

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
SEPTEMBER 12, 2022**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 12th of September, 2022 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Introduction of new employees [Peggy Johnson, HR Director];
 - (b) Years of service awards [Peggy Johnson, HR Director];
 - (c) CIP Street Program update [Jose Coronilla, Director of Streets and Sanitation]
 - (d) 2020 Utility CIP Project update - Washington Ave/LaSalle [Jennifer Reyna, Utilities Director];
 - (e) Board and Commission update [City Council]; and
 - (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

5. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by TCL Holdings, Inc., for the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the property's current zoning, B-1: General Business District. The property affected is legally described as Vivaldi Subdivision, Block 1, Lot 2R. [Lupe Diosdado, Development Services Director]
6. Consideration and possible action on the first reading of Ordinance No. 1002-22, approving a Conditional Use Permit application submitted to the City of Navasota by TCL Holdings, Inc., for the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the property's current zoning, B-1: General Business District. The property affected is legally described as Vivaldi Subdivision, Block 1, Lot 2R. [Lupe Diosdado, Development Services Director]
7. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Zoning Change application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55. [Lupe Diosdado, Development Services Director]
8. Consideration and possible action on the first reading of Ordinance No. 1003-22, approving a Zoning Change application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55. [Lupe Diosdado, Development Services Director]
9. Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55. [Lupe Diosdado, Development Services Director]

10. Consideration and possible action on the first reading of Ordinance No. 1004-22, approving a Conditional Use Permit application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55. [Lupe Diosdado, Development Services Director]
11. Conduct a public hearing for the purpose of receiving public comment on the Proposed Budget for the City of Navasota For Fiscal Year 2022-2023. [Jason Weeks, City Manager and Lance Hall, Finance Director]
12. Consideration and possible action on the first reading of Ordinance No. 1005-22, adopting the budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. [Lance Hall, Finance Director]
13. Conduct a public hearing for the purpose of receiving public comment on the proposal to adopt the Tax Rate for 2022-2023. [Jason Weeks, City Manager and Lance Hall, Finance Director]
14. Consideration and possible action on the first reading of Ordinance No. 1006-22, adopting the tax rate for the fiscal year beginning October 1, 2022 and ending September 30, 2023. [Lance Hall, Finance Director]
15. Consideration and possible action on ratifying the tax increase reflected in the budget for FY 2022-2023. [Lance Hall, Finance Director]
16. Consideration and possible action on the first reading of Ordinance No. 1007-22, amend the Code of Ordinances Appendix A "Fee Schedule" Article A13.000 adopting the revised sanitation rates for the City of Navasota, Texas with an effective date of February 1, 2023; amending Appendix A with addition of Sec. A4.011 Soccer Registration League Fees and revising Article A9.600 Building & Construction to cover cost of third-party plans examiner inspection services with an effective date of October 1, 2022. [Lance Hall, Finance Director]
17. Consideration and possible action on nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. [Jason Weeks, City Manager]

18. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

- A. Approve the minutes for the month of August 2022;
 - B. Approve the expenditures for the month of August 2022
 - C. Adopt Ordinance No. 1001-22, amending Chapter 2 of the Animal Control Ordinance.
 - D. Approve Change Order No. 2 in the amount of \$1,800.00 for the new Public Works Warehouse that will be located at the Wastewater Treatment Plant, 108 S. Peeples Street.
 - E. Approve Change Order No. 1 on the Downtown Water Main Replacement Project.
 - F. Approve an Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for FY 2022-2023.
 - G. Adopt Resolution No. 718-22, supporting the City of Navasota Public Safety Office (PSO) grant application for the purchase of bullet proof shields.
 - H. Adopt Resolution No. 717-22, establishing September 20, 2022 as National Voter Registration Day.
19. Consideration and possible action on the first reading of Ordinance No. 1008-22, declining to approve the change in rates requested in Entergy Texas, Inc.'s statement of intent filed with the City on July 1, 2022.
20. Adjourn.

DATED THIS THE 8TH OF SEPTEMBER, 2022

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 8th of September, 2022 at 01:05 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 8TH OF SEPTEMBER, 2022

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM # 4

Agenda Date Requested: September 12, 2022

Requested By: Jason Weeks, City Manager

Department: Administration

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Years of Service Award, Planning Calendar
& Vision-Mission-Strategic Plan - 2022

Appropriation

Source of Funds: N/A

Account Number: N/A

Amount Budgeted: N/A

Amount Requested: N/A

Budgeted Item: ☐ Yes ☒ No

SUMMARY & RECOMMENDATION

Staff Report:

- (a) Introduction of new employees [Peggy Johnson, HR Director];
- (b) Years of Service Awards [Peggy Johnson, HR Director];
- (c) CIP Street Program update [Jose Coronilla, Director of Streets & Sanitation];
- (d) 2020 Utility CIP Project update – Washington Ave/LaSalle [Jennifer Reyna, Director of Utilities];
- (e) Board and Commission update [City Council]; and
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

ACTION REQUIRED BY CITY COUNCIL

None

Approved for the City Council meeting agenda

Jason B. Weeks, City Manager

Date

NAVASOTA!

So much, so close.

CITY OF
NAVASOTA
2022

CERTIFICATE of ACHIEVEMENT

This certificate is presented to

Michael Bear

in appreciation of 15 years of dedicated service to the
City of Navasota.

9/12/2022
DATE

Jasour Weeks
JASOUR WEEKS, CITY MANAGER



AGENDA PLANNING CALENDAR

SEPTEMBER 12, 2022 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 08/29/2022](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Introduction of new employees; (b) Years of service awards; (c) CIP Streets update; (d) 2020 Utility CIP Project Update; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Public hearing – conditional use permit for a place of worship – 7908 Hwy 6 Loop
6. 1st reading of Ordinance No. 1002-22 - conditional use permit for a place of worship for TCL Holdings – 7908 Hwy 6 Loop
7. Public hearing – zoning change from PU to R-1C for Masterbuilt Ministries & Salem House of Blessings
8. 1st reading of Ordinance No. 1003-22 - zoning change from PU to R-1C for Masterbuilt Ministries & Salem House of Blessings
9. Public hearing on conditional use permit for Masterbuilt Ministries, Inc. & Salem House of Blessings – 1100 Manley Street
10. 1st reading of Ordinance No. 1004-22, conditional use permit for Masterbuilt Ministries, Inc. & Salem House of Blessings – 100 Manley Street
11. Public hearing on proposed budget for FY 2022-2023
12. 1st reading of Ordinance No. 1005-22, budget for FY 2022-2023
13. Public hearing on proposed tax rate for FY 2022-2023
14. 1st reading of Ordinance No. 1006-22 - approving tax rate for FY 2022-2023
15. Ratifying the tax rate
16. 1st reading of Ordinance No. 1007-22 - Fine and fee schedule
17. Official Ballot – TML Intergovernmental Risk Pool Board of Trustees
18. Consent agenda: (a) Minutes for the month of August 2022; (b) Expenditures for the month of August 2022; (c) 2nd reading of Ordinance No. 1001-22, Vicious dogs; (d) Change Order No. 2 – new Public Works Warehouse; (e) Change Order No. 1 – Downtown Water Main Replacement; (f) Interlocal agreement with Grimes County for Fire Services; (g) Resolution No. 718-22, supporting grant application for bullet proof shields and (h) Resolution No. 717-22, National Voter Registration Day
19. 1st reading of Ordinance No. 1008-22, declining to approve change in rates by Entergy Texas
20. Adjourn

SEPTEMBER 26, 2022 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 09/12/2022

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; (b) Proclamation – World Teachers Day; and (c) Reports from staff and City Council
5. Public hearing on 434 Hill Street
6. Order to repair or demolish 434 Hill Street
7. 2nd reading of Ordinance No. 1005-22 - approving budget for FY 2022-2023
8. 2nd reading of Ordinance No. 1006-22 - approving tax rate for FY 2022-2023; and
9. Consent agenda: (a) 2nd reading of Ordinance No. 1002-22, conditional use permit for a place of worship at 7908 Highway 6; (b) 2nd reading of Ordinance No. 1003-22 - zoning change from PU to R-1C for Masterbuilt Ministries & Salem House of Blessings; (c) 2nd reading of Ordinance No. 1004-22, conditional use permit for Masterbuilt Ministries, Inc. & Salem House of Blessings – 100 Manley Street; and (d) 2nd reading of Ordinance No. 1007-22 - Fine and fee schedule
10. Board and Commission appointments
11. Adjourn



So much, so close.

**Report
and
Strategic Plan**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**



REPORT AND STRATEGIC PLAN COUNCIL/STAFF RETREAT

CITY OF NAVASOTA

February 12, 2021

Introduction

On February 12, 2021, the Mayor, City Council and staff of the City of Navasota met for a retreat planning session. The purpose of this meeting was twofold.

- Confirm and expand the governance philosophy for the City Council. Included in that is identifying key elements of the Council's vision for Navasota.
- Prepare a strategic plan for the city.

The Mayor, Council and staff freely worked together, and their work was exemplary in all respects. Ron Cox facilitated the process.

Governance

In their February 12, 2021 session the Council confirmed the governance policy they established in 2017 and expanded on it by further defining their governance philosophy. The Council participated in discussions about their role, together and their leadership responsibilities. The elements of a strong governance model are having and following clear vision and mission, establishing leadership and communications philosophies, and identifying the expectations of each other as City Council members, and the City staff, and of identifying and recognizing the expectations staff has of the City Council.

The key elements of the Governance Philosophy are leadership, communication and understanding and defining expectations. These define how the team will function together. Visioning and planning are the key elements that define what the strategies and goals are for the City of Navasota and what they will be to ensure the vision is ultimately attained.

Governance Model

The governance model first begins with leadership. Each member of the Council asked to provide input into how they will lead, communicate and a defining of expectations for themselves and staff.

The facilitator began the process by asking each of the members why they ran and serve on the City Council. They responded as follows:

The Mayor and Council reviewed and confirmed their Governance Policy and Rules of Engagement established in 2017. These are as follows.

Mayor and Council members ran for the office and serve ...

- Had already serviced on other boards and wanted to be active in the growth to come.
- To lead city in the right direction.
- Saw growth coming and saw weaknesses in various ordinances that needed strengthening – now growth is really here.
- To bring a different insight as a native of Navasota.
- To encourage business growth and economic development.
- Am able to serve.
- Originally to change the direction of the city (and have done that).
- Exciting to be a part of big decisions for the community.

The facilitator then asked the members to describe the attributes they have that will contribute to the work of the Council.

Mayor and Council have the following attributes ...

- Able to think outside the box on issues.
- Business experience in the private sector.
- Provides a technical background.
- Brings a different point of view, being from a different generation than others on the Council.
- Historical memory as a native of Navasota.
- Love the community.
- Committed to the community.
- Service to the community.
- Have the time to serve.

- Have a special needs child bringing different perspective to decision making.
- Raised seven children and now grandchildren all in Navasota community and schools.
- Different stages of our lives, bring different viewpoints.

The Mayor and Council of the City of Navasota will lead by ...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

The Mayor and Council of the City of Navasota will communicate ...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

The Mayor and Council of the City of Navasota expect the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

The Mayor and Council of the City of Navasota expect the following of the staff ...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

The staff expects the following of the Mayor and Council of the City of Navasota (as defined by the City Council) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

Vision and Mission

On February 6, the Council and senior staff discussed the elements vision they have for Navasota. Currently, there are is Vision Statement and Mission Statement for the City. After a review, the Mayor and Council identified and confirmed the key elements of the vision and mission for the City.

Vision Statement

Navasota 2027: What America wants to Be:

A beautiful, progressive, vibrant, service oriented, close-kinit community filled with historic charm and promise for people and business.

Vision Elements

These elements were discussed and are presented in no particular order of priority. It was noted that in reviewing the Vision Statement from the Comprehensive Plan, these key vision elements are consistent with and embodied in the Vision Statement.

- Navasota is a role model for other cities.
- Clean.
- Safe.
- Friendly and inviting.
- Historic.
- Beautiful and manicured.
- Successful.
- Sustainable.
- Full of opportunity.
- Innovative.
- Charming.

Mission Statement

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

These key mission elements are presented in no particular order of priority.

- Committed.
- Stay focused on the mission.
- Dedication and desire.
- Proper planning.
- To communicate the Vision.
- Provide great/exceptional customer service.
- Clear, consistent, defined responsibilities.
- Flexible.
- Understanding of your role and responsibilities.

Strategic Planning

The facilitator led the participants in a SWOT analysis, identifying and discussing the strengths, weaknesses, opportunities and threats for the City of Navasota, both organizationally and in the community. The weaknesses then were divided into common themes – Areas of Emphasis or Vision Elements. Within each of the Areas of Emphasis, opportunities – strategies and goals – were identified to overcome the weaknesses.

Finally, threats were identified that if not anticipated may get in the way of accomplishing the strategies and goals.

The participants were divided into three groups. Each group focused on strengths and weaknesses as follows.

Strengths

Group 1

- Qualified personnel.
- Close knit team/community.
- Has a can-do attitude.
- Pride in community and city organization.
- Friendly.
- Great leadership – Council, City Manager and staff.
- Caring.
- Small town charm.
- Service oriented.
- Open minded and welcoming.
- Knowledgeable about work, etc.
- Dedication.
- Good foundation upon which to build.
- Resilient.
- Organization is accountable to the community.
- Have integrity and honesty.
- Everyone is team player.
- Willing to admit to issues and problems.
- Self-aware.
- Transparent.
- Have community support.
- Have a multi-faceted community makeup.
- Visionaries.
- Excellent location.
- Diversity in the community.

Group 2

- Great staff.
- Buy-in from the community.
- A community feeling.
- Progressive.
- Safe.
- Leadership.
- Proactive Council.
- Beginning infrastructure design improvements.
- City services.
- Facilities.

- Partnerships.
- Potential for growth.
- Location.
- History.
- Industry.

Group 3

- Experience of Council and staff.
- New councilmembers bringing energy and new ideas.
- Leadership.
- Collaboration.
- Creativity.
- Openness/inviting community.
- Honesty/trust.
- Stability.
- Teamwork.
- Loyalty and pride.
- Service minded.
- Relationships/friendly/user friendly.
- Fun.
- Commitment and dedication.

Weaknesses

Group 1

- Lack of social and health services.
- Minimal retail services.
- Lack of transportation services.
- Lack of after 5 p.m. activities.
- Aging infrastructure.
- Difficulty in communication from the city to the citizens.
- Lack of finances for unfunded mandates.
- Outside negative perception of the community.
- Finding and retaining good staff.
- Lack of seasoned/experienced staff at all levels.
- Lack of citizen input/involvement.
- Uninformed criticism from citizens.
- Limited connectivity to high quality internet.
- Technologically inhibited/fear of technology

Group 2

- Fear of change.
- More work than staff can accomplish.
- Lack of job career diversity.

- Perception of the school district.
- Lack of rental/multifamily in the city.
- Retail leakage.
- Lack of amenities for social and family time.
- Train traffic.
- Animal control/fire department facilities need replacing.
- Lack of internet connectivity.

Group 3

- Communication/understanding of the message.
- People making assumptions without all the information.
- Aging infrastructure.
- Sometimes resistant to change.
- Dislike of others.
- Financial resources are limited.
- Retention of employees.
- Outside perception of Navasota.
- People have long memories.
- Lack of participation by the citizens.
- Being required to respond to circumstances beyond our control.
- Limited technology in the community in the city.

Areas of Emphasis

Reviewing the weaknesses presented resulted in the identification of five areas of emphasis.

- **Governance**
- **Economic Development**
- **Image/Communication**
- **Infrastructure**

Weaknesses Rearranged

The weaknesses identified above, were then summarized and arranged to be within one of the areas of emphasis.

- **Governance**
 - Resistance to change.
 - Employee retention.
 - Responding to circumstances beyond city's control.
 - Unfunded mandates.
 - Lack of participation.
- **Economic Development**
 - Diversity in career jobs.

- Sufficient revenue for infrastructure redevelopment.
- Retail leakage
- Lack of social and family recreation.
- Need for diversity in housing.
- Social and health services.
- **Image/Communication**
 - Negative perception of school district.
 - Negative perception of city.
 - Inability to provide information to all ages
 - Internally and externally.
 - Lack of understanding.
 - Criticism from the uninformed.
 - From city to citizens
- **Infrastructure**
 - Train traffic.
 - Again infrastructure
 - Transportation.
 - Facilities.
 - Poor quality of internet and technology, city and citywide.

Opportunities – Strategies and Goals

The groups then brainstormed to identify opportunities to overcome the weaknesses. These opportunities are the basis for the strategies and goals prepared below.

Governance

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**

- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

(Note: there were some communications initiatives in Governance. These have been moved to Image/Communication to avoid repetition.)

Economic Development

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Pursue grants from EDA.
- **Enhance the marketing of Navasota.**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment.**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

(Note: there were some infrastructure initiatives in Economic Development. These have been moved to Infrastructure to avoid repetition.)

Image/Communication

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public. (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision.
 - Prepare and implement a communication protocol.

Infrastructure

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**

- Identify location and right of way needs for the crossing.
- Establish costs to city to accommodate the crossing.
- Identify land for a substation for fire and animal control.
- Establish contact and conversation with the railroad.
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Threats

Finally, Council and staff identified threats to accomplishing the goals and strategies that have been identified.

- Fear – lack of understanding of the issues and the unknown.
- Money.
- Economic downturn.
- Federal and state unfunded mandates and restrictions to local government.
- Social media.
- Uncommitted leadership.
- Politization of local government.
- Suffering the unintended consequences of outside mandates.
- Encroaching crime.
- Another pandemic – COVID.
- Adverse weather.
- No response to the failing infrastructure.
- The “cancel culture” – just turning off or destroying what one disagrees with – refusal to dialogue.
- Not adapting to the change in the ideology of the culture.

City Staff Implementation Sessions

April 5 and 14, 2021

On April 5, 2021 the facilitator met with the City Manager and staff to review the outcomes of the planning session and to determine next steps for the development of the implementation plan.

Implementation Plan Process. The staff reviewed a template to be used to develop the implementation portion of the planning process. During the discussions, a staff member was assigned as the team facilitator for the development of the implementation plan for each areas of emphasis. Further they began the process of developing action steps, with proposed timelines, and budget implications (if they were known at the time).

On April 14, 2021 staff again met with the facilitator to review and complete a draft implementation plan. The implementation plan is included in this document.

Reporting

Finally, staff established reporting protocols. These protocols serve the purpose of keeping the staff on schedule with the implementation of strategies, keeping the City Manager informed, and providing regular reports to the Mayor and City Council on the status of the implementation of the adopted strategies. This provides for long term accountability toward the implementation of the Strategic Plan.

Reporting Protocols

- **Council**
 - Receives updates at least monthly from staff at Council meetings regarding various projects related to the strategic plan.
 - Receives formal status reports, including a semi-annual and annual report from staff to the City Council.
- **City Manager**
 - City Manager receives regular – both formal and informal - updates from staff at regular staff meetings on progress of assignments.

City Council Approval

April 26, 2021

On TBD, 2021, the City Council reviewed their work as well as the work of the staff since the planning session in January. After a thorough discussion the Report was approved as amended unanimously.

Conclusion

The Mayor, Council and staff of the City of Navasota worked through a governance and planning process that allowed the Council to create a governance model and identify and expand strategies for moving the city forward. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time.



Strategic Plan 2021

**Council/Staff Planning Retreat
February 12, 2021**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**

Vision Statement (Adopted 2017)

**Navasota 2027: What America wants to Be:
A beautiful, progressive, vibrant, service oriented,
close-kinit community filled with historic charm
and promise for people and business.**

Key Vision Elements 2021

- **Navasota is a role model for other cities.**
- **Clean.**
- **Safe.**
- **Friendly and inviting.**
- **Historic.**
- **Beautiful and manicured.**
- **Successful.**
- **Sustainable.**
- **Full of opportunity.**
- **Innovative.**
- **Charming.**

Mission Statement (Adopted 2017)

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

- **Committed.**
- **Stay focused on the mission.**
- **Dedication and desire.**
- **Proper planning.**
- **To communicate the Vision.**
- **Provide great/exceptional customer service.**
- **Clear, consistent, defined responsibilities.**
- **Flexible.**
- **Understanding of your role and responsibilities.**

City of Navasota

City Council

Leadership Philosophy

The City Council of the City of Navasota will lead by...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

City of Navasota

City Council

Communication Philosophy

The City Council of the City of Navasota will communicate by...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

City of Navasota

City Council and Staff

Expectations

Council expects the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

City of Navasota

City Council and Staff

Expectations

Council expects the following of staff...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

Staff expects Council to (as defined by Council members themselves) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

City of Navasota

Strategic

Areas of Emphasis

- **Governance**
 - **Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*
- **Economic Development**
 - **Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*
- **Image/Communication**
 - **Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*
- **Infrastructure**
 - **Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Area of Emphasis

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Initiatives:

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

Area of Emphasis

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Initiatives

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Grants from EDA.
- **Enhance the marketing of Navasota**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

Area of Emphasis

Image/Communications

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Initiatives

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision
 - Prepare and implement a communication protocol.

Area of Emphasis

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Initiatives

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
 - Identify location and right of way needs for the crossing.
 - Establish costs to city to accommodate the crossing.
 - Identify land for a substation for fire and animal control.
 - Establish contact and conversation with the railroad
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Vision Element #1

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
1.1	Establish a program to encourage more participation in Navasota government.	1.1.1	Establish and implement leadership academies.	<ul style="list-style-type: none"> Re-implement a citizens’ academy. Establish a citizens’ police academy. Establish a citizens’ fire academy 		X		Brad Stafford
				<ul style="list-style-type: none"> Hold town hall meetings with citizens in neighborhoods and restaurants to discuss City operations and governance. Present organizational environment to the community 		X		
				<ul style="list-style-type: none"> Grilling Stafford Monday of City Council meetings: partner with Willy 98.7 and Navasota Examiner to go over upcoming City Council Agenda. (also Facebook Live) 	Ongoing			
		1.1.2	Provide a clear sense of director to all boards	<ul style="list-style-type: none"> Organize a volunteer luncheon for Boards & Commissions volunteers 	X			
				<ul style="list-style-type: none"> Joint meeting with all boards/commissions for direction/legal training and Roberts rules. 	X			
				<ul style="list-style-type: none"> Bring strategic planning and comprehensive planning documents to NEDC for approval Recruit members who align with City Council Improve communication and strategic alignment between Council and all committees. Inform all communication & comp plan updates to all boards Staff to facilitate strategic plan for economic 	X			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				development corporation	X			
		1.1.3	Establish a volunteer appreciation program	<ul style="list-style-type: none">Organize a short ceremony for volunteers around the city (ex: Blue Santa, Trash Off)	X			Rayna
1.2	Explore opportunity for a full-time grant writer.	1.2.1	Continued professional development	<ul style="list-style-type: none">Explore grant writing training opportunitiesContinue partnership with BVCOGResearch other cities how grants are handled		X X X		Rayna Willenbrink

Vision Element # 2

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
2.1	Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.	2.1.1	Pursue grants from EDA.	<ul style="list-style-type: none"> Continue partnership with BVCOG for information on EDA grants Continue relationship with Grantworks Continue TEDC membership for resources on EDA grants Explore new partnerships 	Ongoing			Rayna
		2.1.2	Develop workforce programs	<ul style="list-style-type: none"> Explore partnerships with NISD Continue partnership Chamber & CETA Explore opportunities with the SBDC Continue partnership with Bush School/TAMU Reach out to BVCOG for funding opportunities Research Texas Workforce Commission opportunities 	Ongoing	X		
2.2	Enhance the marketing of Navasota.	2.2.1	Marketing to fulfill housing needs.	<ul style="list-style-type: none"> Show housing growth to demonstrate demand. Establish a permit/fee waiver program Utilize NEDC website to highlight utility costs and location Navasota Economic Development corporation Featured on the Navasota.gov home page 	Ongoing	X		Madison
		2.2.2	Marketing of lower utility costs compared to other areas.		Ongoing			
		2.2.3	Marketing location and proximity to major metro areas in the state.		Ongoing			
2.3	Seek partners to improve local health and social	2.3.1	Explore health authority with county.	<ul style="list-style-type: none"> Improve relationship with county and cities within the county Continue to meet with the county this past year about this partnership but their level of interest currently 	X		X	Rayna

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
	service providers.			not very high. <ul style="list-style-type: none"> Continue to explore other avenues to recruit and establish a local public health authority and possibly a health inspections office. Possible partnering with other cities in the county 	X			
		2.3.2	Establish Health Inspector	<ul style="list-style-type: none"> Establish Policy Appoint and train inspector 			X	
		2.3.3	Explore partnership with St. Joseph's healthcare system.	<ul style="list-style-type: none"> Add health care recruitment to the regional (retail) recruitment project 			X	
		2.3.4	Recruit health provider specialists (optometrists and medical providers)					
2.4	Enhance strategic retail recruitment.	2.4.1	Continue to partner with Retail Coach.	<ul style="list-style-type: none"> Conduct community surveys to see what citizens wish lists are Regional retail recruitment project 	Ongoing	X		Rayna
		2.4.2	Attend recruitment conferences (industry, retail, restaurants, etc.)					
		2.4.3	Downtown Assessment	<ul style="list-style-type: none"> Reach out to Texas Downtown Association for a downtown assessment Explore marketing strategies Partnership with SBDC 	X			
					X			
					X			

Vision Element # 3

Image/Communication

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
3.1	Improve the perception and image of Navasota.	3.1.1	Establish a positive campaign to promote Navasota.	<ul style="list-style-type: none"> Prepare both an in-person and digital message. Positive short videos about ongoing projects Create a new branding campaign Expand partnership with NISD 		X X X X		Madison
		3.1.2	Identify target audiences to effectively recruit new citizens while improving community pride.	<ul style="list-style-type: none"> Attend realtor conferences to tell the Navasota story. Utilize citizens' academies (see Governance). Explore use of Town Hall meetings – in-person and virtual. Utilize all methods of communication with the public; i.e. Grilling Stafford, trails town hall meetings, agenda briefings with local media, Navigate Navasota app 	Ongoing	X X X		
3.2	Establish a program to educate ISD students about local government.	3.2.1	Re-establish an internship/sponsor a job shadowing program for students in the city.	<ul style="list-style-type: none"> Co-op student to assist with administrative services for all departments with 15-20 hours beginning with a minimum wage of \$7.25. Speak with the co-op class Both high school and college 		X X X		Peggy & Shawn
3.3	Improve communication in general with the public.	3.3.1	Be deliberate about creating buy-in from citizens.	<ul style="list-style-type: none"> Inform, educate and cast the vision. Advertise City Council meetings in the paper (\$1,872/year), on the radio, yard signs, banners 	X X			Madison
		3.3.2	Prepare and implement a communication protocol.	<ul style="list-style-type: none"> Explore new advertising techniques, i.e. Navigate Navasota app, CTY advertisement, Facebook events for all meetings Explore communication methods for Boards & Commissions, i.e. post all agendas on Facebook event 		X X		

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">All boards give regular updates at City Council meetings		X		

Vision Element # 4

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
4.1	Prepare a plan for construction of an elevated grade crossing over the railroad tracks.	4.1.1	Identify location and right of way needs for the crossing.	<ul style="list-style-type: none"> Thorough fare plan completion and implementation 		X		Jose & Lupe
		4.1.2	Establish costs to city to accommodate the crossing.	<ul style="list-style-type: none"> Compile land acquisition costs per thorough fare plan design Obtain estimate cost proposals for engineering and construction 			X X	
4.2	Prepare a capital improvements plan and program for needed city infrastructure.	4.2.1	Improve aging infrastructure. Phase one: FY22 Phase two: FY24	<ul style="list-style-type: none"> CIP Bring in a consultant to help formalize the plan <ul style="list-style-type: none"> Update water modeling Consultant to model Gas system and Wastewater system Present CIP to Finance Dept. to plan for funding options. Streets and Storm water evaluations and priorities Replace/repair gas regulator stations Complete phase 1 of CIP Begin phase 2 of CIP Fire hydrant repair/replacement 	X X X		X X	Jeff & Jose
			4.2.2 Improve aging and inadequate facilities.	<ul style="list-style-type: none"> Create a facilities master plan <ul style="list-style-type: none"> Hire Consultant Replace or improve animal shelter and vehicle services Sell existing warehouse and build a new one Replace the current primary fire station and EOC at the South LaSalle location. Explore the possibility of a second fire station/public safety facility at Hwy 			X X X X X	

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				105/Fairway Dr. because of the continued growth and expansion of the city and the delayed responses due to train traffic <ul style="list-style-type: none"> Valve and other mechanical equipment replacement at wastewater plant Look at alternative disinfectant treatment methods 			X X	
		4.2.4	Identify funding sources – bonds, grants, etc.	<ul style="list-style-type: none"> We currently are working with 2020 Capital Improvement Bond. We are working towards doing a bond every 2 years for CIP USDA loan Add gas capital improvement fee to monthly billing. Funding from American Rescue Plan 	X X X X			
4.3	Create additional opportunity for social and family amenities.	4.3.1	Create additional sports facilities.	<ul style="list-style-type: none"> Identify most desired facilities Identify possible locations Land acquisition Identify funding mechanism Design facilities Obtain bids/pricing on new facilities 			X X X X X	Colton
		4.3.3	Make park improvements – trails, bike paths, etc.	<ul style="list-style-type: none"> Adjust city ordinance on parkland dedication to allow developers to contribute directly to ongoing projects Develop community programs that improve parks Identify areas of greatest need Obtain bids/pricing on improvements 	Ongoing Ongoing Ongoing Ongoing Ongoing			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">Navasota Sidewalk and Trails plan.				
4.4	Identify and plan for needed improvements to the community's internet system.	4.4.1	Identify and review the existing systems available and options to the City	<ul style="list-style-type: none">Facilitate BVCOG partnerships with local ISP suppliers to improve speeds in underserved areas.Encourage/ Incentivize Midsouth Synergy expansion into town via City ROW/EasementsResearch other ISP options available.			X X X	Lupe

Vision Element # 5

Organizational Excellence

Guiding Principle: **Ron will update*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Leader
5.1	Establish an employee retention strategy.	5.1.1	Identify and promote the work culture, benefits of the city.	<ul style="list-style-type: none"> Promote teamwork aspect of our culture, there are no islands everyone works together in some form or fashion. <p>Hiring Process:</p> <ul style="list-style-type: none"> Streamline our online HR system <ul style="list-style-type: none"> Job search & application process Dependable Human Resource Information System software Update both Incode and Internet system Use of Social media to find candidates (i.e. LinkedIn, Indeed) Job boards at colleges and career fairs Create a Referral Program with employee incentives Create city parameter for job searches Continued use of onboard process Create formal policy hiring practices <p>Offer competitive salary and benefits:</p> <ul style="list-style-type: none"> Contact other Cities (population of 5-10K) and surrounding industries/business (Trinity, etc.) to make sure City is within similar pay range Find strong benefit package (medical, dental, vision, life) <p>Other Incentives:</p> <ul style="list-style-type: none"> Continue to make employee feel valued and appreciated 	Ongoing			Peggy Johnson
					Ongoing			
					Ongoing			
					Ongoing			
					Ongoing			
						X		
						X		
					Ongoing			

			<ul style="list-style-type: none">• Continue to offer career advancement opportunity (invest in employee-greater future with City)• Pay for course for training (all departments)• College tuition reimbursement• Safety bonuses (no accidents, etc.) Safety pins (providing a day off), Bonus day- annually• Hazardous duty pays (ex: working big storms, etc.)• Team outings/lunches (Spring/Fall) and Christmas Party- employee does not have to organize or work the event• Monetary (bonuses and raises)• Continue to Recognize: years of service with Plaque and bag of goodies. At the end of the year employee shall receive gift card (money, dinner, coffee, spa) (5 year increments)• Hand written note (“thank you” “job well done”, etc.)• Brag board: located front lobby with employee picture and award (ex: Rookie of the year, Employee of the month, etc.)• Discount on rental facilities for city employees• City owned workout facility to promote health• Utility incentives to promote employees to live in Navasota• Reconsider 20-year retirement package/insurance to the age of social security• Evaluate additional employees to complete project assignments• Evaluate incentives for succession planning in career development	Ongoing			
				Ongoing			
					X		
				X			
				X			
				Ongoing	X		
				X			
				X			
					X		
					X		
						X	
							X
				X		X	

		5.1.2	Promote the community and organizational environment	<ul style="list-style-type: none">• Video montage of all city events and city participation of employees• Clear and transparent communication• Create Cultural Diversity Awareness by reaching out to different segments of the City• Career Fair days	Ongoing X X X			
		5.1.3	Explore housing incentives to live and work in Navasota and attract new employees.	<ul style="list-style-type: none">• Partner with local realtors or Chamber to put together informational housing options package• Pay a portion of moving expenses into Navasota within the city limits	X X			



REQUEST FOR CITY COUNCIL AGENDA ITEM #5

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation	
Requested By: <u>Lupe Diosdado, Director</u>	Source of Funds:	<u>N/A</u>
Department: <u>Development Services</u>	Account Number:	<u>N/A</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted:	<u>N/A</u>
	Amount Requested:	<u>N/A</u>
	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: N/A

AGENDA ITEM #5

Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by TCL Holdings, Inc., for the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the property's current zoning, B-1: General Business District. The property affected is legally described as Vivaldi Subdivision, Block 1, Lot 2R.

SUMMARY & RECOMMENDATION

TCL Holdings, Inc, has submitted a conditional use permit application requesting to allow for the operation of a place of worship use on the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The property is classified as B-1: General Business District where places of worship are listed as a conditional use.

Currently, the property is operating as a retail sales and service use (Agape Furniture); however, the property is under contract to be purchased by New Hope Community Church. If the proposed conditional use permit is approved, this property will begin operating as a place of worship after the sale of the property is finalized and the current retail use is abandoned. Language included in the Conditional Use Permit Ordinance outlines this process.

The Planning & Zoning Commission will hold a public hearing and vote on a recommendation of approval or denial on Thursday, September 8, 2022. Staff will provide an update following P&Z's recommendation.

A public hearing ad was published in the August 15th Edition of the Navasota Examiner. Also, a public hearing sign was installed on the property, and 11 adjacent property owners within 500 feet were notified via mail. As of September 6th, staff has not received any inquires related to the public hearing notices.



Use Permit review allows for the City Council, upon recommendations from the Planning and Zoning Commission, the discretionary approval of uses with unique or widely varying operating characteristics or unusual site development features, subject to the terms and conditions set forth in this Ordinance. Conditional uses are generally compatible with those uses permitted by right in a zoning district, but require individual review of their location, design, configuration, density, and intensity. Such permits are assigned to the property and will continue to be valid with sale or other transfer of the property.

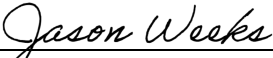
ACTION REQUIRED BY CITY COUNCIL

Staff recommends holding a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by TCL Holdings, Inc., for the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the property's current zoning, B-1: General Business District. The property affected is legally described as Vivaldi Subdivision, Block 1, Lot 2R.

Public hearing opened at ____p.m.

Public hearing closed at ____p.m.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #6

<p>Agenda Date Requested: <u>September 12, 2022</u></p> <p>Requested By: <u>Lupe Diosdado, Director</u></p> <p>Department: <u>Development Services</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>Ordinance No. 1002-22</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Appropriation													
Source of Funds:	<u>N/A</u>												
Account Number:	<u>N/A</u>												
Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

AGENDA ITEM #6

Consideration and possible action on the first reading of Ordinance No. 1002-22, approving a Conditional Use Permit application submitted to the City of Navasota by TCL Holdings, Inc., for the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the property's current zoning, B-1: General Business District. The property affected is legally described as Vivaldi Subdivision, Block 1, Lot 2R.

SUMMARY & RECOMMENDATION

TCL Holdings, Inc, has submitted a conditional use permit application requesting to allow for the operation of a place of worship use on the property located at 7908 Highway 6 Loop, Navasota, Grimes County, TX, 77868. The property is classified as B-1: General Business District where places of worship are listed as a conditional use.

Currently, the property is operating as a retail sales and service use (Agape Furniture); however, the property is under contract to be purchased by New Hope Community Church. If the proposed conditional use permit is approved, the property will begin operating as a place of worship after the sale of the property is finalized and the current retail use is abandoned. Language included in the Conditional Use Permit Ordinance outlines this process.

ACTION REQUIRED BY CITY COUNCIL

The Planning and Zoning Commission will hold a public hearing and vote on a recommendation of approval or denial of the Conditional Use Permit to City Council on Thursday September 8, 2022. Staff will provide an update following

P&Z's recommendation. Staff recommends approving Ordinance No. 1002-22 approving a conditional use permit application submitted to the City of Navasota by TCL Holdings, Inc.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1002-22

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A CONDITIONAL USE PERMIT FOR THE 5.951 ACRE LOT LOCATED AT 7908 STATE HWY 6 LOOP, NAVASOTA, GRIMES COUNTY, TX 77868, LEGALLY DESCRIBED AS REPLAT OF VIVALDI SUBDIVISION, BLOCK 1, LOT 2-R, ACRES 5.951; PROVIDING FOR CONDITIONS RELATED TO THE CONDITIONAL USE PERMIT

BE IT ORDAINED BY THE CITY OF NAVASOTA, THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That the Official Zoning Map of the City of Navasota, Texas, is hereby amended to grant a CONDITIONAL USE PERMIT to TCL HOLDINGS, INC. for the operation of a place of worship use on the 5.951 Acre lot located at 7908 State Highway 6 Loop, Navasota, Grimes County, TX 77868, legally described as REPLAT OF VIVALDI SUBDIVISION, BLOCK 1, LOT 2-R, (hereinafter "Property") in accordance with the City of Navasota adopted Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. This Property is located within the B-1: General Business District and requires the approval of a Conditional Use Permit for the operation of a place of worship use.

SECTION 2. The development of the Property shall be in accordance with the following special conditions, restrictions, and regulations:

- a) The property and its use shall comply with all ordinances and codes of the City of Navasota;
- b) The place of worship use will be in effect once the current retail sales use is abandoned.

SECTION 3. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Conditional Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Conditional Use Permit granted by this Ordinance; or
- c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

SECTION 4. This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas, and applicable law.

PASSED AND APPROVED ON FIRST READING THIS THE 12th DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 26TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #7

<p>Agenda Date Requested: <u>September 12, 2022</u></p> <p>Requested By: <u>Lupe Diosdado, Director</u></p> <p>Department: <u>Development Services</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>N/A</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Appropriation													
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Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

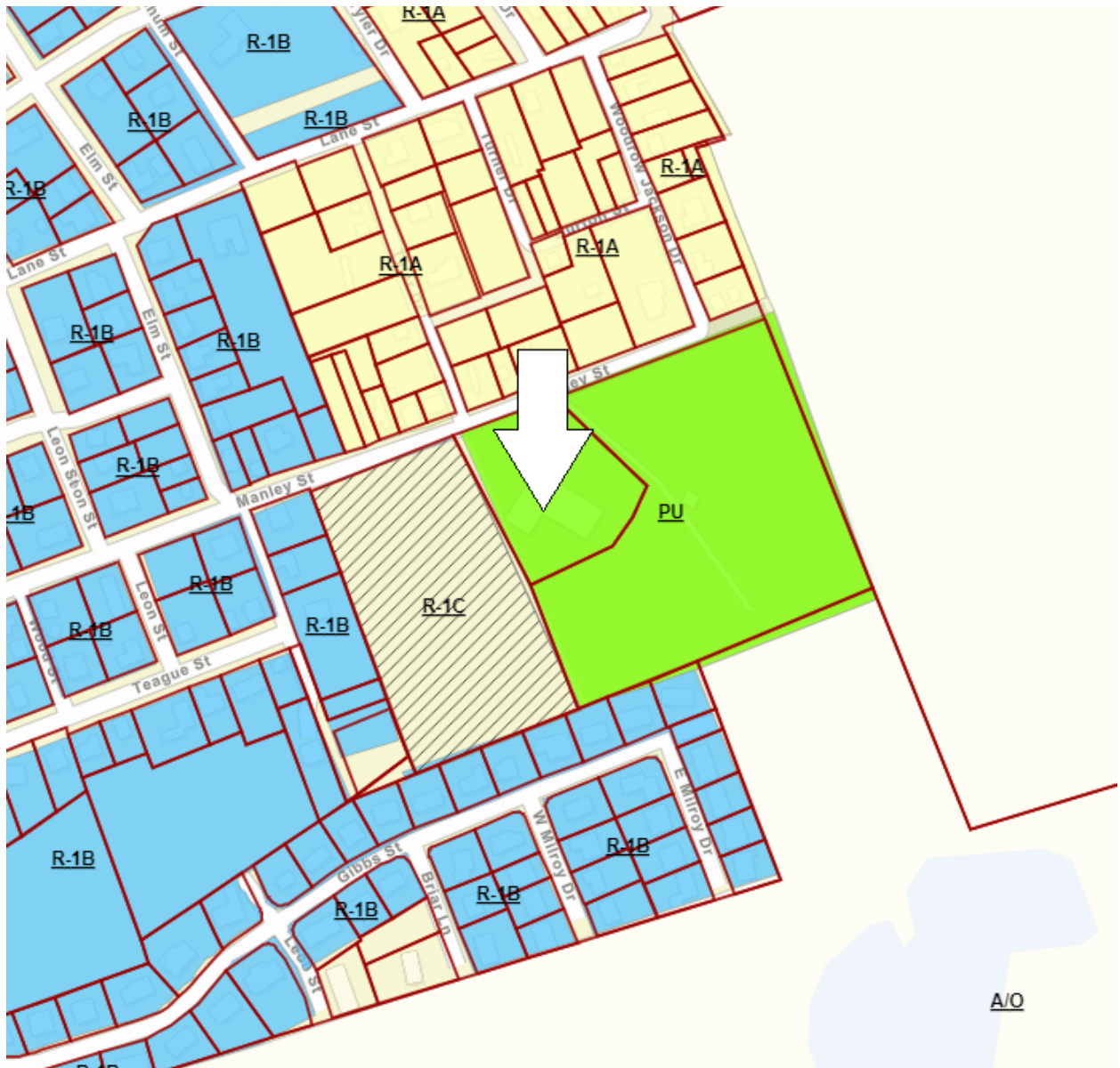
AGENDA ITEM #7

Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Zoning Change application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

SUMMARY & RECOMMENDATION

A Zoning Change application has been submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district.

The proposed zoning change is required since places of worship are not listed as permitted or conditional uses under the property's current PU: Public Use zoning district designation. The proposed R-1C residential zoning district allows for the application of a conditional use permit for the operation of a place of worship use.



Public hearing opened at ____p.m.

Public hearing closed at ____p.m.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #8

<p>Agenda Date Requested: <u>September 12, 2022</u></p> <p>Requested By: <u>Lupe Diosdado, Director</u></p> <p>Department: <u>Development Services</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>Ordinance No. 1003-22</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Appropriation													
Source of Funds:	<u>N/A</u>												
Account Number:	<u>N/A</u>												
Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

AGENDA ITEM #8

Consideration and possible action on the first reading of Ordinance No. 1003-22, approving a Zoning Change application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

SUMMARY & RECOMMENDATION

A Zoning Change application has been submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The zoning change application requests to change the zoning from the current PU: Public Use District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district.

The proposed zoning change is required since places of worship are not listed as permitted or conditional uses under the property's current PU: Public Use zoning district designation. The proposed R-1C residential zoning district allows for the application of a conditional use permit for the operation of a place of worship use.

ACTION REQUIRED BY CITY COUNCIL

The Planning & Zoning Commission will hold a public hearing and vote on a recommendation of approval or denial of the Zoning Change on Thursday September 8, 2022. Staff recommends approving Ordinance No. 1003-22

approving a zoning change application submitted by Masterbuilt Ministries Inc & Salem House of Blessings inc.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1003-22

AN ORDINANCE REZONING THE PROPERTY LOCATED AT 1100 MANLEY STREET, NAVASOTA, GRIMES COUNTY, TEXAS 77868, LEGALLY DESCRIBED AS A0055-5 D TYLER, TRACT 5, PAR 32-1, ACRES 2.55, FROM PU: PUBLIC USE DISTRICT TO R-1C: LOW DENSITY, SINGLE DWELLING UNIT, 2-ACRE LOT OR LARGER, RESIDENTIAL DISTRICT,

WHEREAS, on the 5th of August, 2022, Charles R Tomkins, Sr. on behalf of Masterbuilt Ministries, Inc and Salem House of Blessings, Inc, filed a petition requesting the rezoning of the property located at 1100 Manley Street, Navasota, TX 77868, legally described as A0055-5 D TYLER, TRACT 5, PAR 32-1, ACRES 2.55 from PU: Public Use District, to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district; and

WHEREAS, the rezoning request is in harmony with the Comprehensive Plan of the City of Navasota; and

WHEREAS, on the 8th of September 2022, a public hearing was held before the Planning and Zoning Commission of the City of Navasota, a quorum being present on the occasion and said matter of rezoning being part of the agenda for said Commission meeting, an opportunity to present arguments for and against the proposed rezoning was held; and

WHEREAS, the property is shown on Exhibit "A" attached hereto and incorporated herein for all purposes pertinent; and

WHEREAS, the Planning and Zoning Commission recommends to the City Council that the best interest and the benefit of the residents of the City of Navasota, that the property legally described as A0055-5 D TYLER, TRACT 5, PAR 32-1, ACRES 2.55, be rezoned as R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district; and

WHEREAS, on the 12th day of September 2022, a public hearing was held before the Navasota City Council, a quorum being present on the occasion and said matter of rezoning being part of the agenda, an opportunity to present arguments for and against the proposed rezoning was held;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. The zoning change request is hereby granted for the property located at 1100 Manley Street, Navasota, Grimes County, Texas 77868, legally described as A0055-5 D TYLER, TRACT 5, PAR 32-1, ACRES 2.55, changing from PU: Public Use

District to R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district and such zoning shall be entered on the Official Zoning Map of the City of Navasota. Unless otherwise provided for or modified herein, the property legally described shall conform to the provisions of the City's Zoning Ordinance, Subdivision Ordinance, and all other applicable ordinances.

SECTION 2. That if any section, subsection, word, sentence, or phrase of this ordinance is held invalid, it shall not affect the remaining parts of this ordinance.

SECTION 3. That this ordinance shall be effective upon final reading and approval of this ordinance.

PASSED AND ADOPTED ON FIRST READING THIS 12th DAY OF SEPTEMBER 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND ADOPTED ON SECOND READING THIS 26th DAY OF SEPTEMBER 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

EXHIBIT "A"



R38436: A0055-5 D TYLER, TRACT 5, PAR 32-1, ACRES 2.55



REQUEST FOR CITY COUNCIL AGENDA ITEM #9

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation	
Requested By: <u>Lupe Diosdado, Director</u>	Source of Funds:	<u>N/A</u>
Department: <u>Development Services</u>	Account Number:	<u>N/A</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted:	<u>N/A</u>
	Amount Requested:	<u>N/A</u>
	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: N/A

AGENDA ITEM #9

Conduct a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

SUMMARY & RECOMMENDATION

A Conditional Use Permit application has been submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868.

The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

The Planning & Zoning Commission will hold a public hearing and vote on a recommendation of approval or denial on Thursday, September 8, 2022. Staff will provide an update following P&Z's recommendation.

A public hearing ad was published in the August 15th Edition of the Navasota Examiner. Also, a public hearing sign was installed on the property, and 51 adjacent property owners within 500 feet were notified via mail.

As of September 2nd, staff has received multiple inquiries related to the public hearing notices, specifically questioning if boarding\halfway house are intended ancillary uses on the property. The feedback received has been favorable if only a place of worship use will be operated. Staff would not be in support of a boarding\halfway house as an ancillary use on this property.



Use Permit review allows for the City Council, upon recommendations from the Planning and Zoning Commission, the discretionary approval of uses with unique or widely varying operating characteristics or unusual site development features, subject to the terms and conditions set forth in this Ordinance. Conditional uses are generally compatible with those uses permitted by right in a zoning district, but require individual review of their location, design, configuration, density, and intensity. Such permits are assigned to the property and will continue to be valid with sale or other transfer of the property.

ACTION REQUIRED BY CITY COUNCIL

Staff recommends holding a public hearing for the purpose of receiving public comment and testimony regarding a Conditional Use Permit application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

Public hearing opened at ____p.m.

Public hearing closed at ____p.m.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #10

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Lupe Diosdado, Director</u>	Source of Funds: <u>N/A</u>
Department: <u>Development Services</u>	Account Number: <u>N/A</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Ordinance No. 1004-22

AGENDA ITEM #10

Consideration and possible action on the first reading of Ordinance No. 1004-22, approving a Conditional Use Permit application submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868. The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

SUMMARY & RECOMMENDATION

A Conditional Use Permit application has been submitted to the City of Navasota by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc., for the property located at 1100 Manley Street, Navasota, Grimes County, TX, 77868.

The conditional use permit application requests to allow the operation of a place of worship use, a conditional use under the proposed R-1C zoning district. The property affected is legally described as A0055-5 D Tyler, Tract 5, Par 32-1, Acres 2.55.

ACTION REQUIRED BY CITY COUNCIL

The Planning & Zoning Commission will hold a public hearing and vote on a recommendation of approval or denial of the Conditional Use Permit on Thursday September 8, 2022. Staff will provide an update following P&Z's recommendation. Staff recommends approving Ordinance No. 1004-22 approving a conditional use

permit submitted by Masterbuilt Ministries Inc & Salem House of Blessings Ministries Inc.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1004-22

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A CONDITIONAL USE PERMIT FOR THE 2.55 ACRE TRACT LOCATED AT 1100 MANLEY STREET, NAVASOTA, GRIMES COUNTY, TX 77868, LEGALLY DESCRIBED AS A0055-5 D TYLER, TRACT 5, PAR 32-1; PROVIDING FOR CONDITIONS RELATED TO THE CONDITIONAL USE PERMIT

BE IT ORDAINED BY THE CITY OF NAVASOTA, THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That the Official Zoning Map of the City of Navasota, Texas, is hereby amended to grant a CONDITIONAL USE PERMIT to MASTERBUILT MINISTRIES INC & SALEM HOUSE OF BLESSINGS MINISTRIES INC. for the operation of a place of worship use on the 2.55 Acre tract located at 1100 Manley Street, Navasota, Grimes County, TX 77868, legally described as A0055-5 D TYLER, TRACT 5, PAR 32-1, (hereinafter "Property") in accordance with the City of Navasota adopted Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. This Property is located within the R-1C: low density, single dwelling unit, 2-acre lot or larger, residential district and requires the approval of a Conditional Use Permit for the operation of a place of worship use.

SECTION 2. The development of the Property shall be in accordance with the following special conditions, restrictions, and regulations:

- a) The property and its use shall comply with all ordinances and codes of the City of Navasota;

SECTION 3. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Conditional Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Conditional Use Permit granted by this Ordinance; or
- c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

SECTION 4. This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas, and applicable law.

PASSED AND APPROVED ON FIRST READING THIS THE 12th DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 26TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #11

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation	
Requested By: <u>Jason Weeks, City Manager</u>	Source of Funds:	<u>N/A</u>
Department: <u>Finance</u>	Account Number:	<u>N/A</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted:	<u>N/A</u>
	Amount Requested:	<u>N/A</u>
	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: FY23 Proposed Budget Presentation

AGENDA ITEM #11

Conduct a public hearing for the purpose of receiving public comment on the Proposed Budget for the City of Navasota for Fiscal Year 2022-2023.

SUMMARY & RECOMMENDATION

Article 8 – Section 2 of the Navasota City Charter states, “*The city manager shall prepare and submit to the council an annual budget on or before August thirty-first of each calendar year or as set by ordinance in accordance with applicable provisions of state law. The budget shall be prepared on the basis of estimates, expenses, and incomes of the various departments of the city. These departmental estimates showing the anticipated expenses and income of the departments as well as the expenses and income of the preceding reconciled with actual expenditures and income, shall indicate wherein increases or diminutions are recommended for the ensuing budget year, and notice shall be published in accordance with the applicable provisions of state law, stating that the annual budget has been prepared and printed, and that copies of the estimates shall be available to any person upon request. Due notice shall be made of the time when the budget is to be discussed by the council members, and copies of the budget shall be available to any person in accordance with the applicable provisions of state law. The discussion shall be given in open meeting and adequate time shall be given in said open meeting to hearing protests and objections, if any, to any items in the budget or to omissions therefrom.*”

Texas Local Government Code Section 102.006, states “*Public Hearing on Proposed Budget. (a) The governing body of a municipality shall hold a public hearing on the proposed budget. Any person may attend and may participate in the hearing; (b) The governing body shall set the hearing for a date occurring after the 15th day after the date the proposed budget is filed with the municipal clerk but before the date the governing body makes its tax levy; (c) The governing body shall provide for public notice*

of the date, time, and location of the hearing. The notice must include, in type of a size at least equal to the type used for other items in the notice, any statement required to be included in the proposed budget under Section 102.005(b)."

The City Manager filed the Fiscal Year 2022-2023 Annual Budget with the City Secretary on August 5, 2022. Additionally, on August 15, 2022, staff further discussed the FY 2022-23 proposed budget with City Council. City Council set a Public Hearing for the Fiscal Year 2022-23 Proposed Budget be held on Monday, September 12, 2022, at a regularly called meeting of the City Council to begin at 6:00 p.m. On August 16, 2022, the Navasota Examiner published the Notice of Public Hearing on the Budget. Since the last discussions on the FY 2022-23 proposed budget, staff had to increase the Cemetery Operating Fund expenditures by \$57,000 to include funding for street maintenance at Oakland Cemetery as part of the annual Street CIP projects.

Staff will provide a condensed presentation to the public on the Proposed FY 2022-23 Budget and then requests City Council to receive input from the public during a public hearing.

ACTION REQUIRED BY CITY COUNCIL

Conduct a public hearing.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

THERE'S SO MUCH TO LOVE ABOUT

NAVASOTA!

So much, so close.

CITY OF NAVASOTA, TEXAS

PROPOSED ANNUAL BUDGET | FISCAL YEAR 2022-2023

CITY COUNCIL STRATEGIC PLAN – AREAS OF EMPHASIS



- Governance – The City of Navasota follows established rules of governance that promote civil discourse, consistent & predictable deliberation and exemplary action.
- Economic Development – The City of Navasota will promote a strong & diverse economy that strengthens the local sales tax & property tax base while also contributing to a high quality of life.
- Image/Communication – The City of Navasota will proactively work to provide accurate, timely communications to the citizens & improve the image of the community.
- Infrastructure – The City of Navasota will provide excellent infrastructure & facilities that meet the needs of the citizens & businesses, and staff.

CITY COUNCIL FY 2022-23 BUDGET PRIORITIES

- Compensation Study to retain and attract professional employees
- Utility Rate Study
- Facility Assessment
- Design & Funding for New Fire Station
- Wayfinding & Downtown Signage
- Streets CIP
- Renovation of Public Works Facilities
- City University
- Impact Fee Study & Implementation
- City Staffing Needs
- Continued Professional Development & Training for Staff
- Railroad Crossing Grade Separation
- Parking Study
- Police Department Staffing Needs & Pay
- Full-time Parks & Recreation Staff along with Program & Activity Funding
- Exterior Painting of Horlock House
- Increased Marketing & Tourism to bring more visitors & sales tax revenue
- Maintain Current Tax Rate

NAVASOTA'S ECONOMIC PICTURE

■ Active Major Developments:

- Residential – Pecan Lakes Estates Phase 3 & 4, Hidden Hills Phase 1
- Commercial - North Side Market (C-store\Fuel), Jack in the Box, Team Elliott Ford, Walmart Remodel (Interior), Young Life Building Remodel, Navasota Welding Supply, Chicken Express

■ Historical Residential Building Permits:

Residential	Y-T-D	2021	2020	2019	2018	2017
	82	93	88	102	106	45

■ Historical New Improvements & Personal Property

2021	2020	2019	2018	2017
\$19,179,086	\$18,503,344	\$23,400,486	\$16,583,827	\$11,515,393



BUDGET HIGHLIGHTS

- Decrease Tax Rate from \$0.5693 to \$0.5560 per \$100 assessed valuation
- No proposed utility rate increases
- Pass-through Trash Rate increase of 4.83%
- Added New Staff in Key Areas
 - Proposed New Staff (FTE) – 6.0
 - 3 Patrol Officers
 - Dispatcher
 - Firefighter
 - Gas Technician
- Allocated \$1,469,387 (includes benefits of FICA & TMRS) in funding for Salary Market Adjustments to implement Compensation Study on 1/1/23
- Implementation of subsidized childcare for up to 2 employee dependents at NISD Lil Rattler Academy and post-secondary tuition reimbursement program for employees.
- TMRS rates decreased from 6.81% to 6.31%
- No Significant changes in employee health benefits
- Fund Balance in General Fund is at 30.2%
- Fund Balance in Water Fund is at 104.6%
- Fund Balance in Natural Gas Fund is at 27.5%
- Fund Balance in Wastewater Fund is at 28.7%
- Supplemental Summary:

Fund	Requested	Funded	Unfunded
General	\$3,068,510	\$2,170,237	\$898,273
Water	7,052,451	7,052,451	0
Natural Gas	1,787,752	1,787,752	0
Wastewater	547,564	547,564	0
Economic Development Corp.	11,111	11,111	0
Capital Projects	750,000	750,000	0
Hotel/Motel	250,000	250,000	0
Total	\$13,467,388	\$12,569,115	\$898,273



LIL' RATTLER ACADEMY

HOURS OF OPERATION:

Monday – Friday
6:30am to 4:30pm
August – May

Operates according to Navasota ISD Calendar and will be open for all teacher in-service days. However, closed for Labor Day, Thanksgiving Break, Christmas Break, MLK Day, Spring Break, Good Friday, and holiday/bad weather days

NISD COST:

Non-refundable registration fee of \$100/year and per family
Infant class (6 weeks – 18 months) \$525/month (\$5,250/year)
Toddler class (19 months – 35 months) \$500/month (\$5,000/year)
Preschool class (36 months – 48 months) \$450/month (\$4,500/year)

CITY PROPOSAL FOR EMPLOYEES:

$\frac{1}{2}$ cost first child
 $\frac{1}{4}$ cost of second child
No subsidized funding for more than 2 children

TOTAL REVENUES & EXPENDITURES (EXPENSES) – ALL FUNDS

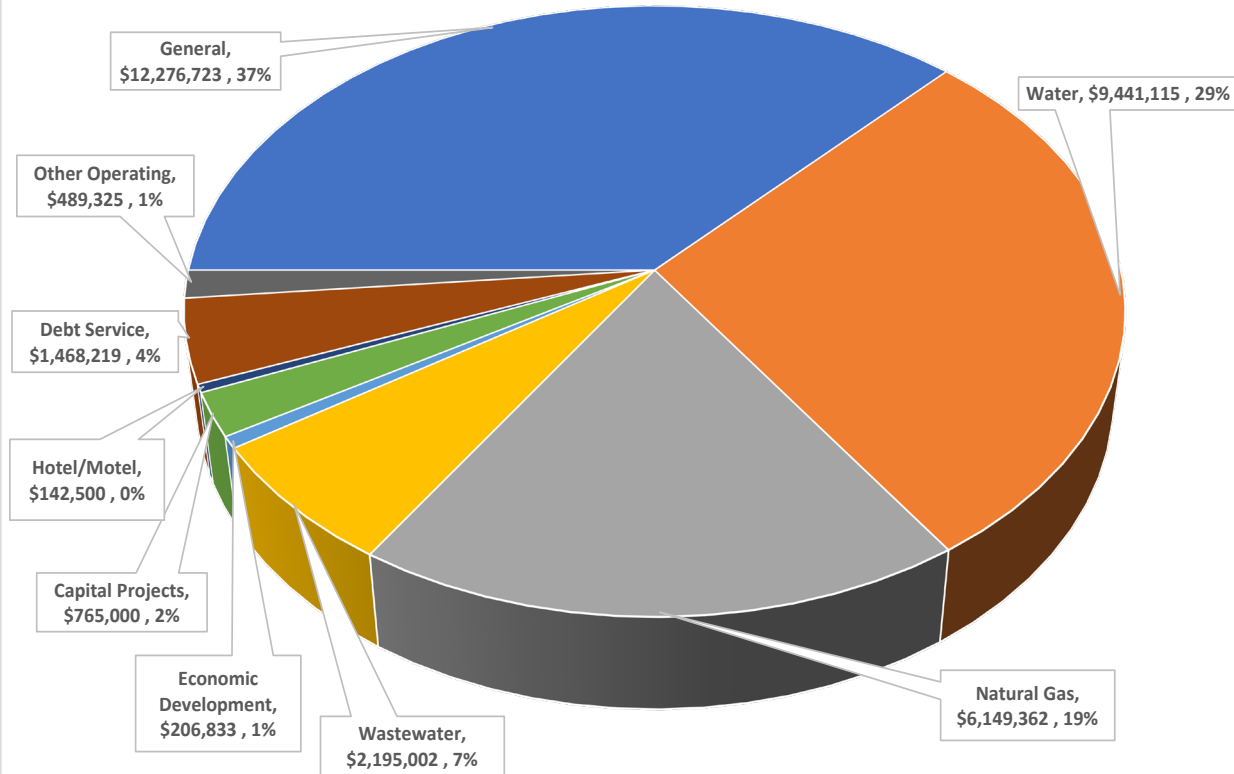
Fund Title	Revenues	Expenses
General	\$12,276,723	\$13,214,093
Water	\$9,441,115	\$10,058,818
Natural Gas	\$6,149,362	\$6,679,382
Wastewater	\$2,195,002	\$2,710,278
Economic Development	\$206,833	\$307,915
Capital Projects	\$765,000	\$750,000
Hotel/Motel	\$142,500	\$335,293
Debt Service	\$1,468,219	\$1,737,522
Other Operating	\$489,325	\$427,600
Subtotal	\$33,134,079	\$36,220,901
Internal Transfers	(3,735,338)	(3,735,338)
Total	\$29,398,741	\$32,485,563

Changes: Increase Cemetery Operating Fund by \$57,000; therefore, Other Operating increased to \$484,600. This increase is for Cemetery streets.

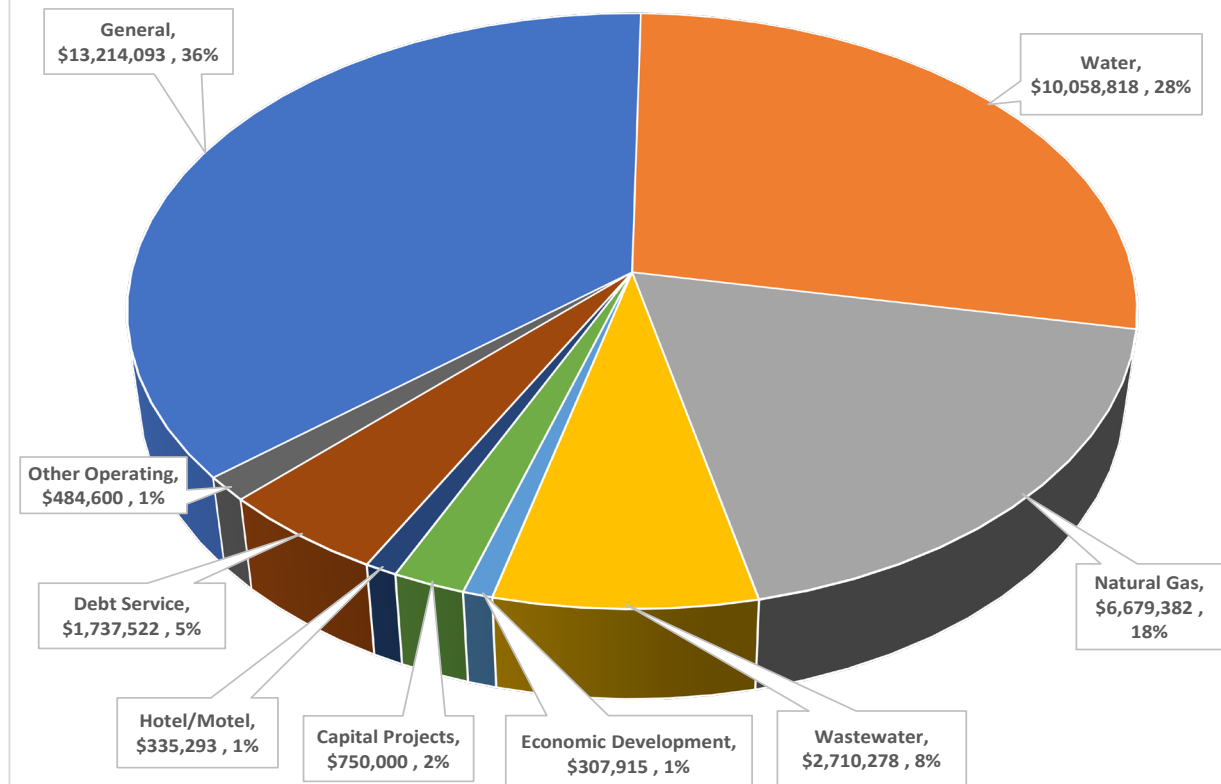
→ \$36,277,901

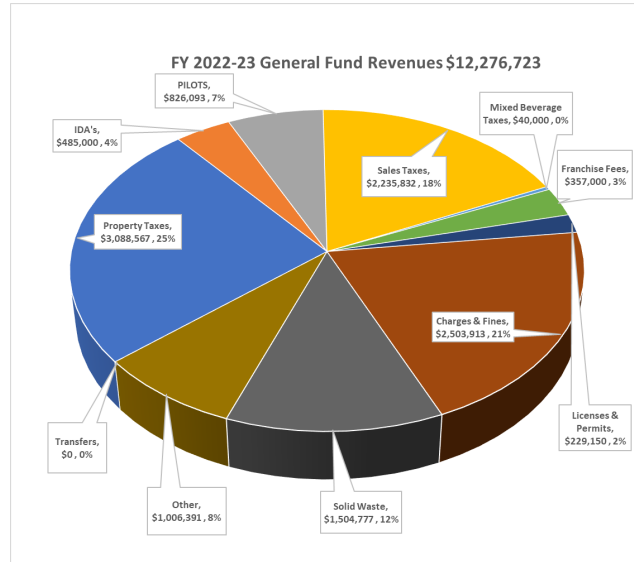
→ \$32,542,563

FY 2022-23 Total Revenues \$33,134,079



FY 2022-23 Total Expenditures \$36,277,901



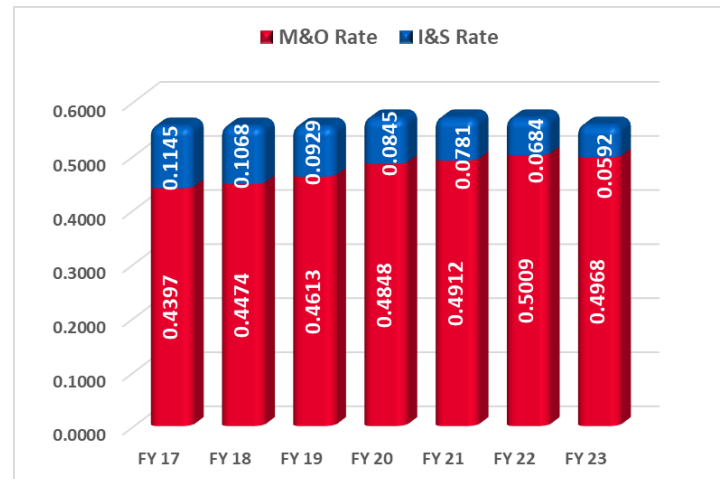


General Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Property Taxes	\$2,402,850	\$2,831,987	\$2,733,663	\$3,088,567	\$354,904	13.0%
IDA's	\$456,433	\$414,000	\$460,000	\$485,000	\$25,000	5.4%
PILOTS	\$833,867	\$618,885	\$817,396	\$826,093	\$8,697	1.1%
Sales Taxes	\$1,988,822	\$2,000,000	\$2,131,388	\$2,235,832	\$104,444	4.9%
Mixed Beverage Taxes	\$22,041	\$16,000	\$35,000	\$40,000	\$5,000	14.3%
Franchise Fees	\$341,411	\$319,000	\$357,000	\$357,000	\$0	0.0%
Licenses & Permits	\$283,281	\$156,750	\$227,135	\$229,150	\$2,015	0.9%
Charges & Fines	\$1,358,910	\$1,964,624	\$2,395,799	\$2,503,913	\$108,114	4.5%
Solid Waste	\$1,358,191	\$1,473,957	\$1,402,929	\$1,504,777	\$101,848	7.3%
Other	\$859,534	\$1,273,073	\$2,417,244	\$1,006,391	(\$1,410,853)	-58.4%
Transfers	\$0	\$1,706,987	\$0	\$0	\$0	N/A
Total Revenues	\$9,905,342	\$12,775,263	\$12,977,554	\$12,276,723	(\$700,831)	-5.4%

GENERAL FUND REVENUES

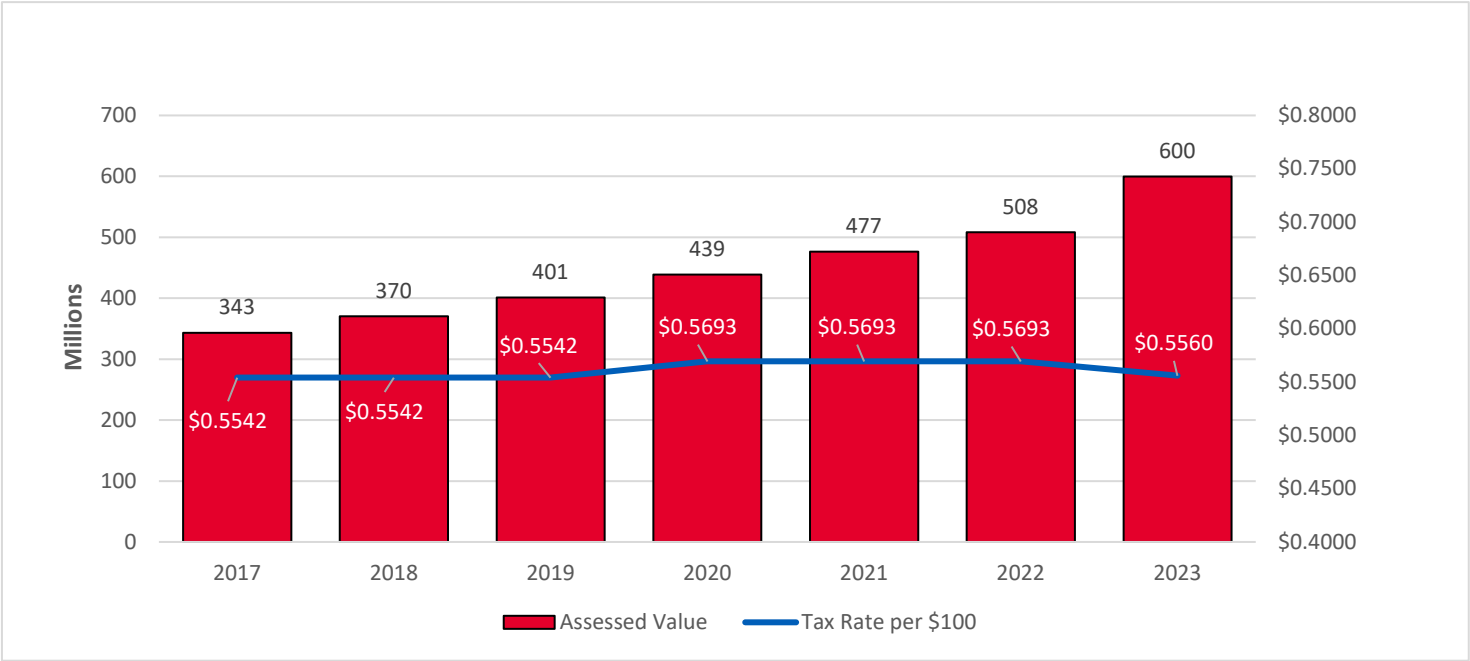
TAX RATE

- FY 23 Proposed Tax Rate - \$0.5560
 - Maintenance & Operation Rate - \$0.4968
 - Interest & Sinking Rate - \$0.0592
 - Average Home Value - \$168,468
- No-New-Revenue Tax Rate - \$0.4958
- Voter-Approval Tax Rate - \$0.5560
- Current Tax Rate - \$0.5693
 - Maintenance & Operations Rate - \$0.5009
 - Interest & Sinking Rate - \$0.0684
 - Average Home Value - \$145,169
- No-New-Revenue Tax Rate - \$0.5510
- Voter-Approval Tax Rate - \$0.5948



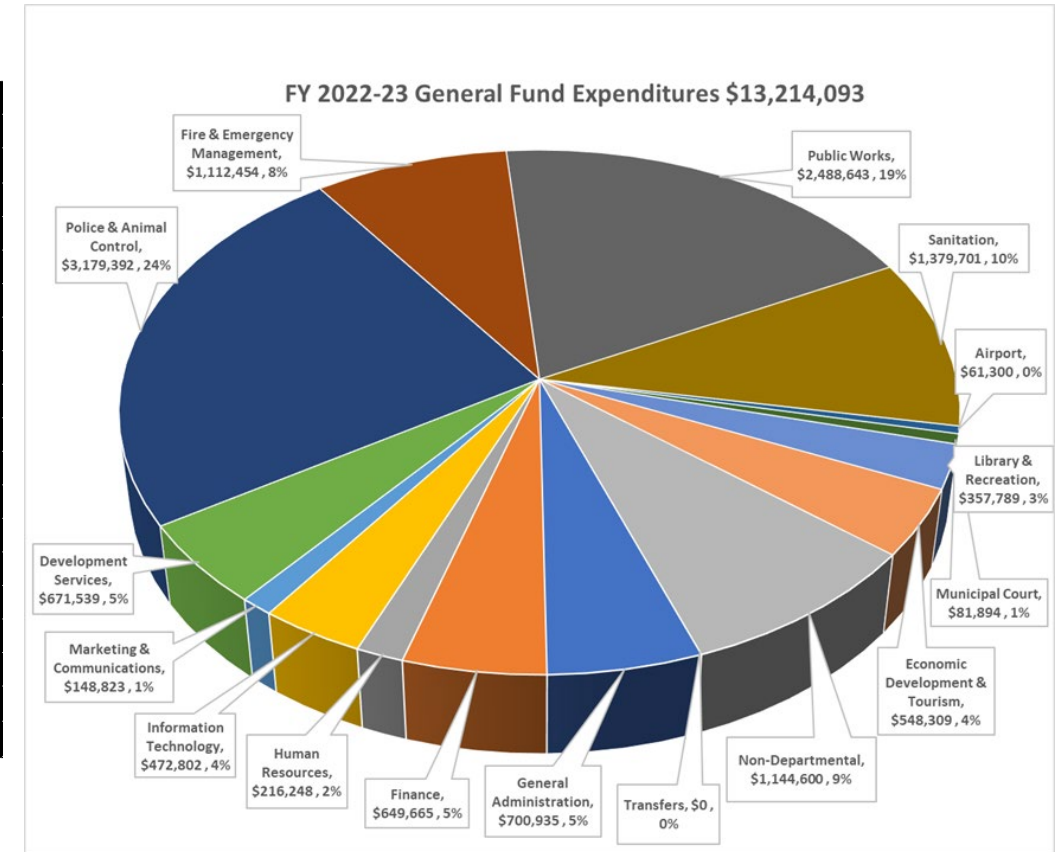
Fiscal Year	Assessed Valuation	Percent of Increase	Average Home Value	M&O Rate per \$100	I&S Rate per \$100	Tax Rate per \$100	Average Property Tax
2016-17	343,452,280	8.65%	101,463	0.4397	0.1145	0.5542	562.31
2017-18	370,418,118	7.85%	107,917	0.4474	0.1068	0.5542	598.08
2018-19	401,165,388	8.30%	115,750	0.4613	0.0929	0.5542	641.49
2019-20	438,905,139	9.41%	125,358	0.4848	0.0845	0.5693	713.66
2020-21	476,551,736	8.58%	136,492	0.4912	0.0781	0.5693	777.05
2021-22	508,297,370	6.66%	145,169	0.5009	0.0684	0.5693	826.45
2022-23	599,550,579	17.95%	168,468	0.4968	0.0592	0.5560	936.68

PROPERTY VALUES AND TAX RATES



GENERAL FUND EXPENDITURES

General Fund Expenditures	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
General Administration	\$664,171	\$1,069,614	\$811,519	\$700,935	(\$110,585)	-13.6%
Finance	\$544,632	\$886,950	\$618,831	\$649,665	\$30,834	5.0%
Human Resources	\$150,035	\$217,140	\$209,334	\$216,248	\$6,914	3.3%
Information Technology	\$466,871	\$411,748	\$474,042	\$472,802	(\$1,240)	-0.3%
Marketing & Communications	\$47,069	\$60,257	\$74,576	\$148,823	\$74,248	99.6%
Development Services	\$331,533	\$417,313	\$417,972	\$671,539	\$253,567	60.7%
Police & Animal Control	\$2,171,669	\$2,553,765	\$2,511,448	\$3,179,392	\$667,944	26.6%
Fire & Emergency Management	\$732,817	\$987,632	\$1,872,680	\$1,112,454	(\$760,226)	-40.6%
Public Works	\$1,954,215	\$3,481,971	\$3,226,723	\$2,488,643	(\$738,080)	-22.9%
Sanitation	\$1,096,158	\$1,184,277	\$1,397,538	\$1,379,701	(\$17,837)	-1.3%
Airport	\$234,639	\$240,156	\$182,400	\$61,300	(\$121,100)	-66.4%
Municipal Court	\$79,581	\$88,828	\$81,803	\$81,894	\$90	0.1%
Library & Recreation	\$194,568	\$235,986	\$409,550	\$357,789	(\$51,762)	-12.6%
Economic Development & Tourism	\$233,574	\$507,538	\$470,123	\$548,309	\$78,186	16.6%
Non-Departmental	\$17,776	\$0	\$0	\$1,144,600	\$1,144,600	N/A
Transfers	\$382,504	\$432,090	\$0	\$0	\$0	N/A
Total Expenditures	\$9,301,814	\$12,775,265	\$12,758,539	\$13,214,093	\$455,554	3.6%



GENERAL FUND SUMMARY & FUND BALANCE

General Fund Summary & Fund Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Fund Balance	\$4,007,774	\$4,709,134	\$4,709,134	\$4,928,148
Total Revenues	9,905,342	12,775,263	12,977,554	12,276,723
Total Expenditures	9,301,814	12,775,265	12,758,539	13,214,093
Surplus (Deficit)	603,528	(2)	219,015	(937,370)
Audit Adjustments	97,832	2	0	0
Unassigned Ending Fund Balance	\$4,709,134	\$4,709,132	\$4,928,148	\$3,990,778
90-Day Expenditure Requirement	\$2,325,454	\$3,193,816	\$3,189,635	\$3,303,523
Percentage of Fund Balance	51%	37%	39%	30%

GENERAL FUND – MAJOR BUDGET ITEMS

- Personnel - \$6,988,369
 - Existing salaries & benefits - \$5,441,147
 - Market adjustments (including benefits) - \$1,144,600
 - Addition of 3 Patrol Officers, Dispatcher & Firefighter - \$302,622
- Non-payroll Supplementals (new) - \$1,621,288
- Republic Services garbage contract - \$1,170,499
- Annual street maintenance program - \$547,037
- Capital lease/purchase payments - \$512,744
- Annual mowing contract – \$250,000
- Motor vehicle gasoline - \$144,500
- Electricity - \$114,200

Major Budget Items equate to **\$11,348,637**, which is **85.9%** of the total General Fund (\$13,214,093) expenditures

WATER FUND REVENUES

Water Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Water Sales	\$ 2,065,672	\$2,000,000	\$ 2,164,272	\$ 2,059,963	\$ (104,309)	-4.8%
Utility Improvement Fee	301,190	410,000	479,502	506,652	27,150	5.7%
Penalties & Service Charges	88,202	83,000	94,000	95,000	1,000	1.1%
Meter & Water Taps	39,976	27,000	31,536	33,500	1,964	6.2%
Capital Contribution	10,158	0	0	0	0	N/A
Grant Funds	0	0	0	1,983,750	1,983,750	N/A
Bond Proceeds	0	0	0	4,746,250	4,746,250	N/A
Miscellaneous Income	4,306	2,000	106,000	6,000	(100,000)	-94.3%
Interest Income	12,571	11,000	9,900	10,000	100	1.01%
Total Revenues	\$2,522,075	\$2,533,000	\$2,885,210	\$9,441,115	\$6,555,905	227.2%

WATER FUND EXPENSES

Water Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$142,451	\$142,451	N/A
Water Production	378,263	501,475	336,827	2,409,870	2,073,042	615.5%
Water Distribution	838,482	1,146,786	1,554,765	6,488,397	4,933,632	317.3%
Utility Improvement	290,000	410,000	400,000	400,000	0	0.0%
Transfers	292,297	474,738	417,376	418,101	725	0.2%
Subtotal Expenses	\$1,799,042	\$2,532,999	\$2,708,968	\$9,858,818	\$7,149,850	263.93%
Plus:						
Depreciation	\$308,397	\$0	\$200,000	\$200,000	\$200,000	N/A
Total Expenses	\$2,107,439	\$2,532,999	\$2,908,968	\$10,058,818	\$7,349,850	263.9%

WATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$504,369
 - Existing salaries & benefits - \$361,918
 - Market adjustments (including benefits) - \$142,451
- Capital Items – \$6,760,000
 - Water Tower (\$4 million), Water Well (\$2 million), 24 fire hydrant replacement (\$480k), & Install utilities on north end of Airport (\$280k)
- Debt service payment - \$818,101
- Reimbursement to GF for Costs - \$603,153
- East side Water Plant engineering - \$350,000
- PILOT - \$244,000
- Electricity - \$115,000
- Fire hydrant maintenance program - \$100,000
- Capital lease/purchase payments - \$31,490
- Motor vehicle gasoline - \$25,000

Major Budget Items equate to **\$9,551,113**, which is **94.9%** of the total Water Fund (\$10,058,818) expenses

WATER FUND SUMMARY & FUND BALANCE

Water Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,024,821	\$3,513,669	\$3,513,669	\$3,689,911
Total Revenues	2,522,075	2,533,000	2,885,210	9,441,115
Total Expenses	2,107,439	2,532,999	2,908,968	10,058,818
Net Income (Loss)	\$414,636	\$1	(\$23,758)	(\$617,703)
Non-Cash Adjustments	74,212	0	200,000	200,000
Ending Cash & Investments	\$3,513,669	\$3,513,670	\$3,689,911	\$3,272,208
90 Days Cash Expenses	\$508,307	\$633,250	\$677,242	\$782,205
Excess	\$3,005,363	\$2,880,421	\$3,012,669	\$2,490,003
Number Days Excess	532	409	400	286

NATURAL GAS FUND REVENUES

Natural Gas Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Gas Metered Sales	\$ 2,509,724	\$2,400,000	\$ 3,531,740	\$ 4,473,062	\$ 941,322	26.7%
Penalties & Service Charges	11,506	23,000	17,800	17,800	0	0.0%
Meters, Regulators & Meter Taps	40,472	35,000	42,500	37,500	(5,000)	-11.8%
Bond Proceeds	0	0	0	1,615,000	1,615,000	N/A
Miscellaneous Income	5,588	0	100,000	0	(100,000)	-100.0%
Interest Income	11,031	14,000	6,000	6,000	0	0.0%
Transfers	0	0	0	0	0	N/A
Total Revenues	\$2,578,322	\$2,472,000	\$3,698,040	\$6,149,362	\$2,451,322	66.3%

NATURAL GAS FUND EXPENSES

Natural Gas Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$0	\$0	\$79,772	\$79,772	N/A
Gas Distribution	2,582,790	2,701,854	5,703,916	6,533,610	829,694	14.5%
Transfers	0	70,146	0	0	0	N/A
Subtotal Expenses	\$2,582,790	\$2,772,000	\$5,703,916	\$6,613,382	\$909,466	15.9%
Plus:						
Depreciation	111,610	0	66,000	66,000	66,000	N/A
Total Expenses	\$2,694,400	\$2,772,000	\$5,769,916	\$6,679,382	\$975,466	15.9%

NATURAL GAS FUND – MAJOR BUDGET ITEMS

- Personnel - \$302,863
 - Existing salaries & benefits - \$180,111
 - Market adjustments (including benefits) - \$79,772
 - Addition of Gas Technician - \$42,980
- Gas purchases - \$3,411,360
- Hollister gas regulator & looped system - \$1,615,000
- Reimbursement to GF for Costs - \$603,153
- PILOT - \$408,093
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$15,000
- Capital lease/purchase payments - \$12,313

Major Budget Items equate to \$6,417,782, which is **96.1%** of the total Natural Gas Fund (\$6,679,382) expenses

NATURAL GAS FUND SUMMARY & FUND BALANCE

Natural Gas Fund Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 3,944,723	\$3,846,189	\$3,846,189	\$1,840,313
Total Revenues	2,578,322	2,472,000	3,698,040	6,149,362
Total Expenses	2,694,400	2,772,000	5,769,916	6,679,382
Net Income (Loss)	(\$116,078)	(\$300,000)	(\$2,071,876)	(\$530,020)
Non-Cash Adjustments	17,544	0	66,000	66,000
Ending Cash & Investments	\$3,846,189	\$3,546,189	\$1,840,313	\$1,376,293
90 Days Cash Expenses	\$669,214	\$693,000	\$1,425,979	\$1,249,595
Excess	\$3,176,975	\$2,853,189	\$414,334	\$126,698
Number Days Excess	427	371	26	9

WASTEWATER FUND REVENUES

Wastewater Fund Revenues	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Wastewater Sales	\$ 1,522,325	\$1,602,000	\$ 1,734,436	\$ 1,768,002	\$ 33,566	1.9%
Penalties & Service Charges	17,818	20,000	25,000	25,000	0	0.0%
Bond Proceeds	0	0	0	395,000	395,000	N/A
Miscellaneous Income	0	0	459,506	0	(459,506)	-100.0%
Interest Income	9,935	10,500	5,000	7,000	2,000	40.0%
Transfers	0	515,000	0	0	0	N/A
Total Revenues	\$1,550,079	\$2,147,500	\$2,223,942	\$2,195,002	(\$28,940)	-1.3%

WASTEWATER FUND EXPENSES

Wastewater Fund Expenses	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23	Change - End of Year Estimate to Proposed	
					Amount	Percent
Non-Departmental	\$0	\$88,625	\$0	\$102,564	\$102,564	N/A
Wastewater Treatment Plant	414,194	1,000,575	1,057,633	926,960	(130,673)	-12.4%
Sewer Collection	500,613	514,650	1,618,750	1,067,070	(551,680)	-34.1%
Transfers	274,877	543,650	292,959	293,684	725	0.2%
Subtotal Expenses	\$1,189,683	\$2,147,500	\$2,969,342	\$2,390,278	(\$579,064)	-19.5%
Plus:						
Depreciation	221,242	0	320,000	320,000	320,000	N/A
Total Expenses	\$1,410,925	\$2,147,500	\$3,289,342	\$2,710,278	(\$259,064)	-19.5%

WASTEWATER FUND – MAJOR BUDGET ITEMS

- Personnel - \$375,372
 - Existing salaries & benefits - \$272,808
 - Market adjustments (including benefits) - \$102,564
- Reimbursement to GF for Costs - \$603,153
- Phase II of WWTP CIP – \$395,000
- Depreciation - \$320,000
- Debt service payment - \$293,684
- PILOT - \$162,000
- Maintenance of WWTP - \$105,000
- Capital lease/purchase payments - \$100,543
- Electricity - \$94,000
- 1/3 cost of Impact Fee Study - \$50,000
- Motor vehicle gasoline - \$18,500

Major Budget Items equate to \$2,517,252, which is **92.9%** of the total Wastewater Fund (\$2,710,278) expenses

WASTEWATER GAS FUND SUMMARY & FUND BALANCE

Cash & Investments Balance	Actual FY 2020-21	Budget FY 2021-22	EOY Estimate FY 2021-22	Proposed FY 2022-23
Beginning Cash & Investments	\$ 1,264,024	\$1,512,846	\$1,512,846	\$767,446
Total Revenues	1,550,079	2,147,500	2,223,942	2,195,002
Total Expenses	1,410,925	2,147,500	3,289,342	2,710,278
Net Income (Loss)	\$139,154	\$0	(\$1,065,400)	(\$515,276)
Non-Cash Adjustments	109,668	0	320,000	320,000
Ending Cash & Investments	\$1,512,846	\$1,512,846	\$767,446	\$572,170
90 Days Cash Expenses	\$325,314	\$536,875	\$742,335	\$498,819
Excess	\$1,187,532	\$975,971	\$25,111	\$73,351
Number Days Excess	329	164	3	13

OTHER FUNDS SUMMARY

Other Operating Funds	Fund Balance 10/1/2022	FY 2022-23 Revenues	FY 2022-23 Expenditures	Adjustments	Fund Balance 9/30/2023
Cemetery Permanent	\$348,445	\$1,500	\$0	\$0	\$349,945
Cemetery Operating	588,412	57,225	60,300	0	585,337
Board of Fireman Service	26,581	100	300	0	26,381
Grant	(136,775)	423,500	422,000	0	(135,275)
Economic Development	317,408	206,833	307,915	0	216,326
Capital Projects	(6,385)	765,000	750,000	0	8,615
Hotel / Motel	692,408	142,500	335,293	0	499,615
Debt Service	883,833	1,468,219	1,737,522	0	614,530
Foundation of Community Projects	56,184	7,000	2,000	0	61,184

**ECONOMIC
DEVELOPMENT
CORPORATION**

NAVASOTA!



STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Sales Tax	\$ 179,616	\$ 155,500	\$ 193,763	\$ 203,258
Interest Income	483	-	600	1,000
Miscellaneous Income	52,750	10,000	2,500	2,575
Transfers In	42,593	526,000	-	-
Total Revenues	\$ 275,441	\$ 691,500	\$ 196,863	\$ 206,833
EXPENSES				
Materials & Supplies	\$ 1,800	\$ 120,000	\$ 39,085	\$ 110,000
Professional Fees	14,500	15,000	17,500	17,650
Bond & Loan Debt	143,214	143,000	144,478	145,423
Miscellaneous	1,585	13,500	19,536	34,842
Capital Outlay	-	400,000	-	-
Total Expenses	\$ 161,099	\$ 691,500	\$ 220,599	\$ 307,915
NET INCOME	\$ 114,342	\$ -	\$ (23,736)	\$ (101,082)
BEGINNING FUND BALANCE	\$ 226,802	\$ 341,144	\$ 341,144	\$ 317,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 341,144	\$ 341,144	\$ 317,408	\$ 216,326

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

- Series 2018 Tax Notes debt payment for parking lot - \$145,423
- Special projects that come up during the year - \$100,000
- Retail Coach - \$12,500
- GIS Planning – Zoom Prospector (split with Chamber) - \$5,150
- TEDC & Retail Live conferences - \$2,279
- Billboard advertising - \$16,403
- Advertising for Development Outlook Conference - \$2,800
- Refreshment sponsor for B/CS Chamber Economic Update - \$1,000

SUPPLEMENTAL REQUEST

- Supplemental Request:

- ICSC trade shows - \$11,111

- Supplemental Funded:

- Request funded



OTHER FUNDS

HOTEL/MOTEL FUND

STATEMENT OF REVENUES AND EXPENDITURES

	Actual FY 20-21	Budget FY 21-22	End-of-Year Estimate FY 21-22	Proposed FY 22-23
REVENUES				
Hotel Occupancy Tax	\$ 118,339	\$ 140,000	\$ 141,000	\$ 141,000
Interest Income	1,325	1,000	1,500	1,500
Total Revenues	\$ 119,664	\$ 141,000	\$ 142,500	\$ 142,500
EXPENSES				
Miscellaneous	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
Total Expenditures	\$ 119,554	\$ 141,000	\$ 28,800	\$ 335,293
NET INCOME	\$ 110	\$ -	\$ 113,700	\$ (192,793)
BEGINNING FUND BALANCE	\$ 578,598	\$ 578,708	\$ 578,708	\$ 692,408
ADJUSTMENTS				
ENDING FUND BALANCE	\$ 578,708	\$ 578,708	\$ 692,408	\$ 499,615

NO STAFFING IN THIS FUND

FY23 – MAJOR BUDGET ITEMS

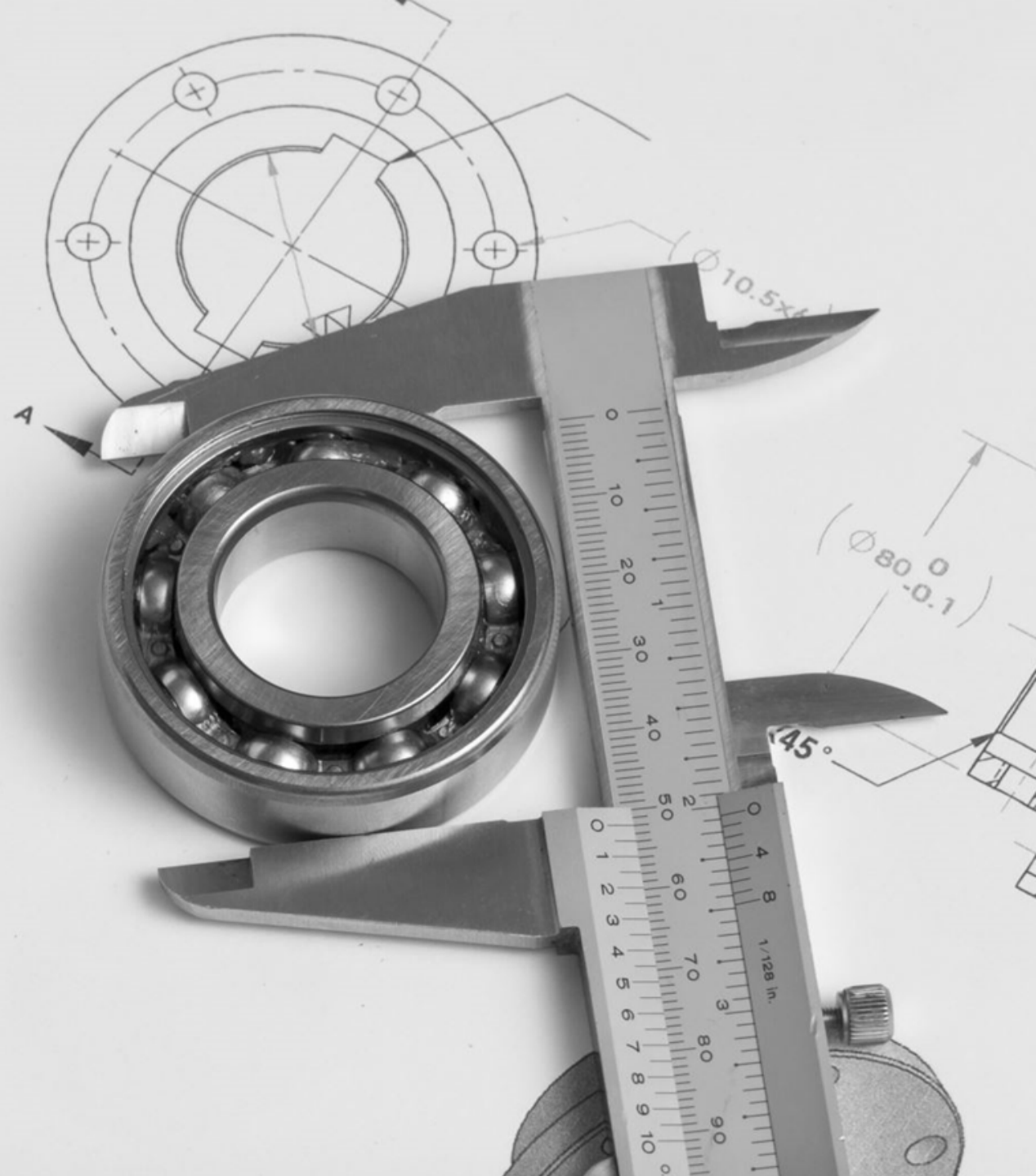
- 15% for Arts (\$21,150)
 - Navasota Artist in Residence Program - \$5,746
 - Navasota Theater Alliance - \$6,295
 - Texas Birthday Bash - \$9,109
- 1/7 of HOT Funds for Advertising (\$20,143)
 - Navasota Theater Alliance - \$4,850
 - Washington on the Brazos - \$6,555
 - Navasota Chamber – Red, Wheats & Blues \$5,600
 - Texas Birthday Bash - \$3,138
- Historic Preservation – Horlock House
 - New roof - \$20,000
 - Exterior painting - \$15,000
 - Exterior façade work along side of house - \$9,000



SUPPLEMENTAL REQUEST

- Supplemental Request:
 - Wayfinding & downtown signage - \$250,000
- Supplemental Funded:
 - Request funded

CIP PROJECTS



FY23 CIP PROJECTS

- Water Fund
 - 500K gallon Water Tower, 250K gallon Ground Storage Tank, and Water Plant - \$4 million
 - Water Well - \$2 million
 - Replacement of 24 Fire Hydrants - \$480K
 - Extend utility service to north end of Airport - \$250K
- Natural Gas Fund
 - Hollister natural gas regulator station - \$315K
 - High-pressure looped gas system for Pecan Lakes subdivision - \$1.3 million
- Wastewater Fund
 - Wastewater Treatment Plant Phase II - \$395K
- Hotel/Motel Fund
 - Wayfinding & downtown signage - \$250K
- Capital Projects Fund
 - Design/Engineering for Fire Station - \$500k
 - Design/Engineering for other City facilities - \$250K

QUESTIONS??

Jason Weeks, City Manager
jweeks@navasotatx.gov

Lance Hall, Finance Director
lhall@navasotatx.gov





REQUEST FOR CITY COUNCIL AGENDA ITEM #12

Agenda Date Requested: <u>September 12, 2022</u> Requested By: <u>Lance Hall, Director</u> Department: <u>Finance</u> <input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Appropriation</th> </tr> </thead> <tbody> <tr> <td>Source of Funds:</td> <td><u>Various</u></td> </tr> <tr> <td>Account Number:</td> <td><u>Various</u></td> </tr> <tr> <td>Amount Budgeted:</td> <td><u>N/A</u></td> </tr> <tr> <td>Amount Requested:</td> <td><u>See below</u></td> </tr> <tr> <td>Budgeted Item:</td> <td><input type="radio"/> Yes <input type="radio"/> No</td> </tr> </tbody> </table>	Appropriation		Source of Funds:	<u>Various</u>	Account Number:	<u>Various</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>See below</u>	Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No
Appropriation													
Source of Funds:	<u>Various</u>												
Account Number:	<u>Various</u>												
Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>See below</u>												
Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No												

Exhibits: Ordinance No. 1005-22

AGENDA ITEM #12

Consideration and possible action on the first reading of Ordinance No.1005-22, adopting the budget for the fiscal year beginning October 1,2022 and ending September 30, 2022.

SUMMARY & RECOMMENDATION

The Navasota City Council held a budget workshop on August 15, 2022, to discuss proposed budgets for the fiscal year beginning October 1,2022 and ending September 30, 2023. The Summary of Funds, which is shown below, represents the result of the workshops and subsequent reviews held with City Council. Staff increased the Cemetery Operating Fund by \$57,000 to provide street maintenance at Oakland Cemetery. The required public hearing is planned for September 12th prior to approval of the first reading of the Ordinance. Below are the summary expenditures (expenses) by Fund for fiscal year 2022-2023 and are reflected in the public hearing Proposed Budget presentation.

	Revised 2022	Proposed 2023
General Fund	\$ 12,758,539	\$ 13,214,093
Water Fund	2,908,968	10,058,818
Natural Gas Fund	5,769,916	6,679,382
Wastewater Fund	3,289,342	2,710,278
Cemetery Operating Fund	3,300	60,300
Board of Fireman Service Fund	300	300
Grant Fund	0	422,000
Economic Development Corp	220,599	307,915
Capital Projects Fund	10,000,000	750,000
Hotel/Motel Fund	28,800	335,293
Debt Service Fund	1,731,281	1,737,522
Found. of Community Projects	10,000	2,000

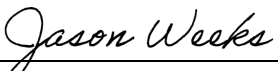
Total of All Funds	\$ 36,721,046	\$ 36,277,901
--------------------	---------------	---------------

The Tax Rate will be decreased by \$0.0133 to \$0.5560. Staff recommends City Council approving an Ordinance adopting the FY 2022-23 Budget.

ACTION REQUIRED BY CITY COUNCIL

Approve Ordinance No. 1005-22 for the City of Navasota's Fiscal Year 2022-23 Budget.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1005-22

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF NAVASOTA, TEXAS, FOR THE PERIOD OF OCTOBER 1, 2022, THROUGH SEPTEMBER 30, 2023; FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTMENT OF SAID BUDGET; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF

WHEREAS, the Charter of the City of Navasota, Texas, and the Statutes of the State of Texas, require that an annual budget be prepared and presented to the City Council of the City of Navasota, Texas, prior to the beginning of the fiscal year of said City, and that a public hearing be held prior to the adoption of said Budget; and

WHEREAS, the Budget for the fiscal year October 1, 2022, through September 30, 2023, has heretofore been presented to the City Council and due deliberation had thereon, was filed in the office of the City Secretary on August 08, 2022, and a public hearing scheduled for September 12, 2022, was duly advertised and held.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA:

SECTION 1: That the Budget for the City of Navasota, Texas, now before the said City Council for consideration, a complete copy of which is on file with the City Secretary and incorporated hereto by reference, is hereby adopted as the Budget for the said City of Navasota, Texas, for the period of October 1, 2022, through September 30, 2023.

SECTION 2: Be it FURTHER ORDAINED, that the said City Council finds that all things requisite and necessary to the adoption of said Budget have been performed as required by charter or statute.

SECTION 3: The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

SECTION 4: This ordinance shall be in effect from and after its passage and approval.

PASSED AND APPROVED ON FIRST READING THIS THE 12TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 26TH DAY OF SEPTEMBER, 2022.

BERT MILLR, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #13

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation	
Requested By: <u>Jason Weeks, City Manager</u>	Source of Funds:	<u>N/A</u>
Department: <u>Administration</u>	Account Number:	<u>N/A</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted:	<u>N/A</u>
	Amount Requested:	<u>N/A</u>
	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Presentation on Proposed Tax Rate for FY 2022-23

AGENDA ITEM #13

Conduct a public hearing for the purpose of receiving public comment on the proposal to adopt the Tax Rate for 2022-2023.

SUMMARY & RECOMMENDATION

The Grimes County Appraisal District calculated the No-New-Revenue Tax Rate at \$0.4958 and the Voter-Approval Tax Rate at \$0.5560. The No-New-Revenue Tax Rate will impose the same amount of taxes as last year if you compare properties taxed in both years. The Voter-Approval Tax Rate is the highest tax rate a taxing unit can adopt without holding an election.

The proposed total Tax Rate is \$0.5560; therefore, a public hearing on the tax rate is required. The proposed tax rate is a reduction of \$0.0133 or 2.3% from the current tax rate. The fiscal year 2022-23 proposed budget was built around a tax rate of \$0.5560. The breakdown of the tax rate is as follows:

- Maintenance & Operations (General Fund) = \$0.4968
- Interest & Sinking (Debt Service Fund) = \$0.0592

In accordance with current legislation, staff placed a notice in the Navasota Examiner informing the public of the date and time the governing body will vote and approve the tax rate. The notice of the September 26, 2022, meeting to adopt the tax rate was published in the August 17, 2022, edition of the Navasota Examiner.

Staff requests City Council to open a public hearing where staff will make a short presentation on the proposed Tax Rate for FY 2022-2023 and allow public comment on the proposed tax rate.

ACTION REQUIRED BY CITY COUNCIL

Conduct a public hearing.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

THERE'S SO MUCH TO LOVE ABOUT

NAVASOTA!

So much, so close.

CITY OF NAVASOTA, TEXAS

PROPOSED ANNUAL BUDGET | FISCAL YEAR 2022-2023

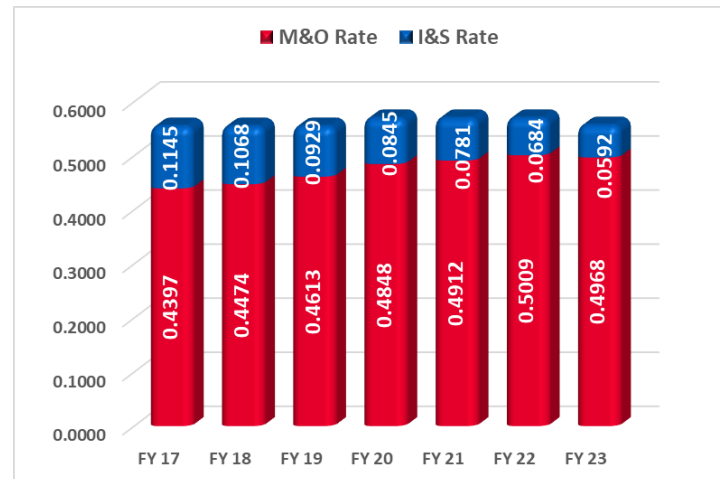


PUBLIC HEARING ON TAX RATE

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 13.74 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY (\$4.10)

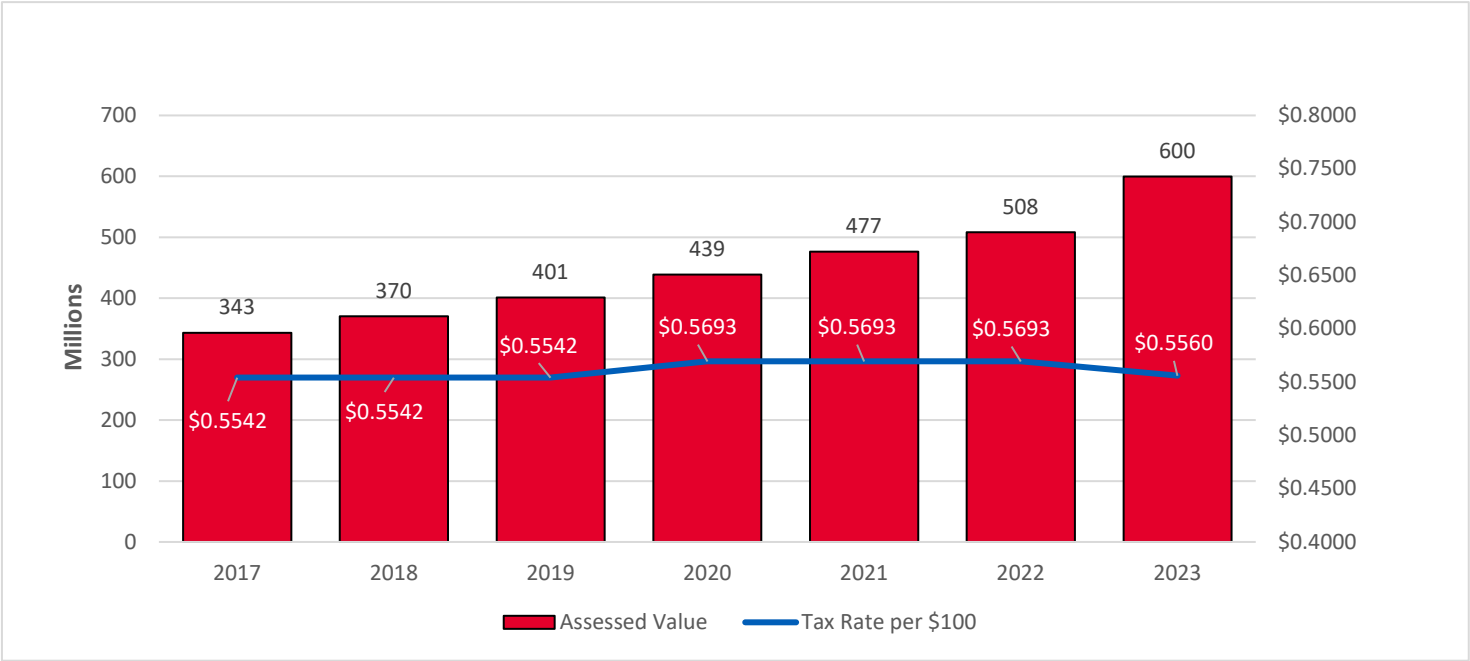
TAX RATE

- FY 23 Proposed Tax Rate - \$0.5560
 - Maintenance & Operation Rate - \$0.4968
 - Interest & Sinking Rate - \$0.0592
 - Average Home Value - \$168,468
- No-New-Revenue Tax Rate - \$0.4958
- Voter-Approval Tax Rate - \$0.5560
- Current Tax Rate - \$0.5693
 - Maintenance & Operations Rate - \$0.5009
 - Interest & Sinking Rate - \$0.0684
 - Average Home Value - \$145,169
- No-New-Revenue Tax Rate - \$0.5510
- Voter-Approval Tax Rate - \$0.5948



Fiscal Year	Assessed Valuation	Percent of Increase	Average Home Value	M&O Rate per \$100	I&S Rate per \$100	Tax Rate per \$100	Average Property Tax
2016-17	343,452,280	8.65%	101,463	0.4397	0.1145	0.5542	562.31
2017-18	370,418,118	7.85%	107,917	0.4474	0.1068	0.5542	598.08
2018-19	401,165,388	8.30%	115,750	0.4613	0.0929	0.5542	641.49
2019-20	438,905,139	9.41%	125,358	0.4848	0.0845	0.5693	713.66
2020-21	476,551,736	8.58%	136,492	0.4912	0.0781	0.5693	777.05
2021-22	508,297,370	6.66%	145,169	0.5009	0.0684	0.5693	826.45
2022-23	599,550,579	17.95%	168,468	0.4968	0.0592	0.5560	936.68

PROPERTY VALUES AND TAX RATES



TAX RATE COMPARISON TO PREVIOUS YEAR

- 2022 City Tax Rate \$0.5560/\$100 Valuation
- 2022 Average Home Value is \$168,468
 - M & O Tax Rate (\$0.4968) \$836.95
 - I & S Tax Rate (\$0.0592) \$99.73
 - Total 2022 City Tax on Avg Home \$936.68
- 2021 City Tax Rate \$.05693/\$100 Valuation
- 2021 Average Home Value was \$145,169
 - M & O Tax Rate (\$0.5009) \$727.15
 - I & S Tax Rate (\$0.0684) \$99.30
 - Total 2021 City Tax on Avg Home Value \$826.45

QUESTIONS??

Jason Weeks, City Manager
jweeks@navasotatx.gov

Lance Hall, Finance Director
lhall@navasotatx.gov





REQUEST FOR CITY COUNCIL AGENDA ITEM #14

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Lance Hall, Director</u>	Source of Funds: <u>N/A</u>
Department: <u>Finance</u>	Account Number: <u>N/A</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Ordinance No. 1006-22

AGENDA ITEM #14

Consideration and possible action on the first reading of Ordinance No.1006-22, adopting the tax rate for the fiscal year beginning October 1,2022 and ending September 30, 2022.

SUMMARY & RECOMMENDATION

The Grimes County Appraisal District calculated the No-New-Revenue Tax Rate at \$0.4958 and the Voter-Approval Tax Rate at \$0.5560. The No-New-Revenue Tax Rate will impose the same amount of taxes as last year if you compare properties taxed in both years. The Voter-Approval Tax Rate is the highest tax rate a taxing unit can adopt without holding an election.

The proposed total Tax Rate is \$0.5560; therefore, a public hearing on the tax rate is required. The proposed tax rate is a reduction of \$0.0133 or 2.3% from the current tax rate. The fiscal year 2022-23 proposed budget was built around a tax rate of \$0.5560. The breakdown of the tax rate is as follows:

- Maintenance & Operations (General Fund) = \$0.4968
- Interest & Sinking (Debt Service Fund) = \$0.0592

In accordance with current legislation, staff placed a notice in the Navasota Examiner informing the public of the date and time the governing body will vote and approve the tax rate. The notice of the September 26, 2022, meeting to adopt the tax rate was published in the August 17, 2022, edition of the Navasota Examiner.

Staff recommends City Council approving Ordinance No. 1006-22 by using the exact wording in the motion as described below and a record vote needs to occur.

ACTION REQUIRED BY CITY COUNCIL

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.5560, which is effectively a 12.14 percent increase in the tax rate and approve Ordinance No. 1006-22 establishing the tax rate of \$0.5560 per \$100 assessed valuation for fiscal year 2022-2023.”

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1006-22

AN ORDINANCE LEVYING TAXES UPON TAXABLE PROPERTY LOCATED WITHIN AND SUBJECT TO TAXATION IN THE CITY OF NAVASOTA, TEXAS; MAKING APPROPRIATIONS FOR SUPPORT, MAINTENANCE, AND IMPROVEMENT OF THE CITY GOVERNMENT OF SAID CITY OF NAVASOTA; FINDING THAT ALL REQUIRED NOTICES HAVE BEEN PUBLISHED AND ALL REQUIRED HEARINGS HELD; CONTAINING A REPEALING CLAUSE; CONTAINING A SEVERABILITY CLAUSE; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA

Section 1. That there is hereby levied for the fiscal year beginning October 1, 2022, and ending September 30, 2023, on all real property situated and all personal property owned within the taxable limits of the said City of Navasota, on the first day of January 2022, except so much as may be exempt under the constitution and laws of the United States, this State, and the City of Navasota, the following taxes:

- (1) An Ad Valorem Tax of and at the rate of forty-nine and sixty-eight tenths' cents (\$.4968) on the one hundred dollars (\$100.00) cash value thereof, estimated in lawful currency of the United States for the current expenses for the support, maintenance, and improvement of the City Government of said City of Navasota; and
- (2) An Ad Valorem Tax of and at the rate of five and ninety-two cents (\$.0592) on the one hundred dollars (\$100.00) cash value thereof, estimated in lawful currency of the United States, to pay current interest on and provide one year's sinking fund and to pay all of the Principal and Interest accruing on all outstanding general obligation bonds and certificates of obligation lawfully issued by the City of Navasota.

That this provides the sum of total Ad Valorem tax at the rate of fifty-five and sixty tenths' cents (\$0.5560) on the one hundred dollars (\$100.00) cash value thereof, estimated in lawful currency of the United States.

Section 2. All property upon which a rate of taxation is hereinabove levied shall be assessed on a ratio of one hundred percent (100%) of the estimated market value thereof.

Section 3. That the sums hereinafter accruing and collected from the hereinabove taxes so levied be and the same are hereby appropriated for the support,

maintenance, and improvement of the City Government of the City of Navasota.

Section 4. The City Council officially finds, determines, recites and declares that all notices required by law have been published, and that a public hearing as required by law was duly called and held, and that all matters prerequisite to the establishment and levy of an ad valorem tax have been accomplished, all as required by the laws of the State of Texas, and the Home Rule Charter of the City of Navasota.

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 13.74 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY (\$4.10)"

Section 5. If any section, sentence, phrase, clause, or any part of any section, sentence, phrase, or clause, of this Ordinance shall, for any reason, be held invalid, such invalidity shall not affect the remaining portions of this Ordinance, and it is hereby declared to be the intention of this City Council to have passed each section, sentence, phrase, or clause, or part thereof, irrespective of the fact that any other section, sentence, phrase, or clause, or part thereof, may be declared invalid.

Section 6. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict only.

Section 7. The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place, and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required.

Section 8. This ordinance shall be in effect from and after its passage and approval.

PASSED AND APPROVED ON FIRST READING THIS THE 12TH DAY OF SEPTEMBER 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED AND APPROVED ON SECOND READING THIS THE 26TH DAY OF
SEPTEMBER 2022.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #15

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Lance Hall, Director</u>	Source of Funds: <u>N/A</u>
Department: <u>Finance</u>	Account Number: <u>N/A</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input checked="" type="radio"/> Yes <input type="radio"/> No

Exhibits: N/A

AGENDA ITEM #15

Consideration and possible action on ratifying the tax increase reflected in the budget for FY 2022-2023.

SUMMARY & RECOMMENDATION

House Bill 3195, passed by the Texas Legislature in 2007, amends Section 102.007 of the Texas Local Government Code to require that the City Council must take a separate vote to ratify increased property tax revenues that are reflected in the budget. The FY 2022-23 budget is projected to raise more property tax revenues than in FY 2021-22; therefore, the City Council is required to take a separate vote to ratify the property tax revenue increase. The projected increase in revenues from property taxes is reflected in the budget as presented.

The budget for FY 2022-23 includes projected revenues from property taxes that are greater than the revenues from property taxes in the FY 2021-22 budget by \$670,806 and of that amount \$619,574 is tax revenue to be raised from new property added to the tax roll this year.

Staff recommends the ratification of the property tax revenue increase for FY 2022-23.

ACTION REQUIRED BY CITY COUNCIL

Approve the ratification of a property tax revenue increase of \$670,806 for FY 2022-23.

Approved for the City Council meeting agenda

Jason Weeks

Jason B. Weeks, City Manager

9/7/2022

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #16

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Lance Hall, Finance Director</u>	Source of Funds: <u>100 – General Fund</u>
Department: <u>Finance</u>	Account Number: <u>Various Revenue</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted: <u>Various</u>
	Amount Requested: <u>Rate Adjustments</u>
	Budgeted Item: <input checked="" type="radio"/> Yes <input type="radio"/> No

Exhibits: CPI Adjustment Letter & documents, and Ordinance

AGENDA ITEM #16

Consideration and possible action on the first reading of Ordinance No. 1007-22, amend the Code of Ordinances Appendix A “Fee Schedule” Article A13.000 adopting the revised sanitation rates for the City of Navasota, Texas with an effective date of February 1, 2023; amending Appendix A with addition of Sec. A4.011 Soccer Registration League Fees and revising Article A9.600 Building & Construction to cover cost of third-party plans examiner\inspection services with an effective date of October 1, 2022.

SUMMARY & RECOMMENDATION

Solid Waste Rate Adjustment:

Republic Services throughout Navasota provide residential and commercial trash collection services. Residential trash collections are provided once per week dependent on where you live in Navasota. While commercial trash collection services are provided based on number of pickups during the week. Additionally, Republic Services provides roll-off container services during the City’s trash events and at the City’s recycling center.

Pursuant to Section 5.03, “Modification to Rates,” of the service contract between the City of Navasota, BFI Waste Services of Texas (dba Republic Services) a written letter is required by July 31st of each year to inform the City of a “unit price adjustment” annually. On July 25, 2022, the City Manager received a letter requesting a “unit price adjustment” to be effective February 1, 2023.

Section 5.03 states the fees in Exhibit C which may be charged by the Republic Services commencing on the anniversary of the effective date each anniversary, thereafter, shall be adjusted upward according to the Consumer Price Index (CPI – All Urban Consumers, U.S. City Average, Garbage and Trash Collection). The CPI can be

found on the U.S. Department of Labor, Bureau of Labor Statistics at www.bls.gov . The Consumer Price Index will be utilized as the justification for annual rate modifications.

Beginning February 1, 2023, the adjusted rate based on the CPI is 4.83%. Staff has adjusted the fee schedule within the Appendix A "Fee Schedule" of the Code of Ordinances to adjust all sanitation rates related to Republic Services by 4.83%. A resident's monthly garbage fee will be increased from \$21.00 to \$22.01, which is an increase of \$1.01. Staff recommends approval of the CPI rate adjustment as well as approving the attached fee Ordinance to be effective February 1, 2023.

Parks & Recreation Fees:

Staff has kickstarted a soccer program for FY 2022-23 and determined that a fee of \$30 per participant (kid) is necessary to recoup cost of the supplies and operating the program this year. Therefore, Appendix A of the Fee Schedule has been revised to include Sec. A4.011 "Soccer Registration League Fee" with a minimum of \$30 fee per kid unless otherwise determined by the City Manager. The proposed fee schedule amendment adds a registration fee to the Parks & Recreation Fee schedule.

Development Fees:

The Development Services Department continues to advertise the open Building Inspector position. Although there has been interest and interviews the position remains vacant. Staff is recommending adoption of the proposed building and construction fee schedule amendments to cover the cost of our 3rd party plans examiner\inspection services, SafeBuilt.

Both the Parks & Recreation as well as Building & Construction fee schedule amendments are to become effective October 1, 2022, if approved. While the amendments to the Solid Waste rates will be effective on February 1, 2023.

ACTION REQUIRED BY CITY COUNCIL

Approve Ordinance No. 1007-22, amending the Code of Ordinances Appendix A "Fee Schedule" Article A13.000 adopting the revised Republic Services sanitation rates for the City of Navasota, Texas with an effective date of February 1, 2023; amending Appendix A with addition of Sec. A4.011 Soccer Registration League Fees and revising Article A9.600 Building & Construction to cover cost of third-party plans examiner\inspection services with an effective date of October 1, 2022.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



July 25, 2022

Mr. Jason Weeks
City Manager – City of Navasota
200 E. McAlpine Street
Navasota, Texas 77868

Dear Mr. Weeks:

Pursuant to Section 5.03, "Modification to Rates", of the service contract between the City of Navasota, Texas, BFI Waste Services of Texas, LP dba. Republic Services of Brenham, a Delaware limited liability company duly authorized to do business in the State of Texas, hereinafter referred to as "Republic Services, this letter is written to inform the City of a "Unit Price Adjustment", effective February 1, 2023.

Modification to Rates

5.03 The fees in Exhibit C which may be charged by the Contractor commencing on the second anniversary of the Effective Date and each anniversary thereafter ("Rate Modification Date"), the fees, which may be charged by Republic Services shall be adjusted upward according to the Consumer Price Index (CPI-All Urban Consumers, U.S. city average, Garbage and Trash Collection) which can be found on The United States Department of Labor, Bureau of Labor Statistics at www.bls.gov. The Consumer Price Index will be utilized as the justification for annual rate modifications.

5.03.1 Republic Services shall notify the City as to the amount of such increase after it is known to Republic Services, prior to July 31 for budget purposes.

CPI Increase: 4.83%

Should you have questions or require additional information, please do not hesitate to contact me. I can be reached directly by cell phone at (281) 883-3354. Additionally, I can be reached by email at daguilar@republicservices.com.

Sincerely,


David Aguilar
Republic Services
Manager Municipal Services

EXHIBIT C***City of Navasota Pricing***

SERVICE	Current Residential Pricing		2023 Residential Pricing
RESIDENTIAL 1 X PER WEEK	\$ 14.93		\$ 15.65
ADDITIONAL POLY CART	\$ 7.72		\$ 8.09
SMALL COMMERCIAL PICK UP 1 CART 1x PER WEEK	\$ 14.93		\$ 15.65
LARGE COMMERCIAL PICK UP 2 CART 1x PER WEEK	\$ 33.42		\$ 35.03
LARGE COMMERCIAL PICK UP 3 CART 1x PER WEEK	\$ 51.50		\$ 53.99
LARGE COMMERCIAL PICK UP 4 CART 1x PER WEEK	\$ 63.14		\$ 66.19

COMMERCIAL CONTAINERIZED SERVICE**Commercial Front Load Pricing**

SIZE	1X /WK	2X /WK	3X /WK	4X /WK	5X /WK
2YD	\$ 60.89	\$ 125.36	\$ 185.06	\$ 234.02	\$ 292.52
3YD	\$ 96.71	\$ 164.77	\$ 262.66	\$ 351.02	\$ 438.17
4YD	\$ 119.39	\$ 234.02	\$ 361.90	\$ 468.01	\$ 573.09
6 YD	\$ 152.83	\$ 302.06	\$ 435.78	\$ 549.20	\$ 703.22
8 YD	\$ 208.94	\$ 394.00	\$ 531.30	\$ 631.08	\$ 883.51

CPI for All Urban Consumers (CPI-U)	
Original Data Value	
Series Id:	CUUR0000SEHG02,CUUS0000SEHG02
Not Seasonally Adjusted	
Series Title:	Garbage and trash collection in U.S. city average,
Area:	U.S. city average
Item:	Garbage and trash collection
Base Period:	DECEMBER 1983=100
Years:	2012 to 2022

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2012	398.880	400.381	401.692	400.913	401.067	402.793	406.243	406.823	407.594	409.495	410.155	410.416		
2013	411.126	411.805	412.305	413.675	414.511	414.802	416.505	417.760	418.357	419.687	421.427	422.237		
2014	422.440	422.483	423.413	425.393	425.242	425.930	426.562	426.771	427.327	427.995	427.808	428.187		
2015	427.734	429.248	429.235	429.807	431.234	430.813	431.229	432.967	433.843	434.829	436.428	436.996		
2016	437.205	438.296	437.699	437.676	438.317	437.858	438.607	439.358	439.707	440.311	443.343	444.745		
2017	446.266	447.699	446.987	447.129	447.272	448.046	448.328	448.717	449.008	452.196	453.820	453.596		
2018	453.354	454.915	455.230	458.722	462.887	465.041	465.579	470.457	471.026	472.535	486.650	485.935	458.358	475.364
2019	475.687	477.474	478.569	479.449	480.865	480.984	482.138	483.987	484.346	486.133	486.485	486.708	478.838	484.966
2020	491.003	494.429	495.288	494.432	494.946	496.679	498.564	500.882	501.756	503.315	504.970	508.190	494.463	502.946
2021	512.722	517.270	518.505	518.579	516.440	517.202	521.185	524.408	528.934	530.114	529.053	532.538	516.786	527.872
2022	533.078	538.313	540.711	542.584	544.546	547.554							541.129	

July 2021 - June 2022	521.185	524.403	528.934	530.114	529.053	532.638	533.078	538.313	540.719	542.564	544.646	547.554	549.006	534.5005
July 2020 - June 2021	498.564	500.882	501.756	503.315	504.970	508.190	512.722	517.270	518.505	518.579	516.440	517.202	6118.395	509.8663
	24.63425													
	0.048315													
	4.83%													

ORDINANCE NO. 1007-22

AN ORDINANCE ADOPTING REVISED SANITATION RATES FOR THE CITY OF NAVASOTA, TEXAS EFFECTIVE FEBRUARY 1, 2023; ADOPTING REVISED BUILDING AND CONSTRUCTION AND PARKS AND RECREATION FEES FOR THE CITY OF NAVASOTA, TEXAS EFFECTIVE OCTOBER 1, 2022; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR NOTICE OF MEETING.

WHEREAS, the City Council of the City of Navasota, Texas, previously adopted the sanitation rates set forth in Appendix A Fee Schedule, Article A13.000 Sanitation Rates and Charges, Section A13.001 Rates of the Code of Ordinances, City of Navasota, Texas; and

WHEREAS, pursuant to Section 5.03, "Modification to Rates," of the service contract between the City of Navasota, BFI Waste Services of Texas (d/b/a Republic Services) a written letter is required by July 31st of each year to inform the City of a "unit price adjustment" annually; and

WHEREAS, on July 25, 2022, the City Manager received a letter requesting a "unit price adjustment" to be effective February 1, 2023; and

WHEREAS, Section 5.03 of the service contract states the fees which may be charged by the Republic Services commencing on the anniversary of the effective date each anniversary, thereafter, shall be adjusted upward according to the Consumer Price Index (CPI – All Urban Consumers, U.S. City Average, Garbage and Trash Collection); and

WHEREAS, the Consumer Price Index supports a sanitation rate increase of 4.83% effective February 1, 2023; and

WHEREAS, accordingly, the City Council desires to revise the sanitation rates by 4.83% as set forth in this Ordinance;

WHEREAS, the City Council of the City of Navasota previously adopted certain provisions related to fee schedules; and

WHEREAS, the City Council desires to amend certain regulations applicable to Building & Construction and Parks and Recreation fees; and

WHEREAS, the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein below in order to protect the financial stability of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2.

Appendix A Fee Schedule, Article A13.000 Sanitation Rates and Charges, Section A13.001 Rates, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

ARTICLE A13.000 SANITATION RATES AND CHARGES

Sec. A13.001 Rates

- (a) Residential rate: \$22.01.
- (b) Residential additional cart: \$9.65.
- (c) Commercial 1 cart: \$23.65.
- (d) Commercial 2 carts: \$48.20.
- (e) Commercial 3 carts: \$68.93.
- (f) Commercial 4 carts: \$83.88.
- (g) 2-yard dumpster:
 - (1) One time per week: \$70.81.
 - (2) Two times per week: \$139.95.
 - (3) Three times per week: \$211.78.
 - (4) Four times per week: \$267.35.
 - (5) Five times per week: \$333.77.
- (h) 3-yard dumpster:
 - (1) One time per week: \$111.47.

- (2) Two times per week: \$188.74.
 - (3) Three times per week: \$398.30.
 - (4) Four times per week: \$442.70.
 - (5) Five times per week: \$499.13.
- (i) 4-yard dumpster:
- (1) One time per week: \$137.23.
 - (2) Two times per week: \$267.35.
 - (3) Three times per week: \$400.41.
 - (4) Four times per week: \$533.01.
 - (5) Five times per week: \$652.29.
- (j) 6-yard dumpster:
- (1) One time per week: \$175.18.
 - (2) Two times per week: \$344.62.
 - (3) Three times per week: \$496.42.
 - (4) Four times per week: \$625.19.
 - (5) Five times per week: \$800.05.
- (k) 8-yard dumpster:
- (1) One time per week: \$238.89.
 - (2) Two times per week: \$448.99.
 - (3) Three times per week: \$604.86.
 - (4) Four times per week: \$755.95.
 - (5) Five times per week: \$1,004.70.

Appendix A Fee Schedule, Article A9.000 Building and Construction, of the Code of Ordinances, City of Navasota, Texas is hereby amended by adding Section A4.011 Soccer Registration Fees to read as follows:

Sec. A4.011 Soccer Registration League Fees

- (a) A minimum of \$30.00 per registrant unless otherwise determined by the City Manager or his designee

Appendix A Fee Schedule, Article A9.000 Building and Construction, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

ARTICLE A9.000 BUILDING AND CONSTRUCTION

Sec. A9.001 Commercial & Multifamily Building Permit & Inspection Fee Table (Base Permit)

Commercial and Multi-Family Construction Plan Review	
Project Valuation	Fee
\$1.00 to \$10,000	\$40.00
\$10,001 to \$25,000	\$61.63 for the first \$10,000 plus \$4.76 for each additional \$1,000; or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$133.03 for the first \$25,000 plus \$3.43 for each additional \$1,000; or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$218.88 for the first \$50,000 plus \$2.38 for each additional \$1,000; or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$337.88 for the first \$100,000 plus \$1.90 for each additional \$1,000; or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$1,099.46 for the first \$500,000 plus \$1.62 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$1,906.98 for the first \$1,000,000 plus \$1.07 for each additional \$1,000; or fraction thereof
Commercial and Multi-Family Construction Inspection	
Project Valuation	Fee
\$1.00 to \$10,000	\$70.00
\$10,001 to \$25,000	\$99.67 for the first \$10,000 plus \$7.70 for each additional \$1,000; or fraction thereof, to and including \$25,000

\$25,001 to \$50,000	\$215.19 for the first \$25,000 plus \$5.56 for each additional \$1,000; or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$354.06 for the first \$50,000 plus \$3.85 for each additional \$1,000; or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$546.56 for the first \$100,000 plus \$3.03 for each additional \$1,000; or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$1,778.56 for the first \$500,000 plus \$2.61 for each additional \$1,000; or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$3,084.81 for the first \$1,000,000 plus \$1.73 for each additional \$1,000; or fraction thereof

Sec. A9.002 One & Two Residential Building Permit Fee and Inspection Fee Table (base permit)

One- & Two-Family Residential Construction Plan Review and Inspection	
Square Footage Total Under Roof	Fee
0 to 1500 square feet	\$750.00
1501 to 10,000 square feet	\$750.00 for the first 1500 square feet plus \$0.33 for each additional square foot up to and including 10,000 square feet
Over 10,000 square feet	\$3,700.00 for the first 10,000 square feet plus \$0.13 for each additional square foot over 10,000 square feet

Trade Permit Inspection for Residential Remodel/Addition (Mechanical, Electrical, Plumbing Inspection)	
Service Description	Fee
Residential Trade Permit	\$85.00 per trade per project re-inspection included

Sec. A9.003 Miscellaneous Building Permit & Inspection Fee Table

Trade Permit Inspection Residential – Examples: water heater replacement, HVAC unit replacement (Mechanical, Electrical, Plumbing Inspection fences gas test etc.)	
Service Description	Fee
Trade Permits	\$70.00 per inspection includes re-inspections

- (1) Driveway: \$70.00.
- (2) Carport: \$70.00.
- (3) Covered Patio: \$70.00.
- (4) Pool: \$450.00
- (5) Fence: \$70.00.
- (6) Reinspection: \$70.00.
- (7) New manufactured home: \$70.00.

Sec. A9.004 Manufactured Homes and Recreational Vehicle Parks

- (a) Annual license fee: \$100.00.
- (b) Transfer of license fee: \$100.00.

SECTION 3. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 4. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law, with the sanitation rates adopted by this Ordinance being effective on and after February 1, 2023 and Building and Construction, Parks and Recreation fees being effective on and after October 1, 2022.

SECTION 6. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 12TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 26TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #17

Agenda Date Requested: September 12, 2022

Requested By: Jason Weeks, City Manager

Department: Administration

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Official Ballot

Appropriation

Source of Funds: N/A

Account Number: N/A

Amount Budgeted: N/A

Amount Requested: N/A

Budgeted Item: ☐ Yes ☒ No

AGENDA ITEM #17

Consideration and possible action on nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool.

SUMMARY & RECOMMENDATION

The City of Navasota is a member of the TML-IRP, which provides property and liability insurance for member cities. Each member City may nominate someone to run for a seat on the board. The deadline for submitting ballots is September 30, 2022. Current candidates in places 6 – 9 are as follows:

- **Place 6:**
 - Councilmember Allison Heyward, City of Schertz
 - Asst. City Manager Kimberly Meismer, City of Kerrville
- **Place 7:**
 - Mayor Mary Dennis (incumbent), City of Live Oak
 - Councilmember James A. Douglas, City of Kenedy
 - Mayor Rebecca Hass, City of Richmond
 - City Manager James Hotopp, City of Weatherford
- **Place 8:**
 - City Manager Chris Coffman, City of Granbury
 - City Administrator Brett Haney, City of Cockrell Hill
 - City Manager Mike Land, City of Coppell
 - City Administrator Marian Mendoza, City of Helotes
 - Mayor Louis R. Rigby, City of La Porte

- **Place 9:**

- Commissioner Barry Beard, City of Richmond
- Councilmember Stephanie Fisher, City of Johnson City
- Mayor Carl Joiner, City of Kemah
- City Manager Opal Mauldin-Jones (incumbent), City of Lancaster
- City Manager William Linn, City of Kenedy

The City Manager has highlighted his recommendations for these nominations based on his experience and relationships with the candidates. However, City Council may wish to make other nominations for these positions. Staff has included the “official ballot,” which provides brief bios of each candidate.

ACTION REQUIRED BY CITY COUNCIL

Nominate candidates for Place 6, Place 7, Place 8, and Place 9 on the Board of Trustees of Texas Municipal League Intergovernmental Risk Pool.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2022. Ballots received after September 30, 2022, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- ☐ **Allison Heyward.** Councilmember for the City of Schertz (Region 7) since 2018. She also serves as the Mayor Pro Tem. Mrs. Heyward was appointed to represent the Texas Municipal League Board of Directors as an ex-officio non-voting member of the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. She earned a Bachelor's Degree in Accounting from Texas Southern University in 1990 and is a 2020 graduate of the Chamber Leadership Core Program. She is a TML Leadership Fellow, a Certified Municipal Officer (CMO), as well as a member of the TMRS Advisory Board on Benefit Design.
- ☐ **Kimberly Meismer.** Assistant City Manager for the City of Kerrville (Region 7). Ms. Meismer has over 25 years of public service, which includes serving Kerrville and La Porte. She earned a Master's Degree in Public Administration from the University of Texas at Arlington and a Bachelor's Degree in Human Resource Management from Columbia Southern University. She is a member of TCMA and serves on the Ethics Committee as the Region 8 Representative. She is also serving a second year as the Chair of the Ethics and Integrity Award subcommittee.

WRITE IN CANDIDATE:

PLACE 7

- ☐ **Mary Dennis** (Incumbent). Mayor for the City of Live Oak (Region 7) since 2010. Mayor Dennis has served on the TML Risk Pool Board since 2018. She is currently Vice-Chair of the TML Risk Pool Board, and on October 1, 2022, will begin a two-year term as Chair. Among her numerous civic activities are serving as 2016/2017 President for the Texas Municipal League, 2021-2023 NLC Board Director, Treasurer of the Greater Bexar County Council of Governments, Chair of the Judson ISD Facilities Committee, Chair of the Bexar County Suburban Cities Committee, and President of the Live Oak Economic Development Corporation. She is also a 2019 Inductee of the San Antonio Women's Hall of Fame and the 2019 San Antonio Women's Chamber of Commerce "Comet Award."
- ☐ **James A. Douglas, Ph.D.** City Councilmember for the City of Kenedy (Region 7). Dr. Douglas is a current criminal justice instructor at Kenedy ISD. He is a national Law and Public Safety Education Network (LAPSEN) Honor Teacher who, along with some of his students, recently participated in the Washington, D.C. National Academy of Law and Justice. The LAPSEN Honor Teachers were identified from a national application process to identify educators with a passion for law and justice, excellence in leadership and teaching.
- ☐ **Rebecca (Becky) Haas.** Mayor of Richmond (Region 14). Mayor Haas is a business-owner in the historic downtown district of Richmond. She is a direct descendant of one of Stephen F. Austin's first settlers in Texas who are known as the Old Three Hundred. She is Chaplain for and a charter board member of the Descendants of Austin's Old Three Hundred organization. She is passionate about Texas history, a member of the Fort Bend County Historical Commission, a former member of the Richmond Historical Commission, a member of the Fort Bend County Museum, a board member of the Black Cowboy Museum, member of Historic Richmond Association, and is a Fort Bend Docent.
- ☐ **James Hotopp.** City Manager for Weatherford (Region 8) since 2019. Mr. Hotopp joined the City in 2007 as its Director of Water/Wastewater and Engineering and served the City in several capacities, including Utility Engineer, Director of Planning and Development, and Assistant City Manager. He serves as a voting member of Region C Water Planning Group for Texas, which prepares a regional water plan for a 16-county group in North Texas. Mr. Hotopp is a member of the North Texas City Manager's Association, the North Texas Commission, and a board member of the Texas Public Power Association. Previously, he worked in consulting engineering where he designed water treatment plants, wastewater treatment plants, water pump stations, wastewater lift stations, and distribution/collection lines.

WRITE IN CANDIDATE:

PLACE 8

- ☐ **Chris Coffman.** City Manager of Granbury (Region 8). Mr. Coffman has 24 years in public management. He has served as City Manager for Sealy, Borger, the Village of Timbercreek Canyon, and Panhandle. He has also served as the Director of Local Government Services of the Panhandle Regional Planning Commission and served as Interim City Manager for the Cities of Fritch and Stratford. During his time at the Panhandle Regional Planning Commission, he served 26 counties and 62 cities in the Panhandle. He is a past President of the TCMA. Mr. Coffman holds a Bachelor of Science Degree in Public Administration from West Texas A&M University and has a Certified Public Manager designation through Texas Tech University.
- ☐ **Brett Haney.** City Administrator for the City of Cockrell Hill (Region 13) since 2015. Mr. Haney has been with Cockrell Hill since 2006 and was promoted to Assistant City Administrator in 2011. He is originally from Southern California and moved to North Texas in 2000. Mr. Haney earned Bachelor of Applied Arts and Sciences and Master of Public Administration degrees from the University of North Texas. He is a member of TCMA and currently serves on the Public Policy Committee and has served on the TCMA Advocacy Committee in recent years. He is very active as Cubmaster and Den Leader for Cub Scout Pack 717 in Keller, Texas.
- ☐ **Mike Land.** City Manager for the City of Coppel (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainesville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land has served on the International City/County Management (ICMA) Board of Directors, ICMA's Advisory Board on Graduate Education, Texas A&M University's Development Industry Advisory Council, School Board Trustee for Gainesville Independent School District, and President of TCMA. Currently, he serves on the Texas Women's Leadership Institute Advisory Board and the UTA MPA Advisory Board.
- ☐ **Marian Mendoza.** City Administrator for the City of Helotes (Region 7) since 2020. Ms. Mendoza has held positions with the City of Alamo Heights, as Assistant to the City Manager (2005-2020), and with the City of San Antonio as a Management Analyst (2003-2005). Previously she served as a Director overseeing homeless transition housing programs for the Salvation Army. She also serves as the Ex-Officio Board Member of the Helotes Economic Development Corporation. Ms. Mendoza earned a Bachelor's Degree from St. Mary's University and is part of the Certified Public Management program at Texas State University. She is a member of the ICMA, TCMA, and the International Hispanic Network.
- ☐ **Louis R. Rigby.** Mayor of the City of La Porte (Region 14) since 2010. Mayor Rigby previously served as the District 5 Councilperson from 2004 until 2010, before being elected Mayor. He is a member and past Director of the La Porte-Bayshore Chamber of Commerce and has held the offices of Treasurer, Vice-President, and President of the Harris County Mayors and Councils Association. He graduated from San Jacinto College and the University of Houston before earning an MPA from the University of Houston-Clear Lake. Mayor Rigby served in the U.S. Airforce from 1968-1972. He has actively advocated for the La Porte region on issues including heavy haul and solutions for hurricane damage and management.

WRITE IN CANDIDATE:

PLACE 9

- ☐ **Barry Beard.** Commissioner for the City of Richmond (Region 14) since 2016. Mr. Beard retired from Moody National Bank where he was the Senior Vice President. He has served on many civic and community boards. He was President of the Board for Oak Bend Hospital, past Chair of the Central Fort Bend Chamber Alliance, past Chair of Arc of Fort Bend, Congressman Olson's Service Academy Interview Committee and Fort Bend Partnership for Youth. He also served on the original Richmond Charter Commission, Richmond Parks Commission, Richmond Development Corporation, Richmond Historical Commission, Richmond Comprehensive Planning Advisory Committee, and the Richmond Rosenberg Local Government Corporation.
- ☐ **Stephanie Fisher.** Councilmember for Johnson City (Region 7). In 2021, she was appointed as the Johnson City representative to the General Assembly of the Capital Area Council of Governments. The Executive Committee of the Capital Area COG appointed her to represent the COG on the Unified Scoring Committee of the Texas Department of Agriculture's Community Block Grant program. She serves on the Board of Directors for the Hill Country 100 Club and the Johnson City Community Education Foundation. She also is the Commissioner for the Johnson City Youth Football program and sits on an advisory committee for the Johnson City Youth Sports Association. She is active in her church, as well as multiple activities within Johnson City ISD, and is a member of the Blanco County Eclipse Task Force.
- ☐ **Carl Joiner.** Mayor for the City of Kemah (Region 14) since 2015. Prior to that, he served as a Kemah City Councilmember for three years. He has served as President of the Kemah Community Development Corporation, Chairman of the Bay Area Houston Transportation Partnership, member of the Convention and Visitors Bureau Board, Chairman of the Clear Creek Education Foundation, board member of the Chris Reed Foundation, Chairman of the Clear Lake Area Chamber, and Treasurer of the League City Regional Chamber of Commerce. He has received awards such as the Chairman's Award in 2020 for the League City Regional Chamber of Commerce and the Sam Walton Award for Integrity in Business.
- ☐ **Opal Mauldin-Jones (Incumbent).** City Manager for the City of Lancaster (Region 13) since 2011, and in various other roles for Lancaster since 2003. Under her leadership, the City has experienced two consecutive bond rating increases without issuing debt. The City has been designated a 2019 All-America City and received the CiCi Award. It is one of less than 25 communities with all five Transparency Stars awarded by the Texas Comptroller. Ms. Mauldin-Jones earned her Bachelor Business Administration and Master Public Administration degrees from the University of Texas at Arlington. She currently serves on the TCMA Board as Director-at-Large and as Vice President-Elect, and on the Board of the TML Intergovernmental Risk Pool.
- ☐ **William Linn.** City Manager of Kenedy (Region 7). Mr. Linn is a member of TCMA and ICMA. He earned a Bachelor of Science Degree in Business from Indiana University's Southeast campus. Thereafter, he was accepted to several law schools where he intended to specialize in business and intellectual property law. However, Mr. Linn opted to enroll in Southern New Hampshire University where he earned a Master of Business Administration and Master of Science in Organizational Leadership concurrently. He is a Certified Fraud Examiner and a Certified Public Manager. He is working to complete the Lean Six Sigma Black Belt and Project Manager Professional Certifications.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this _____ day of _____, 2022.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity



REQUEST FOR CITY COUNCIL AGENDA ITEM #18

Agenda Date Requested: September 12, 2022

Requested By: Susie Homeyer, City Secretary

Department: Administration

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: August Minutes, August Expenditures, Ordinance No. 1001-22, Change Order No. 1, Change Order No. 2, Interlocal Agreement for Fire Services, Resolution No. 717-22, and Resolution 718-22

Appropriation

Source of Funds: N/A

Account Number: N/A

Amount Budgeted: N/A

Amount Requested: N/A

Budgeted Item: ☒ Yes ☐ No

AGENDA ITEM #18

Consent agenda items are:

- A. Approve minutes from the month of August 2022.
 - B. Approve expenditures for the month of August 2022.
 - C. Approve the second reading of Ordinance No. 1001-22, amending Chapter 2 of the Animal Control Ordinance.
 - D. Approve Change Order No. 2 in the amount of \$1,800.00 for four steel bollards to be installed at the new Public Works Warehouse that will be located at the Wastewater Treatment Plant at 108 Peeples Street.
 - E. Approve Change Order No. 1 in the amount of \$18,665.00 for the Street and Utilities CIP – 2022 Downtown Watermain Replacement on LaSalle and Washington Avenue.
 - F. Approve the Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for FY 2022-2023.
 - G. Approve Resolution No. 718-22 supporting the City of Navasota Public Safety Office (PSO) grant application for the purchase of bullet proof shields.
 - H. Approve Resolution No. 717-22 establishing September 20, 2022, as National Voter Registration Day.
-

SUMMARY & RECOMMENDATION

Consent agenda items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

A & B: Staff has placed the minutes and expenditures for the month of August 2022 on the consent agenda for approval.

C: Ordinance No. 1001-22, amending Chapter 2, Animal Control Ordinance passed unanimously on first reading on August 22, 2022. This item is for the second reading of Ordinance No. 1001-22

D: Public Works has placed Change Order No. 2 under consent items, for four 6" bollards to be installed at the 14' overhead door at the new Public Works warehouse, which will help protect the overhead doors from being damage by heavy equipment and vehicles. Change Order No. 2 is for \$1,800.00 to MBCM Management in which the Water, Gas and Sewer Funds will share the cost. A total of \$481,933 was budgeted for this project.

E: Public Works placed Change Order No. 1, under consent items, because additional boring was required to provide new water service connections for two businesses on LaSalle. Also, this Change Order includes repairing an abandoned storm drain ditch which will help with area drainage. Change Order No. 1 is for \$18,665 to D & S Contracting. The total amount budgeted for this project was \$480,490.

F: The Navasota Fire Department has placed on consent the annual Interlocal Agreement between the City of Navasota and Grimes County for fire protection services in the unincorporated areas of the county for FY 2022-2023. The agreement is the same as in previous years with an annual amount of \$ 93,241 to be reimbursed for services at a monthly rate of \$7,770.08 monthly.

G: The Navasota Police Department wishes to seek application for a grant through the Governor's office for the acquisition of 26 RTS Tactical Level III Bullet Resistant Shields at a total cost of \$14,299.74. The shields are a vital safety resource for NPD Officers that respond to rapid response situations with an active threat. The grant requires a zero percent commitment to provide matching funds. An approved resolution is a requirement to obtain the grant. Therefore, staff is recommending City Council approve the attached resolution for staff to apply for this grant.

H: Grimes County and Grimes County Elections Administrator, kick off a county wide voter registration day on Tuesday, September 20, 2022, at Brookshire Brothers from 9:00 a.m. to 6:00 p.m. to join national efforts to support voter registration and citizens participation in elections. Staff recommends City Council approving Resolution No. 717-22 establishing September 20th as National Voter Registration Day.

ACTION REQUIRED BY CITY COUNCIL

Approve Consent Agenda: Approve minutes and expenditures from August 2022; Approve 2nd reading of Ordinance No. 1001-22 amending Chapter 2 of the Animal Control Ordinances; Approve Change Order No. 2 in the amount of \$1,800 for the installation of four bollards at the new Public Works warehouse; Approve Change Order No. 1 in the amount of \$18,665 for additional cost related and extension of project timeline for the Street & Utilities CIP 2022 Downtown Watermain Replacement project; Approve the FY 2022-23 Interlocal Agreement between the City of Navasota and Grimes County to provide fire services in the unincorporated areas of Grimes County; Approve Resolution No. 718-22 supporting the City of Navasota to apply for a bullet proof shields grant; and Approve Resolution No. 717-22 establishing September 20, 2022 as National Voter Registration Day.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

**MINUTES
REGULAR MEETING
AUGUST 8, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Cary Bovey, Legal Counsel; Bobbie Ullrich, Marketing and Communications Director; Jennifer Reyna, Director of Utilities; Rayna Teicheira, Economic Development Director; Matt Bowman, Budget Analysis; Victoria Gochnor, Police Officer; Jason Katkoski, Fire Chief/EMC and Mike Mize, Interim Police Chief.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, Deborah Richardson, Lara Meece, Phillis Allen, Harlen Jochen, Joette Jochen, Jared Patout, Jared Patout, Krystal Patout, Kathy Prescott; Farron Eickenhorst, Steve Scheve, Nancy Hock, Georgia Mae Molitor, Janis Frenzel, Velma Smith, Frank Smith, Nancy Franch, Chelsea Murray, Jeff Murray, Pastor Henry Sanders, Allyson Sweeney and David Sweeney.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) Mayor Bert Miller announced that City Manager Jason Weeks earned his "Credentialed Manager" certification through the International City Managers Association (ICMA). He was given a round of applause from everyone present.

- b) City Manager Jason Weeks provided the City Council with a brief update on the Fiscal Year 2022-2023 proposed budget.
 - c) Councilmember Bernie Gessner gave an update on the latest Board of Adjustment meeting;
 - d) Councilmembers and staff informed the audience about upcoming events.
5. Councilmember Bernie Gessner moved to approve the annual report and funding disbursement of \$6,000.00 to the Grimes Health Resource Center for FY 2021-2022, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.
6. Councilmember Bernie Gessner moved to adopt the tax rate of \$0.5560/\$100 for the tax year 2022 and hold a public hearing at 6:00 p.m. on September 12, 2022 at the City Council Chambers located at 200 East McAlpine Street and a meeting to adopt the tax rate on first reading at 6:00 p.m. on September 12, 2022, at the City Council chambers located at 200 E. McAlpine Street and at 6:00 p.m. on September 26, 2022 at the City Council chambers located at 200 E. McAlpine Street, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, by a show of hands, the motion carried.
7. Councilmember Pattie Pederson moved to appoint Deborah Grimes to fill the vacancy on the Library Advisory Board with the term ending September 2022, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.
8. Mayor Pro-Tem Grant Holt moved to approve a Master Service Interlocal Agreement with Brazos Valley Council of Governments (BVCOG) for fiber internet services, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
9. Mayor Pro-Tem Grant Holt moved to approve a Chapter 380 Agreement with RAM Navasota, LLC for a reimbursement of construction cost in the amount not to exceed \$73,333.33, along with the widening of Durden Street, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
10. Councilmember Bernie Gessner moved to approve the minutes and expenditures for the month of July 2022 and the second reading of Ordinance No. 1000-22, approving a voluntary annexation request submitted by James C. Hassell for a 1.310 acre tract of land in the James Whitesides Survey, A-62, and a second voluntary annexation request submitted by J & H Development, for a 1.567 acre tract of land in the Daniel Tyler Survey, A-55, Navasota, Texas, Grimes County, Texas, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

11. An Executive Session was held as permitted by Section 551.071, Texas Government Code – Consultation with Attorney – Consultation with Legal Counsel regarding legal issues concerning the contract with Green Dream International, LLC for the Downtown Revitalization Program – W. Washington Avenue – 8th Street to 10th Street, and associated matters. The time was 6:52 p.m.

12. An Executive Session was held as permitted by Section 551.072, Texas Government Code, deliberation regarding real property and discussion regarding the potential sale and/or value of City-owned property. The time was 6:52 p.m.

13. The City Council reconvened in open session at 7:35 p.m.

14. Mayor Pro-Tem Grant Holt moved to approve Change Order No. 1 on the W. Washington Avenue – 8th Street to 10th Street Revitalization Program in the amount of \$25,629.00 to Green Dream International, LLC, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

15. Councilmember Pattie Pederson moved to award RFP No. 202201 to WyldFlyer Mead and Beer, based on it's proposal being the most advantageous and best value to the City, and authorize the Mayor to execute any necessary documentation, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.

16. Mayor Bert Miller adjourned the meeting at 7:36 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
SPECIAL MEETING
AUGUST 15, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Bobbie Ullrich, Marketing and Communications Director; Jennifer Reyna, Director of Utilities; Rayna Teicheira, Economic Development Director; Matt Bowman, Budget Analysis; Jason Katkoski, Fire Chief/EMC, Mike Mize, Interim Police Chief, Michelle Savensky, Executive Administrative Assistant; Tiffany Byers, Library Director; Dominique Lowery, Facilities Manager and Peggy Johnson, Human Resource Director.

VISITORS: Connie Clements and Mona Somers.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. The Invocation and the Pledge of Allegiance to the American Flag and the Texas Flag was dispensed.
3. Remarks of visitors: None.
4. The City Manager presented the proposed budget for FY 2022-2023 to the City Council. The Executive Staff members then addressed the City Council with each of their department budgets, staffing, major budget items and supplemental request items that were funded.
5. Mayor Bert Miller adjourned the meeting at 8:27 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
SPECIAL MEETING
AUGUST 22, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 4:30 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Bobbie Ullrich, Marketing and Communications Director; Jennifer Reyna, Director of Utilities; Rayna Teicheira, Economic Development Director; Jason Katkoski, Fire Chief/EMC, Mike Mize, Interim Police Chief, Jose Coronilla, Director of Streets and Sanitation and Cary Bovey, Legal Counsel.

VISITORS: Connie Clement.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 4:30 p.m.
2. Remarks of visitors: None.
3. The City Council discussed dates to host National Night Out for 2022. It was the consensus of the City Council for the Navasota Police Department to host National Night Out for 2022 on October 18, 2022.
4. The City Council discussed the Robert Rules of Order and agenda processes currently in place by the City of Navasota. Some items noted that needed to be addressed were: a) adding additional meeting times for workshops; b) add the City Manager to areas such as who can call meetings and who can add something to the agenda; (c) add the word postponed to the section dealing with cancelled or recessed meetings; (d) omit section where citizens can request an item to be placed on the agenda; and (e) deliberations were held on where public comments should occur. The City Manager will draft changes to

the City Council Meeting Procedures and bring it back for a future agenda item for the City Council to consider.

5. The City Manager briefly went over the proposed budget for FY 2022-2023. Day Care Benefits were discussed as well as tuition reimbursements. Director of Streets and Sanitation Jose Coronilla went over his departmental budget with the City Council.

6. Mayor Bert Miller adjourned the meeting at 5:40 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
REGULAR MEETING
AUGUST 22, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Cary Bovey, Legal Counsel; Bobbie Ullrich, Marketing and Communications Director; Jennifer Reyna, Director of Utilities; Rayna Teicheira, Economic Development Director; Jason Katkoski, Fire Chief/EMC, Mike Mize, Interim Police Chief; Stevie Widders, Animal Control Officer; Michelle Savensky, Executive Administrative Assistant; and Peggy Johnson, Human Resources Director.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, Connie Martinez, Sammy Martinez, Steve Scheve, Ethan Barak, Chris Tucker, Dell Martinez and Dora McGrath.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) City Manager Jason Weeks gave an update on the soccer registration;
 - b) Human Resource Director Peggy Johnson introduced Michelle Savensky as the new Executive Administrative Assistant. Interim Police Chief Mike Mize introduced the new Animal Control Officer as Stevie Widders;

- c) Human Resource Director Peggy Johnson recognized Jennifer Reyna for ten years of dedicated service to the City;
 - d) Director of Utilities Jennifer Reyna gave an update on the 2020 Utility CIP program, Airport AWOS and Water Tower Project. Director of Street and Sanitation Jose Coronilla gave an update on the Streetscape project, Brosig Sidewalk and Pedestrian Bridge project and the annual Street CIP project.
 - e) Mayor Pro-Tem Grant Holt mentioned that Director of Utilities Jennifer Reyna covered the items that were discussed at the last Airport Advisory meeting. Councilmember Bernie Gessner gave an update on the latest Planning and Zoning Commission meeting.
 - f) There were not any comments from Councilmembers and staff informing the audience about upcoming events.
5. Councilmember Josh Fultz moved to approve Resolution No. 716-22, accepting the lift station and sewer improvements of Phase Three, Sections Two and Three in Pecan Lakes Estates Subdivision in the City of Navasota, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.
6. Councilmember Bernie Gessner moved to recommend the date of September 12, 2022 for the public hearing on the City's FY 2022-2023 proposed budget, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
7. Councilmember Josh Fultz moved to approve allowing City staff to credit the utility account for Christian Community Services, located at 814 N. LaSalle, Navasota, Texas in the amount up to \$200.00 per month beginning October 1, 2022 and ending September 30, 2023 for assistance with the utility payments, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.
8. Mayor Pro-Tem Grant Holt moved to approve the first reading of Ordinance No. 1001-22, amending Chapter 2 of the Animal Control Ordinance, seconded by Councilmember Pattie Pederson and with each councilmember voting AYE, the motion carried.
9. The City Council met in Executive Session in accordance with Section 551.072, Texas Government Code, deliberation regarding real property and discussion regarding the potential lease/license of City-owned property. Mayor Bert Miller announced the time as 6:34 p.m.
10. The City Council reconvened in open session at 7:36 p.m.

11. Mayor Pro-Tem Grant Holt moved to authorize the City Manager to engage in negotiations with both Navasota Wifi and Grimes County.net for non-exclusive license agreements and to present the proposed license agreement for award by the City Council at a future meeting and further move that this action shall not be deemed an award for either proposal under the water tower policy licensing policy, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

16. Mayor Bert Miller adjourned the meeting at 7:38 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

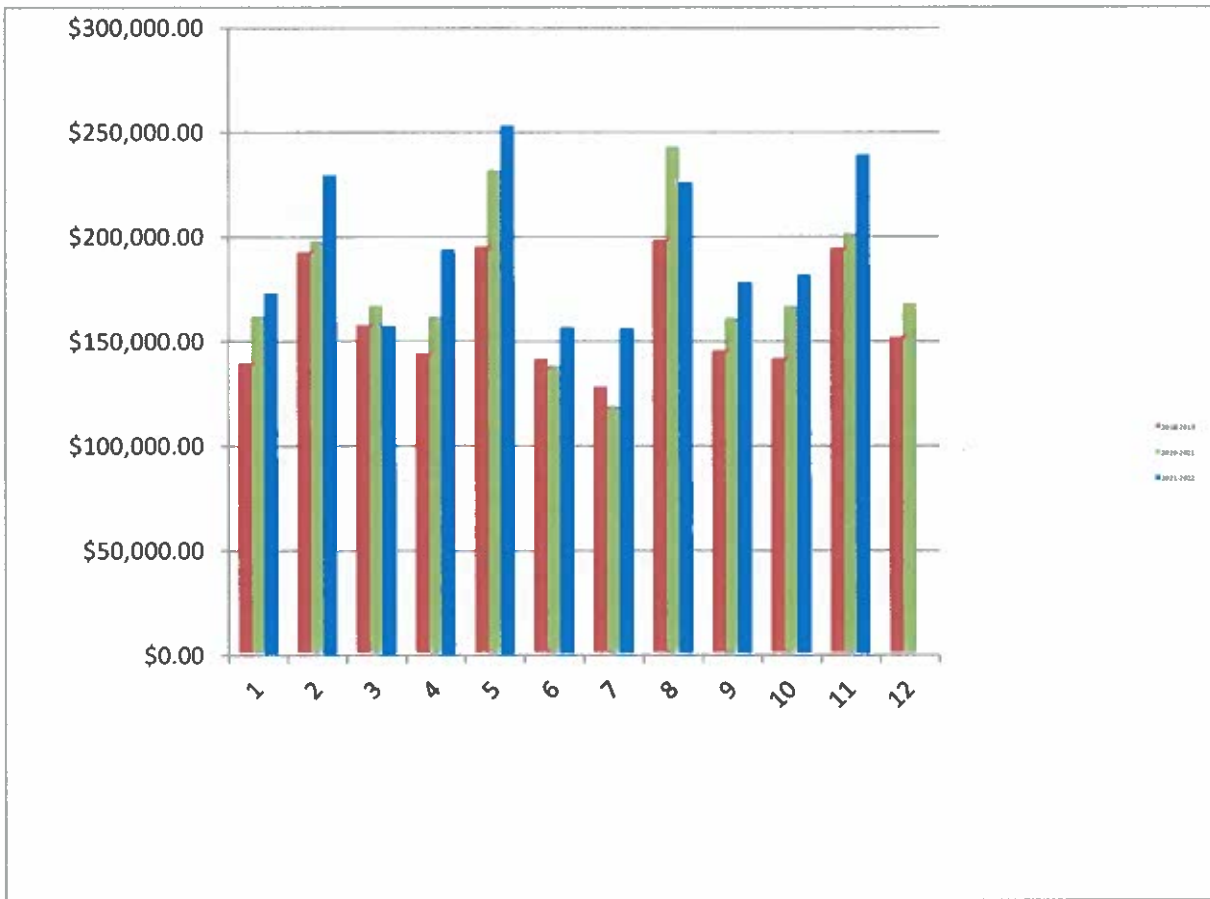
MONTHLY BUDGET SUMMARY AS OF AUG 2022

FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 12,775,264.00	\$ 11,746,157.75	92%	\$ 12,775,262.00	\$ 9,428,886.40	74%	\$2,317,271.35
<i>Water</i>	\$ 2,123,000.00	\$ 2,382,757.85	112%	\$ 2,123,000.00	\$ 1,308,582.20	62%	\$1,074,175.65
<i>Utility Cap IMP</i>	\$ 410,000.00	\$ 510,344.11	124%	\$ 410,000.00	\$ 285,998.71	70%	\$224,345.40
<i>Gas</i>	\$ 2,772,000.00	\$ 3,439,356.74	124%	\$ 2,772,000.00	\$ 4,553,821.20	164%	(\$1,114,464.46)
<i>Sewer</i>	\$ 2,147,500.00	\$ 2,042,318.42	95%	\$ 2,147,500.00	\$ 1,474,031.11	69%	\$568,287.31
<i>cemetery perm</i>	\$ 3,000.00	\$ 130,755.22	0%	\$ 3,000.00	\$ -	0%	\$130,755.22
<i>cemetery oper</i>	\$ 65,000.00	\$ 115,718.81	178%	\$ 65,000.00	\$ 2,494.14	4%	\$113,224.67
<i>Grant Fund</i>	\$ 3,558,500.00	\$ 81,235.93	2%	\$ 3,558,500.00	\$ 133,612.22	4%	(\$52,376.29)
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 128,766.46	91%	\$ 141,000.00	\$ -	0%	\$128,766.46
<i>Bond Fund</i>	\$ 1,250,143.00	\$ 1,068,211.14	85%	\$ 1,250,143.00	\$ 1,843,929.94	147%	(\$775,718.80)
<u>GRAND TOTAL</u>	<u>\$ 21,276,907.00</u>	<u>\$ 21,054,042.39</u>	<u>99%</u>	<u>\$ 21,276,905.00</u>	<u>\$ 18,611,744.99</u>	<u>87%</u>	<u>\$2,958,494.52</u>
<i>Capital Projects</i>	\$ 10,000,000.00	\$ 18,086.93	0%	\$ 10,000,000.00	\$ 396,136.97	4%	(\$378,050.04)
<i>EDC</i>	\$ 691,500.00	\$ 181,319.67	26%	\$ 691,500.00	\$ 186,099.30	27%	(\$4,779.63)
<i>Foundation</i>	\$ 5,500.00	\$ 15,107.22	275%	\$ 5,500.00	\$ 150.00	3%	\$14,957.22

CITY SALES TAX COLLECTED
2018-2022

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
#DIV/0!	July	\$140,994.11	July	\$160,877.64	14.10%
#DIV/0!	August	\$193,717.25	August	\$207,971.04	7.36%
#DIV/0!	September	\$151,217.75	September	\$155,141.73	2.59%
	Total	\$1,920,716.57	Total	\$1,954,320.70	
	budget	1,900,000	budget	2,000,000	
2020-2021			2021-2022		
12.90%	October	\$161,367.18	October	\$172,724.07	7.04%
9.90%	November	\$197,633.83	November	\$229,261.96	16.00%
13.17%	December	\$166,585.45	December	\$156,748.82	-5.90%
14.82%	January	\$161,278.06	January	\$193,520.40	19.99%
26.01%	February	\$231,369.13	February	\$253,041.30	9.37%
2.89%	March	\$137,816.28	March	\$156,083.14	13.25%
-22.80%	April	\$118,387.57	April	\$155,754.19	31.56%
21.88%	May	\$242,383.94	May	\$225,365.73	-7.02%
6.97%	June	\$160,615.28	June	\$177,735.12	10.66%
3.22%	July	\$166,065.78	July	\$181,189.87	9.11%
-3.34%	August	\$201,014.87	August	\$238,642.78	18.72%
7.98%	September	\$167,523.57	September		-100.00%
	Total	\$2,112,040.94	Total	\$2,140,067.38	
	budget	1,900,000	budget	2,000,000	

CITY SALES TAX COLLECTED
2018-2022



08/31/2022

TOTAL

FUND	PREVIOUS TOTAL	PRINCIPAL	INTEREST	CHG MV	TOTAL
UNRESTRICTED FUNDS					
GENERAL FUND	\$4,103,740.72		\$7,496.09	16,536.42	\$4,127,773.23
100-0-200.06					
WATER O&M	\$1,022,871.67		\$1,868.43	4,121.76	\$1,028,861.86
200-0-200.06					
GAS O&M	\$739,702.16		\$1,351.18	2,980.70	\$744,034.03
300-0-200.06					
SEWER O&M	\$570,654.75		\$1,042.39	2,299.51	\$573,996.64
400-0-200.06					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
TOTAL UNRESTRICTED				\$6,474,665.76	
RESTRICTED FUNDS					
CKER/BEST MUSE	\$67,866.63		\$123.97	273.48	\$68,264.08
100-0-200.07					
LUNTARY FIRE FU	\$66,423.91		\$121.33	267.66	\$66,812.91
100-0-200.09					
LIBRARY MADELEY	\$10,230.57		\$18.69	41.23	\$10,290.48
100-0-200.10					
LUNTARY PARK FU	\$87,684.88		\$160.17	353.33	\$88,198.38
100-0-200.12					
MAL SHELTER DC	\$21,144.27		\$38.62	85.20	\$21,268.09
100-0-200.18					
WATER-DEPOSIT	\$49,887.94		\$91.13	201.03	\$50,180.10
200-0-200.00					
GAS-DEPOSITS	\$71,862.70		\$131.27	289.58	\$72,283.55
300-0-200.00					
ESCROW	\$1,805,815.29		\$3,298.59	7,276.71	\$1,816,390.58
100-0-200.22					
SEWERIMP	\$348,925.51		\$637.36	1,406.03	\$350,968.90
400-0-200.02					
REET&DRAINAGE F	\$424,169.37		\$774.81	1,709.23	\$426,653.40
100-0-200.11					
METERY PERPETU	\$490,129.83		\$895.29	1,975.03	\$493,000.15
520-0-201.00					
EMETERY ST FUN	\$167,964.15		\$306.81	676.83	\$168,947.79
525-0-201.05					
M JESSIE MAE BO	\$26,204.84		\$47.87	105.59	\$26,358.30
525-0-201.06					
GRACE PARK	\$35,736.70		\$65.28	144.00	\$35,945.98
100-0-200.19					
UTILITY CIP	\$510,222.00		\$932.00	2,055.99	\$513,209.99
210-0-200.06					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
TOTAL RESTRICTED				\$4,208,772.70	
TOTAL	\$10,621,237.89	\$0.00	\$19,401.26	\$42,799.31	\$10,683,438.46
MM-INTEREST	\$814.49		POOLS INTEREST	\$3,230.42	
INTEREST	\$15,356.35				
PRINCIPAL	\$1,546.65	\$16,903.00		\$18,586.77	\$16,903.00

CURRENT MONTH MARKET VALUE		BOOK VALUE
TOTAL MONEY MARKET	\$4,803,230.47	
TOTAL POOLS	\$1,690,601.16	
TOTAL CDS	\$3,989,000.00	\$2,211,000.00
TOTAL MBS-FIXED	\$3,541.86	\$1,043,546.17
	\$3,992,541.86	\$3,254,546.17
TOTAL INVESTMENT PORTFOLIO MARKET VAL		\$10,486,373.49
TOTAL INVESTMENT PORTFOLIO INCODE		\$0.00
		\$10,486,373.49
TOTAL INVESTMENT PORTFOLIO BOOK VAL		\$9,748,377.80
YTD INTEREST		\$24,632.70
CHANGE IN MARKET VALUE		\$42,799.31
		\$42,799.31
WEIGHTED AVERAGE MATURITY		
WEIGHTED AVERAGE YIELD		

LAST MONTH MARKET VALUE		CHANGE IN MARKET VALUE
TOTAL MONEY MARKET	\$4,785,512.98	17,717.49
TOTAL POOLS	\$1,687,370.74	3,230.42
CDS	\$2,211,000.00	1,778,000.00
TOTAL MBS-FIXED	\$1,759,690.46	(1,756,148.60)

MONEY MARKET

CITY MONEY MARKET ACCOUNT		
BBVA PUBLIC FUNDS INTEREST CHECKING	BEGINNING BAL	\$4,785,512.98
2535818811	TRADES/DEDUCTIONS	
	INTEREST	\$16,170.84
WAM 4,803,230	PRINCIPAL/ADDITIONS	\$1,546.65
WAY	ENDING BAL	\$4,803,230.47

INVESTMENT POOLS

TEXPOOL ACCOUNT		
CITY OF NAVASOTA AP FUND II	BEGINNING BAL	\$132,475.10
449/7907600001	TRADES	
39	INTEREST	\$243.37
WAM 132,718	PRINCIPAL	
	ENDING BAL	\$132,718.47

TEXSTAR ACCOUNT		
CITY OF NAVASOTA AP FUND	BEGINNING BAL	\$132,204.51
930102200	TRADES	
39	INTEREST	\$218.59
WAM 132,423	PRINCIPAL	
	ENDING BAL	\$132,423.10

TEXAS CLASS ACCOUNT		
	BEGINNING BAL	\$1,422,691.13
	TRADES	
60	INTEREST	\$2,768.46
	PRINCIPAL	
	ENDING BAL	\$1,425,459.59

CDS

CUSIP 90352RAN5	PURCHASE DATE	09/12/19	PURCHASE PRICE	\$245,000.00
US ALLIANCE CR	MATURITY	09/30/22	BOOK VALUE	\$245,000.00
1.95%	DAYS TO MATURITY	23	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	799.09
0	PURCHASE DATE	01/00/00	PURCHASE PRICE	\$0.00
0	MATURITY	01/00/00	BOOK VALUE	
0.00%	DAYS TO MATURITY	0	MARKET VALUE	
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 46147UUH1	PURCHASE DATE	01/26/21	PURCHASE PRICE	\$245,000.00
ESTORS COMMUNI	MATURITY	02/12/24	BOOK VALUE	\$245,000.00
0.25%	DAYS TO MATURITY	379	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	
	PRINCIPAL		INTEREST	
CUSIP 48128U2C6	PURCHASE DATE	02/09/21	PURCHASE PRICE	\$245,000.00
JP MORGAN CHASE	MATURITY	02/17/26	BOOK VALUE	\$245,000.00
0.50%	DAYS TO MATURITY	905	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	607.47
066519QT9	PURCHASE DATE	04/01/21	PURCHASE PRICE	\$245,000.00
BANKUNITED NA	MATURITY	03/31/26	BOOK VALUE	\$245,000.00
0.95%	DAYS TO MATURITY	935	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	395.36
05600XCP3	PURCHASE DATE	03/31/21	PURCHASE PRICE	\$245,000.00
BMO HARRIS BANK	MATURITY	04/13/26	BOOK VALUE	\$245,000.00
1.00%	DAYS TO MATURITY	944	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 38149MA94	PURCHASE DATE	09/21/21	PURCHASE PRICE	\$245,000.00
GOLDMAN SACHS	MATURITY	09/29/26	BOOK VALUE	\$245,000.00
105.00%	DAYS TO MATURITY	1065	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 05580AE26	PURCHASE DATE	09/21/21	PURCHASE PRICE	\$245,000.00
BMW BANK	MATURITY	09/24/24	BOOK VALUE	\$245,000.00
65.00%	DAYS TO MATURITY	540	MARKET VALUE	\$245,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 02007GNP	PURCHASE DATE	02/02/22	PURCHASE PRICE	\$248,000.00
ALLY BANK	MATURITY	02/10/25	BOOK VALUE	\$248,000.00
120.00%	DAYS TO MATURITY	639	MARKET VALUE	\$248,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	1475.11
CUSIP 07371AXP3	PURCHASE DATE	02/03/22	PURCHASE PRICE	\$248,000.00
BEAL BANK	MATURITY	02/10/27	BOOK VALUE	\$248,000.00
150.00%	DAYS TO MATURITY	1161	MARKET VALUE	\$248,000.00
AY	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	1844.71

CUSIP3148ANE4 FNMA1288 2.81%	PURCHASE DATE	12/06/17	PURCHASE PRICE	\$310,569.80
	MATURITY	12/01/22	BOOK VALUE	\$3,546.17
	DAYS TO MATURITY	67	MARKET VALUE	\$3,541.86
	WAM		DIFFERENCE	(\$4.31)
	PRINCIPAL	1546.65	INTEREST	8.5
CUSIP 229831JL7 CUERO ISD 130.00%	PURCHASE DATE	02/04/22	PURCHASE PRICE	\$292,375.20
	MATURITY	08/15/25	BOOK VALUE	\$292,000.00
	DAYS TO MATURITY	773	MARKET VALUE	\$292,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	5886.11
CUSIP 882806HHB TX TECH 190.00%	PURCHASE DATE	02/17/22	PURCHASE PRICE	\$500,000.00
	MATURITY	02/22/26	BOOK VALUE	\$500,000.00
	DAYS TO MATURITY	908	MARKET VALUE	\$500,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	2965
CUSIP 02589ABL5 AMERICAN EXPRESS 160.00%	PURCHASE DATE	02/23/22	PURCHASE PRICE	\$248,000.00
	MATURITY	03/04/26	BOOK VALUE	\$248,000.00
	DAYS TO MATURITY	916	MARKET VALUE	\$248,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 254673870 DISCOVER BANK 2.80%	PURCHASE DATE	04/22/22	PURCHASE PRICE	\$246,000.00
	MATURITY	04/28/25	BOOK VALUE	\$246,000.00
	DAYS TO MATURITY	694	MARKET VALUE	\$246,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 61768U4A2 MORGAN STANLEY 3.00%	PURCHASE DATE	04/22/22	PURCHASE PRICE	\$246,000.00
	MATURITY	04/29/25	BOOK VALUE	\$246,000.00
	DAYS TO MATURITY	695	MARKET VALUE	\$246,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	
CUSIP 752754PG0 RANDOLPH SCH 0.00%	PURCHASE DATE	04/05/22	PURCHASE PRICE	\$250,000.00
	MATURITY	08/01/25	BOOK VALUE	\$246,000.00
	DAYS TO MATURITY	763	MARKET VALUE	\$246,000.00
	WAM		DIFFERENCE	\$0.00
	PRINCIPAL		INTEREST	1375

Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



August 11, 2022

City of Navasota, TX

Ms. Rita Pullin, Utility Billing Manager

200 East McAlpine

Navasota, TX 77868

ACTUAL

Invoice ACT0013666

Reference : Joint Gas Purchase
Contract

RE: Gas Deliveries for July 2022

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	23,554	\$6.560	\$154,522.00	\$7,066.20	\$147,455.80

Informational Note: Your total discounts to-date are: \$2,198,349.22

Wiring Instructions

Bank: THE BANK OF NEW YORK MELLON
ABA Number: 021 000 018
Account Name: MuniGas Rev Account
Account Number: 2243858400

Due Date: 8/20/2022
Amount: \$147,455.80
Reference: MuniGas - City of Navasota, TX
Attn: Arla Scott (713) 483-6529

For Payments by ACH

THE BANK OF NEW YORK MELLON
ACH Account
ABA# 021 000 018
890 0487 445

Reference: MuniGas - City of Navasota, TX
Attn: Arla Scott (713) 483-6529

**Municipal Gas Acquisition and Supply Corporation
Gas Allocation for July 2022
City of Navasota**

Actual 08/11/2022

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>July 2022 Allocations</u>			
July Nominations - SESL	23,554	\$8.56033	\$154,522.00
June Adjustment (See below)	0	#DIV/0!	\$0.00
July Nominations Adjusted	23,554	\$8.56033	<u>\$154,522.00</u>
July Volume Allocation	<u>23,554</u>	<u>\$8.56033</u>	<u>\$154,522.00</u>
% of Nominations	<u>100.0%</u>		

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>June 2022 Adjustments</u>			
June Estimate Per Invoice 202207018	27,664	\$8.97565	\$248,302.43
June Actual Volume/Value per SESL *	<u>27,664</u>	<u>\$8.97565</u>	<u>\$248,302.43</u>
Excess Allocation for June	0		<u>\$0.00</u>

* Total actual volumes delivered by supplier = 27,664 MMBtus for a value of \$248,302.43
Actuals per Symmetry Energy Solutions, LLC statement.

Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with July 2022 allocations.

SELLER:
Symmetry Energy Solutions, LLC
9811 Katy Freeway
Suite 1400
Houston, TX 77024

Customer Service:
Contact: Sales Support
Email: Sales.Support@SymmetryEnergy.com
Phone: (800) 495-9880

Accountant:
Contact: Hillary Mack III
Email: hillary.mack@symmetryenergy.com
Phone: (281) 915-6091
Fax: (713) 983-2643

BUYER:
City of Navasota, Texas
PO Box 910
Navasota, TX 77868

Invoice Attention List:
Contact: Finance Director
Email: lhall@navasotatx.gov
Contact: Jeff Greer
Email: jgreer@navasotatx.gov

Remit To:
Symmetry Energy Solutions, LLC

Payment by Wire Transfer to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 021000021
Acct #: 100080578

Payment by ACH to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 111000614
Acct #: 100080578

Mail all other remittances to:
Chase Lockbox
P.O. Box 301149
Dallas, TX 75303-1149



Sales Invoice
Invoice #: 1423368
Invoice Date: 08/18/22
Due Date: 08/29/22
Amount Due: \$106,048.01
Account #:
Svc. Addr:
Cust. Ref.:
PO #:
Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
CURRENT DELIVERY PERIOD - JUL-22									
Gas Sales									
10630722	Natural Gas Sales	Sell	APT	Navasota	Jul-22	1 31	6.5510	15,405	\$100,918.16
10630722	Overtake	Sell	APT	Navasota	Jul-22	1 31	7.6102	5,047	\$38,408.84
10630722	Undertake	Sell	APT	Navasota	Jul-22	1 31	6.6497	(6,220)	\$(41,361.15)
Total for Gas Sales:								14,232	\$97,965.85
Tax									
Tax-Sales			APT	Navasota	Jul-22				\$8,082.16
Total for Tax:									\$8,082.16
Total for Current Delivery Period:									\$106,048.01
TOTAL AMOUNT DUE:									\$106,048.01

Electronic (Wire/ACH/mySES) payment preferred.
Please include your invoice number or customer ID with all payments to ensure timely posting to customer account.
Payment remittance information can be emailed to ar@symmetryenergy.com



ATMOS PIPELINE - TEXAS INVOICE

BILL TO:

CITY OF NAVASOTA

NAVASOTA CITY HALL
ATTN: MR LANCE HALL, FINANCE DIRECTOR
P O BOX 910
NAVASOTA, TX 77868

CHECK REMITTANCE TO:

ATMOS PIPELINE-TEXAS

P. O. BOX 841425
DALLAS, TX 75284-1425

ELECTRONIC REMITTANCE TO:

ATMOS PIPELINE-TEXAS

Bank of America

ABA# for ACH: 111000012

ABA# for Wire: 026009593

Account #: 3756617812

Ref: APT-0022405

Page:

Page 1 of 1

Invoice No:

APT-0022405

Invoice Date:

19-Jul-22

Customer No:

70670

Contract No:

06624-00

Payment Terms:

Net 10

Due Date:

29-Jul-22

Total Amount Due:

\$45,412.16

For Billing questions, please call: Ryan Timms @ (214) 206-2518

#	PROD DATE	RECEIPT POINT	RECEIPT POINT NAME	DELIVERY POINT	DELIVERY POINT NAME	DESCRIPTION	MCF / COUNT	MMBTU / COUNT	RATE	NET AMOUNT
1	Jun-22					Monthly Customer Charge		2,823	15.55467	\$43,910.84
2	Jun-22					Texas Utility Tax				\$219.55
3	Jun-22					MAOP Review Surcharge	2,823	2,823	0.03958	\$111.73
4	Jun-22					Texas Utility Tax				\$0.56
SUBTOTAL										\$44,242.68
5	Jun-22	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Usage Charge	41,645	41,783	0.02785	\$1,163.66
6	Jun-22	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Texas Utility Tax				\$5.82
SUBTOTAL FOR STATION							8000003044	41,645	41,783	\$1,169.48
SUBTOTAL FOR PROD DATE Jun-22										\$45,412.16

Total Due

\$45,412.16



CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	8,569,390	507,723.00	7,632,243.17	0.00	937,146.50	89.06
COURT FINE AND FEE	57,965	7,562.00	61,837.41	0.00 (3,872.41)	106.68
DEVELOPMENT SERVICES	228,378	33,483.92	245,393.34	0.00 (17,015.34)	107.45
CITY UTILITIES	1,991,263	174,937.69	1,872,122.86	0.00	119,140.30	94.02
LIBRARY	36,212	1,505.68	28,281.61	0.00	7,930.39	78.10
PUBLIC SAFETY	377,834	4,917.53	193,290.82	0.00	184,543.00	51.16
TOURISM	173,245	25.00	173,270.00	0.00 (25.00)	100.01
PARKS AND REC	70,429	4,713.45	65,784.94	0.00	4,644.06	93.41
MISCELLANEOUS	1,472,839	1,002.59	1,473,933.60	0.00 (1,094.60)	100.07
TOTAL REVENUES	12,977,555	735,870.86	11,746,157.75	0.00	1,231,396.90	90.51
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,546,663	20,821.80	2,474,322.82	0.00	72,340.25	97.16
4-101.00 DELINQUENT TAXES	102,000	4,057.02	101,348.61	0.00	651.39	99.36
4-102.00 PENALTY & INTEREST	85,000	5,600.81	87,624.07	0.00 (2,624.07)	103.09
4-103.00 I/S PORTION OF TAX	0	2,843.33	337,706.65	0.00 (337,706.26)	1,448.72
4-105.00 CITY SALES TAX	2,131,388	221,257.57	2,150,046.60	0.00 (18,658.60)	100.88
4-107.00 BEVERAGE TAX	35,000	2,925.81	34,304.65	0.00	695.35	98.01
4-120.00 INTEREST	25,000	9,162.85	28,754.35	0.00 (3,754.35)	115.02
4-120.01 INVESTMENT ADJUST TO MARK	0	19,410.55	814,451.71	0.00 (814,451.71)	0.00
4-150.00 FRANCHISE FEES	350,000	202,301.68	322,221.57	0.00	27,778.43	92.06
4-150.01 RIGHT OF WAY	11,500	3,389.08	13,434.74	0.00 (1,934.74)	116.82
4-150.02 CABLE PEG FEES	7,000	0.00	5,859.55	0.00	1,140.45	83.71
4-151.00 INDUSTRIAL DIST. PAYMENTS	460,000	0.00	439,792.45	0.00	20,207.55	95.61
4-152.00 UTILITY PMT IN LIEU OF TA	792,648	0.00	132,184.09	0.00	660,463.91	16.68
4-153.00 UTILITY EXP REIMBURSEMENT	1,759,740	0.00	554,580.40	0.00	1,205,159.81	31.51
4-155.00 INSURANCE RECOVERAGE	110,000	15,952.50	121,248.91	0.00 (11,248.91)	110.23
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	141,450	0.00	3,650.00	0.00	137,800.00	2.58
4-158.00 HOUSING AUTH PAYMENT IN L	12,000	0.00	10,712.00	0.00	1,288.00	89.27
TOTAL TAXES AND OTHER GOVERNMT	8,569,390	507,723.00	7,632,243.17	0.00	937,146.50	89.06
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	57,965	7,562.00	61,837.41	0.00 (3,872.41)	106.68
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	0	0.00	0.00	0.00	0.00	0.00
TOTAL COURT FINE AND FEE	57,965	7,562.00	61,837.41	0.00 (3,872.41)	106.68

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>DEVELOPMENT SERVICES</u>						
4-300.00 BUILDING PERMITS	200,000	24,083.60	208,584.85	0.00 (8,584.85)	104.29
4-300.01 PLAN REVIEW	1,000	0.00	0.00	0.00	1,000.00	0.00
4-300.02 ZONING CHANGE	1,000	500.00	1,500.00	0.00 (500.00)	150.00
4-300.03 ZONING BOARD OF ADJ VARIA	450	0.00	450.00	0.00	0.00	100.00
4-300.04 PRELIMINARY PLAT FILING F	1,500	0.00	1,500.00	0.00	0.00	100.00
4-300.05 VARIANCES TO SUBDIVISION	450	0.00	450.00	0.00	0.00	100.00
4-300.06 FINAL PLAT FILING FEE	4,500	0.00	4,500.00	0.00	0.00	100.00
4-300.07 PLAT VACATION FILING FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.13 SITE PLAN	2,000	0.00	2,000.00	0.00	0.00	100.00
4-300.14 PUBLIC NUISANCE FEE	640	50.00	690.00	0.00 (50.00)	107.81
4-300.15 CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16 FIRE INSPECTIONS	2,010	750.00	2,759.85	0.00 (749.85)	137.31
4-300.17 SIDEWALK FEE IN LIEU OF	12,748	7,520.32	20,268.64	0.00 (7,520.64)	158.99
4-304.00 DEVELOPMENT USE PERMITS	1,000	500.00	1,500.00	0.00 (500.00)	150.00
4-307.00 GARAGE SALE PERMITS	830	80.00	940.00	0.00 (110.00)	113.25
4-307.01 FOOD TRUCK PERMIT	250	0.00	250.00	0.00	0.00	100.00
TOTAL DEVELOPMENT SERVICES	228,378	33,483.92	245,393.34	0.00 (17,015.34)	107.45
<u>CITY UTILITIES</u>						
4-400.00 GARBAGE REVENUE	1,382,929	116,904.43	1,268,801.41	0.00	114,127.59	91.75
4-400.02 SOLID WASTE COLLECTION FE	0	0.00 (85.73)	0.00	85.73	0.00
4-401.00 PENALTIES	20,000	1,828.24	19,133.78	0.00	866.38	95.67
4-402.00 YARD WASTE TIPPING FEES	500	25.00	475.00	0.00	25.00	95.00
4-403.00 SALE COMPOST	700	85.00	710.00	0.00 (10.00)	101.43
4-404.00 STREET AND DRAINAGE FEE	578,094	52,682.34	570,685.61	0.00	7,408.39	98.72
4-404.01 STREET CUTS	1,000	2,540.00	3,490.00	0.00 (2,490.00)	349.00
4-404.02 STREET PENALTIES	8,040	872.68	8,912.79	0.00 (872.79)	110.86
TOTAL CITY UTILITIES	1,991,263	174,937.69	1,872,122.86	0.00	119,140.30	94.02
<u>LIBRARY</u>						
4-500.00 LIBRARY INCOME	28,000	1,048.53	20,581.40	0.00	7,418.60	73.51
4-500.01 LIBRARY DONATIONS	3,000	0.00	2,500.00	0.00	500.00	83.33
4-500.02 SUMMER READING PROGRAM	800	14.40	644.20	0.00	155.80	80.53
4-500.03 LIBRARY MEMORIALS	100	0.00	20.00	0.00	80.00	20.00
4-500.04 BOOK SALE	1,412	112.75	1,524.77	0.00 (112.77)	107.99
4-500.05 FARMERS MARKET REV	2,600	330.00	2,856.24	0.00 (256.24)	109.86
4-500.06 SUMMER CAMPS	200	0.00	100.00	0.00	100.00	50.00
4-500.07 TOTE BAGS	100	0.00	55.00	0.00	45.00	55.00
TOTAL LIBRARY	36,212	1,505.68	28,281.61	0.00	7,930.39	78.10

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
<u>PUBLIC SAFETY</u>							
4-600.00	PD EVENT REVENUE	4,879	0.00	4,879.00	0.00	0.00	100.00
4-601.00	PD SPECIAL FUND-FED	175,326	0.00	0.00	0.00	175,326.00	0.00
4-602.00	PD SPECIAL SEIZURE	6,288	0.00	6,288.00	0.00	0.00	100.00
4-603.00	PD DONATION	0	0.00	0.00	0.00	0.00	0.00
4-603.01	BLUE SANTA TRANSFER FROM	10,795	0.00	10,795.00	0.00	0.00	100.00
4-604.00	PD SRO PROGRAM	75,000	1,978.52	64,977.42	0.00	10,022.58	86.64
4-605.00	PD LEOSE ALLOCATION	1,800	0.00	1,667.80	0.00	132.20	92.66
4-606.00	ANIMAL SHELTER FEES	1,000	0.00	240.00	0.00	760.00	24.00
4-606.01	ANIMAL SHELTER DONATIONS	1,500	2.00	1,157.00	0.00	343.00	77.13
4-607.00	BULLET PROOF VEST REIMB	0	2,273.01	2,273.01	0.00	2,273.01	0.00
4-608.00	SEXUAL ASSAULT EXAM REIMB	0	0.00	0.00	0.00	0.00	0.00
4-609.00	PD RECORDS	2,000	155.00	1,898.00	0.00	102.00	94.90
4-650.00	FIRE BURN PERMITS	5	0.00	5.00	0.00	0.00	100.00
4-651.00	FIRE INTERLOCAL W/COUNTY	93,241	0.00	93,241.00	0.00	0.00	100.00
4-653.00	FIRE VOLUNTARY DONATION	6,000	509.00	5,869.59	0.00	130.23	97.83
TOTAL PUBLIC SAFETY		377,834	4,917.53	193,290.82	0.00	184,543.00	51.16
<u>TOURISM</u>							
4-700.00	TOURISM SPECIAL EVENTS RE	0	0.00	0.00	0.00	0.00	0.00
4-700.01	TEXAS BIRTHDAY BASH DONAT	0	0.00	0.00	0.00	0.00	0.00
4-700.02	TEXAS BIRTHDAY BASH SPONO	22,500	0.00	22,500.00	0.00	0.00	100.00
4-700.03	TEXAS BIRTHDAY BASH VENDO	5,600	0.00	5,600.00	0.00	0.00	100.00
4-700.04	TEXAS BIRTHDAY BASH REVEN	139,170	0.00	139,170.00	0.00	0.00	100.00
4-701.00	SUMMER CONCERT SERIES REV	100	25.00	125.00	0.00	25.00	125.00
4-701.01	SUMMER CONCERT SERIES DON	0	0.00	0.00	0.00	0.00	0.00
4-701.02	SUMMER CONCERT SERIES SPO	3,700	0.00	3,700.00	0.00	0.00	100.00
4-702.00	HOME FOR HOLIDAYS REVENUE	25	0.00	25.00	0.00	0.00	100.00
4-702.01	HOME FOR HOLIDAYS DONATIO	0	0.00	0.00	0.00	0.00	0.00
4-702.02	HOME FOR HOLIDAYS SPONSOR	1,000	0.00	1,000.00	0.00	0.00	100.00
4-703.00	FREEDOM FEST REVENUE	150	0.00	150.00	0.00	0.00	100.00
4-703.01	FREEDOM FEST DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-703.02	FREEDOM FEST SPONSORS	1,000	0.00	1,000.00	0.00	0.00	100.00
4-704.00	HORLOCK HOUSE DONATIONS	0	0.00	0.00	0.00	0.00	0.00
4-704.01	HORLOCK HOUSE REVENUE	0	0.00	0.00	0.00	0.00	0.00
4-705.00	TOURISM REIMB FROM HOTEL	0	0.00	0.00	0.00	0.00	0.00
TOTAL TOURISM		173,245	25.00	173,270.00	0.00	25.00	100.01
<u>PARKS AND REC</u>							
4-800.01	KID FISH	2,100	0.00	2,100.00	0.00	0.00	100.00
4-800.02	MUNICIPAL POOL	0	0.00	0.00	0.00	0.00	0.00
4-800.04	SOFTBALL RENTAL FEES	0	0.00	0.00	0.00	0.00	0.00
4-800.05	KNB DONATIONS	4,850	0.00	4,850.00	0.00	0.00	100.00
4-800.06	LITTLE LEAGUE FEES	0	0.00	0.00	0.00	0.00	0.00
4-800.07	YOUTH FOOTBALL FEES	0	30.00	30.00	0.00	30.00	0.00
4-800.08	YOUTH SOCCER LEAGUE FEES	1,500	2,760.00	2,760.00	0.00	1,260.00	184.00
4-800.09	SWIM TEAM LEAGUE FEES	0	0.00	0.00	0.00	0.00	0.00
4-800.10	PAVILLION RENTAL FEES	1,000	0.00	745.00	0.00	255.00	74.50
4-800.11	POOL RENTAL FEES	0	0.00	0.00	0.00	0.00	0.00

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4-800.12 SWIM LESSONS	0	0.00	0.00	0.00	0.00	0.00
4-800.13 VENDING MACHINE REVENUE	979	0.00	978.75	0.00	0.25	99.97
4-800.14 REC CENTER RENTALS	29,000	635.00	25,405.00	0.00	3,595.00	87.60
4-800.15 PARK RENTAL FEE	0	0.00	0.00	0.00	0.00	0.00
4-800.16 VOLUNTARY PARK DONATIONS	5,500	507.00	5,865.59	0.00	365.59	106.65
4-800.17 GRACE PARK FUND	0	0.00	0.00	0.00	0.00	0.00
4-800.18 BLINN WORKFORCE CLASS	0	0.00	0.00	0.00	0.00	0.00
4-800.20 SWIM PASSES	0	0.00	0.00	0.00	0.00	0.00
4-800.21 PARK AND REC SPONSORS	0	0.00	0.00	0.00	0.00	0.00
4-850.00 AIRPORT LEASE AGREEMENTS	22,000	0.00	19,457.30	0.00	2,542.70	88.44
4-850.02 AIRPORT FUEL	3,500	781.45	3,593.30	0.00	93.30	102.67
TOTAL PARKS AND REC	70,429	4,713.45	65,784.94	0.00	4,644.06	93.41
<u>MISCELLANEOUS</u>						
4-903.00 SALE OF SALVAGE	8,851	0.00	8,850.73	0.00	0.27	100.00
4-903.01 SALE OF PROPERTY	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISC. INCOME	1,455,538	343.84	1,456,263.95	0.00	725.95	100.05
4-913.05 ADCOM CC CUST FEES	7,500	658.75	7,868.92	0.00	368.92	104.92
4-913.07 SAFRON FINGER PRINT RENT	950	0.00	950.00	0.00	0.00	100.00
4-950.03 AIRPORT RAMP GRANT	0	0.00	0.00	0.00	0.00	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
4-999.02 TRANSFER FROM AIRPORT ACC	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	1,472,839	1,002.59	1,473,933.60	0.00	1,094.60	100.07
 TOTAL REVENUE	 12,977,555	 735,870.86	 11,746,157.75	 0.00	 1,231,396.90	 90.51

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

200-WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	8,900	6,501.82	153,840.17	0.00 (144,940.17)	1,728.54
CITY UTILITIES	2,289,808	283,291.91	2,218,488.07	0.00	71,319.93	96.89
MISCELLANEOUS	206,000	2,300.02	10,429.61	0.00	195,570.39	5.06
TOTAL REVENUES	2,504,708	292,093.75	2,382,757.85	0.00	121,950.15	95.13
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,900	2,179.03	7,790.72	0.00	1,109.28	87.54
4-120.01 INVESTMENT ADJUST TO MARK	0	4,322.79	146,049.45	0.00 (146,049.45)	0.00
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
4-157.00 GRANT REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	8,900	6,501.82	153,840.17	0.00 (144,940.17)	1,728.54
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,164,272	272,000.97	2,097,833.41	0.00	66,438.59	96.93
4-401.00 PENALTIES	36,000	3,493.44	33,363.16	0.00	2,636.84	92.68
4-402.00 SERVICE CHARGES	58,000	5,847.50	54,415.00	0.00	3,585.00	93.82
4-403.00 NEW SERVICES TAP FEES	6,536	1,950.00	8,486.00	0.00 (1,950.00)	129.83
4-409.00 WATER METERS	25,000	0.00	24,390.50	0.00	609.50	97.56
TOTAL CITY UTILITIES	2,289,808	283,291.91	2,218,488.07	0.00	71,319.93	96.89
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	206,000	2,300.02	10,588.22	0.00	195,411.78	5.14
4-914.00 OVERAGE/SHORTAGE	0	0.00 (158.61)	0.00	158.61	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	206,000	2,300.02	10,429.61	0.00	195,570.39	5.06
TOTAL REVENUE	2,504,708	292,093.75	2,382,757.85	0.00	121,950.15	95.13

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

210-UTILITY CAPITAL IMP
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	1,000 (1,123.99)	91,733.09	0.00 (90,733.09)	9,173.31
DEVELOPMENT SERVICES	<u>479,502</u>	<u>40,213.95</u>	<u>418,611.02</u>	<u>0.00</u>	<u>60,890.98</u>	<u>87.30</u>
TOTAL REVENUES	480,502	39,089.96	510,344.11	0.00 (29,842.11)	106.21
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	1,000	932.00	1,928.51	0.00 (928.51)	192.85
4-120.01 INVESTMENT ADJUST TO MARK	0 (2,055.99)	89,804.58	0.00 (89,804.58)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>1,000</u> (<u>1,123.99)</u>	<u>91,733.09</u>	<u>0.00</u> (<u>90,733.09)</u>	<u>9,173.31</u>
<u>DEVELOPMENT SERVICES</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	<u>479,502</u>	<u>40,213.95</u>	<u>418,611.02</u>	<u>0.00</u>	<u>60,890.98</u>	<u>87.30</u>
TOTAL DEVELOPMENT SERVICES	<u>479,502</u>	<u>40,213.95</u>	<u>418,611.02</u>	<u>0.00</u>	<u>60,890.98</u>	<u>87.30</u>
TOTAL REVENUE	480,502	39,089.96	510,344.11	0.00 (29,842.11)	106.21

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

300-GAS FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	6,000	12,566.80	209,210.13	0.00 (203,210.13)	3,486.84
CITY UTILITIES	3,592,040	266,241.03	3,267,498.98	0.00	324,541.02	90.96
MISCELLANEOUS	0	2,980.70	(37,352.37)	0.00	37,352.37	0.00
TOTAL REVENUES	3,598,040	281,788.53	3,439,356.74	0.00	158,683.26	95.59
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	6,000	5,000.51	10,248.54	0.00 (4,248.54)	170.81
4-120.01 INVESTMENT ADJUST TO MARK	0	7,566.29	198,961.59	0.00 (198,961.59)	0.00
TOTAL TAXES AND OTHER GOVERNMT	6,000	12,566.80	209,210.13	0.00 (203,210.13)	3,486.84
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	3,531,740	265,365.17	3,217,783.93	0.00	313,956.07	91.11
4-401.00 PENALTIES	15,000	788.36	15,644.41	0.00 (644.41)	104.30
4-402.00 SERVICE CHARGES	2,800	87.50	2,533.20	0.00	266.80	90.47
4-403.00 NEW SERVICES - TAPS	20,000	0.00	1,450.00	0.00	18,550.00	7.25
4-410.00 GAS METERS & REGULATORS (2,500)	0.00	30,087.44	0.00 (32,587.44)	1,203.50-
4-412.00 EXTENSION OF LINES	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL CITY UTILITIES	3,592,040	266,241.03	3,267,498.98	0.00	324,541.02	90.96
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-901.01 INT. INC. JR. LIEN REVENU	0	2,980.70	(37,352.37)	0.00	37,352.37	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	2,980.70	(37,352.37)	0.00	37,352.37	0.00
TOTAL REVENUE	3,598,040	281,788.53	3,439,356.74	0.00	158,683.26	95.59

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

400-SEWER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	16,000	5,604.75	139,333.52	0.00 (123,333.52)	870.83
CITY UTILITIES	1,484,564	153,426.26	1,543,478.90	0.00 (58,914.90)	103.97
MISCELLANEOUS	570,494	0.00	359,506.00	0.00	210,988.00	63.02
TOTAL REVENUES	2,071,058	159,031.01	2,042,318.42	0.00	28,739.58	98.61
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	1,899.21	7,246.14	0.00	4,753.86	60.38
4-120.01 INVESTMENT ADJUST TO MARK	4,000	3,705.54	132,087.38	0.00 (128,087.38)	3,302.18
TOTAL TAXES AND OTHER GOVERNMT	16,000	5,604.75	139,333.52	0.00 (123,333.52)	870.83
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	15,000	2,268.51	23,591.48	0.00 (8,591.48)	157.28
4-403.00 NEW SERVICES TAP FEES (500)		1,150.00	5,050.00	0.00 (5,550.00)	1,010.00-
4-404.00 SEWER REVENUE	1,470,064	150,007.75	1,514,837.42	0.00 (44,773.42)	103.05
TOTAL CITY UTILITIES	1,484,564	153,426.26	1,543,478.90	0.00 (58,914.90)	103.97
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME (459,506)		0.00	359,506.00	0.00 (819,012.00)	78.24-
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	1,030,000	0.00	0.00	0.00	1,030,000.00	0.00
TOTAL MISCELLANEOUS	570,494	0.00	359,506.00	0.00	210,988.00	63.02
TOTAL REVENUE	2,071,058	159,031.01	2,042,318.42	0.00	28,739.58	98.61

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

520-CEMETERY PERMANENT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,200	2,870.32	130,755.22	0.00 (128,555.22)	5,943.42
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	2,200	2,870.32	130,755.22	0.00 (128,555.22)	5,943.42
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,200	895.29	2,781.81	0.00 (581.81)	126.45
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>1,975.03</u>	<u>127,973.41</u>	<u>0.00</u> (<u>127,973.41</u>)	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	2,200	2,870.32	130,755.22	0.00 (128,555.22)	5,943.42
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	2,200	2,870.32	130,755.22	0.00 (128,555.22)	5,943.42

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

525-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	1,137.10	50,708.81	0.00	(48,708.81)	2,535.44
CITY UTILITIES	56,050	11,983.00	64,785.00	0.00	(8,735.00)	115.58
MISCELLANEOUS	225	0.00	225.00	0.00	0.00	100.00
TOTAL REVENUES	58,275	13,120.10	115,718.81	0.00	(57,443.81)	198.57
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	354.68	1,149.82	0.00	850.18	57.49
4-120.01 INVESTMENT ADJUST TO MARK	0	782.42	49,558.99	0.00	(49,558.99)	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,000	1,137.10	50,708.81	0.00	(48,708.81)	2,535.44
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	2,500	0.00	550.00	0.00	1,950.00	22.00
4-400.01 STREET & MONUMENT RESTORE	46,000	10,558.00	56,060.01	0.00	(10,060.01)	121.87
4-400.02 PERPETUAL CARE	2,000	500.00	2,099.99	0.00	(99.99)	105.00
4-400.03 GRAVE MARKING	4,500	800.00	5,125.00	0.00	(625.00)	113.89
4-400.04 MONUMENT MARKING	1,000	125.00	900.00	0.00	100.00	90.00
4-400.05 DEED TRANSFER FEE	50	0.00	50.00	0.00	0.00	100.00
TOTAL CITY UTILITIES	56,050	11,983.00	64,785.00	0.00	(8,735.00)	115.58
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	225	0.00	225.00	0.00	0.00	100.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	225	0.00	225.00	0.00	0.00	100.00
TOTAL REVENUE	58,275	13,120.10	115,718.81	0.00	(57,443.81)	198.57

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

530-BOARD OF FIREMAN SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	100	4.56	49.23	0.00	50.77	49.23
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	100	4.56	49.23	0.00	50.77	49.23
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	100	4.56	49.23	0.00	50.77	49.23
TOTAL TAXES AND OTHER GOVERNMT	<u>100</u>	<u>4.56</u>	<u>49.23</u>	<u>0.00</u>	<u>50.77</u>	<u>49.23</u>
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUE	100	4.56	49.23	0.00	50.77	49.23

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

540-GRANT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	1,500	0.00	1,392.60	0.00	107.40	92.84
LIBRARY	0	0.00	79,843.33	0.00	79,843.33	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,500	0.00	81,235.93	0.00	79,735.93	5,415.73
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	1,500	0.00	1,392.60	0.00	107.40	92.84
TOTAL TAXES AND OTHER GOVERNMT	1,500	0.00	1,392.60	0.00	107.40	92.84
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRAN	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	0	0.00	0.00	0.00	0.00	0.00
4-550.00 EDC GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-560.00 STREET GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-563.00 PARKS GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-566.00 AIRPORT GRANTS	0	0.00	74,760.00	0.00	74,760.00	0.00
4-567.00 PD GRANT REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	2,500.00	0.00	2,500.00	0.00
4-567.02 DOJ BULLETPROOF VEST PART	0	0.00	0.00	0.00	0.00	0.00
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
4-568.01 SHSP GRANT	0	0.00	0.00	0.00	0.00	0.00
4-581.00 LIBRARY GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-589.00 AMERICAN RESCUE	0	0.00	1,958.33	0.00	1,958.33	0.00
4-591.00 REC CENTER GRANTS	0	0.00	625.00	0.00	625.00	0.00
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	79,843.33	0.00	79,843.33	0.00
<u>MISCELLANEOUS</u>						
4-999.00 TRASNFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	1,500	0.00	81,235.93	0.00	79,735.93	5,415.73

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

550-ECONOMIC DEVELOPMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	194,363	19,938.85	178,819.67	0.00	15,543.33	92.00
MISCELLANEOUS	<u>2,500</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL REVENUES	196,863	19,938.85	181,319.67	0.00	15,543.33	92.10
<u>TAXES AND OTHER GOVERNMT</u>						
4-105.01 EDC PORTION OF SALES TAX	193,763	19,886.90	178,338.96	0.00	15,424.04	92.04
4-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
4-120.00 INTEREST	<u>600</u>	<u>51.95</u>	<u>480.71</u>	<u>0.00</u>	<u>119.29</u>	<u>80.12</u>
TOTAL TAXES AND OTHER GOVERNMT	194,363	19,938.85	178,819.67	0.00	15,543.33	92.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC. INCOME	2,500	0.00	2,500.00	0.00	0.00	100.00
4-999.01 TRANSFER FRO RESERVES	0	0.00	0.00	0.00	0.00	0.00
4-999.02 TRANSFER FROM BOND	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	2,500	0.00	2,500.00	0.00	0.00	100.00
TOTAL REVENUE	196,863	19,938.85	181,319.67	0.00	15,543.33	92.10

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

777-PAYROLL IMPREST FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.00	0.05	0.00 (0.05)	0.00
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0.00	0.05	0.00 (0.05)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	0	0.00	0.05	0.00 (0.05)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	0.00	0.05	0.00 (0.05)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	0	0.00	0.05	0.00 (0.05)	0.00

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

905-CAPITAL PROJECTS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	15,000	1,660.52	18,086.93	0.00 (3,086.93)	120.58
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	15,000	1,660.52	18,086.93	0.00 (3,086.93)	120.58
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	15,000	1,660.52	18,086.93	0.00 (3,086.93)	120.58
TOTAL TAXES AND OTHER GOVERNMT	<u>15,000</u>	<u>1,660.52</u>	<u>18,086.93</u>	<u>0.00 (</u>	<u>3,086.93)</u>	<u>120.58</u>
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	15,000	1,660.52	18,086.93	0.00 (3,086.93)	120.58

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022930-HOTEL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	142,500	12,852.73	128,766.46	0.00	13,733.54	90.36
TOTAL REVENUES	142,500	12,852.73	128,766.46	0.00	13,733.54	90.36
<u>TAXES AND OTHER GOVERNMT</u>						
4-106.00 HOTEL-MOTEL TAX	141,000	12,728.29	127,525.55	0.00	13,474.45	90.44
4-120.00 INTEREST	1,500	124.44	1,240.91	0.00	259.09	82.73
TOTAL TAXES AND OTHER GOVERNMT	142,500	12,852.73	128,766.46	0.00	13,733.54	90.36
TOTAL REVENUE	142,500	12,852.73	128,766.46	0.00	13,733.54	90.36

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

945-BOND FUND GEN OBLIGATION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	1,500	50.39	707.55	0.00	792.45	47.17
CITY UTILITIES	347,757	0.00	0.00	0.00	347,757.00	0.00
LIBRARY	0	2,843.33	337,706.65	0.00	337,706.65	0.00
MISCELLANEOUS	1,110,334	0.00	729,796.94	0.00	380,537.06	65.73
TOTAL REVENUES	1,459,591	2,893.72	1,068,211.14	0.00	391,379.86	73.19
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	1,500	50.39	707.55	0.00	792.45	47.17
TOTAL TAXES AND OTHER GOVERNMT	1,500	50.39	707.55	0.00	792.45	47.17
<u>CITY UTILITIES</u>						
4-410.00 CURRENT TAXES	347,757	0.00	0.00	0.00	347,757.00	0.00
TOTAL CITY UTILITIES	347,757	0.00	0.00	0.00	347,757.00	0.00
<u>LIBRARY</u>						
4-500.00 TFR. FROM GENERAL FUND	0	2,843.33	337,706.65	0.00	(337,706.65)	0.00
TOTAL LIBRARY	0	2,843.33	337,706.65	0.00	(337,706.65)	0.00
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.02 CONTRIBUTION FROM WATER	417,376	0.00	263,653.20	0.00	153,722.30	63.17
4-999.04 CONTRIBUTION FROM SEWER	292,959	0.00	252,725.77	0.00	40,232.73	86.27
4-999.05 CONTRIBUTION FROM UTILITY	400,000	0.00	213,417.97	0.00	186,582.03	53.35
TOTAL MISCELLANEOUS	1,110,334	0.00	729,796.94	0.00	380,537.06	65.73
TOTAL REVENUE	1,459,591	2,893.72	1,068,211.14	0.00	391,379.86	73.19

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: AUGUST 31ST, 2022

970-FOUNDATION FOR COMM PROJ
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	15,200	11.21	15,107.22	0.00	92.78	99.39
LIBRARY	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	15,200	11.21	15,107.22	0.00	92.78	99.39
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	200	11.21	107.22	0.00	92.78	53.61
4-180.00 WALMART GRANT FUNDS	5,000	0.00	5,000.00	0.00	0.00	100.00
4-190.00 GRACE PARK	0	0.00	0.00	0.00	0.00	0.00
4-190.01 DOWNTOWN REVITAL	0	0.00	0.00	0.00	0.00	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL TAXES AND OTHER GOVERNMT	15,200	11.21	15,107.22	0.00	92.78	99.39
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	0	0.00	0.00	0.00	0.00	0.00
4-581.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-594.00 UTILITY BILLING RELIEF	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	15,200	11.21	15,107.22	0.00	92.78	99.39

*** END OF REPORT ***

*** END OF REPORT ***

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	3,306	129,155.07	901,477.32	1,030,632.39	NEW ACCOUNTS: 59
DISCONNECTED ACCTS:	48	3,561.09	2,957.06	6,518.15	DISCONNECT--NO TRF: 45
FINALED ACCOUNTS:	212	18,378.26		18,378.26	DISCONNECT-TRANSFER: 3
INACTIVE ACCOUNTS:	8,686	0.00		0.00	

GRAND TOTALS 12,252 151,094.42 904,434.38 1,055,528.80

CALCULATION SUMMARY

TOTAL CHARGES:	908,834.38
DEPOSIT RETURNS:	4,400.00CR
TOTAL CURRENT:	904,434.38

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3620	116,967.90	0.00	8,351.02	101,307.24			
GS GAS	1886	169,150.81	96,214.36	2,315.40	57,586.63	66,918.0000	2	66,920.0000
MS MISCELLANEOU	25	901.13	0.00	0.00	0.00			
PF VOLUNTARY PA	42	86.00	0.00	0.00	0.00			
SDF ST & DRAINAG	3166	52,697.34	0.00	0.00	0.00			
SW SEWER	5987	172,924.17	0.00	0.00	0.00	213,660.8800		213,660.8800
WA WATER	6404	289,128.88	0.00	0.00	0.00	439,645.0000	106	439,751.0000
AMP AVG MTH PMT	27	97.37				AMP RESERVE: 16.73		

TOTALS 801,953.60 96,214.36 10,666.42 158,893.87

===== REVENUE CODE TOTALS =====

	R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
SERVICES:	100-GARBAGE	100-0-310.00	116,967.90
	200-WATER SERVICE	200-0-310.00	271,799.62
	210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	17,329.26
	300-GAS SERVICE	300-0-310.00	63,930.05
	350-FUEL FACTOR	300-0-310.00	201,435.12
	400-SEWER	400-0-310.00	150,039.48
	401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	22,884.69
	550-ST & DRAINAGE FEE	100-0-310.00	52,697.34
	562-VOLUNTARY PARK FUND	100-0-310.00	42.00
	563-VOLUNTARY FIRE FUND	100-0-310.00	44.00
	601-OTC - WATER	200-0-310.00	270.00
	606-OTC-GARBAGE	100-0-310.00	50.00
TAX:	500-GAS 1.5% SALES TAX	300-0-310.00	540.11
	501-GAS TAX 8.25%	300-0-310.00	1,770.69
	503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	4.60
	504-8.25% GARBAGE SALES TAX	100-0-310.00	8,351.02
CONTRACTS:	703-WATER CONTRACTS	200-0-310.00	531.13

9/06/2022 7:08 AM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	8/15/2022	CHECK	000012	CHRSITINE HOLTON	300.00CR	OUTSTND	A	0/00/0000
*** 0-100.01	8/04/2022	CHECK	018968	ALLIANCE PRINTING, LP	131.86CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	018969	AQUA-METRIC SALES COMPANY	20,686.82CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018970	ARACELY PADRON	150.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018971	BAYLOR LUMBER & BLDG.CO.,INC	348.46CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	018972	BELINDA VESELY	50.00CR	POSTED	A	8/09/2022
0-100.01	8/04/2022	CHECK	018973	BOVEY & COCHRAN, PLLC	15,234.64CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018974	SOUTHCOR CORPORATION	218.00CR	POSTED	A	8/18/2022
0-100.01	8/04/2022	CHECK	018975	CORE & MAIN, LP	3,047.76CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018976	DXI INDUSTRIES, INC.	150.00CR	POSTED	A	8/09/2022
0-100.01	8/04/2022	CHECK	018977	NAVASOTA HOLDINGS LP	107.85CR	OUTSTND	A	0/00/0000
0-100.01	8/04/2022	CHECK	018978	ENTERGY TEXAS, INC	4,688.28CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018979	EQUIPMENT CONTROLS COMPANY, IN	5,344.19CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	018980	FERGUSON WATERWORKS #1105	1,509.16CR	POSTED	A	8/09/2022
0-100.01	8/04/2022	CHECK	018981	J & K NEWTON, LLC	411.00CR	POSTED	A	8/18/2022
0-100.01	8/04/2022	CHECK	018982	GERALD D. SECHELSKI	435.00CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	018983	GREEN TEAMS, INC.	27,618.15CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018984	DANNY CLARK	2,382.42CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	018985	GT DISTRIBUTORS, INC	15,386.39CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	018986	HARCON MECHANICAL CONTRACTORS	565.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018987	HR COMPENSATION CONSULTANTS, L	5,817.50CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	018988	INTERSTATE BILLING SERVICE INC	637.10CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018989	JOHNNY'S GAUGE & METER REPAIRS	123.70CR	POSTED	A	8/18/2022
0-100.01	8/04/2022	CHECK	018990	KEY PERFORMANCE PETROLEUVOIDED	1,344.17CR	VOIDED	A	8/04/2022
0-100.01	8/04/2022	CHECK	018991	KNOWBE4	2,812.50CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	018992	KTTX-KWHI	380.00CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	018993	LANGE DISTRIBUTING CO. INC.	16.23CR	POSTED	A	8/15/2022
0-100.01	8/04/2022	CHECK	018994	LOPEZ LANDSCAPE SERVICE	500.00CR	POSTED	A	8/16/2022
0-100.01	8/04/2022	CHECK	018995	LUPE DIOSDADO	90.38CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018996	MALEK SERVICE COMPANY	25.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	018997	MARIA VALENCIA	100.00CR	POSTED	A	8/17/2022
0-100.01	8/04/2022	CHECK	018998	MBC MANAGEMENT INC.	119,923.71CR	POSTED	A	8/09/2022
0-100.01	8/04/2022	CHECK	018999	MCKESSON MEDICAL-MMSGs	48.96CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019000	MUNICIPAL EMERGENCY SVCS	7,211.44CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019001	MONICA CABRERA	150.00CR	POSTED	A	8/08/2022
0-100.01	8/04/2022	CHECK	019002	NAPA AUTO PARTS	658.95CR	POSTED	A	8/11/2022
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0-100.01	8/04/2022	CHECK	019004	NAVASOTA INDUSTRIAL SUPPLY LTD	77.58CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019005	O'REILLY AUTO ENTERPRISES, LLC	1,190.08CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	019006	ONLY 1 RENTALS, LLC	690.26CR	OUTSTND	A	0/00/0000
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0-100.01	8/04/2022	CHECK	019008	PAT GRUNER	36.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019009	PAUL	537.96CR	VOIDED	A	8/04/2022
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CHECK RECONCILIATION REGISTER

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
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0-100.01	8/04/2022	CHECK	019013	RAILROAD MANAGEMENT CO. LLC	1,248.46CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019014	GASPAR RAYMUNDO MARCOS	110.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019015	ROBERTS ODEFY WITTE & WALL, L	2,500.00CR	POSTED	A	8/10/2022
0-100.01	8/04/2022	CHECK	019016	TAMEKA EPHRAIM	55.00CR	POSTED	A	8/12/2022
0-100.01	8/04/2022	CHECK	019017	TCEQ	500.00CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	019018	TEXAS FLEET OUTFITTERS	659.42CR	POSTED	A	8/19/2022
0-100.01	8/04/2022	CHECK	019019	TURNER, PIERCE & FULTZ, INC.	1,821.83CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	019020	CAPITAL ONE	21.44CR	POSTED	A	8/11/2022
0-100.01	8/04/2022	CHECK	019021	XEROX FINANCIAL SERVICES, LLC	1,664.03CR	POSTED	A	8/10/2022
0-100.01	8/12/2022	CHECK	019022	ADCOMP SYSTEMS, INC	641.25CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019023	ALLSTATES COATINGS CO.	895.00CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019024	BAYER CONSTRUCTION	2,725.08CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019025	BEAU GARZA	150.00CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019026	BOOGIES TIRES & MORE	537.96CR	OUTSTND	A	0/00/0000
0-100.01	8/12/2022	CHECK	019027	BRAZOS CENTRAL APPRAISAL DISTR	8.25CR	POSTED	A	8/19/2022
0-100.01	8/12/2022	CHECK	019028	BRAZOS VALLEY COMMUNICATIONS,	800.00CR	POSTED	A	8/24/2022
0-100.01	8/12/2022	CHECK	019029	BRINSON BENEFITS INC	2,703.00CR	POSTED	A	8/30/2022
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0-100.01	8/12/2022	CHECK	019031	C.C.CREATIONS LTD	110.00CR	POSTED	A	8/17/2022
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0-100.01	8/12/2022	CHECK	019034	CINTAS CORPORATION #619	1,618.10CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019035	BURKE ASSET PARTNERSHIP, LTD.	3,173.75CR	POSTED	A	8/19/2022
0-100.01	8/12/2022	CHECK	019036	DSHS CENTRAL LAB MC2004 VOIDED	332.27CR	VOIDED	A	8/12/2022
0-100.01	8/12/2022	CHECK	019037	ENTERGY TEXAS, INC	18,634.48CR	POSTED	A	8/17/2022
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0-100.01	8/12/2022	CHECK	019041	EXPRESS SERVICES, INC	1,286.40CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019042	FASTRAC ENERGY SERVICES	25.00CR	POSTED	A	8/24/2022
0-100.01	8/12/2022	CHECK	019043	FASTRAC ENERGY SERVICES	25.00CR	POSTED	A	8/24/2022
0-100.01	8/12/2022	CHECK	019044	GRIMES COUNTY	286.00CR	OUTSTND	A	0/00/0000
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0-100.01	8/12/2022	CHECK	019046	INGRAM LIBRARY SERVICES	168.64CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019047	KIMLEY-HORN AND ASSOCIATES, IN	2,200.00CR	POSTED	A	8/17/2022
0-100.01	8/12/2022	CHECK	019048	LEOLA RASKA	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/12/2022	CHECK	019049	METRO FIRE APPARATUS SPECIALIS	2,724.90CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019050	NAVASOTA EVENING LIONS CLUB	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/12/2022	CHECK	019051	GRANITE MEDIA PARTNERS, INC	4,131.50CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019052	VOID CHECK	0.00	POSTED	A	8/12/2022
0-100.01	8/12/2022	CHECK	019053	NAVASOTA INDUSTRIAL SUPPLY LTD	48.02CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019054	ONLY 1 RENTALS, LLC	321.74CR	OUTSTND	A	0/00/0000

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COMPANY: 999 - POOLED CASH
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0-100.01	8/12/2022	CHECK	019057	S-CON SERVICES INC.	3,609.54CR	POSTED	A	8/19/2022
0-100.01	8/12/2022	CHECK	019058	SIRCHIE AQUISITION COMPANY, IN	429.53CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019059	SMITH MUNICIPAL SUPPLIES	293.77CR	POSTED	A	8/31/2022
0-100.01	8/12/2022	CHECK	019060	SUDDENLINK COMMUNICATIONS	303.09CR	POSTED	A	8/25/2022
0-100.01	8/12/2022	CHECK	019061	TEXAS DOWNTOWN ASSOCIATION	1,663.67CR	POSTED	A	8/24/2022
0-100.01	8/12/2022	CHECK	019062	TEXAS FLEET OUTFITTERS	199.50CR	POSTED	A	8/24/2022
0-100.01	8/12/2022	CHECK	019063	TIFFANY BYERS	89.38CR	POSTED	A	8/19/2022
0-100.01	8/12/2022	CHECK	019064	TRAC N TROL	695.70CR	POSTED	A	8/18/2022
0-100.01	8/12/2022	CHECK	019065	HD SUPPLY FACILITIES MAINTENAN	202.90CR	POSTED	A	8/23/2022
0-100.01	8/12/2022	CHECK	019066	VULCAN CONSTRUCTION MATERIALS,	949.03CR	POSTED	A	8/17/2022
0-100.01	8/17/2022	CHECK	019067	CHALLENGE TARGETS	3,497.45CR	OUTSTND	A	0/00/0000
0-100.01	8/17/2022	CHECK	019068	DOUGLAS FRANKLIN	100.00CR	POSTED	A	8/30/2022
0-100.01	8/17/2022	CHECK	019069	ENTERGY TEXAS, INC	6,220.74CR	POSTED	A	8/24/2022
0-100.01	8/17/2022	CHECK	019070	ERICKA WEST	150.00CR	POSTED	A	8/30/2022
0-100.01	8/17/2022	CHECK	019071	FEDEX	44.69CR	POSTED	A	8/25/2022
0-100.01	8/17/2022	CHECK	019072	GERALD D. SECHELSKI	80.00CR	POSTED	A	8/29/2022
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0-100.01	8/17/2022	CHECK	019075	GT DISTRIBUTORS, INC	566.95CR	POSTED	A	8/25/2022
0-100.01	8/17/2022	CHECK	019076	GULF COAST GFOA	25.00CR	POSTED	A	8/23/2022
0-100.01	8/17/2022	CHECK	019077	HdL COMPANIES	10.00CR	POSTED	A	8/25/2022
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0-100.01	8/17/2022	CHECK	019079	INGRAM LIBRARY SERVICES	122.36CR	POSTED	A	8/25/2022
0-100.01	8/17/2022	CHECK	019080	JENNIFER L. ROCKETT	500.00CR	POSTED	A	8/26/2022
0-100.01	8/17/2022	CHECK	019081	LISA LOPEZ	100.00CR	OUTSTND	A	0/00/0000
0-100.01	8/17/2022	CHECK	019082	MARGARET BIRDWELL	150.00CR	POSTED	A	8/31/2022
0-100.01	8/17/2022	CHECK	019083	MIDAMERICA BOOKS	62.85CR	POSTED	A	8/25/2022
0-100.01	8/17/2022	CHECK	019084	MOTOROLA SOLUTIONS, INC.	16,184.95CR	POSTED	A	8/31/2022
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0-100.01	8/17/2022	CHECK	019088	REPUBLIC SERVICES #473	91,875.65CR	POSTED	A	8/30/2022
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0-100.01	8/17/2022	CHECK	019090	DAVE DAVILA	700.00CR	POSTED	A	8/30/2022
0-100.01	8/17/2022	CHECK	019091	SERRES & SON PLBG. SVCS. INC.	67.00CR	POSTED	A	8/26/2022
0-100.01	8/17/2022	CHECK	019092	TELVA KESLER	984.49CR	POSTED	A	8/30/2022
0-100.01	8/19/2022	CHECK	019093	REFUND: HARVEY, SHAWN PEDER	130.96CR	POSTED	U	8/31/2022
0-100.01	8/19/2022	CHECK	019094	REFUND: PATOUT, FRANK WILLIAM	79.15CR	OUTSTND	U	0/00/0000
0-100.01	8/19/2022	CHECK	019095	REFUND: BUMGUARDNER, ANN SUZET	9.94CR	OUTSTND	U	0/00/0000
0-100.01	8/19/2022	CHECK	019096	REFUND: PIMENTEL, RODOLFO JR	28.11CR	OUTSTND	U	0/00/0000
0-100.01	8/19/2022	CHECK	019097	REFUND: ZUNIGA RODRIGUE, IRAN	49.16CR	OUTSTND	U	0/00/0000
0-100.01	8/19/2022	CHECK	019098	REFUND: APPEL, JOHN JEFFREY	36.81CR	OUTSTND	U	0/00/0000

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0-100.01	8/19/2022	CHECK	019101	REFUND: ABC AFFORDABLE HOUSING	76.24CR	OUTSTND	U	0/00/0000
0-100.01	8/25/2022	CHECK	019102	ANNIE GLENN-BAKER	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019103	BCS CHAMBER OF COMMERCE	180.00CR	OUTSTND	A	0/00/0000
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0-100.01	8/25/2022	CHECK	019105	BLEYL & ASSOCIATES	1,757.50CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019106	BLUEBONNET GROUND WATER	2,553.28CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019107	BRAZOS AIR AC & HEATING	37.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019108	C.C.CREATIONS LTD	7.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019109	CITIBANK, N.A	18,523.47CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019110	DONALD WESLEY	70.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019111	DXI INDUSTRIES, INC.	2,943.30CR	POSTED	A	8/30/2022
0-100.01	8/25/2022	CHECK	019112	ENTERGY TEXAS, INC	5,290.46CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019113	EXPRESS SERVICES, INC	733.65CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019114	FRANKLIN LEGAL PUBLISHING, INC	395.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019115	INGRAM LIBRARY SERVICES	68.33CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019116	ANDERTON GROUP II, LTD.	1,550.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019117	KRYSTAL RIOS	150.00CR	POSTED	A	8/30/2022
0-100.01	8/25/2022	CHECK	019118	MARIA GONZALES	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019119	MATTIE M DAVIS	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019120	MELODY HUDSPETH	150.00CR	POSTED	A	8/26/2022
0-100.01	8/25/2022	CHECK	019121	METRO FIRE APPARATUS SPECIALIS	2,167.95CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019122	MICHELLE UNDERWOOD	50.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019123	MOODY BROS INC	2,415.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019124	MOTOROLA SOLUTIONS, INC.	1,848.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019125	MCCREARY, VESELKA, BRAGG&ALLEN, P	448.80CR	OUTSTND	A	0/00/0000
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0-100.01	8/25/2022	CHECK	019127	NEWGEN STRATEGIES AND SOLUTION	3,852.50CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019128	ONLY 1 RENTALS, LLC	224.22CR	OUTSTND	A	0/00/0000
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0-100.01	8/25/2022	CHECK	019130	PILAR PRODUCTS	5,236.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019131	QUILL CORPORATION	202.96CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019132	REVIZE LLC	3,850.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019133	NATIONAL BFP GEORGE ATKINSON	102.80CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019134	RUBY THOMPSON	150.00CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019135	STRAND ASSOCIATES, INC.	4,590.00CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019136	SUDDENLINK COMMUNICATIONS	0.82CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019137	TEXAS EXCAVATION SAFETY	60.80CR	OUTSTND	A	0/00/0000
0-100.01	8/25/2022	CHECK	019138	THE LIBRARY STORE, INC.	152.26CR	POSTED	A	8/31/2022
0-100.01	8/25/2022	CHECK	019139	VERIZON WIRELESS	2,860.18CR	OUTSTND	A	0/00/0000
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0-100.01	8/01/2022	DEPOSIT		ONLINE PAYMENT 8/01/2022	4,542.68	POSTED	C	8/01/2022

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0-100.01	8/01/2022	DEPOSIT	000003	ONLINE PAYMENT 8/01/2022	522.01	POSTED	C	8/02/2022
0-100.01	8/01/2022	DEPOSIT	000004	ONLINE PAYMENT 8/01/2022	6,428.28	POSTED	C	8/03/2022
0-100.01	8/01/2022	DEPOSIT	000005	dep 0729	10.00	POSTED	G	8/01/2022
0-100.01	8/01/2022	DEPOSIT	000006	adcom cust fee 0729	11.25	POSTED	G	8/01/2022
0-100.01	8/01/2022	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	165.53CR	POSTED	U	8/01/2022
0-100.01	8/01/2022	DEPOSIT	000008	DAILY PAYMENT POSTING	165.00	POSTED	U	8/01/2022
0-100.01	8/01/2022	DEPOSIT	000009	DAILY PAYMENT POSTING - ADJ	90.00CR	POSTED	U	8/01/2022
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0-100.01	8/02/2022	DEPOSIT		ONLINE PAYMENT 8/02/2022	3,784.59	POSTED	C	8/03/2022
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0-100.01	8/02/2022	DEPOSIT	000003	adcom cust fee 0801	7.50	POSTED	G	8/03/2022
0-100.01	8/02/2022	DEPOSIT	000004	permit cc 0801	218.36	POSTED	G	8/03/2022
0-100.01	8/02/2022	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	80.00CR	POSTED	U	8/03/2022
0-100.01	8/02/2022	DEPOSIT	000006	CASH RECEIPTS	1,180.00	POSTED	G	8/04/2022
0-100.01	8/03/2022	DEPOSIT		ONLINE PAYMENT 8/03/2022	2,539.42	POSTED	C	8/04/2022
0-100.01	8/03/2022	DEPOSIT	000002	ONLINE PAYMENT 8/03/2022	2,479.51	POSTED	C	8/05/2022
0-100.01	8/03/2022	DEPOSIT	000003	adcm cus t fee 0802	8.75	POSTED	G	8/04/2022
0-100.01	8/03/2022	DEPOSIT	000004	dep 0802 fm	20.00	POSTED	G	8/03/2022
0-100.01	8/03/2022	DEPOSIT	000005	dep utility	100.00	POSTED	G	8/12/2022
0-100.01	8/04/2022	DEPOSIT		ONLINE PAYMENT 8/04/2022	2,726.75	POSTED	C	8/05/2022
0-100.01	8/04/2022	DEPOSIT	000002	ONLINE PAYMENT 8/04/2022	2,259.25	POSTED	C	8/08/2022
0-100.01	8/04/2022	DEPOSIT	000003	DAILY CASH POSTING 8/04/2022	24,877.62	POSTED	C	8/05/2022
0-100.01	8/04/2022	DEPOSIT	000005	DAILY CASH POSTING 8/04/2022	1,822.17	POSTED	C	8/09/2022
0-100.01	8/04/2022	DEPOSIT	000006	DAILY CASH POSTING 8/04/2022	3,531.36	POSTED	C	8/09/2022
0-100.01	8/04/2022	DEPOSIT	000007	adcom cust fee 0803	11.25	POSTED	G	8/05/2022
0-100.01	8/04/2022	DEPOSIT	000008	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/04/2022
0-100.01	8/04/2022	DEPOSIT	000009	CASH RECEIPTS	1,721.00	POSTED	G	8/04/2022
0-100.01	8/05/2022	DEPOSIT		ONLINE PAYMENT 8/05/2022	9,166.45	POSTED	C	8/08/2022
0-100.01	8/05/2022	DEPOSIT	000002	ONLINE PAYMENT 8/05/2022	5,210.91	POSTED	C	8/08/2022
0-100.01	8/05/2022	DEPOSIT	000003	ascim cust fee 0804	46.25	POSTED	G	8/08/2022
0-100.01	8/05/2022	DEPOSIT	000004	dep 0804	10.00	POSTED	G	8/05/2022
0-100.01	8/05/2022	DEPOSIT	000005	DAILY PAYMENT POSTING	148.47	POSTED	U	8/05/2022
0-100.01	8/05/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	266.17	POSTED	U	8/08/2022
0-100.01	8/05/2022	DEPOSIT	000007	DAILY CASH POSTING 8/05/2022	29,072.70	POSTED	C	8/09/2022
0-100.01	8/05/2022	DEPOSIT	000010	DAILY CASH POSTING 8/05/2022	2,172.08	POSTED	C	8/09/2022
0-100.01	8/05/2022	DEPOSIT	000011	DAILY CASH POSTING 8/05/2022	2,754.98	POSTED	C	8/15/2022
0-100.01	8/08/2022	DEPOSIT		ONLINE PAYMENT 8/08/2022	13,144.94	POSTED	C	8/09/2022
0-100.01	8/08/2022	DEPOSIT	000002	ONLINE PAYMENT 8/08/2022	2,279.30	POSTED	C	8/08/2022
0-100.01	8/08/2022	DEPOSIT	000003	ONLINE PAYMENT 8/08/2022	1,062.58	POSTED	C	8/09/2022
0-100.01	8/08/2022	DEPOSIT	000004	ONLINE PAYMENT 8/08/2022	3,507.19	POSTED	C	8/10/2022

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CHECK RECONCILIATION REGISTER

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT-----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	8/08/2022	DEPOSIT	000005	adcom cust fee 0805-0807	37.50	POSTED	G	8/09/2022
0-100.01	8/08/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/08/2022
0-100.01	8/08/2022	DEPOSIT	000007	building permit cc 0805	128.75	POSTED	G	8/08/2022
0-100.01	8/08/2022	DEPOSIT	000008	building permit cc	2,007.47	POSTED	G	8/08/2022
0-100.01	8/08/2022	DEPOSIT	000009	dep 0808	453.63	POSTED	G	8/09/2022
0-100.01	8/08/2022	DEPOSIT	000010	CASH RECEIPTS	1,010.00	POSTED	G	8/09/2022
0-100.01	8/08/2022	DEPOSIT	000011	DAILY CASH POSTING 8/08/2022	140,925.69	POSTED	C	8/10/2022
0-100.01	8/08/2022	DEPOSIT	000013	DAILY CASH POSTING 8/08/2022	2,532.88	POSTED	C	8/12/2022
0-100.01	8/09/2022	DEPOSIT		ONLINE PAYMENT 8/09/2022	5,143.23	POSTED	C	8/10/2022
0-100.01	8/09/2022	DEPOSIT	000002	ONLINE PAYMENT 8/09/2022	8,356.39	POSTED	C	8/11/2022
0-100.01	8/09/2022	DEPOSIT	000003	adcom cust fee 0808	20.00	POSTED	G	8/10/2022
0-100.01	8/09/2022	DEPOSIT	000004	dep 0808	10.00	POSTED	G	8/09/2022
0-100.01	8/09/2022	DEPOSIT	000005	building permit cc	285.10	POSTED	G	8/10/2022
0-100.01	8/09/2022	DEPOSIT	000006	dep bullet proof vest	491.45	POSTED	G	8/09/2022
0-100.01	8/09/2022	DEPOSIT	000007	dep bullet proof vest	980.43	POSTED	G	8/09/2022
0-100.01	8/09/2022	DEPOSIT	000008	dep bullet proof vest	801.13	POSTED	G	8/09/2022
0-100.01	8/09/2022	DEPOSIT	000009	DAILY PAYMENT POSTING	1,413.83	POSTED	U	8/09/2022
0-100.01	8/09/2022	DEPOSIT	000010	DRAFT POSTING	80,472.44	POSTED	U	8/11/2022
0-100.01	8/10/2022	DEPOSIT		ONLINE PAYMENT 8/10/2022	18,768.98	POSTED	C	8/11/2022
0-100.01	8/10/2022	DEPOSIT	000002	ONLINE PAYMENT 8/10/2022	4,897.10	POSTED	C	8/12/2022
0-100.01	8/10/2022	DEPOSIT	000003	adcom cust fee 0809	22.50	POSTED	G	8/11/2022
0-100.01	8/10/2022	DEPOSIT	000004	de[0809	50.00	POSTED	G	8/10/2022
0-100.01	8/10/2022	DEPOSIT	000005	permit cc 0809	121.54	POSTED	G	8/11/2022
0-100.01	8/10/2022	DEPOSIT	000006	DAILY CASH POSTING 8/10/2022	43,318.11	POSTED	C	8/12/2022
0-100.01	8/10/2022	DEPOSIT	000008	DAILY CASH POSTING 8/10/2022	1,099.09	POSTED	C	8/12/2022
0-100.01	8/10/2022	DEPOSIT	000009	DAILY CASH POSTING 8/10/2022	1,822.29	POSTED	C	8/15/2022
0-100.01	8/11/2022	DEPOSIT		ONLINE PAYMENT 8/11/2022	6,970.59	POSTED	C	8/12/2022
0-100.01	8/11/2022	DEPOSIT	000002	ONLINE PAYMENT 8/11/2022	1,610.19	POSTED	C	8/15/2022
0-100.01	8/11/2022	DEPOSIT	000003	adco, cust fee 0810	16.25	POSTED	G	8/12/2022
0-100.01	8/11/2022	DEPOSIT	000004	building permit cc	48.41	POSTED	G	8/12/2022
0-100.01	8/11/2022	DEPOSIT	000005	dep 0811	20.00	POSTED	G	8/12/2022
0-100.01	8/11/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	400.00	POSTED	U	8/12/2022
0-100.01	8/11/2022	DEPOSIT	000007	DAILY CASH POSTING 8/11/2022	3,367.97	POSTED	C	8/15/2022
0-100.01	8/12/2022	DEPOSIT		ONLINE PAYMENT 8/12/2022	9,712.39	POSTED	C	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000002	ONLINE PAYMENT 8/12/2022	13,135.54	POSTED	C	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000003	adcom cust fee 0811	23.75	POSTED	G	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000004	dep 0811	10.00	POSTED	G	8/12/2022
0-100.01	8/12/2022	DEPOSIT	000005	building permit elp22-0097	51.50	POSTED	G	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000006	city sales tax 0622	238,642.78	POSTED	G	8/12/2022
0-100.01	8/12/2022	DEPOSIT	000007	city sales tax 0622	19,886.90CR	POSTED	G	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000008	DAILY PAYMENT POSTING	3,156.49	POSTED	U	8/12/2022
0-100.01	8/12/2022	DEPOSIT	000009	DAILY PAYMENT POSTING	122.38	POSTED	U	8/12/2022
0-100.01	8/12/2022	DEPOSIT	000010	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/12/2022
0-100.01	8/12/2022	DEPOSIT	000011	DAILY CASH POSTING 8/12/2022	47,647.88	POSTED	C	8/15/2022

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	8/12/2022	DEPOSIT	000013	DAILY CASH POSTING 8/12/2022	2,089.89	POSTED	C	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000014	DAILY CASH POSTING 8/12/2022	5,970.88	POSTED	C	8/16/2022
0-100.01	8/12/2022	DEPOSIT	000015	DAILY PAYMENT POSTING - ADJ	106.01CR	POSTED	U	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000016	DAILY PAYMENT POSTING	104.01	POSTED	U	8/15/2022
0-100.01	8/12/2022	DEPOSIT	000017	CASH RECEIPTS	1,467.00	POSTED	G	8/15/2022
0-100.01	8/15/2022	DEPOSIT		ONLINE PAYMENT 8/15/2022	57,375.33	POSTED	C	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000002	ONLINE PAYMENT 8/15/2022	1,899.27	POSTED	C	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000003	ONLINE PAYMENT 8/15/2022	2,699.90	POSTED	C	8/16/2022
0-100.01	8/15/2022	DEPOSIT	000004	ONLINE PAYMENT 8/15/2022	12,979.67	POSTED	C	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000005	adcom cust fee 0815	131.25	POSTED	G	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000006	DEP 0812	20.00	POSTED	G	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000007	BUILDING PERMIT CC	260.59	POSTED	G	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000008	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000009	DAILY PAYMENT POSTING	784.11	POSTED	U	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000010	DAILY PAYMENT POSTING - ADJ	327.13CR	POSTED	U	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000011	DAILY PAYMENT POSTING	327.13	POSTED	U	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000012	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/15/2022
0-100.01	8/15/2022	DEPOSIT	000013	DAILY PAYMENT POSTING	689.14	POSTED	U	8/16/2022
0-100.01	8/15/2022	DEPOSIT	000014	DAILY CASH POSTING 8/15/2022	38,795.17	POSTED	C	8/17/2022
0-100.01	8/15/2022	DEPOSIT	000016	DAILY CASH POSTING 8/15/2022	10,981.78	POSTED	C	8/23/2022
0-100.01	8/15/2022	DEPOSIT	000017	account correction	50.00	POSTED	G	8/31/2022
0-100.01	8/16/2022	DEPOSIT		ONLINE PAYMENT 8/16/2022	25,840.05	POSTED	C	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000002	ONLINE PAYMENT 8/16/2022	2,499.05	POSTED	C	8/18/2022
0-100.01	8/16/2022	DEPOSIT	000003	adcom cust fee 0815	112.50	POSTED	G	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	102.84CR	POSTED	U	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	1,063.23	POSTED	U	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000007	DAILY PAYMENT POSTING	192.89	POSTED	U	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000008	deo 0816	329.05	POSTED	G	8/17/2022
0-100.01	8/16/2022	DEPOSIT	000009	DEP 0816 LASALLE	150.00	POSTED	G	8/26/2022
0-100.01	8/17/2022	DEPOSIT		ONLINE PAYMENT 8/17/2022	4,037.18	POSTED	C	8/18/2022
0-100.01	8/17/2022	DEPOSIT	000002	ONLINE PAYMENT 8/17/2022	1,217.22	POSTED	C	8/19/2022
0-100.01	8/17/2022	DEPOSIT	000003	adcom cust fee 0816	17.50	POSTED	G	8/18/2022
0-100.01	8/17/2022	DEPOSIT	000004	building permit cc	1,070.43	POSTED	G	8/18/2022
0-100.01	8/17/2022	DEPOSIT	000005	DAILY PAYMENT POSTING	1,137.22	POSTED	U	8/17/2022
0-100.01	8/17/2022	DEPOSIT	000006	building permit cc	153.47	POSTED	G	8/17/2022
0-100.01	8/17/2022	DEPOSIT	000007	CASH RECEIPTS	667.00	POSTED	G	8/19/2022
0-100.01	8/18/2022	DEPOSIT		ONLINE PAYMENT 8/18/2022	1,636.32	POSTED	C	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000002	ONLINE PAYMENT 8/18/2022	1,287.05	POSTED	C	8/22/2022
0-100.01	8/18/2022	DEPOSIT	000003	adcom cust fee 0817	10.00	POSTED	G	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000004	building permit cc	1,059.51	POSTED	G	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000005	mixed beverage	2,925.81	POSTED	G	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000006	DAILY CASH POSTING 8/18/2022	13,679.27	POSTED	C	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000008	DAILY CASH POSTING 8/18/2022	1,821.67	POSTED	C	8/19/2022

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CHECK RECONCILIATION REGISTER

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	8/18/2022	DEPOSIT	000009	DAILY CASH POSTING 8/18/2022	3,682.64	POSTED	C	8/19/2022
0-100.01	8/18/2022	DEPOSIT	000010	UTILITY DEPOSITS RECEIVED	300.00	POSTED	U	8/19/2022
0-100.01	8/19/2022	DEPOSIT		ONLINE PAYMENT 8/19/2022	2,208.54	POSTED	C	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000002	adcom cust fee 0818	10.00	POSTED	G	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000003	vuiliding permit cc	161.71	POSTED	G	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/19/2022
0-100.01	8/19/2022	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	277.53CR	POSTED	U	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000006	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000007	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000008	CASH RECEIPTS	366.00	POSTED	G	8/22/2022
0-100.01	8/19/2022	DEPOSIT	000009	DAILY CASH POSTING 8/19/2022	5,257.93	POSTED	C	8/23/2022
0-100.01	8/19/2022	DEPOSIT	000011	DAILY CASH POSTING 8/19/2022	420.08	POSTED	C	8/23/2022
0-100.01	8/19/2022	DEPOSIT	000012	DAILY CASH POSTING 8/19/2022	461.32	POSTED	C	8/29/2022
0-100.01	8/22/2022	DEPOSIT		ONLINE PAYMENT 8/22/2022	7,715.39	POSTED	C	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000001	ONLINE PAYMENT 8/22/2022	1,714.53	POSTED	C	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000002	ONLINE PAYMENT 8/22/2022	478.53	POSTED	C	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000003	ONLINE PAYMENT 8/22/2022	249.89	POSTED	C	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000004	adcom cust fee 0819	45.00	POSTED	G	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000005	building permit cc 0819	500.43	POSTED	G	8/22/2022
0-100.01	8/22/2022	DEPOSIT	000006	building permit cc 0820	314.19	POSTED	G	8/22/2022
0-100.01	8/22/2022	DEPOSIT	000007	DAILY PAYMENT POSTING	388.41	POSTED	U	8/23/2022
0-100.01	8/22/2022	DEPOSIT	000008	UTILITY DEPOSIT REVERSAL	100.00CR	POSTED	U	8/22/2022
0-100.01	8/22/2022	DEPOSIT	000009	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/22/2022
0-100.01	8/22/2022	DEPOSIT	000010	CASH RECEIPTS	1,004.00	POSTED	G	8/24/2022
0-100.01	8/23/2022	DEPOSIT		ONLINE PAYMENT 8/23/2022	2,861.88	POSTED	C	8/24/2022
0-100.01	8/23/2022	DEPOSIT	000001	ONLINE PAYMENT 8/23/2022	114.20	POSTED	C	8/24/2022
0-100.01	8/23/2022	DEPOSIT	000002	DCOM CUST FEE 0822	8.75	POSTED	G	8/24/2022
0-100.01	8/23/2022	DEPOSIT	000003	BUILDING PERMIT CC	723.96	POSTED	G	8/24/2022
0-100.01	8/23/2022	DEPOSIT	000004	dep 0823	217.10	POSTED	G	8/25/2022
0-100.01	8/23/2022	DEPOSIT	000005	DAILY CASH POSTING 8/23/2022	7,561.83	POSTED	C	8/25/2022
0-100.01	8/23/2022	DEPOSIT	000006	DAILY CASH POSTING 8/23/2022	564.62	POSTED	C	8/25/2022
0-100.01	8/23/2022	DEPOSIT	000007	DAILY CASH POSTING 8/23/2022	320.00	POSTED	C	8/29/2022
0-100.01	8/24/2022	DEPOSIT		ONLINE PAYMENT 8/24/2022	2,031.78	POSTED	C	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000001	ONLINE PAYMENT 8/24/2022	555.18	POSTED	C	8/26/2022
0-100.01	8/24/2022	DEPOSIT	000002	adcom cust fee 0823	5.00	POSTED	G	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000003	bui.ding permit cc	406.85	POSTED	G	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	300.00	POSTED	U	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	1,745.99CR	POSTED	U	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	1,745.99	POSTED	U	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000007	DAILY PAYMENT POSTING	47.91	POSTED	U	8/25/2022
0-100.01	8/24/2022	DEPOSIT	000008	dep 0824	41.90	POSTED	G	8/26/2022
0-100.01	8/24/2022	DEPOSIT	000009	CASH RECEIPTS	790.00	POSTED	G	8/26/2022
0-100.01	8/25/2022	DEPOSIT		ONLINE PAYMENT 8/25/2022	6,162.86	POSTED	C	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000001	ONLINE PAYMENT 8/25/2022	1,421.56	POSTED	C	8/26/2022

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CHECK RECONCILIATION REGISTER

PAGE: 9

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	8/25/2022	DEPOSIT	000002	ONLINE PAYMENT 8/25/2022	1,617.54	POSTED	C	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000003	adcom cust fee 0824	30.00	POSTED	G	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000004	building permit cc	9,602.65	POSTED	G	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000005	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000006	DAILY PAYMENT POSTING	200.00	POSTED	U	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	200.00CR	POSTED	U	8/26/2022
0-100.01	8/25/2022	DEPOSIT	000008	DAILY CASH POSTING 8/25/2022	36,129.62	POSTED	C	8/29/2022
0-100.01	8/25/2022	DEPOSIT	000011	DAILY CASH POSTING 8/25/2022	1,178.96	POSTED	C	8/29/2022
0-100.01	8/25/2022	DEPOSIT	000012	DAILY CASH POSTING 8/25/2022	1,101.78	POSTED	C	8/30/2022
0-100.01	8/25/2022	DEPOSIT	000013	CASH RECEIPTS	1,448.60	POSTED	G	8/29/2022
0-100.01	8/26/2022	DEPOSIT		ONLINE PAYMENT 8/26/2022	10,748.05	POSTED	C	8/29/2022
0-100.01	8/26/2022	DEPOSIT	000002	ONLINE PAYMENT 8/26/2022	1,335.53	POSTED	C	8/29/2022
0-100.01	8/26/2022	DEPOSIT	000003	adcom cust fee 0825	41.25	POSTED	G	8/29/2022
0-100.01	8/26/2022	DEPOSIT	000004	building permit cc	381.70	POSTED	G	8/29/2022
0-100.01	8/29/2022	DEPOSIT		ONLINE PAYMENT 8/29/2022	4,011.46	POSTED	C	8/29/2022
0-100.01	8/29/2022	DEPOSIT	000002	ONLINE PAYMENT 8/29/2022	527.09	POSTED	C	8/30/2022
0-100.01	8/29/2022	DEPOSIT	000003	ONLINE PAYMENT 8/29/2022	842.90	POSTED	C	8/30/2022
0-100.01	8/29/2022	DEPOSIT	000004	adcom cust fee0 0826-0828	20.00	POSTED	G	8/29/2022
0-100.01	8/29/2022	DEPOSIT	000005	dep 0826	60.00	POSTED	G	8/29/2022
0-100.01	8/29/2022	DEPOSIT	000006	building permit cc	684.96	POSTED	G	8/29/2022
0-100.01	8/29/2022	DEPOSIT	000007	DAILY CASH POSTING 8/29/2022	6,980.16	POSTED	C	8/30/2022
0-100.01	8/29/2022	DEPOSIT	000009	DAILY CASH POSTING 8/29/2022	3,042.48	POSTED	C	8/31/2022
0-100.01	8/29/2022	DEPOSIT	000010	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	8/29/2022
0-100.01	8/29/2022	DEPOSIT	000011	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/30/2022
0-100.01	8/29/2022	DEPOSIT	000012	CASH RECEIPTS	1,524.00	POSTED	G	8/30/2022
0-100.01	8/30/2022	DEPOSIT		ONLINE PAYMENT 8/30/2022	3,064.66	POSTED	C	8/30/2022
0-100.01	8/30/2022	DEPOSIT	000001	ONLINE PAYMENT 8/30/2022	1,341.37	POSTED	C	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000002	DCOM CUST FEE 0829	16.25	POSTED	G	8/30/2022
0-100.01	8/30/2022	DEPOSIT	000003	building permit cc	1,276.97	POSTED	G	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000004	dep 0829	10.00	POSTED	G	8/30/2022
0-100.01	8/30/2022	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	150.95CR	POSTED	U	8/30/2022
0-100.01	8/30/2022	DEPOSIT	000006	dep 0830	224.00	POSTED	G	8/30/2022
0-100.01	8/30/2022	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	186.00CR	POSTED	U	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	103.00CR	POSTED	U	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000009	DAILY CASH POSTING 8/30/2022	22,131.17	POSTED	C	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000011	DAILY CASH POSTING 8/30/2022	801.42	POSTED	C	8/31/2022
0-100.01	8/30/2022	DEPOSIT	000012	DAILY CASH POSTING 8/30/2022	3,495.46	POSTED	C	8/31/2022
0-100.01	8/31/2022	DEPOSIT		ONLINE PAYMENT 8/31/2022	503.28	POSTED	C	8/31/2022
0-100.01	8/31/2022	DEPOSIT	000001	ONLINE PAYMENT 8/31/2022	681.27	OUTSTND	C	0/00/0000
0-100.01	8/31/2022	DEPOSIT	000002	ONLINE PAYMENT 8/31/2022	1,361.30	OUTSTND	C	0/00/0000
0-100.01	8/31/2022	DEPOSIT	000003	adcom cust fee 0829	2.50	POSTED	G	8/31/2022
0-100.01	8/31/2022	DEPOSIT	000004	dep 0829	20.00	POSTED	G	8/31/2022
0-100.01	8/31/2022	DEPOSIT	000005	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	8/31/2022
0-100.01	8/31/2022	DEPOSIT	000006	DAILY CASH POSTING 8/31/2022	183,400.16	OUTSTND	C	0/00/0000

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CHECK RECONCILIATION REGISTER

PAGE: 10

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	8/31/2022	DEPOSIT	000009	DAILY CASH POSTING 8/31/2022	874.57	OUTSTND	C	0/00/0000
0-100.01	8/31/2022	DEPOSIT	000010	adcom cust fee 0831	3.75	OUTSTND	G	0/00/0000
0-100.01	8/31/2022	DEPOSIT	000011	CASH RECEIPTS	841.00	OUTSTND	G	0/00/0000
EFT:								
0-100.01	8/01/2022	EFT		atmos transportation 0731	45,412.16CR	POSTED	G	8/05/2022
0-100.01	8/02/2022	EFT		zba	195.00CR	POSTED	G	8/02/2022
0-100.01	8/02/2022	EFT	000001	gas sales tax july 0731	8,417.48CR	POSTED	G	8/04/2022
0-100.01	8/08/2022	EFT		zba	128,136.00CR	POSTED	G	8/08/2022
0-100.01	8/09/2022	EFT		zba	38,060.09CR	POSTED	G	8/09/2022
0-100.01	8/09/2022	EFT	000001	TAXES COLLECTED JULY	33,322.96	POSTED	G	8/10/2022
0-100.01	8/09/2022	EFT	000002	TRANSFER TO BOND	2,843.33CR	POSTED	G	8/10/2022
0-100.01	8/10/2022	EFT		zba	8,497.73CR	POSTED	G	8/10/2022
0-100.01	8/11/2022	EFT		zba	1,829.98CR	POSTED	G	8/11/2022
0-100.01	8/12/2022	EFT		zba	64,717.94CR	POSTED	G	8/12/2022
0-100.01	8/15/2022	EFT		ENTERGY FRANCHISE	20,407.17	POSTED	G	8/15/2022
0-100.01	8/16/2022	EFT		munigas july usage	147,455.80CR	POSTED	G	8/17/2022
0-100.01	8/17/2022	EFT		zba	36,952.19CR	POSTED	G	8/17/2022
0-100.01	8/19/2022	EFT		symetry july usage 2022	106,048.01CR	POSTED	G	8/24/2022
0-100.01	8/22/2022	EFT		zba	125,767.45CR	POSTED	G	8/22/2022
0-100.01	8/23/2022	EFT		ZBA	37,380.70CR	POSTED	G	8/23/2022
0-100.01	8/23/2022	EFT	000001	zba	0.20CR	POSTED	G	8/24/2022
0-100.01	8/24/2022	EFT		atmos transportation july usag	45,177.55CR	POSTED	G	8/25/2022
0-100.01	8/24/2022	EFT	000001	zba	1,717.29CR	POSTED	G	8/24/2022
0-100.01	8/26/2022	EFT		zba	196.41CR	POSTED	G	8/26/2022
INTEREST:								
0-100.01	8/31/2022	INTEREST		INTEREST INCOME	877.87	POSTED	G	8/31/2022
MISCELLANEOUS:								
0-100.01	8/01/2022	MISC.		reverse cc not posted 0731	339.27	POSTED	G	8/01/2022
0-100.01	8/04/2022	MISC.	018990	KEY PERFORMANCE PETROLEUVOIDED	1,344.17	VOIDED	A	8/04/2022
0-100.01	8/04/2022	MISC.	019009	PAUL VOIDED	537.96	VOIDED	A	8/04/2022
0-100.01	8/12/2022	MISC.	019033	CHRSITINE HOLTON VOIDED	300.00	VOIDED	A	8/12/2022
0-100.01	8/12/2022	MISC.	019036	DSHS CENTRAL LAB MC2004 VOIDED	332.27	VOIDED	A	8/12/2022
0-100.01	8/12/2022	MISC.	019045	IBS OF BRAZOS RIVER VALLVOIDED	988.39	VOIDED	A	8/12/2022
0-100.01	8/31/2022	MISC.		cc not posted	6,747.91CR	POSTED	G	8/31/2022
SERVICE CHARGE:								
0-100.01	8/02/2022	SERV-CHG		cc fee july	5,726.44CR	POSTED	G	8/02/2022
0-100.01	8/08/2022	SERV-CHG		utility app cc fee	2.00CR	POSTED	G	8/08/2022
0-100.01	8/11/2022	SERV-CHG		utility dep cc fee	4.00CR	POSTED	G	8/12/2022
0-100.01	8/12/2022	SERV-CHG		nsf	182.65CR	POSTED	G	8/12/2022
0-100.01	8/15/2022	SERV-CHG		NSF DRAFT	585.61CR	POSTED	G	8/15/2022

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
SERVICE CHARGE:								
0-100.01	8/15/2022	SERV-CHG	000001	UTILITY APP CC FEE	3.00CR	POSTED	G	8/15/2022
0-100.01	8/16/2022	SERV-CHG		utility app cc fee	2.00CR	POSTED	G	8/16/2022
0-100.01	8/17/2022	SERV-CHG		cc	71.09CR	POSTED	G	8/17/2022
0-100.01	8/18/2022	SERV-CHG		utility app cc fee	3.00CR	POSTED	G	8/19/2022
0-100.01	8/19/2022	SERV-CHG		utility app cc fee	5.00	POSTED	G	8/19/2022
0-100.01	8/24/2022	SERV-CHG		utility dep cc fee	3.00CR	POSTED	G	8/25/2022
0-100.01	8/25/2022	SERV-CHG		utility app cc fee	2.00CR	POSTED	G	8/26/2022
0-100.01	8/29/2022	SERV-CHG		utility app cc fee	1.00CR	POSTED	G	8/29/2022
0-100.01	8/29/2022	SERV-CHG	000001	utility app cc fee	2.00CR	POSTED	G	8/30/2022
0-100.01	8/31/2022	SERV-CHG		utility app cc fee	2.00CR	POSTED	G	8/31/2022
0-100.01	8/31/2022	SERV-CHG	000001	utility app cc fee	1.00CR	OUTSTND	G	0/00/0000
TOTALS FOR ACCOUNT 0-100.01				CHECK	TOTAL:	546,840.91CR		
				DEPOSIT	TOTAL:	1,330,525.60		
				INTEREST	TOTAL:	877.87		
				MISCELLANEOUS	TOTAL:	2,905.85CR		
				SERVICE CHARGE	TOTAL:	6,585.79CR		
				EFT	TOTAL:	745,075.18CR		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH				CHECK	TOTAL:	546,840.91CR		
				DEPOSIT	TOTAL:	1,330,525.60		
				INTEREST	TOTAL:	877.87		
				MISCELLANEOUS	TOTAL:	2,905.85CR		
				SERVICE CHARGE	TOTAL:	6,585.79CR		
				EFT	TOTAL:	745,075.18CR		
				BANK-DRAFT	TOTAL:	0.00		

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 COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

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CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

* Credit Card Deposit Details *

CREDIT CARD BATCH ID	BATCH AMOUNT	DATE	DESCRIPTION	ITEM AMOUNT	NUMBER	TYPE	CLEAR DT
000939	1,136.53	8/01/22	ONLINE PAYMENT 8/01/2022	1,136.53	000001	Insite	8/01/22
000940	1,062.08	8/01/22	ONLINE PAYMENT 8/01/2022	1,062.08	000002	Insite	8/01/22
000941	522.01	8/01/22	ONLINE PAYMENT 8/01/2022	522.01	000003	Insite	8/02/22
000942	6,428.28	8/01/22	ONLINE PAYMENT 8/01/2022	3,553.03	000004	Insite	8/03/22
		8/02/22	ONLINE PAYMENT 8/02/2022	2,875.25	000001	Insite	8/03/22
000943	1,841.74	8/02/22	ONLINE PAYMENT 8/02/2022	857.66	000002	Insite	8/04/22
		8/03/22	ONLINE PAYMENT 8/03/2022	984.08	000001	Insite	8/04/22
000944	2,479.51	8/03/22	ONLINE PAYMENT 8/03/2022	934.05	000002	Insite	8/05/22
		8/04/22	ONLINE PAYMENT 8/04/2022	1,545.46	000001	Insite	8/05/22
000945	2,259.25	8/04/22	ONLINE PAYMENT 8/04/2022	439.91	000002	Insite	8/08/22
		8/05/22	ONLINE PAYMENT 8/05/2022	1,819.34	000001	Insite	8/08/22
000946	5,210.91	8/05/22	ONLINE PAYMENT 8/05/2022	2,346.87	000002	Insite	8/08/22
		8/08/22	ONLINE PAYMENT 8/08/2022	2,864.04	000001	Insite	8/08/22
000947	2,279.30	8/08/22	ONLINE PAYMENT 8/08/2022	2,279.30	000002	Insite	8/08/22
000948	1,062.58	8/08/22	ONLINE PAYMENT 8/08/2022	1,062.58	000003	Insite	8/09/22
000949	3,507.19	8/08/22	ONLINE PAYMENT 8/08/2022	819.66	000004	Insite	8/10/22
		8/09/22	ONLINE PAYMENT 8/09/2022	2,687.53	000001	Insite	8/10/22
000950	8,356.39	8/09/22	ONLINE PAYMENT 8/09/2022	5,038.05	000002	Insite	8/11/22
		8/10/22	ONLINE PAYMENT 8/10/2022	3,318.34	000001	Insite	8/11/22
000951	4,897.10	8/10/22	ONLINE PAYMENT 8/10/2022	3,886.90	000002	Insite	8/12/22
		8/11/22	ONLINE PAYMENT 8/11/2022	1,010.20	000001	Insite	8/12/22
000952	1,610.19	8/11/22	ONLINE PAYMENT 8/11/2022	342.11	000002	Insite	8/15/22
		8/12/22	ONLINE PAYMENT 8/12/2022	1,268.08	000001	Insite	8/15/22
000953	13,135.54	8/12/22	ONLINE PAYMENT 8/12/2022	2,093.56	000002	Insite	8/15/22
		8/15/22	ONLINE PAYMENT 8/15/2022	11,041.98	000001	Insite	8/15/22
000954	1,899.27	8/15/22	ONLINE PAYMENT 8/15/2022	1,899.27	000002	Insite	8/15/22
000955	2,699.90	8/15/22	ONLINE PAYMENT 8/15/2022	2,699.90	000003	Insite	8/16/22
000956	12,979.67	8/15/22	ONLINE PAYMENT 8/15/2022	7,173.24	000004	Insite	8/15/22
		8/16/22	ONLINE PAYMENT 8/16/2022	5,806.43	000001	Insite	8/15/22
000957	2,499.05	8/16/22	ONLINE PAYMENT 8/16/2022	245.12	000002	Insite	8/18/22
		8/17/22	ONLINE PAYMENT 8/17/2022	2,253.93	000001	Insite	8/18/22
000958	1,217.22	8/17/22	ONLINE PAYMENT 8/17/2022	290.68	000002	Insite	8/19/22
		8/18/22	ONLINE PAYMENT 8/18/2022	926.54	000001	Insite	8/19/22
000959	1,287.05	8/18/22	ONLINE PAYMENT 8/18/2022	290.62	000002	Insite	8/22/22
		8/19/22	ONLINE PAYMENT 8/19/2022	996.43	000001	Insite	8/22/22
000960	1,714.53	8/22/22	ONLINE PAYMENT 8/22/2022	1,714.53	000001	Insite	8/23/22
000961	478.53	8/22/22	ONLINE PAYMENT 8/22/2022	478.53	000002	Insite	8/23/22
000962	249.89	8/22/22	ONLINE PAYMENT 8/22/2022	249.89	000003	Insite	8/23/22
000963	114.20	8/23/22	ONLINE PAYMENT 8/23/2022	114.20	000001	Insite	8/24/22
000964	555.18	8/24/22	ONLINE PAYMENT 8/24/2022	555.18	000001	Insite	8/26/22
000965	1,421.56	8/25/22	ONLINE PAYMENT 8/25/2022	1,421.56	000001	Insite	8/26/22
000966	1,617.54	8/25/22	ONLINE PAYMENT 8/25/2022	151.99	000002	Insite	8/26/22

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CHECK RECONCILIATION REGISTER

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COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2022 THRU 8/31/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

000967	1,335.53	8/26/22 ONLINE PAYMENT 8/26/2022	1,465.55	000001	Insite	8/26/22
		8/26/22 ONLINE PAYMENT 8/26/2022	201.70	000002	Insite	8/29/22
		8/29/22 ONLINE PAYMENT 8/29/2022	1,133.83	000001	Insite	8/29/22
000968	527.09	8/29/22 ONLINE PAYMENT 8/29/2022	527.09	000002	Insite	8/30/22
000969	842.90	8/29/22 ONLINE PAYMENT 8/29/2022	842.90	000003	Insite	8/30/22
000970	1,341.37	8/30/22 ONLINE PAYMENT 8/30/2022	1,341.37	000001	Insite	8/31/22
000971	681.27	8/31/22 ONLINE PAYMENT 8/31/2022	681.27	000001	Insite	
000972	1,361.30	8/31/22 ONLINE PAYMENT 8/31/2022	240.98	000002	Insite	
		9/01/22 ONLINE PAYMENT 9/01/2022	1,120.32	000001	Insite	
000640	4,379.09	8/01/22 DAILY CASH POSTING 8/01/2022	4,071.40	000013	Point of Sale	8/05/22
		8/04/22 DAILY CASH POSTING 8/04/2022	307.69	000004	Point of Sale	8/05/22
000641	1,822.17	8/04/22 DAILY CASH POSTING 8/04/2022	1,389.54	000005	Point of Sale	8/09/22
		8/05/22 DAILY CASH POSTING 8/05/2022	432.63	000008	Point of Sale	8/09/22
000642	3,531.36	8/04/22 DAILY CASH POSTING 8/04/2022	3,338.78	000006	Point of Sale	8/09/22
		8/05/22 DAILY CASH POSTING 8/05/2022	192.58	000009	Point of Sale	8/09/22
000643	2,172.08	8/05/22 DAILY CASH POSTING 8/05/2022	2,172.08	000010	Point of Sale	8/09/22
000644	2,754.98	8/05/22 DAILY CASH POSTING 8/05/2022	2,092.10	000011	Point of Sale	8/15/22
		8/08/22 DAILY CASH POSTING 8/08/2022	537.34	000012	Point of Sale	8/15/22
		8/11/22 DAILY CASH POSTING 8/11/2022	125.54	000008	Point of Sale	8/15/22
000645	2,532.88	8/08/22 DAILY CASH POSTING 8/08/2022	2,323.26	000013	Point of Sale	8/12/22
		8/10/22 DAILY CASH POSTING 8/10/2022	209.62	000007	Point of Sale	8/12/22
000646	1,099.09	8/10/22 DAILY CASH POSTING 8/10/2022	1,099.09	000008	Point of Sale	8/12/22
000647	1,822.29	8/10/22 DAILY CASH POSTING 8/10/2022	1,671.69	000009	Point of Sale	8/15/22
		8/12/22 DAILY CASH POSTING 8/12/2022	150.60	000012	Point of Sale	8/15/22
000648	2,089.89	8/12/22 DAILY CASH POSTING 8/12/2022	2,089.89	000013	Point of Sale	8/15/22
000649	5,970.88	8/12/22 DAILY CASH POSTING 8/12/2022	4,585.76	000014	Point of Sale	8/16/22
		8/15/22 DAILY CASH POSTING 8/15/2022	1,385.12	000015	Point of Sale	8/16/22
000650	10,981.78	8/15/22 DAILY CASH POSTING 8/15/2022	6,988.01	000016	Point of Sale	8/23/22
		8/18/22 DAILY CASH POSTING 8/18/2022	3,864.41	000007	Point of Sale	8/23/22
		8/19/22 DAILY CASH POSTING 8/19/2022	129.36	000010	Point of Sale	8/23/22
000651	1,821.67	8/18/22 DAILY CASH POSTING 8/18/2022	1,821.67	000008	Point of Sale	8/19/22
000652	3,682.64	8/18/22 DAILY CASH POSTING 8/18/2022	3,682.64	000009	Point of Sale	8/19/22
000653	420.08	8/19/22 DAILY CASH POSTING 8/19/2022	420.08	000011	Point of Sale	8/23/22
000654	461.32	8/19/22 DAILY CASH POSTING 8/19/2022	323.92	000012	Point of Sale	8/29/22
		8/25/22 DAILY CASH POSTING 8/25/2022	137.40	000009	Point of Sale	8/29/22
000655	564.62	8/23/22 DAILY CASH POSTING 8/23/2022	564.62	000006	Point of Sale	8/25/22
000656	320.00	8/23/22 DAILY CASH POSTING 8/23/2022	95.00	000007	Point of Sale	8/29/22
		8/25/22 DAILY CASH POSTING 8/25/2022	225.00	000010	Point of Sale	8/29/22
000657	1,178.96	8/25/22 DAILY CASH POSTING 8/25/2022	1,178.96	000011	Point of Sale	8/29/22
000658	1,101.78	8/25/22 DAILY CASH POSTING 8/25/2022	674.89	000012	Point of Sale	8/30/22
		8/29/22 DAILY CASH POSTING 8/29/2022	426.89	000008	Point of Sale	8/30/22
000659	3,042.48	8/29/22 DAILY CASH POSTING 8/29/2022	725.48	000009	Point of Sale	8/31/22
		8/30/22 DAILY CASH POSTING 8/30/2022	150.00	000010	Point of Sale	8/31/22
		8/31/22 DAILY CASH POSTING 8/31/2022	2,167.00	000007	Point of Sale	8/31/22
000660	801.42	8/30/22 DAILY CASH POSTING 8/30/2022	801.42	000011	Point of Sale	8/31/22

9/06/2022 7:08 AM
COMPANY: 999 - POOLED CASH
ACCOUNT: 0-100.01 CASH IN BANK-CSB
TYPE: All
STATUS: All
FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 14

CHECK DATE: 8/01/2022 THRU 8/31/2022
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

* Credit Card Deposit Details *

CREDIT CARD BATCH ID	BATCH AMOUNT	DATE	DESCRIPTION	ITEM AMOUNT	NUMBER	TYPE	CLEAR DT
000661	3,495.46	8/30/22	DAILY CASH POSTING	3,345.46	000012	Point of Sale	8/31/22
		8/31/22	DAILY CASH POSTING	150.00	000008	Point of Sale	8/31/22
000662	874.57	8/31/22	DAILY CASH POSTING	874.57	000009	Point of Sale	
*Total Credit Card Deposits *				147,533.14			

ORDINANCE NO. 1001-22

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS AMENDING CHAPTER 2 ANIMAL CONTROL, ARTICLE 2.01 GENERAL PROVISIONS; AMENDING CHAPTER 2 ANIMAL CONTROL, ARTICLE 2.05 CONFINEMENT AND IMPOUNDMENT OF DOGS AND CATS; AMENDING CHAPTER 2 ANIMAL CONTROL, ARTICLE 2.06 DANGEROUS ANIMALS; AMENDING CHAPTER 2 ANIMAL CONTROL BY ADDING NEW ARTICLE 2.07 DANGEROUS, AGGRESSIVE, AND PUBLIC NUISANCE DOGS OF THE CODE OF ORDINANCES, CITY OF NAVASOTA, TEXAS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; FINDING PROPER NOTICE OF MEETING.

WHEREAS, the City Council of the City of Navasota is authorized to adopt animal control regulations pursuant to Chapter 826 of the Texas Health and Safety Code, and is authorized to define and abate nuisances pursuant to Chapter 217 of the Texas Local Government Code; and

WHEREAS, in order to enhance, promote and protect the health, safety and general welfare of the citizens of Navasota, Texas the City Council must from time to time amend and/or adopt new regulations; and

WHEREAS, the City Council finds the following regulations to be reasonable and beneficial to the general health, safety and welfare of the citizens of Navasota; and

WHEREAS, the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas that:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2.

Chapter 2 Animal Control, Article 2.01 General Provisions, Section 2.01.001 Definitions of the Code of Ordinances, City of Navasota, Texas is hereby amended by adding or amending the following definitions to read as follows:

Aggressive Dog. Any dog that meets one or more of the following conditions:

(1) Bites, assaults, or otherwise attacks a person without provocation on the property of the owner and causes bodily injury to the person, provided that the person is on the property of the owner with the owner's consent or invitation;

(2) Has displayed aggressive tendencies that cause a person of normal sensibilities to fear the dog will attack that person or a domesticated animal without provocation while inside or outside an enclosure, and such enclosure, if any, is not sufficient to ensure the safety of persons or domesticated animals on adjoining property or the public at large;

(3) Has otherwise interfered with the freedom of movement of persons in a public right-of-way, regardless of whether the dog was on the property of its owner;

(4) A peace officer or animal control officer has reason to believe the dog has a dangerous disposition and is likely to be harmful to humans or other domestic animals; or

(5) Bites, assaults, or otherwise attacks a person or domestic animal without provocation not on the property of the owner whether or not the dog causes bodily injury to the person or domestic animal.

The term "aggressive dog" shall not apply to animals that are in the service of law enforcement agencies or guard dogs restrained as provided by this chapter, and further provided that such guard dogs have been registered with the animal control authority and police department and the owner possesses, if required, a license under the Texas Private Security Act and signs of warning on the property are prominently displayed.

Animal control authority. A person designated by the city manager to receive reports of animal bites, investigate bite reports, ensure quarantine of possibly rabid animals and otherwise carry out provisions of the state law pertaining to control and eradication of rabies and to enforce the provisions of this chapter....

Animal shelter. A facility designated or recognized by the city for the purpose of impoundment, quarantine, shelter and destruction of stray, diseased, injured, aggressive, dangerous, nuisance or vicious animals.

Bodily Injury. Physical pain, illness, or any impairment of physical condition that results from a bite or attack by a dog.

Dangerous Dog. Any dog that:

- (1) makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
- (2) commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Domestic animal. Any beast or bird in common use that has been bred or trained to need and accept the care of humans and to live in a tame condition, including, but not limited to, livestock, goat, swine, dog, cat, fowl, caged birds, amphibians, fish, reptiles other than poisonous or dangerous reptiles, small caged rodents and the common ferret, or other beast or bird. The term does not include exotic or wild animals.

Exotic animal. The same as a "wild animal."

Public nuisance dog. Any dog that meets one of the following conditions:

- (1) Substantially interferes with the right to enjoyment of life or property by persons other than the owner by acts including, but not limited to, frequent, long, or continued barking or howling, repeated defecation on property other than that of the owner, or damaging property other than that of the owner;
- (2) Is documented by the animal control authority, a police officer, a neighborhood protection official or a member of the public to be running at large three or more times in a 12-month period; or
- (3) Is one of a number of dogs or other animals maintained on the property owned or controlled by its owner so as to be dangerous to the public health, safety or welfare.

Secure Enclosure. A fenced area or structure that is:

- (1) At least six feet (6') in height;
- (2) Locked;
- (3) Capable of preventing the entry of the general public, including children;
- (4) Capable of preventing the escape or release of a dangerous and/or aggressive dog; and

(5) Clearly marked as containing a dangerous and/or aggressive dog by posting signage required to be obtained from the animal control authority; said signage must be posted on each gate of the enclosure with the bottom edge of the sign located at least 36 inches but no more than 48 inches above ground level.

Serious bodily injury. The same meaning as provided in § 822.001 of the Texas Health and Safety Code, as amended from time to time.

Unprovoked. Action by a dog or other animal that is not:

- (1) In response to being tormented, abused, or assaulted by any person;
- (2) In response to pain or injury;
- (3) In protection of itself or its food, kennel, or nursing offspring; or
- (4) In response to a person trespassing or committing a crime on the owner's property.

Vicious animal. An animal, not including a dog, that displays vicious conduct and has the ability to attack a person or domestic animal, and the vicious animal:

- (1) Makes an unprovoked attack on a person or domestic animal;
- (2) Threatens to attack or terrorizes a person on private property or a public place;
- (3) Has behaved in such a manner that the person who keeps said animal knows or should reasonably know that the animal is possessed of tendencies to attack or bite persons;
- (4) Causes bodily injury; or
- (5) Has, on one (1) previous occasion, without provocation, attacked or bitten any person or animal, or an individual animal which the animal control officer has reason to believe has a dangerous disposition or is likely to be harmful to humans or other animals.

The provisions of this subsection shall not apply to animals that are in the service of law enforcement agencies or guard dogs restrained as provided in this chapter

SECTION 3.

Chapter 2 Animal Control, Article 2.01 General Provisions, Section 2.01.002 Penalty of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

Sec. 2.01.002 Penalty

Any violation of this chapter will be a class C misdemeanor punishable by a fine of not less than five dollars (\$5.00) nor more than two thousand dollars (\$2000.00), as further described in Section 1.01.009 of this Code.

SECTION 4.

Chapter 2 Animal Control, Article 2.05 Confinement and Impoundment of Dogs and Cats, Section 2.05.002 Confinement of vicious animals and female animals in season, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

Sec. 2.05.002 Confinement of vicious animals and female animals in season.
No vicious animal, nor a female cat or dog in season, shall be allowed upon any public place in the city, whether or not said vicious animal or female cat or dog in season is under control by means of a physical restraint; however, this section shall not apply to such female cat or dog in season when confined within a vehicle.

SECTION 5.

Chapter 2 Animal Control, Article 2.05 Confinement and Impoundment of Dogs and Cats, Section 2.05.003 Animal Shelter, of the Code of Ordinances, City of Navasota, Texas is hereby amended to read as follows:

Sec. 2.05.003 Animal shelter

- (a) The city council shall select and establish facilities for impoundment, maintenance, shelter and destruction of stray, diseased, injured, rabid, aggressive, dangerous, nuisance or vicious animals.
- (b) The animal control authority shall ensure that any facility so selected or designated by the city council shall, at all times, comply with standards and regulations established by the city and applicable law.
- (c) The animal control authority shall require proof of rabies vaccination prior to the release of any dog or cat. In the absence of a current rabies vaccination, the shelter facility shall collect from the owner or adoptive claimant an amount equal to the cost of vaccination and issue a credit voucher therefor to such owner or adoptive claimant.

SECTION 6.

Chapter 2 Animal Control, Article 2.06 Dangerous Animals, Section 2.06.002 Dangerous Dogs, of the Code of Ordinances, City of Navasota, Texas is hereby deleted in its entirety.

SECTION 7.

Chapter 2 Animal Control, of the Code of Ordinances, City of Navasota, Texas is hereby amended to add Article 2.07 Dangerous, Aggressive, and Public Nuisance Dogs to read as follows:

ARTICLE 2.07. DANGEROUS, AGGRESSIVE, AND PUBLIC NUISANCE DOGS

Sec. 2.07.001. Definitions.

As used in this article 2.07, the following words and phrases shall have the meanings provided below, unless the content of their usage clearly indicates another meaning:

Owner has the same meaning as provided in § 822.041 of the Texas Health and Safety Code, as amended from time to time.

Sec. 2.07.002. Determination that dog is dangerous.

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the animal control authority, that a dog may constitute a dangerous dog, the animal control authority may conduct an investigation. At the conclusion of the investigation, the animal control authority may:
 - (1) Determine that a dog is not dangerous; or
 - (2) Determine that a dog is dangerous and order the registrant or owner to comply with the requirements for ownership of a dangerous dog set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code.
- (b) The animal control authority shall notify the registrant or owner, either in person, by posting a determination notice on the last known residence of the owner or by certified mail, return receipt requested, of his determination. If a dog is determined to be dangerous, the notice of determination shall inform the registrant or owner of the following:
 - (1) That the dog is dangerous;
 - (2) That the registrant or owner must comply with requirements for ownership of a dangerous dog as set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code; and
 - (3) That the registrant or owner has a right to appeal a determination of dangerousness in accordance with section 2.07.006 of this Code.

Sec. 2.07.003. Dog causing death or serious bodily injury to a person.

- (a) The provisions of this section for the seizure of a dog and subsequent hearing shall comply with Subchapter A, Chapter 822 of the Texas Health and Safety Code.
- (b) Any person may make a sworn complaint to a municipal court that a dog has caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person.

- (c) Upon receipt of the complaint in subsection (b) of this section and a showing of probable cause to believe that the dog caused the death of or serious bodily injury to the person as stated in the complaint, a municipal court shall order the animal control authority to seize the dog and shall issue a warrant authorizing the seizure.
- (d) The animal control authority shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions until the court orders the disposition of the dog.
- (e) The court shall set a time for a hearing to determine whether the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The hearing must be held not later than the 10th day after the date on which the warrant is issued. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.
- (f) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (g) The court shall order the dog to be humanely destroyed if the court finds that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The court shall also order that the owner or registrant pay all fees incurred for the impoundment of the dog.
- (h) If the court does not find that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person, the court shall waive any impoundment fees incurred and shall order the dog released to:
 - (1) Its owner;
 - (2) The person from whom the dog was seized; or
 - (3) Any other person authorized to take possession of the dog.
- (i) The court may not order the dog destroyed if the court finds that the dog caused serious bodily injury to a person by attacking, biting, or mauling the person and:
 - (1) The dog was being used for the protection of a person or person's property and the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and:
 - a. The enclosure was constructed in such a manner and of such materials as to be reasonably certain to prevent the dog from leaving the enclosure on its own and notice of the presence of a dog was posted upon the enclosure; and
 - b. The injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;

- (2) The dog was not being used for the protection of a person or person's property, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;
- (3) The attack, bite, or mauling occurred during an arrest or other action of a peace officer while the peace officer was using the dog for law enforcement purposes;
- (4) The dog was defending a person from assault or a person's property from damage or theft by the injured person; or
- (5) The injured person was younger than eight years of age, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the enclosure was constructed in such a manner and of such materials as to be reasonably certain to keep a person younger than eight years of age from entering.

Sec. 2.07.004. Requirements for owner of a dangerous dog.

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a dangerous dog that is not to be humanely euthanized, the registrant or owner shall:
 - (1) Comply at all times with the requirements set forth in Subchapter D, Chapter 822 of the Texas Health and Safety Code;
 - (2) Permit the animal control authority to implant a microchip in the dog, at the registrant's or owner's expense, which will identify it as a dangerous dog;
 - (3) Obtain a dangerous dog license from the animal control authority for the fee stated in the city fee schedule and affix a city-issued "dangerous dog" tag to the dog's collar that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
 - (4) Muzzle and restrain the dangerous dog at all times on a leash that is no longer than six (6) feet in length, is of sufficient strength to control the dog, and is in the direct physical control of a person capable of controlling the dog at any time the dog is not in a secure enclosure;
 - (5) Confine the dog in a secure enclosure except as provided in item (4) of this subsection;
 - (6) Sterilize the dog; and
 - (7) Obtain liability insurance coverage in an amount of at least \$100,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage to the animal control authority. The proof of insurance must clearly indicate that the insurer is aware that the insured dog has been declared

dangerous either by the inclusion of a statement on the coverage policy itself or in an original letter on the insurer's letterhead signed by the insurance agent issuing the policy.

- (b) The owner of a dangerous dog who does not comply with any part of subsection (a) of this section shall deliver the dog to the animal control authority not later than the 30th calendar day after the owner learns that the dog is a dangerous dog.

Sec. 2.07.005. Failure to comply with requirements for ownership of a dangerous dog.

- (a) Any person may make application to a municipal court that the owner of a dangerous dog has failed to comply with the requirements for ownership of a dangerous dog as set forth in section 2.07.004 of this Code.
- (b) The court shall set a time for a hearing to determine whether the owner of the dog has complied with the requirements for ownership as set forth in section 2.07.004 of this Code. The hearing must be held within ten (10) calendar days after the date on which the dog was to be delivered to the animal control authority or within ten (10) calendar days after the date of the application, whichever is later. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.
- (c) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (d) The court shall determine whether the owner of a dangerous dog has complied with the requirements for ownership of a dangerous dog as set forth in section 2.07.004 of this Code.
 - (1) If the court determines that the owner has met all ownership requirements, the court shall waive any impoundment fees incurred and order the dog released to the owner.
 - (2) If the court determines that the owner has not met all ownership requirements, the court shall order the owner to come into compliance with all ownership requirements within eleven (11) calendar days after the date the court issues the order and shall order the owner to pay all fees incurred for the impoundment of the dog. If all ownership requirements are met within eleven (11) calendar days after the date the court issues the order, the animal control authority shall release the dog to the owner upon payment of all fees incurred for the impoundment of the dog. Except as provided in item (4) of this subsection, if the owner has not met all ownership requirements within eleven (11) calendar days after the date the court issues the order, the court may order the animal control authority to humanely destroy the dog and the owner to pay all impoundment fees incurred and any fees for the destruction of the dog.

- (3) The court may order the humane destruction of a dog if the owner of the dog has not been located after the 15th calendar day after the date on which the dog was to be delivered to the animal control authority.
- (4) The court may not order the destruction of a dog during the pendency of an appeal under subsection (f) of this section.
- (e) The court shall determine the estimated costs to house and care for the impounded dog during the appeal process set forth in subsection (h) of this section and shall set the bond for an appeal in an amount adequate to cover those estimated costs.
- (f) The order of the municipal court issued under subsection (d) of this section may be appealed in accordance with section 822.0424 of the Texas Health and Safety Code to a county court or county court at law in the county in which the municipal court is located. The appellant is entitled to a jury trial on request. Not later than the 10th calendar day after the date the municipal court order is issued, the appellant must file a notice of appeal, and if applicable, an appeal bond in the amount determined by the court from which the appeal is taken.

Secs. 2.07.006. Appeal from a determination as a dangerous dog.

If the animal control authority determines a dog is a dangerous dog under section 2.07.002 of this Code, that decision is final unless the licensee or owner files a written appeal in accordance with section 822.0421 of the Texas Health and Safety Code with a justice, county, or municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is dangerous.

Sec. 2.07.007. Dangerous dog owned or harbored by minor.

If the licensee or owner of a dangerous dog is a minor, the parent or guardian of the minor shall be liable for all injuries and property damage sustained by any person or domestic animal in an unprovoked attack by the dog.

Sec. 2.07.008. Violations; defenses.

- (a) A person commits an offense if he violates, or fails to perform an act required by, a provision of this article or Subchapter D, Chapter 822 of the Texas Health and Safety Code, as amended. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.
- (b) An offense under this article is a Class C misdemeanor.
- (c) Any defense to prosecution under Subchapter D, Chapter 822 of the Texas Health and Safety Code, as amended, is a defense to prosecution under this article.
- (d) Any defense to an order to euthanize under § 822.003(f) of the Texas Health and Safety Code, as amended, is a defense under this article.

Sec. 2.07.009. Dangerous, aggressive, and public nuisance dog database; animal complaints investigated by the police department.

- (a) The animal control authority shall maintain a detailed database of all dogs deemed to be dangerous, aggressive, and public nuisances and shall make this information available to the police department. The database shall include, but not be limited to, information such as the registrant's, licensee's or owner's name, address, phone number, the dangerous dog case number, the assigned microchip identification number, and all identifying information regarding the dog.
- (b) Any reports involving complaints of animals investigated by the police department shall be provided to the animal control authority and shall include all relevant information gathered as a result of the response to the incident.

Sec. 2.07.010. Aggressive dog; determination hearing.

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the animal control authority, that any dog may be an aggressive dog, the animal control authority shall conduct an investigation. If upon investigation, the animal control authority reasonably believes that grounds exist to declare the dog an aggressive dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order shall include all requirements for a registrant or owner of a dog determined to be aggressive as set forth in section 2.07.011 of this Code and the process for appeal of the determination.

Sec. 2.07.011. Requirements for an aggressive dog; violation.

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of an aggressive dog, the registrant or owner shall:
 - (1) Permit the animal control authority, at the registrant's or owner's expense, to implant in the dog a microchip that will identify it as an aggressive dog;
 - (2) Obtain an aggressive dog license from the animal control authority for the fee stated in the city fee schedule and affix a city-issued "aggressive dog" tag to the dog's collar that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
 - (3) Restrain the aggressive dog at all times on a leash of sufficient strength to control the dog, no longer than six (6) feet in length and in the immediate control of a person capable of controlling the dog at any time the dog is not in a fenced area or structure that meets the requirements set forth in the following item;
 - (4) Except as provided in the preceding item, confine the dog in a secure enclosure ; and
 - (5) Sterilize the dog.

- (b) A person commits an offense if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 2.07.012. Appeal from a determination as an aggressive dog.

If the animal control authority determines a dog is an aggressive dog under section 2.07.010 of this Code, that decision is final unless the registrant or owner files a written appeal with the office of the animal control authority not later than five (5) calendar days after the date the registrant or owner receives an order from the animal control authority stating that the dog is an aggressive dog. The municipal court judge shall conduct the hearing within ten (10) calendar days of the animal control authority's receipt of the notice of appeal. The hearing shall be conducted informally, and the municipal court judge may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the municipal court judge shall enter a written order with factual findings as to whether the dog is an aggressive dog. The written order of the shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five (5) business days thereafter. The decision of the municipal court judge shall be final.

Sec. 2.07.013. Public nuisance dog.

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the animal control authority, that any dog may constitute a public nuisance, the animal control authority shall conduct an investigation. If upon investigation, the animal control authority reasonably believes that grounds exist to declare the dog a public nuisance dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order shall include all requirements for a registrant or owner of a dog determined to be a public nuisance as set forth in section 2.07.014 of this Code and the process for the appeal of the determination.
- (b) For purposes of this section, if a dog is documented to be at-large three (3) or more times in a 12-month period by a member of the public, such documentation must consist of photographic evidence with a date and time stamp and in which the dog can be clearly identified.
- (c) In order to open a public nuisance dog case, an original, signed notarized affidavit is required from the person making the complaint. Emailed, or other electronic statements are not accepted for this procedure. The affidavit must contain a description of the events, with the dates and beginning to end times of the incidents that caused the person making the complaint to believe the dog in question to be a public nuisance dog as defined in section 2.01.001 of this Code. Because barking and other noise related issues may be subjective, a barking dog packet with affidavits from two or more individuals from different households must

be submitted. All required documents must be submitted to the animal control authority at the Navasota Police Department located at 200 East McAlpine, Navasota, TX 77868

Sec. 2.07.014. Requirements for a public nuisance dog; violation.

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a public nuisance dog, the registrant or owner shall take all measures necessary to abate the nuisance that served as the basis for the determination of the dog as a public nuisance dog.
- (b) A person commits an offense if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 2.07.015. Appeal from a determination as a public nuisance dog.

If the animal control authority determines a dog is a public nuisance dog under section 2.07.013 of this Code, that decision is final unless the registrant or owner files a written appeal with the office of the animal control authority not later than five (5) calendar days after the date the registrant or owner receives an order from the animal control authority stating that the dog is a public nuisance dog. The hearing shall be conducted and the written order from the municipal court judge shall be issued in the same manner as set forth in section 2.07.012 of this Code. The decision of the municipal court judge shall be final.

Sec. 2.07.016. Penalties; appeal.

- (a) If a licensee, registrant or owner of a dog receives the specified number of convictions for the following offenses within a 12-month period, the animal control authority may order the dog at issue removed from the city:
 - (1) One or more convictions for allowing an aggressive dog to be at large;
 - (2) One or more convictions for allowing a public nuisance dog to be at large of this Code; or
 - (3) Two or more convictions for violations of section 2.07.011 or section 2.07.014 of this Code.

The removal order shall be issued in writing to the licensee, registrant or owner of the dog at issue by personal delivery or by certified mail, return receipt requested. The notice shall include the reason for the order and shall inform the licensee, registrant or owner of his right to appeal the order.

- (b) If the animal control authority orders a dog removed from the city, that decision is final unless the licensee, registrant or owner files a written appeal with municipal court not later than five (5) calendar days after the date the licensee, registrant or owner received notice that the dog has been ordered removed from the city. A municipal court judge shall hold the hearing within ten (10) calendar days of the animal control authority's receipt of the notice of appeal. The judge may consider

city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the licensee, registrant or owner. At the conclusion of the hearing, the municipal court judge shall enter a written order upholding or overruling the animal control authority's order to remove the dog at issue from the city. The written order shall be sent by personal delivery or certified mail, return receipt requested, to the licensee or owner as soon after the conclusion of the hearing as practicable, but in no event more than five (5) business days thereafter. The decision of the municipal court judge shall be final.

SECTION 8. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 9. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 10. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 11. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 22nd DAY OF AUGUST, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 12th DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #18-D

Agenda Date Requested: September 12, 2022

Requested By: Jennifer Reyna, Utilities Director

Department: Public Works

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Change Order No. 2

Appropriation

Source of Funds: Water, Sewer, Gas

Account Number: xxx-511-910.00

Amount Budgeted: \$481,933

Amount Requested: \$1,800

Budgeted Item: ☒ Yes ☐ No

AGENDA ITEM #18-D

Approve Change Order No. 2 in the amount of \$1,800 for the new Public Works warehouse that will be located at the Wastewater Treatment Plant, 108 S. Peeples Street.

SUMMARY & RECOMMENDATION

City Council approved MBCM Management to build the new Public Works warehouse at the Wastewater Treatment Plant. There is a need for the contractor to furnish and install four 6" steel bollards at the 14' overhead door at the new Public Works Warehouse located at 108 S. Peeples Street. The bollards will help protect the overhead doors from being damaged from heavy equipment or vehicles. This is an unforeseen cost that staff is recommending City Council approve the change order in the amount of \$1,800 for the installation of the four bollards.

ACTION REQUIRED BY CITY COUNCIL

Approve Change Order No. 2 on the new Public Works warehouse located at 108 Peeples Street in the amount of \$1,800 to MBCM Management, Inc.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



7984 HWY 6 Navasota, TX 77868 | www.mbcmusa.com
Office: (936) 825-1603 | info@mbcmusa.com | TBPE Firm: F-789

Tuesday, August 23, 2022

PROJECT: City of Navasota – New Public Warehouse
Bollard Install

CHANGE ORDER No.: 002
MBC Proposal No.: P-22-CON-004

TO OWNER: City of Navasota
PO Box 910 Navasota, TX 77868

Original Contract Date: April 19, 2022

CHANGE ORDER # 002 :

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

The Original Contract Sum was:	\$	408,660.00
The net change by previously authorized Change Orders:	\$	73,273.00
The Contract Sum prior to this Change Order was:	\$	481,933.00
The Contract Sum will be increased by this Change Order in the amount of:	\$	1,800.00
The new Contract Sum including this Change order will be:	\$	483,733.00

The Contract Time will be increased by: N/A

The date of Substantial Completion as of the date of this Change Order therefore is: N/A

NOTE: This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and the Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, ARCHITECT AND CONTRACTOR

BUILDER

MBC Management
7964 HWY 6
Navasota, TX 77868

BY: Rylie McKinney, PM

DATE: 08.23.2022

X: Rylie McKinney

OWNER

City of Navasota

BY: _____

DATE: _____

X: _____

“SCOPE OF WORK”

1. Bollards Install:

- a. Furnish & Install (4) 6” steel bollards @ 14’ Overhead Door.

ADDITION AMOUNT: \$ 1,800.00

SPECIFIC INCLUSIONS:

1. Payment & Performance Bonds

ORIGINAL CONTRACT SUM:	\$ 481,933.00
NET DEDUCTIONS CO 002:	\$ 0.00
NET ADDITIONS CO 002:	\$ 1,800.00
NET DELTA CO 002:	\$ 1,800.00
PROPOSED CONTRACT SUM:	\$ 483,733.00

*** END OF DOCUMENT ***



REQUEST FOR CITY COUNCIL AGENDA ITEM #18-E

Agenda Date Requested: <u>September 12, 2022</u>
Requested By: <u>Jennifer Reyna, Utilities Director</u>
Department: <u>Public Works</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Exhibits: Change Order No. 1

Appropriation	
Source of Funds:	<u>905 – Capital Projects</u>
Account Number:	<u>905-500-910.00</u>
Amount Budgeted:	<u>\$480,490</u>
Amount Requested:	<u>\$18,665</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

AGENDA ITEM #18-E

Approve Change Order No. 1 in the amount of \$18,665 for the Street and Utilities CIP – 2022 Downtown Watermain Replacement on LaSalle and Washington Ave.

SUMMARY & RECOMMENDATION

Additional boring was required to provide new water service connections for two (2) businesses on LaSalle, and various minor changes that were needed due to differing underground conditions found during the work. These changes included repairing an abandoned storm drain ditch which will help with area drainage. Staff is requesting a change order in the amount of \$18,665, which is a 4% increase related to these unforeseen costs.

Due to the sensitivity in the water service lines on this project, combined with rain days, the timeline for this projected needs to be extended. Furthermore, this Change Order gives the contractor until September 15th to be finished with the project. Staff has communicated with TxDOT, and they are aware of the time extension given to the City's contractor.

ACTION REQUIRED BY CITY COUNCIL

Approve Change Order No. 1 on the Street and Utilities CIP – 2022 Downtown Watermain Replacement on LaSalle and Washington Ave in the amount of \$18,665 to D & S Contracting.

Approved for the City Council meeting agenda

Jason Weeks

Jason B. Weeks, City Manager

9/7/2022

Date

SECTION 00 63 36

CHANGE ORDER No. 1

**PROJECT: NAVASOTA STREET AND UTILITIES CIP - DOWNTOWN
BLEYL PROJECT NO.: 12732**

TO: Jennifer Reyna
Director of Utilities
City of Navasota
200 E. McAlpine
Navasota, TX 77868

1.01 DESCRIPTION OF CHANGES

ITEM 1 SCOPE:

Justification:

				CONTRACT CHANGE		
				AMOUNT	TIME	
Item	Quant.	Unit	Description	Unit	Total	Days
1	60	LF	Furnish and install 2-inch AWWA C-900 DR-14 water main BY BORE, all depths, including all materials, labor, excavation, embedment, and trench backfill per the plans and specifications, complete and in place	\$ 90.00	\$ 5,400.00	0
2	1	EA	Furnish and Install 6"x2" Service Saddle w/ Corp Stop per specs, complete and in place	\$ 900.00	\$ 900.00	0
3	1	EA	Furnish and install 1" long double water service from 2" Bore up to the meters, including the meter stop	\$ 2,640.00	\$ 2,640.00	0
4	1	EA	Demo Existing Storm Box Top and Installed New Top with Lid	\$ 5,500.00	\$ 5,500.00	0
5	2	EA	Furnish and install 6" 45' Bends around Existing Storm Box	\$ 685.00	\$ 1,370.00	0
6	3	EA	Furnish and install 6" 90' Elbows, per the specifications, complete and in place	\$ 685.00	\$ 2,055.00	0
7	80	SF	Repair Gravel Driveway	\$ 10.00	\$ 800.00	0
TOTALS:				\$	18,665.00	14 Days

1.02 ACCEPTANCE BY CONTRACTOR

CONTRACTOR agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for the changes include all costs associated with this Change Order.

Abner Moore Smith
CONTRACTOR Signature and Title

8/29/22
Date

1.03 ACCEPTANCE BY THE OWNER

Owner Signature

Date

Sam Zeb...
Project Engineer Signature

08-29-2022
Date

EXECUTIVE SUMMARY

C.O. : 1

PROJECT: NAVASOTA STREET AND UTILITIES CIP - DOWNTOWN

BLEYL PROJECT NO.: 12732

TO: Jennifer Reyna
Director of Utilities
City of Navasota

1.01 CONTRACT PRICE SUMMARY

	DOLLAR AMOUNT	PERCENT
A. Original Contract Price	\$ 480,490.00	100%
B. Previous Change Orders	\$ -	0%
C. This Change Order	\$ 18,665.00	4%
D. Contract Price	\$ 499,155.00	104%

1.02 CONTRACT TIME SUMMARY

Notice to Proceed:

July 18, 2022

DURATION

COMPLETION DATE

A. Original Contract Time	45 Days	September 1, 2022
B. Previous Change Orders	0 Days	September 1, 2022
C. This Change Order	14 Days	September 15, 2022*
D. Contract Time	59 Days	September 15, 2022*

*Extension applies only to work along Washington St.
Work on La Salle must be complete by September 1st.

1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

A. Including this Change Order, the following table is provided to track conditions related to Document 00 72 43 - General Conditions.

No.	Change Description	Amount	Percentage Added
1	Street crossing, Storm box, and Misc. items	\$ 18,665.00	3.88%
	TOTALS	\$ 18,665.00	3.88%

END OF SUMMARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #18-F

Agenda Date Requested: <u>September 12, 2022</u>
Requested By: <u>Jason Katkoski, Chief/EMC</u>
Department: <u>Fire</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Exhibits: Interlocal Agreement

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

AGENDA ITEM #18-F

Approve on an Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the county for FY 2022-2023.

SUMMARY & RECOMMENDATION

The Navasota Fire Department has placed on consent the annual Interlocal Agreement between the City of Navasota and Grimes County for fire protection services in the unincorporated areas of the county for FY 2022-2023. The agreement is the same as in previous years with an annual amount of \$ 93,241 to be reimbursed for services at a monthly rate of \$7,770.08 monthly.

ACTION REQUIRED BY CITY COUNCIL

Approve Interlocal Agreement between the City of Navasota and Grimes County for the fire protection in the unincorporated areas of the County for FY 2022-2023.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

**INTERLOCAL AGREEMENT
FOR FIRE PROTECTION SERVICES
BETWEEN THE CITY OF NAVASOTA AND GRIMES COUNTY**

WHEREAS, Grimes County, a Texas political subdivision (hereafter referred to as “County”) desires to enter into an agreement with the City of Navasota, a Texas home-rule municipality (hereafter referred to as “City”) to obtain fire protection services from the City; and

WHEREAS, the City desires to provide fire protection services in the unincorporated portions of Grimes County in exchange for the consideration described herein; and

WHEREAS, the City and County are entering into this Interlocal Agreement for Fire Protection Services (“Agreement”) pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791; and

NOW, THEREFORE, in consideration of the mutual covenants expressed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, the City and the County agree as follows:

1. Term, Renewal, Termination

- a. This Agreement shall be effective beginning October 1, 2022, and shall remain in effect until September 30, 2023 (“Term”) unless otherwise terminated as provided elsewhere in this agreement.
- b. Notwithstanding any other provision herein, either party may terminate this Agreement at any time, without cause, by giving not less than ninety (90) days written notice to the other party.
- c. If this Agreement is terminated for any reason prior to September 30, 2023, the County shall be obligated to pay the City for services rendered through the termination date by pro-rating the amount provided in paragraph 4 below for the Term. No later than thirty (30) days following the effective date of any early termination of this Agreement, the City shall reimburse the appropriate pro-rated portion of the payment made by the County provided for in Paragraph 4. The City shall retain all monies paid for services rendered through the termination date.

2. Purpose

The purpose of this Agreement is to provide for fire protection services within the unincorporated areas of Grimes County, Texas.

3. Fire Protection Services – Scope of Services

City will provide the following services:

- a. City will make Fire Fighting Services ("Services") available through the Navasota Fire Department (NFD) within the unincorporated areas of Grimes County ("the Service Area") 24 hours a day, 7 days a week.
- b. City will dispatch appropriate equipment and personnel for fire-fighting operations, rescue operations, technical rescue operations, emergency medical first response, hazardous materials response, and other emergency responses upon notification either by the County or from the public of a need for services within the Service Area. City will dispatch fire fighter medical first response personnel to begin emergency medical care upon notification either by County or from the public of a need for services within the Service Area which includes a large industrial complex.
- c. Emergency Management, a division of the fire department, will assist Grimes County Emergency Management upon request. Also the Navasota Emergency Operations Center is made available to Grimes County Emergency Management during emergencies and disasters.
- d. It is agreed that the NFD's operating procedures and tactical guidelines will be used when making responses in the Service Area. City may unilaterally amend the NFD's operating procedures and tactical guidelines at any time.
- e. NFD shall coordinate with the County's Sheriff and EMS departments in relation to fire protection services, fire-fighting, medical emergencies, and rescue calls. County departments shall adhere to the incident command protocols used by NFD at emergency incidents and locations.
- f. With the exception of hazardous materials alarms, NFD shall not use any subcontractor to provide Services without prior written approval of the County or prior verbal approval of the County Judge or designee. The NFD hazardous materials alarm response service shall provide only stabilization of a life safety threat, not hazardous materials clean-up or site restoration. NFD's on-scene commander at a hazardous materials alarm may determine that a qualified contractor is required to clean up the hazardous materials. The County, or other responsible party, shall be solely responsible for paying for any clean-up costs associated with a hazardous materials alarm in the Service Area, and City shall have no financial responsibility for any such clean-up costs.
- g. Upon request from the County, NFD may provide technical assistance to the County in developing a wild land fire protection plan, water rescue plan, water system planning for fire protection, training, and involvement in community programs.
- h. All equipment used by the City in performing its obligations and services pursuant to this Agreement will be owned by or under contract with the City. All personnel acting for the City under this Agreement will be employees or volunteers of the City.

4. Consideration

The County agrees to pay the City Ninety-Three Thousand Two Hundred Forty-One and No/100 Dollars (\$93,241.00) for fire protection services provided by the City beginning October 1, 2022 through September 30, 2023 in the unincorporated portions of Grimes County as provided for in this Agreement. Full payment in the amount of \$93,241 for the Term of this Agreement ending September 30, 2023 shall be made in a lump sum to the City by the County no later than November 1, 2022. In the event the County does not pay the City \$93,241.00 by November 1, 2022, notwithstanding any other provision in this Agreement, this Agreement shall immediately terminate without the necessity of written notice by either party, and the City shall immediately cease providing fire protection services in the unincorporated portions of Grimes County. In such case, the payment provisions herein shall survive the termination of this Agreement, and the amount due for October 2022 shall be 1/12th of \$93,241.00, or \$7,770.08.

5. Liability and Insurance

- a. The County and City agree that the provision of fire protection services is at the discretion of a Texas county and is not a governmental service required of a county. Texas Government Code Section 791.006 (Liability in Fire Protection Contract), relating to interlocal cooperation agreements, provides that civil liability remains with the governmental unit that would have been responsible for providing the services in the absence of the agreement. Because the County is voluntarily assuming responsibility for providing fire protection services in the unincorporated portions of Grimes County, and is seeking to provide fire protection services by contract, the City and NFD does not and will not assume any liability for Services provided to the County under this Agreement.
- b. The County and City agree that the act of any person or persons while fighting fires or providing firefighting and emergency medical services, traveling to or from the emergency scene, or in any manner furnishing Services under this Agreement in the Service Area shall be considered as the act of the County, even if the person or persons may be an employee, volunteer or agent of the City.
- c. All liability to third parties shall be the responsibility of the County, except to the limit of a claim by an employee or volunteer of the City that is covered by workers compensation.

6. Immunity or Defense

It is expressly understood that the County and the City do not waive, and shall not be deemed to waive, any immunity or defense that would otherwise be available to them against claims arising in the exercise of their governmental powers and functions. Nothing in this Agreement shall be construed to create a right or a ground of recovery for any third party.

7. Records and Reports

The City shall make and keep records for each incident response made under this Agreement, and the following information for a specific incident response will be provided to an authorized representative of the County upon request: the time of (1) the receipt of the notification of the emergency, (2) the dispatch of the call, and (3) the arrival of the responding units at the emergency scene. The City shall provide an annual incident response report to the County. With respect to responses made by NFD within the Service Area, NFD shall prepare and submit all reports required by law, including reports required by the State Fire Marshal and the Texas Department of Health. The parties will meet upon the request of either party to discuss the services provided under this Agreement.

8. Breach

The failure of either Party to comply with the terms and conditions of this Agreement shall constitute a breach of this Agreement. If either Party commits a breach in the performance of any obligation or covenant herein, the non-breaching party may enforce the performance of this Agreement in any manner provided by law. This Agreement may be terminated at the non-breaching Party's discretion if such breach continues for a period of thirty (30) days after written notification of such breach and of the intention of the non-breaching Party to declare this Agreement terminated, provided, however, if the breach is not capable of being fully cured within thirty (30) days, the breaching Party shall be allowed the needed additional time to cure the breach if (i) the breaching Party begins the cure within the thirty (30) day period, (ii) diligently pursues the cure thereafter until it is fully cured, and has been given advance written approval to proceed by the non-breaching Party. Such notice shall be sent by the non-breaching Party to the Party in breach. If the breaching Party has not substantially cured the breach within the time period referenced above, this Agreement may be terminated by the non-breaching Party, and the non-breaching Party may pursue any other remedies available in law or equity.

9. Waiver

The waiver by either party of a breach of this Agreement shall not constitute a continuing waiver of such breach or of a subsequent breach of the same or a different provision, unless so stipulated by the Party not in breach of this Agreement. The payment or acceptance of fees, compensation or charges for any period after breach shall not be deemed a waiver of any right or acceptance of defective performance.

10. Independent Contractor

Except as provided otherwise herein, each party shall operate under this Agreement as an independent contractor, and not as an agent, representative or employee of the other.

Subject to the terms of this Agreement, each party shall have the right to control the details of its performance hereunder.

11. Governing Law; Venue

This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder are performable in Grimes County, Texas. Where there is conflict between regulations or policies of the County and the City, the City's regulations or policies shall prevail. Venue for any dispute arising under this Agreement shall be in Grimes County, Texas.

12. Notice

All notices sent pursuant to this Agreement shall be in writing and may be hand delivered, or sent by registered or certified mail, postage prepaid, return receipt requested. Notices sent pursuant to this Agreement shall be delivered or sent to the City Manager at the following address:

City Manager
City of Navasota
200 E. McAlpine
Navasota, Texas 77868

Notices sent pursuant to this Agreement shall be delivered or sent to the County Judge at the following address:

County Judge
Grimes County Courthouse
P.O. Box 160
Anderson, Texas 77830

When notices sent are hand-delivered, notice shall be deemed effective upon delivery. When notices are mailed by registered or certified mail, notice shall be deemed effective three (3) days after deposit in a U.S. mail box or at a U.S. post office. Either party may change its address for notice under this Agreement by providing a notice of the change in compliance with this paragraph to all other Parties.

13. Funding

The County shall pay for fire protection services rendered by the City, pursuant to this Agreement, from current revenue funds or any other lawfully available source.

14. Severability; Legal Construction; Headings

If any one or more of the provisions contained in this Agreement shall for any reason be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or

unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained herein. The document and paragraph headings contained in this Agreement are for convenience only and do not enlarge or limit the scope or meaning of the document, paragraphs or the terms and conditions of this Agreement.

15. Entire Agreement

- a. This Agreement supersedes any and all other agreements, either oral or in writing, between the Parties hereto with respects to the subject matter hereof and contains all of the covenants and agreements between the Parties with respect to said matter. Each Party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any parties which are not embodied herein and that no other agreements, statement, or promise not contained in this Agreement shall be valid or binding.
- b. No modification concerning this instrument shall be of any force or effect, excepting a subsequent amendment in writing signed by the Parties. No official, representative, agent or employee of the City, has any authority to modify this Agreement except pursuant to express written authority to do so granted by the City Council of the City of Navasota, Texas. No official, representative, agent or employee of the County, has any authority to modify this Agreement except pursuant to express written authority to do so granted by the Commissioners Court of Grimes County, Texas.

16. Successors and Assigns; Parties Bound

Neither party hereto shall assign, sublet or transfer its interest herein without prior written consent of the other party, and any attempted assignment, sublease or transfer of all or any part hereof without such prior written consent shall be void. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns where permitted by this Agreement.

17. Force Majeure

It is expressly understood and agreed by the parties to this Agreement that if the performance of any obligation hereunder is delayed for any reason of war; civil commotion, acts of God; inclement weather; governmental restrictions, regulations or interferences; fires; strikes; lockouts; national disasters; riots; material or labor restrictions; transportation problems; or any other circumstances which are reasonably beyond the control of the party obligated or permitted under the terms of this Agreement to do or perform the same, regardless of whether any such circumstance is similar to any of those enumerated or not, the party so obligated or permitted shall be excused from doing or performing the same during such period of delay, so that the time period applicable to such requirement shall be extended for a period of time equal to the period such party was delayed.

18. Contract Construction

The parties acknowledge that each party and, if it so chooses, its counsel, have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party must not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

19. Attorney's Fees

If any action is brought to enforce, construe or determine the validity of any term or provision of this Agreement (whether at the trial court level or any appeal therefrom), the prevailing Party shall be entitled to reasonable attorney's fees and costs of the action.

20. Right to Audit

Each party agrees that both parties shall have the right to audit the financial and business records of the other party that relate to the Services provided ("Records") at any time during the term of this Agreement, and for three (3) years thereafter, in order to determine compliance with this Agreement. Throughout the term of this Agreement and for three (3) years thereafter, each party shall make all Records available to the other party

IN WITNESS WHEREOF, City and County have hereby entered into this Agreement on this the _____ day of _____, 20_____.

CITY OF NAVASOTA

GRIMES COUNTY

Bert Miller, Mayor

Hon. Joe Fauth, III, County Judge

ATTEST:

Susie M. Homeyer, City Secretary

Vanessa Burzynski, County Clerk



REQUEST FOR CITY COUNCIL AGENDA ITEM # 18-G

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Mike Mize, Interim Chief</u>	Source of Funds: <u>N/A</u>
Department: <u>Police</u>	Account Number: <u>N/A</u>
<input type="radio"/> Report <input checked="" type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>\$14,299.74</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Resolution No. 718-22

AGENDA ITEM # 18-G

Approve Resolution No. 718-22, supporting the City of Navasota Public Safety Office (PSO) grant application for the purchase of bullet proof shields for the Navasota Police Department.

SUMMARY & RECOMMENDATION

The Office of the Governor, Public Safety Office is seeking applications for the Bullet-Resistant Shield Grant Program. The Navasota Police Department seeks to apply for the acquisition of 26 RTS Tactical Level III Bullet Resistant Shields at a total cost of \$14,299.74. The shields are a vital safety resource for NPD Officers that respond to rapid response situations with an active threat. The grant requires a zero percent commitment to provide matching funds. An approved resolution is a requirement to obtain the grant. Therefore, staff is recommending City Council approve the attached resolution for staff to apply for this grant.

ACTION REQUIRED BY CITY COUNCIL

Approve Resolution No. 718-22, supporting the City of Navasota Public Safety Office (PSO) grant application for the purchase of bullet proof shields for the Navasota Police Department.

Approved for the City Council meeting agenda

Jason Weeks

Jason B. Weeks, City Manager

9/7/2022

Date

RESOLUTION NO. 718-22

**SUPPORTING THE CITY OF NAVASOTA PUBLIC SAFETY OFFICE (PSO)
GRANT APPLICATION**

WHEREAS, The City of Navasota finds it in the best interest of the citizens of Navasota, that the City of Navasota Bullet-Resistant Shield grant be submitted; and

WHEREAS, The City of Navasota agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Navasota assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Navasota agrees to the commitment to provide all applicable matching funds; and

WHEREAS, The City of Navasota designates Lance Hall, Finance Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Navasota approves submission of the grant application for the City of Navasota Bullet-Resistant Shield grant to the Office of the Governor – Public Safety Office (PSO).

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA ON THIS THE 12TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #18-H

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Susie Homeyer, City Secretary</u>	Source of Funds: <u>N/A</u>
Department: <u>Administration</u>	Account Number: <u>N/A</u>
<input type="radio"/> Report <input checked="" type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Resolution No. 717-22

AGENDA ITEM #18-H

Approve Resolution No. 717-22, establishing September 20, 2022, as National Voter Registration Day.

SUMMARY & RECOMMENDATION

The City of Navasota, along with Grimes County and the Grimes County Elections Administrator, kick off a county wide voter registration day on Tuesday, September 20, 2022, at Brookshire Brothers from 9:00 a.m. to 6:00 p.m. to join national efforts to support voter registration and citizens participation in elections.

Staff recommends City Council approving Resolution No. 717-22 establishing September 20th as National Voter Registration Day.

ACTION REQUIRED BY CITY COUNCIL

Approve Resolution No. 717-22, establishing September 20, 2022, as National Voter Registration Day.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date



2022 National Voter Registration Day Resolution No. 717-22

CITY OF NAVASOTA

Establishing September 20, 2022, as National Voter Registration Day

WHEREAS, the **City of Navasota** is committed to encouraging broad voter registration, access, and citizen participation in elections among voting-eligible citizens.

WHEREAS, the **City of Navasota** recognizes that many Americans are not able to vote because they miss a registration deadline, do not update their registration information, or are unfamiliar with how to register.

WHEREAS, the **City of Navasota** recognizes the challenges, barriers, and knowledge gaps that can adversely impact voter registration rates.

WHEREAS, the **City of Navasota** recognizes the need for diverse partners such as nonprofits, libraries, businesses, colleges, and universities, and more to work in the communities they serve to register citizens to vote; and

WHEREAS, the need for reliable and trusted public information and education on voter registration is critical to Americans' active participation in elections and the integrity of electoral processes;

THEREFORE, NOW BE IT RESOLVED THAT the City Council, for the City of Navasota, Texas shall declare September 20, 2022 as National Voter Registration Day and commits to joining national efforts to support voter registration and citizen participation in elections. However, **the City of Navasota, will kick off County wide Voter Registration on Tuesday September 20, 2022.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM # 19

Agenda Date Requested: <u>September 12, 2022</u>	Appropriation
Requested By: <u>Jason Weeks, City Manager</u>	Source of Funds: <u>N/A</u>
Department: <u>Administration</u>	Account Number: <u>N/A</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Ordinance No. 1008-22

AGENDA ITEM # 19

Consideration and possible action on the first reading of Ordinance No. 1008-22, declining to approve the change in rates requested in Entergy Texas, Inc.'s statement of intent filed with the City on July 1, 2022.

SUMMARY & RECOMMENDATION

Recently, Entergy Texas, Inc. filed PUCT Docket No. 53992 case with the Public Utility Commission of Texas and concurrently with the cities. The proposed rate schedule UODG is a voluntary rate schedule that will apply only to customers who choose to participate in ETI's Power Through service. The company has requested an effective date of October 5, 2022, for rate schedule UODG. The City's deadline to pass a rate ordinance is October 5, 2022.

ETI new Power Through service is a distributed generation program, under which gas-fired generators will be installed at commercial and industrial customer premises. The size of the distributed generators will range from 100 kW to 10 MW, depending on each participating customer's need and location. The generators will serve as back-up generators to participating customers during system outages. During normal system operating times, ETI will be able to call on these distributed generation facilities to serve its own system load requirements. Thus, the gas-fired distributed generation facilities would serve as back-up to specific customers during system outages and as an ETI resource (generally a peak load resource) at all other times.

The proposed rate schedule UODG is a monthly fee that will apply only to host customers that elect to take back-up service from ETI using Power Through generators sited on their premises. It is specific, meaning the fee will be different for each customer depending on needed generator size, technology being utilized, interconnections needed, installation, and any other customer-specific costs.

ETI has asked cities to deny its application because it plans to join cities' rate decision with its concurrent application pending with the PUCT, and the PUCT will make the final determination to approve or deny ETI's request. Lawton Law Firm will intervene in the PUCT proceedings.

Currently, Lawton Law Firm is reviewing ETI's application to determine whether ETI's request is consistent with PURA and PUCT rules. Because of the limited timeline, Lawton Law Firm has advised member cities to deny ETI's application in total by the October 5, 2022, deadline.

Staff recommends City Council approve Ordinance No. 1008-22 denying ETI's application.

ACTION REQUIRED BY CITY COUNCIL

Approve the first reading of Ordinance No. 1008-22, declining to approve the change in rates requested in Entergy Texas, Inc.'s statement of intent filed with the City on July 1, 2022.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

9/7/2022

Date

ORDINANCE NO. 1008-22

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, (OR "CITY") DECLINING TO APPROVE THE CHANGE IN RATES REQUESTED IN ENTERGY TEXAS, INC.'S ("ETI" OR "COMPANY") STATEMENT OF INTENT FILED WITH THE CITY ON JULY 1, 2022, AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS CONSIDERED WAS OPEN TO THE PUBLIC AND IN ACCORDANCE WITH TEXAS LAW.

WHEREAS, ETI notified the City of its intent to file a statement of intent to offer a new optional rate related to back-up electric service for commercial and industrial customers;

WHEREAS, ETI filed with the City its *Statement of Intent for Rate Schedule UODG* ("Statement of Intent");

WHEREAS, the City has duly noticed its consideration of the Company's Statement of Intent and is acting within its authority under applicable law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF NAVASOTA, TEXAS THAT the City DECLINES to approve any and all changes in rates requested by ETI and included in ETI's Statement of Intent and that ETI's proposed new rate should not be made effective.

PASSED AND APPROVED ON THE FIRST READING THIS 12TH DAY OF SEPTEMBER, 2022.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED AND APPROVED ON THE FIRST READING THIS 26TH DAY OF
SEPTEMBER, 2022.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY