

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
SEPTEMBER 28, 2020**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 28th of September, 2020 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) COVID-19 report;
 - (b) Report on storm drainage work on Railroad Street and other locations;
 - (c) Code Enforcement update;
 - (d) Navasota Theatre Alliance Presentation;
 - (e) Proclamation for National Night Out;
 - (f) Board and Commission update; and
 - (g) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.
5. Conduct a public hearing on an order to repair or demolish the structures located at 1224 W. Washington Avenue, Navasota TX, 77868.
6. Consideration and possible action on an order to repair or demolish the structure at 1224 W. Washington, Navasota, TX 77868.
7. Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2020-2021.

8. Consideration and possible action on the second reading of Ordinance No. 940-20, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.
9. Public Hearing on proposal to increase the tax rate for 2020.
10. Consideration and possible action on the second reading of Ordinance No. 941-20, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2020 tax year.
11. Consideration and possible action on the second reading of Resolution No. 682-20, approving the Navasota Economic Development Corporation Budget for FY 2020-2021
12. Consideration and possible action on the second reading of Ordinance No. 942-20, amending Appendix A, Article A5.000, Public works, Article A5.003 Monthly Water Rates, Article A5.005 Monthly Sewer Rates and Article A12.000 Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.
13. Consideration and possible action on the Assessment/Collection contract for the taxing year 2021 with the Grimes County Central Appraisal District.
14. Consideration and possible action on the adoption of a Citizen Participation Plan for the CDBG-GLO Mitigation Program.
15. Consideration and possible action adopting a Procurement Policy and Procedures for the City of Navasota.
16. Adjourn.

DATED THIS THE 23RD OF SEPTEMBER, 2020

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 23rd of September, 2020 at 11:05 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.084.

DATED THIS THE 23RD OF SEPTEMBER, 2020

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.

City Manager's Message
An Executive Summary of Agenda Items and Current Issues

City of Navasota
City Council Meeting
9-28-2020

- 1. Call to order**
- 2. Invocation and Pledges of Allegiance**
- 3. Remarks of Visitors**
Staff is unaware of anyone wishing to address the City Council.
- 4. Staff Report:**
COVID-19 report – Staff will provide a report on the response to COVID-19.

Report on storm drainage work on Railroad Street – Jose Coronilla will report on the progress of the storm drainage work on Railroad Street.

Code Enforcement update – Staff will present an update on the activity of the Code Enforcement Department.

Navasota Theatre Alliance Presentation – Navasota Theatre Alliance will make a presentation.

Proclamation for National Night Out – National Night Out is coming up in October
- 5. Conduct a public hearing on an order to repair or demolish the structures located at 1224 W. Washington Avenue, Navasota TX, 77868.**
Staff inspected the structures located at 1224 W. Washington and discovered several violations of the city's substandard building ordinance.
- 6. Consideration and possible action on an order to repair or demolish the structure at 1224 W. Washington, Navasota, TX 77868.**
The structures located at 1224 W. Washington was determined to be in violation of city code. Staff recommends ordering the structures to be demolished within 30 days.

- 7. Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2020-2021.**
Staff presents a balanced budget for the 2020-2021 fiscal year. The \$34,463,998 budget includes funding for new staff positions, new vehicles a wastewater treatment plant project, and a \$10,000,000 bond for a capital improvement project.
- 8. Consideration and possible action on the second reading of Ordinance No. 940-20, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.**
The \$34,463,998 balanced budget includes a large capital improvement project, several new vehicles, new staff positions and funding for major repairs at the wastewater treatment plant.
- 9. Public Hearing on proposal to increase the tax rate for 2020.**
The proposed tax rate of \$0.5693 results in a tax increase. The public hearing provides an opportunity for citizens to speak regarding the tax rate.
- 10. Consideration and possible action on the second reading of Ordinance No. 941-20, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2020 tax year.**
The proposed tax rate is \$0.5693/\$100 valuation. The rate is below the rollback rate however it is above the no new revenue rate. The average price of a home in Navasota is \$136,492, and the taxes on that home will be \$777.05.
- 11. Consideration and possible action on the second reading of Resolution No. 682-20, approving the Navasota Economic Development Corporation Budget for FY 2020- 2021.**
The Navasota Economic Development Foundation board recently approved their annual budget. State law requires the City Council to approve the budget also. The annual budget for Fiscal Year 2020-2021 is \$686,000. The budget is considerably higher than previous years as the board approved a bond to construct a new parking lot with improved drainage systems on Railroad Street. The budget includes the bond payment for the project.
- 12. Consideration and possible action on the second reading of Ordinance No. 942-20, amending Appendix A, Article A5.000, Public works, Article A5.003 Monthly Water Rates, Article A5.005 Monthly Sewer Rates and Article A12.000 Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.**

The ordinance includes the increase in the Capital Improvement fee that was presented at the previous city council meeting. The revenue generated by the fee will cover the first payment for the utility work of the 2020-2021 Capital Improvement Project. The ordinance also includes an additional fee for a service at the Library for fax services. Due to the closure of Precision Printing, the Library is experiencing numerous requests to fax documents.

13. Consideration and possible action on the Assessment/Collection contract for the taxing year 2021 with the Grimes County Central Appraisal District.

The Grimes County Appraisal District performs property tax assessment and collections for the City of Navasota and has done so for many years. The city contracts annually for these services, and the contract is effective from January 1 to December 31. The fees for the coming year have increased by \$5,734, however there has been substantial value added to the tax rolls which increases the fees for assessment and collection and the appraisal cost are included in accordance with the Texas Property Tax Code.

14. Consideration and possible action on the adoption of a Citizen Participation Plan for the CDBG-GLO Mitigation Program.

The City of Navasota is applying for hazard mitigation grant funds, and one of the requirements is to adopt a citizen participation plan. The plan outlines complaint procedures, technical assistance, public outreach and public hearing provisions. The city has adopted this each time we have applied over the past several years.

15. Consideration and possible action adopting a Procurement Policy and Procedures for the City of Navasota.

A requirement of the hazard mitigation grant is to adopt a procurement policy. The attached policy meets the requirements for expending federal funds.

Calendar of Events

October 2nd
9:00 a.m.-12:00

TCMA Public Policy Training
virtual

October 8th
9:00 a.m.-12:00

TCMA Public Policy Training
virtual

October 9th
4:30 p.m.

Brad – TCMA Region 6 meeting
Pearland, Texas

October 12th
6:00 p.m.

City Council Meeting
Municipal Building

October 26th
6:00 p.m.

City Council Meeting
Municipal Building

Respectfully submitted,

Brad Stafford
City Manager



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



The Management Connection, Inc.

PROFESSIONAL FACILITATORS

S.M.A.R.T. GOAL SETTING SYSTEM

Area	Today's Date	Target Date	Date Achieved
City Council Retreat	10/2/19	2019-2020	

Goal Statement: A descriptive statement of the DESIRED OUTCOME.
(a S.M.A.R.T. Goal is Specific, Measurable, Actionable, Responsible and Time-bound)

The Management Connection, Inc. provided professional facilitation to the City of Navasota Council on September 4th, 2019. This document captures the Council's direction to staff.

Action Steps (List the specific actions you will take to achieve this goal)	Target Date	Who	Percentage Completion
Outcomes			
Direction from Council			
1. <u>There needs to be a discussion on how to get state lawmakers to partner with the City.</u> a. Potentially inviting Schwertner, Leman, and Kolkhorst to visit and tour the city b. Alan Bojorquez is creating a report card on all the legislature and looking for help	2019-2020	Navasota Staff	
2. <u>Figure out a way to speed up the billing cycle to reduce the lag time from end of month to bill date for payments</u> a. We can make every period longer or each period 31 days—it will take a few years, but you'll catch up b. Propose a staff member under Lance and Rita to handle all meters—Meter Maintenance Technician	2019-2020	Navasota Staff	
3. <u>The City Manager will do a cost benefit analysis on the Boys and Girls Club</u> a. Benefit of having them in the community along with the mechanics of it to present to the council	2019-2020	Navasota Staff	



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4. <u>The Council will move forward with the concept of bonds for utility and street improvements</u> a. Bonds will be broken into three-year small increments i. Focus will be on high traffic roads first ii. Host community meetings to get more buy in from the city iii. City Manager will present the numbers to council	2019-2020	Navasota Staff	
5. <u>Gather a proposal for a new look and cost of renovating fire station at the current location.</u> a. A rendering needs to be created to show the public	2019-2020	Navasota Staff	
6. <u>Review the Social Media policy (specifically # 3 & 4) as it relates to non-city employees and council members.</u> a. It's a developing area legally. We should review the policy because it's from 2014 and make sure it's in accordance with current situation.	2019-2020	Navasota Staff	
7. <u>Design the new website</u> a. Have 2-3 citizens sit in to consult about the ease of receiving notifications. Get a mixture of people who are and aren't familiar with computers	2019-2020	Navasota Staff	
8. <u>Find more ways to get coverage in the news</u> a. neighbors@theeagle.com - send pictures to get included	2019-2020	Navasota Staff	
9. <u>Develop relationships with Boards and Commissions:</u> a. Have a mandatory annual meeting with members to talk about what a comp plan is, what the Council's expectations are, and that they need to be able to make decisions as a board. They need to know about open	2019-2020	Navasota Staff	



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meetings act, public information act, Robert's Rules of Order, ect.

- i. By being involved, we have a chance to educate them about how the city works
- ii. We don't want to take away their ability to think, but we can give them parameters
- iii. We should create a statement to be read before each meeting that says "we are our own board, we work toward the goals of the city and will stand by the final decision". It's a reminder that we're all here to do the best for the city. A mission statement to go at the top of the packet.

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 4.

AGENDA DATE: September 28, 2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

- (a) COVID-19 report;
- (b) Report on storm drainage work on Railroad Street and other locations;
- (c) Code Enforcement update;
- (d) Navasota Theatre Alliance Presentation;
- (e) Proclamation for National Night Out;
- (f) Board and Commission update; and
- (g) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

1. Proclamation - National Night Out



Proclamation The City of Navasota, Texas

"NATIONAL NIGHT OUT"

WHEREAS, on Tuesday, October 6th, the City of Navasota will participate in the celebration of the 37th Annual National Night Out; and

WHEREAS, National Night Out is a great opportunity for the community, law enforcement and other public safety officials to join forces with over 37 million people nationwide in support of "America's Night Out Against Crime"; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the National Night Out Program; and

WHEREAS, it is essential that all citizens of the community be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime in Navasota; and

WHEREAS, while National Night Out 2020 won't be like past years, we hope that citizens will keep the National Night Out spirit alive and growing.

NOW THEREFORE, I, Mayor of the City of Navasota, do hereby proclaim the night of Tuesday, October 6, 2020 as **"NATIONAL NIGHT OUT"** and I call upon all citizens in Navasota to join the Navasota Police Department in supporting the 37th Annual National Night Out.

DATED THIS THE 28TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 5. **AGENDA DATE:** September 28, 2020

PREPARED BY: Erik Covarrubias, Code Enforcement Specialist

APPROVED BY: BS

ITEM: Conduct a public hearing on an order to repair or demolish the structures located at 1224 W. Washington Avenue, Navasota TX, 77868.

ITEM BACKGROUND:

On July 7th 2020, city staff completed an inspection of the property at 1224 W Washington Avenue, Navasota TX, 77868. Multiple violations per the city's substandard building ordinance were found.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing on an order to repair or demolish the structure located at 1224 W Washington Avenue, Navasota TX, 77868.

ATTACHMENTS:

1. Staff report
2. Public Hearing Notice



City of Navasota - Substandard Building Staff Report

Date: September 9, 2020

To: City Council

From: Erik Covarrubias, Code Enforcement Specialist

Agenda Item: 1224 W Washington Avenue Substandard Building

PROPERTY INFORMATION:

PID: R27421

LEGAL DESCRIPTION: MOORE, Lot 5-1, (S/2 OF LOT 6)

OWNER: WHITE, ANNIE P

ADDRESS: 1224 WASHINGTON AVE NAVASOTA TX 77868

SUMMARY:

On **July 7, 2020** city staff completed an inspection for a suspected substandard building. During the inspection significant termite damage to both the garage and dwelling structure were found as well as evidence of squatting. Per Section 3.03.005 Application of standards the following violations were found:

- The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of vermin, rats, mice or other disease carrying animals or insects reasonable calculated to spread disease.
- The nonsupporting coverings of walls, ceilings, roofs, or floors are fifty percent (50%) or more damaged or deteriorated
- The structure has inadequate facilities for egress in case of fire or other emergency or which has insufficient stairways, elevators, fire escapes or other means of ingress or egress

Photos: Outdoor

Outside (East)



Outside (South)- Front

Outside (West, Garage)



Outside (Front entrance)



Rotten wood by the roof and bottom foundation



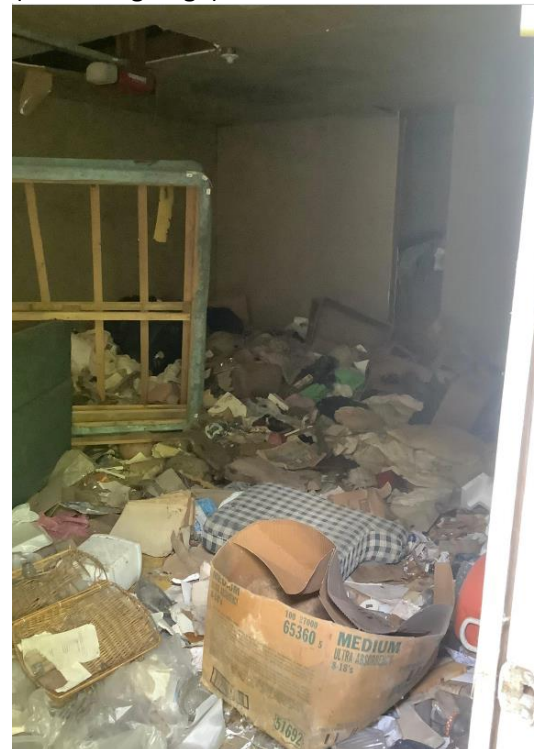


Photos: Indoor





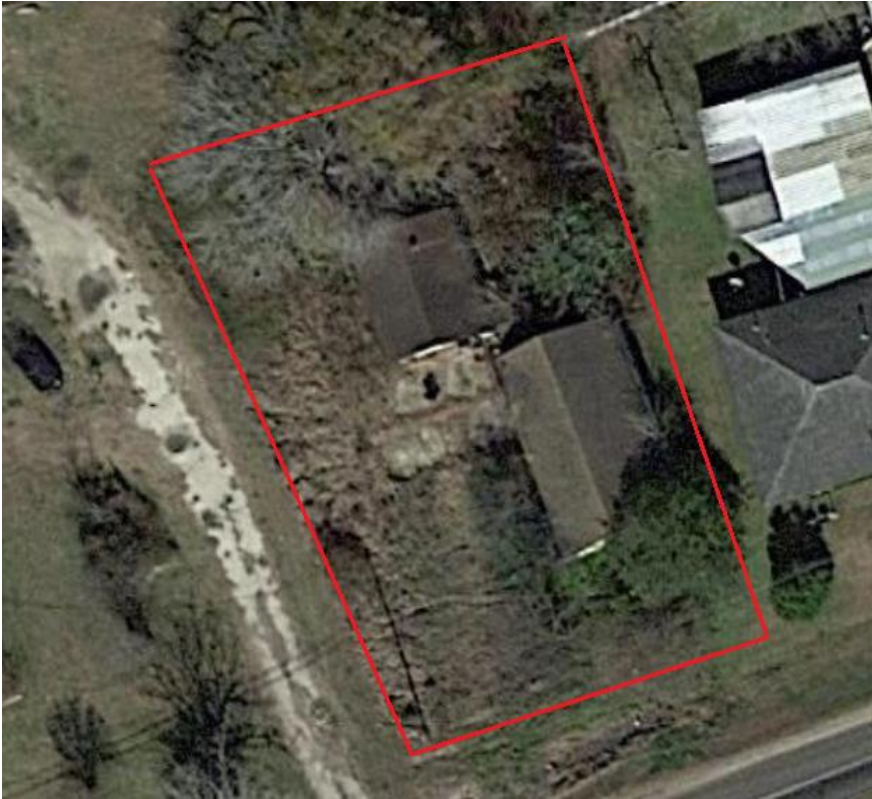
(inside of garage)



STAFF RECOMMENDATION:

Staff recommends both the garage and dwelling be ordered demolished, the current state of the property is a nuisance and unlawful.

AERIAL / STREET VIEW:



SECRETARY OF STATE RECORDS:

TEXAS SECRETARY of STATE **RUTH R. HUGHS**

Debtor Name Search

This debtor name search was performed on **08/24/2020 09:51 AM** with the following search parameters:

DEBTOR NAME: COMMODORE WHITE

CITY: NAVASOTA TX

No records exist which match the criteria you have entered.

[Order Certificate](#)

[New Search](#)

Instructions:

- Press 'New Search' if you wish to perform another web inquiry.
 - Press 'Previous' or 'Next' to scroll through the results of this inquiry.
 - Enter the page number and click 'GO' button to view the desired page.
 - Press 'Order Search Certificate' if you wish to order a search certificate with the parameters entered for this web inquiry.
 - If you wish to order only selected filings for this debtor, check by the filings and press 'Order Selected Filings'.
 - Checked filings will be retained from page to page as you scroll through the results of this inquiry.
 - If an order for a search certificate or selected filings is placed against this web inquiry, the web inquiry fee will be waived.
 - Check 'Select All Filings' and press 'Order Selected Filings' if you wish to order copies of all filings and full filing history for the results of this web inquiry.
 - To view a particular filing document, click on the image under 'View' for the desired document.
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TEXAS SECRETARY of STATE **RUTH R. HUGHS**

Debtor Name Search

This debtor name search was performed on **08/24/2020 09:52 AM** with the following search parameters:

DEBTOR NAME: ANNIE P WHITE

CITY: NAVASOTA TX

No records exist which match the criteria you have entered.

[Order Certificate](#)

[New Search](#)

Instructions:

- Press 'New Search' if you wish to perform another web inquiry.
 - Press 'Previous' or 'Next' to scroll through the results of this inquiry.
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 - Press 'Order Search Certificate' if you wish to order a search certificate with the parameters entered for this web inquiry.
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 - Check 'Select All Filings' and press 'Order Selected Filings' if you wish to order copies of all filings and full filing history for the results of this web inquiry.
 - To view a particular filing document, click on the image under 'View' for the desired document.
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APPRAISAL:

GRIMES CENTRAL APPRAISAL DISTRICT

Property	Owner	Property Address	2020 Assessed Value
R27421	WHITE, ANNIE P	1224 W WASHINGTON AVE, NAVASOTA, TX 77868	\$38,950

2021 GENERAL INFORMATION

Property Status Active
Property Type Real
Legal Description MOORE, Lot 5-1, (5/2 OF LOT 6)
Neighborhood SW AREA CNA ZONE 1
Account 7000-000-0051
Map Number N30

2021 OWNER INFORMATION

Owner Name WHITE, ANNIE P
Owner ID 00000351
Exemptions
Percent Ownership 100%
Mailing Address C/O CHRISTOPHER JOHN WOODARD 1502 AIRLINE DRIVE APT. E
COLLEGE STATION, TX 77845
Agent -

2020 VALUE INFORMATION

Improvement Homesite Value	\$30,200
Improvement Non-Homesite Value	\$0
Total Improvement Market Value	\$30,200
Land Homesite Value	\$8,750
Land Non-Homesite Value	\$0
Land Agricultural Market Value	\$0
Total Land Market Value	\$8,750
Total Market Value	\$38,950
Agricultural Use	\$0
Total Appraised Value	\$38,950
Homestead Cap Loss	-\$0
Total Assessed Value	\$38,950

2020 ENTITIES & EXEMPTIONS

TAXING ENTITY	EXEMPTIONS	EXEMPTIONS AMOUNT	TAXABLE VALUE	TAX RATE PER 100	TAX CEILING
CAD- Appraisal District		\$0	\$38,950	0	0
CNA- City Navasota		\$0	\$38,950	0.5693	0
GGR- Grimes County		\$0	\$38,950	0.530261	0
SNA- Navasota ISD		\$0	\$38,950	1.3219	0
TOTALS				2.421461	

2020 IMPROVEMENTS

Expand/Collapse All

Improvement #1 State Code Homesite Total Main Area (Exterior Measured) Market Value
- Residential Single Family Yes 972 Sq. Ft. \$30,200

RECORD	TYPE	YEAR BUILT	SQ. FT	VALUE	ADD'L INFO
1	MA - Main Area	-	972	\$21,990	Details
2	OP - Open Porch	-	72	\$370	Details
3	DGU2 - Detached Garage	1986	520	\$7,840	Details

2020 LAND SEGMENTS

LAND SEGMENT TYPE	STATE CODE	HOMESITE	MARKET VALUE	AG USE	LAND SIZE
1 - UI - Urban Lots/tracts	Residential Single Family	Yes	\$8,750	\$0	11,480 Sq. ft
TOTALS					11,480 Sq. ft / 0.263545 acres

VALUE HISTORY

YEAR	IMPROVEMENT	LAND	MARKET	AG MARKET	AG USE	APPRAISED	HS CAP LOSS	ASSESSED
2019	\$29,530	\$8,750	\$38,280	\$0	\$0	\$38,280	\$0	\$38,280
2018	\$42,320	\$7,950	\$50,270	\$0	\$0	\$50,270	\$0	\$50,270
2017	\$38,790	\$7,950	\$46,740	\$0	\$0	\$46,740	\$0	\$46,740
2016	\$40,430	\$7,950	\$48,380	\$0	\$0	\$48,380	\$0	\$48,380

2015	\$36,660	\$7,950	\$44,610	\$0	\$0	\$44,610	\$0	\$44,610
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SALES HISTORY

DEED DATE	SELLER	BUYER	INSTR #	VOLUME/PAGE
	WHITE, ANNIE P	WHITE, ANNIE P	-	
	WHITE, COMMODORE	WHITE, ANNIE P	-	

DISCLAIMER

Every effort has been made to offer the most current and correct information possible on these pages. The information included on these pages has been compiled by staff from a variety of sources, and is subject to change without notice. The Central Appraisal District makes no warranties or representations whatsoever regarding the quality, content, completeness, accuracy or adequacy of such information and data. The Central Appraisal District reserves the right to make changes at any time without notice. Original records may differ from the information on these pages. Verification of information on source documents is recommended. By using this application, you assume all risks arising out of or associated with access to these pages, including but not limited to risks of damage to your computer, peripherals, software and data from any virus, software, file or other cause associated with access to this application. The Central Appraisal District shall not be liable for any damages whatsoever arising out of any cause relating to use of this application, including but not limited to mistakes, omissions, deletions, errors, or defects in any information contained in these pages, or any failure to receive or delay in receiving information.

TAXES:

GRIMES CENTRAL APPRAISAL DISTRICT

Property Owner Property Address 2020 Assessed Value
R27421 WHITE, ANNIE P 1224 W WASHINGTON AVE, NAVASOTA, TX 77868 \$38,950

2021 GENERAL INFORMATION

Property Status Active
Property Type Real
Legal Description MOORE, Lot 5-1, (S/2 OF LOT 6)
Neighborhood SW AREA CNA ZONE 1
Account 7000-000-0051
Map Number N30

2021 OWNER INFORMATION

Owner Name WHITE, ANNIE P
Owner ID 00000351
Exemptions
Percent Ownership 100%
Mailing Address C/O CHRISTOPHER JOHN WOODARD 1502
AIRLINE DRIVE APT. E COLLEGE STATION, TX
77845
Agent -

2019

 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$311.20	-	\$0.00	\$311.20
Grimes County	\$289.86	-	\$0.00	\$289.86
Navasota ISD	\$722.61	-	\$0.00	\$722.61
TOTALS	\$1,323.67		\$0.00	\$1,323.67

TOTAL TAXES DUE	Effective Date: 8/12/2020
Current Amount Due	\$1,323.67
Past Years Due	\$42,831.55
Total Due	\$44,155.22

2018

 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$437.95	-	\$0.00	\$437.95
Grimes County	\$419.04	-	\$0.00	\$419.04
Navasota ISD	\$1,118.37	-	\$0.00	\$1,118.37
TOTALS	\$1,975.36		\$0.00	\$1,975.36

2017

 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$444.49	-	\$0.00	\$444.49
Grimes County	\$425.29	-	\$0.00	\$425.29
Navasota ISD	\$949.63	-	\$0.00	\$949.63
TOTALS	\$1,819.41		\$0.00	\$1,819.41

2016

 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$498.72	-	\$0.00	\$498.72
Grimes County	\$477.16	-	\$0.00	\$477.16
Navasota ISD	\$1,046.94	-	\$0.00	\$1,046.94
TOTALS	\$2,022.82		\$0.00	\$2,022.82

2015
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$491.67	-	\$0.00	\$491.67
Grimes County	\$474.05	-	\$0.00	\$474.05
Navasota ISD	\$1,040.08	-	\$0.00	\$1,040.08
TOTALS	\$2,005.80		\$0.00	\$2,005.80

2014
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$494.47	-	\$0.00	\$494.47
Grimes County	\$485.55	-	\$0.00	\$485.55
Navasota ISD	\$1,080.46	-	\$0.00	\$1,080.46
TOTALS	\$2,060.48		\$0.00	\$2,060.48

2013
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$488.54	-	\$0.00	\$488.54
Grimes County	\$518.12	-	\$0.00	\$518.12
Navasota ISD	\$1,164.08	-	\$0.00	\$1,164.08
TOTALS	\$2,170.74		\$0.00	\$2,170.74

2012
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$482.77	-	\$0.00	\$482.77
Grimes County	\$525.22	-	\$0.00	\$525.22
Navasota ISD	\$1,199.45	-	\$0.00	\$1,199.45
TOTALS	\$2,207.44		\$0.00	\$2,207.44

2011
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$532.40	-	\$0.00	\$532.40
Grimes County	\$583.88	-	\$0.00	\$583.88
Navasota ISD	\$1,353.18	-	\$0.00	\$1,353.18
TOTALS	\$2,469.46		\$0.00	\$2,469.46

2010
[Tax Statement](#)
[Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$585.47	-	\$0.00	\$585.47
Grimes County	\$642.62	-	\$0.00	\$642.62
Navasota ISD	\$1,502.18	-	\$0.00	\$1,502.18
TOTALS	\$2,730.27		\$0.00	\$2,730.27

2009
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$620.03	-	\$0.00	\$620.03
Grimes County	\$692.63	-	\$0.00	\$692.63
Navasota ISD	\$1,577.36	-	\$0.00	\$1,577.36
TOTALS	\$2,890.02		\$0.00	\$2,890.02

2008
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$526.52	-	\$0.00	\$526.52
Grimes County	\$697.08	-	\$0.00	\$697.08
Navasota ISD	\$1,628.04	-	\$0.00	\$1,628.04
TOTALS	\$2,851.64		\$0.00	\$2,851.64

2007
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$504.62	-	\$0.00	\$504.62
Grimes County	\$661.98	-	\$0.00	\$661.98
Navasota ISD	\$1,543.74	-	\$0.00	\$1,543.74
TOTALS	\$2,710.34		\$0.00	\$2,710.34

2006
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$519.53	-	\$0.00	\$519.53
Grimes County	\$615.67	-	\$0.00	\$615.67
Navasota ISD	\$1,814.51	-	\$0.00	\$1,814.51
TOTALS	\$2,949.71		\$0.00	\$2,949.71

2005
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$540.06	-	\$0.00	\$540.06
Grimes County	\$642.58	-	\$0.00	\$642.58
Navasota ISD	\$2,012.06	-	\$0.00	\$2,012.06
TOTALS	\$3,194.70		\$0.00	\$3,194.70

2004
[Tax Statement](#) [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$514.43	-	\$0.00	\$514.43
Grimes County	\$593.14	-	\$0.00	\$593.14
Navasota ISD	\$1,814.98	-	\$0.00	\$1,814.98
TOTALS	\$2,922.55		\$0.00	\$2,922.55

2003
 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$526.67	-	\$0.00	\$526.67
Grimes County	\$606.19	-	\$0.00	\$606.19
Navasota ISD	\$1,801.42	-	\$0.00	\$1,801.42
TOTALS	\$2,934.28		\$0.00	\$2,934.28

2002
 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$547.00	-	\$0.00	\$547.00
Grimes County	\$629.58	-	\$0.00	\$629.58
Navasota ISD	\$1,739.95	-	\$0.00	\$1,739.95
TOTALS	\$2,916.53		\$0.00	\$2,916.53

2001
 Tax Statement [Details](#)

TAXING ENTITY	TOTAL TAXES DUE	DATE PAID	AMOUNT PAID	BALANCE
City Navasota	\$87.30	3-25-2002	\$87.30	\$0.00
Navasota ISD	\$0.00	-	\$0.00	\$0.00
TOTALS	\$87.30		\$87.30	\$0.00

DISCLAIMER

Every effort has been made to offer the most current and correct information possible on these pages. The information included on these pages has been compiled by staff from a variety of sources, and is subject to change without notice. The Central Appraisal District makes no warranties or representations whatsoever regarding the quality, content, completeness, accuracy or adequacy of such information and data. The Central Appraisal District reserves the right to make changes at any time without notice. Original records may differ from the information on these pages. Verification of information on source documents is recommended. By using this application, you assume all risks arising out of or associated with access to these pages, including but not limited to risks of damage to your computer, peripherals, software and data from any virus, software, file or other cause associated with access to this application. The Central Appraisal District shall not be liable for any damages whatsoever arising out of any cause relating to use of this application, including but not limited to mistakes, omissions, deletions, errors, or defects in any information contained in these pages, or any failure to receive or delay in receiving information.

DEED:

RP 181 PG 525

EMMA CLAY)
TO/WARRANTY DEED)
COMMODORE WHITE) THE STATE OF TEXAS,)
) COUNTY OF GRIMES,.) KNOW ALL MEN BY THESE PRESENTS:

That I, Emma Clay, a widow, of the County of Grimes, State of Texas, for and in consideration of the sum of One Hundred Fifty and No/100 Dollars to me paid, by Commodore White, the receipt of which is hereby acknowledged by me,

have Granted, Sold and Conveyed, and by these presents do Grant, Sell and Convey, unto the said Commodore White of the County of Grimes, State of Texas, all that certain lot, tract or parcel of land lying and situated in Grimes County, Texas, being out of and a part of the D. Arnold Survey in said Grimes County, Texas, and described as follows, to-wit:

BEGINNING at a point in the Northwest boundary line of the Navasota Washington road, said point being South 70 West 495 feet from the intersection of the original divisional line of the D. Arnold Survey and the said Northwest boundary line of said Navasota-Washington road;

THENCE North 280.8 feet a stake for corner;

THENCE South 70 West 82 1/2 feet a stake for corner;

THENCE South 280.8 feet to a stake in the said Northwest boundary line of said Navasota-Washington Highway;

THENCE North 70 East and with the said Northwest boundary line of said Navasota-Washington road 82 1/2 feet to the place of beginning, containing one-half (1/2) acre of land, more or less.

Said described property being out of and a part of the property conveyed to C. Moore, W.S. Moore and Tom J. Moore by J.D. Francklow, Trustee, and Mrs. Mavis T. Cook et al, by deed dated October 31, 1939, and duly recorded in Vol. 149, page 448 of the Deed Records of Grimes County, Texas, and also being the same property conveyed by C. Moore et al to Emma Clay by deed dated 1st day of May, A.D. 1944 of record in Vol. 167, page 162 of the Deed Records of Grimes County, Texas, to which deeds and their records reference is here made in aid of description and for all matters pertinent.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and appurtenances thereto in anywise belonging unto the said Commodore White, his heirs and assigns forever and I do hereby bind myself, my heirs, executors and administrators to Warrant and Forever Defend, all and singular the said premises unto the said Commodore White, his heirs

RP 181 PG 526

526

and assigns, against every person whomsoever lawfully claiming, or to claim the same, or any part thereof.

Witness my hand at Navasota, Texas, this 19th day of March, 1947.

55¢ U.S. Revenue attached and cancelled.

Emma Clay

THE STATE OF TEXAS,)

COUNTY OF GRIMES,.) BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Emma Clay, a widow, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this the 19th day of March, A.D., 1947.

(L.S.)

Hal B. Stoneham, Notary Public in and for
Grimes County, Texas.

The foregoing instrument was filed for record in this office at 8 o'clock a.m. on March 20, 1947, and was so duly recorded at 10 o'clock a.m. on March 24, 1947. To all of which I hereby certify.

L. S. Stoneham Clerk,
County Court, Grimes County, Texas.

UTILITIES:

Account Management - (View)

File Edit Options Functions Consoles Help

Account Number09-2323-00New Occupant

Address1224WASHINGTON W

Zone01

NameWHITE, COMMODORE

GeneralMeteredNon-MeteredFinancialInformationCommentsHistoryConsumption HistoryService OrdersDevicesNotifications

Mailing Address

AttentionMRS WILLIE S THOMAS

Address15859 ROSE HILL LN
NAVASOTA, TX 77868

Profile

Statement Bill☐ **Landlord**

Statement Group

ClassAResidential Inside City

E-Mail

ExceptionsNo Donation, No Bills

PRIM PHONE0

PR DR LIC

PRIM SSN

Account Details

StatusInactive 1/01/03

Start Date1/01/1950

Bill Thru Date

Last Bill Date10/19/2001

Balance0.00

Pending Activity0.00

Credit HistoryBill:24 Cut: 0 Pen: 2

Deposits0.00

CutoffN/A

Contracts0.00

DraftN/A

AMP Plan0.00

☐ Edit This Record

Clear

View

dkopycinski

White, Annie
Christopher John Woodward
1502 Airline Drive apt E
College Station, TX 77845



Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

September 3, 2020

TO: OCCUPANT, RECORD OWNER, LIEN HOLDER, AND MORTGAGEE

RE: Property owned by you or which you claim an interest or wherein you are found in possession, located at:

LOCATION: 1224 WASHINGTON AVE NAVASOTA TX 77868

LEGAL DESCRIPTION: MOORE, Lot 5-1, (S/2 OF LOT 6)

Dear property owner, interested holder and/or possessor:

The property and/or improvements and/or conditions existing on the property described above has been identified as a nuisance and because of its condition, is unsafe, unsanitary, a fire hazard, or dangerous to the health, safety or general welfare of the City's citizens and constitutes a danger to human life for the following reasons:

DATE OF INSPECTION: July 7, 2020

NATURE OF VIOLATIONS:

- **The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of vermin, rats, mice or other disease carrying animals or insects reasonable calculated to spread disease.**
- **The nonsupporting coverings of walls, ceilings, roofs, or floors are fifty percent (50%) or more damaged or deteriorated**
- **The structure has inadequate facilities for egress in case of fire or other emergency or which has insufficient stairways, elevators, fire escapes or other means of ingress or egress**

The City Council is requiring that you appear at the regular meeting on September 28, 2020 at City Hall Council Chambers, 200 E McAlpine St, Navasota, TX, 77868 at 6:00pm. This is a public hearing which at such time and place the owner, interested holder and/or possessor of said property shall show cause why the building should not be declared a nuisance, condemned, ordered repaired or demolished.

You are required to provide proof at the hearing as to a reasonable projected timeline and scope of any work you are prepared to perform to bring the property into compliance with current code requirements for minimum housing standards. You will carry the burden of proof when demonstrating the scope and timeline of such repairs. If the City Council determines that the building can reasonably be repaired, the City permits only 30 days for such repairs, unless it is proven at the hearing that the work cannot reasonably be finished in 30 days. If the City Council determines that the building must be demolished, you are similarly responsible for carrying out the demolition within a 30-day timeframe. Again, if you reasonably believe that the property will require more than 30 days to carry out the work, be prepared to present a detailed plan and time schedule for the work you plan to perform.



Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

Also note that in the event you fail to comply with any order to vacate, repair, or demolish the building, the City of Navasota is prepared to repair or demolish and remove the building or cause such work to be performed by a private contractor. In this event, the City will assess all expenses incurred and send you a bill for the work, and file a lien on the property if said expenses are not paid.

Information regarding this matter may be obtained by contacting the City of Navasota's Code Compliance Department at (936) 825-6450.

Sincerely,

Erik Covarrubias
Code Enforcement Specialist

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6.

AGENDA DATE: September 28,
2020

PREPARED BY: Erik Covarrubias, Code Enforcement
Specialist

APPROVED BY: BS

ITEM: Consideration and possible action on an order to repair or demolish the structure at 1224 W. Washington, Navasota, TX 77868.

ITEM BACKGROUND:

On July 7th 2020, city staff completed an inspection of the property at 1224 W Washington Avenue, Navasota TX, 77868. Multiple violations per the city's substandard building ordinance were found.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of an order to repair or demolish the structure at 1224 W. Washington, Navasota, TX 77868.

ATTACHMENTS:

1. Final Order

IN RE:	}	BEFORE THE CITY COUNCIL
	}	
	}	
1224 W. WASHINGTON AVE.	}	CITY OF NAVASOTA
NAVASOTA, TEXAS 77868	}	
	}	COUNTY OF GRIMES
	}	
	}	STATE OF TEXAS

ORDER

WHEREAS, the designee of the Building Official of the City of Navasota has reported to the City Council that the designee of the Building Official is of the opinion that the buildings located on the property at 1224 W. Washington Avenue, Navasota, Grimes County, Texas, which property is more particularly described as follows:

Legal Description: All that certain lot, tract or parcel of land lying and being situated within the corporate limits of the City of Navasota, Grimes County, Texas, Designated as Lots No. (5-1), (S/2 OF LOT 6) of the MOORE, Addition to said City of Navasota, more particularly described according to the deed recorded in Volume 181, Page 525 of the Deed Records of Grimes County, Texas.

are buildings in violation of the standards provided for in the City of Navasota Substandard Building Ordinance; and

WHEREAS, Annie White, 1502 Airline Drive Apt. E, College Station, TX 77845, record Owner, and all mortgagees, lienholders and other interested parties were duly notified according to law to appear at a public hearing before the City Council at 6 p.m. on the 28th day of September, 2020; and

WHEREAS, having heard the evidence, and being persuaded by a preponderance of same, the City Council made the following findings of fact on the 28th day of September, 2020:

1. A public hearing was conducted by the City of Navasota City Council on the 28th day of September, 2020, in the City of Navasota, Grimes County, Texas. The hearing was completed on the 28th day of September, 2020.
2. Notice of the hearing was given to all affected persons and published as required by law.
3. All matters requisite to the jurisdiction of the City Council were satisfied.
4. Annie White, is the legal owner of the property located at 1224 W. Washington Avenue, Navasota, Grimes County, Texas.
5. Annie White has caused or permitted the buildings at 1224 W. Washington Avenue to be in such a condition as to violate the Substandard Building Ordinance of the City of Navasota. The conditions causing the buildings to be in violation of the Substandard Building Ordinance are as follows:

- The structures, because of their condition, are unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the

harboring of vermin, rats, mice or other disease carrying animals or insects reasonable calculated to spread disease.

- The nonsupporting coverings of walls, ceilings, roofs, or floors are fifty percent (50%) or more damaged or deteriorated.
- The structures have inadequate facilities for egress in case of fire or other emergency or which have insufficient stairways, elevators, fire escapes or other means of ingress or egress.

6. The buildings are not feasible of repair and require demolition.

7. That if the buildings are not demolished within a thirty (30) daytime period, the City will demolish and remove the buildings or cause such work to be performed by a private contractor;

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA:

1. That the City Council hereby orders the Owner to comply with the following requirements:

A. That the buildings be demolished within thirty (30) days of the date of notice of this Order; and

B. That the premises be cleaned and maintained free of all trash and debris within ninety (90) days of the date of notice of this Order.

2. That upon failure of the Owner, mortgagees, lienholders, and/or any other person having an interest in the property to comply with this Order, the City of Navasota may:

A. Demolish the buildings deemed to be in violation of the Substandard Building Ordinance;

B. Clean the property and maintain it clean of all trash and debris; and

C. Assess the cost of the work noted above as a lien against the property which will become due and payable within thirty (30) days of the date the City of Navasota completes the work.

3. That upon failure of the Owner(s) to comply with this Order, the City of Navasota may pursue any other remedies available at law or equity.

4. When this Order has been filed in the deed records of the county in which the property that is the subject of this Order is located, execution of this Order shall not be affected by a sale or other transfer of such property. Any person or entity acquiring an interest in such property after this Order has been so filed is subject to the requirements of this Order.

5. The decision of the City Council is final. An appeal may be filed by verified petition in State District Court, setting forth that the decision of the City Council is illegal, in whole or in part, specifying the grounds of the illegality, and otherwise complying with Chapter 214, Texas Local Government Code, and other applicable law. Appeals in District Court are limited to hearings under the substantial evidence rule.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED, that the City of Navasota shall cause copies of this Order to be served on the record owner(s), mortgagees, lienholders, and all other persons having an interest in the property as provided by law.

According to the real property records of Grimes County, you own or have an interest in the property described in this notice. If you no longer own or have an interest in the property, you must execute an affidavit stating that you no longer own the property and stating the name and last known address of the person who acquired the property from you. The affidavit must be delivered in person or by certified mail, return receipt requested, to the City of Navasota no later than the twentieth (20th) day after the date you receive this notice. If you do not send the affidavit, it will be presumed that you own the property, or otherwise have an interest in the property, described in this notice.

ADOPTED on this 28th day of September, 2020.

CITY OF NAVASOTA, TEXAS

Hon. Bert Miller, Mayor

ATTEST:

Susie Homeyer, City Secretary

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 7. **AGENDA DATE:** September 28, 2020

PREPARED BY: Lance M Hall, Finance Director

APPROVED BY: BS

ITEM: Public Hearing on the proposed budget for the City of Navasota for Fiscal Year 2020-2021.

ITEM BACKGROUND:

The proposed budget has been on file with the City Secretary and available for inspection since August 12, 2020. A notice of this hearing was published as required. During this public hearing any taxpayers must be afforded the opportunity to address any part of the proposed budget.

Once the public hearing is concluded, the comments from the public need to be recapped to reflect any changes suggested.

The public hearing was opened at _____p.m.

The public hearing was closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends conducting the public hearing.

ATTACHMENTS:

1. proposed budget



**City of Navasota
Budget 2020-2021
10-01-2020**



**City of Navasota
Approved Budget 2020-2021
Budget Cover Page
10-01-2020**

This Budget will raise more total property taxes than last year's budget by \$ 218,274 which is a 8.75 % increase, and of that amount, \$135,267 is tax revenue to be raised from new and annexed property added to the tax roll this year.

The members of the governing body voted on the budget as follows:

**For: Mayor Bert Miller Mayor Pro-Tem Grant Holt
Council Member Josh Fultz Council Member Geoff Horn
Council Member Bernie Gessner**

Property Tax Rate Comparison

	2020-2021	2019-2020
Property Tax Rate:	\$0.5693/100	\$0.5693/100
M&O Property Tax Rate:	\$0.4912/100	\$0.4848/100
Debt Property Tax Rate:	\$0.0781/100	\$0.0845/100
No New Revenue Tax Rate:	\$0.5496/100	\$0.5249/100
No New Revenue M&O Rate:	\$0.4715/100	\$0.4404/100
No New Revenue Debt Rate:	\$0.0781/100	\$0.0845/100
Voter Approved Tax Rate:	\$0.5739/100	\$0.5694/100
Total debt obligation for City of Navasota secured by property taxes: \$375,550		

City of Navasota Key Officials



Bert Miller
Mayor

-Combined Council/Boards
Years of Service: 20 years
-Business/Occupation:
Vice-President of Miller Insurance Company



Grant Holt
Mayor Pro-Tem

-Combined Council/Boards
Years of Service: 13 years
-Business/Occupation: Owner
Lindley-Robertson-Holt Funeral Home



Geoff Horn
Councilmember

-Combined Council/Boards
Years of Service: 11 years
-Business/Occupation:
Architect



Josh Fultz
Councilmember

-Combined Council/Boards
Years of Service: 7 years
-Business/Occupation:
Hospitality Director



Bernie Gessner
Councilmember

-Combined Council/Boards
Years of Service: 13 years
-Business/Occupation: Retired
Businessman



Brad Stafford
City Manager

-Education: Bachelor of Science
-Employment: Twenty-Seven (27)
years of municipal government/
management experience



Shawn Myatt
**Assistant City
Manager/Police Chief**

-Education: Bachelor of Science
(pending)
-Employment: Twenty-Two (22)
years of municipal government/
management experience



Lance Hall
Director of Finance

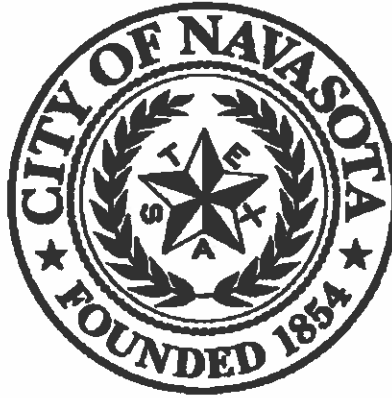
-Education: Bachelor of Business Administration
-Employment: Thirteen (13)
years of municipal
government experience



Susie Homeyer
City Secretary

-Education: Anderson-Shiro
ISD
-Employment: Thirty-Eight (38)
years of municipal
government experience

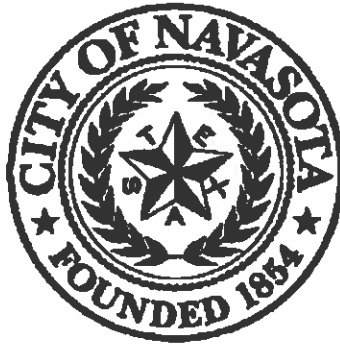




THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



Vision Statement:

*Navasota 2027: What America Wants To Be
"A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business."*

Mission Statement:

*"To guide Navasota's growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development."*

September 10, 2020



Mayor and City Council:

Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

City Staff and I are pleased to propose for your consideration a balanced budget for the 2020-2021 Fiscal Year. We feel this budget is a fair estimate of the total revenues and expenditures anticipated for the fiscal year. The budget incorporates priorities set by the City Council during their planning retreat.

2020 looked to be very promising for Navasota and the United States in General, however, not long after the first of the year the COVID-19 Virus appeared, causing many issues. Multiple orders from the Governor throughout the spring and summer impacted businesses of all types. Navasota has weathered this storm pretty well to this point. Sales tax rebates have picked up and exceeded payments from this time last year. New home construction continues, and we are seeing multiple restaurant franchises contact the City looking to move into town. Working with The Retail Coach, we are expecting to see some of those franchises along with some other retail move to Navasota. Downtown continues to experience a rebirth with all the nice shops we already have, this year should see the P.A. Smith Hotel and Rail & Rye Restaurant open. The Community Development Department to date issued 74 new home permits. The new home construction value is \$12,479,992, and 11 Commercial Construction permits with construction value of \$13,030,300.

The City continues to spend conservatively while striving to provide the highest quality of service to citizens, businesses and visitors. The following budget allows the City to continue improvements that enhance the quality of life for all residents. The Wastewater Treatment Plant is aging, and several mechanical parts need repair or replacement. Engineers estimate the cost for the immediate work that is needed to be \$515,000. The budget contains funds for this project and will be funded from reserves.

Building reserve funds for future capital improvements continues to be important. The budget contains \$70,000 to be placed in the General Fund Reserves, and \$70,000 to be placed in each Utility Fund Reserve accounts.

The tax rate for the 2020-2021 budget will remain the same as last year at \$0.5693 per \$100 in value. The tax rate of \$0.5693 per \$100 in value, is broken down into two funds, the Maintenance and Operations fund and the Interest & Sinking fund. (\$0.4912 is allocated to maintenance and operations (M&O) and \$0.0781 is allocated to the interest and sinking fund (I&S).) Average home values in Navasota were higher, with an average home value of \$136,492, compared to \$125,358 last year. The taxes on an average valued home will be \$777.05. The Maintenance and Operation portion of the tax rate should allow the city to maintain the current level of service provided to its' citizens.

Providing adequate service requires hiring and retaining a quality staff. Succession planning is also important to maintain consistency and a high level of service that does not suffer when an employee is

City Hall is located at 200 East McAlpine, Navasota, Texas.

| City Hall: (936) 825-6475 | Community Development: (936) 825-2961 | Marketing/Communication: (936) 825-7055 | Fire Department: (936) 825 7388 |
| Library: (936) 825-6744 | Parks & Recreation/Navasota Center: (936) 825 2241 | Police Department: (936) 825-6124 | Public Works: (936) 825 6450 |

no longer with the City. There were four departments that needed to make a few additions to maintain services and help with succession planning.

Fire Department - convert 3 part-time firefighter positions to full-time. The conversion of these positions to full-time adds \$116,779 to the Fire Department salaries and benefits budget. Below is a breakdown of the staffing in each department.

Animal Control-Convert the part-time position into a full-time position. The cost of conversion is \$24,153.

Finance Administration – Creation of a Budget Analyst position. The added cost of this position is \$13,868.

Human Resources – Convert the Administrative Assistant position to a Human Resources Specialist position. The cost of the change is \$40,620.

Also included in the budget is a one-time pay increase for all staff based on merit of \$1,250.

Department	Full-time Employees	Part-Time Employees	Open Positions	To fill after Oct. 1
Sanitation & Streets	8		1	
Vehicle Services	2			
Parks & Recreation	4	5		
Airport	0			
Police (Sworn)	19		2	
Police (Civilian)	10		1	
Fire	4	15		
Animal Control	2	1		
Municipal Court	2			
Emergency Management	0			
Library	2		1	
Administration	3			
City Hall	2			
Community Development	4			
Tourism/Communications	1			
Finance	5	2	1	1
Human Resources	2			1
Technology	1			
<u>Utilities</u>	<u>13</u>		<u>1</u>	
Total	84	23	7	2

The following is an outline of the budget for Fiscal Year 2020-2021. The goal of the City Council and City Staff is to maintain a high level of service, and to improve the quality of life for all citizens of Navasota. The budget contains projects that will improve the quality of life for citizens, as well as create an atmosphere that encourages tourism, economic development, and a general sense of pride among the citizens.

Sanitation - \$1,146,954

The Sanitation Department provides services such as garbage collection, brush and yard waste collection and recycling. The Sanitation Department will work to develop the citizens drop-off station for bulky items at the Recycling Center.

Street and Drainage - \$2,216,344

Street rehabilitation continues to be a top priority in our City. The Street and Drainage fee generates approximately \$519,000 annually and is used for maintenance and improvements to streets, drainage systems and sidewalks. A \$600,000 project that was not completed during the previous year is planned to complete sidewalk rehabilitation in the 200 and 300 blocks of West Washington Avenue. Street projects will be included in the 2020-2021 phase of the Capital Improvement Plan project that is planned to be funded during the Fall of 2020.

Vehicle and Equipment Services - \$120,035

The Vehicle and Equipment Services Department provides preventive maintenance and repairs for all mechanical equipment owned and operated by the City.

Swimming Pool – \$64,427

The Swimming Pool is open to the public during the summer for use by all citizens and the Navasota Swim Team. Several young people are hired on a part-time basis to serve as lifeguards, aquatic instructors and managers. The past two years the City has had a difficult time filling lifeguard positions. We now have the Pool Manager certified to train lifeguards which should help to fill the positions.

Parks and Recreation - \$601,026

The Parks and Recreation Department operates and maintains approximately 125 acres of park land and the Navasota Center. The department budget includes the lease of one (1) vehicle for the department plus the operations and maintenance and personnel costs. The plan for this year is to hire a Recreation Specialist to help with pool management, take care of Navasota Center rentals and developing programming. The specialist will also work with youth sports leagues and be the staff liaison for the Parks Board.

Airport - \$240,156

The Airport Department provides aviation services and maintenance and operations for the airport. This department utilizes employees from other departments such as Administration, Utilities, Streets and Sanitation to operate. The airport is one of the only departments that receives any funding from outside sources such as TXDOT Aviation and the Federal Aviation Administration. Spinner Aviation will be constructing a new set of T-Hangars, and adding some ramp space. The City agreed to reimburse Spinner Aviation up to \$125,000 for the construction of the ramp area. The new area adds locations for small hangar development.

Police Department - \$2,205,485

The Police Department provides law enforcement services to all citizens of the City. The budget includes 3 new police vehicles plus regular operations and maintenance for the Police Department.

Fire Department - \$838,542

The Fire Department budget includes funds to add a full-time shift of 3 firefighters. The process will convert 3 part-time positions to full-time. The conversion will add \$116,779 to the budget.

Animal Control - \$88,569

The Animal Control department plans to convert the part-time animal control officer to a full-time position to provide better service from the department.

Municipal Court - \$77,703

Municipal Court provides court services for municipal code violations. The court also operates and participates in awareness campaigns and security issues for the Municipal Building.

Emergency Management - \$6,500

Emergency Management is a branch of the Fire Department, and the Fire Chief serves as the Emergency Management Coordinator. The department has a need to update and improve the Emergency Plan, and plans are in place to work with Texas A&M to employ an intern to assist with these duties. The cost of the intern is estimated to be \$4,000.

Library - \$156,137

The Library is adding programming and services. The latest service is curbside pick-up. The Examiner archives are being digitized through a grant from the Tocker Foundation.

Legislative - \$542,556

The Legislative Department funds education for City Council members along with memberships to organizations.

Administration - \$486,463

The Administration Department funds the City Manager's office and City Secretary's office. The City has seen great success in bringing Interns into the organization for a semester. Interns provide an extra employee who produces quality work for the City. \$4,100 is added to the budget to pay an intern, and \$3,500 is added to the Travel and Education budget as the City Manager will be required to attend several training sessions and meetings since he was elected to serve as President of the Texas City Management Association.

Keep Navasota Beautiful - \$3,150

KNB is an organization affiliated with Keep Texas Beautiful that promotes beautification and clean-up efforts. The largest event sponsored by KNB is the annual Trash-off.

City Hall - \$349,328

The City Hall budget provides funding for maintenance and operation of the Municipal Building,

Community Development - \$352,419

The Community Development Department is extremely busy with the new growth and many rehabilitation projects that are occurring in the City. The Code Enforcement department is working on condemnation of several dilapidated structures and continues to clean up public nuisances.

Tourism - \$396,937

The Tourism Department promotes Navasota and its lodging, shopping and restaurants to a large audience to increase hotel stays. The largest event hosted by this department is the Texas Birthday Bash held annually on the first Friday and Saturday of March and it is a Celebration of Texas Independence featuring one and a half (1 ½) days of live music, food and family entertainment.

Communications - \$48,537

The Communications Department promotes Navasota, informs citizens of items of interest and maintains the City Website, and Social Media platforms. The department is working on a new magazine to promote Navasota.

Finance - \$545,861

The Finance Department provides accounts payable, accounts receivable and utility billing. The finance department is adding a Financial Analyst to assist with all duties and provide another set of checks and balances along with improving succession planning in the department.

Human Resources - \$212,713

The Human Resources Department provides services to all departments and employees. They coordinate searches for employees, drug screening, worker's comp claims, and health benefit assistance. The department is converting and administrative position into an HR Specialist position to improve services, and for succession planning.

Technology - \$399,479

The Technology Department provides services to staff to keep computers and software working properly. The department will be replacing a couple of servers this year as the current systems are unable to handle the current technology.

Utilities (Water, Natural Gas, Wastewater)**Water - \$1,862,000****Natural Gas - \$2,972,000****Wastewater - \$2,077,500**

The utility department operates all water, wastewater and natural gas operations. Operational costs continue to climb in the utility department, and aging infrastructure requires continuous improvement projects.

The Wastewater Treatment Plant needs some urgent repairs, so the budget includes \$515,000 for the repair and replacement of the drum screen and rotors in two of the ditches. The funds for this work will come from the reserve fund.

The City is beginning the process of issuing Certificates of Obligation this fall to fund the 2020-2021 phase of the Capital Improvement Program. The project will replace water and sewer mains and replace streets and drainage facilities.

The City will continue to pursue other funding methods to assist with the replacement of utility mains. Grant funding is the preferred method for improving or adding services, however, there may also be other revenue generators available that staff will explore. A point to remember with grant funding is they are very competitive, and in most instances matching funds are required.

The budget for all categories of revenues is \$24,595,685 and expenses total \$24,590,893. The beginning balance is \$14,036,400 and the ending balance is \$14,316,400.

The following is a breakdown of expenditures and revenues by fund:

		Beginning Balance	\$ 14,036,400
Fund	Revenues	Expenses	
General Fund	\$ 11,555,654	\$ 11,555,654	\$ -
Water	\$ 1,862,000	\$ 1,862,000	\$ -
Utility Cap. Imp.	\$ 290,000	\$ 290,000	\$ -
Gas	\$ 2,972,000	\$ 2,972,000	\$ -
Wastewater	\$ 2,077,500	\$ 2,077,500	\$ -
Hotel Occupancy	\$ 141,000	\$ 141,000	\$ -
Cemetery	\$ 65,000	\$ 65,000	\$ -
Fire Retirement	\$ 700	\$ 700	\$ -
Bond	\$ 1,250,144	\$ 1,250,144	\$ -
Grant	\$ 3,558,500	\$ 3,558,500	\$ -
EDC	\$ 686,000	\$ 686,000	\$ -
Capital Projects	\$ 10,000,000	\$ 10,000,000	\$ -
Foundation	\$ 5,500	\$ 5,500	\$ -
Total	\$ 34,463,998	\$ 34,463,998	\$ -
Reserve Fund Allocation			\$ 280,000
Ending Balance			\$ 14,316,400

The City invests reserve funds in compliance with the City of Navasota Investment Policy. The reserve fund consists of restricted and unrestricted funds. The City has two reserve funds, General Fund and Utility Fund, with a policy to maintain a minimum of 90 days of operating funds (\$2,888,914) in the General Fund, and to deposit 20% of the revenues in excess of expenses from the maintenance and operations budget into the General Fund and 20% into the Utility Fund. Balances in excess of the ninety days may be utilized for capital improvements/expenses.

I would like to thank the Management Team consisting of Lance Hall, Susie Homeyer, Jose Coronilla, Jeff Greer, Jason Katkoski, Shawn Myatt, Lupe Diosdado, Peggy Johnson, Dom Lowery, Madison Brooks, Rayna Willenbrink and all City staff for the time and effort they spent working together to assemble a budget that will help us continue to improve the service provided to the citizens of Navasota.

This budget is another step in the successful growth of Navasota, and the effort to ensure that Navasota is an attractive, vibrant City for residents, businesses and visitors. Thanks to the leadership and vision of the City Council, the City of Navasota continues to move forward, by providing quality friendly service, and an atmosphere that is conducive to growth.

Sincerely,



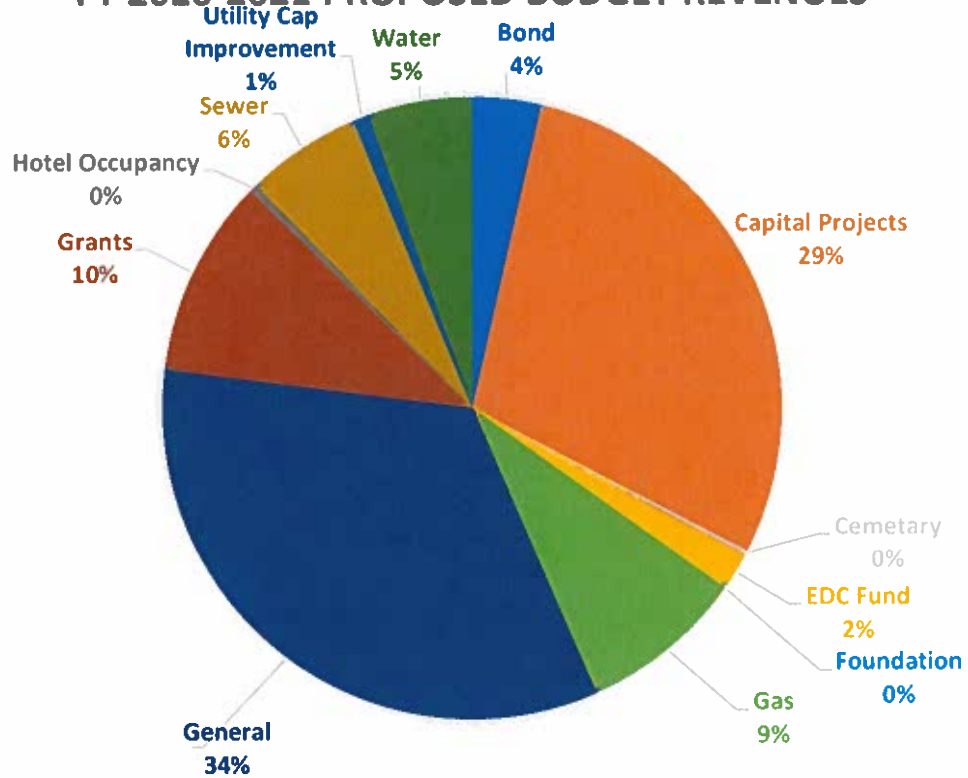
Brad Stafford

City Manager

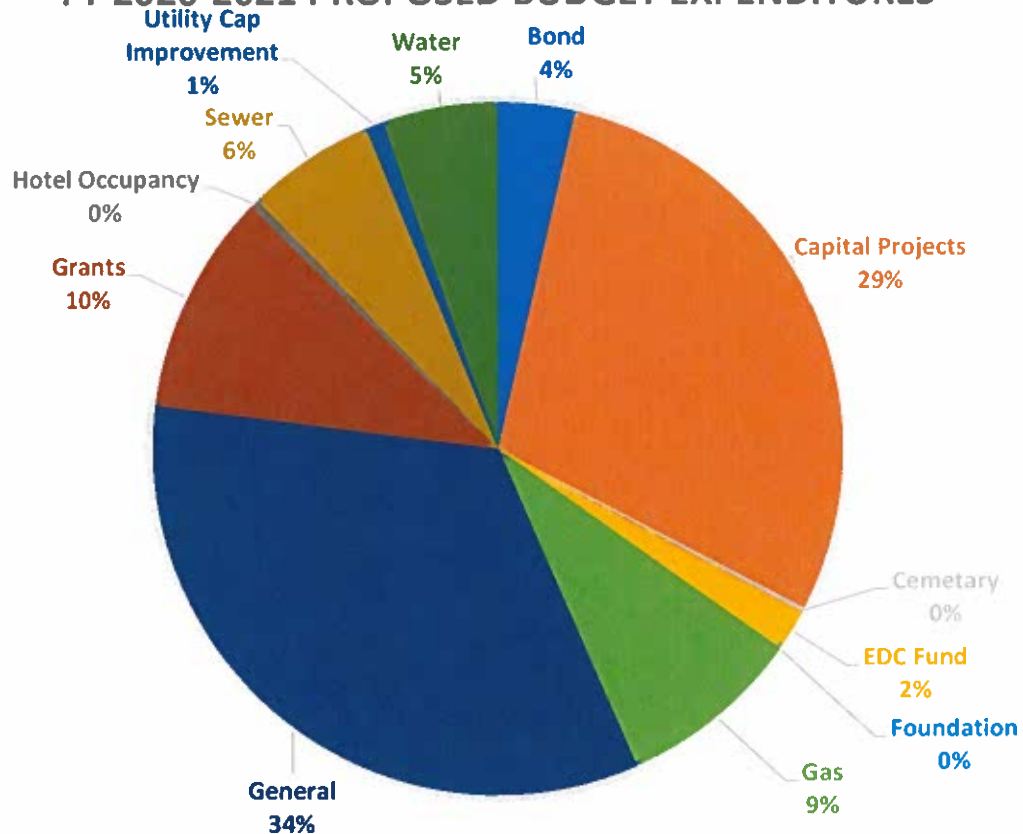
**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

GENERAL FUND EXPENDITURES	\$11,555,654.00
GENERAL FUND REVENUES	\$11,555,654.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
WATER FUND EXPENDITURES	\$1,862,000.00
WATER FUND REVENUES	\$1,862,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
UTILITY CAP IMP EXPENDITURES	\$290,000.00
UTILITY CAP IMP REVENUES	\$290,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GAS FUND EXPENDITURES	\$2,971,999.00
GAS FUND REVENUES	\$2,972,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$1.00
SEWER FUND EXPENDITURES	\$2,077,500.00
SEWER FUND REVENUES	2,077,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CEMETERY OPER FUND EXPENDITURES	\$65,000.00
CEMETERY OPER FUND REVENUES	65,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOARD OF FIREMAN FUND EXPENDITURES	\$700.00
BOARD OF FIREMAN FUND REVENUES	700.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
GRANT FUND EXPENDITURES	\$3,558,500.00
GRANT FUND REVENUES	\$3,558,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
EDC FUND EXPENDITURES	\$686,000.00
EDC FUND REVENUES	686,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
CAPITAL PROJ FUND EXPENDITURES	\$10,000,000.00
CAPITAL PROJ REVENUES	10,000,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
HOTEL FUND EXPENDITURES	\$141,000.00
HOTEL FUND REVENUES	141,000.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
BOND FUND EXPENDITURES	\$1,250,144.00
BOND FUND REVENUES	1,250,144.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
FOUNDATION EXPEDITURES	\$5,500.00
FOUNDATION REVENUES	5,500.00
REVENUE OVER/(UNDER) EXPENDITURES	\$0.00
TOTAL BUDGET EXPENDITURES	\$34,463,997.00
TOTAL BUDGET REVENUES	\$34,463,998.00
TOTAL BUDGETREVENUE OVER/(UNDER) EXPENDITURES	\$1.00

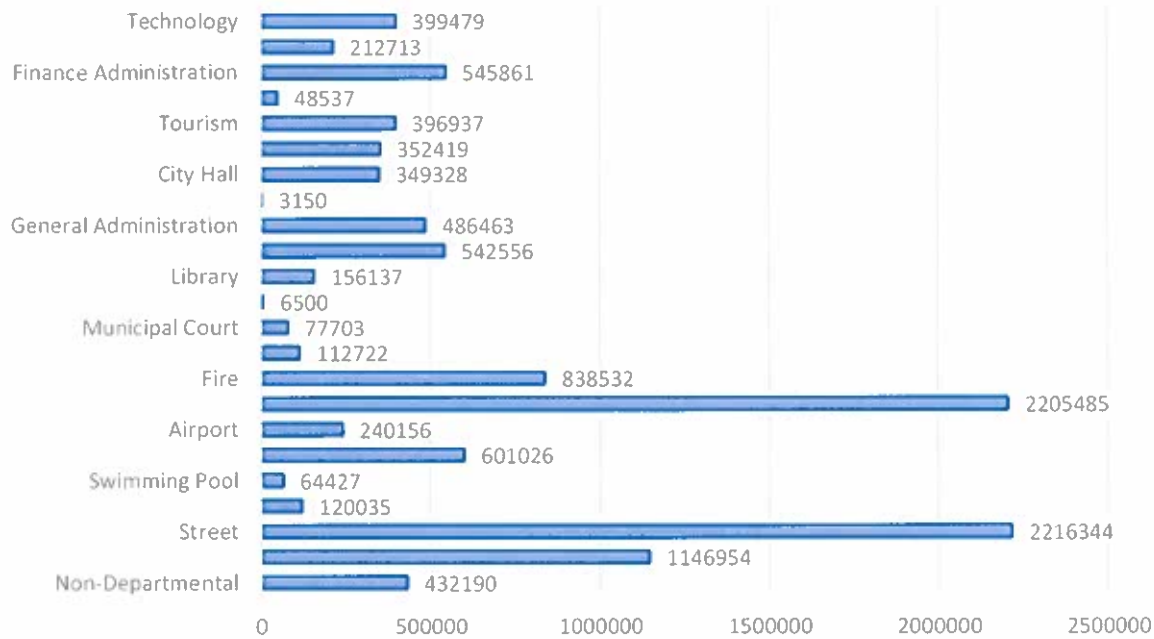
FY 2020-2021 PROPOSED BUDGET REVENUES



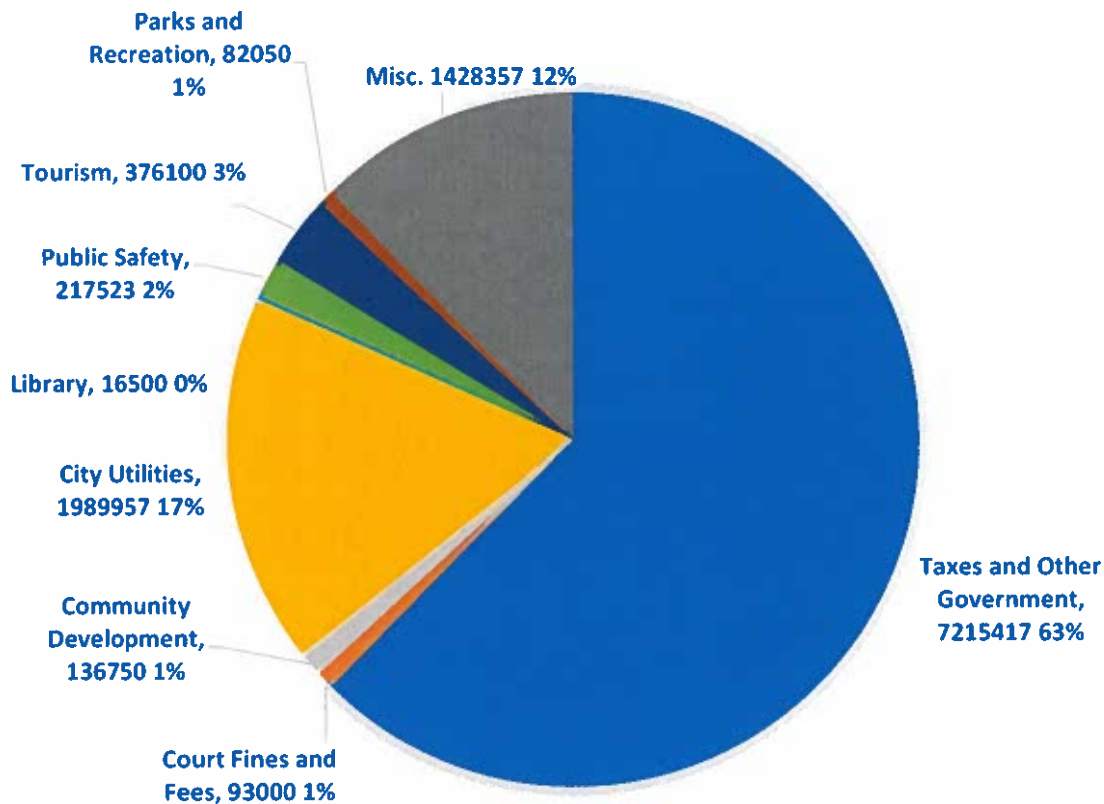
FY 2020-2021 PROPOSED BUDGET EXPENDITURES



FY 2020-2021 PROPOSED GENERAL FUND BREAKDOWN



FY 2020-2021 PROPOSED GENERAL FUND REVENUE



CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L
189	TOTAL	MISCELLANEOUS	\$70,307.00	\$42,992.00	\$55,001.00	\$308,357.00	\$25,511.00	\$308,357.00	\$1,428,357.00	\$1,120,000.00		
190												
192	TOTAL REVENUES		\$7,210,270.00	\$7,503,451.00	\$8,878,307.00	\$9,947,708.00	\$8,299,567.00	\$9,947,708.00	\$11,555,654.00	\$454,732.00		

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L
237	100-GENENERAL					(-----)	2019-2020	X(----- 2020	2021 -----)			
238	SANITATION		2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED			
239	EXPENDITURES		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET			
240												
252	TOTAL	PERSONNEL SERVICES	\$42,770.00	\$41,048.00	\$42,791.00	\$43,635.00	\$38,748.00	\$43,635.00	\$50,870.00	\$5,985.00		
253												
259	TOTAL	MATERIALS & SUPPLIES	\$2,991.00	\$4,907.00	\$5,309.00	\$6,000.00	\$3,468.00	\$6,000.00	\$6,000.00	\$0.00		
260												
271	TOTAL	MAINTENANCE & SERVICES	\$954,786.00	\$931,723.00	\$981,055.00	\$1,038,134.00	\$750,774.00	\$1,038,134.00	\$1,073,134.00	\$35,000.00		
279												
280	TOTAL	UTILITIES	\$139.00	\$173.00	\$221.00	\$200.00	\$168.00	\$200.00	\$200.00	\$0.00		
281												
286	TOTAL	MISCELLANEOUS	\$6,039.00	\$4,537.00	\$12,592.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
287												
293	TOTAL	CAPITAL OUTLAY	\$181,066.00	\$15,857.00	\$14,105.00	\$228,000.00	\$127,375.00	\$228,000.00	\$18,000.00	-\$210,000.00		
294												
295	TOTAL	SANITATION	\$1,187,791.00	\$998,245.00	\$1,056,073.00	\$1,315,969.00	\$920,533.00	\$1,315,969.00	\$1,148,204.00	-\$169,015.00		

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L
306	100-GENERAL											
307	STREET											
308	EXPENDITURES					(-----	2019-2020	X----- 2020	2021 -----)			
309			2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED			
310			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET			
311												
327	TOTAL	PERSONNEL SERVICES	\$320,981.00	\$312,019.00	\$324,337.00	\$455,052.00	\$320,490.00	\$455,052.00	\$466,029.00	\$977.00		
328												
338	TOTAL	MATERIALS & SUPPLIES	\$16,631.00	\$19,993.00	\$17,039.00	\$22,500.00	\$17,473.00	\$22,500.00	\$22,500.00	\$0.00		
339												
359	TOTAL	MAINTENANCE & SERVICES	\$306,186.00	\$752,703.00	\$97,411.00	\$918,035.00	\$79,694.00	\$918,035.00	\$727,035.00	-\$191,000.00		
360												
365	TOTAL	UTILITIES	\$92,884.00	\$92,261.00	\$73,933.00	\$90,000.00	\$69,625.00	\$90,000.00	\$90,000.00	\$0.00		
366												
371	TOTAL	PROFESSIONAL FEES	\$16,925.00	\$27,387.00	\$77,520.00	\$287,390.00	\$119,662.00	\$287,390.00	\$287,390.00	\$0.00		
372												
385	TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
386												
394	TOTAL	STREET	\$859,460.00	\$1,206,043.00	\$710,143.00	\$2,398,367.00	\$630,769.00	\$2,398,367.00	\$2,226,344.00	-\$182,023.00		

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET[illegible]

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2020-2021 PROPOSED BUDGET[illegible]

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2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

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CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L
1669	100-GENERAL											
1670	TECHNOLOGY											
1671	EXPENDITURES					(-----	2019-2020	X----- 2020	2021 -----)			
1672			2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED			
1673			ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET			
1674												
1688	TOTAL	PERSONNEL SERVICES	\$0.00	\$31,510.00	\$53,466.00	\$58,278.00	\$44,863.00	\$58,278.00	\$59,528.00	\$0.00		
1689												
1695	TOTAL	MATERIALS & SUPPLIES	\$0.00	\$1,449.00	\$148.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00		
1696												
1712	TOTAL	MAINTENANCE & SERVICES	\$166,147.00	\$182,015.00	\$222,825.00	\$191,200.00	\$184,920.00	\$191,200.00	\$191,200.00	\$0.00		
1713												
1718	TOTAL	UTILITIES	\$118,360.00	\$122,958.00	\$119,350.00	\$125,000.00	\$116,570.00	\$125,000.00	\$125,000.00	\$0.00		
1719												
1724	TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
1725												
1730	TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$1,070.00	\$22,692.00	\$0.00	\$22,692.00	\$25,001.00	\$2,308.00		
1731												
1732	TOTAL	TECHNOLOGY	\$284,507.00	\$337,932.00	\$396,859.00	\$397,170.00	\$346,368.00	\$397,170.00	\$400,729.00	\$2,308.00		
1733												
1734	TOTAL EXPENDITURES		\$7,548,727.00	\$8,339,217.00	\$8,015,954.00	\$11,387,476.00	\$7,283,709.00	\$11,379,376.00	\$11,555,654.00	\$378,100.00		
1735												
1736	REVENUE OVER/(UNDER) EXPENDITURES		-\$338,457.00	-\$835,766.00	\$862,353.00	-\$1,439,768.00	\$1,015,858.00	-\$1,431,668.00	\$0.00	\$76,632.00		

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

200-WATER FUND

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$3,383.00	\$2,458.00	\$9,492.00	\$11,000.00	\$14,223.00	\$11,000.00	\$11,000.00	\$0.00
TOTAL	CITY UTILITIES	\$1,929,703.00	\$1,978,656.00	\$1,866,072.00	\$1,840,000.00	\$1,586,888.00	\$1,840,000.00	\$1,849,000.00	\$9,000.00
TOTAL	MISCELLANEOUS	\$75,059.00	\$1,355,711.00	\$166,552.00	\$2,000.00	\$5,451.00	\$2,000.00	\$2,000.00	\$0.00
TOTAL REVENUES		\$2,008,145.00	\$3,336,825.00	\$2,042,116.00	\$1,853,000.00	\$1,606,562.00	\$1,853,000.00	\$1,862,000.00	\$9,000.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

200-WATER FUND
NON-DEPARTMENTAL
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT	2019-2020 Y-T-D	(----- 2020 BASELINE	2021 -----) PROPOSED	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL	MISCELLANEOUS	\$313,923.00	\$285,775.00	\$216,716.00	\$371,815.00	\$325,092.00	\$371,815.00	\$474,738.00	\$102,923.00
TOTAL	NON-DEPARTMENTAL	\$313,923.00	\$285,775.00	\$216,716.00	\$371,815.00	\$325,092.00	\$371,815.00	\$474,738.00	\$102,923.00
TOTAL	PERSONNEL SERVICES	\$182,273.00	\$169,316.00	\$183,777.00	\$213,987.00	\$149,234.00	\$213,987.00	\$213,328.00	-\$4,409.00
TOTAL	MATERIALS & SUPPLIES	\$11,718.00	\$11,679.00	\$9,935.00	\$12,800.00	\$14,244.00	\$12,800.00	\$12,800.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$27,682.00	\$224,170.00	\$16,299.00	\$51,500.00	\$23,189.00	\$51,500.00	\$51,500.00	\$0.00
TOTAL	UTILITIES	\$91,547.00	\$96,924.00	\$104,325.00	\$105,000.00	\$59,326.00	\$105,000.00	\$105,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$42,398.00	\$29,575.00	\$59,972.00	\$92,550.00	\$37,073.00	\$92,550.00	\$93,050.00	\$500.00
TOTAL	MISCELLANEOUS	\$10,424.00	\$4,355.00	\$8,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$7,493.00	\$5,286.00	\$5,074.00	\$6,000.00	\$9,935.00	\$6,000.00	\$14,000.00	\$8,000.00
TOTAL	WATER PRODUCTION	\$373,535.00	\$541,305.00	\$387,976.00	\$481,837.00	\$293,001.00	\$481,837.00	\$489,678.00	\$4,091.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

200-WATER FUND
WATER DISTRIBUTION
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PERSONNEL SERVICES	\$215,519.00	\$224,543.00	\$252,602.00	\$257,701.00	\$183,664.00	\$257,701.00	\$210,488.00	-\$6,780.00
TOTAL	MATERIALS & SUPPLIES	\$8,824.00	\$11,565.00	\$12,069.00	\$10,000.00	\$12,463.00	\$10,000.00	\$10,000.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$594,711.00	\$582,813.00	\$653,900.00	\$634,648.00	\$516,045.00	\$634,648.00	\$657,096.00	\$29,948.00
TOTAL	UTILITIES	\$0.00	\$1,361.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	TRANSFERS OUT	\$237,730.00	\$142,988.00	\$134,256.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PROFESSIONAL FEES									
TOTAL	PROFESSIONAL FEES	\$1,300.00	\$13,131.00	\$8,580.00	\$1,000.00	\$753.00	\$1,000.00	\$1,000.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$4,355.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$0.00	\$10,585.00	\$10,106.00	\$45,000.00	\$7,960.00	\$45,000.00	\$18,000.00	-\$27,000.00
TOTAL	WATER DISTRIBUTION	\$1,058,084.00	\$991,341.00	\$1,071,513.00	\$949,349.00	\$720,885.00	\$949,349.00	\$897,584.00	-\$3,832.00
TOTAL EXPENDITURES									
		\$1,745,542.00	\$1,818,421.00	\$1,676,205.00	\$1,803,001.00	\$1,338,978.00	\$1,803,001.00	\$1,862,000.00	\$103,182.00
REVENUE OVER/(UNDER) EXPENDITURES									
		\$262,603.00	\$1,518,404.00	\$365,911.00	\$49,999.00	\$267,584.00	\$49,999.00	\$0.00	-\$94,182.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

210-UTILITY CITY CAPITAL IMP

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	UTILITY CAPITAL IMPR FEE	\$0.00	\$133,173.00	\$147,147.00	\$140,000.00	\$129,024.00	\$140,000.00	\$290,000.00	\$4,000.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES		\$0.00	\$133,173.00	\$147,147.00	\$140,000.00	\$129,024.00	\$140,000.00	\$290,000.00	\$4,000.00

210-UTILITY CAPITAL IMP
NON-DEPARTMENTAL
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$290,000.00	\$4,000.00
TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$290,000.00	\$4,000.00
TOTAL EXPENDITURES		\$0.00	\$0.00	\$0.00	\$140,000.00	\$0.00	\$140,000.00	\$290,000.00	\$4,000.00
REVENUE OVER/(UNDER) EXPENDITURES		\$0.00	\$133,173.00	\$147,147.00	\$0.00	\$129,024.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

300-GAS FUND

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$2,339.00	\$7,037.00	\$9,422.00	\$14,000.00	\$11,992.00	\$14,000.00	\$14,000.00	\$0.00
TOTAL	CITY UTILITIES	\$2,855,944.00	\$3,163,854.00	\$4,170,721.00	\$3,283,000.00	\$2,362,064.00	\$3,283,000.00	\$2,958,000.00	-\$325,000.00
TOTAL	MISCELLANEOUS	\$60,405.00	\$119,034.00	\$14,955.00	\$0.00	\$11,999.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES		\$2,918,688.00	\$3,289,925.00	\$4,195,098.00	\$3,297,000.00	\$2,386,055.00	\$3,297,000.00	\$2,972,000.00	-\$325,000.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

300-GAS FUND
NON-DEPARTMENTAL
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MAINTENANCE & SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	BOND & LOAN DEBT	\$57,000.00	\$47,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$80,240.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00
TOTAL	NON-DEPARTMENTAL	\$57,000.00	\$127,587.00	\$0.00	\$70,146.00	\$0.00	\$70,146.00	\$70,146.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

300-GAS FUND
GAS DISTRIBUTION
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PERSONNEL SERVICES	\$106,387.00	\$108,404.00	\$111,097.00	\$118,319.00	\$106,040.00	\$118,319.00	\$168,982.00	\$39,303.00
TOTAL	MATERIALS & SUPPLIES	\$1,735,210.00	\$1,935,851.00	\$1,939,614.00	\$1,813,000.00	\$1,135,064.00	\$1,813,000.00	\$1,713,000.00	-\$100,000.00
TOTAL	MAINTENANCE & SERVICES	\$229,940.00	\$355,610.00	\$634,973.00	\$903,185.00	\$712,746.00	\$903,185.00	\$917,922.00	\$26,098.00
TOTAL	TRANSFERS OUT	\$58,108.00	\$54,218.00	\$54,218.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$9,881.00	\$450,562.00	\$63,800.00	\$14,850.00	\$18,366.00	\$14,850.00	\$14,850.00	\$0.00
TOTAL	MISCELLANEOUS	\$6,205.00	\$1,780.00	\$4,218.00	\$600.00	\$0.00	\$600.00	\$599.00	-\$1.00
TOTAL	CAPITAL OUTLAY	\$755.00	\$657.00	\$549.00	\$86,500.00	\$57,163.00	\$86,500.00	\$86,500.00	\$0.00
TOTAL	GAS DISTRIBUTION	\$2,146,486.00	\$2,907,082.00	\$2,808,469.00	\$2,936,454.00	\$2,029,379.00	\$2,936,454.00	\$2,901,853.00	-\$34,600.00
BOND & LOAN DEBT									
TOTAL	DEBT SERVICES	\$7,110.00	\$2,666.00	-\$1,042.00	\$0.00	\$0.00	\$0.00		\$0.00
TOTAL EXPENDITURES		\$2,210,596.00	\$3,037,335.00	\$2,807,427.00	\$3,006,600.00	\$2,029,379.00	\$3,006,600.00	\$2,971,999.00	-\$34,600.00
REVENUE OVER/(UNDER) EXPENDITURES		\$708,092.00	\$252,590.00	\$1,387,671.00	\$290,400.00	\$356,676.00	\$290,400.00	\$1.00	-\$290,400.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

400- SEWER FUND

				(-----	2019-2020)(----- 2020	2021 -----)		
REVENUES	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	BASELINE	PROPOSED		
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
TAXES AND OTHER GOVERNMT									
TOTAL	TAXES AND OTHER GOVERNMT	\$4,086.00	\$6,313.00	\$12,058.00	\$10,500.00	\$13,156.00	\$10,500.00	\$10,500.00	\$0.00
TOTAL	CITY UTILITIES	\$1,427,247.00	\$1,369,075.00	\$1,417,984.00	\$1,522,000.00	\$1,181,021.00	\$1,522,000.00	\$1,552,000.00	\$30,000.00
TOTAL	MISCELLANEOUS	\$44,280.00	\$571,058.00	\$490,158.00	\$200,000.00	\$0.00	\$200,000.00	\$515,000.00	\$0.00
TOTAL REVENUES		\$1,475,613.00	\$1,946,446.00	\$1,920,200.00	\$1,732,500.00	\$1,194,177.00	\$1,732,500.00	\$2,077,500.00	\$30,000.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

400-SEWER FUND
NON-DEPARTMENTAL
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MISCELLANEOUS	\$234,623.00	\$496,436.00	\$216,716.00	\$529,352.00	\$325,092.00	\$529,352.00	\$632,275.00	\$102,923.00
TOTAL	NON-DEPARTMENTAL	\$234,623.00	\$496,436.00	\$216,716.00	\$529,352.00	\$325,092.00	\$529,352.00	\$632,275.00	\$102,923.00

400-SEWER FUND
WASTE WTR TRMT PLANT
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PERSONNEL SERVICES	\$185,327.00	\$178,216.00	\$180,417.00	\$195,275.00	\$144,396.00	\$195,275.00	\$204,953.00	\$5,928.00
TOTAL	MATERIALS & SUPPLIES	\$26,490.00	\$26,404.00	\$29,472.00	\$31,000.00	\$25,785.00	\$31,000.00	\$31,000.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$62,164.00	\$56,222.00	\$89,547.00	\$56,500.00	\$83,429.00	\$56,500.00	\$577,500.00	\$6,000.00
TOTAL	UTILITIES	\$81,721.00	\$79,923.00	\$55,039.00	\$80,000.00	\$48,842.00	\$80,000.00	\$80,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$44,605.00	\$46,643.00	\$62,141.00	\$63,100.00	\$43,325.00	\$63,100.00	\$63,100.00	\$0.00
TOTAL	MISCELLANEOUS	\$3,086.00	\$2,357.00	\$5,545.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$6,008.00	\$10,571.00	\$10,161.00	\$212,000.00	\$8,846.00	\$212,000.00	\$18,000.00	-\$194,000.00
TOTAL	WASTE WTR TRMT PLANT	\$409,401.00	\$400,336.00	\$432,322.00	\$637,875.00	\$354,623.00	\$637,875.00	\$974,553.00	-\$182,072.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

400-SEWER FUND
SEWER COLLECTION
EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PERSONNEL SERVICES	\$54,422.00	\$56,443.00	\$57,178.00	\$50,698.00	\$43,761.00	\$50,698.00	\$54,168.00	\$2,220.00
TOTAL	MATERIALS & SUPPLIES	\$5,329.00	\$4,351.00	\$3,981.00	\$3,600.00	\$1,970.00	\$3,600.00	\$3,600.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$413,009.00	\$407,770.00	\$499,236.00	\$496,273.00	\$412,013.00	\$496,273.00	\$376,879.00	-\$114,394.00
TOTAL	UTILITIES	\$7,919.00	\$7,888.00	\$14,069.00	\$7,000.00	\$6,018.00	\$7,000.00	\$7,000.00	\$0.00
TOTAL	TRANSFERS OUT	\$345,923.00	\$336,387.00	\$293,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$3,086.00	\$2,357.00	\$6,684.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$7,700.00	\$10,000.00	\$7,700.00	\$29,025.00	\$21,325.00
TOTAL	SEWER COLLECTION	\$829,688.00	\$815,196.00	\$874,245.00	\$565,271.00	\$473,762.00	\$565,271.00	\$470,672.00	-\$90,849.00
TOTAL EXPENDITURES		\$1,473,712.00	\$1,711,968.00	\$1,523,283.00	\$1,732,498.00	\$1,153,477.00	\$1,732,498.00	\$2,077,500.00	-\$169,998.00
REVENUE OVER/(UNDER) EXPENDITURES		\$1,901.00	\$234,478.00	\$396,917.00	\$2.00	\$40,700.00	\$2.00	\$0.00	\$199,998.00

**CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET**

525-CEMETERY OPERATING FUND

CEMETERY OPERATING

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$497.00	\$2,436.00	\$3,763.00	\$2,000.00	\$3,936.00	\$2,000.00	\$2,000.00	\$0.00
TOTAL	CITY UTILITIES	\$61,192.00	\$30,060.00	\$34,230.00	\$31,000.00	\$40,770.00	\$31,000.00	\$31,000.00	\$0.00
TOTAL	MISCELLANEOUS	\$50.00	\$250.00	-\$25.00	\$32,000.00	\$150.00	\$32,000.00	\$32,000.00	\$0.00
TOTAL REVENUES		\$61,739.00	\$32,746.00	\$37,968.00	\$65,000.00	\$44,856.00	\$65,000.00	\$65,000.00	\$0.00

525-CEMETERY OPERATING FUND

CEMETERY OPERATING

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MATERIALS & SUPPLIES	\$50.00	\$42.00	\$0.00	\$1,016.00	\$0.00	\$1,016.00	\$1,016.00	\$0.00
TOTAL	MAINTENANCE & SERVICES	\$5,053.00	\$6,232.00	\$1,601.00	\$63,984.00	\$22,780.00	\$15,000.00	\$63,984.00	\$48,984.00
TOTAL	UTILITIES	\$160.00	\$371.00	\$329.00	\$0.00	\$163.00	\$0.00	\$0.00	\$0.00
TOTAL	CEMETERY OPERATING	\$5,263.00	\$6,645.00	\$1,930.00	\$65,000.00	\$22,943.00	\$16,016.00	\$65,000.00	\$48,984.00
TOTAL EXPENDITURES		\$5,263.00	\$6,645.00	\$1,930.00	\$65,000.00	\$22,943.00	\$16,016.00	\$65,000.00	\$48,984.00
REVENUE OVER/(UNDER) EXPENDITURES		\$56,476.00	\$26,101.00	\$36,038.00	\$0.00	\$21,913.00	\$48,984.00	\$0.00	-\$48,984.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

		2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
TOTAL	TAXES AND OTHER GOVERNMT	\$57.00	\$57.00	\$56.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$700.00
TOTAL REVENUES		\$57.00	\$57.00	\$56.00	\$700.00	\$46.00	\$0.00	\$700.00	\$700.00
530-BOARD OF FIREMAN SERVICE									
FIRE									
EXPENDITURES									
		2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
TOTAL	MISCELLANEOUS	\$667.00	\$500.00	\$500.00	\$700.00	\$250.00	\$0.00	\$700.00	\$700.00
TOTAL EXPENDITURES		\$667.00	\$500.00	\$500.00	\$700.00	\$250.00	\$0.00	\$700.00	\$700.00
REVENUE OVER/(UNDER) EXPENDITURES		-\$610.00	-\$443.00	-\$444.00	\$0.00	-\$204.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

540-GRANT FUND

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$8,452.00	\$27,761.00	\$1,305,465.00	\$3,413,500.00	\$1,151,642.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
TOTAL REVENUES		\$8,452.00	\$27,761.00	\$1,305,465.00	\$3,413,500.00	\$1,151,642.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00

540-GRANT FUND

GRANT

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	EXPENDITURES	\$8,452.00	\$12,949.00	\$1,290,277.00	\$3,413,500.00	\$1,297,458.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
TOTAL EXPENDITURES		\$8,452.00	\$12,949.00	\$1,290,277.00	\$3,413,500.00	\$1,297,458.00	\$3,413,500.00	\$3,558,500.00	\$145,000.00
REVENUE OVER/(UNDER) EXPENDITURES		\$0.00	\$14,812.00	\$15,188.00	\$0.00	-\$145,816.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

550-ECONOMIC DEVELOPMENT

EDC

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$178,149.00	\$160,406.00	\$160,364.00	\$150,000.00	\$133,433.00	\$150,000.00	\$150,000.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$91,888.00	\$532,000.00	\$716,834.00	\$532,000.00	\$536,000.00	\$4,000.00
TOTAL REVENUES		\$178,149.00	\$160,406.00	\$252,252.00	\$682,000.00	\$850,267.00	\$682,000.00	\$686,000.00	\$4,000.00

550-ECONOMIC DEVELOPMENT

EDC

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PERSONNEL SERVICES	\$0.00	\$50.00	\$5,200.00	\$11,000.00	\$1,000.00	\$11,000.00	\$11,000.00	\$0.00
TOTAL	MATERIALS & SUPPLIES	\$52,572.00	\$4,907.00	\$42,000.00	\$120,000.00	\$54,750.00	\$120,000.00	\$120,000.00	\$0.00
TOTAL	PROFESSIONAL FEES	\$64,000.00	\$60,000.00	\$45,000.00	\$0.00	\$99,188.00	\$0.00	\$9,500.00	\$9,500.00
TOTAL	MISCELLANEOUS	\$0.00	\$8,006.00	\$0.00	\$2,500.00	\$1,000.00	\$2,500.00	\$402,500.00	\$0.00
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$13,504.00	\$143,000.00	\$142,110.00	\$143,000.00	\$143,000.00	\$0.00
TOTAL EXPENDITURES		\$116,572.00	\$72,963.00	\$105,704.00	\$276,500.00	\$298,048.00	\$276,500.00	\$686,000.00	\$9,500.00
REVENUE OVER/(UNDER) EXPENDITURES		\$61,577.00	\$87,443.00	\$146,548.00	\$405,500.00	\$552,219.00	\$405,500.00	\$0.00	-\$5,500.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

905-CAPITAL PROJECTS

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 2021 -----) BASELINE BUDGET	PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$5,481.00	\$4,726.00	\$3,459.00	\$0.00	\$884.00	\$884.00	\$0.00	-\$884.00
TOTAL	MISCELLANEOUS	\$3,369,780.00	\$0.00	\$910,000.00	\$1,600,000.00	\$0.00	\$0.00	\$10,000,000.00	\$0.00
TOTAL REVENUES		\$3,375,261.00	\$4,726.00	\$913,459.00	\$1,600,000.00	\$884.00	\$884.00	\$10,000,000.00	-\$884.00

905-CAPITAL PROJECTS

CAPITAL PROJECTS

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 2021 -----) BASELINE BUDGET	PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	PROFESSIONAL FEES	\$102,747.00	\$104,260.00	\$22,094.00	\$600,000.00	\$2,718.00	\$600,000.00	\$600,000.00	\$0.00
TOTAL	BOND & LOAN DEBT	\$115,296.00	\$0.00	\$36,755.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	CAPITAL PUTLAY	\$70,865.00	\$2,030,844.00	\$544,010.00	\$1,000,000.00	\$282,710.00	#####	\$9,400,000.00	\$0.00
TOTAL EXPENDITURES		\$288,908.00	\$2,135,104.00	\$602,859.00	\$1,600,000.00	\$285,428.00	#####	\$10,000,000.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		\$3,086,353.00	-\$2,130,378.00	\$310,600.00	\$0.00	-\$284,544.00	#####	\$0.00	-\$884.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

930-HOTEL

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$142,607.00	\$140,169.00	\$163,993.00	\$141,000.00	\$123,300.00	\$141,000.00	\$141,000.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$142,607.00	\$140,169.00	\$163,993.00	\$141,000.00	\$123,300.00	\$141,000.00	\$141,000.00	\$0.00

930-HOTEL

HOTEL

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MISCELLANEOUS	\$28,800.00	\$233,442.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
TOTAL EXPENDITURES		\$28,800.00	\$233,442.00	\$140,000.00	\$141,000.00	\$0.00	\$141,000.00	\$141,000.00	\$0.00
REVENUE OVER/(UNDER) EXPENDITURES		\$113,807.00	-\$93,273.00	\$23,993.00	\$0.00	\$123,300.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

945-BOND FUND

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$558.00	\$614.00	\$521.00	\$0.00	\$1,529.00	\$0.00	\$0.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$401,294.00	\$282,320.00	\$386,958.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	TAXES AND OTHER GOVERNMT	\$0.00	-\$18,816.00	\$0.00	\$374,000.00	\$650,711.00	\$374,000.00	\$375,550.00	\$1,550.00
TOTAL	MISCELLANEOUS	\$9,298,674.00	\$557,466.00	\$433,432.00	\$587,752.00	\$650,184.00	\$587,752.00	\$874,594.00	-\$3,158.00
TOTAL REVENUES		\$9,700,526.00	\$821,584.00	\$820,911.00	\$961,752.00	\$1,302,424.00	\$961,752.00	\$1,250,144.00	-\$1,608.00

945-BOND FUND

BOND

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	NON DEPARTMENTAL	\$9,632,456.00	\$958,205.00	\$956,431.00	\$1,070,900.00	\$1,562,903.00	\$1,070,900.00	\$1,250,144.00	-\$110,757.00
TOTAL EXPENDITURES		\$9,632,456.00	\$958,205.00	\$956,431.00	\$1,070,900.00	\$1,562,903.00	\$1,070,900.00	\$1,250,144.00	-\$110,757.00
REVENUE OVER/(UNDER) EXPENDITURES		\$68,070.00	-\$136,621.00	-\$135,520.00	-\$109,148.00	-\$260,479.00	-\$109,148.00	\$0.00	\$109,149.00

CITY OF NAVASOTA
2020-2021 PROPOSED BUDGET

970 FOUNDATION FOR COMMUNITY PROJECT

REVENUES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	TAXES AND OTHER GOVERNMT	\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$22,813.00	\$0.00	\$5,500.00	\$5,500.00
TOTAL REVENUES		\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$22,813.00	\$0.00	\$5,500.00	\$5,500.00

970 FOUNDATION FOR COMMUNITY PROJECT

NON-DEPARTMENTAL

EXPENDITURES

		2016-2017	2017-2018	2018-2019	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL)(----- 2020 BASELINE BUDGET	2021 -----) PROPOSED BUDGET	
		ACTUAL	ACTUAL	ACTUAL					
TOTAL	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00
TOTAL	NON-DEPARTMENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00
TOTAL EXPENDITURES		\$0.00	\$0.00	\$0.00	\$0.00	\$4,335.00	\$0.00	\$5,500.00	\$5,500.00
REVENUE OVER/(UNDER) EXPENDITURES		\$600.00	\$16,374.00	\$1,206.00	\$0.00	\$18,478.00	\$0.00	\$0.00	\$0.00

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 8.

AGENDA DATE: September 28, 2020

PREPARED BY: Lance M Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on the second reading of Ordinance No. 940-20, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

ITEM BACKGROUND:

The proposed budget for FY 2020-2021 was presented to the City Council on 07/27/2020. The Council held workshops on the proposed budget during meetings on 07/27/2020, 08/10/2020, and 08-24-2020

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the second reading of Ordinance No. 940-20, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

A SHOW OF HANDS IS NEEDED FOR THIS ITEM.

ATTACHMENTS:

- ## 1. Ordinance No. 940-20

ORDINANCE NO. 940-20

**AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021
FOR THE CITY OF NAVASOTA, TEXAS.**

WHEREAS, pursuant to the laws of the State of Texas and Article VIII, Section 2 of the City Charter of the City of Navasota, the City Manager of Navasota prepared this budget covering income and expenditures for the fiscal year 2020-2021, and caused Notice of Hearing on same to be published as required by law; and

WHEREAS, public hearings were held by the City Council of the City of Navasota, Texas, on said proposed budget on September 14, 2020 and September 28, 2020, at which time said budget was fully considered, and interested taxpayers were heard by said City Council, which said proposed budget with changes are made a part thereof;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:

SECTION 1. That the budget hereto attached, is made a part hereof, and hereby approved as the official budget covering the City of Navasota's operation during the fiscal year beginning October 1, 2020 and ending September 30, 2021, and income and expenditures of the said city and during such time shall be on the basis of said budget.

SECTION 2. That the City Manager and/or Finance Director is authorized to invest any funds not needed for current use, whether operating funds or bond funds, as approved by the City of Navasota Investment Policy and in accordance with State Law.

SECTION 3. That the City Manager be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditure of a particular budget item.

**PASSED AND APPROVED ON THE FIRST READING THIS THE 14TH DAY
OF SEPTEMBER, 2020.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED, APPROVED AND ADOPTED ON THE SECOND AND FINAL
READING THIS THE 28TH DAY OF SEPTEMBER, 2020.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 9. **AGENDA DATE:** September 28,
2020

PREPARED BY: Lance M Hall, Finance Director

APPROVED BY: BS

ITEM: Public Hearing on proposal to increase the tax rate for 2020.

ITEM BACKGROUND:

Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding year by 8.75 percent (percentage by which the proposed tax rate exceeds the lower of the rollback tax rate or the effective rate calculated under Chapter 26 , Tax Code).

"The City Council of the City of Navasota is scheduled to vote on the tax rate that will result in that tax increase at a public meeting at 6:00 P.M. on September 14, 2020 at the City Council Chambers located at 200 East McAlpine Street for first reading; and a public meeting at 6:00 P.M. on September 28, 2020 at the City Council Chambers located at 200 East McAlpine Street for second reading.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing.

ATTACHMENTS:

1. Tax Calculation
2. GCAD Certification

CITY OF NAVASOTA PROPOSED TAX RATE 2020-2021

TAXABLE VALUE \$475,938,454.00	RATE	TOTAL TAX REVENUE	96% COLLECTIONS
NO NEW REVENUE RATE Formerly called Effective Tax Rate Rate that brings in same amount of M&O taxes as previous year based on current Values	0.5496	\$2,615,757.74	\$2,511,127.43
VOTER APPROVED RATE Formerly Called Roll Back Rate After SB 2 rate is now 3.5 percent instead of 8 percent	0.5739	\$2,731,410.79	\$2,622,154.36
De Minimus Rate Rate Applies to Cities Under 30,000 Rates that would generate \$500,000 more in property tax revenue than previous year	0.7800	\$3,712,319.94	\$3,563,827.14
2019-2020 RATE TAXABLE VALUE WAS \$438,905,139.00	0.5693	\$2,498,686.96	\$2,398,739.48
PROPOSED RATE #1 Last years tax rate	0.5693	\$2,709,517.62	\$2,601,136.91
PROPOSED RATE # 2 Rate going right below Voter Approved rate .5720	0.5738	\$2,730,934.85	\$2,621,697.46
THE AVERAGE HOMESTEAD VALUE IS \$136,492.00 FOR 2020 BELOW AMOUNT OF TAXES AT EACH RATE			
\$136,492.00			
NO NEW REVENUE RATE	0.5496	\$750.16	
VOTER APPROVED RATE	0.5720	\$780.73	\$30.57
De Minimus Rate	0.7800	\$1,064.64	\$314.48
PROPOSED RATE #1	0.5693	\$777.05	\$26.89
PROPOSED RATE # 2	0.5719	\$780.60	\$30.44

**Grimes Central Appraisal District
P. O. Box 489
Anderson, Texas 77830
(936)873-2163 Ext 224
Fax (936)873-2154**

August 10, 2020

The Honorable City Council
City of Navasota
P. O. Box 910
Navasota, Texas 77868

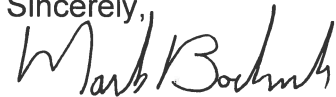
Gentlemen:

Pursuant to Chapter 26, Texas Property Tax Code and the interlocal agreement between the City of Navasota and the Grimes Central Appraisal District, I am submitting the following:

- (1) The 2020 Assessment Roll Grand Totals Reports for the City of Navasota with a total taxable value of \$476,655,357.
- (2) The no-new-revenue tax rate is \$0.5496 / \$ 100.
- (3) The voter-approval tax rate is \$0.5739 / \$100.
- (4) No-new-revenue tax rate and voter-approval tax rate calculations.
- (5) Tax Assessor-Collector's certification of 2019 excess debt collections and 2020 anticipated collection rate and other tax rate adoption information.
- (6) The 2020 tax rate must be adopted no later than September 30, 2020.

Please let me know what tax rate you propose to adopt, and I will be glad to assist you in completing the tax rate adoption process.

Sincerely,



Mark Boehnke
Chief Appraiser
Grimes County Appraisal District

Assessment Roll Grand Totals Report

GRIMESCAD

Tax Year: 2020 As of: Certification

CNA - City Navasota (ARB Approved Totals)

Number of Properties: 4949

Land Totals

Land - Homesite	(+)	\$33,153,750		
Land - Non Homesite	(+)	\$68,163,364		
Land - Ag Market	(+)	\$29,512,850		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$130,829,964	(+)	\$130,829,964

Improvement Totals

Improvements - Homesite	(+)	\$232,151,280		
Improvements - Non Homesite	(+)	\$118,971,881		
Total Improvements	(=)	\$351,123,161	(+)	\$351,123,161

Other Totals

Personal Property (510)		\$64,640,387	(+)	\$64,640,387
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value	(=)	\$546,593,512		\$546,593,512
Total Market Value 100%	(=)	\$546,593,512		
Total Homestead Cap Adjustment (104)			(-)	\$955,100
Total Exempt Property (198)			(-)	\$29,332,779

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$29,512,850		
Ag Use (82)	(-)	\$150,872		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$29,361,978	(-)	\$29,361,978
Total Assessed			(=)	\$486,943,655

Exemptions

(HS Assd 190,952,750)

(HS) Homestead Local (1406)	(+)	\$0		
(HS) Homestead State (1406)	(+)	\$0		
(O65) Over 65 Local (544)	(+)	\$6,138,840		
(O65) Over 65 State (544)	(+)	\$0		
(DP) Disabled Persons Local (49)	(+)	\$0		
(DP) Disabled Persons State (49)	(+)	\$0		
(DV) Disabled Vet (39)	(+)	\$420,410		
(DVX) Disabled Vet 100% (19)	(+)	\$3,870,537		
(DVXSS) DV 100% Surviving Spouse (1)	(+)	\$340,480		
(PRO) Prorated Exempt Property (13)	(+)	\$53,957		
(EXRP) Exempt - Partial Religious (1)	(+)	\$146,019		
(HB366) House Bill 366 (26)	(+)	\$7,593		
(PC) Pollution Control (1)	(+)	\$27,365		
Total Exemptions	(=)	\$11,005,201	(-)	\$11,005,201
Net Taxable (Before Freeze)			(=)	\$475,938,454

Assessment Roll Grand Totals Report

GRIMESCAD

Tax Year: 2020 As of: Certification

CNA - City Navasota (Under ARB Review Totals)

Number of Properties: 1

Land Totals

Land - Homesite	(+)	\$0		
Land - Non Homesite	(+)	\$247,940		
Land - Ag Market	(+)	\$0		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$247,940	(+)	\$247,940

Improvement Totals

Improvements - Homesite	(+)	\$0		
Improvements - Non Homesite	(+)	\$261,242		
Total Improvements	(=)	\$261,242	(+)	\$261,242

Other Totals

Personal Property (0)		\$0	(+)	\$0
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value	(=)	\$509,182		\$509,182
Total Market Value 100%	(=)	\$509,182		
Total Homestead Cap Adjustment (0)			(-)	\$0
Total Exempt Property (0)			(-)	\$0

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$0		
Ag Use (0)	(-)	\$0		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$0	(-)	\$0
Total Assessed			(=)	\$509,182

Exemptions

			(HS Assd	0)
Total Exemptions	(=)	\$0	(-)	\$0
Net Taxable (Before Freeze)			(=)	\$509,182

2020 PRELIMINARY TOTALSC4 - CITY OF NAVASOTA
Not Under ARB Review Totals

7/23/2020

12:34:01PM

Property Count: 10

Land		Value			
Homesite:		0			
Non Homesite:		51,696			
Ag Market:		390,831			
Timber Market:		0	Total Land	(+)	442,527
Improvement		Value			
Homesite:		11,088			
Non Homesite:		56	Total Improvements	(+)	11,144
Non Real	Count	Value			
Personal Property:	5	160,585			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	160,585
			Market Value	=	614,256
Ag	Non Exempt	Exempt			
Total Productivity Market:	390,831	0			
Ag Use:	13,478	0	Productivity Loss	(-)	377,353
Timber Use:	0	0	Appraised Value	=	236,903
Productivity Loss:	377,353	0			
			Homestead Cap	(-)	0
			Assessed Value	=	236,903
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	236,903

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 1,348.69 = 236,903 * (0.569300 / 100)

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2020 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Date: 08/10/2020 08:11 AM

City of Navasota

936-825-6475

Taxing Unit Name

Phone (area code and number)

200 E McAlpine St, Navasota, TX, 77868

www.navasotatx.gov/

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	2019 total taxable value. Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$437,966,875
2.	2019 tax ceilings. Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	Preliminary 2019 adjusted taxable value. Subtract Line 2 from Line 1.	\$437,966,875
4.	2019 total adopted tax rate.	\$.569300
5.	2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.	
	A. Original 2019 ARB values:	\$0
	B. 2019 values resulting from final court decisions:	\$0
	C. 2019 value loss. Subtract B from A.[3]	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	0
	B. 2019 disputed value:	0
	C. 2019 undisputed value Subtract B from A.[4]	0
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	0
8.	2019 taxable value, adjusted for court-ordered reductions. Add Lines 3 and 7	\$437,966,875
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$7,104
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$1,015,881
	C. Value loss. Add A and B.[6]	\$1,022,985
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$1,022,985
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$436,943,890
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$2,487,521
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$1,979
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$2,489,500
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$476,175,357
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new	\$0

Line	No-New-Revenue Rate Activity	Amount/Rate
	property value that will be included in Line 23 below.[12]	
	E. Total 2020 value Add A and B, then subtract C and D	\$476,175,357
19.	Total value of properties under protest or not included on certified appraisal roll.[13]	
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$480,000
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$0
	C. Total value under protest or not certified. Add A and B.	\$480,000
20.	2020 tax ceilings. Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
21.	2020 total taxable value. Add Lines 18E and 19C. Subtract Line 20C.[17]	\$476,655,357
22.	Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019. Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$359,800
23.	Total 2020 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2020.[19]	\$23,400,486
24.	Total adjustments to the 2020 taxable value. Add Lines 22 and 23.	\$23,760,286
25.	Adjusted 2020 taxable value. Subtract Line 24 from Line 21.	\$452,895,071
26.	2020 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.549600 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. Maintenance and Operations (M&O) Tax Rate: The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. Debt Rate: The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	2019 M&O tax rate. Enter the 2019 M&O tax rate.	\$.484800
29.	2019 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	437,966,875
30.	Total 2019 M&O levy. Multiply Line 28 by Line 29 and divide by 100.	2,123,263
31.	Adjusted 2019 levy for calculating NNR M&O rate.	
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	588,431
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	1,647
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	590,078
	F. Add Line 30 to 31E.	2,713,341
32.	Adjusted 2020 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	452,895,071
33.	2020 NNR M&O rate (unadjusted) Divide Line 31F by Line 32 and multiply by \$100.	0.5991
34.	Rate adjustment for state criminal justice mandate.[23]	
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.0000
35.	Rate adjustment for indigent health care expenditures [24]	
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.0000
36.	Rate adjustment for county indigent defense compensation. [25]	
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.0000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.0000
37.	Rate adjustment for county hospital expenditures.	
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.0000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.0000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.0000
38.	Adjusted 2020 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E.	0.5991
39.	2020 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 -or- Other Taxing Unit If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. -or- Taxing unit affected by disaster declaration If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.6200

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	Total 2020 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	751,100
	B. Subtract unencumbered fund amount used to reduce total debt.	0
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	0
	D. Subtract amount paid from other resources	375,550
	E. Adjusted debt Subtract B, C and D from A	375,550
41.	Certified 2019 excess debt collections Enter the amount certified by the collector.	0
42.	Adjusted 2020 debt Subtract Line 41 from Line 40E	375,550
43.	2020 anticipated collection rate.	
	A. Enter the 2020 anticipated collection rate certified by the collector	100.00
	B. Enter the 2019 actual collection rate	100.84
	C. Enter the 2018 actual collection rate	101.27
	D. Enter the 2017 actual collection rate	106.80
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	100.84
44.	2020 debt adjusted for collections. Divide Line 42 by Line 43E.	372,421
45.	2020 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	476,655,357
46.	2020 debt rate Divide Line 44 by Line 45 and multiply by \$100.	0.0781
47.	2020 voter-approval tax rate. Add Line 39 and 46.	0.6980
48.	COUNTIES ONLY. Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tAx to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	Taxable sales. For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] Taxing units that adopted the sales tax in November 2019 or in May 2020. Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] -or- Taxing units that adopted the sales tax before November 2019. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	591,234

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	476,655,357
52.	Sales tax adjustment rate. Divide Line 50 by Line 51 and multiply by \$100.	0.1241
53.	2020 NNR tax rate, unadjusted for sales tax [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.549600
54.	2020 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2019 or in May 2020. Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.549600
55.	2020 voter-approval tax rate, unadjusted for sales tax. [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.6980
56.	2020 voter-approval tax rate, adjusted for sales tax. Subtract Line 52 from Line 55.	0.5739

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	2020 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$476,655,357
59.	Additional rate for pollution control. Divide Line 57 by Line 58 and multiply by \$100.	0.0000
60.	2020 voter-approval tax rate, adjusted for pollution control. Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.5739

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
62.	2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
63.	2017 unused increment rate. Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.0000
64.	2020 unused increment rate. Add Lines 61, 62 and 63.	0.0000
65.	2020 voter-approval tax rate, adjusted for unused increment rate. Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	Adjusted 2020 NNR M&O tax rate. Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.5991
67.	2020 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	476,655,357
68.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 67 and multiply by \$100.	0.1048
69.	2020 debt rate Enter the rate from Line 46 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.0781
70.	De minimis rate Add Lines 66, 68 and 69.	0.7820

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate	0.5496
Voter-Approval Tax Rate	0.5739
De minimis rate	0.7820

STEP 8: Taxing Unit Representative Name and Signature

print here Shannon Sanders
Printed Name of Taxing Unit Representative

sign here 
Taxing Unit Representative

8-10-20
Date


Grimes Central Appraisal District

P. O. Box 489
Anderson, Texas 77830
(936)873-2163 Ext 224
Fax (936)873-2154

Tax Assessor- Collector's Certification of 2019 Excess Debt Collection And 2020 Anticipated Collection Rate


I, Mark Boehnke, Chief Appraiser of the Grimes Central Appraisal District and Tax Assessor-Collector for the City of Navasota, do hereby certify to the City Council of the City of Navasota, the following:

2019 Excess Debt Collection	-0-
2020 Anticipated Collection Rate	100.00 %

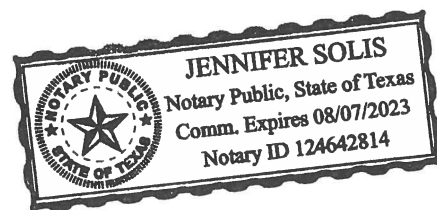


Mark Boehnke
Chief Appraiser

Sworn and subscribed to before me on this the 11 day of August, 2020.



Notary Public
Grimes County
State of Texas



**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 10.

AGENDA DATE: September 28,
2020

PREPARED BY: Lance M Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on the second reading of Ordinance No. 941-20, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property taxes to be used for and during the 2020 tax year.

ITEM BACKGROUND:

The proposed ad valorem tax rate for the City of Navasota is \$.5693 per \$100 valuation.

BUDGETARY AND FINANCIAL SUMMARY:

The rate for the interest and sinking fund is set at \$.0781 per \$100 valuation, and the maintenance and operation rate is \$.4912 per \$100 valuation. This rate is expected to generate \$2,709,517.62 with \$371,707.93 of this figure dedicated to the interest and sinking fund.

STAFF RECOMMENDATION:

Staff recommends the following wording be used in order to adopt the tax rate ordinance: **"I move that the property tax rate be increased by the adoption of a tax rate of \$.5693 which is effectively a 3.58 percent increase in the tax rate and approve the second reading of Ordinance No. 941-20 , levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property to be used for and during the 2020 tax year.**

A SHOW OF HANDS IS NEEDED FOR THIS ITEM

ATTACHMENTS:

1. Ordinance No. 941-20
2. Tax Rate Calculation

ORDINANCE NO. 941-20

AN ORDINANCE LEVYING TAXES FOR THE SUPPORT OF THE CITY OF NAVASOTA, TEXAS ESTABLISHING THE RATE OF TAXATION AND THE PERCENTAGE OF ACTUAL VALUE OF THE PROPERTY TO BE USED, FOR AND DURING THE 2020 TAX YEAR, AND PROVIDING FOR THE PAYMENT OF CERTAIN BONDED INDEBTEDNESS, TOGETHER WITH REQUIRED INTEREST AND SINKING FUNDS, AND PROVIDING FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES ASSESSED, REPEALED ALL ORDINANCES, OR PART OF ORDINANCES CONFLICTING HEREWITH.

THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:

SECTION 1. There is hereby levied and shall be collected for all lawful purposes for the 2020 tax year an Ad Valorem tax rate of (\$.5693) on the one hundred dollar (\$100.00) cash value thereof in lawful currency of the United States on all property real or personal, owned in this city on the 1st day of January 2020 A.D., except so much as may be exempted by the Constitution and laws of this State and the United States. Said cash value to be established in the manner prescribed by law.

It is further ordered that levy of the tax shall be collected on the basis of 100 percent (100%) of the actual market value legally established on all property both real and personal.

The said above tax levy shall be budgeted in the approximate amounts listed below:

GENERAL FUND	\$0.4912
INTEREST AND SINKING FUND	\$0.0781
TOTAL TAX RATE PER \$100.00	\$0.5693

SECTION 2. That all taxes collected by the Grimes County Appraisal District on behalf of the City and Districts for which it is collecting taxes, shall be payable on October 1 and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable.

During the month of February, seven percent (7%); during the month of March, nine percent (9%); during the month of April, eleven percent (11%); during the month of May, thirteen percent (13%); during the month of June, fifteen percent (15%); and after the first day of July, eighteen percent (18%) and all delinquent taxes shall bear interest at the rate of one percent (1%) each

month thereafter, until paid. Also, there shall be an attorney's fee of fifteen percent (15%) collected according to Chapter 11 Article 11.02 Property Tax Sec 11.02.01 Charges for collection of delinquent taxes, Subsection (f) in the Code of Ordinances of the City of Navasota

SECTION 3. There is hereby fixed on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed, against any item of property against which a tax is assessed hereunder until such tax together with all interest, shall be paid.

SECTION 4. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.41% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY \$6.40.

SECTION 5. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of the ordinance shall be and the same are hereby expressly repealed.

PASSED AND APPROVED ON FIRST READING THIS THE 14TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED, APPROVED AND ADOPTED ON SECOND AND FINAL READING THIS THE 28TH DAY OF SEPTEMBER, 2020

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

CITY OF NAVASOTA PROPOSED TAX RATE 2020-2021

TAXABLE VALUE	RATE	TOTAL TAX REVENUE	96% COLLECTIONS
\$476,175,357.00			
475938454 236903			
NO NEW REVENUE RATE Formerly called Effective Tax Rate Rate that brings in same amount of M&O taxes as previous year based on current Values	0.5496	\$2,617,059.76	\$2,512,377.37
VOTER APPROVED RATE Formerly Called Roll Back Rate After SB 2 rate is now 3.5 percent instead of 8 percent	0.5739	\$2,732,770.37	\$2,623,459.56
De Minimus Rate Rate Applies to Cities Under 30,000 Rates that would generate \$500,000 more in property tax revenue than previous year	0.7800	\$3,714,167.78	\$3,565,601.07
2019-2020 RATE TAXABLE VALUE WAS \$438,905,139.00	0.5693	\$2,498,686.96	\$2,398,739.48
PROPOSED RATE #1 Last years tax rate	0.5693	\$2,710,866.31	\$2,602,431.66
PROPOSED RATE # 2 Rate going right below Voter Approved rate .5720	0.5738	\$2,732,294.20	\$2,623,002.43
THE AVERAGE HOMESTEAD VALUE IS \$136,492.00 FOR 2020 BELOW AMOUNT OF TAXES AT EACH RATE			
\$136,492.00			
NO NEW REVENUE RATE	0.5496	\$750.16	
VOTER APPROVED RATE	0.5720	\$780.73	\$30.57
De Minimus Rate	0.7800	\$1,064.64	\$314.48
PROPOSED RATE #1	0.5693	\$777.05	\$26.89
PROPOSED RATE # 2	0.5719	\$780.60	\$30.44

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11.

AGENDA DATE: September 28,
2020

PREPARED BY: LANCE HALL FINANCE DIRECTOR

APPROVED BY: BS

ITEM: Consideration and possible action on the second reading of Resolution No. 682-20, approving the Navasota Economic Development Corporation Budget for FY 2020-2021

ITEM BACKGROUND:

Each year, the Navasota Economic Development Corporation, after board approval, presents a budget to the Navasota City Council for consideration.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the second reading of Resolution No. 682-20, approving the Navasota Economic Development Corporation Budget for FY 2020-2021.

ATTACHMENTS:

1. Resolution No. 682-20
2. EDC Budget

RESOLUTION NO. 682-20

A RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 FOR THE NAVASOTA ECONOMIC DEVELOPMENT CORPORATION

WHEREAS, pursuant to the laws of the State of Texas and Article VIII, Section 2 of the City Charter of the City of Navasota, the City Manager of Navasota prepared this budget covering income and expenditures for the fiscal year 2020-2021, and caused Notice of Hearing on same to be published as required by law; and

WHEREAS, a public hearing was held by the Navasota Economic Development Corp. of the City of Navasota, Texas, on said proposed budget on August 19, 2020, at which time said budget was fully considered, and interested taxpayers were heard by said Navasota Economic Development of the City of Navasota, which said proposed budget with changes are made a part thereof;

WHEREAS, the Navasota Economic Development Corporation voted to approve said budget at a regular meeting on August 19, 2020;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:

SECTION 1. That the budget hereto attached, is made a part hereof, and hereby approved as the official budget covering the Navasota Economic Development Corporation operation during the fiscal year beginning October 1, 2020 and ending September 30, 2021, and income and expenditures of the said city and during such time shall be on the basis of said budget.

SECTION 2. That the City Manager and/or Finance Director is authorized to invest any funds not needed for current use, whether operating funds or bond funds, as approved by the City of Navasota Investment Policy and in accordance with State Law.

SECTION 3. That the City Manager be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditure of a particular budget item.

**PASSED AND APPROVED ON THE FIRST READING THIS THE 14TH DAY
OF SEPTEMBER, 2020.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED, APPROVED AND ADOPTED ON THE SECOND AND FINAL
READING THIS THE 28TH DAY OF SEPTEMBER, 2020.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

CITY OF NAVASOTA
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

550-ECONOMIC DEVELOPMENT

REVENUES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	-----) PROJECTED YEAR END	(----- REQUESTED BUDGET	2020-2021 PRO
<u>TAXES AND OTHER GOVERNMT</u>								
4-105.01 EDC PORTION OF SALES TAX	172,250	157,852	159,392	150,000	149,931	0	150,000	
4-105.02 EDC LOAN REPAYMENT	5,328	1,776	0	0	0	0	0	
4-120.00 INTEREST	<u>571</u>	<u>778</u>	<u>972</u>	<u>0</u>	<u>833</u>	<u>0</u>	<u>0</u>	
TOTAL TAXES AND OTHER GOVERNMT	178,149	160,407	160,363	150,000	150,764	0	150,000	
<u>MISCELLANEOUS</u>								
4-913.00 MISC. INCOME	0	0	91,888	10,000	0	0	10,000	
4-999.01 TRANSFER FRO RESERVES	0	0	0	122,000	0	0	126,000	
4-999.02 TRANSFER FROM BOND	<u>0</u>	<u>0</u>	<u>0</u>	<u>400,000</u>	<u>716,834</u>	<u>0</u>	<u>400,000</u>	
TOTAL MISCELLANEOUS	0	0	91,888	532,000	716,834	0	536,000	
TOTAL REVENUES	178,149	160,407	252,251	682,000	867,598	0	686,000	

CITY OF NAVASOTA
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

550-ECONOMIC DEVELOPMENT
NON-DEPARTMENTAL
EXPENDITURES

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	-----) PROJECTED YEAR END	(----- REQUESTED BUDGET	2020-2021 PRO
BOND & LOAN DEBT								
500-701.00 INTEREST PAYMENT	0	0	13,504	28,000	27,110	0	28,000	
500-710.00 PRINCIPAL PAYMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>115,000</u>	<u>115,000</u>	<u>0</u>	<u>115,000</u>	
TOTAL BOND & LOAN DEBT	0	0	13,504	143,000	142,110	0	143,000	
TOTAL NON-DEPARTMENTAL	0	0	13,504	143,000	142,110	0	143,000	

CITY OF NAVASOTA
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2020

550-ECONOMIC DEVELOPMENT
COMMUNITY DEVELOPMENT
EXPENDITURES

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- REQUESTED BUDGET	2020-2021 PRO
<u>PERSONNEL SERVICES</u>								
591-150.00 TRAVEL AND EDUCATION	0	50	5,200	10,000	500	0	10,000	
591-151.00 MEMBERSHIP & DUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>500</u>	<u>0</u>	<u>1,000</u>	
TOTAL PERSONNEL SERVICES	0	50	5,200	11,000	1,000	0	11,000	
<u>MATERIALS & SUPPLIES</u>								
591-201.00 SPECIAL PROJECTS-GRANTS	10,152	0	0	110,000	0	0	110,000	
591-201.01 COVID BUSINESS GRANTS	0	0	0	0	52,750	0	0	
591-202.00 GENERAL SUPPLIES	0	0	0	0	0	0	0	
591-202.02 SMALL GRANTS(FASCADE SIGN BUS	<u>42,420</u>	<u>4,907</u>	<u>4,200</u>	<u>10,000</u>	<u>2,000</u>	<u>0</u>	<u>10,000</u>	
TOTAL MATERIALS & SUPPLIES	52,573	4,907	4,200	120,000	54,750	0	120,000	
<u>PROFESSIONAL FEES</u>								
591-600.00 PROFESSIONAL FEES	<u>45,000</u>	<u>29,337</u>	<u>103,788</u>	<u>5,500</u>	<u>36,200</u>	<u>0</u>	<u>9,500</u>	
TOTAL PROFESSIONAL FEES	45,000	29,337	103,788	5,500	36,200	0	9,500	
<u>MISCELLANEOUS</u>								
591-804.00 ADVERTISING	0	8,006	0	2,500	1,000	0	2,500	
591-837.00 DRUG TESTING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL MISCELLANEOUS	0	8,006	0	2,500	1,000	0	2,500	
<u>CAPITAL OUTLAY</u>								
591-910.00 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>400,000</u>	<u>964,571</u>	<u>0</u>	<u>400,000</u>	
TOTAL CAPITAL OUTLAY	0	0	0	400,000	964,571	0	400,000	
TOTAL COMMUNITY DEVELOPMENT	97,573	42,300	113,188	539,000	1,057,521	0	543,000	
TOTAL EXPENDITURES	<u>97,573</u> =====	<u>42,300</u> =====	<u>126,692</u> =====	<u>682,000</u> =====	<u>1,199,630</u> =====	<u>0</u> =====	<u>686,000</u> =====	<u>=====</u>
REVENUE OVER/ (UNDER) EXPENDITURES	<u>80,576</u> =====	<u>118,106</u> =====	<u>125,559</u> =====	<u>0</u> =====	<u>(332,032)</u> =====	<u>0</u> =====	<u>0</u> =====	<u>=====</u>

*** END OF REPORT ***

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 12.

AGENDA DATE: September 28,
2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on the second reading of Ordinance No. 942-20, amending Appendix A, Article A5.000, Public works, Article A5.003 Monthly Water Rates, Article A5.005 Monthly Sewer Rates and Article A12.000 Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

ITEM BACKGROUND:

The City plans to issue debt for the 2020-2021 Capital Improvement Project, and to cover the annual payments the plan is to utilize funds from the Capital Improvement Fund. The ordinance increases the rates to cover year one of the payments. Also, adding a fee for faxing at the Library. The Library is experiencing numerous requests to fax documents for citizens since Precision Printing closed.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the second reading of Ordinance No. 942-20, amending Appendix A, Article A5.000, Public works, Article A5.003 Monthly Water Rates, Article A5.005 Monthly Sewer Rates and Article A12.000 Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules.

ATTACHMENTS:

1. Ordinance No. 942-20

ORDINANCE NO. 942-20

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS AMENDING APPENDIX A, ARTICLE A5.000, PUBLIC WORKS; SEC. A5.003 MONTHLY WATER RATES, SEC. A5.005 MONTHLY SEWER RATES, AND ARTICLE A12.000 PUBLIC LIBRARY OF THE CODE OF ORDINANCES, OF THE CITY OF NAVASOTA, TEXAS REGARDING FEE SCHEDULES; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; FINDING PROPER NOTICE OF MEETING; AND PROVIDING FOR CERTIFICATION OF ADOPTION.

WHEREAS, the City Council of the City of Navasota previously adopted certain provisions relating to fee schedules; and

WHEREAS, the City Council desires to amend certain regulations applicable to the fee schedules; and

WHEREAS, the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein below in order to protect the financial stability of the City;

NOW THEREFORE, be it ordained by the City Council of the City of Navasota, Texas:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2.

Appendix A, A5.000 Public Works, Sec. A5.003, A5.004, and A5.005, and of the City of Navasota Code of Ordinances is hereby amended to read as follows:

Sec. A5.003 Monthly Water Rates.

- (g) Capital Improvement Fee.
Fee to be charged to each customer monthly.
 - (1) $\frac{3}{4}$ " meter: \$ 4.00
 - (2) 1" meter: \$ 6.00
 - (3) 2" meter: \$12.00
 - (4) 3" meter: \$16.00
 - (5) 4" meter: \$20.00

- (6) 6" meter: \$24.00

Sec. A5.005 Monthly Sewer Rates

- (a) Residential (based upon winter averaging (December, January, and February) for the prior year, not to exceed 18,000 gallons):
 - (1) Inside city limits:
 - (C) Capital Improvement Fee: \$4.00 monthly.
 - (2) Outside city limits:
 - (C) Capital Improvement Fee: \$7.00.
- (b) Small business and commercial (based upon monthly metered water usage):
 - (1) Inside city limits:
 - (C) Capital Improvement Fee: \$7.00.
 - (2) Outside city limits:
 - (C) Capital Improvement Fee: \$10.50.
- (c) Large commercial and industrial rates (based upon monthly metered usage):
 - (1) Inside city limits:
 - (C) Capital Improvement Fee: \$20.00.
 - (2) Outside city limits (except industrial customers within the industrial district, which are subject to large commercial and industrial rates inside city limits):
 - (C) Capital Improvement Fee: \$30.00.
- (e) Multiunit:
 - (C) Capital Improvement Fee: \$16.00.

Sec. A12.000 Public Library

Appendix A, A12.000 Public Library and of the City of Navasota Code of Ordinances is hereby amended to read as follows:

(h) Faxing fees: Local \$1.50 per page and Long Distance \$2.00 per page

SECTION 3. CUMULATIVE EFFECT

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

SECTION 4. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 5. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 7. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 14TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 28TH DAY OF SEPTEMBER, 2020.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 13.

AGENDA DATE: September 28,
2020

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on the Assessment/Collection contract for the taxing year 2021 with the Grimes County Central Appraisal District.

ITEM BACKGROUND:

The Grimes County Appraisal District currently performs property tax assessment and collections for the City of Navasota. The agreement is an annual agreement that is effective from January 1, 2021 to December 31, 2021

BUDGETARY AND FINANCIAL SUMMARY:

The budget includes funding for these services.

\$ 11,490 for Tax Assessment/Collection fees. Last Year \$11,250 a \$240.00 difference

\$ 62,439 for Appraisal Fees. Last Year \$56,945 a \$5,494.00 difference

STAFF RECOMMENDATION:

Staff recommends approval of the Assessment/Collection contract for the 2021 Tax Year with the Grimes County Appraisal District.

ATTACHMENTS:

1. GCAD agreement 2021

TAX ASSESSMENT/COLLECTION AGREEMENT

State of Texas
County of Grimes

On this the ____ day of _____, 2020 the **Grimes Central Appraisal District** (hereinafter called "District") and the **City of Navasota** (hereinafter called "taxing unit") enter into the following agreement:

PURPOSE

The parties to this agreement wish to consolidate the assessment and collection of property taxes in the City of Navasota in one agency, the Grimes Central Appraisal District. The parties enter this agreement to eliminate duplication and to promote governmental efficiency.

The parties enter this contract pursuant to the authority granted by Section 6.24, Property Tax Code, and Interlocal Cooperation Act Chapter 791, TX GOVT. CODE.

TERM

This contract shall be effective from January 1, 2021 to December 31, 2021.

SERVICE TO BE PERFORMED

The taxing unit hereby appoints the chief appraiser as its tax assessor-collector and hereby grants all lawful powers which would otherwise be possessed by the tax assessor-collector of the taxing unit to the chief appraiser. The district and the taxing unit agree that the chief appraiser of the district shall perform all the duties required by law of the assessor-collector of the taxing unit in regard to assessing and collecting property taxes.

COSTS

- (1) The total costs of assessing and collecting taxes for the taxing unit shall be determined as follows:
 - a. The district shall include in its annual budget a separate budget indicating the total costs for the assessment and collection of taxes for all taxing units that contract with the district for the assessment and collection of taxes. The assessment collections portion of the budget shall be proposed, approved and amended in the same manner as the appraisal portion of the budget.
 - b. The assessment collection costs shall be allocated to the taxing unit in the following manner: the taxing unit shall pay the portion of the cost of assessing and collecting that is equal to the average of (1) the proportion that the total number of collection accounts for the tax year in which the budget is prepared for that unit bears the sum of the total collection accounts of all contracting taxing units adjusted for payments made by the small taxing units plus (2) the proportion that the taxing unit's tax levy for the tax year in which the budget is prepared bears the sum of the total tax levy of all taxing units.
 - c. The allocated costs shall be determined based on the best estimate available of the number of collection accounts and amount of tax levies of the contracting taxing units at the time the budget is adopted. However, the costs allocated to the taxing unit shall be adjusted later to reflect the actual number of collection accounts and amount of tax levy reflected in the tax rolls approved by the taxing units of the contracting taxing units.

PAYMENT

(1) The taxing unit shall pay the district for the services to be performed in four equal quarterly payments, subject to the adjustments described above, according to the following schedule:

<u>Quarter</u>	<u>Appraisal</u>	<u>Assessment/ Collection</u>	<u>Total</u>	<u>Due Date</u>
First	\$ 15,609.75	\$ 2,872.50	\$18,482.25	12/31/2020
Second	\$ 15,609.75	\$ 2,872.50	\$18,482.25	03/31/2021
Third	\$ 15,609.75	\$ 2,872.50	\$18,482.25	06/30/2021
Fourth	\$ 15,609.75	\$ 2,872.50	\$18,482.25	09/30/2021

(2) Delinquent quarterly payments are subject to a penalty of 5% of the amount of payment and interest accrues at a rate of 10%.

(3) Appraisal cost allocations and payment schedules are in accordance with provisions of the Texas Property Tax Code and are not subject to this agreement. Appraisal cost allocation data is provided for informational purposes only. Appraisal costs are based on estimated tax levies and will be adjusted to reflect actual tax levies. The allocations for appraisal and assessment/collections shown here are the same as those in the appraisal district budget that was furnished to the taxing unit earlier this year.

(4) If the total amount of the payments made or due to be made by the contracting taxing units exceeds the amount actually spent or obligated to be spent during the term of this agreement, the district shall credit the excess amount against each taxing unit's allocated fourth quarter payment for the following year in proportion to the amount of each contracting taxing unit's budget allocation for the term in which the payments were made.

(5) The district shall retain all fees for the preparation and issuance of tax certificates, interest earned on all account balances, and miscellaneous revenue as other compensation from the taxing unit.

ADMINISTRATIVE PROVISIONS

The appraisal district agrees to obtain a surety bond to assure proper performance of the tax collecting function as provided for in this contract.

The district agrees to secure and furnish to the taxing unit an annual fiduciary fund type financial report by an independent certified public accountant.

The district shall establish the fee for preparation and issuance of tax certificates, provided said fee is in accordance with Sec. 31.08, Texas Property Tax Code.

The district shall maintain separate accounting records concerning expenses and revenues associated with the assessment and collection of taxes. Such records will be kept in the offices of the district and shall be available for public inspection.

Taxes collected for the taxing unit shall be deposited into accounts in the district's duly designated depository on a daily basis and transferred to the taxing unit's account as soon thereafter as practicable.

The district shall arrange for its duly designated depository to maintain at all times a pledge of securities, as authorized by law, in an amount not less than the combined account balance less applicable FDIC coverage.

The taxing unit authorizes the district to contract in its behalf with an attorney for the effective collection of delinquent taxes owed the taxing unit. Compensation paid to an attorney for the collection of delinquent taxes shall not exceed the maximum amount specified in Sec. 6.30 (c). The taxing unit further authorizes the district to institute lawsuits for the collection of delinquent taxes as the district deems necessary.

The chief appraiser shall (1) calculate and submit to the governing body of the taxing unit the no-new-revenue tax rate and the voter-approval tax rate (2) assist the taxing unit in the preparation of any required notice of proposed tax rate, motion to adopt tax rate, tax rate adoption document, and tax roll approval document, and (3) provide other information and perform other duties regarding the tax rate adoption process as requested by the taxing unit. However, the taxing unit shall be solely responsible for publishing the notice of proposed tax rate and paying the cost of publication.

The taxing unit authorizes the Chief Appraiser, in place of the taxing unit's auditor, to agree to a refund of overpayment or erroneous payment of property taxes, in an amount not exceeding \$2,500, under Sec. 31.11 Texas Property Tax Code.

OTHER

This contract between the district and taxing unit shall be renewed on a year to year basis and remain in effect until terminated by written notice of either party to the other party, such notice to be given no later than June 1, of the current contract year. In the event of notice of termination, the withdrawing taxing unit shall be obligated to pay such payments as required by this contract through the entire balance of the contract year in which such notice is given and the district shall be obligated to provide services pursuant to this contract, as herein above set forth, during such period.

If a taxing unit withdraws from this agreement, it may secure all original records of its district, and shall pay reasonable costs of reproducing copies of records which were accumulated since contracting with the district.

If this contract should terminate for any reason other than as a result of changes in state law, including but not limited to termination because of agreement of all the parties and termination by judicial decree, the records shall be returned to the agency from whom received.

Any notices necessary to or required by this contract shall be delivered by United States certified mail, postage prepaid, return receipt requested, and addressed as set out below, or to such other address as may hereafter be designated.

Party

Grimes Central Appraisal District

City of Navasota

Official

Chief Appraiser
P O Box 489
Anderson, Texas 77830

City Manager
P. O. Box 910
Navasota, Texas 77868

This contract is hereby executed in authority of the governing bodies of the respective parties hereto.

Mayor
City of Navasota

Date

Chairman – Board of Directors
Grimes Central Appraisal District

Date

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 14.

AGENDA DATE: September 28,
2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on the adoption of a Citizen Participation Plan for the CDBG-GLO Mitigation Program.

ITEM BACKGROUND:

The Citizen Participation Plan establishes procedures to be followed during implementation of the 2020 Community Development Block Grant - General Land Office Mitigation Programs (CDBG-GLO MIT) grant award.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of a Citizen Participation Plan for the 2020 CDBG-GLO MIT programs.

ATTACHMENTS:

1. Citizen Participation Plan

**THE CITY OF NAVASOTA
CITIZEN PARTICIPATION PLAN
TEXAS GENERAL LAND OFFICE (GLO) COMMUNITY DEVELOPMENT BLOCK GRANT
MITIGATION (CDBG-MIT) PROGRAM**

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas General Land Office Community Development Block Grant Mitigation (CDBG-MIT) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Navasota, 200 E. McAlpine, Navasota, TX 77868, 936-825-6475 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG-MIT project(s).

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG-MIT project(s), whether it is a proposed, ongoing, or completed CDBG-MIT project(s), may during regular business hours submit such complaint or grievance, in writing to the City Manager, at PO Box 910 or 200 E. McAlpine, Navasota, TX 77868 or may contact 936-825-6475.
2. A copy of the complaint or grievance shall be transmitted by the City Manager to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Manager shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG-MIT program for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG-MIT funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC OUTREACH EFFORTS

The City shall provide for reasonable public notice, appraisal, examination and comment on the activities proposed for the use of CDBG-MIT funds. These efforts shall include:

1. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG-MIT funds are proposed to be used;
2. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to an entity's proposed and actual use of CDBG-MIT funds;
3. Furnish citizens information, including but not limited to:
 - a) the amount of CDBG-MIT funds expected to be made available
 - b) the range of activities that may be undertaken with the CDBG-MIT funds
 - c) the estimated amount of the CDBG-MIT funds proposed to be used for activities that will meet the national objective of benefit to low and moderate income persons
 - d) if applicable, the proposed CDBG-MIT activities likely to result in displacement and the entity's anti-displacement and relocation plan
4. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the entity's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state; and
5. These outreach efforts may be accomplished through one or more of the following methods:
 - a) Publication of notice in a local newspaper—a published newspaper article may be used so long as it provides sufficient information regarding program activities and relevant dates;
 - b) Notices prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups;
 - c) Posting of notice on the local entity website (if available);
 - d) Public Hearing; or
 - e) Individual notice to eligible cities and other entities as applicable using one or more of the following methods:
 - Certified mail
 - Electronic mail or fax
 - First-class (regular) mail
 - Personal delivery (e.g., at a Council of Governments [COG] meeting)

PUBLIC HEARING PROVISIONS (IF APPLICABLE)

If a public hearing is scheduled and conducted by a CDBG-MIT applicant or recipient, the following public hearing provisions shall be observed:

1. Furnish citizens information, including but not limited to:
 - (a) The amount of CDBG-MIT funds available per application;
 - (b) The range of activities that may be undertaken with the CDBG-MIT funds;
 - (c) The estimated amount of the CDBG-MIT funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and

- (d) The proposed CDBG-MIT activities likely to result in displacement and the unit of general local government's antidisplacement and relocation plans required under 24 CFR 570.488.
2. Public notice of any hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice **MUST** include the DATE, TIME, LOCATION and TOPICS to be considered at the public hearing. A published newspaper article may also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
 3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and an applicant must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to each hearing.
 4. When a considerable number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter will be present to accommodate the needs of the non-English speaking residents.
 5. City may conduct a public hearing via webinar if they also follow the provisions above. If the webinar is used to conduct a public hearing, a physical location with associated reasonable accommodations must be made available for citizens to participate so as to ensure that those individuals without necessary technology are able to participate.
 6. If applicable, the locality must retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with Chapter 552, Government Code.

Bert Miller, Mayor
City of Navasota

Date

LA CIUDAD DE NAVASOTA
PLAN DE PARTICIPACIÓN DEL CIUDADANO
TEXAS GENERAL LAND OFFICE (GLO) PROGRAMA DE MITIGACION (CDBG-MIT) BLOQUE
DE DESARROLLO COMUNITARIO

PROCEDIMIENTOS DE QUEJAS

Estos procedimientos de queja cumplen con los requisitos del Programa de Recuperación de Desastres (CDBG-MIT) y los Requisitos de Gobiernos Locales del Código de Regulaciones Federales (CFR §570.486). Los ciudadanos pueden obtener una copia de estos procedimientos en la ciudad de Navasota, 200 E. McAlpine, Navasota, TX 77868, 936-825-6475 (Teléfono) durante las horas de negocio.

A continuación se presentan los procedimientos formales de quejas y quejas en relación con los servicios prestados en el marco del proyecto (s) CDBG-MIT.

1. Una persona que tenga una queja o queja acerca de cualquier servicio o actividad con respecto al (los) proyecto (s) CDBG-MIT, si se trata de un proyecto (s) CDBG-MIT propuesto, en curso o terminado, presentar dicha queja o queja, por escrito al PO Box 910 o 200 E. McAlpine, Navasota, TX 77868 o puede llamar a 936-825-6475 (teléfono).
2. Una copia de la queja o queja será transmitida por el Administrador de la ciudad a la entidad que es el sujeto de la queja o queja y al Abogado de la ciudad dentro de los cinco (5) días hábiles después de la fecha de la queja o queja fue recibida .
3. El Administrador de la ciudad completará una investigación de la queja, si es factible, y proporcionará una respuesta escrita a tiempo a la persona que hizo la queja o queja dentro de diez (10) días.
4. Si la investigación no puede completarse dentro de los diez (10) días hábiles por no. 3 anterior, la persona que hizo la queja o queja será notificada por escrito dentro de los quince (15) días cuando sea posible después de recibir la queja o queja original y detallará cuándo debe concluirse la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior serán enviadas al programa CDBG-MIT para su revisión y comentario.
6. Si es apropiado, proporcione copias de los procedimientos de quejas y respuestas a las quejas en inglés y español, u otro idioma apropiado.

ASISTENCIA TÉCNICA

Cuando se le solicite, la ciudad proporcionará asistencia técnica a grupos que sean representativos de personas de ingreso bajo o moderado en el desarrollo de propuestas para el uso de fondos de CDBG-MIT. La ciudad, basado en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y tipo de asistencia.

ESFUERZOS PUBLICOS

La ciudad proporcionará un aviso público razonable, evaluación, examen y comentario sobre las actividades propuestas para el uso de fondos de CDBG-MIT. Estos esfuerzos incluirán:

1. Proveer y fomentar la participación ciudadana, en particular por personas de ingresos bajos y moderados que residen en áreas de tugurios o áreas deterioradas y áreas en las cuales se proponen utilizar fondos de CDBG-MIT;
2. Asegurar que los ciudadanos tendrán acceso razonable y oportuno a las reuniones locales, información y registros relacionados con el uso propuesto y real de fondos de CDBG-MIT por parte de la entidad;
3. Proporcionar información a los ciudadanos, incluyendo pero no limitado a:
 - a) la cantidad de fondos CDBG-MIT que se espera estén disponibles
 - b) la gama de actividades que se pueden emprender con los fondos CDBG-MIT
 - c) el monto estimado de los fondos CDBG-MIT que se propone utilizar para actividades que cumplan el objetivo nacional de beneficio para personas de ingresos bajos y moderados
 - d) si procede, las actividades propuestas de CDBG-MIT que puedan resultar en desplazamiento y el plan de desplazamiento y deslocalización de la entidad
4. Proporcionar a los ciudadanos un aviso anticipado razonable y la oportunidad de comentar sobre las actividades propuestas en una solicitud al estado y, para las subvenciones ya realizadas, actividades que se proponen agregar, eliminar o cambiar sustancialmente de la aplicación de la entidad al estado . Cambios sustanciales significa cambios hechos en términos de propósito, alcance, ubicación o beneficiarios según lo definido por los criterios establecidos por el estado; y
5. Estos esfuerzos de divulgación pueden lograrse a través de uno o más de los siguientes métodos:
 - a) Publicación de un aviso en un periódico local: se puede utilizar un artículo de periódico publicado siempre que proporcione información suficiente sobre las actividades del programa y las fechas pertinentes;
 - b) Avisos destacados en edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados;
 - c) Publicación de aviso en el sitio web de la entidad local (si está disponible);
 - d) Audiencia pública; o
 - e) Notificación individual a ciudades elegibles y otras entidades según sea aplicable usando uno o más de los siguientes métodos:
 - Correo certificado
 - Correo electrónico o fax
 - Correo de primera clase (normal)
 - Entrega personal (por ejemplo, en una reunión del Consejo de Gobiernos [COG])

DISPOSICIONES PARA LA AUDIENCIA PÚBLICA (SI ES APLICABLE)

Para cada audiencia pública programada y conducida por un solicitante o receptor de CDBG-MIT, se observarán las siguientes disposiciones de audiencia pública:

1. Proporcionar a los ciudadanos información, que incluye pero no se limita a:
 - a) La cantidad de fondos de CDBG-MIT disponibles por solicitud;
 - b) El rango de actividades que se pueden realizar con los fondos de la CDBG-MIT;
 - c) El monto estimado de los fondos de CDBG-MIT propuestos para ser utilizados en actividades que cumplirán el objetivo nacional de beneficiar a las personas de ingresos bajos y moderados; y

- d) Las actividades propuestas de CDBG-MIT que probablemente resulten en desplazamiento y la unidad de los planes generales de antidesubicación y reubicación del gobierno local requeridos bajo 24 CFR 570.488
2. El aviso público de cualquier audiencia debe ser publicado por lo menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe ser publicado en un periódico local. Cada aviso público DEBE incluir la FECHA, TIEMPO, LOCALIZACIÓN y TEMAS a ser considerados en la audiencia pública. Un artículo de periódico publicado también puede usarse para cumplir este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben ser destacados en los edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados.
 3. Cada audiencia pública se celebrará en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidades. Las personas con discapacidades deben ser capaces de asistir a las audiencias y el solicitante debe hacer arreglos para las personas que requieren ayudas auxiliares o servicios si se ponen en contacto por lo menos dos días antes de cada audiencia.
 4. Cuando un número significativo de residentes que no hablan inglés puede ser razonablemente esperado para participar en una audiencia pública, un intérprete estará presente para acomodar las necesidades de los residentes que no hablan inglés.
 5. La ciudad puede conducir una audiencia pública vía webinar si también siguen las disposiciones anteriores. Si el seminario web se utiliza para llevar a cabo una audiencia pública, debe ponerse a disposición de los ciudadanos un lugar físico con adaptaciones razonables asociadas para garantizar que los individuos sin la tecnología necesaria puedan participar.
 6. Si es aplicable, la localidad debe conservar la documentación de los avisos de audiencia, las listas de asistencia, las actas de las audiencias y cualquier otro registro referente al uso real de los fondos por un período de tres años después del cierre del proyecto. Dichos registros deben ponerse a disposición del público de conformidad con el Capítulo 552, Código del Gobierno.

Bert Miller, Alcalde
La ciudad de Navasota

Date

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 15.

AGENDA DATE: September 28,
2020

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action adopting a Procurement Policy and Procedures for the City of Navasota.

ITEM BACKGROUND:

The City will apply for grant funding for hazard mitigation, and with the grant the City is required to follow specific guidelines for procurement when expending federal funds. The policy is in accord with Federal, State and local government statutes and regulations.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends adoption of a Procurement Policy for the City of Navasota.

ATTACHMENTS:

1. Procurement Policy and Procedures for Federal Grants

CITY OF NAVASOTA

Procurement Policies and Procedures for Federal Grants

Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

Policies

1. Those closely involved in the establishment of the written selection criteria and selection shall have no potential conflicts of interest with any of the individuals, firms, or agencies under review (e.g., family relationships, close friendships, business dealings). Any person who might potentially receive benefits from grant-assisted activities may not participate in the decision-making process. Nepotism and conflict of interest regulations can be found in the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, and 2 CFR 200.318 – 2 CFR 200.326 and Appendix II to Part 200.
2. All procurement transactions will be conducted in a manner providing full and open competition.
 - a. No unreasonable requirements are placed on firms in order for them to qualify;
 - b. No unnecessary experience or excessive bonding required;
 - c. Noncompetitive pricing practices between firms or between affiliated companies is disallowed;
 - d. Noncompetitive contracts to consultants that are on retainer contracts;
 - e. No organizational conflicts of interest;
 - f. If a “brand name” product is specified, an equal or like product is acceptable; and
 - g. A vendor that intends to respond to the Request for Proposals, Request for Qualifications and/or Invitation for Bid may not participate in the development or drafting of specifications, requirements, statements of work, or invitations for bids or requests for proposals, including, but not limited to, the development of the scoring criteria, the final selection of firms to be contacted, or the scoring of proposals.
3. All procurement transactions shall incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured.
4. All procurement transactions shall identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
5. If the City of Navasota uses a prequalified list when acquiring goods or services, the City of Navasota will ensure the list is updated regularly, provides enough qualified sources to ensure maximum open and free competition.
6. All procurement transactions must conform to applicable local, state, and federal laws and regulations.
7. Small and minority businesses, women's business enterprises, and labor surplus area firms are encouraged to participate. If the awarded vendor is a prime contractor and may use subcontractors, the following affirmative steps are required of the prime contractor:
 - a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

Procedures

Procurement Cycle Steps

Need Defined—City of Navasota administrative team and authorized representatives submits request and specifications. Purchaser reviews request and specifications for unnecessary or duplicative items in accordance with 2 CFR 200.318 (d).

Procurement Method Selected—Based on type and estimated cost of good/service as well as purchasing authority, purchaser determines the procurement method that will result in a best value acquisition for the City of Navasota.

Contract Cost and Price - A cost or price analysis must be conducted in connection with every procurement action more than the federal Simplified Acquisition Threshold including contract modifications (2 CFR 200.323).

The simplified acquisition threshold for federal procurement actions is currently set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 as \$50,000, but this threshold is periodically adjusted for inflation. 2 C.F.R. §200.88

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, an independent estimate must be made before receiving bids or proposals. 2 C.F.R. § 200.323(a).

Cost analysis is the evaluation of the separate elements (e.g., labor, materials, etc.) that make up a contractor's total cost proposal or price (for both new contracts and modifications) to determine if they are allowable, directly related to the requirement and ultimately, reasonable.

Price analysis is essentially price comparison. It is the evaluation of a proposed price (i.e., lump sum) without analyzing any of the separate cost elements of which it is composed.

Solicitation— City of Navasota creates the appropriate solicitation document, with terms and conditions and evaluation criteria clearly defined, and notifies vendor sources for an informal or formal bid process.

Receipt of Bids and Responses to Solicitation—Vendors submit their response to the solicitation.

Evaluation and Awards— City of Navasota reviews the responses from vendors, determines compliance with the solicitation and makes an award recommendation based on the pre-defined best value criteria.

Negotiation of Profit - Federal Guidelines require negotiations of profit as a separate element of the price for each contract and modification in which there is no price competition and, in all cases, where cost analysis must be performed. 2 C.F.R. § 200.323(b)

The City of Navasota will use one of the following five methods of procurement described at 2 CFR Section 200.320: (1) procurement by micro-purchases, (2) procurement by small purchase procedures, (3) procurement by sealed bids, (4) procurement by competitive proposals, or (5) procurement by noncompetitive proposals.

1. Simplified Acquisition Procedures for Purchases Below Micro-Purchase Threshold

For purposes of this section, the micro-purchase threshold is \$3,000.

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (§200.67 Micro-purchase). To the extent practicable, the City of Navasota must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

2. Small Purchase

Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that cost less than the lesser of the Federal Simplified Acquisition Threshold or the \$50,000 threshold defined in state law (Local Government Code §262.003 for counties and §252.021 for municipalities). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.

For service contracts that are under the small purchase threshold and do not fall under professional services as defined in Section 2254.002(2) of Local Government Code, the City of Navasota may receive quotes and award the contract to any reasonable and responsible bidder. The local governing body has the final authority to award contracts.

3. Construction and Materials Contracts

In order for sealed bidding to be feasible, the following conditions should be present:

- a. A complete, adequate, and realistic specification or purchase description is available;
- b. Two or more responsible bidders are willing and able to compete effectively for the business; and
- c. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

If sealed bids are used, the following requirements apply:

- a. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;
- b. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
- c. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
- d. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
- e. Any or all bids may be rejected if there is a sound documented reason.

4. Professional Services Contracts

This method is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
- b. Proposals must be solicited from an adequate number of qualified sources;
- c. The City of Navasota must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
- d. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and

- e. The City of Navasota may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Noncompetitive Proposals

This method may be used only when one or more of the following circumstances apply:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request; or
- d. After solicitation of a number of sources, competition is determined inadequate.

These Policies and Procedures are implemented through of the City of Navasota's administrative team of:

Bert Miller, Mayor

Brad Stafford, City Manager

Lance Hall, Finance Director

Susie Homeyer, City Secretary

Bert Miller, Mayor

Date

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR
2. LETTER FROM ENTERGY
3. LETTER FROM ENTERGY

AGENDA PLANNING CALENDAR

SEPTEMBER 28, 2020 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 9/14/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Report on storm drainage work on Railroad Street and other locations; (c) Code Enforcement Update; (d) Navasota Theatre Alliance Presentation; (e) Proclamation – National Night Out; (f) Board and Commission update; and (g) Reports from staff and City Council
5. Public hearing to repair or demolish structure located at 1224 W. Washington
6. Order to repair or demolish structure located at 1224 W. Washington
7. Public hearing on proposed budget for FY 2020-2021
8. 2nd reading of Ordinance No. 940-20, budget for FY 2020-2021
9. Public hearing on proposal to increase tax rate for 2020
10. 2nd reading of Ordinance No. 941-20, tax rate for FY 2020-2021
11. 2nd reading of Resolution No. 682-20, approving EDC budget for FY 2020-2021
12. 2nd reading of Ordinance No. 942-20, fine and fee schedule for FY 2020-2021
13. Assessment/Collection agreement with Grimes County Appraisal District
14. Citizens Participation Plan for the CDBG-GLO Mitigation Plan
15. Procurement policy and procedures for the City of Navasota
16. Adjourn

OCTOBER 12, 2020 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 9/28/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Nominations to the Grimes County Appraisal District Board of Trustees
6. Consent agenda: (a) Minutes for the month of September 2020; and (b) Expenditures for the month of September 2020
7. Adjourn

OCTOBER 26, 2020 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/12/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Adjourn

NOVEMBER 9, 2020 - [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/26/2020](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) COVID-19 update; (b) Board and Commission update; and (c) Reports From staff and City Council
5. Consent agenda: (a) Minutes from the month of October 2020; and (b) Expenditures for the month of October 2020
6. Adjourn



Entergy Texas
10055 Grogans Mill Road
Suite 300
The Woodlands, TX 7738
Tel. 281-297-3563
Fax 281-297-3738

Stuart Barrett
Vice President of Customer Service

September 1, 2020

The Honorable Bert Miller
City of Navasota
P. O. Box 910
Navasota, TX 77868

Re: PUC Docket 49927 *Annual Compliance Filing of Entergy Texas, Inc. to Revise Certain Meter-Related Miscellaneous Service Charges*

Dear Mayor Miller:

Enclosed is an informational copy of ETI's annual compliance filing to revise certain meter-related Miscellaneous Electric Service charges.

This compliance filing results in a decrease to disconnect and reconnect fees for standard metering service to reflect the progressive reduction in costs resulting from the deployment of advanced meters. ETI provides this filing for informational purposes. Thus, no further action is required from municipalities. This Application was filed with the PUCT on September 1, 2020 as required by the Order of the Public Utility Commission of Texas in Docket No. 47416 regarding deployment of ETI's advanced metering system.

If you have any questions, please contact Customer Service Manager Victor Enmon at (936) 525-2074.

Sincerely,

A handwritten signature in dark ink, appearing to read "Victor Enmon", written over a light gray circular background.

Enclosure

cc: CSM Victor Enmon

COMPLIANCE TARIFF CONTROL NO. 49927



ANNUAL COMPLIANCE FILING OF
ENTERGY TEXAS, INC. TO REVISE
CERTAIN METER-RELATED
MISCELLANEOUS ELECTRIC
SERVICE CHARGES

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§

BEFORE THE
PUBLIC UTILITY COMMISSION
OF TEXAS

ANNUAL COMPLIANCE FILING OF ENTERGY TEXAS, INC. TO REVISE CERTAIN
METER-RELATED MISCELLANEOUS SERVICE CHARGES

Entergy Texas, Inc. ("ETI" or "Company") respectfully files its second and final Annual Compliance Filing to reduce certain meter-related Miscellaneous Electric Service Charges as required by the Order of the Public Utility Commission of Texas ("PUC" or "Commission") in Docket No. 47416¹ (authorizing deployment of ETI's advanced metering system ("AMS")).

I. Authorized Representatives

The authorized representatives of the Company in this proceeding are:

Deanna Rodriguez
Vice President, Regulatory Affairs
Entergy Texas, Inc.
919 Congress Ave., Suite 740
Austin, Texas 78701
512-487-3940
(Fax) 512-487-3998

Miguel Suazo
Senior Counsel
Entergy Services, LLC.
919 Congress Ave., Suite 701
Austin, Texas 78701
512-487-3961
512-487-3958 (Fax)

Inquiries and pleadings concerning this filing should be directed to the following representative:

Miguel Suazo
Entergy Services, LLC.
919 Congress Ave., Suite 701
Austin, Texas 78701
512-487-3961
512-487-3958 (Fax)
msuazo2@entergy.com

¹ Application of Entergy Texas, Inc. for Approval of Advanced Metering System (AMS) Deployment Plan, AMS Surcharge, and Nonstandard Metering Service Fees, Docket No. 47416, Order (Dec. 14, 2017).

VI. Procedural Schedule

Consistent with Order No. 2 in ETI's prior MES AMS-related compliance filing, Docket No. 49927, ETI proposes the following procedural schedule:³

Deadline for ETI to file proof of notice	October 6, 2020
Deadline for intervention	October 16, 2020
Deadline for intervenor requests for hearing and intervenor comments on the merits of the application if not requesting a hearing	October 26, 2020
Deadline for Commission Staff's request for a hearing or recommendation if no hearing is requested	November 2, 2020
Deadline for ETI's response to intervenor comments and Commission Staff's recommendation, ETI's request for hearing, and proposed final order if no disputed issues	November 6, 2020

VI. Notice

Concurrent with this Annual Compliance Filing, ETI will provide informational copies of this filing to the attorneys of record in Docket No. 47416 and Commission Staff. ETI will also provide an informational copy of this filing to all cities exercising original jurisdiction over ETI's rates and services. ETI requests approval of the above notice as sufficient and in accordance with Procedural Rule 22.55.

VII. Conclusion

ETI respectfully requests that the proposed adjustments to the Schedule MES be approved with an effective date of December 31, 2020, and that ETI be granted such other relief to which it may be entitled.

³ *Application of Entergy Texas, Inc. to Revise Certain Meter-Related Miscellaneous Electric Service Charges in Accordance with the Order in Docket No. 47416, Docket No. 49927, Order No. 2 (Sep. 30, 2019).*

SECTION III RATE SCHEDULES

Page 24.1

ENTERGY TEXAS, INC.
ELECTRIC SERVICE

SCHEDULE MES

Sheet No.: 45
Effective Date: ~~4-2-20~~12-31-20
Revision No.: ~~44~~12
Supersedes: MES Effective ~~4-2-18~~10-17-18
Schedule Consists of: Two Sheets

MISCELLANEOUS ELECTRIC SERVICE CHARGES

I. APPLICABILITY

A charge shall be assessed, or credit provided, for the activities and services listed below in accordance with the provisions and prices herein.

II. DESCRIPTIONS

Trip Fee

A charge of twelve dollars (\$12.00) will be made when Company is required to dispatch an employee to a customer's location.

Connection

A. Standard Metering Service

A charge of twenty dollars (\$20.00) per event will be made for those services provided in order to connect a Customer's new point of delivery to the Company's electric distribution system or to make connection changes to a Customer's existing point of delivery to the Company's electric distribution system.

B. Non-Standard Metering Service

A charge of twenty dollars (\$20.00) per event will be made for those services provided in order to connect a Customer's new point of delivery to the Company's electric distribution system or to make connection changes to a Customer's existing point of delivery to the Company's electric distribution system.

Disconnect/Reconnect Fee

A charge per event will be made for those services provided in order to disconnect or reconnect a Customer's point of delivery to the Company's electric distribution system where service has been terminated or suspended due to any reason allowing for disconnection or suspension of service set forth in Company's Terms and Conditions Applicable to Electric Service. In unusual cases of abuse or tampering, Company will charge all reasonable out-of-pocket expenses necessary to restore its facilities to original condition. Service will not be reconnected until Customer pays the total amount of any funds due the Company, plus the applicable charge(s) stated below.

(Continued on reverse side)

SECTION III RATE SCHEDULES

Page 24.3

**ENTERGY TEXAS, INC.
ELECTRIC SERVICE**

SCHEDULE MES

Sheet No. 45A
Effective Date. 4-2-2012-31-20
Revision No.: 4412
Supersedes. MES Effective 10-17-181-2-20
Schedule Consists of: Two Sheets

MISCELLANEOUS ELECTRIC SERVICE CHARGES

Payment by Drawdraft and Levelized/Equal Payment

A one dollar (\$1.00) per month credit will be provided when Customer currently authorizes drawdraft payments at the due date for services rendered by Company and the drawdraft is honored for payment in full, and the Customer also has either levelized or equal payment of billing.

Remote Meter Installation (Not available after full Advanced Meter System deployment)

When there is (a) a threat of violence against a Company employee or contractor, or (b) a refusal to grant access to the Company's meter at the Customer's premises, or (c) a Customer request for installation of off-site meter reading, the Company will make reasonable attempts to install an Off-site Meter Reading (OMR) kWh only meter at the premises to allow off-site meter reading for any non-demand metered customer. A one-time charge of forty-five dollars (\$45.00) will be made for the installation of such meter.

Tampering Deterrent

A charge of fifty dollars (\$50.00) will be made to Customers in instances of tampering with Company's meter or equipment, bypassing the same, or in other instances of diversion. This charge shall be imposed for the detection and confirmation of tampering, interfering or theft of the Company's delivery of electric service. This fee shall be paid prior to reconnection of service.

Pulse Metering Installation/Interval Data Recorder Equipment)

A one-time charge of three hundred dollars (\$300) will be made to Customers for each installation of pulse metering/interval data recorder equipment. The Customer must enter into an agreement entitled Agreement and Terms and Conditions for Pulse Metering Installation. If the Customer is a participant in a load management program, the Customer must enter into an agreement entitled Agreement for Installation of Interval Data Recorder Equipment

Meter Test Fee

A charge of sixty-four dollars (\$64.00) will be made each time a customer requests a meter test within four years of a meter test performed at Company's expense and the subsequent meter test finds that the meter registers within the accuracy standards established by ANSI

(Continued on reverse side)

SECTION III RATE SCHEDULES

Page 24 1

**ENTERGY TEXAS, INC.
ELECTRIC SERVICE**

SCHEDULE MES

Sheet No. 45
Effective Date: 12-31-20
Revision No.: 12
Supersedes: MES Effective 1-2-20
Schedule Consists of Two Sheets

MISCELLANEOUS ELECTRIC SERVICE CHARGES

I. APPLICABILITY

A charge shall be assessed, or credit provided, for the activities and services listed below in accordance with the provisions and prices herein

II. DESCRIPTIONS

Trip Fee

A charge of twelve dollars (\$12.00) will be made when Company is required to dispatch an employee to a customer's location

Connection

A. Standard Metering Service

A charge of twenty dollars (\$20.00) per event will be made for those services provided in order to connect a Customer's new point of delivery to the Company's electric distribution system or to make connection changes to a Customer's existing point of delivery to the Company's electric distribution system.

B. Non-Standard Metering Service

A charge of twenty dollars (\$20.00) per event will be made for those services provided in order to connect a Customer's new point of delivery to the Company's electric distribution system or to make connection changes to a Customer's existing point of delivery to the Company's electric distribution system.

Disconnect/Reconnect Fee

A charge per event will be made for those services provided in order to disconnect or reconnect a Customer's point of delivery to the Company's electric distribution system where service has been terminated or suspended due to any reason allowing for disconnection or suspension of service set forth in Company's Terms and Conditions Applicable to Electric Service. In unusual cases of abuse or tampering, Company will charge all reasonable out-of-pocket expenses necessary to restore its facilities to original condition. Service will not be reconnected until Customer pays the total amount of any funds due the Company, plus the applicable charge(s) stated below.

(Continued on reverse side)

SECTION III RATE SCHEDULES

Page 24.3

**ENTERGY TEXAS, INC.
ELECTRIC SERVICE**

SCHEDULE MES

Sheet No.: 45A
Effective Date: 12-31-20
Revision No: 12
Supersedes: MES Effective 1-2-20
Schedule Consists of: Two Sheets

MISCELLANEOUS ELECTRIC SERVICE CHARGES

Payment by Drawdraft and Levelized/Equal Payment

A one dollar (\$1.00) per month credit will be provided when Customer currently authorizes drawdraft payments at the due date for services rendered by Company and the drawdraft is honored for payment in full, and the Customer also has either levelized or equal payment of billing.

Remote Meter Installation (Not available after full Advanced Meter System deployment)

When there is (a) a threat of violence against a Company employee or contractor, or (b) a refusal to grant access to the Company's meter at the Customer's premises, or (c) a Customer request for installation of off-site meter reading, the Company will make reasonable attempts to install an Off-site Meter Reading (OMR) kWh only meter at the premises to allow off-site meter reading for any non-demand metered customer. A one-time charge of forty-five dollars (\$45.00) will be made for the installation of such meter.

Tampering Deterrent

A charge of fifty dollars (\$50.00) will be made to Customers in instances of tampering with Company's meter or equipment, bypassing the same, or in other instances of diversion. This charge shall be imposed for the detection and confirmation of tampering, interfering or theft of the Company's delivery of electric service. This fee shall be paid prior to reconnection of service.

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(Continued on reverse side)

Estimate of Disconnect and Reconnect Fee Electric Service to be effective 12/31/2020:

Description Normal Business Hours	Disconnect/Reconnect Fee	Standard Meter		AMI Meter		Proposed Charge with AMS
		Total		Total		
Customer Service Specialist	\$ 2.19	2.19		2.19		
Servicemen	\$ 3.17	3.17		-		
Meter Services Specialist	\$ 7.83	7.83		-		
Total Cost by Meter Type	\$ 13.19	13.19		2.19		
Meter Count ¹				460,288		460,288
Total Cost x Meter Count		\$ -		\$ 1,009,135		\$ 1,009,135
Weighted Average Cost per Meter		\$ 13.19				\$ 2.19
Proposed Charge for Disconnect and Reconnect - Normal Business Hours						\$ 2.19
After Normal Business Hours						
	Total		Standard Meter		AMI Meter	
	Reconnect		Total		Total	
Customer Service Specialist	\$ 2.19		2.19		2.19	
Servicemen	\$4.87		4.87		-	
Meter Services Specialist	\$7.37		7.37		-	
Total Cost by Meter Type	\$14.43		14.43		2.19	
Meter Count ¹					460,288	460,288
Total Cost x Meter Count		\$ -	\$ -		\$ 1,009,135	\$ 1,009,135
Weighted Average Cost per Meter			\$ 14.43			\$ 2.19
Proposed Charge for Reconnect - After Hours						\$ 2.19

Notes:

1) For purposes of calculating Disconnect and Reconnect Fees, the Company assumes full meter deployment by December 31, 2020.

STATE OF LOUISIANA §
 §
PARISH OF ORLEANS §

AFFIDAVIT OF ALLISON LOFTON

The undersigned, Allison Lofton, being duly sworn on oath, states as follows:

1. My name is Allison Lofton I am Manager, Regulatory Filings for Entergy Services, LLC. My business address is 639 Loyola Avenue, New Orleans, LA 70113. I am over the age of twenty-one years, am of sound mind, am competent to make this Affidavit, and have personal knowledge of the statements herein The statements herein are true and correct, and I am authorized to make them to the Public Utility Commission of Texas in connection with Entergy Texas, Inc.'s ("ETI") Annual Compliance Filing
- 2 The rate schedule revisions contained in Exhibit A of this filing reflect the changes to ETI's Miscellaneous Electric Service Charges for the Disconnect/Reconnect Fee.
3. The revised Miscellaneous Electric Service Charges calculated in Exhibit B of this filing reflect the calculated cost of providing the referenced Disconnect/Reconnect Fee taking into consideration the deployment of advanced meters in ETI's service area through December 2020.
4. The rates for the applicable Miscellaneous Electric Service Charges found in Exhibit A to this filing are to be effective beginning December 31, 2020, the date on which the first billing cycle for January 2021 commences.
5. I have reviewed this filing, including the exhibits, and the statements and information



Entergy Texas
10055 Grogans Mill Road
Suite 300
The Woodlands, TX 77380
Tel. 281-297-3563
Fax 281-297-3738

Stuart Barrett
Vice President of Customer Service

September 16, 2020

The Honorable Bert Miller
City of Navasota
P. O. Box 910
Navasota, TX 77868

RE: *Update Concerning Annual Compliance Filing of Entergy Texas, Inc. to Revise Certain Meter-Related Miscellaneous Service Charges*

Dear Mayor Miller:

On September 1, 2020, Entergy Texas, Inc. ("ETI") filed its annual compliance filing to revise certain meter-related Miscellaneous Electric Service charges with the Public Utility Commission of Texas ("PUCT") in Docket No. 49927. Also on September 1, 2020, ETI mailed a copy of this filing to you along with an informational letter.

ETI writes to inform you the PUCT has assigned this filing Docket No. 51247 and you may access it at www.interchange.puct.texas.gov. ETI provides this letter for informational purposes. Thus, no further action is required from you.

If you have any questions, please contact Customer Service Manager Victor Enmon at (936) 525-2074.

Sincerely,

A handwritten signature in dark ink, appearing to read "Victor Enmon", written over a light gray circular stamp.

cc: CSM Victor Enmon