

William A. 'Bert' Miller, III
Mayor
Bernie Gessner
Mayor Pro-Tem
Josh M. Fultz Councilmember



James Harris
Councilmember
Pattie Pederson
Councilmember

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
OCTOBER 23, 2023**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 23rd of October, 2023 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation - Pastor T. J. Green, First Baptist Church
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Proclamation - Municipal Court Week, November 6-10, 2023. [Bert Miller, Mayor]
 - (b) Introduction of new employees: Lloyd Lively, Marketing & Communications Director and Andrew Drake, Police Officer. [Peggy Johnson, HR Director]
 - (c) Update on CIP Projects. [Jennifer Reyna, Public Works Director]
 - (d) Board and Commission update. [City Council]
 - (e) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

5. Consideration and possible action to approve Resolution No. 750-23, authorizing the City Manager to approve contract change orders that are less than \$25,000.00 as long as the project is within budget. [Jon MacKay, Graduate Engineer]
6. Consideration and possible action to approve a contract between the City of Navasota and Teal Services, LLC in the amount of \$123,070.00 for the purchase and installation of materials and associated items related to emergency repairs to one of the Digester Blowers at the City's Wastewater Treatment Plant, as authorized by Section 252.022(a)(3), Texas Local Government Code, as a procurement necessary because of unforeseen damage to public machinery, equipment, or other property. [Jon MacKay, Graduate Engineer]
7. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda. [City Council]

Consent Items are:

- A. Approve the minutes for the month of September 2023.
- B. Approve the Municipal Court Report for the month of September 2023.
- C. Approve the second reading of Ordinance No. 1033-23, approving the Project Plan and Financing for City of Navasota Tax Increment Reinvestment Zone Number 1.

8. Adjourn.

DATED THIS THE 18TH OF OCTOBER, 2023

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 18th of October, 2023 at 02:51 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 18TH OF OCTOBER, 2023

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT(936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM #4

Agenda Date Requested: <u>October 23, 2023</u>	Appropriation
Requested By: <u>Jason Weeks, City Manager</u>	Source of Funds: <u>N/A</u>
Department: <u>Administration</u>	Account Number: <u>N/A</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance	Amount Budgeted: <u>N/A</u>
	Amount Requested: <u>N/A</u>
	Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No

Exhibits: Proclamation

AGENDA ITEM #4

Staff Report:

- (a) Proclamation – Municipal Court Week, November 6-10, 2023 [Bert Miller, Mayor]
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SUMMARY & RECOMMENDATION

- a. Bert Miller, Mayor will proclaim November 6-10, 2023, as Municipal Court Week.

- b. Peggy Johnson, HR Director, will introduce Lloyd Lively, Marketing & Communications Director and Andrew Drake, Police Officer.
- c. Jennifer Reyna, Public Works Director, will give the City Council an update on CIP Projects.
- d. If applicable, the City Council will provide Board and Commissions updates.
- e. Staff and City Council will provide updates on other upcoming events.

ACTION REQUIRED BY CITY COUNCIL

No action required.

Approved for the City Council meeting agenda.



Jason B. Weeks, City Manager

10/18/23

Date



Proclamation The City of Navasota, Texas

"MUNICIPAL COURT WEEK"

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas; and

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court; and

WHEREAS, state law authorizes a municipality to either appoint or elect a municipal judge for a term of office, the Navasota Municipal Court is a state court and its judges are members of the state judiciary; and

WHEREAS, the procedures for the Navasota Municipal Court operations are set forth in the Texas Code of Criminal Procedure and other laws of the State of Texas; and

WHEREAS, the City of Navasota is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary; and

WHEREAS, Navasota Municipal Judges are not policy makers for the City of Navasota but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees; and

WHEREAS, the City Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Navasota Municipal Court in complying with such legal requirements.

NOW THEREFORE, I Bert Miller, Mayor of the City of Navasota, do hereby recognize November 6th – 10th, 2023 as **"MUNICIPAL COURT WEEK"**, in recognition of the fair and impartial justice offered to our citizens by the Municipal Court of Navasota.

DATED THIS THE 23rd DAY OF OCTOBER, 2023.

BERT MILLER, MAYOR



So much, so close.

Core Values

T	Teamwork & Collaboration	<ul style="list-style-type: none">• We believe in the power of collective effort and cooperation.• Foster a culture of collaboration among residents, businesses, and government.• Together, we can achieve greater outcomes and overcome challenges.
H	Honor & Integrity	<ul style="list-style-type: none">• Uphold honesty, transparency, and ethical conduct in all endeavors.• Demonstrate integrity in decision-making and actions for the greater good.• Earn and maintain the trust of our community through principled leadership.
R	Resilience & Adaptability	<ul style="list-style-type: none">• Embrace change and remain agile in a constantly evolving world.• Build resilience to face adversity and bounce back stronger.• Learn from experiences to continuously improve and innovate.
I	Inclusivity & Diversity	<ul style="list-style-type: none">• Celebrate and embrace the richness of our diverse community.• Promote inclusivity, ensuring that all voices are heard and valued.• Create an environment where everyone feels welcome and respected.
V	Vision & Progress	<ul style="list-style-type: none">• Pursue a forward-thinking vision for the city's growth and development.• Encourage innovation and progressive ideas that benefit our residents.• Strive to be a model city that sets new standards and inspires others.
E	Empowerment & Engagement	<ul style="list-style-type: none">• Empower individuals to participate in shaping the city's future.• Encourage active citizenship and engagement in local decision-making.• Support initiatives that enhance community involvement and civic pride.



2023-2024 Strategic Plan

Mission Statement

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Vision Statement

Navasota 2027: What America wants to be — A beautiful, progressive, vibrant, service-oriented, close-knit community filled with historical charm and promise for people and business.

Core Values: THRIVE

Teamwork &
Collaboration

Honor &
Integrity

Resilience &
Adaptability

Inclusivity &
Diversity

Vision &
Progress

Empowerment &
Engagement

Goals

Planning &
Economic
Development

Marketing/
Communications

Quality of Life

Staffing

Human
Resources

Facilities/
Buildings

Infrastructure

NAVIA SOTA!TM
So much, so close.

2023-2024 Strategic Plan



The City of Navasota Strategic Planning Processes

In December 2022, the City of Navasota embarked on a strategic planning process to create strategic priorities for 2023 through 2024. The following is the process used to reach the conclusions for the strategic plan.

The process kicked off with a preliminary planning meeting via Zoom between City Manager Jason Weeks and professional facilitator Alysia A. Cook, PCED, IOM with Opportunity Strategies LLC. The two met to review key issues facing the community, understand the programs and projects currently underway, and to prepare the process and format for the planning session.

On April 4, the consultant facilitated a Town Hall meeting seeking feedback from citizens and community stakeholders. That feedback is included in the Appendix.

On April 5, the consultant facilitated multiple focus group discussions with various stakeholder groups to secure feedback from them regarding their recommendations for the city council to consider. That feedback is included in the Appendix.

On April 18, the Navasota management team met at City Hall for a strategic planning workshop to begin creating recommendations for the city council to consider.

On April 19, the Navasota city council met at City Hall to begin considering the recommendations from the Town Hall meeting, the stakeholder interviews, and the Navasota management team.

The facilitator led the participants through an analysis of the SWOT (strengths, weaknesses, opportunities, and threats) they had completed online, a brainstorming exercise called Start-Stop-Accelerate, then discussions regarding desires and priorities for the next two years. Then the facilitator managed the development of and consensus on goals for 2023-2024.

Following the goal development, the facilitator led the group through strategy and metrics development.

The following is the City of Navasota 2023–2024 Strategic Plan.

Expectations

The facilitator asked the participants to share any expectations for the day. Responses were as follows:

- Growth
- Voice for the Future
- Staff burnout
- Fund old infrastructure repair/replacement & new
- Streets, other infrastructure repairs plan for future
- Personal floating holidays
- Supervisor training
- How to appeal to top talent candidates
- Employee recognition program
- Work-from-home policy
- Increase TMRS pension matching
- Establish a standard for addressing small stuff
- Improve our departments
- Updating equipment/training/technology
- Culture/political attacks
- Fee structures for events



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Vision &
Progress

Empowerment &
Engagement

Goals

Planning &
Economic
Development

Marketing/
Communications

Quality of Life

Staffing

Human
Resources

Facilities/
Buildings

Infrastructure

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- **Teamwork and Collaboration**
 - We believe in the power of collective effort and cooperation.
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 - Together, we can achieve greater outcomes and overcome challenges.
- **Honor and Integrity**
 - Uphold honesty, transparency, and ethical conduct in all endeavors.
 - Demonstrate integrity in decision-making and actions for the greater good.
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- **Resilience and Adaptability**
 - Embrace change and remain agile in a constantly evolving world.
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- Celebrate and embrace the richness of our diverse community.
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- Pursue a forward-thinking vision for the city's growth and development.
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- **Empowerment and Engagement**

- Empower individuals to participate in shaping the city's future.
- Encourage active citizenship and engagement in local decision-making.
- Support initiatives that enhance community involvement and civic pride.

Staff To-Do List:

- ☐ Create new resident packets.
 - In-person / paper
 - Online / digital
- ☐ Equip Boards / Commissions.
 - Digital notebooks
 - 3-ring binders
- ☐ Update Cemetery Plot/Deeds.
 - Paper vs. Digital
 - Map / Color-coded



Goal #1: Planning & Economic Development

To plan for smart growth while maintaining small town charm.

☐ 1.1 Develop a Comprehensive Plan for the City of Navasota that includes:

☐ Zoning / Subdivision – Ordinances

☐ Housing Development/Recruitment Plan

☐ 1.2 Hire a Main Street Director

☐ 1.3 Develop a 10-year CIP / Infrastructure Plan

☐ 1.4 Focus on Workforce Development concerns and solutions.

of stakeholder meetings hosted or participated in each year: _____

% of unemployment at year-end 2023: _____

% of unemployment at year-end 2024: _____

% or # of students / graduates who stay in Navasota & work locally after graduation
(collect data from ISD) in 2023: _____

% or # of students / graduates who stay in Navasota & work locally after graduation
(collect data from ISD) in 2024: _____

☐ 1.5 Increase sales tax by 10% annually.

% increase FY 2023 to FY 2024: _____%

% increase FY 2024 to FY 2025: _____%

☐ 1.6 Increase HOT funds by 5% annually.

% increase FY 2023 to FY 2024: _____%

% increase FY 2024 to FY 2025: _____%

Secondary Priorities (if budget allows):

☐ Parks & Recreation Master Plan

☐ Update Thoroughfare Plan



Goal #2: Marketing/Communications

To facilitate effective two-way Communications with the people who live, work, and play in Navasota and offer those residents and visitors quality family leisure opportunities and events.

- ❑ 2.1 Create a two-year marketing plan with priorities outlined.
- ❑ 2.2 Evaluate resident communication tools (i.e., blackboard).
- ❑ 2.3 Outreach to Texas Historical Commission's Brazos Trail & Navasota/Grimes County Chamber of Commerce regarding Heritage Tourism Events.
- ❑ 2.4 Survey residents on how they get their information & other information collection.
- ❑ 2.5 Implement a plan to host Town Hall meetings two times per year.
- ❑ 2.6 Launch new Navasota TX, EDC & Tourism websites, and train staff on how to manage departmental pages.
- ❑ 2.7 Re-evaluate community events and their budgets.

Goal #3: Quality of Life

To create, enhance, and improve program offerings and recreational facilities.

☐ 3.1 Explore recruiting partners like Boys & Girls Club or YMCA

☐ 3.2 To offer at least two new programs per year.

offered in FY 2024: _____

offered in FY 2025: _____

☐ 3.3 To offer at least one event per quarter.

offered in FY 2024: _____

offered in FY 2025: _____

☐ 3.4 To add or enhance a park or recreational facility once a year (i.e., playground equipment, dog park addition)

added/enhanced in FY 2024: _____

added/enhanced in FY 2025: _____

☐ 3.5 To outreach, connect and network with outside organizations for programming opportunities (i.e., life skill classes with Navasota ISD)

☐ 3.6 Evaluate our outreach efforts/awareness of Parks & Recreation and Library programming and make appropriate changes.

Goal #4: Staffing

To develop a staffing plan.

☐ 4.1 Assess current and future needs of personnel by department including internships.

- ☐ Public Works
- ☐ Public Safety – including traffic enforcement unit.
- ☐ Administration
- ☐ All Departments

☐ 4.2 Recruitment Plan

- ☐ Inform at Local / Regional academies.
- ☐ Create a recruitment package (Informational).

☐ 4.3 Improve Employee Benefits

Top Priorities

- ☐ Increase TMRS pension contribution from 5% to 7% with 20-year retirement.
- ☐ Add stipend for certifications & miscellaneous designations and/or qualifications.

Secondary Priorities (if budget allows)

- ☐ Evaluate leave time and increase if warranted.
- ☐ Consider health insurance for retirees.

Goal #5: Human Resources

To develop a plan to attract employees and leaders, train them, and ensure retention.

- ☐ 5.1 Improve new hire on-boarding process.
 - ☐ Application process – Manage applications from candidates.
 - ☐ Provide timely feedback to candidates to improve our chances of hiring.
- ☐ 5.2 Improve Board/Commission member on-boarding process.
 - ☐ Outline duties & responsibilities.
 - ☐ Create an annual orientation.
- ☐ 5.3 Revise personnel policy for PTO (paid time off) for Public Safety.

Goal #6: Facilities/Buildings

To construct, renovate, and maintain city facilities based on current and future needs.

6.1 Public Safety

6.1.1 Top Priorities

- ☐ Identify available land for public safety facility.
- ☐ Identify funding mechanisms (bonds, loans, etc.).

6.1.2 Secondary Priorities (if budget allows)

- ☐ Design & Construction
- ☐ Develop a Maintenance Plan

6.2 All other City Facilities

- ☐ Develop a plan for the future layout of City Hall.
- ☐ Develop a Facilities Master Plan that includes:
 - ☐ Navasota Center
 - ☐ Municipal Swimming Pool

- ☐ Horlock House
- ☐ Library
- ☐ Animal Services
- ☐ Fire Station
- ☐ Vehicle Services



Goal #7: Infrastructure

Budget for continued improvement of existing and new infrastructure, as well as smart planned growth.

7.1 Maintaining Infrastructure

7.1.1 Streets – Each one based on condition and usage.

☐ # of streets maintained in 2023: _____

☐ # of streets maintained in 2024: _____

7.1.2 Water – Based on type and number of repairs previously completed as well as planning and isolating of valves.

☐ \$ spent on water infrastructure maintenance in 2023: \$_____

☐ \$ spent on water infrastructure maintenance in 2024: \$_____

7.1.3 Wastewater – Based on age and construction type (Clay vs. PVC).

☐ # of feet of wastewater maintained in 2023: _____

☐ # of feet of wastewater maintained in 2024: _____

7.1.4 Natural gas – Based on as needed; preventative maintenance based on atmospheric conversion, distribution, structural integrity & maintenance plan.

☐ \$ spent on natural gas infrastructure maintenance in 2023: \$ _____

☐ \$ spent on natural gas infrastructure maintenance in 2024: \$ _____

7.2 Repairing Infrastructure

7.2.1 Streets – Repair as needed.

☐ \$ spent on street infrastructure repairs in 2023: \$ _____

☐ \$ spent on street infrastructure repairs in 2024: \$ _____

7.2.2 Water – Repair as needed (i.e., leaks, severity).

☐ \$ spent on water infrastructure repairs in 2023: \$ _____

☐ \$ spent on water infrastructure repairs in 2024: \$ _____

7.2.3 Wastewater – Repair as needed.

☐ \$ spent on wastewater infrastructure repairs in 2023: \$ _____

☐ \$ spent on wastewater infrastructure repairs in 2024: \$ _____

7.2.3 Natural gas – Repair as needed.

- ☐ \$ spent on natural gas infrastructure repairs in 2023: \$ _____
- ☐ \$ spent on natural gas infrastructure repairs in 2024: \$ _____

7.3 New Construction of Infrastructure

7.3.1 Streets – by developer

- ☐ \$ spent on new street construction in 2023: \$ _____
- ☐ \$ spent on new street construction in 2024: \$ _____

7.3.2 Water

- ☐ Construction of water tower.
- ☐ Construction of water well(s).
- ☐ Construction of water plant.

7.3.3 Natural Gas

- ☐ More natural gas regulator stations.
- ☐ Looping natural gas system.
- ☐ Increase natural gas main size.

7.3.4 Wastewater

- ☐ Additional wastewater treatment plant.
- ☐ More lift stations and lines.

7.3.5 Railroad Grade Separation

- ☐ Construct bridge to cross over railroad tracks.

7.4 Equipment Acquisition

Top Priority

- ☐ 7.4.1 Mobile data terminals (MDT) in Police vehicles.
- ☐ 7.4.2 Updating & maintaining a vehicle & equipment replacement plan.

Secondary Priorities (if budget allows)

- ☐ 7.4.2 Public Safety – citywide cameras.
- ☐ 7.4.3 Fire Ladder Truck.

NAVASOTA!™

So much, so close.

2023-2024 Strategic Plan Appendix



City of Navasota Town Hall Meeting – April 2023

Alysia Cook of Opportunity Strategies LLC facilitated a public Town Hall Meeting with residents and business owners throughout Navasota on April 4, 2023.

She asked the public eight questions. The questions and respective answers that the participants provided are listed below. These comments are in their own words and not edited.

1. What do you think are the most pressing issues facing Navasota?

- Infrastructure, road, streets
- Traffic
- Identity: newcomers & longtime residents
- Growth
- Pedestrian infrastructure
- Safety
- Loose dogs/ unleashed
- Public transportation:
 - N<->S
 - E<->W
 - Victoria St -> South
- Traffic safety - speeding in neighborhoods
- Animal control PSAs
- Heritage Meadows
 - Traffic calming needed
- Crime/gun violence
- Zoning needs/future:
 - (Where /not commercial)
 - Dual zone
 - Tri zone

- Noise – explore ordinance enforcement
 - Mufflers
 - Music
- Best place for information: navasotatx.gov
- Dedicated green space
- Junky yards /cars/RVs
 - More frequent checks by staff needed
- Signage to parks
- Trains in downtown:
 - Traffic backups
 - Stoppage
- Additional in /outs in downtown
- Red light needed at LaSalle & Blackshear
- Fire station/firetrucks can be blocked by train
- Emergency vehicles sounds /light
- Greenspace requirement in new developments
- Code enforcement
- Establish growth targets /parameters

2. **What improvements would you like to see in our city's infrastructure?**

- Street maintenance plan
- Sidewalk allocation space
- Real sidewalk network beyond downtown
- Smoother road surfaces vs. patchwork
- Different materials on road to lessen wear & tear: explore options
- Drainage – explore recommendations from Drainage Study
- Get big trucks to adhere to truck route
- Water quality/taste – too hard
- Sidewalk design – triangles unsafe

- Accessibility: city and storefronts
- Widen access roads – TxDot

3. What types of events or programming would you like to see in Navasota?

- Keep existing events
- Church Open House
- Keep free concerts – make longer
- Summer concerts – start later
- Display US flag & Texas flag more often
- More Town Hall meetings
- Movies in the Park
- More historical events (Washington on the Brazos)
- More advertising (Bring them here)
- Art Walk and/or other art events
- Flag design contest for kids
- Homemade ornaments at Christmas – kids
- Event after tree lighting – Shopping?
- Dated ornaments sold by merchants

4. Are there any zoning or land use policies you think are outdated or need to be revised?

- Junky vehicles
- Code enforcement
- Update Comprehensive Plan – underway
- Set-back requirements / character
- Multifamily / density
- What can property owners do with 75x75 or 50x75? –explore options/ lot size lots
- Downtown residential – designated parking needed
- Revisit tiny home options

- Workforce / attainable housing
- Proactive thoughtful housing strategies
- Revisit modular vs. manufactured homes
- Check standards on portable buildings/sheds as housing shelters
 - Dwellings: what's allowed?

5. How can the city better support small business & entrepreneurs?

- Chamber has mixers
- Great job!
- Host a business roundtable series
- Downtown business roundtables
- Encourage more business to be open on Sundays
- Job Fair – Host one

6. Are there any specific neighborhoods or areas of the city that you feel are underserved by city resources?

- Any area with bad streets
- Loose dogs in shopping center/gas station area rail/road tracks (animal control)
- Curbs & gutters
- Older historic areas
- Outskirts of town, E, W, S (lower income areas)
- Dirt streets areas: pave these for quality of life
- Have developers put in roads in new developments
- Sidewalks for parts of town where many people do not drive/have vehicles (for safety)
- More frequent updates on how city is serving them
- Run the street sweeper more often

7. What amenities would you like to see in the future that aren't currently here?

- Curbside Recycle
- Emergency plan for train disaster needed
- Household hazardous waste
- Technology recycles
- Battery recycling events
- Mosquito control (city or county?)
- Automated mail service (Federal)
- Fenced park
- Train derailment exercise /training
- Parks on west & south
- Pickleball courts
- Tornado working siren

8. What types of retail/ commercial business would you like to see here next?

- Eye doctor
- Hearing /audiology doctor
- Quick Care/ Urgent Care
- Something for kids:
 - Boys & Girls Club
 - YMCA
 - Day Camp
 - Summer Camp
- Continue to support downtown
- Whataburger
- Business near apartments
- Gas stations
- CVS or Walgreens

Stakeholder Focus Groups – April 2023

Alysia Cook of Opportunity Strategies LLC facilitated a variety of focus group meetings with stakeholders throughout Navasota on April 5, 2023. Each group is identified below, as well as the questions that were asked and the answers that the participants provided. These comments are in their own words and not edited.

Realtors & Developers

1. What type(s) of housing is needed in Navasota and at what price point or range?

- Patio homes for elderly
 - Low maintenance
 - Maintenance included
- Middle class new rentals at \$1500/month
- Low-income housing for former mobile homeowners who were flooded
- 105 towards airport – sides of road need to be upgraded
- Townhomes
- Incentivize housing developments
- Senior subsidized housing
- Resort style tiny homes and /or RV park

2. What can the city do to encourage the development of new housing and the renovation of existing housing?

- Upgrade city roads
- City should participate in road improvements for projects
- Review specs – Do the ones we adopted from College Station suit Navasota?
- Not all parts of town need to be regulated the same way

- Unrealistic to have full plans paid for / presented in advanced
- Why does city require green space then not build parks on it in development?
- Is green space still needed here?
- City should warn potential land buyers about scam sellers
- Consider land buyouts
- No need for natural gas requirements in every neighborhood

3. How can the city work with housing developers and landlords to increase the availability of affordable rental units?

- Not require so many criteria that increases costs
- Lighter regulations
- Fire hydrants vs. 85 ft. firetruck turnarounds
- Reimbursement programs to help development recoup money
- Require higher maintenance on existing apartments – increase rules & enforcement to weed out trouble tenants
- Parkland fees are too high – Over \$1K

4. Are there any existing regulations, policies, or zoning laws that the city could change to encourage more housing or retail/commercial development?

- Not require so many stiff requirements
 - Back out parking
 - Alley parking
 - Signage
- Overly difficult to work with / too much friction
- Help us look for ways to make my deal work here
- \$550 variance fee is unrealistic for every single thing
- More open discussion with developers & REALTORS – have regular meetings

- Need better consistency with Code Enforcement & Building Inspections
 - Streamline
 - Operate off of one checklist, please
- Unrealistic to require asbestos plans on a building that is only 3 years old
- Need someone in the job with local knowledge

5. What are the main challenges that developers currently face when trying to build or develop properties in Navasota, in comparison to other cities?

- Streamline inspection process
- Streamline plans examination
- Help us deal with TXDOT
- Get more feedback from professional developers who also invest elsewhere
- More commercial /retail developments - maintain our appeal

6. How can the city streamline the permitting and zoning process for developers and engineers to make it more efficient?

- Host developer discussions/workshops
- Continue to search for a quality experienced inspector to add to staff
- Fine tune ordinances to identify which ones can be loosened /which shouldn't
- Preliminary draft of plans could be helpful - not require, but please give us the opportunity
- Park set asides: encourage greater use rather than require more

Education

1. What are the main challenges and priorities currently facing the school district/ community college and how can the city help to address them?

- Blinn Applied Tech Summer Camp
- Affordable housing for single teachers & families:
 - One-income households
 - Starter homes
 - 2nd level homes
- Expand housing options /variety
- Class A apartments / duplexes
- Continue the positive information regarding our school district to attract people
- Salary range \$43,600 -> 50,000 teacher pay for 5 years & fewer, which is 68%
- 80% of students are in poverty
- After-school care would be ideal
- Boys & Girls Club
- Splash pad/pools
- Transportation challenges: public transit for students
- Shared information between educators & employees
- Youth retention & employee retention
- Share with us the workforce demands you hear from employers

2. How can the city and school district collaborate to ensure that we are producing skill sets that meet the needs of local employers so that Navasota can retain larger percentages of its youth as its future workforce?

- Connections between employers & educators – need regular discussions
- Industrial Boot Camp at Blinn College
 - Summer 2023 (2nd year)

- Help serve as a conduit between school district & Blinn
- Fall Expo (Career & Job Fair)
 - Bizzell Academy -> nontraditional students
 - Help us promote this event
 - Provide resources for contacts / employers
- High School Principal is encouraging teachers to explore careers for their students for internships and for externships for themselves (teachers)
- Open House idea at night for parents

3. Are there any specific programs or initiatives that the city could support to benefit students and the school district/community college?

- CTE programs/opportunities
- Help us spread the word
- Help us promote our Industrial Boot Camp (Summer Camp)
- Help promote the school district to families choosing new city to move
- Coordinate with Rayna to help us produce the Career Showcase
- Chamber Business Expo – way to work together

4. How can the city better support students and families facing socioeconomic challenges or homelessness?

- Help those kids' parents connect with jobs
- Transportation
- Reskill and upskill for parents too

5. Are there any infrastructure or transportation needs that the city could help the school district address?

- Students need transportation to the disciplinary facility and to Blinn College

6. How can the city and school district work better together to promote safety and security in the schools?

- City/Police work well together with school district
- More money budgeted for more Police

Industry & Business

1. What are your main workforce challenges?

- Finding suitable workers: skilled trade workers
- Keep sharing our information
- People trained in mechanics and machining
- Explore how to attract experienced workers to Navasota (especially engineers)
- Life skills needs
- Enhanced direction on City's social media to showcase employers and their available jobs more regularly
- Get us (industry leaders) an invitation to speak at Career Day in high school – connect us
 - Expose us to more students
 - Onsite showcase of facility
 - Internships
 - Passing drug tests: education

2. What is your best tool/method for finding new employees?

- Social media (posting ads)
- Employment agency
- Plan to use future City website listing
- Finder's fees (to employees)
- Recruiters
- NOV National /corporate recruiter

3. Is there any workforce skill set that your business needs that isn't being produced by a local or area educational facility (high school, CTE, Technical College, Community College, etc.)

- PLC control programmers /troubleshooting
- Mechatronics
- Math conversions/measuring tape usage
- Life skills
- What happened to the old Industrial Foundation?

4. Are there any quality-of-life amenities that Navasota needs to have that would make more of your employees move/remain here?

- Apartments and other rental housing options
- Help fix the Doctor shortage
- Family-oriented events
- More sports opportunities for kids

5. What can the city do to help make Navasota an even better place to do business?

- Litter pickup – it's embarrassing when we host our clients from out of town
- Connect us with educators: close the gap
- Host a Workforce Roundtable on a regular basis
 - Start with Quarterly
- City could recruit visitors to move here (we love living here!)
- Promote Shop Local

6. What other types of businesses (industrial, commercial, or retail) would you welcome/like to see here?

- Bigger grocery store
- Tool/supply
- Retail in optical
- Chick-fil-A
- Sit down restaurant
- Cafe/coffee shop
- TKD
- Stuff for my spouse to do
- Hobby/crafts

Boards & Commissions

1. What are the main challenges facing your board/commission?

- Never received direction from council (no onboarding, no goals)
- No job description or performance expectations
- No juvenile facilities here
- Lack of awareness by citizens of roles of commissions

- Website awareness is needed to advertise to citizens – lots of good info on city website
- Finding interested volunteers with flexible schedules
- Knowing where residents get their info

2. What can the city do/provide/offer to help your board/commission succeed?

- Help us get greater feedback from a variety of stakeholders
- Do what we say: consistency is key
- Educate residents on processes especially before they begin work
- Give Board of Adjustment tools to help make decisions / punishments
- Identify problems before they begin
- Need to create a guidebook for P&Z and Board of Adjustment & Code Enforcement to describe rules/laws

3. Do you feel like you (individually) received the proper amount of onboarding for your service (job description, performance expectations, board notebook, bylaws, governing documents, etc.?) If not, what would have made your onboarding process more productive?

- 100% No
- Educate potential board members on role and expectation – job description
- Manual to reference /board notebook
- In-person onboarding
- Criteria for selection
- Board / Commission Development Training
- Conflicts of Interest form
- Conflicts of Interest decision trees
- Attendance expectations
- Promote or require guest attendance for potential applicants prior to nominations

4. Is there any red-tape or bureaucracy at the city that hinders or hampers your board/ commission's success?

- No
- Require the other HUD-regulated organization in the city to report out like the main HUD office (Allen White)

5. Does your board/commission operate regularly from a strategic plan? If so, what is the timeframe of your strategic plans (1, 2, 3, 5-year?)

- Yes, for most, but not all
- Annual goals

6. Are there goals in your strategic plan that the city can help you achieve?

- No, already easy to work with

Health & Public Safety

1. What are the challenges you are facing in healthcare or public safety?

- Meeting the demand for services
- Revenue not matching need
- Traffic
- Crime
- Salaries:
 - Recruit/ retain
 - Sign up bonus

- Fewer people going into the Academies
- Staff shortages all over
- Prices of equipment and ammunition
- Installation time/delays

2. How can the city better support your goals/efforts?

- Council is responsive
- Legislative persuasion
- Help promote existing messaging shift from “Animal Control” to Animal Services”
- Support volunteerism
- Marketing – need greater support for Animal Services

3. What needs does your organization/team have regarding workforce skills in healthcare and public safety?

- None
- Very limited pool of potential applicants: law enforcement officers, jailers, dispatch, etc.
- Awareness about Animal Services with our law enforcement organizations and officers

4. What strategies can our city employ to enhance public safety, and how can healthcare professionals contribute to these efforts?

- Need a public health department to help guide public safety professionals
- Mental Health concerns:
 - Breakdowns
 - Not everyone needs to be jailed
 - “Jail diversion”
 - Mental health advisors

- Ensure teamwork collaboration
- Veterinarian Health Advisor
 - Reduce disease spread
 - Safety

5. How can Navasota become a healthier community?

- Healthy choice awareness
- Wellness Programs /fitness programs
- Walking trails
- Healthy food awareness with PSAs
- Continuing education for public safety

6. How can Navasota become a safer community?

- Promote “if you see something, say something”
- Public awareness
- CrimeStoppers Hotline
- Community policing presence
- Community risk reduction:
 - Used to be called “ fire prevention ”
 - Budget prohibits now
 - Weather related
 - Building pre-planning
 - Public education
 - Fire Marshal
- Accredited Fire Team & Police Team
- Kudos to working together
 - Proactive law & fire protection
- Hospital capabilities : help them grow

Downtown

1. What are the challenges in opening and operating business in downtown?

- Parking: elderly needs
- Encourage Downtown workers to park elsewhere
- Curb level step ups are dangerous: customers fall
- Need more store traffic
- Discourage property owners from raising rent too much
- City could highlight business
- Educate residents to shop local
- Directional signage / wayfinding
- Finding staff
- Construction hazards in parking lots along the creek
- Construction materials sometimes in inappropriate spaces

2. Are there any infrastructure improvements or beautification projects that the city can undertake to make downtown more attractive and inviting?

- Great job so far!
- None
- Why is RR street that direction & not opposite?

3. How can the city support and promote local businesses in the downtown area?

- Highlight our businesses on social media
- Good job on this

4. Are there any specific initiatives or programs that the city can implement to support the growth and success of downtown businesses?

- Farmers Market – keep on radar
- Provide us with a Main Street Director
- First Friday events

5. What types of workshops/seminars do you need that you're not getting elsewhere?

- Customer Service workshops
- Permitting workshops
- Business Finances
- Tax workshops
- SBA /loans/banking
- Bring our SBDC/SCORE rep to speak to us
- Technology workshops
 - Digital training, printer
 - Cloud services
 - Software

6. What types of businesses are missing/still needed to come into downtown Navasota?

- Shopping
- Arcade/pool hall
- Craft shop
- Yarn / sewing store/ quilting

Nonprofit & Governmental

1. What are the main challenges currently facing nonprofits in Navasota?

- Money
- Staff
- Place/location for meetings, projects & archives
- Participation /volunteers
- Local business donations
- All donations
- Dealing with government
 - IRS
 - Reporting /990

County:

- Awareness
- Communications/multiple platforms
- Educate public of who does what
- Identifying nonprofits to support
- Ensure fairness

2. Is there a need for a certain nonprofit here that doesn't exist yet?

- Yes, we need a YMCA or similar like a Boys & Girls club
- Tutor facility
- Senior Citizen Center with:
 - Activities
 - Workshops/awareness
 - Navigating existing programs
 - Protections

- Daytime Elder care
- Technology training
- Meals
- Entertainment
- Especially if we market ourselves as “retirement community ”

3. How can our city work more effectively with your nonprofit to address community needs/ achieve your goals?

- Provide transportation to many things in town for:
 - Students
 - Seniors
 - Community Events
 - Workforce training
- Town Hall meetings: hold in various neighborhoods, model homes, parks, etc.
- Students interns/work opportunities for students
 - Awareness /participation
- Workforce Investment Opportunity Act
 - Intern reimbursement

4. What impact has your nonprofit had on our city so far, and how do you measure and evaluate that impact?

- City has been helpful
- Two Rivers:
 - Increased Heritage Tourism
 - Bring in tourists
- Garden Club:
 - Making things beautiful
 - Bring tourists in

- Youth engagement
- Senior engagement
- Community engagement
- Number of lives we touch
- Number of meals served
- Number of senior care packages
- City helps us leverage our impact
- Number of kids in MudCats
 - Economic impact
 - Tournaments
- Nonprofits that give back to community

5. How can the city and nonprofit sector work together to leverage resources and maximize impact on important issues facing our community?

- Grimescountytexas.gov
- Existing county /city stakeholder meetings
- Communications
- Just continue – proving successful
- Continuously share existing programs, e.g. county transportation
- Health Resource Center
 - Help promote this
 - Resource guide
- We need a list of area nonprofits:
 - 211.org
 - Guidestar.org
 - United Way
- Hospital has a Senior meeting space
- Activities
- Offer a “Did you know...” series

6. How can the city support and empower nonprofit organizations to build sustainable solutions to pressing community needs?

- Again, help us communicate our offerings
- Leverage relationship to grow exposure
- Telling our success stories

Random comments

- Consistency of low-income housing city requirement – safety
- Park & Fire Fund:
 - Share with public what it is
 - What is being done with the money
- Need Emergency Services out towards airport: closer Fire/EMS
- More events for families
- Tear down abandoned properties
- More focus on neighborhoods now that downtown is thriving
- Be sure to notify residents in annexed areas that they can now vote (Elections Admin)

AGENDA PLANNING CALENDAR

October 23, 2023 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/09/2023

1. Called to order
2. Invocation/Pledge of Allegiance (Pastor T. J. Green, First Baptist Church)
3. Remarks of visitors
4. Staff Report: (a) Proclamations – Municipal Court Week – November 6-10, 2023; (b) Introduction of new employees, (c) Update of all CIP projects; (d) Board and Commission update; and (e) Reports from staff and City Council
7. Consent agenda: (a) Minutes for the month of September 2023; (b) Municipal Court Report for September 2023; and (c) 2nd reading of Ordinance No. 1033-23 – Approving project plan and reinvestment zone finance plan for reinvestment zone 1 – TIRZ
9. Policy on approving change orders
10. Approve funds for emergency repair at the WWTP
11. Adjourn

November 13, 2023 – WORKSHOP FOR TIRZ @ 5:30 p.m.

1. Called to order
2. Elect officers and assign position numbers
3. Approve previous minutes
4. Adjourn

November 13, 2023 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/30/2023

1. Called to order
2. Invocation/Pledge of Allegiance (Pastor Mac Vaughn)
3. Remarks of visitors
4. Staff Report: (a) Introduction of new employees – Victoria Gutierrez – Fire Cadet, (b) Proclamation – National Apprentice Week – Nov. 13-19, 2023; (c) Update of all CIP projects; (d) Board and Commission update; and (e) Reports from staff and City Council
5. Public hearing – TIRZ
6. 1st reading of Ordinance No. _____, TIRZ
7. Cancelling the December 25, 2023 council meeting
8. 1st reading of Ordinance No. _____ - Approving tax roll – Grimes County portion
9. 1st reading of Ordinance No. _____ - Approving tax roll – Brazos County portion
10. Resolution No. _____, casting votes for Board of Directors for Grimes Central Appraisal District
11. Consent agenda: (a) Minutes from October 2023 and (b) Municipal Court report for October 2023
12. Adjourn

November 27, 2023 – WORKSHOP @ 4:30

1. Called to order
2. Discussion on policy for rentals
3. Discussion on Horlock House
3. Adjourn

November 27, 2023 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/13/2023](#)

1. Called to order
2. Invocation/Pledge of Allegiance (Rev. T. J. Green, First Baptist Church)
3. Remarks of visitors
4. Staff Report: (a) Update of all CIP projects; (b) Board and Commission update; and
(c) Reports from staff and City Council
5. 2nd reading of Ordinance No. _____, TIRZ
6. Change Order for CIP project
7. Adjourn

December 11, 2023 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/27/2023](#)

1. Called to order
2. Invocation/Pledge of Allegiance (Rev. T. J. Green, First Baptist Church)
3. Remarks of visitors
4. Staff Report: (a) Update of all CIP projects; (b) Board and Commission update; and
(c) Reports from staff and City Council
5. Consent agenda: (a) Minutes from November 2023 and (b) Municipal Court Report for
November 2023
6. Adjourn



REQUEST FOR CITY COUNCIL AGENDA ITEM #5

Agenda Date Requested: <u>October 23, 2023</u>
Requested By: <u>Jon MacKay, Grad. Engineer</u>
Department: <u>Public Works</u>
<input type="radio"/> Report <input checked="" type="radio"/> Resolution <input type="radio"/> Ordinance

Exhibits: Resolution No. 750-23

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u>N/A</u>
Amount Budgeted:	<u>N/A</u>
Amount Requested:	<u>N/A</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

AGENDA ITEM #5

Consideration and possible action to approve Resolution No. 750-23, authorizing the City Manager to approve contract change orders that are less than \$25,000.00 as long as the project is within budget.

SUMMARY & RECOMMENDATION

The Texas Local Government Code allows the City Council to grant authority to a city official for approving change orders less than \$50,000.00 in value as long as the change is otherwise legal. With more projects ongoing in Navasota, a continued increase in small construction change orders is expected. To streamline the process, staff are requesting that the city manager be granted authority to execute some change orders.

In the spirit of transparency, city staff is not asking for the full \$50,000.00 authority allowable by law and has included the additional constraint that projects must be within the budgeted amount to be approved without action by City Council. Therefore, staff is requesting the City Council approve the attached Resolution allowing the city manager to approve contract change orders that are less than \$25,000 and within budget.

ACTION REQUIRED BY CITY COUNCIL

Approve Resolution No. 750-23, authorizing the City Manager to approve contract change orders that are less than \$25,000.00 as long as the project is within budget.

Approved for the City Council meeting agenda.



Jason B. Weeks, City Manager

10/18/23

Date

RESOLUTION NO. 750-23

A RESOLUTION GRANTING AUTHORITY TO THE CITY MANAGER OF THE CITY OF NAVASOTA TO APPROVE CERTAIN CHANGE ORDERS TO CONTRACTS

WHEREAS, Section 252.048(a), Texas Local Government Code provides that if changes in plans or specifications are necessary after the performance of a contract awarded by a municipality through a competitive procedure as required by Section 252.021, Texas Local Government Code, has begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, the governing body of the municipality may approve change orders making the changes; and

WHEREAS, Section 252.048(c), Texas Local Government Code states that if a change order involves a decrease or an increase of \$50,000.00 or less, the governing body of a municipality may grant general authority to an administrative official of the municipality to approve the change orders; and

WHEREAS, the City Council of the City of Navasota desires to grant authority to the City Manager to approve and execute any and all change orders which involve a decrease or an increase of up to \$25,000.00, or 25% of the original contract, whichever amount is less, provided the total contract expenditures remain within the budgeted amount; and

WHEREAS, change orders in excess of \$25,000.00 require City Council approval; Now Therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NAVASOTA, TEXAS:**

1. That the City Council of the City of Navasota hereby grants general authority to the City Manager to approve and execute any and all change orders which involve a decrease or an increase of up to \$25,000.00, or 25% of the original contract, whichever amount is less, provided the total contract expenditures remain within the budgeted amount.
2. That change orders in excess of \$25,000.00 require City Council approval.
3. That the City Council hereby directs the City Manager to take any and all action necessary to implement this Resolution.

PASSED AND APPROVED THIS THE 23RD DAY OF OCTOBER, 2023.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY



REQUEST FOR CITY COUNCIL AGENDA ITEM #6

Agenda Date Requested: <u>October 23, 2023</u>
Requested By: <u>Jon MacKay, Grad. Engineer</u>
Department: <u>Public Works</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Exhibits: Teal Services Quote, Blower Inspection Report

Appropriation	
Source of Funds:	<u>400 – Sewer Funds</u>
Account Number:	<u>400-515-910.00</u>
Amount Budgeted:	<u>\$230,681.00</u>
Amount Requested:	<u>\$123,070.00</u>
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No

AGENDA ITEM #6

Consideration and possible action to approve a contract between the City of Navasota and Teal Services, LLC in the amount of \$123,070.00 for the purchase and installation of materials and associated items related to emergency repairs to one of the Digester Blowers at the City's Wastewater Treatment Plant, as authorized by Section 252.022(a)(3), Texas Local Government Code, as a procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

SUMMARY & RECOMMENDATION

In August 2023, both air blowers for our aerobic digesters at the Wastewater Treatment Plant failed within days of each other. These are vital within the wastewater treatment process and required to stay in compliance with the city's wastewater permit. The aerobic digesters were installed in the 1990s and were near the end of their service life, but both failing at the same time has created a need for an emergency replacement blower.

Staff worked with a local installer to pull and diagnose both blowers, as well as to price a replacement once the diagnostic was complete. There are three (3) options considered, although one of those did not respond with pricing. Of the two that did, this is the most economical option and is a replacement-in-kind. The second bid price was \$132,967.00 for another design of blower. Both options quoted have a 5-month lead time.

Generally, this item would be required to be competitively bid. However, Section 252.022(a)(3) of the Texas Local Government Code allows a municipality to make emergency purchases because of unforeseen damage to public machinery, equipment, or other property without having to go through the bidding process. Due to time constraints on the production time for the blower, staff recommend City Council approve a contract with Teal Services, LLC to provide and install one of the blowers.

Staff has budgeted \$230,681 in the Wastewater Treatment Plant capital improvement account for FY 2023-24. The amount budgeted was for the replacement of two rotors. Once staff has determined the cost of the WWTP Phase 2 CIP project, there will need to be a budget amendment completed should the amount exceed the remaining budgeted funds.

ACTION REQUIRED BY CITY COUNCIL

Approve a contract between the City of Navasota and Teal Services, LLC in the amount of \$123,070.00 for the purchase and installation of materials and associated items related to emergency repairs to one of the Digester Blowers at the City's Wastewater Treatment Plant, as authorized by Section 252.022(a)(3), Texas Local Government Code, as a procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

Approved for the City Council meeting agenda.



Jason B. Weeks, City Manager

10/18/23

Date



Teal Services LLC.

SCR-U-2470933, State of Texas

Project: City of Navasota Digester Blower Replacment

10/18/2023

Teal Services LLC. Proposes the following Scopes for Prices stated below and with clarifications as noted,

1 Blower Replacement Scopes

Remove Existing Motor and Blower Frame, Install 1- 75 HP Blower, Modify Existing 6" Discharge piping and install 8" Isolation Valve, Check Valve and Expansion Coupling. Approval Drawings 6-8 Weeks, Equipment Lead Time 18-22 Weeks after approved Drawings.

Total Amount Blower Replacement \$ 123,070.00

- 1) NO Tax Included, Proposal valid for 30 Days.
- 2) Roll off and Truck will need to be moved for access to blower.

Thank you for the opportunity to quote you,

Chad Smith- RME-U-2470931, State of Texas
Teal Services LLC.
281-467-4407 cell
Chad@Tealtexas.com

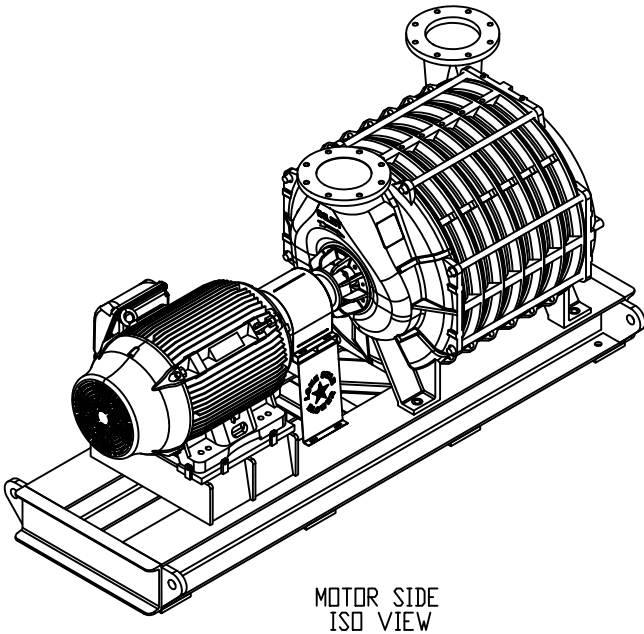
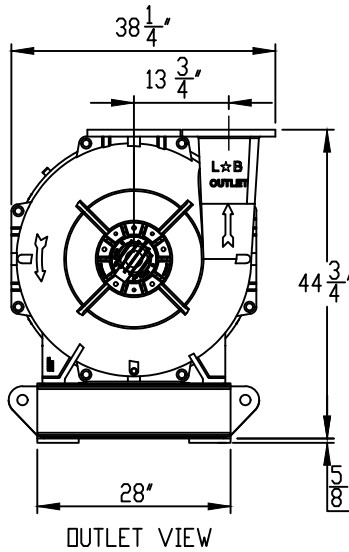
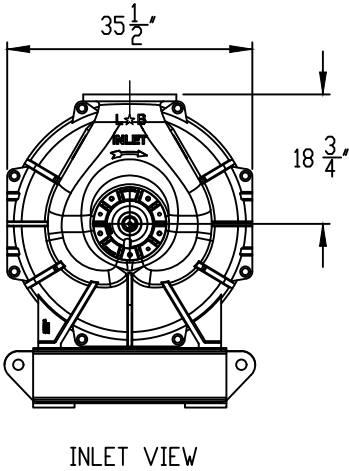
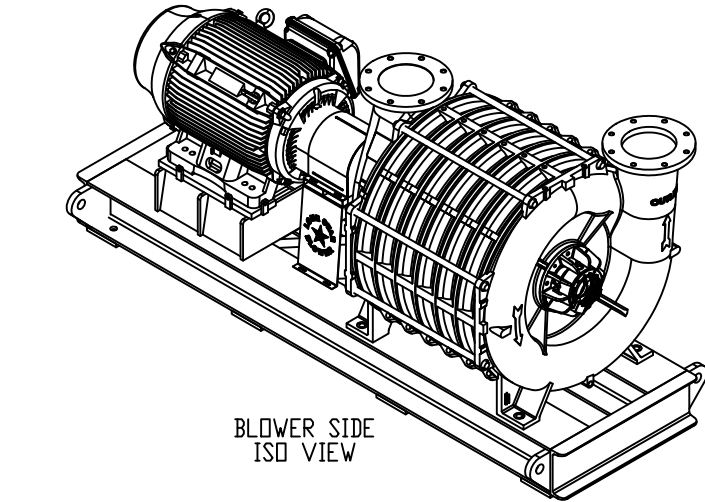
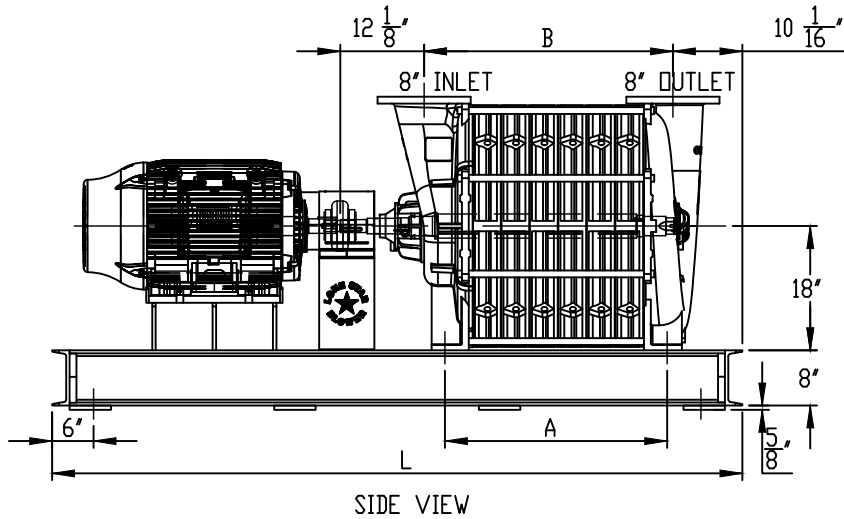
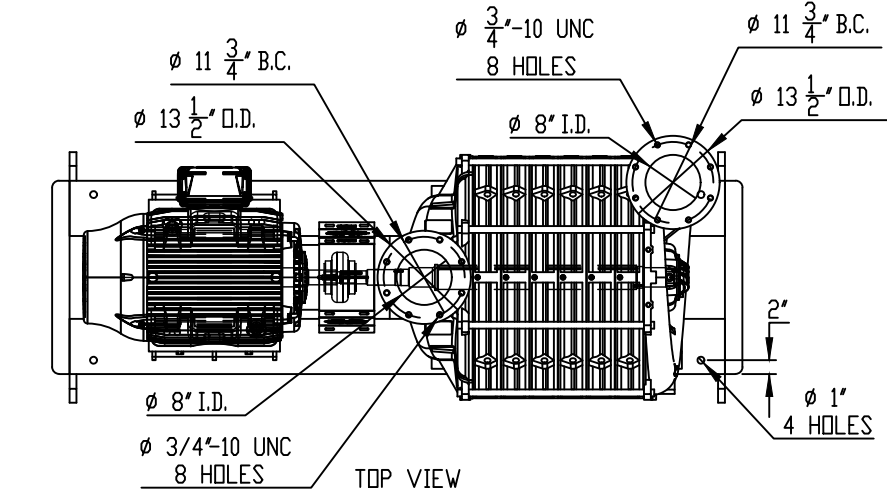
Chad Smith - Teal Services LLC.

City of Navasota Texas

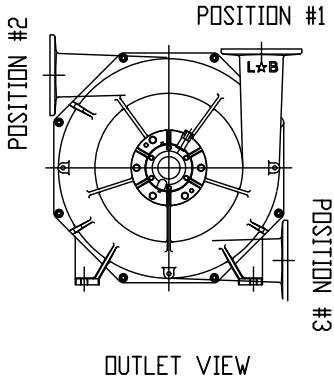
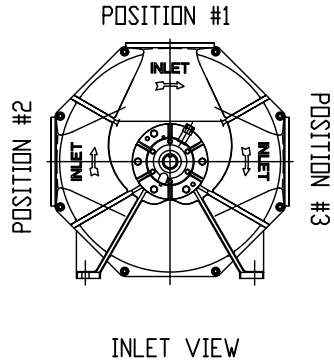
PACKAGED DIMENSIONS					
MODEL	A*	B*	L†		
MC8-1	7.45 (189)	11.29 (287)	65 (1651)	75 (1905)	86 (2184)
MC8-2	11.58 (294)	15.42 (392)	65 (1651)	75 (1905)	86 (2184)
MC8-3	15.70 (399)	19.54 (496)	75 (1905)	86 (2184)	94 (2388)
MC8-4	19.83 (504)	23.67 (601)	75 (1905)	86 (2184)	94 (2388)
MC8-5	23.95 (608)	27.79 (706)	86 (2184)	94 (2388)	100 (2540)
MC8-6	28.08 (713)	31.92 (811)	86 (2184)	94 (2388)	100 (2540)
MC8-7	32.20 (818)	36.04 (915)	86 (2184)	94 (2388)	112 (2845)
MC8-8	36.33 (923)	40.17 (1020)	94 (2388)	100 (2540)	112 (2845)
MC8-9	40.45 (1027)	44.29 (1125)	100 (2540)	112 (2845)	120 (3048)

*DIMENSIONS ARE SHOWN IN INCHES (AND MILLIMETERS) ARE APPROXIMATE.
DO NOT USE FOR CONSTRUCTION PURPOSES.

†DIMENSIONS VARY DEPENDING ON COUPLING & MOTOR FRAME SIZE.



INLET & OUTLET ORIENTATION OPTIONS
THE ORIENTATION OF THE INLET AND OUTLET IS SELECTABLE FROM ANY OF THE THREE DIFFERENT POSITIONS, AS VIEWED WHEN FACING THE EXTERIOR OF THE PARTS.



INERTIA BASED ON CAST IMPELLERS.
APPROXIMATE WEIGHT FOR BLOWER AND SKID MINUS MOTOR.

MODEL	WEIGHT		Wk ²	
	LB	Kg	LB-ft ²	Kg-m ²
MC8-1	1383	628	10	0.27
MC8-2	1683	764	19	0.53
MC8-3	2017	916	29	0.78
MC8-4	2317	1052	38	1.04
MC8-5	2680	1217	47	1.30
MC8-6	2980	1353	57	1.45
MC8-7	3348	1519	66	1.82
MC8-8	3648	1656	76	2.08
MC8-9	4033	1831	86	2.34

INTERPRET ALL GEOMETRIC DIMENSIONING AND TOLERANCING TO ASME Y14.5

ALL DIMENSIONS ARE IN INCHES UNLESS OTHERWISE SPECIFIED

STANDARD TOLERANCES

.X	±.015
.XX	±.010
.XXX	±.005
X/X	±1/16
ANGLES	± 1°

REMOVE BURRS AND BREAK ALL SHARP EDGES

MACHINED SURFACES

DRAWING IS FOR REFERENCE ONLY UNLESS SPECIFIED AS APPROVED

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF LONE STAR BLOWER. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF LONE STAR BLOWER IS PROHIBITED.

DRAWN BY: DATE

CHECKED BY: DATE

APPROVED BY: DATE

THIRD ANGLE PROJECTION

LONE STAR

MC 8
MULTISTAGE TURBO

SIZE: B

DWG. NO. MARKETING

REV 0

SCALE: 1:20

DO NOT SCALE

SHEET 1 OF 1



Compressor Performance Datasheet

Customer	:	Quote number	:
Customer reference	:	Size	: MC81
Item number	: Default	Stages	: 7
Service	:	Based on curve number	: MMC81-I11-7
Quantity	: 1	Date last saved	: 29 Sep 2023 10:26 AM
		Impeller	: 11

Operating Conditions

Standard conditions : (14.70 psi.a , 68.00 deg F , 36.00 %)

Condition		1					
System inlet volume flow	CFM	1,329.6					
Flow at standard conditions	SCFM	1,200.0					
Mass flow	lbm/s	1.50					
Mass flow, dry	lbm/s	1.45					
System inlet temperature	deg F	110.0					
System inlet pressure	psi.g	0.00					
Inlet pressure loss	psi	0.20					
Compressor discharge pressure	psi.g	6.75					
Discharge pressure loss	psi						
System discharge pressure [p2]	psi.g	6.75					
Compressor differential pressure	psi	7.55					
System differential pressure [dp]	psi	6.75					
Atmospheric pressure	psi.a	14.56					
Elevation above sea level	ft	250.0					
Site Supply Frequency	Hz	60					
Type of gas		Air					
Relative humidity	%	60.00					
Molecular weight (MW)		28.39					
Specific heat (Cp)	Btu/(lb.deg F)	0.2481					
Ratio of specific heat (k)		1.39					

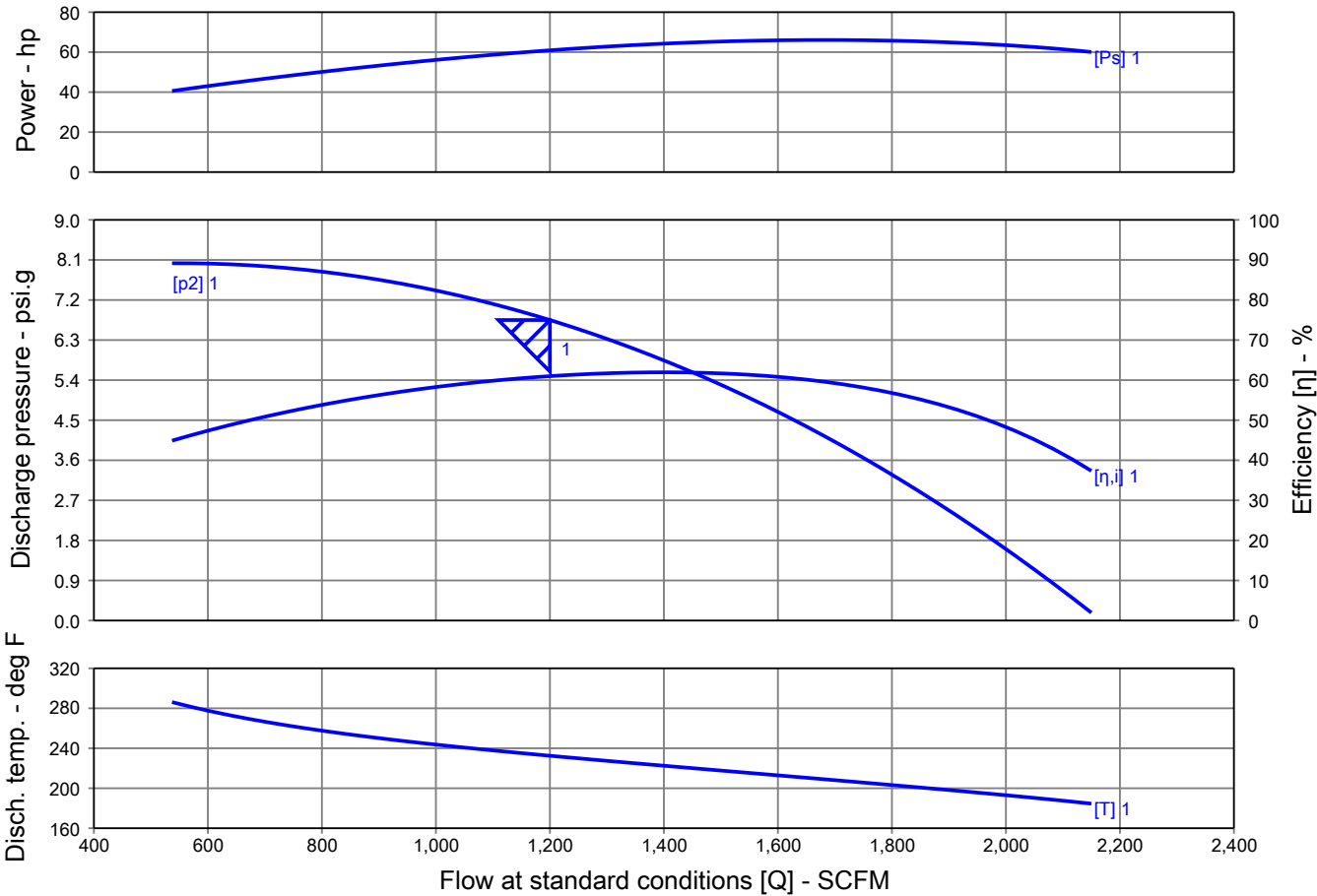
Performance

Quantity of units operating		1					
Speed	rpm	3550					
System discharge pressure (actual) [p2]	psi.g	6.75					
Inlet throttling applied		Yes					
Efficiency, polytropic [#p]	%	63.28					
Efficiency, total	%	-					
Power, shaft [Ps]	hp	60.92					
Temperature rise	deg F	122.5					
Discharge temperature	deg F	232.5					
Rise to surge	psi	1.27					
Turndown	%	55.24					
Surge pressure	psi.g	8.02					
Surge flow	SCFM	537.1					



Compressor Performance Datasheet

Customer	:	Quote number	:
Customer reference	:	Size	: MC81
Item number	: Default	Stages	: 7
Service	:	Based on curve number	: MMC81-I11-7
Quantity	: 1	Date last saved	: 29 Sep 2023 10:26 AM
		Impeller	: 11



LONE STAR BLOWER/DYNAMIC SPECIALTIES
HOUSTON, TX
sLOC-MC MONITORING LOCAL CONTROL PANEL

DRAWING NUMBER	TITLE	REV	DATE	STATUS	NOTES
01-000	TITLE PAGE	A	05/15/23	ISSUED FOR APPROVAL	
01-001	LEGENDS & NOTES	A	05/15/23	ISSUED FOR APPROVAL	
01-002	BILL OF MATERIALS	A	05/15/23	ISSUED FOR APPROVAL	
01-100	ENCLOSURE/PANEL	A	05/15/23	ISSUED FOR APPROVAL	
01-200	POWER DISTRIBUTION	A	05/15/23	ISSUED FOR APPROVAL	
01-300	DISCRETE INPUT INTERCONNECT DIA.	A	05/15/23	ISSUED FOR APPROVAL	
01-400	DISCRETE OUTPUT INTERCONNECT DIA.	A	05/15/23	ISSUED FOR APPROVAL	
01-500	ANALOG INPUT INTERCONNECT DIA.	A	05/15/23	ISSUED FOR APPROVAL	

NOTES:



LONE STAR BLOWER

DYNAMIC SPECIALTIES
HOUSTON, TEXAS

A	05/15/23	DTB	ISSUED FOR APPROVAL						
<div>NO</div>	DATE	BY	DESCRIPTION					DATE	BY
	MADE							APPROVED	
REVISIONS									

sLOC-MC MONITORING
LOCAL CONTROL PANEL
TITLE PAGE


DRAWN DTB	CHK. DR. BQ	DWG. NO. 01-000
DATE 05/15/23	SCALE NONE	

BILL OF MATERIALS					
ITEM	QTY	MANUFACTURER	PART NUMBER	DESCRIPTION	LSB PART NUMBER
1	1	HAMMOND	EJ16148	TYPE 4 ENCLOSURE, 16X14X8	1001402000
2	1	ALLIED MOULDED PROD.	AMHMI108CCL	10X8 HINGED HMI COVER, CLEAR, SNAP-LATCH	1001402281
3	1	SCHNEIDER ELECTRIC	9001SKR16H2	EMERGENCY STOP PUSHBUTTON, TWIST RELEASE	1001402110
4	1	SCHNEIDER ELECTRIC	9001K56YM	ESD PUSHBUTTON, GUARD YELLOW	1001402741
5	1	PHOENIX CONTACT	1060632	HMI, 7" TOUCHSCREEN, HTML5, IP66	1001402061
6	1	PHOENIX CONTACT	2404267	AXC F 2152 PLCNEXT CONTROLLER	1001402044
7	1	PHOENIX CONTACT	1043501	SD FLASH 2GB PLCNEXT MEMORY CARD	1001402046
8	1	PHOENIX CONTACT	1088135	AXL F BP BASE SOCKET 4	1001402048
9	1	PHOENIX CONTACT	1088127	AXL SE DIGITAL INPUT 16 POINT	1001402050
10	1	PHOENIX CONTACT	1088129	AXL SE DIGITAL OUTPUT 16 POINT	1001402051
11	2	PHOENIX CONTACT	1088062	AXL SE ANALOG INPUT 4-20mA 4 CHANNEL	1001402054
12	1	PHOENIX CONTACT	1110466	POWER SUPPLY, UN02-PS/1AC/24DC/120W	
13	1	PHOENIX CONTACT	2907918	SURGE PROTECTION DEVICE, TYPE 2/3, 120V	1001402075
14	5	PHOENIX CONTACT	2900299	RELAY MODULE, SPDT, PLC-RPT-24DC/2I	
15	1	PHOENIX CONTACT	2907562	THERMOMAGNETIC CIRCUIT BREAKER, 5A, 1P	1001402075
16	10	PHOENIX CONTACT	1004348	TERMINAL STRIP MARKER, KLM-A	1001402069
17	15	PHOENIX CONTACT	0800886	END STOP, E/NS 35 N, GRAY	1001402081
18	8	PHOENIX CONTACT	3002602	FUSE 2-TIER TERM., 24V, PT 4-PE/L/HESI	
19	24	PHOENIX CONTACT	3002608	FUSE 2-TIER TERM., PT 4-L/HESI 24	
20	5	PHOENIX CONTACT	3002619	D-PT 4-PE/L/HESI END COVER	1001402746
21	1	PHOENIX CONTACT	3211757	FEED THROUGH TB, PT 4, GRAY	1001402742
22	1	PHOENIX CONTACT	3211766	GROUND TB, PT 4-PE, GREEN/YELLOW	1001402743
23	1	PHOENIX CONTACT	3030420	TERMINAL BLOCK END COVER, D-ST 4	1001402744
24	1	PHOENIX CONTACT	0801733	DIN RAIL, PERFORATED, 6FT STICK	1001402399
25	1	PHOENIX CONTACT	3240622	CABLE DUCT, WHITE, 30mm x 80mm x 2m	1001402103
26	2	PHOENIX CONTACT	1201141	DIN RAIL ISOLATOR STAND-OFF	1001402108
27	4	PHOENIX CONTACT	3030365	PLUG-IN JUMPER BRIDGE	1001402109
28	1	BANNER ENGINEERING	K30L2RGB7T	STATUS INDICATOR LIGHT, 30MM	1001402722

NAMEPLATE LEGEND					
ITEM	COLOR	NAMEPLATE SIZE	CHAR. SIZE	FIRST LINE	SECOND LINE
①	WHT/BLK LTR	1" X 3"	1/4"	LOCAL CONTROL	PANEL
②	WHT/BLK LTR	3/4" X 2"	1/4"	BLOWER	STATUS
③	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	LINE	
④	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	SPD	
⑤	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	PS1	
⑥	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	24VDC	
⑦	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	PLC	
⑧	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	TS-D1	
⑨	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	TS-DD	
⑩	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	RELAYS	
⑪	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	TS-A11	
⑫	WHT/BLK LTR	1/4" X 1 3/4"	1/8"	TS-A12	

LABEL SCHEDULE			
LBL1	LONE STAR BLOWER / DYNAMIC SPECIALTIES LINE VOLTAGE: 120 VAC PHASE: 1 PH + GND, 60 HZ FLA: 2A LARGEST MOTOR: N/A SCCR: CONTROL ONLY ENCLOSURE TYPE: NEMA 4 USE CONDUIT FITTING TYPE: 4, 4X, 6, 6P PROJECT NO.: XXXXX WIRING DIAGRAM: sLOC-MC MONITORING '01-000' TO '01-500'		
LBL2	UL 508A LABEL		
LBL3	FUSE SCHEDULE - TO REDUCE THE POTENTIAL OF A FIRE, REPLACE WITH SAME TYPE AND SIZE FUSES.		
NO.	TYPE	MAX. AMP	MIN. VOLTS
24V-FB1-FB8	GMA	2A	250
DISCRETE INPUT	GMA	1A	250
DISCRETE OUTPUT	GMA	1A	250
ANALOG INPUT	GMA	.25A	250


NOTES:



LONE STAR BLOWER

DYNAMIC SPECIALTIES

HOUSTON, TEXAS

A	05/15/23	DTB	ISSUED FOR APPROVAL						
	DATE	BY	DESCRIPTION				DATE	BY	
	MADE						APPROVED		
REVISIONS									

sLOC-MC MONITORING
LOCAL CONTROL PANEL
BILL OF MATERIALS

DRAWN DTB	CHK. DR. BQ	DWG. NO. 01-002
DATE 05/15/23	SCALE NONE	

<p>sLOC-MC MONITORING LOCAL CONTROL PANEL POWER DISTRIBUTION</p>		
<p>DRAWN DTB</p>	<p>CHK. DR. BQ</p>	<p>DWG. NO. 01-200</p>
<p>DATE 05/15/23</p>	<p>SCALE NONE</p>	

DESCRIPTION	FIELD DEVICE	CONTROL PANEL	DESCRIPTION	FIELD DEVICE	CONTROL PANEL																																																																																
					<div>AXL F SE DI 24VDC DISCRETE INPUT SLOT 01</div>																																																																																
					<div><div>24VDC-FB4(+)</div><div>E-STOP</div><div>TS-DI</div><table><tr><td>FB1</td><td></td><td>FB1</td></tr><tr><td>1</td><td></td><td>1</td></tr><tr><td>FB2</td><td></td><td>FB2</td></tr><tr><td>2</td><td></td><td>2</td></tr><tr><td>FB3</td><td></td><td>FB3</td></tr><tr><td>3</td><td></td><td>3</td></tr><tr><td>FB4</td><td></td><td>FB4</td></tr><tr><td>4</td><td></td><td>4</td></tr><tr><td>FB5</td><td></td><td>FB5</td></tr><tr><td>5</td><td></td><td>5</td></tr><tr><td>FB6</td><td></td><td>FB6</td></tr><tr><td>6</td><td></td><td>6</td></tr><tr><td>FB7</td><td></td><td>FB7</td></tr><tr><td>7</td><td></td><td>7</td></tr><tr><td>FB8</td><td></td><td>FB8</td></tr><tr><td>8</td><td></td><td>8</td></tr></table><div><div>S1-0</div><div>TS-DI-1</div></div><div><div>S1-1</div><div>TS-DI-2</div></div><div><div>S1-2</div><div>TS-DI-3</div></div><div><div>S1-3</div><div>TS-DI-4</div></div><div><div>S1-4</div><div>TS-DI-5</div></div><div><div>S1-5</div><div>TS-DI-6</div></div><div><div>S1-6</div><div>TS-DI-7</div></div><div><div>S1-7</div><div>TS-DI-8</div></div></div> <div>TERM.</div> <table><tr><td>0</td><td>IN-1</td></tr><tr><td>1</td><td>IN-2</td></tr><tr><td>2</td><td>IN-3</td></tr><tr><td>3</td><td>IN-4</td></tr><tr><td>4</td><td>IN-5</td></tr><tr><td>5</td><td>IN-6</td></tr><tr><td>6</td><td>IN-7</td></tr><tr><td>7</td><td>IN-8</td></tr><tr><td>8</td><td>IN-9</td></tr><tr><td>9</td><td>IN-10</td></tr><tr><td>10</td><td>IN-11</td></tr><tr><td>11</td><td>IN-12</td></tr><tr><td>12</td><td>IN-13</td></tr><tr><td>13</td><td>IN-14</td></tr><tr><td>14</td><td>IN-15</td></tr><tr><td>15</td><td>IN-16</td></tr></table>	FB1		FB1	1		1	FB2		FB2	2		2	FB3		FB3	3		3	FB4		FB4	4		4	FB5		FB5	5		5	FB6		FB6	6		6	FB7		FB7	7		7	FB8		FB8	8		8	0	IN-1	1	IN-2	2	IN-3	3	IN-4	4	IN-5	5	IN-6	6	IN-7	7	IN-8	8	IN-9	9	IN-10	10	IN-11	11	IN-12	12	IN-13	13	IN-14	14	IN-15	15	IN-16
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NOTES:

WHEN USED WITH sLOC-MC PROGRAM, INPUT & OUTPUT CHANNELS ARE MAPPED TO EACH INSTRUMENT VIA HMI INTERFACE



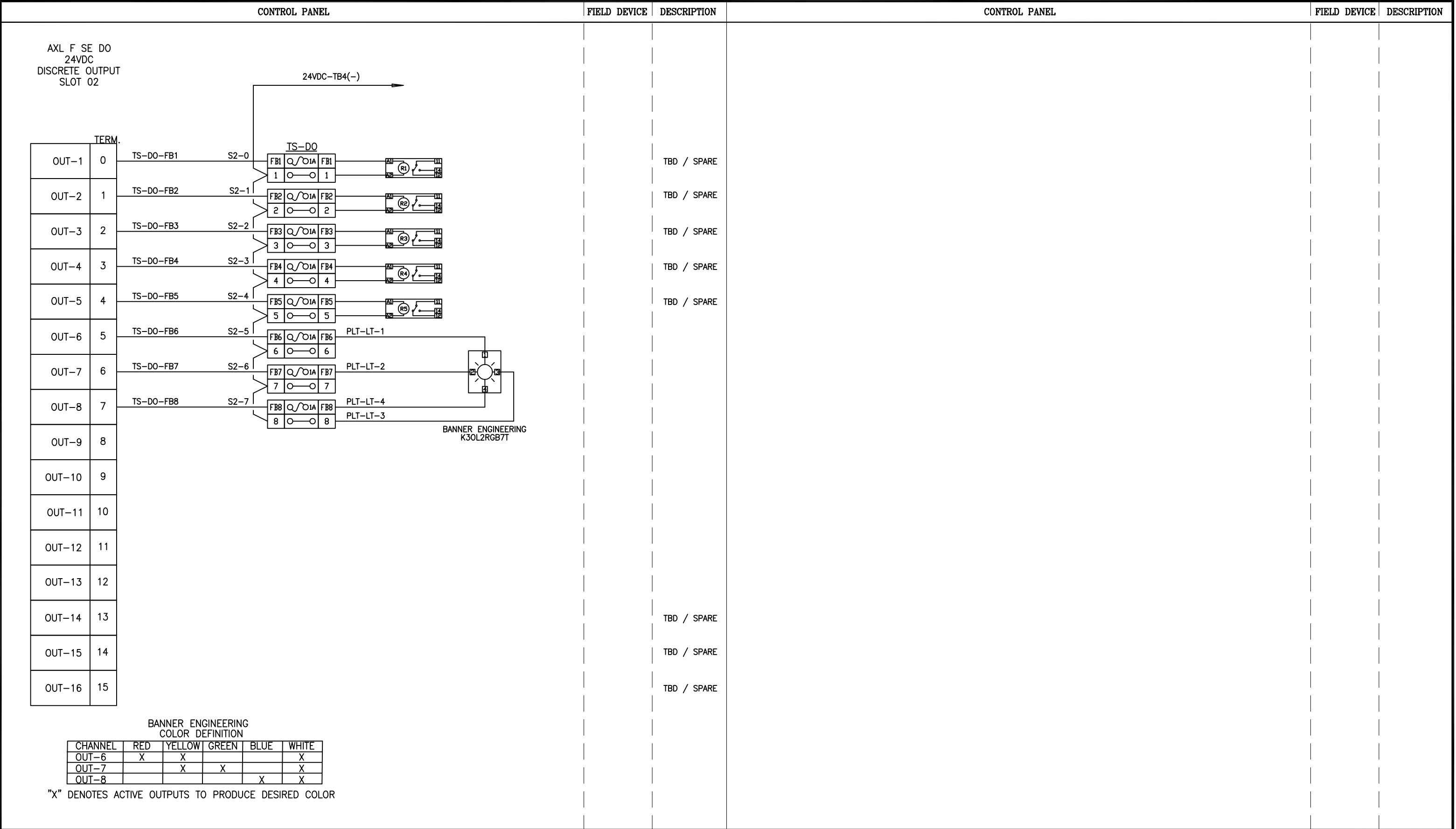
LONE STAR BLOWER

DYNAMIC SPECIALTIES
HOUSTON, TEXAS

A	05/15/23	DTB	ISSUED FOR APPROVAL						
	DATE	BY	DESCRIPTION					DATE	BY
	MADE							APPROVED	
REVISIONS									

sLOC-MC MONITORING
LOCAL CONTROL PANEL
DISCRETE INPUT INTERCONNECT DIA.

DRAWN DTB	CHK. DR. BQ	DWG. NO. 01-300
DATE 05/15/23	SCALE NONE	



BANNER ENGINEERING
COLOR DEFINITION

CHANNEL	RED	YELLOW	GREEN	BLUE	WHITE
OUT-6	X	X			X
OUT-7		X	X		X
OUT-8				X	X

"X" DENOTES ACTIVE OUTPUTS TO PRODUCE DESIRED COLOR

DESCRIPTION	FIELD DEVICE	CONTROL PANEL	DESCRIPTION	FIELD DEVICE	CONTROL PANEL
					<div>AXL F SE AI 24VDC ANALOG IN SLOT 03</div> <div><div>24VDC-FB5(+)</div><div><div>TS-AI1</div><div><div>FB1</div><div>25</div><div>1</div><div>1</div><div>S</div></div><div><div>FB2</div><div>25</div><div>2</div><div>2</div><div>S</div></div><div><div>FB3</div><div>25</div><div>3</div><div>3</div><div>S</div></div><div><div>FB4</div><div>25</div><div>4</div><div>4</div><div>S</div></div></div><div><div>S3-0</div><div>TS-AI1-1</div><div>S3-2</div><div>TS-AI1-2</div><div>S3-4</div><div>TS-AI1-3</div><div>S3-8</div><div>TS-AI1-4</div></div><div><div>TERM.</div><div><div>0</div><div>1</div></div><div><div>2</div><div>3</div></div><div><div>4</div><div>5</div></div><div><div>6</div><div>7</div></div></div><div><div>IN-1</div><div>IN-2</div><div>IN-3</div><div>IN-4</div></div></div> <div><div>24VDC-TB5(-)</div></div>

AXL F SE AI
24VDC
ANALOG IN
SLOT 04

24VDC-FB6(+)

TS-AI2

FB1

25

1

1

S

FB2

25

2

2

S

FB3

25

3

3

S

FB4

25

4

4

S

S4-0

TS-AI2-1

S4-2

TS-AI2-2

S4-4

TS-AI2-3

S4-8

TS-AI2-4

TERM.

0

1

2

3

4

5

6

7

IN-1

IN-2

IN-3

IN-4

24VDC-TB6(-)

NOTES:
WHEN USED WITH sLOC-MC PROGRAM, INPUT & OUTPUT CHANNELS ARE MAPPED TO EACH INSTRUMENT VIA HMI INTERFACE

LONE STAR BLOWER

DYNAMIC SPECIALTIES

HOUSTON, TEXAS

A	05/15/23	DTB	ISSUED FOR APPROVAL		
<div>no</div>	DATE	BY	DESCRIPTION	DATE	BY
	MADE			APPROVED	
REVISIONS					

sLOC-MC MONITORING

LOCAL CONTROL PANEL

ANALOG INPUT INTERCONNECT DIA.

DRAWN

DTB

CHK. DR.

BQ

DWG. NO.

01-500

DATE

05/15/23

SCALE

NONE



September 28, 2023

SLS: 214427

Ronnie Elliott
Teal Services
936-537-2385
ronnie@tealtexas.com

Subject: Blower
Manufacturer: Lamson 608 (GD/CF
Model #: 608-2-6AD
Serial #: 950754

September 28, 2023

Inspection Report

Placed locked up unit on trunnion and began teardown. Found NDE bearing housing cracked, and bearing inner race welded to the shaft. Cut both the bearing housing and bearing off of the shaft. None of the impellers were centered in the flow path, most with a positive displacement of 3/16" (rotor stack had been improperly stacked). Found balance holes had been drilled into the shaft on both ends, opposite the shaft key. The #7 Impeller had a face rub against its stage ring, while the #5 Impeller has severe rubs on the O/S diameter, along with edge cracking. Both labyrinth air seals are worn and require replacement.

Predictive Recommendations

- Recommend Replacement as cost effective option.



**Pinnacle
Industries Ltd.**

Pictures

407 Eagle Street
Pasadena, Texas 77506
Phone (713) 740-4300
Fax (713) 472-1359
Service4@pinnind.com



**Gardner
Denver**



**Pinnacle
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**Gardner
Denver**



September 28, 2023

SLS: 215797

Ronnie Elliott
Teal Services
936-537-2385
ronnie@tealtexas.com

Subject: Blower
Manufacturer: Lamson 608 (GD/CF
Model #: 608-2-6AD
Serial #: 950755

September 28, 2023

Inspection Report

Drained oil from NDE bearing housing and found the oil burned with a large amount of metallic debris adhering to the magnetic drain plug. Drained the DE housing. and found it full of new oil despite a quantity of metal debris on the plug. Rotated blower into vertical orientation and disassembled the NDE (*Up*). After pulling the housing, the labyrinth seal was exposed and exhibited signs of excessive contact and the babbett is essentially gone. Pulled tie rods to remove the inlet casting. Began unstacking. #4 and #5 Impeller had preexisting damage and cracks. Both broke during disassembly. Impeller #3 had to be cut off the shaft, due to its aluminum spacer running hard in the inducer section causing it to seize to the stage ring inducer and shaft. Impellers #2 and #1 were in similar condition. Impeller #2 had a piece broken out of it on the inlet side. Shaft diameter has been drilled several times on each end, journals are rough. The shaft requires replacement.

NOTE: unit had previously been rebuilt using all 1003 BC impellers. Per the data tag, this unit should have **2 - 1001 RAD** impellers, and **6 - 1003 BC** impellers.

Predictive Recommendations

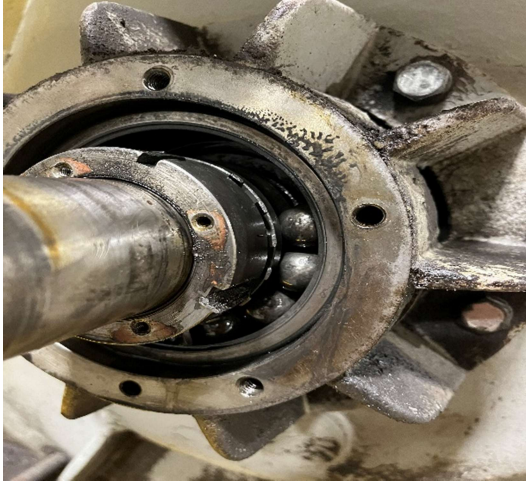
- Recommend Replacement as cost effective option.



**Pinnacle
Industries Ltd.**

407 Eagle Street
Pasadena, Texas 77506
Phone (713) 740-4300
Fax (713) 472-1359
Service4@pinnind.com

Pictures



**Gardner
Denver**



REQUEST FOR CITY COUNCIL AGENDA ITEM #7

<p>Agenda Date Requested: <u>October 23, 2023</u></p> <p>Requested By: <u>Susie Homeyer, City Secretary</u></p> <p>Department: <u>Administration</u></p> <p><input type="radio"/> Report <input type="radio"/> Resolution <input checked="" type="radio"/> Ordinance</p> <p>Exhibits: <u>Minutes for September 2023, Municipal Court Report for September 2023 and Ordinance No. 1033-23</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th colspan="2" style="text-align: center;">Appropriation</th></tr></thead><tbody><tr><td>Source of Funds:</td><td><u>N/A</u></td></tr><tr><td>Account Number:</td><td><u>N/A</u></td></tr><tr><td>Amount Budgeted:</td><td><u>N/A</u></td></tr><tr><td>Amount Requested:</td><td><u>N/A</u></td></tr><tr><td>Budgeted Item:</td><td><input type="radio"/> Yes <input checked="" type="radio"/> No</td></tr></tbody></table>	Appropriation		Source of Funds:	<u>N/A</u>	Account Number:	<u>N/A</u>	Amount Budgeted:	<u>N/A</u>	Amount Requested:	<u>N/A</u>	Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No
Appropriation													
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Account Number:	<u>N/A</u>												
Amount Budgeted:	<u>N/A</u>												
Amount Requested:	<u>N/A</u>												
Budgeted Item:	<input type="radio"/> Yes <input checked="" type="radio"/> No												

AGENDA ITEM #7

Consent agenda items are:

- A. Approve the minutes for the month of September 2023.**
- B. Approve the Municipal Court Report for September 2023.**
- C. Approve the second reading of Ordinance No. 1033-23, approving the Project Plan and Financing for City of Navasota Tax Increment Reinvestment Zone Number 1.**

SUMMARY & RECOMMENDATION

Consent agenda items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

A. Staff has placed the Minutes for September 2023 on the consent agenda for approval.

B. Staff has placed the Municipal Court Report for September 2023 on the consent agenda for approval.

C. Staff has placed the second reading of Ordinance No. 1033-23, approving the Project Plan and Financing for City of Navasota Tax Increment Reinvestment Zone Number 1.

ACTION REQUIRED BY CITY COUNCIL

Approve the consent agenda: Minutes for September 2023, Municipal Court Report for September 2023 and the 2nd reading of Ordinance No. 1033-23, approving the Project Plan and Financing for City of Navasota Tax Increment Reinvestment Zone Number 1.

Approved for the City Council meeting agenda.



Jason B. Weeks, City Manager

10/18/23

Date

**MINUTES
SPECIAL MEETING
SEPTEMBER 11, 2023**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 4:30 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Mayor Pro-Tem, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
James Harris, Councilmember, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jose Coronilla, Director of Streets and Sanitation; Michael Mize, Peggy Johnson, HR Director; Jennifer Reyna, Public Works Director; Ryan Hendricks, Parks and Recreation Manager; Lupe Diosdado, Development Services Director; Jon MacKay, Graduate Civil Engineer; Rayna Teicheira, Economic Development Director and Cary Bovey, Legal Counsel.

VISITORS: Connie Clements

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 4:31 p.m.
2. There were no remarks from visitors.
3. A workshop was held on the City of Navasota Strategic Plan for Fiscal Year 2023-2024. It was the consensus of the City Council that the collaboration of the Parks and Recreation Department and the Library work together on more programs to be offered at the Library.
4. Mayor Bert Miller adjourned the meeting at 5:31 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
REGULAR MEETING
SEPTEMBER 11, 2023**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Mayor Pro-Tem, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
James Harris, Councilmember, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jose Coronilla, Director of Streets and Sanitation; Jason Katkoski, Fire Chief/EMC; Michael Mize, Police Chief; Peggy Johnson, HR Director; Rayna Teicheira, Economic Development Director; Jennifer Reyna, Public Works Director; Pat Gruner, Navasota Municipal Judge; Cary Bovey, Legal Counsel; Jon McKay, Graduate Engineer; Ryan Kendricks, Parks and Recreation Manager; Michelle Savensky, Executive Administrative Assistant; Lupe Diosdado, Development Services Director; Edwin Sandoval, Project Manager; Hattie Wells, Permit Clerk; Xavier Adam, Investigator; Evette Butler, Grants Coordinator; Mark Butler, Police Officer; Lindsey Cox, Library Clerk; Swank Backhus, Investigator; Ricarda Sanchez, Utility Technician; Ethan Tyler, Police Officer; and Officer Byrd.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, John Sanders, Jennifer Ramirez, Ashley Falco VerSchurr, Betsy Lehnert, JoAnn Meyer, Ed Murphy, Dia Copeland, Mackey Wells, Angela Wells, Ken Stevens, Jenny Macka, Jill Conlin, Norma Mason, Jessica Krouse, Karley Finley and Isabella Price.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag which was led by the Boy Scout Troup # 101.
3. Remarks of visitors: JoAnn Meyer addressed the City Council about the new proposed water rates and the quality of the water.

4. Staff report:

- a) Mayor Bert Miller proclaimed September 11th as a day of service and remembrance in Navasota.
- b) Peggy Johnson, H. R. Director, introduced the following new employees: Swank Backhus, Investigator; Dan Xavier Adam, Investigator; Ricardo Sanchez, Utility Technician; Lindsey Cox, Library Clerk and Edwin Sandoval, Project Manager.
- c) Peggy Johnson, H. R. Director, recognized Hattie Wells, Permit Clerk, for five years of dedicated service to the City of Navasota.
- d) Jon MacKay, Graduate Engineer, gave an update on the CIP projects.
- e) There was not an update on Boards and Commissions.
- f) Councilmember and staff informed the audience about upcoming events.

5. A public hearing was held on the proposed budget for the City of Navasota for Fiscal Year 2023-2024. Mayor Bert Miller opened the public hearing at 6:28 p.m. City Manager Jason Weeks went over the majority of the budget. The Executive Team went over their individual budgets with the City Council. With no comments from the public, Mayor Bert Miller closed the public hearing at 7:12 p.m.

6. Mayor Pro-Tem Bernie Gessner moved to approve the first reading of Ordinance No. 1029-23, for the City of Navasota's Fiscal Year 2023-2024 Budget, seconded by Councilmember Josh Fultz. The following votes were recorded by a show of hands:

AYES: Mayor Bert Miller, Mayor Pro-Tem Bernie Gessner, Councilmember Josh Fultz, Councilmember Pattie Pederson and Councilmember James Harris

NAYS: None

ABSTAIN: None

Mayor Bert Miller announced that the motion carried.

7. A public hearing was held on the proposal to adopt the tax rate for Fiscal Year 2023-2024. Mayor Bert Miller opened the public hearing at 7:16 p.m. City Manager Jason Weeks read the following statement: This tax rate will raise more taxes for maintenance and operations (M&O) than last year's tax rate. The tax rate will effectively be raised by 3.03 percent and will raise taxes for maintenance and

operations on a \$100,000 home by approximately \$-27.90. With no other comments from the public, Mayor Bert Miller closed the public hearing at 7:19 p.m.

8. Mayor Pro-Tem Bernie Gessner moved that the property tax rate be increased by the adoption of a tax rate of \$0.521, which is effectively a 2.67 percent increase in the tax rate and approve the first reading of Ordinance No. 1030-23, establishing the tax rate of \$0.5221 per \$100 assessed valuation for Fiscal Year 2023-2024, seconded by Councilmember Pattie Pederson. The following votes were recorded by a show of hands:

AYES: Mayor Bert Miller, Mayor Pro-Tem Bernie Gessner, Councilmember Josh Fultz, Councilmember Pattie Pederson and Councilmember James Harris

NAYS: None

ABSTAIN: None

Mayor Bert Miller announced that the motion carried.

9. Councilmember Pattie Pederson moved to approve the ratification of a property tax revenue increase of \$268,455 for FY 2023-2024, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

10. Mayor Pro-Tem Bernie Gessner moved to approve the first reading of Ordinance No. 1032-23, amending the Code of Ordinances, Appendix A, "Fee Schedule", Article A13.000 adopting the revised Republic Services sanitation rates for the City of Navasota, Texas with an effective date of February 1, 2024, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

11. Councilmember Pattie Pederson approved the first reading of Ordinance No. 1031-23, amending the Code of Ordinances, Appendix A "Fee Schedule" Article A5.000 adopting the revised water, gas and sewer monthly rates for the City of Navasota, Texas with an effective date of October 1, 2023 and with each Councilmember voting aye, the motion carried.

12. Councilmember Josh Fultz moved to appoint Pattie Pederson to the Arts Council of Brazos Valley Board as a representative from the City of Navasota, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

13. Mayor Pro-Tem Bernie Gessner moved to approve Change Order No. 1 for the Airport Hanger Utilities Extension project in the amount of \$1,000.00, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Mayor Bert Miller moved to appoint Deborah Richardson, Dia Copeland, Ashley Falco VerSchurr, Brenda Williams and Jared Patout to the Charter Review Committee, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

15. Councilmember Josh Fultz moved to approve a credit to the Chrisitan Community Services utility account in the amount up to \$200.00 per month beginning October 1, 2023 and ending September 30, 2024, seconded by Councilmember James Harris and with each Councilmember voting AYE, the motion carried.

16. Mayor Pro-Tem Bernie Gessner moved to approve the minutes and expenditures for August 2023 and the Municipal Court Report for August 2023, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

17. Mayor Bert Miller adjourned the meeting at 8:21 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
REGULAR MEETING
SEPTEMBER 25, 2023**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Mayor Pro-Tem, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
James Harris, Councilmember, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jason Katkoski, Fire Chief/EMC; Michael Mize, Police Chief; Peggy Johnson, HR Director; Rayna Teicheira, Economic Development Director; Jennifer Reyna, Public Works Director; Pat Gruner, Navasota Municipal Judge; Cary Bovey, Legal Counsel; Jon McKay, Graduate Engineer; Michelle Savensky, Executive Administrative Assistant; Lupe Diosdado, Development Services Director; Evette Butler, Grants Coordinator; Mark Butler, Police Officer; Ethan Tyler, Police Officer; Officer Moon, Richard Green, Utility Technician; Maribel Frank, Chief Financial Officer; Officer Krezel and Joe Munoz, Street and Drainage Laborer.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, John Sanders, Michael Medeiros, Kristi Ramsey, Stu Musick, Ronnie Gonzales, Philip Cox, Judge Fauth, Susan Brak, Barbara Walker, Dia Copeland, Monica Guerrer, Emily Nichols, Andrea Bryd, Sinclair Collins, Lonza Feldhans, Kathryn Prevost, Mark Taylor, Joe Falco, Carolyn Medeiros, Stacey Essman, Kathy Harris, Vanikin Leggett, Amy Carpenter, Shannon Taylor and John Battloe.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) Mayor Bert Miller proclaimed October 5, 2023 as World Teacher's Day and encouraged citizens to "Be a light for the Navasota teachers" and express appreciation to our teachers and display a light blue ribbon outside your home

or business the week of October 5, 2023 as a symbol of support for our educators.

- b) Peggy Johnson, H. R. Director, introduced the following new employee: Joe Munoz, Street and Drainage Maintenance Laborer in the Public Works Department.
- c) Peggy Johnson, H. R. Director, recognized Richard Green, Utility Technician, for twenty years of dedicated service to the City of Navasota.
- d) Jon MacKay, Graduate Engineer, gave an update on the CIP projects.
- e) There was not an update on Boards and Commissions.
- f) Councilmember and staff informed the audience about upcoming events.

5. Mayor Pro-Tem Bernie Gessner moved to approve the second reading of Ordinance No. 1029-23, for the City of Navasota's Fiscal Year 2023-2024 Budget, seconded by Councilmember Josh Fultz. The following votes were recorded by a show of hands:

AYES: Mayor Bert Miller, Mayor Pro-Tem Bernie Gessner, Councilmember Josh Fultz, Councilmember Pattie Pederson and Councilmember James Harris

NAYS: None

ABSTAIN: None

Mayor Bert Miller announced that the motion carried.

6. Councilmember Josh Fultz moved that the property tax rate be increased by the adoption of a tax rate of \$0.521, which is effectively a 2.67 percent increase in the tax rate and approve the second reading of Ordinance No. 1030-23, establishing the tax rate of \$0.5221 per \$100 assessed valuation for Fiscal Year 2023-2024, seconded by Councilmember Pattie Pederson. The following votes were recorded by a show of hands:

AYES: Mayor Bert Miller, Mayor Pro-Tem Bernie Gessner, Councilmember Josh Fultz, Councilmember Pattie Pederson and Councilmember James Harris

NAYS: None

ABSTAIN: None

Mayor Bert Miller announced that the motion carried.

7. Mayor Pro-Tem Bernie Gessner moved to approved the second reading of Ordinance No. 1031-23, amending the Code of Ordinances, Appendix A "Fee Schedule" Article A5.000 adopting the revised water, gas and sewer monthly rates for the City of Navasota, Texas with an effective date of October 1, 2023 seconded by Councilmember Josh Fultz and with each Councilmember voting aye, the motion carried.

8. Councilmember Josh Fultz moved to approve the second reading of Ordinance No. 1032-23, amending the Code of Ordinances, Appendix A, "Fee Schedule", Article A13.000 adopting the revised Republic Services sanitation rates for the City of Navasota, Texas with an effective date of February 1, 2024, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

9. Councilmember Josh Fultz moved to approve the Interlocal Agreement between the City of Navasota and Grimes County for fire protection in the unincorporated areas of the County for FY 2023-2024, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

10. Councilmember Josh Fultz moved to approve the Catastrophic Leave Pool policy for the City of Navasota employees as a new benefit, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

11. Councilmember Pattie Pederson moved to approve the Certification Pay Policy for City of Navasota employees as a new benefit to be effective January 1, 2024, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

12. Councilmember Josh Fultz moved to approve the proposed Paid Parental Leave Policy for the City of Navasota employees a new benefit, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

13. Mayor Pro-Tem Bernie Gessner moved to approve the Tuition Reimbursement Policy for City of Navasota employees as a new benefit, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Councilmember Josh Fultz moved to approve the Strategic Plan for Fiscal Year 2023-2024, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

15. Councilmember Pattie Pederson moved to approve Change Order No. 1 to the contract between the City of Navasota and LDC, LLC in the amount of \$7,635.00, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

16. Councilmember Josh Fultz moved to approve Resolution No. 748-23, designating the persons authorized to sign checks and authorizing designated persons to access bank accounts for certain purposes, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

18. Mayor Bert Miller moved to appoint Scott Beddingfield, Mac Vaughn, Robert Lawrence and Bobbie Gentry to the Airport Advisory Board for a two-year term ending in September 2025, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

Mayor Bert Miller moved to appoint James Hammie and Connie Clements to the Board of Adjustments for a two-year term ending in September 2025, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

Councilmember Josh Fultz moved to appoint Bert Miller, Kathy Prescott, Dillon Hughes and Kevin Clark to the Navasota Economic Development Corporation for a two-year term ending in September 2025, seconded by Councilmember James Harris and with each Councilmember voting AYE, the motion carried.

Councilmember Josh Fultz moved to appoint Vaniken Leggett, Brittany Bay, Naomi Wallace, Kritina Palmer, Elizabeth Corpus, and Tauwonna Curtis-Whitfield to the Keep Navasota Beautiful Commission for a two-year term ending in September 2025, seconded by Councilmember James Harris and with each Councilmember voting AYE, the motion carried.

Councilmember Josh Fultz moved to appoint Brent Cahill and Deborah Richardson to the Library Advisory Board for a two-year term ending in September 2025, seconded by Councilmember James Harris and with each Councilmember voting AYE, the motion carried.

Councilmember James Harris moved to appoint Carol Garnett and Diana Westmoreland to the Navasota Housing Authority to a two-year term ending in

September 2025, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

Mayor Pro-Tem Bernie Gessner moved to appoint Brandi Tejada, Michael Medeiro and John Fabian to the Parks and Recreation Board for a two-year term ending in September 2025, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

17. City Manager Jason Weeks briefly went over the petition the City received from Pecan Hill Acquisition LLC requesting to be released from the City's ETJ (extra territorial jurisdiction) and how being released from the City's ETJ could affect the City's future plans.

Councilmember Pattie Pederson moved to go into Executive Session, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried. Mayor Bert Miller read the following: The City Council will conduct an Executive Session in accordance with Section 551.071, Texas Government Code – Consultation with Attorney – Consultation with legal counsel regarding petition received from Pecan Hill Acquisition LLC requesting to be released from the City's Extraterritorial Jurisdiction (ETJ) and associated matters.

The time was 7:27p.m.

The City Council reconvened in open session at 8:01 p.m.

No action was taken on the Executive Session.

19. Mayor Bert Miller adjourned the meeting at 8:01 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

Official Municipal Court Monthly Report

Month September Year 2023

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office _____

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email COURT@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by _____

Date _____ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P.O. BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
Fax: (512) 936-2423

CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	September	YEAR	2023	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
1. Total Cases Pending First of Month:				776	1	26	324	67	104
a. Active Cases				230	1	7	20	37	19
b. Inactive Cases				546	0	19	304	30	85
2. New Cases Filed				164	0	6	19	9	5
3. Cases Reactivated				16	0	0	11	1	1
4. All Other Cases Added				0	0	0	0	0	0
5. Total Cases on Docket				410	1	13	50	47	25
6. Dispositions Prior to Court Appearance or Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions				53	0	6	4	4	0
b. Dismissed by Prosecution				1	0	0	0	0	3
7. Dispositions at Trial:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere				37	0	0	11	5	1
2) By the Court				0	0	0	0	0	0
3) By the Jury				0	0	0	0	0	0
b. Acquittals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court				0	0	0	0	0	0
2) By the Jury				0	0	0	0	0	0
c. Dismissed by Prosecution				0	0	0	0	0	0

CRIMINAL SECTION

COURT NAVASOTA MUNICIPAL COURT				TRAFFIC			NON-TRAFFIC		
MONTH	September	YEAR	2023	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
8. Compliance Dismissals:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Driver Safety Course				9	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
b. After Deferred Disposition				11	0	0	0	0	0
c. After Teen Court				0	0	0	0	0	0
d. After Tobacco Awareness Course				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	XXXXXXXXXX
e. After Treatment for Chemical Dependency				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	0	0	XXXXXXXXXX
f. After Proof of Financial Responsibility				2	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
g. All Other Transportation Code Dismissals				6	0	0	0	0	0
9. All Other Dispositions				0	0	0	0	0	0
10. Total Cases Disposed				119	0	6	15	9	4
11. Cases Placed on Inactive Status				26	0	1	13	3	2
12. Total Cases Pending End of Month:				821	1	26	328	67	105
a. Active Cases				265	1	6	22	35	19
b. Inactive Cases				556	0	20	306	32	86
13. Show Cause Hearings Held				11	0	0	0	0	0
14. Cases Appealed:				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. After Trial				0	0	0	0	0	0
b. Without Trial				0	0	0	0	0	0

CIVIL SECTION

COURT NAVASOTA MUNICIPAL COURT				
MONTH	September	YEAR	2023	
			TOTAL CASES	
1.	Total Cases Pending First of Month:			0
a.	Active Cases			0
b.	Inactive Cases			0
2.	New Cases Filed			0
3.	Cases Reactivated			0
4.	All Other Cases Added			0
5.	Total Cases on Docket			0
6.	Uncontested Civil Fines or Penalties			0
7.	Default Judgments			0
8.	Agreed Judgments			0
9.	Trial/Hearing by Judge/Hearing Officer			0
10.	Trial by Jury			0
11.	Dismissed for Want of Prosecution			0
12.	All Other Dispositions			0
13.	Total Cases Disposed			0
14.	Cases Placed on Inactive Status			0
15.	Total Cases Pending End of Month:			0
a.	Active Cases			0
b.	Inactive Cases			0
16.	Cases Appealed:		XXXXXXXXXXXXXXXXX	
a.	After Trial			0
b.	Without Trial			0

JUVENILE/MINOR ACTIVITY

COURT	NAVASOTA MUNICIPAL COURT		
MONTH	September	YEAR	2023
		TOTAL	
1. Transportation Code Cases Filed		4	
2. Non-driving Alcoholic Beverage Code Cases Filed		2	
3. Driving Under the Influence of Alcohol Cases Filed		0	
4. Drug Paraphernalia Cases Filed		0	
5. Tobacco Cases Filed		0	
6. Truancy Cases Filed		0	
7. Education Code (Except Failure to Attend) Cases Filed		0	
8. Violation of Local Daytime Curfew Ordinance Cases Filed		0	
9. All Other Non-traffic Fine-only Cases Filed		2	
10. Transfer to Juvenile Court:	XXXXXXXXXXXXXXXXXX		
a. Mandatory Transfer		0	
b. Discretionary Transfer		0	
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)		0	
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)		0	
13. Juvenile Statement Magistrate Warning:	XXXXXXXXXXXXXXXXXX		
a. Warnings Administered		1	
b. Statements Certified		0	
14. Detention Hearings Held		0	
15. Orders for Non-secure Custody Issued		0	
16. Parent Contributing to Nonattendance Cases Filed		0	

COURT NAVASOTA MUNICIPAL COURT
MONTH September YEAR 2023

COURT	NAVASOTA MUNICIPAL COURT			
MONTH	September	YEAR	2023	
			NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			XXXXXXXXXXXXXXX	XXXXXXXXXXXXXXX
a.	Class C Misdemeanors		11	XXXXXXXXXXXXXXX
b.	Class A and B Misdemeanors		0	0
c.	Felonies		0	0
			TOTAL	
2. Arrest Warrants Issued:			XXXXXXXXXXXXXXX	
a.	Class C Misdemeanors			43
b.	Class A and B Misdemeanors			8
c.	Felonies			4
3. Capiases Pro Fine Issued				13
4. Search Warrants Issued				0
5. Warrants for Fire, Health and Code Inspections Filed				0
6. Examining Trials Conducted				0
7. Emergency Mental Health Hearings Held				0
8. Magistrate's Order for Emergency Protection Issued				0
9. Magistrate's Orders for Ignition Interlock Device Issued				0
10. All Other Magistrates's Orders Issued Requiring Conditions for Release on Bond				0
11. Drivers's License Denial, Revocation or Suspension Hearings Held				0
12. Disposition of Stolen Property Hearings Held				0
13. Peace Bond Hearings Held				0

ADDITIONAL ACTIVITY

XX		TOTAL
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		XXXXXXXXXXXXXXXXXXXX
a. Partial Satisfaction		1
b. Full Satisfaction		1
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		32
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected:		XXXXXXXXXXXXXXXXXXXX
a. Kept by City		\$21,319.90
b. Remitted to State		\$9,918.10
c. Total		\$31,238.00

Run By: rjessie
Report Type: Summary
Date Range: 9/01/2023 - 9/30/2023
Finalize Report: Yes
Correction: No

*** END OF REPORT ***

ORDINANCE NO. 1033-23

AN ORDINANCE APPROVING THE PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR REINVESTMENT ZONE NUMBER ONE, CITY OF NAVASOTA, TEXAS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATED TO THE SUBJECT; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR NOTICE OF MEETING.

WHEREAS, the City Council of the City of Navasota, Texas, designated Reinvestment Zone Number One on November 28, 2022, by Ordinance No. 1010-22 ("Zone"), pursuant to Chapter 311 of the Texas Tax Code, as amended, within a contiguous and non-contiguous area of the City and its extraterritorial jurisdiction; and

WHEREAS, the Zone consists of approximately 2,890 acres of land; and

WHEREAS, on January 23, 2023, the Board of Directors of the Zone approved the Project Plan and Reinvestment Zone Financing Plan for the development of the Zone ("Plan"); and

WHEREAS, pursuant to § 311.011 of the Texas Tax Code, following the Board of Directors of the Zone approving the Plan, the City Council must approve the Plan by ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

SECTION 1. FINDINGS

That the facts and recitals contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN

That the Project Plan and Reinvestment Zone Financing Plan attached hereto as Exhibit "A" are hereby found to be feasible and are approved. The appropriate officials of the City are authorized to take all steps reasonably necessary to implement the Plan.

SECTION 3. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 4. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

SECTION 6. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 9TH DAY OF OCTOBER, 2023.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED ON SECOND READING THIS THE 23RD DAY OF OCTOBER, 2023.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY