

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
AUGUST 15, 2022**

Notice is hereby given that a Special Meeting of the governing body of the City of Navasota will be held on the 15th of August, 2022 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

- 1 Call to Order.
- 2 Invocation
Pledge of Allegiance
- 3 Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
- 4 Presentation, discussion, and possible action regarding the City of Navasota's Fiscal Year 2022-2023 Proposed Budget. [Jason Weeks, City Manager]
- 5 Adjourn.

DATED THIS THE 10TH OF AUGUST, 2022

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 10th of August, 2022 at 03:57 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 10TH OF AUGUST, 2022

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM #4

Agenda Date Requested: August 15, 2022

Requested By: Jason Weeks, City Manager

Department: Administration

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: FY23 Budget Presentation

Appropriation

Source of Funds: N/A

Account Number: N/A

Amount Budgeted: N/A

Amount Requested: N/A

Budgeted Item: ☐ Yes ☒ No

AGENDA ITEM

Presentation, discussion, and possible action regarding the City of Navasota's Fiscal Year 2022-2023 Proposed Budget

SUMMARY & RECOMMENDATION

City of Navasota staff will be presenting information regarding the proposed fiscal year 2022-2023 budget. This agenda item will begin on August 15th and continue throughout the rest of the week until completed. Staff has included the FY 2022-23 Budget Workshop presentation and the Proposed Budget book has been distributed to you prior to the meeting. Staff recommends City Council provide feedback to the proposed FY 2022-23 budget in preparation for the public hearings on the tax rate and budget.

ACTION REQUIRED BY CITY COUNCIL

Receive information from staff regarding the proposed fiscal year 2022-2023 budget and take appropriation action.

Approved for the City Council meeting agenda

Jason Weeks
Jason B. Weeks, City Manager

8/8/2022

Date

THERE'S SO MUCH TO LOVE ABOUT

NAVASOTA!

So much, so close.

CITY OF NAVASOTA, TEXAS

PROPOSED ANNUAL BUDGET | FISCAL YEAR 2022-2023 | AUG 15, 2022



NAVASOTA!™

So much, so close.

NAVASOTA 2027: WHAT AMERICA WANTS TO BE: A beautiful, progressive, vibrant, service oriented , close-knit community filled with historic charm and promise for people & business.

CITY COUNCIL STRATEGIC PLAN – AREAS OF EMPHASIS



- Governance – The City of Navasota follows established rules of governance that promote civil discourse, consistent & predictable deliberation and exemplary action.
- Economic Development – The City of Navasota will promote a strong & diverse economy that strengthens the local sales tax & property tax base while also contributing to a high quality of life.
- Image/Communication – The City of Navasota will proactively work to provide accurate, timely communications to the citizens & improve the image of the community.
- Infrastructure – The City of Navasota will provide excellent infrastructure & facilities that meet the needs of the citizens & businesses, and staff.

CITY COUNCIL FY 2022-23 BUDGET PRIORITIES

- Compensation Study to retain and attract professional employees
- Utility Rate Study
- Facility Assessment
- Design & Funding for New Fire Station
- Wayfinding & Downtown Signage
- Streets CIP
- Renovation of Public Works Facilities
- City University
- Impact Fee Study & Implementation
- City Staffing Needs
- Continued Professional Development & Training for Staff
- Railroad Crossing Grade Separation
- Parking Study
- Police Department Staffing Needs & Pay
- Full-time Parks & Recreation Staff along with Program & Activity Funding
- Exterior Painting of Horlock House
- Increased Marketing & Tourism to bring more visitors & sales tax revenue
- Maintain Current Tax Rate

NAVASOTA'S ECONOMIC PICTURE

■ Active Major Developments:

- Residential – Pecan Lakes Estates Phase 3 & 4, Hidden Hills Phase 1
- Commercial - North Side Market (C-store\Fuel), Jack in the Box, Team Elliott Ford, Walmart Remodel (Interior), Young Life Building Remodel, Navasota Welding Supply, Chicken Express

■ Historical Residential Building Permits:

Residential	Y-T-D	2021	2020	2019	2018	2017
	82	93	88	102	106	45

■ Historical New Improvements & Personal Property

2021	2020	2019	2018	2017
\$19,179,086	\$18,503,344	\$23,400,486	\$16,583,827	\$11,515,393



BUDGET HIGHLIGHTS

- Decrease Tax Rate from \$0.5693 to \$0.5560 per \$100 assessed valuation
- No proposed utility rate increases
- Pass-through Trash Rate increase of 4.83%
- Added New Staff in Key Areas
 - Proposed New Staff (FTE) – 6.0
 - 3 Patrol Officers
 - Dispatcher
 - Firefighter
 - Gas Technician
- Allocated \$1,469,387 (includes benefits of FICA & TMRS) in funding for Salary Market Adjustments to implement Compensation Study on 1/1/23
- TMRS rates decreased from 6.81% to 6.31%
- No Significant changes in employee health benefits
- Fund Balance in General Fund is at 30.2%
- Fund Balance in Water Fund is at 104.6%
- Fund Balance in Natural Gas Fund is at 27.5%
- Fund Balance in Wastewater Fund is at 28.7%
- Supplemental Summary:

Fund	Requested	Funded	Unfunded
General	\$3,068,510	\$2,170,237	\$898,273
Water	7,052,451	7,052,451	0
Natural Gas	1,787,752	1,787,752	0
Wastewater	547,564	547,564	0
Economic Development Corp.	11,111	11,111	0
Capital Projects	750,000	750,000	0
Hotel/Motel	250,000	250,000	0
Total	\$13,467,388	\$12,569,115	\$898,273



LIL' RATTLER ACADEMY

HOURS OF OPERATION:

Monday – Friday
6:30am to 4:30pm
August – May

Operates according to Navasota ISD Calendar and will be open for all teacher in-service days. However, closed for Labor Day, Thanksgiving Break, Christmas Break, MLK Day, Spring Break, Good Friday, and holiday/bad weather days

NISD COST:

Non-refundable registration fee of \$100/year and per family
Infant class (6 weeks – 18 months) \$525/month (\$5,250/year)
Toddler class (19 months – 35 months) \$500/month (\$5,000/year)
Preschool class (36 months – 48 months) \$450/month (\$4,500/year)

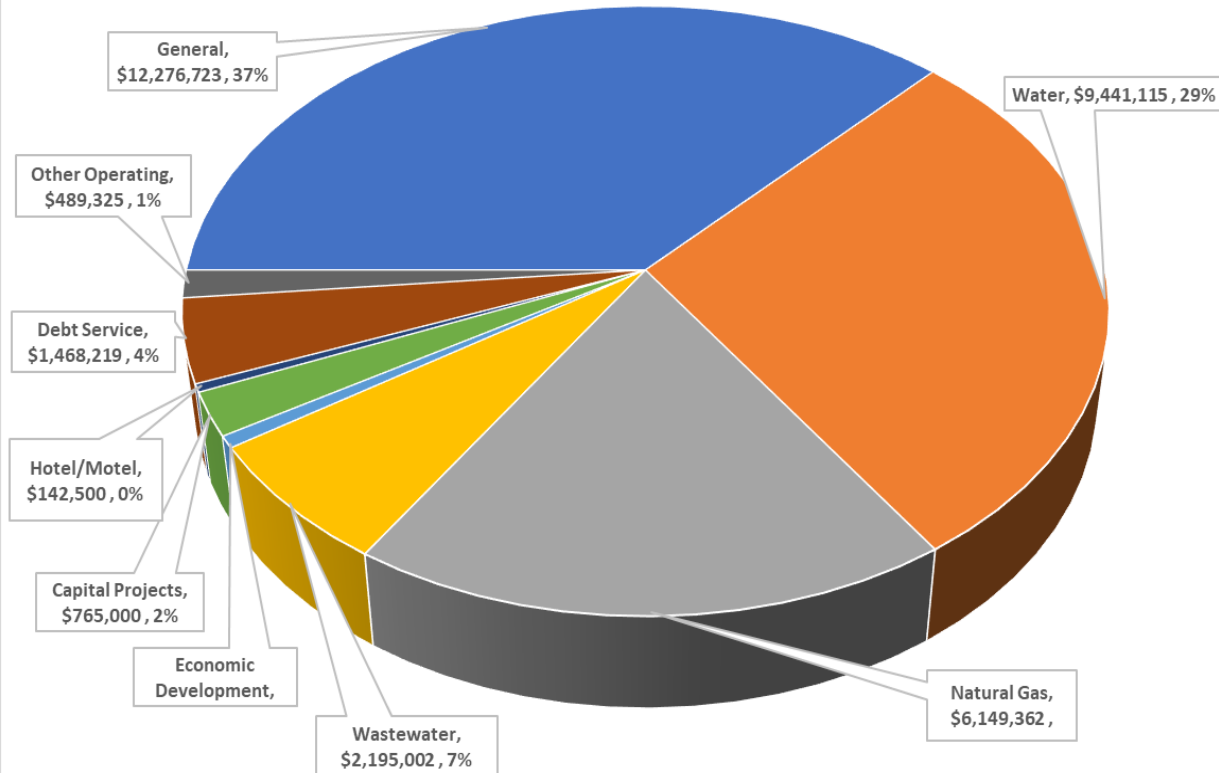
CITY PROPOSAL FOR EMPLOYEES:

$\frac{1}{2}$ cost first child
 $\frac{1}{4}$ cost of second child
No subsidized funding for more than 2 children

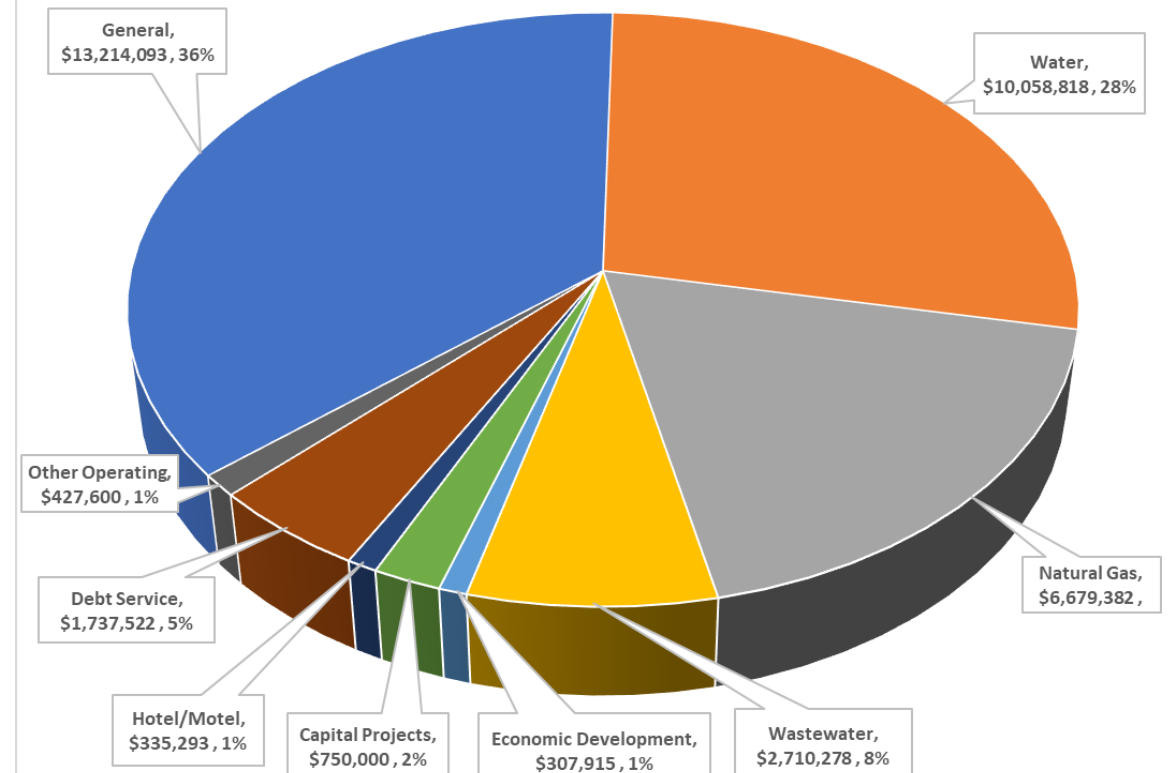
TOTAL REVENUES & EXPENDITURES (EXPENSES) – ALL FUNDS

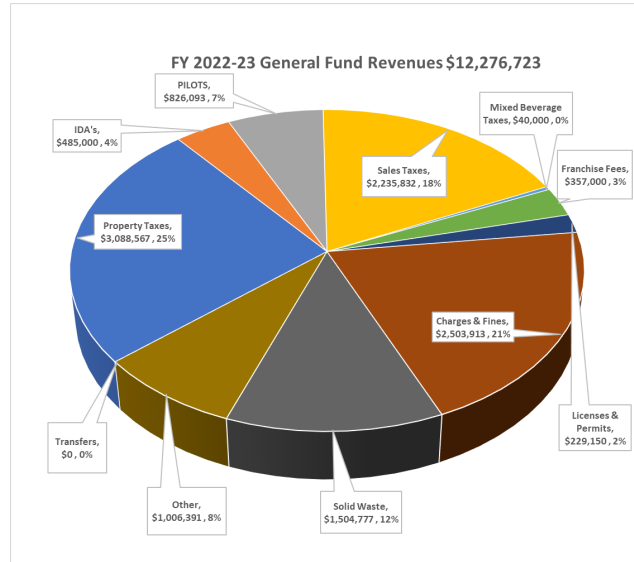
Fund Title	Revenues	Expenses
General	\$12,276,723	\$13,214,093
Water	\$9,441,115	\$10,058,818
Natural Gas	\$6,149,362	\$6,679,382
Wastewater	\$2,195,002	\$2,710,278
Economic Development	\$206,833	\$307,915
Capital Projects	\$765,000	\$750,000
Hotel/Motel	\$142,500	\$335,293
Debt Service	\$1,468,219	\$1,737,522
Other Operating	\$489,325	\$427,600
Subtotal	\$33,134,079	\$36,220,901
Internal Transfers	(3,735,338)	(3,735,338)
Total	\$29,398,741	\$32,485,563

FY 2022-23 Total Revenues \$33,149,079



FY 2022-23 Total Expenditures \$36,220,901



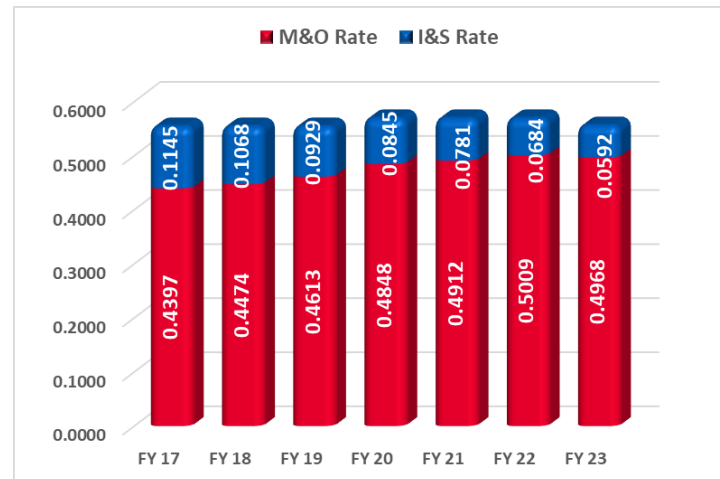


General Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Property Taxes	\$2,402,850	\$2,831,987	\$2,733,663	\$3,088,567	\$354,904	13.0%
IDA's	\$456,433	\$414,000	\$460,000	\$485,000	\$25,000	5.4%
PILOTS	\$833,867	\$618,885	\$817,396	\$826,093	\$8,697	1.1%
Sales Taxes	\$1,988,822	\$2,000,000	\$2,131,388	\$2,235,832	\$104,444	4.9%
Mixed Beverage Taxes	\$22,041	\$16,000	\$35,000	\$40,000	\$5,000	14.3%
Franchise Fees	\$341,411	\$319,000	\$357,000	\$357,000	\$0	0.0%
Licenses & Permits	\$283,281	\$156,750	\$227,135	\$229,150	\$2,015	0.9%
Charges & Fines	\$1,358,910	\$1,964,624	\$2,395,799	\$2,503,913	\$108,114	4.5%
Solid Waste	\$1,358,191	\$1,473,957	\$1,402,929	\$1,504,777	\$101,848	7.3%
Other	\$859,534	\$1,273,073	\$2,417,244	\$1,006,391	(\$1,410,853)	-58.4%
Transfers	\$0	\$1,706,987	\$0	\$0	\$0	N/A
Total Revenues	\$9,905,342	\$12,775,263	\$12,977,554	\$12,276,723	(\$700,831)	-5.4%

GENERAL FUND REVENUES

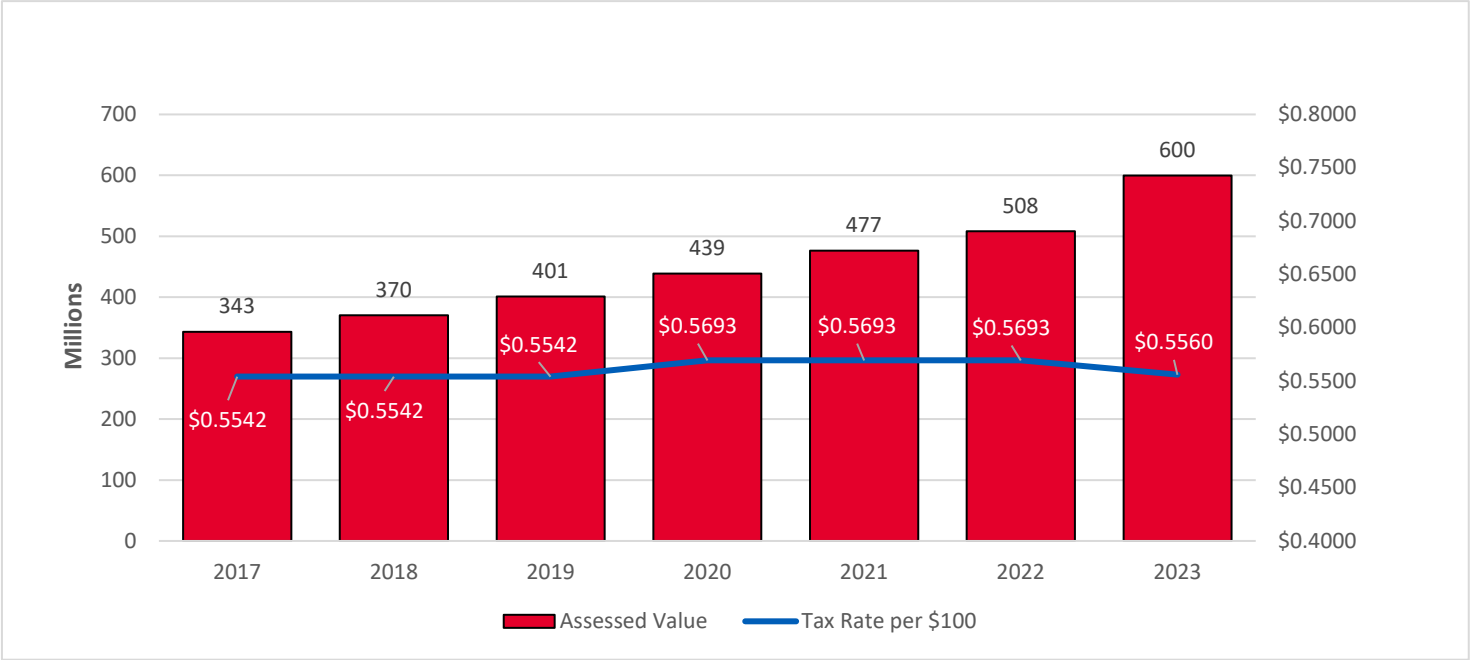
TAX RATE

- FY 23 Proposed Tax Rate - \$0.5560
 - Maintenance & Operation Rate - \$0.4968
 - Interest & Sinking Rate - \$0.0592
 - Average Home Value - \$168,468
- No-New-Revenue Tax Rate - \$0.4958
- Voter-Approval Tax Rate - \$0.5560
- Current Tax Rate - \$0.5693
 - Maintenance & Operations Rate - \$0.5009
 - Interest & Sinking Rate - \$0.0684
 - Average Home Value - \$145,169
- No-New-Revenue Tax Rate - \$0.5510
- Voter-Approval Tax Rate - \$0.5948



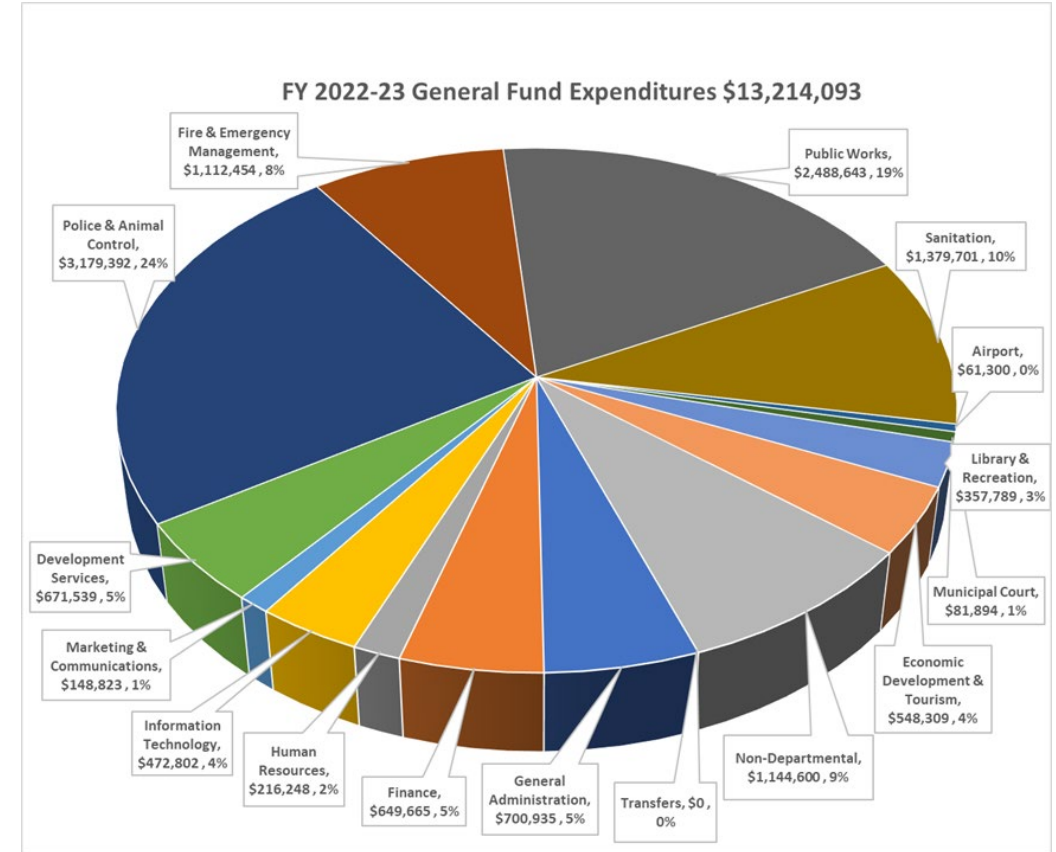
Fiscal Year	Assessed Valuation	Percent of Increase	Average Home Value	M&O Rate per \$100	I&S Rate per \$100	Tax Rate per \$100	Average Property Tax
2016-17	343,452,280	8.65%	101,463	0.4397	0.1145	0.5542	562.31
2017-18	370,418,118	7.85%	107,917	0.4474	0.1068	0.5542	598.08
2018-19	401,165,388	8.30%	115,750	0.4613	0.0929	0.5542	641.49
2019-20	438,905,139	9.41%	125,358	0.4848	0.0845	0.5693	713.66
2020-21	476,551,736	8.58%	136,492	0.4912	0.0781	0.5693	777.05
2021-22	508,297,370	6.66%	145,169	0.5009	0.0684	0.5693	826.45
2022-23	599,550,579	17.95%	168,468	0.4968	0.0592	0.5560	936.68

PROPERTY VALUES AND TAX RATES



GENERAL FUND EXPENDITURES

General Fund Expenditures	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
General Administration	\$664,171	\$1,069,614	\$811,519	\$700,935	(\$110,585)	-13.6%
Finance	\$544,632	\$886,950	\$618,831	\$649,665	\$30,834	5.0%
Human Resources	\$150,035	\$217,140	\$209,334	\$216,248	\$6,914	3.3%
Information Technology	\$466,871	\$411,748	\$474,042	\$472,802	(\$1,240)	-0.3%
Marketing & Communications	\$47,069	\$60,257	\$74,576	\$148,823	\$74,248	99.6%
Development Services	\$331,533	\$417,313	\$417,972	\$671,539	\$253,567	60.7%
Police & Animal Control	\$2,171,669	\$2,553,765	\$2,511,448	\$3,179,392	\$667,944	26.6%
Fire & Emergency Management	\$732,817	\$987,632	\$1,872,680	\$1,112,454	(\$760,226)	-40.6%
Public Works	\$1,954,215	\$3,481,971	\$3,226,723	\$2,488,643	(\$738,080)	-22.9%
Sanitation	\$1,096,158	\$1,184,277	\$1,397,538	\$1,379,701	(\$17,837)	-1.3%
Airport	\$234,639	\$240,156	\$182,400	\$61,300	(\$121,100)	-66.4%
Municipal Court	\$79,581	\$88,828	\$81,803	\$81,894	\$90	0.1%
Library & Recreation	\$194,568	\$235,986	\$409,550	\$357,789	(\$51,762)	-12.6%
Economic Development & Tourism	\$233,574	\$507,538	\$470,123	\$548,309	\$78,186	16.6%
Non-Departmental	\$17,776	\$0	\$0	\$1,144,600	\$1,144,600	N/A
Transfers	\$382,504	\$432,090	\$0	\$0	\$0	N/A
Total Expenditures	\$9,301,814	\$12,775,265	\$12,758,539	\$13,214,093	\$455,554	3.6%



GENERAL FUND SUMMARY & FUND BALANCE

General Fund Summary & Fund Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Fund Balance	\$4,007,774	\$4,709,134	\$4,709,134	\$4,928,148
Total Revenues	9,905,342	12,775,263	12,977,554	12,276,723
Total Expenditures	9,301,814	12,775,265	12,758,539	13,214,093
Surplus (Deficit)	603,528	(2)	219,015	(937,370)
Audit Adjustments	97,832	2	0	0
Unassigned Ending Fund Balance	\$4,709,134	\$4,709,132	\$4,928,148	\$3,990,778
90-Day Expenditure Requirement	\$2,325,454	\$3,193,816	\$3,189,635	\$3,303,523
Percentage of Fund Balance	51%	37%	39%	30%

GENERAL FUND – MAJOR BUDGET ITEMS

- Personnel - \$6,988,369
 - Existing salaries & benefits - \$5,441,147
 - Market adjustments (including benefits) - \$1,144,600
 - Addition of 3 Patrol Officers, Dispatcher & Firefighter - \$302,622
- Non-payroll Supplementals (new) - \$1,621,288
- Republic Services garbage contract - \$1,170,499
- Annual street maintenance program - \$547,037
- Capital lease/purchase payments - \$512,744
- Annual mowing contract – \$250,000
- Motor vehicle gasoline - \$144,500
- Electricity - \$114,200

Major Budget Items equate to **\$11,348,637**, which is **85.9%** of the total General Fund (\$13,214,093) expenditures

WATER FUND REVENUES

Water Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Water Sales	\$ 2,065,672	\$2,000,000	\$ 2,164,272	\$ 2,059,963	\$ (104,309)	-4.8%
Utility Improvement Fee	301,190	410,000	479,502	506,652	27,150	5.7%
Penalties & Service Charges	88,202	83,000	94,000	95,000	1,000	1.1%
Meter & Water Taps	39,976	27,000	31,536	33,500	1,964	6.2%
Capital Contribution	10,158	0	0	0	0	N/A
Grant Funds	0	0	0	1,983,750	1,983,750	N/A
Bond Proceeds	0	0	0	4,746,250	4,746,250	N/A
Miscellaneous Income	4,306	2,000	106,000	6,000	(100,000)	-94.3%
Interest Income	12,571	11,000	9,900	10,000	100	1.01%
Total Revenues	\$2,522,075	\$2,533,000	\$2,885,210	\$9,441,115	\$6,555,905	227.2%

WATER FUND EXPENSES

Water Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$142,451	\$142,451	N/A
Water Production	378,263	501,475	336,827	2,409,870	2,073,042	615.5%
Water Distribution	838,482	1,146,786	1,554,765	6,488,397	4,933,632	317.3%
Utility Improvement	290,000	410,000	400,000	400,000	0	0.0%
Transfers	292,297	474,738	417,376	418,101	725	0.2%
Subtotal Expenses	\$1,799,042	\$2,532,999	\$2,708,968	\$9,858,818	\$7,149,850	263.93%
Plus:						
Depreciation	\$308,397	\$0	\$200,000	\$200,000	\$200,000	N/A
Total Expenses	\$2,107,439	\$2,532,999	\$2,908,968	\$10,058,818	\$7,349,850	263.9%

WATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$504,369
 - Existing salaries & benefits - \$361,918
 - Market adjustments (including benefits) - \$142,451
- Capital Items – \$6,760,000
 - Water Tower (\$4 million), Water Well (\$2 million), 24 fire hydrant replacement (\$480k), & Install utilities on north end of Airport (\$280k)
- Debt service payment - \$818,101
- Reimbursement to GF for Costs - \$603,153
- East side Water Plant engineering - \$350,000
- PILOT - \$244,000
- Electricity - \$115,000
- Fire hydrant maintenance program - \$100,000
- Capital lease/purchase payments - \$31,490
- Motor vehicle gasoline - \$25,000

Major Budget Items equate to **\$9,551,113**, which is **94.9%** of the total Water Fund (\$10,058,818) expenses

WATER FUND SUMMARY & FUND BALANCE

Water Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,024,821	\$3,513,669	\$3,513,669	\$3,689,911
Total Revenues	2,522,075	2,533,000	2,885,210	9,441,115
Total Expenses	2,107,439	2,532,999	2,908,968	10,058,818
Net Income (Loss)	\$414,636	\$1	(\$23,758)	(\$617,703)
Non-Cash Adjustments	74,212	0	200,000	200,000
Ending Cash & Investments	\$3,513,669	\$3,513,670	\$3,689,911	\$3,272,208
90 Days Cash Expenses	\$508,307	\$633,250	\$677,242	\$782,205
Excess	\$3,005,363	\$2,880,421	\$3,012,669	\$2,490,003
Number Days Excess	532	409	400	286

NATURAL GAS FUND REVENUES

Natural Gas Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Gas Metered Sales	\$ 2,509,724	\$2,400,000	\$ 3,531,740	\$ 4,473,062	\$ 941,322	26.7%
Penalties & Service Charges	11,506	23,000	17,800	17,800	0	0.0%
Meters, Regulators & Meter Taps	40,472	35,000	42,500	37,500	(5,000)	-11.8%
Bond Proceeds	0	0	0	1,615,000	1,615,000	N/A
Miscellaneous Income	5,588	0	100,000	0	(100,000)	-100.0%
Interest Income	11,031	14,000	6,000	6,000	0	0.0%
Transfers	0	0	0	0	0	N/A
Total Revenues	\$2,578,322	\$2,472,000	\$3,698,040	\$6,149,362	\$2,451,322	66.3%

NATURAL GAS FUND EXPENSES

Natural Gas Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$79,772	\$79,772	N/A
Gas Distribution	2,582,790	2,701,854	5,703,916	6,533,610	829,694	14.5%
Transfers	0	70,146	0	0	0	N/A
Subtotal Expenses	\$2,582,790	\$2,772,000	\$5,703,916	\$6,613,382	\$909,466	15.9%
Plus:						
Depreciation	111,610	0	66,000	66,000	66,000	N/A
Total Expenses	\$2,694,400	\$2,772,000	\$5,769,916	\$6,679,382	\$975,466	15.9%

NATURAL GAS FUND – MAJOR BUDGET ITEMS

- Personnel - \$302,863
 - Existing salaries & benefits - \$180,111
 - Market adjustments (including benefits) - \$79,772
 - Addition of Gas Technician - \$42,980
- Gas purchases - \$3,411,360
- Hollister gas regulator & looped system - \$1,615,000
- Reimbursement to GF for Costs - \$603,153
- PILOT - \$408,093
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$15,000
- Capital lease/purchase payments - \$12,313

Major Budget Items equate to \$6,417,782, which is **96.1%** of the total Natural Gas Fund (\$6,679,382) expenses

NATURAL GAS FUND SUMMARY & FUND BALANCE

Natural Gas Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,944,723	\$3,846,189	\$3,846,189	\$1,840,313
Total Revenues	2,578,322	2,472,000	3,698,040	6,149,362
Total Expenses	2,694,400	2,772,000	5,769,916	6,679,382
Net Income (Loss)	(\$116,078)	(\$300,000)	(\$2,071,876)	(\$530,020)
Non-Cash Adjustments	17,544	0	66,000	66,000
Ending Cash & Investments	\$3,846,189	\$3,546,189	\$1,840,313	\$1,376,293
90 Days Cash Expenses	\$669,214	\$693,000	\$1,425,979	\$1,249,595
Excess	\$3,176,975	\$2,853,189	\$414,334	\$126,698
Number Days Excess	427	371	26	9

WASTEWATER FUND REVENUES

Wastewater Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Wastewater Sales	\$ 1,522,325	\$1,602,000	\$ 1,734,436	\$ 1,768,002	\$ 33,566	1.9%
Penalties & Service Charges	17,818	20,000	25,000	25,000	0	0.0%
Bond Proceeds	0	0	0	395,000	395,000	N/A
Miscellaneous Income	0	0	459,506	0	(459,506)	-100.0%
Interest Income	9,935	10,500	5,000	7,000	2,000	40.0%
Transfers	0	515,000	0	0	0	N/A
Total Revenues	\$1,550,079	\$2,147,500	\$2,223,942	\$2,195,002	(\$28,940)	-1.3%

WASTEWATER FUND EXPENSES

Wastewater Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$88,625	\$0	\$102,564	\$102,564	N/A
Wastewater Treatment Plant	414,194	1,000,575	1,057,633	926,960	(130,673)	-12.4%
Sewer Collection	500,613	514,650	1,618,750	1,067,070	(551,680)	-34.1%
Transfers	274,877	543,650	292,959	293,684	725	0.2%
Subtotal Expenses	\$1,189,683	\$2,147,500	\$2,969,342	\$2,390,278	(\$579,064)	-19.5%
Plus:						
Depreciation	221,242	0	320,000	320,000	320,000	N/A
Total Expenses	\$1,410,925	\$2,147,500	\$3,289,342	\$2,710,278	(\$259,064)	-19.5%

WASTEWATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$375,372
 - Existing salaries & benefits - \$272,808
 - Market adjustments (including benefits) - \$102,564
- Reimbursement to GF for Costs - \$603,153
- Phase II of WWTP CIP – \$395,000
- Depreciation - \$320,000
- Debt service payment - \$293,684
- PILOT - \$162,000
- Maintenance of WWTP - \$105,000
- Capital lease/purchase payments - \$100,543
- Electricity - \$94,000
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$18,500

Major Budget Items equate to \$2,517,252, which is **92.9%** of the total Wastewater Fund (\$2,710,278) expenses

WASTEWATER GAS FUND SUMMARY & FUND BALANCE

Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 1,264,024	\$1,512,846	\$1,512,846	\$767,446
Total Revenues	1,550,079	2,147,500	2,223,942	2,195,002
Total Expenses	1,410,925	2,147,500	3,289,342	2,710,278
Net Income (Loss)	\$139,154	\$0	(\$1,065,400)	(\$515,276)
Non-Cash Adjustments	109,668	0	320,000	320,000
Ending Cash & Investments	\$1,512,846	\$1,512,846	\$767,446	\$572,170
90 Days Cash Expenses	\$325,314	\$536,875	\$742,335	\$498,819
Excess	\$1,187,532	\$975,971	\$25,111	\$73,351
Number Days Excess	329	164	3	13

OTHER FUNDS SUMMARY

Other Operating Funds	Fund Balance 10/1/2022	FY 2022-23 Revenues	FY 2022-23 Expenditures	Adjustments	Fund Balance 9/30/2023
Cemetery Permanent	\$348,445	\$1,500	\$0	\$0	\$349,945
Cemetery Operating	588,412	57,225	3,300	0	642,337
Board of Fireman Service	26,581	100	300	0	26,381
Grant	(136,775)	423,500	422,000	0	(135,275)
Economic Development	317,408	206,833	307,915	0	216,326
Capital Projects	(6,385)	765,000	750,000	0	8,615
Hotel / Motel	692,408	142,500	335,293	0	499,615
Debt Service	883,833	1,468,219	1,737,522	0	614,530
Foundation of Community Projects	56,184	7,000	2,000	0	61,184



GENERAL GOVERNMENT

NON-DEPARTMENTAL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ -	\$ -	\$ -	\$ 1,144,600
Bond & Loan Debt	17,776	-	-	-
Miscellaneous	382,504	432,090	-	-
Total	\$ 400,280	\$ 432,090	\$ -	\$ 1,144,600

NO STAFFING

Forgo 2020 Certificates of Obligation debt payment for FY 22 & FY 23
to draw down Debt Service Fund balance

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - General Fund market salary adjustments including benefits (FICA & TMRS) - \$1,144,600
- Supplemental Funded:
 - Request funded

ADMINISTRATION

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 380,921	\$ 470,776	\$ 368,501	\$ 351,293
Materials & Supplies	870	2,000	1,200	3,500
Professional Fees	-	-	95,900	-
Miscellaneous	5,470	18,500	7,778	11,107
Total	\$ 387,261	\$ 491,276	\$ 473,379	\$ 365,900

ADMINISTRATION

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager / Chief of Police	0.50	0.50	0.50	0.00
City Secretary	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Total	3.50	3.50	3.50	3.00



FY23 – MAJOR BUDGET ITEMS

- Staff development - \$4,728
- Memberships - \$3,650



SUPPLEMENTAL REQUEST

- Supplemental Request:

- ICSC trade shows - \$2,729

- Supplemental Funded:

- Supplemental request funded

CITY COUNCIL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Materials & Supplies	\$ 10,263	\$ 137,838	\$ 10,757	\$ 10,500
Professional Fees	223,796	395,000	163,200	277,300
Miscellaneous	42,851	45,500	164,183	47,235
Total	\$ 276,910	\$ 578,338	\$ 338,140	\$ 335,035

NO STAFFING



FY23 – MAJOR BUDGET ITEMS

- Grimes County Health - \$6,000
- Year #2 for scanning of minute books - \$24,000
- HdL Sales Tax consultant - \$2,000
- Legal Counsel (Cary Bovey's firm) - \$131,000
- Ordinance codification - \$9,800
- Elections - \$7,500
- Proposed 380 Agreement for Jack-in-the-Box - \$73,000
- Charter Election - \$25,000

MUNICIPAL COURT

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 74,537	\$ 84,413	\$ 78,903	\$ 78,994
Materials & Supplies	249	1,000	1,000	1,000
Maintenance & Services	3,737	1,000	-	-
Miscellaneous	1,059	2,415	1,900	1,900
Total	\$ 79,581	\$ 88,828	\$ 81,803	\$ 81,894

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Municipal Court Judge (part-time)	0.20	0.20	0.20	0.20
Municipal Court Clerk	1.00	1.00	1.00	1.00
Total	1.20	1.20	1.20	1.20

HUMAN RESOURCES

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 110,174	\$ 146,140	\$ 131,313	\$ 134,362
Materials & Supplies	1,438	3,000	4,000	3,165
Professional Fees	34,126	60,000	69,521	70,232
Miscellaneous	4,298	8,000	4,500	8,489
Total	\$ 150,035	\$ 217,140	\$ 209,334	\$ 216,248

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00



FY23 – MAJOR BUDGET ITEMS

- Third-party benefits consultant (Brinson Benefits) - \$34,256
- Employee benefit Navigator - \$2,916
- FSA set-up & administration - \$2,250
- Employee service awards - \$2,000
- Employee appreciation events - \$10,000
- New employee jackets - \$2,000
- Drug testing - \$3,500

SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Time & Attendance and Applicant Tracking software - \$31,574
- Tumblr's for all new employees - \$600

- Supplemental Funded:

- Time & Attendance software - \$16,711

FINANCIAL SERVICES

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 357,377	\$ 396,951	\$ 400,192	\$ 422,294
Materials & Supplies	5,868	4,500	2,000	4,500
Maintenance & Services	59,628	45,500	71,500	71,500
Utilities	1,904	3,000	1,900	-
Professional Fees	115,973	126,213	134,139	136,466
Bond & Loan Debt	500	1,000	1,000	1,000
Miscellaneous	3,382	9,786	8,100	13,905
Total	\$ 544,632	\$ 886,950	\$ 618,831	\$ 649,665

FINANCIAL SERVICES

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Finance Director	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Utility Billing Manager	1.00	1.00	1.00	1.00
Utility Billing Clerk	2.00	2.00	2.00	2.00
Grants Coordinator *	0.00	0.00	1.00	1.00
Meter Technician	1.00	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.00
<i>* Repurposed vacant position in Parks & Facilities Maintenance to utilize as a Grant Coordinator</i>				
Total	7.00	7.00	8.00	8.00

FY23 – MAJOR BUDGET ITEMS

- Audit - \$38,255
- Grimes County Appraisal District annual appraisals - \$78,831
- Grimes County Tax Collection - \$16,380
- Staff development - \$12,000
- GFOA Award program for Audit & Budget - \$805



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Additional memberships for staff - \$720
- Supplemental Funded:
 - Request not funded



POLICE

POLICE

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 1,727,482	\$ 2,004,214	\$ 1,910,365	\$ 2,388,800
Materials & Supplies	130,662	127,000	233,734	208,767
Maintenance & Services	48,162	57,500	77,002	90,471
Professional Fees	1,100	1,500	3,500	3,500
Miscellaneous	13,028	11,500	12,291	13,007
Capital Outlay	166,265	218,000	180,694	353,662
Total	\$ 2,086,700	\$ 2,419,714	\$ 2,417,586	\$ 3,058,207

POLICE

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Chief of Police	0.00	0.00	0.00	1.00
Assistant City Manager / Police Chief	0.50	0.50	0.50	0.00
Lieutenant	1.00	1.00	1.00	1.00
Patrol Sergeant	2.00	2.00	2.00	2.00
Investigator	3.00	3.00	4.00	4.00
Corporal	2.00	2.00	2.00	2.00
Student Resource Officer	2.00	2.00	2.00	2.00
Police Officer	14.00	14.00	13.00	16.00
Executive Assistant	1.00	1.00	1.00	1.00
Communication Supervisor	1.00	1.00	1.00	1.00
Communication Operator	4.00	4.00	4.00	5.00
Property Room Manager	1.00	1.00	1.00	1.00
Records Clerk	2.00	2.00	2.00	2.00
Total	33.50	33.50	33.50	37.00



FY23 – MAJOR BUDGET ITEMS

- Treats on the Streets & National Night Out events - \$1,420
- Blue Santa - \$10,000
- 5 Body worn cameras & licenses for CID (per new State law) - \$10,800
- Cloud based server for body worn cameras - \$25,000
- First year payment on new Motorola radios - \$32,450
- BVCOG for 9-1-1 Services - \$14,200
- Speed trailer equipped with LPR & two cameras - \$42,950

SUPPLEMENTAL REQUEST

■ Supplemental Requests:

- Addition of 5 Patrol Officers - \$486,468
- Addition of 2 Dispatchers - \$93,222
- Send Executive Administrative Assistant to TCOLE conference - \$1,090
- Send 10 NPD Officers to SWAT training - \$3,500
- Training ammo (pistol, rifle, & simulation) - \$3,760
- CID body cameras & computers - \$12,000
- Send 3 NPD officers to tactical conference - \$2,000
- Lease Tahoe for Chief of Police - \$24,500
- Replace 3 Patrol units - \$85,611

■ Supplemental Requests:

- High-density storage system for Records - \$35,000
- CID vehicle replacement (from own to lease) - \$24,500
- LiDAR device - \$1,250
- Portable AFIS machine - \$1,000
- 15 rifle racks for Patrol units - \$7,500
- 2 Dispatch console workstations - \$12,500
- 24 NPD winter jackets - \$6,000
- 10 Bulletproof vests for SRT members - \$10,000
- 24 Bluetooth earpieces for officers - \$6,000

SUPPLEMENTAL REQUEST

- Supplementals Funded:
 - Addition of 3 Patrol Officers - \$331,821
 - Addition of a Dispatcher - \$46,611
 - Lease Tahoe for Chief of Police - \$24,500
 - LiDAR device - \$1,250
 - 15 rifle racks for Patrol units - \$7,500
 - 2 Dispatch console workstations - \$12,500

ANIMAL CONTROL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 57,001	\$ 92,361	\$ 55,362	\$ 91,235
Materials & Supplies	3,437	6,708	4,950	7,650
Maintenance & Services	6,482	9,682	7,500	10,150
Utilities	3,164	1,500	3,000	3,000
Miscellaneous	950	750	-	1,000
Capital Outlay	13,935	23,050	23,050	8,150
Total	\$ 84,969	\$ 134,051	\$ 93,862	\$ 121,185

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Animal Control Officer	2.00	2.00	2.00	2.00
Total	2.00	2.00	2.00	2.00



FY23 – MAJOR BUDGET ITEMS

- Vaccinations (spay, neuter, rabies, microchip, etc.) – \$3,600
- Veterinarian services - \$ 2,500

SUPPLEMENTAL REQUEST

- Supplemental Requests:
 - Membership dues for Animal Control Officers to join TACA - \$100
 - Repair fencing around animal shelter - \$15,000
- Supplementals Funded:
 - Requests not funded



FIRE

FIRE

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 578,767	\$ 675,836	\$ 701,987	\$ 762,703
Materials & Supplies	41,136	47,616	58,500	68,284
Maintenance & Services	64,898	96,363	104,097	93,640
Utilities	7,421	6,000	5,400	6,000
Miscellaneous	6,544	13,042	16,837	18,592
Capital Outlay	32,405	142,275	979,337	160,010
Total	\$ 731,170	\$ 981,132	\$ 1,866,158	\$ 1,109,229

FIRE

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Fire Chief/Emergency Management Coordinator	1.00	1.00	1.00	1.00
Firefighter/Driver	6.00	6.00	6.00	7.00
Firefighter/Driver (part-time)	6.00	6.00	6.00	6.00
Total	6.00	6.00	6.00	6.00



FY23 – MAJOR BUDGET ITEMS

- First year payment on new Motorola radios - \$17,000
- Quarter/Annual apparatus & equipment testing - \$13,930
- 5 sets of gear, uniforms, & clothing - \$32,575
- Radios & communications (batteries, signal fees, Active 9-1-1) - \$12,800
- Annual medical evaluation NFPA 1582 - \$6,000
- Volunteer accident policy - \$1,537

SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Addition of 3 Firefighters - \$253,323
- Addition of a Fire Marshal - \$96,436
- Different sized fire hoses - \$10,504
- 44 SCBA cylinders - \$70,000

- Supplementals Funded:

- One Firefighter - \$84,441
- Different sized fire hoses - \$10,504
- ½ of 44 SCBA cylinders - \$35,000

EMERGENCY MANAGEMENT

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ -	\$ 4,000	\$ 4,000	\$ -
Materials & Supplies	147	1,000	147	650
Maintenance & Services	1,500	1,500	2,375	2,575
Total	\$ 1,647	\$ 6,500	\$ 6,522	\$ 3,225

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Intern (part-time)	0.00	0.20	0.20	0.00
Total	0.00	0.20	0.20	0.00



FY23 – MAJOR BUDGET ITEMS

- Annual WeatherBug fee - \$1,575

ECONOMIC & COMMUNITY DEVELOPMENT



ECONOMIC DEVELOPMENT

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ -	\$ -	\$ -	\$ 78,816
Materials & Supplies	-	-	-	855
Miscellaneous	-	-	-	9,138
Total	\$ -	\$ -	\$ -	\$ 88,809

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Economic Development Director	0.00	0.00	0.00	1.00
<i>Moved from Development Services to create new Dept.</i>				
Total	0.00	0.00	0.00	1.00



FY23 – MAJOR BUDGET ITEMS

- Staff development - \$3,762
- Memberships - \$332
- IEDC & TDA Award fees - \$725



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - OU Economic Development Institute courses - \$4,319
- Supplemental Funded:
 - Request funded

PARKS & RECREATION

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ -	\$ -	\$ -	\$ 59,284
Materials & Supplies	-	-	-	24,444
Maintenance & Services	-	-	-	9,985
Professional Fees	-	-	-	10,000
Total	\$ -	\$ -	\$ -	\$ 103,713

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Park & Recreation Specialist	0.00	0.00	0.00	1.00
<i>Moved from Parks & Facilities Maintenance to create new Dept.</i>				
Total	0.00	0.00	0.00	1.00



FY23 – MAJOR BUDGET ITEMS

- Kid Fish event - \$6,944
- Pretty City Committee & Trash-Off events - \$9,735



SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Programming for Parks & Recreation - \$15,000
- Program Instructors & Teachers - \$10,000
- Navasota logo shirts & cap for Parks & Recreation Specialist - \$250

- Supplementals Funded:

- All requests funded

SWIMMING POOL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 19,293	\$ 34,227	\$ 679	\$ 32,664
Materials & Supplies	10,739	10,000	10,000	16,000
Maintenance & Services	9,584	4,000	15,550	22,300
Utilities	7,833	12,000	5,000	10,000
Miscellaneous	2,676	1,500	-	2,000
Capital Outlay	-	-	45,000	-
Total	\$ 50,126	\$ 61,727	\$ 76,229	\$ 82,964

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Pool Manager (Seasonal)	1.00	1.00	1.00	1.00
Lifeguards (Seasonal)	15.00	15.00	15.00	15.00
Total	15.00	15.00	15.00	15.00



FY23 – MAJOR BUDGET ITEMS

- Pool chemicals - \$15,000
- Pool vacuum - \$5,000

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Outsource cleaning & maintenance of swimming pool during swim season - \$15,600
- Supplemental Funded:
 - Request funded

MARKETING & COMMUNICATIONS

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 25,896	\$ 30,257	\$ 41,720	\$ 69,117
Materials & Supplies	531	3,000	4,000	15,000
Maintenance & Services	14,683	15,000	13,700	43,728
Miscellaneous	5,959	12,000	15,156	20,978
Total	\$ 47,069	\$ 60,257	\$ 74,576	\$ 148,823

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Marketing & Communications Director	0.50	0.50	1.00	1.00
Total	0.50	0.50	1.00	1.00



FY23 – MAJOR BUDGET ITEMS

- Promotional materials & swag - \$15,000
- Revize website - \$16,540
- Publications in Examiner, social media & magazines - \$16,188
- Staff development & events - \$8,014
- Brochure stand at visitor centers & hotels throughout Texas - \$5,332

SUPPLEMENTAL REQUEST

- Supplemental Requests:
 - Texas Festivals & Events Association Conference - \$1,077
 - Professional photography & videos for website development - \$11,000
- Supplementals Funded:
 - Requests funded

TOURISM

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 28,382	\$ 31,738	\$ -	\$ -
Materials & Supplies	190,764	464,300	457,863	384,650
Maintenance & Services	4,743	1,000	1,000	26,850
Miscellaneous	9,686	10,500	11,260	48,000
Total	\$ 233,574	\$ 507,538	\$ 470,123	\$ 459,500

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Marketing & Communications Director	0.50	0.50	0.00	0.00
Total	0.50	0.50	0.00	0.00



FY23 – MAJOR BUDGET ITEMS

- Texas Birthday Bash (includes \$150,000 for entertainment) - \$300,000
- Public Service Recognition Week - \$2,000
- Sounds of Summer - \$13,700
- Freedom Festival (includes fireworks & entertainment) - \$24,250
- Home for the Holidays - \$40,650
- Publications - \$7,850
- Proposed increase to TBB Ticketing Rates. Please see below proposed changes for 2023.

TBB Admission Fee	2022 Rates	Proposed 2023 Rates
1 Day Admissions - Advance	\$10	\$15
1 Day Admissions – Day of	\$15	\$20
2 Day Admissions - Advance	\$15	\$25
VIP Friday Only	\$60	\$75
VIP Saturday Only	\$75	\$100
VIP 2 Day Admission	\$125	\$150

SUPPLEMENTAL REQUEST

■ Supplemental Requests:

- New events: MLK Parade & Easter egg hunt - \$3,050
- Increase of publications budget - \$19,000
 - AJR Media – Texas Highways magazine, TourTexas.com, & Texas events calendar; Welcome packets; USA Today (quarter page); and brochures
- Increase of advertising budget - \$39,000
 - YOLO Texas (TV feature for TBB); radio ads; geocache/targeted social media ads; change out of artwork on billboard; Wine Trail & Travel Writers; and KBTX visit downtown Navasota TV ads

■ Supplementals Funded:

- Requests funded

LIBRARY

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 94,326	\$ 108,109	\$ 96,906	\$ 103,217
Materials & Supplies	3,863	4,000	5,100	4,000
Maintenance & Services	29,319	25,000	15,715	45,000
Utilities	5,607	6,000	5,600	5,800
Miscellaneous	1,019	1,600	1,000	2,595
Capital Outlay	10,309	29,550	209,000	10,500
Total	\$ 144,442	\$ 174,259	\$ 333,321	\$ 171,112

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Library Director	1.00	1.00	1.00	1.00
Library Clerk	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00



FY23 – MAJOR BUDGET ITEMS

- Summer reading program - \$1,000
- AC unit - \$25,000
- New ceiling tile install - \$20,000
- Books & magazines - \$10,500

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Texas State Library Association conference & membership - \$1,595
- Supplemental Funded:
 - Request funded



DEVELOPMENT SERVICES

DEVELOPMENT SERVICES

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 260,935	\$ 321,713	\$ 311,107	\$ 250,087
Materials & Supplies	4,625	3,200	7,396	4,000
Maintenance & Services	24,994	45,100	21,750	56,450
Professional Fees	26,897	26,000	60,000	334,500
Miscellaneous	7,013	5,300	5,719	9,652
Capital Outlay	7,069	16,000	12,000	16,850
Total	\$ 331,533	\$ 417,313	\$ 417,972	\$ 671,539

DEVELOPMENT SERVICES

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Development Services Director	1.00	1.00	1.00	1.00
Economic Development Specialist *	1.00	1.00	1.00	0.00
Building Inspector	1.00	1.00	1.00	1.00
Community Outreach Specialist **	0.00	0.00	0.80	0.00
Code Enforcement Officer **	1.00	1.00	0.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00
* Position moved to separate department				
** Position split duties between Code & Parks & Recreation				
Total	5.00	5.00	4.80	4.00

An aerial photograph of a town at sunset. The sky is a mix of orange, yellow, and blue. In the foreground, there's a large, dark, rectangular building, possibly a warehouse or industrial structure. To its left, there's a green field with some trees. In the background, there are more buildings, including a blue one, and a line of trees. A few cars are visible on the roads.

FY23 – MAJOR BUDGET ITEMS

- Funds to demolish substandard buildings - \$14,000
- Funds to demolish two restroom pavilions - \$28,000
- Funds to mow vacant lots & clean unsightly properties - \$14,450
- Third-party inspection services - \$18,000
- Third-party plan review (Kimley Horn Engineering) - \$9,500
- Staff development - \$6,653

SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Zoning Ordinance review & Comprehensive Plan - \$300,000
- Lease large plotter - \$3,850
- ICSC trade shows - \$2,729

- Supplementals Funded:

- All requests funded

KEEP NAVASOTA BEAUTIFUL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ -	\$ 150	\$ -	\$ -
Materials & Supplies	5,253	4,000	3,738	1,000
Total	\$ 5,253	\$ 4,150	\$ 3,738	\$ 1,000

NO STAFFING

TECHNOLOGY

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 51,456	\$ 59,448	\$ 62,324	\$ 63,109
Materials & Supplies	3,083	-	3,500	3,000
Maintenance & Services	271,549	201,200	257,218	200,998
Utilities	137,106	125,000	128,000	165,960
Miscellaneous	245	1,100	-	6,275
Capital Outlay	3,432	25,000	23,000	33,460
Total	\$ 466,871	\$ 411,748	\$ 474,042	\$ 472,802

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Information Technology Specialist	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00



FY23 – MAJOR BUDGET ITEMS

- Camera & door access annual fee (Knight Security) - \$11,372
- Citizen Serve (Development Services software) - \$14,400
- Copier rentals - \$30,000
- Incode software fee - \$73,000
- Utility Bill printing & postage - \$35,000
- Connect CTY - \$6,500
- Office 365 - \$7,296
- Telephone services - \$75,000
- City cell phones - \$33,360
- Internet with CenturyLink - \$37,000
- New computers for employees - \$28,560

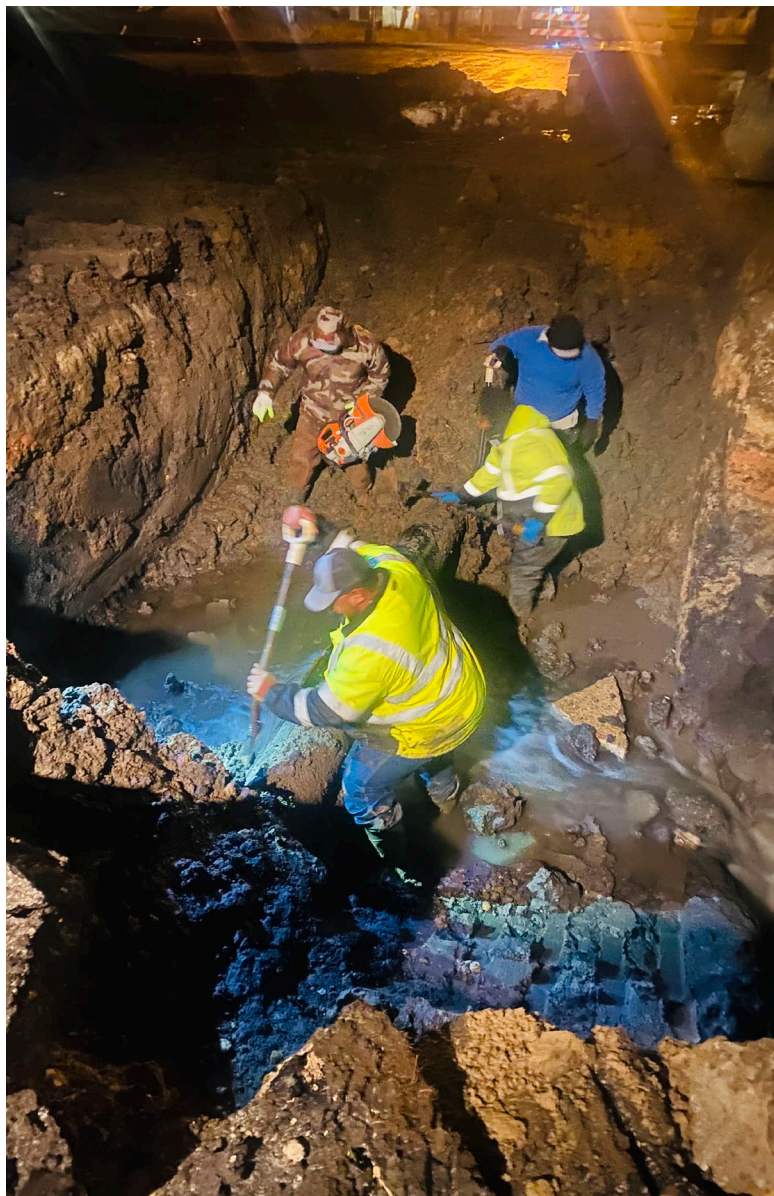
SUPPLEMENTAL REQUEST

- Supplemental Request:

- Backup internet service - \$3,600
- Verizon VOIP phones - \$17,000
- Cybersecurity - \$5,000

- Supplemental Funded:

- All requests funded



PUBLIC WORKS

SANITATION

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 48,208	\$ 50,943	\$ 48,326	\$ 55,413
Materials & Supplies	9,597	6,000	8,500	9,000
Maintenance & Services	1,026,863	1,075,134	1,108,335	1,240,499
Utilities	218	200	195	200
Miscellaneous	10,750	1,000	-	1,000
Capital Outlay	522	51,000	232,182	73,589
Total	\$ 1,096,158	\$ 1,184,277	\$ 1,397,538	\$ 1,379,701

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Recycling Laborer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00



FY23 – MAJOR BUDGET ITEMS

- Expand annual clean-up to two event per year - \$15,000
- Repair work on 1999 Dump Truck (new AC, clutch & transmission) - \$14,000
- Republic Services contract (includes 4.83% CPI rate adjustment & volume increase) - \$1,170,499
- Cedar Creek clean-up project - \$32,500

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Dump Truck to replace 1999 model - \$117,000
- Supplemental Funded:
 - Request not funded

STREET

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 414,147	\$ 472,736	\$ 476,425	\$ 485,484
Materials & Supplies	25,882	25,500	49,068	48,000
Maintenance & Services	19,205	208,035	30,562	67,700
Utilities	87,088	90,000	84,000	95,000
Professional Fees	165,378	287,390	75,000	75,000
Bond & Loan Debt	13,000	-	-	-
Miscellaneous	152	1,100	3,156	2,130
Capital Outlay	148,288	1,254,293	1,294,257	594,831
Total	\$ 873,140	\$ 2,339,054	\$ 2,012,468	\$ 1,368,145

STREET

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Director of Streets & Sanitation	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00	1.00
Truck Driver	3.00	3.00	3.00	3.00
Laborer	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00



FY23 – MAJOR BUDGET ITEMS

- “No Jake Brake” signs, street signs, & “STOP” signs - \$16,000
- Replace 416 LF of concrete (approximately 30 cubic yards) sidewalks - \$35,000
- Street lights - \$95,000
- Annual street maintenance project (includes engineering) - \$547,037



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Addition of Heavy Equipment Operator - \$45,953
- Supplemental Funded:
 - Request not funded

PARKS & FACILITIES MAINTENANCE

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 195,965	\$ 295,098	\$ 163,366	\$ 227,068
Materials & Supplies	25,929	29,000	28,337	19,600
Maintenance & Services	341,884	234,600	424,200	276,600
Utilities	39,589	43,000	45,000	43,000
Professional Fees	-	1,000	2,480	3,000
Miscellaneous	888	1,500	1,812	2,700
Capital Outlay	13,850	30,300	63,126	32,000
Total	\$ 618,105	\$ 634,498	\$ 728,321	\$ 603,968

PARKS & FACILITIES MAINTENANCE

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Parks & Facilities Maintenance Manager	1.00	1.00	1.00	1.00
Parks & Facilities Foreman	1.00	1.00	1.00	1.00
Parks & Recreation Specialist *	1.00	1.00	0.00	0.00
Laborer	1.00	1.00	2.00	2.00
Administrative Assistant **	1.00	1.00	0.00	0.00
* Repurposed the Parks & Rec Specialist to add another Laborer ** Repurposed the Admin. Asst. to a Grant Coordinator				
Total	5.00	5.00	4.00	4.00



FY23 – MAJOR BUDGET ITEMS

- Fence along neighbors at Horlock House - \$1,000
- Annual mowing contract (all parks & facilities) - \$250,000
- Animal Shelter survey - \$3,000
- Swing set at Ketchum Park - \$12,000

CITY HALL

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 71,356	\$ 82,781	\$ 79,574	\$ 81,834
Materials & Supplies	46,736	49,000	44,500	44,500
Maintenance & Services	78,524	61,500	107,112	77,000
Utilities	34,031	40,000	40,000	40,000
Professional Fees	600	-	600	600
Miscellaneous	103,667	120,000	117,332	124,000
Total	\$ 334,913	\$ 353,281	\$ 389,118	\$ 367,934

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Building Custodian Supervisor	0.00	0.00	1.00	1.00
Building Custodian Laborer	2.00	2.00	1.00	1.00
Total	2.00	2.00	2.00	2.00



FY23 – MAJOR BUDGET ITEMS

- Janitorial supplies - \$12,000
- Maintenance of buildings - \$75,000
- Property & vehicle insurance policy - \$124,000

VEHICLE & EQUIPMENT SERVICES

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 98,336	\$ 108,488	\$ 72,047	\$ 107,995
Materials & Supplies	9,390	7,700	12,000	13,000
Maintenance & Services	10,985	3,900	5,430	7,000
Utilities	4,093	4,200	3,600	3,600
Capital Outlay	-	26,700	-	16,000
Total	\$ 122,804	\$ 150,988	\$ 93,077	\$ 147,595

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Vehicle Maintenance Supervisor	1.00	1.00	1.00	1.00
Vehicle Maintenance Technician	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - New drive-on lift with front axle lifting - \$12,000
- Supplemental Funded:
 - Request not funded

AIRPORT

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Materials & Supplies	\$ 68	\$ -	\$ 200	\$ 200
Maintenance & Services	12,521	51,556	55,000	58,000
Utilities	2,503	3,000	2,600	2,600
Professional Fees	103	12,600	-	-
Miscellaneous	-	-	-	500
Capital Outlay	219,445	173,000	124,600	-
Total	\$ 234,639	\$ 240,156	\$ 182,400	\$ 61,300

NO STAFFING



FY23 – MAJOR BUDGET ITEMS

- RAMP Grant - \$50,000



WATER FUND

INCOME STATEMENT

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Water Sales	\$ 2,065,672	\$ 2,000,000	\$ 2,164,272	\$ 2,059,963
Utility Improvement Fee	301,190	410,000	479,502	506,652
Penalties & Service Charges	88,202	83,000	94,000	95,000
Meters & Water Taps	39,976	27,000	31,536	33,500
Capital Contribution	10,158	-	-	-
Grant Funds	-	-	-	1,983,750
Bond Proceeds	-	-	-	4,746,250
Miscellaneous Income	4,306	2,000	106,000	6,000
Interest Income	12,571	11,000	9,900	10,000
Total Revenues	\$ 2,522,075	\$ 2,533,000	\$ 2,885,210	\$ 9,441,115
EXPENSES				
Personnel Services	\$ 326,721	\$ 427,395	\$ 320,539	\$ 504,369
Materials & Supplies	25,498	28,700	39,462	47,500
Maintenance & Services	635,595	871,896	1,008,021	1,141,153
Utilities	109,395	105,000	110,000	115,000
Depreciation	308,397	-	200,000	200,000
Professional Fees	83,013	94,050	79,533	466,500
Miscellaneous	600,862	888,958	819,616	822,806
Capital Outlay	17,958	117,000	331,797	6,761,490
Total Expenses	\$ 2,107,439	\$ 2,532,999	\$ 2,908,968	\$ 10,058,818
NET INCOME	\$ 414,636	\$ 1	\$ (23,758)	\$ (617,703)
BEGINNING CASH & INVESTMENTS	\$ 3,024,821	\$ 3,513,669	\$ 3,513,669	\$ 3,689,911
Depreciation	308,397	-	200,000	200,000
CASH ADJUSTMENTS	(234,185)	-	-	-
ENDING CASH & INVESTMENTS	\$ 3,513,669	\$ 3,513,670	\$ 3,689,911	\$ 3,272,208

WATER FUND

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Director of Utilities	1.00	1.00	1.00	1.00
Administrative Clerk	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00
Meter Technician	1.00	1.00	1.00	1.00
Utility Technician	2.00	2.00	2.00	2.00
Total	6.00	6.00	6.00	6.00

FY23 – MAJOR BUDGET ITEMS

- Non-Departmental

- Transfer to Debt Service Fund for debt payments - \$818,101

- Water Production

- Chemicals (Chlorine) to treat water - \$14,000
- Water Plant maintenance - \$20,000
- Water Well maintenance - \$25,000
- Monthly well production fees & TCEQ permits - \$30,000

- Water Distribution

- Meters, MXU, meter boxes, meter lids, meter fittings - \$75,000
- Water Main maintenance - \$60,000
- PILOT (gross revenue \$2.7 million x 9%) - \$244,000
- Reimbursement to General Fund for department expenditures - \$603,153
- Depreciation - \$200,000
- East side Water Plant (Bleyl Engineering) - \$350,000

SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Water Fund salary market adjustments including benefits (FICA & TMRS) - \$142,451
- 24 Fire Hydrant replacement project - \$480,000
- Fire hydrant maintenance program - \$100,000
- New water well - \$2 million
- 1/3 cost of Impact Fee study
- Install utilities to north end of airport - \$280,000
- Elevated water tower, ground storage tank & water plant \$4 million

- Supplementals Funded:

- All requests funded

NATURAL GAS FUND



INCOME STATEMENT

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Gas Metered Sales	\$ 2,509,724	\$ 2,400,000	\$ 3,531,740	\$ 4,473,062
Penalties & Service Charges	11,506	23,000	17,800	17,800
Meters, Regulators & Meter Taps	40,472	35,000	42,500	37,500
Bond Proceeds	-	-	-	1,615,000
Miscellaneous Income	5,588	-	100,000	-
Interest Income	11,031	14,000	6,000	6,000
Total Revenues	\$ 2,578,322	\$ 2,472,000	\$ 3,698,040	\$ 6,149,362
EXPENSES				
Personnel Services	\$ 145,073	\$ 171,473	\$ 202,549	\$ 302,863
Materials & Supplies	1,695,807	1,211,500	4,120,850	3,433,360
Maintenance & Services	691,933	1,155,991	1,017,004	1,111,346
Depreciation	111,610	-	66,000	66,000
Professional Fees	37,392	130,850	66,333	135,500
Miscellaneous	6,639	72,186	5,289	3,000
Capital Outlay	5,944	30,000	291,891	1,627,313
Total Expenses	\$ 2,694,400	\$ 2,772,000	\$ 5,769,916	\$ 6,679,382
NET INCOME	\$ (116,078)	\$ (300,000)	\$ (2,071,876)	\$ (530,020)
BEGINNING CASH & INVESTMENTS	\$ 3,944,723	\$ 3,846,189	\$ 3,846,189	\$ 1,840,313
Depreciation	\$ 111,610	\$ -	\$ 66,000	\$ 66,000
CASH ADJUSTMENTS	(94,066)	-	-	-
ENDING CASH & INVESTMENTS	\$ 3,846,189	\$ 3,546,189	\$ 1,840,313	\$ 1,376,293

NATURAL GAS FUND

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Gas Foreman	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Gas Technician	1.00	1.00	1.00	2.00
Total	3.00	3.00	3.00	4.00

FY23 – MAJOR BUDGET ITEMS

- Gas purchases - \$3,411,360
- Gas meters & regulators - \$75,000
- PILOT (gross revenue \$4.5 million x 9%) - \$408,093
- Reimbursement to General Fund for department expenditures - \$603,153
- Depreciation - \$66,000
- GRS (Strand Engineers) - \$70,000
- Public Awareness & Damage Prevention for Natural Gas - \$6,500

SUPPLEMENTAL REQUEST

- Supplemental Requests:

- Natural Gas Fund salary market adjustments including benefits (FICA & TMRS) - \$79,772
- Hollister gas regulator & high pressure looped system - \$1,615,000
- 1/3 cost of Impact Fee study - \$50,000
- Addition of a Gas Technician - \$42,980

- Supplementals Funded:

- All requests funded

WASTEWATER FUND



INCOME STATEMENT

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Wastewater Sales	\$ 1,522,325	\$ 1,602,000	\$ 1,734,436	\$ 1,768,002
Penalties & Service Charges	17,818	20,000	25,000	25,000
Bond Proceeds	-	-	-	395,000
Miscellaneous	-	-	459,506	-
Transfer In	-	515,000	-	-
Interest Income	9,935	10,500	5,000	7,000
Total Revenues	\$ 1,550,079	\$ 2,147,500	\$ 2,223,942	\$ 2,195,002
EXPENSES				
Personnel Services	\$ 237,805	\$ 261,034	\$ 265,546	\$ 375,372
Materials & Supplies	41,239	36,800	58,500	61,500
Maintenance & Services	452,762	947,091	1,511,909	970,653
Utilities	90,315	87,000	89,000	94,000
Depreciation	221,242	-	320,000	320,000
Professional Fees	49,917	63,100	182,084	140,551
Miscellaneous	295,481	634,275	295,745	297,659
Capital Outlay	22,165	118,200	566,558	450,543
Total Expenses	\$ 1,410,925	\$ 2,147,500	\$ 3,289,342	\$ 2,710,278
NET INCOME	\$ 139,154	\$ -	\$ (1,065,400)	\$ (515,276)
BEGINNING CASH & INVESTMENTS	\$ 1,264,024	\$ 1,512,846	\$ 1,512,846	\$ 767,446
Depreciation	\$ 221,242	\$ -	\$ 320,000	320,000
CASH ADJUSTMENTS	(111,574)	-	-	-
ENDING CASH & INVESTMENTS	\$ 1,512,846	\$ 1,512,846	\$ 767,446	\$ 572,170

WASTEWATER FUND

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Utility Supervisor	1.00	1.00	1.00	1.00
Plant Operator	1.00	1.00	1.00	1.00
Wastewater Operator	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Total	4.00	4.00	4.00	4.00

FY23 – MAJOR BUDGET ITEMS

- Non-Departmental

- Transfer to Debt Service Fund for debt payments - \$293,684
- Forgo 2020 Certificates of Obligation debt payment for FY 22 & FY 23 to draw down Debt Service Fund balance

- Wastewater Treatment Plant

- Chemicals (Chlorine, Sulfur Dioxide, & Polymer) - \$35,000
- Maintenance of WWTP (belt press, CO2 Scales repair, & Blower motor) - \$105,000
- Sludge removal - \$18,000
- WWTP permit, sludge registration, & sludge transportation fee - \$15,551
- Lab fees (Chaparral Labs & Bio-Aquatic) - \$30,000

- Sewer Collection

- Sewer Main maintenance - \$20,000
- Sewer Lift Station maintenance - \$50,000
- PILOT (gross revenue \$1.8 million x 9%) - \$162,000
- Reimbursement to General Fund for department expenditures - \$603,153
- Depreciation - \$320,000

SUPPLEMENTAL REQUEST

- Supplemental Requests:

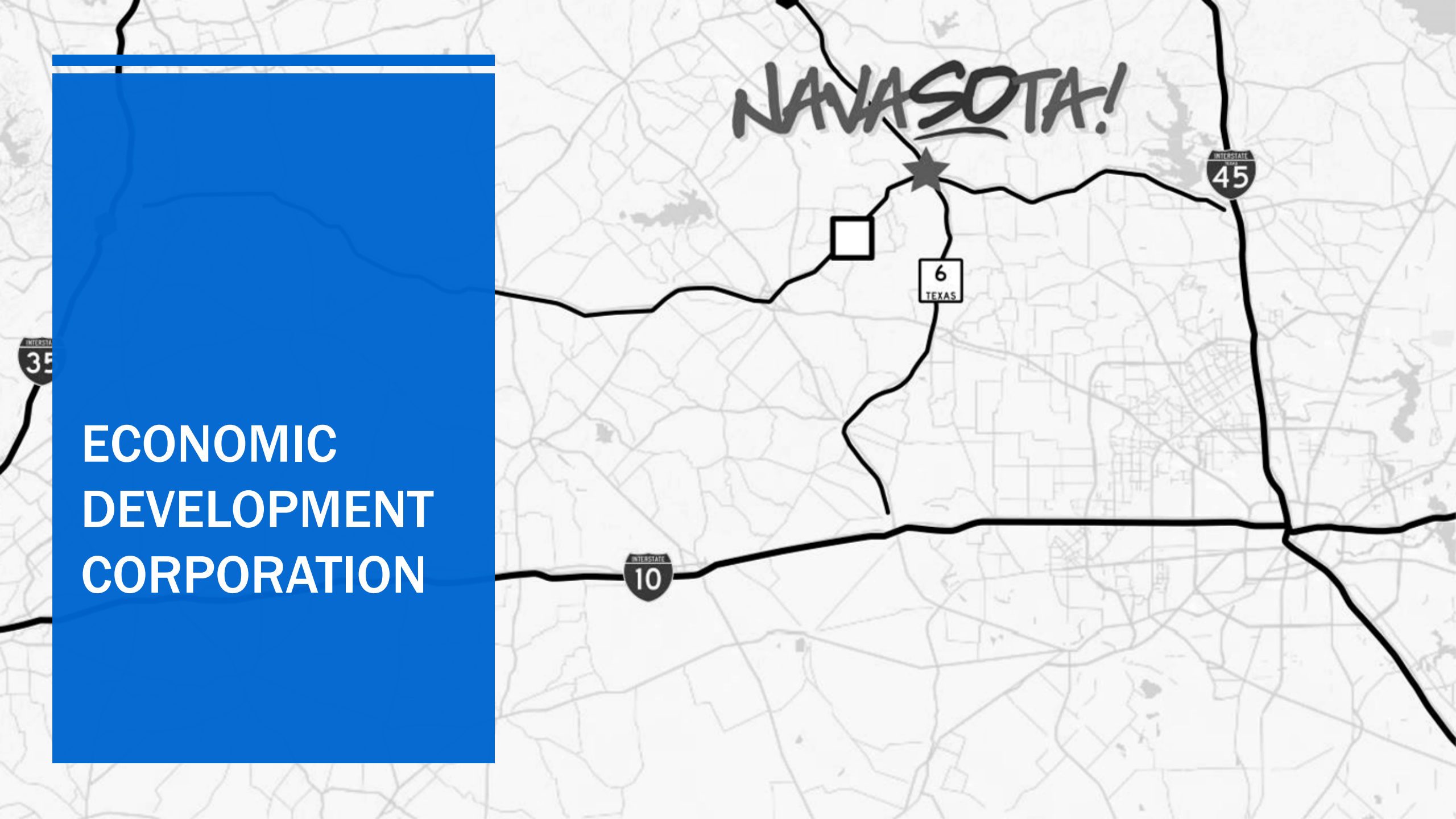
- Wastewater Fund salary market adjustments including benefits (FICA & TMRS) - \$102,564
- Phase II of WWTP CIP - \$395,000
- 1/3 cost of Impact Fee study - \$50,000

- Supplementals Funded:

- All requests funded

**ECONOMIC
DEVELOPMENT
CORPORATION**

NAVASOTA!



STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Sales Tax	\$ 179,616	\$ 155,500	\$ 193,763	\$ 203,258
Interest Income	483	-	600	1,000
Miscellaneous Income	52,750	10,000	2,500	2,575
Transfers In	42,593	526,000	-	-
Total Revenues	\$ 275,441	\$ 691,500	\$ 196,863	\$ 206,833
EXPENSES				
Materials & Supplies	\$ 1,800	\$ 120,000	\$ 39,085	\$ 110,000
Professional Fees	14,500	15,000	17,500	17,650
Bond & Loan Debt	143,214	143,000	144,478	145,423
Miscellaneous	1,585	13,500	19,536	34,842
Capital Outlay	-	400,000	-	-
Total Expenses	\$ 161,099	\$ 691,500	\$ 220,599	\$ 307,915
NET INCOME	\$ 114,342	\$ -	\$ (23,736)	\$ (101,082)
BEGINNING FUND BALANCE	\$ 226,802	\$ 341,144	\$ 341,144	\$ 317,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 341,144	\$ 341,144	\$ 317,408	\$ 216,326

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

- Series 2018 Tax Notes debt payment for parking lot - \$145,423
- Special projects that come up during the year - \$100,000
- Retail Coach - \$12,500
- GIS Planning – Zoom Prospector (split with Chamber) - \$5,150
- TEDC & Retail Live conferences - \$2,279
- Billboard advertising - \$16,403
- Advertising for Development Outlook Conference - \$2,800
- Refreshment sponsor for B/CS Chamber Economic Update - \$1,000

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - ICSC trade shows - \$11,111
- Supplemental Funded:
 - Request funded



OTHER FUNDS

HOTEL/MOTEL FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Hotel Occupancy Tax	\$ 118,339	\$ 140,000	\$ 141,000	\$ 141,000
Interest Income	1,325	1,000	1,500	1,500
Total Revenues	\$ 119,664	\$ 141,000	\$ 142,500	\$ 142,500
EXPENSES				
Miscellaneous	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
Total Expenditures	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
NET INCOME	\$ 110	\$ -	\$ 113,700	\$ (192,793)
BEGINNING FUND BALANCE	\$ 578,598	\$ 578,708	\$ 578,708	\$ 692,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 578,708	\$ 578,708	\$ 692,408	\$ 499,615

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

- 15% for Arts (\$21,150)
 - Navasota Artist in Residence Program - \$5,746
 - Navasota Theater Alliance - \$6,295
 - Texas Birthday Bash - \$9,109
- 1/7 of HOT Funds for Advertising (\$20,143)
 - Navasota Theater Alliance - \$4,850
 - Washington on the Brazos - \$6,555
 - Navasota Chamber – Red, Wheats & Blues \$5,600
 - Texas Birthday Bash - \$3,138
- Historic Preservation – Horlock House
 - New roof - \$20,000
 - Exterior painting - \$15,000
 - Exterior façade work along side of house - \$9,000



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Wayfinding & downtown signage - \$250,000
- Supplemental Funded:
 - Request funded

CAPITAL PROJECTS FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Bond Proceeds	\$ 10,301,629	\$ 10,000,000	\$ -	\$ 750,000
Interest Income	16,667	-	15,000	15,000
Total Revenues	\$ 10,318,296	\$ 10,000,000	\$ 15,000	\$ 765,000
EXPENSES				
Professional Fees	\$ 302,559	\$ 600,000	\$ 600,000	\$ -
Bond & Loan Debt	295,848	-	-	-
Transfer Out	42,593	-	-	-
Capital Outlay	4,890	9,400,000	9,400,000	750,000
Total Expenditures	\$ 645,890	\$ 10,000,000	\$ 10,000,000	\$ 750,000
NET INCOME	\$ 9,672,406	\$ -	\$ (9,985,000)	\$ 15,000
BEGINNING FUND BALANCE	\$ 306,209	\$ 9,978,615	\$ 9,978,615	\$ (6,385)
ADJUSTMENTS			-	-
ENDING FUND BALANCE	\$ 9,978,615	\$ 9,978,615	\$ (6,385)	\$ 8,615

NO STAFFING IN THIS FUND

DEBT SERVICE FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Property Taxes	\$ 376,259	\$ -	\$ 347,757	\$ 354,934
Transfer In	1,080,774	1,250,144	1,110,335	1,111,785
Interest Income	1,481	-	1,500	1,500
Total Revenues	\$ 1,458,514	\$ 1,250,144	\$ 1,459,592	\$ 1,468,219
EXPENSES				
Bond & Loan Debt	\$ 1,287,906	\$ 1,250,143	\$ 1,731,281	\$ 1,737,522
Total Expenses	\$ 1,287,906	\$ 1,250,143	\$ 1,731,281	\$ 1,737,522
NET INCOME	\$ 170,608	\$ 1	\$ (271,689)	\$ (269,303)
BEGINNING FUND BALANCE	\$ 984,914	\$ 1,155,522	\$ 1,155,522	\$ 883,833
ENDING FUND BALANCE	\$ 1,155,522	\$ 1,155,523	\$ 883,833	\$ 614,530

NO STAFFING IN THIS FUND

GRANT FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Grant Revenue	\$ 1,685,929	\$ 3,558,500	\$ 1,500	\$ 423,500
Total Revenues	\$ 1,685,929	\$ 3,558,500	\$ 1,500	\$ 423,500
EXPENDITURES				
Transfers Out	\$ 1,862,668	\$ 3,558,500	\$ -	\$ 422,000
Total Expenses	\$ 1,862,668	\$ 3,558,500	\$ -	\$ 422,000
NET INCOME	\$ (176,739)	\$ -	\$ 1,500	\$ 1,500
BEGINNING FUND BALANCE	\$ 38,464	\$ (138,275)	\$ (138,275)	\$ (136,775)
ADJUSTMENTS	1			
ENDING FUND BALANCE	\$ (138,275)	\$ (138,275)	\$ (136,775)	\$ (135,275)

NO STAFFING IN THIS FUND

CEMETERY OPERATING FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Miscellaneous Income	\$ 191,622	\$ 31,000	\$ 56,050	\$ 55,000
Interest Income	2,166	2,000	2,000	2,000
Transfer In	225	32,000	225	225
Total Revenues	\$ 194,013	\$ 65,000	\$ 58,275	\$ 57,225
EXPENSES				
Materials & Supplies	\$ 508	\$ 1,016	\$ -	\$ -
Maintenance & Services	4,867	63,984	3,000	3,000
Utilities	225	-	300	300
Total Expenses	\$ 5,601	\$ 65,000	\$ 3,300	\$ 3,300
NET INCOME	\$ 188,412	\$ -	\$ 54,975	\$ 53,925
BEGINNING FUND BALANCE	\$ 375,187	\$ 533,437	\$ 533,437	\$ 588,412
ADJUSTMENTS	(30,162)			
ENDING FUND BALANCE	\$ 533,437	\$ 533,437	\$ 588,412	\$ 642,337

NO STAFFING IN THIS FUND

BOARD OF FIREMAN SERVICE FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Miscellaneous	\$ -	\$ 700	\$ -	\$ -
Interest Income	54	-	100	100
Total Revenues	\$ 54	\$ 700	\$ 100	\$ 100
EXPENDITURES				
Miscellaneous	\$ 300	\$ 700	\$ 300	\$ 300
Total Expenses	\$ 300	\$ 700	\$ 300	\$ 300
NET INCOME	\$ (246)	\$ -	\$ (200)	\$ (200)
BEGINNING FUND BALANCE	\$ 27,027	\$ 26,781	\$ 26,781	\$ 26,581
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 26,781	\$ 26,781	\$ 26,581	\$ 26,381

NO STAFFING IN THIS FUND

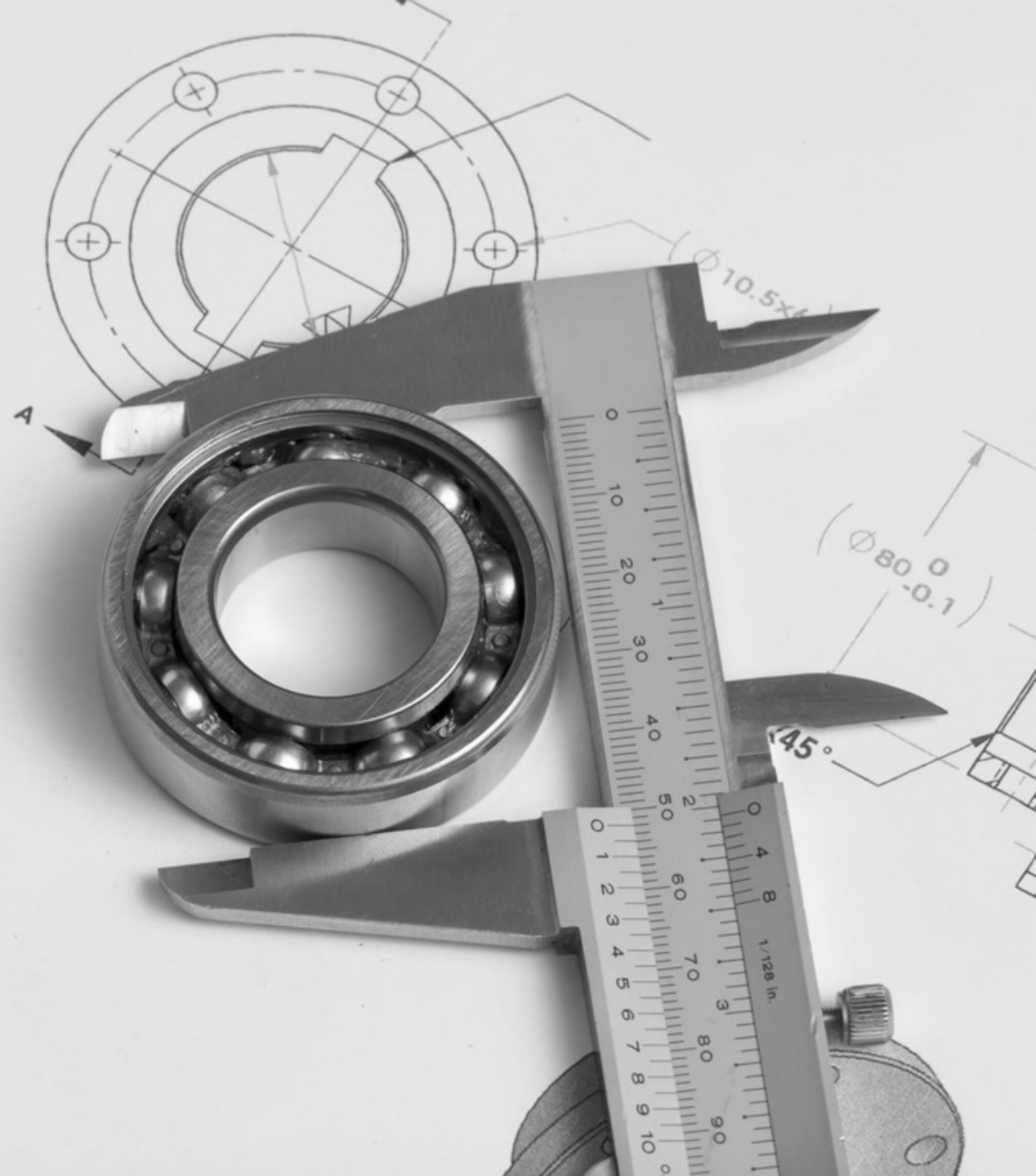
FOUNDATION FOR COMMUNITY PROJECTS FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Donations	\$ 26,238	\$ 5,500	\$ 15,200	\$ 7,000
Total Revenues	\$ 26,238	\$ 5,500	\$ 15,200	\$ 7,000
EXPENSES				
Materials & Supplies	\$ 13,980	\$ 5,500	\$ 10,000	\$ 2,000
Total Expenses	\$ 13,980	\$ 5,500	\$ 10,000	\$ 2,000
NET INCOME	\$ 12,259	\$ -	\$ 5,200	\$ 5,000
BEGINNING FUND BALANCE	\$ 38,725	\$ 50,984	\$ 50,984	\$ 56,184
ENDING FUND BALANCE	\$ 50,984	\$ 50,984	\$ 56,184	\$ 61,184

NO STAFFING IN THIS FUND

CIP PROJECTS



FY23 CIP PROJECTS

- Water Fund
 - 500K gallon Water Tower, 250K gallon Ground Storage Tank, and Water Plant - \$4 million
 - Water Well - \$2 million
 - Replacement of 24 Fire Hydrants - \$480K
 - Extend utility service to north end of Airport - \$250K
- Natural Gas Fund
 - Hollister natural gas regulator station - \$315K
 - High-pressure looped gas system for Pecan Lakes subdivision - \$1,615,000
- Wastewater Fund
 - Wastewater Treatment Plant Phase II - \$395K
- Hotel/Motel Fund
 - Wayfinding & downtown signage - \$250K
- Capital Projects Fund
 - Design/Engineering for Fire Station - \$500k
 - Design/Engineering for other City facilities - \$250K

BUDGET CALENDAR

■ August 22

- Workshop to further discuss budget (4:30 pm)
- Continue budget discussion during regular meeting (6 pm)

■ September 12

- Ratify tax increase reflected in the proposed budget
- Public hearing on budget & tax rate
- Vote on first reading of budget & tax rate
- Republic Services rate increase (first reading)

■ September 26

- Final vote (second reading) on budget
- Final vote (second reading) on tax rate
- Republic Services rate increase (second reading)



QUESTIONS??

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