

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE  
CITY OF NAVASOTA, TEXAS  
SEPTEMBER 27, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 27th of September, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

1. Call to Order.
2. Invocation  
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
  - (a) Pretty City Committee update;
  - (b) Proclamation - National Night Out;
  - (c) Board and Commission update; and
  - (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.
5. Consideration and possible action on Resolution No. 701-21, establishing September 28, 2021 as National Voter Registration Day.
6. Consideration and possible action on bid award for the 2021 Downtown Revitalization Program - W. Washington Ave., 8th Street to 10th Street Sidewalk Project.

7. Consideration and possible action on the second reading of Ordinance No. 977-21, approving a specific use permit application submitted to the City of Navasota by Christopher Komarzec for the property located at 1102 West Washington Ave, Navasota, Grimes County, Texas, 77868. The specific use permit application requests to allow for the development of a Food Truck Park, a use not listed under Article XI B-1: General Business District. The property affected is legally described as A0002. D Arnold, Tract 19, Par 12.
8. Consideration and possible action on an Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for fiscal year 2021-2022.
9. Consideration and possible action on the first reading of Ordinance No. 979-21, denying the distribution cost recovery factor rate increase of Entergy Texas, Inc. filed on August 31, 2021.
10. Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2021-2022.
11. Consideration and possible action on the second reading of Ordinance No. 975-21, adopting the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.
12. Public Hearing on proposal to increase the tax rate for 2021.
13. Consideration and possible action on the second reading of Ordinance No. 976-21, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2021 tax year.
14. Designation of the Key Roles for the American Rescue Plan Act State and Local Fiscal Recovery Funds (ARPA SLFRF).
15. Consideration and Possible action on the first reading of Ordinance No. 978-21, amending Appendix A, Article A5.000, Public Works; Sec. A5.003 Monthly Water Rates, Sec. A5.004 Monthly Gas Rates, Sec. A5.005 Monthly Sewer Rates, SEC. A6.000 Miscellaneous. Article A7.000 Sec. A7.000 Planning And Development Related Fees, Article A9.000 Building And Construction; Sec A9.002 of the Code of Ordinances, of the City of Navasota, Texas Regarding Fee Schedules; Providing for a Severability Clause; Providing for a Repealer Clause; Providing for an Effective Date; Finding Proper Notice of Meeting; and Providing for Certification of the Adoption.
16. Consideration and possible action on setting the dates for the Christmas holidays for 2021.
17. Executive Session: The City Council will meet in Executive Session as permitted by Section 551.074, Texas Government Code - Personnel Matters - Discussion concerning the appointment, employment, evaluation, and duties of a new City Manager, and related issues.
18. Reconvene in open session.

19. Consideration and possible action concerning the appointment, employment, evaluation and duties of a new City Manager, and related issues.

20. Adjourn.

**DATED THIS THE 23RD OF SEPTEMBER, 2021**

**/BS/**

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**BY: BRAD STAFFORD, CITY MANAGER**

**I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 23rd of September, 2021 at 09:26 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at [www.navasotatx.gov](http://www.navasotatx.gov).**

***The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.***

**DATED THIS THE 23RD OF SEPTEMBER, 2021**

**/SMH/**

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**BY: SUSIE M. HOMEYER, CITY SECRETARY**

**THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.**

**City Manager's Message**  
**An Executive Summary of Agenda Items and Current Issues**

City of Navasota  
City Council Meeting  
9-27-21

1. **Call to order**
2. **Invocation and Pledges of Allegiance**
3. **Remarks of Visitors**  
Staff is unaware of anyone wishing to address City Council.
4. **Staff Report:**  
*Pretty City Committee update – Staff continues to work on beautification projects throughout the city. Staff will provide an update on the latest projects.*  
  
*Proclamation - National Night Out*
5. **Consideration and possible action on Resolution No. 701-21, establishing September 28, 2021, as National Voter Registration Day.**  
Grimes County, Grimes County Elections Administrator and the City of Navasota declare Sept. 28<sup>th</sup> as National Voter Registration Day.
6. **Consideration and possible action on bid award for the 2021 Downtown Revitalization Program - W. Washington Ave., 8th Street to 10th Street Sidewalk Project.**  
Bids were opened on Sept. 13<sup>th</sup> for the downtown revitalization project on W. Washington. Five bids were submitted, and the low bidder was Green Dream International with a bid in the amount of \$383,210.98. Staff budgeted \$600,000 to fund this project.
7. **Consideration and possible action on the second reading of Ordinance No. 977-21, approving a specific use permit application submitted to the City of Navasota by Christopher Komarzec for the property located at 1102 West Washington Ave, Navasota, Grimes County, Texas, 77868. The specific use permit application requests to allow for the development of a Food Truck Park, a use not listed under Article XI B-1: General Business District. The property affected is legally described as A0002. D Arnold, Tract 19, Par 12.**  
Mr. Komarzec submitted a specific use permit to develop a food truck park at 1102 West Washington Avenue. The location is the old Ruthie's BBQ.

- 8. Consideration and possible action on an Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for fiscal year 2021-2022.**

The current interlocal agreement for fire protection in unincorporated areas of the county expires on September 30, 2021. The payment proposed is \$93,241, which is the same as the last several years. Grimes County Commissioners Court recently approved the agreement.
- 9. Consideration and possible action on the first reading of Ordinance No. 979-21, denying the distribution cost recovery factor rate increase of Entergy Texas, Inc. filed on August 31, 2021.**

Entergy Texas applied to the Public Utilities Commission of Texas to amend its Distribution Cost Recovery Factor. The window for denial, questions or approval is small, and the Lawton Law Firm feels they need more time to review the request, therefore they suggest that the city deny the application to allow the time needed to review the request.
- 10. Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2021-2022.**

The proposed budget includes \$35,939,406 in expenditures and \$35,939,407 in revenues with a balance of \$1 remaining. The budget includes many projects, including a \$10,000,000 capital improvement project, downtown streetscape project, work at the wastewater treatment plant and a street rehab project. Also included is a 3% cost of living adjustment for all staff.
- 11. Consideration and possible action on the second reading of Ordinance No. 975-21, adopting the budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022.**

The proposed budget includes \$35,939,406 in expenditures and \$35,939,407 in revenues with a balance of \$1 remaining. The budget includes many projects, including a \$10,000,000 capital improvement project, downtown streetscape project, work at the wastewater treatment plant and a street rehab project. Also included is a 3% cost of living adjustment for all staff.
- 12. Public Hearing on proposal to increase the tax rate for 2021.**

The proposed property tax rate is the same rate as last year, \$0.5693 per \$100 valuation. The rate is above the no new revenue rate and below the rate that triggers an election. The tax rate is proposed to generate \$2,893,736.93.
- 13. Consideration and possible action on the second reading of Ordinance No. 976-21, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2021 tax year.**

The proposed property tax rate is the same rate as last year, \$0.5693 per \$100 valuation. The rate is above the no new revenue rate and below the rate that triggers an election. The tax rate is proposed to generate \$2,893,736.93.

- 14. Designation of the Key Roles for the American Rescue Plan Act State and Local Fiscal Recovery Funds (ARPA SLFRF).**  
The American Rescue Plan Act requires recipients to provide reporting on the projects and expenditure reports. The recipient (City of Navasota) must designate key roles for the reporting. Roles include
- Account Administrator
  - Point of contact for reporting
  - Authorized representative for reporting
- Staff recommends the following designations.  
Account Administrator and Point of Contact for Reporting to be Lance Hall, and Authorized Representative for Reporting to be Kay Peavy.
- 15. Consideration and Possible action on the first reading of Ordinance No. 978-21, amending Appendix A, Article A5.000, Public Works; Sec. A5.003 Monthly Water Rates, Sec. A5.004 Monthly Gas Rates, Sec. A5.005 Monthly Sewer Rates, SEC. A6.000 Miscellaneous. Article A7.000 Sec. A7.000 Planning and Development Related Fees, Article A9.000 Building and Construction; Sec A9.002 of the Code of Ordinances, of the City of Navasota, Texas Regarding Fee Schedules; Providing for a Severability Clause; Providing for a Repealer Clause; Providing for an Effective Date; Finding Proper Notice of Meeting; and Providing for Certification of the Adoption.**  
Each year staff reviews the consumer price index as well as the municipal cost index to propose new rates for utilities. The research occurred in April, with the CPI increase at 4.27% and the MCI at 6.99%. Staff averaged these to present a 5.63% increase to utilities. The ordinance also includes adjustments for Development Services costs that will ensure that builders/developers will cover the costs incurred from reviews beyond the original review.
- 16. Consideration and possible action on setting the dates for the Christmas holidays for 2021.**  
Christmas Day falls on a Saturday. City policy states that city offices are closed for holidays on a Saturday on Friday and for Sundays closed on Monday, however, Christmas eve is the Friday and that is a city holiday as well. Staff would like City Council thoughts on which days you would like to close.
- 17. Executive Session: The City Council will meet in Executive Session as permitted by Section 551.074, Texas Government Code - Personnel Matters - Discussion concerning the appointment, employment, evaluation, and duties of a new City Manager, and related issues.**
- 18. Reconvene in open session.**
- 19. Consideration and possible action concerning the appointment, employment, evaluation and duties of a new City Manager, and related issues.**

**20. Adjourn.**

**Calendar of Events**

October 6 <sup>th</sup> - 8 <sup>th</sup>	TML Annual Conference Houston, Texas
October 11 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
October 14 <sup>th</sup> - 18 <sup>th</sup>	Brad Vacation Florida
October 19 <sup>th</sup> 4:00-6:00	Retirement Party (Brad) City Hall
October 21-22	TML-IRP Board Meeting (Brad) Southlake, Texas
October 25 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
November 8 <sup>th</sup> 6:00 p.m.	City Council Meeting Municipal Building
November 11 <sup>th</sup> City Offices Closed	Veteran's Day
November 25 <sup>th</sup> & 26 <sup>th</sup> City Offices Closed	Thanksgiving Holiday

Respectfully submitted,

Brad Stafford  
City Manager



*Vision Statement:*

*Navasota 2027: What America Wants To Be  
“A beautiful, progressive, vibrant, service-oriented,  
close-knit community filled with  
historical charm and promise for people and business.”*

*Mission Statement:*

*“To guide Navasota’s growth in a way that maintains  
our heritage, culture, and uniqueness while  
maximizing our economic and social development.”*





## **THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY**

***It is the desire of the Navasota City Council to demonstrate responsible leadership by:***

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



## S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	May 19, 2020	2020 – 2021	

Goal Statement: A descriptive statement of the DESIRED OUTCOME.  
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided Professional Facilitation to the City of Navasota City Council on May 19<sup>th</sup>, 2020. This document captures the discussion outcomes and Council's direction to the staff for FY 2020 – 2021.

### Retreat Summary

Mayor Bert Miller called the meeting to order at 9:20am. The City Manager reviewed the accomplishments made based on Council's direction at the last Retreat in September 2019. A staff member from each department shared a SWOT Analysis of the department based on current circumstances and highlighted a few key areas they wanted Council think about as they move forward. The Council provided direction on multiple items from the agenda. The direction from the Council is provided below.

### City Council Direction for 2020 - 2021

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
1. The Council directed the City Manager not to lay off anyone from the workforce due to the current environment. The Council expressed concern that the staff was already shorthanded and operating with a heavy workload. a. The City Manager was asked to explore options on how to strengthen the workforce by adding positions. The City Manager is to conduct a Cost/Benefit Analysis for positions needed.	2020 – 2021	City Staff	
2. The Fire Chief will provide the Council with a monetary amount of what it will take to move part-time staff to full-time staff.	6/19/20	Fire Chief	
3. The City Manager and Fire Chief will consider	2020 –	City Manager,	



## The Management Connection, Inc.

PROFESSIONAL FACILITATORS

options for the new Fire Station. a. Look into possible options to finance the new station with low interest rates. b. Look into building a new station with partnerships, i.e. the animal shelter. c. Staffing is the priority for the Fire Department.	2021	Fire Chief	
4. The City Staff gave a comprehensive explanation of the City's Financial Picture. The Council complimented the Staff's ability to manage the City's finances in an efficient and effective manner. The Council also acknowledged that their perspective of the finances had changed from possibly being in trouble to having a good handle on them.	2020 – 2021	City Staff	
5. The Council agreed on the criteria in which the City's Reserve funds may be used: a. The funds should be left untouched unless they are absolutely needed. b. The funds should be used as leverage for other things during this time. c. Per the Financial Policy, the Reserve funds may be used in one or a combination of the following ways: i. Emergencies; ii. One-time expenditures that do not increase reoccurring operating costs iii. Major capital purchases iv. Start-up expenditures for new programs undertaken at mid-year, provided such action is considered in the context of multiyear projections or program revenues and expenditures	2020 – 2021	City Staff	
6. The City Staff will consider opportunities to capitalize on the low interest rates and use them to the City's advantage. The Staff will present these opportunities to Council.	2020 – 2021	City Staff	
7. The City Staff gave a detailed update on the	2020 –	City Staff	



## The Management Connection, Inc.

PROFESSIONAL FACILITATORS

Appraisal District. This gave the Council a clear picture of what to expect.	2021		
8. The Mayor and City Manager will create a Legislative Agenda and present it to the Council.	2020 – 2021	Mayor, City Manager	
9. The Council directed the City Manager to continue the Downtown Plan as he explained it. The City Manager is to leverage private/public partnerships in completing the project. a. The Downtown Plan addressed the streetscapes, traffic patterns, quiet zone, cross walk, building construction and financial resources.	2020 – 2021	City Staff	
10. The Council discussed the pros and cons of being part of the BCS MSA. The Council and Staff did not identify any real benefit of being part of the MSA. In fact, there was more agreement as to why the City should not be part of the MSA. The Council decided to continue to monitor the MSA.	2020 – 2021	City Staff	
11. The City Staff will continue to strengthen partnerships with other entities.	2020 – 2021	City Staff	
12. The City Manager will lead the staff in incorporating their Department SWOT Analysis into an Action Plan for 2020 – 2021.	2020 – 2021	City Staff	

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 4. **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Staff Report:

- (a) Pretty City Committee update;
- (b) Proclamation - National Night Out;
- (c) Board and Commission update; and
- (d) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

1. Proclamation - National Night Out



**Proclamation**  
**The City of Navasota, Texas**  
**"NATIONAL NIGHT OUT"**

**WHEREAS**, on Tuesday, October 5th, the City of Navasota will participate in the celebration of the 38th Annual National Night Out; and

**WHEREAS**, National Night Out is a great opportunity for the community, law enforcement and other public safety officials to join forces with over 37 million people nationwide in support of "America's Night Out Against Crime"; and

**WHEREAS**, the event is planned to promote crime and drug prevention awareness and to strengthen police-community partnerships to keep our neighborhoods safe; and

**WHEREAS**, it is essential that all citizens of the community be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime in Navasota.

**NOW THEREFORE**, I, Mayor of the City of Navasota, do hereby proclaim the night of Tuesday, October 5, 2021 as **"NATIONAL NIGHT OUT"** and I call upon all citizens in Navasota to join the Navasota Police Department and public officials in support of the "38th Annual National Night Out" by hosting a block party on October 5, 2021.

**DATED THIS THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 5.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on Resolution No. 701-21, establishing September 28, 2021 as National Voter Registration Day.

**ITEM BACKGROUND:**

The City of Navasota, along with Grimes County and the Grimes County Elections Administrator, kicked off a County wide Voter Registration Day on Tuesday, September 21, 2021, at Brookshire Brothers from 12 to 7:00 p.m. in order to join national efforts to support voter registration and citizen participation in elections.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends the approval of Resolution No. 701-21, establishing September 28, 2021 as National Voter Registration Day.

**ATTACHMENTS:**

1. Resolution No. 701-21
2. Flyer - Voter Registration Week





## **RESOLUTION NO. 701-21**

### **2021 National Voter Registration Day Navasota, Texas**

**WHEREAS**, establishing September 28, 2021 as National Voter Registration Day.

**WHEREAS**, the **City of Navasota** is committed to encouraging broad voter registration, access, and citizen participation in elections among voting-eligible citizens.

**WHEREAS**, the **City of Navasota** recognizes that many Americans are not able to vote because they miss a registration deadline, do not update their registration information, or are unfamiliar with how to register.

**WHEREAS**, the **City of Navasota** recognizes the challenges, barriers, and knowledge gaps that can adversely impact voter registration rates.

**WHEREAS**, the **City of Navasota** recognizes the need for diverse partners such as nonprofits, libraries, businesses, colleges, and universities, and more to work in the communities they serve to register citizens to vote; and

**WHEREAS**, the need for reliable and trusted public information and education on voter registration is critical to Americans' active participation in elections and the integrity of electoral processes;

**THEREFORE, NOW BE IT RESOLVED THAT CITY COUNCIL OF THE CITY OF NAVASOTA** shall declare September 28, 2021 as National Voter Registration Day and commits to joining national efforts to support voter registration and citizen participation in elections. However, **CITY OF NAVASOTA** has kicked off the County wide Voter Registration on Tuesday September 21, 2021.

**ADOPTED THIS THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2021**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**



## **National Voter Registration Week** **September 21, 2021—September 28, 2021**

Join us at **any of the locations** listed below

**Register to Vote, or Check your Voter Registration**

**Grimes County Courthouse**  
**100 S. Main St. Anderson TX**  
***Open all week! 8 a- 4:30 p.m.***

**09/21, 12 p.m. - 7 p.m.**  
**Brookshire Brothers**

**9/22, 12 p.m. - 7 p.m.**  
**Bedias Civic Club**  
**3652 Main St. Bedias TX**

**9/28, 12 p.m. - 7p.m.**  
**City of Todd Mission**  
**21718 FM 1774 Plantersville TX**

**Or Register to Vote online at**

**[www.votetexas.gov](http://www.votetexas.gov)**



**Your **VOTE**, your **VOICE**!**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:**   **6.**  
                                      \_\_\_\_\_

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:**   Jennifer Reyna, Utility Administrative  
                                      Assistant

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on bid award for the 2021 Downtown Revitalization Program - W. Washington Ave., 8th Street to 10th Street Sidewalk Project.

**ITEM BACKGROUND:**

On September 13, 2021, the 2021 Downtown Revitalization W. Washington Ave., Sidewalk Project bids were opened. Five Bids were received.

Green Dream International: \$383,210.98

Palomares Construction: \$396,213.50

Norman Construction Services: \$408,840.00

Palasota Contracting: \$413,253.00

Texcon General Contractors: \$478,718.00

As shown in the Bid Tabulation, the low bidder is Green Dream International of Erie, Pennsylvania. Green Dream is mostly a material supplier and a general contractor that does much work in Texas and has a Houston-area sub-contractor AGRO Construction that they plan to use for this project. Green Dream would have a local project manager overseeing their sub-contractor.

**BUDGETARY AND FINANCIAL SUMMARY:**

Green Dream International - Lowest Bid \$383,210.98

**STAFF RECOMMENDATION:**

Staff recommends awarding the bid to Green Dream International in the amount of 383,210.98 for the 2021 Downtown Revitalization W. Washington Ave., 8th Street to 10th Street Sidewalk Project.

**ATTACHMENTS:**

1. Recommendation of Award



4833 Spicewood Springs Road, Suite 204  
Austin, TX 78759  
512.342.6868

September 20, 2021

Brad Stafford, City Manager  
City of Navasota  
200 E. McAlpine St.  
Navasota, Texas 77868

via email  
bstafford@navasotatx.gov

RE: Navasota Downtown Revitalization Program – W. Washington Ave., 8<sup>th</sup> St. to 10<sup>th</sup> St.  
Bid Opening Results and Bid Tabulation – RE-BID

Dear Mr. Stafford,

Bids for the above referenced project were received at 2:00 PM, Monday, September 13, 2021, at City Hall and were publicly read aloud the same day and location. KSA has reviewed the bids and prepared a Bid Tabulation indicating the bid results. This Bid Tabulation is enclosed for your review. A total of five (5) bids were received, all bidders but one referenced the addendum, all bidders submitted the required bid security, and all bidders submitted the Supplement to Qualifications Statement.

As shown in the Bid Tabulation, the low bidder is Green Dream International of Erie, Pennsylvania. The second lowest bidder is Palomares Construction of Bryan, Texas. The third bidder is Norman Construction Services of Wellborn, Texas; however, their bid is considered non-responsive due to not acknowledging the addendum.

Green Dream International, Base Bid	\$383,210.98
Palomares Construction, Base Bid	\$396,213.50
Norman Construction Services, Base Bid	\$408,840.00 – <i>Non-Responsive</i>
Palasota Contracting, Base Bid	\$413,253.00
Texcon General Contractors, Base Bid	\$478,718.00

KSA checked references for the two lowest bidders. Two references responded to KSA's inquiry regarding Green Dream International. Both references stated that the work was satisfactory and that most of the work was sub-contracted. One of the references was for a creek maintenance project in Montgomery County, Texas. KSA spoke with Edd Karr of Green Dream to better understand their business and interest in the project. Mr. Karr indicated that Green Dream is mostly a material supplier and general contractor, does much of their work in Texas, and has a Houston-area sub-contractor named AGRO Construction that they plan to use for much of the work under this project. Green Dream would have a local project manager overseeing their subcontractor.

Three references responded to KSA's inquiry regarding Palomares Construction with positive results. We also understand that the City's prior experience with Palomares Construction was also positive.

If the City of Navasota awards this contract, our office will issue a notice of award to the low bidder and prepare Construction Contract Documents for execution by the Contractor and the City of Navasota. KSA looks forward to working with the City during the construction phase on this important project to ensure a quality job.

If you have any questions about the Bid Tabulation or this bid results letter, please do not hesitate to contact me.

Sincerely,  
KSA

Grayson M. Cox, P.E.  
Project Manager

Enclosure: Bid Tabulation (1 pages)

cc: Michael Shangreaux, P.E., KSA

BID TABULATION City of Navasota  REBID Downtown Revitalization Program - W. Washington Ave., 8th St. to 10th St.  Bid Opening Date: Monday, September 13, 2021 2:00 pm					1 Green Dream International 32 W. 8th St. Ste. 607 Erie, PA 16501		2 Palomares Construction Inc. 402 Eden Lane Bryan, TX 77803		3 Norman Construction Services PO Box 223 Wellborn, TX 77881		4 Palasota Contracting PO Box 5409 Bryan, TX 77805		5 Texcon General Contractors PO Box 138 Kurten, TX 77862	
Item	Spec No.	Quan.	Unit	Description	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
BID SCHEDULE 1														
1.01	100-6002	937	LF	PREPARING RIGHT OF WAY	\$8.61	\$8,067.57	\$32.00	\$29,984.00	\$35.00	\$32,795.00	\$40.00	\$37,480.00	\$40.00	\$37,480.00
1.02	104-6015	900	SY	REMOVING CONC (SIDEWALKS)	\$10.22	\$9,198.00	\$31.50	\$28,350.00	\$45.00	\$40,500.00	\$30.00	\$27,000.00	\$40.00	\$36,000.00
1.03	104-6022	785	LF	REMOVING CONC (CURB AND GUTTER)	\$7.00	\$5,495.00	\$9.00	\$7,065.00	\$12.00	\$9,420.00	\$15.00	\$11,775.00	\$17.00	\$13,345.00
1.04	105-6072	260	SY	REMOVING STAB BASE & ASPH PAV (26"-32")	\$236.76	\$61,557.60	\$18.00	\$4,680.00	\$20.00	\$5,200.00	\$15.00	\$3,900.00	\$20.00	\$5,200.00
1.05	164-2004	0.01	AC	BROADCAST SEED (PERM) (RURAL) (CLAY), FERT. & WTR	\$3,766.67	\$3,766.67	\$55,450.00	\$554.50	\$16,000.00	\$160.00	\$100.00	\$1.00	\$55,600.00	\$556.00
1.06	360-6027	975	LF	CURB (TYPE II)	\$13.45	\$13,113.75	\$12.00	\$11,700.00	\$12.00	\$11,700.00	\$15.00	\$14,625.00	\$19.00	\$18,525.00
1.07	479-6002	2	EA	ADJUSTING INLETS	\$1,463.62	\$2,927.24	\$1,500.00	\$3,000.00	\$1,500.00	\$3,000.00	\$3,000.00	\$6,000.00	\$3,340.00	\$6,680.00
1.08	479-6002	9	EA	ADJUSTING MANHOLES (WATER METER)	\$963.19	\$8,668.71	\$425.00	\$3,825.00	\$550.00	\$4,950.00	\$1,000.00	\$9,000.00	\$555.00	\$4,995.00
1.09	502-6001	5	MO	BARRICADES, SIGNS, AND TRAFFICE HANDLING	\$2,798.10	\$13,990.50	\$800.00	\$4,000.00	\$1,600.00	\$8,000.00	\$2,000.00	\$10,000.00	\$3,500.00	\$17,500.00
1.10	506-6020	1	EA	CONSTRUCTION EXITS (INSTALL) (TY 1)	\$4,197.14	\$4,197.14	\$400.00	\$400.00	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$2,225.00	\$2,225.00
1.11	506-6024	1	EA	CONSTRUCTION EXITS (REMOVE)	\$2,690.48	\$2,690.48	\$300.00	\$300.00	\$750.00	\$750.00	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00
1.12	528-6004	538	SY	LANDSCAPE PAVERS	\$125.43	\$67,481.34	\$85.00	\$45,730.00	\$125.00	\$67,250.00	\$50.00	\$26,900.00	\$160.00	\$86,080.00
1.13	531-6004	5	EA	CURB RAMP	\$1,748.81	\$8,744.05	\$2,000.00	\$10,000.00	\$1,100.00	\$5,500.00	\$1,500.00	\$7,500.00	\$1,500.00	\$7,500.00
1.14	531-6001	1,200	SY	CONC SIDEWALKS, 4"	\$64.57	\$77,484.00	\$80.00	\$96,000.00	\$58.50	\$70,200.00	\$75.00	\$90,000.00	\$50.00	\$60,000.00
1.15	531-6050	20	SY	CONC SIDEWALKS (STEPS) (RED COLORED)	\$134.52	\$2,690.40	\$200.00	\$4,000.00	\$70.00	\$1,400.00	\$100.00	\$2,000.00	\$67.00	\$1,340.00
1.16	644-6056	1	EA	IN SM RD SN SUP & AM TYTWT (1) UA (P) (DECORATIVE)	\$1,291.43	\$1,291.43	\$1,500.00	\$1,500.00	\$700.00	\$700.00	\$500.00	\$500.00	\$4,200.00	\$4,200.00
1.17	644-6071	4	EA	RELOCATE SM RD SN SUP & AM TY TWT	\$387.43	\$1,549.72	\$150.00	\$600.00	\$600.00	\$2,400.00	\$500.00	\$2,000.00	\$620.00	\$2,480.00
1.18	104-6014	30	SY	REMOVING CONC (DRIVEWAYS)	\$12.38	\$371.40	\$75.00	\$2,250.00	\$45.00	\$1,350.00	\$100.00	\$3,000.00	\$28.00	\$840.00
1.19	530-6004	21	SY	DRIVEWAYS (CONC)	\$118.38	\$2,485.98	\$125.00	\$2,625.00	\$80.00	\$1,680.00	\$100.00	\$2,100.00	\$73.00	\$1,533.00
1.20	530-6000	210	SY	DRIVEWAYS (CONC) (GREY COLORED)	\$123.76	\$25,989.60	\$85.00	\$17,850.00	\$90.00	\$18,900.00	\$100.00	\$21,000.00	\$95.00	\$19,950.00
1.21	450-6048	36	LF	RAIL (HANDRAIL) (TY b)	\$242.14	\$8,717.04	\$200.00	\$7,200.00	\$150.00	\$5,400.00	\$277.00	\$9,972.00	\$194.00	\$6,984.00
1.22	PLAN	5	EA	CAST IRON DOWNSPOUT	\$1,076.19	\$5,380.95	\$600.00	\$3,000.00	\$800.00	\$4,000.00	\$1,000.00	\$5,000.00	\$1,085.00	\$5,425.00
1.23	PLAN	12	EA	INSTALL PLANTER BOX (BOX PROVIDED BY CITY)	\$269.05	\$3,228.60	\$400.00	\$4,800.00	\$550.00	\$6,600.00	\$500.00	\$6,000.00	\$735.00	\$8,820.00
1.24	PLAN	1	LS	ALL IRRIGATION PER PLANS	\$19,371.43	\$19,371.43	\$6,800.00	\$6,800.00	\$4,500.00	\$4,500.00	\$7,500.00	\$7,500.00	\$4,700.00	\$4,700.00
1.25	PLAN	1	LS	ALL ELECTRICAL INCLUDING LIGHTS PER PLANS	\$16,680.95	\$16,680.95	\$65,000.00	\$65,000.00	\$71,000.00	\$71,000.00	\$72,000.00	\$72,000.00	\$84,260.00	\$84,260.00
1.26	500-6001	1	LS	MOBILIZATION	\$8,071.43	\$8,071.43	\$35,000.00	\$35,000.00	\$30,285.00	\$30,285.00	\$35,000.00	\$35,000.00	\$41,000.00	\$41,000.00
BID SCHEDULE 1:						\$383,210.98		\$396,213.50		\$408,840.00		\$413,253.00		\$478,718.00
BID SUMMARY:														
Total 1 - BID SCHEDULE 1						\$383,210.98		\$396,213.50		\$408,840.00		\$413,253.00		\$478,718.00

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 7. **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lupe Diosdado, Development Services  
Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the second reading of Ordinance No. 977-21, approving a specific use permit application submitted to the City of Navasota by Christopher Komarzec for the property located at 1102 West Washington Ave, Navasota, Grimes County, Texas, 77868. The specific use permit application requests to allow for the development of a Food Truck Park, a use not listed under Article XI B-1: General Business District. The property affected is legally described as A0002. D Arnold, Tract 19, Par 12.

**ITEM BACKGROUND:**

City staff received a specific use permit application from Christopher Komarzec for the property located at 1102 West Washington Ave. The proposed food truck park is not a listed use under the B-1 Zoning district so a specific use permit is required for approval. Specific use permits are granted to the property owner and do not transfer if ownership changes. Attached for your review and consideration is the proposed layout of the site.

**BUDGETARY AND FINANCIAL SUMMARY:**

none

**STAFF RECOMMENDATION:**



Staff recommends approval of the second reading of Ordinance No. 977-21, approving a specific use permit application submitted to the City of Navasota by Christopher Komarzec for the property located at 1102 West Washington Ave, Navasota, Grimes County, Texas, 77868. The specific use permit application requests to allow for the development of a Food Truck Park, a use not listed under Article XI B-1: General Business District. The property affected is legally described as A0002. D Arnold, Tract 19, Par 12.

**ATTACHMENTS:**

1. Ordinance No. 977-21

**ORDINANCE NO. 977-21**

**AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A SPECIFIC USE PERMIT TO CHRISTOPHER KOMARZEC FOR A FOOD VENDOR PARK FOR FOOD TRUCKS AND TRAILERS ON THE PROPERTY LOCATED AT 1102 W. WASHINGTON AVE., LEGALLY DESCRIBED AS 0.36 ACRES OF LAND, LYING AND BEING SITUATED IN THE D. ARNOLD LEAGUE, A-2, GRIMES COUNTY, TEXAS, SITUATED IN THE H&TC RR ADDITION TO THE CITY OF NAVASOTA, TEXAS, ACCORDING TO THE PLAT RECORDED IN VOLUME D, PAGE 777, DEED RECORDS OF GRIMES COUNTY, TEXAS, AND BEING MORE FULLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PURPOSES PERTINENT; PROVIDING FOR CONDITIONS RELATED TO THE SPECIFIC USE PERMIT; PROVIDING FOR AMENDMENT, CHANGE OR RESCISSION OF THE SPECIFIC USE PERMIT; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on the 22<sup>nd</sup> day of July, 2021, Crhistopher Komarzec submitted an application for a specific use permit, to allow for the development of a food vendor park for food trucks and food trailers, for the property located at 1102 W. Washington Ave., legally described as 0.36 acres of land, lying and being situated in the D. ARNOLD LEAGUE, A-2, Grimes County, Texas, situated in the H&TC RR Addition to the City of Navasota, Texas, according to the Plat recorded in Volume D, Page 777, Deed Records of Grimes County, Texas, and being more fully described on Exhibit "A" attached hereto and incorporated herein for all purposes pertinent (the "Property"); and

**WHEREAS**, on the 9<sup>th</sup> day of September, 2021, a public hearing was held before the Planning and Zoning Commission of the City of Navasota, a quorum being present on the occasion and said matter of a specific use permit being part of the agenda for said Commission meeting, an opportunity to present arguments for and against the proposed specific use permit was held regarding the Property; and

**WHEREAS**, the Planning and Zoning Commission recommends to the City Council that the requested specific use permit be granted to Christopher Komarzec allowing Mr. Komarzec to develop a food vendor park for food trucks and food trailers in the B-1: General Business District, specifically for the Property; and

**WHEREAS**, on the 13<sup>th</sup> day of September, 2021, a public hearing was held before the Navasota City Council, a quorum being present on the occasion and said matter of the specific use permit being part of the agenda, an opportunity to

present arguments for and against the proposed specific use permit for the Property was held;

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Navasota, Texas that:

### **SECTION 1.**

The Official Zoning Map of the City of Navasota, Texas, is hereby amended to show that a specific use permit is granted to Christopher Komarzec for the development of a food vendor park for food trucks and food trailers on the Property located at 1102 W Washington Ave., Navasota, Grimes County, Texas, 77868. Said development of the Property must comply with the applicable City of Navasota Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. Said Property is located in the B-1: General Business Zoning District and requires the approval of a specific use permit to allow for the development of a food vendor park for food trucks and food trailers, a use not permitted as a matter of right in a B-1: General Business Zoning District.

### **SECTION 2.**

The development of the Property shall be in accordance with the following special conditions, restrictions and regulations:

- a) No development or expansion is required for this use.
- b) The Property and its use shall comply with all ordinances, regulations and codes of the City of Navasota.
- c) Food trucks and food trailers are permitted to remain and operate on the Property for the duration of time that the specific use permit is validly in effect.
- d) Permitted electric power outlets and water connections necessary to service the food trucks/food trailers will be installed on the Property within six (6) months after the effective date of this Ordinance. The electric power outlets and water connections necessary to service the food trucks/food trailers on the Property shall be installed in accordance with all applicable ordinances, regulations and codes.
- e) Outdoor and Indoor climate-controlled eating areas and sufficient bathroom facilities will be provided on the Property for use by customers and vendors.
- f) Operating Hours on the Property will be from 10:00 a.m. to 10:00 p.m.

### **SECTION 3.**

Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Specific Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Specific Use Permit granted by this Ordinance; or
- c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

**SECTION 4.**

This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas and applicable law.

**PASSED AND APPROVED ON FIRST READING THIS THE 13<sup>th</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED AND APPROVED ON SECOND AND FINAL READING THIS THE 27<sup>th</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

## EXHIBIT "A"

METES AND BOUNDS DESCRIPTION  
OF A 0.36 ACRE TRACT, (15,785 SQ.FT.)  
CITY OF NAVASOTA  
D. ARNOLD SURVEY, A-2  
GRIMES COUNTY, TEXAS

ALL THAT CERTAIN TRACT OR PARCEL OF LAND CONTAINING 0.36 ACRES (15,785 SQ. FT.), D. ARNOLD SURVEY, A-2, GRIMES COUNTY, TEXAS, IN THE H&TC RR ADDITION TO THE CITY OF NAVASOTA ACCORDING TO THE PLAT RECORDED IN VOLUME D, PAGE 777 OF THE DEED RECORDS OF GRIMES COUNTY, TEXAS, AND BEING COMPRISED OF TWO TRACTS OF LAND DESCRIBED IN THE DEEDS TO JAMES L. HENLEY, AND RUTHIE MAE HENLEY RECORDED IN VOLUME 325, PAGE 12 OF THE DEED RECORDS OF GRIMES COUNTY, TEXAS, (D.R.G.C.T.), VOLUME 321, PAGE 09 ( SECOND TRACT) OF THE D.R.G.C.T.

AND FURTHER DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

**BEGINNING** AT A BRASS MONUMENT FOUND ON THE NORTH R.O.W. LINE OF WASHINGTON AVENUE (AKA STATE HIGHWAY 105), MARKING THE SOUTHEAST CORNER OF A 25 FT. WIDE STREET EASEMENT RECORDED IN VOLUME 78, PAGE 89 OF THE DEED RECORDS OF GRIMES COUNTY, TEXAS, (D.R.G.C.T.), AND THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: N 36°28'25" W**, ALONG THE EAST LINE OF SAID STREET EASEMENT FOR A DISTANCE OF **72.20 FEET** TO A ½ INCH IRON ROD SET MARKING THE MOST WESTERLY NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: N 66°43'53" E**, ALONG A NORTH LINE OF THE HEREIN DESCRIBED TRACT, GENERALLY FOLLOWING AN OLD FENCE FOR A DISTANCE OF **118.44 FEET** TO A ½ INCH IRON ROD SET, MARKING AN INTERIOR CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: N 34°59'10" W**, ALONG THE MOST NORTHERLY WEST LINE OF THE HEREIN DESCRIBED TRACT FOR A DISTANCE OF **44.55 FEET** TO A ½ INCH IRON ROD SET MARKING THE SOUTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN A GIFT DEED TO JOE EDDY MC DOWELL, RECORDED IN VOLUME 822, PAGE 387 OF THE R.P.R.G.C.T., AND THE MOST WESTERLY NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: N 55°00'50" E**, ALONG THE SOUTH LINE OF SAID MC DOWELL TRACT FOR A DISTANCE OF **82.00 FEET** TO A ½ INCH IRON ROD SET ON THE SOUTHWEST R.O.W. OF 2<sup>ND</sup> STREET, MARKING THE SOUTHEAST CORNER OF SAID MC DOWELL TRACT AND THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: S 34°59'10" E**, ALONG THE WEST R.O.W. LINE OF 2<sup>ND</sup> STREET FOR A DISTANCE OF **113.27 FEET** TO A ½ INCH IRON ROD SET ON THE ARC OF A CURVE TO THE LEFT IN THE APPARENT NORTHWEST R.O.W. LINE OF WASHINGTON AVENUE HAVING A RADIUS OF 864.00 FEET, MARKING THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

**THENCE: ALONG THE ARC OF SAID CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 13°06'16"** FOR AN ARC DISTANCE OF **197.61 FEET** TO THE **POINT OF BEGINNING**, (CHORD BEARS: S 61°00'38" W, 197.18 FT.), CONTAINING IN ALL **0.36 ACRES, 15,785 SQ.FT.** OF LAND AS SURVEYED ON THE GROUND UNDER MY SUPERVISION IN MARCH OF 2021.

BEARING ORIENTATION ASSUMED AS ESTABLISHED BY PREVIOUS SURVEYS IN THE H&TR RR ADDITION

R.H. BONDS R.P.L.S. 5559  
ANDERSON, TEXAS

# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.: 8.**

**AGENDA DATE:** September 27, 2021

**PREPARED BY:** Jason Katkoski, Fire Chief/EMC

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on an Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for fiscal year 2021-2022.

**ITEM BACKGROUND:**

The current interlocal agreement with Grimes County for fire protection services will expire on September 30, 2021. The two entities negotiated a proposed payment of \$93,241 for the 2021-2022 fiscal year. The County approved the agreement at their last meeting.

## BUDGETARY AND FINANCIAL SUMMARY:

**STAFF RECOMMENDATION:**

Staff recommends approval of the interlocal agreement with Grimes County for fire protection services with a payment of \$93,241 for the 2021-2022 fiscal year.

**ATTACHMENTS:**

- ## 1. Interlocal agreement

**INTERLOCAL AGREEMENT  
FOR FIRE PROTECTION SERVICES  
BETWEEN THE CITY OF NAVASOTA AND GRIMES COUNTY**

**WHEREAS**, Grimes County, a Texas political subdivision (hereafter referred to as "County") desires to enter into an agreement with the City of Navasota, a Texas home-rule municipality (hereafter referred to as "City") to obtain fire protection services from the City; and

**WHEREAS**, the City desires to provide fire protection services in the unincorporated portions of Grimes County in exchange for the consideration described herein; and

**WHEREAS**, the City and County are entering into this Interlocal Agreement for Fire Protection Services ("Agreement") pursuant to the Interlocal Cooperation Act, Texas Government Code, Chapter 791; and

**NOW, THEREFORE**, in consideration of the mutual covenants expressed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, the City and the County agree as follows:

**1. Term, Renewal, Termination**

- a. This Agreement shall be effective beginning October 1, 2021, and shall remain in effect until September 30, 2022 ("Term") unless otherwise terminated as provided elsewhere in this agreement.
- b. Notwithstanding any other provision herein, either party may terminate this Agreement at any time, without cause, by giving not less than ninety (90) days written notice to the other party.
- c. If this Agreement is terminated for any reason prior to September 30, 2022, the County shall be obligated to pay the City for services rendered through the termination date by pro-rating the amount provided in paragraph 4 below for the Term. No later than thirty (30) days following the effective date of any early termination of this Agreement, the City shall reimburse the appropriate pro-rated portion of the payment made by the County provided for in Paragraph 4. The City shall retain all monies paid for services rendered through the termination date.

**2. Purpose**

The purpose of this Agreement is to provide for fire protection services within the unincorporated areas of Grimes County, Texas.

**3. Fire Protection Services – Scope of Services**

City will provide the following services:

- a. City will make Fire Fighting Services ("Services") available through the Navasota Fire Department (NFD) within the unincorporated areas of Grimes County ("the Service Area") 24 hours a day, 7 days a week.
- b. City will dispatch appropriate equipment and personnel for fire-fighting operations, rescue operations, technical rescue operations, emergency medical first response, hazardous materials response, and other emergency responses upon notification either by the County or from the public of a need for services within the Service Area. City will dispatch fire fighter medical first response personnel to begin emergency medical care upon notification either by County or from the public of a need for services within the Service Area which includes a large industrial complex.
- c. Emergency Management, a division of the fire department, will assist Grimes County Emergency Management upon request. Also the Navasota Emergency Operations Center is made available to Grimes County Emergency Management during emergencies and disasters.
- d. It is agreed that the NFD's operating procedures and tactical guidelines will be used when making responses in the Service Area. City may unilaterally amend the NFD's operating procedures and tactical guidelines at any time.
- e. NFD shall coordinate with the County's Sheriff and EMS departments in relation to fire protection services, fire-fighting, medical emergencies, and rescue calls. County departments shall adhere to the incident command protocols used by NFD at emergency incidents and locations.
- f. With the exception of hazardous materials alarms, NFD shall not use any subcontractor to provide Services without prior written approval of the County or prior verbal approval of the County Judge or designee. The NFD hazardous materials alarm response service shall provide only stabilization of a life safety threat, not hazardous materials clean-up or site restoration. NFD's on-scene commander at a hazardous materials alarm may determine that a qualified contractor is required to clean up the hazardous materials. The County, or other responsible party, shall be solely responsible for paying for any clean-up costs associated with a hazardous materials alarm in the Service Area, and City shall have no financial responsibility for any such clean-up costs.
- g. Upon request from the County, NFD may provide technical assistance to the County in developing a wild land fire protection plan, water rescue plan, water system planning for fire protection, training, and involvement in community programs.
- h. All equipment used by the City in performing its obligations and services pursuant to this Agreement will be owned by or under contract with the City. All personnel acting for the City under this Agreement will be employees or volunteers of the City.



#### **4. Consideration**

The County agrees to pay the City Ninety-Three Thousand Two Hundred Forty-One and No/100 Dollars (\$93,241.00) for fire protection services provided by the City beginning October 1, 2021 through September 30, 2022 in the unincorporated portions of Grimes County as provided for in this Agreement. Full payment in the amount of \$93,241 for the Term of this Agreement ending September 30, 2022 shall be made in a lump sum to the City by the County no later than November 1, 2021. In the event the County does not pay the City \$93,241.00 by November 1, 2021, notwithstanding any other provision in this Agreement, this Agreement shall immediately terminate without the necessity of written notice by either party, and the City shall immediately cease providing fire protection services in the unincorporated portions of Grimes County. In such case, the payment provisions herein shall survive the termination of this Agreement, and the amount due for October 2021 shall be 1/12<sup>th</sup> of \$93,241.00, or \$7,770.08.

#### **5. Liability and Insurance**

- a. The County and City agree that the provision of fire protection services is at the discretion of a Texas county and is not a governmental service required of a county. Texas Government Code Section 791.006 (Liability in Fire Protection Contract), relating to interlocal cooperation agreements, provides that civil liability remains with the governmental unit that would have been responsible for providing the services in the absence of the agreement. Because the County is voluntarily assuming responsibility for providing fire protection services in the unincorporated portions of Grimes County, and is seeking to provide fire protection services by contract, the City and NFD does not and will not assume any liability for Services provided to the County under this Agreement.
- b. The County and City agree that the act of any person or persons while fighting fires or providing firefighting and emergency medical services, traveling to or from the emergency scene, or in any manner furnishing Services under this Agreement in the Service Area shall be considered as the act of the County, even if the person or persons may be an employee, volunteer or agent of the City.
- c. All liability to third parties shall be the responsibility of the County, except to the limit of a claim by an employee or volunteer of the City that is covered by workers compensation.

#### **6. Immunity or Defense**

It is expressly understood that the County and the City do not waive, and shall not be deemed to waive, any immunity or defense that would otherwise be available to them against claims arising in the exercise of their governmental powers and functions. Nothing in this Agreement shall be construed to create a right or a ground of recovery for any third party.

**7. Records and Reports**

The City shall make and keep records for each incident response made under this Agreement, and the following information for a specific incident response will be provided to an authorized representative of the County upon request: the time of (1) the receipt of the notification of the emergency, (2) the dispatch of the call, and (3) the arrival of the responding units at the emergency scene. The City shall provide an annual incident response report to the County. With respect to responses made by NFD within the Service Area, NFD shall prepare and submit all reports required by law, including reports required by the State Fire Marshal and the Texas Department of Health. The parties will meet upon the request of either party to discuss the services provided under this Agreement.

**8. Breach**

The failure of either Party to comply with the terms and conditions of this Agreement shall constitute a breach of this Agreement. If either Party commits a breach in the performance of any obligation or covenant herein, the non-breaching party may enforce the performance of this Agreement in any manner provided by law. This Agreement may be terminated at the non-breaching Party's discretion if such breach continues for a period of thirty (30) days after written notification of such breach and of the intention of the non-breaching Party to declare this Agreement terminated, provided, however, if the breach is not capable of being fully cured within thirty (30) days, the breaching Party shall be allowed the needed additional time to cure the breach if (i) the breaching Party begins the cure within the thirty (30) day period, (ii) diligently pursues the cure thereafter until it is fully cured, and has been given advance written approval to proceed by the non-breaching Party. Such notice shall be sent by the non-breaching Party to the Party in breach. If the breaching Party has not substantially cured the breach within the time period referenced above, this Agreement may be terminated by the non-breaching Party, and the non-breaching Party may pursue any other remedies available in law or equity.

**9. Waiver**

The waiver by either party of a breach of this Agreement shall not constitute a continuing waiver of such breach or of a subsequent breach of the same or a different provision, unless so stipulated by the Party not in breach of this Agreement. The payment or acceptance of fees, compensation or charges for any period after breach shall not be deemed a waiver of any right or acceptance of defective performance.

**10. Independent Contractor**

Except as provided otherwise herein, each party shall operate under this Agreement as an independent contractor, and not as an agent, representative or employee of the other. Subject to the terms of this Agreement, each party shall have the right to control the details of its performance hereunder.

**11. Governing Law; Venue**

This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder are performable in Grimes County, Texas. Where there is conflict between regulations or policies of the County and the City, the City's regulations or policies shall prevail. Venue for any dispute arising under this Agreement shall be in Grimes County, Texas.

**12. Notice**

All notices sent pursuant to this Agreement shall be in writing and may be hand delivered, or sent by registered or certified mail, postage prepaid, return receipt requested. Notices sent pursuant to this Agreement shall be delivered or sent to the City Manager at the following address:

City Manager  
City of Navasota  
200 E. McAlpine  
Navasota, Texas

Notices sent pursuant to this Agreement shall be delivered or sent to the County Judge at the following address:

County Judge  
Grimes County Courthouse  
P.O. Box 160  
Anderson, Texas 77830

When notices sent are hand-delivered, notice shall be deemed effective upon delivery. When notices are mailed by registered or certified mail, notice shall be deemed effective three (3) days after deposit in a U.S. mail box or at a U.S. post office. Either party may change its address for notice under this Agreement by providing a notice of the change in compliance with this paragraph to all other Parties.

**13. Funding**

The County shall pay for fire protection services rendered by the City, pursuant to this Agreement, from current revenue funds or any other lawfully available source.

**14. Severability; Legal Construction; Headings**

If any one or more of the provisions contained in this Agreement shall for any reason be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained

herein. The document and paragraph headings contained in this Agreement are for convenience only and do not enlarge or limit the scope or meaning of the document, paragraphs or the terms and conditions of this Agreement.

**15. Entire Agreement**

- a. This Agreement supersedes any and all other agreements, either oral or in writing, between the Parties hereto with respects to the subject matter hereof and contains all of the covenants and agreements between the Parties with respect to said matter. Each Party to this Agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any parties which are not embodied herein and that no other agreements, statement, or promise not contained in this Agreement shall be valid or binding.
- b. No modification concerning this instrument shall be of any force or effect, excepting a subsequent amendment in writing signed by the Parties. No official, representative, agent or employee of the City, has any authority to modify this Agreement except pursuant to express written authority to do so granted by the City Council of the City of Navasota, Texas. No official, representative, agent or employee of the County, has any authority to modify this Agreement except pursuant to express written authority to do so granted by the Commissioners Court of Grimes County, Texas.

**16. Successors and Assigns; Parties Bound**

Neither party hereto shall assign, sublet or transfer its interest herein without prior written consent of the other party, and any attempted assignment, sublease or transfer of all or any part hereof without such prior written consent shall be void. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns where permitted by this Agreement.

**17. Force Majeure**

It is expressly understood and agreed by the parties to this Agreement that if the performance of any obligation hereunder is delayed for any reason of war; civil commotion, acts of God; inclement weather; governmental restrictions, regulations or interferences; fires; strikes; lockouts; national disasters; riots; material or labor restrictions; transportation problems; or any other circumstances which are reasonably beyond the control of the party obligated or permitted under the terms of this Agreement to do or perform the same, regardless of whether any such circumstance is similar to any of those enumerated or not, the party so obligated or permitted shall be excused from doing or performing the same during such period of delay, so that the time period applicable to such requirement shall be extended for a period of time equal to the period such party was delayed.

**18. Contract Construction**

The parties acknowledge that each party and, if it so chooses, its counsel, have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party must not be employed in the interpretation of this Agreement or any amendments or exhibits hereto.

**19. Attorney's Fees**

If any action is brought to enforce, construe or determine the validity of any term or provision of this Agreement (whether at the trial court level or any appeal therefrom), the prevailing Party shall be entitled to reasonable attorney's fees and costs of the action.

**20. Right to Audit**

Each party agrees that both parties shall have the right to audit the financial and business records of the other party that relate to the Services provided ("Records") at any time during the term of this Agreement, and for three (3) years thereafter, in order to determine compliance with this Agreement. Throughout the term of this Agreement and for three (3) years thereafter, each party shall make all Records available to the other party

IN WITNESS WHEREOF, City and County have hereby entered into this Agreement on this the 15<sup>th</sup> day of September, 2021.

**CITY OF NAVASOTA**

**GRIMES COUNTY**

\_\_\_\_\_  
Hon. Bert Miller, Mayor

\_\_\_\_\_  
Hon. Joe Fauth, III, County Judge

**ATTEST:**

\_\_\_\_\_  
Susie Homeyer, City Secretary

\_\_\_\_\_  
Vanessa Burzynski, County Clerk

# CITY OF NAVASOTA CITY COUNCIL AGENDA

**AGENDA ITEM NO.: 9.**

**AGENDA DATE:** September 27, 2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the first reading of Ordinance No. 979-21, denying the distribution cost recovery factor rate increase of Entergy Texas, Inc. filed on August 31, 2021.

**ITEM BACKGROUND:**

Entergy Texas applied to the Public Utilities Commission of Texas to amend its Distribution Cost Recovery Factor. In past filings, the cities served by Entergy coalition found discrepancies in the calculations resulting in lower rate increases. Due to the short timeline for this request, the Lawton Law firm recommends that the cities deny the application so they may be able to research the request.

## BUDGETARY AND FINANCIAL SUMMARY:

**STAFF RECOMMENDATION:**

Staff recommends approval of the first reading of Ordinance No. 979-21, denying the distribution cost recovery factor rate increase of Entergy Texas, Inc. filed on August 31, 2021.

**ATTACHMENTS:**

1. Ordinance No. 979-21
2. Letter from Lawton Law Firm

**ORDINANCE NO. 979-21**

**AN ORDINANCE BY THE CITY OF NAVASOTA, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON OR ABOUT AUGUST 31, 2021; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS**

**WHEREAS**, on or about August 31, 2021, Entergy Texas, Inc. ("Entergy") filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") with the City to increase electric rates by amending its DCRF rider pursuant to Public Utility Regulatory Act ("PURA") Section 36.210;

**WHEREAS**, City has exclusive original jurisdiction over the rates, operations and services of an electric utility within its municipal limits pursuant to PURA Section 33.001(a);

**WHEREAS**, the jurisdictional deadline for the City to act in this rate matter is October 30, 2021;

**WHEREAS**, Entergy's existing DCRF rider is set to collect approximately \$26.3 million per year;

**WHEREAS**, Entergy's proposed amended Distribution Cost Recovery Factor rider would increase customer rates in the Entergy Service Area by approximately \$13.9 million per year, for a total of \$40.2 million per year;

**WHEREAS**, the City retained the Lawton Law Firm, P.C. to review the Company's rate request and make necessary rate recommendations to the City; and

**WHEREAS**, the Lawton Law Firm has recommended that the City deny the Company's request to amend its Distribution Cost Recovery Factor.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS, THAT:**

Section 1. That the statement and findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. The City of Navasota hereby denies Entergy's request to amend its Distribution Cost Recovery Factor in total.

Section 3. The meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. This ordinance shall become effective from and after its passage.

**PASSED AND APPROVED THIS THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED AND APPROVED THIS THE 11<sup>TH</sup> DAY OF OCTOBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**





# THE LAWTON LAW FIRM, P.C.

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12600 Hill Country Blvd., Suite R-275 • Austin, Texas 78738 • 512/322-0019 • Fax: 512/329-2604

## **CONFIDENTIAL/PRIVILEGED ATTORNEY-CLIENT COMMUNICATION**

September 3, 2021

*Via E-Mail*

Mr. Richard G. Baker  
City Attorney – City of Anahuac  
P.O. Box 10066  
Liberty, Texas 77575

Mr. Tyrone Cooper  
City Attorney – City of Beaumont  
P.O. Box 3827  
Beaumont, Texas 77704

Mr. Kyle Hayes  
City Manager – City of Beaumont  
P.O. Box 3827  
Beaumont, Texas 77704

Mr. Paul Fukuda  
City Attorney – Bridge City  
City Attorney – Pine Forest  
260 Rachal  
Post Office Box 846  
Bridge City, Texas 77611

Mr. Robert Pennington  
City Manager – City of Cleveland  
907 E. Houston  
Cleveland, Texas 77327

Mr. David Olson  
City Attorney – City of Cleveland  
Wortham Tower, Suite 600  
2727 Allen Parkway  
Houston, Texas 77019

Ms. Angela Smith  
City Secretary – City of Cleveland  
907 E. Houston  
Cleveland, Texas 77327

Mr. Gary Scott  
City Attorney – City of Conroe  
P.O. Box 3066  
Conroe, Texas 77305

Mayor Nyla Akin Dalhaus  
City of Cut and Shoot  
P.O. Box 7364  
Cut and Shoot, Texas 77306

Amy L. Wade  
City Secretary – City of Cut and Shoot  
P.O. Box 7364  
Cut and Shoot, Texas 77306

Mr. Jeff Lambright  
Mayor – City of Dayton  
117 Cook Street  
Dayton, Texas 77535

Mr. Theo Melancon  
City Manager – City of Dayton  
117 Cook Street  
Dayton, Texas 77535

Mr. James Black  
City Attorney – City of Groves  
3535 Calder Avenue, Suite 310  
Beaumont, TX 77706

Mr. D. E. Sosa  
City Manager – City of Groves  
P.O. Box 3286  
Port Arthur, Texas 77643

Ms. Tina Paez  
City of Houston Administration & Regulatory  
Affairs Department (ARA)  
611 Walker, 13 th Floor  
Houston, Texas 77002

Ms. Yushan Chang  
City of Houston Legal Department  
P.O. Box 368, Houston, Texas 77001-0368  
City Hall Annex, 4th Floor  
900 Bagby  
Houston, Texas 77002

Mr. Leonard Schneider  
City Attorney – City of Huntsville  
City Attorney – City of Splendora  
Liles Parker PLLC  
2261 Northpark Dr., Suite 445  
Kingwood, TX 77339

Mr. Aron Kulhavy  
City Manager – City of Huntsville  
1212 Ave. M  
Huntsville, Texas 77340

Mr. Brandon Davis  
City Attorney – City of Liberty  
City Attorney – City of Dayton  
1517 Trinity  
Liberty, Texas 77575

Mr. Tom Warner  
City Manager – City of Liberty  
1829 Sam Houston  
Liberty, Texas 77575

Mr. Alan P. Petrov  
City Attorney – City of Montgomery  
Johnson Petrov LLP  
2929 Allen Parkway, Suite 3150  
Houston, Texas 77019

Mr. Richard Tramm  
City Administrator – City of Montgomery  
101 Old Plantersville Road  
Montgomery, TX 77316

Mr. Cary Bovey  
City Attorney – City of Navasota  
Bovey & Cochran, PLLC  
2251 Double Creek Dr., Suite 204  
Round Rock, Texas 78664

Mr. Brad Stafford  
City Manager – City of Navasota  
202 E. Washington  
Navasota, Texas 77868

Mr. Christopher Duque  
City Manager – City of Nederland  
P.O. Box 967  
Nederland, Texas 77627

Mr. Jesse Branick  
City Attorney – City of Nederland  
221 Hwy. 69 South, Suite 100  
Nederland, Texas 77627

Ms. Elizabeth Harrell  
City Secretary – City of Oak Ridge North  
27424 Robinson Road  
Oak Ridge North, Texas 77385

Ms. Heather Neeley  
City Manager – City of Oak Ridge North  
27424 Robinson Road  
Oak Ridge North, Texas 77385

Mr. Guy Goodson  
City Attorney – City of Orange  
GERMER PLLC  
550 Fannin, Suite 400  
Beaumont, Texas 77701

Mr. Mike Kunst  
City Manager – City of Orange  
812 North 16<sup>th</sup> Street  
P.O. Box 520  
Orange, Texas 77630

Mr. Rodney Price  
City Attorney – City of Rose City  
P.O. Box 310  
Vidor, Texas 77670

Mr. Jerry Hood  
City Administrator – City of Pinehurst  
2497 Martin Luther King Jr. Drive  
Orange, Texas 77630

Mr. Tommy Gunn  
City Attorney – City of Pinehurst  
202 S. Border  
Orange, Texas 77630

Ms. Val Tizeno  
City Attorney – City of Port Arthur  
P.O. Box 1089  
Port Arthur, Texas 77641

Mr. Ronald Burton  
City Manager – City of Port Arthur  
P.O. Box 1089  
Port Arthur, Texas 77641

Mr. Pete Steele  
City Attorney – City of Port Neches  
3120 Central Mall Drive  
Port Arthur, Texas 77642

Mr. Andre' Wimer  
City Manager – City of Port Neches  
P.O. Box 758  
Port Neches, Texas 77651

Mr. Larry L. Foerster  
City Attorney – City of Roman Forest  
Darden, Fowler and Creighton, LLP  
414 West Phillips, Suite 100  
Conroe, Texas 77301

Ms. Kathie Reyer  
City Administrator – City of Shenandoah  
29955 IH-45 N.  
Shenandoah, Texas 77381

Mr. Solomon Freimuth  
City Attorney – City of Silsbee  
P.O. Box 186  
Port Neches, Texas 77651

Ms. DeeAnn Zimmerman  
City Manager – City of Silsbee  
105 South 3<sup>rd</sup> Street  
Silsbee, Texas 77656

Mr. Alex Stelly  
City Attorney – City of Sour Lake  
2615 Calder Ave., Ste. 1070  
Beaumont, Texas 77702

Mr. Jack Provost  
City Manager – City of Sour Lake  
625 Hwy 105 W  
Sour Lake, Texas 77959

Mayor Dorothy Welch  
City Attorney Leonard Schneider  
City of Splendora  
P.O. Box 1087  
Splendora, Texas 77372

Mr. Robbie Hood  
City Manager - City of Vidor  
1395 N. Main St.  
Vidor, Texas 77662-3726

Mr. Chris Leavins  
City Attorney – City of Vidor  
City Attorney – City of West Orange  
P.O. Box 4915  
Beaumont, Texas 77704-4915

Mayor Roy McDonald  
Mayor – City of West Orange  
2700 Western Avenue  
West Orange, TX 77630

Mr. Michael S. Stelly  
City of West Orange, Texas  
2700 Austin Avenue  
West Orange, TX 77630

Ms. Marissa Quintanilla  
City Secretary – City of Willis  
200 N. Bell  
Willis, Texas 77378

Re: **Entergy Texas, Inc.'s 2021 Application to Amend its Distribution Cost Recovery Factor**

Dear Cities:

On or about August 31, 2021, Entergy Texas Inc. (“Entergy” or “Company”) filed an application to amend its Distribution Cost Recovery Factor (“DCRF”) with each of the Cities in its service area and concurrently with the Public Utility Commission of Texas (“Commission”). Cities have 60 days to pass a Rate Ordinance accepting, modifying, or rejecting a DCRF Application. **Accordingly, Cities’ deadline to pass a Rate Ordinance is October 30, 2021.**

After the 60 days have passed, Cities’ rate decisions will be joined with the Company's DCRF application pending with the Commission, and the Commission will make the final determination to approve or deny the Company’s request.<sup>1</sup> Cities that do not pass a rate ordinance by the 60-day deadline will also be joined. We have intervened in the Commission proceedings and will represent Cities’ interests there.

The purpose of a DCRF tariff is to allow a utility to recover increased distribution investment expenses it has incurred since its last base rate case. DCRF tariffs can be amended thereafter as the Company continues making distribution investment between rate cases. This will be the fourth DCRF amendment since the Company’s last base rate case.

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<sup>1</sup> The Commission has original jurisdiction over Entergy service areas outside the City limits and appellate jurisdiction over City decisions. *See* Tex. Util. Code § 32.001.

Entergy's current DCRF tariff was set to collect approximately \$26.3 million annually. Entergy now requests to collect an additional \$13.9 million in annual revenue, for a total of \$40.2 million. Residential customers would be charged approximately \$24.8 million or 62% of the requested revenue requirement, which amounts to approximately \$3.91 per month for an average residential customer using 1000 kWh per month. This represents a \$1.34 increase, or 52 percent, over the current DCRF charge of about \$2.57 per month for the average residential customer.

The DCRF procedure differs significantly from a base rate case in that it is strictly limited in scope. Discovery is limited in DCRF cases, and parties will not be allowed to explore whether the requested investment complies with PURA, or is prudent, reasonable, or necessary. Instead, if approved, the DCRF will be reconciled in the next base rate case, and Entergy will be required to pay back, with carrying costs, any revenue received for investment that does not comply with PURA, or is not prudent, reasonable, or necessary.

We are currently reviewing the Company's application to determine whether the Company properly calculated its proposed DCRF revenue requirement, class billing determinants, and resulting rates. Despite the limited scope, Cities and other intervening parties in Entergy's previous DCRF cases have identified numerous issues regarding Entergy's calculations and assumptions. In a previous DCRF case, Cities contested the Company's attempt to include ineligible retired meters in its DCRF calculation. The Commission agreed with Cities and disallowed \$4.1 million from the Company's requested revenue requirement. We will ensure that the Company has attempted to include these ineligible retired meters in its current application. Other previous DCRF cases have also ultimately been resolved with Entergy agreeing to less than its initial proposed revenue requirement.

Because of the limited timeline, we recommend that the Cities deny Entergy's application in total by October 30, 2021. We have attached a recommended Rate Ordinance denying Entergy's DCRF application. Please forward passed ordinances to us at [molly@mayhallvandervoort.com](mailto:molly@mayhallvandervoort.com) and [danlawtonlawfirm@gmail.com](mailto:danlawtonlawfirm@gmail.com).

If there are any questions or concerns, please do not hesitate to call.

Sincerely,



Daniel J. Lawton

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 10.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lance M Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2021-2022.

**ITEM BACKGROUND:**

The proposed budget has been on file with the City Secretary and available for inspection since August 09, 2021. Notice of this hearing was published as required. During this public hearing any taxpayers must be afforded the opportunity to address any part of the proposed budget.

Once the public hearing is concluded, the comments from the public need to be recapped to reflect any changes suggested.

**The public hearing was opened at \_\_\_\_\_p.m.**

**The public hearing was closed at \_\_\_\_\_p.m.**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends conducting the public hearing.

**ATTACHMENTS:**

1. PROPOSED BUDGET 2021-2022



**City of Navasota  
Proposed Budget 2021-2022  
Budget Cover Page  
10/01/2021**

**This Budget will raise more total property taxes than last year's budget by \$ 195,530 which is a 8.75 % increase, and of that amount, \$110,200 is tax revenue to be raised from new and annexed property added to the tax roll this year**

**The members of the governing body voted on the budget as follows:**

**For: Mayor Bert Miller Mayor Pro-Tem Grant Holt  
Council Member Josh Fultz Council Member Pattie Pederson  
Council Member Bernie Gessner**

**Property Tax Rate Comparison**

	<b>2021-2022</b>	<b>2020-2021</b>
<b>Property Tax Rate:</b>	\$0.5693/100	\$0.5693/100
<b>M&amp;O Property Tax Rate:</b>	\$0.5009/100	\$0.4912/100
<b>Debt Property Tax Rate</b>	\$0.0684/100	\$0.0781/100
<b>No New Revenue Tax Rate</b>	\$0.5510/100	\$0.5496/100
<b>No New Revenue M&amp;O Rate</b>	\$0.4826/100	\$0.4715/100
<b>No New Revenue Debt Rate</b>	\$0.0684/100	\$0.0781/100
<b>Voter Approved Tax Rate</b>	\$0.5948/100	\$0.5739/100
<b>Total debt obligation for City of Navasota secured by property taxes:</b>		
	<b>\$375,550</b>	



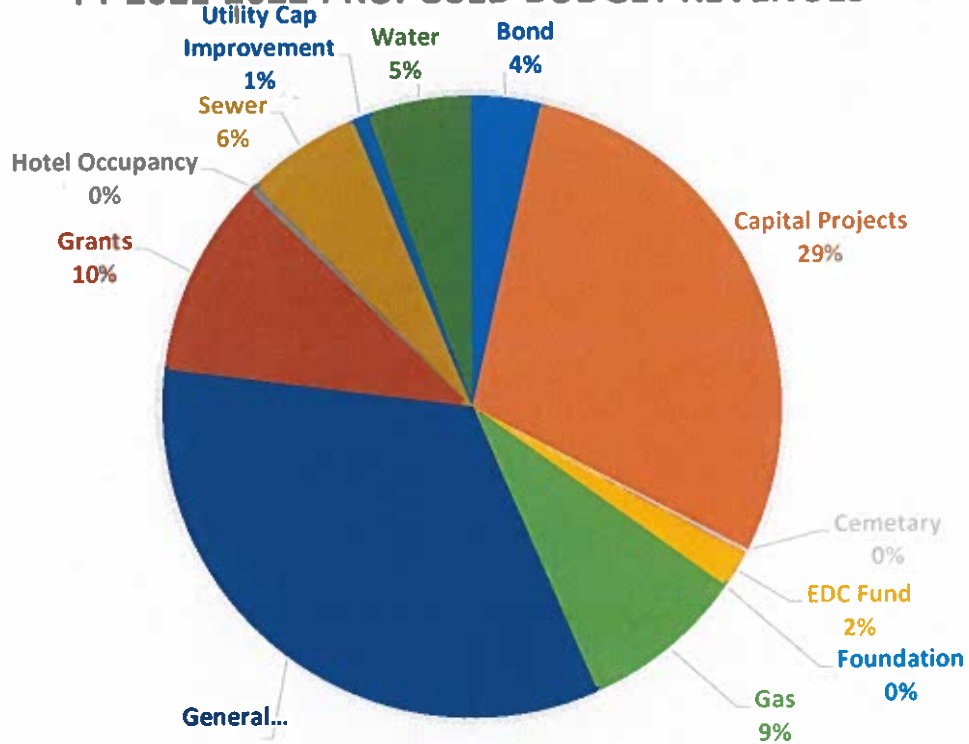
CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

GENERAL FUND EXPENDITURES	\$12,775,264.00
GENERAL FUND REVENUES	\$12,775,263.00
REVENUE OVER/(UNDER) EXPENDITURES	-\$1.00
WATER FUND EXPENDITURES	\$2,122,999.00
WATER FUND REVENUES	\$2,123,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$1.00
UTILITY CAP IMP EXPENDITURES	\$410,000.00
UTILITY CAP IMP REVENUES	\$410,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GAS FUND EXPENDITURES	\$2,772,000.00
GAS FUND REVENUES	\$2,772,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
SEWER FUND EXPENDITURES	\$2,147,500.00
SEWER FUND REVENUES	2,147,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CEMETERY OPER FUND EXPENDITURES	\$65,000.00
CEMETERY OPER FUND REVENUES	65,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOARD OF FIREMAN FUND EXPENDITURES	\$700.00
BOARD OF FIREMAN FUND REVENUES	700.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GRANT FUND EXPENDITURES	\$3,558,500.00
GRANT FUND REVENUES	\$3,558,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00

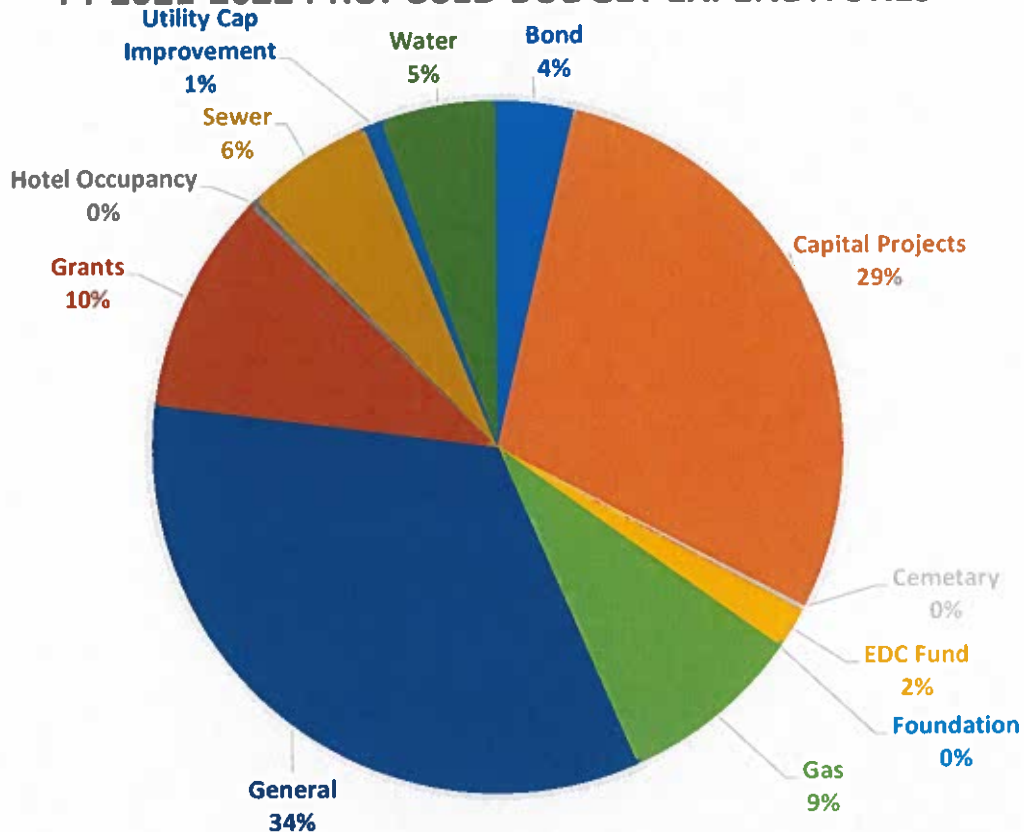
CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

EDC FUND EXPENDITURES	\$691,500.00
EDC FUND REVENUES	691,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CAPITAL PROJ FUND EXPENDITURES	\$10,000,000.00
CAPITAL PROJ REVENUES	10,000,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
HOTEL FUND EXPENDITURES	\$141,000.00
HOTEL FUND REVENUES	141,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOND FUND EXPENDITURES	\$1,250,143.00
BOND FUND REVENUES	1,250,144.00
REVENUE OVER/(UNDER) EXPENDITURES	\$1.00
FOUNDATION EXPEDITURES	\$5,500.00
FOUNDATION REVENUES	5,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
TOTAL BUDGET EXPENDITURES	\$35,940,106.00
TOTAL BUDGET REVENUES	\$35,940,107.00
TOTAL BUDGETREVENUE OVER/(UNDER) EXPENDITURES	\$1.00

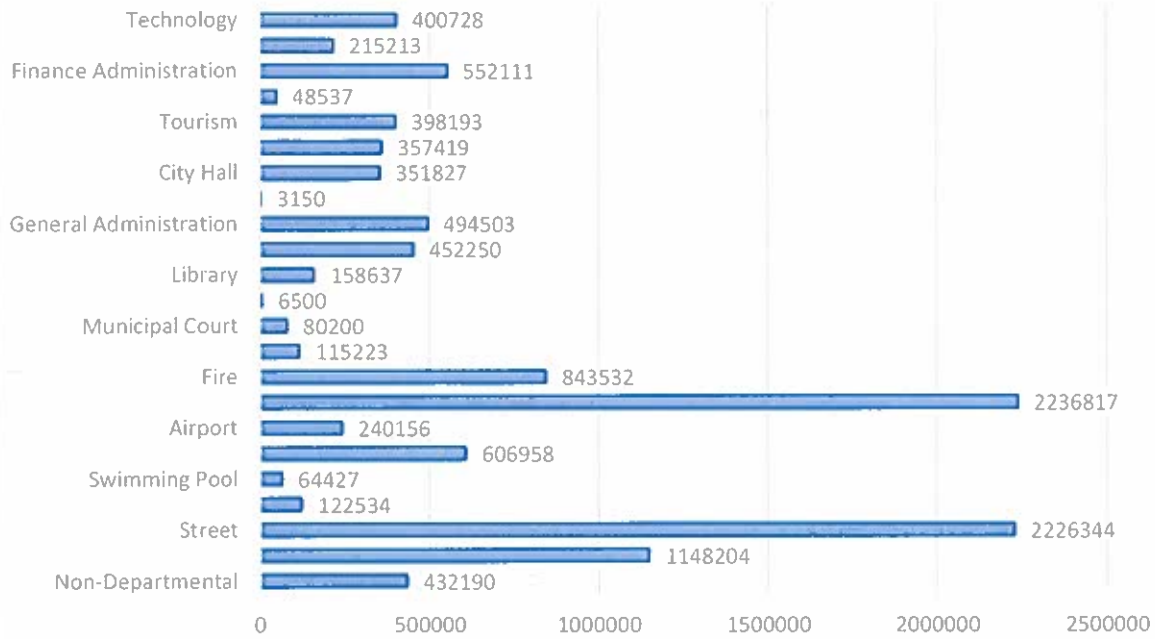
## FY 2021-2022 PROPOSED BUDGET REVENUES



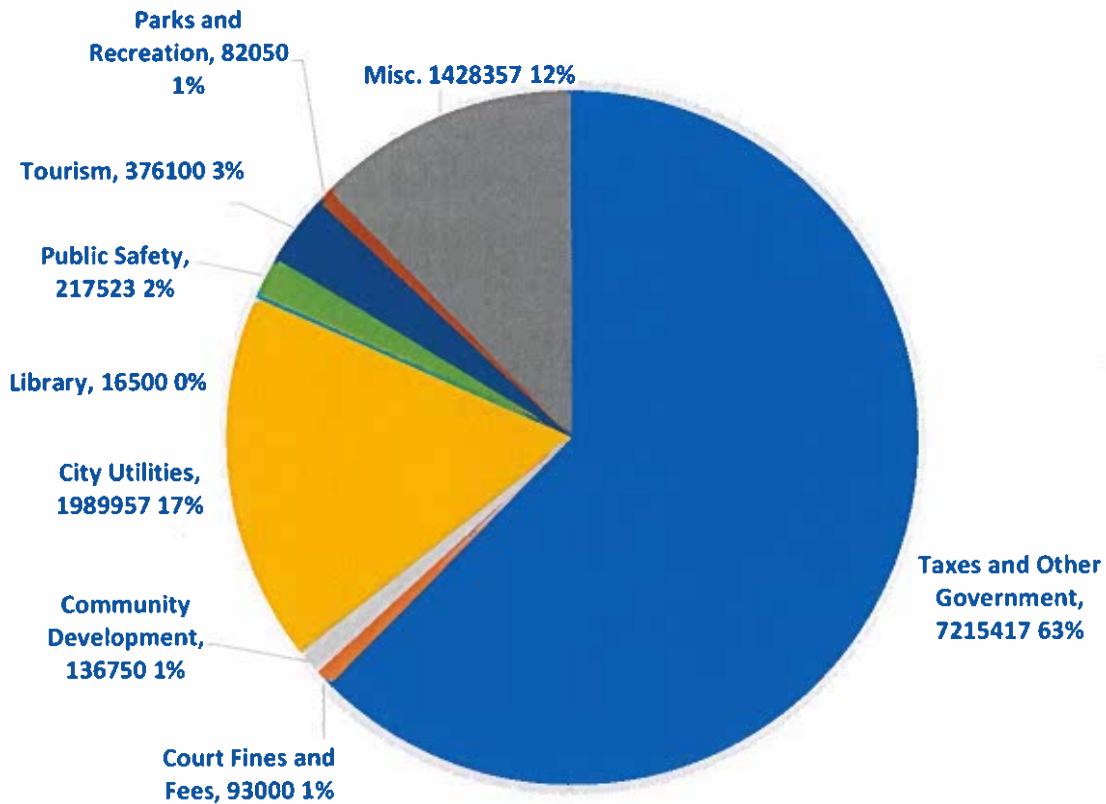
## FY 2021-2022 PROPOSED BUDGET EXPENDITURES



## FY 2021-2022 PROPOSED GENERAL FUND BREAKDOWN



## FY 2021-2022 PROPOSED GENERAL FUND REVENUE



CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L	
1	REVENUES				(-		2020-2021	2021	2022-----)				
2			2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE			
3			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET				
4	TAXES AND OTHER GOVERNMENT												
5													
26	TOTAL	TAXES AND OTHER GOVERNMENT	\$5,372,954.00	\$6,055,907.00	\$6,517,484.00	\$7,215,417.00	\$7,056,053.07	\$7,215,417.00	\$7,620,496.00	\$405,079.00			
27													
28	COURT FINE AND FEE												
29													
34	TOTAL	COURT FINE AND FEE	\$93,886.00	\$99,603.00	\$62,227.00	\$93,000.00	\$44,275.00	\$93,000.00	\$93,000.00	\$0.00			
38													
39	COMMUNITY DEVELOPMENT												
56													
57	TOTAL	COMMUNITY DEVELOPMENT	\$165,060.00	\$276,766.00	\$176,855.00	\$136,750.00	\$185,366.00	\$136,750.00	\$151,750.00	\$15,000.00			
61													
62	CITY UTILITIES												
63													
73	TOTAL	CITY UTILITIES	\$1,248,048.00	\$1,807,987.00	\$1,958,656.00	\$1,989,957.00	\$1,639,279.00	\$1,989,957.00	\$2,034,957.00	\$45,000.00			
74													
75	LIBRARY												
76													
85	TOTAL	LIBRARY	\$22,782.00	\$18,341.00	\$7,588.00	\$16,500.00	\$35,471.00	\$16,500.00	\$28,400.00	\$11,900.00			
89													
90	PUBLIC SAFETY												
91													
108	TOTAL	PUBLIC SAFETY	\$194,392.00	\$201,365.00	\$182,680.00	\$217,523.00	\$189,297.00	\$217,523.00	\$217,523.00	\$0.00			
112													
113	TOURISM												
114													
132	TOTAL	TOURISM	\$258,848.00	\$27,888.00	\$77,385.00	\$376,100.00	\$107,717.00	\$376,100.00	\$498,100.00	\$122,000.00			
136													
137	PARKS AND REC												
138													
167	TOTAL	PARKS AND REC	\$104,489.00	\$78,884.00	\$105,128.00	\$82,050.00	\$57,389.00	\$82,050.00	\$89,050.00	\$7,000.00			
171													
172	MISCELLANEOUS												
173													
189	TOTAL	MISCELLANEOUS	\$55,001.00	\$27,117.00	\$80,107.00	\$1,428,357.00	\$207,463.00	\$1,428,357.00	\$2,041,987.00	\$611,838.00			
190													
191													
192	TOTAL REVENUES		\$7,515,460.00	\$8,593,858.00	\$9,168,110.00	\$11,555,654.00	\$9,522,310.07	\$11,555,654.00	\$12,775,263.00	\$781,649.00		\$164,020.00	
193													

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

[illegible]



CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET[illegible]

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET[illegible]

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2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

[illegible]

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

[illegible]



CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET[illegible]

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET[illegible]

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L
1793	100-GENERAL											
1794	TECHNOLOGY											
1795	EXPENDITURES				(-	-----	2020-2021	2021	2022-----)			
1796			2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE		
1797			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET			
1798												
1799	PERSONNEL SERVICES											
1800												
1812	TOTAL	PERSONNEL SERVICES	\$31,510.00	\$53,466.00	\$55,070.00	\$59,528.00	\$43,586.00	\$59,528.00	\$60,548.00	\$1,020.00		
1813												
1814	MATERIALS & SUPPLIES											
1815												
1819	TOTAL	MATERIALS & SUPPLIES	\$1,449.00	\$148.00	\$15.00	\$0.00	\$2,852.00	\$0.00	\$0.00	\$0.00		
1820												
1836	TOTAL	MAINTENANCE & SERVICES	\$182,015.00	\$222,825.00	\$234,690.00	\$191,200.00	\$233,930.00	\$191,200.00	\$201,200.00	\$10,000.00		
1837												
1838	UTILITIES											
1839												
1843	TOTAL	UTILITIES	\$122,958.00	\$119,350.00	\$144,391.00	\$125,000.00	\$114,807.00	\$125,000.00	\$125,000.00	\$0.00		
1844												
1845	MISCELLANEOUS											
1848												
1849	TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
1850												
1851	CAPITAL OUTLAY											
1852												
1856	TOTAL	CAPITAL OUTLAY	\$0.00	\$1,070.00	\$0.00	\$25,000.00	\$569.00	\$25,000.00	\$25,000.00	\$0.00		
1857												
1858	TOTAL	TECHNOLOGY	\$337,932.00	\$396,859.00	\$434,166.00	\$400,728.00	\$395,744.00	\$400,728.00	\$411,748.00	\$11,020.00		
1859												
1860	TOTAL EXPENDITURES		\$7,226,777.00	\$8,396,753.00	\$9,045,317.00	\$11,657,365.00	\$7,968,604.00	\$11,657,365.00	\$12,775,264.00	\$545,998.00		
1861												
1862	REVENUE OVER/(UNDER) EXPENDITURES		\$288,683.00	\$197,105.00	\$122,793.00	-\$101,711.00	\$1,553,706.07	-\$101,711.00	-\$1.00	\$235,651.00		

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

200-WATER FUND

REVENUES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMENT	\$2,458.00	\$9,492.00	\$7,696.00	\$11,000.00	\$9,137.00	\$11,000.00	\$11,000.00	\$0.00
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CITY UTILITIES

TOTAL	CITY UTILITIES	\$1,978,656.00	\$1,866,072.00	\$2,032,731.00	\$1,849,000.00	\$1,720,651.00	\$1,849,000.00	\$2,110,000.00	\$261,000.00
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MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$1,355,711.00	\$166,552.00	\$109,436.00	\$2,000.00	\$3,526.00	\$2,000.00	\$2,000.00	\$0.00
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TOTAL REVENUES		\$3,336,825.00	\$2,042,116.00	\$2,149,863.00	\$1,862,000.00	\$1,733,314.00	\$1,862,000.00	\$2,123,000.00	\$261,000.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

200-WATER FUND  
NON-DEPARTMENTAL  
EXPENDITURES

EXPENDITURES			(-	-----	2020-2021	2021 2022-----)			
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$285,775.00	\$216,716.00	\$516,604.00	\$474,738.00	\$267,939.00	\$474,738.00	\$474,738.00	\$0.00
TOTAL	NON-DEPARTMENTAL	\$285,775.00	\$216,716.00	\$516,604.00	\$474,738.00	\$267,939.00	\$474,738.00	\$474,738.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

200-WATER FUND  
WATER PRODUCTION  
EXPENDITURES

EXPENDITURES		2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL & SERVICES									
TOTAL	PERSONNEL SERVICES	\$169,316.00	\$183,777.00	\$166,233.00	\$213,328.00	\$154,236.00	\$213,328.00	\$216,725.00	\$3,397.00
MATERIALS & SERVICES									
TOTAL	MATERIALS & SUPPLIES	\$11,679.00	\$9,935.00	\$15,700.00	\$12,800.00	\$10,848.00	\$12,800.00	\$15,200.00	\$2,400.00
MAINTENANCE & SERVICES									
TOTAL	MAINTENANCE & SERVICES	\$224,170.00	\$16,299.00	\$23,347.00	\$51,500.00	\$21,022.00	\$51,500.00	\$54,500.00	\$3,000.00
UTILITIES									
TOTAL	UTILITIES	\$104,325.00	\$82,319.00	\$99,946.00	\$105,000.00	\$79,875.00	\$105,000.00	\$105,000.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$29,575.00	\$59,972.00	\$43,783.00	\$115,050.00	\$36,089.00	\$115,050.00	\$93,050.00	-\$22,000.00
TOTAL	MISCELLANEOUS	\$4,355.00	\$8,594.00	\$5,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY									
TOTAL	CAPITAL OUTLAY	\$5,286.00	\$5,074.00	\$4,682.00	\$119,000.00	\$117,971.00	\$119,000.00	\$17,000.00	-\$102,000.00
TOTAL	WATER PRODUCTION	\$548,706.00	\$365,970.00	\$358,942.00	\$616,678.00	\$420,041.00	\$616,678.00	\$501,475.00	-\$115,203.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

200-WATER FUND  
WATER DISTRIBUTION  
EXPENDITURES

EXPENDITURES		2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES									
TOTAL	PERSONNEL SERVICES	\$224,543.00	\$252,602.00	\$197,250.00	\$210,488.00	\$153,410.00	\$210,488.00	\$213,890.00	\$298.00
MATERIALS & SUPPLIES									
TOTAL	MATERIALS & SUPPLIES	\$11,565.00	\$12,069.00	\$15,432.00	\$10,000.00	\$10,249.00	\$10,000.00	\$13,500.00	\$3,500.00
MAINTENANACE & SERVICES									
TOTAL	MAINTENANCE & SERVICES	\$582,813.00	\$653,900.00	\$626,130.00	\$657,097.00	\$544,928.00	\$657,097.00	\$817,396.00	\$160,299.00
UTILITIES									
TOTAL	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT									
TOTAL	TRANSFERS OUT	\$142,988.00	\$134,256.00	\$128,390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$13,131.00	\$8,580.00	\$6,852.00	\$10,500.00	\$16,305.00	\$10,500.00	\$1,000.00	-\$9,500.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$4,355.00	\$8,594.00	\$7,420.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

CAPITAL OUTLAY

TOTAL	CAPITAL OUTLAY	\$10,585.00	\$10,106.00	\$9,090.00	\$18,000.00	\$5,645.00	\$18,000.00	\$100,000.00	\$82,000.00
TOTAL	WATER DISTRIBUTION	\$989,980.00	\$1,080,107.00	\$990,564.00	\$907,085.00	\$730,537.00	\$907,085.00	\$1,146,786.00	\$236,597.00
TOTAL EXPENDITURES		\$1,824,461.00	\$1,662,793.00	\$1,866,110.00	\$1,998,501.00	\$1,418,517.00	\$1,998,501.00	\$2,122,999.00	\$121,394.00
REVENUE OVER/(UNDER) EXPENDITURES		\$1,512,364.00	\$379,323.00	\$283,753.00	-\$136,501.00	\$314,797.00	-\$136,501.00	\$1.00	\$139,606.00



CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

210-UTILITY CITY CAPITAL IMP

REVENUES		(-	-----	2020-2021	2021 2022-----)			
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
UTILITY CAPITAL IMPR FEE								
TOTAL TAXES AND OTHER GOVERNMENT	\$0.00	\$970.00	\$3,793.00	\$0.00	\$1,492.00	\$0.00	\$0.00	\$0.00

DEVELOPMENT SERVICES

TOTAL	UTILITY CAPITAL IMPR FEE	\$133,173.00	\$146,177.00	\$152,281.00	\$290,000.00	\$248,316.00	\$290,000.00	\$410,000.00	\$120,000.00
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MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL REVENUES		\$133,173.00	\$147,147.00	\$156,074.00	\$290,000.00	\$249,808.00	\$290,000.00	\$410,000.00	\$120,000.00
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210-UTILITY CAPITAL IMP  
NON-DEPARTMENTAL  
EXPENDITURES

		(-	-----	2020-2021	2021 2022-----)			
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TRANSFERS OUT

MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$290,000.00	\$265,833.00	\$290,000.00	\$13,000.00	-\$277,000.00
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TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$290,000.00	\$265,833.00	\$290,000.00	\$410,000.00	\$120,000.00
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TOTAL EXPENDITURES		\$0.00	\$0.00	\$0.00	\$290,000.00	\$265,833.00	\$290,000.00	\$410,000.00	\$120,000.00
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REVENUE OVER/(UNDER) EXPENDITURES		\$133,173.00	\$147,147.00	\$156,074.00	\$0.00	-\$16,025.00	\$0.00	\$0.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

300-GAS FUND

REVENUES				(-	-----	2020-2021	2021 2022-----)		
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TAXES AND OTHER GOVERNMT									
TOTAL	TAXES AND OTHER GOVERNMT	\$7,037.00	\$9,422.00	\$8,359.00	\$14,000.00	\$8,537.00	\$14,000.00	\$14,000.00	\$0.00
CITY UTILITIES									
TOTAL	CITY UTILITIES	\$3,163,854.00	\$4,170,721.00	\$2,530,730.00	\$2,958,000.00	\$2,152,404.00	\$2,958,000.00	\$2,458,000.00	-\$500,000.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$56,034.00	\$14,955.00	\$13,390.00	\$0.00	\$6,575.00	\$0.00	\$300,000.00	\$0.00
TOTAL REVENUES		\$3,226,925.00	\$4,195,098.00	\$2,552,479.00	\$2,972,000.00	\$2,167,516.00	\$2,972,000.00	\$2,772,000.00	-\$500,000.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

300-GAS FUND  
NON-DEPARTMENTAL  
EXPENDITURES

			(-)	-----	2020-2021		2021 2022-----)		
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
MAINTENANCE & SERVICES									
TOTAL	MAINTENANCE & SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BOND & LOAN DEBT									
TOTAL	BOND & LOAN DEBT	\$47,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$80,240.00	\$0.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00
TOTAL	NON-DEPARTMENTAL	\$127,587.00	\$0.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

300-GAS FUND  
GAS DISTRIBUTION  
EXPENDITURES

EXPENDITURES				(-	-----	2020-2021	2021 2022-----)		
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES									
TOTAL	PERSONNEL SERVICES	\$108,484.00	\$111,097.00	\$119,693.00	\$168,983.00	\$130,709.00	\$168,983.00	\$172,913.00	\$3,930.00
MATERIALS & SUPPLIES									
TOTAL	MATERIALS & SUPPLIES	\$1,935,851.00	\$2,228,463.00	\$1,375,855.00	\$1,713,000.00	\$1,304,891.00	\$1,713,000.00	\$1,211,500.00	-\$501,500.00
MAINTENANCE & SERVICES									
TOTAL	MAINTENANCE & SERVICES	\$355,610.00	\$634,973.00	\$877,869.00	\$917,922.00	\$832,670.00	\$917,922.00	\$1,155,991.00	\$38,069.00
TRANSFERS OUT									
TOTAL	TRANSFERS OUT	\$54,218.00	\$54,218.00	\$56,434.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$450,562.00	\$63,800.00	\$35,783.00	\$39,850.00	\$39,811.00	\$39,850.00	\$130,850.00	-\$9,000.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$1,780.00	\$4,218.00	\$1,755.00	\$600.00	\$28.00	\$600.00	\$600.00	\$0.00
CAPITAL OUTLAY									
TOTAL	CAPITAL OUTLAY	\$657.00	\$549.00	\$14,880.00	\$86,500.00	\$16,586.00	\$86,500.00	\$30,000.00	-\$56,500.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

TOTAL	GAS DISTRIBUTION	\$2,907,162.00	\$3,097,318.00	\$2,482,269.00	\$2,926,855.00	\$2,324,695.00	\$2,926,855.00	\$2,701,854.00	-\$525,001.00
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BOND & LOAN DEBT

TOTAL	DEBT SERVICES	\$2,666.00	-\$1,042.00	-\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL EXPENDITURES		\$3,037,415.00	\$3,096,276.00	\$2,482,194.00	\$2,997,001.00	\$2,324,695.00	\$2,997,001.00	\$2,772,000.00	-\$525,001.00
REVENUE OVER/(UNDER) EXPENDITURES		\$189,510.00	\$1,098,822.00	\$70,285.00	-\$25,001.00	-\$157,179.00	-\$25,001.00	\$0.00	\$25,001.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

400- SEWER FUND

		(-		-----		2020-2021	2021 2022-----)		
REVENUES	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
TAXES AND OTHER GOVERNMT									
TOTAL	TAXES AND OTHER GOVERNMT	\$6,313.00	\$12,058.00	\$10,084.00	\$10,500.00	\$8,523.00	\$10,500.00	\$10,500.00	\$0.00
CITY UTILITIES									
TOTAL	CITY UTILITIES	\$1,369,075.00	\$1,417,984.00	\$1,434,358.00	\$1,552,000.00	\$1,261,904.00	\$1,552,000.00	\$1,622,000.00	\$70,000.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$571,058.00	\$490,158.00	\$283,931.00	\$515,000.00	\$0.00	\$515,000.00	\$515,000.00	\$0.00
TOTAL REVENUES		\$1,946,446.00	\$1,920,200.00	\$1,728,373.00	\$2,077,500.00	\$1,270,427.00	\$2,077,500.00	\$2,147,500.00	\$70,000.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

400-SEWER FUND  
NON-DEPARTMENTAL  
EXPENDITURES

EXPENDITURES			(-	-----	2020-2021	2021 2022-----)			
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$496,436.00	\$216,716.00	\$516,604.00	\$632,275.00	\$250,519.00	\$632,275.00	\$632,275.00	\$0.00
TOTAL	NON-DEPARTMENTAL	\$496,436.00	\$216,716.00	\$516,604.00	\$632,275.00	\$250,519.00	\$632,275.00	\$632,275.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

400-SEWER FUND

WASTE WTR TRMT PLANT

EXPENDITURES

EXPENDITURES				(-)	-----	2020-2021	2021 2022-----)		
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES									
TOTAL	PERSONNEL SERVICES	\$178,216.00	\$180,417.00	\$169,437.00	\$204,953.00	\$166,601.00	\$204,953.00	\$207,975.00	\$3,022.00
MATERIALS & SUPPLIES									
TOTAL	MATERIALS & SUPPLIES	\$26,404.00	\$29,472.00	\$31,080.00	\$31,000.00	\$30,382.00	\$31,000.00	\$33,000.00	\$2,000.00
MAINTENANCE & SERVICES									
TOTAL	MAINTENANCE & SERVICES	\$56,222.00	\$89,547.00	\$87,209.00	\$343,000.00	\$35,224.00	\$343,000.00	\$578,500.00	\$235,500.00
UTILITIES									
TOTAL	UTILITIES	\$79,923.00	\$55,039.00	\$67,575.00	\$80,000.00	\$60,146.00	\$80,000.00	\$80,000.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$46,643.00	\$62,141.00	\$65,238.00	\$113,100.00	\$96,688.00	\$113,100.00	\$63,100.00	-\$50,000.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$2,357.00	\$5,545.00	\$3,118.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL	OUTLAY								
TOTAL	CAPITAL OUTLAY	\$10,571.00	\$10,161.00	\$26,746.00	\$18,000.00	\$5,817.00	\$18,000.00	\$38,000.00	\$20,000.00
TOTAL	WASTE WTR TRMT PLANT	\$400,336.00	\$432,322.00	\$450,403.00	\$790,053.00	\$394,858.00	\$790,053.00	\$1,000,575.00	\$210,522.00



400-SEWER FUND  
SEWER COLLECTION  
EXPENDITURES

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$10,000.00	\$74,025.00	\$13,558.00	\$74,025.00	\$80,200.00	\$6,175.00
TOTAL	SEWER COLLECTION	\$815,196.00	\$874,245.00	\$915,571.00	\$515,672.00	\$439,403.00	\$515,672.00	\$514,650.00	-\$1,022.00
TOTAL EXPENDITURES		\$1,711,968.00	\$1,523,283.00	\$1,882,578.00	\$1,938,000.00	\$1,084,780.00	\$1,938,000.00	\$2,147,500.00	\$209,500.00
REVENUE OVER/(UNDER) EXPENDITURES		\$234,478.00	\$396,917.00	-\$154,205.00	\$139,500.00	\$185,647.00	\$139,500.00	\$0.00	-\$139,500.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

520-CEMETERY PERMANENT FUND

CEMETERY PERMANENT

REVENUES			(-	-----	2020-2021	2021 2022-----)		
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND C	\$1,834.00	\$4,737.00	\$217.00	\$3,000.00	\$1,269.00	\$3,000.00	\$3,000.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

525-CEMETERY OPERATING FUND

CEMETERY OPERATING

REVENUES

REVENUES				(-	-----	2020-2021	2021 2022-----)		
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TAXES AND GOVERNMENT									
TOTAL	TAXES AND OTHER GOVERNMT	\$2,436.00	\$3,763.00	\$2,941.00	\$2,000.00	\$1,966.00	\$2,000.00	\$2,000.00	\$0.00
CITY UTILITIES									
TOTAL	CITY UTILITIES	\$30,825.00	\$34,230.00	\$52,520.00	\$31,000.00	\$86,000.00	\$31,000.00	\$31,000.00	\$0.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$150.00	\$75.00	\$150.00	\$32,000.00	\$225.00	\$32,000.00	\$32,000.00	\$0.00
TOTAL REVENUES		\$33,411.00	\$38,068.00	\$55,611.00	\$65,000.00	\$88,191.00	\$65,000.00	\$65,000.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

525-CEMETERY OPERATING FUND

CEMETERY OPERATING

EXPENDITURES

			(-	-----	2020-2021		2021 2022-----)	
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MATERIALS & SERVICES								
TOTAL MATERIALS & SUPPLIES	\$42.00	\$0.00	\$0.00	\$1,016.00	\$508.00	\$1,016.00	\$1,016.00	\$0.00
MAINTENANCE & SERVICES								
TOTAL MAINTENANCE & SERVICES	\$6,232.00	\$1,601.00	\$23,170.00	\$63,484.00	\$4,867.00	\$63,484.00	\$63,984.00	\$500.00
UTILITIES								
TOTAL UTILITIES	\$371.00	\$329.00	\$218.00	\$500.00	\$162.00	\$500.00	\$0.00	\$0.00
TOTAL CEMETERY OPERATING	\$6,645.00	\$1,930.00	\$23,388.00	\$65,000.00	\$5,537.00	\$65,000.00	\$65,000.00	\$500.00
TOTAL EXPENDITURES	\$6,645.00	\$1,930.00	\$23,388.00	\$65,000.00	\$5,537.00	\$65,000.00	\$65,000.00	\$500.00
REVENUE OVER/(UNDER) EXPENDITURES								
REVENUE OVER/(UNDER) EXPENDITURES	\$26,766.00	\$36,138.00	\$32,223.00	\$0.00	\$82,654.00	\$0.00	\$0.00	-\$500.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

		2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021	2021 2022-----)		
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
						ACTUAL	BUDGET	BUDGET	
TAXES AND GOVERNMENT									
TOTAL	TAXES AND OTHER GOVERNMT	\$57.00	\$56.00	\$55.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	\$700.00	\$0.00
TOTAL REVENUES		\$57.00	\$56.00	\$55.00	\$700.00	\$45.00	\$700.00	\$700.00	\$0.00
530-BOARD OF FIREMAN SERVICE									
FIRE									
EXPENDITURES				(-	-----	2020-2021	2021 2022-----)		
		2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MISCELLANEOUS									
TOTAL	MISCELLANEOUS	\$500.00	\$500.00	\$500.00	\$700.00	\$150.00	\$700.00	\$700.00	\$0.00
TOTAL EXPENDITURES		\$500.00	\$500.00	\$500.00	\$700.00	\$150.00	\$700.00	\$700.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		-\$443.00	-\$444.00	-\$445.00	\$0.00	-\$105.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

540-GRANT FUND

REVENUES

			(-	-----	2020-2021		2021 2022-----)	
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$27,761.00	\$1,305,465.00	\$890,636.00	\$3,558,500.00	\$2,255,127.00	\$3,558,500.00	\$3,558,500.00	\$0.00
TOTAL REVENUES		\$27,761.00	\$1,305,465.00	\$890,636.00	\$3,558,500.00	\$2,255,127.00	\$3,558,500.00	\$3,558,500.00	\$0.00

540-GRANT FUND

GRANT

EXPENDITURES

			(-	-----	2020-2021		2021 2022-----)	
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MISCELLANEOUS

TOTAL	EXPENDITURES	\$12,949.00	\$1,290,277.00	\$852,172.00	\$3,558,500.00	\$1,810,384.00	\$3,558,500.00	\$3,558,500.00	\$0.00
TOTAL EXPENDITURES		\$12,949.00	\$1,290,277.00	\$852,172.00	\$3,558,500.00	\$1,810,384.00	\$3,558,500.00	\$3,558,500.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		\$14,812.00	\$15,188.00	\$38,464.00	\$0.00	\$444,743.00	\$0.00	\$0.00	\$0.00



CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

550-ECONOMIC DEVELOPMENT

EDC

REVENUES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$160,406.00	\$160,364.00	\$166,794.00	\$150,000.00	\$145,704.00	\$150,000.00	\$155,500.00	\$5,500.00
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MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$0.00	\$91,888.00	\$716,834.00	\$536,000.00	\$95,343.00	\$536,000.00	\$536,000.00	\$0.00
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TOTAL REVENUES		\$160,406.00	\$252,252.00	\$883,628.00	\$686,000.00	\$241,047.00	\$686,000.00	\$691,500.00	\$5,500.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

550-ECONOMIC DEVELOPMENT

EDC

EXPENDITURES

			(-)		2020-2021		2021 2022-----)	
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES								
TOTAL	PERSONNEL SERVICES	\$50.00	\$5,200.00	\$1,000.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00 \$0.00
MATERIALS & SUPPLIES								
TOTAL	MATERIALS & SUPPLIES	\$4,907.00	\$4,200.00	\$54,750.00	\$120,000.00	\$1,800.00	\$120,000.00	\$120,000.00 \$0.00
PROFESSIONAL FEES								
TOTAL	PROFESSIONAL FEES	\$29,337.00	\$103,788.00	\$36,200.00	\$9,500.00	\$9,500.00	\$9,500.00	\$15,000.00 \$5,500.00
MISCELLANEOUS								
TOTAL	MISCELLANEOUS	\$8,006.00	\$0.00	\$1,000.00	\$2,500.00	\$1,200.00	\$2,500.00	\$2,500.00 \$0.00
CAPITAL OUTLAY								
TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$1,015,164.00	\$400,000.00	\$50,593.00	\$400,000.00	\$400,000.00 \$0.00
BOND & LOAN DEBT								
TOTAL	BOND & LOAN DEBT	\$0.00	\$13,504.00	\$142,110.00	\$143,000.00	\$143,214.00	\$143,000.00	\$143,000.00 \$0.00
TOTAL	EXPENDITURES	\$42,300.00	\$126,692.00	\$1,250,224.00	\$686,000.00	\$206,307.00	\$686,000.00	\$691,500.00 \$5,500.00
REVENUE OVER/(UNDER)	EXPENDITURES	\$118,106.00	\$125,560.00	-\$366,596.00	\$0.00	\$34,740.00	\$0.00	\$0.00 \$0.00

CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

905-CAPITAL PROJECTS

REVENUES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$4,726.00	\$3,429.00	\$2,070.00	\$0.00	\$13,259.00	\$0.00	\$0.00	\$0.00
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MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$0.00	\$910,000.00	\$0.00	\$10,000,000.00	\$10,005,781.00	\$10,000,000.00	\$10,000,000.00	\$0.00
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TOTAL REVENUES		\$4,726.00	\$913,429.00	\$2,070.00	\$10,000,000.00	\$10,019,040.00	\$10,000,000.00	\$10,000,000.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

905-CAPITAL PROJECTS

CAPITAL PROJECTS

EXPENDITURES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

PROFESSIONAL FEES

TOTAL	PROFESSIONAL FEES	\$102,747.00	\$104,260.00	\$22,094.00	\$600,000.00	\$284,276.00	\$600,000.00	\$600,000.00	\$0.00
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BOND & LOAN DEBT

TOTAL	BOND & LOAN DEBT	\$115,296.00	\$0.00	\$36,755.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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CAPITAL OUTLAY

TOTAL	CAPITAL PUTLAY	\$70,865.00	\$2,030,844.00	\$544,010.00	\$9,400,000.00	\$141,689.00	\$9,400,000.00	\$9,400,000.00	\$0.00
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TOTAL EXPENDITURES		\$288,908.00	\$2,135,104.00	\$602,859.00	\$10,000,000.00	\$425,965.00	\$10,000,000.00	\$10,000,000.00	\$0.00
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REVENUE OVER/(UNDER) EXPENDITURES		-\$284,182.00	-\$1,221,675.00	-\$600,789.00	\$0.00	\$9,593,075.00	\$0.00	\$0.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

930-HOTEL

REVENUES

		(-	-----	2020-2021	2021 2022-----)			
2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$140,169.00	\$163,993.00	\$145,433.00	\$141,000.00	\$104,467.00	\$141,000.00	\$141,000.00	\$0.00
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TOTAL	TAXES AND OTHER GOVERNMT	\$140,169.00	\$163,993.00	\$145,433.00	\$141,000.00	\$104,467.00	\$141,000.00	\$141,000.00	\$0.00
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930-HOTEL

HOTEL

EXPENDITURES

		(-	-----	2020-2021	2021 2022-----)			
2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		

MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$233,442.00	\$140,000.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
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TOTAL EXPENDITURES		\$233,442.00	\$140,000.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
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REVENUE OVER/(UNDER) EXPENDITURES		-\$93,273.00	\$23,993.00	\$5,433.00	\$0.00	\$104,467.00	\$0.00	\$0.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

945-BOND FUND

REVENUES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$614.00	\$521.00	\$785.00	\$0.00	\$1,247.00	\$0.00	\$0.00	\$0.00
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CITY UTILITIES

TOTAL	TAXES AND OTHER GOVERNMT	\$382,320.00	\$386,958.00	\$377,130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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TOTAL	TAXES AND OTHER GOVERNMT	-\$18,816.00	\$0.00	\$296,600.00	\$375,550.00	\$362,053.00	\$375,550.00	\$375,550.00	\$0.00
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MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$557,466.00	\$433,432.00	\$1,033,208.00	\$874,594.00	\$784,291.00	\$874,594.00	\$874,594.00	\$0.00
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TOTAL REVENUES		\$921,584.00	\$820,911.00	\$1,707,723.00	\$1,250,144.00	\$1,147,591.00	\$1,250,144.00	\$1,250,144.00	\$0.00
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945-BOND FUND

BOND

EXPENDITURES

	2017-2018	2018-2019	(- 2019-2020	----- CURRENT	2020-2021 Y-T-D	2021 2022-----) BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

BOND & LOAN DEBT

TOTAL	NON DEPARTMENTAL	\$958,805.00	\$956,631.00	\$959,569.00	\$1,250,143.00	\$1,330,499.00	\$1,250,143.00	\$1,250,143.00	\$0.00
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TOTAL EXPENDITURES		\$958,805.00	\$956,631.00	\$959,569.00	\$1,250,143.00	\$1,330,499.00	\$1,250,143.00	\$1,250,143.00	\$0.00
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REVENUE OVER/(UNDER) EXPENDITURES		-\$37,221.00	-\$135,720.00	\$748,154.00	\$1.00	-\$182,908.00	\$1.00	\$1.00	\$0.00
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CITY OF NAVASOTA  
2021-2022 PROPOSED BUDGET

970 FOUNDATION FOR COMMUNITY PROJECT

REVENUES

		(-	-----	2020-2021	2021 2022-----)			
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TAXES AND GOVERNMENT

TOTAL	TAXES AND OTHER GOVERNMT	\$16,374.00	\$1,206.00	\$24,541.00	\$5,500.00	\$12,241.00	\$5,500.00	\$5,500.00	\$0.00
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TOTAL REVENUES		\$16,374.00	\$1,206.00	\$24,541.00	\$5,500.00	\$12,241.00	\$5,500.00	\$5,500.00	\$0.00
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970 FOUNDATION FOR COMMUNITY PROJECT

NON-DEPARTMENTAL

EXPENDITURES

		(-	-----	2020-2021	2021 2022-----)			
	2017-2018	2018-2019	2019-2020	CURRENT	Y-T-D	BASELINE	PROPOSED	DIFFERENCE
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MISCELLANEOUS

TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$4,335.00	\$5,500.00	\$0.00	\$5,500.00	\$5,500.00	\$0.00
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TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$4,335.00	\$5,500.00	\$0.00	\$5,500.00	\$5,500.00	\$0.00
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TOTAL EXPENDITURES		\$0.00	\$0.00	\$4,335.00	\$5,500.00	\$0.00	\$5,500.00	\$5,500.00	\$0.00
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REVENUE OVER/(UNDER) EXPENDITURES		\$16,374.00	\$1,206.00	\$20,206.00	\$0.00	\$12,241.00	\$0.00	\$0.00	\$0.00
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**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 11.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lance M Hall, Finance Director

**APPROVED BY: BS**

**ITEM:** Consideration and possible action on the second reading of Ordinance No. 975-21, adopting the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

**ITEM BACKGROUND:**

The proposed budget for FY 2021-2022 was presented to the City Council on 07/12/2021. The Council held workshops on the proposed budget during meetings on 07/12/2021, 08/09/2021, and 08-23-2021

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the second reading of Ordinance No. 975-21, adopting the budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

**A SHOW OF HANDS IS NEEDED FOR THIS ITEM.**

**ATTACHMENTS:**

1. Ordinance No. 975-21



**ORDINANCE NO. 975-21**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR  
BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022  
FOR THE CITY OF NAVASOTA, TEXAS.**

**WHEREAS**, pursuant to the laws of the State of Texas and Article VIII, Section 2 of the City Charter of the City of Navasota, the City Manager of Navasota prepared this budget covering income and expenditures for the fiscal year 2021-2022, and caused Notice of Hearing on same to be published as required by law; and

**WHEREAS**, public hearings were held by the City Council of the City of Navasota, Texas, on said proposed budget on September 13, 2021 and September 27, 2021, at which time said budget was fully considered, and interested taxpayers were heard by said City Council, which said proposed budget with changes are made a part thereof;

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Navasota, Texas as follows:

**SECTION 1.** That the budget hereto attached, is made a part hereof, and hereby approved as the official budget covering the City of Navasota's operation during the fiscal year beginning October 1, 2021 and ending September 30, 2022, and income and expenditures of the said city and during such time shall be on the basis of said budget.

**SECTION 2.** That the City Manager and/or Finance Director is authorized to invest any funds not needed for current use, whether operating funds or bond funds, as approved by the City of Navasota Investment Policy and in accordance with State Law.

**SECTION 3.** That the City Manager be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditure of a particular budget item.

**PASSED AND APPROVED ON THE FIRST READING THIS THE 13<sup>TH</sup> DAY  
OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED, APPROVED AND ADOPTED ON THE SECOND AND FINAL  
READING THIS THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 12.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lance M Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Public Hearing on proposal to increase the tax rate for 2021.

**ITEM BACKGROUND:**

Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding year by 8.75 percent (percentage by which the proposed tax rate exceeds the lower of the rollback tax rate or the effective rate calculated under Chapter 26 , Tax Code).

"The City Council of the City of Navasota is scheduled to vote on the tax rate that will result in that tax increase at a public meeting at 6:00 P.M. on September 13, 2021 at the City Council Chambers located at 200 East McAlpine Street for first reading; and a public meeting at 6:00 P.M. on September 27, 2021 at the City Council Chambers located at 200 East McAlpine Street for second reading.

**Public hearing opened at \_\_\_\_\_p.m.**

**Public hearing closed at \_\_\_\_\_p.m.**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends conducting a public hearing.

**ATTACHMENTS:**

1. Tax Calculation
2. GCAD Certification

City Of Navasota Proposed Tax Rate Worksheet				0			
	Taxable Value	Rate	Taxable Dollars	General fund %	General Fund Amou	96% collect	
No New Revenue Rate	\$508,297,370.00	0.5510	\$2,800,718.51	88%	\$2,453,043.11	\$2,354,921.38	
				12%	\$347,675.40	\$333,768.39	
	M&O	0.4826	\$2,453,043.11				
	Debt Rate	0.0684	\$347,675.40				
			\$2,800,718.51		\$2,800,718.51	\$2,688,689.77	
Voter Approved rate	\$508,297,370.00	0.5948	\$3,023,352.76	89%	\$2,675,677.36	\$2,568,650.26	\$213,728.88
				11%	\$347,675.40	\$333,768.39	
	M&O	0.5264	\$2,675,677.36				
	Debt Rate	0.0684	\$347,675.40				
			\$3,023,352.76		\$3,023,352.76	\$2,902,418.65	
De mInimus rate	\$508,297,370.00	0.6428	\$3,267,335.49	89%	\$2,919,660.09	\$2,802,873.69	\$447,952.31
				11%	\$347,675.40	\$333,768.39	
	M&O	0.5744	\$2,919,660.09				
	Debt Rate	0.0684	\$347,675.40				
			\$3,267,335.49		\$3,267,335.49	\$3,136,642.07	
last year rate2020-2021	\$476,175,357.00	0.5693	\$2,710,866.31	86%	\$2,338,973.35	\$2,253,569.00	-\$101,352.38
				14%	\$371,892.95	\$362,190.00	
	M&O	0.4912	\$2,338,973.35				
	Debt Rate	0.0781	\$371,892.95				
			\$2,710,866.31		\$2,710,866.31	\$2,615,759.00	
Proposed Rate #1	\$508,297,370.00	0.5693	\$2,893,736.93	88%	\$2,546,061.53	\$2,444,219.07	\$89,297.68
				12%	\$347,675.40	\$333,768.39	
	M&O	0.5009	\$2,546,061.53				
	Debt Rate	0.0684	\$347,675.40				
			\$2,893,736.93		\$2,893,736.93	\$2,777,987.45	
Proposed Rate #2	\$508,297,370.00	0.5947	\$3,022,844.46	88%	\$2,675,169.06	\$2,568,162.30	\$213,240.91
				12%	\$347,675.40	\$333,768.39	
	M&O	0.5263	\$2,675,169.06				
	Debt Rate	0.0684	\$347,675.40				
			\$3,022,844.46		\$3,022,844.46	\$2,901,930.68	

**Grimes Central Appraisal District  
P. O. Box 489  
Anderson, Texas 77830  
(936)873-2163 Ext 224  
Fax (936)873-2154**

August 4, 2021

The Honorable City Council  
City of Navasota  
P. O. Box 910  
Navasota, Texas 77868

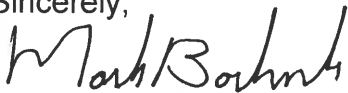
Gentlemen:

Pursuant to Chapter 26, Texas Property Tax Code and the interlocal agreement between the City of Navasota and the Grimes Central Appraisal District, I am submitting the following:

- (1) The 2021 Assessment Roll Grand Totals Reports for the City of Navasota with a total taxable value of \$508,297,370.
- (2) The no-new-revenue tax rate is \$0.5510 / \$ 100.
- (3) The voter-approval tax rate is \$0.5948 / \$100.
- (4) No-new-revenue tax rate and voter-approval tax rate calculations.
- (5) Tax Assessor-Collector's certification of 2020 excess debt collections and 2021 anticipated collection rate and other tax rate adoption information.
- (6) The 2021 tax rate must be adopted no later than September 30, 2021.

Please let me know what tax rate you propose to adopt, and I will be glad to assist you in completing the tax rate adoption process.

Sincerely,



Mark Boehnke  
Chief Appraiser  
Grimes County Appraisal District

# Assessment Roll Grand Totals Report

GRIMESCAD

Tax Year: 2021 As of: Certification

CNA - City Navasota (ARB Approved Totals)

Number of Properties: 4983

## Land Totals

Land - Homesite	(+)	\$35,096,380		
Land - Non Homesite	(+)	\$71,139,716		
Land - Ag Market	(+)	\$30,453,262		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
<b>Total Land Market Value</b>	<b>(=)</b>	<b>\$136,689,358</b>	<b>(+)</b>	<b>\$136,689,358</b>

## Improvement Totals

Improvements - Homesite	(+)	\$256,240,390		
Improvements - Non Homesite	(+)	\$124,758,149		
<b>Total Improvements</b>	<b>(=)</b>	<b>\$380,998,539</b>	<b>(+)</b>	<b>\$380,998,539</b>

## Other Totals

Personal Property (499)		\$66,110,322	(+)	\$66,110,322
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
<b>Total Market Value</b>			<b>(=)</b>	<b>\$583,798,219</b>
<b>Total Market Value 100%</b>			<b>(=)</b>	<b>\$583,798,219</b>
<b>Total Homestead Cap Adjustment (60)</b>				<b>(-) \$640,081</b>
<b>Total Exempt Property (198)</b>				<b>(-) \$30,205,838</b>

## Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$30,453,262		
Ag Use (82)	(-)	\$152,062		
Timber Use (0)	(-)	\$0		
<b>Total Productivity Loss</b>	<b>(=)</b>	<b>\$30,301,200</b>	<b>(-)</b>	<b>\$30,301,200</b>
<b>Total Assessed</b>			<b>(=)</b>	<b>\$522,651,100</b>

## Exemptions

(HS Assd 211,887,539)

(HS) Homestead Local (1464)	(+)	\$0		
(HS) Homestead State (1464)	(+)	\$0		
(O65) Over 65 Local (576)	(+)	\$6,476,704		
(O65) Over 65 State (576)	(+)	\$0		
(DP) Disabled Persons Local (46)	(+)	\$0		
(DP) Disabled Persons State (46)	(+)	\$0		
(DV) Disabled Vet (40)	(+)	\$443,410		
(DVX) Disabled Vet 100% (23)	(+)	\$4,680,642		
(DVXSS) DV 100% Surviving Spouse (2)	(+)	\$543,940		
(PRO) Prorated Exempt Property (3)	(+)	\$10,231		
(EXRP) Exempt - Partial Religious (1)	(+)	\$152,555		
(DSSTR) Disaster Exemption (1)	(+)	\$70,126		
(AUTO) Lease Vehicles Ex (6)	(+)	\$2,158,179		
(HB366) House Bill 366 (22)	(+)	\$6,615		
(PC) Pollution Control (1)	(+)	\$27,365		
<b>Total Exemptions</b>	<b>(=)</b>	<b>\$14,569,767</b>	<b>(-)</b>	<b>\$14,569,767</b>
<b>Net Taxable (Before Freeze)</b>			<b>(=)</b>	<b>\$508,081,333</b>

**2021 CERTIFIED TOTALS**

Property Count: 10

C4 - CITY OF NAVASOTA  
ARB Approved Totals

7/20/2021

9:49:57PM

Land		Value			
Homesite:		0			
Non Homesite:		68,826			
Ag Market:		452,415			
Timber Market:		0	Total Land	(+)	521,241
Improvement		Value			
Homesite:		10,890			
Non Homesite:		56	Total Improvements	(+)	10,946
Non Real	Count	Value			
Personal Property:	5	122,388			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	122,388
			Market Value	=	654,575
Ag	Non Exempt	Exempt			
Total Productivity Market:	452,415	0			
Ag Use:	13,877	0	Productivity Loss	(-)	438,538
Timber Use:	0	0	Appraised Value	=	216,037
Productivity Loss:	438,538	0			
			Homestead Cap	(-)	0
			Assessed Value	=	216,037
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	216,037

APPROXIMATE TOTAL LEVY = NET TAXABLE \* (TAX RATE / 100)  
 1,229.90 = 216,037 \* (0.569300 / 100)

Certified Estimate of Market Value: 654,575  
 Certified Estimate of Taxable Value: 216,037

Tax Increment Finance Value: 0  
 Tax Increment Finance Levy: 0.00



# 2021 Tax Rate Calculation Worksheet

Date: 08/03/2021 04:16 PM

## Taxing Units Other Than School Districts or Water Districts

### City of Navasota

**936-825-6450**

Taxing Unit Name

Phone (area code and number)

**200 McAlpine St., Navasota, Tx. 77868**

**[www.navasotatx.gov](http://www.navasotatx.gov)**

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
<b>1. 2020 total taxable value.</b> Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$473,766,163
<b>2. 2020 tax ceilings.</b> Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$0
<b>3. Preliminary 2020 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$473,766,163
<b>4. 2020 total adopted tax rate.</b>	\$0.5693/\$100
<b>5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.</b> <b>A. Original 2020 ARB values:</b>	\$0

<b>B. 2020 values resulting from final court decisions:</b>	\$0
<b>C. 2020 value loss.</b> Subtract B from A. <sup>3</sup>	\$0
<b>6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
<b>A. 2020 ARB certified value:</b>	\$0
<b>B. 2020 disputed value:</b>	\$0
<b>C. 2020 undisputed value.</b> Subtract B from A. <sup>4</sup>	\$0
<b>7. 2020 Chapter 42 related adjusted values</b> Add Line 5C and Line 6C.	\$0
<b>8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$473,766,163
<b>9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020.</b> Enter the 2020 value of property in deannexed territory. <sup>5</sup>	\$0
<b>10. 2020 taxable value lost because property first qualified for an exemption in 2021.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value.	
<b>A. Absolute exemptions.</b> Use 2020 market value:	\$2,548
<b>B. Partial exemptions.</b> 2021 exemption amount or 2021 percentage exemption times 2020 value:	\$591,288
<b>C. Value loss.</b> Add A and B. <sup>5</sup>	\$593,836
<b>11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021.</b> Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020.	
<b>A. 2020 market value:</b>	\$57,930
<b>B. 2021 productivity or special appraised value:</b>	\$50
<b>C. Value loss.</b> Subtract B from A. <sup>7</sup>	\$57,880
<b>12. Total adjustments for lost value.</b> Add lines 9, 10C and 11C.	\$651,716
<b>13. 2020 captured value of property in a TIF.</b> Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$0
<b>14. 2020 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$473,114,447
<b>15. Adjusted 2020 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$2,693,440
<b>16. Taxes refunded for years preceding tax year 2020.</b> Enter the amount of taxes refunded	\$1,057

by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020. <sup>8</sup>	
<b>17. Adjusted 2020 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$2,694,497
<p><b>18. Total 2021 taxable value on the 2021 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.<sup>11</sup></p> <p><b>A. Certified values:</b></p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:</p> <p><b>D. Tax increment financing:</b> Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup></p> <p><b>E. Total 2021 value.</b> Add A and B, then subtract C and D.</p>	<p>\$508,297,370</p> <p>\$0</p> <p>\$0</p> <p>\$0</p> <p>\$508,297,370</p>
<p><b>19. Total value of properties under protest or not included on certified appraisal roll.</b><sup>13</sup></p> <p><b>A. 2021 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.<sup>14</sup></p> <p><b>B. 2021 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.<sup>15</sup></p> <p><b>C. Total value under protest or not certified:</b> Add A and B.</p>	<p>\$0</p> <p>\$0</p> <p>\$0</p>
<b>20. 2021 tax ceilings.</b> Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$0
<b>21. 2021 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$508,297,370

<b>22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.</b> Include both real and personal property. Enter the 2021 value of property in territory annexed. <sup>18</sup>	\$853,770
<b>23. Total 2021 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2021. <sup>19</sup>	\$18,503,344
<b>24. Total adjustments to the 2021 taxable value.</b> Add Lines 22 and 23.	\$19,357,114
<b>25. Adjusted 2021 taxable value.</b> Subtract Line 24 from Line 21.	\$488,940,256
<b>26. 2021 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$0.5510/\$100
<b>27. COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate. <sup>21</sup>	

<sup>1</sup>Tex. Tax Code Section 26.012(14)

<sup>2</sup>Tex. Tax Code Section 26.012(14)

<sup>3</sup>Tex. Tax Code Section 26.012(13)

<sup>4</sup>Tex. Tax Code Section 26.012(13)

<sup>5</sup>Tex. Tax Code Section 26.012(15)

<sup>6</sup>Tex. Tax Code Section 26.012(15)

<sup>7</sup>Tex. Tax Code Section 26.012(15)

<sup>8</sup>Tex. Tax Code Section 26.03(c)

<sup>9</sup>Tex. Tax Code Section 26.012(13)

<sup>10</sup>Tex. Tax Code Section 26.012(13)

<sup>11</sup>Tex. Tax Code Section 26.012, 26.04(c-2)

<sup>12</sup>Tex. Tax Code Section 26.03(c)

<sup>13</sup>Tex. Tax Code Section 26.01(c) and (d)

<sup>14</sup>Tex. Tax Code Section 26.01(c)

<sup>15</sup>Tex. Tax Code Section 26.01(d)

<sup>16</sup>Tex. Tax Code Section 26.012(6)(b)

<sup>17</sup>Tex. Tax Code Section 26.012(6)

<sup>18</sup>Tex. Tax Code Section 26.012(17)

<sup>19</sup>Tex. Tax Code Section 26.012(17)

<sup>20</sup>Tex. Tax Code Section 26.04(c)

<sup>21</sup>Tex. Tax Code Section 26.04(d)

<sup>22</sup>Reserved for expansion

<sup>23</sup>Tex. Tax Code Section 26.044

<sup>24</sup>Tex. Tax Code Section 26.0441

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>28. 2020 M&amp;O tax rate.</b> Enter the 2020 M&O tax rate.	\$0.4912/\$100
<b>29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$473,766,163
<b>30. Total 2020 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100.	\$2,327,139
<b>31. Adjusted 2020 levy for calculating NNR M&amp;O rate.</b>  <b>A. M&amp;O taxes refunded for years preceding tax year 2020</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.  <b>B. 2020 taxes in TIF</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.  <b>C. 2020 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.  <b>D. 2020 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.  <b>E. Add Line 30 to 31D.</b>	<div>\$894</div> <div>\$0</div> <div>\$0</div> <div>\$894</div> <div>\$2,328,033</div>
<b>32. Adjusted 2021 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$488,940,256
<b>33. 2021 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$0.4761/\$100
<b>34. Rate adjustment for state criminal justice mandate.<sup>23</sup></b> <b>A. 2021 state criminal justice mandate:</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$0

<p><b>B. 2020 state criminal justice mandate:</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0.0000/\$100</p> <p>\$0.0000/\$100</p>
<p><b>35. Rate adjustment for indigent health care expenditures.<sup>24</sup></b></p> <p><b>A. 2021 indigent health care expenditures:</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p><b>B. 2020 indigent health care expenditures:</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.0000/\$100</p> <p>\$0.0000/\$100</p>
<p><b>36. Rate adjustment for county indigent defense compensation.<sup>25</sup></b></p> <p><b>A. 2021 indigent defense compensation expenditures:</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p><b>B. 2020 indigent defense compensation expenditures:</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.</p> <p><b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p><b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p><b>E.</b> Enter the lessor of C and D. If not applicable, enter 0.</p>	<p>\$0</p> <p>\$0</p> <p>\$0.0000/\$100</p> <p>\$0.0000/\$100</p> <p>\$0.0000/\$100</p>
<p><b>37. Rate adjustment for county hospital expenditures.<sup>26</sup></b></p> <p><b>A. 2021 eligible county hospital expenditures:</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p><b>B. 2020 eligible county hospital expenditures:</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p>	<p>\$0</p> <p>\$0</p>

C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$0.0000/\$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$0.0000/\$100
E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	\$0.0000/\$100
<b>38. Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.	\$0
<b>A. Amount appropriated for public safety in 2020.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	\$0
<b>B. Expenditures for public safety in 2020.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$0.0000/\$100
C. Subtract B from A and divide by Line 32 and multiply by \$100.	
D. Enter the rate calculated in C. If not applicable, enter 0.	\$0.0000/\$100
<b>39. Adjusted 2021 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$0.4761/\$100
<b>40. Adjustment for 2020 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero.	
<b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$595,759
<b>B.</b> Divide Line 40A by Line 32 and multiply by \$100.	\$0.1218
<b>C.</b> Add Line 40B to Line 39.	\$0.5979
<b>41. 2021 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$0.6188/\$100
<b>D41. Disaster Line 41 (D41): 2021 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	\$0.0000/\$100

<p>tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <ol style="list-style-type: none"> <li>1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</li> <li>2. the third tax year after the tax year in which the disaster occurred.</li> </ol> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.<sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	
<p><b>42. Total 2021 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that:</p> <ol style="list-style-type: none"> <li>(1) are paid by property taxes,</li> <li>(2) are secured by property taxes,</li> <li>(3) are scheduled for payment over a period longer than one year and</li> <li>(4) are not classified in the taxing unit's budget as M&amp;O expenses</li> </ol> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.<sup>28</sup> Enter debt amount.</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none)</p> <p>D. Subtract <b>amount paid</b> from other resources.</p> <p>E. <b>Adjusted debt.</b> Subtract B, C, and D from A.</p>	<p>\$746,400</p> <p>\$0</p> <p>\$0</p> <p>\$376,000</p> <p>\$370,400</p>
<b>43. Certified 2020 excess debt collections.</b> Enter the amount certified by the collector. <sup>28</sup>	\$18,471
<b>44. Adjusted 2021 debt.</b> Subtract Line 43 from Line 42E.	\$351,929
<p><b>45. 2021 anticipated collection rate.</b></p> <p>A. Enter the 2021 anticipated collection rate certified by the collector:<sup>29</sup></p> <p>B. Enter the 2020 actual collection rate</p> <p>C. Enter the 2019 actual collection rate</p> <p>D. Enter the 2018 actual collection rate</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.<sup>31</sup></p>	<p>101.17%</p> <p>103.13%</p> <p>101.17%</p> <p>102.54%</p> <p>101.17%</p>
<b>46. 2021 debt adjusted for collections.</b> Divide Line 44 by Line 45E	\$347,859
<b>47. 2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$508,297,370
<b>48. 2021 debt tax rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$0.0684/\$100



<b>49. 2021 voter-approval tax rate.</b> Add Lines 41 and 48.	\$0.6872/\$100
<b>D49. Disaster Line 49 (D49): 2021 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$0.0000/\$100
<b>50. COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

<sup>23</sup>Tex. Tax Code Section 26.044

<sup>24</sup>Tex. Tax Code Section 26.0441

<sup>25</sup>Tex. Tax Code Section 26.0442

<sup>26</sup>Tex. Tax Code Section 26.0443

<sup>27</sup>Tex. Tax Code Section 26.042(a)

<sup>28</sup>Tex. Tax Code Section 26.012(7)

<sup>29</sup>Tex. Tax Code Section 26.012(10) and 26.04(b)

<sup>30</sup>Tex. Tax Code Section 26.04(b)

<sup>31</sup>Tex. Tax Code Section 26.04(h),(h-1) and (h-2)

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Additional Sales and Use Tax Worksheet	Amount/Rate
<b>51. Taxable Sales.</b> For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>20</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.	\$0
<b>52. Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup>  <b>- or -</b>  <b>Taxing units that adopted the sales tax before November 2020.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$493,047
<b>53. 2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$508,297,370
<b>54. Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$0.0970/\$100
<b>55. 2021 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$0.5510/\$100
<b>56. 2021 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.	\$0.5510/\$100
<b>57. 2021 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.6872/\$100
<b>58. 2021 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$0.5902/\$100

<sup>31</sup>Reserved for expansion

<sup>34</sup>Tex. Tax Code Section 26.041(d)

<sup>32</sup>Tex. Tax Code Section 26.041(d)

<sup>35</sup>Tex. Tax Code Section 26.04(c)

<sup>33</sup>Tex. Tax Code Section 26.041(i)

<sup>36</sup>Tex. Tax Code Section 26.04(c)

**SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control**

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

<b>Voter-Approval Protection for Pollution Control Worksheet</b>	<b>Amount/Rate</b>
<b>59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$0
<b>60. 2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$508,297,370
<b>61. Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$0.0000/\$100
<b>62. 2021 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.5902/\$100

<sup>37</sup>Tex. Tax Code Section 26.045(d)

<sup>38</sup>Tex. Tax Code Section 26.045(i)

## SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Unused Increment Rate Worksheet	Amount/Rate
<b>63. 2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.0046
<b>64. 2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	\$0
<b>65. 2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.0000
<b>66. 2021 unused increment rate.</b> Add Lines 63, 64 and 65.	\$0.0046/\$100
<b>67. 2021 voter-approval tax rate, adjusted for unused increment rate.</b> <sup>23</sup> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$0.5948/\$100

<sup>39</sup>Tex. Tax Code Section 26.013(a)

<sup>40</sup>Tex. Tax Code Section 26.013(c)

<sup>41</sup>Tex. Tax Code Section 26.0501(a) and (c)

<sup>42</sup>Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022

<sup>43</sup>Tex. Tax Code Section 26.063(a)(1)

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

De Minimis Rate Worksheet	Amount/Rate
<b>68. Adjusted 2021 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$0.4761/\$100
<b>69. 2021 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$508,297,370
<b>70. Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$0.0983
<b>71. 2021 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.0684/\$100
<b>72. De minimis rate.</b> <sup>23</sup> Add Lines 68, 70 and 71.	\$0.6428/\$100

<sup>44</sup>Tex. Tax Code Section 26.012(8-a)

<sup>45</sup>Tex. Tax Code Section 26.063(a)(1)

## SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year<sup>47</sup>.

**NOTE: This section will not apply to any taxing units in 2021.** It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
<b>73. 2020 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>74. Adjusted 2020 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49.  - or - If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2020 voter-approval tax rate from the worksheet.  - or - If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	N/A
<b>75. Increase in 2020 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	N/A
<b>76. Adjusted 2020 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>77. Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	N/A

<b>78. Adjusted 2021 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	N/A
<b>79. Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	N/A
<b>80. 2021 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

<sup>46</sup>Tex. Tax Code Section 26.042(b)

<sup>47</sup>Tex. Tax Code Section 26.042(f)

<sup>48</sup>Tex. Tax Code Section 26.042(c)

<sup>49</sup>Tex. Tax Code Section 26.042(b)

<sup>50</sup>Tex. Tax Code Section 26.04(c-2) and (d-2)

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

### No-New-Revenue tax rate

As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). \$0.5510/\$100

Indicate the line number used: 26

### Voter-Approval tax rate

As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). \$0.5948/\$100

Indicate the line number used: 67

### De minimis rate

If applicable, enter the de minimis rate from Line 72. \$0.6428/\$100

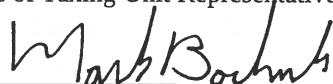
## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. <sup>50</sup>

**print here** Mark Boehnke, Tax Assessor

Printed Name of Taxing Unit Representative

**sign here**



Taxing Unit Representative

8/3/2021

Date

# Grimes Central Appraisal District


P. O. Box 489  
Anderson, Texas 77830  
(936)873-2163 Ext 224  
Fax (936)873-2154

## Tax Assessor- Collector's Certification of 2020 Excess Debt Collection And 2021 Anticipated Collection Rate


I, Mark Boehnke, Chief Appraiser of the Grimes Central Appraisal District and Tax Assessor-Collector for the City of Navasota, do hereby certify to the City Council of the City of Navasota, the following:

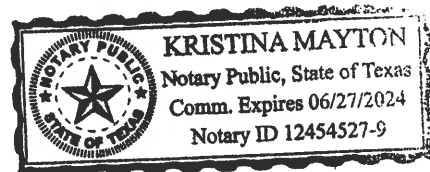
2020 Excess Debt Collection                      \$23,621

2021 Anticipated Collection Rate              101.17 %

  
\_\_\_\_\_  
Mark Boehnke  
Chief Appraiser

Sworn and subscribed to before me on this the 2 day of August, 2021.

  
\_\_\_\_\_  
Notary Public  
Grimes County  
State of Texas





**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 13.

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lance M Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on the second reading of Ordinance No. 976-21, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2021 tax year.

**ITEM BACKGROUND:**

The proposed ad valorem tax rate for the City of Navasota is \$.5693 per \$100 valuation.

**BUDGETARY AND FINANCIAL SUMMARY:**

The rate for the interest and sinking fund is set at \$.0684 per \$100 valuation, and the maintenance and operation rate is \$.5009 per \$100 valuation. This rate is expected to generate \$2,893,736.93 with \$347,675.40 of this figure dedicated to the interest and sinking fund.

**STAFF RECOMMENDATION:**

Staff recommends the following wording be used in order to adopt the tax rate ordinance: **"I move that the property tax rate be increased by the adoption of a tax rate of \$.5693 which is effectively a 3.32 percent increase in the tax rate and approve the second reading of Ordinance No. 976-21, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property to be used for and during the 2021 tax year.**

**A SHOW OF HANDS IS NEEDED FOR THIS ITEM**

**ATTACHMENTS:**

1. Ordinance No. 976-21

**ORDINANCE NO. 976-21**

**AN ORDINANCE LEVYING TAXES FOR THE SUPPORT OF THE CITY OF NAVASOTA, TEXAS ESTABLISHING THE RATE OF TAXATION AND THE PERCENTAGE OF ACTUAL VALUE OF THE PROPERTY TO BE USED, FOR AND DURING THE 2021 TAX YEAR, AND PROVIDING FOR THE PAYMENT OF CERTAIN BONDED INDEBTEDNESS, TOGETHER WITH REQUIRED INTEREST AND SINKING FUNDS, AND PROVIDING FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES ASSESSED, REPEALED ALL ORDINANCES, OR PART OF ORDINANCES CONFLICTING HEREWITH.**

**THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:**

**SECTION 1.** There is hereby levied and shall be collected for all lawful purposes for the 2021 tax year an Ad Valorem tax rate of (\$.5693) on the one hundred dollar (\$100.00) cash value thereof in lawful currency of the United States on all property real or personal, owned in this city on the 1<sup>st</sup> day of January 2021 A.D., except so much as may be exempted by the Constitution and laws of this State and the United States. Said cash value to be established in the manner prescribed by law.

It is further ordered that levy of the tax shall be collected on the basis of 100 percent (100%) of the actual market value legally established on all property both real and personal.

The said above tax levy shall be budgeted in the approximate amounts listed below:

<b>GENERAL FUND</b>	<b>\$0.5009</b>
<b>INTEREST AND SINKING FUND</b>	<b>\$0.0684</b>
<b>TOTAL TAX RATE PER \$100.00</b>	<b>\$0.5693</b>

**SECTION 2.** That all taxes collected by the Grimes County Appraisal District on behalf of the City and Districts for which it is collecting taxes, shall be payable on October 1 and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable.

During the month of February, seven percent (7%); during the month of March, nine percent (9%); during the month of April, eleven percent (11%); during the month of May, thirteen percent (13%); during the month of June, fifteen percent (15%); and after the first day of July, eighteen percent (18%) and all delinquent taxes shall bear interest at the rate of one percent (1%) each

month thereafter, until paid. Also there shall be an attorney's fee of fifteen percent (15%) collected according to Chapter 11 Article 11.02 Property Tax Sec 11.02.01 Charges for collection of delinquent taxes, Subsection (f) in the Code of Ordinances of the City of Navasota

**SECTION 3.** There is hereby fixed on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed, against any item of property against which a tax is assessed hereunder until such tax together with all interest, shall be paid.

**SECTION 4. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.21% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY \$9.70.**

**SECTION 5.** All ordinances or parts of ordinances inconsistent or in conflict with the provisions of the ordinance shall be and the same are hereby expressly repealed.

**PASSED AND APPROVED ON FIRST READING THIS THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**PASSED, APPROVED AND ADOPTED ON SECOND AND FINAL READING THIS THE 27th DAY OF SEPTEMBER, 2021**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 14.

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY:** BS

**ITEM:** Designation of the Key Roles for the American Rescue Plan Act State and Local Fiscal Recovery Funds (ARPA SLFRF).

**ITEM BACKGROUND:**

American Rescue Plan Act (ARPA) recipients must provide an annual Project and Expenditure Report through the U.S. Department of Treasury. Key Roles for the ARPA SLFRF reporting include:

1. Account Administrator
2. Point of Contact for Reporting
3. Authorized Representative for Reporting

An individual may be designated for one, multiple, or all roles, and multiple individuals can be designated for each role. The individual designated as Authorized Representative for Reporting is responsible for completing and certifying the reports. Each individual who is designated for a role must register with ID.me to gain access to the portal.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends designating Lance Hall as the Account Administrator and Point of Contact for Reporting and Wilma Kay Peavy as the Authorized Representative for Reporting.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 15.

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Lance Hall, Finance Director

**APPROVED BY:** BS

**ITEM:** Consideration and Possible action on the first reading of Ordinance No. 978-21, amending Appendix A, Article A5.000, Public Works; Sec. A5.003 Monthly Water Rates, Sec. A5.004 Monthly Gas Rates, Sec. A5.005 Monthly Sewer Rates, SEC. A6.000 Miscellaneous. Article A7.000 Sec. A7.000 Planning And Development Related Fees, Article A9.000 Building And Construction; Sec A9.002 of the Code of Ordinances, of the City of Navasota, Texas Regarding Fee Schedules; Providing for a Severability Clause; Providing for a Repealer Clause; Providing for an Effective Date; Finding Proper Notice of Meeting; and Providing for Certification of the Adoption.

**ITEM BACKGROUND:**

Each year rates have been adjusted according to Consumer Price Index and Municipal Cost Index. This year the average of the two is 5.63%. The proposed fine and fee schedule reflects this increase to each utility. There are also some changes to the development services fees to help cover actual costs of reviews.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends approval of the first reading of Ordinance No. 978-21, amending Appendix A, Article A5.000, Public Works; Sec. A5.003 Monthly Water Rates, Sec. A5.004 Monthly Gas Rates, Sec. A5.005 Monthly Sewer Rates, SEC. A6.000 Miscellaneous. Article A7.000 Sec. A7.000 Planning And Development Related Fees, Article A9.000 Building And Construction; Sec A9.002 of the Code of Ordinances, of the City of Navasota, Texas Regarding Fee schedules; Providing for a Severability Clause; Providing for a Repealer Clause; Providing for an Effective Date; Finding Proper Notice of Meeting; and Providing for Certification of the Adoption.

**ATTACHMENTS:**

1. Ordinance No. 978-21



## **ORDINANCE NO. 978-21**

**AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS AMENDING APPENDIX A, ARTICLE A5.000, PUBLIC WORKS; SEC. A5.003 MONTHLY WATER RATES, SEC. A5.004 MONTHLY GAS RATES, SEC. A5.005 MONTHLY SEWER RATES, ARTICLE A6.000 MISCELLANEOUS, ARTICLE A7.000 PLANNING AND DEVELOPMENT RELATED FEES, ARTICLE A9.000 BUILDING AND CONSTRUCTION; SEC A9.002, ARTICLE A13.000 SANITATION RATES AND CHARGES; SEC. A13.001 RATES OF THE CODE OF ORDINANCES, OF THE CITY OF NAVASOTA, TEXAS REGARDING FEE SCHEDULES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING FOR CERTIFICATION OF ADOPTION.**

**WHEREAS,** the City Council of the City of Navasota previously adopted certain provisions relating to fee schedules; and

**WHEREAS,** the City Council desires to amend certain regulations applicable to the fee schedules; and

**WHEREAS,** the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein below in order to protect the financial stability of the City;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:**

### **SECTION 1. FINDINGS INCORPORATED**

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

### **SECTION 2.**

Appendix A, ARTICLE A5.000 PUBLIC WORKS, Sec. A5.003, A5.004, and A5.005, and of the City of Navasota Code of Ordinances is hereby amended to read as follows:

#### **Sec. A5.003 Monthly Water Rates.**

(a) **Residential:**

(1) Inside city limits:

(A) Monthly base rate: **\$15.92.**

- (B) Each 100 gallons: \$0.54.
- (2) Outside city limits:
- (A) Monthly base rate: \$23.79.
- (B) Each 100 gallons: \$0.82.
- (b) **Commercial:**
  - (1) Inside city limits:
  - (A) Monthly base rate: \$30.37.
  - (B) Each 100 gallons: \$0.54
  - (2) Outside city limits:
  - (A) Monthly base rate: \$45.56.
  - (B) Each 100 gallons: \$0.82.
- (c) **Industrial:**
  - (1) Inside city limits:
  - (A) Monthly base rate: \$43.39.
  - (B) Each 100 gallons: \$0.54.
  - (2) Outside city limits:
  - (A) Monthly base rate: \$65.11.
  - (B) Each 100 gallons: \$0.82.
- (d) **Navasota Independent School District:**
  - (1) Monthly base rate: \$30.37.
  - (2) Each 100 gallons: \$0.54.
- (e) **Nursing homes:**
  - (1) Monthly base rate: \$15.92.
  - (2) Each 100 gallons: \$0.54.
- (f) **Airport hangars.**
  - (1) Monthly base rate: \$15.75.
  - (2) Each 100 gallons: \$0.54.
  - (3) Commercial monthly base rate: \$30.06.
  - (4) Each 100 gallons: \$0.54.
  - (5) Sprinklers monthly base rate: \$15.92.
  - (6) Each 100 gallons: \$0.54.
- (g) **Capital improvement fee.** (Fee to be charged to each customer monthly)
  - (1) 3/4" meter: \$5.00.

- (2) 1" meter: \$7.50.
- (3) 1 ½" meter: \$11.25.
- (4) 2" meter: \$15.00.
- (5) 3" meter: \$20.00.
- (6) 4" meter: \$25.00.
- (7) 6" meter: \$30.00.

#### **Sec. A5.004 Monthly gas rates**

(a) **Residential and commercial - inside city limits:**

- (1) Monthly base rate: \$11.89.
- (2) Charge per mcf: \$3.82 plus cost of gas.

(b) **Residential and commercial - outside city limits:**

- (1) Monthly base rate: \$17.81.
- (2) Charge per mcf: \$5.76 Plus cost of gas.

(c) **Small industrial - inside city limits (0 mcf–399 mcf):**

- (1) Monthly base rate: \$11.01.
- (2) Charge per mcf: \$3.82 plus cost of gas.

(d) **Industrial - inside city limits (400 mcf–1,000 mcf):**

- (1) Monthly base rate: \$14.98.
- (2) Charge per mcf: \$3.82 plus cost of gas.

(e) **Small industrial - outside city limits:**

- (1) Monthly base rate: \$16.31.
- (2) Charge per mcf: \$5.27 plus cost of gas.

(f) **Industrial – outside city limits (400 mcf–1,000 mcf):**

- (1) Monthly base rate: \$22.47.
- (2) Charge per mcf: \$4.69 plus cost of gas.

(g) **Industrial customers (more than 1,000 mcf per month):**

- (1) Monthly base rate: \$42.97 plus cost of gas.
- (2) Charge per mcf: \$2.76 plus cost of gas, or city manager may negotiate charges according to usage.

(h) **Navasota Independent School District:**

- (1) Monthly base rate: \$11.89.
- (2) Charge per mcf: \$3.79 plus cost of gas.
- (i) Sales tax is added to all gas sales where applicable.

(j) **Airport hangars.**

- (1) Residential and commercial monthly base rate: \$11.89 plus cost of gas.
- (2) Charge per mcf: \$3.82 plus cost of gas.

**Sec. A5.005 Monthly sewer rates**

(a) **Residential (based upon winter averaging (December, January, and February) for the prior year, not to exceed 18,000 gallons):**

- (1) Inside city limits:
  - (A) Minimum base rate (includes 3,000 gallons): \$26.43.
  - (B) Each 1,000 gallons over 3,000 gallons: \$2.79.
  - (C) Capital improvement fee: \$7.50 monthly.
- (2) Outside city limits:
  - (A) Minimum base rate (includes 3,000 gallons): \$39.63.
  - (B) Each 1,000 gallons over 3,000 gallons: \$4.25.
  - (C) Capital improvement fee: \$7.50.

(b) **Small business and commercial (based upon monthly metered water usage):**

- (1) Inside city limits:
  - (A) Minimum base rate (includes 3,000 gallons): \$44.04.
  - (B) Each 1,000 gallons over 3,000 gallons: \$4.25.
  - (C) Capital improvement fee: \$7.50.
- (2) **Outside city limits:**
  - (A) Minimum base rate (includes 3,000 gallons): \$66.03.
  - (B) Each 1,000 gallons over 3,000 gallons: \$6.24.
  - (C) Capital improvement fee: \$10.50.

(c) **Large commercial and industrial rates (based upon monthly metered usage):**

- (1) Inside city limits:
  - (A) Minimum base rate (includes 3,000 gallons): \$102.74.
  - (B) Each 1,000 gallons over 3,000 gallons: \$5.60.
  - (C) Capital improvement fee: \$20.00.
- (2) Outside city limits (except industrial customers within the industrial district, which are subject to large commercial and industrial rates inside city limits):
  - (A) Minimum base rate (includes 3,000 gallons): \$154.12.
  - (B) Each 1,000 gallons over 3,000 gallons: \$8.13.

- (C) Capital improvement fee: \$30.00.
- (d) **Treated groundwater charge:** Monthly service charge (per month): **\$792.23**.  
(Provision: Fee would remain at **\$792.23** per month until a discharge occurs, at which time the rate would increase to the original amount of \$1,500.00 per month.)
- (e) **Multiunit:**
  - (1) Minimum base rate (includes 3,000 gallons): **\$26.43**.
  - (2) Each 1,000 gallons over 3,000 gallons: **\$2.79**.
  - (3) Capital improvement fee: \$16.00.
- (f) **Airport hangars.**
  - (1) Minimum base rate (includes 3,000 gallons): \$25.02.
  - (2) Each 1,000 gallons over 3,000 gallons: \$2.64.
  - (3) Capital improvement fee: \$2.00.
  - (4) Commercial minimum base rate (includes 3,000 gallons): \$41.26.
  - (5) Each 1,000 gallons over 3,000 gallons: \$3.98.
  - (6) Capital improvement fee: \$3.50 monthly.

**Appendix A, ARTICLE A6.000 MISCELLANEOUS, and of the City of Navasota Code of Ordinances is hereby amended to read as follows:**

- (e) **Sound Permit: \$5.00.**

**Appendix A, ARTICLE A7.000 PLANNING AND DEVELOPMENT RELATED FEES, and of the City of Navasota Code of Ordinances is hereby amended to read as follows**

- (a) Use permit: \$500.00.
- (b) Zoning change: \$500.00.
- (c) Zoning board of adjustment variance: \$150.00.
- (d) Right-of-way abandonment: \$150.00.
- (e) Subdivision variance: \$150.00
- (f) Preliminary plat: \$500.00.  
*\* Subject to additional reviews fees following the initial review.*
- (g) Final/minor plat: \$500.00.  
*\* Subject to additional reviews fees following the initial review.*
- (h) Plat amendment (vacation, correction, replat): \$500.00.  
*\* Subject to additional reviews fees following the initial review.*
- (i) Site plan: \$500.00.  
*\* Subject to additional reviews fees following the initial review.*

- (j) Certificate of occupancy: No fee.
- (k) Sign ordinance appeal: \$150.00.

\*On platting, this fee includes filing final plats with the county clerk's office.

(l) Overlay District Development Plan: \$500.00

\*On platting, this fee includes filing final plats with the county clerk's office.

\*On Preliminary plats, Final/minor plats, Plat amendments & site plans, review fees from 3<sup>rd</sup> party review firm may be assessed if submittals require additional rounds of reviews following initial review cycle.

**Appendix A, A9.000 BUILDING AND CONSTRUCTION, Section A9.002 and of the City of Navasota Code of Ordinances is hereby amended to read as follows**

**Sec. A9.002 Residential building permit fee table (base permit)**

GrGross sq. ft.	Fee
1 s1 sq. ft.*	\$0.41 cents

- (1) Driveway: \$25.00.
- (2) Carport: \$25.00.
- (3) Patio: \$25.00.
- (4) Pool: \$50.00.
- (5) Fence: \$25.00.
- (6) Reinspection: \$50.00.
- (7) New Manufactured Home: \$50.00.

**Appendix A, ARTICLE A13.000 SANITATION RATES AND CHARGES, and of the City of Navasota Code of Ordinances is hereby amended to read as follows:**

**Sec. A13.001 Rates**

- (a) Residential rate: \$22.00.
- (b) Residential additional cart: \$10.21.
- (c) Commercial 1 cart: \$22.93.
- (d) Commercial 2 carts: \$46.67.
- (e) Commercial 3 carts: \$66.74.
- (f) Commercial 4 carts: \$81.22.
- (g) 2-yard dumpster:
  - (1) One time per week: \$68.56.
  - (2) Two times per week: \$135.50.

- (3) Three times per week: \$205.05.
- (4) Four times per week: \$258.86.
- (5) Five times per week: \$323.17.
- (h) 3-yard dumpster:
  - (1) One time per week: \$107.92.
  - (2) Two times per week: \$182.74.
  - (3) Three times per week: \$385.65.
  - (4) Four times per week: \$428.63.
  - (5) Five times per week: \$483.27.
  - (6) Eight times per week: \$730.96.
- (i) 4-yard dumpster:
  - (1) One time per week: \$132.87.
  - (2) Two times per week: \$258.86.
  - (3) Three times per week: \$387.69.
  - (4) Four times per week: \$516.08.
  - (5) Five times per week: \$631.57.
- (j) 6-yard dumpster:
  - (1) One time per week: \$169.62.
  - (2) Two times per week: \$333.67.
  - (3) Three times per week: \$480.65.
  - (4) Four times per week: \$667.34.
  - (5) Five times per week: \$774.64.
  - (6) Six times per week: \$ 961.31.
- (k) 8-yard dumpster:
  - (1) One time per week: \$231.30.
  - (2) Two times per week: \$434.72.
  - (3) Three times per week: \$585.64.
  - (4) Four times per week: \$869.45.
  - (5) Five times per week: \$972.79.
  - (6) Six times per week: \$ 1,171.29.
  - (7) Seven times per week: \$1,945.57.

### **SECTION 3. CUMULATIVE EFFECT**

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

### **SECTION 4. SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

### **SECTION 5. REPEALER CLAUSE**

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

### **SECTION 6. EFFECTIVE DATE**

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

### **SECTION 7. NOTICE OF MEETING**

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

**PASSED ON FIRST READING THIS THE 27<sup>TH</sup> DAY OF SEPTEMBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**



**PASSED ON SECOND READING THIS THE 11<sup>TH</sup> DAY OF OCTOBER, 2021.**

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**BERT MILLER, MAYOR**

**ATTEST:**

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**SUSIE M. HOMEYER, CITY SECRETARY**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 16.

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Brad Stafford, City Manager

**APPROVED BY:** BS

**ITEM:** Consideration and possible action on setting the dates for the Christmas holidays for 2021.

**ITEM BACKGROUND:**

The City receives two holidays for Christmas, Christmas Eve and Christmas Day. December 25th falls on a Saturday. According to the Personnel Handbook, if a holiday falls on a Saturday, offices are closed Friday. Christmas Eve falls on Friday, December 24th. A decision needs to be made if the City wishes to close on Thursday, December 23rd and Friday December 24th, or Friday December 24th and Monday, December 27th for the Christmas Day holiday.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends setting closures for the Christmas Holiday on Friday December 24th and Monday December 27th.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 17.

**AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Executive Session: The City Council will meet in Executive Session as permitted by Section 551.074, Texas Government Code - Personnel Matters - Discussion concerning the appointment, employment, evaluation, and duties of a new City Manager, and related issues.

**ITEM BACKGROUND:**

The time is \_\_\_\_\_p.m.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

Staff recommends conducting the Executive Session.

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 18.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Reconvene in open session.

**ITEM BACKGROUND:**  
The time is \_\_\_\_\_p.m.

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
CITY COUNCIL AGENDA**

**AGENDA ITEM NO.:** 19.                      **AGENDA DATE:** September 27,  
2021

**PREPARED BY:** Susie M. Homeyer, City Secretary

**APPROVED BY:** BS

**ITEM:** Consideration and possible action concerning the appointment, employment, evaluation and duties of a new City Manager, and related issues.

**ITEM BACKGROUND:**

**BUDGETARY AND FINANCIAL SUMMARY:**

**STAFF RECOMMENDATION:**

**ATTACHMENTS:**

**CITY OF NAVASOTA  
MISCELLANEOUS ITEMS**

**1. PLANNING CALENDAR**

## AGENDA PLANNING CALENDAR

### **SEPTEMBER 27, 2021** – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 09/13/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Pretty City Committee update; (b) Proclamation – National Night Out; (c) Board and Commission update; and (d) Reports from staff and City Council
5. Resolution No. 701-21, National Voters Registration Day – September 28, 2021
6. Bid award on Downtown Revitalization Program
7. 2<sup>nd</sup> reading of Ordinance No. 977-21, specific use permit – food truck – 1106 W. Washington
8. Interlocal agreement with the County/Navasota Fire Department for fire services
9. 1<sup>st</sup> reading of Ordinance No. 979-21, denying Entergy rate increase
10. Public hearing on proposed budget for FY 2021-2022
11. 2<sup>nd</sup> reading of Ordinance No. 975-21, approving budget for FY 2021/2022
12. Public hearing on Tax rate for FY 2021-2022
13. 2<sup>nd</sup> reading of Ordinance No. 976-21, approving tax rate for FY 2021/2022
14. Key role for the American Rescue Plan
15. 1<sup>st</sup> reading of Ordinance No. 978-21, fine and fee schedule
16. Christmas Holiday schedule
17. Executive Session:
18. Reconvene in open session
19. Action on Executive Session
20. Adjourn

### **OCTOBER 11, 2021** – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 09/27/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Pretty City Committee update; (b) Update on Capital Improvements Project; (c) Proclamation – Red Ribbon Week; (d) Board and Commission update; and (e) Reports from staff and City Council
5. Warehouse seal proposal alternative delivery method
6. Interlocal agreement – TIF's
7. Agreement – Roof at the Rec Center
8. Consent agenda: (a) Minutes for the month of September 2021; (b) Expenditures for the month of September 2021; (b) 2<sup>nd</sup> reading of Ordinance No. 978-21, fine and fee schedule; and (d) 2<sup>nd</sup> reading of Ordinance No. 979-21, denying Entergy rate increase;
9. Adjourn

### **OCTOBER 25, 2021** – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/11/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on Capital Improvements Project; (b) Proclamations – Red Ribbon Week and Municipal Court Week; (c) Board and Commission update; and (d) Reports from staff and City Council
5. Adjourn