

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
AUGUST 22, 2022**

Notice is hereby given that a Special Meeting of the governing body of the City of Navasota will be held on the 22nd of August, 2022 at 4:30 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

- 1 Call to Order.
- 2 Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 4:15 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
- 3 Workshop discussion on National Night Out dates. [Jason Weeks, City Manager and Mike Mize, Interim Chief of Police]
- 4 Workshop discussion on Robert Rules of Order and agenda policies, processes, and procedures. [Jason Weeks, City Manager]
- 5 Workshop discussion regarding the City of Navasota's Fiscal Year 2022-2023 Proposed Budget. [Jason Weeks, City Manager]
- 6 Adjourn.

DATED THIS THE 19TH OF AUGUST, 2022

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 19th of August, 2022 at 08:48 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 19TH OF AUGUST, 2022

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM #3

<p>Agenda Date Requested: <u>August 22, 2022</u></p> <p>Requested By: <u>Jason Weeks, City Manager</u></p> <p>Department: <u>Administration</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>None</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
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Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

AGENDA ITEM #3

Workshop discussion on National Night Out dates.

SUMMARY & RECOMMENDATION

National Night Out culminates annually on the first Tuesday in August. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. Furthermore, it provides a great opportunity to bring police and neighbors together under positive circumstances. The state of Texas and select areas celebrate the first Tuesday in October.

The Texas Municipal League annual conference occurs during the first week in October too. This year, the conference begins on Wednesday, October 5th and goes through Friday, October 7th. The TML conference is in San Antonio; therefore, many staff and City Council will be traveling after work to check into the hotel for the conference. To alleviate this continued conflict, staff would propose that for 2022, National Night Out be moved to Tuesday, October 18th, which is not in conflict of major events of Navasota ISD or city functions. Additionally, staff recommends moving forward in 2023 to align the NNO celebration with the NNO on the first Tuesday of August.

ACTION REQUIRED BY CITY COUNCIL

Provide direction to staff on National Night Out dates to allow for the City of Navasota to begin collaborating with the residents and businesses for this event.

Approved for the City Council meeting agenda

Jason Weeks

Jason B. Weeks, City Manager

8/18/2022

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #4

<p>Agenda Date Requested: <u>August 22, 2022</u></p> <p>Requested By: <u>Jason Weeks, City Manager</u></p> <p>Department: <u>Administration</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>Ordinance 923-20</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Appropriation													
Source of Funds:	<u>N/A</u>												
Account Number:	<u>N/A</u>												
Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

AGENDA ITEM #4

Workshop discussion on Robert Rules of Order and agenda policies, processes, and procedures.

SUMMARY & RECOMMENDATION

In July, attorney Thomas Gwosdz provided staff, City Council, and Boards & Commissions training on Roberts Rule of Order. Staff would like to receive feedback from City Council on any recommended changes to the agenda process. Some ideas are:

- Provide Mayor with draft of all City Council agendas for approval prior to posting the agenda.
- Provide public access to the agenda packet via City's website.
- Beginning using the "consent" portion of the agenda to streamline meeting procedures by collecting routine, non-controversial items into a group whereby all are passed with a single motion and vote. Currently, this is primarily used for monthly minutes, expenditures, and second reading of ordinances. Staff believes there are more that could fall within routine and non-controversial such as the annual CPI adjustment to Republic Service trash rates, items already discussed during a workshop with all changes made.

On April 27, 2020, Council approved the second reading of Ordinance 923-20 (attached) pertaining to policies and procedures for City Council meetings. Staff is requesting discussions to revise the policies and procedures for addition of the new 2nd monthly meeting workshop, who can and how they can add items to an agenda, deadlines, and transparency.

ACTION REQUIRED BY CITY COUNCIL

Provide direction to staff on Robert Rules of Order and agenda policies, processes, and procedures.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

8/18/2022

Date

ORDINANCE NO. 923-20

CITY OF NAVASOTA

CITY COUNCIL MEETING PROCEDURES

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS ESTABLISHING POLICIES AND PROCEDURES FOR CITY COUNCIL MEETINGS, INCLUDING PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; PURPOSE; DEFINITIONS; GENERAL RULES OF PROCEDURE AT MEETINGS; DISRUPTIVE OR DISORDERLY CONDUCT; INDIVIDUALS WITH DISABILITIES; RECORDING OF MEETINGS; RELATION TO OTHER ORDINANCES; SEVERABILITY; PROPER NOTICE AND MEETING

WHEREAS, the City Council of the City of Navasota seeks to provide for the efficient administration of City business; and

WHEREAS, the City Council seeks to maintain order and decorum at Council meetings; and

WHEREAS, the City Council finds that the promulgation of procedural rules for Council meetings furthers the effective and efficient administration of City business and encourage orderly public participation in the democratic process; and

WHEREAS, the City Council finds that disorderly or disruptive behavior during the course of its meetings unreasonably interferes with the conduct of City business; creates confusion and dismay among meeting participants, observers, and the general public; and stifles public comment and participation in the democratic process; and discourages the majority of meeting attendees who conduct themselves appropriately; and

WHEREAS, the City Council finds that the unreasonably obtrusive use of a tape recorder, video camera, or other means of aural or video reproduction may disrupt the effective and efficient administration of Council meetings; may cause undue anxiety to those persons in attendance; and may discourage public participation in the

democratic process; thus making it necessary to adopt reasonable rules relating to the location of recording equipment and the manner in which the recording is conducted; and

WHEREAS, the City Council finds it to be in the best interest of the public safety, health and general welfare to adopt reasonable rules and regulations to maintain order and to regulate conduct at its meetings; and

WHEREAS, the City Council is authorized to adopt such rules and regulations by virtue of its authority as a home rule municipality and by section 551.023 of the Texas Government Code; and

WHEREAS, the City Council has carefully reviewed the rules and regulations established by this Ordinance; and

WHEREAS, the City Council has received public input by and through a public meeting at which this Ordinance is to be adopted;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS THAT:

1. INTRODUCTION

A. Popular Name

This Ordinance shall commonly be referred to as the "Council Meeting Procedures Ordinance."

B. Findings of Fact

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council of the City of Navasota and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

C. Purpose

This Ordinance is adopted so that the City Council may promote the public health, safety, morals and general welfare within the City through the enactment of reasonable procedures and rules designed to facilitate the orderly and efficient conduct of Council meetings in a manner that promotes a positive City image reflecting order, harmony and pride, thereby strengthening the economic stability of the City. By and through this Ordinance, the City Council additionally seeks to establish fair, reasonable,

and efficient guidelines for maintaining order and promoting effective public participation at Council meetings.

D. DEFINITIONS

A).General

Words and phrases used in this Ordinance shall have the meanings set forth in this Section. Words and phrases that are not defined in this Ordinance but are defined in other ordinances of the City of Navasota shall be given the meanings set forth in those ordinances. Other words and phrases shall be given their common, ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only and shall not be used in the interpretation of this Ordinance.

B).Specific Definitions

- (1) "City" means the City of Navasota, an incorporated, home rule municipality located in Grimes County, Texas.
- (2) "Council" means the City Council (i.e., the governing body) of the City of Navasota, Texas.
- (3) "Council meeting" means any public meeting held by the City Council of the City of Navasota as authorized or required by the Texas Constitution and applicable state law.
- (4) "Council Chamber" means the meeting space designated for City Council meetings located in City Hall at 200 E. McAlpine Street, Navasota, Texas.
- (5) "Closed Meeting" means a meeting to which the public does not have access (i.e., executive session) as authorized by the Texas Open Meetings Act.
- (6) "Conduct" means an act or omission and its accompanying mental state.
- (7) "Deliberation" or "Deliberate" means a verbal exchange during a meeting by a quorum of the City Council, or between a quorum of the City Council and another person, concerning a public issue within the jurisdiction of the City Council.

- (8) "Designated recording area" means that area of the Council Chamber clearly marked as a space for all persons wishing to operate tape recorders, video cameras, or other means of aural or visual reproduction, within which such persons may operate such electronic recording devices during Council meetings.
- (9) "Meeting" means any official proceeding of the Council. This term includes, but is not limited to, all Regular, Special (i.e., "called"), Emergency and Executive Session (i.e., "closed") Meetings.
- (10) "Official tape recording" means any audio recording made by the City Secretary or other City official or employee at the direction of the City Council and as part of that City official's or employee's official duties.
- (11) "Open" means the public is allowed to attend.
- (12) "Person" means a human individual.
- (13) "Presiding officer" means the member of the governing body who is chairing the meeting, which may be the Mayor, Mayor Pro-Tem in the Mayor's absence, or a council member selected by the remaining members of the council when the Mayor and Mayor Pro-Tem are absent.
- (14) "Quorum" means a majority of the City Council, unless defined differently by an applicable law, rule, or ordinance of the City.
- (15) "Use of a tape recorder, video camera, or other means of aural or visual reproduction" means the use of any device used to capture and record and/or transmit and replay sounds and/or images. This term includes, but is not limited to, tape recorders, video cameras, digital cameras, web cameras, and live video streaming devices.

2: GENERAL RULES

A. Time and Place for Meetings

- (1) The City Council shall hold regular meetings on the second and fourth Mondays of each month at 6:00 p.m.

- (2) When the day for any regular meeting falls on a legal holiday, the regularly scheduled meeting for such day shall be cancelled unless otherwise specified by the City Council. At other times that the Mayor deems appropriate, the Mayor may cancel one or more regular meetings.
- (3) The Mayor may call a special meeting on the Mayor's own motion or on the application of two Council members. Each member of the City Council, the City Secretary, and the City Attorney must be notified of the special meeting at least 72 hours in advance.
- (4) Except as otherwise provided in this paragraph, the City Council shall conduct all meetings in the Council Chambers. However, the City Council may from time to time elect to meet at other locations and, upon such election, shall give public notice of the change of location in accordance with State law. If by reason of fire, flood or other emergency, it is unsafe to meet in the Council Chambers, for the duration of the emergency the Council may hold its meetings at such other place as the Mayor, or, in the Mayor's absence, the Mayor Pro-Tem, shall designate.
- (5) Meetings may be cancelled or recessed to the next business day with or without notice by the Mayor, a majority of the Council, or a majority of the members of the Council in attendance at the meeting.
- (6) Pursuant to § 551.007 (e) of the Texas Government Code, during a meeting the City Council may not prohibit public criticism of the City Council, including criticism of any act, omission, policy, procedure, program, or service. This does not apply to public criticism that is otherwise prohibited by law.

B. Agenda of Meetings

- (1) The City shall comply with all notice requirements of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, as may be amended.
- (2) The City Secretary shall be responsible for preparing the agenda for Council meetings. The Mayor may determine which items to include in the agenda, provided that, the City Secretary shall include any item requested by a Council Member or the Mayor. Council Members shall submit requests to the City Secretary at least five (5) business days in advance of the day of the meeting.

- (3) A citizen may request inclusion on the agenda by submitting a request in writing to the City Secretary at least six (6) business days in advance of the day of the meeting. The requested item may be included on the agenda at the Mayor's discretion.
- (4) The City Secretary shall post the agenda at least 72 hours in advance of the meeting, except as otherwise allowed by the Texas Open Meetings Act. The City Secretary shall not make changes to the agenda less than four (4) days prior to the meeting. Items submitted to the City Secretary less than four (4) days prior to the meeting shall not be included. This provision shall not apply to emergencies, as determined by the Mayor.
- (5) Upon the motion of the Presiding Officer or any Council Member, the City Council may elect to table an agenda item by an affirmative vote of a majority of Council Members present at the meeting.
- (6) In accordance with the Texas Open Meetings Act, the Council will not be able to deliberate on any item that is not on the agenda for the meeting. For such an item, the governmental body may either: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda.

C. Public Participation

- (1) In accordance with the terms of the Texas Open Meetings Act all meetings of the City Council shall be open to the public unless the Council is in Executive Session or State law otherwise allows a meeting to be closed.
- (2) A member of the public who desires to address the Council concerning an item on the agenda or to present a subject for the Council's consideration during the Public Comment period may do so in accordance with the rules outlined in this Ordinance.
- (3) Members of the public who desire to address the Council shall abide by the following rules:
 - (a) Prior to the meeting, or during the meeting prior to discussion of a specific matter upon which a person wishes to comment, speakers who wish to address the City Council should complete a Public Meeting Appearance sign-in sheet and present it to the City Secretary. Speakers shall indicate whether they wish to comment on a specific

agenda item or on a separate matter during the Public Comment period.

- (b) When recognized by the Presiding Officer, the speaker should approach the podium, state his/her name and address for the record, and, if speaking on behalf of an organization or other group, identify the group represented.
 - (c) Only one person may address the Council at any one time.
 - (d) Speakers should address all remarks to the City Council as a whole, not to individual members.
 - (e) Speakers must limit their presentations to no more than three (3) minutes. There shall be no substitutions or pooling of speakers.
 - (f) Speakers who address the City Council through a translator, must limit their presentations to no more than six (6) minutes. There shall be no substitutions or pooling of speakers. (HB2840)
 - (g) The Presiding Officer may encourage speakers to not merely repeat views expressed by others.
 - (h) Speakers must limit presentations to matters within the City's subject matter jurisdiction.
- (4) In accordance with the Texas Open Meetings Act, the Council will not be able to deliberate on any item that is not on the agenda for the meeting. For such an item, the governmental body may either: (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda.

D. Parliamentary Procedure

The Council may by resolution adopt rules of parliamentary procedure.

E. Presiding Officer

The Presiding Officer of the Council is responsible for conducting the meeting. When present and participating, the Mayor shall serve as presiding officer. When the Mayor is not present or if the Mayor abstains from participation on a matter, the Mayor Pro-Tem shall serve as the presiding officer. If neither

the Mayor nor the Mayor Pro-Tem is able to serve, the remaining Council Members may by majority vote designate a Member of the Council to preside over the meeting.

3. DISRUPTIVE CONDUCT

A. Disrupting a Meeting

No person shall prevent or disrupt a meeting or obstruct or interfere with the meeting by physical action or verbal utterance.

B. Removal From Meeting

The Presiding Officer shall maintain decorum in all meetings and may order persons disrupting meetings to exit the building. Disruptive persons refusing to vacate the premises may be escorted outside by police officers upon direction from the Presiding Officer.

4. RECORDING OF MEETINGS

A. Location of Recording Equipment.

- (1) At each Council meeting, the Council shall designate an area within the Council Chamber for the operation of tape recorders, video cameras, and other means of aural or visual reproduction. Operation of such equipment is limited to the designated recording area.
- (2) The designated recording area shall be indicated by means reasonably calculated to provide sufficient space for all persons wishing to operate a tape recorder, video camera, or other means of aural or visual reproduction to occupy the designated recording area with reasonable comfort and sufficiently near to the proceedings to facilitate adequate recording.
- (3) No person shall operate a tape recorder, video camera, or other means of aural or visual reproduction within the Council Chamber outside of the designated recording area.
- (4) The provisions of this Section do not apply to the creation of an official tape recording of a Council meeting by a duly authorized City official. Nor do these provisions apply to duly authorized closed (*i.e.*, "executive") sessions.

B. Recording of Individuals Outside of the Council Meeting

- (1) No person shall operate a tape recorder, video camera, or other means of aural or visual reproduction within the Council Chamber within one hour before or after a Council meeting unless the person being recorded expressly grants his or her consent.
- (2) Members of the news media and other interested persons may request personal interviews to be scheduled with City officials by calling the Marketing and Communications Coordinator or City Manager at (936) 825-6475.

5. INDIVIDUALS WITH DISABILITIES

The City of Navasota seeks to ensure effective communication with members of the public who attend and participate in Council meetings. An individual who requires auxiliary aids and services or other accommodation should contact the City Secretary with a request for such services. The City encourages such individuals to submit requests at least forty-eight (48) hours in advance of a Council meeting so the City may effectively address the individuals' requests.

6. RELATION TO OTHER ORDINANCES

This Ordinance shall not be construed to require or allow any act that is prohibited by any other ordinance. This Ordinance is specifically subordinate to any ordinance or regulations of the City pertaining to building and construction safety or to pedestrian and traffic safety. Nothing in this Ordinance shall be construed to impose a duty not required by the Open Meetings Act or to relieve the City of complying with the Open Meetings Act.

7. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication, as may be required by governing law.

8. SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance be severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the

remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

9. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED AND APPROVED ON FIRST READING THIS THE 23rd DAY OF MARCH, 2020.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY



PASSED AND APPROVED ON SECOND READING THIS THE 27th DAY OF APRIL, 2020.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY





REQUEST FOR CITY COUNCIL AGENDA ITEM #5

Agenda Date Requested: August 22, 2022

Requested By: Jason Weeks, City Manager

Department: Administration

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: FY23 Budget Presentation

Appropriation

Source of Funds: N/A

Account Number: N/A

Amount Budgeted: N/A

Amount Requested: N/A

Budgeted Item: ☐ Yes ☒ No

AGENDA ITEM #5

Workshop to further discuss the City of Navasota's Fiscal Year 2022-2023 Proposed Budget

SUMMARY & RECOMMENDATION

On August 15, 2022, City of Navasota staff presented information regarding the proposed fiscal year 2022-2023 budget. This workshop item is to further discuss the proposed FY23 budget prior to the public hearing that is scheduled for September 12, 2022. Additionally, the Streets & Sanitation Director will present his portion of the Public Works Department budget. Staff has included the summary slides from the FY 2022-23 Budget Workshop presentation. Staff recommends City Council provide feedback to the proposed FY 2022-23 budget in preparation for the public hearings on the tax rate and budget.

ACTION REQUIRED BY CITY COUNCIL

Provide staff feedback regarding the proposed fiscal year 2022-2023 budget and take appropriation action.

Approved for the City Council meeting agenda

Jason Weeks
Jason B. Weeks, City Manager

8/18/2022

Date

THERE'S SO MUCH TO LOVE ABOUT

NAVASOTA!

So much, so close.

CITY OF NAVASOTA, TEXAS

PROPOSED ANNUAL BUDGET | FISCAL YEAR 2022-2023

CITY COUNCIL STRATEGIC PLAN – AREAS OF EMPHASIS



- Governance – The City of Navasota follows established rules of governance that promote civil discourse, consistent & predictable deliberation and exemplary action.
- Economic Development – The City of Navasota will promote a strong & diverse economy that strengthens the local sales tax & property tax base while also contributing to a high quality of life.
- Image/Communication – The City of Navasota will proactively work to provide accurate, timely communications to the citizens & improve the image of the community.
- Infrastructure – The City of Navasota will provide excellent infrastructure & facilities that meet the needs of the citizens & businesses, and staff.

CITY COUNCIL FY 2022-23 BUDGET PRIORITIES

- Compensation Study to retain and attract professional employees
- Utility Rate Study
- Facility Assessment
- Design & Funding for New Fire Station
- Wayfinding & Downtown Signage
- Streets CIP
- Renovation of Public Works Facilities
- City University
- Impact Fee Study & Implementation
- City Staffing Needs
- Continued Professional Development & Training for Staff
- Railroad Crossing Grade Separation
- Parking Study
- Police Department Staffing Needs & Pay
- Full-time Parks & Recreation Staff along with Program & Activity Funding
- Exterior Painting of Horlock House
- Increased Marketing & Tourism to bring more visitors & sales tax revenue
- Maintain Current Tax Rate

NAVASOTA'S ECONOMIC PICTURE

■ Active Major Developments:

- Residential – Pecan Lakes Estates Phase 3 & 4, Hidden Hills Phase 1
- Commercial - North Side Market (C-store\Fuel), Jack in the Box, Team Elliott Ford, Walmart Remodel (Interior), Young Life Building Remodel, Navasota Welding Supply, Chicken Express

■ Historical Residential Building Permits:

Residential	Y-T-D	2021	2020	2019	2018	2017
	82	93	88	102	106	45

■ Historical New Improvements & Personal Property

2021	2020	2019	2018	2017
\$19,179,086	\$18,503,344	\$23,400,486	\$16,583,827	\$11,515,393



BUDGET HIGHLIGHTS

- Decrease Tax Rate from \$0.5693 to \$0.5560 per \$100 assessed valuation
- No proposed utility rate increases
- Pass-through Trash Rate increase of 4.83%
- Added New Staff in Key Areas
 - Proposed New Staff (FTE) – 6.0
 - 3 Patrol Officers
 - Dispatcher
 - Firefighter
 - Gas Technician
- Allocated \$1,469,387 (includes benefits of FICA & TMRS) in funding for Salary Market Adjustments to implement Compensation Study on 1/1/23
- TMRS rates decreased from 6.81% to 6.31%
- No Significant changes in employee health benefits
- Fund Balance in General Fund is at 30.2%
- Fund Balance in Water Fund is at 104.6%
- Fund Balance in Natural Gas Fund is at 27.5%
- Fund Balance in Wastewater Fund is at 28.7%
- Supplemental Summary:

Fund	Requested	Funded	Unfunded
General	\$3,068,510	\$2,170,237	\$898,273
Water	7,052,451	7,052,451	0
Natural Gas	1,787,752	1,787,752	0
Wastewater	547,564	547,564	0
Economic Development Corp.	11,111	11,111	0
Capital Projects	750,000	750,000	0
Hotel/Motel	250,000	250,000	0
Total	\$13,467,388	\$12,569,115	\$898,273



LIL' RATTLER ACADEMY

HOURS OF OPERATION:

Monday – Friday
6:30am to 4:30pm
August – May

Operates according to Navasota ISD Calendar and will be open for all teacher in-service days. However, closed for Labor Day, Thanksgiving Break, Christmas Break, MLK Day, Spring Break, Good Friday, and holiday/bad weather days

NISD COST:

Non-refundable registration fee of \$100/year and per family
Infant class (6 weeks – 18 months) \$525/month (\$5,250/year)
Toddler class (19 months – 35 months) \$500/month (\$5,000/year)
Preschool class (36 months – 48 months) \$450/month (\$4,500/year)

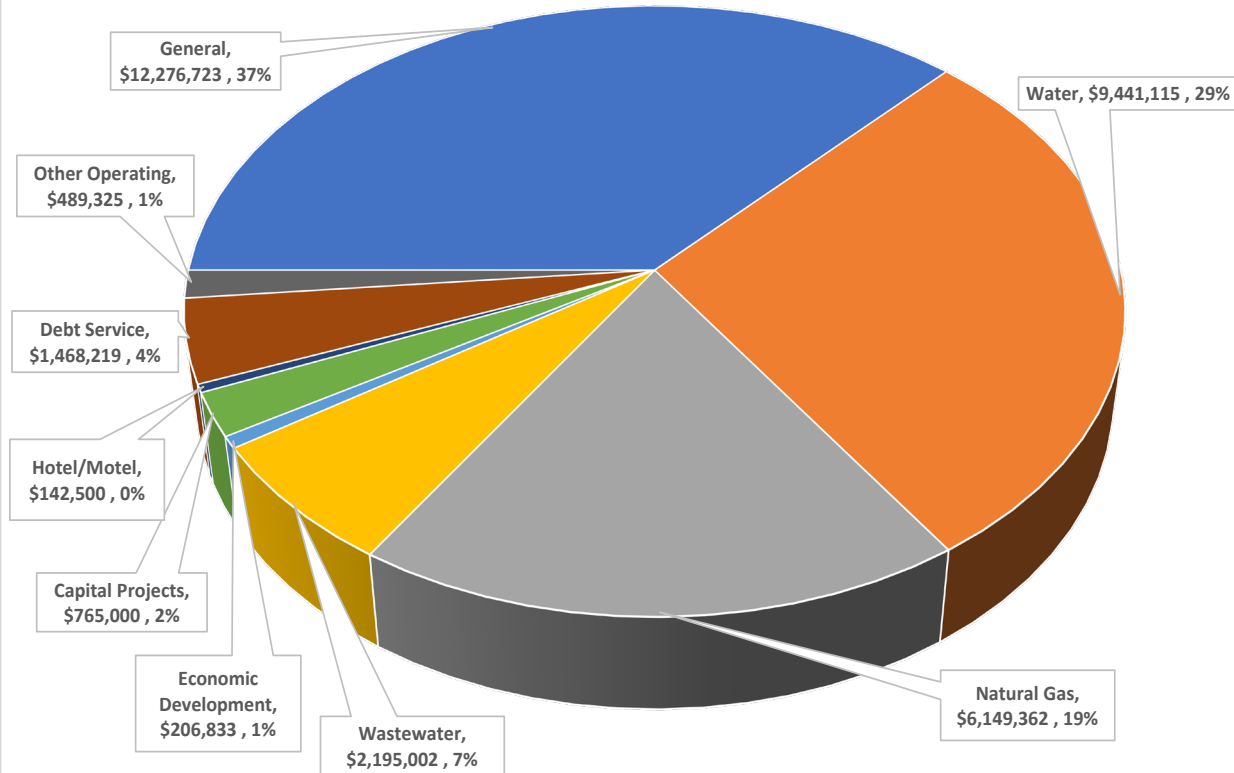
CITY PROPOSAL FOR EMPLOYEES:

$\frac{1}{2}$ cost first child
 $\frac{1}{4}$ cost of second child
No subsidized funding for more than 2 children

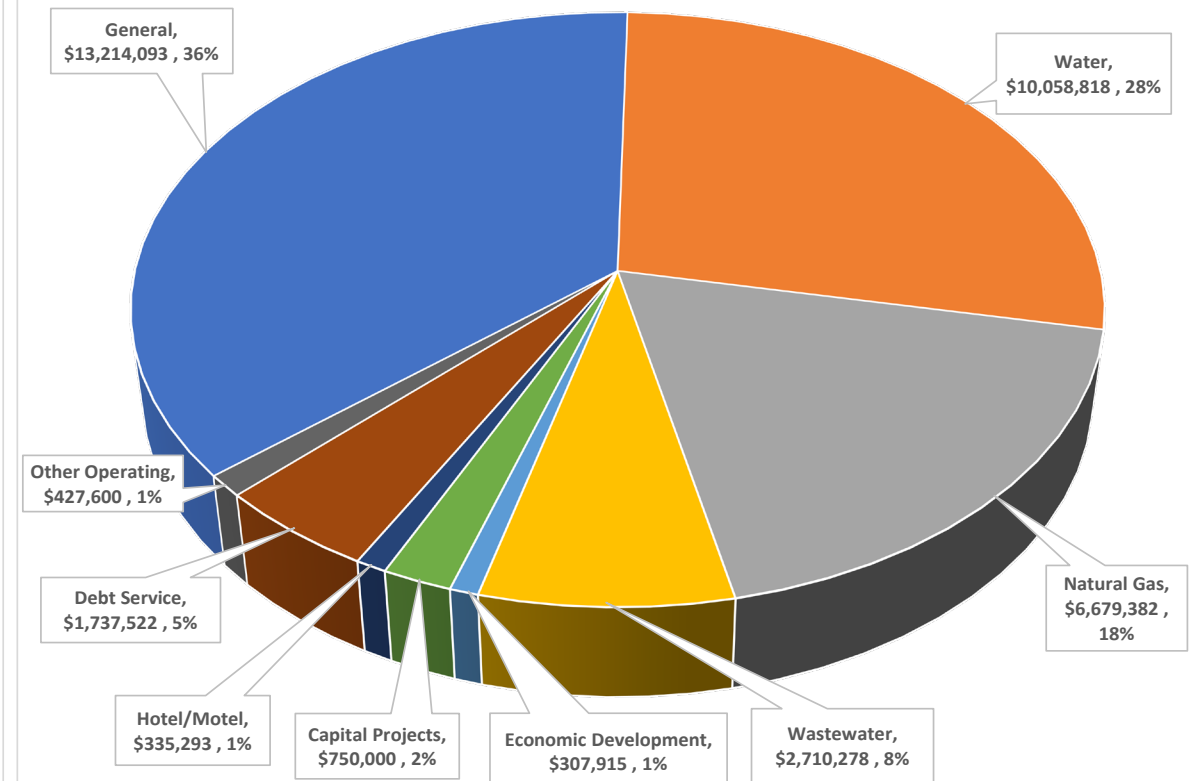
TOTAL REVENUES & EXPENDITURES (EXPENSES) – ALL FUNDS

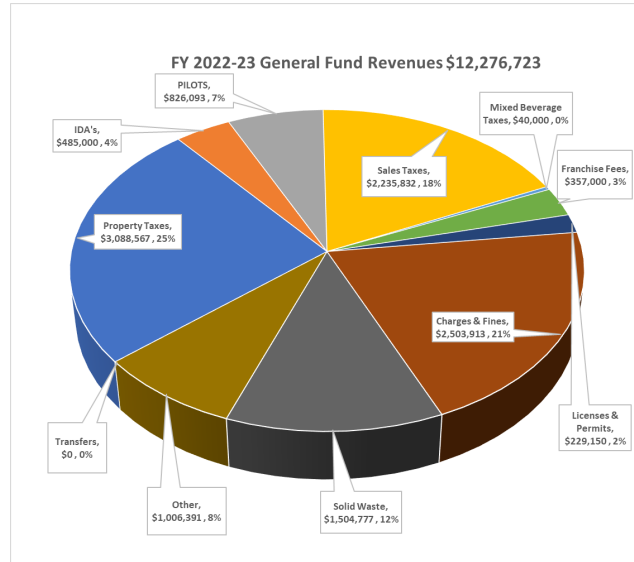
Fund Title	Revenues	Expenses
General	\$12,276,723	\$13,214,093
Water	\$9,441,115	\$10,058,818
Natural Gas	\$6,149,362	\$6,679,382
Wastewater	\$2,195,002	\$2,710,278
Economic Development	\$206,833	\$307,915
Capital Projects	\$765,000	\$750,000
Hotel/Motel	\$142,500	\$335,293
Debt Service	\$1,468,219	\$1,737,522
Other Operating	\$489,325	\$427,600
Subtotal	\$33,134,079	\$36,220,901
Internal Transfers	(3,735,338)	(3,735,338)
Total	\$29,398,741	\$32,485,563

FY 2022-23 Total Revenues \$33,134,079



FY 2022-23 Total Expenditures \$36,220,901



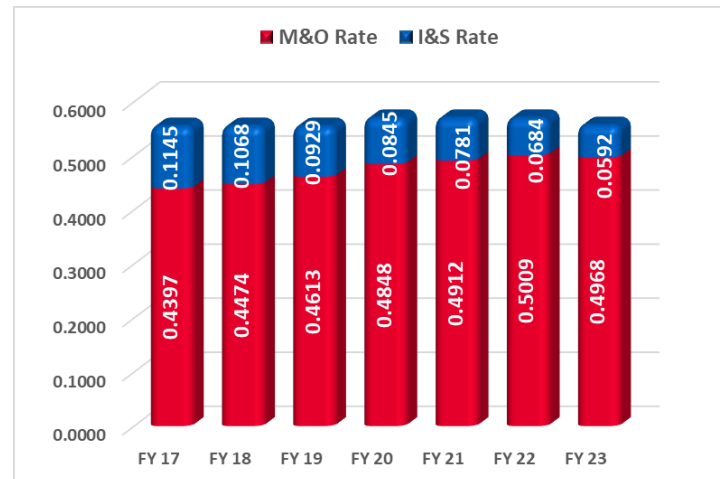


General Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Property Taxes	\$2,402,850	\$2,831,987	\$2,733,663	\$3,088,567	\$354,904	13.0%
IDA's	\$456,433	\$414,000	\$460,000	\$485,000	\$25,000	5.4%
PILOTS	\$833,867	\$618,885	\$817,396	\$826,093	\$8,697	1.1%
Sales Taxes	\$1,988,822	\$2,000,000	\$2,131,388	\$2,235,832	\$104,444	4.9%
Mixed Beverage Taxes	\$22,041	\$16,000	\$35,000	\$40,000	\$5,000	14.3%
Franchise Fees	\$341,411	\$319,000	\$357,000	\$357,000	\$0	0.0%
Licenses & Permits	\$283,281	\$156,750	\$227,135	\$229,150	\$2,015	0.9%
Charges & Fines	\$1,358,910	\$1,964,624	\$2,395,799	\$2,503,913	\$108,114	4.5%
Solid Waste	\$1,358,191	\$1,473,957	\$1,402,929	\$1,504,777	\$101,848	7.3%
Other	\$859,534	\$1,273,073	\$2,417,244	\$1,006,391	(\$1,410,853)	-58.4%
Transfers	\$0	\$1,706,987	\$0	\$0	\$0	N/A
Total Revenues	\$9,905,342	\$12,775,263	\$12,977,554	\$12,276,723	(\$700,831)	-5.4%

GENERAL FUND REVENUES

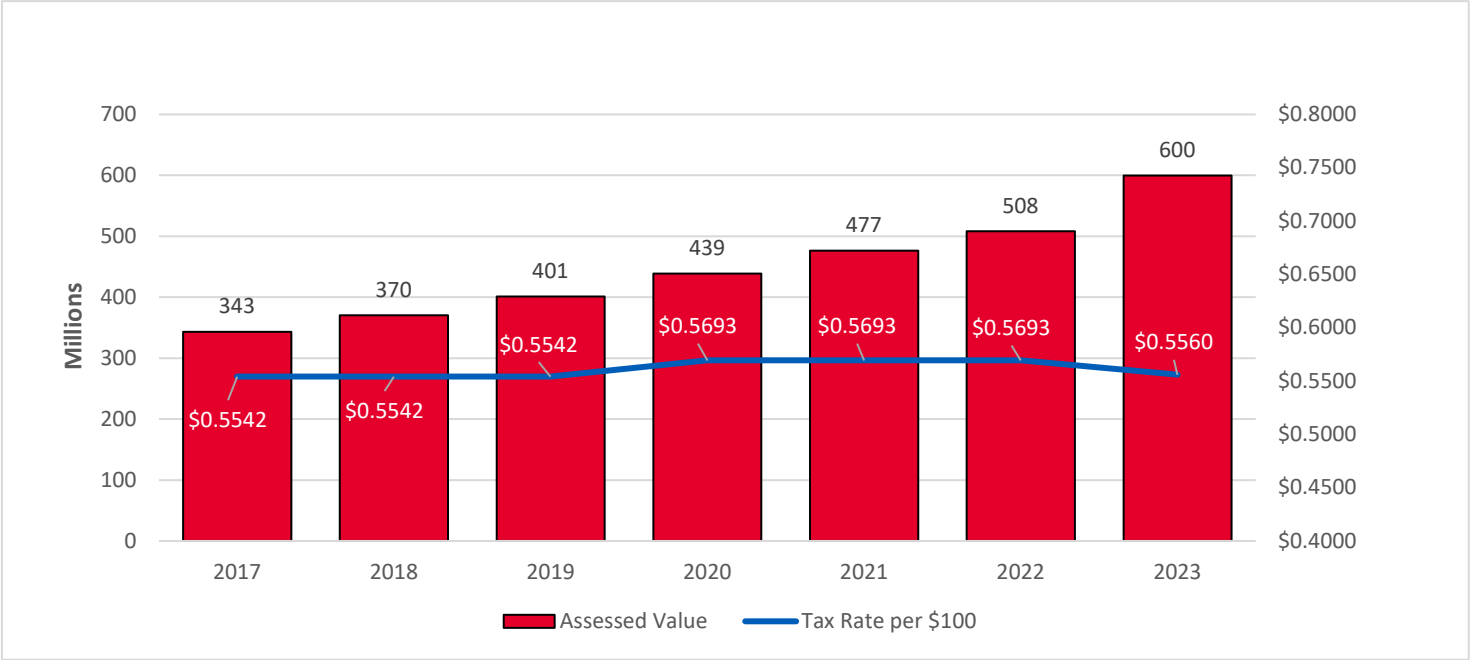
TAX RATE

- FY 23 Proposed Tax Rate - \$0.5560
 - Maintenance & Operation Rate - \$0.4968
 - Interest & Sinking Rate - \$0.0592
 - Average Home Value - \$168,468
- No-New-Revenue Tax Rate - \$0.4958
- Voter-Approval Tax Rate - \$0.5560
- Current Tax Rate - \$0.5693
 - Maintenance & Operations Rate - \$0.5009
 - Interest & Sinking Rate - \$0.0684
 - Average Home Value - \$145,169
- No-New-Revenue Tax Rate - \$0.5510
- Voter-Approval Tax Rate - \$0.5948



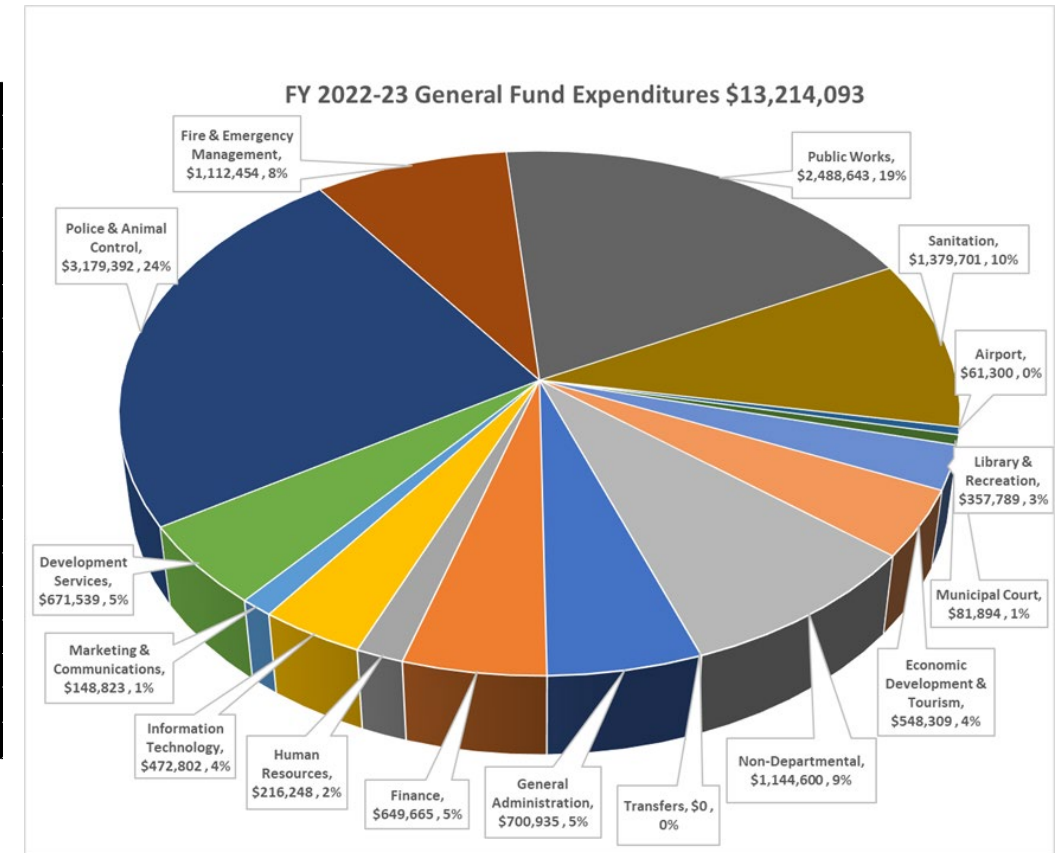
Fiscal Year	Assessed Valuation	Percent of Increase	Average Home Value	M&O Rate per \$100	I&S Rate per \$100	Tax Rate per \$100	Average Property Tax
2016-17	343,452,280	8.65%	101,463	0.4397	0.1145	0.5542	562.31
2017-18	370,418,118	7.85%	107,917	0.4474	0.1068	0.5542	598.08
2018-19	401,165,388	8.30%	115,750	0.4613	0.0929	0.5542	641.49
2019-20	438,905,139	9.41%	125,358	0.4848	0.0845	0.5693	713.66
2020-21	476,551,736	8.58%	136,492	0.4912	0.0781	0.5693	777.05
2021-22	508,297,370	6.66%	145,169	0.5009	0.0684	0.5693	826.45
2022-23	599,550,579	17.95%	168,468	0.4968	0.0592	0.5560	936.68

PROPERTY VALUES AND TAX RATES



GENERAL FUND EXPENDITURES

General Fund Expenditures	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
General Administration	\$664,171	\$1,069,614	\$811,519	\$700,935	(\$110,585)	-13.6%
Finance	\$544,632	\$886,950	\$618,831	\$649,665	\$30,834	5.0%
Human Resources	\$150,035	\$217,140	\$209,334	\$216,248	\$6,914	3.3%
Information Technology	\$466,871	\$411,748	\$474,042	\$472,802	(\$1,240)	-0.3%
Marketing & Communications	\$47,069	\$60,257	\$74,576	\$148,823	\$74,248	99.6%
Development Services	\$331,533	\$417,313	\$417,972	\$671,539	\$253,567	60.7%
Police & Animal Control	\$2,171,669	\$2,553,765	\$2,511,448	\$3,179,392	\$667,944	26.6%
Fire & Emergency Management	\$732,817	\$987,632	\$1,872,680	\$1,112,454	(\$760,226)	-40.6%
Public Works	\$1,954,215	\$3,481,971	\$3,226,723	\$2,488,643	(\$738,080)	-22.9%
Sanitation	\$1,096,158	\$1,184,277	\$1,397,538	\$1,379,701	(\$17,837)	-1.3%
Airport	\$234,639	\$240,156	\$182,400	\$61,300	(\$121,100)	-66.4%
Municipal Court	\$79,581	\$88,828	\$81,803	\$81,894	\$90	0.1%
Library & Recreation	\$194,568	\$235,986	\$409,550	\$357,789	(\$51,762)	-12.6%
Economic Development & Tourism	\$233,574	\$507,538	\$470,123	\$548,309	\$78,186	16.6%
Non-Departmental	\$17,776	\$0	\$0	\$1,144,600	\$1,144,600	N/A
Transfers	\$382,504	\$432,090	\$0	\$0	\$0	N/A
Total Expenditures	\$9,301,814	\$12,775,265	\$12,758,539	\$13,214,093	\$455,554	3.6%



GENERAL FUND SUMMARY & FUND BALANCE

General Fund Summary & Fund Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Fund Balance	\$4,007,774	\$4,709,134	\$4,709,134	\$4,928,148
Total Revenues	9,905,342	12,775,263	12,977,554	12,276,723
Total Expenditures	9,301,814	12,775,265	12,758,539	13,214,093
Surplus (Deficit)	603,528	(2)	219,015	(937,370)
Audit Adjustments	97,832	2	0	0
Unassigned Ending Fund Balance	\$4,709,134	\$4,709,132	\$4,928,148	\$3,990,778
90-Day Expenditure Requirement	\$2,325,454	\$3,193,816	\$3,189,635	\$3,303,523
Percentage of Fund Balance	51%	37%	39%	30%

GENERAL FUND – MAJOR BUDGET ITEMS

- Personnel - \$6,988,369
 - Existing salaries & benefits - \$5,441,147
 - Market adjustments (including benefits) - \$1,144,600
 - Addition of 3 Patrol Officers, Dispatcher & Firefighter - \$302,622
- Non-payroll Supplementals (new) - \$1,621,288
- Republic Services garbage contract - \$1,170,499
- Annual street maintenance program - \$547,037
- Capital lease/purchase payments - \$512,744
- Annual mowing contract – \$250,000
- Motor vehicle gasoline - \$144,500
- Electricity - \$114,200

Major Budget Items equate to **\$11,348,637**, which is **85.9%** of the total General Fund (\$13,214,093) expenditures

WATER FUND REVENUES

Water Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Water Sales	\$ 2,065,672	\$2,000,000	\$ 2,164,272	\$ 2,059,963	\$ (104,309)	-4.8%
Utility Improvement Fee	301,190	410,000	479,502	506,652	27,150	5.7%
Penalties & Service Charges	88,202	83,000	94,000	95,000	1,000	1.1%
Meter & Water Taps	39,976	27,000	31,536	33,500	1,964	6.2%
Capital Contribution	10,158	0	0	0	0	N/A
Grant Funds	0	0	0	1,983,750	1,983,750	N/A
Bond Proceeds	0	0	0	4,746,250	4,746,250	N/A
Miscellaneous Income	4,306	2,000	106,000	6,000	(100,000)	-94.3%
Interest Income	12,571	11,000	9,900	10,000	100	1.01%
Total Revenues	\$2,522,075	\$2,533,000	\$2,885,210	\$9,441,115	\$6,555,905	227.2%

WATER FUND EXPENSES

Water Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$142,451	\$142,451	N/A
Water Production	378,263	501,475	336,827	2,409,870	2,073,042	615.5%
Water Distribution	838,482	1,146,786	1,554,765	6,488,397	4,933,632	317.3%
Utility Improvement	290,000	410,000	400,000	400,000	0	0.0%
Transfers	292,297	474,738	417,376	418,101	725	0.2%
Subtotal Expenses	\$1,799,042	\$2,532,999	\$2,708,968	\$9,858,818	\$7,149,850	263.93%
Plus:						
Depreciation	\$308,397	\$0	\$200,000	\$200,000	\$200,000	N/A
Total Expenses	\$2,107,439	\$2,532,999	\$2,908,968	\$10,058,818	\$7,349,850	263.9%

WATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$504,369
 - Existing salaries & benefits - \$361,918
 - Market adjustments (including benefits) - \$142,451
- Capital Items – \$6,760,000
 - Water Tower (\$4 million), Water Well (\$2 million), 24 fire hydrant replacement (\$480k), & Install utilities on north end of Airport (\$280k)
- Debt service payment - \$818,101
- Reimbursement to GF for Costs - \$603,153
- East side Water Plant engineering - \$350,000
- PILOT - \$244,000
- Electricity - \$115,000
- Fire hydrant maintenance program - \$100,000
- Capital lease/purchase payments - \$31,490
- Motor vehicle gasoline - \$25,000

Major Budget Items equate to \$9,551,113, which is **94.9%** of the total Water Fund (\$10,058,818) expenses

WATER FUND SUMMARY & FUND BALANCE

Water Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,024,821	\$3,513,669	\$3,513,669	\$3,689,911
Total Revenues	2,522,075	2,533,000	2,885,210	9,441,115
Total Expenses	2,107,439	2,532,999	2,908,968	10,058,818
Net Income (Loss)	\$414,636	\$1	(\$23,758)	(\$617,703)
Non-Cash Adjustments	74,212	0	200,000	200,000
Ending Cash & Investments	\$3,513,669	\$3,513,670	\$3,689,911	\$3,272,208
90 Days Cash Expenses	\$508,307	\$633,250	\$677,242	\$782,205
Excess	\$3,005,363	\$2,880,421	\$3,012,669	\$2,490,003
Number Days Excess	532	409	400	286

NATURAL GAS FUND REVENUES

Natural Gas Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Gas Metered Sales	\$ 2,509,724	\$2,400,000	\$ 3,531,740	\$ 4,473,062	\$ 941,322	26.7%
Penalties & Service Charges	11,506	23,000	17,800	17,800	0	0.0%
Meters, Regulators & Meter Taps	40,472	35,000	42,500	37,500	(5,000)	-11.8%
Bond Proceeds	0	0	0	1,615,000	1,615,000	N/A
Miscellaneous Income	5,588	0	100,000	0	(100,000)	-100.0%
Interest Income	11,031	14,000	6,000	6,000	0	0.0%
Transfers	0	0	0	0	0	N/A
Total Revenues	\$2,578,322	\$2,472,000	\$3,698,040	\$6,149,362	\$2,451,322	66.3%

NATURAL GAS FUND EXPENSES

Natural Gas Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$79,772	\$79,772	N/A
Gas Distribution	2,582,790	2,701,854	5,703,916	6,533,610	829,694	14.5%
Transfers	0	70,146	0	0	0	N/A
Subtotal Expenses	\$2,582,790	\$2,772,000	\$5,703,916	\$6,613,382	\$909,466	15.9%
Plus:						
Depreciation	111,610	0	66,000	66,000	66,000	N/A
Total Expenses	\$2,694,400	\$2,772,000	\$5,769,916	\$6,679,382	\$975,466	15.9%

NATURAL GAS FUND – MAJOR BUDGET ITEMS

- Personnel - \$302,863
 - Existing salaries & benefits - \$180,111
 - Market adjustments (including benefits) - \$79,772
 - Addition of Gas Technician - \$42,980
- Gas purchases - \$3,411,360
- Hollister gas regulator & looped system - \$1,615,000
- Reimbursement to GF for Costs - \$603,153
- PILOT - \$408,093
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$15,000
- Capital lease/purchase payments - \$12,313

Major Budget Items equate to \$6,417,782, which is **96.1%** of the total Natural Gas Fund (\$6,679,382) expenses

NATURAL GAS FUND SUMMARY & FUND BALANCE

Natural Gas Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,944,723	\$3,846,189	\$3,846,189	\$1,840,313
Total Revenues	2,578,322	2,472,000	3,698,040	6,149,362
Total Expenses	2,694,400	2,772,000	5,769,916	6,679,382
Net Income (Loss)	(\$116,078)	(\$300,000)	(\$2,071,876)	(\$530,020)
Non-Cash Adjustments	17,544	0	66,000	66,000
Ending Cash & Investments	\$3,846,189	\$3,546,189	\$1,840,313	\$1,376,293
90 Days Cash Expenses	\$669,214	\$693,000	\$1,425,979	\$1,249,595
Excess	\$3,176,975	\$2,853,189	\$414,334	\$126,698
Number Days Excess	427	371	26	9

WASTEWATER FUND REVENUES

Wastewater Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Wastewater Sales	\$ 1,522,325	\$1,602,000	\$ 1,734,436	\$ 1,768,002	\$ 33,566	1.9%
Penalties & Service Charges	17,818	20,000	25,000	25,000	0	0.0%
Bond Proceeds	0	0	0	395,000	395,000	N/A
Miscellaneous Income	0	0	459,506	0	(459,506)	-100.0%
Interest Income	9,935	10,500	5,000	7,000	2,000	40.0%
Transfers	0	515,000	0	0	0	N/A
Total Revenues	\$1,550,079	\$2,147,500	\$2,223,942	\$2,195,002	(\$28,940)	-1.3%

WASTEWATER FUND EXPENSES

Wastewater Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$88,625	\$0	\$102,564	\$102,564	N/A
Wastewater Treatment Plant	414,194	1,000,575	1,057,633	926,960	(130,673)	-12.4%
Sewer Collection	500,613	514,650	1,618,750	1,067,070	(551,680)	-34.1%
Transfers	274,877	543,650	292,959	293,684	725	0.2%
Subtotal Expenses	\$1,189,683	\$2,147,500	\$2,969,342	\$2,390,278	(\$579,064)	-19.5%
Plus:						
Depreciation	221,242	0	320,000	320,000	320,000	N/A
Total Expenses	\$1,410,925	\$2,147,500	\$3,289,342	\$2,710,278	(\$259,064)	-19.5%

WASTEWATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$375,372
 - Existing salaries & benefits - \$272,808
 - Market adjustments (including benefits) - \$102,564
- Reimbursement to GF for Costs - \$603,153
- Phase II of WWTP CIP – \$395,000
- Depreciation - \$320,000
- Debt service payment - \$293,684
- PILOT - \$162,000
- Maintenance of WWTP - \$105,000
- Capital lease/purchase payments - \$100,543
- Electricity - \$94,000
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$18,500

Major Budget Items equate to \$2,517,252, which is **92.9%** of the total Wastewater Fund (\$2,710,278) expenses

WASTEWATER GAS FUND SUMMARY & FUND BALANCE

Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 1,264,024	\$1,512,846	\$1,512,846	\$767,446
Total Revenues	1,550,079	2,147,500	2,223,942	2,195,002
Total Expenses	1,410,925	2,147,500	3,289,342	2,710,278
Net Income (Loss)	\$139,154	\$0	(\$1,065,400)	(\$515,276)
Non-Cash Adjustments	109,668	0	320,000	320,000
Ending Cash & Investments	\$1,512,846	\$1,512,846	\$767,446	\$572,170
90 Days Cash Expenses	\$325,314	\$536,875	\$742,335	\$498,819
Excess	\$1,187,532	\$975,971	\$25,111	\$73,351
Number Days Excess	329	164	3	13

OTHER FUNDS SUMMARY

Other Operating Funds	Fund Balance 10/1/2022	FY 2022-23 Revenues	FY 2022-23 Expenditures	Adjustments	Fund Balance 9/30/2023
Cemetery Permanent	\$348,445	\$1,500	\$0	\$0	\$349,945
Cemetery Operating	588,412	57,225	3,300	0	642,337
Board of Fireman Service	26,581	100	300	0	26,381
Grant	(136,775)	423,500	422,000	0	(135,275)
Economic Development	317,408	206,833	307,915	0	216,326
Capital Projects	(6,385)	765,000	750,000	0	8,615
Hotel / Motel	692,408	142,500	335,293	0	499,615
Debt Service	883,833	1,468,219	1,737,522	0	614,530
Foundation of Community Projects	56,184	7,000	2,000	0	61,184



PUBLIC WORKS

SANITATION

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 48,208	\$ 50,943	\$ 48,326	\$ 55,413
Materials & Supplies	9,597	6,000	8,500	9,000
Maintenance & Services	1,026,863	1,075,134	1,108,335	1,240,499
Utilities	218	200	195	200
Miscellaneous	10,750	1,000	-	1,000
Capital Outlay	522	51,000	232,182	73,589
Total	\$ 1,096,158	\$ 1,184,277	\$ 1,397,538	\$ 1,379,701

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Recycling Laborer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00



- Expand annual clean-up to two event per year - \$15,000
- Repair work on 1999 Dump Truck (new AC, clutch & transmission) - \$14,000
- Republic Services contract (includes 4.83% CPI rate adjustment & volume increase) - \$1,170,499
- Cedar Creek clean-up project - \$32,500

SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Dump Truck to replace 1999 model - \$117,000
- Supplemental Funded:
 - Request not funded

STREET

EXPENDITURES	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Personnel Services	\$ 414,147	\$ 472,736	\$ 476,425	\$ 485,484
Materials & Supplies	25,882	25,500	49,068	48,000
Maintenance & Services	19,205	208,035	30,562	67,700
Utilities	87,088	90,000	84,000	95,000
Professional Fees	165,378	287,390	75,000	75,000
Bond & Loan Debt	13,000	-	-	-
Miscellaneous	152	1,100	3,156	2,130
Capital Outlay	148,288	1,254,293	1,294,257	594,831
Total	\$ 873,140	\$ 2,339,054	\$ 2,012,468	\$ 1,368,145

STREET

STAFFING	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
Director of Streets & Sanitation	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00	1.00
Truck Driver	3.00	3.00	3.00	3.00
Laborer	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	7.00



- “No Jake Brake” signs, street signs, & “STOP” signs - \$16,000
- Replace 416 LF of concrete (approximately 30 cubic yards) sidewalks - \$35,000
- Street lights - \$95,000
- Annual street maintenance project (includes engineering) - \$547,037



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Addition of Heavy Equipment Operator - \$45,953
- Supplemental Funded:
 - Request not funded

**ECONOMIC
DEVELOPMENT
CORPORATION**

NAVASOTA!



STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Sales Tax	\$ 179,616	\$ 155,500	\$ 193,763	\$ 203,258
Interest Income	483	-	600	1,000
Miscellaneous Income	52,750	10,000	2,500	2,575
Transfers In	42,593	526,000	-	-
Total Revenues	\$ 275,441	\$ 691,500	\$ 196,863	\$ 206,833
EXPENSES				
Materials & Supplies	\$ 1,800	\$ 120,000	\$ 39,085	\$ 110,000
Professional Fees	14,500	15,000	17,500	17,650
Bond & Loan Debt	143,214	143,000	144,478	145,423
Miscellaneous	1,585	13,500	19,536	34,842
Capital Outlay	-	400,000	-	-
Total Expenses	\$ 161,099	\$ 691,500	\$ 220,599	\$ 307,915
NET INCOME	\$ 114,342	\$ -	\$ (23,736)	\$ (101,082)
BEGINNING FUND BALANCE	\$ 226,802	\$ 341,144	\$ 341,144	\$ 317,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 341,144	\$ 341,144	\$ 317,408	\$ 216,326

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

- Series 2018 Tax Notes debt payment for parking lot - \$145,423
- Special projects that come up during the year - \$100,000
- Retail Coach - \$12,500
- GIS Planning – Zoom Prospector (split with Chamber) - \$5,150
- TEDC & Retail Live conferences - \$2,279
- Billboard advertising - \$16,403
- Advertising for Development Outlook Conference - \$2,800
- Refreshment sponsor for B/CS Chamber Economic Update - \$1,000



SUPPLEMENTAL REQUEST

- Supplemental Request:

- ICSC trade shows - \$11,111

- Supplemental Funded:

- Request funded



OTHER FUNDS

HOTEL/MOTEL FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Hotel Occupancy Tax	\$ 118,339	\$ 140,000	\$ 141,000	\$ 141,000
Interest Income	1,325	1,000	1,500	1,500
Total Revenues	\$ 119,664	\$ 141,000	\$ 142,500	\$ 142,500
EXPENSES				
Miscellaneous	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
Total Expenditures	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
NET INCOME	\$ 110	\$ -	\$ 113,700	\$ (192,793)
BEGINNING FUND BALANCE	\$ 578,598	\$ 578,708	\$ 578,708	\$ 692,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 578,708	\$ 578,708	\$ 692,408	\$ 499,615

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

- 15% for Arts (\$21,150)
 - Navasota Artist in Residence Program - \$5,746
 - Navasota Theater Alliance - \$6,295
 - Texas Birthday Bash - \$9,109
- 1/7 of HOT Funds for Advertising (\$20,143)
 - Navasota Theater Alliance - \$4,850
 - Washington on the Brazos - \$6,555
 - Navasota Chamber – Red, Wheats & Blues \$5,600
 - Texas Birthday Bash - \$3,138
- Historic Preservation – Horlock House
 - New roof - \$20,000
 - Exterior painting - \$15,000
 - Exterior façade work along side of house - \$9,000



SUPPLEMENTAL REQUEST

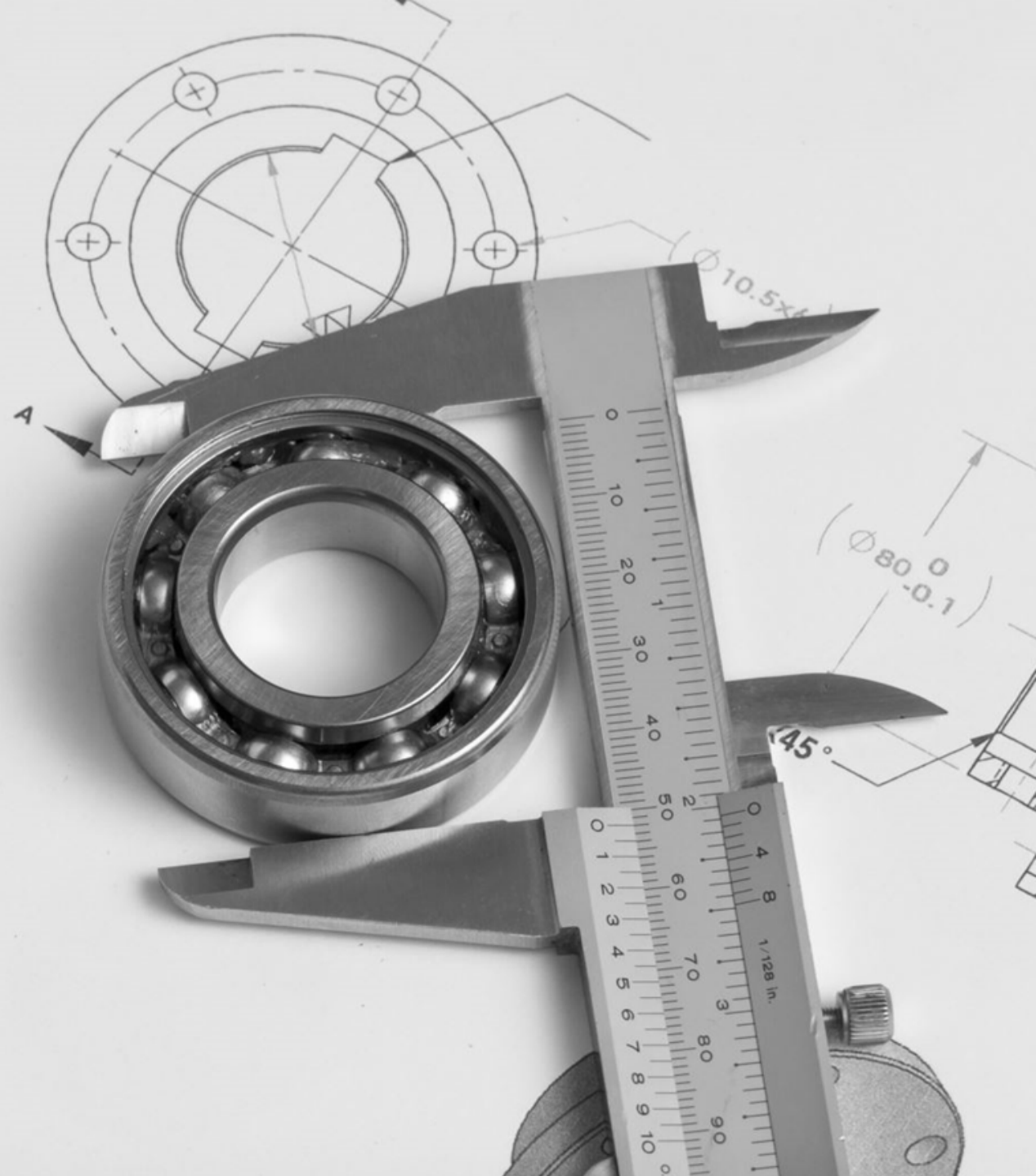
- Supplemental Request:

- Wayfinding & downtown signage - \$250,000

- Supplemental Funded:

- Request funded

CIP PROJECTS



FY23 CIP PROJECTS

■ Water Fund

- 500K gallon Water Tower, 250K gallon Ground Storage Tank, and Water Plant - \$4 million
- Water Well - \$2 million
- Replacement of 24 Fire Hydrants - \$480K
- Extend utility service to north end of Airport - \$250K

■ Natural Gas Fund

- Hollister natural gas regulator station - \$315K
- High-pressure looped gas system for Pecan Lakes subdivision - \$1.3 million

■ Wastewater Fund

- Wastewater Treatment Plant Phase II - \$395K

■ Hotel/Motel Fund

- Wayfinding & downtown signage - \$250K

■ Capital Projects Fund

- Design/Engineering for Fire Station - \$500k
- Design/Engineering for other City facilities - \$250K

QUESTIONS??

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