

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
AUGUST 24, 2020**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 24th of August, 2020 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) COVID-19 response;
 - (b) Health Dept. Research;
 - (c) Board and Commission reports; and
 - (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.
5. Presentation from Ameresco regarding completion of the energy savings performance contract that includes meter replacement and lighting improvements.
6. Consideration and possible action on Resolution No. 680-20, selecting an engineering firm to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office.
7. Conduct a public hearing for the purpose of receiving public comments and testimony regarding a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

8. Consideration and possible action on the first reading of Ordinance No. 938-20, approving a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.
9. Conduct a public hearing to receive public comment and testimony regarding amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.
10. Consideration and possible action on the first reading of Ordinance No. 939-20, amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.
11. Consideration and possible action on request from Christian Community Services for assistance with utility payments for Fiscal Year 2020-2021.
12. Consideration and possible action on proposal to adopt tax rate for 2020 and announce time, date, and place of public hearings and the meetings to vote on the tax rate.
13. Consideration and possible action on Resolution No. 681-20, approving a joint election contract for local subdivisions (including school districts).

14. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the second reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations; and

B. Consideration and possible action on the second reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

15. Workshop on proposed budget for fiscal year 2020-2021.

16. Adjourn.

DATED THIS THE 21ST OF AUGUST, 2020

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 21st of August, 2020 at 08:54 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.084.

DATED THIS THE 21ST OF AUGUST, 2020

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.

City Manager's Message
An Executive Summary of Agenda Items and Current Issues

City of Navasota
City Council Meeting
8-24-2020

1. **Call to order**
2. **Invocation and Pledges of Allegiance**
3. **Remarks of Visitors**
Staff is unaware of anyone wishing to address the City Council.
4. **Staff Report:**
(a) COVID-19 response – Staff will provide any updates on the response to COVID-19

(b) Health Dept. Research – Staff met with County Judge and other county representatives to review options for a health department. City staff provided a considerable amount of research, and last week the group determined to propose the appointment of a County Health Authority to assist the County and Cities with health-related issues such as COVID-19 and other related issues. Rayna is researching RFQ's for a Health Authority, and the group will meet to discuss in a week.
5. **Presentation from Ameresco regarding completion of the energy savings performance contract that includes meter replacement and lighting improvements.**
The performance contract with Ameresco is nearing completion. There are two items they are completing at the time of this writing, and if they are completed by Monday George Rash with Ameresco will make is closing presentation to the City Council. If the parts are not received and completed, we will place this item on the next agenda.

The new gas and water meters have been installed, training on the new customer portal is underway, and all proposed lighting changes are complete. We had a few issues early with a subcontractor, but Ameresco stepped in and corrected everything. We are pleased to this point with the work and are excited to roll-out the new customer portal so customers can view their usage and set up alarms to notify them of higher than usual usage.
6. **Consideration and possible action on Resolution No. 680-20, selecting an engineering firm to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office.**
The City is applying for Community Development Block Grant funding for hazard mitigation. Part of the process is to select an engineering firm for the project. RFQ's were requested and nine (9) firms responded. Staff reviewed and scored the proposals and recommend selecting Civil Engineering Consultants (CEC) for the project.
7. **Conduct a public hearing for the purpose of receiving public comments and testimony regarding a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high**

density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

Mr. Morales applied for a specific use permit to operate a commercial day care in a residential district. The Planning and Zoning Commission held a public hearing on August 13th and recommend approval. There were a few concerns by one of the P&Z members, and staff addressed the issues.

8. **Consideration and possible action on the first reading of Ordinance No. 938-20, approving a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.**

Mr. Morales applied for a specific use permit to operate a commercial day care in a residential district. The Planning and Zoning Commission held a public hearing on August 13th and recommend approval. There were a few concerns by one of the P&Z members, and staff addressed the issues.
9. **Conduct a public hearing to receive public comment and testimony regarding amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.**

The City receives many requests for variances on setback requirements. Staff and Planning & Zoning worked to improve the ordinance by changing the setback requirements to be more uniform. A full staff report is attached to the coversheet.
10. **Consideration and possible action on the first reading of Ordinance No. 939-20, amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.**

The City receives many requests for variances on setback requirements. Staff and Planning & Zoning worked to improve the ordinance by changing the setback requirements to be more uniform. A full staff report is attached to the coversheet.
11. **Consideration and possible action on request from Christian Community Services for assistance with utility payments for Fiscal Year 2020-2021.**

Christian Community Services provides a food pantry and some clothing assistance to residents who are in need due to loss of jobs, or other issue. The City approved a \$200

credit per month on the utility bill for the facility in return for them to assist residents with food and clothing. CCS is asking for the same assistance for fiscal year 2020-2021.

12. Consideration and possible action on proposal to adopt tax rate for 2020 and announce time, date, and place of public hearings and the meetings to vote on the tax rate.

The City received their tax worksheet from the Grimes County Appraisal District. The No New Revenue Rate (effective tax rate) is \$0.5496/\$100, and the voter approved rate is \$0.5739/\$100. Staff recommends adopting the same rate from last year which is \$0.5693/\$100. The proposed rate will generate roughly \$112,000 in new revenue.

13. Consideration and possible action on Resolution No. 681-20, approving a joint election contract for local subdivisions (including school districts).

State law requires cities and schools to hold joint elections. The school district is not having an election, however, due to COVID-19 the City election was moved to November, and we will hold a joint election with the County, State and Federal government. The Grimes County Elections Administrator prepared a contract for joint election.

14. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the second reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations; and

B. Consideration and possible action on the second reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

15. Workshop on proposed budget for fiscal year 2020-2021.

Staff will present a balanced budget. There are a couple of items that were not in the proposed budget presented during the last meeting.

Item 1 – There are some major repairs that are urgent at the Wastewater Treatment Plant. Engineers estimate to replace the drum screen, and replacement of the rotors in two ditches will be \$515,000. The proposed budget included \$200,000, and staff proposes to utilize \$315,000 from the sewer reserve fund to complete the needed repairs. The reserve fund balance is currently \$372,072. If council agrees to the use of these funds the reserve balance will be \$57,072.

Item 2- The proposed budget did not include any pay increases for staff. The budget as is the case every year is tight; however, we held a contingency account in the budget of \$138,000. Staff proposes to utilize some of that money to provide one time pay increases to staff. An attachment with options is attached.

Calendar of Events

September 3rd – 8th

Brad Vacation

September 7th
City offices Closed

Labor Day Holiday

September 11th
11:00 a.m.

Brad – TCMA Region 3 meeting
Graham, Texas

September 14th
6:00 p.m.

City Council Meeting
Municipal Building

September 28th
6:00 p.m.

City Council Meeting
Municipal Building

October 9th
4:30 p.m.

Brad – TCMA Region 6 meeting
Pearland, Texas

Respectfully submitted,

Brad Stafford
City Manager



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	10/2/19	2019-2020	

Goal Statement: A descriptive statement of the DESIRED OUTCOME.
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided professional facilitation to the City of Navasota Council on September 4th, 2019. This document captures the Council's direction to staff.

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
Outcomes			
Direction from Council			
1. <u>There needs to be a discussion on how to get state lawmakers to partner with the City.</u> a. Potentially inviting Schwertner, Leman, and Kolkhorst to visit and tour the city b. Alan Bojorquez is creating a report card on all the legislature and looking for help	2019-2020	Navasota Staff	
2. <u>Figure out a way to speed up the billing cycle to reduce the lag time from end of month to bill date for payments</u> a. We can make every period longer or each period 31 days—it will take a few years, but you'll catch up b. Propose a staff member under Lance and Rita to handle all meters—Meter Maintenance Technician	2019-2020	Navasota Staff	
3. <u>The City Manager will do a cost benefit analysis on the Boys and Girls Club</u> a. Benefit of having them in the community along with the mechanics of it to present to the council	2019-2020	Navasota Staff	



The Management Connection, Inc.

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4. <u>The Council will move forward with the concept of bonds for utility and street improvements</u> a. Bonds will be broken into three-year small increments i. Focus will be on high traffic roads first ii. Host community meetings to get more buy in from the city iii. City Manager will present the numbers to council	2019-2020	Navasota Staff	
5. <u>Gather a proposal for a new look and cost of renovating fire station at the current location.</u> a. A rendering needs to be created to show the public	2019-2020	Navasota Staff	
6. <u>Review the Social Media policy (specifically # 3 & 4) as it relates to non-city employees and council members.</u> a. It's a developing area legally. We should review the policy because it's from 2014 and make sure it's in accordance with current situation.	2019-2020	Navasota Staff	
7. <u>Design the new website</u> a. Have 2-3 citizens sit in to consult about the ease of receiving notifications. Get a mixture of people who are and aren't familiar with computers	2019-2020	Navasota Staff	
8. <u>Find more ways to get coverage in the news</u> a. neighbors@theeagle.com - send pictures to get included	2019-2020	Navasota Staff	
9. <u>Develop relationships with Boards and Commissions:</u> a. Have a mandatory annual meeting with members to talk about what a comp plan is, what the Council's expectations are, and that they need to be able to make decisions as a board. They need to know about open	2019-2020	Navasota Staff	



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meetings act, public information act, Robert's Rules of Order, ect.

- i. By being involved, we have a chance to educate them about how the city works
- ii. We don't want to take away their ability to think, but we can give them parameters
- iii. We should create a statement to be read before each meeting that says "we are our own board, we work toward the goals of the city and will stand by the final decision". It's a reminder that we're all here to do the best for the city. A mission statement to go at the top of the packet.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 4. **AGENDA DATE:** August 24,
2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

- (a) COVID-19 response;
- (b) Health Dept. Research;
- (c) Board and Commission reports; and
- (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 5.

AGENDA DATE: August 24,
2020

PREPARED BY: _

APPROVED BY: BS

ITEM: Presentation from Ameresco regarding completion of the energy savings performance contract that includes meter replacement and lighting improvements.

ITEM BACKGROUND:

The City contracted with Ameresco in the summer of 2019 for an energy saving performance contract. The project included replacement of all water and gas meters as well as lighting improvements in several locations. We are finalizing the project, and George Rash will present the final report to City Council.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends receiving the report and asking any questions.

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6. **AGENDA DATE:** August 24,
2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on Resolution No. 680-20, selecting an engineering firm to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office.

ITEM BACKGROUND:

Staff requested proposals for engineering services for the CDBG-Mitigation (MIT). Hanson, Bleyl, Strand, SPI (Schaumburg & Polk), GLS, KSA, Mitchell & Morgan, CEC (Civil Engineering Consultants), and TLC submitted proposals. Score sheets are available for inspection at Kat's desk.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 680-20, selecting Civil Engineering Consultants (CEC) to complete application and project implementation for the CDBG-Mitigation (MIT) funding through the General Land Office.

ATTACHMENTS:

1. Resolution No. 680-20

RESOLUTION NO. 680-20

**A RESOLUTION OF THE CITY OF NAVASOTA, TEXAS, AUTHORIZING THE SELECTION
OF A PROFESSIONAL SERVICE PROVIDER FOR THE COMMUNITY DEVELOPMENT
BLOCK GRANT -MITIGATION (CDBG-MIT) PROGRAM FUNDED THROUGH THE TEXAS
GENERAL LAND OFFICE (GLO).**

WHEREAS, the CDBG-MIT program requires implementation by professionals experienced in federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with GLO requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That _____ be selected to provide application and project-related **professional engineering services** for the CDBG-MIT program.
- Section 2. That any and all project-related services contracts or commitments made with the abovenamed service provider are dependent on the award of CDBG-MIT funds and successful negotiation of a contract with the service provider.

PASSED AND APPROVED ON AUGUST 24, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 7.

AGENDA DATE: August 24, 2020

PREPARED BY: Lupe Diosdado, Community Development Director

APPROVED BY: BS

ITEM: Conduct a public hearing for the purpose of receiving public comments and testimony regarding a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

ITEM BACKGROUND:

On July 23rd, 2020, Sergio Morales Sr. submitted a specific use permit application to allow for the development of a commercial day care at the property located at 313 South Judson Street. The affected property is located within the R-1A zoning district where in-home day cares of 6 or fewer persons are allowed. Therefore a specific use permit must be granted by City Council to allow for a commercial day care.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends holding a public hearing for the purpose of receiving public comments and testimony regarding a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

ATTACHMENTS:

1. Staff Report



City of Navasota Planning & Zoning Commission Staff Report

Date: August 17, 2020

To: City Council

From: Lupe Diosdado, Community Development Director

Agenda Item: Little Rascals Childcare – Specific Use Permit

PROPERTY INFORMATION:

PID: R23515

LEGAL DESCRIPTION: EAST END HEIGHTS, BLOCK 1, LOT 14

OWNER: MORALES, SERGIO, Sr

ADDRESS: 313 S JUDSON ST, NAVASOTA, TX 77868

ZONING: R1-A

REQUEST:

Conduct a public hearing for the purpose of receiving public comments and testimony regarding a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

SUMMARY:

On July 23rd, 2020, Sergio Morales Sr. submitted a specific use permit application to allow for the development of a commercial day care at the property located at 313 South Judson Street. The affected property is located within the R-1A zoning district where in-home day cares of 6 or fewer persons are allowed. Therefore a specific use permit must be granted by City Council to allow for a commercial day care.

Helpful Links:

[R-1A: Zoning District](#)

Web Search for Childcare facilities in Navasota: (9 were found) 1 includes Little Rascals Childcare at separate address.

[CareLuLu](#)

Information regarding **Specific Use Permits:**

Specific uses are not generally compatible with those uses permitted by right in the zoning district, but by the unusual circumstances (existing uses and historic uses) in the area, consideration of the use is advisable. Such uses are granted to the owner of the property and are not transferable with the sale of the property.

Following the issuance of a Use Permit, the Building Official shall ensure that, if the development is undertaken, it is completed in compliance with said permit. However, if a Use Permit has not been used within six (6) months after the date granted, the permit is automatically cancelled.

The Planning and Zoning Commission and/or the City Council may impose additional reasonable restrictions or conditions to carry out the spirit of intent of this Ordinance and to mitigate adverse effects of the proposed use. These requirements may include, but are not limited to, increased open space, loading and parking requirements, suitable landscaping, and additional improvements such as curbing and sidewalks.

On **August 13, 2020** P&Z held a public hearing and made a motion to recommend approve the specific use permit as presented to City Council.

STAFF RECOMMENDATION:

Staff recommends holding a public hearing and acting on a recommendation to City Council.

AERIAL / STREET VIEW:





Public Comments received before Meeting:

Jason Guinn located **1423 Oakwood Street Navasota, TX 77868** via TEXT MESSAGE on **July 31, 2020** – “I am in agreement with issuance of said permit. A day care is a good idea to help working single parents and/or families where both parents work outside the home.”

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: **8.**

AGENDA DATE: August 24,
2020

PREPARED BY: Lupe Diosdado, Community Development
 Director

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 938-20, approving a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

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BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends approval on the first reading of Ordinance No. 938-20, a specific use permit application submitted by Sergio Morales Sr, for the property located at 313 South Judson Street, Navasota, Grimes County, TX, to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, lot 14.

ATTACHMENTS:

1. Ordinance No. 938-20

ORDINANCE NO. 938-20

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A SPECIFIC USE PERMIT TO SERGIO MORALES SR, FOR THE DEVELOPMENT OF A COMMERCIAL DAY CARE ON THE PROPERTY LOCATED AT 313 SOUTH JUDSON STREET, LEGALLY DESCRIBED AS EAST END HEIGHTS, BLOCK 1, LOT 14, NAVASOTA, GRIMES COUNTY, TEXAS; PROVIDING FOR CONDITIONS RELATED TO THE SPECIFIC USE PERMIT.

WHEREAS, on the 23rd day of July, 2020, Sergio Morales Sr, submitted an application for a specific use permit, to allow for the development of a commercial day care, for the property located at 313 South Judson Street, legally described as EAST END HEIGHTS, BLOCK 1, LOT 14 Navasota, Grimes County, Texas; and

WHEREAS, on the 13th day of August, 2020, a public hearing was held before the Planning and Zoning Commission of the City of Navasota, a quorum being present on the occasion and said matter of a specific use permit being part of the agenda for said Commission meeting, an opportunity to present arguments for and against the proposed permit was held; and

WHEREAS, the Planning and Zoning Commission recommends to the City Council that the requested specific use permit be granted to Sergio Morales Sr, allowing Mr. Morales to develop a commercial day care in the R-1A: single dwelling unit, 7,000 square foot lot, residential district, specifically at the property located at 313 South Judson Street Navasota, TX 77868, legally described as EAST END HEIGHTS, BLOCK 1, LOT 14; and

WHEREAS, on the 24th day of August, 2020, a public hearing was held before the Navasota City Council, a quorum being present on the occasion and said matter of the specific use permit being part of the agenda, an opportunity to present arguments for and against the proposed permit was held;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas that:

SECTION 1.

The Official Zoning Map of the City of Navasota, Texas, is hereby amended to show that a specific use permit is granted to Sergio Morales Sr, for the development of a commercial day care, for the property located at 313 South Judson Street Navasota, TX 77868, legally described as EAST END HEIGHTS, BLOCK 1, LOT 14, (hereinafter "Property") in accordance with the City of

Navasota adopted Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. This property is located in the R-1A: single dwelling unit, 7,000 square foot lot, residential district and requires the approval of a specific use permit to allow for the development of a commercial day care, a use not permitted in the R-1A: single dwelling unit, 7,000 square foot lot, residential district.

SECTION 2.

The development of the Property shall be in accordance with the following special conditions, restrictions and regulations:

- a) No development or expansion is required for this use.
- b) The property and its use shall comply with all ordinances and codes of the City of Navasota.

SECTION 3.

Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Specific Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Specific Use Permit granted by this Ordinance; or
- c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

SECTION 4.

This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas and applicable law.

PASSED AND APPROVED ON FIRST READING THIS THE 24th DAY OF AUGUST, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY
PASSED AND APPROVED ON SECOND AND FINAL READING THIS THE
14TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: **9.**

AGENDA DATE: August 24,
2020

PREPARED BY: Lupe Diosdado, Community Development
 Director

APPROVED BY: BS

ITEM: Conduct a public hearing to receive public comment and testimony regarding amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.

ITEM BACKGROUND:

The Planning & Zoning Commission held a workshop on July 23, 2020 to clarify residential setback requirements for the B-1: General Business District and reducing side setback requirements for lots under 50' wide following City Council tabling a proposed amendment on June 8, 2020. Staff has put together amendments addressing both changes.

Public hearing opened at_____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends holding a public hearing to receive public comment and testimony regarding amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.

ATTACHMENTS:

1. Staff Report



City of Navasota City Council & Planning and Zoning Commission Staff Report

Date: August 4, 2020

To: Planning and Zoning Commission

From: Lupe Diosdado, Community Development Director

Agenda Item: Amending Development Standards for Single Dwelling Unit Development in B-1, R-2 and R-3 Zoning Districts.

REQUEST:

Conduct a public hearing to receive public comment and testimony regarding amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.

SUMMARY:

After inquires related to single dwelling unit development within B-1: General Business District City staff found the development standards relating to setbacks are not very clear. Under 11.4 Development and Design Standards for Article XI B-1: General Business District the following requirement is outlined for residential lots:

(5) A residential lot in a general business district must conform to the setback requirements as required in the appropriate residential zone.

The language "appropriate residential zone" is not very clear as to what type of residential setbacks apply. Since most B-1 zoning corridors about residential zoning districts staff is recommending the following changes that will ensure compatibility with the nearest or abutting residential zoning district:

During the City Council public hearing on **June 8, 2020** City Council determined the proposed amendments needed further consideration and clarification. City Council directed staff to instead draft uniform setback requirements for single and 2 dwelling unit development in B-1: General Business District. Below is the proposed language:

(5) A lot or parcel used for a single or two dwelling unit residential development in a general business district must conform to the following setback requirements: Front setback: 25', Rear setback: 20', Side setback: 7' or 10% of the lot width whichever is greater, Street side setback: 20'.

Regarding the R-3 zoning district. City Staff continues to see variance requests for single dwelling unit construction to vary from the fifteen-foot (15') side setback requirements outlined under Article IX R-3: High density, multi-dwelling unit, residential district, 9.3 Development Standards, (B). Building setbacks, (3) side setback:

(3) Side Setback. There shall be side setbacks, on each side, having a width of not less than fifteen (15) feet or ten percent (10%) of the lot width, whichever is greater. When abutting a street, the minimum side setback shall be at least twenty (20) feet (Street Side Setback).

The R-3 and R-2 zoning district are primarily in areas where the average lot size is 50' X 100'. After the required side setbacks are applied it only leaves a 20' wide buildable area for single dwelling units and 15' wide single dwelling units on corner lots. The proposed amendment would increase this buildable area and encourage infill residential development for the neighborhoods in R-3 and R-2 zoning districts that have vacant lots:

During the City Council public hearing on **June 8, 2020** City Council determined the proposed amendments needed further consideration and clarification. A point was made as to what happens if a lot is under 50-foot-wide with R-1A or R-1B zoning. The proposed amendments to side setback requirements would allow for 28' to 36' foot wide single or two dwelling units to be constructed anywhere where a lot is 50-foot-wide or less lot exists. This would include R-1A, R-1B, R-2 and R-3 zones.

G. All lots that average (50) feet wide or less between the front and rear building lines the following setback requirements apply: Front setback: 25', Rear setback: 20', Side setback: 7', Street side setback: 15'.

Staff recommends adding the proposed language to all residential zoning districts for increased uniformity across the board.

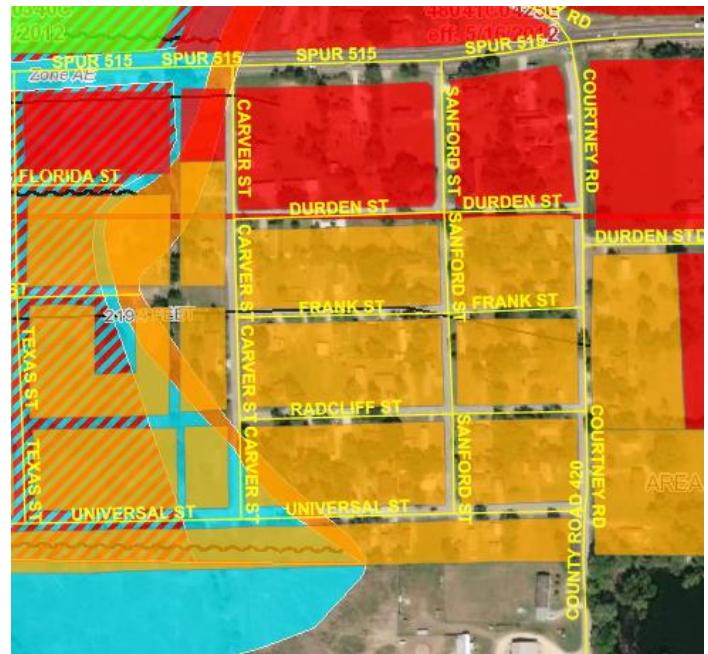
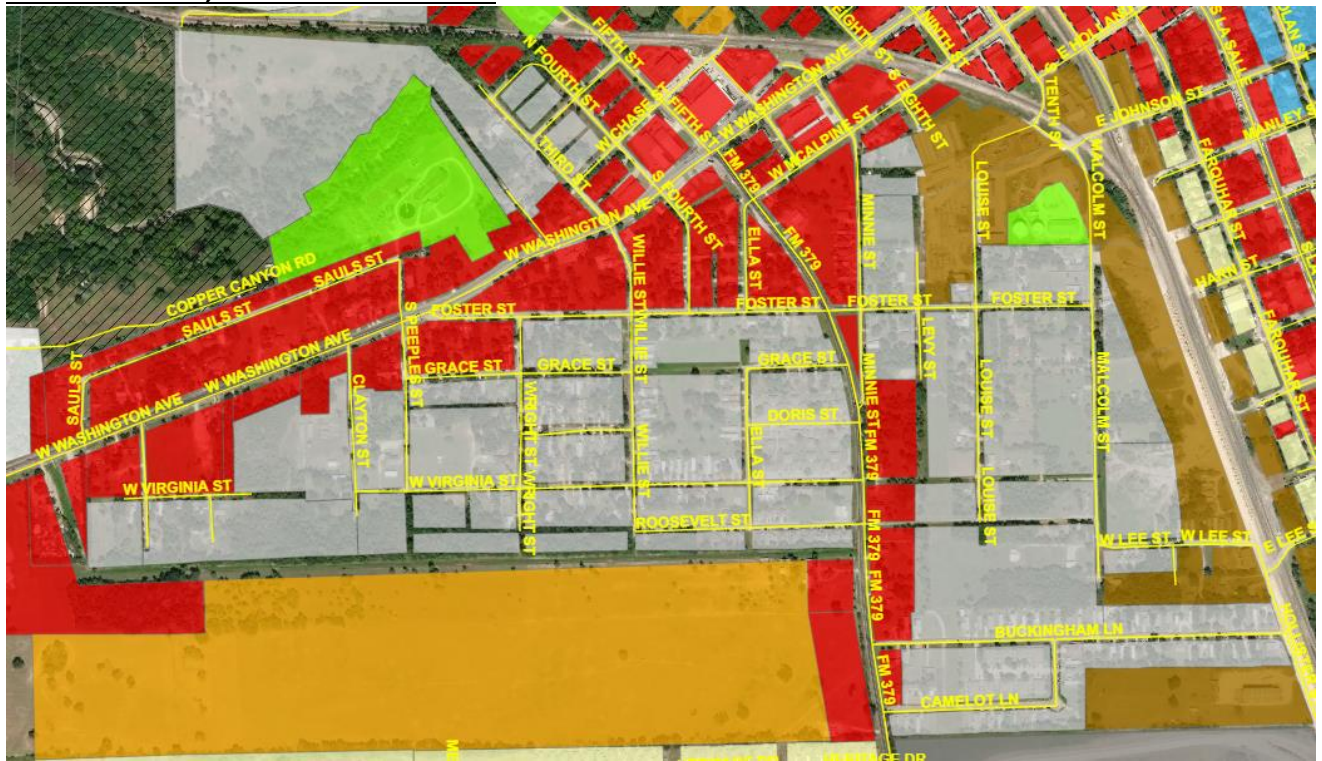
COMPREHENSIVE PLAN RELATION

"Where practical, promote development on undeveloped and vacant properties within the City Limits that conforms to zoning that is congruent with the Land Use Plan." Pg. 70 (Growth Management) City of Navasota Comprehensive Plan 2015-2025

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing and approving the proposed amendments

AERIAL MAP R-3, R-2 ZONING DISTRICTS



**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 10.

AGENDA DATE: August 24,
2020

PREPARED BY: Lupe Diosdado, Community Development
Director

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 939-20, amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.

ITEM BACKGROUND:

The Planning & Zoning Commission held a workshop on July 23, 2020 to clarify residential setback requirements for the B-1: General Business District and reducing side setback requirements for lots under 50' wide following City Council tabling a proposed amendment on June 8, 2020. Staff has put together amendments addressing both changes.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends approval of the first reading of Ordinance No. 939-20, amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District.

ATTACHMENTS:

1. Ordinance No. 939-20

ORDINANCE NO. 939-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, AMENDING CHAPTER 14 ZONING, EXHIBIT A ZONING ORDINANCE, ARTICLE IX R-3: HIGH DENSITY, MULTI-DWELLING, RESIDENTIAL DISTRICT, 9.3 DEVELOPMENT STANDARDS, B. BUILDING SETBACKS, AMENDING CHAPTER 14 ZONING, EXHIBIT A ZONING ORDINANCE, ARTICLE VIII R-2: MEDIUM DENSITY, MULTI-DWELLING UNIT, RESIDENTIAL DISTRICT, 8.3 DEVELOPMENT STANDARDS, B. BUILDING SETBACKS, AMENDING CHAPTER 14 ZONING, EXHIBIT A ZONING ORDINANCE, ARTICLE XI B-1: GENERAL BUSINESS DISTRICT, 11.4 DEVELOPMENT AND DESIGN STANDARDS, B. SETBACKS, (5), OF THE CODE OF ORDINANCES OF THE CITY OF NAVASOTA, TEXAS; PROVIDING FOR A SEVERABILITY AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING PROPER NOTICE OF MEETING.

WHEREAS, the City of Navasota ("City") is a Texas home-rule municipality; and

WHEREAS, pursuant to Texas Local Government Code, Section 51.001, the City has the authority to adopt ordinances and regulations for the good government, peace and order of the City; and

WHEREAS, as a home-rule municipality, Texas Local Government Code, Section 51.072 confirms that the City has the full power of local self-government; and

WHEREAS, the City Zoning Ordinance ("Zoning Ordinance") includes provisions outlining public hearing and notification requirements; and

WHEREAS, all notification and public hearing requirements have been satisfied in accordance with state law and the City's Code of Ordinances; and

WHEREAS, the City desires to amend setback requirements in the Zoning Ordinance; and

WHEREAS, the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas that:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 1. Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, is hereby amended by adding subsection (4) to read as follows:

(4) The following setback requirements apply to all lots that average (50) feet wide or less between the front and rear building lines for single dwelling unit development: Front setback: 25', Rear setback: 20', Side setback: 7', Street side setback: 15'.

SECTION 2. Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, is hereby amended by adding subsection (4) to read as follows:

(4) The following setback requirements apply to all lots that average (50) feet wide or less between the front and rear building lines for single dwelling unit development: Front setback: 25', Rear setback: 20', Side setback: 7', Street side setback: 15'.

SECTION 5. Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), is hereby amended to read as follows:

(5) A lot or parcel used for a single dwelling unit development in a general business district must conform to the R-1A setback requirements; A lot or parcel used for a two, three and four dwelling unit development in a general business district must conform to the R-2 setback requirements; A lot or parcel used for a five or more dwelling unit development in a general business district must conform to the R-3 setback requirements.

SECTION 6. CUMULATIVE EFFECT

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

SECTION 7. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 8. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 9. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 10. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING ON THIS 24TH DAY OF AUGUST, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 14TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11.

AGENDA DATE: August 24,
2020

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consideration and possible action on request from Christian Community Services for assistance with utility payments for Fiscal Year 2020-2021.

ITEM BACKGROUND:

The Christian Community Services provides assistance to needy families in Navasota, by maintaining a food pantry and some clothing assistance. The demand for their services is on the rise, as are costs. The City Council approved applying a credit towards their monthly utility bill last year up to \$200.00 per month. This agreement will expire on September 30, 2020. They have requested that the City continue this agreement, in order for them to continue to provide their services to the needy citizens of Navasota.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the request from the Christian Community Services for assistance with utility payments for the Fiscal Year 2020-2021 up to \$200.00 each month.

ATTACHMENTS:

1. Christian Community Services Info

**Christian Community Services
814 N. LaSalle St.**

August 11,2020

To: Navasota City Council Members

Christian Community Services is asking for continued help with the City Water bill .

We have gotten the garden put back in and enjoyed many fresh vegetables for our food clients.

Since the Covid -19 crisis we have seen a drop and a resurgence of food clients . Lots of “ new” families/individuals due to job loss. Also we are having to purchase more food from the local grocery (Arlens) as Brazos Valley Food Bank is having a time receiving foods and getting volunteers to work the food . All Food Banks are facing shortages of food that is donated and purchased . We serve / have signed up 350 families/individuals from Navasota alone . With approximately 100 families/individuals from outside of Navasota signed as food clients.

During the months from March 31st through July 2020 we have signed up about 60 more families . The Clothes closet was closed from the end of March to July 1st . But voucher for those who qualify for it was \$350.00 . This is from September 2019 to august 2020.

Since Covid-19 and purchasing food from a local store our spending has increased as CCS tries to make sure our food clients are receiving an adequite amount of food each month .

CCS Spending for the time of June 2019 to June 2020 was \$ 13,000.00 (if purchased at normal pricing would be : \$ 149,587.00)

We Thank the City of Navasota for partnering with Christian Community Services by helping with the water bill !

Sincerely, Patricia Gaston *Patricia Gaston*
Volunteer Director

Account Number - 07-2882-00 CHRISTIAN COMMUNITY CENTER Service Address: 814 LASALLE N

Date	Packet	Type	Receipt #	Reference	Debits	Credits	Balance
08/03/2020	012754	Adjustment		SEWER ADJ		25.02	0.00
08/03/2020	012754	Adjustment		GARBAGE ADJ		7.14	25.02
08/03/2020	012754	Adjustment		DR FEE		15.00	32.16
08/03/2020	012754	Adjustment		GARBAGE ADJ		106.33	47.16
08/03/2020	012754	Adjustment		WATER ADJUSTMENT		33.94	153.49
07/28/2020	012736	Bill		6/01- 7/01 08/15	187.43		187.43
07/01/2020	012661	Adjustment		DR FEE		15.00	0.00
07/01/2020	012661	Adjustment		SEWER ADJ		25.02	15.00
07/01/2020	012661	Adjustment		GARBAGE ADJ		7.14	40.02
07/01/2020	012661	Adjustment		GARBAGE ADJ		106.33	47.16
07/01/2020	012661	Adjustment		WATER ADJUSTMENT		33.43	153.49
06/26/2020	012645	Bill		5/01- 6/01 07/15	186.92		186.92
06/15/2020	012616	Adjustment		SEWER ADJ		25.02	0.00
06/15/2020	012616	Adjustment		GARBAGE ADJ		7.14	25.02
06/15/2020	012616	Adjustment		DR FEE		15.00	32.16
06/15/2020	012616	Adjustment		GARBAGE ADJ		106.33	47.16
06/15/2020	012616	Adjustment		WATER ADJUSTMENT		35.98	153.49
05/27/2020	012576	Bill		4/01- 5/01 06/15	189.47		189.47
04/29/2020	012511	Adjustment		DR FEE		15.00	0.00
04/29/2020	012511	Adjustment		SEWER ADJ		25.02	15.00
04/29/2020	012511	Adjustment		WATER ADJUSTMENT		37.00	40.02
04/29/2020	012511	Adjustment		GARBAGE ADJ		113.47	77.02
04/28/2020	012504	Bill		3/01- 4/01 05/15	190.49		190.49
04/02/2020	012441	Adjustment		DR FEE		15.00	0.00
04/02/2020	012441	Adjustment		SEWER ADJ		25.02	15.00
04/02/2020	012441	Adjustment		WATER ADJUSTMENT		19.15	40.02
04/02/2020	012441	Adjustment		GARBAGE ADJ		113.47	59.17
03/26/2020	012428	Bill		2/01- 3/01 04/15	172.64		172.64
03/17/2020	012411	Adjustment		DR FEE		15.00	0.00
03/17/2020	012411	Adjustment		SEWER ADJ		25.02	15.00
03/17/2020	012411	Adjustment		WATER ADJUSTMENT		15.07	40.02
03/17/2020	012411	Adjustment		GARBAGE ADJ		113.47	55.09
02/26/2020	012356	Bill		1/01- 2/01 03/15	168.56		168.56
02/17/2020	012334	Adjustment		DR FEE		15.00	0.00
02/17/2020	012334	Adjustment		SEWER ADJ		25.02	15.00
02/17/2020	012334	Adjustment		WATER ADJUSTMENT		15.07	40.02
02/17/2020	012334	Adjustment		GARBAGE ADJ		113.47	55.09
01/27/2020	012290	Bill		12/01- 1/01 02/15	168.56		168.56
01/15/2020	012248	Adjustment		DR FEE		45.00	0.00
01/15/2020	012248	Adjustment		SEWER ADJ		73.87	45.00
01/15/2020	012248	Adjustment		WATER ADJUSTMENT		44.49	118.87
01/15/2020	012248	Adjustment		GARBAGE ADJ		340.41	163.36
01/15/2020	012248	Adjustment		SERVICE CHARGE		60.00	503.77
01/15/2020	012248	Adjustment		REVERSE PENALTY		16.86	563.77
01/15/2020	012248	Adjustment		REVERSE PENALTY		16.67	580.63
12/26/2019	012201	Bill		11/01-12/01 01/15	168.56		597.30
12/26/2019	012197	Cutoff		SERVICE CHARGE	30.00		428.74
12/16/2019	012180	Late Charge			16.86		398.74
11/26/2019	012125	Bill		10/01-11/01 12/15	168.56		381.88
11/25/2019	012123	Cutoff		SERVICE CHARGE	30.00		213.32
11/15/2019	012094	Late Charge			16.67		183.32
10/28/2019	012038	Bill		9/01-10/01 11/15	166.65		166.65
10/01/2019	011945	Adjustment		DR FEE		30.00	0.00
10/01/2019	011945	Adjustment		SEWER ADJ		47.66	30.00
10/01/2019	011945	Adjustment		WATER ADJUSTMENT		28.70	77.66
10/01/2019	011945	Adjustment		GARBAGE ADJ		226.94	106.36
10/01/2019	011945	Adjustment		REVERSE PENALTY		16.67	333.30

Account Number - 07-2882-00 CHRISTIAN COMMUNITY CENTER Service Address: 814 LASALLE N

Date	Packet	Type	Receipt #	Reference	Debits	Credits	Balance
10/01/2019	011945	Adjustment		SERVICE CHARGE		30.00	349.97

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 12.

AGENDA DATE: August 24,
2020

PREPARED BY: Lance M Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on proposal to adopt tax rate for 2020 and announce time, date, and place of public hearings and the meetings to vote on the tax rate.

ITEM BACKGROUND:

According to State Law, the following wording must be used in order to adopt the tax rate for 2020 that is higher than the effective rate and announce the dates and times for the public hearings:

" I move that the City of Navasota propose to adopt a tax rate of \$.5693/\$100 for the Tax Year 2020 and hold a public hearing at 6:00 P.M. on September 14, 2020 at the City Council Chambers located at 200 East McAlpine Street; and a second public hearing at 6:00 P.M. on September 28 2020 the City Council Chambers located at 200 East McAlpine Street; and a meeting to adopt the tax rate on first reading at 6:00 P.M. on September 14, 2020 at the City Council Chambers located at 200 East McAlpine Street; and a meeting to adopt the tax rate on second reading at 6:00 P.M. on September 28, 2020 at the City Council Chambers located at 200 East McAlpine Street;"

BUDGETARY AND FINANCIAL SUMMARY:

Taxable Value 2020 \$ 475,938,454

No new revenue rate .5496/\$100 M&O .4415/100 I&S(Debt)
\$.0781/\$100 Total Tax to be collected \$2,615,757.74

Proposed Rate \$.5693/\$100 M&O \$.4912/\$100 I&S(Debt)
\$.0781/\$100 Total Tax to be collected \$2,498,686.96

Proposed Rate 2 \$.5542/100 M&O \$.4697/\$100 I&S(Debt)
\$.0845/100 Total Tax to be collected \$2,270,517.62

Taxes based on a average home price \$136,492 at nonew
revenue rate \$750.16

Taxes Based on average home price \$136,492 at proposed rate \$
777.05

Taxes based on average home price \$136,492 at proposed rate 2
\$780.60

STAFF RECOMMENDATION:

Staff recommends that the City Council propose a tax rate of
\$.5693/\$100 and state the following :

' I move that the City of Navasota propose to adopt a tax rate of \$.5693 per \$100 valuation for the Tax Year 2020 and hold a public hearing at 6:00 P.M. on September 14, 2020 at the City Council Chambers located at 200 East McAlpine Street; and a second public hearing at 6:00 P.M. on September 28, 2020 at the City Council Chambers located at 200 East McAlpine Street; and a meeting to adopt the tax rate on first reading at 6:00 P.M. on September 14, 2020 at the City Council Chambers located at 200 East McAlpine Street; and a meeting to adopt the tax rate on second reading at 6:00 P.M. on September 28, 2020 at the City Council Chambers located at 200 East McAlpine Street;'.

ATTACHMENTS:

1. GCAD Certification

**Grimes Central Appraisal District
P. O. Box 489
Anderson, Texas 77830
(936)873-2163 Ext 224
Fax (936)873-2154**

August 10, 2020

The Honorable City Council
City of Navasota
P. O. Box 910
Navasota, Texas 77868

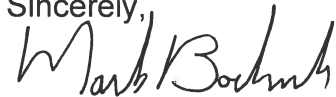
Gentlemen:

Pursuant to Chapter 26, Texas Property Tax Code and the interlocal agreement between the City of Navasota and the Grimes Central Appraisal District, I am submitting the following:

- (1) The 2020 Assessment Roll Grand Totals Reports for the City of Navasota with a total taxable value of \$476,655,357.
- (2) The no-new-revenue tax rate is \$0.5496 / \$ 100.
- (3) The voter-approval tax rate is \$0.5739 / \$100.
- (4) No-new-revenue tax rate and voter-approval tax rate calculations.
- (5) Tax Assessor-Collector's certification of 2019 excess debt collections and 2020 anticipated collection rate and other tax rate adoption information.
- (6) The 2020 tax rate must be adopted no later than September 30, 2020.

Please let me know what tax rate you propose to adopt, and I will be glad to assist you in completing the tax rate adoption process.

Sincerely,



Mark Boehnke
Chief Appraiser
Grimes County Appraisal District

Assessment Roll Grand Totals Report

GRIMESCAD

Tax Year: 2020 As of: Certification

CNA - City Navasota (ARB Approved Totals)

Number of Properties: 4949

Land Totals

Land - Homesite	(+)	\$33,153,750		
Land - Non Homesite	(+)	\$68,163,364		
Land - Ag Market	(+)	\$29,512,850		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$130,829,964	(+)	\$130,829,964

Improvement Totals

Improvements - Homesite	(+)	\$232,151,280		
Improvements - Non Homesite	(+)	\$118,971,881		
Total Improvements	(=)	\$351,123,161	(+)	\$351,123,161

Other Totals

Personal Property (510)		\$64,640,387	(+)	\$64,640,387
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value	(=)	\$546,593,512		\$546,593,512
Total Market Value 100%	(=)	\$546,593,512		
Total Homestead Cap Adjustment (104)			(-)	\$955,100
Total Exempt Property (198)			(-)	\$29,332,779

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$29,512,850		
Ag Use (82)	(-)	\$150,872		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$29,361,978	(-)	\$29,361,978
Total Assessed			(=)	\$486,943,655

Exemptions

(HS Assd 190,952,750)

(HS) Homestead Local (1406)	(+)	\$0		
(HS) Homestead State (1406)	(+)	\$0		
(O65) Over 65 Local (544)	(+)	\$6,138,840		
(O65) Over 65 State (544)	(+)	\$0		
(DP) Disabled Persons Local (49)	(+)	\$0		
(DP) Disabled Persons State (49)	(+)	\$0		
(DV) Disabled Vet (39)	(+)	\$420,410		
(DVX) Disabled Vet 100% (19)	(+)	\$3,870,537		
(DVXSS) DV 100% Surviving Spouse (1)	(+)	\$340,480		
(PRO) Prorated Exempt Property (13)	(+)	\$53,957		
(EXRP) Exempt - Partial Religious (1)	(+)	\$146,019		
(HB366) House Bill 366 (26)	(+)	\$7,593		
(PC) Pollution Control (1)	(+)	\$27,365		
Total Exemptions	(=)	\$11,005,201	(-)	\$11,005,201
Net Taxable (Before Freeze)			(=)	\$475,938,454

Assessment Roll Grand Totals Report

GRIMESCAD

Tax Year: 2020 As of: Certification

CNA - City Navasota (Under ARB Review Totals)

Number of Properties: 1

Land Totals

Land - Homesite	(+)	\$0		
Land - Non Homesite	(+)	\$247,940		
Land - Ag Market	(+)	\$0		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$247,940	(+)	\$247,940

Improvement Totals

Improvements - Homesite	(+)	\$0		
Improvements - Non Homesite	(+)	\$261,242		
Total Improvements	(=)	\$261,242	(+)	\$261,242

Other Totals

Personal Property (0)		\$0	(+)	\$0
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value	(=)	\$509,182		\$509,182
Total Market Value 100%	(=)	\$509,182		
Total Homestead Cap Adjustment (0)			(-)	\$0
Total Exempt Property (0)			(-)	\$0

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$0		
Ag Use (0)	(-)	\$0		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$0	(-)	\$0
Total Assessed			(=)	\$509,182

Exemptions

			(HS Assd	0)
Total Exemptions	(=)	\$0	(-)	\$0
Net Taxable (Before Freeze)			(=)	\$509,182

2020 PRELIMINARY TOTALSC4 - CITY OF NAVASOTA
Not Under ARB Review Totals

Property Count: 10

7/23/2020

12:34:01PM

Land		Value			
Homesite:		0			
Non Homesite:		51,696			
Ag Market:		390,831			
Timber Market:		0	Total Land	(+)	442,527
Improvement		Value			
Homesite:		11,088			
Non Homesite:		56	Total Improvements	(+)	11,144
Non Real	Count	Value			
Personal Property:	5	160,585			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	160,585
			Market Value	=	614,256
Ag	Non Exempt	Exempt			
Total Productivity Market:	390,831	0			
Ag Use:	13,478	0	Productivity Loss	(-)	377,353
Timber Use:	0	0	Appraised Value	=	236,903
Productivity Loss:	377,353	0			
			Homestead Cap	(-)	0
			Assessed Value	=	236,903
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	236,903

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 1,348.69 = 236,903 * (0.569300 / 100)

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2020 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Date: 08/10/2020 08:11 AM

City of Navasota

936-825-6475

Taxing Unit Name

Phone (area code and number)

200 E McAlpine St, Navasota, TX, 77868

www.navasotatx.gov/

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$437,966,875
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	Preliminary 2019 adjusted taxable value. Subtract Line 2 from Line 1.	\$437,966,875
4.	2019 total adopted tax rate.	\$.569300
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.	
	A. Original 2019 ARB values:	\$0
	B. 2019 values resulting from final court decisions:	\$0
	C. 2019 value loss. Subtract B from A.[3]	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	0
	B. 2019 disputed value:	0
	C. 2019 undisputed value Subtract B from A.[4]	0
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	0
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$437,966,875
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$7,104
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$1,015,881
	C. Value loss. Add A and B.[6]	\$1,022,985
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$1,022,985
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$436,943,890
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$2,487,521
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$1,979
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$2,489,500
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$476,175,357
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	E. Total 2020 value Add A and B, then subtract C and D	\$476,175,357
19.	Total value of properties under protest or not included on certified appraisal roll.[13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$480,000
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	C. Total value under protest or not certified. Add A and B.	\$480,000
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.[17]	\$476,655,357
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$359,800
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$23,400,486
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$23,760,286
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$452,895,071
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.549600 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.484800
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	437,966,875
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	2,123,263
31.	Adjusted 2019 levy for calculating NNR M&O rate.	
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	588,431
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	1,647
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	590,078
	F. Add Line 30 to 31E.	2,713,341
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	452,895,071
33.	2020 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100.	0.5991
34.	Rate adjustment for state criminal justice mandate.[23]	
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.0000
35.	Rate adjustment for indigent health care expenditures [24]	
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.0000
36.	Rate adjustment for county indigent defense compensation. [25]	
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.0000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.0000
37.	Rate adjustment for county hospital expenditures.	
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.0000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.0000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E.	0.5991
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.6200

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	751,100
	B. Subtract unencumbered fund amount used to reduce total debt.	0
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resources	375,550
	E. Adjusted debt Subtract B, C and D from A	375,550
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	0
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	375,550
43.	2020 anticipated collection rate.	
	A. Enter the 2020 anticipated collection rate certified by the collector	100.00
	B. Enter the 2019 actual collection rate	100.84
	C. Enter the 2018 actual collection rate	101.27
	D. Enter the 2017 actual collection rate	106.80
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	100.84
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43E.	372,421
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	476,655,357
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.0781
47.	2020 voter-approval tax rate. Add Line 39 and 46.	0.6980
48.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tAx to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	591,234

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	476,655,357
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.1241
53.	2020 NNR tax rate, unadjusted for sales tax [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.549600
54.	2020 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.549600
55.	2020 voter-approval tax rate, unadjusted for sales tax. [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.6980
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	0.5739

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$476,655,357
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.0000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.5739

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.0000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.5991
67.	2020 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	476,655,357
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.1048
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.0781
70.	De minimis rate Add Lines 66, 68 and 69.	0.7820

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate	0.5496
Voter-Approval Tax Rate	0.5739
De minimis rate	0.7820

STEP 8: Taxing Unit Representative Name and Signature

print here Shannon Sanders
Printed Name of Taxing Unit Representative

sign here 
Taxing Unit Representative

8-10-20
Date


Grimes Central Appraisal District

P. O. Box 489
Anderson, Texas 77830
(936)873-2163 Ext 224
Fax (936)873-2154

Tax Assessor- Collector's Certification of 2019 Excess Debt Collection And 2020 Anticipated Collection Rate


I, Mark Boehnke, Chief Appraiser of the Grimes Central Appraisal District and Tax Assessor-Collector for the City of Navasota, do hereby certify to the City Council of the City of Navasota, the following:

2019 Excess Debt Collection	-0-
2020 Anticipated Collection Rate	100.00 %

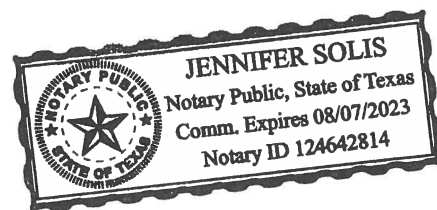


Mark Boehnke
Chief Appraiser

Sworn and subscribed to before me on this the 11 day of August, 2020.



Notary Public
Grimes County
State of Texas



**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 13.

AGENDA DATE: August 24,
2020

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consideration and possible action on Resolution No. 681-20, approving a joint election contract for local subdivisions (including school districts).

ITEM BACKGROUND:

According to the Election Code, Section 61.012(c), school districts must conduct a joint election with municipalities if a joint election is to be held. The City began this process in 2006 and it has worked very well. The school district will not be having an election this year, therefore the City's cost will be slightly higher. A preliminary cost for the November 3, 2020 election is \$5,852.00. It is recommended to contract with the Election Administrator for Grimes County in accordance with the Election Code, Section 31.091.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of Resolution No. 681-20, approving the 2020 joint election contract for local subdivisions (including school districts) for the period of August 2020 - August 2021.

ATTACHMENTS:

1. Resolution No. 681-20
2. Preliminary Cost Estimate

RESOLUTION NO. 681-20

**RESOLUTION APPROVING 2020 JOINT ELECTION
CONTRACT FOR LOCAL SUBDIVISIONS (INCLUDING
SCHOOLS)**

WHEREAS, the City of Navasota, Texas, the Navasota Independent School District and the County of Grimes, Texas, desire to enter into a 2020 Joint Election Contract with Lucy Ybarra, as the Grimes County Election Administrator.

AND WHEREAS, the City Council Navasota, Texas desires to give authorization for said contract, a copy of which is attached hereto as **Exhibit "A"** and incorporated herein for all purposes;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NAVASOTA, TEXAS, THAT:

Said City Council authorizes the 2020 Joint Contract by and among the City of Navasota, Texas, Navasota Independent School District and Lucy Ybarra, Grimes County Election Administrator of Grimes County, Texas, for the conduct and supervision of the Joint Election on November 3, 2020, said contract attached hereto as **Exhibit "A"** and incorporated herein for all purposes.

PASSED AND APPROVED THIS THE 24TH DAY OF AUGUST, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



"EXHIBIT A"

**JOINT ELECTION AGREEMENT
FOR
GENERAL ELECTION for LOCAL SUBDIVISIONS (including SCHOOLS)**

This contract is made and entered into this the _____ day of _____, 20____, by and between **City of Navasota**, hereinafter referred to as "Entity," and **Lucy Ybarra** County Election Officer of **Grimes** County, Texas. Regarding all elections for the Entity to be held during the August 2020-August 2021 to include schools, and any counties in which an ISD crosses boundary-hereinafter referred to as the "election". All contracting entities are in agreement that elections previously ordered to be held on May 02, 2020 were postponed to the November General Election due to a proclamation by Governor Abbott dated March 18, 2020 allowing political subdivisions (Entities) to move their general and special elections to the General Election.

For the purpose of the above-mentioned Joint Election Agreement, all Entities agree to utilize Early Voting and Election Day voting locations identified by Grimes County and the Elections department.

Now, therefore it is agreed that a joint election will be held by **City of Navasota, TX** and Grimes County under the following terms and conditions:

- 1) **City of Navasota** will contract with the Elections Administrator of Grimes County ("the Contracting Officer") to perform various responsibilities to include: election staffing for Early Voting, Election Day, Tabulation, and Ballot related duties in connection with the election on behalf of each of the entities participating in the election.
- 2) Each entity agrees to share equally the expense of Early Voting and Election Day polling locations. To include staffing, supplies, equipment and other related cost. The **City of Navasota** will NOT pay any fees related to equipment rental, in exchange for use of the Navasota Center located at 101 Stadium Dr. Navasota TX 77868. Grimes County will not be billed for use of said location.
- 3) Each entity agrees to share equally, the expense of ballot production, programming, shipment, and equipment predefinition.

- 4) Entities agreeing to participate in the Joint Election agree that the Elections Administrator is the responsible party for determining polling locations, and possible consolidation of said polling locations for the Joint Election being held.
- 5) In the event that one entity cancels its election, the remaining entities holding an election will be responsible for all election costs incurred with the Joint Election directed from this contract.
- 6) Each entity will identify a person(s) (limit of 2) to be the responsible point of contact for the Elections Administrator. This identified person will address concerns, follow up and questions from/for the Elections Administrator. Said person(s) will also serve as the point of contact to receive and then distribute the Joint Election results on Election Day. Each entity agrees that no other staff members will be given results or directed questions, aside from the identified point of contact.

The Elections Administrator (“the Contracting Officer”) shall be responsible for performing the following duties in relation to the Joint Election for Local Subdivisions:

- 1) Contact owners or custodians of designated polling locations to arrange use in the election.
- 2) Procure and distribute all necessary election supplies: required documents, maps, supplies needed to operate the election, equipment and signs. Including ballots.
- 3) Procure and prepare all necessary equipment for the election including:
 - Poll pad iPad for Voter Check In.
 - eSlate & DAU voting machines
 - Judges Booth Control (JBC)
- 4) Serve as the early voting clerk, and provide deputy voting clerks to assist with early voting.
- 5) Arrange, notify and host Election School/Election training classes for all election staff working in said Joint Election.
- 6) Arrange for use of Central Counting Station, Early Voting Ballot Board, including the Ballot By Mail team.
- 7) Publish all required notices of Logic and Accuracy Testing and Election notices, as required by the Secretary of State posted guidelines.
- 8) Assist in the general supervision of the election and provide advisory services as requested by the entities participating in the election.

Whereas, upon agreement of the above stated terms of the contract for the Joint Election **City of Navasota**, agrees to the following conditions regarding election costs and billing:

- 1) The entity ***agrees to provide payment in full***, upon receipt of the final invoice and cost breakdown within ***90 days of receipt***.
- 2) The entity agrees to receive the receipt and any additional cost evidence via email statement, to the email address provided to the Contracting Officer by the entity.
- 3) The Entity agrees that contract costs will include a ***10% administrative fee*** to be paid directly to Grimes County- Elections Administration for administration and oversight of the Joint Election.

The Elections Administrator (“the Contracting Officer”) agrees to provide the following:

- 1) A thorough estimate, as accurate as possible at the time the estimation is being completed.
- 2) Immediate notice to all parties involved should any change in costs result in a higher rate of 5% or more of the estimate submitted with the Joint Elections contract.
- 3) Strive to minimize costs, to an effectual amount wherever possible.
- 4) Notice of Ballot drafts- schedule and review ballot drafts prior to ballot printing or programming with each entity participating in the joint election. (Said review may occur via electronic correspondence or at the request of the entity in person.)

Parties in agreement of joint contract for elections held during August 2020-August 2021, **acknowledge** that the Contracting Officer may enter into a separate elections’ services contract with another political subdivision for any election conducted on the same day.

APPROVED by the following parties, also identified as the participants of said election:

Signature

Date

Political Subdivision

Signature

Date

Grimes County Elections Administrator

Place County Seal



COST ESTIMATE *ONLY*****

Election: City & Schools- City of Navasota TX

Election Date: TBD

	Estimated Cost	
Ballot printing cost	\$1,700.00	
Electronic voting system programming	\$930.00	
Publishing of Testing of voting systems	\$70.00	
Technical and Site Support	\$900.00	
Election Kits and precinct supplies	\$0.00	
Equipment rental	\$0.00	*See Contract
Transportation charges/Machine Delivery	\$0.00	
Delivery Fee	\$0.00	
Advertisement	\$280.00	
Shipping and handling	\$180.00	
Tabulation Supervisor	\$60.00	
Asst Supervisor	\$0.00	
Judges & Clerks	\$1,000.00	
Early Ballot Board	\$200.00	
Provisional Ballot Board	\$0.00	
LAT(Logistics & Accuracy Test) Staff	\$0.00	*Included with EVBB Costs
Postage	\$0.00	
Subtotal	\$5,320.00	
Administrative Fees	\$532.00	
Total Cost of Election	\$5,852.00	

Receipts attached to billing

Bill to:

*All costs associated with this estimate are subject to change, and only provide the local political subdivision with an estimate for their budgeting purposes.

** Local political subdivisions or Entities agree that these costs will change, and agree to the understanding that this is an estimate only. The estimate does not serve as any form of billing, and only has an estimate for potential costs.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 14.

AGENDA DATE: August 24,
2020

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the second reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations; and

B. Consideration and possible action on the second reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the consent agenda items which include the second reading of Ordinance No. 936-20, amending Chapter 12 Traffic and Vehicles, Article 12.04 Parking of the Code of Ordinances of the City of Navasota, Texas regarding parking regulations; and the second reading of Ordinance No. 937-20, vacating a remaining portion of a public alleyway located at Block 3 of the McNair addition of the City of Navasota, Texas, and authorizing execution of an instrument conveying said property to abutting property owners.

ATTACHMENTS:

1. Ordinance No. 936-20
2. Ordinance No. 937-20

ORDINANCE NO. 936-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, AMENDING CHAPTER 12 TRAFFIC AND VEHICLES, ARTICLE 12.04 PARKING, OF THE CODE OF ORDINANCES OF THE CITY OF NAVASOTA, TEXAS REGARDING PARKING REGULATIONS IN THE CITY OF NAVASOTA; PROVIDING FOR A SEVERABILITY AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING PROPER NOTICE OF MEETING.

WHEREAS, the City of Navasota ("City") is a Texas home-rule municipality; and

WHEREAS, pursuant to Texas Local Government Code, Section 51.001, the City has the authority to adopt ordinances and regulations that are for good government, peace and order of the City; and

WHEREAS, as a home-rule municipality, Texas Local Government Code, Section 51.072 confirms that the City has the full power of local self-government; and

WHEREAS, parking regulations benefit the citizens of the City by protecting the public health and safety of the citizens; and

WHEREAS, the City Council desires to amend Article 12.04 of the Code of Ordinances of the City of Navasota to reflect changes in the regulations applicable to parking within the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, THAT:

SECTION 1.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.010 No parking zones at railroad crossings and near railroad property, of the Code of Ordinances of the City of Navasota, Texas, is hereby amended in its entirety to read as follows:

Sec. 12.04.010 No parking zones at railroad crossings and near railroad property

(a) Declaration of necessity. Parking of vehicles (i) within twenty-five (25) feet east of any railroad crossing and within twenty-five (25) feet west of any railroad crossing within the city limits, (ii) within twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City, (iii) within twenty-five (25) feet west of the west railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City, and (iv) within twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred fifty (250) feet north of the intersection of Railroad Street with Washington Avenue within the City is hereby declared to be a dangerous condition and detrimental to the general

welfare of the citizens of the City, necessitating the location of no parking zones within all such areas.

(b) Prohibited parking.

- (1) Parking prohibited within twenty-five (25) of railroad crossing. A person commits an offense if they park a vehicle, whether occupied or not, within twenty-five (25) feet of the nearest rail of a railroad crossing within the city limits, except when temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers.
- (2) Prohibited parking near railroad property. A person commits an offense if they stop, park, or stand a vehicle, at a location other than a railroad crossing, so that any portion of the vehicle is closer than:
 - (A) Twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City;
 - (B) Twenty-five (25) feet west of the west railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet south of the intersection of Railroad Street with Washington Avenue within the City; and
 - (C) Twenty-five (25) feet east of the east railroad rail of the Union Pacific Railroad for a distance of two hundred and fifty (250) feet north of the intersection of Railroad Street with Washington Avenue within the City.

This subsection does not apply to the parking or standing of vehicles for the purpose of loading or unloading passengers, freight, or merchandise to or from a railroad car or building adjoining the track.

(c) Violations; penalty. A violation of this section shall constitute a misdemeanor and upon conviction thereof shall be punishable pursuant to the general penalty provisions set out in section 1.01.009 of the Code of Ordinances of the City of Navasota.

SECTION 2.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.008, One-hour parking areas, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 3.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.009, No parking zone on McAlpine Street, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 4.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.052, Parking meter zone, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 5.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.053, Designation of meter spaces and loading zones, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 6.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.054, Lengths of time and rates charged for parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 7.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.055, Installation and operation of meters, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 8.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.056, Deposit of coins in meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 9.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.057, Overtime parking prohibited, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 10.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.058, Manner of parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 11.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.060, Use of loading zones, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 12.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.062, Parking overlength vehicles or trailers in parking meter space, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 13.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.063, Defacing meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 14.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.064, Deposit of slugs in meter, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 15.

Chapter 12, Traffic and Vehicles, Article 12.04, Parking, Section 12.04.065, Penalty for overtime parking, of the Code of Ordinances of the City of Navasota, Texas is hereby repealed and rescinded in its entirety.

SECTION 16.

REPEALER AND SAVINGS CLAUSE

All provisions of any ordinance, resolution, or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions, or other actions shall remain in full force and effect.

SECTION 17.

SEVERABILITY

Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences and clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 18.

EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication, as may be required by governing law.

SECTION 19.
PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON FIRST READING THIS THE 10TH DAY OF AUGUST, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 24TH DAY OF AUGUST, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

ORDINANCE NO. 937-20

**AN ORDINANCE PROVIDING FOR THE ABANDONMENT
OF THE REMAINING SECTION OF TWENTY FOOT (20')
PUBLIC ALLEYWAY OWNED BY THE CITY; PROVIDING
FOR THE TERMS AND CONDITIONS OF SUCH
ABANDONMENT**

WHEREAS, the City of Navasota, Texas ("City") owns a twenty foot (20') public alleyway as shown on **Exhibit "A"**; and

WHEREAS, on September 23, 2019 the City abandoned and closed a portion of the alleyway as shown on **Exhibit "B"**; and

WHEREAS, the City desires to abandon and close the remaining section of alleyway as shown on **Exhibit "A"**; and

WHEREAS, the abandonment and closing of the remaining section of alleyway as shown on **Exhibit "A"** will not create an undue burden on traffic; and

WHEREAS, the City has no need or use for the alleyway as a public thoroughfare; and

WHEREAS, the City Council of the City of Navasota desires to abandon and close the alleyway as shown on **Exhibit "A"** as a public thoroughfare, said closure and abandonment being in the best interest of the citizens of Navasota;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF NAVASOTA, TEXAS:**

PART 1: That the following portion of a public alleyway, to wit: a twenty foot (20') alleyway located between McNair Block 3, Lots 3, 4, 5 and McNair Block 3 Lots 6, 7, 8 as shown on **Exhibit "A"**, attached hereto and made a part of this ordinance for all purposes, be, and the same is hereby **ABANDONED**, **VACATED**, and **CLOSED** insofar as the right, title or easement of the public is concerned.

PART 2: That said portion of the public alleyway is not needed for public purposes and it is in the public interest of the City of Navasota, Texas, to abandon said described portion of the public alleyway.

PART 3: That the City hereby reserves all public utility easements located within that portion of the public alleyway so abandoned.

PART 4: That all right, title, and interest of the City in the oil, gas, and other minerals in, on, under, and that may be produced from that portion of the public alleyway be reserved by and to the benefit of the City.

PART 5: That the abandonment provided for herein shall extend only to the public right, title and easement in and to the tracts of land described in Part 1 of this Ordinance and shall be construed only to that interest the governing body of the City of Navasota may legally and lawfully abandon and excepting therefrom the reservations in favor of the City noted herein.

PART 6: That the Mayor of the City of Navasota is hereby authorized to execute any documents necessary for the conveyance of the portion of the public alleyway as shown on **Exhibit "A"** to the adjoining property owners.

PASSED ON FIRST READING THIS THE 10th DAY OF AUGUST 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 24TH DAY OF AUGUST 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 15.

AGENDA DATE: August 24,
2020

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Workshop on proposed budget for fiscal year 2020-2021.

ITEM BACKGROUND:

Staff is preparing the proposed budget. Staff will provide current status of the budget preparation and answer questions regarding budget.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends holding a budget workshop.

ATTACHMENTS:

1. Graphs
2. Proposed Budget
3. CIP Funding
4. Pay increase options

Figure 1. Total Proposed Revenues by Fund FY 2020-2021

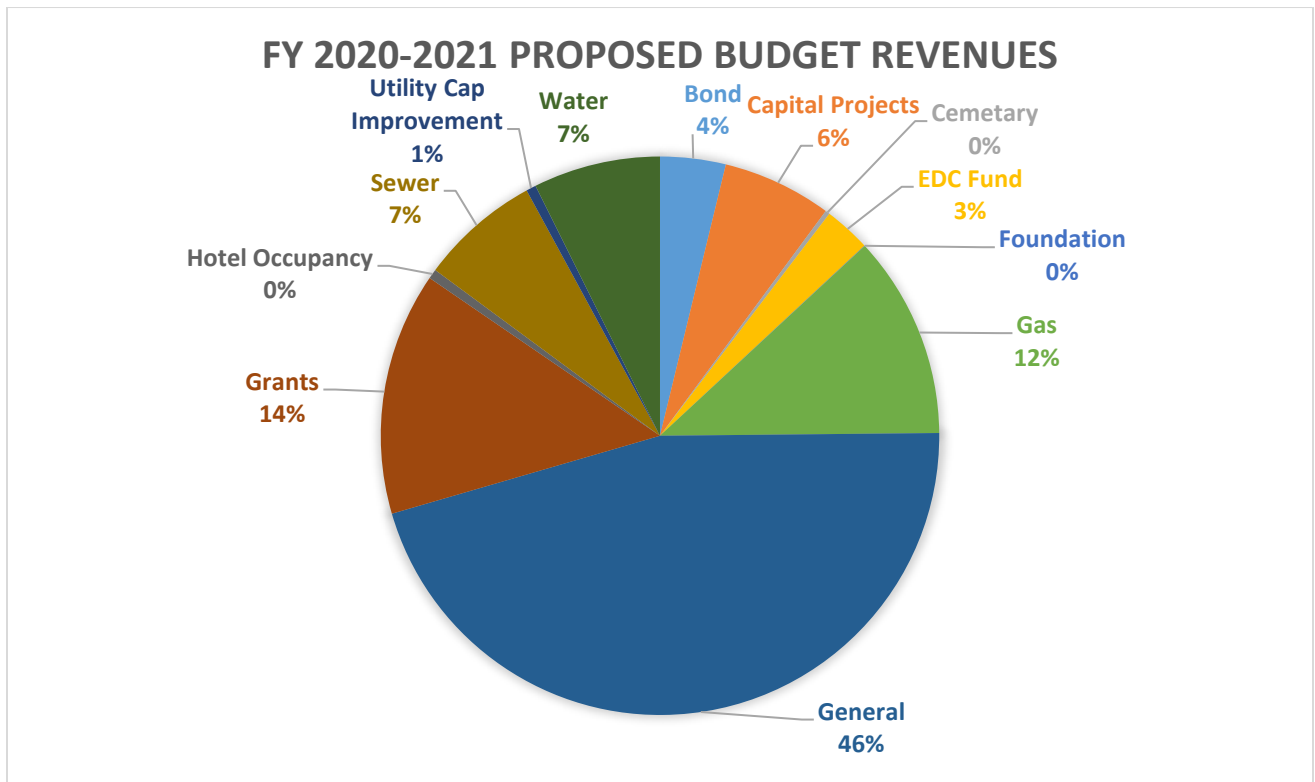


Figure 2. Total Proposed Expenditures by Fund FY 2020-2021

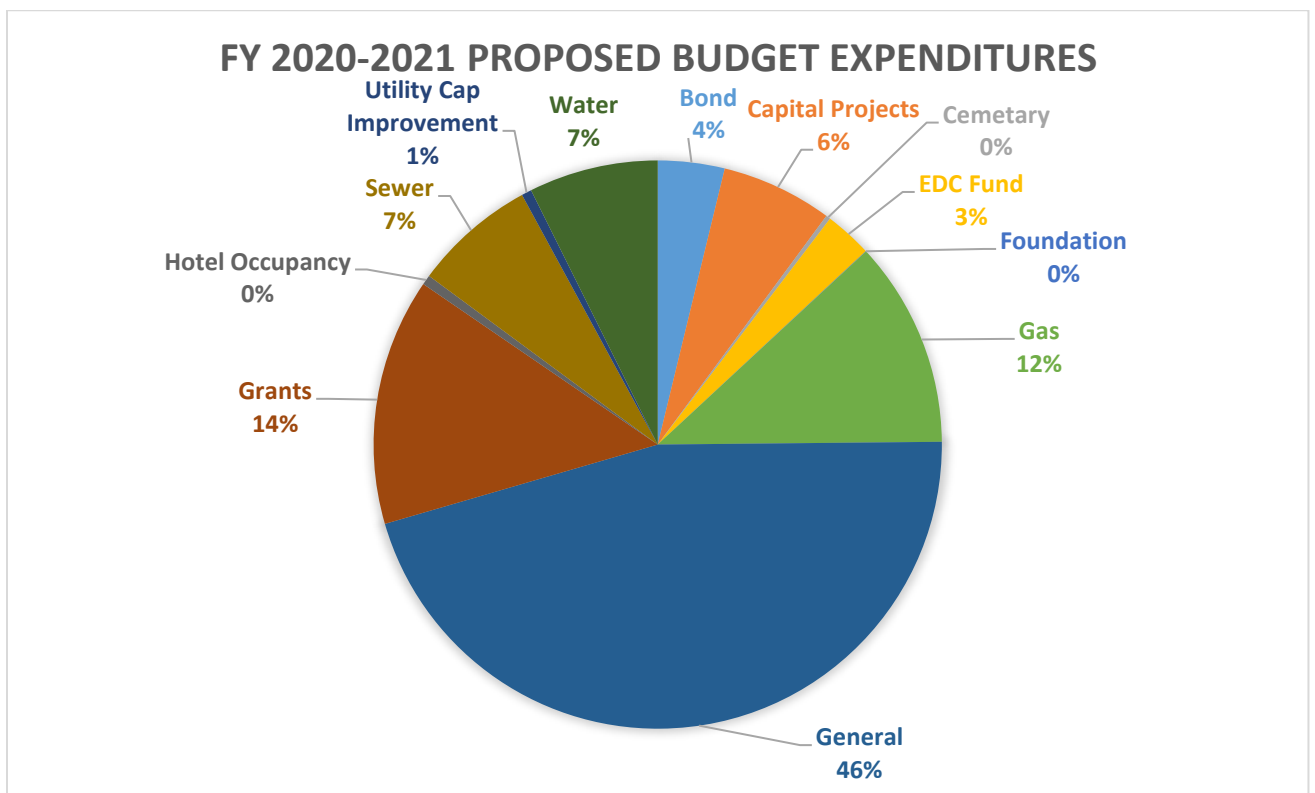


Figure 3. General Fund Proposed Expenditures by Department FY 2020-2021

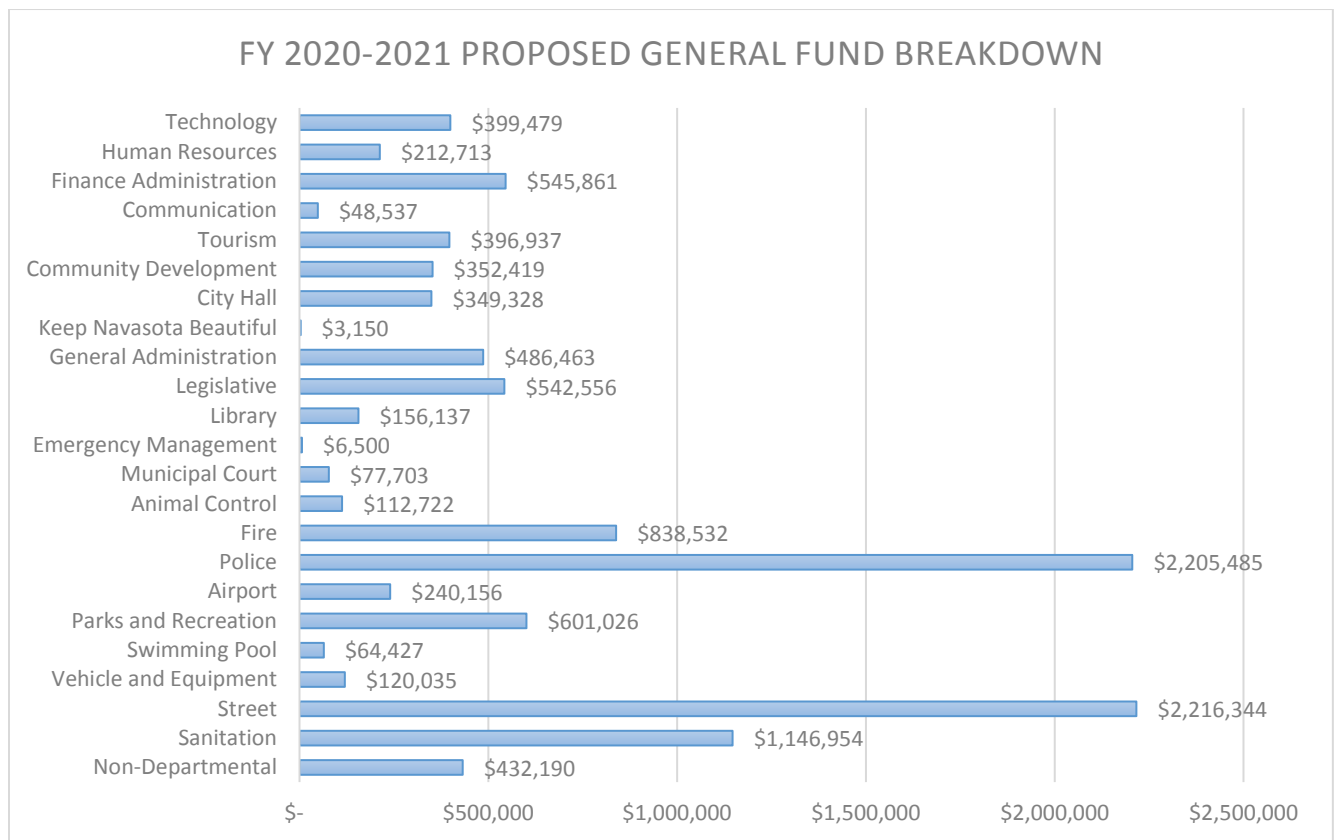
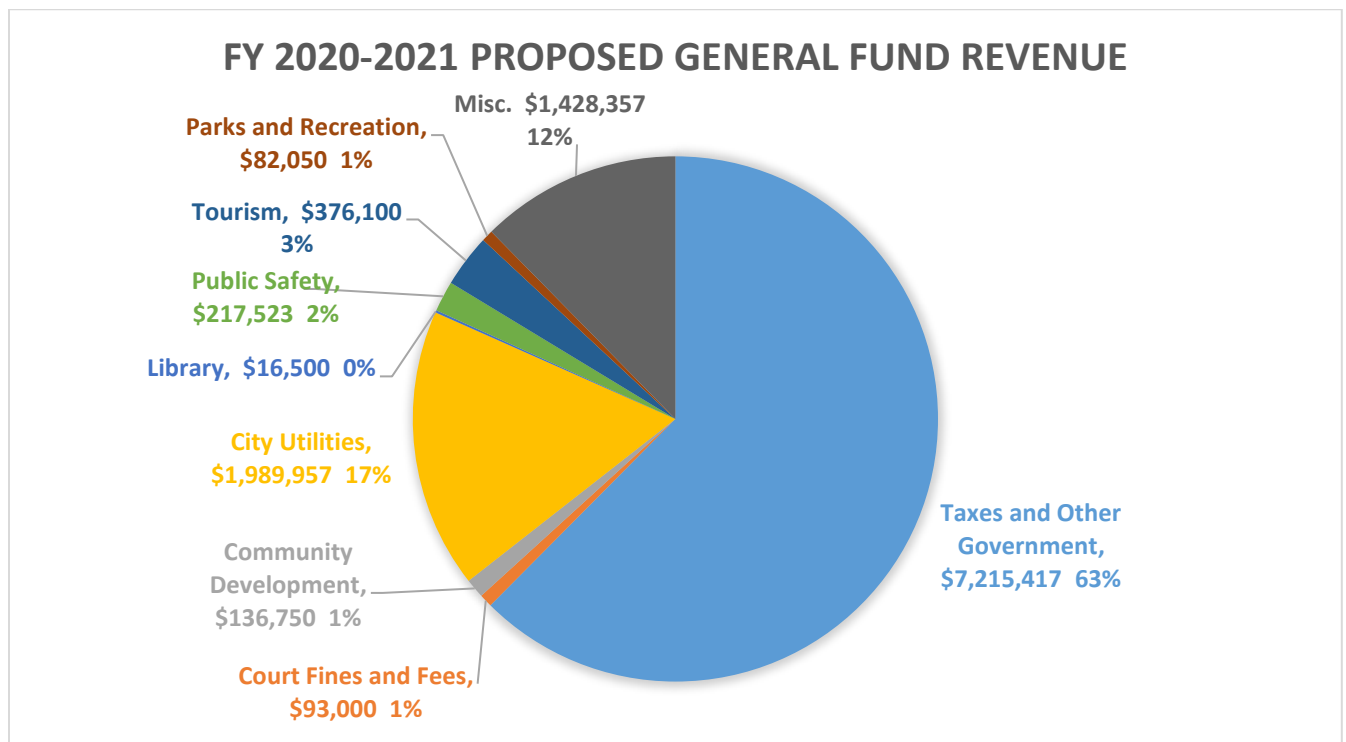


Figure 4. General Fund Proposed Revenues by Source FY 2020-2021



**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

GENERAL FUND EXPENDITURES	\$11,555,654.00
GENERAL FUND REVENUES	\$11,555,654.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
WATER FUND EXPENDITURES	\$1,862,000.00
WATER FUND REVENUES	\$1,862,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
UTILITY CAP IMP EXPENDITURES	\$144,000.00
UTILITY CAP IMP REVENUES	\$144,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GAS FUND EXPENDITURES	\$2,972,000.00
GAS FUND REVENUES	\$2,972,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
SEWER FUND EXPENDITURES	\$1,762,500.00
SEWER FUND REVENUES	1,762,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CEMETERY OPER FUND EXPENDITURES	\$65,000.00
CEMETERY OPER FUND REVENUES	65,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOARD OF FIREMAN FUND EXPENDITURES	\$700.00
BOARD OF FIREMAN FUND REVENUES	700.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GRANT FUND EXPENDITURES	\$3,558,500.00
GRANT FUND REVENUES	\$3,558,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
EDC FUND EXPENDITURES	\$686,000.00
EDC FUND REVENUES	686,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CAPITAL PROJ FUND EXPENDITURES	\$1,600,000.00
CAPITAL PROJ REVENUES	1,600,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
HOTEL FUND EXPENDITURES	\$141,000.00
HOTEL FUND REVENUES	141,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOND FUND EXPENDITURES	\$960,144.00
BOND FUND REVENUES	960,144.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
FOUNDATION EXPEDITURES	\$5,500.00
FOUNDATION REVENUES	5,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
TOTAL BUDGET EXPENDITURES	\$25,312,998.00
TOTAL BUDGET REVENUES	\$25,312,998.00
TOTAL BUDGETREVENUE OVER/(UNDER) EXPENDITURES	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J
170					(-	-----	2019-2020	(----- 2020	2021 -----)	
171			2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
172			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
173	MISCELLANEOUS									
174										
189	TOTAL	MISCELLANEOUS	\$70,307.00	\$42,992.00	\$55,001.00	\$308,357.00	\$25,511.00	\$308,357.00	\$1,428,357.00	\$1,120,000.00
190										
192	TOTAL REVENUES		\$7,210,270.00	\$7,503,451.00	\$8,878,307.00	\$9,947,708.00	\$8,299,567.00	\$9,947,708.00	\$11,555,654.00	\$454,732.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

	A	B	C	D	E	F	G	H	I	J
193										
203	EXPENDITURES				(-	-----	2019-2020	X(----- 2020	2021 -----)	
204			2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
205			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
206	TRANSFER OUT									
207										
221	TOTAL	TRANSFERS OUT	\$0.00	\$78,000.00	\$587,269.00	\$444,000.00	\$364,884.00	\$444,000.00	\$432,190.00	-\$11,810.00
222										
235	TOTAL	NON-DEPARTMENTAL	\$0.00	\$95,776.00	\$203,909.00	\$444,000.00	\$364,884.00	\$444,000.00	\$432,190.00	-\$11,810.00
236										

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

	A	B	C	D	E	F	G	H	I	J
237	100-GENENERAL				(-	-----	2019-2020)(----- 2020	2021 -----)	
238	SANITATION		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
239	EXPENDITURES		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
240										
252	TOTAL	PERSONNEL SERVICES	\$42,770.00	\$41,048.00	\$42,791.00	\$43,635.00	\$38,748.00	\$43,635.00	\$49,620.00	\$5,985.00
253										
259	TOTAL	MATERIALS & SUPPLIES	\$2,991.00	\$4,907.00	\$5,309.00	\$6,000.00	\$3,468.00	\$6,000.00	\$6,000.00	\$0.00
260										
271	TOTAL	MAINTENANCE & SERVICES	\$954,786.00	\$931,723.00	\$981,055.00	\$1,038,134.00	\$750,774.00	\$1,038,134.00	\$1,073,134.00	\$35,000.00
279										
280	TOTAL	UTILITIES	\$139.00	\$173.00	\$221.00	\$200.00	\$168.00	\$200.00	\$200.00	\$0.00
281										
286	TOTAL	MISCELLANEOUS	\$6,039.00	\$4,537.00	\$12,592.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
287										
293	TOTAL	CAPITAL OUTLAY	\$181,066.00	\$15,857.00	\$14,105.00	\$228,000.00	\$127,375.00	\$228,000.00	\$18,000.00	-\$210,000.00
294										
295	TOTAL	SANITATION	\$1,187,791.00	\$998,245.00	\$1,056,073.00	\$1,315,969.00	\$920,533.00	\$1,315,969.00	\$1,146,954.00	-\$169,015.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

	A	B	C	D	E	F	G	H	I	J
306	100-GENERAL									
307	STREET									
308	EXPENDITURES			(-	-----	2019-2020	(----- 2020	2021 -----)		
309			2016-2017	2017-2018	2018-2019	CURRENT	Y T-D	BASELINE	PROPOSED	
310			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
311										
327	TOTAL	PERSONNEL SERVICES	\$320,981.00	\$312,019.00	\$324,337.00	\$455,052.00	\$320,490.00	\$455,052.00	\$456,029.00	\$977.00
328										
338	TOTAL	MATERIALS & SUPPLIES	\$16,631.00	\$19,993.00	\$17,039.00	\$22,500.00	\$17,473.00	\$22,500.00	\$22,500.00	\$0.00
339										
359	TOTAL	MAINTENANCE & SERVICES	\$306,186.00	\$752,703.00	\$97,411.00	\$918,035.00	\$79,694.00	\$918,035.00	\$727,035.00	-\$191,000.00
360										
365	TOTAL	UTILITIES	\$92,884.00	\$92,261.00	\$73,933.00	\$90,000.00	\$69,625.00	\$90,000.00	\$90,000.00	\$0.00
366										
371	TOTAL	PROFESSIONAL FEES	\$16,925.00	\$27,387.00	\$77,520.00	\$287,390.00	\$119,662.00	\$287,390.00	\$287,390.00	\$0.00
372										
385	TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
386										
394	TOTAL	STREET	\$859,460.00	\$1,206,043.00	\$710,143.00	\$2,398,367.00	\$630,769.00	\$2,398,367.00	\$2,216,344.00	-\$182,023.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

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**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

2020-2021 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J
1669	100-GENERAL									
1670	TECHNOLOGY									
1671	EXPENDITURES			(-	-----	2019-2020)(--- 2020	2021 -----)		
1672			2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
1673			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
1674										
1688	TOTAL	PERSONNEL SERVICES	\$0.00	\$31,510.00	\$53,466.00	\$58,278.00	\$44,863.00	\$58,278.00	\$58,278.00	\$0.00
1689										
1695	TOTAL	MATERIALS & SUPPLIES	\$0.00	\$1,449.00	\$148.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00
1696										
1712	TOTAL	MAINTENANCE & SERVICES	\$166,147.00	\$182,015.00	\$222,825.00	\$191,200.00	\$184,920.00	\$191,200.00	\$191,200.00	\$0.00
1713										
1718	TOTAL	UTILITIES	\$118,360.00	\$122,958.00	\$119,350.00	\$125,000.00	\$116,570.00	\$125,000.00	\$125,000.00	\$0.00
1719										
1724	TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1725										
1730	TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$1,070.00	\$22,692.00	\$0.00	\$22,692.00	\$25,001.00	\$2,308.00
1731										
1732	TOTAL	TECHNOLOGY	\$284,507.00	\$337,932.00	\$396,859.00	\$397,170.00	\$346,368.00	\$397,170.00	\$399,479.00	\$2,308.00
1733										
1734	TOTAL EXPENDITURES		\$7,548,727.00	\$8,339,217.00	\$8,015,954.00	\$11,387,476.00	\$7,283,709.00	\$11,379,376.00	\$11,555,654.00	\$378,100.00
1735										
1736	REVENUE OVER/(UNDER) EXPENDITURES		-\$338,457.00	-\$835,766.00	\$862,353.00	-\$1,439,768.00	\$1,015,858.00	-\$1,431,668.00	\$0.00	\$76,632.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

200-WATER FUND

REVENUES

		(-)	(-)	(-)	(-)	(-)	(-)	(-)	(-)
		2016-2017	2017-2018	2018-2019	CURRENT	2019-2020	(----- 2020	2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	
						ACTUAL	BUDGET	BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$3,383.00	\$2,458.00	\$9,492.00	\$11,000.00	\$14,223.00	\$11,000.00	\$11,000.00	\$0.00
TOTAL	CITY UTILITIES	\$1,929,703.00	\$1,978,656.00	\$1,866,072.00	\$1,840,000.00	\$1,586,888.00	\$1,840,000.00	\$1,849,000.00	\$9,000.00
TOTAL	MISCELLANEOUS	\$75,059.00	\$1,355,711.00	\$166,552.00	\$2,000.00	\$5,451.00	\$2,000.00	\$2,000.00	\$0.00
TOTAL REVENUES		\$2,008,145.00	\$3,336,825.00	\$2,042,116.00	\$1,853,000.00	\$1,606,562.00	\$1,853,000.00	\$1,862,000.00	\$9,000.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

**200-WATER FUND
NON-DEPARTMENTAL
EXPENDITURES**

EXPENDITURES				(-	-----	2019-2020	(----- 2020	2021 -----)	
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$313,923.00	\$285,775.00	\$216,716.00	\$371,815.00	\$325,092.00	\$371,815.00	\$474,738.00	\$102,923.00
TOTAL	NON-DEPARTMENTAL	\$313,923.00	\$285,775.00	\$216,716.00	\$371,815.00	\$325,092.00	\$371,815.00	\$474,738.00	\$102,923.00
TOTAL	PERSONNEL SERVICES	\$182,273.00	\$169,316.00	\$183,777.00	\$213,987.00	\$149,234.00	\$213,987.00	\$209,578.00	-\$4,409.00
TOTAL	MATERIALS & SUPPLIES	\$11,718.00	\$11,679.00	\$9,935.00	\$12,800.00	\$14,244.00	\$12,800.00	\$12,800.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$27,682.00	\$224,170.00	\$16,299.00	\$51,500.00	\$23,189.00	\$51,500.00	\$51,500.00	\$0.00
TOTAL	UTILITIES	\$91,547.00	\$96,924.00	\$104,325.00	\$105,000.00	\$59,326.00	\$105,000.00	\$105,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$42,398.00	\$29,575.00	\$59,972.00	\$92,550.00	\$37,073.00	\$92,550.00	\$93,050.00	\$500.00
TOTAL	MISCELLANEOUS	\$10,424.00	\$4,355.00	\$8,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$7,493.00	\$5,286.00	\$5,074.00	\$6,000.00	\$9,935.00	\$6,000.00	\$14,000.00	\$8,000.00
TOTAL	WATER PRODUCTION	\$373,535.00	\$541,305.00	\$387,976.00	\$481,837.00	\$293,001.00	\$481,837.00	\$485,928.00	\$4,091.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

**200-WATER FUND
WATER DISTRIBUTION
EXPENDITURES**

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020	X----- 2020	2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D ACTUAL	BASELINE BUDGET	PROPOSED BUDGET	
TOTAL	PERSONNEL SERVICES	\$215,519.00	\$224,543.00	\$252,602.00	\$257,701.00	\$183,664.00	\$257,701.00	\$206,738.00	-\$6,780.00
TOTAL	MATERIALS & SUPPLIES	\$8,824.00	\$11,565.00	\$12,069.00	\$10,000.00	\$12,463.00	\$10,000.00	\$10,000.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$594,711.00	\$582,813.00	\$653,900.00	\$634,648.00	\$516,045.00	\$634,648.00	\$664,596.00	\$29,948.00
TOTAL	UTILITIES	\$0.00	\$1,361.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	TRANSFERS OUT	\$237,730.00	\$142,988.00	\$134,256.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$1,300.00	\$13,131.00	\$8,580.00	\$1,000.00	\$753.00	\$1,000.00	\$1,000.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$4,355.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$0.00	\$10,585.00	\$10,106.00	\$45,000.00	\$7,960.00	\$45,000.00	\$18,000.00	-\$27,000.00
TOTAL	WATER DISTRIBUTION	\$1,058,084.00	\$991,341.00	\$1,071,513.00	\$949,349.00	\$720,885.00	\$949,349.00	\$901,334.00	-\$3,832.00
TOTAL EXPENDITURES		\$1,745,542.00	\$1,818,421.00	\$1,676,205.00	\$1,803,001.00	\$1,338,978.00	\$1,803,001.00	\$1,862,000.00	\$103,182.00
REVENUE OVER/(UNDER) EXPENDITURES		\$262,603.00	\$1,518,404.00	\$365,911.00	\$49,999.00	\$267,584.00	\$49,999.00	\$0.00	-\$94,182.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

210-UTILITY (ITY CAPITAL IMP

REVENUES

			(-)	-----	2019-2020	(----- 2020	2021 -----)		
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	UTILITY CAPITAL IMPR FEE	\$0.00	\$133,173.00	\$147,147.00	\$140,000.00	\$129,024.00	\$140,000.00	\$144,000.00	\$4,000.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES		\$0.00	\$133,173.00	\$147,147.00	\$140,000.00	\$129,024.00	\$140,000.00	\$144,000.00	\$4,000.00

210-UTILITY CAPITAL IMP

NON-DEPARTMENTAL

EXPENDITURES

			(-)	-----	2019-2020	(----- 2020	2021 -----)		
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$144,000.00	\$4,000.00
TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$144,000.00	\$4,000.00
TOTAL EXPENDITURES		\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$144,000.00	\$4,000.00
REVENUE OVER/(UNDER) EXPENDITURES		\$0.00	\$133,173.00	\$147,147.00	\$0.00	\$129,024.00	\$0.00	\$0.00	\$0.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

300-GAS FUND

REVENUES

		2016-2017	2017-2018	(- 2018-2019	2019-2020	(----- 2020	2021 -----)		
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	BASELINE BUDGET	PROPOSED BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$2,339.00	\$7,037.00	\$9,422.00	\$14,000.00	\$11,992.00	\$14,000.00	\$14,000.00	\$0.00
TOTAL	CITY UTILITIES	\$2,855,944.00	\$3,163,854.00	\$4,170,721.00	\$3,283,000.00	\$2,362,064.00	\$3,283,000.00	\$2,958,000.00	-\$325,000.00
TOTAL	MISCELLANEOUS	\$60,405.00	\$119,034.00	\$14,955.00	\$0.00	\$11,999.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES		\$2,918,688.00	\$3,289,925.00	\$4,195,098.00	\$3,297,000.00	\$2,386,055.00	\$3,297,000.00	\$2,972,000.00	-\$325,000.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

**300-GAS FUND
NON-DEPARTMENTAL
EXPENDITURES**

		(- 2016-2017 ACTUAL	----- 2017-2018 ACTUAL	2018-2019 ACTUAL	----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
TOTAL	MAINTENANCE & SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	BOND & LOAN DEBT	\$57,000.00	\$47,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$80,240.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00
TOTAL	NON-DEPARTMENTAL	\$57,000.00	\$127,587.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

300-GAS FUND
GAS DISTRIBUTION
EXPENDITURES

			(-	-----	2019-2020	(----- 2020	2021 -----)		
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	PERSONNEL SERVICES	\$106,387.00	\$108,404.00	\$111,097.00	\$118,319.00	\$106,040.00	\$118,319.00	\$157,622.00	\$39,303.00
TOTAL	MATERIALS & SUPPLIES	\$1,735,210.00	\$1,935,851.00	\$1,939,614.00	\$1,813,000.00	\$1,135,064.00	\$1,813,000.00	\$1,713,000.00	-\$100,000.00
TOTAL	MAINTENANCE & SERVICES	\$229,940.00	\$355,610.00	\$634,973.00	\$903,185.00	\$712,746.00	\$903,185.00	\$929,283.00	\$26,098.00
TOTAL	TRANSFERS OUT	\$58,108.00	\$54,218.00	\$54,218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$9,881.00	\$450,562.00	\$63,800.00	\$14,850.00	\$18,366.00	\$14,850.00	\$14,850.00	\$0.00
TOTAL	MISCELLANEOUS	\$6,205.00	\$1,780.00	\$4,218.00	\$600.00	\$0.00	\$600.00	\$599.00	-\$1.00
TOTAL	CAPITAL OUTLAY	\$755.00	\$657.00	\$549.00	\$86,500.00	\$57,163.00	\$86,500.00	\$86,500.00	\$0.00
TOTAL	GAS DISTRIBUTION	\$2,146,486.00	\$2,907,082.00	\$2,808,469.00	\$2,936,454.00	\$2,029,379.00	\$2,936,454.00	\$2,901,854.00	-\$34,600.00
BOND & LOAN DEBT									
TOTAL	DEBT SERVICES	\$7,110.00	\$2,666.00	-\$1,042.00	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL EXPENDITURES		\$2,210,596.00	\$3,037,335.00	\$2,807,427.00	\$3,006,600.00	\$2,029,379.00	\$3,006,600.00	\$2,972,000.00	-\$34,600.00
REVENUE OVER/(UNDER) EXPENDITURES		\$708,092.00	\$252,590.00	\$1,387,671.00	\$290,400.00	\$356,676.00	\$290,400.00	\$0.00	-\$290,400.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

400- SEWER FUND

			(-	-----	2019-2020)(----- 2020	2021 -----)
REVENUES	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

TAXES AND OTHER GOVERNMT

TOTAL	TAXES AND OTHER GOVERNMT	\$4,086.00	\$6,313.00	\$12,058.00	\$10,500.00	\$13,156.00	\$10,500.00	\$10,500.00	\$0.00
TOTAL	CITY UTILITIES	\$1,427,247.00	\$1,369,075.00	\$1,417,984.00	\$1,522,000.00	\$1,181,021.00	\$1,522,000.00	\$1,552,000.00	\$30,000.00
TOTAL	MISCELLANEOUS	\$44,280.00	\$571,058.00	\$490,158.00	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00
TOTAL REVENUES		\$1,475,613.00	\$1,946,446.00	\$1,920,200.00	\$1,732,500.00	\$1,194,177.00	\$1,732,500.00	\$1,762,500.00	\$30,000.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

400-SEWER FUND

NON-DEPARTMENTAL

EXPENDITURES

EXPENDITURES			(-	-----	2019-2020	(----- 2020	2021 -----)		
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$234,623.00	\$496,436.00	\$216,716.00	\$529,352.00	\$325,092.00	\$529,352.00	\$632,275.00	\$102,923.00
TOTAL	NON-DEPARTMENTAL	\$234,623.00	\$496,436.00	\$216,716.00	\$529,352.00	\$325,092.00	\$529,352.00	\$632,275.00	\$102,923.00

400-SEWER FUND

WASTE WTR TRMT PLANT

EXPENDITURES

EXPENDITURES				(-	-----	2019-2020)(----- 2020		2021 -----)
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	PERSONNEL SERVICES	\$185,327.00	\$178,216.00	\$180,417.00	\$195,275.00	\$144,396.00	\$195,275.00	\$201,203.00	\$5,928.00
TOTAL	MATERIALS & SUPPLIES	\$26,490.00	\$26,404.00	\$29,472.00	\$31,000.00	\$25,785.00	\$31,000.00	\$31,000.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$62,164.00	\$56,222.00	\$89,547.00	\$56,500.00	\$83,429.00	\$56,500.00	\$62,500.00	\$6,000.00
TOTAL	UTILITIES	\$81,721.00	\$79,923.00	\$55,039.00	\$80,000.00	\$48,842.00	\$80,000.00	\$80,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$44,605.00	\$46,643.00	\$62,141.00	\$63,100.00	\$43,325.00	\$63,100.00	\$63,100.00	\$0.00
TOTAL	MISCELLANEOUS	\$3,086.00	\$2,357.00	\$5,545.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$6,008.00	\$10,571.00	\$10,161.00	\$212,000.00	\$8,846.00	\$212,000.00	\$218,000.00	\$6,000.00
TOTAL	WASTE WTR TRMT PLANT	\$409,401.00	\$400,336.00	\$432,322.00	\$637,875.00	\$354,623.00	\$637,875.00	\$655,803.00	\$17,928.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

**400-SEWER FUND
SEWER COLLECTION
EXPENDITURES**

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020 Y-T-D)(----- 2020 BASELINE	2021 -----) PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	PERSONNEL SERVICES	\$54,422.00	\$56,443.00	\$57,178.00	\$50,698.00	\$43,761.00	\$50,698.00	\$52,918.00	\$2,220.00
TOTAL	MATERIALS & SUPPLIES	\$5,329.00	\$4,351.00	\$3,981.00	\$3,600.00	\$1,970.00	\$3,600.00	\$3,600.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$413,009.00	\$407,770.00	\$499,236.00	\$496,273.00	\$412,013.00	\$496,273.00	\$381,879.00	-\$114,394.00
TOTAL	UTILITIES	\$7,919.00	\$7,888.00	\$14,069.00	\$7,000.00	\$6,018.00	\$7,000.00	\$7,000.00	\$0.00
TOTAL	TRANSFERS OUT	\$345,923.00	\$336,387.00	\$293,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$3,086.00	\$2,357.00	\$6,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$7,700.00	\$10,000.00	\$7,700.00	\$29,025.00	\$21,325.00
TOTAL	SEWER COLLECTION	\$829,688.00	\$815,196.00	\$874,245.00	\$565,271.00	\$473,762.00	\$565,271.00	\$474,422.00	-\$90,849.00
TOTAL EXPENDITURES		\$1,473,712.00	\$1,711,968.00	\$1,523,283.00	\$1,732,498.00	\$1,153,477.00	\$1,732,498.00	\$1,762,500.00	\$30,002.00
REVENUE OVER/(UNDER) EXPENDITURES		\$1,901.00	\$234,478.00	\$396,917.00	\$2.00	\$40,700.00	\$2.00	\$0.00	-\$2.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

		2016-2017 ACTUAL	2017-2018 ACTUAL	(- 2018-2019 ACTUAL	----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$57.00	\$57.00	\$56.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$700.00
TOTAL REVENUES		\$57.00	\$57.00	\$56.00	\$700.00	\$46.00	\$0.00	\$700.00	\$700.00
530 BOARD OF FIREMAN SERVICE									
FIRE									
EXPENDITURES									
		2016-2017 ACTUAL	2017-2018 ACTUAL	(- 2018-2019 ACTUAL	----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
TOTAL	MISCELLANEOUS	\$667.00	\$500.00	\$500.00	\$700.00	\$250.00	\$0.00	\$700.00	\$700.00
TOTAL EXPENDITURES		\$667.00	\$500.00	\$500.00	\$700.00	\$250.00	\$0.00	\$700.00	\$700.00
REVENUE OVER/(UNDER) EXPENDITURES		-\$610.00	-\$443.00	-\$444.00	\$0.00	-\$204.00	\$0.00	\$0.00	\$0.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

540-GRANT FUND

REVENUES

			(-)	-----	2019-2020	(----- 2020	2021 -----)		
	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
TOTAL	TAXES AND OTHER GOVERNMT	\$8,452.00	\$27,761.00	\$1,305,465.00	\$3,413,500.00	\$1,151,642.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
TOTAL REVENUES		\$8,452.00	\$27,761.00	\$1,305,465.00	\$3,413,500.00	\$1,151,642.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00

540-GRANT FUND

GRANT

EXPENDITURES

			(-)	-----	2019-2020	(----- 2020	2021 -----)		
	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
TOTAL	EXPENDITURES	\$8,452.00	\$12,949.00	\$1,290,277.00	\$3,413,500.00	\$1,297,458.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
TOTAL EXPENDITURES		\$8,452.00	\$12,949.00	\$1,290,277.00	\$3,413,500.00	\$1,297,458.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
REVENUE OVER/(UNDER) EXPENDITURES		\$0.00	\$14,812.00	\$15,188.00	\$0.00	-\$145,816.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

550-ECONOMIC DEVELOPMENT

EDC

REVENUES

REVENUES				(-	-----	2019-2020	(----- 2020	2021 -----)	
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$178,149.00	\$160,406.00	\$160,364.00	\$150,000.00	\$133,433.00	\$150,000.00	\$150,000.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$91,888.00	\$532,000.00	\$716,834.00	\$532,000.00	\$536,000.00	\$4,000.00
TOTAL REVENUES		\$178,149.00	\$160,406.00	\$252,252.00	\$682,000.00	\$850,267.00	\$682,000.00	\$686,000.00	\$4,000.00

550-ECONOMIC DEVELOPMENT

EDC

EXPENDITURES

EXPENDITURES				(-)	-----	2019-2020	(----- 2020	2021 -----)	
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	PERSONNEL SERVICES	\$0.00	\$50.00	\$5,200.00	\$11,000.00	\$1,000.00	\$11,000.00	\$11,000.00	\$0.00
TOTAL	MATERIALS & SUPPLIES	\$52,572.00	\$4,907.00	\$42,000.00	\$120,000.00	\$54,750.00	\$120,000.00	\$120,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$64,000.00	\$60,000.00	\$45,000.00	\$0.00	\$99,188.00	\$0.00	\$9,500.00	\$9,500.00
TOTAL	MISCELLANEOUS	\$0.00	\$8,006.00	\$0.00	\$2,500.00	\$1,000.00	\$2,500.00	\$402,500.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$13,504.00	\$143,000.00	\$142,110.00	\$143,000.00	\$143,000.00	\$0.00
TOTAL EXPENDITURES		\$116,572.00	\$72,963.00	\$105,704.00	\$276,500.00	\$298,048.00	\$276,500.00	\$686,000.00	\$9,500.00
REVENUE OVER/(UNDER) EXPENDITURES		\$61,577.00	\$87,443.00	\$146,548.00	\$405,500.00	\$552,219.00	\$405,500.00	\$0.00	-\$5,500.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

905-CAPITAL PROJEGTS

REVENUES

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020 Y-T-D	(----- 2020 BASELINE	2021 -----) PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$5,481.00	\$4,726.00	\$3,459.00	\$0.00	\$884.00	\$884.00	\$0.00	-\$884.00
TOTAL	MISCELLANEOUS	\$3,369,780.00	\$0.00	\$910,000.00	\$1,600,000.00	\$0.00	\$0.00	\$1,600,000.00	\$0.00
TOTAL REVENUES		\$3,375,261.00	\$4,726.00	\$913,459.00	\$1,600,000.00	\$884.00	\$884.00	\$1,600,000.00	-\$884.00

905-CAPITAL PROJECTS

CAPITAL PROJECTS

EXPENDITURES

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020 Y-T-D	(----- 2020 BASELINE	2021 -----) PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	PROFESSIONAL FEES	\$102,747.00	\$104,260.00	\$22,094.00	\$600,000.00	\$2,718.00	\$600,000.00	\$600,000.00	\$0.00
TOTAL	BOND & LOAN DEBT	\$115,296.00	\$0.00	\$36,755.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL PUTLAY	\$70,865.00	\$2,030,844.00	\$544,010.00	\$1,000,000.00	\$282,710.00	\$1,000,000.00	\$1,000,000.00	\$0.00
TOTAL EXPENDITURES		\$288,908.00	\$2,135,104.00	\$602,859.00	\$1,600,000.00	\$285,428.00	\$1,600,000.00	\$1,600,000.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		\$3,086,353.00	-\$2,130,378.00	\$310,600.00	\$0.00	-\$284,544.00	-\$1,599,116.00	\$0.00	-\$884.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

930-HOTEL

REVENUES

REVENUES		(-		2019-2020		(----- 2020		2021 -----)	
	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
TOTAL	TAXES AND OTHER GOVERNMT	\$142,607.00	\$140,169.00	\$163,993.00	\$141,000.00	\$123,300.00	\$141,000.00	\$141,000.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$142,607.00	\$140,169.00	\$163,993.00	\$141,000.00	\$123,300.00	\$141,000.00	\$141,000.00	\$0.00

930-HOTBL

HOTEL

EXPENDITURES

EXPENDITURES				(-		2019-2020	(----- 2020	2021 -----)	
		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$28,800.00	\$233,442.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
TOTAL EXPENDITURES		\$28,800.00	\$233,442.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		\$113,807.00	-\$93,273.00	\$23,993.00	\$0.00	\$123,300.00	\$0.00	\$0.00	\$0.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

945-BOND FUND

REVENUES

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020	(----- 2020	2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	
						ACTUAL	BUDGET	BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$558.00	\$614.00	\$521.00	\$0.00	\$1,529.00	\$0.00	\$0.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$401,294.00	\$282,320.00	\$386,958.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$0.00	-\$18,816.00	\$0.00	\$374,000.00	\$650,711.00	\$374,000.00	\$375,550.00	\$1,550.00
TOTAL	MISCELLANEOUS	\$9,298,674.00	\$557,466.00	\$433,432.00	\$587,752.00	\$650,184.00	\$587,752.00	\$584,594.00	-\$3,158.00
TOTAL REVENUES		\$9,700,526.00	\$821,584.00	\$820,911.00	\$961,752.00	\$1,302,424.00	\$961,752.00	\$960,144.00	-\$1,608.00

945-BOND FUND

BOND

EXPENDITURES

		2016-2017	2017-2018	(- 2018-2019	----- CURRENT	2019-2020	(----- 2020	2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	
						ACTUAL	BUDGET	BUDGET	
TOTAL	NON DEPARTMENTAL	\$9,632,456.00	\$958,205.00	\$956,431.00	\$1,070,900.00	\$1,562,903.00	\$1,070,900.00	\$960,144.00	-\$110,757.00
TOTAL EXPENDITURES		\$9,632,456.00	\$958,205.00	\$956,431.00	\$1,070,900.00	\$1,562,903.00	\$1,070,900.00	\$960,144.00	-\$110,757.00
REVENUE OVER/(UNDER) EXPENDITURES		\$68,070.00	-\$136,621.00	-\$135,520.00	-\$109,148.00	-\$260,479.00	-\$109,148.00	\$0.00	\$109,149.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

970 FOUNDATION FOR COMMUNITY PROJECT

REVENUES

		(-)	(-)	(-)	(-)	(-)	(-)	(-)	(-)
		2016-2017	2017-2018	2018-2019	CURRENT	2019-2020	(-----) 2020	2021 (-----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	
						ACTUAL	BUDGET	BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$22,813.00	\$0.00	\$5,500.00	\$5,500.00

TOTAL REVENUES		\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$22,813.00	\$0.00	\$5,500.00	\$5,500.00
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970 FOUNDATION FOR COMMUNITY PROJECT

NON-DEPARTMENTAL

EXPENDITURES

		(-)	(-)	(-)	(-)	(-)	(-)	(-)	(-)
		2016-2017	2017-2018	2018-2019	CURRENT	2019-2020	(-----) 2020	2021 (-----)	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	
						ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00

TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00
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TOTAL EXPENDITURES		\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00
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REVENUE OVER/(UNDER) EXPENDITURES		\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$18,478.00	\$0.00	\$0.00	\$0.00
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CIP FUNDING OPTION

2020-21

WASTEWATER					Step Inc. for proposed project	
CUST. TYPE	# CUSTOMERS	CIP	TOTAL		Fee	Total
Res. In	2349	\$ 2.00	\$ 4,698.00		\$ 4.00	\$ 9,396.00
Res. Out	2	\$ 3.50	\$ 7.00		\$ 7.00	\$ 14.00
			\$ -		\$ -	\$ -
Comm. In	256	\$ 3.50	\$ 896.00		\$ 7.00	\$ 1,792.00
Comm. Out	4	\$ 5.25	\$ 21.00		\$ 10.50	\$ 42.00
			\$ -		\$ -	\$ -
Ind. In	20	\$ 10.00	\$ 200.00		\$ 20.00	\$ 400.00
Ind. Out	2	\$ 15.00	\$ 30.00		\$ 30.00	\$ 60.00
Multi Unit	21	\$ 8.00	\$ 168.00		\$ 16.00	\$ 336.00
<u>Surcharge</u>	<u>1</u>					
	2655		\$ 6,020.00			\$ 12,040.00
			Annual Total \$ 72,240.00			\$ 144,480.00

WATER METER

Meter Size	CIP	Meters	Fund Generated		
3/4"	\$2.00	2582	\$5,164.00	\$ 4.00	\$ 10,328.00
1"	\$3.00	75	\$225.00	\$ 6.00	\$ 450.00
2"	\$6.00	96	\$576.00	\$ 12.00	\$ 1,152.00
3"	\$8.00	1	\$8.00	\$ 16.00	\$ 16.00
4"	\$10.00	5	\$50.00	\$ 20.00	\$ 100.00
6"	\$12.00	1	\$12.00	\$ 24.00	\$ 24.00

2760

Revenue generated monthly	<u>\$6,035.00</u>	<u>\$ 12,070.00</u>
Revenue generated annually	\$72,420.00	\$ 144,840.00

CIP FUNDING OPTION

2020-21

Total CIP Funding \$ 144,660.00

Total with Increase \$ 289,320.00

One-time Pay Increase Options

	Combined	0-5 yrs	6-10 yrs	11-and up	Total Cost
Option 1 - One time \$1,250	107				\$ 133,750
Option 2- One-time \$1,000	107				\$ 107,000
Option 3 - stepped payment		66	11	30	
Amount		750	1000	1250	\$ 100,750
Option 4 - stepped payment		66	11	30	
Amount		\$ 500	\$ 750	\$ 1,000	\$ 71,750

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR

AGENDA PLANNING CALENDAR

AUGUST 24, 2020 - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 8/10/2020

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Health Dept. research; (c) Board and Commission update; and (d) Reports from staff and City Council
5. Ameresco Presentation
6. Resolution No. 680-20, to select engineer for CDBG-Mitigation grant
7. Public hearing for a specific use permit at 313 S. Judson
8. 1st reading of Ordinance No. 938-20, specific use permit for 313 S. Judson
9. Public hearing on set-back amendments
10. 1st reading of Ordinance No. 939-20, set-back amendments
11. Request from Christian Community Services
12. Proposal to adopt tax rate
13. Contract for City Elections – August 2020 – 2021
14. Consent agenda: (a) 2nd reading of Ordinance No. 936-20 - repealing outdated parking Ordinances; and (b) 2nd reading of Ordinance No. 937-20, vacating alley, Block 3, Lots 6,7,8 McNair addition
15. Budget workshop
16. Adjourn

SEPTEMBER 14, 2020 - DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 8/31/2020

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Staff recognition of service awards; (c) Hero Dog Award; (d) Library update; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Ratifying the tax increase reflected in the budget for FY 2020-2021
6. Public hearing on proposed budget for FY 2020-2021
7. Public hearing on proposal to increase tax rate for 2020
8. 1st reading of Ordinance No. _____, budget for FY 2020-2021
9. 1st reading of Ordinance No. _____, tax rate for FY 2020-2021
10. 1st reading of Resolution No. _____, approving EDC budget for FY 2020-2021
11. Interlocal agreement with Navasota Fire Department/Grimes County for fire services
12. 1st reading of Ordinance No. _____, engine truck brake noise
13. Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election
14. Consent agenda: (a) Minutes for the month of August, 2020; (b) Expenditures for the month of August 2020; (c) 2nd reading of Ordinance No. 938-20, specific use permit for 313 S. Judson, and (d) 2nd reading of Ordinance No. 939, set back requirements
15. Adjourn

SEPTEMBER 28, 2020 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 9/14/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (B) Board and Commission update; and (c) Reports from staff and City Council
5. 2nd reading of Ordinance No. _____, budget for FY 2020-2021
6. 2nd reading of Ordinance No. _____, tax rate for FY 2020-2021
7. 2nd reading of Resolution No. _____, approving EDC budget for FY 2020-2021
8. Adjourn