop or utilize in performing services for CLIENT. HDL grants CLIENT a non-exclusive license to reproduce for CLIENT's sole internal use and benefit any copyrighted materials provided by HDL to CLIENT under the Agreement as long as the copyright mark and any confidentiality notices, if applicable, are not removed in the copying process.

**8. Data Source and Accuracy.** In performing services under this Agreement HDL will rely on data and information from the Texas Comptroller of Public Accounts (TCPA) and potentially other public and private sources. In relying on such data and information HDL will exercise reasonable due diligence as to its accuracy; however, HDL makes no warranties or representations as to its accuracy.

**9. Parties Document Retention and Confidentiality Obligations.** HDL, its principals, employees, agents, contractors and associates agree to maintain confidential, for a period of 5 years or any other period as required by statute, any information marked or designated as confidential by CLIENT or received for CLIENT'S benefit, and agree to destroy, at the written request of the CLIENT, all such documents and any other documents obtained by HDL on CLIENT's behalf, whether or not confidential, within 30 days of termination of this Agreement. CLIENT, its officers, employees, associates, agents or contractors agree, except as required by the Texas Open Records Act or other legal process, to maintain confidential any HDL contacts disclosed to CLIENT, any proprietary analytical methods, procedures or any software disclosed to and/or used on behalf of CLIENT.

**A.** CLIENT and HDL acknowledge certain data received from the TCPA and utilized by HDL in providing services under this Agreement is made confidential by Texas Tax Code, ¶ 321.3022, 322.2022, 323.2022, as applicable, and may be used only for the purpose of economic forecasting and internal audit. Unauthorized distribution or disclosure of confidential information by an individual or employee of a company or an officer or employee of a government agency is punishable by six (6) months in jail and a \$1,000 fine (Texas Government Code ¶ 552.352). CLIENT agrees any confidential information provided CLIENT by HDL will be maintained confidential and will not be utilized in any manner inconsistent with the law. HDL agrees it will not use confidential information in any manner other than for providing services to CLIENT for CLIENT's internal audit and economic forecasting.

**10. Termination.** This Agreement may be terminated by either party by giving ninety (90) days' written notice to the other party at the address above or at an address chosen subsequent to the execution of this Agreement and communicated in writing. If either party terminates this Agreement prior to a term's expiration, HDL will return to CLIENT, pro-rata, the portion of the retainer fee paid to HDL based upon the proportionate number of days remaining in the Agreement period for which the prior payment was due, but any payments due HDL as defined in Section 4 continue until fulfilled.

**11. Dispute Resolution.** If a dispute arises out of this Agreement, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to arbitration, litigation, or some other dispute resolution procedure. The fees for the mediation will be borne equally by the parties.

**12. General Provisions.**

**A. Fee Payments.** Fee payments are governed by Texas Government Code, Title 10, Subtitle F, Chapter 2251 - Payment for Goods and Services. All fees (retainer, report or commissions) due to HDL will be paid out of CLIENT'S General Revenue Fund. HDL acknowledges funds for payment of service provided by HDL under the Agreement are provided for or approved by CLIENT only for its current fiscal year. HDL further acknowledges Texas Statutes prohibit obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. HDL further acknowledges and agrees HDL has no recourse against CLIENT for CLIENT's failure to appropriate funds for this agreement for any fiscal year other than the year in which the Agreement was executed. Should CLIENT fail to appropriate funds for payment of work in any fiscal year for which this Agreement applies, CLIENT must notify HDL in writing by the beginning of that fiscal year, and HDL may immediately terminate this Agreement without any recourse by CLIENT.

**B. Non-Waiver.** It is expressly understood and agreed that, in the execution of this Agreement, neither party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of its rights pursuant to the Texas Tort Claims Act or other applicable statute, law, rule, or regulation.

**C. Assignment; No Third-Party Beneficiaries.** This Agreement shall bind and benefit the Parties hereto. This Agreement shall be for the sole and exclusive benefit of the Parties hereto and their legal successors and assigns and shall not be construed to confer any rights upon any third party. Neither party may assign this agreement or any of their rights or obligations under this agreement without the other party's written consent.

**D. Choice of Law and Venue.** This Agreement shall be governed by and interpreted in accordance with laws of the State of Texas, without giving effect to any conflict-of-laws provisions. Venue shall be in the County of Texas in which CLIENT is located.

**E. Insurance.** HDL will maintain general business liability insurance of not less than \$1,000,000 from an A+ or better carrier and will provide CLIENT a Certificate of Insurance on request. CLIENT shall be listed as an additional insured.

**F. Notices** All notices and other communications required or permitted hereunder or necessary or convenient in connection herewith shall be in writing and shall be deemed to have been given when hand delivered, sent by facsimile or electronic mail with evidence of receipt, sent by reputable overnight courier with signature of recipient required or mailed by registered or certified mail, as follows (provided that notice of change of address shall be deemed given only when received):

If to HDL to: HdL Companies  
8700 Manchaca Rd., Suite 106  
Austin, Texas 78748  
Attention: Richard Fletcher

If to CLIENT to: City of Navasota  
P.O. Box 910  
Navasota, TX 77868  
Attention: City Manager

or to such other names or addresses as HDL or CLIENT, as the case may be, shall designate by notice to each other person entitled to receive notices in the manner specified in this Section.

**G. Counterparts**

This Agreement shall become binding when any one or more counterparts hereof, individually or taken together, shall bear the signatures of CLIENT and HDL. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original as against any Party whose signature appears thereon, but all of which together shall constitute but one and the same instrument.

**13. Boycotting Israel.** As required by Chapter 2270, Texas Government Code, HDL hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

**14. No Business with Foreign Terrorist Organizations.** As required by Subchapter F, Chapter 2252, Texas Government Code, HDL hereby verifies that it is not a company engaged in business with Iran, Sudan, or a foreign terrorist organization (as defined in Section 2252.151 (2), Texas Government Code) and that it is not on a list prepared and maintained by the Comptroller of Public Accounts of the State of Texas under Section 806.051, 807.051, or 2252.153, Texas Government Code.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the dates set forth below.

**CITY OF NAVASOTA**

**HdL COMPANIES**

A handwritten signature in blue ink that reads "Richard Fletcher".

---

By:

Authorized Agent

Date:

---

By: Richard Fletcher

V.P. of Operations and Client Services

Date: July 20, 2020

**Exhibit I**  
**Sales/Use Tax Compliance Consulting Services**

In providing CLIENT comprehensive sales/use tax review, compliance and recovery services HDL will:

Serve as the primary contact point for CLIENT with the TCPA and businesses collecting sales/use tax for benefit of CLIENT,

1. Provide coordination and information as appropriate with and to the TCPA and businesses in order for CLIENT to receive its correct sales/use tax payments,
2. Research and review businesses reporting sales tax to CLIENT to assure they should be and are collecting and paying sales tax appropriately to CLIENT,
3. Research new businesses established in CLIENT's locale and fix any not registered appropriately to collect sales tax for the District,
4. Develop the requisite information and work with certain out-of-jurisdiction services and sales providers to assure the appropriate tax is collected and reported for CLIENT,
5. Review monthly details of CLIENT's sales tax receipts and research any anomalies which could result in missing tax,
6. Provide CLIENT monthly a series of reports, individually or aggregated in a package, as listed below. HDL may from time-to-time include additional reports, modify reports or eliminate reports.
  - a. Monthly Sales Tax Graphic (MSTG)
  - b. Sales Tax Payment Detail (STPD)
  - c. Sales Tax Snapshot (STS)
  - d. Top 100 Taxpayers (TOP100)
  - e. Top 30 Taxpayers (TOP 30)
  - f. Monthly Variance (MVAR)
  - g. Fiscal Year-to-Date Variance (FYTDVAR)
  - h. Industry Segment Rank and Distribution (ISRD)
  - i. Industry Segment Rank and Change (ISRC)
  - j. Industry Segment Trend (IST)
  - k. Telecom Sales Tax Graphic (TST)
  - l. STAR Summary Package (all reports above in a pdf file)
  - m. Taxpayer Payment History (TPH)
  - n. NAICS Range Report (NRR)
  - o. Sales Tax Forecast (STF)
  - p. STAR Detail (all reports below in an Excel workbook)
    - i. Major TPs Historic Rank
    - ii. Major Juris TPs Rank
    - iii. Juris Lrg. Co. \_Loc. Cross Ref
    - iv. Top 100 TPs Rank
    - v. NAICS Major TP Rank
    - vi. NAICS Segments Analysis
7. Provide special reports and analyses of issues not included in the above reports but are within the scope of the Agreement,
8. Provide CLIENT's governing officials and management consultations as appropriate.

CITY OF NAVASOTA  
200 E. MCALPINE STREET  
NAVASOTA, TX 77868

July 20, 2020

The Honorable Glenn Hegar  
Texas Comptroller of Public Accounts  
Post Office Box 13528, Capitol Station  
Austin, Texas 78711-3528

Re: AUTHORIZATION TO RECEIVE INFORMATION  
**CITY OF NAVASOTA**

Dear Mr. Hegar:

Please be advised that the CITY OF NAVASOTA (CITY) has retained HDL COMPANIES (HDL) to provide CITY administrative assistance related to its sales and use tax. CITY hereby authorizes HDL, its principals, employees and associates, to discuss, request, and receive any data, reports, and information, including any that may be confidential, which CITY would normally be entitled to receive, and which are pertinent to CITY sales and use taxes. This authorization applies to the State of Texas Comptroller's Office and to any entities which collect taxes on behalf of CITY. This authorization is effective on the date of this notification and continues three hundred sixty-five (365) days from the date of this notification unless cancelled, in writing, by CITY.

Sincerely,

---

Signature

---

Printed Name

---

Title

Cc: HdL Companies

CITY OF NAVASOTA  
200 E. MCALPINE STREET  
NAVASOTA, TX 77868

July 20, 2020

Re: AUTHORIZATION TO RECEIVE INFORMATION  
**CITY OF NAVASOTA**

To whom it may concern:

Please be advised that the CITY OF NAVASOTA (CITY) has retained HDL COMPANIES (HDL) to provide CITY administrative assistance related to its tax revenue. CITY hereby authorizes HDL, its principals, employees and associates to discuss, request, and receive any data, reports, and information, including any that may be confidential, which CITY would normally be entitled to receive, and which are pertinent to CITY property or sales taxes. This authorization is effective on the date of this notification and continues until cancelled, in writing, by CITY.

Sincerely,

---

Signature

---

Printed Name

---

Title

Cc: HdL Companies

CITY OF NAVASOTA  
200 E. MCALPINE STREET  
NAVASOTA, TX 77868

July 20, 2020

HdL COMPANIES  
8700 MANCHACA RD., STE 106  
AUSTIN, TX 78748

Re: CONTACT POINT FOR TRANSMITTAL OF INFORMATION

The NEW CITY OF NAVASOTA (CITY) authorizes HDL COMPANIES (HDL) to transmit information, some of which may be confidential, to the following:

CONTACT POINT NAME OR DESCRIPTION: \_\_\_\_\_  
CONTACT POINT TITLE OR AFFILIATION: \_\_\_\_\_  
CONTACT E-MAIL ADDRESS: \_\_\_\_\_

CITY authorizes HDL to change CONTACT POINT only when directed in writing from:

NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:**    **7.**  
                                  \_\_\_\_\_

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:**    Lupe Diosdado, Community Development  
                                  Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on Resolution No. 677-20, accepting the water, sewer, gas, street and storm drainage improvements of Phase three section one in Pecan Lakes Estates Subdivision, except signage, common areas and maintenance of open channel storm drainage, in the City of Navasota, Texas.

**ITEM BACKGROUND:**

City staff received a letter from James C. Hassell dedicating public improvements and requesting acceptance of public improvements. Hassell Construction has completed the water, sewer, gas, street and storm drainage public improvements in Pecan Lakes Estates Phase 3, Section 1 subdivision. Installation of lighting will be coordinated between the developer and Entergy Texas per approved construction plans. Missing sidewalks, street signs, cluster mailbox area and street lights will be installed in accordance with approved plans per signed Subdivision Agreement.

**BUDGETARY AND FINANCIAL SUMMARY:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 677-20, accepting the water, sewer, gas, street and storm drainage improvements of Phase three section one in Pecan Lakes Estates Subdivision, except signage, common areas and maintenance of open channel storm drainage, in the City of Navasota, Texas.

**ATTACHMENTS:**

1. Resolution No. 677-20
2. Request Letter from Hassell

**RESOLUTION NO. 677-20**

**A RESOLUTION ACCEPTING THE WATER, SEWER, GAS, STREET AND STORM WATER DRAINAGE IMPROVEMENTS IN PECAN LAKES ESTATES PHASE THREE SECTION 1, DESCRIBED AS BLOCK 1, LOTS 1-5, BLOCK 2, LOTS 1-10, BLOCK 3, LOTS 1-10, BLOCK 4, LOTS 1-10 AND BLOCK 8, LOTS 1-4, EXCEPT ENTRANCE SIGNAGE, COMMON AREAS AND MAINTENANCE OF OPEN CHANNEL STORM DRAINAGE, IN THE CITY OF NAVASOTA, TEXAS**

**WHEREAS**, Pecan Lakes Estates Phase Three Section One is a thirty-nine (39) lot subdivision developed by Hassell Construction, James C. Hassell, President; and

**WHEREAS**, water, sewer, gas, street and storm drainage improvements were constructed by the developer; and

**WHEREAS**, said water, sewer, gas, street and storm drainage improvements have been offered for dedication to public use forever; and

**WHEREAS**, the water, sewer, gas, street and storm drainage improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

**WHEREAS**, the City of Navasota desires to formally accept the water, sewer, gas, street and storm drainage improvements of Pecan Lakes Estates Phase Three Section One, described as BLOCK 1, LOTS 1-5, BLOCK 2, LOTS 1-10, BLOCK 3, LOTS 1-10, BLOCK 4, LOTS 1-10 AND BLOCK 8, LOTS 1-4 except entrance signage, common areas and maintenance of open channel storm drainage;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS THAT:**

The City of Navasota hereby accepts the water, sewer, gas, street and storm drainage improvements of Phase Three in Pecan Lakes Estates Subdivision, except entrance signage, common areas and maintenance of open channel storm drainage in the City of Navasota, Texas described as BLOCK 1, LOTS 1-5, BLOCK 2, LOTS 1-10, BLOCK 3, LOTS 1-10, BLOCK 4, LOTS 1-10 AND BLOCK 8, LOTS 1-4 and authorizes the Mayor to execute any necessary documentation.

**PASSED AND APPROVED ON THIS THE 10<sup>th</sup> DAY OF AUGUST, 2020.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**



**Hassell Construction Co., Inc.**  
**12211 Duncan Rd**  
**Houston, Texas 77066**

August 5, 2020

The City of Navasota  
200 E. McAlpine  
Navasota, Texas 77868-0910

Att: Brad Stafford, City Manager

Re: Pecan Lakes Estates Subdivision  
Phase 3, Section 1

Dear Mr. Stafford,

This letter is to inform you that the referenced subdivision is now substantially complete. We respectfully request the acceptance of sewer, water, gas, drainage, and streets infrastructure as well as street lights (after installation by Entergy Texas), by The City of Navasota. Hassell Construction agrees to pay and coordinate with Entergy Texas for the installation of street lights per approved lighting construction plans and electric infrastructure in accordance with all applicable Entergy Texas standards until completion. Hassell Construction also agrees to install any missing sidewalks and or sidewalk ramps, street signs and cluster mailbox area per the signed Chapter 10 Subdivision Agreement.

Thank you for your attention to this request. Should you require further information please advise.

Sincerely,

HASSELL CONSTRUCTION COMPANY, INC.

James C. Hassell  
Chief Executive Officer  
HASSELL CONSTRUCTION CO., INC.  
[Jameshassell2013@gmail.com](mailto:Jameshassell2013@gmail.com)  
713-254-2571

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 8. **AGENDA DATE:** August 10, 2020

**PREPARED BY:** Peggy Johnson, Human Resource Director

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on employee health, vision, dental and life insurance benefits for Fiscal Year 2020-2021.

**ITEM BACKGROUND:**

The City must consider employee Benefits annually, and it is time to consider the benefits for Fiscal Year 2020-2021. The City made some plan changes in an effort to save the City and employees money on employee benefits. The following is the price change along with the plan changes for the City Council to consider:

**Renew rates for the health plan year 2020 - 2021 with Texas Municipal League reflecting a 4.15% increase.**

**Change TML Plan from Copay-1500-3K to Alternate Copay-1500 - 3K-ER (\$250.00 Facility Fee Copay).**

**Health Insurance:**

**Old Rates**

Employee Rate \$508.80 + Spouse \$524.06 (City pays 30% \$157.22 - Employee pays \$366.84)

Employee \$169.31 per pay period

Employee Rate \$508.80 + Children \$386.70 (City pays 10% \$38.67 - Employee pays \$348.03)

Employee \$160.65 per pay period

Employee Rate \$508.80 + Family \$992.16 (City pays 61%  
\$605.22 - Employee pays \$386.94)

Employee \$178.59 per pay period

**Grandfathered - Employees hired prior to August 18, 2003  
and Employment Contracts**

Employee Rate \$508.80 + Spouse \$524.06 (City pays 62%  
\$324.92 - Employee pays \$199.14)

Employee \$91.91 per pay period

Employee Rate \$508.80 + Children \$386.70 (City pays 51%  
\$197.22 - Employee pays \$189.48) Employee \$87.45 per pay  
period

Employee Rate \$508.80 + Family \$992.16 (City pays 79%  
\$783.81 - Employee pays \$208.35)

Employee \$96.16 per pay period

**New Rates**

Employee Rate \$529.90 + Spouse \$545.78 (City pays 29%  
\$157.22 - Employee pays \$388.56)

Employee \$179.34 per pay period

Employee Rate \$529.90 + Children \$402.74 (City pays  
10% \$38.63 - Employee pays \$364.11)

Employee \$168.05 per pay period

Employee Rate \$529.90 + Family \$1,033.30 (City pays 59%  
\$605.22 - Employee pays \$428.08)

Employee \$197.58 per pay period

**Grandfathered - Employees hired prior to August 18, 2003  
and Employment Contracts**

Employee Rate \$529.90 + Spouse \$545.78 (City pays 60%  
\$324.92 - Employee pays \$220.86)

Employee \$101.94 per pay period

Employee Rate \$529.90 + Children \$402.74 (City pays 49% \$197.22 - Employee pays \$205.52) Employee \$94.86 per pay period

Employee Rate \$529.90 + Family \$1,033.30 (City pays 59% \$783.81 - Employee pays \$249.49) Employee \$115.15 per pay period

**Vision Insurance** - Renew with TML, the rates remained the same which is \$6.76 per employee and \$13.50 for dependents.

**Life Insurance** - Renew with Sun Life, the rate remained the same

**Dental Insurance** - Renew with Guardian, the rate remained the same which is \$22.43 per employee and \$47.00 for dependents.

## **BUDGETARY AND FINANCIAL SUMMARY:**

### **STAFF RECOMMENDATION:**

Staff recommends approval of the renewal of TML health benefits with the 4.15% increase, Guardian for dental benefits, Sun Life for life insurance benefits and TML for vision benefits for Fiscal Year 2020-2021.

### **ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 9.                      **AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lance M. Hall, Finance Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on agreement from XEROX Business solutions Southwest for copier rental and maintenance.

**ITEM BACKGROUND:**

The City's current copier rental and maintenance agreement is coming to end in June 2021. The equipment currently under contract is having a lot of maintenance issues making it beneficial to go ahead and enter into a new contract with Xerox Business Solutions. The new contract will be a 5 year agreement and will save the City an estimated \$90.00 per month. The Xerox proposal is pricing from Choice Partners Coop so the bidding has already been taken care of by Choice Partners Coop.

**BUDGETARY AND FINANCIAL SUMMARY:**

Xerox proposes total cost (25,000 bw copies and 6,400 color copies, all parts labor, service toner and supplies including staples) for 8 copiers at \$1876 per month for 60 months. Any bw copies over 25,000 billed at .0055 --color copier over 6,400 billed at .049.

**STAFF RECOMMENDATION:**

Staff recommends accepting the 60 month copier rental and maintenance proposal from Xerox Business Solutions Southwest in the amount of \$1876.00 per month.

**ATTACHMENTS:**

1. xerox contract
2. Xerox Business Solutions proposal

8200 IH 10 West  
San Antonio TX, 78230-222

Sales Order: 206962

Rep: Mark Hitt

PO Number:

Bill To:

CITY OF NAVASOTA  
P.O. Box 910  
Navasota TX, 77868

Type	Item	Install/Pickup address	Code	Qty
EQP	C8155H2 with BR Finisher-Cooperative	1411 E. Washington Ave. Navasota TX 77868	C8155H2	1
EQP	C8155H2 with BR Finisher-Cooperative	1500 LaSalle Navasota TX 77868	C8155H2	1
EQP	B605X Tower (4)- Cooperative	1607 Nolan St. Navasota TX 77868	B60X	1
EQP	C8070H2 with BR Finisher-Cooperative	200 E. McAlpine Navasota TX 77868	C8070H2	1
EQP	C8070H2 with BR Finisher-Cooperative	200 E. McAlpine Navasota TX 77868	C8070H2	1
EQP	C8155H2 with BR Finisher-Cooperative	200 E. McAlpine Navasota TX 77868	C8155H2	1
EQP	Xerox B8155H2 with Office Finisher-Cooperative	200 E. McAlpine Navasota TX 77868	B8155H2	1
EQP	Xerox B8155H2 with Office Finisher-Cooperative	200 E. McAlpine Navasota TX 77868	B8155H2	1

Comments:

Pricing per Pre-Bid Choice Partners Co-Op Contract #17/026KH-10. Price locked for term of lease. Staples Included. On the inception date of the new agreement, XFS lease number 010-0053639-01 will be cancelled with no further obligations. Any unpaid obligations will be invoiced separately by XBS Southwest.

Customer Signature

Date

Total

N/A

Tax:

N/A

Grand Total:

N/A



# Managed Document Services Agreement

Shaded areas for in-house use only

**xerox**™ Business Solutions Southwest

Order Date:	Contract No:	Customer No:	Effective Date:	SK Trans #
<b>Service Location:</b> <input checked="" type="checkbox"/> Multiple Locations (use Location Schedule)			<b>Bill To:</b>	
Name: CITY OF NAVASOTA		Name: CITY OF NAVASOTA		
Address: 200 E. MCALPINE		Address: P.O BOX 910		
City/State/Zip/County: NAVASOTA, TX 77868		City/State/Zip/County: NAVASOTA, TX. 77868		
Contact: LANCE HALL	Phone: 936-825-6475	Contact: LANCE HALL	Phone: 936-825-6475	
Hours of Operation: 9-4	Email address: LHALL@NAVASOTATX.GOV	Email address: LHALL@NAVASOTATX.GOV		
See corresponding schedules(s) for included equipment				
<b>SPECIAL INSTRUCTIONS:</b>				
PRICE LOCKED FOR TERM. STAPLES INCLUDED. PRICING PER CHOICE PARTNERS COOP CONTRACT 17/026KH-10				
<b>PROGRAM: Includes all service and supplies; paper and staples are excluded.</b>				
<b>One Rate Pools</b>				
Office A3 (OA3)	Included Pages _____	Overage _____	Office A4 (OA4)	Included Pages _____
			Desktop (DSK)	Included Pages _____
				Overage _____
<b>Unlimited Program (A3/A4)</b>		<b>Other</b>		
Unlimited B&W (UBW)	# of Units _____			
<b>Production Pools</b>				
Color (PC)	B&W Allowance _____	Overage _____	B&W (PBW)	Allowance _____
	Color Allowance _____	Overage _____	Specialty Finishing (SF)	Overage _____
<b>Volume Based (VB)</b>	<input checked="" type="checkbox"/> MFP	B&W Allowance 25,000	Overage 0.0055	Color Allowance 6,400
	<input type="checkbox"/> MPS	B&W Allowance _____	Overage _____	Color Allowance _____
	<input type="checkbox"/> OOG <input type="checkbox"/> PPO	B&W Allowance _____	Overage _____	Color Allowance _____
<b>PROGRAM MONTHLY BASE:</b> Term: 60 Monthly Service Rate: INCLUDED <input checked="" type="checkbox"/> Included in Lease Agreement <input type="checkbox"/> Billable Monthly \$ _____				
<b>APPROVALS:</b> By signing below, you accept all terms and conditions of the contract, listed above and on reverse of agreement.				
Customer Signature: _____		Account Manager: _____		Date: _____
Title: _____	Date: _____	Credit Approval Signature: _____		Date: _____
Internal Authorization: _____		Title: _____		Date: _____

## DEVICE SCHEDULE

Location #	Location Description	Pool	Model	Serial/ID#*
1	1411 E. WASHINGTON AVE.	VB	C8155H2	
2	1500 LASALLE	VB	C8155H2	
3	1607 NOLAN ST.	VB	B605X	
4	200 MCALPINE	VB	2-C8070H2	
4	200 MCALPINE	VB	2-B8155H2	
4	200 MCALPINE	VB	1-C8155H2	

\*if available

08-002-0420-TX

Xerox Financial Services LLC  
45 Glover Avenue  
Norwalk, CT 06856

**MASTER COST PER COPY AGREEMENT**  
**Fair Market Value Purchase Option**  
**(State and Local Governmental Transactions Only)**



Dealer <b>XEROX BUSINESS SOLUTIONS SW</b>		Lease Agreement Number	
<b>CUSTOMER INFORMATION</b>			
Full Legal Name <b>NAVASOTA, CITY OF</b>		DBA	
Billing Address <b>PO BOX 910</b>		City <b>NAVASOTA</b>	State <b>TX</b> ZIP Code <b>77868</b>
Phone <b>936-825-6475</b>	Contact Name <b>LANCE HALL</b>	Contact Email <b>LHALL@NAVASOTATX.GOV</b>	Customer PO# (Optional)
<b>CUSTOMER ACCEPTANCE</b>			
BY YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE THAT YOU ARE ENTERING INTO A NON-CANCELLABLE LEASE AND THAT YOU HAVE READ AND AGREE TO ALL APPLICABLE TERMS AND CONDITIONS SET FORTH ON PAGES 1 AND 2 OF THIS LEASE.			
Authorized Signer 	Date 	Federal Tax ID # (Required) <b>74-6001763</b>	
Print Name 	Title (indicate President, Partner, Proprietor, etc.) 		
<b>LESSOR ACCEPTANCE</b>			
Accepted By: Xerox Financial Services LLC		Name and Title	Date
<b>TERMS &amp; CONDITIONS</b>			

**1. Definitions.** The words "you" and "your" mean the legal entity identified in "Customer Information" above, and "we," "us" and "our" means Xerox Financial Services LLC. "Party" means you or us, and "Parties" means both you and us. "Dealer" means the entity identified in "Dealer Name" on any Lease Schedule related to this Lease or on any XFS-approved form of purchase order in lieu thereof (collectively, "Schedule"). "UCC" means the Uniform Commercial Code of the State of Connecticut (C.G.S.A. §542a-1-101 et seq.). "Equipment" means the items identified in "Equipment" in any Schedule, together with all attachments, replacements, parts, substitutions, additions, repairs, accessions and accessories incorporated therein and/or affixed thereto and licenses and intellectual property used therewith. "Lease" means this Master Cost Per Copy Agreement. "Excess Charges," for each Schedule, means the applicable excess copies and/or prints charges. "Lease Payment" means the Monthly Lease Payment specified in one or more Schedules, which includes the fixed component of maintenance charges and any included images payable to Dealer, the Excess Charges (as applicable), and other charges you, Dealer and we agree will be invoiced by us on a monthly basis, plus Taxes. "Inception Date," for each Schedule, means (a) the date the Dealer determines Equipment installed by the Dealer is operating satisfactorily and is available for your use, or (b) the date Equipment identified by the Dealer as being installable by you is delivered to your premises.

**2. Lease, Payments and Late Payments.** You agree and represent all Equipment will be selected, configured and negotiated by you based upon your own judgment, and has been, or is being, supplied by Dealer. At your request, we shall acquire and lease to you, and you shall lease from us pursuant to this Lease and any Schedule(s) now or from time to time submitted by you and accepted by us hereunder, Equipment described in each Schedule. Upon the execution of a Schedule, the terms and conditions contained herein, including any and all additional or specific terms and conditions, shall apply to that Schedule and shall be incorporated into and have the same force and effect as to that Schedule as though expressly set forth therein. The Lease, the Schedules, all riders and all other documents entered into in connection with the Lease shall be collectively referred to as the "Lease Documents." The Equipment shall be leased for the lease term set forth in each applicable Schedule, subject to the provisions hereof. We may refuse to pay for the Equipment, whether or not the Equipment has been delivered to you, if (i) there shall be, in our reasonable judgment, a material adverse change in the financial condition or credit standing since the date of our approval of the transaction, of: (a) you, (b) any guarantor of your obligations under this Lease (a "Guarantor"), or (c) any other party we deem material to the transaction, in our sole and reasonable discretion, or (ii) you fail to execute or cause to be executed, or fail to release or cause to be released, or fail to deliver or cause to be delivered, any documents, instruments or agreements, including but not limited to releases, subordinations, UCC financing statements/searches, good standing certificates, evidence of authority, and landlord's/mortgagee's waivers, as we may reasonably require. You agree to pay us each Lease Payment and all other amounts that become due and payable under each applicable Schedule. The first Lease Payment is due 20 days after the invoice date on that invoice and each subsequent Lease Payment is due on the same date each month thereafter, whether or not we invoice you. Payment of other amounts payable under this Lease, which may include charges you, Dealer and we agree will be invoiced by us, is due 20 days after the invoice date therefor. If any payment is not paid in full by 60 days after its due date, you will pay a late charge in accordance with the laws of the state of Texas, not to exceed the maximum amount permitted by law. For each dishonored or returned payment instrument, you will be assessed the applicable returned item fee, which shall not exceed \$35. Restrictive covenants on any payment instrument will be ineffective.

**3. Equipment and Software.** Equipment may contain or have software delivered with it. You agree that as to software only that (a) you will execute a separate license agreement with the Dealer or a third party for such software, and (b) we have no responsibility whatsoever for any such software or license agreement under this Lease. You agree the Equipment (including software) is for your business use in the United States (including its possessions and territories), will not be used for personal, household or family purposes and is not being acquired for resale. You will not attach the Equipment as a fixture to real estate or make any permanent alterations to it.

**4. Non-Cancellable Lease.** NEITHER THIS LEASE NOR ANY RELATED SCHEDULE CAN BE CANCELLED OR TERMINATED EXCEPT AS EXPRESSLY PROVIDED HEREIN. YOUR OBLIGATION TO MAKE ALL LEASE PAYMENTS, AND TO PAY ALL OTHER AMOUNTS DUE OR TO BECOME DUE, IS ABSOLUTE AND UNCONDITIONAL AND NOT SUBJECT TO DELAY, REDUCTION, SET-OFF, DEFENSE, COUNTERCLAIM OR RECOUPMENT FOR ANY REASON WHATSOEVER, IRRESPECTIVE OF THE PERFORMANCE OF DEALER, ANY THIRD PARTY OR US. Any pursued claim by you against XFS for alleged breach of our obligations hereunder shall be asserted solely in a separate action; provided, however, that your obligations hereunder shall continue unabated.

**5. Lease Term.** The Initial Lease Term, which is indicated in any related Schedule, commences on the Inception Date. If, during the Initial Lease Term, you enter into a new Schedule for upgraded or replacement equipment that incorporates the remaining payments under the original Schedule, and the new Schedule is never commences, due to failure to accept the Equipment or otherwise, we may reinstate the original Schedule.

**6. Purchase Option/Equipment Return.** For each Schedule, if you are not in default and if you provide no greater than 150 days and no less than 60 days' prior written notice to XFS, you may, at the end of the Initial Term, or any renewal term ("End Date"), either (a) purchase all, but not less than all, of the Equipment "AS IS, WHERE IS" and WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE at the time of purchase by paying its fair market value, as determined by XFS in its sole but reasonable discretion ("Determined FMV"), plus Taxes, or (b) return the Equipment within 30 days of the End Date, at your expense, fully insured, to a continental US location XFS specifies. You cannot return Equipment more than 30 days prior to the End Date without our consent. If we consent, we may charge you, in addition to all undiscounted amounts due under this Agreement, an early termination fee. If you have not elected one of the above options, the applicable Schedule shall renew for successive 1-month terms. Either party may terminate the Schedule as of the end of any 1-month renewal term on 30 days' prior written notice and by taking one of the actions identified in (a) or (b) in the first sentence of this Section. The purchase options shall be exercised, and the amounts paid, with respect to each item of Equipment on the day immediately following the date of expiration of the Term of such item, and by the delivery at such time by you to XFS of payment, in form acceptable to XFS, of the amount of the applicable purchase price. Upon payment of the applicable amount, XFS shall transfer our interest in the Equipment to you on an "AS IS," "WHERE IS," "WITH ALL FAULTS" basis, without representation or warranty of any kind or nature whatsoever. If the Equipment is returned to XFS, it shall be in the same condition as when delivered to you, except for ordinary wear and tear and, if not in such condition, you will be liable for all expenses XFS incurs to return the Equipment to such "ordinary wear and tear" condition. IT IS SOLELY YOUR RESPONSIBILITY TO SECURE ANY SENSITIVE DATA AND PERMANENTLY DELETE SUCH DATA FROM THE INTERNAL MEDIA STORAGE PRIOR TO RETURNING THE EQUIPMENT TO XFS.

**7. Equipment Delivery and Maintenance.** You should arrange with Dealer to have the Equipment delivered to you at the location specified on the first page hereof or in the applicable Schedule, and you agree to execute Delivery & Acceptance Certificates at XFS's request (and confirm same via telephone and/or electronically) confirming when you have received, inspected and irrevocably accepted the Equipment, and authorize XFS to fund the Dealer for the Equipment. If you fail to accept the Equipment, you shall no longer have any obligations under such Schedule; however, you remain liable for any Equipment purchase order or other contract issued on your behalf directly with Dealer. Equipment (including software) may not be moved to another location without first obtaining our written consent, which shall not be unreasonably withheld. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You shall permit us to inspect Equipment and any maintenance records relating thereto during your normal business hours upon reasonable notice. Dealer has agreed to provide full service maintenance during normal business hours, including all toner, developer and parts necessary to produce images and/or prints. You must purchase copier paper separately. YOU ACKNOWLEDGE THAT WE ARE NOT RESPONSIBLE FOR ANY SUCH SERVICE, REPAIR OR MAINTENANCE OF THE EQUIPMENT, THAT WE ARE NOT A PARTY TO ANY SERVICE MAINTENANCE AGREEMENT THAT YOU MAY HAVE ENTERED INTO WITH THE DEALER, AND THAT PAYMENTS HEREUNDER MUST CONTINUE UNABATED, AS PER SECTION 4 HEREOF, REGARDLESS OF DEALER'S PERFORMANCE. You agree to pay for service maintenance outside of Dealer's

normal business hours for service required as a result of your negligence or misuse of the Equipment at Dealer's customary rates. You understand we are only acting as administrator for the Dealer with respect to the billing and collecting of the maintenance charges, including Images if applicable, and Excess Charges included in the Lease Payments. In no event will we be liable to you for any breach by the Dealer of any of its obligations to you.

**8. Equipment Ownership, Labeling and UCC Filing.** The Equipment subject to all Schedules (except the Software) shall be and remain XFS's sole and exclusive property; you shall have no right, title or interest therein except as expressly set forth herein. If and to the extent a court deems any Schedule to be a security agreement under the UCC, and otherwise for precautionary purposes only, you shall be deemed to have granted XFS, as of the date of the applicable Schedule, a first priority security interest in your interest in the Equipment and all proceeds thereof in order to secure your performance under this Lease and each Schedule. XFS is and shall remain the sole owner of the Equipment, except the Software. You agree to keep the Equipment (including software) free from any liens or encumbrances and to notify us if there is a change in the jurisdiction of your organization. We may label the Equipment to identify our interest in it. You authorize us to file by any permissible means a UCC financing statement to show, and to do all other acts to protect, our interest in the Equipment..

**9. Assignment.** YOU MAY NOT ASSIGN, SELL, PLEDGE, TRANSFER, SUBLET OR PART WITH POSSESSION OF THE EQUIPMENT (INCLUDING SOFTWARE), THIS LEASE OR ANY OF YOUR RIGHTS OR OBLIGATIONS UNDER THIS LEASE OR ANY SCHEDULE (COLLECTIVELY "ASSIGNMENT") WITHOUT OUR PRIOR WRITTEN CONSENT, WHICH SHALL NOT BE UNREASONABLY WITHHELD, BUT SUBJECT TO THE SOLE BUT REASONABLE EXERCISE OF XFS'S CREDIT DISCRETION AND EXECUTION OF ANY NECESSARY ASSIGNMENT DOCUMENTATION.. If we agree to an Assignment, you agree to pay the applicable assignment fee and reimburse us for any costs we incur in connection with that Assignment. We may sell, assign or transfer all or any part of the Equipment, this Lease, any Schedule(s) and/or any of our related rights or obligations thereunder. For the express and limited purpose of pledging, assigning, hypothecating, mortgaging, transferring, securitizing, granting participation(s) in, or otherwise disposing of this Lease or any Schedules hereunder, whether as chattel paper or otherwise, each Schedule designated as an original, together with a certified copy of this Lease, shall constitute a separate Lease for such purposes. **Our assignee will have the same rights (but none of the obligations) that we have to the extent assigned and you agree not to assert against such assignee any claims, defenses, counterclaims, recoupments, or set-offs that you may have against us.** You agree and acknowledge that any Assignment by us will not materially change your obligations under this Lease except that you agree to remit payments due under one or more Schedules to such Assignee if so designated.

**10. Taxes.** Unless you timely provide proof of your tax exempt status, You will be responsible for all applicable taxes, fees or charges (including sales, use, personal property and transfer taxes (other than net income taxes), plus interest and penalties) assessed by any governmental entity on the Equipment (including software), this Lease, any Schedule, or the amounts payable under this Lease or any Schedule (collectively, "Taxes"), which will be included in our invoice to you. If Equipment (including software) is delivered to a jurisdiction where certain taxes are calculated and paid at the time of lease initiation, you authorize us to finance and adjust your Lease Payment to include such Taxes over the Initial Lease Term unless you require otherwise. XFS will file all personal property tax returns covering the Equipment, pay the personal property taxes levied or assessed thereon, and collect from your account all personal property taxes on the Equipment. XFS MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE TAX OR ACCOUNTING TREATMENT OF THIS LEASE OR ANY SCHEDULE.

**11. Liability.** SINCE WE ARE MERELY FINANCING THE EQUIPMENT AT YOUR REQUEST AND HAVE NO INVOLVEMENT IN THE DESIGN, MANUFACTURE, CONFIGURATION, SALE, DELIVERY, INSTALLATION, MAINTENANCE OR USE, WE ARE NOT RESPONSIBLE FOR ANY LOSSES, DAMAGES OR INJURIES OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, TO YOU OR ANY THIRD PARTY CAUSED BY THE EQUIPMENT (INCLUDING SOFTWARE) OR ITS USE, WHETHER ARISING FROM TORTIOUS CONDUCT (INCLUDING NEGLIGENCE) OR UNDER ANY OTHER LEGAL OR EQUITABLE THEORY. To the extent permitted by applicable law, you agree to reimburse us for, and to defend, indemnify and hold us harmless on an after-tax basis against, any costs, expenses, damages, fines, settlements, claims or liability arising out of or relating to this Lease or the Equipment (including software) or its use, including reasonable attorneys' fees and disbursements. This does not affect any liability from the Dealer or manufacturer of the Equipment and software.

**12. Equipment Warranty Information and Disclaimers.** WITH RESPECT TO EQUIPMENT (INCLUDING SOFTWARE), WE DISCLAIM, AND YOU WAIVE, SOLELY AGAINST US, ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR PARTICULAR PURPOSE, AND WE MAKE NO REPRESENTATIONS OF ANY KIND OR TYPE, INCLUDING, BUT NOT LIMITED TO, ITS SUITABILITY, FUNCTIONALITY, DURABILITY, OR CONDITION. We hereby assign to you any warranty rights we have against any Dealer or manufacturer with respect to the Equipment and, if the Equipment is returned to us, such rights are deemed reassigned by you to us.

**13. Default and Remedies.** You will be in default under this Lease if (1) we do not receive any payment within 10 days after the date it is due, or (2) you breach any other obligation in this Lease, any Schedule, or any other agreement with us. If you default, and such default continues for 10 days after XFS provides notice to you, we may, in addition to other remedies (including having the Dealer cease performing Equipment maintenance), require you to promptly return the Equipment (including software) to a location we specify, at your expense, and require immediate payment, as liquidated damages for loss of bargain and not as a penalty, of: (a) all amounts then past due, plus interest from the due date until paid at the rate that will be in accordance to the laws of the State of Texas covering state agencies and the applicable codes covering political subdivisions; (b) the Lease Payments remaining in the Initial Lease Term (less the fixed maintenance component thereof as reflected on our books and records), discounted at four percent (4%) per annum, and (c) Taxes. If you do not return the Equipment as required above, you agree to pay us the Determined FMV thereof as of the end of the Initial Lease Term, discounted at four percent (4%) per annum. You agree to pay all reasonable costs, including attorneys' fees and disbursements, incurred by us to enforce this Lease.

**14. Risk of Loss and Insurance.** You assume and agree to bear the entire risk of loss, theft, destruction or other impairment of the Equipment (including software) upon delivery. You, at your own expense, (i) shall keep Equipment insured against loss or damage at a minimum of full replacement value thereof, and (ii) shall carry public liability insurance against bodily injury, including death, and against property damage in the amount of at least \$2 million (collectively, "Required Insurance"). All such Required Insurance shall be with loss payable to us and our assignees, as their interest may appear, and shall be with companies reasonably acceptable to us. In addition, we and our assignees shall be named as an additional insured on all public liability insurance policies. The Required Insurance shall provide for 30 days prior notice to us of cancellation.

You must provide us with satisfactory written evidence of Required Insurance within 30 days of the commencement of any Schedule or any subsequent written request by us. You must promptly notify us of any loss or damage to Equipment which makes any item of Equipment unfit for continued or repairable use. You hereby irrevocably appoint us as your attorney-in-fact to execute and endorse all checks or drafts in your name to collect under any Required Insurance. Insurance proceeds from Required Insurance received shall be applied, at our option, to (x) restore the Equipment so that it is in the same condition as when delivered to you (normal wear and tear excepted), or (y) pay us (i) the Lease Payments remaining in the Initial Lease Term and the Equipment's Determined FMV as of the end of the Initial Lease Term, both discounted at four percent (4%) per annum, and (ii) Taxes. **NO LOSS OR DAMAGE TO EQUIPMENT (INCLUDING SOFTWARE), OR OUR RECEIPT OF INSURANCE PROCEEDS, SHALL RELIEVE YOU OF ANY OF YOUR REMAINING OBLIGATIONS UNDER THIS LEASE OR ANY SCHEDULE.** Notwithstanding procurement of Required Insurance, you remain primarily liable for performance under subclauses (x) or (y) in the fourth sentence of this paragraph in the event the applicable insurance carrier fails or refuses to pay any claim.

**15. Customer Purchase Order.** If a purchase order or other document is issued by you, none of its terms and conditions shall have any force or effect as the terms and conditions of this Lease exclusively govern the transaction documented herein. Our failure to object to terms contained in any communication from you will not be a waiver or modification of the terms of this Lease.

**16. Finance Lease and Customer Waivers.** If this Lease is not characterized as a secured transaction, you and we agree this Lease (including each Schedule) is a "finance lease" governed by UCC Article 2A, and that you waive your rights as a lessee under UCC 2A Sections 508-522.

**17. Authorization of Signer and Credit Review.** You represent that you may lawfully enter into, and perform, this Lease and each Schedule, that the individual signing this Lease and each Schedule on your behalf has all necessary authority to do so, and that all financial information you provide completely and accurately represents your financial condition. By having your authorized representative sign this Lease and each Schedule, you agree to furnish financial information that we may request now and in the future, including your tax identification number, and you authorize us to obtain credit reports on you now and in the future.

**18. Original Document.** YOU AGREE THAT AN EXECUTED COPY OF THIS LEASE THAT IS SIGNED BY YOUR REPRESENTATIVE AND BY OUR REPRESENTATIVE (AN ORIGINAL MANUAL SIGNATURE OR SUCH SIGNATURE REPRODUCED BY MEANS OF A RELIABLE ELECTRONIC FORM, SUCH AS ELECTRONIC TRANSMISSION OF A FACSIMILE OR ELECTRONIC SIGNATURE) SHALL BE MARKED "ORIGINAL" BY US AND SHALL CONSTITUTE THE ONLY ORIGINAL DOCUMENT FOR ALL PURPOSES. ALL OTHER COPIES SHALL BE DUPLICATES. TO THE EXTENT THIS LEASE AND/OR ANY SCHEDULE CONSTITUTES CHATTEL PAPER (AS DEFINED IN THE UCC), NO SECURITY INTEREST THEREIN MAY BE CREATED EXCEPT BY THE POSSESSION OR TRANSFER OF THE COPY MARKED "ORIGINAL" BY US. NEITHER THIS LEASE NOR ANY SCHEDULE MAY BE AMENDED OR SUPPLEMENTED EXCEPT IN A WRITTEN AGREEMENT SIGNED BY AUTHORIZED REPRESENTATIVES OF THE PARTIES AND NO PROVISIONS CAN BE WAIVED EXCEPT IN A WRITING SIGNED BY US.

**19. Jurisdiction, Venue and JURY TRIAL WAIVER.** THIS LEASE AND EACH SCHEDULE ARE GOVERNED BY, AND SHALL BE CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE OF CONNECTICUT (WITHOUT REGARD TO CONFLICT OF LAW PRINCIPLES THAT WOULD OTHERWISE REQUIRE APPLICATION OF LAWS OF ANOTHER JURISDICTION). THE JURISDICTION AND VENUE OF ANY ACTION TO ENFORCE THIS LEASE, OR OTHERWISE RELATING TO THIS LEASE, SHALL BE IN A FEDERAL OR STATE COURT WHERE THE EQUIPMENT IS LOCATED, AND YOU HEREBY CONSENT TO JURISDICTION AND VENUE IN SUCH COURTS.. YOU AND WE HEREBY WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION RELATED TO OR ARISING OUT OF THIS LEASE.

**20. Miscellaneous.** Your obligations under the "Taxes" and "Liability" Sections commence upon execution, and survive the expiration or earlier termination, of this Lease. The Lease Documents constitute the entire agreement between the Parties as to the subjects addressed herein, and representations or statements not included herein are not part of this Lease and are not binding on the Parties. Notices under this Lease must be in writing. Notices to you will be sent to the "Billing Address" provided above and notices to us shall be sent to our address provided above. Notices will be deemed given 5 days after mailing by first class mail or 2 days after sending by nationally recognized overnight courier. Invoices are not considered notices and are not governed by the terms hereof pertaining to notices. You authorize us to communicate with you by any electronic means (including cellular phone, email, automatic dialing and recorded messages) using any phone number (including cellular) or electronic address you provide to us. If a court finds any term of this Lease unenforceable, the remaining terms will remain in effect. The failure by either Party to exercise any right or remedy will not constitute a waiver of such right or remedy. The following four sentences control over every other part of this Lease. Both Parties will comply with applicable laws. We will not charge or collect any amounts in excess of those allowed by applicable law. Any part of this Lease that would, but for the last four sentences of this Section, be read under any circumstances to allow for a charge higher than that allowed under any applicable legal limit, is modified by this Section to limit the amounts chargeable under this Lease to the maximum amount allowed under the legal limit. If, in any circumstances, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by us in excess of that legally allowed will be applied by us to the payment of amounts legally owed under this Lease or refunded to you. Further, you authorize us to make non-financial additions and or modifications to this Lease in order to correct or complete same, including but not limited to lease number, serial numbers and signor titles.

**21. Non-Appropriation.** This Section is applicable only if the inclusion of a non-appropriation provision is legally required. Your obligation to pay the Lease Payments and any other amounts due is contingent upon approval of the appropriation of funds by your governing body. In the event funds are not appropriated for any fiscal period equal to amounts due under the Lease, and you have no other funds legally available to be allocated to the payment of your obligations under this Lease, you may terminate the related Schedule effective on the first day of such fiscal period ("Termination Date") if: (a) you have used due diligence to exhaust all funds legally available; and (b) we have received written notice from you at least 30 days before the Termination Date. At our request, you shall promptly provide supplemental documentation as to such non-appropriation. Upon the occurrence of such non-appropriation, you shall not be obligated for payment of any Lease Payment for any fiscal period for which funds have not been so appropriated, and you shall promptly deliver the Equipment to the Dealer (or such other party as we may designate).

**Xerox Financial Services LLC**45 Glover Avenue  
Norwalk, CT 06856**Master Lease Schedule - Cost Per Copy**

Lease Agreement #		Dealer Name: XEROX BUSINESS SOLUTIONS SW			
<b>LESSEE INFORMATION</b>					
Full Legal Name NAVASOTA, CITY OF		DBA			
Billing Address PO BOX 910		City NAVASOTA		State TX	ZIP Code 77868
Phone 936-825-6475	Contact Name LANCE HALL	Contact Email LHALL@NAVASOTATX.GOV		Lessee PO# (Optional)	
<b>EQUIPMENT</b>					
Quantity	Model and Description	Quantity	Model and Description		
2	XEROX ALTALINK C8070H2	1	XEROX VERSALINK B605X		
2	XEROX ALTALINK B8155H2				
3	XEROX ALTALINK C8155H2				
Equipment Location (if different from Billing Address) 1411 E. WASHINGTON AVE., NAVASOTA TX, 77868 / 1500 LASALLE, NAVASOTA, TX, 77868 / 1607 NOLAN ST., NAVASOTA, TX, 77868 / AND 200 MCALPINE, NAVASOTA TX, 77868					
<b>TERM AND PAYMENT</b>		<b>IMAGE TYPE</b>	<b>IMAGES INCLUDED</b>	<b>EXCESS CHARGE</b>	<b>PRINTS INCLUDED</b>
Term (in months): <u>60</u> plus the interim Period, if any		B&W	25,000	0.0055	N/A
		Color	6,400	0.049	N/A
Monthly Lease Payment: \$ <u>1,876.00</u> plus applicable charges & taxes		Everyday Color	N/A	N/A	N/A
		Color Level 2	N/A	N/A	N/A
		Color Level 3	N/A	N/A	N/A
<b>LESSEE ACCEPTANCE</b>					
BY YOUR SIGNATURE BELOW, YOU ACKNOWLEDGE THAT YOU ARE ENTERING INTO A NON-CANCELLABLE LEASE AND THAT YOU HAVE READ AND AGREED TO ALL APPLICABLE TERMS AND CONDITIONS SET FORTH HEREIN AND ON PAGES 1 AND 2 OF THE LEASE.					
Authorized Signer <input checked="" type="checkbox"/>		Date LANCE HALL		Federal Tax ID # (Required) 74-6001763	
Print Name <input checked="" type="checkbox"/>		Title (Indicate President, Partner, Proprietor, etc.) <input checked="" type="checkbox"/>			
<b>LESSOR ACCEPTANCE</b>					
Accepted By: Xerox Financial Services LLC		Name and Title		Date	
<b>TERMS &amp; CONDITIONS</b>					

Pursuant to that Master Lease Agreement Number indicated above ("Lease") between you and XFS, the terms and conditions of which are fully incorporated into this Schedule, you hereby (a) authorize XFS to order for lease to you the equipment described above ("Equipment"), (b) agree to lease such Equipment from XFS effective the Inception Date for the Term specified above, and (c) agree to pay XFS the Lease Payments in the amounts and at the times specified above for each item of Equipment. This Schedule is attached to and constitutes a part of the Lease and all of the terms used herein which are defined in the Lease shall have the same meaning as so defined.

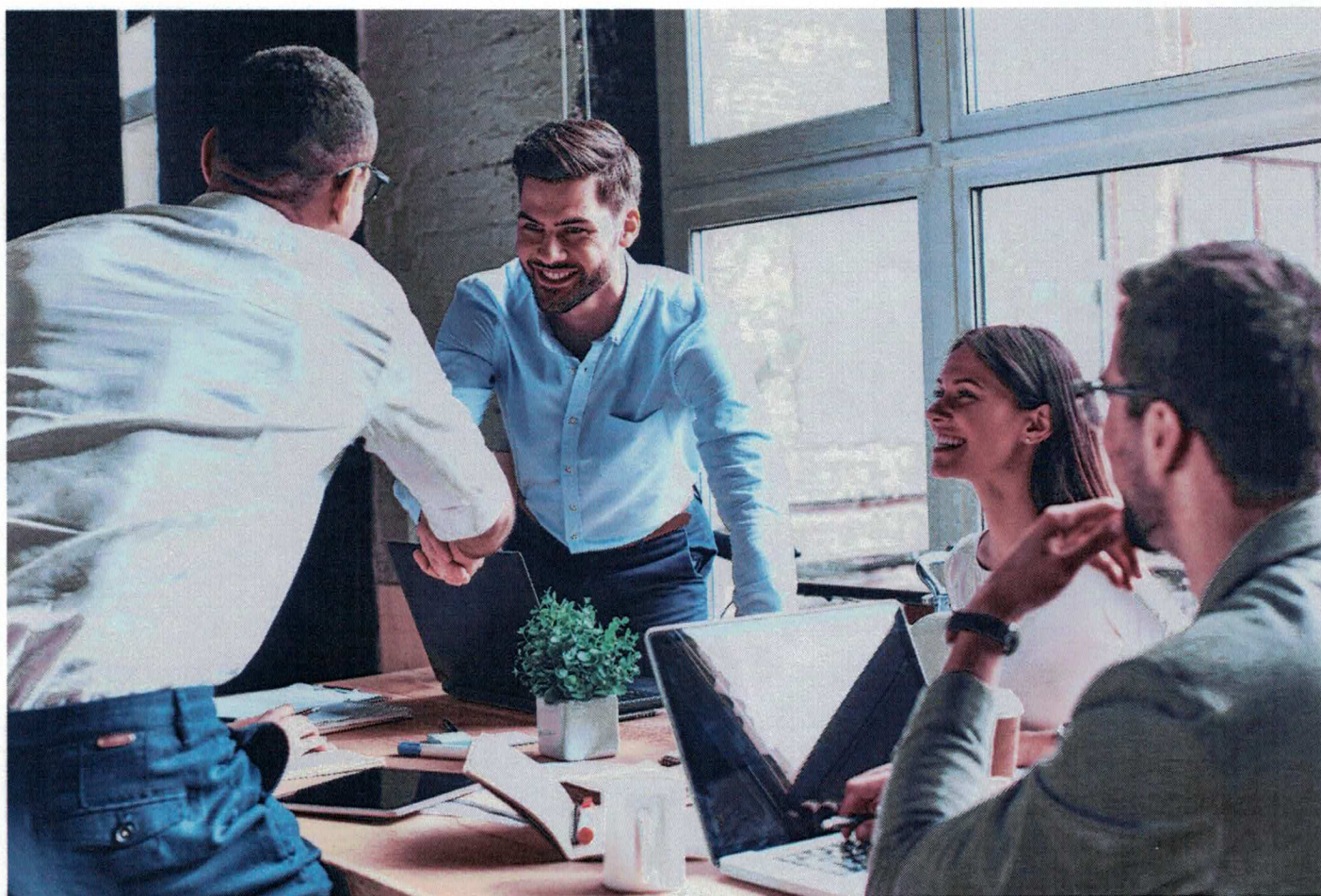
# Your New Workplace

*The Ideal Solution Customized for Your Business*

*Prepared for:*



**CITY OF  
NAVASOTA**



*Prepared by:*

**Mark Hitt**

*Senior Technology Manager*

Cell Number: (979) 574-0570

Mark.Hitt@xerox.com

**xerox**™ Business Solutions Southwest

Proposal Number: 206962

Proposal Presentation Date: July 22, 2020

## City of Navasota: Current Situation

Proposal Number: 206962

Proposal Presentation Date: July 22, 2020

			Lease Payment Includes Service:	\$1,622.52
Qty. (Each)			Location	
2 Color	XEROX WORKCENTRE W7970P2		City Hall-Upstairs and Down stairs	
2 BW	XEROX WORKCENTRE 5955APT		Police-Dispatch and Records	
3 Color	XEROX WORKCENTRE 7855PT2		Library Office/Fire Dept/Police Copy Room	
1 BW	XEROX WORKCENTRE 3655X		Animal Control	
			1622.52	
Service Agreement and Overages:	Color Impressions Included:	0		
	Average Monthly Color Volume:	6,313		
	Color Overages:	6313		
Service Agreement and Overages:	Black & White Impressions Included:	35,000		
	Average Monthly Black & White Volume:	23,857		
	Average Monthly B & W Overages:	0		

Monthly Average Overage Charges based upon the last 12 months of Dahill Invoices: \$347.22

\$0.00

**Total Average Monthly Expense: \$1,969.74**

## Recommended Solution & Financial Consideration For: City of Navasota

Proposal Number: 206962    Proposal Presentation Date: Wednesday, July 22, 2020

Systems capable of copying &  
printing larger than 8 1/2 X 14

Quantity	Make & Model	Additional Accessories
2 New Color	XEROX ALTALINK C8070H2	BUSINESS READY FINISHER AND FAX
2 New B & W	XEROX ALTALINK B8155H2	OFFICE FINISHER AND FAX
3 New Color	XEROX ALTALINK C8155H2	OFFICE FINISHER AND FAX
1 New BW	Xerox VersaLink B605X	4 TRAYS, STAND AND FAX
<b>Service Agreement:</b> Includes Consumables, Parts, Labor & Travel Time Excludes Paper and Staples		
Color Prints / Copies Included:	6,400 Impressions - all overages bill @ \$0.049 each	
Black & White Prints / Copies Included:	25,000 Impressions - all overages bill @ \$ 0.0055 each	

60 Month Total Image Agreement:

\$1,876.00

On the inception date of the new agreement, XFS lease number 010-0053639-001 will be cancelled with no further obligations. Any unpaid obligations will be invoiced separately by XBS Southwest.

PRICE LOCKED FOR ENTIRE LEASE TERM-NO ANNUAL INCREASE. PRICING PER CHOICE PARTNERS PRE-BID COOP PRICING  
CONTRACT 17/26KH-10

**Benefit Summary for: City of Navasota**

1. Our Systems are scalable and ready to meet your company's initiative with your digital transformation processes.
2. Industry leading security - Intrusion Prevention, Device Detection, Document & Data Protection, External Partnerships
3. Service Pricing locked for the term of the lease
4. Supplies ship for free for the term of the contract
5. Exclusive XBS Southwest DirectLink - Request Service directly from the display panel - Using the App sends diagnostic info insuring either the Remote Technician or, if needed, a dispatched Service Technician will have the appropriate part eliminating a return service trip - Report Meters - Order Supplies
6. HCDE Choice Partners Pricing - Contract: 171026KH-10
7. Customized Client Portals - integrates with XBS Southwest's Customer Relationship Management tools making it easy and convenient to review your Service History, View or Request Invoices and more

(2) City Hall - 1<sup>st</sup> Floor + 2<sup>nd</sup> Floor Copy Rooms

# xerox<sup>TM</sup> Business Solutions Southwest



## Xerox AltaLink® C8070 Color System with Business Ready Finisher Copy / Print / Scan

Work Smarter Utilizing the Xerox App Gallery

**Total Width: 50.3"**(1,277 mm) **Total Height: 45"**(1,142.7 mm) **Total Depth: 28.9"**(723.8 mm) **Weight: 430 lbs.** Please note that these dimensions represent the total of each configured component and does not reflect the final length after the required spacers are inserted to complete install and/or do not represent the total space required by Xerox service.

10.1-Inch Color Touchscreen  
70 Pages per Minute Color / Black & White  
1200 x 2400 DPI (Dots per Inch) Resolution  
First-Print-Out Time: 4.7 Seconds Color/4.0 B & W  
High Capacity Tandem Tray, 2000 Sheets –  
    One 867 Sheets 8 ½ X 11  
    One 1,133 Sheets 8 ½ X 11  
By-Pass Tray: 100 Sheets of Paper  
Dual Pass Scan Up To 139 Impressions Per Minute  
500 GB Hard Drive  
2.9 GHz Intel® Pentium® G850 Dual-Core  
Memory – 1 GB System Plus 1 GB Page  
Adobe®PostScript®3, PDF, PCL®5c / PCL 6  
McAfee® Embedded Control – Enhanced Security  
– 256 Bit Encryption Image Overwrite

Encrypted Secure Print  
Unified Address Book Integration  
Remote Control Single Touch Scan  
Color by Words  
Print Around with Print on Alternate Media  
Embedded Apps  
Mobile Express Driver  
Searchable PDF  
Apple AirPrint  
Mopria Certified  
User Permissions  
Xerox Standard Accounting  
Remote Control Panel  
Online Support



# xerox™ Business Solutions Southwest



## Xerox® AltaLink® C8155 Color System with Office Finisher

### Work Smarter Utilizing the Xerox APP Gallery

**Total Width: 47.5"**(1,207 mm) **Total Height: 44.5"**(1,130 mm) **Total Depth: 28.5"**(723 mm) **Weight: 412.3 lbs.**  
Please note that these dimensions represent the total of each configured component and does not reflect the final length after the required spacers are inserted to complete install and/or do not represent the total space required by Xerox service.

10.1-Inch Color Touchscreen  
55 Pages per Minute Color / Black & White  
1200 x 2400 DPI (Dots per Inch) Resolution  
First-Copy-Out Time: 4.7 Seconds Color / 3.7 Sec B/W  
Four Tray Module for 2,080 Paper Capacity  
By-Pass Tray: 100 Sheets of Paper  
Dual Pass Scan Up To 141 Impressions Per Minute  
Solid State Disk (SSD) Provides 128 GB Storage Space  
Processor: Intel® Atom™ Quad Core 1.91 GHz  
Memory - 4 GB System Memory  
Adobe®PostScript®3, PDF, PCL®5c / PCL 6  
McAfee® Embedded Control - Enhanced Security  
25 Bit Encryption  
Image Overwrite  
Encrypted Secure Print  
Near Field Communication (NFC) Tap to Pair Allows  
Users To Tap Their Mobile Device To The Panel And  
Connect With The MFP.

Customize User Interface, Show/Hide  
Functions, Personalize User Experience  
With Authentication

Unified Address Book Integration  
Remote Control Single Touch Scan  
Color by Words  
Print Around with Print on Alternate Media  
Embedded Apps  
Mobile Express Driver  
Searchable PDF  
Apple AirPrint  
Mopria Certified  
User Permissions  
Xerox Standard Accounting  
Mobile And Cloud Ready  
Remote Control Panel  
Online Support

# xerox™ Business Solutions Southwest



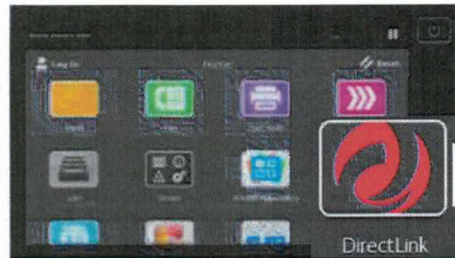
## Xerox® AltaLink® B8155 BW System with Office Finisher

### Work Smarter Utilizing the Xerox APP Gallery

**Total Width: 47.5"**(1,207 mm) **Total Height: 44.5"**(1,130 mm) **Total Depth: 28.5"**(723 mm) **Weight: 412.3 lbs.**  
Please note that these dimensions represent the total of each configured component and does not reflect the final length after the required spacers are inserted to complete install and/or do not represent the total space required by Xerox service.

10.1-Inch Color Touchscreen  
55 Pages per Minute Black & White  
1200 x 2400 DPI (Dots per Inch) Resolution  
First-Copy-Out Time: 3.7 Sec B/W  
Four Tray Module for 2,080 Paper Capacity  
By-Pass Tray: 100 Sheets of Paper  
Dual Pass Scan Up To 141 Impressions Per Minute  
Solid State Disk (SSD) Provides 128 GB Storage Space  
Processor: Intel® Atom™ Quad Core 1.91 GHz  
Memory – 4 GB System Memory  
Adobe®PostScript®3, PDF, PCL®5c / PCL 6  
McAfee® Embedded Control – Enhanced Security  
25 Bit Encryption  
Image Overwrite  
Encrypted Secure Print  
Near Field Communication (NFC) Tap to Pair Allows  
Users To Tap Their Mobile Device To The Panel And  
Connect With The MFP.

Customize User Interface, Show/Hide  
Functions, Personalize User Experience  
With Authentication  
Unified Address Book Integration  
Remote Control Single Touch Scan  
Color by Words  
Print Around with Print on Alternate Media  
Embedded Apps  
Mobile Express Driver  
Searchable PDF  
Apple AirPrint  
Mopria Certified  
User Permissions  
Xerox Standard Accounting  
Mobile And Cloud Ready  
Remote Control Panel  
Online Support



**Exclusive!**  
**Dahill DirectLink**  
**App**



## Xerox VersaLink B605 Monochrome Laser Multifunction Printer

### Copy / Print/ Scan / Fax

Up to 58 Pages Per Minute

150 Sheet By Pass Tray

550 Sheet Paper Tray

Processor / Memory: 1.05 GHz ARM Dual Core/2GB

Connectivity: Ethernet 10/100/1000Base-T, High Speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct

Copy & Print Resolution Up To 1200 X 1200

First Page-Out Time As Fast As 6.3 Seconds

Fax Forward to Email

Mobile Printing: Apple Air Print, Google Cloud Print and Mopria Print Service Plug-ins for Android

Cloud Connectors: Print From/Scan to Google Drive, Microsoft One Drive, Dropbox, Microsoft Office 365, Box, DocuShare and More

Network Security: IPsec, HTTPS, Encrypted Email, Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Automatic Self-Signed Certificate

Document Security: Secure Print, Secure Box, Secure Scan, Secure Email, Password Protected PD



## Our Guarantee Is Like No Other

### Common Sense **Total Satisfaction** Guarantee

If you are not totally satisfied with any equipment ordered under this agreement, Xerox Business Solutions Southwest (XBS) will, at your request, replace it with a machine of comparable performance and features at no additional cost. This guarantee will be effective for the term of your lease/rental or for 36 months from date of installation on purchased equipment. This guarantee applies only to equipment which has been continuously maintained by XBS under an XBS Full Service Agreement.

### Common Sense **Performance** Guarantee

- All systems recommended exceed your current needs for volume capacity and meet or exceed all of your requested functionality
- Fleet Equipment uptime of at least 95%. Uptime will be calculated on a quarterly basis. Equipment uptime percentage is calculated using the sum of normal business hours for each system installed (9 hours per business day) minus all business hours lost due to downtime..  
*Example: 100 Business Hours - 3 hours downtime = 97% uptime*
- 2 to 4 hour average service response time. For machines located beyond 30 miles of your XBS servicing office, the guarantee will be 4 to 8 hour average response time.
- Loaner equipment available for any unit that will be down more than one business day
- Authorized parts and supplies for all systems

# DirectLink

Instantly Request Service or Support

Only Xerox Business Solutions Southwest puts device assistance and support on-screen for unparalleled speed and simplicity of support.



**DirectLink** is an application that will simplify device reporting and provide a direct link to request service and supplies.



View current  
supply levels  
& place orders



View system  
information &  
request service



View current  
meters & submit  
new readings



How to contact  
us for help via  
phone or web

FUTURE  
READY  
NOW



# DirectLink

Instantly Request Service or Support

◀ SERVICE REQUESTS

◀ SUPPLY REPLENISHMENT

On-screen assistance for unparalleled speed and simplicity

## TAKING CUSTOMER SUPPORT TO THE NEXT LEVEL



**View current supply levels & place orders**



**View system information & request service**



**View current meters & submit new readings**



**How to contact us for help via phone or web**

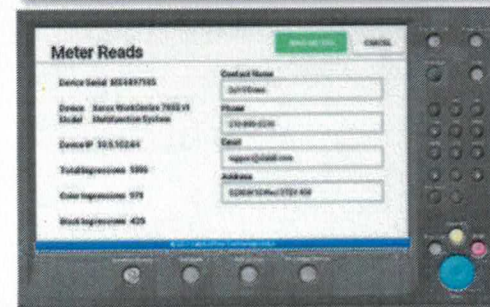
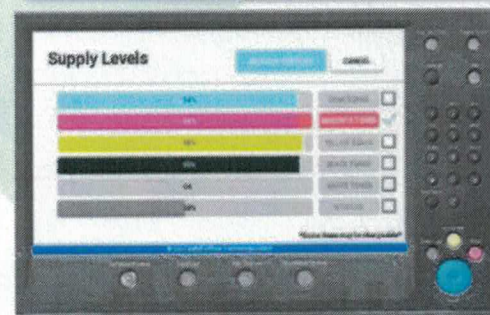
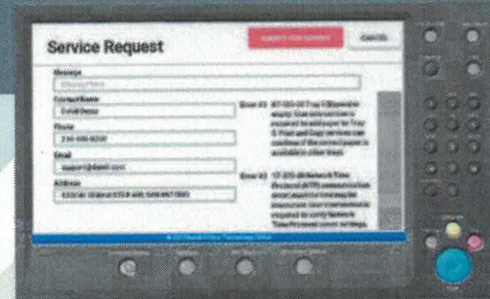
DirectLink is an innovative application that will simplify how you communicate with Xerox Business Solutions Southwest.

With a touch of the on-screen button, you can now initiate a direct link that will allow the device to securely communicate directly with technical support, supply replenishment and meters.

**Efficient. Secure. On demand.**

Send these requests directly from your device, without having to pick up a phone or even return to your desk!

Xerox ConnectKey® 1.5+ device models.



# **xerox**<sup>™</sup> Business Solutions Southwest

*Serving all of Texas and Oklahoma*

Corporate Office: San Antonio

Austin | College Station | Corpus Christi | Dallas  
El Paso | Fort Worth | Houston | Laredo | Las Cruces  
Oklahoma City | Rio Grande Valley | Tulsa

1718 Briarcrest Dr., Suite 300, Bryan, Tx 77802  
[www.xbssouthwest.com](http://www.xbssouthwest.com)

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 10.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lupe Diosdado, Community Development  
Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on acceptance of bids for the sale of City properties legally described as Park Place, Block H, Lot 1, 2 and H&TC, Block J, Lot 4 (S21') 5 located in Navasota, Grimes County, Texas, 77868.

**ITEM BACKGROUND:**

City Council directed staff to move forward on selling the following properties by way of sealed bid: March 9, 2020 City, Park Place, Block H, Lot 1, 2. And on June, 22, 2020, H&TC, Block J, Lot 4 (S21') 5. Staff has received one bid for each property attached for review.

A notice of bid was published in the local newspaper on July 1st and July 8th 2020 with a bid submittal deadline of July 22, 2020 at 4:00 pm.

**BUDGETARY AND FINANCIAL SUMMARY:**

Bid from Javier Olvera - \$9,000.00. Bid from Janice Sheve - \$10,105.00. Both bids received total: \$19,105

**STAFF RECOMMENDATION:**

Staff recommends accepting bids for the sale of City properties legally described as Park Place, Block H, Lot 1, 2 to Javier Olvera in the amount of \$9,000.00 and H&TC, Block J, Lot 4 (S21') 5 to PA Smith Hotel, Janice Sheve in the amount of \$10,105.00. Both are located in Navasota, Grimes County, Texas, 77868.

**ATTACHMENTS:**

1. Bid received for Park Place Property
2. Bid received for H&TC Property

Javier Olvera call (936) 870 6761

I am interest on buy this property  
becrose I leave beside ~~and~~ for the last  
18 yrs. and my dad owns the lots  
beside this property

Park street, park place Blok H, Lot 1, 2  
R 27724

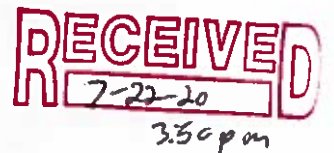
I offer \$9,000 for the property

" Park place, Block H, Lot, 1, 2  
" Sale of City Property "

Javier Olvera

710 Park st. Navasota. TX.

936 870 6761



<sup>Hotel,</sup>  
PA Smith, LLC offers \$10,105.00 to purchase property owned by the city of Navasota, identified as  
Railroad Street:H&TC, block J, Lot 4(S21') 5.-R25399

Respectfully submitted

Janice Scheve  
Janice Scheve Member

H & TC, Block J, Lot 4 (S21') 5

SALE OF CITY PROPERTY

RECEIVED  
7-22-20

3:53 pm

Janice Scheve  
18025 Doe Run Creek Lane  
Washington, TX 77880  
281-450-0667

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:**    **11.**  
                                      \_\_\_\_\_

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:**    Jennifer Reyna, Utility Administrative  
                                      Assistant

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the addendum lease agreement between the City of Navasota and Anderson-Grimes, LLC.

**ITEM BACKGROUND:**

Anderson-Grimes, LLC has proposed to build an 11,781 Sq Ft. T-Hangar north of the existing ramp. In order to build the T-Hangar, an additional ramp is required for the entry into the north side of the T-Hangar. Anderson-Grimes, LLC will be responsible for all costs of the design and construction of the ramp and drainage improvements (not to exceed \$125,000) to be reimbursed by the City of Navasota thirty days (30) days after final completion of the ramp and drainage improvements.

**BUDGETARY AND FINANCIAL SUMMARY:**

Estimated Cost \$125,000

Current Airport fund balance - \$464,742

**STAFF RECOMMENDATION:**

Staff recommends approval of the addendum to the lease agreement between the City of Navasota and Anderson-Grimes, LLC for ramp and drainage improvements and to be reimbursed up to \$125,000 after a thirty (30) completion of the project.

**ATTACHMENTS:**

## 1. Addendum

**ADDENDUM TO LEASE AGREEMENT BETWEEN  
THE CITY OF NAVASOTA AND ANDERSON-GRIMES, LLC**

**STATE OF TEXAS**                                 }  
   }  
**COUNTY OF GRIMES**                                 }

**WHEREAS**, the City of Navasota, Texas (the “Lessor”) and Anderson-Grimes, LLC (the “Lessee”) entered into a Lease Agreement dated and effective on October 5th, 2014, as amended on January 19, 2017 (the “Lease”); and

**WHEREAS**, the parties to the Lease desire to modify the provisions of said Lease as provided in this Addendum to Lease Agreement Between the City of Navasota and Anderson-Grimes, LLC (the “Addendum”); and

**WHEREAS**, the Lessee desires to develop the real property described in Exhibit “A,” attached hereto and incorporated herein for all purposes pertinent (the “Property”), by constructing T-Hangar and ramp and drainage improvements (collectively, the “Improvements”) on said Property; and

**WHEREAS**, Lessee intends to make a significant capital investment in the additional Improvements to the Property; and

**WHEREAS**, the Lessor desires to establish the economic development program outlined herein and offer incentives to Lessee to develop the Improvements on the Property in the manner set forth herein, and Lessee desires to participate in the economic development program established in this Addendum; and

**WHEREAS**, the Lessor is authorized by §380.001, et seq., Texas Local Government Code, to promote state and local economic development and to stimulate business and commercial activity within the City of Navasota and surrounding area. The Lessor has determined that a substantial economic benefit and the creation of new opportunities of employment and commercial activity will accrue to the City and the surrounding area if the Improvements are successfully developed on the Property; and

**WHEREAS**, the Lessee estimates that the cost of the construction of the ramp and drainage portion of the Improvements is approximately \$125,000.00; and

**WHEREAS**, the Lessor desires to participate in the cost of the ramp and drainage improvements as set forth in this Addendum on a reimbursement basis; and

**WHEREAS**, the Lessee agrees to be responsible for all costs of the design and construction of the Improvements described herein, except for the portion of the costs of the ramp and drainage improvements (\$125,000.00) to be reimbursed by the Lessor to the Lessee; and

**WHEREAS**, Lessee and Lessor agree that under no circumstances shall Lessor’s share of the costs related to the Improvements exceed \$125,000.00; and

**WHEREAS**, Lessor has reviewed the data, plans, and estimated costs of the Improvements to be designed and constructed by Lessee, and Lessor and Lessee desire to enter into this Addendum;

**NOW THEREFORE**, in consideration of the terms and conditions provided for herein, the parties agree as follows:

1. The real property described in Exhibit "A" attached hereto and incorporated herein for all purposes pertinent, consisting of approximately 11,781 square feet (the "Property"), shall be included in and is deemed to be part of the "Leased Premises" as defined in the Lease, except for the purposes of calculating the annual rental payments due to the Lessor pursuant to the Lease, which is addressed herein below. The real property described in Exhibit "A" shall also be referred to herein as the "Additional Leased Premises."
2. Beginning on the effective date of this Addendum and continuing until October 5<sup>th</sup>, 2021, the Lessee shall not be required to pay any annual rental payment to the Lessor for the Lessee's use and occupancy of the Additional Leased Premises, and the square footage of the real property described in Exhibit "A" shall be excluded when calculating the annual rental payment due to the Lessor. However, beginning on October 5<sup>th</sup>, 2021, and continuing until termination of the Lease, the Lessee shall make annual rental payments to the Lessor for the Lessee's use and occupancy of the Additional Leased Premises described in Exhibit "A", and the square footage of the real property described in Exhibit "A" shall be added to and included when calculating the annual rental payment due to the Lessor pursuant to the Lease. Beginning October 5<sup>th</sup>, 2021, the annual rental payments for the Additional Leased Premises shall be calculated in the same manner and on the same schedule as set forth in paragraph 3 of the Lease, which shall be Year 8 of the Lease with regard to calculating annual rental payments.
3. The term of the Lease shall be effective from October 5, 2014 and will continue and remain in full force and effect for a period of thirty-two (32) years from said date, except as may be modified by the Lease or this addendum thereto, however, Lessee will have the option to extend the Lease upon the terms (with the exception of the Annual Rental Payments) for additional periods of ten (10) years each upon giving written notice to the Lessor of Lessee's intent to extend at least six (6) months prior to the expiration of the Lease or any renewal thereof. Any extension must be approved by the City of Navasota. The City agrees not to unreasonably or arbitrarily deny an equitable extension of the Lease. Any extension shall be subject to the parties' mutual agreement as to the Annual Rental Payment.
4. The Lessee shall use and occupy the Property solely for the purpose of developing, designing constructing and leasing T-Hangar units and associated ramp and drainage improvements in accordance with the provisions set forth herein, said Improvements and location being further described in Exhibit "B" attached hereto and incorporated herein for all purposes pertinent.
5. The Lessee will develop, design and construct the Improvements with the Specifications set forth in Exhibit "C" attached hereto and incorporated herein for all purposes pertinent. Further, the Lessee shall comply with all current, applicable building codes and all other applicable ordinances and regulations in developing and constructing the Improvements. However, the City will waive the City's building permit and inspection fees associated with the development and construction of the Improvements.
6. Lessee acknowledges and agrees that the estimated total costs for the ramp and drainage portion of the Improvements is \$125,000.00. Lessee agrees to be responsible for and pay all costs associated with the design and construction of the Improvements, except that the Lessor shall reimburse Lessee for the costs of construction of the ramp and drainage Improvements described herein. Lessor's participation shall not under any circumstances exceed \$125,000.00. Lessee shall construct the Improvements in accordance with all applicable laws, regulations, ordinances, and codes. Lessee and Lessor agree that the Improvements costs shall include but not be limited to design, labor, construction, materials, and all other associated construction costs. Lessee shall also be responsible for the engineering and design work related to the Improvements. Lessee and the Lessor acknowledge and agree that the actual costs related to the Improvements may change during the project due to unforeseen circumstances, and are subject to any change orders approved by Lessee and Lessor. Lessor shall not be responsible for paying any portion of the design costs, construction costs or other expenses related to the Improvements under any circumstances, except as otherwise provided herein.

7. Lessor shall reimburse Lessee for the costs of construction of the ramp and drainage improvements, not to exceed \$125,000.00, within thirty (30) days after final completion of the Improvements and the Lessor's determination that the Improvements conform to the plans, specifications and standards contained in or referred to in this Addendum and all applicable regulations, codes, ordinances, and laws. Lessee shall provide detailed receipts, invoices, and other documentation as requested by Lessor detailing the total costs of construction of the ramp and drainage improvements.
8. The Lessee shall be responsible for paying all utility costs, expenses and charges in the same manner as set forth in paragraph 5 of the Lease.
9. The Lessee shall be responsible for marketing and promoting the new and existing T-Hangar units and L-Hangar units in order to stimulate business and commercial activity at the airport and in the City of Navasota.
10. Upon completion of the Improvements on the real property described in Exhibit "A" the Lessee shall, at no cost to the City and subject to the approval of the City Manager, design and install signage on the west wall of the building containing said Hangar units. The signage shall promote the airport and display the airport telephone number(s) and other appropriate information.

This Addendum shall prevail over any provision or term contained in the Lease dated and effective October 5th, 2014, as amended, to the extent said Lease may be inconsistent with the terms of this Addendum. Except as otherwise provided herein, or to the extent the Lease is inconsistent with the provisions of this Addendum, the Additional Leased Premises shall be subject to and governed by all terms and provisions of the Lease. This Addendum is agreed to and accepted by both parties to the Agreement, and shall be effective as of the \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF NAVASOTA, TEXAS**

**ANDERSON-GRIMES, LLC**

\_\_\_\_\_  
Hon. Bert Miller, Mayor

\_\_\_\_\_  
Michael P. Dearing  
Member

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Susie M. Homeyer, City Secretary

\_\_\_\_\_  
Name:  
Title:

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 12.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on Resolution No. 679-20, authorizing submission of an application to the Texas Department of Agriculture for a 2020 Texas Capital Fund Program Downtown Revitalization grant to construct sidewalk and handicap-accessibility improvements in the designated downtown district.

**ITEM BACKGROUND:**

Staff proposes to apply for funding through the 2020 Texas Capital Fund Program Downtown Revitalization grant in order to assist the City in the repair/replacement of sidewalks and handicap accessibility improvements.

Grant Amount - \$500,000

Match - \$75,000 - Navasota EDC approved payment of matching funds

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 679-20, authorizing submission of an application to the Texas Department of Agriculture for a 2020 Texas Capital Fund Program Downtown Revitalization grant to construct sidewalk and handicap-accessibility improvements in the designated downtown district.

**ATTACHMENTS:**

1. Resolution No. 679-20

## **RESOLUTION NO. 679-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAVASOTA TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DOWNTOWN REVITALIZATION FUND; AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

**WHEREAS,** the City Council of the City of Navasota desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

**WHEREAS,** certain conditions exist which represent a threat to the public health and safety; and

**WHEREAS,** it is necessary and in the best interests of the City of Navasota to apply for funding under the Texas Community Development Block Grant Program;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:**

**SECTION 1.** That a Texas Community Development Block Grant Program application for the Downtown Revitalization Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.

**SECTION 2.** That the City's application be placed in competition for funding under the Downtown Revitalization Fund.

**SECTION 3.** That the application be for \$500,000 of grant funds to provide sidewalks, ADA ramps and rails, and lighting.

**SECTION 4.** That the City Council directs and designates the Mayor and the City Manager as the City's Authorized Representatives to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.

**SECTION 5.** That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

**SECTION 6.** That it further be stated that the Navasota Economic Development Commission is committing \$75,000 as a cash contribution toward this Downtown Revitalization project.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF AUGUST, 2020.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 13.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Kathrine Thogersen, Administrative  
Assistant

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on Resolution No. 678-20, a resolution of the City of Navasota, Texas, finding that conditions exist within the designated Historic Commercial District of the City which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area.

**ITEM BACKGROUND:**

Sidewalks, curbs and other infrastructure in the Downtown area are cracked and broken causing a dangerous and unsightly condition. The City plans to apply for funding through the Texas Capital Fund Downtown Revitalization program to fund the repair/replacement of this infrastructure.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 678-20, a resolution of the City of Navasota, Texas, finding that conditions exist within the designated Historic Commercial District of the City which are detrimental to the public health, safety and welfare of the community and, therefore, are declared to constitute a blighted area.

**ATTACHMENTS:**

## 1. Resolution No. 678-20

**RESOLUTION NO. 678-20**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS,  
DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE  
DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE  
COMMUNITY AND CONSTITUTES A BLIGHTED AREA.**

**WHEREAS,** the City Council of the City of Navasota has reviewed and evaluated conditions in the Historical District of the municipality; and

**WHEREAS,** The City Council has found conditions which are detrimental to the public health, safety, and welfare of the community within the Historical district, as follows:

This area has broken sidewalks at different elevations and 1 street light which makes this area a hazard after dark. This area also only has 1 ADA parking space and no ADA ramps past the intersection, making pedestrians with disabilities hard to traverse around the downtown area. There are missing sidewalks in some locations and no street lights at all.

**WHEREAS,** the City Council of the City of Navasota has authorized an application for funding under the Downtown Revitalization program, as follows:

The project will install approximately 1,130 linear feet of sidewalks, 207 linear feet of curb and gutter, 1,095 linear feet of concrete pavers, 2 ADA parking spaces, 6 ADA ramps, and 9 street lights. This will eliminate the hazards of pedestrians walking in the highway and ADA barriers in this area.

**WHEREAS,** these project activities will aid in the elimination of blight in the community by improving the sidewalks and allowing handicapped persons to traverse on the sidewalks and patronize the stores.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS THAT THE AREA IDENTIFIED BY THE FOLLOWING BOUNDARIES AND OUTLINE ON THE MAP ATTACHED HERETO AS HISTORIC DISTRICT MAP WAS DETERMINED TO BE A BLIGHTED AREA ON AUGUST 14, 2017 THROUGH RESOLUTION 627-17.**

Boundaries:

Beginning where the center of the main line of the G.C. & S.F.R.R. intersects the center of Fanthorp Street: thence in a northeasterly direction with the center of Fanthorp Street to that point where the center of said Fanthorp Street intersects the center of the bed of Cedar Creek: thence up Cedar Creek with its meanderings to that point where the center of the bed of said Cedar Creek intersects the southwest boundary line of Block 15 of the Nolan Addition: thence with the southwest boundary line of said Block 15 of the Nolan Addition to the southwest corner of said Block 15 of the Nolan Addition; thence in a northeasterly direction with the southeast boundary lines of Block 15 and 14 of

the Nolan Addition to the southwest corner of Block 13 and said Nolan Addition: thence in a southeasterly direction with the southwest boundary line of Block 6 of the Nolan Addition projected across Washington Avenue and Block 85 of the H. & T.C.R.R. Addition to the southwest boundary line of the alleyway of said Block 85 of the R.R. Addition for corner; thence in a southwesterly direction with the southeast boundary line of said alleyway of Block 85 to the northeast corner of Lot 6 of said Block 85 of the H. & T.C.R.R. Addition; thence in a southeasterly direction with the northeast boundary line of Lot 1 Block 85, H. & T.C.R.R. Addition, and across McAlpine Street and with the northeast boundary line of Lots 1 and 6 of Block 99 of the H. & T.C.R.R. Addition, across Holland Street and with the northeast boundary line of Lot 1 in Block 109 to the southeast corner of said Lot 1 in Block 109 of the H. & T.C.R.R. Addition; thence in a southwesterly direction with the southeast boundary line of said Lot 1 Block 109 and across La Salle Street and with the northwest boundary line of the alleyway through Block 108 of the H. & T.C.R.R. Addition and in a straight line that is a prolongation of said northwest boundary line of the alleyway of Block 108 H. & T.C.R.R. Addition; alleyway of Block 108 H. & T.C.R.R. Addition, across Farquhar Street, across Block 1 of the Camp Addition, across the I. & G.N.R.R main line, the H. & T.C.R.R. Addition main line to the center of the main line of the G.C & S.F.R.R.; thence in a westerly direction with the main line of the G.C & S.F.R.R to the place of beginning.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF AUGUST, 2020.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

# Navasota

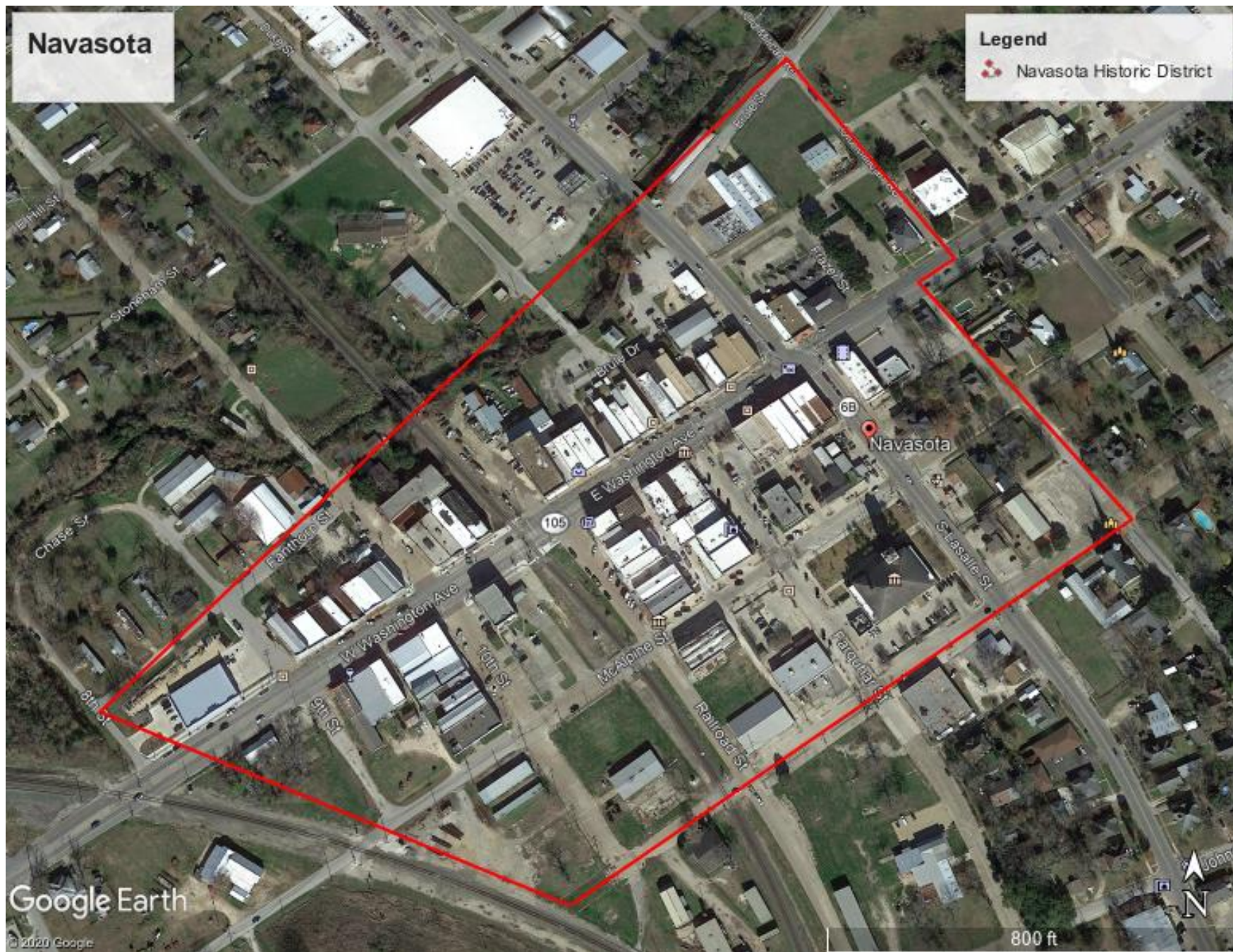
## Legend

Navasota Historic District

Google Earth

© 2020 Google

800 ft



**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 14.                      **AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Alicia Ortman, Intern

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the first reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations.

**ITEM BACKGROUND:**

The existing wording of Chapter 12, Article 12.04, Sections 12.04.008, 12.04.009, 12.04.052-12.04.057, 12.04.060, and 12.04.062-12.04.065 are unneeded and unnecessary. These sections refer to parking meters which were installed in 1978 and removed in the late 1980s. These sections also refer to two-hour parking and loading zones that have since been eliminated. The removal of Chapter 12, Article 12.04, Sections 12.04.008, 12.04.009, 12.04.052-12.04.057, 12.04.060, and 12.04.062-12.04.065 will allow the Code of Ordinances of the City of Navasota to be updated, and benefits citizens by cleaning up codes that are no longer relevant or enforced.

The existing wording of Chapter 12, Article 12.04, Section 12.04.010 currently states that no person may park five hundred (500) feet north and south, for an extension of fifty (50) feet, from any railroad crossing. However, this means that the new parking lot on Railroad Street north of Washington Avenue, as well as the parking in front of the businesses located on Railroad Street south of Washington Avenue, are not in compliance with the Code of Ordinances of the City of Navasota, Texas. This recommendation suggests that the Code of Ordinances should be amended to read that no person may park twenty-five (25) feet both north and south of any railroad crossing, as well as twenty-five (25) feet east and west of any crossing. Shortening this distance will allow current and future parking to be in compliance, as well as keeping vehicles and property safe from harm.

## **BUDGETARY AND FINANCIAL SUMMARY:**

### **STAFF RECOMMENDATION:**

Staff recommends approval of the first reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations.

### **ATTACHMENTS:**

1. Ordinance No. 936-20

**ORDINANCE NO. 936-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, AMENDING CHAPTER 12 TRAFFIC AND VEHICLES, ARTICLE 12.04 PARKING, OF THE CODE OF ORDINANCES OF THE CITY OF NAVASOTA, TEXAS REGARDING PARKING REGULATIONS IN THE CITY OF NAVASOTA; PROVIDING FOR A SEVERABILITY AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING PROPER NOTICE OF MEETING.**

**WHEREAS**, the City of Navasota ("City") is a Texas home-rule municipality; and

**WHEREAS**, pursuant to Texas Local Government Code, Section 51.001, the City has the authority to adopt ordinances and regulations that are for good government, peace and order of the City; and

**WHEREAS**, as a home-rule municipality, Texas Local Government Code, Section 51.072 confirms that the City has the full power of local self-government; and

**WHEREAS**, parking regulations benefit the citizens of the City by protecting the public health and safety of the citizens; and

**WHEREAS**, the City Council desires to amend Article 12.04 of the Code of Ordinances of the City of Navasota to reflect changes in the regulations applicable to parking within the City;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, THAT:**

**SECTION 1.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.010 No parking zones at railroad crossings and near railroad property, of the Code of Ordinances of the City of Navasota, Texas, is hereby amended in its entirety to read as follows:

**Sec. 12.04.010      No parking zones at railroad crossings and near railroad property**

(a) Declaration of necessity. Parking of vehicles (i) within twenty-five (25) feet east of any railroad crossing and within twenty-five (25) feet west of any railroad crossing within the city limits, (ii) within twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City, (iii) within twenty-five (25) feet west of the west railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City, and (iv) within twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet north of the intersection of Railroad Street with Washington Avenue within the City is hereby declared to be a dangerous condition and detrimental to the general

welfare of the citizens of the City, necessitating the location of no parking zones within all such areas.

(b) Prohibited parking.

- (1) Parking prohibited within twenty-five (25) of railroad crossing. A person commits an offense if they park a vehicle, whether occupied or not, within twenty-five (25) feet of the nearest rail of a railroad crossing within the city limits, except when temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- (2) Prohibited parking near railroad property. A person commits an offense if they stop, park, or stand a vehicle, at a location other than a railroad crossing, so that any portion of the vehicle is closer than:
  - (A) Twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City;
  - (B) Twenty-five (25) feet west of the west railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City; and
  - (C) Twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet north of the intersection of Railroad Street with Washington Avenue within the City.

This subsection does not apply to the parking or standing of vehicles for the purpose of loading or unloading passengers, freight, or merchandise to or from a railroad car or building adjoining the track.

(c) Violations; penalty. A violation of this section shall constitute a misdemeanor and upon conviction thereof shall be punishable pursuant to the general penalty provisions set out in section 1.01.009 of the Code of Ordinances of the City of Navasota.

## **SECTION 2.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.008, One-hour parking areas, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 3.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.009, No parking zone on McAlpine Street, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 4.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.052, Parking meter zone, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 5.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.053, Designation of meter spaces and loading zones, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 6.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.054, Lengths of time and rates charged for parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 7.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.055, Installation and operation of meters, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 8.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.056, Deposit of coins in meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 9.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.057, Overtime parking prohibited, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 10.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.058, Manner of parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

#### **SECTION 11.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.060, Use of loading zones, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 12.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.062, Parking overlength vehicles or trailers in parking meter space, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 13.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.063, Defacing meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 14.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.064, Deposit of slugs in meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 15.**

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.065, Penalty for overtime parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

## **SECTION 16.** **REPEALER AND SAVINGS CLAUSE**

All provisions of any ordinance, resolution, or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions, or other actions shall remain in full force and effect.

## **SECTION 17.** **SEVERABILITY**

Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences and clauses and phrases remaining should any provision be declared unconstitutional or invalid.

## **SECTION 18.** **EFFECTIVE DATE**

This Ordinance shall take effect immediately from and after its passage and publication, as may be required by governing law.

**SECTION 19.**  
**PROPER NOTICE AND MEETINGS**

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**PASSED AND APPROVED ON FIRST READING THIS THE 10<sup>TH</sup> DAY OF AUGUST, 2020.**

\_\_\_\_\_  
**BERT MILLER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED AND APPROVED ON SECOND READING THIS THE 24<sup>TH</sup> DAY OF AUGUST, 2020.**

\_\_\_\_\_  
**BERT MILLER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 15.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on approval of the order of election for the November 3, 2020 election to elect three City Councilmembers to Positions 1, 2 and 3.

Consideraci'on y acci'on posible en aprobar la orden de la elecci'on para que la elecci'on del 3 de noviembre de 2020 elija tres la ciudad Councilmembers a las posiciones 1, 2 y 3.

**ITEM BACKGROUND:**

The statutory last day to order the General Election for November 3, 2020 is August 17, 2020. The Election was postponed due to a proclamation issued by Governor Abbott dated March 18, 2020 allowing cities to move their election to the November 3rd date. The Election Order will be sent to recipients of the agenda as a separate attachment on Friday. The Election Administrator will meet with the County Commissioners on Thursday at 4:00 p.m. to approve all the polling places which have to be listed in the order.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approving the order of election for the November 3, 2020 election to elect three City Councilmembers to Positions 1, 2 and 3.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 16.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lupe Diosdado, Community Development  
Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the first reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

**ITEM BACKGROUND:**

Dorothy Grupa submitted an application to the City of Navasota requesting abandonment of a twenty-foot (20) alleyway located at Block 3 of the McNair Addition abutting N Jones Street back in the fall of 2019. In July of 2020 City staff received a replat application and realized only the portion abutting Mrs. Grupa's (Now Mr. Dubbledee's) property had been abandoned. The proposed ordinance closes the remaining open section of public alleyway.

**BUDGETARY AND FINANCIAL SUMMARY:**

None.

**STAFF RECOMMENDATION:**

Staff recommends approval of the first reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

**ATTACHMENTS:**

1. Ordinance No. 937-20

**ORDINANCE NO. 937-20**

**AN ORDINANCE PROVIDING FOR THE ABANDONMENT  
OF THE REMAINING SECTION OF TWENTY FOOT (20')  
PUBLIC ALLEYWAY OWNED BY THE CITY; PROVIDING  
FOR THE TERMS AND CONDITIONS OF SUCH  
ABANDONMENT**

**WHEREAS**, the City of Navasota, Texas ("City") owns a twenty foot (20') public alleyway as shown on **Exhibit "A"**; and

**WHEREAS**, on September 23, 2019 the City abandoned and closed a portion of the alleyway as shown on **Exhibit "B"**; and

**WHEREAS**, the City desires to abandon and close the remaining section of alleyway as shown on **Exhibit "A"**; and

**WHEREAS**, the abandonment and closing of the remaining section of alleyway as shown on **Exhibit "A"** will not create an undue burden on traffic; and

**WHEREAS**, the City has no need or use for the alleyway as a public thoroughfare; and

**WHEREAS**, the City Council of the City of Navasota desires to abandon and close the alleyway as shown on **Exhibit "A"** as a public thoroughfare, said closure and abandonment being in the best interest of the citizens of Navasota;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL  
OF THE CITY OF NAVASOTA, TEXAS:**

**PART 1:** That the following portion of a public alleyway, to wit: a twenty foot (20') alleyway located between McNair Block 3, Lots 3, 4, 5 and McNair Block 3 Lots 6, 7, 8 as shown on **Exhibit "A"**, attached hereto and made a part of this ordinance for all purposes, be, and the same is hereby **ABANDONED, VACATED, and CLOSED** insofar as the right, title or easement of the public is concerned.

**PART 2:** That said portion of the public alleyway is not needed for public purposes and it is in the public interest of the City of Navasota, Texas, to abandon said described portion of the public alleyway.

**PART 3:** That the City hereby reserves all public utility easements located within that portion of the public alleyway so abandoned.

**PART 4:** That all right, title, and interest of the City in the oil, gas, and other minerals in, on, under, and that may be produced from that portion of the public alleyway be reserved by and to the benefit of the City.

**PART 5:** That the abandonment provided for herein shall extend only to the public right, title and easement in and to the tracts of land described in Part 1 of this Ordinance and shall be construed only to that interest the governing body of the City of Navasota may legally and lawfully abandon and excepting therefrom the reservations in favor of the City noted herein.

**PART 6:** That the Mayor of the City of Navasota is hereby authorized to execute any documents necessary for the conveyance of the portion of the public alleyway as shown on **Exhibit "A"** to the adjoining property owners.

**PASSED ON FIRST READING THIS THE 10<sup>th</sup> DAY OF AUGUST 2020.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED ON SECOND READING THIS THE 24<sup>TH</sup> DAY OF AUGUST 2020.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 17. \_\_\_\_\_

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY: BS**

**ITEM:** Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

- A. Consideration and possible action on the minutes for the month of July 2020; and
- B. Consideration and possible action on the expenditures for the month of July 2020.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the consent agenda items which include the minutes and expenditures for the month of July 2020.

**ATTACHMENTS:**

1. Minutes - 07/13/2020
2. Minutes - 07/27/2020
3. Expenditures for July 2020

**MINUTES  
REGULAR MEETING  
JULY 13, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Geoff Horn, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Community Development Director; Michael Mize, Lieutenant; Kathrine Thogersen, Administrative Assistant/Deputy City Secretary; Hung Mai, IT Specialist; Madison Brooks, Marketing and Communication Coordinator; Rayna Willenbrink, Economic Development Specialist; Alicia Ortman, Intern(Virtually); James McKenzie, Intern; Shawn Myatt, Police Chief/Assistant City Manager; and Luke Cochran, Legal Counsel.

**VISITORS:** Connie Clements, Deborah Richardson, Archie Sauls, Vicki Spiess, Todd Wisner, J. Sanders, Mac Vaughn, Phillis Allen, Janis Frenzel, Paul Malek, Phillip Cox, Richard Grimes, Nancy Franek, Patty Tokoly, Gary Dycus, Nancy Perry, Andre Perrard (Virtually) and others.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: (a) Mr. J. Sanders addressed the City Council to voice his concerns about COVID-19 and find out what the criteria is as to why some people wear a mask and some do not.  
  
(b) Todd Wisner addressed the City Council about his displeasure of the recent Proclamation that was passed on July 7, 2020. He asked that the Proclamation be rescinded for the safety of the citizens.

(c) Patty Tokoly addressed the City Council to voice her concerns about a mobile home that was put in on Judson Street.

(d) Gary Dycus addressed the City Council and thanked them for the work that was done on Brule Drive.

4. Staff report:

(a) City Manager Brad Stafford gave an update on COVID-19 response;

(b) Marketing and Communication Coordinator Madison Brooks gave a final report on the on the July 4<sup>th</sup> Freedom Festival event;

(c) City Manager Brad Stafford gave an update on the swimming pool;

(d) Intern James McKenzie gave a report on economic growth in the City and Grimes County;

(e) Councilmember Geoff Horn gave an update on the latest Planning and Zoning meeting;

(f) There were not any reports from Councilmembers about upcoming events.

5. A public hearing was held regarding a zoning change application submitted by Miriah Cunneen on behalf of Anthony J. Cunneen for the properties located along Fairway Drive in Navasota, Grimes County, Texas 77868. The zoning change application requests to change the zoning from A/O: Agriculture Open Space District to B-1: General Business District for the properties legally described as Fly Away Field, Block 1, Lot 1, 2 and change the zoning from A/O: Agriculture Open Space District to R-1A: High Density, single dwelling unit, 7,000 square foot lot, residential district for the property legally described as Fly Away Field, Block 1, Lot 3. Mayor Bert Miller opened the public hearing at 6:42 p.m. Citizen Nancy Perry addressed the City Council about the plans for this piece of property. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:45 p.m.

6. Citizen Archie Sauls addressed the City Council on the proposed zoning change for Fly Away Field. He said he was speaking on behalf of the Torres's family that owns property near Fly Away Field. He said the family will be requesting a zoning change on their property to be commercial and in line with the city's future plans. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 934-20, changing the current zoning from A/O: Agriculture Open Space District to B-1: General Business District for the properties legally described as Fly Away Field, Block 1, Lot 1, 2 and

change the zoning from A/O: Agriculture Open Space District to R-1A: High Density, single dwelling unit, 7,000 square foot lot, residential district for the property legally described as Fly Away Field, Block 1, Lot 3, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.

7. Mayor Pro-Tem Grant Holt moved to approve \$5,500.00 to support the Grimes Health Resource Center in Fiscal Year 2020-2021, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
8. A public hearing was held regarding a specific use permit application submitted by Glenn Fuqua for the development of an RV Park within the B-2: General Business District, single structures/uses over 50,000 sf, for the property located behind 9524 Hwy 6 Loop S., legally described at A0055-5 D. Tyler, Tract 5, Par 8-6, Acres 2.271, Navasota, Grimes County, Texas 77868. Mayor Bert Miller opened the public hearing at 7:00 p.m. With no comments from the public, Mayor Bert Miller closed the public hearing at 7:06 p.m.
9. Mayor Pro-Tem Grant Holt moved to approve the first reading of Ordinance No. 935-20, specific use permit for the development of a RV Park within the B-2: General Business District, single structures/uses over 50,000 sf, for the property located behind 9524 Hwy 6 Loop S, legally described as A0055-5 D. Tyler, Tract 5, Par 8-6, Acres 2.271, Navasota, Grimes County, Texas, 77868, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.
10. Mayor Pro-Tem Grant Holt moved to approve the request to renew the annual funding contract with the Arts Council of the Brazos Valley in the amount of \$21,600.00 to administer HOT fund grants, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
11. Councilmember Bernie Gessner moved to approve Resolution No. 675-20, designating GrantWorks, Inc. as the administration provider for the 2020 CDBG-MIT, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
12. Councilmember Bernie Gessner moved to approve Resolution No. 676-20, designating Bleyl Engineering as the engineering provider for the 2020 Texas Capital Fund Downtown Revitalization Program, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
13. Mayor Pro-Tem Grant Holt moved to approve the Citizen Participation Plan for the Texas Community Development Block Grant, Downtown Revitalization Program,

seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.

14. Councilmember Bernie Gessner moved to a lease agreement with Larry and Mildred Wood for grazing and baling purposes at the closed landfill site for \$30.00 per acre annually, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

15. There was not any action taken on nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool.

16. Councilmember Bernie Gessner moved to approve the minutes and expenditures for the month of June 2020, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

17. Mayor Bert Miller adjourned the meeting at 7:21 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**MINUTES  
REGULAR MEETING  
JULY 27, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1  
Geoff Horn, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director (virtually); Lupe Diosdado, Community Development Director; Michael Mize, Lieutenant; Hung Mai, IT Specialist; Madison Brooks, Marketing and Communication Coordinator; Alicia Ortman, Intern; James McKenzie, Intern; Cary Bovey, Legal Counsel; Jose Coronilla, Director of Streets and Sanitation; Matt Julian, Utility Supervisor; and Erik Covarrubias, Code Enforcement Specialist.

**VISITORS:** Connie Clements, Deborah Richardson, Todd Wisner, Debbie Grimes, Richard Grimes, Mac Vaughn, Lauren Julian, Andre Perrard (Virtually), Benjamin Mendez, Jace Julian and members of the Boy Scout Troop 361.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: Todd Wisner addressed the City Council about his disappointment with the City Council and their reporting of COVID-19.

4. Staff report:

- (a) City Manager Brad Stafford gave an update on COVID-19 response;
- (b) Community Development Director Lupe Diosdado introduced Erik Covarrubias as the new Code Enforcement Specialist;
- (c) Marketing and Communication Coordinator Madison Brooks gave an update on the Kid Fish event;
- (d) Director of Streets and Sanitation Jose Coronilla gave an update on the street department;
- (e) There was not an update on Boards and Commissions; and
- (f) Councilmembers and staff informed the audience about upcoming events.

- 5. Councilmember Geoff Horn moved to authorize the City Manager and Legal Counsel to negotiate a lease agreement with the Kiwanis Club for the Boy Scouts and Cub Scouts to utilize the old pro shop at August Horst Park, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
- 6. The City Council reviewed the City of Navasota Quarterly Investment Report ending June 30, 2020.
- 7. Councilmember Bernie Gessner moved to approve the consent agenda items which includes the second reading of Ordinance No. 934-20, changing the current zoning from A/O: Agriculture Open Space District to B-1: General Business District for the properties legally described as Fly Away Field, Block 1, lot 1, 2 and changing the current zoning from A/O: Agriculture Open Space District to R-1A: high density, single dwelling unit, 7,000 square foot lot, residential district for the property legally described as Fly Away Field, Block 1, lot 3 and the second reading of Ordinance No. 935-20, specific use permit for the development of a RV Park within the B-2: General Business District, single structures/uses over 50,000 sf, for the property located behind 9524 Hwy 6 Loop S, legally described as A0055-5 D. Tyler, Tract 5, Par 8-6, Acres 2.271, Navasota, Grimes County, Texas, 77868, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

8. A workshop was held on the proposed budget for Fiscal Year 2020-2021.
8. Mayor Bert Miller adjourned the meeting at 6:50 p.m.

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

## MONTHLY BUDGET SUMMARY AS OF JULY 20

FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 11,391,193.00	\$ 8,540,135.71	75%	\$ 11,391,193.00	\$ 7,541,074.73	66%	\$999,060.98
<i>Water</i>	\$ 1,853,000.00	\$ 1,606,561.00	87%	\$ 1,853,000.00 #	\$ 1,352,441.48	73%	\$ 254,119.52
<i>Utility Cap IMP</i>	\$ 140,000.00	\$ 129,023.55	92%	\$ 140,000.00	\$ -		\$129,023.55
<i>Gas</i>	\$ 3,297,000.00	\$ 2,386,053.95	72%	\$ 3,297,000.00	\$ 2,029,376.41	62%	\$356,677.54
<i>Sewer</i>	\$ 1,732,500.00	\$ 1,194,177.08	69%	\$ 1,732,500.00	\$ 1,324,404.15	76%	(\$130,227.07)
<i>cemetery perm</i>	\$ 3,000.00	\$ 3,042.42	0%	\$ 3,000.00	\$ -	0%	\$3,042.42
<i>cemetery oper</i>	\$ 65,000.00	\$ 44,855.91	69%	\$ 65,000.00	\$ 22,924.51	35%	\$21,931.40
<i>Grant Fund</i>	\$ 3,413,500.00	\$ 1,151,641.90	34%	\$ 3,413,500.00	\$ 1,297,458.37	38%	(\$145,816.47)
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 123,300.25	87%	\$ 141,000.00	\$ -	0%	\$123,300.25
<i>Bond Fund</i>	\$ 961,792.00	\$ 1,302,423.67	135%	\$ 961,792.00	\$ 1,676,402.57 0	174%	(\$373,978.90)
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 19,444,485.00</u></b>	<b><u>\$ 15,200,549.99</u></b>	<b><u>78%</u></b>	<b><u>\$ 19,444,485.00</u></b>	<b><u>\$ 13,946,623.85</u></b>	<b><u>72%</u></b>	<b><u>\$1,501,562.37</u></b>
<i>Capital Projects</i>	\$ 1,600,000.00	\$ 883.87	0%	\$ 1,600,000.00	\$ 285,427.59	18%	(\$284,543.72)
<i>EDC</i>	\$ 682,000.00	\$ 850,267.07	125%	\$ 682,000.00	\$ 1,164,588.87	171%	(\$314,321.80)
<i>Foundation</i>	\$ -	\$ 22,813.26	#DIV/0!	\$ -	\$ -	#DIV/0!	\$22,813.26

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

CITY SALES TAX COLLECTED  
2002

		2002	2003	% CHANGE
2003	October	\$60,231.50	\$82,508.01	36.98%
	November	\$97,195.18	\$83,976.74	-13.60%
	December	\$59,257.49	\$72,545.84	22.42%
	January	\$58,119.26	\$60,641.33	4.34%
	February	\$99,868.40	\$140,830.97	41.02%
	March	\$56,920.19	\$59,110.36	3.85%
	April	\$52,715.38	\$59,601.16	13.06%
	May	\$97,134.29	\$93,187.99	-4.06%
	June	\$67,470.38	\$72,126.33	6.90%
	July	\$87,004.41	\$73,770.06	-15.21%
	August	\$89,898.56	\$100,175.34	11.43%
	September	\$69,332.88	\$70,583.01	1.80%
	Total	\$895,147.92	\$969,057.14	8.26%
2005	October	\$62,219.34	\$74,388.30	19.56%
	November	\$107,090.07	\$118,096.69	10.28%
	December	\$62,346.50	\$70,455.29	13.01%
	January	\$61,823.41	\$73,136.08	18.30%
	February	\$110,849.83	\$125,360.31	13.09%
	March	\$63,315.64	\$82,316.78	30.01%
	April	\$66,239.58	\$71,268.19	7.59%
	May	\$77,950.86	\$122,426.67	57.06%
	June	\$69,309.09	\$88,372.86	27.51%
	July	\$78,455.80	\$91,623.29	16.78%
	August	\$142,517.72	\$134,247.76	-5.80%
	September	\$75,008.38	\$120,642.76	60.84%
	Total	\$977,126.22	\$1,172,334.98	19.98%
2007	October	\$92,207.92	\$105,594.65	14.52%
	November	\$128,463.35	\$138,221.46	7.60%
	December	\$148,107.22	\$95,352.67	-35.62%
	January	\$98,001.54	\$103,674.95	5.79%
	February	\$129,940.36	\$153,108.96	17.83%
	March	\$67,673.23	\$90,958.40	34.41%
	April	\$85,046.47	\$88,298.98	3.82%
	May	\$127,322.62	\$122,617.04	-3.70%
	June	\$80,430.75	\$108,382.73	34.75%
	July	\$95,997.18	\$94,376.76	-1.69%
	August	\$129,739.03	\$132,500.76	2.13%
	September	\$104,131.58	\$112,421.04	7.96%
	Total	\$1,287,061.25	\$1,345,508.40	4.54%
2009	October	\$101,055.81	\$81,819.63	-19.04%
	November	\$145,460.03	\$128,437.38	-11.70%
	December	\$127,177.65	\$103,713.32	-18.45%
	January	\$116,221.98	\$81,299.87	-30.05%
	February	\$143,942.75	\$136,370.69	-5.26%
	March	\$81,334.57	\$88,208.48	8.45%
	April	\$85,150.06	\$313,498.55	268.17%
	May	\$138,856.23	\$157,571.50	13.48%
	June	\$91,690.63	\$104,952.13	14.46%
	July	\$94,574.59	\$105,197.55	11.23%
	August	\$123,167.44	\$145,374.50	18.03%
	September	\$88,483.18	\$102,198.27	15.50%
	Total	\$1,337,114.92	\$1,548,641.87	
2011	October	\$97,167.16	\$105,514.91	8.59%
	November	\$145,493.01	\$146,477.37	0.68%
	December	\$97,371.99	\$100,235.24	2.94%
	January	\$91,626.93	\$101,415.55	10.68%

18.76%  
13.28%  
-6.11%  
12.70%

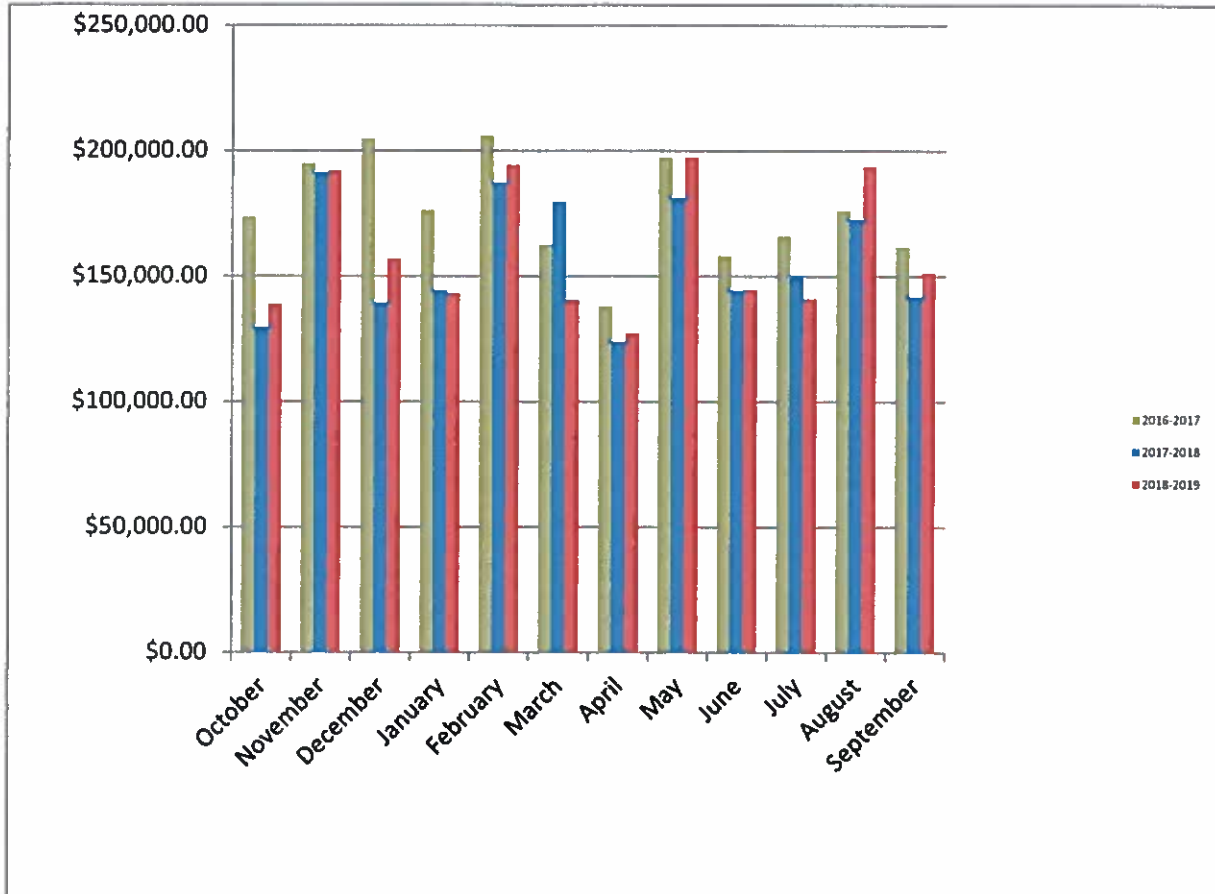
CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

3.86%	February	\$141,628.41	February	\$152,313.48	7.54%
15.23%	March	\$101,638.25	March	\$95,131.04	-6.40%
-69.16%	April	\$96,694.83	April	\$106,108.07	9.73%
-10.24%	May	\$141,433.87	May	\$241,177.31	70.52%
2.39%	June	\$107,461.48	June	\$133,094.13	23.85%
-8.60%	July	\$96,147.48	July	\$111,212.87	15.67%
-4.64%	August	\$138,636.18	August	\$162,712.81	17.37%
10.54%	September	\$112,973.62	September	\$164,459.01	45.57%
	Total	<b>\$1,368,273.21</b>	Total	<b>\$1,619,851.79</b>	
	budget	1,300,000	budget	1,300,000	
	2012-2013			2013-2014	
23.92%	October	\$130,751.29	October	\$127,920.59	-2.16%
22.88%	November	\$179,985.94	November	\$167,496.65	-6.94%
39.77%	December	\$140,097.88	December	\$129,835.47	-7.33%
27.66%	January	\$129,465.53	January	\$117,689.31	-9.10%
16.61%	February	\$177,618.45	February	\$171,138.60	-3.65%
33.66%	March	\$127,152.24	March	\$126,258.28	-0.70%
31.37%	April	\$139,389.00	April	\$104,970.63	-24.69%
-32.02%	May	\$163,961.37	May	\$178,453.62	8.84%
1.96%	June	\$135,701.15	June	\$152,395.93	12.30%
26.60%	July	\$140,797.57	July	\$159,074.01	12.98%
-0.11%	August	\$162,531.65	August	\$160,598.36	-1.19%
-11.46%	September	\$145,605.80	September	\$155,320.68	6.67%
	Total	<b>\$1,773,057.87</b>	Total	<b>\$1,751,152.13</b>	
	budget	1,350,000	budget	1,500,000	
	2014-2015			2015-2016	
3.15%	October	\$131,953.61	October	\$156,106.14	18.30%
12.63%	November	\$188,656.68	November	\$203,455.39	7.84%
10.89%	December	\$143,977.92	December	\$153,783.75	6.81%
2.24%	January	\$120,321.92	January	\$130,009.23	8.05%
7.26%	February	\$183,568.36	February	\$196,285.32	6.93%
8.21%	March	\$136,620.95	March	\$154,934.85	13.40%
18.83%	April	\$124,731.89	April	\$170,423.77	36.63%
3.11%	May	\$184,007.42	May	\$237,620.06	29.14%
-4.74%	June	\$145,179.41	June	\$158,927.20	9.47%
-16.07%	July	\$133,505.66	July	\$149,324.96	11.85%
15.62%	August	\$185,682.43	August	\$218,551.90	17.70%
-2.01%	September	\$152,192.98	September	\$164,250.46	7.92%
	Total	<b>\$1,830,399.23</b>	Total	<b>\$2,093,673.03</b>	
	budget	1,600,000	budget	1,600,000	
	2016-2017			2017-2018	
11.09%	October	\$173,421.01	October	\$129,374.18	-25.40%
-4.26%	November	\$194,791.82	November	\$191,101.63	-1.89%
33.19%	December	\$204,822.55	December	\$139,341.25	-31.97%
35.56%	January	\$176,245.32	January	\$144,286.24	-18.13%
4.84%	February	\$205,787.56	February	\$187,205.31	-9.03%
4.90%	March	\$162,528.61	March	\$179,621.37	10.52%
-19.05%	April	\$137,955.37	April	\$123,904.17	-10.19%
-16.99%	May	\$197,240.92	May	\$181,202.21	-8.13%
-0.49%	June	\$158,154.36	June	\$144,274.81	-8.78%
11.08%	July	\$165,869.57	July	\$149,328.40	-9.97%
-19.39%	August	\$176,183.78	August	\$172,531.85	-2.07%
-1.53%	September	\$161,733.55	September	\$141,758.88	-12.35%
	Total	<b>\$2,114,734.42</b>	Total	<b>\$1,883,930.30</b>	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
-5.58%	July	\$140,994.11	July	\$160,877.64	14.10%
12.28%	August	\$193,717.25	August		-100.00%
6.67%	September	\$151,217.75	September		-100.00%
	Total	<b>\$1,920,716.57</b>	Total	<b>\$1,591,207.93</b>	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA  
MONTHLY SALES TAX COMPARISON  
2015-2020



07/31/2020  
TOTAL

FUND      PREVIOUS TOTAL      PRINCIPAL      INTEREST      CHG MV

## UNRESTRICTED FUNDS

###	GENERAL FUND	\$2,279,364.65		\$807.83	(4,519.56)	\$2,275,652.93
	100-0-200.06					
###	WATER O&M	\$454,023.01		\$160.91	(900.24)	\$453,283.68
	200-0-200.06					
###	GAS O&M	\$465,962.43		\$165.14	(923.92)	\$465,203.66
	300-0-200.06					
###	SEWER O&M	\$190,606.48		\$67.55	(377.94)	\$190,296.10
	400-0-200.06					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
TOTAL UNRESTRICTED					\$3,384,436.37	

## RESTRICTED FUNDS

###	BECKER/BEST MUSEUM	\$15,743.05		\$5.58	(31.22)	\$15,717.41
	100-0-200.07					
###	VOLUNTARY FIRE FUND	\$42,514.61		\$15.07	(84.30)	\$42,445.38
	100-0-200.09					
###	LIBRARY MADELEY	\$15,573.34		\$5.52	(30.88)	\$15,547.98
	100-0-200.10					
###	VOLUNTARY PARK FUND	\$60,188.06		\$21.33	(119.34)	\$60,090.05
	100-0-200.12					
###	ANIMAL SHELTER DON	\$18,441.16		\$6.54	(36.57)	\$18,411.13
	100-0-200.18					
###	WATER DEPOSIT	\$37,351.59		\$13.24	(74.06)	\$37,290.76
	200-0-200.00					
###	GAS DEPOSITS	\$53,804.00		\$19.07	(106.68)	\$53,716.38
	300-0-200.00					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
###	SEWER IMP	\$261,244.39		\$92.59	(518.00)	\$260,818.98
	400-0-200.02					
###	STREET & DRAINAGE FE	\$431,109.81		\$152.79	(854.81)	\$430,407.79
	510-0-200.11					
###	CEMETERY PERPETUAL	\$372,876.58		\$132.15	(739.35)	\$372,269.38
	520-0-201.00					
###	CEMETERY ST FUND	\$125,796.23		\$44.58	(249.43)	\$125,591.38
	525-0-201.05					
###	CEM JESSIE MAE BOND	\$19,538.06		\$6.92	(38.74)	\$19,506.25
	525-0-201.06					
###	0	\$25,547.36		\$9.05	(50.66)	\$25,505.76
	0					
###	UTILITY CIP	\$281,664.80		\$99.83	(558.49)	\$281,206.14
	210-0-200.06					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
###	0	\$0.00		\$0.00	0.00	\$0.00
	0					
TOTAL RESTRICTED					\$1,758,524.77	
###	TOTAL	\$5,151,349.61	\$0.00	\$1,825.70	-\$10,214.17	\$5,142,961.14
	MM-INTEREST	\$427.90			\$209.31	
	INTEREST	\$1,188.49				
	PRINCIPAL	\$10,502.82			\$1,397.80	\$11,691.31

CURRENT MONTH MARKET VALUE		BOOK VALUE	
TOTAL MONEY MARKET		\$2,528,534.70	
TOTAL POOLS		\$688,574.45	
TOTAL CDS		\$1,715,000.00	\$1,715,000.00
TOTAL MBS-FIXED		\$100,367.07	\$96,484.40
		\$1,815,367.07	\$1,811,484.40
TOTAL INVESTMENT PORTFOLIO MARKET VALUE		\$5,032,476.22	
TOTAL INVESTMENT PORTFOLIO INCODE		\$0.00	
		\$5,032,476.22	
TOTAL INVESTMENT PORTFOLIO BOOK VALUE		\$5,028,593.55	
YTD INTEREST		\$10,078.25	
CHANGE IN MARKET VALUE		(\$10,214.17)	
		(\$10,214.17)	
WEIGHTED AVERAGE MATURITY		#REF!	
WEIGHTED AVERAGE YIELD		#REF!	
		#REF!	
LAST MONTH MARKET VALUE		CHANGE IN MARKET VALUE	
TOTAL MONEY MARKET		\$2,516,415.49	12,119.21
TOTAL POOLS		\$688,365.14	209.31
TOTAL MUNI TAX EXEMPT-FIXED		\$1,715,000.00	0.00
TOTAL MBS-FIXED		\$122,909.76	(22,542.69)
MONEY MARKET			
CITY MONEY MARKET ACCOUNT			
BBVA PUBLIC FUNDS INTEREST CHECKING		BEGINNING BAL	\$2,516,415.49
2535818811		TRADES/DEDUCTIONS	
		INTEREST	\$1,616.39
WAM	2,528,535	PRINCIPAL/ADDITIONS	\$10,502.82
WAY		ENDING BAL	\$2,528,534.70
INVESTMENT POOLS			
TEXPOOL ACCOUNT			
CITY OF NAVASOTA AP FUND II		BEGINNING BAL	\$131,927.39
449/7907600001		TRADES	
		INTEREST	\$23.31
WAM	131,951	PRINCIPAL	
		ENDING BAL	\$131,950.70
TEXSTAR ACCOUNT			
CITY OF NAVASOTA AP FUND		BEGINNING BAL	\$131,709.68
930102200		TRADES	
		INTEREST	\$22.41
WAM	131,732	PRINCIPAL	
		ENDING BAL	\$131,732.09
TEXAS CLASS ACCOUNT			
		BEGINNING BAL	\$424,728.07
		TRADES	
		INTEREST	\$163.59
		PRINCIPAL	
		ENDING BAL	\$424,891.66

## CDS

WAY	CUSIP254673EV4 AP5342799 DFS 1.95%	PURCHASE DATE	10/16/17	URCHASE PRICE	\$245,000.00
		MATURITY	10/19/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	57	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	CUSIP02006L6D0 GMATBK 1.95%	PURCHASE DATE	10/16/17	URCHASE PRICE	\$245,000.00
		MATURITY	10/19/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	57	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	CUSIP05580AKR4 BMW 1.95%	PURCHASE DATE	10/16/17	URCHASE PRICE	\$245,000.00
		MATURITY	10/20/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	58	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY		PURCHASE DATE	06/01/17	URCHASE PRICE	
		MATURITY	05/05/20	BOOK VALUE	
		DAYS TO MATURITY	-64	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY		PURCHASE DATE	04/11/18	URCHASE PRICE	
		MATURITY	04/20/20	BOOK VALUE	
		DAYS TO MATURITY	-75	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY		PURCHASE DATE	04/11/18	URCHASE PRICE	
		MATURITY	04/20/20	BOOK VALUE	
		DAYS TO MATURITY	-75	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	CUSIP91435LAJ6 UNIV OF IOWA 2.90%	PURCHASE DATE	05/30/18	URCHASE PRICE	\$245,000.00
		MATURITY	04/20/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	-75	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	583.97
WAY	CUSIP06051VB70 BANK OF AMERICA 2.75%	PURCHASE DATE	08/10/18	URCHASE PRICE	\$245,000.00
		MATURITY	04/20/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	-75	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	CUSIP90352RAN5 US ALLIANCE FED CR 1.95%	PURCHASE DATE	09/12/19	URCHASE PRICE	\$245,000.00
		MATURITY	04/20/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	-75	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	392.67
WAY	CUSIP61760AYP8 MORGAN STANLEY PVT 2.60%	PURCHASE DATE	04/05/19	URCHASE PRICE	\$245,000.00
		MATURITY	04/20/20	BOOK VALUE	\$245,000.00
		DAYS TO MATURITY	-75	MARKET VALUE	\$245,000.00
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	

MBS-FIXED RATE

WAY	CUSIP31417YR41 FNMA0506 4.50%	PURCHASE DATE	01/25/18	URCHASE PRICE	\$389,273.47
		MATURITY	04/20/20	BOOK VALUE	
		DAYS TO MATURITY	-75	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL	1821.37	INTEREST	6.83
WAY	CUSIP31282CMD6 FHM30356 4.50%	PURCHASE DATE	07/14/16	URCHASE PRICE	\$30,967.31
		MATURITY	07/01/21	BOOK VALUE	\$2,048.82
		DAYS TO MATURITY	240	MARKET VALUE	\$2,057.75
		WAM		DIFFERENCE	\$8.93
		PRINCIPAL	294.74	INTEREST	7.26
WAY	CUSIP31282CMD6 FHM30356 4.50%	PURCHASE DATE	08/31/16	URCHASE PRICE	\$36,180.93
		MATURITY	07/01/21	BOOK VALUE	\$1,647.18
		DAYS TO MATURITY	240	MARKET VALUE	\$1,653.55
		WAM		DIFFERENCE	\$6.37
		PRINCIPAL	366.78	INTEREST	9.03
WAY	CUSIP3148ANE4 FNMA1288 2.81%	PURCHASE DATE	12/06/17	URCHASE PRICE	\$310,569.80
		MATURITY	12/01/22	BOOK VALUE	\$80,251.49
		DAYS TO MATURITY	610	MARKET VALUE	\$83,624.39
		WAM		DIFFERENCE	\$3,372.90
		PRINCIPAL	5416.26	INTEREST	143.16
WAY	CUSIP3128MBJK4 FHG12766 4.50%	PURCHASE DATE	01/23/17	URCHASE PRICE	\$79,912.23
		MATURITY	11/01/20	BOOK VALUE	\$728.25
		DAYS TO MATURITY	66	MARKET VALUE	\$762.88
		WAM		DIFFERENCE	\$34.63
		PRINCIPAL	245.45	INTEREST	4.05
WAY	0 0 0.00%	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
		MATURITY	01/00/00	BOOK VALUE	
		DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	0 0 0.00%	PURCHASE DATE	01/00/00	URCHASE PRICE	\$0.00
		MATURITY	01/00/00	BOOK VALUE	
		DAYS TO MATURITY	0	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL		INTEREST	
WAY	CUSIP31417YZF7 FNMA0741 4.00%	PURCHASE DATE	12/19/16	URCHASE PRICE	\$168,985.60
		MATURITY	05/01/21	BOOK VALUE	\$9,124.70
		DAYS TO MATURITY	196	MARKET VALUE	\$9,590.30
		WAM		DIFFERENCE	\$461.69
		PRINCIPAL	1446.99	INTEREST	35.04
WAY	CUSIP31402RQH5 FNMA735856 5.00%	PURCHASE DATE	04/18/16	URCHASE PRICE	\$45,854.34
		MATURITY	08/01/20	BOOK VALUE	
		DAYS TO MATURITY	1	MARKET VALUE	
		WAM		DIFFERENCE	\$0.00
		PRINCIPAL	206.24	INTEREST	0.86
WAY	CUSIP31364SQCO FN115751 1.94%	PURCHASE DATE	10/31/32	URCHASE PRICE	\$49,247.15
		MATURITY	11/01/20	BOOK VALUE	\$2,683.96
		DAYS TO MATURITY	66	MARKET VALUE	\$2,682.11
		WAM		DIFFERENCE	(\$1.85)
		PRINCIPAL	704.99	INTEREST	5.62

# Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



July 10, 2020

City of Navasota, TX

Ms. Rita Pullin, Utility Billing Manager

200 East McAlpine

Navasota, TX 77868

ACTUAL

Invoice ACT0011329

Reference : Joint Gas Purchase  
Contract

RE: Gas Deliveries for June 2020

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	22,429	\$1.722	\$38,622.74	\$6,728.70	\$31,894.04

Informational Note: Your total discounts to-date are: \$1,974,684.52

Wiring  
Instructions

Bank: THE BANK OF NEW YORK MELLON  
ABA Number: 021 000 018  
Account Name: MuniGas Rev Account  
Account Number: 2243858400

For Payments by ACH

THE BANK OF NEW YORK MELLON  
ACH Account  
ABA# 021 000 018  
890 0487 445

Due Date: 7/20/2020  
Amount: \$31,894.04  
Reference: MuniGas - City of Navasota, TX  
Attn: Arla Scott (713) 483-6529

Reference: MuniGas - City of Navasota, TX  
Attn: Arla Scott (713) 483-6529

**Municipal Gas Acquisition and Supply Corporation  
Gas Allocation for June 2020  
City of Navasota**

Actual 07/10/2020

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>June 2020 Allocations</u>			
June Nominations - SESL	22,429	\$1.72200	\$38,622.74
May Adjustment (See below)	0	#DIV/0!	\$0.00
June Nominations Adjusted	22,429	\$1.72200	<u>\$38,622.74</u>
June Volume Allocation	<u>22,429</u>	<u>\$1.72200</u>	<u>\$38,622.74</u>
% of Nominations	<u>100.0%</u>		

<u>May 2020 Adjustments</u>	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
May Estimate Per Invoice 202006018	35,224	\$1.79400	\$63,191.86
May Actual Volume/Value per SESL *	<u>35,224</u>	<u>\$1.79400</u>	<u>\$63,191.86</u>
Excess Allocation for May	0		<u>\$0.00</u>

\* Total actual volumes delivered by supplier = 35,224 MMBtus for a value of \$63,191.86  
Actuals per Symmetry Energy Solutions, LLC statement.

**Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with June 2020 allocations.**  
**Note: Effective June 2020, Symmetry Energy Solutions, LLC Marketing LLC became the supplier.**

CenterPoint Energy Services, Inc is now Symmetry Energy Solutions, LLC and is owned by Energy Capital Partners, LLC.  
Expect the same great service and team ready to help you with your energy needs.



**symmetry**  
ENERGY SOLUTIONS

**SELLER:**  
Symmetry Energy Solutions, LLC  
1111 Louisiana St.  
B-241  
Houston, TX 77002-5228  
  
**Customer Service:**  
Contact: Sales Support  
Email: Sales.Support@SymmetryEnergy.com  
Phone: (800) 495-9880

**Accountant:**  
Contact: Hillary Mack III  
Email: hillary.mack@symmetryenergy.com  
Phone: (713) 207-4668  
Fax: (713) 983-2643

**BUYER:**  
City of Navasota, Texas  
PO Box 910  
Navasota, TX 77868

**Invoice Attention List:**  
Contact: Finance Director  
Email: lhall@navasotatx.gov  
Contact: Jeff Greer  
Email: jgreer@navasotatx.gov

**Remit To:**  
Symmetry Energy Solutions, LLC

**Payment by Wire Transfer to:**  
JP Morgan Chase Bank  
Houston, Texas  
ABA #: 021000021  
Acct #: 100080578

**Payment by ACH to:**  
JP Morgan Chase Bank  
Houston, Texas  
ABA #: 111000614  
Acct #: 100080578

**Mail all other remittances to:**  
Chase Lockbox  
P.O. Box 301149  
Dallas, TX 75303-1149

**Sales Invoice**  
Invoice #: 781797  
Invoice Date: 07/17/20  
Due Date: 07/27/20  
Amount Due: **\$11,228.95**  
Account #:  
Svc. Addr:  
Cust. Ref.:  
PO #:  
Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
<b>CURRENT DELIVERY PERIOD - JUN-20</b>									
<b>Gas Sales</b>									
5538244	Natural Gas Sales	Sell	APT	Navasota	Jun-20	1 30	1.7220	10,571	\$18,203.26
5538244	Undertake	Sell	APT	Navasota	Jun-20	1 30	1.3472	(5,812)	\$(7,830.10)
Total for Gas Sales:								4,759	\$10,373.16
<b>Tax</b>									
	Tax-Sales		APT	Navasota					\$855.79
Total for Tax:									\$855.79
<b>Total for Current Delivery Period:</b>									<b>\$11,228.95</b>
<b>TOTAL AMOUNT DUE:</b>									<b>\$11,228.95</b>



**\$28,245.81**

#	PROD DATE	RECEIPT POINT	RECEIPT POINT NAME	DELIVERY POINT	DELIVERY POINT NAME	DESCRIPTION	MCF / COUNT	MMBTU / COUNT	RATE	NET AMOUNT
1	Jun-20					Monthly Customer Charge		2,450	12.47326	\$30,559.48
2	Jun-20					Texas Utility Tax				\$152.79
3	Jun-20					MAOP Review Surcharge	2,450	2,450	0.03958	\$96.97
4	Jun-20					Texas Utility Tax				\$0.48
5	Jun-20					GUD10942 GRIP Deferral	2,450	2,450	(1.34724)	(\$3,300.74)
6	Jun-20					Texas Utility Tax				(\$16.50)
SUBTOTAL										\$27,492.48
7	Jun-20	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Usage Charge	26,763	26,915	0.02785	\$749.58
8	Jun-20	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Texas Utility Tax				\$3.75
SUBTOTAL FOR STATION						8000003044	26,763	26,915		\$753.33
SUBTOTAL FOR PROD DATE Jun-20										\$28,245.81
Total Due										\$28,245.81

ACTIVE ACCOUNTS:	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
DISCONNECTED ACCTS:	3,096	20,798.55	619,700.40	640,498.95	NEW ACCOUNTS: 61
FINALED ACCOUNTS:	32	799.15	1,688.28	2,487.43	DISCONNECT--NO TRF: 22
INACTIVE ACCOUNTS:	196	21,006.15		21,006.15	DISCONNECT-TRANSFER: 10
	7,724	0.00		0.00	

\*\*GRAND TOTALS\*\* 11,048 42,603.85 621,388.68 663,992.53

\*\*CALCULATION SUMMARY\*\*

TOTAL CHARGES:	623,488.68
DEPOSIT RETURNS:	2,100.00CR
TOTAL CURRENT:	621,388.68

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3298	108,186.91	0.00	7,679.54	93,164.02			
GS GAS	1865	96,971.74	48,404.16	1,452.44	39,415.77	55,117.0000	2	55,119.0000
MS MISCELLANEOU	101	1,292.81	0.00	0.00	0.00			
PF VOLUNTARY PA	38	82.00	0.00	0.00	0.00			
SDF ST & DRAINAG	2990	49,837.16	0.00	0.00	0.00			
SW SEWER	5630	128,014.87	0.00	0.00	0.00	162,529.9800		162,529.9800
WA WATER	5974	181,196.35	0.00	0.00	0.00	280,411.0000	213	280,624.0000
AMP AVG MTH PMT	28	370.70						

AMP RESERVE: 2,393.60

\*\*\*TOTALS\*\*\* 565,952.54 48,404.16 9,131.98 132,579.79

===== REVENUE CODE TOTALS =====

SERVICES:	R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
	100-GARBAGE	100-0-310.00	108,186.91
	200-WATER SERVICE	200-0-310.00	174,756.06
	210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	6,440.29
	300-GAS SERVICE	300-0-310.00	70,736.24
	350-FUEL FACTOR	300-0-310.00	74,639.66
	400-SEWER	400-0-310.00	121,727.16
	401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	6,287.71
	550-ST & DRAINAGE FEE	100-0-310.00	49,837.16
	562-VOLUNTARY PARK FUND	100-0-310.00	40.00
	563-VOLUNTARY FIRE FUND	100-0-310.00	42.00
	601-OTC - WATER	200-0-310.00	225.00
	602-OTC - GAS	300-0-310.00	360.00
	606-OTC-GARBAGE	100-0-310.00	50.00
TAX:			
	500-GAS 1.5% SALES TAX	300-0-310.00	402.83
	501-GAS TAX 8.25%	300-0-310.00	1,045.25
	503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	4.36
	504-8.25% GARBAGE SALES TAX	100-0-310.00	7,679.54
CONTRACTS:			

===== R E V E N U E C O D E T O T A L S =====  
\*\* ( CONTINUED ) \*\*

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
701-GARBAGE CONTRACTS	100-0-310.00	5.00
703-WATER CONTRACTS	200-0-310.00	592.81
705-GAS SERVICE CONTRACT	300-0-310.00	5.00
707-SEWER CONTRACTS	400-0-310.00	55.00
AMP:		
995-AMP	200-1-108.03	370.70
**R/C TOTALS**		623,488.68

## ===== R A T E T A B L E T O T A L S =====

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
GR	100	A	COMMERCIAL HAND PU	A	122	3,735.66	0.00	281.44	3,416.20		
GR	100	B2	COMM 2 YD CONTAINER	B2	23	1,685.55	0.00	111.14	1,347.80		
GR	100	B3	COMM 3 YD CONTAINER	B3	27	3,885.91	0.00	184.88	2,241.40		4
GR	100	B4	COMM 4 YD CONTAINER	B4	11	1,939.30	0.00	159.99	1,939.30		
GR	100	B6	COMM 6 YD CONTAINER	B6	48	14,151.11	0.00	941.40	11,410.02		3
GR	100	B8	COMM 8 YD CONTAINER	B8	45	24,190.96	0.00	1,283.25	15,555.27		6
GR	100	C	RESIDENTIAL	C	2514	53,422.63	0.00	4,314.62	52,372.63		49
GR	100	E	GARBAGE -EXPLICIT	E	17	661.11	0.00	39.18	474.96		
GR	100	LOC	LOCKING DEVICE	LOCK	28	221.34	0.00	12.39	149.94		3
GR	100	PC2	EXTRA POLY CART	PC2	463	4,293.34	0.00	351.25	4,256.50		13
GS	300	2	GAS-IND.OUT 400-1000	2	2	5,938.86	3,824.64	0.00	0.00	1,328.0000	
GS	300	A	GAS -A RES INSIDE	A	1596	22,950.84	4,095.36	401.95	26,623.90	1,422.0000	2
GS	300	ATR	GAS -ATMOS TRANSPORT	ATR	3	4,787.50	0.00	0.00	0.00	9,575.0000	
GS	300	B	GAS -B RES OUTSIDE	B	2	50.07	8.64	0.88	58.71	3.0000	
GS	300	C	GAS -C COM INSIDE	C	125	6,949.72	4,409.28	806.09	9,769.62	1,531.0000	
GS	300	CA	GAS -CENTURY ASPHALT	GAS	1	1,924.61	3,623.04	0.00	0.00	1,258.0000	
GS	300	CCH	GAS -COMODITY CHARGE	CCH	3	957.50	0.00	0.00	0.00	9,575.0000	
GS	300	CIT	GAS -CITY USEAGE	CITY	9	0.00	0.00	0.00	0.00	9.0000	
GS	300	CTR	GAS -CITY TRANSPORT	CTR	3	1,723.50	0.00	0.00	0.00	9,575.0000	
GS	300	D	GAS -IND.IN 400-1000	D	1	1,581.64	1,247.04	233.37	2,828.68	433.0000	
GS	300	E	GAS -E SCHOOLS	E	6	387.07	256.32	0.00	0.00	89.0000	
GS	300	F	GAS -IND OUTSIDE	F	2	28,084.05	30,899.52	0.00	0.00	10,729.0000	
GS	300	FCO	GAS -FUEL COST-GRANT	FCO	3	21,448.00	0.00	0.00	0.00	9,575.0000	
GS	300	G	GAS -COM OUTSIDE	G	2	33.72	0.00	2.28	33.72		
GS	300	H	GAS-S.IND.OUT 0-399	H	4	101.68	23.04	2.08	30.88	8.0000	
GS	300	IND	GAS-S.IND.IN 0-399	IND	3	52.98	17.28	5.79	70.26	6.0000	
GS	300	Z	GAS ZERO CHARGE	Z	100	0.00	0.00	0.00	0.00	1.0000	
MS	600	G	OTC - GAS	G	61	180.00	0.00	0.00	0.00		
MS	600	GAR	ONE TIME CHARGES -	GAR	2	50.00	0.00	0.00	0.00		
MS	600	GM	OTC - GAS METER	G	5	180.00	0.00	0.00	0.00		
MS	600	W	OTC - WATER	W	7	225.00	0.00	0.00	0.00		
MS	700	GAS	GAS SERVICE CONTRACT	GAS	1	5.00	0.00	0.00	0.00		
MS	700	GRB	GARBAGE CONTRACT	GRB	1	5.00	0.00	0.00	0.00		
MS	700	SEW	SEWER CONTRACTS	SEW	2	55.00	0.00	0.00	0.00		

\*\*\*\*\* R A T E T A B L E T O T A L S \*\*\*\*\*  
\*\* ( CONTINUED ) \*\*

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
MS	700	WTR	WATER CONTRACTS	WTR	22	592.81	0.00	0.00	0.00		
PF	562	\$25	\$23.00 VOL PARK FUND	\$25	1	23.00	0.00	0.00	0.00		
PF	562	1.0	\$1.00 VOL PARK FUND	1.0	17	17.00	0.00	0.00	0.00		
PF	563	\$23	VOLUNTARY FIRE FUND	\$23	1	23.00	0.00	0.00	0.00		
PF	563	1.0	\$1.00 VOL FIRE FUND	1.0	19	19.00	0.00	0.00	0.00		
SDF	500	CI	ST & DR FEE-C I	CI	289	5,383.50	0.00	0.00	0.00		2
SDF	500	CO	ST & DR FEE-C O	CO	6	111.00	0.00	0.00	0.00		
SDF	500	IN	ST & DR FEE-I N	IN	9	211.50	0.00	0.00	0.00		
SDF	500	INO	ST & DR FEE- I N O	INO	20	470.00	0.00	0.00	0.00		
SDF	500	RES	ST & DR FEE - INSIDE	RES	2665	43,646.16	0.00	0.00	0.00		274
SDF	500	RO	ST & DR-FEE-OUTSIDE	RO	1	15.00	0.00	0.00	0.00		
SW	400	A	RESIDENTIAL INSIDE	A	2491	70,905.63	0.00	0.00	0.00	94,854.9800	
SW	400	AH	SEWER -AIRPORT HANGA	AH	1	25.02	0.00	0.00	0.00	1.0000	
SW	400	AHC	SEWER - AIRPORT	AHC	1	41.26	0.00	0.00	0.00		
SW	400	B	RESIDENTIAL OUTSIDE	B	1	70.89	0.00	0.00	0.00	113.0000	
SW	400	C	COMMERCIAL INSIDE	C	258	21,265.85	0.00	0.00	0.00	30,733.0000	
SW	400	D	COMMERCIAL OUTSIDE	D	5	504.63	0.00	0.00	0.00	445.0000	
SW	400	E	INDUSTRIAL INSIDE	E	20	7,057.58	0.00	0.00	0.00	10,078.0000	
SW	400	I	IND OUT SEWER ONLY	I	2	3,049.19	0.00	0.00	0.00	3,641.0000	
SW	400	J	RES OUT-SEWER ONLY	J	1	1,087.95	0.00	0.00	0.00	2,643.0000	
SW	400	L	SEWER -MULTI UNIT	L	24	12,633.86	0.00	0.00	0.00	20,021.0000	387
SW	400	SCH	SEWER SURCHARGE	SCH	1	2,884.21	0.00	0.00	0.00		
SW	400	SSC	SEWER SURCHARGE	SSC	4	2,201.09	0.00	0.00	0.00		
SW	401	CIN	UCIF-SEWER-COM IN	CIN	259	906.50	0.00	0.00	0.00		
SW	401	COU	UCIF-SEWER-COM OUT	COUT	5	26.25	0.00	0.00	0.00		
SW	401	IIN	UCIF-SEWER-IND IN	IIN	18	180.00	0.00	0.00	0.00		
SW	401	IOU	UCIF-SEWER-IND OUT	IOUT	2	30.00	0.00	0.00	0.00		
SW	401	MU	UCIF-SEWER-MULTI UNI	MU	21	168.00	0.00	0.00	0.00		
SW	401	RIN	UCIF-SEWER -RES IN	RIN	2514	4,969.96	0.00	0.00	0.00		
SW	401	ROU	UCIF-SEWER -RES OUT	ROUT	2	7.00	0.00	0.00	0.00		
WA	200	A	WATER -RES INSIDE	A	2590	128,886.29	0.00	0.00	0.00	177,493.0000	
WA	200	AH	WTR -AIRPORT HANGAR	AH	3	43.84	0.00	0.00	0.00	6.0000	
WA	200	AHC	WTR -AIRPORT HANGAR	AHC	1	38.15	0.00	0.00	0.00	19.0000	
WA	200	B	WATER - RES OUTSIDE	B	2	165.94	0.00	0.00	0.00	155.0000	
WA	200	C	WATER -COM INSIDE	C	281	24,659.23	0.00	0.00	0.00	32,398.0000	2
WA	200	CIT	WATER -CITY USEAGE	CITY	48	0.00	0.00	0.00	0.00	33,613.0000	
WA	200	D	WATER -COM OUTSIDE	D	6	708.06	0.00	0.00	0.00	576.0000	
WA	200	E	WATER -IND INSIDE	E	8	2,141.69	0.00	0.00	0.00	3,555.0000	
WA	200	F	WATER -IND OUTSIDE	F	20	9,004.72	0.00	0.00	0.00	9,964.0000	
WA	200	F-3	WATER-IRRIGATION-IO	F-3	1	112.34	0.00	0.00	0.00	65.0000	
WA	200	INT	WATER - INTER SCHOOL	INT	1	40.29	0.00	0.00	0.00	79.0000	
WA	200	K	WATER -NURSING HOME	K	3	1,565.52	0.00	0.00	0.00	2,981.0000	
WA	200	NIS	MAIN METER-INT SCHOO	C	1	157.27	0.00	0.00	0.00	252.0000	
WA	200	S	WATER -SEWER METERS	S	47	7,232.72	0.00	0.00	0.00	12,793.0000	
WA	200	X	WATER -ZERO CHG	X	15	0.00	0.00	0.00	0.00	6,462.0000	

\*\*\*\*\* R A T E T A B L E T O T A L S \*\*\*\*\*  
\*\* ( CONTINUED ) \*\*

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
WA	202	4	EXPLICIT WATER	4	1	0.00	0.00	0.00	0.00		
WA	203	1"	UCIF-WATER -1"	1"	79	252.00	0.00	0.00	0.00		5
WA	203	2"	UCIF-WATER -2"	2"	99	648.00	0.00	0.00	0.00		9
WA	203	3"	UCIF-WATER -3"	3"	1	8.00	0.00	0.00	0.00		
WA	203	3/4	UCIF-WATER -3/4"	3/4	2761	5,470.29	0.00	0.00	0.00		6
WA	203	4"	UCIF-WATER -4"	4"	5	50.00	0.00	0.00	0.00		
WA	203	6"	UCIF-WATER -6"	6"	1	12.00	0.00	0.00	0.00		

\*\*\*TOTALS\*\*\* 565,581.84 48,404.16 9,131.98 132,579.79

=== F U E L A D J U S T M E N T C O D E T O T A L S ===

CODE	DESCRIPTION	CONSUMPTION	FUEL FACTOR	AMOUNT
GASFF	GAS FUEL FACTOR	16,807.0000	2.88000000	48,404.16

\*\*FUEL FACTOR TOTALS\*\* 16,807.0000 48,404.16

\*\*\*\*\* M E T E R G R O U P T O T A L S \*\*\*\*\*

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER METERS	280,411.0000	213.000	280,624.0000	
G	GAS METERS	55,117.0000	2.000	55,119.0000	

\*\*\*\*\* R E F U N D E D D E P O S I T T O T A L S \*\*\*\*\*

CODE	DESCRIPTION	NUMBER	AMOUNT
200	WATER DEPOSIT	14	1,600.00CR
300	GAS DEPOSIT	5	500.00CR

\*\*DEPOSIT TOTALS\*\* 19 2,100.00CR

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE								
A	GR	100 A		COMMERCIAL HAND PU	5	183.12	0.00	68.57	5.65	
A	GR	100 B2		COMM 2 YD CONTAINER	3	202.65	0.00	0.00	0.00	
A	GR	100 B3		COMM 3 YD CONTAINER	5	1,472.94	0.00	360.08	29.71	
A	GR	100 B4		COMM 4 YD CONTAINER	2	261.82	0.00	261.82	21.60	
A	GR	100 B6		COMM 6 YD CONTAINER	4	1,649.18	0.00	1,649.18	136.06	
A	GR	100 B8		COMM 8 YD CONTAINER	3	1,312.36	0.00	1,084.48	89.47	
A	GR	100 C		RESIDENTIAL	2510	53,338.63	0.00	52,288.63	4,307.70	
A	GR	100 E		GARBAGE -EXPLICIT	1	22.59	0.00	22.59	1.86	
A	GR	100 LOC		LOCKING DEVICE	3	21.42	0.00	0.00	0.00	
A	GR	100 PC2		EXTRA POLY CART	462	4,284.13	0.00	4,247.29	350.49	
			** CATEGORY TOTAL **	GR		62,748.84	0.00	59,982.64	4,942.54	
A	GS	300 A		GAS -A RES INSIDE	1592	22,417.10	3,706.56	25,701.36	388.12	1,287.0000
A	GS	300 C		GAS -C COM INSIDE	1	11.26	0.00	11.26	0.93	
A	GS	300 Z		GAS ZERO CHARGE	77	0.00	0.00	0.00	0.00	1.0000
			** CATEGORY TOTAL **	GS		22,428.36	3,706.56	25,712.62	389.05	1,288.0000
A	MS	600 G		OTC - GAS	55	180.00	0.00	0.00	0.00	
A	MS	600 GAR		ONE TIME CHARGES -	1	0.00	0.00	0.00	0.00	
A	MS	600 GM		OTC - GAS METER	4	180.00	0.00	0.00	0.00	
A	MS	600 W		OTC - WATER	7	225.00	0.00	0.00	0.00	
A	MS	700 GAS		GAS SERVICE CONTRACT	1	5.00	0.00	0.00	0.00	
A	MS	700 GRB		GARBAGE CONTRACT	1	5.00	0.00	0.00	0.00	
A	MS	700 SEW		SEWER CONTRACTS	1	5.00	0.00	0.00	0.00	
A	MS	700 WTR		WATER CONTRACTS	19	447.81	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS		1,047.81	0.00	0.00	0.00	
A	PF	562 \$25		\$23.00 VOL PARK FUND	1	23.00	0.00	0.00	0.00	
A	PF	562 1.0		\$1.00 VOL PARK FUND	15	15.00	0.00	0.00	0.00	
A	PF	563 1.0		\$1.00 VOL FIRE FUND	17	17.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF		55.00	0.00	0.00	0.00	
A	SDF	500 CI		ST & DR FEE-C I	6	148.00	0.00	0.00	0.00	
A	SDF	500 RES		ST & DR FEE - INSIDE	2661	43,589.55	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF		43,737.55	0.00	0.00	0.00	
A	SW	400 A		RESIDENTIAL INSIDE	2491	70,905.63	0.00	0.00	0.00	94,854.9800
A	SW	400 C		COMMERCIAL INSIDE	1	41.69	0.00	0.00	0.00	5.0000
A	SW	400 L		SEWER -MULTI UNIT	21	11,787.66	0.00	0.00	0.00	17,040.0000
A	SW	400 SCH		SEWER SURCHARGE	1	2,884.21	0.00	0.00	0.00	
A	SW	401 CIN		UCIF-SEWER-COM IN	1	3.50	0.00	0.00	0.00	
A	SW	401 MU		UCIF-SEWER-MULTI UNI	18	144.00	0.00	0.00	0.00	
A	SW	401 RIN		UCIF-SEWER -RES IN	2511	4,963.96	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW		90,730.65	0.00	0.00	0.00	111,899.9800
A	WA	200 A		WATER -RES INSIDE	2590	128,886.29	0.00	0.00	0.00	177,493.0000
A	WA	200 C		WATER -COM INSIDE	2	60.05	0.00	0.00	0.00	5.0000
A	WA	200 S		WATER -SEWER METERS	20	1,044.98	0.00	0.00	0.00	1,458.0000
A	WA	200 X		WATER -ZERO CHG	7	0.00	0.00	0.00	0.00	
A	WA	202 4		EXPLICIT WATER	1	0.00	0.00	0.00	0.00	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE								
A	WA	203	1"	UCIF-WATER -1"	18	57.00	0.00	0.00	0.00	
A	WA	203	2"	UCIF-WATER -2"	27	168.00	0.00	0.00	0.00	
A	WA	203	3/4"	UCIF-WATER -3/4"	2564	5,070.74	0.00	0.00	0.00	
** CATEGORY TOTAL **					WA	135,287.06	0.00	0.00	0.00	178,956.0000
** CLASS TOTAL **					A	356,035.27	3,706.56	85,695.26	5,331.59	
AH	GR	100	A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
AH	SDF	500	CI	ST & DR FEE-C I	3	55.50	0.00	0.00	0.00	
AH	SDF	500	RES	ST & DR FEE - INSIDE	1	11.61	0.00	0.00	0.00	
** CATEGORY TOTAL **					SDF	67.11	0.00	0.00	0.00	
AH	SW	400	AH	SEWER -AIRPORT HANGA	1	25.02	0.00	0.00	0.00	1.0000
AH	SW	400	AHC	SEWER - AIRPORT	1	41.26	0.00	0.00	0.00	
AH	SW	401	CIN	UCIF-SEWER-COM IN	1	3.50	0.00	0.00	0.00	
AH	SW	401	RIN	UCIF-SEWER -RES IN	1	2.00	0.00	0.00	0.00	
** CATEGORY TOTAL **					SW	71.78	0.00	0.00	0.00	1.0000
AH	WA	200	AH	WTR -AIRPORT HANGAR	3	43.84	0.00	0.00	0.00	6.0000
AH	WA	200	AHC	WTR -AIRPORT HANGAR	1	38.15	0.00	0.00	0.00	19.0000
AH	WA	203	1"	UCIF-WATER -1"	1	3.00	0.00	0.00	0.00	
AH	WA	203	3/4"	UCIF-WATER -3/4"	3	5.55	0.00	0.00	0.00	
** CATEGORY TOTAL **					WA	90.54	0.00	0.00	0.00	25.0000
** CLASS TOTAL **					AH	252.02	0.00	22.59	1.86	
B	GR	100	C	RESIDENTIAL	4	84.00	0.00	84.00	6.92	
B	GR	100	PC2	EXTRA POLY CART	1	9.21	0.00	9.21	0.76	
** CATEGORY TOTAL **					GR	93.21	0.00	93.21	7.68	
B	GS	300	B	GAS -B RES OUTSIDE	2	50.07	8.64	58.71	0.88	3.0000
B	SDF	500	RO	ST & DR-FEE-OUTSIDE	1	15.00	0.00	0.00	0.00	
B	SW	400	B	RESIDENTIAL OUTSIDE	1	70.89	0.00	0.00	0.00	113.0000
B	SW	400	J	RES OUT-SEWER ONLY	1	1,087.95	0.00	0.00	0.00	2,643.0000
B	SW	401	ROU	UCIF-SEWER -RES OUT	2	7.00	0.00	0.00	0.00	
** CATEGORY TOTAL **					SW	1,165.84	0.00	0.00	0.00	2,756.0000
B	WA	200	B	WATER - RES OUTSIDE	2	165.94	0.00	0.00	0.00	155.0000
B	WA	200	X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	2,643.0000
B	WA	203	2"	UCIF-WATER -2"	1	6.00	0.00	0.00	0.00	
B	WA	203	3/4"	UCIF-WATER -3/4"	1	2.00	0.00	0.00	0.00	
** CATEGORY TOTAL **					WA	173.94	0.00	0.00	0.00	2,798.0000
** CLASS TOTAL **					B	1,498.06	8.64	151.92	8.56	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
C	GR	100 A	COMMERCIAL HAND PU	113	3,462.18	0.00	3,257.27	268.35	
C	GR	100 B2	COMM 2 YD CONTAINER	17	1,280.25	0.00	1,212.70	100.00	
C	GR	100 B3	COMM 3 YD CONTAINER	22	2,412.97	0.00	1,881.32	155.17	
C	GR	100 B4	COMM 4 YD CONTAINER	9	1,677.48	0.00	1,677.48	138.39	
C	GR	100 B6	COMM 6 YD CONTAINER	37	10,067.28	0.00	9,097.88	750.64	
C	GR	100 B8	COMM 8 YD CONTAINER	29	12,162.83	0.00	12,162.83	1,003.38	
C	GR	100 E	GARBAGE -EXPLICIT	16	638.52	0.00	452.37	37.32	
C	GR	100 LOC	LOCKING DEVICE	21	149.94	0.00	142.80	11.80	
			** CATEGORY TOTAL **	GR	31,851.45	0.00	29,884.65	2,465.05	
C	GS	300 A	GAS -A RES INSIDE	1	40.22	23.04	63.26	0.95	8.0000
C	GS	300 C	GAS -C COM INSIDE	121	6,166.20	3,821.76	9,758.36	805.16	1,327.0000
C	GS	300 Z	GAS ZERO CHARGE	19	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	6,206.42	3,844.80	9,821.62	806.11	1,335.0000
C	MS	600 G	OTC - GAS	5	0.00	0.00	0.00	0.00	
C	MS	600 GAR	ONE TIME CHARGES -	1	50.00	0.00	0.00	0.00	
C	MS	600 GM	OTC - GAS METER	1	0.00	0.00	0.00	0.00	
C	MS	700 SEW	SEWER CONTRACTS	1	50.00	0.00	0.00	0.00	
C	MS	700 WTR	WATER CONTRACTS	3	145.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS	245.00	0.00	0.00	0.00	
C	PF	562 1.0	\$1.00 VOL PARK FUND	2	2.00	0.00	0.00	0.00	
C	PF	563 \$23	VOLUNTARY FIRE FUND	1	23.00	0.00	0.00	0.00	
C	PF	563 1.0	\$1.00 VOL FIRE FUND	2	2.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	27.00	0.00	0.00	0.00	
C	SDF	500 CI	ST & DR FEE-C I	269	4,976.50	0.00	0.00	0.00	
C	SDF	500 IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	5,000.00	0.00	0.00	0.00	
C	SW	400 C	COMMERCIAL INSIDE	246	18,849.24	0.00	0.00	0.00	25,631.0000
C	SW	400 SSC	SEWER SURCHARGE	1	1,400.95	0.00	0.00	0.00	
C	SW	401 CIN	UCIF-SEWER-COM IN	244	854.00	0.00	0.00	0.00	
C	SW	401 RIN	UCIF-SEWER -RES IN	2	4.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	21,108.19	0.00	0.00	0.00	25,631.0000
C	WA	200 C	WATER -COM INSIDE	267	21,511.91	0.00	0.00	0.00	27,016.0000
C	WA	200 S	WATER -SEWER METERS	21	3,016.92	0.00	0.00	0.00	5,295.0000
C	WA	200 X	WATER -ZERO CHG	4	0.00	0.00	0.00	0.00	178.0000
C	WA	203 1"	UCIF-WATER -1"	51	165.00	0.00	0.00	0.00	
C	WA	203 2"	UCIF-WATER -2"	46	288.00	0.00	0.00	0.00	
C	WA	203 3/4"	UCIF-WATER -3/4"	182	370.00	0.00	0.00	0.00	
C	WA	203 4"	UCIF-WATER -4"	1	10.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	25,361.83	0.00	0.00	0.00	32,489.0000
			** CLASS TOTAL **	C	89,799.89	3,844.80	39,706.27	3,271.16	
D	GS	300 G	GAS -COM OUTSIDE	2	33.72	0.00	33.72	2.28	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE							
D	GS	300 Z	GAS ZERO CHARGE	1	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	33.72	0.00	33.72	2.28	
D	SDF	500 CO	ST & DR FEE-C O	6	111.00	0.00	0.00	0.00	
D	SW	400 D	COMMERCIAL OUTSIDE	5	504.63	0.00	0.00	0.00	445.0000
D	SW	401 COU	UCIF-SEWER-COM OUT	5	26.25	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	530.88	0.00	0.00	0.00	445.0000
D	WA	200 D	WATER -COM OUTSIDE	6	708.06	0.00	0.00	0.00	576.0000
D	WA	200 S	WATER -SEWER METERS	1	15.07	0.00	0.00	0.00	
D	WA	203 1"	UCIF-WATER -1"	1	3.00	0.00	0.00	0.00	
D	WA	203 2"	UCIF-WATER -2"	3	24.00	0.00	0.00	0.00	
D	WA	203 3/4"	UCIF-WATER -3/4"	2	4.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	754.13	0.00	0.00	0.00	576.0000
			** CLASS TOTAL **	D	1,429.73	0.00	33.72	2.28	
E	GR	100 A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
E	GR	100 B2	COMM 2 YD CONTAINER	2	135.10	0.00	67.55	5.57	
E	GR	100 B6	COMM 6 YD CONTAINER	4	830.07	0.00	662.96	54.70	
			** CATEGORY TOTAL **	GR	987.76	0.00	753.10	62.13	
E	GS	300 CA	GAS -CENTURY ASPHALT	1	1,924.61	3,623.04	0.00	0.00	1,258.0000
E	GS	300 D	GAS -IND.IN 400-1000	1	1,581.64	1,247.04	2,828.68	233.37	433.0000
E	GS	300 IND	GAS-S.IND.IN 0-399	3	52.98	17.28	70.26	5.79	6.0000
E	GS	300 Z	GAS ZERO CHARGE	1	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	3,559.23	4,887.36	2,898.94	239.16	1,697.0000
E	SDF	500 IN	ST & DR FEE-I N	7	164.50	0.00	0.00	0.00	
E	SDF	500 INO	ST & DR FEE- I N O	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	188.00	0.00	0.00	0.00	
E	SW	400 E	INDUSTRIAL INSIDE	5	1,422.28	0.00	0.00	0.00	1,856.0000
E	SW	400 SSC	SEWER SURCHARGE	1	750.00	0.00	0.00	0.00	
E	SW	401 IIN	UCIF-SEWER-IND IN	5	50.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	2,222.28	0.00	0.00	0.00	1,856.0000
E	WA	200 E	WATER -IND INSIDE	8	2,141.69	0.00	0.00	0.00	3,555.0000
E	WA	200 S	WATER -SEWER METERS	2	1,258.22	0.00	0.00	0.00	2,408.0000
E	WA	200 X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	
E	WA	203 1"	UCIF-WATER -1"	2	6.00	0.00	0.00	0.00	
E	WA	203 2"	UCIF-WATER -2"	4	36.00	0.00	0.00	0.00	
E	WA	203 3/4"	UCIF-WATER -3/4"	1	2.00	0.00	0.00	0.00	
E	WA	203 4"	UCIF-WATER -4"	1	10.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	3,453.91	0.00	0.00	0.00	5,963.0000
			** CLASS TOTAL **	E	10,411.18	4,887.36	3,652.04	301.29	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
F	GR	100 A	COMMERCIAL HAND PU	2	45.18	0.00	45.18	3.72	
F	GR	100 B2	COMM 2 YD CONTAINER	1	67.55	0.00	67.55	5.57	
			** CATEGORY TOTAL **	GR	112.73	0.00	112.73	9.29	
F	GS	300 2	GAS-IND.OUT 400-1000	2	5,938.86	3,824.64	0.00	0.00	1,328.0000
F	GS	300 ATR	GAS -ATMOS TRANSPORT	3	4,787.50	0.00	0.00	0.00	9,575.0000
F	GS	300 CCH	GAS -COMODITY CHARGE	3	957.50	0.00	0.00	0.00	9,575.0000
F	GS	300 CTR	GAS -CITY TRANSPORT	3	1,723.50	0.00	0.00	0.00	9,575.0000
F	GS	300 F	GAS -IND OUTSIDE	2	28,084.05	30,899.52	0.00	0.00	10,729.0000
F	GS	300 FCO	GAS -FUEL COST-GRANT	3	21,448.00	0.00	0.00	0.00	9,575.0000
F	GS	300 H	GAS-S.IND.OUT 0-399	4	101.68	23.04	30.88	2.08	8.0000
F	GS	300 Z	GAS ZERO CHARGE	2	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	63,041.09	34,747.20	30.88	2.08	50,365.0000
F	SDF	500 IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
F	SDF	500 INO	ST & DR FEE- I N O	19	446.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	470.00	0.00	0.00	0.00	
F	SW	400 E	INDUSTRIAL INSIDE	15	5,635.30	0.00	0.00	0.00	8,222.0000
F	SW	400 I	IND OUT SEWER ONLY	2	3,049.19	0.00	0.00	0.00	3,641.0000
F	SW	400 SSC	SEWER SURCHARGE	2	50.14	0.00	0.00	0.00	
F	SW	401 CIN	UCIF-SEWER-COM IN	2	7.00	0.00	0.00	0.00	
F	SW	401 IIN	UCIF-SEWER-IND IN	13	130.00	0.00	0.00	0.00	
F	SW	401 IOU	UCIF-SEWER-IND OUT	2	30.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	8,901.63	0.00	0.00	0.00	11,863.0000
F	WA	200 F	WATER -IND OUTSIDE	20	9,004.72	0.00	0.00	0.00	9,964.0000
F	WA	200 F-3	WATER-IRRIGATION-IO	1	112.34	0.00	0.00	0.00	65.0000
F	WA	200 X	WATER -ZERO CHG	2	0.00	0.00	0.00	0.00	3,641.0000
F	WA	203 1"	UCIF-WATER -1"	3	9.00	0.00	0.00	0.00	
F	WA	203 2"	UCIF-WATER -2"	9	60.00	0.00	0.00	0.00	
F	WA	203 3/4"	UCIF-WATER -3/4"	7	14.00	0.00	0.00	0.00	
F	WA	203 4"	UCIF-WATER -4"	1	10.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	9,210.06	0.00	0.00	0.00	13,670.0000
			** CLASS TOTAL **	F	81,735.51	34,747.20	143.61	11.37	
G	GR	100 B6	COMM 6 YD CONTAINER	1	328.74	0.00	0.00	0.00	
G	GR	100 B8	COMM 8 YD CONTAINER	10	8,407.81	0.00	0.00	0.00	
G	GR	100 LOC	LOCKING DEVICE	2	35.70	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GR	8,772.25	0.00	0.00	0.00	
G	GS	300 C	GAS -C COM INSIDE	1	22.12	8.64	0.00	0.00	3.0000
G	GS	300 E	GAS -E SCHOOLS	6	387.07	256.32	0.00	0.00	89.0000
			** CATEGORY TOTAL **	GS	409.19	264.96	0.00	0.00	92.0000
G	MS	600 G	OTC - GAS	1	0.00	0.00	0.00	0.00	
G	SDF	500 CI	ST & DR FEE-C I	7	129.50	0.00	0.00	0.00	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE						
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX
G	SW	400 C	COMMERCIAL INSIDE	7	2,028.07	0.00	0.00	0.00
G	SW	401 CIN	UCIF-SEWER-COM IN	7	24.50	0.00	0.00	0.00
			** CATEGORY TOTAL **	SW	2,052.57	0.00	0.00	0.00
								4,529.0000
G	WA	200 C	WATER -COM INSIDE	8	2,682.59	0.00	0.00	0.00
G	WA	200 CIT	WATER -CITY USEAGE	1	0.00	0.00	0.00	0.00
G	WA	200 INT	WATER - INTER SCHOOL	1	40.29	0.00	0.00	0.00
G	WA	200 NIS	MAIN METER-INT SCHOO	1	157.27	0.00	0.00	0.00
G	WA	200 S	WATER -SEWER METERS	1	574.03	0.00	0.00	0.00
G	WA	203 1"	UCIF-WATER -1"	1	3.00	0.00	0.00	0.00
G	WA	203 2"	UCIF-WATER -2"	4	30.00	0.00	0.00	0.00
G	WA	203 3"	UCIF-WATER -3"	1	8.00	0.00	0.00	0.00
G	WA	203 4"	UCIF-WATER -4"	2	20.00	0.00	0.00	0.00
G	WA	203 6"	UCIF-WATER -6"	1	12.00	0.00	0.00	0.00
			** CATEGORY TOTAL **	WA	3,527.18	0.00	0.00	0.00
								6,236.0000
			** CLASS TOTAL **	G	14,890.69	264.96	0.00	0.00
H	GR	100 B6	COMM 6 YD CONTAINER	2	1,275.84	0.00	0.00	0.00
H	GR	100 LOC	LOCKING DEVICE	1	7.14	0.00	0.00	0.00
			** CATEGORY TOTAL **	GR	1,282.98	0.00	0.00	0.00
H	GS	300 C	GAS -C COM INSIDE	2	750.14	578.88	0.00	0.00
								201.0000
H	SDF	500 CI	ST & DR FEE-C I	4	74.00	0.00	0.00	0.00
H	SW	400 C	COMMERCIAL INSIDE	4	346.85	0.00	0.00	0.00
H	SW	401 CIN	UCIF-SEWER-COM IN	4	14.00	0.00	0.00	0.00
			** CATEGORY TOTAL **	SW	360.85	0.00	0.00	0.00
								568.0000
H	WA	200 C	WATER -COM INSIDE	4	404.68	0.00	0.00	0.00
H	WA	200 S	WATER -SEWER METERS	1	83.92	0.00	0.00	0.00
H	WA	203 1"	UCIF-WATER -1"	2	6.00	0.00	0.00	0.00
H	WA	203 2"	UCIF-WATER -2"	2	12.00	0.00	0.00	0.00
H	WA	203 3/4"	UCIF-WATER -3/4"	1	2.00	0.00	0.00	0.00
			** CATEGORY TOTAL **	WA	508.60	0.00	0.00	0.00
								703.0000
			** CLASS TOTAL **	H	2,976.57	578.88	0.00	0.00
J	GS	300 CIT	GAS -CITY USEAGE	9	0.00	0.00	0.00	0.00
								9.0000
J	WA	200 CIT	WATER -CITY USEAGE	47	0.00	0.00	0.00	0.00
			** CLASS TOTAL **	J	0.00	0.00	0.00	0.00
								33,613.0000
K	GR	100 B8	COMM 8 YD CONTAINER	3	2,307.96	0.00	2,307.96	190.40
K	GR	100 LOC	LOCKING DEVICE	1	7.14	0.00	7.14	0.59
			** CATEGORY TOTAL **	GR	2,315.10	0.00	2,315.10	190.99

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE							
K	GS	300 A	GAS -A RES INSIDE	3	493.52	365.76	859.28	12.88	127.0000
K	SDF	500 RES	ST & DR FEE - INSIDE	3	45.00	0.00	0.00	0.00	
K	SW	400 L	SEWER -MULTI UNIT	3	846.20	0.00	0.00	0.00	2,981.0000
K	SW	401 MU	UCIF-SEWER-MULTI UNI	3	24.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	870.20	0.00	0.00	0.00	2,981.0000
K	WA	200 K	WATER -NURSING HOME	3	1,565.52	0.00	0.00	0.00	2,981.0000
K	WA	200 S	WATER -SEWER METERS	1	1,239.58	0.00	0.00	0.00	2,401.0000
K	WA	203 2"	UCIF-WATER -2"	3	24.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	2,829.10	0.00	0.00	0.00	5,382.0000
			** CLASS TOTAL **	K	6,552.92	365.76	3,174.38	203.87	
			** GRAND TOTALS **		565,581.84	48,404.16	132,579.79	9,131.98	

8/03/2020 11:20 AM

## CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 7/01/2020 THRU 7/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	7/01/2020	CHECK	014744	BILL MOCK	1,500.00CR	POSTED	A	7/08/2020
0-100.01	7/01/2020	CHECK	014745	BRAZOS CENTRAL APPRAISAL DISTR	2.00CR	POSTED	A	7/08/2020
0-100.01	7/01/2020	CHECK	014746	BRYAN HOSE & GASKET, INC.	32.00CR	POSTED	A	7/21/2020
0-100.01	7/01/2020	CHECK	014747	CEC	19,470.00CR	POSTED	A	7/10/2020
0-100.01	7/01/2020	CHECK	014748	CELESTIAL DISPLAYS LLC	9,750.00CR	POSTED	A	7/10/2020
0-100.01	7/01/2020	CHECK	014749	CHARLES BOGGESS	150.00CR	POSTED	A	7/13/2020
0-100.01	7/01/2020	CHECK	014750	DAMON THOMAS	100.00CR	POSTED	A	7/13/2020
0-100.01	7/01/2020	CHECK	014751	DAWNS PROMISE FARMS	25,125.00CR	POSTED	A	7/14/2020
0-100.01	7/01/2020	CHECK	014752	DIANNA MELCHOR	150.00CR	POSTED	A	7/10/2020
0-100.01	7/01/2020	CHECK	014753	DOC WEST	1,000.00CR	POSTED	A	7/07/2020
0-100.01	7/01/2020	CHECK	014754	DXI INDUSTRIES, INC.	150.00CR	POSTED	A	7/07/2020
0-100.01	7/01/2020	CHECK	014755	ENTERGY TEXAS, INC	151.48CR	POSTED	A	7/08/2020
0-100.01	7/01/2020	CHECK	014756	GALLS, LLC	202.91CR	POSTED	A	7/08/2020
0-100.01	7/01/2020	CHECK	014757	GLENN FUQUA, INC.	1,197.68CR	POSTED	A	7/15/2020
0-100.01	7/01/2020	CHECK	014758	GREEN TEAMS, INC.	349.33CR	POSTED	A	7/08/2020
0-100.01	7/01/2020	CHECK	014759	HUBERT WILLIAMS	150.00CR	POSTED	A	7/10/2020
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ACCOUNT: 0-100.01

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0-100.01	7/30/2020	CHECK	014922	EQUIPMENT CONTROLS COMPANY, IN	1,024.46CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014923	FEDEX	95.30CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014924	FERGUSON ENTERPRISES, INC.	86.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014925	GALLS, LLC	432.14CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014926	GERALD D. SECHELSKI	345.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014927	GLENN FUQUA, INC.	293.81CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014928	GREEN EQUIPMENT COMPANY	7,612.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014929	GREEN TEAMS, INC.	680.55CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014930	GUARANTEE BODY & PAINT SHOP, I	164.06CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014931	GUARDIAN FIRE PROTECT	200.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014932	HELEN BANKS	150.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014933	KIDFISH FOUNDATION	3,500.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014934	KIMBROUGH FIRE EXTINGUISH	206.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014935	LATOYA HARRISON	150.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014936	MAGNUM ELECTRONICS, INC	390.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014937	MARGARET BIRDWELL	100.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014938	MERCER CONTROLS INC.	1,292.58CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014939	NANCY CRUZ	150.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014940	NAVASOTA PUBLIC LIBRARY	160.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014941	OLD DOMINION BRUSH COMPANY, IN	1,539.87CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014942	ONLY 1 RENTALS, LLC	835.77CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014943	PURVIS INDUSTRIES	8,104.95CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014944	STRAND ASSOCIATES, INC.	3,145.00CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014945	VULCAN CONSTRUCTION MATERIALS,	784.64CR	OUTSTND	A	0/00/0000
0-100.01	7/30/2020	CHECK	014946	XEROX FINANCIAL SERVICES,LLC	258.00CR	OUTSTND	A	0/00/0000
DEPOSIT:								
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0-100.01	7/01/2020	DEPOSIT	000001	dep corporate ramp airport	50,250.00	POSTED	G	7/02/2020
0-100.01	7/01/2020	DEPOSIT	000002	utility app cc 06292020	198.00	POSTED	G	7/08/2020
0-100.01	7/01/2020	DEPOSIT	000003	DEP 0630	91.00	POSTED	G	7/02/2020
0-100.01	7/01/2020	DEPOSIT	000004	LIBRARY DEP 0630	162.30	POSTED	G	7/06/2020
0-100.01	7/01/2020	DEPOSIT	000005	DAILY CASH POSTING 7/01/2020	6,769.69	POSTED	C	7/06/2020
0-100.01	7/02/2020	DEPOSIT		ONLINE PAYMENT 7/02/2020	8,205.18	POSTED	C	7/06/2020
0-100.01	7/02/2020	DEPOSIT	000001	ADCOM CUST FEE 0701	11.25	POSTED	G	7/06/2020
0-100.01	7/02/2020	DEPOSIT	000002	ZBA	178.13CR	POSTED	G	7/02/2020
0-100.01	7/02/2020	DEPOSIT	000003	permit cc 0701	1,061.94	POSTED	G	7/02/2020
0-100.01	7/02/2020	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	191.00CR	POSTED	U	7/21/2020
0-100.01	7/02/2020	DEPOSIT	000005	DEP 0702	75.00	POSTED	G	7/22/2020
0-100.01	7/02/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	98.31CR	POSTED	U	7/29/2020
0-100.01	7/02/2020	DEPOSIT	000007	CASH RECEIPTS	49.00	POSTED	G	7/02/2020
0-100.01	7/02/2020	DEPOSIT	000008	DAILY PAYMENT POSTING	57.40	POSTED	U	7/22/2020

COMPANY: 999 - POOLED CASH  
 ACCOUNT: 0-100.01 CASH IN BANK-CSB  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 7/01/2020 THRU 7/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	7/06/2020	DEPOSIT		ONLINE PAYMENT 7/06/2020	15,839.96	POSTED	C	7/06/2020
0-100.01	7/06/2020	DEPOSIT	000001	ADCOM CUST FEE 0702-0705	41.25	POSTED	G	7/06/2020
0-100.01	7/06/2020	DEPOSIT	000002	UTIL;ITY APP DEP	99.00	POSTED	G	7/06/2020
0-100.01	7/06/2020	DEPOSIT	000003	PERMIT CC 0702	164.96	POSTED	G	7/06/2020
0-100.01	7/06/2020	DEPOSIT	000004	DEP 0706	15.00	POSTED	G	7/07/2020
0-100.01	7/06/2020	DEPOSIT	000005	DAILY CASH POSTING 7/06/2020	14,423.15	POSTED	C	7/07/2020
0-100.01	7/07/2020	DEPOSIT		ONLINE PAYMENT 7/07/2020	5,945.67	POSTED	C	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000001	adcom cust fee 0706	17.50	POSTED	G	7/07/2020
0-100.01	7/07/2020	DEPOSIT	000002	DAILY PAYMENT POSTING - ADJ	347.66CR	POSTED	U	7/07/2020
0-100.01	7/07/2020	DEPOSIT	000003	DAILY PAYMENT POSTING	107.48	POSTED	U	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000004	CASH RECEIPTS	1,058.90	POSTED	G	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000005	dep 070720	129.00	POSTED	G	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000006	DEP 0707	362.00	POSTED	G	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000007	TAXES COLELCTED	21,824.99	POSTED	G	7/08/2020
0-100.01	7/07/2020	DEPOSIT	000008	DAILY CASH POSTING 7/07/2020	25,328.26	POSTED	C	7/08/2020
0-100.01	7/08/2020	DEPOSIT		ONLINE PAYMENT 7/08/2020	4,981.43	POSTED	C	7/08/2020
0-100.01	7/08/2020	DEPOSIT	000001	adcom cust fee 0707	13.75	POSTED	G	7/08/2020
0-100.01	7/08/2020	DEPOSIT	000002	permit cc 0707	51.50	POSTED	G	7/21/2020
0-100.01	7/08/2020	DEPOSIT	000003	DEP 0707	10.00	POSTED	G	7/08/2020
0-100.01	7/08/2020	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	363.49CR	POSTED	U	7/10/2020
0-100.01	7/08/2020	DEPOSIT	000005	DAILY CASH POSTING 7/08/2020	13,972.20	POSTED	C	7/10/2020
0-100.01	7/09/2020	DEPOSIT		ONLINE PAYMENT 7/09/2020	4,850.60	POSTED	C	7/10/2020
0-100.01	7/09/2020	DEPOSIT	000001	adcom cust fee 0708	10.00	POSTED	G	7/10/2020
0-100.01	7/09/2020	DEPOSIT	000002	sales collection 072020	160,877.64	POSTED	G	7/10/2020
0-100.01	7/09/2020	DEPOSIT	000003	dep 708	21.10	POSTED	G	7/10/2020
0-100.01	7/09/2020	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	264.98CR	POSTED	U	7/08/2020
0-100.01	7/09/2020	DEPOSIT	000005	DEP 071020	14.90	POSTED	G	7/13/2020
0-100.01	7/09/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	517.51CR	POSTED	U	7/16/2020
0-100.01	7/09/2020	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	169.00CR	POSTED	U	7/20/2020
0-100.01	7/09/2020	DEPOSIT	000008	DEP 0709	127.00	POSTED	G	7/13/2020
0-100.01	7/09/2020	DEPOSIT	000009	DAILY CASH POSTING 7/09/2020	22,867.97	POSTED	C	7/13/2020
0-100.01	7/10/2020	DEPOSIT		ONLINE PAYMENT 7/10/2020	13,666.41	POSTED	C	7/13/2020
0-100.01	7/10/2020	DEPOSIT	000001	ADCOM CUST FEE 070920	17.50	POSTED	G	7/13/2020
0-100.01	7/10/2020	DEPOSIT	000002	UTILITY APP DEP	198.00	POSTED	G	7/10/2020
0-100.01	7/10/2020	DEPOSIT	000003	DAILY PAYMENT POSTING	39,946.00	POSTED	U	7/20/2020
0-100.01	7/10/2020	DEPOSIT	000004	DAILY PAYMENT POSTING	588.75	POSTED	U	7/13/2020
0-100.01	7/10/2020	DEPOSIT	000005	DAILY PAYMENT POSTING	547.85	POSTED	U	7/13/2020
0-100.01	7/10/2020	DEPOSIT	000006	DRAFT POSTING	109,595.98	POSTED	U	7/14/2020
0-100.01	7/10/2020	DEPOSIT	000007	CC DRAFT POSTING	7,328.62	POSTED	U	7/13/2020
0-100.01	7/13/2020	DEPOSIT		DAILY CASH POSTING 7/13/2020	22,533.47	POSTED	C	7/14/2020
0-100.01	7/13/2020	DEPOSIT	000001	ONLINE PAYMENT 7/13/2020	27,679.22	POSTED	C	7/14/2020
0-100.01	7/13/2020	DEPOSIT	000002	ADCOM CUST FEE 0711-0712	63.75	POSTED	G	7/14/2020
0-100.01	7/13/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	120.21CR	POSTED	U	7/14/2020

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## CHECK RECONCILIATION REGISTER

PAGE: 7

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 7/01/2020 THRU 7/31/2020

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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0-100.01	7/13/2020	DEPOSIT	000005	CASH RECEIPTS	355.00	POSTED	G	7/14/2020
0-100.01	7/13/2020	DEPOSIT	000006	building cc permit 0711	412.00	POSTED	G	7/13/2020
0-100.01	7/13/2020	DEPOSIT	000007	DAILY CASH POSTING 7/13/2020	119,484.38	POSTED	C	7/15/2020
0-100.01	7/14/2020	DEPOSIT		ONLINE PAYMENT 7/14/2020	10,510.09	POSTED	C	7/15/2020
0-100.01	7/14/2020	DEPOSIT	000001	adcom cust fee 07132020	28.75	POSTED	G	7/14/2020
0-100.01	7/14/2020	DEPOSIT	000002	utility dep 0711	297.00	POSTED	G	7/14/2020
0-100.01	7/14/2020	DEPOSIT	000003	DAILY PAYMENT POSTING	357.78	POSTED	U	7/15/2020
0-100.01	7/14/2020	DEPOSIT	000004	DAILY CASH POSTING 7/14/2020	28,033.64	POSTED	C	7/16/2020
0-100.01	7/15/2020	DEPOSIT		ONLINE PAYMENT 7/15/2020	15,738.73	POSTED	C	7/16/2020
0-100.01	7/15/2020	DEPOSIT	000001	adcom cust fee 0714	48.75	POSTED	G	7/16/2020
0-100.01	7/15/2020	DEPOSIT	000002	permit cc 0714	1,485.53	POSTED	G	7/15/2020
0-100.01	7/15/2020	DEPOSIT	000003	dep 0715	357.00	POSTED	G	7/16/2020
0-100.01	7/15/2020	DEPOSIT	000004	DAILY PAYMENT POSTING	1,079.78	POSTED	U	7/15/2020
0-100.01	7/15/2020	DEPOSIT	000005	CASH RECEIPTS	238.00	POSTED	G	7/15/2020
0-100.01	7/15/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	686.51	POSTED	U	7/16/2020
0-100.01	7/15/2020	DEPOSIT	000007	DAILY CASH POSTING 7/15/2020	37,112.39	POSTED	C	7/17/2020
0-100.01	7/15/2020	DEPOSIT	000008	UTILITY DEPOSITS RECEIVED	3,000.00	POSTED	U	7/20/2020
0-100.01	7/16/2020	DEPOSIT		ONLINE PAYMENT 7/16/2020	30,163.02	POSTED	C	7/17/2020
0-100.01	7/16/2020	DEPOSIT	000001	adcom cust fee 0715	132.50	POSTED	G	7/17/2020
0-100.01	7/16/2020	DEPOSIT	000002	utility app deposit 0714	198.00	POSTED	G	7/16/2020
0-100.01	7/16/2020	DEPOSIT	000003	mixed beverage tax	2,567.18	POSTED	G	7/17/2020
0-100.01	7/16/2020	DEPOSIT	000004	CASH RECEIPTS	896.27	POSTED	G	7/17/2020
0-100.01	7/16/2020	DEPOSIT	000005	dep 071620	169.10	POSTED	G	7/20/2020
0-100.01	7/16/2020	DEPOSIT	000006	DAILY PAYMENT POSTING - ADJ	166.41CR	POSTED	U	7/20/2020
0-100.01	7/16/2020	DEPOSIT	000007	DAILY PAYMENT POSTING	166.41	POSTED	U	7/20/2020
0-100.01	7/16/2020	DEPOSIT	000008	DAILY CASH POSTING 7/16/2020	8,536.60	POSTED	C	7/20/2020
0-100.01	7/17/2020	DEPOSIT		ONLINE PAYMENT 7/17/2020	8,230.42	POSTED	C	7/20/2020
0-100.01	7/17/2020	DEPOSIT	000001	adscom cust fee 0716	25.00	POSTED	G	7/20/2020
0-100.01	7/17/2020	DEPOSIT	000002	permit cc 0716	141.11	POSTED	G	7/17/2020
0-100.01	7/17/2020	DEPOSIT	000003	utility app 0715	99.00	POSTED	G	7/17/2020
0-100.01	7/17/2020	DEPOSIT	000004	DAILY PAYMENT POSTING	36.57	POSTED	U	7/20/2020
0-100.01	7/17/2020	DEPOSIT	000005	CASH RECEIPTS	199.00	POSTED	G	7/20/2020
0-100.01	7/20/2020	DEPOSIT		ONLINE PAYMENT 7/20/2020	5,850.68	POSTED	C	7/21/2020
0-100.01	7/20/2020	DEPOSIT	000001	adcom cust fee 0717-0719	28.75	POSTED	G	7/20/2020
0-100.01	7/20/2020	DEPOSIT	000002	scrap	68.40	POSTED	G	7/21/2020
0-100.01	7/20/2020	DEPOSIT	000003	building permit cc	815.76	POSTED	G	7/20/2020
0-100.01	7/20/2020	DEPOSIT	000004	DAILY CASH POSTING 7/20/2020	4,582.87	POSTED	C	7/21/2020
0-100.01	7/20/2020	DEPOSIT	000005	CASH RECEIPTS	346.10	POSTED	G	7/20/2020
0-100.01	7/21/2020	DEPOSIT		ONLINE PAYMENT 7/21/2020	2,814.32	POSTED	C	7/22/2020
0-100.01	7/21/2020	DEPOSIT	000001	adcom cust fee 0720	13.75	POSTED	G	7/21/2020
0-100.01	7/21/2020	DEPOSIT	000002	DAILY CASH POSTING 7/21/2020	8,032.44	POSTED	C	7/22/2020
0-100.01	7/21/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	180.47CR	POSTED	U	7/21/2020
0-100.01	7/21/2020	DEPOSIT	000004	dep 0720	335.00	POSTED	G	7/23/2020

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## CHECK RECONCILIATION REGISTER

PAGE: 8

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 7/01/2020 THRU 7/31/2020

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
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0-100.01	7/22/2020	DEPOSIT	000001	adcom cust fee 0720	15.00	POSTED	G	7/22/2020
0-100.01	7/22/2020	DEPOSIT	000002	permit cc	216.30	POSTED	G	7/22/2020
0-100.01	7/22/2020	DEPOSIT	000003	utility app cc	198.00	POSTED	G	7/22/2020
0-100.01	7/22/2020	DEPOSIT	000004	dep 0722	38.70	POSTED	G	7/24/2020
0-100.01	7/22/2020	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	104.47CR	POSTED	U	7/23/2020
0-100.01	7/22/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	104.47	POSTED	U	7/23/2020
0-100.01	7/22/2020	DEPOSIT	000007	DAILY CASH POSTING 7/22/2020	6,259.01	POSTED	C	7/24/2020
0-100.01	7/23/2020	DEPOSIT		ONLINE PAYMENT 7/23/2020	2,917.67	POSTED	C	7/24/2020
0-100.01	7/23/2020	DEPOSIT	000001	adcom cust fee 0722	11.25	POSTED	G	7/24/2020
0-100.01	7/23/2020	DEPOSIT	000002	building pemrit 0722	2,061.80	POSTED	G	7/23/2020
0-100.01	7/23/2020	DEPOSIT	000003	utility dep 0721	198.00	POSTED	G	7/23/2020
0-100.01	7/23/2020	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	400.00	POSTED	U	7/29/2020
0-100.01	7/23/2020	DEPOSIT	000005	dep peg fees cable vision 0720	1,462.85	POSTED	G	7/24/2020
0-100.01	7/23/2020	DEPOSIT	000006	cablevision franchise 0720	7,314.05	POSTED	G	7/24/2020
0-100.01	7/23/2020	DEPOSIT	000007	DAILY CASH POSTING 7/23/2020	681.00	POSTED	C	7/28/2020
0-100.01	7/24/2020	DEPOSIT		ONLINE PAYMENT 7/24/2020	2,502.00	POSTED	C	7/28/2020
0-100.01	7/24/2020	DEPOSIT	000001	DEP ADCOM CUST FEE 0723	3.75	POSTED	G	7/28/2020
0-100.01	7/24/2020	DEPOSIT	000002	CASH RECEIPTS	507.00	POSTED	G	7/28/2020
0-100.01	7/27/2020	DEPOSIT		ONLINE PAYMENT 7/27/2020	8,628.69	POSTED	C	7/28/2020
0-100.01	7/27/2020	DEPOSIT	000001	DAILY CASH POSTING 7/27/2020	7,038.36	POSTED	C	7/28/2020
0-100.01	7/27/2020	DEPOSIT	000002	CASH RECEIPTS	531.00	POSTED	G	7/28/2020
0-100.01	7/27/2020	DEPOSIT	000003	CASH RECEIPTS	587.60	POSTED	G	7/28/2020
0-100.01	7/28/2020	DEPOSIT		ONLINE PAYMENT 7/28/2020	2,527.22	POSTED	C	7/29/2020
0-100.01	7/28/2020	DEPOSIT	000001	DAILY CASH POSTING 7/28/2020	4,364.64	POSTED	C	7/29/2020
0-100.01	7/28/2020	DEPOSIT	000002	adcom csut fee 0724-0727	23.75	POSTED	G	7/28/2020
0-100.01	7/28/2020	DEPOSIT	000003	adcom cust fee 0727	18.75	POSTED	G	7/29/2020
0-100.01	7/28/2020	DEPOSIT	000004	utility app online 0724	198.00	POSTED	G	7/28/2020
0-100.01	7/28/2020	DEPOSIT	000005	building permit 0727	2,446.66	POSTED	G	7/28/2020
0-100.01	7/28/2020	DEPOSIT	000006	rec center cc 0727	550.00	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT		ONLINE PAYMENT 7/29/2020	287.94	POSTED	C	7/30/2020
0-100.01	7/29/2020	DEPOSIT	000001	permit cc 0728	25.75	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000002	dep 0727	20.50	POSTED	G	7/30/2020
0-100.01	7/29/2020	DEPOSIT	000003	DAILY CASH POSTING 7/29/2020	8,238.97	POSTED	C	7/30/2020
0-100.01	7/29/2020	DEPOSIT	000004	dep 07292020	50.85	POSTED	G	7/30/2020
0-100.01	7/29/2020	DEPOSIT	000005	CASH RECEIPTS	160.00	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000006	dep 072920	7.42	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000007	correct utility app cc	400.00CR	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000008	correction	7.42CR	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000009	correction	7.40CR	POSTED	G	7/29/2020
0-100.01	7/29/2020	DEPOSIT	000010	DAILY PAYMENT POSTING - ADJ	125.67CR	POSTED	U	7/30/2020
0-100.01	7/30/2020	DEPOSIT		ONLINE PAYMENT 7/30/2020	2,880.67	POSTED	C	7/30/2020
0-100.01	7/30/2020	DEPOSIT	000001	adcom cust fee 0729	5.00	POSTED	G	7/30/2020
0-100.01	7/30/2020	DEPOSIT	000002	permit cc 07/29	398.61	POSTED	G	7/30/2020

8/03/2020 11:20 AM

## CHECK RECONCILIATION REGISTER

PAGE: 9

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 7/01/2020 THRU 7/31/2020

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	7/30/2020	DEPOSIT	000003	DAILY CASH POSTING 7/30/2020	1,886.78	POSTED	C	7/30/2020
0-100.01	7/30/2020	DEPOSIT	000004	DEP 07302020	32.50	OUTSTND	G	0/00/0000
0-100.01	7/31/2020	DEPOSIT		ONLINE PAYMENT 7/31/2020	3,854.45	POSTED	C	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000001	adcom cust fee 0730	11.25	POSTED	G	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000002	permit cc 0730	289.43	POSTED	G	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	150.35CR	POSTED	U	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000004	DAILY CASH POSTING 7/31/2020	6,345.59	POSTED	C	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000005	DAILY PAYMENT POSTING	38,941.75	POSTED	U	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000006	DAILY PAYMENT POSTING	34.15	POSTED	U	7/31/2020
0-100.01	7/31/2020	DEPOSIT	000007	CASH RECEIPTS	1,338.80	OUTSTND	G	0/00/0000
0-100.01	7/31/2020	DEPOSIT	000008	dep 073120	425.48	OUTSTND	G	0/00/0000
0-100.01	7/31/2020	DEPOSIT	000009	CASH RECEIPTS	61.00	CLEARED	G	8/03/2020
0-100.01	7/31/2020	DEPOSIT	000010	adcom cust fee 0731-0802	10.00	CLEARED	G	8/03/2020
0-100.01	7/31/2020	DEPOSIT	000011	zba	176.98CR	POSTED	G	7/31/2020
EFT:								
0-100.01	7/01/2020	EFT		transfer to bond fund	31,168.00CR	POSTED	G	7/01/2020
0-100.01	7/01/2020	EFT	000001	TRASNFER TO 2016 BOND	160,344.00CR	POSTED	G	7/01/2020
0-100.01	7/01/2020	EFT	000002	GAS SALES TAX 0620	8,395.42CR	POSTED	G	7/06/2020
0-100.01	7/07/2020	EFT		TRANSFER TO BOND	2,327.72CR	POSTED	G	7/08/2020
0-100.01	7/07/2020	EFT	000001	2ND QUARTER COURT FINES FEE	3,200.92CR	POSTED	G	7/08/2020
0-100.01	7/09/2020	EFT		edc portion of sales tax 0720	13,406.47CR	POSTED	G	7/13/2020
0-100.01	7/13/2020	EFT		ZBA	116,531.98CR	POSTED	G	7/13/2020
0-100.01	7/13/2020	EFT	000001	ENTERPRISE MONTHLY 042018	36,232.11CR	POSTED	G	7/20/2020
0-100.01	7/14/2020	EFT		zba	94,549.63CR	POSTED	G	7/14/2020
0-100.01	7/15/2020	EFT		zba	1,407.03CR	POSTED	G	7/15/2020
0-100.01	7/16/2020	EFT		zba	1,266.32CR	POSTED	G	7/16/2020
0-100.01	7/17/2020	EFT		MUNIGAS JUNE USAGE 0720	31,894.04CR	POSTED	G	7/20/2020
0-100.01	7/17/2020	EFT	000001	zba	1,789.56CR	POSTED	G	7/17/2020
0-100.01	7/20/2020	EFT		zba	463.85CR	POSTED	G	7/20/2020
0-100.01	7/21/2020	EFT		zba	255.14CR	POSTED	G	7/21/2020
0-100.01	7/21/2020	EFT	000001	BLUE SANTA EXP REIMB	4,335.00	POSTED	G	7/23/2020
0-100.01	7/22/2020	EFT		SYUNGERGY GAS USAGE 06-072020	11,228.95CR	POSTED	G	7/23/2020
0-100.01	7/22/2020	EFT	000001	GAS TRANSPORT ATMOS 0720	28,245.81CR	POSTED	G	7/23/2020
0-100.01	7/22/2020	EFT	000002	zba	34,746.44CR	POSTED	G	7/22/2020
0-100.01	7/23/2020	EFT		tran peg fees from ap to peg	1,462.85CR	POSTED	G	7/30/2020
0-100.01	7/28/2020	EFT		zba	93,491.34CR	POSTED	G	7/28/2020
0-100.01	7/28/2020	EFT	000001	zba 7/24	110,873.00CR	POSTED	G	7/28/2020
0-100.01	7/28/2020	EFT	000002	dep sundance head tbb 03062020	4,000.00CR	POSTED	G	7/31/2020
0-100.01	7/29/2020	EFT		zba	1,918.30CR	POSTED	G	7/29/2020
0-100.01	7/30/2020	EFT		zba	3,065.51CR	POSTED	G	7/30/2020
0-100.01	7/30/2020	EFT	000001	zba amount corr 0730	100.00CR	POSTED	G	7/30/2020

INTEREST:

8/03/2020 11:20 AM  
 COMPANY: 999 - POOLED CASH  
 ACCOUNT: 0-100.01 CASH IN BANK-CSB  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 10

CHECK DATE: 7/01/2020 THRU 7/31/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	---AMOUNT---	STATUS	FOLIO	CLEAR DATE
INTEREST:								
0-100.01	7/31/2020	INTEREST		INTEREST INCOME	1,288.28	POSTED	G	7/31/2020
MISCELLANEOUS:								
0-100.01	7/01/2020	MISC.		CC NOT POSTED AT EOM	6,578.03	POSTED	G	7/01/2020
0-100.01	7/01/2020	MISC.	000001	CC NOT POSTED AT EOM	6,578.03CR	POSTED	G	7/01/2020
0-100.01	7/01/2020	MISC.	000002	CC NOT POSTED AT EOM	6,578.03CR	POSTED	G	7/01/2020
0-100.01	7/20/2020	MISC.		REV JE UTILITY DEPOSITS	1,300.00CR	POSTED	G	7/20/2020
0-100.01	7/20/2020	MISC.	000001	REV JE UTILITY DEPOSITS	3,000.00CR	POSTED	G	7/20/2020
0-100.01	7/23/2020	MISC.	014903	TARA GAMBLE VOIDED	100.00	VOIDED	A	7/23/2020
0-100.01	7/31/2020	MISC.		JULY CC NOT SETTLED 0731	4,948.10	POSTED	G	7/31/2020
0-100.01	7/31/2020	MISC.	000001	cc not posted july 2020	4,948.10CR	POSTED	G	7/31/2020
0-100.01	7/31/2020	MISC.	000002	cc not posted july 2020	4,948.10CR	POSTED	G	7/31/2020
SERVICE CHARGE:								
0-100.01	7/02/2020	SERV-CHG		JUNE 2020 CC FEES	3,193.36CR	POSTED	G	7/02/2020
0-100.01	7/07/2020	SERV-CHG		nsf	169.00CR	POSTED	G	7/20/2020
0-100.01	7/08/2020	SERV-CHG		nsf 0707	517.51CR	POSTED	G	7/08/2020
0-100.01	7/15/2020	SERV-CHG		cc fee	66.58CR	POSTED	G	7/15/2020
0-100.01	7/28/2020	SERV-CHG		nsf 0724	402.80CR	POSTED	G	7/28/2020
0-100.01	7/29/2020	SERV-CHG		reverse nsf incorrect	98.31	POSTED	G	7/29/2020
TOTALS FOR ACCOUNT 0-100.01				CHECK TOTAL:	491,964.46CR			
				DEPOSIT TOTAL:	1,006,399.76			
				INTEREST TOTAL:	1,288.28			
				MISCELLANEOUS TOTAL:	15,726.13CR			
				SERVICE CHARGE TOTAL:	4,250.94CR			
				EFT TOTAL:	788,029.39CR			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH				CHECK TOTAL:	491,964.46CR			
				DEPOSIT TOTAL:	1,006,399.76			
				INTEREST TOTAL:	1,288.28			
				MISCELLANEOUS TOTAL:	15,726.13CR			
				SERVICE CHARGE TOTAL:	4,250.94CR			
				EFT TOTAL:	788,029.39CR			
				BANK-DRAFT TOTAL:	0.00			

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	6,941,596	343,573.62	6,168,652.80	0.00	772,942.70	88.87
COURT FINE AND FEE	93,000	3,813.90	53,384.55	0.00	39,615.45	57.40
COMMUNITY DEVELOPMENT	126,750	12,560.22	147,982.49	0.00 (	21,232.49)	116.75
CITY UTILITIES	1,952,103	160,379.13	1,581,274.16	0.00	370,828.70	81.00
LIBRARY	23,500	1,047.43	6,156.81	0.00	17,343.19	26.20
PUBLIC SAFETY	218,188	5,863.50	178,974.22	0.00	39,213.60	82.03
65 THRU 69 NOT DEFINED	218,188	5,863.50	178,974.22	0.00	39,213.60	82.03
TOURISM	351,400	4,500.00	77,384.78	0.00	274,015.22	22.02
PARKS AND REC	77,050	54,785.00	98,302.02	0.00 (	21,252.02)	127.58
MISCELLANEOUS	1,607,607	31,991.99	49,049.66	0.00	1,558,557.34	3.05
<b>TOTAL REVENUES</b>	<b>11,609,381</b>	<b>624,378.29</b>	<b>8,540,135.71</b>	<b>0.00</b>	<b>3,069,245.29</b>	<b>73.56</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,042,670	13,354.88	2,032,454.82	0.00	10,215.18	99.50
4-101.00 DELINQUENT TAXES	25,000	2,638.75	37,810.33	0.00 (	12,810.33)	151.24
4-102.00 PENALTY & INTEREST	29,000	3,503.64	41,585.45	0.00 (	12,585.45)	143.40
4-103.00 I/S PORTION OF TAX	356,040	2,327.72	354,110.68	0.00	1,929.32	99.46
4-105.00 CITY SALES TAX	1,800,000	160,877.64	1,591,197.93	0.00	208,802.07	88.40
4-107.00 BEVERAGE TAX	16,000	2,742.18	17,844.20	0.00 (	1,844.20)	111.53
4-120.00 INTEREST	35,000	1,470.74	39,253.69	0.00 (	4,253.69)	112.15
4-120.01 INVESTMENT ADJUST TO MARK	30,000 (	5,727.34)	28,670.38	0.00	1,329.62	95.57
4-150.00 FRANCHISE FEES	300,000	12,983.13	111,359.43	0.00	188,640.57	37.12
4-150.01 RIGHT OF WAY	4,000	22.56	3,873.64	0.00	126.36	96.84
4-150.02 CABLE PEG FEES	4,000	1,462.85	5,910.14	0.00 (	1,910.14)	147.75
4-151.00 INDUSTRIAL DIST. PAYMENTS	412,881	0.00	421,710.85	0.00 (	8,829.85)	102.14
4-152.00 UTILITY PMT IN LIEU OF TA	796,511	66,375.74	663,757.40	0.00	132,753.60	83.33
4-153.00 UTILITY EXP REIMBURSEMENT	1,090,494	81,041.13	801,411.30	0.00	289,082.20	73.49
4-154.00 EDC REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
4-155.00 INSURANCE RECOVERY	0	500.00	9,688.60	0.00 (	9,688.60)	0.00
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	0	0.00	8,013.96	0.00 (	8,013.96)	0.00
4-158.00 HOUSING AUTH PAYMENT IN L	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TAXES AND OTHER GOVERNMT</b>	<b>6,941,596</b>	<b>343,573.62</b>	<b>6,168,652.80</b>	<b>0.00</b>	<b>772,942.70</b>	<b>88.87</b>
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	93,000	3,813.90	53,384.55	0.00	39,615.45	57.40
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL COURT FINE AND FEE</b>	<b>93,000</b>	<b>3,813.90</b>	<b>53,384.55</b>	<b>0.00</b>	<b>39,615.45</b>	<b>57.40</b>

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>COMMUNITY DEVELOPMENT</b>							
4-300.00	BUILDING PERMITS	115,000	10,136.22	123,935.49	0.00 (	8,935.49)	107.77
4-300.01	PLAN REVIEW	0	0.00	500.00	0.00 (	500.00)	0.00
4-300.02	ZONING CHANGE	2,000	500.00	1,000.00	0.00	1,000.00	50.00
4-300.03	ZONING BOARD OF ADJ VARIA	1,000	0.00	750.00	0.00	250.00	75.00
4-300.04	PRELIMINARY PLAT FILING F	2,000	500.00	1,000.00	0.00	1,000.00	50.00
4-300.05	VARIANCES TO SUBDIVISION	1,000	0.00	0.00	0.00	1,000.00	0.00
4-300.06	FINAL PLAT FILING FEE	1,000	500.00	2,500.00	0.00 (	1,500.00)	250.00
4-300.07	PLAT VACATION FILING FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.13	SITE PLAN	250	500.00	1,000.00	0.00 (	750.00)	400.00
4-300.14	PUBLIC NUISANCE FEE	1,000	0.00	1,450.00	0.00 (	450.00)	145.00
4-300.15	CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16	FIRE INSPECTIONS	1,000 (	156.00)	1,094.00	0.00 (	94.00)	109.40
4-300.17	SIDEWALK FEE IN LIEU OF	0	0.00	12,573.00	0.00 (	12,573.00)	0.00
4-304.00	DEVELOPMENT USE PERMITS	1,000	500.00	1,500.00	0.00 (	500.00)	150.00
4-307.00	GARAGE SALE PERMITS	1,000	80.00	555.00	0.00	445.00	55.50
4-307.01	FOOD TRUCK PERMIT	500	0.00	125.00	0.00	375.00	25.00
TOTAL COMMUNITY DEVELOPMENT		126,750	12,560.22	147,982.49	0.00 (	21,232.49)	116.75
<b>CITY UTILITIES</b>							
4-400.00	GARBAGE REVENUE	1,400,000	108,112.03	1,065,232.47	0.00	334,767.53	76.09
4-400.01	SOLID WASTE BILLING FEE	12,146	0.00	0.00	0.00	12,145.70	0.00
4-400.02	SOLID WASTE COLLECTION FE	0	0.00	0.00	0.00	0.00	0.00
4-401.00	PENALTIES	23,957	1,677.77	17,013.36	0.00	6,943.80	71.02
4-402.00	YARD WASTE TIPPING FEES	500	25.00	475.00	0.00	25.00	95.00
4-403.00	SALE COMPOST	500	20.00	70.00	0.00	430.00	14.00
4-404.00	STREET AND DRAINAGE FEE	510,000	49,822.16	490,877.15	0.00	19,122.85	96.25
4-404.01	STREET CUTS	1,000	0.00	150.00	0.00	850.00	15.00
4-404.02	STREET PENALTIES	4,000	722.17	7,456.18	0.00 (	3,456.18)	186.40
TOTAL CITY UTILITIES		1,952,103	160,379.13	1,581,274.16	0.00	370,828.70	81.00
<b>LIBRARY</b>							
4-500.00	LIBRARY INCOME	22,000	1,047.43	5,149.15	0.00	16,850.85	23.41
4-500.01	LIBRARY DONATIONS	500	0.00	0.00	0.00	500.00	0.00
4-500.02	SUMMER READING PROGRAM	500	0.00	857.66	0.00 (	357.66)	171.53
4-500.03	LIBRARY MEMORIALS	500	0.00	150.00	0.00	350.00	30.00
TOTAL LIBRARY		23,500	1,047.43	6,156.81	0.00	17,343.19	26.20
<b>PUBLIC SAFETY</b>							
4-600.00	PD EVENT REVENUE	5,000	0.00	0.00	0.00	5,000.00	0.00
4-601.00	PD SPECIAL FUND-FED	0	0.00	0.00	0.00	0.00	0.00
4-602.00	PD SPECIAL SEIZURE	0	0.00	2,130.00	0.00 (	2,130.00)	0.00
4-603.00	PD DONATION	0	0.00	700.00	0.00 (	700.00)	0.00
4-603.01	BLUE SANTA TRANSFER FROM	0	4,335.00	4,335.00	0.00 (	4,335.00)	0.00
4-604.00	PD SRO PROGRAM	102,000	0.00	64,341.72	0.00	37,658.28	63.08
4-605.00	PD LEOSE ALLOCATION	1,000	0.00	2,075.48	0.00 (	1,075.48)	207.55
4-606.00	ANIMAL SHELTER FEES	6,000	977.50	4,230.00	0.00	1,770.00	70.50
4-606.01	ANIMAL SHELTER DONATIONS	1,500	10.00	2,165.00	0.00 (	665.00)	144.33
4-607.00	BULLET PROOF VEST REIMB	0	0.00	0.00	0.00	0.00	0.00

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4-608.00 SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00 PD RECORDS	1,000	72.00	1,044.50	0.00 (	44.50)	104.45
4-650.00 FIRE BURN PERMITS	1,000	0.00	5.00	0.00	995.00	0.50
4-651.00 FIRE INTERLOCAL W/COUNTY	93,000	0.00	93,241.00	0.00 (	241.00)	100.26
4-652.00 FIRE REVENUE RESCUE	0	0.00	0.00	0.00	0.00	0.00
4-653.00 FIRE VOLUNTARY DONATION	7,688	469.00	4,706.52	0.00	2,981.30	61.22
TOTAL PUBLIC SAFETY	218,188	5,863.50	178,974.22	0.00	39,213.60	82.03

## 65 THRU 69 NOT DEFINED

4-600.00 PD EVENT REVENUE	5,000	0.00	0.00	0.00	5,000.00	0.00
4-601.00 PD SPECIAL FUND-FED	0	0.00	0.00	0.00	0.00	0.00
4-602.00 PD SPECIAL SEIZURE	0	0.00	2,130.00	0.00 (	2,130.00)	0.00
4-603.00 PD DONATION	0	0.00	700.00	0.00 (	700.00)	0.00
4-603.01 BLUE SANTA TRANSFER FROM	0	4,335.00	4,335.00	0.00 (	4,335.00)	0.00
4-604.00 PD SRO PROGRAM	102,000	0.00	64,341.72	0.00	37,658.28	63.08
4-605.00 PD LEASE ALLOCATION	1,000	0.00	2,075.48	0.00 (	1,075.48)	207.55
4-606.00 ANIMAL SHELTER FEES	6,000	977.50	4,230.00	0.00	1,770.00	70.50
4-606.01 ANIMAL SHELTER DONATIONS	1,500	10.00	2,165.00	0.00 (	665.00)	144.33
4-607.00 BULLET PROOF VEST REIMB	0	0.00	0.00	0.00	0.00	0.00
4-608.00 SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00 PD RECORDS	1,000	72.00	1,044.50	0.00 (	44.50)	104.45
4-650.00 FIRE BURN PERMITS	1,000	0.00	5.00	0.00	995.00	0.50
4-651.00 FIRE INTERLOCAL W/COUNTY	93,000	0.00	93,241.00	0.00 (	241.00)	100.26
4-652.00 FIRE REVENUE RESCUE	0	0.00	0.00	0.00	0.00	0.00
4-653.00 FIRE VOLUNTARY DONATION	7,688	469.00	4,706.52	0.00	2,981.30	61.22
TOTAL 65 THRU 69 NOT DEFINED	218,188	5,863.50	178,974.22	0.00	39,213.60	82.03

## TOURISM

4-700.00 TOURISM SPECIAL EVENTS RE	500	0.00	0.00	0.00	500.00	0.00
4-700.01 TEXAS BIRTHDAY BASH DONAT	0	0.00	0.00	0.00	0.00	0.00
4-700.02 TEXAS BIRTHDAY BASH SPONO	30,000	0.00	18,875.00	0.00	11,125.00	62.92
4-700.03 TEXAS BIRTHDAY BASH VENDO	5,000	0.00	3,225.00	0.00	1,775.00	64.50
4-700.04 TEXAS BIRTHDAY BASH REVEN	15,000	0.00	40,734.78	0.00 (	25,734.78)	271.57
4-701.00 SUMMER CONCERT SERIES REV	0	0.00	0.00	0.00	0.00	0.00
4-701.01 SUMMER CONCERT SERIES DON	0	0.00	0.00	0.00	0.00	0.00
4-701.02 SUMMER CONCERT SERIES SPO	300	0.00	0.00	0.00	300.00	0.00
4-702.00 HOME FOR HOLIDAYS REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-702.01 HOME FOR HOLIDAYS DONATIO	0	0.00	0.00	0.00	0.00	0.00
4-702.02 HOME FOR HOLIDAYS SPONSOR	300	0.00	50.00	0.00	250.00	16.67
4-703.00 FREEDOM FEST REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-703.01 FREEDOM FEST DONATIONS	0	1,000.00	1,000.00	0.00 (	1,000.00)	0.00
4-703.02 FREEDOM FEST SPONSORS	300	3,500.00	13,500.00	0.00 (	13,200.00)	4,500.00
4-704.00 HORLOCK HOUSE DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-704.01 HORLOCK HOUSE REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-705.00 TOURISM REIMB FROM HOTEL	300,000	0.00	0.00	0.00	300,000.00	0.00
TOTAL TOURISM	351,400	4,500.00	77,384.78	0.00	274,015.22	22.02

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

100-GENERAL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
<b>PARKS AND REC</b>							
4-800.00	PARK FACILITY	0	0.00	0.00	0.00	0.00	
4-800.01	KID FISH	1,000	1,000.00	0.00	0.00	100.00	
4-800.02	MUNICIPAL POOL	6,000	1,272.00	0.00	4,520.00	24.67	
4-800.03	PARK RV RENTALS	0	0.00	0.00	0.00	0.00	
4-800.04	SOFTBALL RENTAL FEES	500	0.00	0.00	500.00	0.00	
4-800.05	KNB DONATIONS	2,000	0.00	0.00	675.00	66.25	
4-800.06	LITTLE LEAGUE FEES	1,500	0.00	0.00 (	4,500.00)	400.00	
4-800.07	YOUTH FOOTBALL FEES	1,000	0.00	0.00	500.00	50.00	
4-800.08	YOUTH SOCCER LEAGUE FEES	500	0.00	0.00	500.00	0.00	
4-800.09	SWIM TEAM LEAGUE FEES	1,500	0.00	0.00	1,500.00	0.00	
4-800.10	PAVILLION RENTAL FEES	2,500 (	75.00)	810.00	0.00	1,690.00	32.40
4-800.11	POOL RENTAL FEES	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.12	SWIM LESSONS	4,000	0.00	0.00	0.00	4,000.00	0.00
4-800.13	VENDING MACHINE REVENUE	3,000	40.00	1,055.70	0.00	1,944.30	35.19
4-800.14	REC CENTER RENTALS	30,000	1,110.00	14,525.00	0.00	15,475.00	48.42
4-800.15	PARK RENTAL FEE	2,000	0.00	50.00	0.00	1,950.00	2.50
4-800.16	VOLUNTARY PARK DONATIONS	7,000	468.00	4,712.52	0.00	2,287.48	67.32
4-800.17	GRACE PARK FUND	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.18	BLINN WORKFORCE CLASS	250	0.00	0.00	0.00	250.00	0.00
4-800.19	PARK FACILITY AIRPORT	0	0.00	0.00	0.00	0.00	0.00
4-800.20	SWIM PASSES	300	0.00	0.00	0.00	300.00	0.00
4-850.00	AIRPORT LEASE AGREEMENTS	9,000	50,970.00	65,326.80	0.00 (	56,326.80)	725.85
4-850.01	TIE DOWN FEES	0	0.00	0.00	0.00	0.00	0.00
4-850.02	AIRPORT FUEL	1,500	0.00	1,517.00	0.00 (	17.00)	101.13
4-850.03	AIRPORT RV RENTALS	0	0.00	0.00	0.00	0.00	0.00
	<b>TOTAL PARKS AND REC</b>	<b>77,050</b>	<b>54,785.00</b>	<b>98,302.02</b>	<b>0.00 (</b>	<b>21,252.02)</b>	<b>127.58</b>
<b>MISCELLANEOUS</b>							
4-903.00	SALE OF SALVAGE	0	143.40	7,488.51	0.00 (	7,488.51)	0.00
4-903.01	SALE OF PROPERTY	0	0.00	0.00	0.00	0.00	0.00
4-910.00	VITAL STATISTICS	0	0.00	0.00	0.00	0.00	0.00
4-913.00	MISC. INCOME	15,000	31,204.74	36,974.92	0.00 (	21,974.92)	246.50
4-913.05	ADCOM CC CUST FEES	3,000	543.85	4,486.23	0.00 (	1,486.23)	149.54
4-913.06	RED CROSS DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-913.07	SAFRON FINGER PRINT RENT	0	100.00	100.00	0.00 (	100.00)	0.00
4-913.08	MARKETING VIDEO COST SHAR	0	0.00	0.00	0.00	0.00	0.00
4-914.00	OVERAGE/SHORTAGE	0	0.00	0.00	0.00	0.00	0.00
4-916.00	ADJUSTMENTS DUE TO REFUND	0	0.00	0.00	0.00	0.00	0.00
4-917.00	ADJ. TO INCOME OR INVENTO	0	0.00	0.00	0.00	0.00	0.00
4-999.00	TFR. FROM OTHER FUNDS	174,201	0.00	0.00	0.00	174,201.00	0.00
4-999.01	TRANSFER FROM RESERVES	1,300,250	0.00	0.00	0.00	1,300,250.00	0.00
4-999.02	TRANSFER FROM AIRPORT ACC	115,156	0.00	0.00	0.00	115,156.00	0.00
	<b>TOTAL MISCELLANEOUS</b>	<b>1,607,607</b>	<b>31,991.99</b>	<b>49,049.66</b>	<b>0.00</b>	<b>1,558,557.34</b>	<b>3.05</b>
<b>TOTAL REVENUE</b>	<b>11,609,381</b>	<b>624,378.29</b>	<b>8,540,135.71</b>	<b>0.00</b>	<b>3,069,245.29</b>	<b>73.56</b>	

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

200-WATER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	11,000 (	478.08)	14,222.49	0.00 (	3,222.49)	129.30
CITY UTILITIES	1,840,000	177,829.17	1,586,887.76	0.00	253,112.24	86.24
MISCELLANEOUS	2,000	166.90	5,450.75	0.00 (	3,450.75)	272.54
<b>TOTAL REVENUES</b>	<b>1,853,000</b>	<b>177,517.99</b>	<b>1,606,561.00</b>	<b>0.00</b>	<b>246,439.00</b>	<b>86.70</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	9,000	496.22	9,059.98	0.00 (	59.98)	100.67
4-120.01 INVESTMENT ADJUST TO MARK	2,000 (	974.30)	5,162.51	0.00 (	3,162.51)	258.13
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TAXES AND OTHER GOVERNMT</b>	<b>11,000 (</b>	<b>478.08)</b>	<b>14,222.49</b>	<b>0.00 (</b>	<b>3,222.49)</b>	<b>129.30</b>
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	1,730,000	171,986.68	1,484,429.84	0.00	245,570.16	85.81
4-401.00 PENALTIES	28,000	2,434.99	25,328.42	0.00	2,671.58	90.46
4-402.00 SERVICE CHARGES	55,000	3,407.50	48,002.50	0.00	6,997.50	87.28
4-403.00 NEW SERVICES TAP FEES	7,000	0.00	9,567.00	0.00 (	2,567.00)	136.67
4-409.00 WATER METERS	20,000	0.00	19,560.00	0.00	440.00	97.80
<b>TOTAL CITY UTILITIES</b>	<b>1,840,000</b>	<b>177,829.17</b>	<b>1,586,887.76</b>	<b>0.00</b>	<b>253,112.24</b>	<b>86.24</b>
<u>MISCELLANEOUS</u>						
4-913.00 MISCELLANEOUS INCOME	2,000	166.90	5,489.07	0.00 (	3,489.07)	274.45
4-914.00 OVERAGE/SHORTAGE	0	0.00 (	38.32)	0.00	38.32	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL MISCELLANEOUS</b>	<b>2,000</b>	<b>166.90</b>	<b>5,450.75</b>	<b>0.00 (</b>	<b>3,450.75)</b>	<b>272.54</b>
<b>TOTAL REVENUE</b>	<b>1,853,000</b>	<b>177,517.99</b>	<b>1,606,561.00</b>	<b>0.00</b>	<b>246,439.00</b>	<b>86.70</b>

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

210-UTILITY CAPITAL IMP  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0 (	458.66)	3,717.67	0.00 (	3,717.67)	0.00
COMMUNITY DEVELOPMENT	140,000	12,726.44	125,305.88	0.00	14,694.12	89.50
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>140,000</b>	<b>12,267.78</b>	<b>129,023.55</b>	<b>0.00</b>	<b>10,976.45</b>	<b>92.16</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	0	99.83	2,186.55	0.00 (	2,186.55)	0.00
4-120.01 INVESTMENT ADJUST TO MARK	0 (	558.49)	1,531.12	0.00 (	1,531.12)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0 (	458.66)	3,717.67	0.00 (	3,717.67)	0.00
<u>COMMUNITY DEVELOPMENT</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	140,000	12,726.44	125,305.88	0.00	14,694.12	89.50
TOTAL COMMUNITY DEVELOPMENT	140,000	12,726.44	125,305.88	0.00	14,694.12	89.50
<u>MISCELLANEOUS</u>						
4-999.00 TRANSFER FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL REVENUE</b>	<b>140,000</b>	<b>12,267.78</b>	<b>129,023.55</b>	<b>0.00</b>	<b>10,976.45</b>	<b>92.16</b>

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

300-GAS FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	14,000	( 417.65)	11,991.95	0.00	2,008.05	85.66
CITY UTILITIES	3,283,000	146,780.17	2,362,063.47	0.00	920,936.53	71.95
LIBRARY	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0	2,190.80	11,998.53	0.00	( 11,998.53)	0.00
TOTAL REVENUES	3,297,000	148,553.32	2,386,053.95	0.00	910,946.05	72.37
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	506.29	9,474.96	0.00	2,525.04	78.96
4-120.01 INVESTMENT ADJUST TO MARK	2,000	( 923.94)	2,516.99	0.00	( 516.99)	125.85
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	14,000	( 417.65)	11,991.95	0.00	2,008.05	85.66
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	3,225,000	145,380.90	2,325,558.95	0.00	899,441.05	72.11
4-401.00 PENALTIES	20,000	776.77	11,620.02	0.00	8,379.98	58.10
4-402.00 SERVICE CHARGES	3,000	422.50	3,445.50	0.00	( 445.50)	114.85
4-403.00 NEW SERVICES - TAPS	20,000	200.00	575.00	0.00	19,425.00	2.88
4-410.00 GAS METERS & REGULATORS	15,000	0.00	20,864.00	0.00	( 5,864.00)	139.09
4-412.00 EXTENSION OF LINES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	3,283,000	146,780.17	2,362,063.47	0.00	920,936.53	71.95
<u>LIBRARY</u>						
4-510.00 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	0.00	0.00	0.00	0.00
<u>MISCELLANEOUS</u>						
4-901.01 INT. INC. JR. LIEN REVENUE	0	1,741.16	4,846.94	0.00	( 4,846.94)	0.00
4-913.00 MISCELLANEOUS INCOME	0	449.64	7,151.59	0.00	( 7,151.59)	0.00
4-999.03 CONTRIBUTION FROM GAS	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	2,190.80	11,998.53	0.00	( 11,998.53)	0.00
TOTAL REVENUE	3,297,000	148,553.32	2,386,053.95	0.00	910,946.05	72.37

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

400-SEWER FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	10,500 (	413.73)	13,155.68	0.00 (	2,655.68)	125.29
CITY UTILITIES	1,522,000	123,585.61	1,181,021.40	0.00	340,978.60	77.60
MISCELLANEOUS	200,000	0.00	0.00	0.00	200,000.00	0.00
<b>TOTAL REVENUES</b>	<b>1,732,500</b>	<b>123,171.88</b>	<b>1,194,177.08</b>	<b>0.00</b>	<b>538,322.92</b>	<b>68.93</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,500	482.21	8,483.83	0.00	16.17	99.81
4-120.01 INVESTMENT ADJUST TO MARK	2,000 (	895.94)	4,671.85	0.00 (	2,671.85)	233.59
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL TAXES AND OTHER GOVERNMT</b>	<b>10,500 (</b>	<b>413.73)</b>	<b>13,155.68</b>	<b>0.00 (</b>	<b>2,655.68)</b>	<b>125.29</b>
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	20,000	1,848.02	16,362.09	0.00	3,637.91	81.81
4-402.00 SERVICE CHARGES	0	0.00	0.00	0.00	0.00	0.00
4-403.00 NEW SERVICES TAP FEES	2,000	0.00	20,395.00	0.00 (	18,395.00)	1,019.75
4-404.00 SEWER REVENUE	1,500,000	121,737.59	1,144,264.31	0.00	355,735.69	76.28
<b>TOTAL CITY UTILITIES</b>	<b>1,522,000</b>	<b>123,585.61</b>	<b>1,181,021.40</b>	<b>0.00</b>	<b>340,978.60</b>	<b>77.60</b>
<u>MISCELLANEOUS</u>						
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	200,000	0.00	0.00	0.00	200,000.00	0.00
<b>TOTAL MISCELLANEOUS</b>	<b>200,000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00</b>
<b>TOTAL REVENUE</b>	<b>1,732,500</b>	<b>123,171.88</b>	<b>1,194,177.08</b>	<b>0.00</b>	<b>538,322.92</b>	<b>68.93</b>

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

520-CEMETERY PERMANENT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	3,000 (	871.50)	3,042.42	0.00 (	42.42)	101.41
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	3,000 (	871.50)	3,042.42	0.00 (	42.42)	101.41
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	3,000 (	132.15)	( 1,649.35)	0.00	4,649.35	54.98-
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u> (	<u>739.35)</u>	<u>4,691.77</u>	<u>0.00</u> (	<u>4,691.77)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	3,000 (	871.50)	3,042.42	0.00 (	42.42)	101.41
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,000 (	871.50)	3,042.42	0.00 (	42.42)	101.41

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

525-CEMETERY OPERATING FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	( 236.67)	3,935.91	0.00	( 1,935.91)	196.80
CITY UTILITIES	31,000	550.00	40,770.00	0.00	( 9,770.00)	131.52
MISCELLANEOUS	32,000	0.00	150.00	0.00	31,850.00	0.47
<b>TOTAL REVENUES</b>	<b>65,000</b>	<b>313.33</b>	<b>44,855.91</b>	<b>0.00</b>	<b>20,144.09</b>	<b>69.01</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	51.50	2,247.02	0.00	( 247.02)	112.35
4-120.01 INVESTMENT ADJUST TO MARK	0	( 288.17)	1,688.89	0.00	( 1,688.89)	0.00
<b>TOTAL TAXES AND OTHER GOVERNMT</b>	<b>2,000</b>	<b>( 236.67)</b>	<b>3,935.91</b>	<b>0.00</b>	<b>( 1,935.91)</b>	<b>196.80</b>
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	3,000	0.00	1,150.00	0.00	1,850.00	38.33
4-400.01 STREET & MONUMENT RESTORE	18,000	100.00	26,520.00	0.00	( 8,520.00)	147.33
4-400.02 PERPETUAL CARE	10,000	0.00	8,300.00	0.00	1,700.00	83.00
4-400.03 GRAVE MARKING	0	300.00	4,100.00	0.00	( 4,100.00)	0.00
4-400.04 MONUMENT MARKING	0	150.00	700.00	0.00	( 700.00)	0.00
4-400.05 DEED TRANSFER FEE	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CITY UTILITIES</b>	<b>31,000</b>	<b>550.00</b>	<b>40,770.00</b>	<b>0.00</b>	<b>( 9,770.00)</b>	<b>131.52</b>
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.04 test	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	0	0.00	150.00	0.00	( 150.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	32,000	0.00	0.00	0.00	32,000.00	0.00
<b>TOTAL MISCELLANEOUS</b>	<b>32,000</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>	<b>31,850.00</b>	<b>0.47</b>
<b>TOTAL REVENUE</b>	<b>65,000</b>	<b>313.33</b>	<b>44,855.91</b>	<b>0.00</b>	<b>20,144.09</b>	<b>69.01</b>

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

530-BOARD OF FIREMAN SERVICE  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	4.63	45.76	0.00 (	45.76)	0.00
MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUES	700	4.63	45.76	0.00	654.24	6.54
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	4.63	45.76	0.00 (	45.76)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>4.63</u>	<u>45.76</u>	<u>0.00</u> (	<u>45.76)</u>	<u>0.00</u>
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUE	700	4.63	45.76	0.00	654.24	6.54

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

540-GRANT FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
LIBRARY	3,413,500	0.00	1,151,641.90	0.00	2,261,858.10	33.74
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,413,500	0.00	1,151,641.90	0.00	2,261,858.10	33.74
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	55,000	0.00	0.00	0.00	55,000.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRAN	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	0	0.00	173,036.20	0.00 (	173,036.20)	0.00
4-550.00 EDC GRANTS	0	0.00	87,307.00	0.00 (	87,307.00)	0.00
4-560.00 STREET GRANTS	3,280,000	0.00	889,100.98	0.00	2,390,899.02	27.11
4-563.00 PARKS GRANTS	50,000	0.00	0.00	0.00	50,000.00	0.00
4-566.00 AIRPORT GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-567.00 PD GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	0.00	0.00	0.00	0.00
4-567.02 DOJ BULLETPROOF VEST PART	1,500	0.00	2,197.72	0.00 (	697.72)	146.51
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-568.01 SHSP GRANT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-581.00 LIBRARY GRANTS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-591.00 REC CENTER GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,413,500	0.00	1,151,641.90	0.00	2,261,858.10	33.74
<u>MISCELLANEOUS</u>						
4-999.00 TRASNFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,413,500	0.00	1,151,641.90	0.00	2,261,858.10	33.74

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

550-ECONOMIC DEVELOPMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	150,000	13,478.86	133,433.26	0.00	16,566.74	88.96
MISCELLANEOUS	<u>532,000</u>	<u>0.00</u>	<u>716,833.81</u>	<u>0.00</u>	<u>( 184,833.81)</u>	<u>134.74</u>
TOTAL REVENUES	682,000	13,478.86	850,267.07	0.00	( 168,267.07)	124.67
<u>TAXES AND OTHER GOVERNMT</u>						
4-105.01 EDC PORTION OF SALES TAX	150,000	13,406.47	132,599.85	0.00	17,400.15	88.40
4-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
4-120.00 INTEREST	<u>0</u>	<u>72.39</u>	<u>833.41</u>	<u>0.00</u>	<u>( 833.41)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	150,000	13,478.86	133,433.26	0.00	16,566.74	88.96
<u>MISCELLANEOUS</u>						
4-913.00 MISC. INCOME	10,000	0.00	0.00	0.00	10,000.00	0.00
4-999.01 TRANSFER FRO RESERVES	122,000	0.00	0.00	0.00	122,000.00	0.00
4-999.02 TRANSFER FROM BOND	<u>400,000</u>	<u>0.00</u>	<u>716,833.81</u>	<u>0.00</u>	<u>( 316,833.81)</u>	<u>179.21</u>
TOTAL MISCELLANEOUS	532,000	0.00	716,833.81	0.00	( 184,833.81)	134.74
TOTAL REVENUE	682,000	13,478.86	850,267.07	0.00	( 168,267.07)	124.67

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

777-PAYROLL IMPREST FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.19	1.19	0.00 (	1.19)	0.00
MISCELLANEOUS	0	0.00	159.97	0.00 (	159.97)	0.00
TOTAL REVENUES	0	0.19	161.16	0.00 (	161.16)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	0	0.19	1.19	0.00 (	1.19)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	0.19	1.19	0.00 (	1.19)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	159.97	0.00 (	159.97)	0.00
TOTAL MISCELLANEOUS	0	0.00	159.97	0.00 (	159.97)	0.00
TOTAL REVENUE	0	0.19	161.16	0.00 (	161.16)	0.00

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

905-CAPITAL PROJECTS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	65.70	883.87	0.00 (	883.87)	0.00
MISCELLANEOUS	<u>1,600,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600,000.00</u>	<u>0.00</u>
TOTAL REVENUES	1,600,000	65.70	883.87	0.00	1,599,116.13	0.06
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	65.70	883.87	0.00 (	883.87)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>65.70</u>	<u>883.87</u>	<u>0.00</u> (	<u>883.87</u> )	<u>0.00</u>
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>1,600,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600,000.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>1,600,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600,000.00</u>	<u>0.00</u>
TOTAL REVENUE	1,600,000	65.70	883.87	0.00	1,599,116.13	0.06

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

930-HOTEL  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	<u>141,000</u>	<u>13,644.96</u>	<u>123,300.25</u>	<u>0.00</u>	<u>17,699.75</u>	<u>87.45</u>
TOTAL REVENUES	141,000	13,644.96	123,300.25	0.00	17,699.75	87.45
<u>TAXES AND OTHER GOVERNMT</u>						
4-106.00 HOTEL-MOTEL TAX	140,000	13,522.63	122,182.38	0.00	17,817.62	87.27
4-120.00 INTEREST	<u>1,000</u>	<u>122.33</u>	<u>1,117.87</u>	<u>0.00</u>	<u>117.87</u>	<u>111.79</u>
TOTAL TAXES AND OTHER GOVERNMT	<u>141,000</u>	<u>13,644.96</u>	<u>123,300.25</u>	<u>0.00</u>	<u>17,699.75</u>	<u>87.45</u>
TOTAL REVENUE	141,000	13,644.96	123,300.25	0.00	17,699.75	87.45

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

945-BOND FUND GEN OBLIGATION  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	112.89	1,528.99	0.00 (	1,528.99)	0.00
CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
LIBRARY	374,000	2,327.72	650,710.68	0.00 (	276,710.68)	173.99
MISCELLANEOUS	587,792	191,512.00	650,184.00	0.00 (	62,392.00)	110.61
<b>TOTAL REVENUES</b>	<b>961,792</b>	<b>193,952.61</b>	<b>1,302,423.67</b>	<b>0.00 (</b>	<b>340,631.67)</b>	<b>135.42</b>
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	112.89	1,528.99	0.00 (	1,528.99)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	112.89	1,528.99	0.00 (	1,528.99)	0.00
<u>CITY UTILITIES</u>						
4-410.00 CURRENT TAXES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY</u>						
4-500.00 TFR. FROM GENERAL FUND	374,000	2,327.72	650,710.68	0.00 (	276,710.68)	173.99
TOTAL LIBRARY	374,000	2,327.72	650,710.68	0.00 (	276,710.68)	173.99
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.02 CONTRIBUTION FROM WATER	293,896	95,756.00	340,676.00	0.00 (	46,780.00)	115.92
4-999.04 CONTRIBUTION FROM SEWER	293,896	95,756.00	309,508.00	0.00 (	15,612.00)	105.31
TOTAL MISCELLANEOUS	587,792	191,512.00	650,184.00	0.00 (	62,392.00)	110.61
<b>TOTAL REVENUE</b>	<b>961,792</b>	<b>193,952.61</b>	<b>1,302,423.67</b>	<b>0.00 (</b>	<b>340,631.67)</b>	<b>135.42</b>

\*\*\* END OF REPORT \*\*\*

CITY OF NAVASOTA  
REVENUE REPORT  
AS OF: JULY 31ST, 2020

970-FOUNDATION FOR COMM PROJ  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	10,005.11	13,198.26	0.00 (	13,198.26)	0.00
LIBRARY	0	0.00	9,615.00	0.00 (	9,615.00)	0.00
TOTAL REVENUES	0	10,005.11	22,813.26	0.00 (	22,813.26)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	5.11	47.26	0.00 (	47.26)	0.00
4-190.00 GRACE PARK	0	0.00	101.00	0.00 (	101.00)	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	0	10,000.00	13,050.00	0.00 (	13,050.00)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	10,005.11	13,198.26	0.00 (	13,198.26)	0.00
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	0	0.00	9,615.00	0.00 (	9,615.00)	0.00
4-581.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	9,615.00	0.00 (	9,615.00)	0.00
TOTAL REVENUE	0	10,005.11	22,813.26	0.00 (	22,813.26)	0.00

\*\*\* END OF REPORT \*\*\*

\*\*\* END OF REPORT \*\*\*

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 18.

**AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lance Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on approval of the creation of a Financial Analyst position in Finance Department.

**ITEM BACKGROUND:**

The City continues to grow, and with that comes a greater demand for duties within the Finance Department, also during the City Council planning retreat it was requested that a couple of positions be added to improve services. Staff proposes the creation of the Financial Analyst position to assist the Finance Director with duties within the department such as budgeting, accounts payable, debt service, etc.. The current budget contains adequate funding available to fill the role and the position is included in the 2020-2021 budget.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the creation of the Financial Analyst position.

**ATTACHMENTS:**

1. Job Description

## **Job Description: Budget Analyst**

**CLASS NO. 205**

**EEOC CATEGORY: Office and Clerical**

**PAY GROUP:**

**FLSA: Nonexempt**

### **SUMMARY OF POSITION**

Performs a variety of accounting and financial tasks as support for the Director of Finance including handling accounts payable and accounts receivable, writing checks, and making deposits. Maintains records in the finance department, which includes maintaining city records in a complete and orderly fashion according to current records storage, retention, and disposition laws and guidelines. Responsible for analyzing budget proposals, determining funding allocations, and defending funding allocations.

### **ORGANIZATIONAL RELATIONSHIPS**

- 1. Reports to:** Director of Finance
- 2. Directs:** This is a non-supervisory position.
- 3. Other:** Has contact with other city employees and the general public.

### **EXAMPLES OF WORK**

#### **Essential Duties\***

Processes and records accounts receivable and accounts payable;

Assists Director of Finance with preparing various monthly and annual reports on the city's financial transactions and condition for management information purposes;

Evaluate department budget proposals and funding requests, collaborate with department heads to develop budget, estimate and forecasting revenues

Reconciles bank statements and ledger balances on multiple city accounts;

Prepares and delivers departmental deposits; Prepares accounts payable checks and types manual payable checks; Performs data entry into the general ledger;

Manages finance department records, including filing and maintaining inventory and retention schedule;

Maintains computer files and records, and regularly performs computer back-ups;

Maintains adequate inventory of departmental supplies and reorders as needed; and

## **CLASS NO. 205 (*Continued*)**

### **Other Important Duties\***

Assists Utilities/Accounting Clerks as needed;

Performs such other related duties as may be assigned.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

***Knowledge of:*** modern office procedures and equipment; generally accepted accounting principles; and records storage, retention, and disposition laws and guidelines, especially relating to municipalities.

***Skill/Ability to:*** apply generally accepted accounting principles; understand and follow oral or written instructions; perform a volume of numerical detail work with speed and accuracy; prepare financial and other records in a systematic, neat, and legible manner; demonstrate proficiency in both oral and written communication; establish and maintain effective working relationships with co-workers; and operate standard office equipment, including computer, ten-key calculator, typewriter, copy machine, etc.

### **ACCEPTABLE EXPERIENCE AND TRAINING**

Bachelor's Degree preferred

Or Two years of college coursework in accounting, records management, or a related field, plus at least one year of experience in accounting and records management, including experience in governmental accounting;

or high school graduation, or its equivalent, plus at least three years of experience in accounting and records management, including experience in governmental accounting;

or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

### **CERTIFICATES AND LICENSES REQUIRED**

None.

### **JOB PHYSICAL, MENTAL AND/OR EMOTIONAL REQUIREMENTS**

The City will comply with the Americans with Disabilities Act, including the American Disability Act Amendment Act, and all other Federal, State and Local legislative requirements. The Facility will ensure that reasonable accommodations may be made to enable a qualified individual with a disability to perform the essential functions of that position.

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 19.                      **AGENDA DATE:** August 10,  
2020

**PREPARED BY:** Lance Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Workshop on proposed budget for fiscal year 2020-2021.

**ITEM BACKGROUND:**

Staff is preparing the proposed budget. Staff will provide current status of the budget preparation and answer questions regarding budget.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends holding a budget workshop.

**ATTACHMENTS:**

1. Budget Summary

# PROPOSED BUDGET SUMMARY AS OF AUG 1

FUND	REV BUDGET	% BUD	EXP BUDGET	% BUD	BALANCE
<i>General</i>	\$ 11,514,420.00	0%	\$ 11,585,713.00	0%	\$ (71,293.00)
<i>Water</i>	\$ 1,862,000.00	0%	\$ 1,870,000.00 #	0%	\$ (8,000.00)
<i>Utility Cap IMP</i>	\$ 144,000.00	0%	\$ 144,000.00		\$ -
<i>Gas</i>	\$ 2,972,000.00	0%	\$ 2,895,902.00	0%	\$ 76,098.00
<i>Sewer</i>	\$ 1,762,500.00	0%	\$ 1,770,500.00	0%	\$ (8,000.00)
<i>cemetery perm</i>	\$ 3,000.00	0%	\$ 3,000.00	0%	\$0.00
<i>cemetery oper</i>	\$ 65,000.00	0%	\$ 65,000.00	0%	\$ -
<i>fire retire</i>	\$ 700.00	0%	\$ 700.00	0%	\$ -
<i>grant</i>	\$ 3,413,500.00	0%	\$ 3,413,500.00	0%	\$ -
<i>edc</i>	\$ 682,000.00	0%	\$ 682,000.00	0%	\$ -
<i>capital</i>	\$ 1,600,000.00	0%	\$ 1,600,000.00	0%	\$ -
<i>hotel</i>	\$ 141,000.00	0%	\$ 141,000.00	0%	\$ -
<i>bond</i>	\$ 960,143.00	0%	\$ 960,143.00	0%	\$ -
<i>foundation</i>	\$ 5,500.00	0%	\$ 5,500.00	0%	\$ -
		#DIV/0!		#DIV/0!	\$ -
		#DIV/0!		#DIV/0!	\$ -
<b><u>GRAND TOTAL</u></b>	<b><u>\$ 25,125,763.00</u></b>		<b><u>\$ 25,136,958.00</u></b>	<b><u>#REF!</u></b>	<b><u>\$ (11,195.00)</u></b>

\$24,476,249.00

**CITY OF NAVASOTA  
MISCELLANEOUS ITEMS**

**1. PLANNING CALENDAR**

## AGENDA PLANNING CALENDAR

### **AUGUST 10, 2020** - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 7/27/2020

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Introduction of new employees; (c) Recognition of Little League All Stars; (d) Arts Council quarterly report for the 3<sup>rd</sup> quarter; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Bid award for Railroad Street storm sewer extension
6. Professional service agreement with HdL – consulting of sales tax and use collection
7. Resolution No. 677-20 – accepting infrastructure at Pecan Lakes
8. Renewal of health, dental, vision and life insurance policies
9. Agreement with Xerox Business Solutions Southwest copiers
10. Accept or reject bids for Sale of city property
11. Amendment to airport lease agreement with Anderson Grimes
12. Resolution No. 679-20, CDBG Downtown Revitalization Grant
13. Resolution No. 678-20, blighted area – Grant application
14. 1<sup>st</sup> reading of Ordinance No. 936-20 - repealing outdated parking ordinances
15. Order calling the election for November 3, 2020
16. Alleyway closure – McNair Addition – Block 3
17. Consent agenda: (a) Minutes for the month of July; and (b) Expenditures for the month of July 2020
18. Hiring of a budget analyst
19. Budget workshop
20. Adjourn

### **AUGUST 24, 2020** - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 8/10/2020

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Public hearing for a specific use permit at 313 S. Judson
6. 1<sup>st</sup> reading of Ordinance No. \_\_\_\_\_, specific use permit for 313 S. Judson
7. Contract for City Elections – August 2020 - 2021
8. Proposal to adopt tax rate
9. Consent agenda: (a) 2<sup>nd</sup> reading of Ordinance No. 936-20 - repealing outdated parking Ordinances; (b) 2<sup>nd</sup> reading of Ordinance No. 937-20 - alcohol in the central business district; and (b)
10. Adjourn

**SEPTEMBER 14, 2020** - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 8/31/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (B) Board and Commission update; and (c) Reports from staff and City Council
5. 1<sup>st</sup> reading of Ordinance No. \_\_\_\_\_ - alcohol in the central business district
6. Consent agenda: (a) Minutes for the month of August, 2020; (b) Expenditures for the month of August 2020; and © 2<sup>nd</sup> reading of Ordinance No. \_\_\_\_\_-20, specific use permit for 313 S. Judson
7. Adjourn

**SEPTEMBER 28, 2020** - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 9/14/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (B) Board and Commission update; and (c) Reports from staff and City Council
5. 2<sup>nd</sup> reading of Ordinance No. \_\_\_\_\_ - alcohol in the central business district
6. Adjourn