

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
OCTOBER 25, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 25th of October, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Airport update;
 - (b) Introduction of Artist in Residency;
 - (c) Vote for Washington Ave. campaign;
 - (d) City Manager message
 - (e) Proclamation - Municipal Court Week;
 - (f) Board and Commission update; and
 - (g) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.
5. Presentation to the City Manager.

6. Conduct a public hearing for the purpose of receiving public comments and testimony regarding a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.
7. Consideration and possible action on the first reading of Ordinance No. 980-21, approving a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.
8. Consideration and possible action on the expenditures for the month of September 2021.
9. Consideration and possible action on a sign ordinance appeal submitted by Grimes County Crimes Stoppers for the construction of a free standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle street, Navasota, Grimes County, Texas.
10. Consideration and possible action on the agreement for Interim City Manager services by and between Bleyl Interests, Inc. D/B/A Bleyl Engineering and the City of Navasota, Texas.
11. Consideration and possible action on lease agreement between the City of Navasota and Boy Scout Troop 361.
12. Consideration and possible action on amendment to the firm transportation and storage agreement with Atmos Pipeline-Texas.
13. Consideration and possible action on appointments to boards and commissions.
14. Consideration and possible action on selecting proposal to contract event planning services for the 2022 Texas Birthday Bash.
15. Executive Session: The City Council will conduct an Executive Session in accordance with Section 551.072, Texas Government Code, deliberation regarding real property and discussion regarding the potential sale and/or value of City-owned property.
16. Executive Session: The City Council shall meet in Executive Session as permitted by Section 551.071, Texas Government Code - Consultation with Attorney - Dispute regarding invoice received from Symmetry Energy Solutions, LLC for natural gas supplied to the City of Navasota for the month of February 2021, and associated matters.
17. Reconvene in open session.
18. Consideration and possible action on approval of the Competitive Sealed Proposal alternative delivery method, pursuant to Texas Government Code Chapter 2269, Subchapter D, as the best-value procurement method for construction of the Public Works Warehouse facility.

19. Discuss and possibly act upon dispute regarding invoice received from Symmetry Energy Solutions, LLC for natural gas supplied to the City of Navasota for the month of February 2021, and associated matters.
20. Adjourn.

DATED THIS THE 22ND OF OCTOBER, 2021

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 22nd of October, 2021 at 10:15 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 22ND OF OCTOBER, 2021

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.

City Manager's Message
An Executive Summary of Agenda Items and Current Issues

City of Navasota
City Council Meeting
10-25-21

1. Call to order

2. Invocation and Pledges of Allegiance

3. Remarks of Visitors

Staff is unaware of anyone wishing to address City Council.

4. Staff Report:

Airport update – Jennifer Reyna, Airport Manager/Interim Utility Director will provide a report on the development at the airport.

Introduction of Artist in Residency – Two new artists moved into the Horlock House recently. They will be introduced during the meeting.

Vote for Washington Ave. campaign –

City Manager message – Brad Stafford would like to take the opportunity to thank the City Council, staff, and citizens for the opportunity to work in Navasota for almost 16 years.

Proclamation - Municipal Court Week

5. Presentation to the City Manager.

6. Conduct a public hearing for the purpose of receiving public comments and testimony regarding a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

Jim Hassell requests annexation of just over 63 acres of land where he plans to develop another phase of Pecan Lakes Estates.

7. Consideration and possible action on the first reading of Ordinance No. 980-21, approving a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

Jim Hassell requests annexation of just over 63 acres of land where he plans to develop another phase of Pecan Lakes Estates.

8. Consideration and possible action on the expenditures for the month of September 2021.

This is the final expenditure report for the month of September 2021 and the fiscal year.

9. Consideration and possible action on a sign ordinance appeal submitted by Grimes County Crimes Stoppers for the construction of a free-standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle street, Navasota, Grimes County, Texas.

Grimes County Crime Stoppers submitted a permit request to place an off-premise sign at the corner of Spur 515 and South LaSalle. The permit was denied as the sign is not permitted per code. Connie Clements on behalf of the Grimes County Crime Stoppers submitted an appeal of the decision and per city code City Council hears the appeal.

10. Consideration and possible action on the agreement for Interim City Manager services by and between Bleyl Interests, Inc. D/B/A Bleyl Engineering and the City of Navasota, Texas.

11. Consideration and possible action on lease agreement between the City of Navasota and Boy Scout Troop 361.

Boy Scout Troop 361 submitted the cost estimate for repairs at the August Horst pro-shop. The plan is for the city to lease the pro-shop to the scouts for use as a scout hut. Staff suggests an agreement for 5 years at allow the repairs to substitute for rent. This plan would be equal to rent of \$704.62 per month for 5 years.

12. Consideration and possible action on amendment to the firm transportation and storage agreement with Atmos Pipeline-Texas.

Atmos Pipeline submitted an amendment to the firm transportation and storage agreement. The changes look to be minor, with the main change in wording of storage facilities.

13. Consideration and possible action on appointments to boards and commissions.

See sheet attached to agenda item for list of applicants.

Staff advertised board and commission appointments and contacted current members to gauge their interest in serving on a board or commission. The results are included in the packet for your consideration.

14. Consideration and possible action on selecting proposal to contract event planning services for the 2022 Texas Birthday Bash.

With the Marketing and Communications Coordinator position vacancy staff has been reviewing options to ensure the 10th annual Texas Birthday Bash is planned and executed successfully. As a result of this effort staff determined hiring a professional event planning company will be the best option for the 2022 event.

Staff has received 3 proposals from various agencies offering event planning services for the 2022 Texas Birthday Bash.

15. **Executive Session: The City Council will conduct an Executive Session in accordance with Section 551.072, Texas Government Code, deliberation regarding real property and discussion regarding the potential sale and/or value of City-owned property.**
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19. **Discuss and possibly act upon dispute regarding invoice received from Symmetry Energy Solutions, LLC for natural gas supplied to the City of Navasota for the month of February 2021, and associated matters.**
20. **Adjourn.**

Calendar of Events

November 8 th 6:00 p.m.	City Council Meeting Municipal Building
November 11 th City Offices Closed	Veteran's Day
November 25 th & 26 th City Offices Closed	Thanksgiving Holiday

Respectfully submitted,

Brad Stafford
City Manager



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



So much, so close.

**Report
and
Strategic Plan**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**



REPORT AND STRATEGIC PLAN COUNCIL/STAFF RETREAT

CITY OF NAVASOTA

February 12, 2021

Introduction

On February 12, 2021, the Mayor, City Council and staff of the City of Navasota met for a retreat planning session. The purpose of this meeting was twofold.

- Confirm and expand the governance philosophy for the City Council. Included in that is identifying key elements of the Council's vision for Navasota.
- Prepare a strategic plan for the city.

The Mayor, Council and staff freely worked together, and their work was exemplary in all respects. Ron Cox facilitated the process.

Governance

In their February 12, 2021 session the Council confirmed the governance policy they established in 2017 and expanded on it by further defining their governance philosophy. The Council participated in discussions about their role, together and their leadership responsibilities. The elements of a strong governance model are having and following clear vision and mission, establishing leadership and communications philosophies, and identifying the expectations of each other as City Council members, and the City staff, and of identifying and recognizing the expectations staff has of the City Council.

The key elements of the Governance Philosophy are leadership, communication and understanding and defining expectations. These define how the team will function together. Visioning and planning are the key elements that define what the strategies and goals are for the City of Navasota and what they will be to ensure the vision is ultimately attained.

Governance Model

The governance model first begins with leadership. Each member of the Council asked to provide input into how they will lead, communicate and a defining of expectations for themselves and staff.

The facilitator began the process by asking each of the members why they ran and serve on the City Council. They responded as follows:

The Mayor and Council reviewed and confirmed their Governance Policy and Rules of Engagement established in 2017. These are as follows.

Mayor and Council members ran for the office and serve ...

- Had already serviced on other boards and wanted to be active in the growth to come.
- To lead city in the right direction.
- Saw growth coming and saw weaknesses in various ordinances that needed strengthening – now growth is really here.
- To bring a different insight as a native of Navasota.
- To encourage business growth and economic development.
- Am able to serve.
- Originally to change the direction of the city (and have done that).
- Exciting to be a part of big decisions for the community.

The facilitator then asked the members to describe the attributes they have that will contribute to the work of the Council.

Mayor and Council have the following attributes ...

- Able to think outside the box on issues.
- Business experience in the private sector.
- Provides a technical background.
- Brings a different point of view, being from a different generation than others on the Council.
- Historical memory as a native of Navasota.
- Love the community.
- Committed to the community.
- Service to the community.
- Have the time to serve.

- Have a special needs child bringing different perspective to decision making.
- Raised seven children and now grandchildren all in Navasota community and schools.
- Different stages of our lives, bring different viewpoints.

The Mayor and Council of the City of Navasota will lead by ...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

The Mayor and Council of the City of Navasota will communicate ...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

The Mayor and Council of the City of Navasota expect the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

The Mayor and Council of the City of Navasota expect the following of the staff ...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

The staff expects the following of the Mayor and Council of the City of Navasota (as defined by the City Council) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

Vision and Mission

On February 6, the Council and senior staff discussed the elements vision they have for Navasota. Currently, there are is Vision Statement and Mission Statement for the City. After a review, the Mayor and Council identified and confirmed the key elements of the vision and mission for the City.

Vision Statement

Navasota 2027: What America wants to Be:

A beautiful, progressive, vibrant, service oriented, close-kinit community filled with historic charm and promise for people and business.

Vision Elements

These elements were discussed and are presented in no particular order of priority. It was noted that in reviewing the Vision Statement from the Comprehensive Plan, these key vision elements are consistent with and embodied in the Vision Statement.

- Navasota is a role model for other cities.
- Clean.
- Safe.
- Friendly and inviting.
- Historic.
- Beautiful and manicured.
- Successful.
- Sustainable.
- Full of opportunity.
- Innovative.
- Charming.

Mission Statement

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

These key mission elements are presented in no particular order of priority.

- Committed.
- Stay focused on the mission.
- Dedication and desire.
- Proper planning.
- To communicate the Vision.
- Provide great/exceptional customer service.
- Clear, consistent, defined responsibilities.
- Flexible.
- Understanding of your role and responsibilities.

Strategic Planning

The facilitator led the participants in a SWOT analysis, identifying and discussing the strengths, weaknesses, opportunities and threats for the City of Navasota, both organizationally and in the community. The weaknesses then were divided into common themes – Areas of Emphasis or Vision Elements. Within each of the Areas of Emphasis, opportunities – strategies and goals – were identified to overcome the weaknesses.

Finally, threats were identified that if not anticipated may get in the way of accomplishing the strategies and goals.

The participants were divided into three groups. Each group focused on strengths and weaknesses as follows.

Strengths

Group 1

- Qualified personnel.
- Close knit team/community.
- Has a can-do attitude.
- Pride in community and city organization.
- Friendly.
- Great leadership – Council, City Manager and staff.
- Caring.
- Small town charm.
- Service oriented.
- Open minded and welcoming.
- Knowledgeable about work, etc.
- Dedication.
- Good foundation upon which to build.
- Resilient.
- Organization is accountable to the community.
- Have integrity and honesty.
- Everyone is team player.
- Willing to admit to issues and problems.
- Self-aware.
- Transparent.
- Have community support.
- Have a multi-faceted community makeup.
- Visionaries.
- Excellent location.
- Diversity in the community.

Group 2

- Great staff.
- Buy-in from the community.
- A community feeling.
- Progressive.
- Safe.
- Leadership.
- Proactive Council.
- Beginning infrastructure design improvements.
- City services.
- Facilities.

- Partnerships.
- Potential for growth.
- Location.
- History.
- Industry.

Group 3

- Experience of Council and staff.
- New councilmembers bringing energy and new ideas.
- Leadership.
- Collaboration.
- Creativity.
- Openness/inviting community.
- Honesty/trust.
- Stability.
- Teamwork.
- Loyalty and pride.
- Service minded.
- Relationships/friendly/user friendly.
- Fun.
- Commitment and dedication.

Weaknesses

Group 1

- Lack of social and health services.
- Minimal retail services.
- Lack of transportation services.
- Lack of after 5 p.m. activities.
- Aging infrastructure.
- Difficulty in communication from the city to the citizens.
- Lack of finances for unfunded mandates.
- Outside negative perception of the community.
- Finding and retaining good staff.
- Lack of seasoned/experienced staff at all levels.
- Lack of citizen input/involvement.
- Uninformed criticism from citizens.
- Limited connectivity to high quality internet.
- Technologically inhibited/fear of technology

Group 2

- Fear of change.
- More work than staff can accomplish.
- Lack of job career diversity.

- Perception of the school district.
- Lack of rental/multifamily in the city.
- Retail leakage.
- Lack of amenities for social and family time.
- Train traffic.
- Animal control/fire department facilities need replacing.
- Lack of internet connectivity.

Group 3

- Communication/understanding of the message.
- People making assumptions without all the information.
- Aging infrastructure.
- Sometimes resistant to change.
- Dislike of others.
- Financial resources are limited.
- Retention of employees.
- Outside perception of Navasota.
- People have long memories.
- Lack of participation by the citizens.
- Being required to respond to circumstances beyond our control.
- Limited technology in the community in the city.

Areas of Emphasis

Reviewing the weaknesses presented resulted in the identification of five areas of emphasis.

- **Governance**
- **Economic Development**
- **Image/Communication**
- **Infrastructure**

Weaknesses Rearranged

The weaknesses identified above, were then summarized and arranged to be within one of the areas of emphasis.

- **Governance**
 - Resistance to change.
 - Employee retention.
 - Responding to circumstances beyond city's control.
 - Unfunded mandates.
 - Lack of participation.
- **Economic Development**
 - Diversity in career jobs.

- Sufficient revenue for infrastructure redevelopment.
- Retail leakage
- Lack of social and family recreation.
- Need for diversity in housing.
- Social and health services.
- **Image/Communication**
 - Negative perception of school district.
 - Negative perception of city.
 - Inability to provide information to all ages
 - Internally and externally.
 - Lack of understanding.
 - Criticism from the uninformed.
 - From city to citizens
- **Infrastructure**
 - Train traffic.
 - Again infrastructure
 - Transportation.
 - Facilities.
 - Poor quality of internet and technology, city and citywide.

Opportunities – Strategies and Goals

The groups then brainstormed to identify opportunities to overcome the weaknesses. These opportunities are the basis for the strategies and goals prepared below.

Governance

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**

- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

(Note: there were some communications initiatives in Governance. These have been moved to Image/Communication to avoid repetition.)

Economic Development

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Pursue grants from EDA.
- **Enhance the marketing of Navasota.**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment.**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

(Note: there were some infrastructure initiatives in Economic Development. These have been moved to Infrastructure to avoid repetition.)

Image/Communication

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public. (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision.
 - Prepare and implement a communication protocol.

Infrastructure

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**

- Identify location and right of way needs for the crossing.
- Establish costs to city to accommodate the crossing.
- Identify land for a substation for fire and animal control.
- Establish contact and conversation with the railroad.
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community’s internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Threats

Finally, Council and staff identified threats to accomplishing the goals and strategies that have been identified.

- Fear – lack of understanding of the issues and the unknown.
- Money.
- Economic downturn.
- Federal and state unfunded mandates and restrictions to local government.
- Social media.
- Uncommitted leadership.
- Politization of local government.
- Suffering the unintended consequences of outside mandates.
- Encroaching crime.
- Another pandemic – COVID.
- Adverse weather.
- No response to the failing infrastructure.
- The “cancel culture” – just turning off or destroying what one disagrees with – refusal to dialogue.
- Not adapting to the change in the ideology of the culture.

City Staff Implementation Sessions

April 5 and 14, 2021

On April 5, 2021 the facilitator met with the City Manager and staff to review the outcomes of the planning session and to determine next steps for the development of the implementation plan.

Implementation Plan Process. The staff reviewed a template to be used to develop the implementation portion of the planning process. During the discussions, a staff member was assigned as the team facilitator for the development of the implementation plan for each areas of emphasis. Further they began the process of developing action steps, with proposed timelines, and budget implications (if they were known at the time).

On April 14, 2021 staff again met with the facilitator to review and complete a draft implementation plan. The implementation plan is included in this document.

Reporting

Finally, staff established reporting protocols. These protocols serve the purpose of keeping the staff on schedule with the implementation of strategies, keeping the City Manager informed, and providing regular reports to the Mayor and City Council on the status of the implementation of the adopted strategies. This provides for long term accountability toward the implementation of the Strategic Plan.

Reporting Protocols

- **Council**
 - Receives updates at least monthly from staff at Council meetings regarding various projects related to the strategic plan.
 - Receives formal status reports, including a semi-annual and annual report from staff to the City Council.
- **City Manager**
 - City Manager receives regular – both formal and informal - updates from staff at regular staff meetings on progress of assignments.

City Council Approval

April 26, 2021

On TBD, 2021, the City Council reviewed their work as well as the work of the staff since the planning session in January. After a thorough discussion the Report was approved as amended unanimously.

Conclusion

The Mayor, Council and staff of the City of Navasota worked through a governance and planning process that allowed the Council to create a governance model and identify and expand strategies for moving the city forward. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time.



Strategic Plan 2021

**Council/Staff Planning Retreat
February 12, 2021**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**

Vision Statement (Adopted 2017)

**Navasota 2027: What America wants to Be:
A beautiful, progressive, vibrant, service oriented,
close-kinit community filled with historic charm
and promise for people and business.**

Key Vision Elements 2021

- **Navasota is a role model for other cities.**
- **Clean.**
- **Safe.**
- **Friendly and inviting.**
- **Historic.**
- **Beautiful and manicured.**
- **Successful.**
- **Sustainable.**
- **Full of opportunity.**
- **Innovative.**
- **Charming.**

Mission Statement (Adopted 2017)

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

- **Committed.**
- **Stay focused on the mission.**
- **Dedication and desire.**
- **Proper planning.**
- **To communicate the Vision.**
- **Provide great/exceptional customer service.**
- **Clear, consistent, defined responsibilities.**
- **Flexible.**
- **Understanding of your role and responsibilities.**

City of Navasota

City Council

Leadership Philosophy

The City Council of the City of Navasota will lead by...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

City of Navasota

City Council

Communication Philosophy

The City Council of the City of Navasota will communicate by...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

City of Navasota

City Council and Staff

Expectations

Council expects the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

City of Navasota

City Council and Staff

Expectations

Council expects the following of staff...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

Staff expects Council to (as defined by Council members themselves) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

City of Navasota

Strategic

Areas of Emphasis

- **Governance**
 - **Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*
- **Economic Development**
 - **Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*
- **Image/Communication**
 - **Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*
- **Infrastructure**
 - **Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Area of Emphasis

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Initiatives:

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

Area of Emphasis

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Initiatives

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Grants from EDA.
- **Enhance the marketing of Navasota**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

Area of Emphasis

Image/Communications

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Initiatives

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision
 - Prepare and implement a communication protocol.

Area of Emphasis

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Initiatives

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
 - Identify location and right of way needs for the crossing.
 - Establish costs to city to accommodate the crossing.
 - Identify land for a substation for fire and animal control.
 - Establish contact and conversation with the railroad
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Vision Element #1

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
1.1	Establish a program to encourage more participation in Navasota government.	1.1.1	Establish and implement leadership academies.	<ul style="list-style-type: none"> Re-implement a citizens' academy. Establish a citizens' police academy. Establish a citizens' fire academy 		X		Brad Stafford
				<ul style="list-style-type: none"> Hold town hall meetings with citizens in neighborhoods and restaurants to discuss City operations and governance. Present organizational environment to the community 		X		
				<ul style="list-style-type: none"> Grilling Stafford Monday of City Council meetings: partner with Willy 98.7 and Navasota Examiner to go over upcoming City Council Agenda. (also Facebook Live) 	Ongoing			
		1.1.2	Provide a clear sense of director to all boards	<ul style="list-style-type: none"> Organize a volunteer luncheon for Boards & Commissions volunteers Joint meeting with all boards/commissions for direction/legal training and Roberts rules. Bring strategic planning and comprehensive planning documents to NEDC for approval Recruit members who align with City Council Improve communication and strategic alignment between Council and all committees. Inform all communication & comp plan updates to all boards Staff to facilitate strategic plan for economic 	X			
					X			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				development corporation	X			
		1.1.3	Establish a volunteer appreciation program	<ul style="list-style-type: none">Organize a short ceremony for volunteers around the city (ex: Blue Santa, Trash Off)	X			Rayna
1.2	Explore opportunity for a full-time grant writer.	1.2.1	Continued professional development	<ul style="list-style-type: none">Explore grant writing training opportunitiesContinue partnership with BVCOGResearch other cities how grants are handled		X X X		Rayna Willenbrink

Vision Element # 2

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
2.1	Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.	2.1.1	Pursue grants from EDA.	<ul style="list-style-type: none"> Continue partnership with BVCOG for information on EDA grants Continue relationship with Grantworks Continue TEDC membership for resources on EDA grants Explore new partnerships 	Ongoing			Rayna
		2.1.2	Develop workforce programs	<ul style="list-style-type: none"> Explore partnerships with NISD Continue partnership Chamber & CETA Explore opportunities with the SBDC Continue partnership with Bush School/TAMU Reach out to BVCOG for funding opportunities Research Texas Workforce Commission opportunities 	Ongoing	X		
2.2	Enhance the marketing of Navasota.	2.2.1	Marketing to fulfill housing needs.	<ul style="list-style-type: none"> Show housing growth to demonstrate demand. Establish a permit/fee waiver program Utilize NEDC website to highlight utility costs and location Navasota Economic Development corporation Featured on the Navasota.gov home page 	Ongoing	X		Madison
		2.2.2	Marketing of lower utility costs compared to other areas.		Ongoing			
		2.2.3	Marketing location and proximity to major metro areas in the state.		Ongoing			
2.3	Seek partners to improve local health and social	2.3.1	Explore health authority with county.	<ul style="list-style-type: none"> Improve relationship with county and cities within the county Continue to meet with the county this past year about this partnership but their level of interest currently 	X		X	Rayna

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
	service providers.			not very high. <ul style="list-style-type: none"> Continue to explore other avenues to recruit and establish a local public health authority and possibly a health inspections office. Possible partnering with other cities in the county 	X			
		2.3.2	Establish Health Inspector	<ul style="list-style-type: none"> Establish Policy Appoint and train inspector 			X X	
		2.3.3	Explore partnership with St. Joseph's healthcare system.	<ul style="list-style-type: none"> Add health care recruitment to the regional (retail) recruitment project 			X	
		2.3.4	Recruit health provider specialists (optometrists and medical providers)					
2.4	Enhance strategic retail recruitment.	2.4.1	Continue to partner with Retail Coach.	<ul style="list-style-type: none"> Conduct community surveys to see what citizens wish lists are Regional retail recruitment project 	Ongoing	X		Rayna
		2.4.2	Attend recruitment conferences (industry, retail, restaurants, etc.)					
		2.4.3	Downtown Assessment	<ul style="list-style-type: none"> Reach out to Texas Downtown Association for a downtown assessment Explore marketing strategies Partnership with SBDC 	X X X			

Vision Element # 3

Image/Communication

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
3.1	Improve the perception and image of Navasota.	3.1.1	Establish a positive campaign to promote Navasota.	<ul style="list-style-type: none"> Prepare both an in-person and digital message. Positive short videos about ongoing projects Create a new branding campaign Expand partnership with NISD 		X X X X		Madison
		3.1.2	Identify target audiences to effectively recruit new citizens while improving community pride.	<ul style="list-style-type: none"> Attend realtor conferences to tell the Navasota story. Utilize citizens' academies (see Governance). Explore use of Town Hall meetings – in-person and virtual. Utilize all methods of communication with the public; i.e. Grilling Stafford, trails town hall meetings, agenda briefings with local media, Navigate Navasota app 	Ongoing	X X X		
3.2	Establish a program to educate ISD students about local government.	3.2.1	Re-establish an internship/sponsor a job shadowing program for students in the city.	<ul style="list-style-type: none"> Co-op student to assist with administrative services for all departments with 15-20 hours beginning with a minimum wage of \$7.25. Speak with the co-op class Both high school and college 		X X X		Peggy & Shawn
3.3	Improve communication in general with the public.	3.3.1	Be deliberate about creating buy-in from citizens.	<ul style="list-style-type: none"> Inform, educate and cast the vision. Advertise City Council meetings in the paper (\$1,872/year), on the radio, yard signs, banners 	X X			Madison
		3.3.2	Prepare and implement a communication protocol.	<ul style="list-style-type: none"> Explore new advertising techniques, i.e. Navigate Navasota app, CTY advertisement, Facebook events for all meetings Explore communication methods for Boards & Commissions, i.e. post all agendas on Facebook event 		X X		

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">All boards give regular updates at City Council meetings		X		

Vision Element # 4

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
4.1	Prepare a plan for construction of an elevated grade crossing over the railroad tracks.	4.1.1	Identify location and right of way needs for the crossing.	<ul style="list-style-type: none"> Thorough fare plan completion and implementation 		X		Jose & Lupe
		4.1.2	Establish costs to city to accommodate the crossing.	<ul style="list-style-type: none"> Compile land acquisition costs per thorough fare plan design Obtain estimate cost proposals for engineering and construction 			X X	
4.2	Prepare a capital improvements plan and program for needed city infrastructure.	4.2.1	Improve aging infrastructure. Phase one: FY22 Phase two: FY24	<ul style="list-style-type: none"> CIP Bring in a consultant to help formalize the plan <ul style="list-style-type: none"> Update water modeling Consultant to model Gas system and Wastewater system Present CIP to Finance Dept. to plan for funding options. Streets and Storm water evaluations and priorities Replace/repair gas regulator stations Complete phase 1 of CIP Begin phase 2 of CIP Fire hydrant repair/replacement 	X X X		X X	Jeff & Jose
			4.2.2 Improve aging and inadequate facilities.	<ul style="list-style-type: none"> Create a facilities master plan <ul style="list-style-type: none"> Hire Consultant Replace or improve animal shelter and vehicle services Sell existing warehouse and build a new one Replace the current primary fire station and EOC at the South LaSalle location. Explore the possibility of a second fire station/public safety facility at Hwy 			X X X X X	

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				105/Fairway Dr. because of the continued growth and expansion of the city and the delayed responses due to train traffic <ul style="list-style-type: none"> Valve and other mechanical equipment replacement at wastewater plant Look at alternative disinfectant treatment methods 			X X	
		4.2.4	Identify funding sources – bonds, grants, etc.	<ul style="list-style-type: none"> We currently are working with 2020 Capital Improvement Bond. We are working towards doing a bond every 2 years for CIP USDA loan Add gas capital improvement fee to monthly billing. Funding from American Rescue Plan 	X X X X			
4.3	Create additional opportunity for social and family amenities.	4.3.1	Create additional sports facilities.	<ul style="list-style-type: none"> Identify most desired facilities Identify possible locations Land acquisition Identify funding mechanism Design facilities Obtain bids/pricing on new facilities 			X X X X X	Colton
		4.3.3	Make park improvements – trails, bike paths, etc.	<ul style="list-style-type: none"> Adjust city ordinance on parkland dedication to allow developers to contribute directly to ongoing projects Develop community programs that improve parks Identify areas of greatest need Obtain bids/pricing on improvements 	Ongoing Ongoing Ongoing Ongoing Ongoing			

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Lead
				<ul style="list-style-type: none">Navasota Sidewalk and Trails plan.				
4.4	Identify and plan for needed improvements to the community's internet system.	4.4.1	Identify and review the existing systems available and options to the City	<ul style="list-style-type: none">Facilitate BVCOG partnerships with local ISP suppliers to improve speeds in underserved areas.Encourage/ Incentivize Midsouth Synergy expansion into town via City ROW/EasementsResearch other ISP options available.			X X X	Lupe

Vision Element # 5

Organizational Excellence

Guiding Principle: **Ron will update*

Strategic Initiatives			Goals	Action Steps	FY22	FY23	FY24	Leader
5.1	Establish an employee retention strategy.	5.1.1	Identify and promote the work culture, benefits of the city.	<ul style="list-style-type: none"> Promote teamwork aspect of our culture, there are no islands everyone works together in some form or fashion. <p>Hiring Process:</p> <ul style="list-style-type: none"> Streamline our online HR system <ul style="list-style-type: none"> Job search & application process Dependable Human Resource Information System software Update both Incode and Internet system Use of Social media to find candidates (i.e. LinkedIn, Indeed) Job boards at colleges and career fairs Create a Referral Program with employee incentives Create city parameter for job searches Continued use of onboard process Create formal policy hiring practices <p>Offer competitive salary and benefits:</p> <ul style="list-style-type: none"> Contact other Cities (population of 5-10K) and surrounding industries/business (Trinity, etc.) to make sure City is within similar pay range Find strong benefit package (medical, dental, vision, life) <p>Other Incentives:</p> <ul style="list-style-type: none"> Continue to make employee feel valued and appreciated 	Ongoing			Peggy Johnson
					Ongoing			
					Ongoing			
					Ongoing			
					Ongoing			
						X		
						X		
					Ongoing			

			<ul style="list-style-type: none">• Continue to offer career advancement opportunity (invest in employee-greater future with City)• Pay for course for training (all departments)• College tuition reimbursement• Safety bonuses (no accidents, etc.) Safety pins (providing a day off), Bonus day- annually• Hazardous duty pays (ex: working big storms, etc.)• Team outings/lunches (Spring/Fall) and Christmas Party- employee does not have to organize or work the event• Monetary (bonuses and raises)• Continue to Recognize: years of service with Plaque and bag of goodies. At the end of the year employee shall receive gift card (money, dinner, coffee, spa) (5 year increments)• Hand written note (“thank you” “job well done”, etc.)• Brag board: located front lobby with employee picture and award (ex: Rookie of the year, Employee of the month, etc.)• Discount on rental facilities for city employees• City owned workout facility to promote health• Utility incentives to promote employees to live in Navasota• Reconsider 20-year retirement package/insurance to the age of social security• Evaluate additional employees to complete project assignments• Evaluate incentives for succession planning in career development	Ongoing			
				Ongoing			
					X		
				X			
				X			
				Ongoing	X		
				X			
				X			
					X		
					X		
						X	
				X			
					X		

		5.1.2	Promote the community and organizational environment	<ul style="list-style-type: none">• Video montage of all city events and city participation of employees• Clear and transparent communication• Create Cultural Diversity Awareness by reaching out to different segments of the City• Career Fair days	Ongoing X X X			
		5.1.3	Explore housing incentives to live and work in Navasota and attract new employees.	<ul style="list-style-type: none">• Partner with local realtors or Chamber to put together informational housing options package• Pay a portion of moving expenses into Navasota within the city limits	X X			

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 4. **AGENDA DATE:** October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

- (a) Airport update;
- (b) Introduction of Artist in Residency;
- (c) Vote for Washington Ave. campaign;
- (d) City Manager message
- (e) Proclamation - Municipal Court Week;
- (f) Board and Commission update; and
- (g) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

1. Proclamation

Proclamation The City of Navasota, Texas

"MUNICIPAL COURT WEEK"

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas; and

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court; and

WHEREAS, state law authorizes a municipality to either appoint or elect a municipal judge for a term of office, the Navasota Municipal Court is a state court and its judges are members of the state judiciary; and

WHEREAS, the procedures for the Navasota Municipal Court operations are set forth in the Texas Code of Criminal Procedure and other laws of the State of Texas; and

WHEREAS, the City of Navasota is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary; and

WHEREAS, Navasota Municipal Judges are not policy makers for the City of Navasota but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees; and

WHEREAS, the City Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Navasota Municipal Court in complying with such legal requirements.

NOW THEREFORE, I Bert Miller, Mayor of the City of Navasota, do hereby recognize November 1st – 5th, 2021 as **"MUNICIPAL COURT WEEK"**, in recognition of the fair and impartial justice offered to our citizens by the Municipal Court of Navasota.

DATED THIS THE 25TH DAY OF OCTOBER, 2021

BERT MILLER, MAYOR

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 5. **AGENDA DATE:** October 25,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Presentation to the City Manager.

ITEM BACKGROUND:

The City Council will make a special presentation to the retiring City Manager.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6. **AGENDA DATE:** October 25,
2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Conduct a public hearing for the purpose of receiving public comments and testimony regarding a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

ITEM BACKGROUND:

The City received a petition for annexation from James C. Hassell requesting voluntary annexation that consists of a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas. The area proposed for annexation is located on and along the western City limits line adjacent to Pecan Lakes Estates Phase 3.

On October 11, 2021 Resolution No. 702-21 ,was passed setting a date, time and place for a public hearing as well as approving the attached service plan agreement.

Public hearing opened at _____p.m.

Public hearing closed at _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends conducting a public hearing for the purpose of receiving public comments and testimony regarding a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

ATTACHMENTS:

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 7.

AGENDA DATE: October 25, 2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Consideration and possible action on the first reading of Ordinance No. 980-21, approving a voluntary annexation request submitted by James C. Hassell for a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

ITEM BACKGROUND:

The City received a petition for annexation from James C. Hassell requesting voluntary annexation that consists of a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas. The area proposed for annexation is located on and along the western City limits line adjacent to Pecan Lakes Estates Phase 3.

On October 11, 2021 Resolution No. ,was passed setting a date, time and place for a public hearing as well as approving the attached service plan agreement.

BUDGETARY AND FINANCIAL SUMMARY:

None

STAFF RECOMMENDATION:

Staff recommends approval of the first reading of Ordinance No. 980-21, approving a voluntary annexation of a 31.79 acre tract of land and a 31.76 acre tract of land in the James J. Whitesides Survey, A-62, Navasota, Grimes County, Texas.

ATTACHMENTS:

1. Ordinance No. 980-21

ORDINANCE NO. 980-21

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS FOR THE PURPOSE OF EXTENDING THE BOUNDARY LIMITS OF THE CITY OF NAVASOTA, TEXAS; PROVIDING FOR THE ANNEXATION OF APPROXIMATELY 63.55 ACRES OF LAND, HEREINAFTER MORE SPECIFICALLY DESCRIBED, TO THE CITY OF NAVASOTA, TEXAS FOR ALL MUNICIPAL PURPOSES; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE INHABITANTS THEREOF, IF ANY, SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Navasota, Texas is a Texas home-rule municipality as defined by the Texas Local Government Code; and

WHEREAS, the City Charter and Chapter 43 of the Texas Local Government Code, authorize the City of Navasota to annex territory in accordance with the procedures provided for therein; and

WHEREAS, the City of Navasota received a written request from the property owner requesting the annexation of the hereinafter described area; and

WHEREAS, the City desires to annex the area described hereinafter; and

WHEREAS, the hereinafter described area lies within the extraterritorial jurisdiction of the City of Navasota; and

WHEREAS, the area hereinafter described lies adjacent and contiguous to the present boundary limits of the City of Navasota; and

WHEREAS, notice of the appropriate public hearing was published in a newspaper having general circulation in the City of Navasota, Texas and on the City's website and the public hearing was conducted and held in accordance with applicable law; and

WHEREAS, the City of Navasota, Texas and the property owner negotiated and executed a Service Plan Agreement for the extension of municipal services into the area to be annexed; and

WHEREAS, all notices, publication and hearings have been duly given and held as required by law; and

WHEREAS, institution of annexation proceedings occurred within the period of time as prescribed by law;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NAVASOTA, TEXAS:

Section 1. That the hereinafter described area of land is within the extraterritorial jurisdiction of, and is adjacent to and is contiguous to the present corporate limits of the City of Navasota, Texas, and the same is hereby, annexed to the City of Navasota, Texas for all municipal purposes and the corporate lines and limits of the City of Navasota, Texas are hereby extended to embrace the said area of land, which is described as follows:

All that certain 31.76 acre tract and a 31.79 acre tract of land in the James J. Whitesides Survey, A-62, Grimes County, Texas, being more particularly

described in Exhibit "A" attached hereto and incorporated herein for all purposes.

Section 2. That the inhabitants, if any, of the property hereby annexed to the City of Navasota, Texas shall be entitled to all the rights and privileges of said citizens of the City of Navasota, Texas, and shall be bound by the acts, ordinances, codes, resolutions and regulations of the City of Navasota, Texas.

Section 3. That the Service Plan Agreement which is attached hereto as Exhibit "B" is hereby incorporated herein as part of this Ordinance for all purposes.

Section 4. That the official map and boundaries of the City of Navasota, Texas, heretofore adopted and amended be and is hereby amended so as to include the aforementioned area as part of the City of Navasota, Texas.

Section 5. That the City Secretary is hereby directed and authorized to perform or cause to be performed all acts necessary to amend the official map of the City of Navasota, Texas to add the territory hereby annexed as required by law.

Section 6. That this Ordinance shall become effective after its passage.

Section 7. That the Mayor is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk, and to perform all other acts necessary to notify the appropriate entities of the City's annexation of territory by this Ordinance.

Section 8. If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional or

if any portion of said property is incapable of being annexed by the City of Navasota, Texas, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and as to this end the provisions of this Ordinance are declared to be severable.

Section 9. That the meetings at which this Ordinance was considered and enacted were open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meetings was given as required by the Texas Open Meetings Act.

PASSED ON FIRST READING THIS THE 25th DAY OF OCTOBER, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED ON SECOND AND FINAL READING THIS THE 8TH DAY OF
NOVEMBER, 2021.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

METES AND BOUNDS DESCRIPTION

of a

31.79 Acre Tract

James J. Whitesides Survey, A-62

Grimes County, Texas

December 14, 2016

All that certain tract or parcel of land lying and being situated in Grimes County, Texas, out of the James J. Whitesides Survey, Abstract No. 62, being all of a called 31.797 acre tract described in Probate Cause No. 6913, dated January 12, 1999 and recorded in Volume 137, Page 64 of the Probate Records of Grimes County, Texas, being the same tract as described in a Deed from Peter Pry, Jr. to Peter Pry, et ux (422/752), dated June 19, 1981, of record in Volume 422, Page 752 of the Real Property Records of Grimes County, Texas and more fully described by metes and bounds as follows:

COMMENCING at a found 3/8 inch iron rod, at the base of an 8 inch treated fence corner post and a x-tie fence corner post, for the Southerly Southwest corner of a called 27.979 acre tract as described in a Deed to Jeannine Rebecca Pry Knight (1413/844), an interior corner of a called 537.287 acre tract as described in a Deed to Pirtlaw Partners, Ltd. (1032/264) and same being the Southerly Southwest corner of a 31.76 acre tract surveyed this date;

THENCE N 86°58'38" E, 270.05 ft., along a generally fenced and North line of said 537.287 acre Pirtlaw tract (1032/264) and a South line of said 27.979 acre Knight tract (1413/844) to a found 3/8 inch iron rod, 1.5 ft. North of an old fence line, for its Southeast corner, the Southwest corner of the called 27.979 acre tract mentioned above and the **TRUE PLACE OF BEGINNING** of the tract of land herein described;

THENCE N 02°40'53" W, 4,172.37 ft., along the non fenced and East line of said 27.979 acre Knight tract (1413/844) and the West line of the called 31.797 acre tract mentioned above to their common corner in the North margin of Grimes County Road 424 (1226/208), in the South line of a called 1.476 acre tract as described in a Deed to Linda Torres (1494/176) and same being in the apparent North line of the James J. Whitesides Survey, A-62, from which a set 5/8 inch iron rod in the fenced and South margin of said road brs. S 02°40'53" E, 29.37 ft.;

THENCE N 87°03'07" E, 331.94 ft., along the partly fenced and North margin of Grimes County Road 424, the North line of the called 31.797 acre tract mentioned above and the South line of said 1.476 acre Torres tract (1494/176), the South line of Tract One, called 1.476 acres, and Tract Two, called 1.024 acres, as described in a Deed to Brian Torres (1606/361), the South line of Lot 2A and Lot 2B as described in a Deed to Eliseo Cortez, et ux (1423/347), said lots 2A and 2B being a part of the Replat of Harville Subdivision (1477/347) to the Northeast corner of the 31.797 acre tract mentioned above and the Northwest corner of a called 30.391 acre tract as described in a Deed to David Torres (898/299), from which a found 1/2 inch iron rod, 1.0 ft. West of a x-tie fence corner post and in the South margin of said road, brs. S 02°40'53" E, 29.30 ft.;

THENCE S 02°40'53" E, crossing over said road, along the generally fenced and East line of the called 31.797 acre tract mentioned above, the West line of said 30.391 acre Torres tract (898/299), the West line of a called 1.00 acre tract as described in a Deed to David Torres (898/299) and **PASSING** 2,084.81 ft. a found 1/2 inch iron rod, 1.8 ft. East of and 8 inch treated fence corner post for reference, and continuing for a **TOTAL DISTANCE** of 4,171.94 ft. to a found 3/8 inch iron rod, at the Southwest base of an 8 inch treated fence corner post, for the Southwest corner of said 30.391 acre Torres tract, the Southeast corner of the called 31.797 acre tract mentioned above and same being in the fenced and North line of said 537.287 acre Pirtlaw tract (1032/264);

METES AND BOUNDS DESCRIPTION

of a
31.76 Acre Tract
James J. Whitesides Survey, A-62
Grimes County, Texas
December 14, 2016

All that certain tract or parcel of land lying and being situated in Grimes County, Texas, out of the James J. Whitesides Survey, Abstract No. 62, being the all of the 2 tracts as described in a Deed from Jeannine Rebecca Pry Knight, Independent Administratrix to Jeannine Rebecca Pry, dated April 9, 2012, of record in Volume 1413, Page 844 of the Real Property Records of Grimes County, Texas, being all of the the same two tracts described as First Tract, called 27.979 acres and Second Tract, called 4.00 acres, as described in a Deed from Peter Pry, et ux to Peter Pry, Jr. dated June 19, 1981, of record in Volume 422, Page 748 of the Real Property Records of Grimes County, Texas and more fully described by metes and bounds as follows:

BEGINNING at a found 3/8 inch iron rod, at the base of an 8 inch treated fence corner post and a x-tie fence corner post, for the Southerly Southwest corner of the called 27.979 acre tract mentioned above, an interior corner of a called 537.287 acre tract as described in a Deed to Pirtlaw Partners, Ltd. (1032/264) and same being the Southerly Southwest corner of the tract of land herein described;

THENCE N 02°37'03" W, 2,670.21 ft., along an East line of said 537.287 acre Pirtlaw tract (1032/264) and a West line of the called 27.979 acre tract mentioned above (fence bows into subject tract at most 13 ft.) to a found 3/8 inch iron rod 2.2 ft. East of a 6 inch treated fence corner post, for a common corner;

THENCE S 89°23'13" W, 165.63 ft., along a fenced and common line of said 537.287 acre Pirtlaw tract (1032/264) and the called 27.979 acre tract mentioned above to a found 3/8 inch iron rod tied to the Southwest side of an 8 inch treated fence corner post for a common corner;

THENCE N 03°36'04" W, 694.99 ft., along a fenced and common line of said 537.287 acre Pirtlaw tract (1032/264) and the called 27.979 acre tract mentioned above to a found 3/8 inch iron rod, 1.6 ft. North of a x-tie fence corner post, for the called Northerly Northeast corner of said 537.287 acre Pirtlaw tract and the Southeast corner of a called 1.000 acre tract as described in a Deed to Remigio Casanova (601/106);

THENCE N 03°25'25" W, along the generally fenced and West line of the called 27.979 acre tract mentioned above and **PASSING** at 154.90 ft. a found 3/8 inch iron rod 0.96 ft. West of line for the called Northeast corner of said 1.000 acre Casanova tract (601/106) and the called Southeast corner of a called 0.9990 acre tract as described in a Deed to Missionary Baptist Church, Inc. (1017/329), **PASSING** at 312.68 ft. a found 5/8 inch iron rod, with cap "Carlomagno", 1.26 ft. West of line for its called Northeast corner and the occupied Southeast corner of First Tract as described in a Deed to Ralph Torres, Sr., et ux (377/262) and continuing for a **TOTAL DISTANCE** of 799.72 ft. to the Northwest corner of said 27.979 acre tract in the fenced and North margin of Grimes County Road 424 (1226/208), the apparent North line of the James Whitesides Survey, A-62 and same being in the South line of a called 3.00 acre tract as described in a Deed to Guarantee Body and Paint Shop, Inc. (531/663), from which a set 5/8 inch iron rod, at the Northeasterly base of a x-tie fence corner post in the South margin of said road brs. S 03°25'25" E, 30.00 ft. and a found automobile axle for the Southwest corner of said 3.00 acre Guarantee tract brs. S 86°50'20" W, 77.30 ft.;

THENCE N 86°50'20" E, 304.41 ft., along the fenced and North margin of Grimes County Road 424, the North line of the called 27.979 acre tract and 4.00 acre tracts mentioned above and the South line of said 3.00 acre

EXHIBIT "B"

Guarantee tract (531/663) to a found 1 inch angle iron, at the Southeast base of an 8 inch treated fence corner post, for its Southeast corner and the Southwest corner of a called 1.476 acre tract as described in a Deed to Linda Torres (1494/176);


THENCE N 87°03'07" E, 149.71 ft., along the non fenced and North margin of Grimes County Road 424, the North lines of the called 27.979 acre and 4.00 acre tracts mentioned above and the South line of said 1.476 acre Torres tract (1494/176) to the Northeast corner of said 27.979 acre tract and the Northwest corner of a called 31.797 acre tract vested in Bernice Pry Canatella, et al (137/64 - Probate Records, Cause No. 6913 & 422/752), from which a set 5/8 inch iron rod, in the fenced and South margin of said road, brs. S 02°40'53" E, 29.37 ft. and a found 1/2 inch iron rod for the Southeast corner of said Torres tract brs. N 87°03'07" E, S.42 ft.;

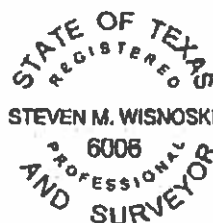
THENCE S 02°40'53" E, 4,172.37 ft., along the non fenced and West line of said 31.797 acre Canatella tract (137/64 - Probate) and the East line of the called 27.979 acre tract mentioned above to a found 3/8 inch iron rod, 1.5 ft. North of an old fence line, for its Southeast corner, the Southwest corner of said 31.797 acre tract and same being in a North line of said 537.287 acre Pirtlaw tract (1032/264);

THENCE S 86°58'38" W, 270.05 ft., along a generally fenced and North line of said 537.287 acre Pirtlaw tract (1032/264) and a South line of the called 27.979 acre tract mentioned above to the **PLACE OF BEGINNING** and containing 31.76 acres of land.

Basis of Bearings:

Grid North, State Plane Coordinate System of 1983, Central Zone.


Steven M. Wisnoski 12/14/2016
Registered Professional Land Surveyor
State of Texas No. 6006
Job #: 2016-11-23-03



"EXHIBIT B"

CITY OF NAVASOTA, TEXAS

ANNEXATION SERVICE PLAN AGREEMENT

Introduction:

Pursuant to the Local Government Code, Chapter 43, Section 43.0672, the City of Navasota has prepared this service plan agreement for the delivery of municipal services to the territory being proposed for annexation to the City. The area proposed for annexation consists of two tracts of land containing a total of 63.55 acres. The area proposed for annexation is located along the western city limits line. The annexation of these properties is requested by James C. Hassell, by a petition dated September 20, 2021. The property boundaries are contiguous with the existing city limits and are entirely within the City's extraterritorial jurisdiction (ETJ). There are no industrial businesses in this area. The land is Agricultural Open Space (AO) in all areas and is adjacent to the Pecan Lakes Estates Subdivision.

FOR SERVICES ON THE EFFECTIVE DATE OF ANNEXATION:

1. POLICE PROTECTION

The City of Navasota, Texas, and its Police Department will provide police protection to the newly annexed area at the same or similar level of service now being provided to other areas of the City of Navasota, Texas, with similar topography, land use and population density within the newly annexed area.

2. FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

The City of Navasota, Texas, is presently serviced by the Navasota Fire Department, which will provide fire protection and emergency medical services to the newly annexed tract at the same or similar level of service now being provided to other areas of the City of Navasota, Texas, with similar topography, land use and population density within the City.

3. SOLID WASTE COLLECTION

At the present time the City of Navasota, Texas, is using a franchised contractor for collection of solid waste and refuse within the city limits of the City of Navasota, Texas. Upon payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed area to the extent that the City's contractor has access to the area to be serviced.

4. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

Any and all water and wastewater facilities owned or maintained by the City of Navasota, Texas, and situated in the area at the time of the proposed annexation shall continue to be

maintained by the City of Navasota, Texas. Any and all water facilities which may be acquired subsequent to the annexation of the proposed area shall be maintained by the City of Navasota, Texas, to the extent of its ownership. The now existing water and wastewater mains at their existing locations shall be available for point of use extension based upon the current City's standard water and wastewater extension policies now existing or as may be amended.

5. MAINTENANCE OF ROADS AND STREETS

The City Council of the City of Navasota, Texas, is not aware of the existence of any roads or streets now located in the area proposed for annexation. In the event any such roads or streets do exist and are public facilities owned by or dedicated to the City of Navasota, Texas, the City will maintain such areas to the same extent and degree that it maintains roads and streets and other similar facilities of the City of Navasota, Texas. Any and all roads or streets which have been dedicated to and accepted by the City of Navasota, Texas, or which are owned by the City of Navasota, Texas, shall be maintained to the same degree and extent that other roads and streets are maintained in areas with similar topography, land use and population density. Any and all lighting of road and streets which may be positioned in a right-of-way, roadway or utility company easement shall be maintained by the applicable utility company servicing the City of Navasota, Texas, pursuant to the rules, regulations and fees of such utility.

6. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

The City Council of the City of Navasota, Texas, is not aware of the existence of any parks, playgrounds or public swimming pools now located in the area proposed for annexation. In the event any such parks, playgrounds or swimming pools do exist and are public facilities, the City of Navasota, Texas, will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools and other similar areas of the City now incorporated in the City of Navasota, Texas.

7. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

The City Council of the City of Navasota, Texas, is not aware of the existence of any publicly owned facility, building or other municipal service now located in the area proposed for annexation. In the event any such publicly owned facility, building or municipal service does exist and are public facilities, the City of Navasota, Texas, will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City now incorporated in the City of Navasota, Texas.

CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS TO BEGIN WITHIN 2-1/2 YEARS:

1. POLICE PROTECTION, FIRE PROTECTION & SOLID WASTE COLLECTION

The City Council of the City of Navasota, Texas, finds and determines it to be unnecessary to acquire or construct any capital improvement within 2-1/2 years of the effective date of the annexation of the particular annexed area for the purposes of providing police protection, fire protection or solid waste collection. The City Council finds and determines that it has at the present time adequate facilities to provide the same type, kind and level of protection and service which is presently being administered to other areas already incorporated in the City of Navasota, Texas, with the same or similar topography, land use and population density.

2. WATER FACILITIES

For the next 2-1/2 years the City Council of the City of Navasota, Texas, believes that City water and wastewater mains exist for points of connection for serviceable extensions to provide water and wastewater service within the area to be annexed pursuant to the City's standard water extension policies now in existence or as may be amended by the City Council.

3. ROADS AND STREETS

Maintenance of properly dedicated roads and streets will be consistent with the maintenance provided by the City to other roads and streets in areas of similar topography, land use and population density.

4. MAINTENANCE OF PARKS, PLAYGROUNDS, AND SWIMMING POOLS, AND THE MAINTENANCE OF ANY OTHER PUBLICLY OWNED FACILITY, BUILDING OR SERVICE

To the extent that it becomes necessary because of development demands, population growth, and a bona fide need, the City Council of the City of Navasota, Texas, will undertake to provide any such facility which it deems necessary to adequately provide for the health and safety of the citizens of the newly incorporated area based upon the standard considerations of topography, land use and population density.

SPECIFIC FINDINGS

The City Council of the City of Navasota, Texas, finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the area proposed to be annexed than were in existence in the proposed area at the time immediately preceding the annexation process.

Furthermore, the City Council of the City of Navasota, Texas, finds and determines the nature of the area is characteristically different from other developed areas within the corporate limits of the City of Navasota, Texas. Consequently, because of the differing characteristics of topography, land use and population density, the service levels which may ultimately be provided in the newly annexed area may differ somewhat from services provided to other areas of the City of Navasota, Texas. These differences are specifically dictated because of differing characteristics of the property and the City of Navasota, Texas, will undertake to perform

consistent with this service plan so as to provide this newly annexed area with the same type, kind and quality of service presently enjoyed by the citizens of the City of Navasota, Texas, who reside in areas of similar topography, land use and population density.

APPROVED on this the 11th day of October 2021.

CITY OF NAVASOTA, TEXAS



BERT MILLER, MAYOR

ATTEST:



SUSIE M. HOMEYER, CITY SECRETARY



LAND OWNER



James C. Hassell

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 8. **AGENDA DATE:** October 25,
2021

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on the expenditures for the month of September 2021.

ITEM BACKGROUND:

Final Financial Report for Fiscal Year Ending 09-30-2021

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the expenditures for the month of September 2021.

ATTACHMENTS:

1. Expenditures for September 2021

MONTHLY BUDGET SUMMARY AS OF SEPTEMBER 2021

FUND	REV BUDGET	YTD REV	% BUD	EXP BUDGET	YTD EXP	% BUD	BALANCE
<i>General</i>	\$ 11,555,653.00	\$ 10,640,496.74	92%	\$ 11,555,653.00	\$ 9,756,913.94	84%	\$883,582.80
<i>Water</i>	\$ 1,862,000.00	\$ 2,157,494.21	116%	\$ 1,862,000.00	\$ 1,635,070.09	88%	\$522,424.12
<i>Utility Cap IMP</i>	\$ 290,000.00	\$ 303,157.96	105%	\$ 290,000.00	\$ 290,000.04	100%	\$13,157.92
<i>Gas</i>	\$ 2,972,000.00	\$ 2,555,333.52	86%	\$ 2,972,000.00	\$ 2,555,322.40	86%	\$11.12
<i>Sewer</i>	\$ 2,077,500.00	\$ 1,540,322.91	74%	\$ 2,077,500.00	\$ 1,283,238.79	62%	\$257,084.12
<i>cemetery perm</i>	\$ 3,000.00	\$ 1,584.19	0%	\$ 3,000.00	\$ -	0%	\$1,584.19
<i>cemetery oper</i>	\$ 65,000.00	\$ 105,001.07	162%	\$ 65,000.00	\$ 5,601.08	9%	\$99,399.99
<i>Grant Fund</i>	\$ 3,558,500.00	\$ 3,246,023.27	91%	\$ 3,558,500.00	\$ 1,810,383.74	51%	\$1,435,639.53
<i>Hotel Occupancy</i>	\$ 141,000.00	\$ 119,663.72	85%	\$ 141,000.00	\$ 119,554.17	85%	\$109.55
<i>Bond Fund</i>	\$ 1,250,143.00	\$ 1,447,104.10	116%	\$ 1,250,143.00	\$ 1,445,820.58	116%	\$1,283.52
<u>GRAND TOTAL</u>	<u>\$ 19,926,296.00</u>	<u>\$ 18,567,000.46</u>	<u>93%</u>	<u>\$ 19,926,296.00</u>	<u>\$ 16,801,521.05</u>	<u>84%</u>	<u>\$1,762,502.15</u>
<i>Capital Projects</i>	\$ 10,000,000.00	\$ 10,022,375.89	100%	\$ 10,000,000.00	\$ 454,344.09	5%	\$9,568,031.80
<i>EDC</i>	\$ 686,000.00	\$ 271,859.28	40%	\$ 686,000.00	\$ 211,692.39	31%	\$60,166.89
<i>Foundation</i>	\$ 5,500.00	\$ 12,258.50	223%	\$ 5,500.00	\$ -	0%	\$12,258.50

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

CITY SALES TAX COLLECTED
2002

2003

% CHANGE

2003	October	\$60,231.50	2004	\$82,508.01	36.98%
	November	\$97,195.18		\$83,976.74	-13.60%
	December	\$59,257.49		\$72,545.84	22.42%
	January	\$58,119.26		\$60,641.33	4.34%
	February	\$99,868.40		\$140,830.97	41.02%
	March	\$56,920.19		\$59,110.36	3.85%
	April	\$52,715.38		\$59,601.16	13.06%
	May	\$97,134.29		\$93,187.99	-4.06%
	June	\$67,470.38		\$72,126.33	6.90%
	July	\$87,004.41		\$73,770.06	-15.21%
36181.86 One Payment	August	\$89,898.56	Total	\$100,175.34	11.43%
	September	\$69,332.88		\$70,583.01	1.80%
	Total	\$895,147.92		\$969,057.14	8.26%
2005	October	\$62,219.34	2006	\$74,388.30	19.56%
	November	\$107,090.07		\$118,096.69	10.28%
	December	\$62,346.50		\$70,455.29	13.01%
	January	\$61,823.41		\$73,136.08	18.30%
	February	\$110,849.83		\$125,360.31	13.09%
	March	\$63,315.64		\$82,316.78	30.01%
	April	\$66,239.58		\$71,268.19	7.59%
	May	\$77,950.86		\$122,426.67	57.06%
	June	\$69,309.09		\$88,372.86	27.51%
	July	\$78,455.80		\$91,623.29	16.78%
68846.03 One Payment 2007	August	\$142,517.72	one payment from audit	\$134,247.76	-5.80%
	September	\$75,008.38		\$120,642.76	60.84%
	Total	\$977,126.22		\$1,172,334.98	19.98%
2009	October	\$92,207.92	2007-2008	\$105,594.65	14.52%
	November	\$128,463.35		\$138,221.46	7.60%
	December	\$148,107.22		\$95,352.67	-35.62%
	January	\$98,001.54		\$103,674.95	5.79%
	February	\$129,940.36		\$153,108.96	17.83%
	March	\$67,673.23		\$90,958.40	34.41%
	April	\$85,046.47		\$88,298.98	3.82%
	May	\$127,322.62		\$122,617.04	-3.70%
	June	\$80,430.75		\$108,382.73	34.75%
	July	\$95,997.18		\$94,376.76	-1.69%
2010-2011	August	\$129,739.03	2009-2010	\$132,500.76	2.13%
	September	\$104,131.58		\$112,421.04	7.96%
	Total	\$1,287,061.25		\$1,345,508.40	4.54%
2011-2012	October	\$101,055.81	2010-2011	\$81,819.63	-19.04%
	November	\$145,460.03		\$128,437.38	-11.70%
	December	\$127,177.65		\$103,713.32	-18.45%
	January	\$116,221.98		\$81,299.87	-30.05%
	February	\$143,942.75		\$136,370.69	-5.26%
	March	\$81,334.57		\$88,208.48	8.45%
	April	\$85,150.06		\$313,498.55	268.17%
	May	\$138,856.23		\$157,571.50	13.48%
	June	\$91,690.63		\$104,952.13	14.46%
	July	\$94,574.59		\$105,197.55	11.23%
18.76% 13.28% -6.11% 12.70%	August	\$123,167.44	2011-2012	\$145,374.50	18.03%
	September	\$88,483.18		\$102,198.27	15.50%
	Total	\$1,337,114.92		\$1,548,641.87	
	budget	1,300,000		1,300,000	

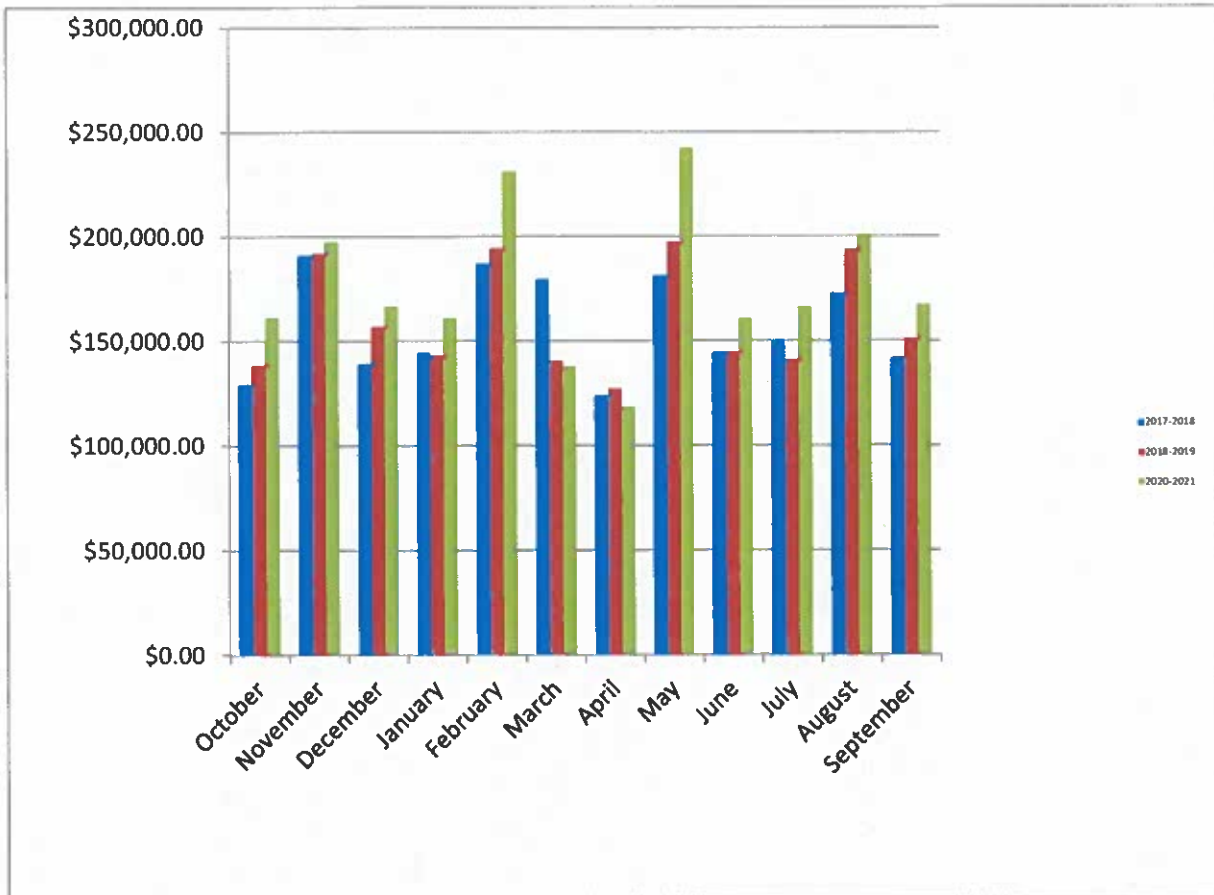
CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

3.86%	February	\$141,628.41	February	\$152,313.48	7.54%
15.23%	March	\$101,638.25	March	\$95,131.04	-6.40%
-69.16%	April	\$96,694.83	April	\$106,108.07	9.73%
-10.24%	May	\$141,433.87	May	\$241,177.31	70.52%
2.39%	June	\$107,461.48	June	\$133,094.13	23.85%
-8.60%	July	\$96,147.48	July	\$111,212.87	15.67%
-4.64%	August	\$138,636.18	August	\$162,712.81	17.37%
10.54%	September	\$112,973.62	September	\$164,459.01	45.57%
	Total	\$1,368,273.21	Total	\$1,619,851.79	
	budget	1,300,000	budget	1,300,000	
	2012-2013			2013-2014	
23.92%	October	\$130,751.29	October	\$127,920.59	-2.16%
22.88%	November	\$179,985.94	November	\$167,496.65	-6.94%
39.77%	December	\$140,097.88	December	\$129,835.47	-7.33%
27.66%	January	\$129,465.53	January	\$117,689.31	-9.10%
16.61%	February	\$177,618.45	February	\$171,138.60	-3.65%
33.66%	March	\$127,152.24	March	\$126,258.28	-0.70%
31.37%	April	\$139,389.00	April	\$104,970.63	-24.69%
-32.02%	May	\$163,961.37	May	\$178,453.62	8.84%
1.96%	June	\$135,701.15	June	\$152,395.93	12.30%
26.60%	July	\$140,797.57	July	\$159,074.01	12.98%
-0.11%	August	\$162,531.65	August	\$160,598.36	-1.19%
-11.46%	September	\$145,605.80	September	\$155,320.68	6.67%
	Total	\$1,773,057.87	Total	\$1,751,152.13	
	budget	1,350,000	budget	1,500,000	
	2014-2015			2015-2016	
3.15%	October	\$131,953.61	October	\$156,106.14	18.30%
12.63%	November	\$188,656.68	November	\$203,455.39	7.84%
10.89%	December	\$143,977.92	December	\$153,783.75	6.81%
2.24%	January	\$120,321.92	January	\$130,009.23	8.05%
7.26%	February	\$183,568.36	February	\$196,285.32	6.93%
8.21%	March	\$136,620.95	March	\$154,934.85	13.40%
18.83%	April	\$124,731.89	April	\$170,423.77	36.63%
3.11%	May	\$184,007.42	May	\$237,620.06	29.14%
-4.74%	June	\$145,179.41	June	\$158,927.20	9.47%
-16.07%	July	\$133,505.66	July	\$149,324.96	11.85%
15.62%	August	\$185,682.43	August	\$218,551.90	17.70%
-2.01%	September	\$152,192.98	September	\$164,250.46	7.92%
	Total	\$1,830,399.23	Total	\$2,093,673.03	
	budget	1,600,000	budget	1,600,000	
	2016-2017			2017-2018	
11.09%	October	\$173,421.01	October	\$129,374.18	-25.40%
-4.26%	November	\$194,791.82	November	\$191,101.63	-1.89%
33.19%	December	\$204,822.55	December	\$139,341.25	-31.97%
35.56%	January	\$176,245.32	January	\$144,286.24	-18.13%
4.84%	February	\$205,787.56	February	\$187,205.31	-9.03%
4.90%	March	\$162,528.61	March	\$179,621.37	10.52%
-19.05%	April	\$137,955.37	April	\$123,904.17	-10.19%
-16.99%	May	\$197,240.92	May	\$181,202.21	-8.13%
-0.49%	June	\$158,154.36	June	\$144,274.81	-8.78%
11.08%	July	\$165,869.57	July	\$149,328.40	-9.97%
-19.39%	August	\$176,183.78	August	\$172,531.85	-2.07%
-1.53%	September	\$161,733.55	September	\$141,758.88	-12.35%
	Total	\$2,114,734.42	Total	\$1,883,930.30	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021

2018-2019			2019-2020		
7.23%	October	\$138,722.41	October	\$142,932.21	3.03%
0.50%	November	\$192,052.55	November	\$179,825.74	-6.37%
12.57%	December	\$156,856.11	December	\$147,204.90	-6.15%
-0.81%	January	\$143,121.61	January	\$140,456.62	-1.86%
3.80%	February	\$194,322.95	February	\$183,606.42	-5.51%
-21.81%	March	\$140,452.34	March	\$133,943.33	-4.63%
2.76%	April	\$127,322.36	April	\$153,344.34	20.44%
8.92%	May	\$197,359.24	May	\$198,864.78	0.76%
0.21%	June	\$144,577.89	June	\$150,151.95	3.86%
-5.58%	July	\$140,994.11	July	\$160,877.64	14.10%
12.28%	August	\$193,717.25	August	\$207,971.04	7.36%
6.67%	September	\$151,217.75	September	\$155,141.73	2.59%
	Total	\$1,920,716.57	Total	\$1,954,320.70	
	budget	1,900,000	budget	2,000,000	
2020-2021			2021-2022		
12.90%	October	\$161,367.18	October	\$172,724.07	7.04%
9.90%	November	\$197,633.83	November		-100.00%
13.17%	December	\$166,585.45	December		-100.00%
14.82%	January	\$161,278.06	January		-100.00%
26.01%	February	\$231,369.13	February		-100.00%
2.89%	March	\$137,816.28	March		-100.00%
-22.80%	April	\$118,387.57	April		-100.00%
21.88%	May	\$242,383.94	May		-100.00%
6.97%	June	\$160,615.28	June		-100.00%
3.22%	July	\$166,065.78	July		-100.00%
-3.34%	August	\$201,014.87	August		-100.00%
7.98%	September	\$167,523.57	September		-100.00%
	Total	\$2,112,040.94	Total	\$172,724.07	
	budget	1,900,000	budget	2,000,000	

CITY OF NAVASOTA
MONTHLY SALES TAX COMPARISON
2015-2021



09/30/2021

FUND	PREVIOUS TOTAL	PRINCIPAL	INTEREST	CHG MV	TOTAL
UNRESTRICTED FUNDS					
GENERAL FUND	\$2,319,930.44	\$1,070,000.00	\$607.93	795.98	\$3,392,524.21
100-0-200.06					
WATER O&M	\$519,762.29	\$370,000.00	\$136.20	138.32	\$890,303.41
200-0-200.06					
GAS O&M	\$533,331.97	\$70,000.00	\$139.76	142.62	\$603,887.89
300-0-200.06					
SEWER O&M	\$257,932.93	\$270,000.00	\$67.59	43.41	\$528,176.23
400-0-200.06					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
0	\$0.00		\$0.00	0.00	\$0.00
0					
TOTAL UNRESTRICTED				\$3,300,239.88	
RESTRICTED FUNDS					
ECKER/BEST MUSEO	\$15,625.81		\$4.09	5.67	\$15,643.59
100-0-200.07					
OLUNTARY FIRE FUN	\$47,905.54	\$6,078.00	\$12.55	13.07	\$54,018.73
100-0-200.09					
LIBRARY MADELEY	\$4,940.99		\$1.29	5.61	\$4,950.44
100-0-200.10					
OLUNTARY PARK FUN	\$65,511.58	\$6,097.00	\$17.17	18.25	\$71,662.59
100-0-200.12					
NIMAL SHELTER DON	\$17,243.73		\$4.52	4.18	\$17,261.27
100-0-200.18					
WATER-DEPOSIT	\$37,097.70		\$9.72	13.46	\$37,139.91
200-0-200.00					
GAS-DEPOSITS	\$53,438.73		\$14.00	19.39	\$53,499.54
300-0-200.00					
FHA	\$0.00		\$0.00	0.00	\$0.00
300-0-200.04					
SEWER IMP	\$259,468.34		\$67.99	94.12	\$259,763.54
400-0-200.02					
TREET&DRAINAGE FE	\$422,308.78		\$110.66	0.14	\$422,636.16
100-0-200.11					
CEMETERY PERPETUA	\$361,995.06		\$94.86	135.31	\$362,216.51
520-0-201.00					
CEMETERY ST FUND	\$124,886.96		\$32.73	45.32	\$125,029.06
525-0-20105					
CEM JESSIE MAE BONI	\$19,459.77		\$5.10	7.04	\$19,481.89
525-0-201.06					
GRACE PARK	\$25,545.05		\$6.69	9.34	\$25,560.98
100-0-200.19					
UTILITY CIP	\$416,903.31		\$109.25	48.97	\$416,998.61
210-0-200.06					
AMERICAN RESCUE	\$0.00	\$990,896.01	\$0.00	0.00	\$990,896.01
100-0-200.20					
0	\$0.00		\$0.00	0.00	\$0.00
0					
TOTAL RESTRICTED				\$1,730,212.99	
TOTAL	\$5,065,924.05	\$2,783,071.01	\$1,442.12	\$1,540.21	\$8,291,650.57
MM-INTEREST	\$610.94	POOLS INTEREST		\$19.67	
INTEREST	\$696.90				
PRINCIPAL	\$3,097.77				
				\$2,605.32	\$22,430.70

CURRENT MONTH MARKET VALUE		BOOK VALUE
TOTAL MONEY MARKET	\$5,599,203.00	
TOTAL POOLS	\$689,383.06	
TOTAL CDS	\$1,960,000.00	\$1,960,000.00
TOTAL MBS-FIXED	\$26,504.64	\$25,537.27
TOTAL INVESTMENT PORTFOLIO MARKET VAL.	\$1,986,504.64	\$1,985,537.27
TOTAL INVESTMENT PORTFOLIO INCODE		\$8,275,090.70
		\$0.00
		\$8,275,090.70
TOTAL INVESTMENT PORTFOLIO BOOK VALU		\$8,274,123.33
YTD INTEREST		\$10,025.08
CHANGE IN MARKET VALUE		\$1,540.21
		\$1,540.21
WEIGHTED AVERAGE MATURITY		2749548
WEIGHTED AVERAGE YIELD		0.00%
		0

LAST MONTH MARKET VALUE		CHANGE IN MARKET VALUE
TOTAL MONEY MARKET	\$3,301,926.38	2,297,276.62
TOTAL POOLS	\$688,727.36	655.70
CDS	\$1,470,000.00	
TOTAL MBS-FIXED	\$90,996.55	1,869,003.45
		26,504.64

MONEY MARKET

CITY MONEY MARKET ACCOUNT

BBVA PUBLIC FUNDS INTEREST CHECKING	BEGINNING BAL	\$3,301,926.38
2535818811	TRADES/DEDUCTIONS	\$490,200.00
	INTEREST	\$1,307.84
WAM 1,701,094	PRINCIPAL/ADDITIONS	\$2,786,168.78
WAY	ENDING BAL	\$5,599,203.00

INVESTMENT POOLS

TEXPOOL ACCOUNT

CITY OF NAVASOTA AP FUND II	BEGINNING BAL	\$132,049.20
449/7907600001	TRADES	
WAM 130,795	INTEREST	\$3.07
	PRINCIPAL	
	ENDING BAL	\$132,052.27

TEXSTAR ACCOUNT

CITY OF NAVASOTA AP FUND	BEGINNING BAL	\$131,813.94
930102200	TRADES	
WAM 130,617	INTEREST	\$1.14
	PRINCIPAL	
	ENDING BAL	\$131,815.08

TEXAS CLASS ACCOUNT

	BEGINNING BAL	\$425,500.25
	TRADES	
60	INTEREST	\$15.46
	PRINCIPAL	
	ENDING BAL	\$425,515.71

CDS

CUSIP 90352RAN5 US ALLIANCE CR 0.0195	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	09/12/19 09/30/22 262 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00 405.76
VAY				
CUSIP61760AYP8 MORGAN STANLEY PVT 0.026	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	04/11/19 04/11/22 138 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00
VAY				
CUSIP 46147UUH1 NVESTORS COMMUNITY 0.0025	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	01/26/21 02/12/24 618 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00 52.02
VAY				
CUSIP 48128UZC6 JP MORGAN CHASE 0.005	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	02/09/21 02/17/26 1144 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00
VAY				
066519QT9 BANKUNITED NA 0.0095	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	04/01/21 03/31/26 1174 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00 191.30
VAY				
05600XCP3 BMO HARRIS BANK 0.01	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	03/31/21 04/13/26 1183 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00
VAY				
CUSIP 38149MA94 GOLDMAN SACHS 1.05	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	09/21/21 09/29/26 1304 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00
VAY				
CUSIP 05580AE26 BMW BANK 0.65	PURCHASE DATE MATURITY DAYS TO MATURITY WAM PRINCIPAL	09/21/21 09/24/24 284 	URCHASE PRICE BOOK VALUE MARKET VALUE DIFFERENCE INTEREST	245,000.00 245,000.00 245,000.00 0.00
VAY				

MBS-FIXED RATE

CUSIP3148ANE4	PURCHASE DATE	12/06/17	URCHASE PRICE	310,569.80
FNMA1288	MATURITY	12/01/22	BOOK VALUE	25,537.27
0.0281	DAYS TO MATURITY	306	MARKET VALUE	26,504.64
VAY	WAM		DIFFERENCE	967.37
	PRINCIPAL	3097.77	INTEREST	47.82
0	PURCHASE DATE	01/00/00	URCHASE PRICE	0.00
0	MATURITY	01/00/00	BOOK VALUE	
0	DAYS TO MATURITY	0	MARKET VALUE	
VAY	WAM		DIFFERENCE	0.00
	PRINCIPAL		INTEREST	
0	PURCHASE DATE	01/00/00	URCHASE PRICE	0.00
0	MATURITY	01/00/00	BOOK VALUE	
0	DAYS TO MATURITY	0	MARKET VALUE	
VAY	WAM		DIFFERENCE	0.00
	PRINCIPAL		INTEREST	
0	PURCHASE DATE	01/00/00	URCHASE PRICE	0.00
0	MATURITY	01/00/00	BOOK VALUE	
0	DAYS TO MATURITY	0	MARKET VALUE	
VAY	WAM		DIFFERENCE	0.00
	PRINCIPAL		INTEREST	

09/30/2021

FUND

DEBIT

CREDIT

UNRESTRICTED FUNDS-INTEREST INCOME

0.00%	100-4-901.00		\$607.93	INTEREST INCOME
	100-0-200.06	\$607.93		INTEREST INCOME
0.00%	200-4-901.00		\$136.20	INTEREST INCOME
	200-0-200.06	\$136.20		INTEREST INCOME
0.00%	300-4-901.00		\$139.76	INTEREST INCOME
	300-0-200.06	\$139.76		INTEREST INCOME
0.00%	400-4-901.00		\$67.59	INTEREST INCOME
	400-0-200.06	\$67.59		INTEREST INCOME
0.00%			\$0.00	
		\$0.00		
0.00%			\$0.00	
		\$0.00		
0.00%			\$0.00	
		\$0.00		

RESTRICTED FUNDS-INTEREST INCOME

0.00%	100-4-901.00		\$4.09	INTEREST INCOME
	100-0-200.07	\$4.09		INTEREST INCOME
0.00%	100-4-901.00		\$12.55	INTEREST INCOME
	100-0-200.09	\$12.55		INTEREST INCOME
0.00%	100-4-901.00		\$1.29	INTEREST INCOME
	100-0-200.10	\$1.29		INTEREST INCOME
0.00%	100-4-901.00		\$17.17	INTEREST INCOME
	100-0-200.12	\$17.17		INTEREST INCOME
0.00%	100-4-901.00		\$4.52	INTEREST INCOME
	100-0-200.18	\$4.52		INTEREST INCOME
0.00%	200-4-901.00		\$9.72	INTEREST INCOME
	200-0-200.00	\$9.72		INTEREST INCOME
0.00%	300-4-901.00		\$14.00	INTEREST INCOME
	300-0-200.00	\$14.00		INTEREST INCOME
0.00%	300-4-901.00		\$0.00	INTEREST INCOME
	300-0-200.04	\$0.00		INTEREST INCOME
0.00%	400-4-901.00		\$67.99	INTEREST INCOME
	400-0-200.02	\$67.99		INTEREST INCOME
0.00%	100-4-150.00		\$110.66	INTEREST INCOME
	100-0-200.11	\$110.66		INTEREST INCOME
0.00%	520-4-901.00		\$94.86	INTEREST INCOME
	520-0-201.00	\$94.86		INTEREST INCOME
0.00%	525-4-901.00		\$32.73	INTEREST INCOME
	525-0-20105	\$32.73		INTEREST INCOME
0.00%	525-4-901.00		\$5.10	INTEREST INCOME
	525-0-201.06	\$5.10		INTEREST INCOME
0.00%	100-4-901.00		\$6.69	
	100-0-200.19	\$6.69		
0.00%	210-4-901.00		\$109.25	
	210-0-200.06	\$109.25		
0.00%	100-4-150.00		\$0.00	
	100-0-200.20	\$0.00		
0.00%			\$0.00	
		\$0.00		
0.0000	TOTAL	\$1,442.12	\$1,442.12	

09/30/2019

FUND

DEBIT

CREDIT

UNRESTRICTED FUNDS-CHANGE IN MARKET VALUE

51.68%	100-4-901.01		\$0.00	\$795.98	CHGE IN MARKET VAL
	100-0-200.06		\$795.98	\$0.00	CHGE IN MARKET VAL
8.98%	200-4-901.01		\$0.00	\$138.32	CHGE IN MARKET VAL
	200-0-200.06		\$138.32	\$0.00	CHGE IN MARKET VAL
9.26%	300-4-901.02		\$0.00	\$142.62	CHGE IN MARKET VAL
	300-0-200.06		\$142.62	\$0.00	CHGE IN MARKET VAL
2.82%	400-4-901.01		\$0.00	\$43.41	CHGE IN MARKET VAL
	400-0-200.06		\$43.41	\$0.00	CHGE IN MARKET VAL
0.00%			\$0.00	\$0.00	CHGE IN MARKET VAL
			\$0.00	\$0.00	CHGE IN MARKET VAL
0.00%			\$0.00	\$0.00	CHGE IN MARKET VAL
			\$0.00	\$0.00	CHGE IN MARKET VAL
0.00%			\$0.00	\$0.00	CHGE IN MARKET VAL
			\$0.00	\$0.00	CHGE IN MARKET VAL

RESTRICTED FUNDS-CHANGE IN MARKET VALUE

0.37%	100-4-901.01		\$0.00	\$5.67	CHGE IN MARKET VAL
	100-0-200.07		\$5.67	\$0.00	CHGE IN MARKET VAL
0.85%	100-4-901.01		\$0.00	\$13.07	CHGE IN MARKET VAL
	100-0-200.09		\$13.07	\$0.00	CHGE IN MARKET VAL
0.36%	100-4-901.01		\$0.00	\$5.61	CHGE IN MARKET VAL
	100-0-200.10		\$5.61	\$0.00	CHGE IN MARKET VAL
1.18%	100-4-901.00		\$0.00	\$18.25	CHGE IN MARKET VAL
	100-0-200.12		\$18.25	\$0.00	CHGE IN MARKET VAL
0.27%	100-4-901.01		\$0.00	\$4.18	CHGE IN MARKET VAL
	100-0-200.18		\$4.18	\$0.00	CHGE IN MARKET VAL
0.87%	200-4-901.01		\$0.00	\$13.46	CHGE IN MARKET VAL
	200-0-200.00		\$13.46	\$0.00	CHGE IN MARKET VAL
1.26%	300-4-901.01		\$0.00	\$19.39	CHGE IN MARKET VAL
	300-0-200.00		\$19.39	\$0.00	CHGE IN MARKET VAL
0.00%	300-4-901.01		\$0.00	\$0.00	CHGE IN MARKET VAL
	300-0-200.04		\$0.00	\$0.00	CHGE IN MARKET VAL
6.11%	400-4-901.01		\$0.00	\$94.12	CHGE IN MARKET VAL
	400-0-200.02		\$94.12	\$0.00	CHGE IN MARKET VAL
0.01%	510-4-901.01		\$0.00	\$0.14	CHGE IN MARKET VAL
	510-0-200.11		\$0.14	\$0.00	CHGE IN MARKET VAL
8.78%	520-4-901.01		\$0.00	\$135.31	CHGE IN MARKET VAL
	520-0-201.00		\$135.31	\$0.00	CHGE IN MARKET VAL
2.94%	525-4-901.01		\$0.00	\$45.32	CHGE IN MARKET VAL
	525-0-20105		\$45.32	\$0.00	CHGE IN MARKET VAL
0.46%	525-4-901.00		\$0.00	\$7.04	CHGE IN MARKET VAL
	525-0-201.06		\$7.04	\$0.00	CHGE IN MARKET VAL
0.61%	100-4-901.01		\$0.00	\$9.34	CHGE IN MARKET VAL
	100-0-200.19		\$9.34	\$0.00	CHGE IN MARKET VAL
3.18%	210-0-200.06		\$0.00	\$48.97	CHGE IN MARKET VAL
	210-4-120.01		\$48.97	\$0.00	CHGE IN MARKET VAL
0.00%	100-4-150.01		\$0.00	\$0.00	CHGE IN MARKET VAL
	100-0-200.20		\$0.00	\$0.00	CHGE IN MARKET VAL
0.00%			\$0.00	\$0.00	CHGE IN MARKET VAL
			\$0.00	\$0.00	CHGE IN MARKET VAL
1.0000	TOTAL		\$1,540.21	\$1,540.21	

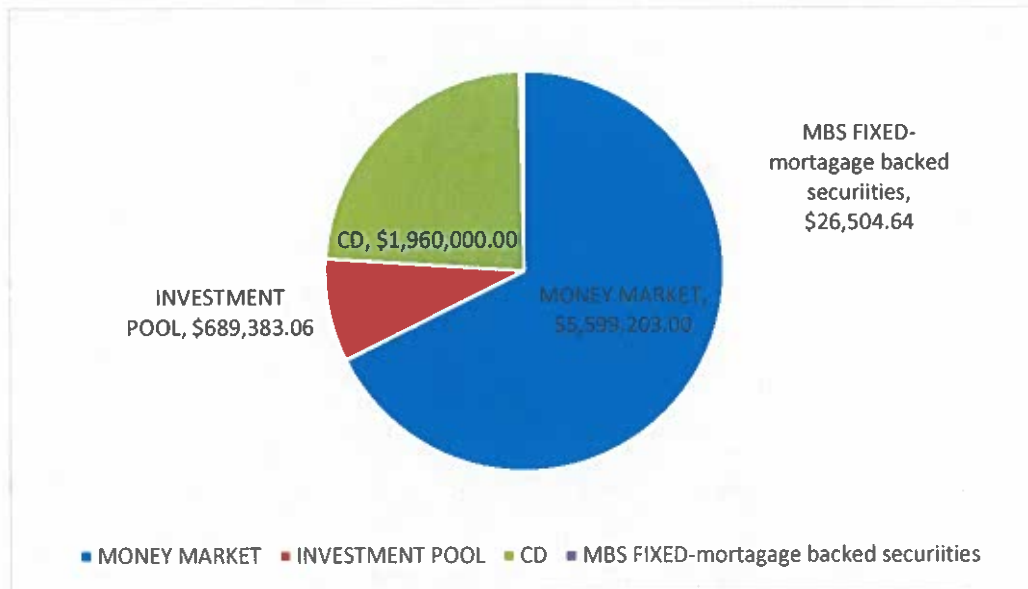
QUARTERLY SUMMARY FOR PERIOD ENDING

09/30/2021

BEGINNING BOOK VALUE	\$5,486,109.62
BEGINNING MARKET VALUE	\$5,487,304.18
ENDING BOOK VALUE	\$8,274,123.33
ENDING MARKET VALUE	\$8,275,090.70
CHANGE IN MARKET VALUE	\$2,787,786.52
weighted average maturity	

PORTFOLIO BREAKDOWN

MONEY MARKET	\$5,599,203.00
INVESTMENT POOL	\$689,383.06
CD	\$1,960,000.00
MBS FIXED-mortgage backed securities	\$26,504.64



PORTFOLIO BREAKDOWN BY MATURITY

YEARS	0-1	\$7,050,090.70
YEARS	1-2	\$245,000.00
YEARS	2-3	\$0.00
YEARS	3-4	\$980,000.00
YEARS	4-5	
YEARS	5-	

\$8,275,090.70

THIS REPORT HAS BEEN PREPARED IN COMPLIANCE WITH THE INVESTMENT POLICY
OF THE CITY OF NAVASOTA AND THE PFIA

INVESTMENT OFFICER
FINANCE DIRECTOR

INVESTMENT OFFICER
CITY MANAGER

	NUMBER#	TOTAL ARREARS	TOTAL CURRENT	TOTAL BALANCE	ACTIVE ACCOUNT RECONCILIATION
ACTIVE ACCOUNTS:	3,195	19,634.36	714,601.92	734,236.28	NEW ACCOUNTS: 59
DISCONNECTED ACCTS:	40	2,738.30	1,981.72	4,720.02	DISCONNECT--NO TRF: 35
FINALED ACCOUNTS:	195	14,635.74		14,635.74	DISCONNECT-TRANSFER: 5
INACTIVE ACCOUNTS:	8,260	0.00		0.00	

GRAND TOTALS 11,690 37,008.40 716,583.64 753,592.04

CALCULATION SUMMARY

TOTAL CHARGES:	719,213.64
DEPOSIT RETURNS:	2,630.00CR
TOTAL CURRENT:	716,583.64

===== SERVICE CATEGORY TOTALS =====

CATEGORY	NUMBER	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION
GR GARBAGE	3504	113,983.05	0.00	8,105.06	98,325.15			
GS GAS	1825	111,595.06	68,182.38	1,566.90	41,435.60	57,528.0000	6	57,534.0000
MS MISCELLANEOU	107	2,718.57	0.00	0.00	0.00			
PF VOLUNTARY PA	42	86.00	0.00	0.00	0.00			
SDF ST & DRAINAG	3089	51,433.41	0.00	0.00	0.00			
SW SEWER	5854	144,372.45	0.00	0.00	0.00	189,809.2000		189,809.2000
WA WATER	6191	216,723.74	0.00	0.00	0.00	327,877.0000	190	328,067.0000
AMP AVG MTH PMT	25	447.02				AMP RESERVE: 1,790.98		

TOTALS 641,359.30 68,182.38 9,671.96 139,760.75

===== REVENUE CODE TOTALS =====

SERVICES:	R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
	100-GARBAGE	100-0-310.00	113,983.05
	200-WATER SERVICE	200-0-310.00	203,312.53
	210-UTILITY CAPITAL IMPROV.FE	210-0-310.00	13,411.21
	300-GAS SERVICE	300-0-310.00	83,004.83
	350-FUEL FACTOR	300-0-310.00	96,772.61
	400-SEWER	400-0-310.00	131,286.78
	401-UTILITY CAPITAL IMPROV.FE	210-0-310.00	13,085.67
	550-ST & DRAINAGE FEE	100-0-310.00	51,433.41
	562-VOLUNTARY PARK FUND	100-0-310.00	42.00
	563-VOLUNTARY FIRE FUND	100-0-310.00	44.00
	601-OTC - WATER	200-0-310.00	0.00
	602-OTC - GAS	300-0-310.00	0.00
	606-OTC-GARBAGE	100-0-310.00	50.00
TAX:	500-GAS 1.5% SALES TAX	300-0-310.00	410.54
	501-GAS TAX 8.25%	300-0-310.00	1,152.00
	503-6.75% GAS TAX IND OUSTIDE	300-0-310.00	4.36
	504-8.25% GARBAGE SALES TAX	100-0-310.00	8,105.06
CONTRACTS:			

===== R E V E N U E C O D E T O T A L S =====
** (CONTINUED) **

R/C DESCRIPTION	G/L ACCOUNT#	AMOUNT
703-WATER CONTRACTS	200-0-310.00	2,048.61
714-PUBLIC NUIS. CONTRACT	100-0-310.00	50.00
715-STREET MAINT CONTRACT	100-0-310.00	569.96
AMP:		
995-AMP	200-1-108.03	447.02
R/C TOTALS		719,213.64

===== R A T E T A B L E T O T A L S =====

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
BG	201	27	BGCD FEE	27	0	0.00	0.00	0.00	0.00		
GR	100	A	COMMERCIAL HAND PU	A	122	4,857.12	0.00	282.65	3,430.75		50
GR	100	B2	COMM 2 YD CONTAINER	B2	24	1,687.15	0.00	111.27	1,349.40		
GR	100	B3	COMM 3 YD CONTAINER	B3	30	3,811.59	0.00	214.53	2,600.87		2
GR	100	B4	COMM 4 YD CONTAINER	B4	13	2,201.12	0.00	170.79	2,070.21		
GR	100	B6	COMM 6 YD CONTAINER	B6	49	14,370.19	0.00	959.47	11,629.10		3
GR	100	B8	COMM 8 YD CONTAINER	B8	49	25,621.99	0.00	1,401.30	16,986.30		6
GR	100	C	RESIDENTIAL	C	2617	55,609.33	0.00	4,496.49	54,580.33		49
GR	100	E	GARBAGE -EXPLICIT	E	17	374.28	0.00	29.07	352.50		
GR	100	LOC	LOCKING DEVICE	LOCK	34	260.16	0.00	15.01	181.62		3
GR	100	PC2	EXTRA POLY CART	PC2	549	5,190.12	0.00	424.48	5,144.07		19
GS	300	2	GAS-IND.OUT 400-1000	2	1	1,681.83	1,189.32	0.00	0.00	374.0000	
GS	300	A	GAS -A RES INSIDE	A	1632	23,409.18	4,480.62	409.78	27,356.42	1,409.0000	2
GS	300	ATR	GAS -ATMOS TRANSPORT	ATR	2	9,109.19	0.00	0.00	0.00	9,019.0000	
GS	300	B	GAS -B RES OUTSIDE	B	2	44.62	6.36	0.76	50.98	2.0000	
GS	300	C	GAS -C COM INSIDE	C	126	6,826.14	4,770.00	896.37	10,864.96	1,500.0000	
GS	300	CA	GAS -CENTURY ASPHALT	GAS	1	355.61	674.16	0.00	0.00	212.0000	
GS	300	CCH	GAS -COMODITY CHARGE	CCH	4	901.90	0.00	0.00	0.00	9,019.0000	
GS	300	CIT	GAS -CITY USEAGE	CITY	9	0.00	0.00	0.00	0.00	9.0000	
GS	300	CTR	GAS -CITY TRANSPORT	CTR	2	1,623.42	0.00	0.00	0.00	9,019.0000	
GS	300	D	GAS -IND.IN 400-1000	D	1	1,621.46	1,411.92	250.25	3,033.38	444.0000	
GS	300	E	GAS -E SCHOOLS	E	6	1,194.82	998.52	0.00	0.00	314.0000	
GS	300	F	GAS -IND OUTSIDE	F	2	44,636.67	54,285.78	0.00	0.00	17,071.0000	
GS	300	FCO	GAS -FUEL COST-GRANT	FCO	4	19,481.04	0.00	0.00	0.00	9,019.0000	
GS	300	G	GAS -COM OUTSIDE	G	2	33.72	0.00	2.28	33.72		
GS	300	H	GAS-S.IND.OUT 0-399	H	5	626.10	349.80	2.08	30.88	110.0000	
GS	300	IND	GAS-S.IND.IN 0-399	IND	3	49.36	15.90	5.38	65.26	5.0000	
GS	300	Z	GAS ZERO CHARGE	Z	23	0.00	0.00	0.00	0.00	2.0000	
MS	600	G	OTC - GAS	G	51	0.00	0.00	0.00	0.00		
MS	600	GAR	ONE TIME CHARGES -	GAR	2	50.00	0.00	0.00	0.00		
MS	600	W	OTC - WATER	W	2	0.00	0.00	0.00	0.00		
MS	700	PNF	PUBLIC NUISANCE FEE	PNF	1	50.00	0.00	0.00	0.00		
MS	700	STD	STREET & DR CONTRACT	STD	4	14.00	0.00	0.00	0.00		
MS	700	STM	STREET MNT CONTRACT	STD	9	555.96	0.00	0.00	0.00		

BOOK:

***** R A T E T A B L E T O T A L S *****
 ** (CONTINUED) **

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
MS	700	WTR	WATER CONTRACTS	WTR	38	2,048.61	0.00	0.00	0.00		
PF	562	\$25	\$23.00 VOL PARK FUND	\$25	1	23.00	0.00	0.00	0.00		
PF	562	1.0	\$1.00 VOL PARK FUND	1.0	19	19.00	0.00	0.00	0.00		
PF	563	\$23	VOLUNTARY FIRE FUND	\$23	1	23.00	0.00	0.00	0.00		
PF	563	1.0	\$1.00 VOL FIRE FUND	1.0	21	21.00	0.00	0.00	0.00		
SDF	500	CI	ST & DR FEE-C I	CI	292	5,434.37	0.00	0.00	0.00		2
SDF	500	CO	ST & DR FEE-C O	CO	6	111.00	0.00	0.00	0.00		
SDF	500	IN	ST & DR FEE-I N	IN	9	211.50	0.00	0.00	0.00		
SDF	500	INO	ST & DR FEE- I N O	INO	20	458.99	0.00	0.00	0.00		
SDF	500	RES	ST & DR FEE - INSIDE	RES	2762	45,217.55	0.00	0.00	0.00		274
SW	400	A	RESIDENTIAL INSIDE	A	2588	76,771.19	0.00	0.00	0.00	112,888.2000	
SW	400	AH	SEWER -AIRPORT HANGA	AH	2	50.04	0.00	0.00	0.00	1.0000	
SW	400	AHC	SEWER - AIRPORT	AHC	1	41.26	0.00	0.00	0.00		
SW	400	C	COMMERCIAL INSIDE	C	260	23,790.18	0.00	0.00	0.00	37,287.0000	
SW	400	D	COMMERCIAL OUTSIDE	D	5	365.14	0.00	0.00	0.00	185.0000	
SW	400	E	INDUSTRIAL INSIDE	E	20	8,545.28	0.00	0.00	0.00	12,975.0000	
SW	400	I	IND OUT SEWER ONLY	I	2	2,128.27	0.00	0.00	0.00	2,415.0000	
SW	400	J	RES OUT-SEWER ONLY	J	1	593.49	0.00	0.00	0.00	1,413.0000	
SW	400	L	SEWER -MULTI UNIT	L	24	13,114.10	0.00	0.00	0.00	22,645.0000	387
SW	400	SCH	SEWER SURCHARGE	SCH	1	3,737.15	0.00	0.00	0.00		
SW	400	SSC	SEWER SURCHARGE	SSC	4	2,150.68	0.00	0.00	0.00		
SW	401	CIN	UCIF-SEWER-COM IN	CIN	261	1,825.25	0.00	0.00	0.00		
SW	401	COU	UCIF-SEWER-COM OUT	COU	5	52.50	0.00	0.00	0.00		
SW	401	IIN	UCIF-SEWER-IND IN	IIN	17	330.63	0.00	0.00	0.00		
SW	401	IOU	UCIF-SEWER-IND OUT	IOU	2	60.00	0.00	0.00	0.00		
SW	401	MU	UCIF-SEWER-MULTI UNI	MU	21	336.00	0.00	0.00	0.00		
SW	401	RIN	UCIF-SEWER -RES IN	RIN	2639	10,474.29	0.00	0.00	0.00		
SW	401	ROU	UCIF-SEWER -RES OUT	ROU	1	7.00	0.00	0.00	0.00		
WA	200	A	WATER -RES INSIDE	A	2683	143,105.08	0.00	0.00	0.00	202,290.0000	
WA	200	AH	WTR -AIRPORT HANGAR	AH	4	65.25	0.00	0.00	0.00	11.0000	
WA	200	AHC	WTR -AIRPORT HANGAR	AHC	1	32.03	0.00	0.00	0.00	7.0000	
WA	200	B	WATER - RES OUTSIDE	B	1	81.02	0.00	0.00	0.00	75.0000	
WA	200	C	WATER -COM INSIDE	C	285	29,032.72	0.00	0.00	0.00	40,859.0000	2
WA	200	CIT	WATER -CITY USEAGE	CITY	49	0.00	0.00	0.00	0.00	32,263.0000	
WA	200	D	WATER -COM OUTSIDE	D	6	449.88	0.00	0.00	0.00	245.0000	
WA	200	E	WATER -IND INSIDE	E	8	7,145.81	0.00	0.00	0.00	13,367.0000	
WA	200	F	WATER -IND OUTSIDE	F	20	11,696.14	0.00	0.00	0.00	13,473.0000	
WA	200	F-3	WATER-IRRIGATION-CI	F-3	1	1,467.46	0.00	0.00	0.00	2,821.0000	
WA	200	INT	WATER - INTER SCHOOL	INT	1	296.31	0.00	0.00	0.00	581.0000	
WA	200	K	WATER -NURSING HOME	K	3	1,568.07	0.00	0.00	0.00	2,986.0000	
WA	200	NIS	MAIN METER-INT SCHOO	C	1	73.12	0.00	0.00	0.00	87.0000	
WA	200	S	WATER -SEWER METERS	S	47	8,299.64	0.00	0.00	0.00	14,885.0000	
WA	200	X	WATER -ZERO CHG	X	13	0.00	0.00	0.00	0.00	3,927.0000	
WA	202	4	EXPLICIT WATER	4	1	0.00	0.00	0.00	0.00		
WA	203	1"	UCIF-WATER -1"	1"	80	500.63	0.00	0.00	0.00		4

***** R A T E T A B L E T O T A L S *****
** (CONTINUED) **

CAT	CODE	TBL	DESCRIPTION	SCHED	NO#	TOTAL NET	FUEL-ADJ	TOTAL TAX	TAXABLE	CONSUMPTION	MLT.
WA	203	2"	UCIF-WATER -2"	2"	101	1,326.38	0.00	0.00	0.00		10
WA	203	3"	UCIF-WATER -3"	3"	1	16.00	0.00	0.00	0.00		
WA	203	3/4	UCIF-WATER -3/4"	3/4	2879	11,444.20	0.00	0.00	0.00		6
WA	203	4"	UCIF-WATER -4"	4"	5	100.00	0.00	0.00	0.00		
WA	203	6"	UCIF-WATER -6"	6"	1	24.00	0.00	0.00	0.00		

TOTALS 640,912.28 68,182.38 9,671.96 139,760.75

=== F U E L A D J U S T M E N T C O D E T O T A L S ===

CODE	DESCRIPTION	CONSUMPTION	FUEL FACTOR	AMOUNT
GASFF	GAS FUEL FACTOR	21,441.0000	3.18000000	68,182.38

FUEL FACTOR TOTALS 21,441.0000 68,182.38

***** M E T E R G R O U P T O T A L S *****

CODE	DESCRIPTION	BILLED CONSUMPTION	UNBILLED CONSUMPTION	TOTAL CONSUMPTION	DEMAND CONSUMPTION
W	WATER METERS	327,877.0000	190.000	328,067.0000	
G	GAS METERS	57,528.0000	6.000	57,534.0000	

***** R E F U N D E D D E P O S I T T O T A L S *****

CODE	DESCRIPTION	NUMBER	AMOUNT
200	WATER DEPOSIT	16	1,730.00CR
300	GAS DEPOSIT	9	900.00CR
DEPOSIT TOTALS		25	2,630.00CR

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE		DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE								
A	GR	100 A		COMMERCIAL HAND PU	6	1,289.23	0.00	45.18	3.72	
A	GR	100 B2		COMM 2 YD CONTAINER	3	202.65	0.00	0.00	0.00	
A	GR	100 B3		COMM 3 YD CONTAINER	5	1,039.15	0.00	360.08	29.71	
A	GR	100 B4		COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
A	GR	100 B6		COMM 6 YD CONTAINER	4	1,649.18	0.00	1,649.18	136.06	
A	GR	100 B8		COMM 8 YD CONTAINER	3	1,609.74	0.00	1,381.86	114.00	
A	GR	100 C		RESIDENTIAL	2612	55,504.33	0.00	54,475.33	4,487.84	
A	GR	100 E		GARBAGE -EXPLICIT	1	22.59	0.00	22.59	1.86	
A	GR	100 LOC		LOCKING DEVICE	4	28.56	0.00	0.00	0.00	
A	GR	100 PC2		EXTRA POLY CART	549	5,190.12	0.00	5,144.07	424.48	
			** CATEGORY TOTAL **	GR		66,666.46	0.00	63,209.20	5,208.47	
A	GS	300 A		GAS -A RES INSIDE	1627	22,799.02	3,994.08	26,259.72	393.34	1,256.0000
A	GS	300 Z		GAS ZERO CHARGE	18	0.00	0.00	0.00	0.00	2.0000
			** CATEGORY TOTAL **	GS		22,799.02	3,994.08	26,259.72	393.34	1,258.0000
A	MS	600 G		OTC - GAS	48	0.00	0.00	0.00	0.00	
A	MS	600 GAR		ONE TIME CHARGES -	1	50.00	0.00	0.00	0.00	
A	MS	600 W		OTC - WATER	2	0.00	0.00	0.00	0.00	
A	MS	700 PNF		PUBLIC NUISANCE FEE	1	50.00	0.00	0.00	0.00	
A	MS	700 STD		STREET & DR CONTRACT	4	14.00	0.00	0.00	0.00	
A	MS	700 STM		STREET MNT CONTRACT	9	555.96	0.00	0.00	0.00	
A	MS	700 WTR		WATER CONTRACTS	36	1,893.61	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS		2,563.57	0.00	0.00	0.00	
A	PF	562 \$25		\$23.00 VOL PARK FUND	1	23.00	0.00	0.00	0.00	
A	PF	562 1.0		\$1.00 VOL PARK FUND	14	14.00	0.00	0.00	0.00	
A	PF	563 1.0		\$1.00 VOL FIRE FUND	16	16.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF		53.00	0.00	0.00	0.00	
A	SDF	500 CI		ST & DR FEE-C I	6	148.00	0.00	0.00	0.00	
A	SDF	500 RES		ST & DR FEE - INSIDE	2757	45,142.55	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF		45,290.55	0.00	0.00	0.00	
A	SW	400 A		RESIDENTIAL INSIDE	2587	76,746.17	0.00	0.00	0.00	112,888.2000
A	SW	400 L		SEWER -MULTI UNIT	21	12,266.58	0.00	0.00	0.00	19,659.0000
A	SW	400 SCH		SEWER SURCHARGE	1	3,737.15	0.00	0.00	0.00	
A	SW	401 MU		UCIF-SEWER-MULTI UNI	18	288.00	0.00	0.00	0.00	
A	SW	401 RIN		UCIF-SEWER -RES IN	2633	10,450.29	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW		103,488.19	0.00	0.00	0.00	132,547.2000
A	WA	200 A		WATER -RES INSIDE	2682	143,045.64	0.00	0.00	0.00	202,203.0000
A	WA	200 C		WATER -COM INSIDE	1	28.75	0.00	0.00	0.00	
A	WA	200 S		WATER -SEWER METERS	21	1,589.94	0.00	0.00	0.00	2,497.0000
A	WA	200 X		WATER -ZERO CHG	5	0.00	0.00	0.00	0.00	
A	WA	202 4		EXPLICIT WATER	1	0.00	0.00	0.00	0.00	
A	WA	203 1"		UCIF-WATER -1"	19	120.00	0.00	0.00	0.00	
A	WA	203 2"		UCIF-WATER -2"	27	336.00	0.00	0.00	0.00	
A	WA	203 3/4		UCIF-WATER -3/4"	2680	10,634.95	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA		155,755.28	0.00	0.00	0.00	204,700.0000
			** CLASS TOTAL **	A		396,616.07	3,994.08	89,468.92	5,601.81	

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
AH	GR	100 A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
AH	GR	100 B2	COMM 2 YD CONTAINER	1	67.55	0.00	67.55	5.57	
			** CATEGORY TOTAL **	GR	90.14	0.00	90.14	7.43	
AH	SDF	500 CI	ST & DR FEE-C I	4	74.00	0.00	0.00	0.00	
AH	SDF	500 RES	ST & DR FEE - INSIDE	1	15.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	89.00	0.00	0.00	0.00	
AH	SW	400 AH	SEWER -AIRPORT HANGA	2	50.04	0.00	0.00	0.00	1.0000
AH	SW	400 AHC	SEWER - AIRPORT	1	41.26	0.00	0.00	0.00	
AH	SW	401 CIN	UCIF-SEWER-COM IN	1	7.00	0.00	0.00	0.00	
AH	SW	401 RIN	UCIF-SEWER -RES IN	1	4.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	102.30	0.00	0.00	0.00	1.0000
AH	WA	200 AH	WTR -AIRPORT HANGAR	4	65.25	0.00	0.00	0.00	11.0000
AH	WA	200 AHC	WTR -AIRPORT HANGAR	1	32.03	0.00	0.00	0.00	7.0000
AH	WA	203 1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
AH	WA	203 3/4	UCIF-WATER -3/4"	4	16.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	119.28	0.00	0.00	0.00	18.0000
			** CLASS TOTAL **	AH	400.72	0.00	90.14	7.43	
B	GR	100 C	RESIDENTIAL	4	84.00	0.00	84.00	6.92	
B	GS	300 A	GAS -A RES INSIDE	1	11.26	0.00	11.26	0.17	
B	GS	300 B	GAS -B RES OUTSIDE	2	44.62	6.36	50.98	0.76	2.0000
			** CATEGORY TOTAL **	GS	55.88	6.36	62.24	0.93	2.0000
B	SDF	500 RES	ST & DR FEE - INSIDE	1	15.00	0.00	0.00	0.00	
B	SW	400 A	RESIDENTIAL INSIDE	1	25.02	0.00	0.00	0.00	
B	SW	400 J	RES OUT-SEWER ONLY	1	593.49	0.00	0.00	0.00	1,413.0000
B	SW	401 RIN	UCIF-SEWER -RES IN	1	4.00	0.00	0.00	0.00	
B	SW	401 ROU	UCIF-SEWER -RES OUT	1	7.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	629.51	0.00	0.00	0.00	1,413.0000
B	WA	200 A	WATER -RES INSIDE	1	59.44	0.00	0.00	0.00	87.0000
B	WA	200 B	WATER - RES OUTSIDE	1	81.02	0.00	0.00	0.00	75.0000
B	WA	200 X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	1,413.0000
B	WA	203 2"	UCIF-WATER -2"	1	12.00	0.00	0.00	0.00	
B	WA	203 3/4	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	156.46	0.00	0.00	0.00	1,575.0000
			** CLASS TOTAL **	B	940.85	6.36	146.24	7.85	
C	GR	100 A	COMMERCIAL HAND PU	113	3,500.12	0.00	3,317.80	273.35	
C	GR	100 B2	COMM 2 YD CONTAINER	17	1,214.30	0.00	1,146.75	94.56	
C	GR	100 B3	COMM 3 YD CONTAINER	25	2,772.44	0.00	2,240.79	184.82	

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

***** CUSTOMER CLASS TOTALS *****

CLASS	SERV	RATE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
CAT	CODE	TABLE							
C	GR	100 B4	COMM 4 YD CONTAINER	11	1,939.30	0.00	1,808.39	149.19	
C	GR	100 B6	COMM 6 YD CONTAINER	38	10,286.36	0.00	9,316.96	768.71	
C	GR	100 B8	COMM 8 YD CONTAINER	32	13,175.41	0.00	13,175.41	1,086.91	
C	GR	100 E	GARBAGE -EXPLICIT	16	351.69	0.00	329.91	27.21	
C	GR	100 LOC	LOCKING DEVICE	26	181.62	0.00	174.48	14.42	
			** CATEGORY TOTAL **	GR	33,421.24	0.00	31,510.49	2,599.17	
C	GS	300 A	GAS -A RES INSIDE	1	51.08	34.98	86.06	1.29	11.0000
C	GS	300 C	GAS -C COM INSIDE	123	6,549.82	4,556.94	10,864.96	896.37	1,433.0000
C	GS	300 Z	GAS ZERO CHARGE	5	0.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GS	6,600.90	4,591.92	10,951.02	897.66	1,444.0000
C	MS	600 G	OTC - GAS	3	0.00	0.00	0.00	0.00	
C	MS	600 GAR	ONE TIME CHARGES -	1	0.00	0.00	0.00	0.00	
C	MS	700 WTR	WATER CONTRACTS	2	155.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	MS	155.00	0.00	0.00	0.00	
C	PF	562 1.0	\$1.00 VOL PARK FUND	2	2.00	0.00	0.00	0.00	
C	PF	563 \$23	VOLUNTARY FIRE FUND	1	23.00	0.00	0.00	0.00	
C	PF	563 1.0	\$1.00 VOL FIRE FUND	2	2.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	27.00	0.00	0.00	0.00	
C	SDF	500 CI	ST & DR FEE-C I	271	5,008.87	0.00	0.00	0.00	
C	SDF	500 IN	ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	5,032.37	0.00	0.00	0.00	
C	SW	400 C	COMMERCIAL INSIDE	249	20,956.58	0.00	0.00	0.00	31,049.0000
C	SW	400 SSC	SEWER SURCHARGE	1	1,327.52	0.00	0.00	0.00	
C	SW	401 CIN	UCIF-SEWER-COM IN	246	1,720.25	0.00	0.00	0.00	
C	SW	401 RIN	UCIF-SEWER -RES IN	4	16.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	24,020.35	0.00	0.00	0.00	31,049.0000
C	WA	200 C	WATER -COM INSIDE	271	25,739.03	0.00	0.00	0.00	35,190.0000
C	WA	200 S	WATER -SEWER METERS	20	3,113.03	0.00	0.00	0.00	5,513.0000
C	WA	200 X	WATER -ZERO CHG	4	0.00	0.00	0.00	0.00	99.0000
C	WA	203 1"	UCIF-WATER -1"	51	320.63	0.00	0.00	0.00	
C	WA	203 2"	UCIF-WATER -2"	47	600.00	0.00	0.00	0.00	
C	WA	203 3/4"	UCIF-WATER -3/4"	184	749.25	0.00	0.00	0.00	
C	WA	203 4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	30,541.94	0.00	0.00	0.00	40,802.0000
			** CLASS TOTAL **	C	99,798.80	4,591.92	42,461.51	3,496.83	
D	GS	300 G	GAS -COM OUTSIDE	2	33.72	0.00	33.72	2.28	
D	SDF	500 CO	ST & DR FEE-C O	6	111.00	0.00	0.00	0.00	
D	SW	400 D	COMMERCIAL OUTSIDE	5	365.14	0.00	0.00	0.00	185.0000
D	SW	401 COU	UCIF-SEWER-COM OUT	5	52.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	417.64	0.00	0.00	0.00	185.0000

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
D	WA	200 D	WATER -COM OUTSIDE	6	449.88	0.00	0.00	0.00	245.0000
D	WA	200 S	WATER -SEWER METERS	1	33.43	0.00	0.00	0.00	36.0000
D	WA	203 1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
D	WA	203 2"	UCIF-WATER -2"	3	48.00	0.00	0.00	0.00	
D	WA	203 3/4"	UCIF-WATER -3/4"	2	8.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	545.31	0.00	0.00	0.00	281.0000
			** CLASS TOTAL **	D	1,107.67	0.00	33.72	2.28	
E	GR	100 A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
E	GR	100 B2	COMM 2 YD CONTAINER	2	135.10	0.00	67.55	5.57	
E	GR	100 B6	COMM 6 YD CONTAINER	4	830.07	0.00	662.96	54.70	
			** CATEGORY TOTAL **	GR	987.76	0.00	753.10	62.13	
E	GS	300 CA	GAS -CENTURY ASPHALT	1	355.61	674.16	0.00	0.00	212.0000
E	GS	300 D	GAS -IND.IN 400-1000	1	1,621.46	1,411.92	3,033.38	250.25	444.0000
E	GS	300 IND	GAS-S.IND.IN 0-399	3	49.36	15.90	65.26	5.38	5.0000
			** CATEGORY TOTAL **	GS	2,026.43	2,101.98	3,098.64	255.63	661.0000
E	PF	562 1.0	\$1.00 VOL PARK FUND	3	3.00	0.00	0.00	0.00	
E	PF	563 1.0	\$1.00 VOL FIRE FUND	3	3.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	PF	6.00	0.00	0.00	0.00	
E	SDF	500 IN	ST & DR FEE-I N	7	164.50	0.00	0.00	0.00	
E	SDF	500 INO	ST & DR FEE- I N O	1	23.50	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SDF	188.00	0.00	0.00	0.00	
E	SW	400 E	INDUSTRIAL INSIDE	5	1,137.67	0.00	0.00	0.00	1,319.0000
E	SW	400 SSC	SEWER SURCHARGE	1	750.00	0.00	0.00	0.00	
E	SW	401 CIN	UCIF-SEWER-COM IN	1	7.00	0.00	0.00	0.00	
E	SW	401 IIN	UCIF-SEWER-IND IN	4	80.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	1,974.67	0.00	0.00	0.00	1,319.0000
E	WA	200 E	WATER -IND INSIDE	8	7,145.81	0.00	0.00	0.00	13,367.0000
E	WA	200 S	WATER -SEWER METERS	2	2,049.23	0.00	0.00	0.00	3,959.0000
E	WA	200 X	WATER -ZERO CHG	1	0.00	0.00	0.00	0.00	
E	WA	203 1"	UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
E	WA	203 2"	UCIF-WATER -2"	4	72.00	0.00	0.00	0.00	
E	WA	203 3/4"	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
E	WA	203 4"	UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	9,303.04	0.00	0.00	0.00	17,326.0000
			** CLASS TOTAL **	E	14,485.90	2,101.98	3,851.74	317.76	
F	BG	201 27	BGCD FEE		0.00	0.00	0.00	0.00	
F	GR	100 A	COMMERCIAL HAND PU	1	22.59	0.00	22.59	1.86	
F	GR	100 B2	COMM 2 YD CONTAINER	1	67.55	0.00	67.55	5.57	

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

***** CUSTOMER CLASS TOTALS *****

CLASS	SERV	RATE	CAT CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
F	GR	100	B4		COMM 4 YD CONTAINER	1	130.91	0.00	130.91	10.80	
F	GR	100	B8		COMM 8 YD CONTAINER	1	121.07	0.00	121.07	9.99	
					** CATEGORY TOTAL **	GR	342.12	0.00	342.12	28.22	
F	GS	300	2		GAS-IND.OUT 400-1000	1	1,681.83	1,189.32	0.00	0.00	374.0000
F	GS	300	ATR		GAS -ATMOS TRANSPORT	2	9,109.19	0.00	0.00	0.00	9,019.0000
F	GS	300	CCH		GAS -COMODITY CHARGE	4	901.90	0.00	0.00	0.00	9,019.0000
F	GS	300	CTR		GAS -CITY TRANSPORT	2	1,623.42	0.00	0.00	0.00	9,019.0000
F	GS	300	F		GAS -IND OUTSIDE	2	44,636.67	54,285.78	0.00	0.00	17,071.0000
F	GS	300	FCO		GAS -FUEL COST-GRANT	4	19,481.04	0.00	0.00	0.00	9,019.0000
F	GS	300	H		GAS-S.IND.OUT 0-399	5	626.10	349.80	30.88	2.08	110.0000
					** CATEGORY TOTAL **	GS	78,060.15	55,824.90	30.88	2.08	53,631.0000
F	SDF	500	IN		ST & DR FEE-I N	1	23.50	0.00	0.00	0.00	
F	SDF	500	INO		ST & DR FEE- I N O	19	435.49	0.00	0.00	0.00	
					** CATEGORY TOTAL **	SDF	458.99	0.00	0.00	0.00	
F	SW	400	E		INDUSTRIAL INSIDE	15	7,407.61	0.00	0.00	0.00	11,656.0000
F	SW	400	I		IND OUT SEWER ONLY	2	2,128.27	0.00	0.00	0.00	2,415.0000
F	SW	400	SSC		SEWER SURCHARGE	2	73.16	0.00	0.00	0.00	
F	SW	401	CIN		UCIF-SEWER-COM IN	2	14.00	0.00	0.00	0.00	
F	SW	401	IIN		UCIF-SEWER-IND IN	13	250.63	0.00	0.00	0.00	
F	SW	401	IOU		UCIF-SEWER-IND OUT	2	60.00	0.00	0.00	0.00	
					** CATEGORY TOTAL **	SW	9,933.67	0.00	0.00	0.00	14,071.0000
F	WA	200	F		WATER -IND OUTSIDE	20	11,696.14	0.00	0.00	0.00	13,473.0000
F	WA	200	F-3		WATER-IRRIGATION-CI	1	1,467.46	0.00	0.00	0.00	2,821.0000
F	WA	200	X		WATER -ZERO CHG	2	0.00	0.00	0.00	0.00	2,415.0000
F	WA	203	1"		UCIF-WATER -1"	3	18.00	0.00	0.00	0.00	
F	WA	203	2"		UCIF-WATER -2"	10	126.38	0.00	0.00	0.00	
F	WA	203	3/4"		UCIF-WATER -3/4"	6	24.00	0.00	0.00	0.00	
F	WA	203	4"		UCIF-WATER -4"	1	20.00	0.00	0.00	0.00	
					** CATEGORY TOTAL **	WA	13,351.98	0.00	0.00	0.00	18,709.0000
					** CLASS TOTAL **	F	102,146.91	55,824.90	373.00	30.30	
G	GR	100	B6		COMM 6 YD CONTAINER	1	328.74	0.00	0.00	0.00	
G	GR	100	B8		COMM 8 YD CONTAINER	10	8,407.81	0.00	0.00	0.00	
G	GR	100	LOC		LOCKING DEVICE	2	35.70	0.00	0.00	0.00	
					** CATEGORY TOTAL **	GR	8,772.25	0.00	0.00	0.00	
G	GS	300	C		GAS -C COM INSIDE	1	148.82	120.84	0.00	0.00	38.0000
G	GS	300	E		GAS -E SCHOOLS	6	1,194.82	998.52	0.00	0.00	314.0000
					** CATEGORY TOTAL **	GS	1,343.64	1,119.36	0.00	0.00	352.0000
G	SDF	500	CI		ST & DR FEE-C I	7	129.50	0.00	0.00	0.00	
G	SW	400	C		COMMERCIAL INSIDE	7	2,130.98	0.00	0.00	0.00	4,785.0000
G	SW	401	CIN		UCIF-SEWER-COM IN	7	49.00	0.00	0.00	0.00	
					** CATEGORY TOTAL **	SW	2,179.98	0.00	0.00	0.00	4,785.0000

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE							
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX	CONSUMPTION
G	WA	200 C	WATER -COM INSIDE	9	2,408.91	0.00	0.00	0.00	4,216.0000
G	WA	200 CIT	WATER -CITY USEAGE	1	0.00	0.00	0.00	0.00	
G	WA	200 INT	WATER - INTER SCHOOL	1	296.31	0.00	0.00	0.00	581.0000
G	WA	200 NIS	MAIN METER-INT SCHOO	1	73.12	0.00	0.00	0.00	87.0000
G	WA	200 S	WATER -SEWER METERS	1	15.07	0.00	0.00	0.00	
G	WA	203 1"	UCIF-WATER -1"	1	6.00	0.00	0.00	0.00	
G	WA	203 2"	UCIF-WATER -2"	4	60.00	0.00	0.00	0.00	
G	WA	203 3"	UCIF-WATER -3"	1	16.00	0.00	0.00	0.00	
G	WA	203 4"	UCIF-WATER -4"	2	40.00	0.00	0.00	0.00	
G	WA	203 6"	UCIF-WATER -6"	1	24.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	2,939.41	0.00	0.00	0.00	4,884.0000
			** CLASS TOTAL **	G	15,364.78	1,119.36	0.00	0.00	
H	GR	100 B6	COMM 6 YD CONTAINER	2	1,275.84	0.00	0.00	0.00	
H	GR	100 LOC	LOCKING DEVICE	1	7.14	0.00	0.00	0.00	
			** CATEGORY TOTAL **	GR	1,282.98	0.00	0.00	0.00	
H	GS	300 C	GAS -C COM INSIDE	2	127.50	92.22	0.00	0.00	29.0000
H	SDF	500 CI	ST & DR FEE-C I	4	74.00	0.00	0.00	0.00	
H	SW	400 C	COMMERCIAL INSIDE	4	702.62	0.00	0.00	0.00	1,453.0000
H	SW	401 CIN	UCIF-SEWER-COM IN	4	28.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	SW	730.62	0.00	0.00	0.00	1,453.0000
H	WA	200 C	WATER -COM INSIDE	4	856.03	0.00	0.00	0.00	1,453.0000
H	WA	200 S	WATER -SEWER METERS	1	15.07	0.00	0.00	0.00	
H	WA	203 1"	UCIF-WATER -1"	2	12.00	0.00	0.00	0.00	
H	WA	203 2"	UCIF-WATER -2"	2	24.00	0.00	0.00	0.00	
H	WA	203 3/4	UCIF-WATER -3/4"	1	4.00	0.00	0.00	0.00	
			** CATEGORY TOTAL **	WA	911.10	0.00	0.00	0.00	1,453.0000
			** CLASS TOTAL **	H	3,126.20	92.22	0.00	0.00	
I	GR	100 C	RESIDENTIAL	1	21.00	0.00	21.00	1.73	
			** CLASS TOTAL **	I	21.00	0.00	21.00	1.73	
J	GS	300 CIT	GAS -CITY USEAGE	9	0.00	0.00	0.00	0.00	9.0000
J	WA	200 CIT	WATER -CITY USEAGE	48	0.00	0.00	0.00	0.00	32,263.0000
			** CLASS TOTAL **	J	0.00	0.00	0.00	0.00	
K	GR	100 B8	COMM 8 YD CONTAINER	3	2,307.96	0.00	2,307.96	190.40	

DATES: 9/01/2021 THRU 9/30/2021

BOOK:

===== CUSTOMER CLASS TOTALS =====

CLASS	SERV	RATE						
CAT	CODE	TABLE	DESCRIPTION	NUMBER	TOTAL NET	FUEL-ADJ	TAXABLE	TOTAL TAX
K	GR	100	LOC	LOCKING DEVICE	1	7.14	0.00	7.14
			** CATEGORY TOTAL **	GR	2,315.10	0.00	2,315.10	190.99
K	GS	300	A	GAS -A RES INSIDE	3	547.82	451.56	999.38
								14.98
K	SDF	500	RES	ST & DR FEE - INSIDE	3	45.00	0.00	0.00
								0.00
K	SW	400	L	SEWER -MULTI UNIT	3	847.52	0.00	0.00
K	SW	401	MU	UCIF-SEWER-MULTI UNI	3	48.00	0.00	0.00
			** CATEGORY TOTAL **	SW	895.52	0.00	0.00	0.00
								2,986.0000
K	WA	200	K	WATER -NURSING HOME	3	1,568.07	0.00	0.00
K	WA	200	S	WATER -SEWER METERS	1	1,483.87	0.00	0.00
K	WA	203	2"	UCIF-WATER -2"	3	48.00	0.00	0.00
			** CATEGORY TOTAL **	WA	3,099.94	0.00	0.00	0.00
								2,986.0000
			** CLASS TOTAL **	K	6,903.38	451.56	3,314.48	205.97
								2,880.0000
			** GRAND TOTALS **		640,912.28	68,182.38	139,760.75	9,671.96

SELECTION CRITERIA

REPORT OPTIONS

DATES FROM: 09/01/2021 THROUGH 09/30/2021

RECORD TYPE: * - All

**** END OF REPORT ****

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

100-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	7,215,417	149,459.31	7,596,397.40	0.00 (380,980.90)	105.28
COURT FINE AND FEE	93,000	2,554.50	49,522.00	0.00	43,478.00	53.25
DEVELOPMENT SERVICES	136,750	70,895.22	281,038.34	0.00 (144,288.34)	205.51
CITY UTILITIES	1,989,957	167,296.95	1,973,661.50	0.00	16,295.66	99.18
LIBRARY	16,500	1,193.90	37,672.50	0.00 (21,172.50)	228.32
PUBLIC SAFETY	217,523	5,236.88	195,343.81	0.00	22,179.01	89.80
TOURISM	376,100	119,554.17	227,171.33	0.00	148,928.67	60.40
PARKS AND REC	82,050	6,852.96	66,811.84	0.00	15,238.16	81.43
MISCELLANEOUS	1,428,357	5,245.57	214,478.02	0.00	1,213,878.98	15.02
TOTAL REVENUES	11,555,653	528,289.46	10,642,096.74	0.00	913,556.74	92.09
<u>TAXES AND OTHER GOVERNMT</u>						
4-100.00 CURRENT TAXES	2,253,569	17,132.42	2,293,918.29	0.00 (40,349.29)	101.79
4-101.00 DELINQUENT TAXES	25,000	7,200.00	65,188.58	0.00 (40,188.58)	260.75
4-102.00 PENALTY & INTEREST	29,000	7,568.77	55,225.13	0.00 (26,225.13)	190.43
4-103.00 I/S PORTION OF TAX	362,190	2,724.01	364,776.70	0.00 (2,586.70)	100.71
4-105.00 CITY SALES TAX	1,900,000	171,812.84	2,125,452.90	0.00 (225,452.90)	111.87
4-107.00 BEVERAGE TAX	16,000	1,838.19	22,041.35	0.00 (6,041.35)	137.76
4-120.00 INTEREST	40,000	1,260.59	11,784.57	0.00	28,215.43	29.46
4-120.01 INVESTMENT ADJUST TO MARK	30,000	852.24	17,837.18	0.00	12,162.82	59.46
4-150.00 FRANCHISE FEES	315,000	0.00	306,784.19	0.00	8,215.81	97.39
4-150.01 RIGHT OF WAY	4,000	0.00	15,202.89	0.00 (11,202.89)	380.07
4-150.02 CABLE PEG FEES	4,000	0.00	6,039.42	0.00 (2,039.42)	150.99
4-151.00 INDUSTRIAL DIST. PAYMENTS	414,000	0.00	775,540.22	0.00 (361,540.22)	187.33
4-152.00 UTILITY PMT IN LIEU OF TA	796,511	66,375.74	796,511.48	0.00 (0.48)	100.00
4-153.00 UTILITY EXP REIMBURSEMENT	1,026,147 (127,809.49)	679,136.73	0.00	347,009.77	66.18
4-155.00 INSURANCE RECOVERY	0	0.00	13,726.63	0.00 (13,726.63)	0.00
4-156.00 DISASTER RELIEF REIMBURSE	0	0.00	11,327.50	0.00 (11,327.50)	0.00
4-157.00 GRANT REVENUE	0	504.00	11,508.14	0.00 (11,508.14)	0.00
4-158.00 HOUSING AUTH PAYMENT IN L	0	0.00	24,395.50	0.00 (24,395.50)	0.00
TOTAL TAXES AND OTHER GOVERNMT	7,215,417	149,459.31	7,596,397.40	0.00 (380,980.90)	105.28
<u>COURT FINE AND FEE</u>						
4-200.00 MUNICIPAL COURT	93,000	2,554.50	49,522.00	0.00	43,478.00	53.25
4-208.08 MUNICIPAL COURT BLDG SEC	0	0.00	0.00	0.00	0.00	0.00
4-208.09 MC TECHNOLOGY	0	0.00	0.00	0.00	0.00	0.00
4-208.10 CHILD SAFETY SEAT	0	0.00	0.00	0.00	0.00	0.00
TOTAL COURT FINE AND FEE	93,000	2,554.50	49,522.00	0.00	43,478.00	53.25

CITY OF NAVASOTA
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FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>DEVELOPMENT SERVICES</u>						
4-300.00 BUILDING PERMITS	125,000	54,930.22	252,423.34	0.00 (127,423.34)	201.94
4-300.01 PLAN REVIEW	0	0.00	0.00	0.00	0.00	0.00
4-300.02 ZONING CHANGE	2,000	0.00	1,000.00	0.00	1,000.00	50.00
4-300.03 ZONING BOARD OF ADJ VARIA	1,000	0.00	450.00	0.00	550.00	45.00
4-300.04 PRELIMINARY PLAT FILING F	2,000	0.00	0.00	0.00	2,000.00	0.00
4-300.05 VARIANCES TO SUBDIVISION	1,000	150.00	300.00	0.00	700.00	30.00
4-300.06 FINAL PLAT FILING FEE	1,000	0.00	2,000.00	0.00 (1,000.00)	200.00
4-300.07 PLAT VACATION FILING FEE	0	500.00	1,500.00	0.00 (1,500.00)	0.00
4-300.13 SITE PLAN	250	2,000.00	4,500.00	0.00 (4,250.00)	1,800.00
4-300.14 PUBLIC NUISANCE FEE	1,000	50.00	650.00	0.00	350.00	65.00
4-300.15 CODE ADMIN FEE	0	0.00	0.00	0.00	0.00	0.00
4-300.16 FIRE INSPECTIONS	1,000	250.00	2,000.00	0.00 (1,000.00)	200.00
4-300.17 SIDEWALK FEE IN LIEU OF	0	12,960.00	12,960.00	0.00 (12,960.00)	0.00
4-304.00 DEVELOPMENT USE PERMITS	1,000	0.00	2,000.00	0.00 (1,000.00)	200.00
4-307.00 GARAGE SALE PERMITS	1,000	55.00	880.00	0.00	120.00	88.00
4-307.01 FOOD TRUCK PERMIT	500	0.00	375.00	0.00	125.00	75.00
TOTAL DEVELOPMENT SERVICES	136,750	70,895.22	281,038.34	0.00 (144,288.34)	205.51
<u>CITY UTILITIES</u>						
4-400.00 GARBAGE REVENUE	1,450,000	113,833.44	1,338,076.59	0.00	111,923.41	92.28
4-400.02 SOLID WASTE COLLECTION FE	0	0.00 (60.11)	0.00	60.11	0.00
4-401.00 PENALTIES	23,957	1,323.88	15,461.59	0.00	8,495.57	64.54
4-402.00 YARD WASTE TIPPING FEES	500	25.00	570.00	0.00 (70.00)	114.00
4-403.00 SALE COMPOST	500	55.00	435.00	0.00	65.00	87.00
4-404.00 STREET AND DRAINAGE FEE	510,000	51,433.41	610,584.53	0.00 (100,584.53)	119.72
4-404.01 STREET CUTS	1,000	0.00	1,584.00	0.00 (584.00)	158.40
4-404.02 STREET PENALTIES	4,000	626.22	7,009.90	0.00 (3,009.90)	175.25
TOTAL CITY UTILITIES	1,989,957	167,296.95	1,973,661.50	0.00	16,295.66	99.18
<u>LIBRARY</u>						
4-500.00 LIBRARY INCOME	15,000	687.90	33,486.83	0.00 (18,486.83)	223.25
4-500.01 LIBRARY DONATIONS	500	0.00	0.00	0.00	500.00	0.00
4-500.02 SUMMER READING PROGRAM	500	0.00	493.25	0.00	6.75	98.65
4-500.03 LIBRARY MEMORIALS	500	0.00	338.00	0.00	162.00	67.60
4-500.04 BOOK SALE	0	71.00	1,069.42	0.00 (1,069.42)	0.00
4-500.05 FARMERS MARKET REV	0	410.00	1,980.00	0.00 (1,980.00)	0.00
4-500.06 SUMMER CAMPS	0	0.00	220.00	0.00 (220.00)	0.00
4-500.07 TOTE BAGS	0	25.00	85.00	0.00 (85.00)	0.00
TOTAL LIBRARY	16,500	1,193.90	37,672.50	0.00 (21,172.50)	228.32

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FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PUBLIC SAFETY</u>						
4-600.00	0	0.00	0.00	0.00	0.00	0.00
4-601.00	0	0.00	0.00	0.00	0.00	0.00
4-602.00	0	0.00	0.00	0.00	0.00	0.00
4-603.00	0	0.00	0.00	0.00	0.00	0.00
4-603.01	4,335	0.00	13,979.77	0.00 (9,644.77)	322.49
4-604.00	102,000	4,479.88	71,175.80	0.00	30,824.20	69.78
4-605.00	1,000	0.00	1,874.87	0.00 (874.87)	187.49
4-606.00	6,000	0.00	3,452.50	0.00	2,547.50	57.54
4-606.01	1,500	2.00	1,244.68	0.00	255.32	82.98
4-607.00	0	0.00	1,095.19	0.00 (1,095.19)	0.00
4-608.00	0	0.00	0.00	0.00	0.00	0.00
4-609.00	1,000	225.00	3,146.00	0.00 (2,146.00)	314.60
4-650.00	1,000	0.00	10.00	0.00	990.00	1.00
4-651.00	93,000	0.00	93,241.00	0.00 (241.00)	100.26
4-653.00	7,688	530.00	6,124.00	0.00	1,563.82	79.66
TOTAL PUBLIC SAFETY	217,523	5,236.88	195,343.81	0.00	22,179.01	89.80
<u>TOURISM</u>						
4-700.00	500	0.00	0.00	0.00	500.00	0.00
4-700.01	0	0.00	0.00	0.00	0.00	0.00
4-700.02	30,000	0.00	17,000.00	0.00	13,000.00	56.67
4-700.03	5,000	0.00	7,016.00	0.00 (2,016.00)	140.32
4-700.04	30,000	0.00	80,501.16	0.00 (50,501.16)	268.34
4-701.00	0	0.00	100.00	0.00 (100.00)	0.00
4-701.01	0	0.00	0.00	0.00	0.00	0.00
4-701.02	300	0.00	0.00	0.00	300.00	0.00
4-702.00	0	0.00	0.00	0.00	0.00	0.00
4-702.01	0	0.00	0.00	0.00	0.00	0.00
4-702.02	300	0.00	0.00	0.00	300.00	0.00
4-703.00	0	0.00	0.00	0.00	0.00	0.00
4-703.01	0	0.00	0.00	0.00	0.00	0.00
4-703.02	10,000	0.00	3,000.00	0.00	7,000.00	30.00
4-704.00	0	0.00	0.00	0.00	0.00	0.00
4-704.01	0	0.00	0.00	0.00	0.00	0.00
4-705.00	300,000	119,554.17	119,554.17	0.00	180,445.83	39.85
TOTAL TOURISM	376,100	119,554.17	227,171.33	0.00	148,928.67	60.40
<u>PARKS AND REC</u>						
4-800.01	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.02	6,000	0.00	3,521.00	0.00	2,479.00	58.68
4-800.04	500	0.00	0.00	0.00	500.00	0.00
4-800.05	2,000	0.00	4,150.00	0.00 (2,150.00)	207.50
4-800.06	6,000	0.00	0.00	0.00	6,000.00	0.00
4-800.07	1,000	0.00	0.00	0.00	1,000.00	0.00
4-800.08	500	0.00	0.00	0.00	500.00	0.00
4-800.09	1,500	0.00	0.00	0.00	1,500.00	0.00
4-800.10	2,500	300.00	2,335.00	0.00	165.00	93.40
4-800.11	1,500	0.00	35.00	0.00	1,465.00	2.33

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	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
4-800.12 SWIM LESSONS	4,000	0.00	2,170.00	0.00	1,830.00	54.25
4-800.13 VENDING MACHINE REVENUE	3,000	0.00	501.30	0.00	2,498.70	16.71
4-800.14 REC CENTER RENTALS	30,000	1,390.00	25,720.00	0.00	4,280.00	85.73
4-800.15 PARK RENTAL FEE	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.16 VOLUNTARY PARK DONATIONS	7,000	533.00	6,142.00	0.00	858.00	87.74
4-800.17 GRACE PARK FUND	2,000	0.00	0.00	0.00	2,000.00	0.00
4-800.18 BLINN WORKFORCE CLASS	250	0.00	0.00	0.00	250.00	0.00
4-800.20 SWIM PASSES	300	0.00	123.00	0.00	177.00	41.00
4-800.21 PARK AND REC SPONSORS	0	0.00	0.00	0.00	0.00	0.00
4-850.00 AIRPORT LEASE AGREEMENTS	9,000	4,629.96	20,109.74	0.00	11,109.74)	223.44
4-850.02 AIRPORT FUEL	2,000	0.00	2,004.80	0.00	4.80)	100.24
TOTAL PARKS AND REC	82,050	6,852.96	66,811.84	0.00	15,238.16	81.43
<u>MISCELLANEOUS</u>						
4-903.00 SALE OF SALVAGE	0	0.00	23,447.41	0.00	23,447.41)	0.00
4-903.01 SALE OF PROPERTY	10,000	0.00	1,773.00	0.00	8,227.00	17.73
4-913.00 MISC. INCOME	15,000	4,636.81	132,021.09	0.00	117,021.09)	880.14
4-913.05 ADCOM CC CUST FEES	3,000	508.76	6,486.52	0.00	3,486.52)	216.22
4-913.07 SAFRON FINGER PRINT RENT	0	100.00	750.00	0.00	750.00)	0.00
4-950.03 AIRPORT RAMP GRANT	0	0.00	50,000.00	0.00	50,000.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	174,201	0.00	0.00	0.00	174,201.00	0.00
4-999.01 TRANSFER FROM RESERVES	1,111,000	0.00	0.00	0.00	1,111,000.00	0.00
4-999.02 TRANSFER FROM AIRPORT ACC	115,156	0.00	0.00	0.00	115,156.00	0.00
TOTAL MISCELLANEOUS	1,428,357	5,245.57	214,478.02	0.00	1,213,878.98	15.02
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TOTAL REVENUE	11,555,653	528,289.46	10,642,096.74	0.00	913,556.74	92.09

*** END OF REPORT ***

CITY OF NAVASOTA
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200-WATER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	11,000	667.06	10,603.26	0.00	396.74	96.39
CITY UTILITIES	1,849,000	225,274.91	2,142,584.62	0.00 (293,584.62)	115.88
MISCELLANEOUS	2,000	282.28	4,306.33	0.00 (2,306.33)	215.32
TOTAL REVENUES	1,862,000	226,224.25	2,157,494.21	0.00 (295,494.21)	115.87
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	9,000	515.28	7,382.09	0.00	1,617.91	82.02
4-120.01 INVESTMENT ADJUST TO MARK	2,000	151.78	3,221.17	0.00 (1,221.17)	161.06
4-155.00 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
TOTAL TAXES AND OTHER GOVERNMT	11,000	667.06	10,603.26	0.00	396.74	96.39
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	1,739,000	204,917.21	2,014,406.08	0.00 (275,406.08)	115.84
4-401.00 PENALTIES	28,000	2,447.95	25,217.29	0.00	2,782.71	90.06
4-402.00 SERVICE CHARGES	55,000	4,497.50	62,985.00	0.00 (7,985.00)	114.52
4-403.00 NEW SERVICES TAP FEES	7,000	0.00	6,315.00	0.00	685.00	90.21
4-409.00 WATER METERS	20,000	13,412.25	33,661.25	0.00 (13,661.25)	168.31
TOTAL CITY UTILITIES	1,849,000	225,274.91	2,142,584.62	0.00 (293,584.62)	115.88
<u>MISCELLANEOUS</u>						
4-913.00 MISCELLANEOUS INCOME	2,000	282.28	4,340.33	0.00 (2,340.33)	217.02
4-914.00 OVERAGE/SHORTAGE	0	0.00	34.00	0.00	34.00	0.00
4-918.00 CAPITAL CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	2,000	282.28	4,306.33	0.00 (2,306.33)	215.32
TOTAL REVENUE	1,862,000	226,224.25	2,157,494.21	0.00 (295,494.21)	115.87

*** END OF REPORT ***

CITY OF NAVASOTA
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210-UTILITY CAPITAL IMP
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	158.22	1,967.98	0.00 (1,967.98)	0.00
DEVELOPMENT SERVICES	<u>290,000</u>	<u>26,496.88</u>	<u>301,189.98</u>	<u>0.00 (</u>	<u>11,189.98)</u>	<u>103.86</u>
TOTAL REVENUES	290,000	26,655.10	303,157.96	0.00 (13,157.96)	104.54
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST INCOME	0	109.25	1,435.34	0.00 (1,435.34)	0.00
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>48.97</u>	<u>532.64</u>	<u>0.00 (</u>	<u>532.64)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	0	158.22	1,967.98	0.00 (1,967.98)	0.00
<u>DEVELOPMENT SERVICES</u>						
4-305.00 UTILITY CAPITAL IMPR FEE	<u>290,000</u>	<u>26,496.88</u>	<u>301,189.98</u>	<u>0.00 (</u>	<u>11,189.98)</u>	<u>103.86</u>
TOTAL DEVELOPMENT SERVICES	290,000	26,496.88	301,189.98	0.00 (11,189.98)	103.86
TOTAL REVENUE	290,000	26,655.10	303,157.96	0.00 (13,157.96)	104.54

*** END OF REPORT ***

CITY OF NAVASOTA
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300-GAS FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	14,000	542.51	9,880.82	0.00	4,119.18	70.58
CITY UTILITIES	2,958,000	192,589.40	2,538,714.02	0.00	419,285.98	85.83
MISCELLANEOUS	0	142.62	6,738.68	0.00	(6,738.68)	0.00
TOTAL REVENUES	2,972,000	193,274.53	2,555,333.52	0.00	416,666.48	85.98
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	12,000	523.12	7,602.03	0.00	4,397.97	63.35
4-120.01 INVESTMENT ADJUST TO MARK	2,000	19.39	2,278.79	0.00	(278.79)	113.94
TOTAL TAXES AND OTHER GOVERNMT	14,000	542.51	9,880.82	0.00	4,119.18	70.58
<u>CITY UTILITIES</u>						
4-400.00 METERED SALES	2,900,000	179,673.53	2,486,735.88	0.00	413,264.12	85.75
4-401.00 PENALTIES	20,000	453.37	8,740.79	0.00	11,259.21	43.70
4-402.00 SERVICE CHARGES	3,000	87.50	2,765.00	0.00	235.00	92.17
4-403.00 NEW SERVICES - TAPS	20,000	0.00	1,950.00	0.00	18,050.00	9.75
4-410.00 GAS METERS & REGULATORS	15,000	12,375.00	38,522.35	0.00	(23,522.35)	256.82
4-412.00 EXTENSION OF LINES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	2,958,000	192,589.40	2,538,714.02	0.00	419,285.98	85.83
<u>MISCELLANEOUS</u>						
4-901.01 INT. INC. JR. LIEN REVENUE	0	142.62	1,150.27	0.00	(1,150.27)	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	5,588.41	0.00	(5,588.41)	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	142.62	6,738.68	0.00	(6,738.68)	0.00
TOTAL REVENUE	2,972,000	193,274.53	2,555,333.52	0.00	416,666.48	85.98

*** END OF REPORT ***

CITY OF NAVASOTA
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400-SEWER FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	10,500	642.46	9,935.18	0.00	564.82	94.62
CITY UTILITIES	1,552,000	132,821.77	1,530,387.73	0.00	21,612.27	98.61
MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUES	2,077,500	133,464.23	1,540,322.91	0.00	537,177.09	74.14
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	8,500	504.93	6,999.89	0.00	1,500.11	82.35
4-120.01 INVESTMENT ADJUST TO MARK	2,000	137.53	2,935.29	0.00	(935.29)	146.76
TOTAL TAXES AND OTHER GOVERNMT	10,500	642.46	9,935.18	0.00	564.82	94.62
<u>CITY UTILITIES</u>						
4-401.00 PENALTIES	20,000	1,534.99	17,818.47	0.00	2,181.53	89.09
4-403.00 NEW SERVICES TAP FEES	2,000	0.00	4,750.00	0.00	(2,750.00)	237.50
4-404.00 SEWER REVENUE	1,530,000	131,286.78	1,507,819.26	0.00	22,180.74	98.55
TOTAL CITY UTILITIES	1,552,000	132,821.77	1,530,387.73	0.00	21,612.27	98.61
<u>MISCELLANEOUS</u>						
4-999.01 TRANSFER FROM RESERVES	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL MISCELLANEOUS	515,000	0.00	0.00	0.00	515,000.00	0.00
TOTAL REVENUE	2,077,500	133,464.23	1,540,322.91	0.00	537,177.09	74.14

*** END OF REPORT ***

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520-CEMETERY PERMANENT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	3,000	40.45	1,584.19	0.00	1,415.81	52.81
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	3,000	40.45	1,584.19	0.00	1,415.81	52.81
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	3,000 (94.86) (1,125.39)	0.00	4,125.39	37.51-
4-120.01 INVESTMENT ADJUST TO MARK	<u>0</u>	<u>135.31</u>	<u>2,709.58</u>	<u>0.00</u> (<u>2,709.58)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	3,000	40.45	1,584.19	0.00	1,415.81	52.81
<u>MISCELLANEOUS</u>						
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,000	40.45	1,584.19	0.00	1,415.81	52.81

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

525-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,000	90.19	2,166.07	0.00 (166.07)	108.30
CITY UTILITIES	31,000	12,185.00	102,610.00	0.00 (71,610.00)	331.00
MISCELLANEOUS	32,000	0.00	225.00	0.00	31,775.00	0.70
TOTAL REVENUES	65,000	12,275.19	105,001.07	0.00 (40,001.07)	161.54
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	2,000	37.83	1,113.00	0.00	887.00	55.65
4-120.01 INVESTMENT ADJUST TO MARK	0	52.36	1,053.07	0.00 (1,053.07)	0.00
TOTAL TAXES AND OTHER GOVERNMT	2,000	90.19	2,166.07	0.00 (166.07)	108.30
<u>CITY UTILITIES</u>						
4-400.00 SALE OF LOT	3,000	0.00	2,540.00	0.00	460.00	84.67
4-400.01 STREET & MONUMENT RESTORE	18,000	9,785.00	69,195.00	0.00 (51,195.00)	384.42
4-400.02 PERPETUAL CARE	10,000	1,400.00	21,750.00	0.00 (11,750.00)	217.50
4-400.03 GRAVE MARKING	0	900.00	7,975.00	0.00 (7,975.00)	0.00
4-400.04 MONUMENT MARKING	0	75.00	1,075.00	0.00 (1,075.00)	0.00
4-400.05 DEED TRANSFER FEE	0	25.00	75.00	0.00 (75.00)	0.00
TOTAL CITY UTILITIES	31,000	12,185.00	102,610.00	0.00 (71,610.00)	331.00
<u>MISCELLANEOUS</u>						
4-907.03 CEMETERY DEED TRANSFER FE	0	0.00	0.00	0.00	0.00	0.00
4-907.06 GRAVE DIGGING	0	0.00	225.00	0.00 (225.00)	0.00
4-999.00 TFR. FROM OTHER FUNDS	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	32,000	0.00	0.00	0.00	32,000.00	0.00
TOTAL MISCELLANEOUS	32,000	0.00	225.00	0.00	31,775.00	0.70
TOTAL REVENUE	65,000	12,275.19	105,001.07	0.00 (40,001.07)	161.54

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

530-BOARD OF FIREMAN SERVICE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	4.43	54.01	0.00 (54.01)	0.00
MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUES	700	4.43	54.01	0.00	645.99	7.72
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	4.43	54.01	0.00 (54.01)	0.00
TOTAL TAXES AND OTHER GOVERNMT	<u>0</u>	<u>4.43</u>	<u>54.01</u>	<u>0.00 (</u>	<u>54.01)</u>	<u>0.00</u>
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	<u>700</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>
TOTAL REVENUE	700	4.43	54.01	0.00	645.99	7.72

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

540-GRANT FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
LIBRARY	3,558,500	0.00	3,246,023.27	0.00	312,476.73	91.22
MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	3,558,500	0.00	3,246,023.27	0.00	312,476.73	91.22
<u>LIBRARY</u>						
4-510.00 WATER PRODUCTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-511.00 WATER DISTRIBUTION GRANTS	100,000	0.00	0.00	0.00	100,000.00	0.00
4-513.00 GAS DISTRIBUTION GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-515.00 WASTEWATER TREATMENT GRAN	0	0.00	0.00	0.00	0.00	0.00
4-516.00 SEWER COLLECTIONS GRANT	100,000	0.00	981,388.51	0.00	881,388.51	981.39
4-550.00 EDC GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-560.00 STREET GRANTS	3,280,000	0.00	888,056.23	0.00	2,391,943.77	27.07
4-563.00 PARKS GRANTS	50,000	0.00	5,000.00	0.00	45,000.00	10.00
4-566.00 AIRPORT GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-567.00 PD GRANT REIMBURSEMENT	5,000	0.00	380,682.52	0.00	375,682.52	7,613.65
4-567.01 COPS GRANT-TXR-2008062500	0	0.00	0.00	0.00	0.00	0.00
4-567.02 DOJ BULLETPROOF VEST PART	1,500	0.00	0.00	0.00	1,500.00	0.00
4-567.03 RECOVERY GRANT 2009SBB908	0	0.00	0.00	0.00	0.00	0.00
4-568.00 FIRE GRANT REIMBURSEMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-568.01 SHSP GRANT	5,000	0.00	0.00	0.00	5,000.00	0.00
4-581.00 LIBRARY GRANTS	2,000	0.00	0.00	0.00	2,000.00	0.00
4-586.00 PW GRANTS	0	0.00	0.00	0.00	0.00	0.00
4-587.00 KNB GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-589.00 AMERICAN RESCUE	0	0.00	990,896.01	0.00	990,896.01	0.00
4-591.00 REC CENTER GRANTS	5,000	0.00	0.00	0.00	5,000.00	0.00
4-592.00 TOURISM GRANTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LIBRARY	3,558,500	0.00	3,246,023.27	0.00	312,476.73	91.22
<u>MISCELLANEOUS</u>						
4-999.00 TRASNFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	3,558,500	0.00	3,246,023.27	0.00	312,476.73	91.22

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

550-ECONOMIC DEVELOPMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	150,000	14,010.82	176,516.09	0.00 (26,516.09)	117.68
MISCELLANEOUS	<u>536,000</u>	<u>0.00</u>	<u>95,343.19</u>	<u>0.00</u>	<u>440,656.81</u>	<u>17.79</u>
TOTAL REVENUES	686,000	14,010.82	271,859.28	0.00	414,140.72	39.63
<u>TAXES AND OTHER GOVERNMT</u>						
4-105.01 EDC PORTION OF SALES TAX	150,000	13,960.30	176,033.43	0.00 (26,033.43)	117.36
4-105.02 EDC LOAN REPAYMENT	0	0.00	0.00	0.00	0.00	0.00
4-120.00 INTEREST	<u>0</u>	<u>50.52</u>	<u>482.66</u>	<u>0.00 (</u>	<u>482.66)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	150,000	14,010.82	176,516.09	0.00 (26,516.09)	117.68
<u>MISCELLANEOUS</u>						
4-913.00 MISC. INCOME	10,000	0.00	52,750.00	0.00 (42,750.00)	527.50
4-999.01 TRANSFER FRO RESERVES	126,000	0.00	0.00	0.00	126,000.00	0.00
4-999.02 TRANSFER FROM BOND	<u>400,000</u>	<u>0.00</u>	<u>42,593.19</u>	<u>0.00</u>	<u>357,406.81</u>	<u>10.65</u>
TOTAL MISCELLANEOUS	536,000	0.00	95,343.19	0.00	440,656.81	17.79
TOTAL REVENUE	686,000	14,010.82	271,859.28	0.00	414,140.72	39.63

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

777-PAYROLL IMPREST FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	0.00	1.07	0.00 (1.07)	0.00
MISCELLANEOUS	<u>0</u>	<u>0.00</u>	<u>110.00</u>	<u>0.00 (</u>	<u>110.00)</u>	<u>0.00</u>
TOTAL REVENUES	0	0.00	111.07	0.00 (111.07)	0.00
<u>TAXES AND OTHER GOVERNMT</u>						
4-150.00 INTEREST	<u>0</u>	<u>0.00</u>	<u>1.07</u>	<u>0.00 (</u>	<u>1.07)</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	0	0.00	1.07	0.00 (1.07)	0.00
<u>MISCELLANEOUS</u>						
4-913.00 MISC INCOME	<u>0</u>	<u>0.00</u>	<u>110.00</u>	<u>0.00 (</u>	<u>110.00)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS	0	0.00	110.00	0.00 (110.00)	0.00
TOTAL REVENUE	0	0.00	111.07	0.00 (111.07)	0.00

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

905-CAPITAL PROJECTS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	1,640.84	16,594.62	0.00 (16,594.62)	0.00
MISCELLANEOUS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
TOTAL REVENUES	10,000,000	1,640.84	10,022,375.89	0.00 (22,375.89)	100.22
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	1,640.84	16,594.62	0.00 (16,594.62)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	1,640.84	16,594.62	0.00 (16,594.62)	0.00
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-999.01 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	10,000,000	0.00	10,005,781.27	0.00 (5,781.27)	100.06
TOTAL REVENUE	10,000,000	1,640.84	10,022,375.89	0.00 (22,375.89)	100.22

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

930-HOTEL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	141,000	9,309.39	119,663.72	0.00	21,336.28	84.87
TOTAL REVENUES	141,000	9,309.39	119,663.72	0.00	21,336.28	84.87
<u>TAXES AND OTHER GOVERNMT</u>						
4-106.00 HOTEL-MOTEL TAX	140,000	9,200.36	118,339.04	0.00	21,660.96	84.53
4-120.00 INTEREST	1,000	109.03	1,324.68	0.00	(324.68)	132.47
TOTAL TAXES AND OTHER GOVERNMT	141,000	9,309.39	119,663.72	0.00	21,336.28	84.87
TOTAL REVENUE	141,000	9,309.39	119,663.72	0.00	21,336.28	84.87

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

945-BOND FUND GEN OBLIGATION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	0	159.98	1,553.52	0.00 (1,553.52)	0.00
CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
LIBRARY	375,550	226,324.01	588,376.70	0.00 (212,826.70)	156.67
MISCELLANEOUS	874,593	72,882.85	857,173.88	0.00	17,419.12	98.01
TOTAL REVENUES	1,250,143	299,366.84	1,447,104.10	0.00 (196,961.10)	115.76
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	0	159.98	1,553.52	0.00 (1,553.52)	0.00
TOTAL TAXES AND OTHER GOVERNMT	0	159.98	1,553.52	0.00 (1,553.52)	0.00
<u>CITY UTILITIES</u>						
4-410.00 CURRENT TAXES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CITY UTILITIES	0	0.00	0.00	0.00	0.00	0.00
<u>LIBRARY</u>						
4-500.00 TFR. FROM GENERAL FUND	375,550	226,324.01	588,376.70	0.00 (212,826.70)	156.67
TOTAL LIBRARY	375,550	226,324.01	588,376.70	0.00 (212,826.70)	156.67
<u>MISCELLANEOUS</u>						
4-900.00 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
4-900.01 BOND PREMIUM	0	0.00	0.00	0.00	0.00	0.00
4-913.00 MISCELLANEOUS INCOME	0	0.00	0.00	0.00	0.00	0.00
4-999.02 CONTRIBUTION FROM WATER	292,297	24,358.09	292,297.08	0.00 (0.58)	100.00
4-999.04 CONTRIBUTION FROM SEWER	292,297	24,358.09	274,876.76	0.00	17,419.74	94.04
4-999.05 CONTRIBUTION FROM UTILITY	290,000	24,166.67	290,000.04	0.00 (0.04)	100.00
TOTAL MISCELLANEOUS	874,593	72,882.85	857,173.88	0.00	17,419.12	98.01
TOTAL REVENUE	1,250,143	299,366.84	1,447,104.10	0.00 (196,961.10)	115.76

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: SEPTEMBER 30TH, 2021

970-FOUNDATION FOR COMM PROJ
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
TAXES AND OTHER GOVERNMT	2,500	8.38	5,090.50	0.00 (2,590.50)	203.62
LIBRARY	<u>3,000</u>	<u>0.00</u>	<u>7,168.00</u>	<u>0.00 (</u>	<u>4,168.00)</u>	<u>238.93</u>
TOTAL REVENUES	5,500	8.38	12,258.50	0.00 (6,758.50)	222.88
<u>TAXES AND OTHER GOVERNMT</u>						
4-120.00 INTEREST	500	8.38	90.50	0.00	409.50	18.10
4-190.00 GRACE PARK	0	0.00	0.00	0.00	0.00	0.00
4-190.01 DOWNTOWN REVITAL	0	0.00	5,000.00	0.00 (5,000.00)	0.00
4-191.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-192.00 DONATIONS	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL TAXES AND OTHER GOVERNMT	2,500	8.38	5,090.50	0.00 (2,590.50)	203.62
<u>LIBRARY</u>						
4-567.00 PD BLUE SANTA	3,000	0.00	7,068.00	0.00 (4,068.00)	235.60
4-581.00 LIBRARY	0	0.00	0.00	0.00	0.00	0.00
4-594.00 UTILITY BILLING RELIEF	<u>0</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00 (</u>	<u>100.00)</u>	<u>0.00</u>
TOTAL LIBRARY	3,000	0.00	7,168.00	0.00 (4,168.00)	238.93
TOTAL REVENUE	5,500	8.38	12,258.50	0.00 (6,758.50)	222.88

*** END OF REPORT ***

*** END OF REPORT ***

10/20/2021 5:07 PM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 9/01/2021 THRU 9/30/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
0-100.01	9/01/2021	CHECK	017078	AREA WIDE PROTECTIVE	82.00CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017079	BAYLOR LUMBER & BLDG.CO.,INC	776.29CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017080	BEARD-NAVASOTA VETERINARY HOSP	50.00CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017081	BIO-AQUATIC TESTING INC.	1,465.00CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017082	BRAZOS VALLEY TELEPHONE SYSTEM	218.00CR	POSTED	A	9/16/2021
0-100.01	9/01/2021	CHECK	017083	BRINSON BENEFITS INC	2,460.00CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017084	BRYAN HOSE & GASKET, INC.	59.08CR	POSTED	A	9/14/2021
0-100.01	9/01/2021	CHECK	017085	CENTURYLINK	5,199.20CR	POSTED	A	9/13/2021
0-100.01	9/01/2021	CHECK	017086	COOL TECH ICE, LLC	3,650.00CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017087	CHRISTOPHER CREEKS	450.00CR	POSTED	A	9/08/2021
0-100.01	9/01/2021	CHECK	017088	BURKE ASSET PARTNERSHIP, LTD.	2,493.72CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017089	DXI INDUSTRIES, INC.	3,250.00CR	POSTED	A	9/08/2021
0-100.01	9/01/2021	CHECK	017090	ENTERGY TEXAS, INC	4,396.50CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017091	EQUIPMENT CONTROLS COMPANY, IN	331.36CR	POSTED	A	9/14/2021
0-100.01	9/01/2021	CHECK	017092	EXPRESS SERVICES, INC	916.79CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017093	FRANK VACANTE, JR.	50.00CR	POSTED	A	9/13/2021
0-100.01	9/01/2021	CHECK	017094	GALLS, LLC	188.82CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017095	GRAINGER-DEPT. 819083601	2,898.95CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017096	GT DISTRIBUTORS, INC	1,602.25CR	POSTED	A	9/10/2021
0-100.01	9/01/2021	CHECK	017097	JAMASON COLES	100.00CR	POSTED	A	9/09/2021
0-100.01	9/01/2021	CHECK	017098	JOSE FRANSICO LUNA	50.00CR	OUTSTND	A	0/00/0000
0-100.01	9/01/2021	CHECK	017099	KNIFE RIVER CORP. -SOUTH	2,047.50CR	POSTED	A	9/09/2021
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0-100.01	9/01/2021	CHECK	017111	TUCKER CONCRETE, LP	542.88CR	POSTED	A	9/08/2021
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0-100.01	9/01/2021	CHECK	017114	YVETTE MALDONADO	150.00CR	POSTED	A	9/14/2021
0-100.01	9/09/2021	CHECK	017115	ADCOMP SYSTEMS, INC	513.75CR	POSTED	A	9/15/2021
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0-100.01	9/09/2021	CHECK	017117	BOVEY & COCHRAN, PLLC	9,692.24CR	POSTED	A	9/15/2021
0-100.01	9/09/2021	CHECK	017118	BUREAU VERITAS NORTH AMERICA,	2,050.00CR	POSTED	A	9/14/2021
0-100.01	9/09/2021	CHECK	017119	COPY CORNER	89.60CR	POSTED	A	9/20/2021
0-100.01	9/09/2021	CHECK	017120	DEMETRICH CARRINGTON	150.00CR	POSTED	A	9/20/2021
0-100.01	9/09/2021	CHECK	017121	ENTERGY TEXAS, INC	20,777.20CR	POSTED	A	9/15/2021

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COMPANY: 999 - POOLED CASH

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0-100.01	9/09/2021	CHECK	017125	FEDEX	51.50CR	POSTED	A	9/20/2021
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0-100.01	9/09/2021	CHECK	017127	GREEN TEAMS, INC.	29,495.00CR	POSTED	A	9/15/2021
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0-100.01	9/09/2021	CHECK	017129	GRIMES COUNTY	68.00CR	POSTED	A	9/17/2021
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0-100.01	9/09/2021	CHECK	017132	INGRAM LIBRARY SERVICES	179.31CR	POSTED	A	9/20/2021
0-100.01	9/09/2021	CHECK	017133	JOHN A. WALL IV	3,000.00CR	POSTED	A	9/14/2021
0-100.01	9/09/2021	CHECK	017134	JARVIS TIRE AND WHEEL, LLC	2,375.04CR	POSTED	A	9/21/2021
0-100.01	9/09/2021	CHECK	017135	LAROCHE CHEVROLET-CADILLAC-BUI	476.16CR	POSTED	A	9/15/2021
0-100.01	9/09/2021	CHECK	017136	LEVEL 3 COMMUNICATIONS, LLC	2,597.65CR	POSTED	A	9/17/2021
0-100.01	9/09/2021	CHECK	017137	MELANIE GUITRON	100.00CR	POSTED	A	9/16/2021
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0-100.01	9/09/2021	CHECK	017139	NAPA AUTO PARTS	494.10CR	POSTED	A	9/16/2021
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0-100.01	9/09/2021	CHECK	017145	REPUBLIC SERVICES #473	86,089.81CR	POSTED	A	9/17/2021
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0-100.01	9/09/2021	CHECK	017147	SHANIKA LOVE	150.00CR	POSTED	A	9/21/2021
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0-100.01	9/17/2021	CHECK	017158	BLACKBOARD INC.	5,871.00CR	POSTED	A	9/24/2021
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0-100.01	9/17/2021	CHECK	017161	BRAZOS VALLEY POOLS & HOT TUBS	798.99CR	POSTED	A	9/22/2021
0-100.01	9/17/2021	CHECK	017162	BRINSON BENEFITS INC	415.00CR	POSTED	A	9/24/2021
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0-100.01	9/17/2021	CHECK	017164	CINTAS CORPORATION #619	1,209.59CR	POSTED	A	9/28/2021
0-100.01	9/17/2021	CHECK	017165	GEORGE ATKINSON	117.21CR	POSTED	A	9/23/2021

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COMPANY: 999 - POOLED CASH

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0-100.01	9/17/2021	CHECK	017169	EQUIPMENT CONTROLS COMPANY, IN	8,253.48CR	POSTED	A	9/27/2021
0-100.01	9/17/2021	CHECK	017170	EXPRESS SERVICES, INC	627.52CR	POSTED	A	9/24/2021
0-100.01	9/17/2021	CHECK	017171	FHN FINANCIAL	175.00CR	POSTED	A	9/23/2021
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0-100.01	9/17/2021	CHECK	017173	INGRAM LIBRARY SERVICES	60.98CR	POSTED	A	9/23/2021
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0-100.01	9/17/2021	CHECK	017178	LIVE OAK PET SERVICES, INC	77.50CR	CLEARED	A	10/14/2021
0-100.01	9/17/2021	CHECK	017179	MCGINNIS LOCHRIDGE LLP	28,644.99CR	POSTED	A	9/22/2021
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0-100.01	9/23/2021	CHECK	017191	BERT MILLER	152.50CR	CLEARED	A	10/04/2021
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0-100.01	9/23/2021	CHECK	017208	GAJESKE, INC.	3,399.86CR	POSTED	A	9/29/2021
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COMPANY: 999 - POOLED CASH

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0-100.01	9/23/2021	CHECK	017213	JASON KATKOSKI	152.50CR	CLEARED	A	10/11/2021
0-100.01	9/23/2021	CHECK	017214	JOSH FULTZ VOIDED	152.50CR	VOIDED	A	9/23/2021
0-100.01	9/23/2021	CHECK	017215	LANCE HALL	152.50CR	POSTED	A	9/30/2021
0-100.01	9/23/2021	CHECK	017216	LUPE DIOSDADO	152.50CR	CLEARED	A	10/11/2021
0-100.01	9/23/2021	CHECK	017217	MADISON BROOKS	220.00CR	POSTED	A	9/29/2021
0-100.01	9/23/2021	CHECK	017218	MATRIX SECURITY & FIRE SERVICE	114.00CR	CLEARED	A	10/11/2021
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0-100.01	9/23/2021	CHECK	017220	MES-TEXAS	260.55CR	POSTED	A	9/29/2021
0-100.01	9/23/2021	CHECK	017221	METRO FIRE APPARATUS SPECIALIS	388.36CR	POSTED	A	9/29/2021
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0-100.01	9/23/2021	CHECK	017223	MIGUEL A. ENRIQUEZ	150.00CR	CLEARED	A	10/05/2021
0-100.01	9/23/2021	CHECK	017224	ONLY 1 RENTALS, LLC	373.46CR	OUTSTND	A	0/00/0000
0-100.01	9/23/2021	CHECK	017225	PATTIE PEDERSON	152.50CR	CLEARED	A	10/11/2021
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0-100.01	9/23/2021	CHECK	017238	WALL TREE SERVICE LLC	2,500.00CR	CLEARED	A	10/11/2021
0-100.01	9/23/2021	CHECK	017239	XEROX FINANCIAL SERVICES, LLC	258.00CR	POSTED	A	9/29/2021
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0-100.01	9/30/2021	CHECK	017241	ANDREA FRENCH	150.00CR	CLEARED	A	10/18/2021
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0-100.01	9/30/2021	CHECK	017245	CENTURYLINK	5,203.80CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017246	CITY OF NAVASOTA	40.00CR	CLEARED	A	10/04/2021
0-100.01	9/30/2021	CHECK	017247	ENTERGY TEXAS, INC	6,829.72CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017248	GLENN FUQUA, INC.	1,423.42CR	CLEARED	A	10/11/2021
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0-100.01	9/30/2021	CHECK	017252	HAHN EQUIPMENT CO., INC.	5,030.00CR	CLEARED	A	10/11/2021
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COMPANY: 999 - POOLED CASH

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0-100.01	9/30/2021	CHECK	017254	JOSE CORONILLA	152.00CR	CLEARED	A	10/05/2021
0-100.01	9/30/2021	CHECK	017255	METRO FIRE APPARATUS SPECIALIS	3,415.00CR	OUTSTND	A	0/00/0000
0-100.01	9/30/2021	CHECK	017256	ONLY 1 RENTALS, LLC	365.69CR	OUTSTND	A	0/00/0000
0-100.01	9/30/2021	CHECK	017257	PAULA BINFORD	150.00CR	CLEARED	A	10/14/2021
0-100.01	9/30/2021	CHECK	017258	QUILL CORPORATION	428.34CR	OUTSTND	A	0/00/0000
0-100.01	9/30/2021	CHECK	017259	RUBEN PEREZ	100.00CR	OUTSTND	A	0/00/0000
0-100.01	9/30/2021	CHECK	017260	SIRCHIE AQUISITION COMPANY, IN	295.05CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017261	TEXAS FLEET OUTFITTERS	38,940.45CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017262	THE EAGLE	390.00CR	CLEARED	A	10/13/2021
0-100.01	9/30/2021	CHECK	017263	TRAC N TROL	2,666.25CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017264	TYLER TECHNOLOGIES, INC.	309.08CR	CLEARED	A	10/11/2021
0-100.01	9/30/2021	CHECK	017265	WEX BANK	11,092.97CR	CLEARED	A	10/13/2021
0-100.01	9/30/2021	CHECK	017266	XEROX FINANCIAL SERVICES, LLC	1,671.90CR	CLEARED	A	10/11/2021
DEPOSIT:								
0-100.01	9/01/2021	DEPOSIT		ONLINE PAYMENT 9/01/2021	7,510.06	POSTED	C	9/02/2021
0-100.01	9/01/2021	DEPOSIT	000001	adcom cust fee 0831	10.00	POSTED	G	9/02/2021
0-100.01	9/01/2021	DEPOSIT	000002	farmers market	30.00	POSTED	G	9/01/2021
0-100.01	9/01/2021	DEPOSIT	000003	DAILY CASH POSTING 9/01/2021	16,181.45	POSTED	C	9/03/2021
0-100.01	9/02/2021	DEPOSIT		ONLINE PAYMENT 9/02/2021	4,325.05	POSTED	C	9/03/2021
0-100.01	9/02/2021	DEPOSIT	000001	adcom cust fee 0901	1.26	POSTED	G	9/03/2021
0-100.01	9/02/2021	DEPOSIT	000002	famers market	20.00	POSTED	G	9/02/2021
0-100.01	9/02/2021	DEPOSIT	000003	building permi cc	7,921.14	POSTED	G	9/02/2021
0-100.01	9/02/2021	DEPOSIT	000004	DEP 0902	82.55	POSTED	G	9/07/2021
0-100.01	9/03/2021	DEPOSIT		ONLINE PAYMENT 9/03/2021	3,227.02	POSTED	C	9/03/2021
0-100.01	9/03/2021	DEPOSIT	000001	adcom cust fee 0902	5.00	POSTED	G	9/03/2021
0-100.01	9/03/2021	DEPOSIT	000002	famerm mrkt	20.00	POSTED	G	9/03/2021
0-100.01	9/03/2021	DEPOSIT	000003	DAILY PAYMENT POSTING	57,590.48	POSTED	U	9/07/2021
0-100.01	9/03/2021	DEPOSIT	000004	DAILY CASH POSTING 9/03/2021	5,041.51	POSTED	C	9/07/2021
0-100.01	9/07/2021	DEPOSIT		ONLINE PAYMENT 9/07/2021	18,700.07	POSTED	C	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000001	adcom cust fee 0903-0906	47.50	POSTED	G	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000002	famersm mrkt	50.00	POSTED	G	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000003	utility app dep fee	2.00CR	POSTED	G	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000005	DAILY CASH POSTING 9/07/2021	37,863.11	POSTED	C	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000006	CASH RECEIPTS	733.00	POSTED	G	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000007	building permit cc	18,764.99	POSTED	G	9/07/2021
0-100.01	9/07/2021	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	174.46CR	POSTED	U	9/29/2021
0-100.01	9/07/2021	DEPOSIT	000009	DEP 0908	116.10	POSTED	G	9/08/2021
0-100.01	9/08/2021	DEPOSIT		ONLINE PAYMENT 9/08/2021	7,675.71	POSTED	C	9/08/2021
0-100.01	9/08/2021	DEPOSIT	000001	adcom cust fee 0907	6.25	POSTED	G	9/08/2021
0-100.01	9/08/2021	DEPOSIT	000002	farmers mrkt	20.00	POSTED	G	9/08/2021
0-100.01	9/08/2021	DEPOSIT	000003	DAILY PAYMENT POSTING	155.32	POSTED	U	9/08/2021
0-100.01	9/08/2021	DEPOSIT	000004	DAILY CASH POSTING 9/08/2021	89,839.83	POSTED	C	9/08/2021

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 9/01/2021 THRU 9/30/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	9/08/2021	DEPOSIT	000005	taxes collected	19,025.02	POSTED	G	9/08/2021
0-100.01	9/08/2021	DEPOSIT	000006	DAILY CASH POSTING 9/08/2021	10,818.97	POSTED	C	9/10/2021
0-100.01	9/08/2021	DEPOSIT	000007	account correccction	50.00	POSTED	G	9/09/2021
0-100.01	9/09/2021	DEPOSIT		ONLINE PAYMENT 9/09/2021	13,384.95	POSTED	C	9/09/2021
0-100.01	9/09/2021	DEPOSIT	000001	adcom cust fee 0908	27.50	POSTED	G	9/09/2021
0-100.01	9/09/2021	DEPOSIT	000002	building	151.41	POSTED	G	9/09/2021
0-100.01	9/09/2021	DEPOSIT	000003	farmers mkt	30.00	POSTED	G	9/10/2021
0-100.01	9/09/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	9/10/2021
0-100.01	9/09/2021	DEPOSIT	000005	CASH RECEIPTS	1,328.00	POSTED	G	9/13/2021
0-100.01	9/09/2021	DEPOSIT	000006	DAILY CASH POSTING 9/09/2021	22,879.11	POSTED	C	9/13/2021
0-100.01	9/09/2021	DEPOSIT	000007	DRAFT POSTING	118,150.38	POSTED	U	9/10/2021
0-100.01	9/10/2021	DEPOSIT		ONLINE PAYMENT 9/10/2021	14,635.04	POSTED	C	9/13/2021
0-100.01	9/10/2021	DEPOSIT	000001	adcom cust fee 0909	22.50	POSTED	G	9/13/2021
0-100.01	9/10/2021	DEPOSIT	000002	farmer mrkt	20.00	POSTED	G	9/10/2021
0-100.01	9/10/2021	DEPOSIT	000003	PERMIT CC	13,616.47	POSTED	G	9/10/2021
0-100.01	9/10/2021	DEPOSIT	000004	DAILY PAYMENT POSTING	58.01	POSTED	U	9/29/2021
0-100.01	9/10/2021	DEPOSIT	000005	DAILY PAYMENT POSTING	1,127.52	POSTED	U	9/13/2021
0-100.01	9/10/2021	DEPOSIT	000006	DAILY CASH POSTING 9/10/2021	24,112.93	POSTED	C	9/14/2021
0-100.01	9/13/2021	DEPOSIT		ONLINE PAYMENT 9/13/2021	26,196.65	POSTED	C	9/14/2021
0-100.01	9/13/2021	DEPOSIT	000001	adcom csut fee 0910-0913	41.25	POSTED	G	9/14/2021
0-100.01	9/13/2021	DEPOSIT	000002	farmer mkt	20.00	POSTED	G	9/13/2021
0-100.01	9/13/2021	DEPOSIT	000003	building per cc	5,757.71	POSTED	G	9/13/2021
0-100.01	9/13/2021	DEPOSIT	000004	building per cc	130.81	POSTED	G	9/13/2021
0-100.01	9/14/2021	DEPOSIT		ONLINE PAYMENT 9/14/2021	18,910.51	POSTED	C	9/15/2021
0-100.01	9/14/2021	DEPOSIT	000001	adcom cust fee 0913	18.75	POSTED	G	9/15/2021
0-100.01	9/14/2021	DEPOSIT	000002	farmes mrkt	10.00	POSTED	G	9/14/2021
0-100.01	9/14/2021	DEPOSIT	000003	dep 0914	116.10	POSTED	G	9/15/2021
0-100.01	9/14/2021	DEPOSIT	000004	DAILY CASH POSTING 9/14/2021	45,832.19	POSTED	C	9/15/2021
0-100.01	9/14/2021	DEPOSIT	000005	DEP 0914	106.10	POSTED	G	9/16/2021
0-100.01	9/14/2021	DEPOSIT	000006	DAILY CASH POSTING 9/14/2021	28,736.67	POSTED	C	9/16/2021
0-100.01	9/15/2021	DEPOSIT		ONLINE PAYMENT 9/15/2021	30,640.88	POSTED	C	9/16/2021
0-100.01	9/15/2021	DEPOSIT	000001	adcom cust fee 0914	63.75	POSTED	G	9/16/2021
0-100.01	9/15/2021	DEPOSIT	000002	permit cc sgn21-00019	24.20	POSTED	G	9/15/2021
0-100.01	9/15/2021	DEPOSIT	000003	DAILY PAYMENT POSTING	1,719.35	POSTED	U	9/16/2021
0-100.01	9/15/2021	DEPOSIT	000004	dep 0915	90.60	POSTED	G	9/17/2021
0-100.01	9/15/2021	DEPOSIT	000005	dep 0915	23.25	POSTED	G	9/17/2021
0-100.01	9/15/2021	DEPOSIT	000006	DAILY CASH POSTING 9/15/2021	29,978.28	POSTED	C	9/17/2021
0-100.01	9/15/2021	DEPOSIT	000007	adcom cust fee 0915	105.00	POSTED	G	9/17/2021
0-100.01	9/15/2021	DEPOSIT	000008	permit cc 0914 elp21-000114	48.41	POSTED	G	9/16/2021
0-100.01	9/15/2021	DEPOSIT	000009	CASH RECEIPTS	309.00	POSTED	G	9/17/2021
0-100.01	9/16/2021	DEPOSIT		ONLINE PAYMENT 9/16/2021	33,051.97	POSTED	C	9/17/2021
0-100.01	9/16/2021	DEPOSIT	000001	DAILY PAYMENT POSTING	2.00	POSTED	U	9/17/2021
0-100.01	9/16/2021	DEPOSIT	000002	DAILY PAYMENT POSTING	116.04	POSTED	U	9/17/2021
0-100.01	9/16/2021	DEPOSIT	000003	DAILY CASH POSTING 9/16/2021	11,097.00	POSTED	C	9/20/2021

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 9/01/2021 THRU 9/30/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	9/17/2021	DEPOSIT		ONLINE PAYMENT 9/17/2021	7,163.16	POSTED	C	9/20/2021
0-100.01	9/17/2021	DEPOSIT	000001	adcom cust fee 0916	26.25	POSTED	G	9/20/2021
0-100.01	9/17/2021	DEPOSIT	000002	farmers market	10.00	POSTED	G	9/17/2021
0-100.01	9/17/2021	DEPOSIT	000003	building permit cc	184.37	POSTED	G	9/17/2021
0-100.01	9/17/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	9/17/2021
0-100.01	9/17/2021	DEPOSIT	000005	DAILY PAYMENT POSTING	623.93	POSTED	U	9/17/2021
0-100.01	9/17/2021	DEPOSIT	000006	DAILY PAYMENT POSTING	759.64	POSTED	U	9/17/2021
0-100.01	9/17/2021	DEPOSIT	000007	DAILY PAYMENT POSTING - ADJ	161.75CR	POSTED	U	9/20/2021
0-100.01	9/17/2021	DEPOSIT	000008	DAILY PAYMENT POSTING	161.75	POSTED	U	9/20/2021
0-100.01	9/17/2021	DEPOSIT	000009	DAILY CASH POSTING 9/17/2021	8,731.75	POSTED	C	9/21/2021
0-100.01	9/20/2021	DEPOSIT		ONLINE PAYMENT 9/20/2021	9,374.95	POSTED	C	9/21/2021
0-100.01	9/20/2021	DEPOSIT	000001	adcom cust fee 0917-0919	27.50	POSTED	G	9/21/2021
0-100.01	9/20/2021	DEPOSIT	000002	buildingh permit cc 0917	156.56	POSTED	G	9/20/2021
0-100.01	9/20/2021	DEPOSIT	000003	dep 0920	190.80	POSTED	G	9/21/2021
0-100.01	9/21/2021	DEPOSIT		ONLINE PAYMENT 9/21/2021	2,982.82	POSTED	C	9/21/2021
0-100.01	9/21/2021	DEPOSIT	000001	adcom cust fee 0920	7.50	POSTED	G	9/21/2021
0-100.01	9/21/2021	DEPOSIT	000002	fee	4.00CR	POSTED	G	9/21/2021
0-100.01	9/21/2021	DEPOSIT	000003	DAILY CASH POSTING 9/21/2021	5,809.01	POSTED	C	9/23/2021
0-100.01	9/21/2021	DEPOSIT	000004	CASH RECEIPTS	1,007.00	POSTED	G	9/22/2021
0-100.01	9/22/2021	DEPOSIT		ONLINE PAYMENT 9/22/2021	2,176.45	POSTED	C	9/23/2021
0-100.01	9/22/2021	DEPOSIT	000001	adcom cust fee 0921	10.00	POSTED	G	9/23/2021
0-100.01	9/22/2021	DEPOSIT	000002	building permit cc	1,754.09	POSTED	G	9/23/2021
0-100.01	9/22/2021	DEPOSIT	000003	DAILY CASH POSTING 9/22/2021	4,201.05	POSTED	C	9/24/2021
0-100.01	9/23/2021	DEPOSIT		ONLINE PAYMENT 9/23/2021	1,245.33	POSTED	C	9/24/2021
0-100.01	9/23/2021	DEPOSIT	000001	adcom cust fee 0922	2.50	POSTED	G	9/24/2021
0-100.01	9/23/2021	DEPOSIT	000002	farmers mrkt	20.00	POSTED	G	9/24/2021
0-100.01	9/23/2021	DEPOSIT	000003	building permit cc 0922	154.50	POSTED	G	9/24/2021
0-100.01	9/23/2021	DEPOSIT	000004	UTILITY DEPOSITS RECEIVED	200.00	POSTED	U	9/24/2021
0-100.01	9/23/2021	DEPOSIT	000005	DEP 0922	56.55	POSTED	G	9/27/2021
0-100.01	9/24/2021	DEPOSIT		ONLINE PAYMENT 9/24/2021	3,574.44	POSTED	C	9/24/2021
0-100.01	9/24/2021	DEPOSIT	000001	adcom cust fee 0923	16.00	POSTED	G	9/24/2021
0-100.01	9/24/2021	DEPOSIT	000002	farmers mrkt	20.00	POSTED	G	9/24/2021
0-100.01	9/24/2021	DEPOSIT	000003	ADCOM CIST FEE	1.00	POSTED	G	9/24/2021
0-100.01	9/24/2021	DEPOSIT	000004	CORRECTION ADCOM	2.00CR	POSTED	G	9/24/2021
0-100.01	9/24/2021	DEPOSIT	000005	bui9lding permit cc	304.88	POSTED	G	9/27/2021
0-100.01	9/24/2021	DEPOSIT	000006	dep 0924	40.90	POSTED	G	9/28/2021
0-100.01	9/24/2021	DEPOSIT	000007	DAILY CASH POSTING 9/24/2021	12,130.85	POSTED	C	9/28/2021
0-100.01	9/27/2021	DEPOSIT		ONLINE PAYMENT 9/27/2021	15,228.26	POSTED	C	9/28/2021
0-100.01	9/27/2021	DEPOSIT	000001	adcom cust fee 0924-0927	48.75	POSTED	G	9/28/2021
0-100.01	9/27/2021	DEPOSIT	000002	farmer mkt 0924	50.00	POSTED	G	9/27/2021
0-100.01	9/27/2021	DEPOSIT	000003	building permit xx	344.02	POSTED	G	9/27/2021
0-100.01	9/27/2021	DEPOSIT	000004	DAILY PAYMENT POSTING - ADJ	186.00CR	POSTED	U	9/29/2021
0-100.01	9/27/2021	DEPOSIT	000005	DAILY CASH POSTING 9/27/2021	3,718.88	POSTED	C	9/28/2021
0-100.01	9/28/2021	DEPOSIT		UTILITY DEPOSITS RECEIVED	100.00	POSTED	U	9/28/2021

10/20/2021 5:07 PM

CHECK RECONCILIATION REGISTER

PAGE: 8

COMPANY: 999 - POOLED CASH

CHECK DATE: 9/01/2021 THRU 9/30/2021

ACCOUNT: 0-100.01

CASH IN BANK-CSB

CLEAR DATE: 0/00/0000 THRU 99/99/9999

TYPE: All

STATEMENT: 0/00/0000 THRU 99/99/9999

STATUS: All

VOIDED DATE: 0/00/0000 THRU 99/99/9999

FOLIO: All

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
DEPOSIT:								
0-100.01	9/28/2021	DEPOSIT	000001	ONLINE PAYMENT 9/28/2021	5,167.28	POSTED	C	9/28/2021
0-100.01	9/28/2021	DEPOSIT	000002	adcom cust fee 0927	13.75	POSTED	G	9/28/2021
0-100.01	9/28/2021	DEPOSIT	000003	farmes mrkt	20.00	POSTED	G	9/28/2021
0-100.01	9/28/2021	DEPOSIT	000004	PERMIT CC	63.86	POSTED	G	9/29/2021
0-100.01	9/29/2021	DEPOSIT		dep 0928	10.00	POSTED	G	9/29/2021
0-100.01	9/29/2021	DEPOSIT	000001	permit cc 0928	99.91	POSTED	G	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000002	ONLINE PAYMENT 9/29/2021	1,163.39	POSTED	C	9/29/2021
0-100.01	9/29/2021	DEPOSIT	000003	DAILY PAYMENT POSTING - ADJ	132.47CR	POSTED	U	9/29/2021
0-100.01	9/29/2021	DEPOSIT	000004	ADJSUT HOTEL TRANSFER	188,778.00CR	POSTED	G	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000005	dep 0929	60.90	POSTED	G	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000006	dep 0929	33.95	POSTED	G	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000007	DAILY CASH POSTING 9/29/2021	3,219.07	POSTED	C	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	140.98CR	POSTED	U	9/30/2021
0-100.01	9/29/2021	DEPOSIT	000009	DAILY PAYMENT POSTING	140.98	POSTED	U	9/30/2021
0-100.01	9/30/2021	DEPOSIT		permit cc	92.70	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000001	adcom cust fee	5.00	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000002	ONLINE PAYMENT 9/30/2021	2,437.37	POSTED	C	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000003	adcom cust fee	1.25	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000004	adcom cust fee	2.50CR	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	186.45CR	POSTED	U	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000006	deposit 0930	32.20	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000007	DAILY CASH POSTING 9/30/2021	1,512.54	POSTED	C	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000008	CASH RECEIPTS	790.00	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000009	STATE SEAT BELT	18.80CR	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000010	ONLINE PAYMENT 9/30/2021	537.32	POSTED	C	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000011	adcom cust fee 0930	5.00	POSTED	G	9/30/2021
0-100.01	9/30/2021	DEPOSIT	000012	dep permit cc 0930	186.43	CLEARED	G	10/04/2021
0-100.01	9/30/2021	DEPOSIT	000013	TAXES COLLECTED 0921	15,600.18	CLEARED	G	10/13/2021
EFT:								
0-100.01	9/02/2021	EFT		zba	0.01	POSTED	G	9/02/2021
0-100.01	9/03/2021	EFT		TRANSFER OTO REFUND BOND	55,462.52CR	POSTED	G	9/03/2021
0-100.01	9/03/2021	EFT	000001	TRANSFER TO BOND 2016	17,420.32CR	POSTED	G	9/03/2021
0-100.01	9/03/2021	EFT	000002	GAS SALES TAX 082021	7,598.44CR	POSTED	G	9/03/2021
0-100.01	9/07/2021	EFT		zba	105,948.71CR	POSTED	G	9/07/2021
0-100.01	9/08/2021	EFT		zba	97,552.68CR	POSTED	G	9/08/2021
0-100.01	9/08/2021	EFT	000001	trfr to tax	1,674.70CR	POSTED	G	9/09/2021
0-100.01	9/09/2021	EFT		zba	4,603.78CR	POSTED	G	9/09/2021
0-100.01	9/10/2021	EFT		zba	380.18CR	POSTED	G	9/10/2021
0-100.01	9/10/2021	EFT	000001	CITY SALES TAX 0421 0910	167,523.57	POSTED	G	9/13/2021
0-100.01	9/10/2021	EFT	000002	EDC PORTION OF TAX	13,960.30CR	POSTED	G	9/13/2021
0-100.01	9/13/2021	EFT		zba	1,300.00CR	POSTED	G	9/13/2021
0-100.01	9/14/2021	EFT		ENTERPRISE MONTHLY 042018	14,663.79CR	POSTED	G	9/20/2021
0-100.01	9/15/2021	EFT		cc fee	60.92CR	POSTED	G	9/15/2021

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01

CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 9/01/2021 THRU 9/30/2021

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
EFT:								
0-100.01	9/15/2021	EFT	000001	MUNIGAS AUG USAGES 0921	120,556.80CR	POSTED	G	9/20/2021
0-100.01	9/15/2021	EFT	000002	mixed beverage 092021	1,663.19	POSTED	G	9/17/2021
0-100.01	9/17/2021	EFT		ytansfer park and fire to inve	6,097.00CR	POSTED	G	9/20/2021
0-100.01	9/17/2021	EFT	000001	transfer fire to investment	6,078.00CR	POSTED	G	9/20/2021
0-100.01	9/20/2021	EFT		zba	103,735.20CR	POSTED	G	9/20/2021
0-100.01	9/20/2021	EFT	000001	BUILDING PERMIT CC	3,207.19	POSTED	G	9/20/2021
0-100.01	9/20/2021	EFT	000002	TRANSFER AMERICAN RESCUE	990,896.01CR	POSTED	G	9/21/2021
0-100.01	9/21/2021	EFT		zba	31,557.82CR	POSTED	G	9/21/2021
0-100.01	9/21/2021	EFT	000001	building permit cc mcp21-00072	31.93	POSTED	G	9/22/2021
0-100.01	9/21/2021	EFT	000002	trans from hotel motel	308,332.17	POSTED	G	9/24/2021
0-100.01	9/22/2021	EFT		zba	35,935.76CR	POSTED	G	9/22/2021
0-100.01	9/23/2021	EFT		zba	44.26CR	POSTED	G	9/23/2021
0-100.01	9/24/2021	EFT		symetry gas 0821	3,647.07CR	POSTED	G	9/27/2021
0-100.01	9/24/2021	EFT	000001	ATMOS PIPE TRANS 0821	37,460.11CR	POSTED	G	9/28/2021
0-100.01	9/27/2021	EFT		zba	1,040.60CR	POSTED	G	9/27/2021
0-100.01	9/29/2021	EFT		zba	162.00CR	POSTED	G	9/29/2021
0-100.01	9/29/2021	EFT	000001	TRANSFER TO RESERVES	280,000.00CR	POSTED	G	9/30/2021
0-100.01	9/29/2021	EFT	000002	ADJUST BOND	223,600.00CR	POSTED	G	9/30/2021
0-100.01	9/29/2021	EFT	000003	MOVE TO RESERVES	1,500,000.00	POSTED	G	9/30/2021
0-100.01	9/29/2021	EFT	000004	CORRECTION	1,500,000.00CR	POSTED	G	9/30/2021
0-100.01	9/29/2021	EFT	000005	TRANSFER TO RESERVES	1,500,000.00CR	POSTED	G	9/30/2021
0-100.01	9/29/2021	EFT	000006	child seat belt 2021	18.75CR	POSTED	G	9/30/2021
0-100.01	9/30/2021	EFT		MUNICIPAL COURT FEES	3,899.25CR	POSTED	G	9/30/2021
0-100.01	9/30/2021	EFT	000001	zba	136,380.46CR	POSTED	G	9/30/2021
0-100.01	9/30/2021	EFT	000002	GAS SALES TAX 0930	7,541.61CR	CLEARED	G	10/04/2021
0-100.01	9/30/2021	EFT	000003	TRANSFER TAX TO BOND	1,049.31CR	CLEARED	G	10/13/2021
INTEREST:								
0-100.01	9/30/2021	INTEREST		INTEREST INCOME	1,477.43	POSTED	G	9/30/2021
MISCELLANEOUS:								
0-100.01	9/01/2021	MISC.		cc not posted as of eom	3,001.72	POSTED	G	9/01/2021
0-100.01	9/07/2021	MISC.		CORRECTION	174.46	POSTED	G	9/29/2021
0-100.01	9/07/2021	MISC.	000001	CORRECTION	0.75	POSTED	G	9/29/2021
0-100.01	9/10/2021	MISC.		CORRECTION	58.01CR	POSTED	G	9/29/2021
0-100.01	9/14/2021	MISC.		dep 0914	116.10CR	POSTED	G	9/15/2021
0-100.01	9/23/2021	MISC.	017194	BRAD STAFFORD VOIDED	152.50	VOIDED	A	9/23/2021
0-100.01	9/23/2021	MISC.	017214	JOSH FULTZ VOIDED	152.50	VOIDED	A	9/23/2021
0-100.01	9/30/2021	MISC.		cc not posted at month/year en	3,376.80CR	POSTED	G	9/30/2021
SERVICE CHARGE:								
0-100.01	9/02/2021	SERV-CHG		cc fee aug	4,743.24CR	POSTED	G	9/02/2021
0-100.01	9/07/2021	SERV-CHG		CORRECTION	0.75CR	POSTED	G	9/29/2021
0-100.01	9/07/2021	SERV-CHG	000001	CORRECTION	1.50	POSTED	G	9/29/2021

10/20/2021 5:07 PM
COMPANY: 999 - POOLED CASH
ACCOUNT: 0-100.01 CASH IN BANK-CSB
TYPE: All
STATUS: All
FOLIO: All

CHECK RECONCILIATION REGISTER

CHECK DATE: 9/01/2021 THRU 9/30/2021
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE

SERVICE CHARGE:								
0-100.01	9/09/2021	SERV-CHG		utility app cc fee	1.00CR	POSTED	G	9/10/2021
0-100.01	9/17/2021	SERV-CHG		utility app dep fee	2.00CR	POSTED	G	9/17/2021
0-100.01	9/21/2021	SERV-CHG		chargeback 0919	187.25CR	POSTED	G	9/21/2021
0-100.01	9/21/2021	SERV-CHG	000001	reverse nsf-removed from acct	186.00	POSTED	G	9/29/2021
0-100.01	9/28/2021	SERV-CHG		utility app fee	1.00CR	POSTED	G	9/28/2021
0-100.01	9/29/2021	SERV-CHG		CORRECTION	1.50CR	POSTED	G	9/29/2021
0-100.01	9/30/2021	SERV-CHG		utility deposit fee	1.00CR	POSTED	G	9/30/2021
TOTALS FOR ACCOUNT 0-100.01				CHECK TOTAL:	530,286.29CR			
				DEPOSIT TOTAL:	673,040.79			
				INTEREST TOTAL:	1,477.43			
				MISCELLANEOUS TOTAL:	68.98CR			
				SERVICE CHARGE TOTAL:	4,750.24CR			
				EFT TOTAL:	3,329,568.29CR			
				BANK-DRAFT TOTAL:	0.00			
TOTALS FOR POOLED CASH				CHECK TOTAL:	530,286.29CR			
				DEPOSIT TOTAL:	673,040.79			
				INTEREST TOTAL:	1,477.43			
				MISCELLANEOUS TOTAL:	68.98CR			
				SERVICE CHARGE TOTAL:	4,750.24CR			
				EFT TOTAL:	3,329,568.29CR			
				BANK-DRAFT TOTAL:	0.00			

Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



September 14, 2021
City of Navasota, TX
Ms. Rita Pullin, Utility Billing Manager

200 East McAlpine
Navasota, TX 77868

ACTUAL
Invoice ACT0012652
Reference : Joint Gas Purchase
Contract

RE: Gas Deliveries for August 2021

<u>Current Month</u>	<u>Vol / MMBTU</u>	<u>\$ / MMBTU</u>	<u>Gross Amount</u>	<u>Discount</u>	<u>Net Amount Due</u>
Requirement Sales	32,200	\$4.044	\$130,216.80	\$9,660.00	\$120,556.80

Informational Note: Your total discounts to-date are: \$2,094,019.72

Wiring Instructions

Bank: THE BANK OF NEW YORK MELLON
ABA Number: 021 000 018
Account Name: MuniGas Rev Account
Account Number: 2243858400

Due Date: 9/20/2021
Amount: \$120,556.80
Reference: MuniGas - City of Navasota, TX

Attn: Arla Scott (713) 483-6529

For Payments by ACH

THE BANK OF NEW YORK MELLON
ACH Account
ABA# 021 000 018
890 0487 445

Reference: MuniGas - City of Navasota, TX

Attn: Arla Scott (713) 483-6529

**Municipal Gas Acquisition and Supply Corporation
Gas Allocation for August 2021
City of Navasota**

Actual 09/14/2021

	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
<u>August 2021 Allocations</u>			
August Nominations - SESL	32,200	\$4.04400	\$130,216.80
July Adjustment (See below)	<u>0</u>	#DIV/0!	\$0.00
August Nominations Adjusted	32,200	\$4.04400	<u>\$130,216.80</u>
August Volume Allocation	<u>32,200</u>	<u>\$4.04400</u>	<u>\$130,216.80</u>
% of Nominations	<u>100.0%</u>		

<u>July 2021 Adjustments</u>	<u>MMBtu</u>	<u>\$/MMBtu</u>	<u>Value</u>
July Estimate Per Invoice 202109018	24,771	\$3.61700	\$89,596.71
July Actual Volume/Value per SESL *	<u>24,771</u>	<u>\$3.61700</u>	<u>\$89,596.71</u>
Excess Allocation for July	0		<u>\$0.00</u>

* Total actual volumes delivered by supplier = 24,771 MMBtus for a value of \$89,596.71
Actuals per Symmetry Energy Solutions, LLC statement.

Note: MuniGas and Symmetry Energy Solutions, LLC. will review cumulative imbalance with August 2021 allocations.

SELLER:
Symmetry Energy Solutions, LLC
1111 Louisiana St.
B-241
Houston, TX 77002-5228

Customer Service:
Contact: Sales Support
Email: Sales.Support@SymmetryEnergy.com
Phone: (800) 495-9880

Accountant:
Contact: Hillary Mack III
Email: hillary.mack@symmetryenergy.com
Phone: (281) 915-6091
Fax: (713) 983-2643

BUYER:
City of Navasota, Texas
PO Box 910
Navasota, TX 77868

Invoice Attention List:
Contact: Finance Director
Email: lhall@navasotatx.gov
Contact: Jeff Greer
Email: jgreer@navasotatx.gov

Remit To:
Symmetry Energy Solutions, LLC

Payment by Wire Transfer to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 021000021
Acct #: 100080578

Payment by ACH to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 111000614
Acct #: 100080578

Mail all other remittances to:
Chase Lockbox
P.O. Box 301149
Dallas, TX 75303-1149



Sales Invoice
Invoice #: 1169395
Invoice Date: 09/20/21
Due Date: 09/30/21
Amount Due: \$3,647.07
Account #:
Svc. Addr:
Cust. Ref.:
PO #:
Buyer: NAVASOTA TX

Deal Num	Description	Buy / Sell	Pipeline	Location	Delivery Period	Start/End Dates	Price (\$/MMBtu)	Volume (MMBtu)	Amount (\$)
CURRENT DELIVERY PERIOD - AUG-21									
Gas Sales									
10630722	Natural Gas Sales	Sell	APT	Navasota	Aug-21	1 31	4.0440	14,349	\$58,027.36
10630722	Undertake	Sell	APT	Navasota	Aug-21	1 31	3.8092	(14,349)	\$(54,658.25)
Total for Gas Sales:								0	\$3,369.11
Tax									
	Tax-Sales		APT	Navasota	Aug-21				\$277.96
Total for Tax:									\$277.96
Total for Current Delivery Period:									\$3,647.07
TOTAL AMOUNT DUE:									\$3,647.07



ATMOS PIPELINE - TEXAS INVOICE

BILL TO:

CITY OF NAVASOTA

NAVASOTA CITY HALL
ATTN: MR LANCE HALL, FINANCE DIRECTOR
P O BOX 910
NAVASOTA, TX 77868**CHECK REMITTANCE TO:**

ATMOS PIPELINE-TEXAS

P. O. BOX 841425
DALLAS, TX 75284-1425**ELECTRONIC REMITTANCE TO:**

ATMOS PIPELINE-TEXAS

Bank of America

ABA# for ACH: 111000012

ABA# for Wire 026009593

Account # 3756617812

Ref APT-0019579

Page:

Page 1 of 1

Invoice No:

APT-0019579

Invoice Date:

17-Sep-21

Customer No:

70670

Contract No:

06624-00

Payment Terms:

Net 10

Due Date:

27-Sep-21

Total Amount Due:

\$37,460.11

For Billing questions, please call: Rick Herbelin @ (254) 862-7470

#	PROD DATE	RECEIPT POINT	RECEIPT POINT NAME	DELIVERY POINT	DELIVERY POINT NAME	DESCRIPTION	MCF / COUNT	MMBTU / COUNT	RATE	NET AMOUNT
1	Aug-21					Monthly Customer Charge		2.823	12.86645	\$36,321.99
2	Aug-21					Texas Utility Tax				\$181.62
3	Aug-21					MAOP Review Surcharge	2.823	2.823	0.03958	\$111.73
4	Aug-21					Texas Utility Tax				\$0.56
SUBTOTAL										\$36,615.90
5	Aug-21	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Usage Charge	29.937	30.162	0.02785	\$840.01
6	Aug-21	00451200	SYMMETRY ENERGY SOLUTIONS, LLC POOL	8000003044	NAVASOTA CITY GATE LINE 1	Texas Utility Tax				\$4.20
SUBTOTAL FOR STATION 8000003044										\$844.21
SUBTOTAL FOR PROD DATE Aug-21										\$37,460.11

Total Due \$37,460.11REVIEWED BY LANCE H
DATE
ACCT CODE:
NOTES

CITY OF NAVASOTA CITY COUNCIL AGENDA

AGENDA ITEM NO.: 9.

AGENDA DATE: October 25, 2021

PREPARED BY: Lupe Diosdado, Development Services
Director

APPROVED BY: BS

ITEM: Consideration and possible action on a sign ordinance appeal submitted by Grimes County Crimes Stoppers for the construction of a free standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle street, Navasota, Grimes County, Texas.

ITEM BACKGROUND:

Connie Clements, President of Grimes County Crime Stoppers submitted a sign permit application for the construction of a free standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle Street. (NISD Property) Staff determined per Chapter 3 the proposed sign meets the criteria for a billboard and off-premise sign, both prohibited. Mrs. Clements has submitted an appeal to this decision and has provided examples of how other Cities handle similar requests.

BUDGETARY AND FINANCIAL SUMMARY:

none

STAFF RECOMMENDATION:

Staff recommends taking action on a sign ordinance appeal submitted by Grimes County Crime Stoppers for the construction of a free standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle, Navasota, Grimes County, Texas.

ATTACHMENTS:

1. Staff Report
2. Appeal Letter
3. NISD Letter, Site Map, Governor Letter
4. Sign Example
5. City Regulations Comparisons
6. Midland TX Example



**City of Navasota
City Council
Staff Report
October 11, 2021**



Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

Summary:

Connie Clements, President of Grimes County Crime Stoppers submitted a sign permit application for the construction of a free-standing sign on the property located at the Southeast corner of Spur 515 and South LaSalle Street. (NISD Property)

Per Chapter 3 the proposed sign meets the criteria for a prohibited sign. A billboard and off-premise sign, Mrs. Clements has submitted an appeal to this decision and has provided examples of how other Cities handle similar requests.

Staff determined the proposed sign to be categorized as a Billboard based on the highlighted Subsection (B) below since the affected property is vacant and the proposed sign would constitute a principal use. The proposed sign also meets the definition of an off-premise sign since Grimes County Crime Stoppers does have any direct affiliation or use on the property.

Per Chapter 3 Definitions:

- (1) Billboards. A sign in a fixed location which meets any one or more of the following criteria:
 - (A) It is used, in whole or in part, for the display of off-site commercial messages;
 - (B) It constitutes principal, separate or secondary use, as opposed to an accessory, ancillary or appurtenant use, of the parcel on which it is located;
 - (C) An outdoor sign used as advertising for hire or general advertising, i.e., on which display space is made available to parties other than the owner of the sign or the property on which it is placed; or
 - (D) An off-site outdoor advertising sign on which space is leased or rented.
- (3) Off-premises signs. A sign displaying advertising that pertains to a business, organization, activity, event, place, service or product not principally located or primarily manufactured or sold on the premises on which the sign is located.

The current adopted sign ordinance does not outline any exceptions for other government organizations including the [Texas Crime Stoppers Council](#).

Property Information:

PID: R31425

Legal Description: WOODWARD, BLOCK 3

Owner: NAVASOTA IND SCH DIST

Address: SPUR 515, NAVASOTA, TX 77868

Zoning: [B-1](#)

Land Use: Vacant

Aerial & Street view:





September 28, 2021

Lupe Diosdado, Development Services Director
City of Navasota
200 E. McAlpine Street
Navasota, Texas 77868

Re: Appeal of Denial of SGN21-000020

Dear Mr. Diosdado,

Please consider this letter and the attached check #3013 as an appeal for a Grimes County Crime Stoppers, Inc. public service sign on parcel ID# R31425 which was denied for the following reasons:

Per Section 3.06.012 Prohibited Signs, (1) Billboards: A sign in a fixed location which meets any one or more of the following criteria: (b) It constitutes principal, separate or secondary use, as opposed to an ancillary or appurtenant use, of the parcel on which it is located;

Per Section 3.06.012 Prohibited Signs, (3) Off-premise signs. A sign displaying advertising that pertains to a business, organization, activity, event, place, service or product not principally located or primarily manufactured or sold on the premises on which the sign is located.

The vacant lot is owned by the Navasota Independent School District and permission was given by Dr. Ronnie Gonzalez. It's my understanding from Mayor Bert Miller and others that a GCCS sign once stood on this lot. I understand ordinances change but think the value of a Tip Line sign at that location has not.

I've asked Creative Signs and Graphics to adapt our sign to comply with the requirements for a free-standing sign with a maximum height of 6-feet and no more than 12-inches from the ground to the bottom of the sign. The face of the sign will still be 4x8-feet but I'm waiting to hear if changing the size of the sign frame will change the cost of the sign, which impacts the permit fee.

I also contacted the Cities of Bastrop, Brenham, Bryan, College Station, Granbury and Madisonville which are about the same size as Navasota or in surrounding counties. As you see in the attachment, most cities are working with their local Crime Stoppers organizations by allowing promotion of the Tip Line. I respectfully request that the City of Navasota reverse its denial and allow our organization to promote its Tip Line as well.

Sincerely,

Connie Clements, President
Grimes County Crime Stoppers, Inc.

Cc: Attachment



Administration
705 E. Washington Ave.
Navasota, Texas 77868
Ph. 936.825.4200 • Fax. 936-825-4297
www.navasotaisd.org

Learning...Leading...Succeeding
Dr. Stu Musick, Superintendent

October 19, 2021

City of Navasota Officials:

This letter is in support and acknowledgement of the Grimes County Crime Stoppers organization placing a sign on Navasota ISD owned property, located at the corner of South La Salle Street and TX Spur 515 (Property ID: 31425, GEO ID: 8700-003-0012, Legal Description: Woodard, Block 3). Navasota ISD supports the mission of the Grimes County Crime Stoppers in advocating for citizens to give anonymous statutorily protected information on unsolved crimes and the location of fugitives to help keep our community safe. We look forward to the continued partnership with the Grimes County Crime Stoppers organization and the City of Navasota to help make Navasota a safer community for all our residents.

Sincerely,

Dr. Stu Musick
Superintendent of Schools

It is the policy of the Navasota Independent School District not to discriminate on the basis of race, color, sex, age, national origin, religion, handicap, or disability in its environment practices as required by Title IV of the Civil Rights Act of 1975, as amended, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, as amended, Section 504 of the Rehabilitation Act of 1973, as amended & the Americans with Disabilities Act of 1992.

Navasota ISD and its Career and Technology Education Program does not discriminate on the basis of gender, disability, race, color, or national origin in its educational programs, activities, or employment as required by Title VI of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, as amended.

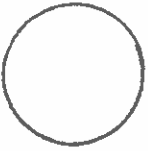
Navasota, Texas

Old School

Fire Station

Business & South ←

Business & North →



Proposed location
for Crime
Stoppers sign

Old Bldg

SPUR 515 East ↓



GOVERNOR GREG ABBOTT

Greetings:

As Governor of Texas, I am pleased to welcome you to the 32nd Annual Texas Crime Stoppers Conference in South Padre Island, hosted by the Cameron County Crime Stoppers, Inc.

Congratulations on yet another remarkable year! Since 1981, Crime Stoppers has played an important role in helping law enforcement agencies combat crime, and your outstanding commitment to protecting our communities has ensured that Texas will remain safe and secure. In 2019, through the work of hundreds of Crime Stoppers programs, law enforcement agencies, and the devoted volunteers that dedicated over 30,000 hours across the state, more than 70,000 tips from anonymous tipsters resulted in 5,266 cases cleared, 3,871 suspects arrested, and 1.2 million in rewards paid to anonymous tipsters. Your dedication, and the dedication of all those who help Crime Stoppers across Texas, have helped make our communities safe and secure as we work to build the Texas of tomorrow.

Your diligence and tireless efforts to protect our communities will ensure that Texas remains the best place to live, work, and raise a family, and your dedication represents the best of the Lone Star State.

First Lady Cecilia Abbott joins me in wishing you an enjoyable and successful conference.

Sincerely,

A handwritten signature in black ink that reads "Greg Abbott".

Greg Abbott
Governor

Sign Example – Iola

The proposed sign on Spur 515 will be adjusted to comply with the Free-standing sign requirements:

(6) Freestanding sign.

- (A) Generally. A sign not attached to a building, permanently erected upon or standing in the ground and usually supported from the ground by one or more poles, columns, uprights, braces.
- (B) Required conditions.
 - (i) Zoning overlay district: Sign area 32 sq. ft. - maximum height 4 ft.
 - (ii) Within 400 feet of Highway 6: Sign area 64 sq. ft. - maximum height 10 ft.
 - (iii) All other areas: Sign area - 32 sq. ft. - max height 6 ft.
 - (iv) Less than 12" clearance between sign and ground.
 - (v) Only 1 sign per business location. (Ordinance 916-20 adopted 3/9/20)



COMPARISONS RELATED TO CRIME STOPPERS SIGNS IN CITY LIMITS Revised 10-6-21				
				POP
CITY	CONTACT	PHONE	COMMENTS	
Brenham	Shawna Laauwe	979.337.7200	No restrictions for res; on comm, max 2 4x3-ft signs/5-ft high/8 ft. from curb	17,123
Bastrop	Allison Land	512.332.8840	As of 9/24, still waiting for call back. She couldn't answer questions.	8,776
Bryan	Megan Hancock	979.209.5030	Don't allow off premise but most BCCS signs are on light fixtures; nothing prohibits Crime Stoppers signs, per se	84,096
College Station	Brandi Tedrick	979.764.3500	While not in writing, they allow BC Crime Stoppers to install/post whatever signage they want to.	113,686
Granbury	Rob Macumber	682.205.1608	Yes, they're allowed. Must follow setback requirements and not obstruct view.	9,939
Madisonville	Don Grooms	936.245.7138	They allow Crime Stoppers signs in city limits on private property with no restrictions.	4,653
Midland	Angie Valenzuela, Exec Dir, Midland CS	Talked to Angie	City of Midland works with CS and allows posting of signs at street intersections; In March 2021, had posted 15 in city and two at high schools.	138,549
Navasota				7,565

MIDLAND, TX SIGN ORDINANCE

11.7.1

No.15. Government sign: A sign indicating public works projects, public services or other programs or activities conducted by any governmental agency.

KOSA TV – MIDLAND

Published: Mar. 26, 2021 at 10:06 AM CDT

MIDLAND, Texas (KOSA) - If you're driving around Midland County, you may notice some new signs.

Midland Crime Stoppers has recently unveiled new signs that aim to remind residents to report crimes.

You can see some of the new signs at the intersection of East Florida and Terrell Street.

Angie Valenzuela, the Executive Director of Midland Crime Stoppers, says that at least 15 signs have been installed throughout the city, including some at the two high schools.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 10.

AGENDA DATE: October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on the agreement for Interim City Manager services by and between Bleyl Interests, Inc. D/B/A Bleyl Engineering and the City of Navasota, Texas.

ITEM BACKGROUND:

Legal Counsel and the Mayor have been working on an agreement with Bleyl Engineering to provide interim City Manager services for the City beginning in November.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of an agreement for Interim City Manager Services between Bleyl Interests, Inc. D/B/A Bleyl Engineering and the City of Navasota, Texas.

ATTACHMENTS:

1. Agreement for Interim City Manager Services

**AGREEMENT FOR INTERIM CITY MANAGER SERVICES
BY AND BETWEEN BLEYL INTERESTS, INC. D/B/A BLEYL ENGINEERING AND
THE CITY OF NAVASOTA, TEXAS**

**STATE OF TEXAS §
 §
COUNTY OF GRIMES §**

THIS AGREEMENT is made and entered into to be effective as of the 1st day of November, 2021, by and between the City of Navasota, Texas, a Texas home-rule municipal corporation, hereinafter called "CITY" and Bleyl Interests, Inc. d/b/a Bleyl Engineering, of Brazos County, Texas, hereinafter called "CONSULTANT."

WITNESSETH, that in consideration of the covenants and agreements herein contained, the parties hereto do mutually agree as follows:

**ARTICLE 1
EMPLOYMENT OF CONSULTANT**

The CITY hereby contracts with the CONSULTANT, as an independent contractor, and the CONSULTANT hereby agrees to perform the services herein as stated herein, with diligence and in accordance with the highest professional standards customarily obtained for such services in the State of Texas.

**ARTICLE 2
SCOPE OF SERVICES**

Brad Stafford, on behalf of and as an employee of the CONSULTANT, shall personally perform the following services in a professional manner:

- A. Serve as the Interim City Manager, and consultation with City of Navasota Mayor, City Council and staff, as requested, regarding City-related matters, including but not limited to general City operations; gas, water, and sewer utility system management, operations, functions, policies, procedures and similar issues; and other issues as deemed appropriate by the Mayor and/or City Council. The Interim City Manager shall be authorized to perform the duties and functions specified in Article V of said Charter, the applicable ordinances of the City, this Agreement, and as the Council shall, from time to time, assign to the Interim City Manager consistent with the intent of this Agreement.
- B. CONSULTANT and CITY shall develop a general schedule that is mutually acceptable and as is necessary for CONSULTANT to perform the requested services. The schedule may be modified on occasion and may vary from week to week as is agreed upon by both parties. CITY shall make a reasonable effort to limit the total hours of service required for any given week to 10 hours or less.

ARTICLE 3
PERIOD OF SERVICE

This Agreement shall become effective upon the 1st day of November, 2021 and shall be effective until the 30th day of April, 2022 or until terminated by either party pursuant to Article 10 of this Agreement, whichever comes first (the "Term"). Time is of the essence in this Agreement.

ARTICLE 4
COMPENSATION

- A. **COMPENSATION, BILLING AND PAYMENT:** For and in consideration of the professional services to be performed by the CONSULTANT herein, the CITY agrees to: 1) Pay to CONSULTANT the sum of \$100.00 per hour for Interim City Manager services pursuant to this Agreement; 2) Reimburse CONSULTANT for any reasonable expenses incurred by CONSULTANT in connection with providing services performed for the City at City's request; 3) Pay automobile mileage (at the current IRS rate) for the use of CONSULTANT's or Brad Stafford's motor vehicle for City business. CONSULTANT will provide a billing statement to the City on a monthly basis.
- B. **PAYMENT:** If the CITY fails to make payments due the CONSULTANT for services and expenses within thirty (30) days after receipt of the CONSULTANT's undisputed statement thereof, the amounts due the CONSULTANT will be increased by the rate allowed by Texas Government Code, Chapter 2251, and, in addition, the CONSULTANT may, after giving seven (7) days' written notice to the CITY, suspend services under this Agreement until the CONSULTANT has been paid in full all amounts due for services, expenses, and charges, provided, however, nothing herein shall require the CITY to pay the late charge allowed by Texas Government Code, Chapter 2251 if the CITY reasonably determines that the work is not in compliance with the terms of this Agreement.

ARTICLE 5
OBSERVATION AND REVIEW OF THE WORK

The CONSULTANT will exercise reasonable care and due diligence in discovering and promptly reporting to the Mayor any defects or deficiencies in the work of the CONSULTANT or any subcontractors or subconsultants.

ARTICLE 6
OWNERSHIP OF DOCUMENTS

All documents prepared or furnished by the CONSULTANT (and CONSULTANT's employee, subcontractors or subconsultants) pursuant to this Agreement are instruments of service, and shall be deemed the property of the CITY. The CONSULTANT is entitled to retain copies of all such documents.

ARTICLE 7
INDEPENDENT CONTRACTOR

CONSULTANT shall provide services to CITY as an independent contractor, not as an employee of the CITY. CONSULTANT shall not have or claim any right arising from employee status.

ARTICLE 8
CONFIDENTIALITY

The CONSULTANT will perform services for CITY which may require CITY to disclose confidential and proprietary information to CONSULTANT or which may require CITY to grant authorization to the CONSULTANT to make financial and legal transactions on behalf of the CITY. Confidential information includes, but is not limited to, any information of any kind, nature, or description concerning any matters affecting or relating to CONSULTANT's services for CITY, the business or operations of CITY, and/or the products, projects, drawings, plans, processes, or other data of CITY. Financial and legal information includes, but is not limited to, financial institution wire transfers, deposits, withdrawals, cash handling, investment handling, real property transactions, or other financial or legal transactions of CITY. The CONSULTANT agrees:

- To hold any and all confidential information received from CITY in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.
- Not to disclose or divulge, either directly or indirectly, the confidential information to others unless first authorized to do so in writing by CITY. For financial and legal transactions, CONSULTANT must receive authorization from CITY verbally and in writing, other than by email, and CONSULTANT shall maintain reasonable data security controls to protect CONSULTANT and CITY from social engineering attacks.
- Not to reproduce the confidential information, nor use this information commercially, or for any purpose other than the performance of its duties for CITY.
- That upon request or upon termination of its relationship with CITY, deliver to CITY, any drawings, notes, documents, equipment, and materials received from CITY or originating from CONSULTANT's activities for CITY.
- That CITY shall have the sole right to determine the treatment of any information that is part or project specific received from CONSULTANT, including the right to keep the same as confidential and proprietary.

ARTICLE 9
**INDEMNIFICATION; NO LIABILITY
TO THIRD PARTIES; NO WAIVER OF DEFENSES**

To the extent it may be permitted to do so by applicable law, CITY does hereby agree to defend, hold harmless, and indemnify the designated Interim City Manager, CONSULTANT, and all officers, employees, and contractors of CONSULTANT, from any and all demands, claims, suits, actions, judgments, expenses, and attorneys' fees incurred in any legal proceedings brought against them as a result of action taken in the Interim's individual or official capacity for the CITY

as an independent contractor and as Interim City Manager, providing the incident(s), which is (are) the basis of any such demand, claim, suit, actions, judgments, expenses, and attorneys' fees, arose or does arise in the future from an act or omission of the Interim City Manager as an independent contractor of CITY acting within the course and scope of the Interim City Manager's engagement with CITY; excluding, however, any such demand, claim, suit, action, judgment, expense, and attorneys' fees for those claims or any causes of action where it is determined that the Interim City Manager committed official misconduct, or committed a willful or wrongful act or omission, or an act or omission constituting gross negligence, or acted outside of the course and scope of the Interim City Manager's authority or engagement with the CITY, or acted in bad faith; and excluding any insurance contract, held either by CITY or CONSULTANT. In the case of such indemnified demand, claim, suit, action, or judgment, the selection of the Interim City Manager's legal counsel shall be with the mutual agreement of the Interim City Manager and CITY if such legal counsel is not also CITY's legal counsel. A legal defense may be provided through insurance/risk pool coverage, in which case the Interim City Manager's right to agree to legal counsel provided for him will depend on the terms of the applicable insurance/risk pool contract. The provisions of this paragraph shall survive the termination, expiration, or other end of this Agreement and/or the Interim City Manager's engagement with CITY.

Nothing in this Agreement shall be construed to create a liability to any person who is not a party to this Agreement, and nothing herein shall waive any of the parties' defenses, both at law or equity, to any claim, cause of action, or litigation filed by anyone not a party to this Agreement, including the defense of governmental immunity, which defenses are hereby expressly reserved.

ARTICLE 10

TERMINATION OF AGREEMENT

- A. Notwithstanding any other provision of this Agreement, both parties acknowledge that this Agreement may be terminated by either party at any time, with or without cause, by providing written notice of termination to the other party.
- B. When this Agreement is terminated by either party or upon the expiration of the Term of this Agreement, CONSULTANT shall immediately cease all services and shall render a final bill for services to the CITY within thirty (30) days after the date of termination. The CITY shall pay CONSULTANT for all services properly rendered and satisfactorily performed and for reimbursable expenses to termination incurred prior to the date of termination. The CONSULTANT shall turn over all documents prepared or furnished by CONSULTANT pursuant to this Agreement to the CITY on or before the date of termination, but may maintain copies of such documents for their use.

ARTICLE 11

NOTICES

All notices, communications, and reports required or permitted under this Agreement shall be personally delivered or mailed to the respective parties by depositing same in the United States

mail to the address shown below, certified mail, return receipt requested, unless otherwise specified herein. Mailed notices shall be deemed communicated as of three (3) days after mailing:

To CONSULTANT:

Bleyl Engineering
100 Nugent St.
Conroe, TX 77301

To CITY:

City of Navasota
Attn: Mayor Bert Miller
P.O. Box 910
Navasota, Texas 77868

All notices shall be deemed effective upon receipt by the party to whom such notice is given, or within three (3) days after mailing.

ARTICLE 12
ENTIRE AGREEMENT

This Agreement constitutes the complete and final expression of the agreement of the parties, and is intended as a complete and exclusive statement of the terms of their agreements, and supersedes all prior or contemporaneous offers, promises, representations, negotiations, discussions, communications, and agreements which may have been made in connection with the subject matter hereof.

ARTICLE 13
SEVERABILITY

If any provision of this Agreement is found or deemed by a court of competent jurisdiction to be invalid or unenforceable, it shall be considered severable from the remainder of this Agreement and shall not cause the remainder to be invalid or unenforceable. In such event, the parties shall reform this Agreement to replace such stricken provision with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.

ARTICLE 14
COMPLIANCE WITH LAWS

The CONSULTANT shall comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the work covered hereunder as they may now read or hereinafter be amended.

ARTICLE 15
PERSONNEL

All services required hereunder will be performed personally by Brad Stafford, on behalf of and as an employee of the CONSULTANT.

ARTICLE 16
ASSIGNABILITY

The CONSULTANT shall not assign any interest in this Agreement, and shall not transfer any interest in this Agreement (whether by assignment, novation, or otherwise) without the prior written consent of the CITY.

ARTICLE 17
MODIFICATION

No waiver or modification of this Agreement or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith, and no evidence of any waiver or modification shall be offered or received in evidence in any proceeding arising between the parties hereto out of or affecting this Agreement, or the rights or obligations of the parties hereunder, and unless such waiver or modification is in writing and duly executed; and the parties further agree that the provisions of this section will not be waived unless as set forth herein.

ARTICLE 18
MISCELLANEOUS

- A. Venue of any suit or cause of action under this Agreement shall lie exclusively in Grimes County, Texas. This Agreement shall be construed in accordance with the laws of the State of Texas, without regard to any conflicts of law provisions.
- B. CONSULTANT shall commence, carry on, and complete any and all projects with all applicable dispatch, in a sound, economical, and efficient manner and in accordance with the provisions hereof. In accomplishing the projects, CONSULTANT shall take such steps as are appropriate to ensure that the work involved is properly coordinated with related work being carried on by the CITY.
- C. The CITY shall assist the CONSULTANT by placing at the CONSULTANT's disposal all reasonably available information pertinent to a project, including previous reports, any other data relative to the project, and arranging for the access thereto, and make all reasonable provisions for the CONSULTANT to enter in or upon public and private property as required for the CONSULTANT to perform services under this Agreement.
- D. The captions of this Agreement are for informational purposes only, and shall not in any way affect the substantive terms or conditions of this Agreement.

IN WITNESS HEREOF, the CITY has caused this Agreement to be executed by its Mayor, and CONSULTANT has executed this Agreement to be effective on the 1st day of November, 2021.

CITY OF NAVASOTA, TEXAS

Hon. William A. "Bert" Miller, III, Mayor

Date

CONSULTANT: Bleyl Interests, Inc. d/b/a
Bleyl Engineering



Printed Name: DEREK WIND

10/21/21

Date

Title: CHIEF OPERATING OFFICER

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 11. **AGENDA DATE:** October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on lease agreement between the City of Navasota and Boy Scout Troop 361.

ITEM BACKGROUND:

Several months ago, the Boy Scouts approached the city about leasing the old pro shop at August Horst Park for use as a Scout Hut. The building needs a considerable amount of work, and the scouts asked if they could perform the work in lieu of some rental fees.

The total cost for the work is estimated at \$42,277.

BUDGETARY AND FINANCIAL SUMMARY:

Proposal - Scouts provide \$42,277 worth of improvements

Lease agreement for 5 years at \$700 per month would be very close to the cost of improvements., therefore a 5 year agreement at no cost other than the improvements.

STAFF RECOMMENDATION:

Staff recommends approval of a lease agreement with the Boy Scout Troop 361.

ATTACHMENTS:

1. Agreement with Boy Scout Troop 361
2. Boy Scout Troop 361 Info

LEASE AGREEMENT BETWEEN CITY OF NAVASOTA AND BOY SCOUT TROOP 361

WHEREAS, the City of Navasota, Texas owns the real property and improvements thereon ("Premises") located at _____, further described as the "Old Golf Course Pro Shop" located in August Horst Park in Navasota, Grimes County, Texas; and

WHEREAS, Boy Scout Troop 361 ("Boy Scout Troop 361") provides valuable services to the City of Navasota and its citizens in the form of providing scouting program opportunities for local youth to promote their leadership abilities, character building, good citizenship, outdoor skills, first aid training and similar traits, as well as engaging in community service projects and activities for the benefit of the Navasota community; and

WHEREAS, Boy Scout Troop 361 desires to lease the Premises from the City of Navasota for the purpose of providing scouting program opportunities for local youth to promote their leadership abilities, character building, good citizenship, outdoor skills, first aid training and similar traits, as well as engaging in community service projects and activities for the benefit of the Navasota community; **Now Therefore**,

This Lease Agreement (the "Lease") is made and entered into by and between Boy Scout Troop 361, (hereinafter referred to as "Lessee") and the City of Navasota, a Texas home-rule municipal corporation, as Lessor (hereinafter sometimes referred to as "City").

I.

City, in consideration of the covenants and agreements to be performed by Lessee and upon terms and conditions hereinafter stated, does hereby lease Lessee the Premises, said Premises further described in Exhibit "A" attached hereto and incorporated herein for all purposes. The Term of this lease shall be for a period of five (5) years, commencing on the _____ day of _____, 20____ and ending on the _____ day of _____, 20____, provided, however, that City and Lessee shall have the right to terminate this Lease as provide elsewhere herein.

II.

For and in consideration of this lease, upon execution hereof by all parties, Lessee shall pay rental of \$____.00 per month to City during the Term. The rent shall be payable in monthly payments, and shall be paid in advance on or before the first day of each calendar month during the term of this Lease. All payments due from Lessee to City under the terms of this Lease, including but not limited to monthly rental payments, shall be paid promptly when due to City at the place City designates in writing. If any payment is not received by City by midnight on the 10th day following the day on which the payment is due, a late fee equal to five percent (5%) of the delinquent payment shall be due from Lessee to City as additional rent. The first month's rent and the last month's rent shall be paid when this Lease is signed.

As additional consideration, Lessee agrees, at its own cost and expense, to make the following improvements to the Premises within twelve (12) months from the effective date of this Lease: _____.

As additional consideration, Lessee agrees that the Premises shall be used for, during the Term, providing scouting program opportunities for local youth to promote their leadership abilities, character building, good citizenship, outdoor skills, first aid training and similar traits, as well as engaging in community service projects and activities for the benefit of the Navasota community. Lessee hereby accepts the Premises in its "as is" condition. THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR OF ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY STATED IN THIS LEASE. Further, Lessee shall be responsible for any and all improvements to or retrofitting of the Premises as may be required by law for compliance with the Americans with Disabilities Act, as amended, or similar state or federal law, and any regulations promulgated thereunder.

It is also agreed by Lessee that violation of any covenant herein contained shall constitute forfeiture of Lessee's right to occupy the Premises, and City shall be entitled to immediate possession thereof without the necessity of legal proceedings.

City and City's agents and representatives shall have the right to enter upon and inspect the Premises at any reasonable time and after reasonable notice during Lessee's normal business hours, for the purpose of ascertaining compliance with the terms of this lease and/or the condition of the Premises.

III.

Lessee shall be responsible for obtaining any necessary utility services for the Premises and agrees to assume all charges in connection therewith.

Lessee shall be responsible for the installation, maintenance and expense of its own telephone service and security system at the Premises.

Lessee shall not permit any mechanic's lien to be placed upon the Land, Building or Premises, caused by or resulting from work performed, materials furnished or obligations incurred by or at the request of Lessee, and in the case of such filing of such lien, Lessee agrees to promptly pay the same or otherwise cause the immediate release of the same.

Lessee shall be responsible for all payment of taxes, if any, levied or assessed against the Premises and/or personal property located thereon, during the Term, as a result of the City and Lessee entering into this Lease.

IV.

Lessee shall, at its own cost and expense, make all improvements needed to use Premises for providing scouting program opportunities for local youth to promote their

leadership abilities, character building, good citizenship, outdoor skills, first aid training and similar traits, as well as engaging in community service projects and activities for the benefit of the Navasota community.

Lessee shall, at its own cost and expense, keep and maintain all parts of the Premises in as good a condition or better than the condition of the Property at the beginning of the term of this Lease, normal wear and tear excluded, promptly making all necessary repairs and replacements, including but not limited to, windows, interior walls, finish work, floor covering, fixtures, pest extermination and regular removal of trash and debris. Lessee shall be responsible for all maintenance of the Building and Premises, including, but not limited to, plumbing, electrical service, and heating and air conditioning.

Lessee shall not make any improvements to the Premises without the review and approval of the Navasota City Manager, or his designee, which consent shall not be unreasonably withheld or delayed. All such leasehold improvements to be made by Lessee shall be made in a good and workmanlike manner, and in accordance with the plans approved by the Navasota City Manager or his designee.

V.

Upon termination of this lease by City or Lessee, City and Lessee agree that Lessee may at Lessee's sole expense, remove its trade fixtures, including equipment, provided that such removal shall not impair the structural integrity of the Premises; such determination shall be made by the Navasota City Manager, or his designee acting reasonably, and same shall be binding on the parties hereto: and Lessee shall repair any damages caused by such removal to the reasonable satisfaction of the Navasota City Manager, or his designee. Upon termination of this lease, the Lessee shall vacate the Premises on the last day of the Term, or as otherwise provided herein.

VI.

Lessee shall, at Lessee's expense, obtain all governmental licenses and permits necessary for the permitted uses of the Premises and shall comply with all governmental laws, ordinances and regulations applicable to the use of the Premises; also promptly comply with all governmental orders and directives for the correction, prevention and abatement of violations, nuisances and hazardous conditions in or upon, or connected with the Premises.

VII.

AS A CONDITION HEREOF, LESSEE AGREES TO INDEMNIFY AND DEFEND CITY AGAINST ANY AND ALL CLAIMS FOR INJURIES, DAMAGES, COSTS AND EXPENSE, TO PERSONS OR PROPERTY THAT MAY ARISE OUT OF, OR BE OCCASIONED BY THE USE, OCCUPANCY OR MAINTENANCE OF THE PREMISES BY LESSEE, OR FROM ANY NEGLIGENT OR WILLFUL ACT OR OMISSION OF ANY REPRESENTATIVE, AGENT, INVITEE AND /OR EMPLOYEE OF LESSEE. LESSEE HEREBY AGREES TO DEFEND ANY AND ALL SUITS, CLAIMS, OR CAUSES OF ACTION BROUGHT AGAINST CITY ON

ACCOUNT OF SAME, AND DISCHARGE ANY JUDGMENT OR JUDGMENTS THAT MAY BE RENDERED AGAINST CITY IN CONNECTION THEREWITH.

VIII.

The Lessee shall procure and maintain at its sole cost and expense for the duration of this lease insurance against claims for injuries to persons or damages to property that may arise from or in connection with the use and occupancy of the Premises by the Lessee, and the Lessee's agents, representatives, volunteers, employees or subcontractors. The Lessee's insurance coverage shall be primary insurance with respect to the City, its officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officials, employees or volunteers shall be considered in excess of the Lessee's insurance and shall not contribute to it. Further, the Lessee shall include the City as an additional insured under its insurance policy. All coverage for subcontractors shall be subject to all of the requirements stated herein. Certificates of Insurance and endorsements shall be furnished to the City and approved by the City before occupancy of the Premises by the Lessee.

1. Standard Insurance Policies Required:

Commercial General Liability Policy

2. General Requirements Applicable to All Policies:

- (a) General Liability insurance shall be written by a company with a A:VIII or better rating in accordance with the current Best Key Rating Guide.
- (b) Only Insurance Companies licensed and admitted to do business in the State of Texas will be accepted.
- (c) Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
- (d) "Claims Made" policies will not be accepted.
- (e) The City of Navasota, its officials, employees and volunteers, are to be added as "Additional Insured" to the General Liability policy. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, employees or volunteers.
- (f) Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City of Navasota.
- (g) Upon request, certified copies of all insurance policies shall be furnished to the City of Navasota.

3. Commercial General liability

- (a) Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- (b) No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

4. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

- (a) The company is licensed and admitted to do business in the State of Texas.
- (b) The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance.
- (c) All endorsements and insurance coverage according to requirements and instructions contained herein.
- (d) The form of the notice of cancellation, termination, or change in coverage provisions to the City of Navasota.
- (e) Original endorsements affecting coverage required by this section shall be furnished with the certificates of insurance.

IX.

Lessee shall not assign this lease or sublet the Premises or any part thereof without the prior written consent of City.

Lessee shall not occupy or allow the Premises to be occupied for any business or purpose deemed extra hazardous because of the threat of fire or otherwise, such determination to be made by the Navasota City Manager or his designee.

X.

In the event the Premises are substantially or totally damaged or destroyed or rendered partially unfit for occupancy by natural disaster, or fire or water damage or other casualty, either party may elect to terminate this Lease.

XI.

City may, by written notice to Lessee, immediately terminate this lease, notwithstanding the provisions of Article XII herein, if Lessee fails to use the Premises for providing scouting program opportunities for local youth to promote their leadership abilities, character building, good citizenship, outdoor skills, first aid training and similar

traits, as well as engaging in community service projects and activities for the benefit of the Navasota community.

Notwithstanding any other provision herein, Lessee, by written notice to the City, terminate this lease at any time with ninety (90) days' notice.

Additionally, and notwithstanding any other provision herein, City may terminate this lease with one hundred and eighty (180) days notice if the City Council determines that the Premises is necessary for public use or if the City Council decides to sell the Premises. If the City terminates this Lease early based on the above determination or decision to sell, City agrees to reimburse the Lessee for improvements made to the Premises in accordance with the following procedure:

- (a) Each party shall select a representative to negotiate in good faith a fair and reasonable value for any investment made in the Premises by Lessee. Upon agreement of the value, City shall reimburse Lessee that value in the form of cash or other in-kind value.
- (b) If after sixty (60) days, the City and the Lessee cannot agree to a fair value of the improvements, the parties will select a third party, by mutual agreement, to determine the fair value. Representatives of the parties and the third party will review all relevant materials and determine a fair value of the improvements. This value will be binding on both parties.

XII.

If either party defaults in the performance of any obligation or covenant herein, the non-defaulting party may enforce the performance of this Lease in any manner provided by law. This Lease may be terminated at the non-defaulting party's discretion if such default continues for a period of thirty (30) days after written notification of such default and of the intention of the non-defaulting party to declare this Lease terminated, provided, however, if the default is not capable of being fully cured within thirty (30) days, the defaulting party shall be allowed the needed additional time to cure the default if (i) the defaulting party begins the cure within the thirty (30) days period, (ii) diligently pursues the cure thereafter until it is fully cured, and has been given advance written approval to proceed by the non-defaulting party. Such notice shall be sent by the non-defaulting party to the party in default. If Lessee, as the defaulting party, has not substantially cured the default within the time period referenced above, this Lease shall terminate. Thereafter, City, if the non-defaulting party, or its agents, shall have the right, without further notice or demand, to enter the Premises and remove all persons and property there from without being deemed guilty of trespass and without waiving any other remedies for arrears of rent or breach of covenant. City or its agents may resume possession of the Premises and relet the same for the remainder of the Term, and/or exercise any other remedy available to the City by law or equity.

XIII.

City and its agents shall not be liable to Lessee or to Lessee's employees, patrons, visitors, invitees or any other persons for any injury to any such persons or any damage to

personal property occurring on the Premises caused by the negligence or conduct of Lessee and/or its employees, agents or volunteers.

XIV.

Subject to prior written approval of the Navasota City Manager or his designee, Lessee shall have the right to erect signs on the Premises, provided that Lessee bears the expense of all signs it places on the Premises and the sign(s) conform to the ordinances and regulations of the City of Navasota.

XV.

Any waiver by City or Lessee of any default or breach of any term, covenant, condition, agreement, provision or stipulation herein contained shall not constitute a waiver of any subsequent default or breach of the same or any other term, covenant, condition, agreement, provision or stipulation hereof.

XVI.

The Lease agreement constitutes the full and final expression of the agreement between City and Lessee, through the entire Term and it may not be amended except by written instrument signed by both parties.

XVII.

All notices required under this lease shall be written notices. Any notice or document required or permitted to be delivered herein shall be deemed to be delivered, whether actually received or not, on the third (3rd) day after being deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, addressed to the parties hereto at the addresses set out below, or at such other addresses as they may specify by notice delivered in accordance herewith:

Boy Scout Troop 361

Navasota, Texas 77868

City of Navasota

City Manager

P.O. Box 910

Navasota, Texas 77868

XVIII.

This lease is expressly made subject to the Charter and ordinances of the City of Navasota, and all applicable state and federal laws. Should any legal action be instituted in connection with this lease, legal venue for all purposes shall lie exclusively in Grimes County, Texas.

XIX.

If Lessee does not vacate the Premises following termination of this lease, Lessee will become a Lessee at will and must vacate the Premises on receipt of notice from City. No holding over by Lessee, whether with or without the consent of City, will extend the Term.

XX.

If either party retains an attorney to enforce this lease, the party prevailing in litigation is entitled to recover reasonable attorney's fees and other fees and court and other costs.

XXI.

City may retain, destroy, or dispose of any property left on the Premises at the end of the Term.

IN TESTIMONY WHEREOF, the parties have hereunto set their hands this the ____ day of _____, 2020.

LESSEE:
BOY SCOUT TROOP 361

LESSOR:
CITY OF NAVASOTA, TEXAS

By: _____
Printed Name:
Title:

By: _____
Bert Miller, Mayor

ATTEST:

ATTEST:

By: _____
Printed Name:
Title:

By: _____
Susie Homeyer
City Secretary

New Scout Hut Project			
	Total Quote	Phase's	Contractor
Roofing Roofing	\$5,000.00	Phase-1	Hilco (materail only)
	\$4,000.00	Phase-1	Texas Innovation Roofing (labor)
Phase Total	\$9,000.00		
Plumbing Electric	\$4,225.00	Phase-2	Spinks Plumbing
		Phase-2	
Insulation	\$3,500.00	Phase-2	Brazos Valley Insulators
Phase Total	\$7,725.00		
Sheetrock Windows HVAC	\$12,740.00	Phase-3.1	JW Sheetrock
	\$7,812.00	Phase-3.3	Brazos Valley Insulators
	\$5,000.00	Phase-3.2	Brazos Valley Insulators
Phase Total	\$25,552.00		
Complete Total	\$42,277.00		

Brazos Valley Insulators
301 Duke St
Navasota, TX 77868 US
(936) 727-7122
brazosvalleyinsulators@outlook.co
m

Estimate New Scout Hut



ADDRESS
Brian Colbert

DATE
04/19/2021

TOTAL
\$3,000.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
R30 Faced Batt	install R 30 Faced Batt in ceiling of building 1500 square feet This price includes material and installation of faced batting Add \$500 to use Open cell spray foam instead of fiberglass Currently the pricing on this batting material is around \$1.70 per square foot	1,500	2.00	3,000.00

TOTAL

\$3,000.00

THANK YOU.

Accepted By

Accepted Date

Brazos Valley Insulators
301 Duke St
Navasota, TX 77868 US
(936) 727-7122
brazosvalleyinsulators@outlook.co
m

Estimate Scout Hit HVAC



ADDRESS
Brian Colbert

DATE
04/19/2021

TOTAL
\$5,000.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
MINI SPLIT	Daikin Ductless Mini Split System - 24,000BTU Heat Pump **17SEER *One of the most efficiency ways to cool & heat a space. Requires only 220V/15 amp service to the outdoor unit. Price includes the following *Air Handler (Indoor Unit) *Heat Pump (Outdoor Unit) *Wireless Remote & Wall Sleeve to Hang on Wall *15' Insulated Copper Lineset *Sheetmetal Lineset Cover for Exterior Wall *Control Wire to Connect Indoor Unit to Outdoor Unit *Condensate Line From Indoor Unit *3" Pre-Manufactured Pad For Heat Pump *High Voltage Whip to connect Disconnect Box(customer installed/provided) to Heat Pump WARRANTY 10 Year Parts & Compressor - Reverts to 5 years if home-owner does not register equipment online 1 year Labor	2	2,500.00	5,000.00

TOTAL

\$5,000.00

THANK YOU.

Accepted By

Accepted Date

Thank You For Your Business!

Brazos Valley Insulators
 301 Duke St
 Navasota, TX 77868 US
 (936) 727-7122
 brazosvalleyinsulators@outlook.co
 m

Estimate scout hut
 windows



ADDRESS

Brian Colbert

DATE
 04/19/2021

TOTAL
 \$7,812.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
MI WINDOW PACKAGE	<p>Our 3500 single-hung window features superior styling, handcrafted quality & long-term performance. Suitable for both new construction applications, the stylish and efficient window features beveled sash, insulated dual-pane glass, heavy duty weatherstripping.</p> <p>*Metal reinforced meeting rail delivers superior strength & durability *Weep Hole sill system for water drainage *warm-edge spacer system maximizes energy efficiency & improves seal performance of insulated glass units *Inverted-coil balances provide smoother operation lower operating force *Many different grid pattern options</p>	14	558.00	7,812.00

14 of the 20 windows are broken and need to be replaced

We can do the other 6 for an additional \$3300 at the same time if you want

TOTAL \$7,812.00

THANK YOU.

Accepted By

Accepted Date



WE ALSO DO REPAIRS - FREE ESTIMATES

979.329.2942 • 979.224.8694

Martin Gallegos • Maria Gallegos

Contract Agreement

Customer	Phone #	Date <u>05-03-2021</u>
Address <u>201 VETERANS MEMORIAL DR</u>		
City, State, Zip <u>NAVASOTA, TX 77868</u>		
Job Name and Location		
		Job Phone #

Work Description

FIX KNOWN ROTTED AREAS (DECKING IN THE CORNER AND FASCIA ON SIDE)

INSTALL ICE AND WATER SHIELD OVER ROOF

INSTALL LATHING ON THE BACK EDGE OF ROOF TO HELP WATER RUN OFF CORRECTLY

INSTALL 26 GAUGE R-PANEL METAL ROOF IN GALVALUME

FLASH RIDGE, RAKES AND EAVE WITH 26 GAUGE FLASHING

HAUL AWAY ALL ROOF DEBRIS

3 YEAR WARRANTY ON LABOR

PRICE INCLUDES ONLY LABOR

	Total Materials	
	Total Labor	
	Tax	
	Total Amount	<u>\$4,000.00</u>

Work Accepted by

Customer

Contractor

MARTIN GALLEGOS

Date

Date 05-03-2021



Brian Colbert <briancolbert09@gmail.com>

Memorial Pro Shop Reroof

1 message

David Hildebrandt <davidh@hilcometal.com>

Mon, May 3, 2021 at 3:41 PM

To: "briancolbert09@gmail.com" <briancolbert09@gmail.com>

Brian,

Good afternoon sir, this is David Hildebrandt with Hilco Metal Supply. I apologize for the delay on getting to you. I have a price for material and labor for a recommended installer for you for that building Brad has been talking to you about.

- 26 gauge R-Panel exposed fastener metal roof in Galvalume: Price - \$5,000.00 (Material only)

This material price is with the discounted linear foot price for the R-panel, includes panels, trim, fasteners, wood for the decking and fascia replacement, etc. Everything material wise is included here. The labor price is from a recommended installer that I use all the time for installs. His name is Martin Gallegos and he owns Texas Innovation Roofing LLC. I'll attach his proposal for installation. Let me know if you have any questions and I appreciate your business sir!

David Hildebrandt

Hilco Metal Supply

Residential Roofing Sales

Office: (936) 825-0500

Cell: (979) 255-8790

**Texas Innovation Roofing Labor Proposal 5-3-21.pdf**
2653K

Pro Shop Estimate Sent by text to Brian W Colbert by Spinks Plumbing..

- Purchase and install 2 new toilets
- rebuild urinal flush valve
- Purchase and install 2new lavatory faucets
- New stems for 3 showers,
- new stops and flexlines for toilets and lavs
- repair toilet flanges
- Purchase and install 40gal elec. W/H
- rebuild faucet in utility room
- new stops and flexlines fire utility sink.

All materials and parts for items listed above are included in price.

-\$4,225

Pro shop estimate sent by text to Brian W Colbert by JW Sheetrock..

Demo ceiling, drywall and patchwork, paint prep, paint
-\$12,740

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 12.

AGENDA DATE: October 25,
2021

PREPARED BY: Lance Hall, Finance Director

APPROVED BY: BS

ITEM: Consideration and possible action on amendment to the firm transportation and storage agreement with Atmos Pipeline-Texas.

ITEM BACKGROUND:

Changes:

2.4 Designates Atmos Storage Facilities instead of Atmos' Primary and Secondary Storage Facilities

2.5 Changes Exhibit C to Exhibit B

2.6 Changes Exhibit D and E to Exhibit B

BUDGETARY AND FINANCIAL SUMMARY:

Total Storage Capacity=36,413 MMbtu

Maximum Storage Injection= 311 MMbtu

Maximum Storage Withdrawal= 1,289 MMbtu

STAFF RECOMMENDATION:

Staff recommends approval of the amendment of firm transportation and storage agreement with Atmos Pipeline-Texas.

ATTACHMENTS:

1. previous agreement
2. Amendment to Transportation Agreement

the first day of the calendar month following the day on which Navasota's daily usage exceeded Navasota's MDQ by 10% or more.

2.3 Overrun Capacity: In the event Navasota requires capacity on a short-term basis in excess of the then available MDQ set forth in Section 2.1 in order to maintain firm delivery capacity to its residential and commercial customers, Atmos shall make available to Navasota, upon request by Navasota, on a prorata basis with other firm transportation customers, any then existing interruptible capacity in the vicinity of the affected Point(s) of Delivery, but only to the extent that such interruptible capacity is necessary for Navasota to maintain service to Navasota's residential and commercial customers. The Capacity Overrun Fee shall be equal to the fee specified in Rate Schedule CGS – Other, as amended by the Railroad Commission of Texas, or its successor, from time to time. For purposes of this Section 2.2, transportation of gas by Atmos for delivery to its distribution system(s) at city gate stations shall be considered as if Atmos and/or Atmos Mid-Tex is a similarly situated shipper to Navasota with regard to such transportation services.

2.4 Storage Capacity: Navasota agrees that firm transportation on Atmos' system requires the use of storage. Navasota shall have the right to have quantities of gas stored in Atmos' Primary and Secondary storage facilities (Primary and Secondary facilities are defined in Exhibit B, as attached hereto and incorporated herein). Navasota's maximum capacity rights for the Primary and Secondary storage facilities and, in total, are as specified on Exhibit B. If changed levels of MDQ become effective under Section 2.1(b), appropriate changes in Storage Capacities, Injection Rights, and Withdrawal Rights shall be implemented on a non-discriminatory basis to reflect the changes in the need for storage.

2.5 Injection Rights: Navasota shall nominate volumes of gas for injection into storage from any active Point of Receipt by utilizing its firm transportation capacity rights on the Atmos system. All nominations for injection to storage must designate the volumes to be injected into Primary and Secondary storage facilities. Navasota shall have the right to have a total of up to the volumes of gas specified on Exhibit C injected each day into Primary and Secondary storage facilities as set forth on Exhibit C, attached hereto and incorporated herein. Simultaneous injection and withdrawal nominations shall be allowed if pipeline system operations and pressures permit. Notwithstanding anything contained on Exhibit C to the contrary, the parties recognize that actual operating capabilities of Atmos' pipeline and storage facilities may allow for the maximum injection nominations set forth on Exhibit C to be waived, in whole or in part, from time to time. In that regard, Atmos shall advise Navasota of its daily operating conditions, and Navasota, at its option, may nominate volumes of gas in excess of the maximums set forth on Exhibit C to the extent permitted by such actual operating conditions.

2.6 Withdrawal Rights: Navasota shall nominate volumes of gas for withdrawal from storage utilizing its firm transportation capacity rights on the Atmos system. Nominations for withdrawal shall designate the volumes of gas attributable to Primary and Secondary storage facilities. Navasota may nominate up to a combined daily

maximum equal to the volumes of gas shown on Exhibits D and E to be withdrawn from Primary and Secondary storage facilities. Navasota's withdrawal rights shall be determined by the then existing inventory of Navasota's gas in Primary and Secondary storage facilities as set forth on Exhibits D and E, which are attached hereto and incorporated herein. Navasota's total storage withdrawal nominations for any day shall not exceed the lesser of (i) 70% of Navasota's estimated daily demand or (ii) the maximum withdrawal based on Navasota's inventory as set forth on Exhibits D and E. Notwithstanding anything contained on Exhibits D and E to the contrary, the parties recognize that actual operating capabilities of Atmos' pipeline and storage facilities may allow for the maximum withdrawal limitations set forth on Exhibits D and E to be waived, in whole or in part, from time to time. In that regard, Atmos shall advise Navasota of its daily operating conditions, and Navasota may at its option, nominate volumes of gas in excess of the maximum set forth on Exhibits D and E to the extent permitted by such actual operating conditions.

2.7 Capacity Allocation: Subject to applicable regulatory rules and orders, in the event that there is insufficient capacity on a portion of Atmos' system to meet the then current demand of all shippers, capacity shall be allocated as follows:

(i) First, firm deliveries under this Agreement in the affected area shall be given the same priority of service as all other gas deliveries in such area where the gas so delivered serves residential and commercial loads, and (ii) Next, in the event there remains insufficient capacity in the affected area to meet the requirement for gas being delivered to serve all firm shippers' requirements for such service, capacity for such service shall then be allocated within the affected area in accordance with applicable regulatory rules and orders.

For purposes of this Section 2.7, "firm deliveries" or "firm capacity" shall include all gas being transported by Atmos on a firm basis, regardless of whether Atmos or any of its affiliates does or does not hold title to such gas during the course of such transportation. For purposes of any curtailment order issued by the Railroad Commission of Texas and applicable to Atmos, Atmos shall treat deliveries to Navasota as if the deliveries were direct deliveries by Atmos to the customers of Navasota.

2.8 Atmos shall provide Navasota with written notice of any realignment, transfer, or other conveyance to Mid-Tex of any of Atmos facilities on which a Delivery Point to Navasota is located at least thirty (30) days prior to such realignment, transfer, or other conveyance.

ARTICLE III

Nominations:

3.1 Nominations: Navasota shall provide Atmos with its first of the month transportation and storage nominations no later than 1:30 p.m. Central Time on the last business day prior to the first calendar day of each month. Each such transportation

EXHIBIT C"

MAXIMUM STORAGE INJECTION NOMINATIONS

PRIMARY			
NAVASOTA Inventory Level (MCF)			Maximum Injection Nomination (MCF/D)
(%)	From	To	
0-75	-	10,811	191
76-85	10,812	12,252	140
86-95	12,253	13,693	99
96-100	13,694	14,414	57

SECONDARY			
NAVASOTA Inventory Level (MCF)			Maximum Injection Nomination (MCF/D)
(%)	From	To	
0-75	-	22,681	191
76-85	22,682	25,705	134
86-95	25,706	28,729	106
96-100	28,730	30,241	78

ximum Injection Nominations may be reduced by force majeure, maintenance and reservoir integrity tests.

EXHIBIT D

PRIMARY STORAGE FACILITIES* MAXIMUM STORAGE WITHDRAWAL NOMINATIONS

NAVASOTA INVENTORY LEVEL (MCF)	NAVASOTA MAX. NOMINATION (MMCF/D)
14,414	1,088
13,405	1,086
12,407	1,045
11,428	975
10,519	911
9,676	826
8,897	763
8,179	692
7,517	607
6,907	551
6,346	494
5,848	445
5,403	396
5,006	360
4,650	325
4,331	290
4,044	268
3,786	240
3,552	219
3,340	205
3,148	184
2,973	170
2,812	155
2,665	141
509	10

* Bethel, Lake Dallas and LaPan

EXHIBIT E

SECONDARY STORAGE FACILITIES* MAXIMUM STORAGE WITHDRAWAL NOMINATIONS

NAVASOTA Inventory Level (MCF)	NAVASOTA Maximum Nominations (MCF/D)	NAVASOTA Inventory Level (MCF)	NAVASOTA Maximum Nominations (MCF/D)
30,241	493	13,209	205
29,636	491	12,945	197
29,043	489	12,686	189
28,463	486	12,432	181
27,893	483	12,183	174
27,335	479	11,940	166
26,789	475	11,701	162
26,253	471	11,467	154
25,728	466	11,238	150
25,213	461	11,013	143
24,709	455	10,793	137
24,215	449	10,577	133
23,731	443	10,365	129
23,256	436	10,158	122
22,791	429	9,955	116
22,335	422	9,756	113
21,888	414	9,561	108
21,451	407	9,369	103
21,022	399	9,182	99
20,601	391	8,998	95
20,189	383	8,818	90
19,785	374	8,642	88
19,390	366	8,469	83
19,002	357	8,300	80
18,622	349	8,134	77
18,249	340	7,971	74
17,884	332	7,812	71
17,527	323	7,655	68
17,176	314	7,502	65
16,833	305	7,352	63
16,496	297	7,205	60
16,166	288	7,061	58
15,843	279	6,920	56
15,526	271	6,781	53
15,215	262	6,646	51

14,911	254
14,613	245
14,321	237
14,034	229
13,753	221
13,478	212

6,513	49
6,383	47
6,255	45
6,130	44
6,007	42

* Tri-Cities and New York

APT-#6624

AMENDMENT OF FIRM TRANSPORTATION AND STORAGE AGREEMENT

THIS AMENDMENT AGREEMENT made and entered into this 1st day of November 2021, by and between CITY OF NAVASOTA, herein referred to as "Navasota", and ATMOS PIPELINE - TEXAS, herein referred to as "Atmos".

WITNESSETH:

WHEREAS Navasota and Atmos made and entered into a Firm Transportation and Storage Agreement dated February 1, 2012, ("Agreement") covering the transportation of gas by Atmos to Navasota.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, Navasota and Atmos hereby contract and agree to amend, change, and alter the Agreement as follows effective November 1, 2021:

I.

Paragraph 2.4 will be deleted and replaced with the following:

2.4 Storage Capacity: Navasota agrees that firm transportation on Atmos' system requires the use of storage. Navasota will have the right to have quantities of gas stored in Atmos' storage facilities. Navasota's maximum capacity rights for the storage facilities are as specified on Exhibit "B". If changed levels of MDQ become effective under Section 2.1(b) or 2.2, appropriate changes in Storage Capacities, Injection Rights, and Withdrawal Rights will be implemented on a non-discriminatory basis to reflect the changes in the need for storage.

II.

Paragraph 2.5 will be deleted and replaced with the following:

2.5 Injection Rights: Navasota will nominate volumes of gas for injection into storage from any active Point of Receipt by utilizing its firm transportation capacity rights on the Atmos system. All nominations for injection to storage must designate the volumes to be injected into the storage facilities. Navasota will have the right to have a total of up to the volumes of gas specified on Exhibit "B" injected each day into the storage facilities subject to Navasota's available Storage Capacity. Simultaneous injection and withdrawal nominations will be allowed if pipeline system operations and pressures permit. Notwithstanding anything contained on Exhibit "B" to the contrary, the parties recognize that actual operating capabilities of Atmos' pipeline and storage facilities may allow for the maximum injection nominations set forth on Exhibit "B" to be waived, in whole or in part, from time to time. In that regard, Atmos will advise Navasota of its daily operating conditions, and Navasota, at its option, may

nominate volumes of gas in excess of the maximums set forth on Exhibit "B" to the extent permitted by such actual operating conditions.

III.

Paragraph 2.6 will be deleted and replaced with the following:

2.6 Withdrawal Rights: Navasota will nominate volumes of gas for withdrawal from storage utilizing its firm transportation capacity rights on the Atmos system. Nominations for withdrawal will designate the volumes of gas for withdrawal. Navasota may nominate up to the daily maximum volume of gas shown on Exhibit "B" to be withdrawn from the storage facilities, subject to Navasota's existing inventory in the gas storage facilities. Navasota's total storage withdrawal nominations for any day will not exceed the lesser of (i) 70% of Navasota's estimated daily demand or (ii) the maximum withdrawal based on Navasota's inventory as set forth on Exhibit "B". Notwithstanding anything contained on Exhibit "B" to the contrary, the parties recognize that actual operating capabilities of Atmos' pipeline and storage facilities may allow for the maximum withdrawal limitations set forth on Exhibit "B" to be waived, in whole or in part, from time to time. In that regard, Atmos will advise Navasota of its daily operating conditions, and Navasota may at its option, nominate volumes of gas in excess of the maximum set forth on Exhibit "B" to the extent permitted by such actual operating conditions.

IV.

Exhibit "A-1" will be deleted and replaced with the Attached Exhibit "A-1"

V.

Exhibit "B" will be deleted and replaced with the Attached Exhibit "B"

VI.

Exhibit "C", Exhibit "D" and Exhibit "E" are deleted.

**** The remainder of this page intentionally left blank. ****

Except as hereby modified, amended, and enlarged, the terms and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed in duplicate originals by the parties hereto as of the day of the year first herein above written.

ACCEPTED AND AGREED TO THIS

____ DAY OF _____, 2021

CITY OF NAVASOTA

By: _____

Name: Lance Hall

Title: Finance Director

"Navasota"

ACCEPTED AND AGREED TO THIS

____ DAY OF _____, 2021

ATMOS PIPELINE – TEXAS,
a division of Atmos Energy Corporation
a Texas and Virginia corporation

By: _____

Name: Jeff Martinez

Title: President

"Atmos"

EXHIBIT "A-1"

Daily Delivery Capacity (MMBtu/Day)	2,823
--	--------------

Notwithstanding the preceding, the MDQ shall be 2,823 MMBtu/Day from the effective date established by letter dated March 16, 2021 and continues as of the effective date of this Amendment.

EXHIBIT "B"

Total Storage Capacity = 36,413 MMBtu

Maximum Storage Injection = 311 MMBtu

Maximum Storage Withdrawal = 1,289 MMBtu

Certificate Of Completion

Envelope Id: 1322985A6B6D4036900CABA1C90C7ED9

Status: Sent

Subject: Please DocuSign: Navasota K 6624 Amendment effective 2021-11-01 (002).docx

Source Envelope:

Document Pages: 5

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

Craig Stuart

AutoNav: Enabled

5420 LBJ Freeway, Suite 1600

EnvelopeId Stamping: Enabled

Dallas, TX 75240

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Craig.Stuart@atmosenergy.com

IP Address: 63.166.247.61

Record Tracking

Status: Original

Holder: Craig Stuart

Location: DocuSign

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Craig.Stuart@atmosenergy.com

Signer Events

Signature

Timestamp

Lance Hall

Sent: 10/20/2021 8:43:41 AM

lhall@navasotatx.gov

Viewed: 10/20/2021 8:50:37 AM

Finance Director

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 10/20/2021 8:50:37 AM

ID: 9978e3f8-1fdc-4bc9-a828-edda4eb305d3

Michael D. Howell

Michael.D.Howell@atmosenergy.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Russ Brown

Russ.Brown@atmosenergy.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jim Meade

Jim.Meade@atmosenergy.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 4/29/2021 9:32:33 AM

ID: e861f155-f941-4820-a924-bdc85d158984

Jeff Martinez

Jeff.Martinez@atmosenergy.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Patsy Goodell Patsy.Goodell@atmosenergy.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Craig Stuart craig.stuart@atmosenergy.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/20/2021 8:43:41 AM
Payment Events	Status	Timestamps
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Atmos Energy Corporation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: it.service.desk@atmosenergy.com

To advise Atmos Energy Corporation of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at it.service.desk@atmosenergy.com and in the body of such request you must state: your previous email address, your new email address. A change of email address must be to a verified company email address.

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To request paper copies from Atmos Energy Corporation

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to it.service.desk@atmosenergy.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Atmos Energy Corporation

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to it.service.desk@atmosenergy.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Atmos Energy Corporation as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Atmos Energy Corporation during the course of your relationship with Atmos Energy Corporation.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 13.

AGENDA DATE: October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on appointments to boards and commissions.

ITEM BACKGROUND:

Annually a portion of appointees terms on the boards and commissions expire. Emails were sent to current members whose term is ending, and announcements have been made in the on Facebook and social media requesting applications from anyone interested in serving on a board or commission. Attached you will find the 2021-2022 applicants as well as the boards and commissions ballot for making appointments.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends appointing members to boards and commissions.

ATTACHMENTS:

1. Boards & Commissions Ballot
2. Board Applications

2021-2022 BOARDS & COMMISSIONS APPLICANTS

ECONOMIC DEVELOPMENT
Select 4 Members
1. Bert Miller
2. Kathy Prescott
2. Brittany Bay - DNR
3. Kevin Clark
4. Dillon Hughes
5. Ethan Barcak

PLANNING & ZONING
Select 4 Members
1. James Harris
2. Todd Wisner
3. Randy Peters
4. Patty Tokoly
5. Megan Barcak
6. Debbie Hancock
7. Mac Vaughn

BOARD OF ADJUSTMENT
Select 4 Full Time Members & 2 Alternates
1. James Hammie
2. Baker Goodwin - DNR
3. Taylor Perry
4. Judy Duncan
5. Connie Clements
6. Megan Barcak
7. Mac Vaughn

AIRPORT ADVISORY
Select 5 Members
1. Scott Beddingfield
2. Erin Wilhite - NR
3. Mac Vaughn
4. Roger D. Lawrence
5. Todd Matthews
6. Brad Nichols
7. Steve Discher

KEEP NAVASOTA BEAUTIFUL
Select 8 Members
1. Vanikin Leggett
2. Brittany Bay
3. Clarence Lewis, Jr. - NR
4. Layla Perez - NR
5. Brenda Mays - DNR
6. Elizabeth Corpus
7. Phyllis Robinson - NR
8. 1 vacancy
9. Naomi Wallace
10. Katrina Mock-Palmer

NAVASOTA HOUSING AUTHORITY
Select 3 Members
1. Chyna Walker - NR
2. Myra Dickson
3. Diana Westmoreland
4. Katrina Mock-Palmer
LIBRARY ADVISORY
Select 3 Members
1. Martha Green
2. Shannon Goetz
3. Brent Cahill

PARKS & RECREATION
Select 1 Members
1. Ethan Barcak

Currently serving

Recommended

Would be a good candidate

New Application

NR - No Response

DNR - Does not want to be reappointed

EDC APPLICATIONS

CITY OF NAVASOTA VOLUNTEER APPLICATION

Dear Navasota Citizen:

Below is an application for volunteer service(s) to the City of Navasota. Please let us know if you are interested in serving on one of these Advisory Boards/Commission by completing the bottom of this form. You will be contacted in order to verify your continued interest and availability. If you are currently serving on one of the Advisory Boards/Commission, we appreciate your hard work and dedication thus far. If you would like to continue serving on this Advisory Board/Commission, inform us by marking the appropriate box below. Please do not miss this great opportunity to play a vital role in shaping your community!

Sincerely,

Bert Miller, Mayor of Navasota

NAME :

ADDRESS:

PHONE:

EMAIL:

PLEASE CHECK APPROPRIATE BOX: ☒ I am ☐ I am not a resident of Navasota
☒ I do ☐ I do not own property located in Navasota

I CURRENTLY SERVE ON THE

☒ I DO ☐ I DO NOT WISH TO BE REAPPOINTED TO THIS ADVISORY BOARD

PLEASE INDICATE AREA(S) OF PREFERENCE. SEE ATTACHED FOR DESCRIPTIVE. (IF MORE THAN ONE AREA IS INDICATED, PLEASE NUMBER YOUR PREFERENCES WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.)

<input type="checkbox"/> Planning & Zoning Commission	<input type="checkbox"/> Parks & Recreation Committee
<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> Navasota Economic Development Corporation
<input checked="" type="checkbox"/> Airport Advisory Committee	<input type="checkbox"/> Navasota Housing Authority Board
<input type="checkbox"/> Keep Navasota Beautiful Commission	<input type="checkbox"/> Library Advisory Committee
<input type="checkbox"/> Historic Preservation Committee	

OTHER COMMUNITY PROJECT INTEREST: _____

SPECIAL INTEREST/SKILLS YOU FEEL MAY BE HELPFUL: _____

EDUCATION / EXPERIENCE / CURRENT OCCUPATION: ABX, Retired

SIGNATURE OF APPLICANT: [Signature] Date: 8/30/21

Please return Applications to: City Secretary, P.O. Box 910, Navasota, Texas 77868

Susie Homeyer

From: Rayna Willenbrink
Sent: Tuesday, October 12, 2021 10:22 PM
To: Susie Homeyer
Subject: Fw: Navasota EDC Term Expiring This Year

From: kathy <kathy@prescottpropertytx.com>
Sent: Tuesday, October 12, 2021 6:01 PM
To: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Subject: RE: Navasota EDC Term Expiring This Year

I try to call you tomorrow. I would like to serve another term.
Thanks,
Kathy

Kathy@prescottpropertytx.com

----- Original message -----

From: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Date: 10/12/21 3:48 PM (GMT-06:00)
To: kathy@prescottpropertytx.com
Subject: Navasota EDC Term Expiring This Year

Hi Kathy,

I'm reaching out because your term for the **Navasota Economic Development Corporation** expires this year. If you are interested in running for another term, please email me no later than **Tuesday, October 19th at 5 PM.**

The Navasota Economic Development Corporation, along with all other Boards and Commissions, board members will be appointed during the next City Council meeting on **Monday, October 25th at 6 PM.** If you are interested in serving another term on the board, you are more than welcome to attend the City Council meeting and speak on behalf of your interest.

Thank you,
Rayna



Rayna Willenbrink
Economic Development Specialist
City of Navasota
RWillenbrink@navasotatx.gov
Tel: (936) 825-6475
Fax: (936) 825-2403

Susie Homeyer

From: Rayna Willenbrink
Sent: Tuesday, October 12, 2021 10:22 PM
To: Susie Homeyer
Subject: Fw: Navasota EDC Term Expiring This Year

From: Bert Miller <bert@milleragencyinc.com>
Sent: Tuesday, October 12, 2021 5:14 PM
To: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Subject: RE: Navasota EDC Term Expiring This Year

Yes, I am interested in continuing to serve.

Bert

From: Rayna Willenbrink
Sent: Tuesday, October 12, 2021 3:48 PM
To: Bert Miller <bert@milleragencyinc.com>; Bert Miller <bmillier@navasotatx.gov>
Subject: Navasota EDC Term Expiring This Year
Importance: High

Hi Bert,

I'm reaching out because your term for the **Navasota Economic Development Corporation** expires this year. If you are interested in running for another term, please email me no later than **Tuesday, October 19th at 5 PM.**

The Navasota Economic Development Corporation, along with all other Boards and Commissions, board members will be appointed during the next City Council meeting on **Monday, October 25th at 6 PM.** If you are interested in serving another term on the board, you are more than welcome to attend the City Council meeting and speak on behalf of your interest.

Thank you,
Rayna



Rayna Willenbrink
Economic Development Specialist
City of Navasota
RWillenbrink@navasotatx.gov
Tel: (936) 825-6475
Fax: (936) 825-2403

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Susie Homeyer

From: Rayna Willenbrink
Sent: Tuesday, October 12, 2021 10:20 PM
To: Susie Homeyer
Subject: Fw: Navasota EDC Term Expiring This Year
Attachments: image001.jpg

From: Kevin Clark <kevin.clark@gritexelectric.com>
Sent: Tuesday, October 12, 2021 4:24 PM
To: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Subject: RE: Navasota EDC Term Expiring This Year

Yes I want to continue on EDC

Kevin Clark

Sent from [Mail](#) for Windows

From: [Rayna Willenbrink](#)
Sent: Tuesday, October 12, 2021 3:50 PM
To: kevin.clark@gritexelectric.com
Subject: Navasota EDC Term Expiring This Year
Importance: High

Hi Kevin,

I'm reaching out because your term for the **Navasota Economic Development Corporation** expires this year. If you are interested in running for another term, please email me no later than **Tuesday, October 19th at 5 PM.**

The Navasota Economic Development Corporation, along with all other Boards and Commissions, board members will be appointed during the next City Council meeting on **Monday, October 25th at 6 PM.** If you are interested in serving another term on the board, you are more than welcome to attend the City Council meeting and speak on behalf of your interest.

Thank you,
Rayna



Rayna Willenbrink
Economic Development Specialist
City of Navasota
RWillenbrink@navasotatx.gov
Tel: (936) 825-6475
Fax: (936) 825-2403

**CITY OF NAVASOTA
VOLUNTEER APPLICATION
NAVASOTA ECONOMIC DEVELOPMENT CORPORATION**

Dear Navasota Citizen:

Below is an application for volunteer service(s) to the City of Navasota. Please let us know if you are interested in serving on one of these Advisory Boards/Commission by completing the bottom of this form. You will be contacted in order to verify your continued interest and availability. If you are currently serving on one of the Advisory Boards/Commission, we appreciate your hard work and dedication thus far. If you would like to continue serving on this Advisory Board/Commission, inform us by marking the appropriate box below. Please do not miss this great opportunity to play a vital role in shaping your community!

Sincerely,
Bert Miller, Mayor of Navasota

NAVASOTA ECONOMIC DEVELOPMENT CORPORATION: The EDC advises the City Council with respect to promoting economic development in the city through promotion or expansion of existing businesses, as well as recruiting new businesses into the Navasota area. The Commission consists of seven members who serve two year terms. This board meets on as "as required" basis. Members must be residents of Navasota.

NAME : Dillon HUGHES

ADDRESS: 10864 S. BUSINESS 6 NAVASOTA, TX 77868

PHONE: 936-672-5175 EMAIL: dillon@ONLY1RENTALS.COM

PLEASE CHECK APPROPRIATE BOX: ☒ I am ☐ I am not a resident of Navasota
☒ I do ☐ I do not own property located in Navasota

I CURRENTLY SERVE ON THE _____

☐ I DO ☐ I DO NOT WISH TO BE REAPPOINTED TO THIS ADVISORY BOARD

OTHER COMMUNITY PROJECT INTEREST: NAVASOTA ECONOMIC DEVELOPMENT CORPORATION

SPECIAL INTEREST/SKILLS YOU FEEL MAY BE HELPFUL: SAT ON LOCAL & STATE BOARDS. CURRENTLY SITTING AS STATE RENTAL ASSOCIATION PRESIDENT
SHSU: Bachelor of Science; Built; BOUGHT;

EDUCATION / EXPERIENCE / CURRENT OCCUPATION: Built, & SOLD Rural Sanitation BUSINESSES; started demolition Business

SIGNATURE OF APPLICANT: Dillon Hughes Date: 7/13/21

Please return Applications to: City Secretary, P.O. Box 910, Navasota, Texas 77868

Susie Homeyer

From: Rayna Willenbrink
Sent: Wednesday, October 20, 2021 1:35 PM
To: Susie Homeyer
Subject: FW: Ethan Barcak - Economic Development Board

From: info@thenerdbee.com <info@thenerdbee.com>
Sent: Wednesday, October 20, 2021 1:35 PM
To: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Subject: Ethan Barcak - Economic Development Board

Hi Rayna,

Per our conversation, I would like to be considered as an applicant for the Navasota Economic Development Board. I will complete the online application today as well.

Please reply to confirm receipt.

Thanks!

Ethan

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Susie Homeyer

From: Rayna Willenbrink
Sent: Tuesday, October 19, 2021 4:20 PM
To: Susie Homeyer
Subject: FW: Navasota EDC Term Expiring This Year

From: Brittany Bay <Brittany_Bay@alumni.baylor.edu>
Sent: Monday, October 18, 2021 6:14 PM
To: Rayna Willenbrink <rwillenbrink@navasotatx.gov>
Subject: Re: Navasota EDC Term Expiring This Year

Hi Rayna,

Thank you for letting me know.

With my new position, I have to be at our Houston location every Wednesday for the time being. I am sure how long this will last at this time. I won't be able to attend the meetings physically for this reason. I also typically have lunch meetings while I am there, which would also interfere with the meeting time of the commission. So with my limited availability, I am not sure if I would be able to contribute as much. I would love to continue/run for another term, however, I also want to be fair.

Thanks,
Brittany Bay

Sent from my iPhone

On Oct 12, 2021, at 3:49 PM, Rayna Willenbrink <rwillenbrink@navasotatx.gov> wrote:

Hi Brittany,

I'm reaching out because your term for the **Navasota Economic Development Corporation** expires this year. If you are interested in running for another term, please email me no later than **Tuesday, October 19th at 5 PM.**

The Navasota Economic Development Corporation, along with all other Boards and Commissions, board members will be appointed during the next City Council meeting on **Monday, October 25th at 6 PM.** If you are interested in serving another term on the board, you are more than welcome to attend the City Council meeting and speak on behalf of your interest.

Thank you,
Rayna

 **Rayna Willenbrink**
Economic Development Specialist

Susie Homeyer

From: Madison Brooks
Sent: Thursday, October 21, 2021 8:43 AM
To: Susie Homeyer; Rayna Willenbrink
Subject: Fwd: Form submission from: Volunteer on a City Board Webform

Begin forwarded message:

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Subject: Form submission from: Volunteer on a City Board Webform
Date: October 20, 2021 at 1:43:03 PM CDT
To: mbrooks <mbrooks@navasotatx.gov>
Reply-To: Navasota TX <cmsmailer@civicplus.com>

Submitted on Wednesday, October 20, 2021 - 1:43pm
Submitted by anonymous user: 173.195.162.18
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Economic
Development Corporation

Select the alternate Board, Commission or Committee applying for:
Parks & Recreation Board

Full Name: Ethan Barcak

Maiden Name:

E-mail Address: ethan@barcak.com

Phone Number: 281-923-1570

Gender: Male

==Address:==

Street: 903 Water Street

City: Navasota

State: Texas

Zipcode: 77868

Occupation: Self-Employed

==Residency Information:==

Are you a resident of Navasota? Yes

Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Friendswood High School

College: Art Institute of Houston

Trade or Business School:

Hobbies: Technology, Kids, Restaurants, Community
Events/Activities

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or
Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? No

If yes, which?

Please list organization memberships and positions held:

Please list areas of special interest or skills which you feel

may be helpful: Before moving to Navasota, I was the
communications director for Houston City Council At Large Pos 1
(Mike Knox). I was also the operations manager of a Broadcast
Video Production company in downtown Houston. I resigned from
both positions due to relocating to Navasota. I own two local
businesses in Navasota. The NerdBee, which is an IT Consulting
and Technology Support company and Navasota WiFi, an Internet
Service and VOIP Provider. I have extensive knowledge in Video
Production and Information Technology.

==Signature:==

Signature (Typed): Ethan Barcak

Today's Date: October 20, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1416>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

P & Z APPLICATIONS

Susie Homeyer

From: Colton Haffey
Sent: Thursday, October 14, 2021 11:00 AM
To: Susie Homeyer
Subject: FW: Form submission from: Volunteer on a City Board Webform

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Sent: Thursday, October 14, 2021 10:59 AM
To: Madison Brooks <mbrooks@navasotatx.gov>
Subject: Form submission from: Volunteer on a City Board Webform

Submitted on Thursday, October 14, 2021 - 10:58am
Submitted by anonymous user: 74.193.31.191
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Planning
& Zoning Commission
Select the alternate Board, Commission or Committee applying for:

Full Name: Debbie Hancock
Maiden Name: Fuqua
E-mail Address: deb.hancock@gmail.com
Phone Number: 5416318257
Gender: Female

==Address:==

Street: 602 Manley St
City: Navasota
State: Texas
Zipcode: 77868

Occupation: retired legal assistant and retired Marketing teacher

==Residency Information:==

Are you a resident of Navasota? Yes
Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Navasota
College: Baylor University BBA in Marketing; Texas State-
Certified Vocational Educator
Trade or Business School: Champions Real Estate School -
Hobbies: writing, watercolor. gardening,

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or

Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? Yes

If yes, which? P&Z and Streets and Roads

Please list organization memberships and positions held: Two

Rivers Heritage Foundation - Board (Grantwriter)

Please list areas of special interest or skills which you feel
may be helpful:

I am a "forward thinker" who respects the past.

Historical research and preservation of oral, architectural and
physical history.

Writing, watercolor art, gardening

==Signature:==

Signature (Typed): Debbie Fuqua Hancock

Today's Date: October 14, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1391>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Susie Homeyer

From: Lupe Diosdado
Sent: Tuesday, October 19, 2021 8:02 AM
To: Susie Homeyer
Subject: FW: 2 Year P&Z Term Expiring - Renewal Notice

FYI

From: Wisner, Todd W <wisnert@tamu.edu>
Sent: Tuesday, October 19, 2021 7:20 AM
To: Lupe Diosdado <gdiosdado@navasotatx.gov>
Subject: Re: 2 Year P&Z Term Expiring - Renewal Notice

Good morning Lupe,
I would like to continue serving on the P&Z Commission for the next term.
Thanks,
Todd

On Oct 18, 2021, at 5:00 PM, Lupe Diosdado <gdiosdado@navasotatx.gov> wrote:

This Message is From an External Sender
This message came from outside your organization

Dear P&Z member,

This is a reminder that your two year term will expire this year. Please let me know if you would like to serve an additional term in your current position. If possible please let me know by tomorrow afternoon before 5:00pm.

Thanks for taking the time and serving our community!

Best Regards,



Lupe Diosdado
Development Services Director
City of Navasota
gdiosdado@navasotatx.gov
tel: 936-825-6475
fax: 936-825-4018

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Susie Homeyer

From: Lupe Diosdado
Sent: Tuesday, October 19, 2021 8:02 AM
To: Susie Homeyer
Subject: FW: 2 Year P&Z Term Expiring - Renewal Notice

FYI

From: Patricia Tokoly <ptokoly@yahoo.com>
Sent: Monday, October 18, 2021 7:02 PM
To: Lupe Diosdado <gdiosdado@navasotatx.gov>
Subject: Re: 2 Year P&Z Term Expiring - Renewal Notice

Lupe, thank you for letting me know. Yes, I will be renewing my term if that meets with the approval of the CC. If I need to fill out any paperwork regarding same, please let me know. I have enjoyed your participation with our commission. Thank you for all you do as you do a great job.

My personal regards,
Patty

Sent from my iPhone. Patty Tokoly

On Oct 18, 2021, at 5:00 PM, Lupe Diosdado <gdiosdado@navasotatx.gov> wrote:

Dear P&Z member,

This is a reminder that your two year term will expire this year. Please let me know if you would like to serve an additional term in your current position. If possible please let me know by tomorrow afternoon before 5:00pm.

Thanks for taking the time and serving our community!

Best Regards,

<image001.png>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Susie Homeyer

From: Lupe Diosdado
Sent: Tuesday, October 19, 2021 8:02 AM
To: Susie Homeyer
Subject: FW: 2 Year P&Z Term Expiring - Renewal Notice

FYI – Randy Peters

From: Randy Peters <embalmerinkaty@yahoo.com>
Sent: Monday, October 18, 2021 6:26 PM
To: Lupe Diosdado <gdiosdado@navasotatx.gov>
Subject: Re: 2 Year P&Z Term Expiring - Renewal Notice

I would be honored to serve another term on P&Z.

[Sent from Yahoo Mail on Android](#)

On Mon, Oct 18, 2021 at 5:00 PM, Lupe Diosdado
<gdiosdado@navasotatx.gov> wrote:

Dear P&Z member,

This is a reminder that your two year term will expire this year. Please let me know if you would like to serve an additional term in your current position. If possible please let me know by tomorrow afternoon before 5:00pm.

Thanks for taking the time and serving our community!

Best Regards,



Lupe Diosdado
Development Services Director
City of Navasota
gdiosdado@navasotatx.gov
tel: 936-825-6475
fax: 936-825-4018

Susie Homeyer

From: Madison Brooks
Sent: Thursday, October 21, 2021 8:46 AM
To: Susie Homeyer
Subject: Fwd: Form submission from: Volunteer on a City Board Webform

Begin forwarded message:

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Subject: Form submission from: Volunteer on a City Board Webform
Date: October 18, 2021 at 10:08:51 AM CDT
To: mbrooks <mbrooks@navasotatx.gov>
Reply-To: Navasota TX <cmsmailer@civicplus.com>

Submitted on Monday, October 18, 2021 - 10:08am
Submitted by anonymous user: 216.227.244.194
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Planning
& Zoning Commission

Select the alternate Board, Commission or Committee applying for:
Board of Adjustment

Full Name: Megan Barcak

Maiden Name: Moody

E-mail Address: meganbarcak11@gmail.com

Phone Number: 9368707248

Gender: Female

==Address:==

Street: 903 Water Street

City: Navasota

State: Texas

Zipcode: 77868

Occupation: Attorney

==Residency Information:==

Are you a resident of Navasota? Yes

Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Anderson-Shiro High School

College: Sam Houston State University

Trade or Business School: South Texas College of Law

Hobbies:

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? No

If yes, which?

Please list organization memberships and positions held:

Please list areas of special interest or skills which you feel may be helpful: I have worked for Municipal Utility Districts (MUDs) which has allowed me to become familiar with Board structure, rules, and voting processes.

==Signature:==

Signature (Typed): Megan Barcak

Today's Date: October 18, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1401>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

B OF A APPLICATIONS



Navasota TEXAS

Published on Navasota TX (<https://www.navasotatx.gov>)

[Home](#) > [Volunteer on a City Board Webform](#) > [Webform results](#) > Submission #10

Submission information

Form: [Volunteer on a City Board Webform](#) ⁽¹⁾

Submitted by Anonymous (not verified)

September 22, 2021 - 4:55pm

72.47.135.88

Personal Information:

Select the Board, Commission or Committee applying for:

Board of Adjustment

Select the alternate Board, Commission or Committee applying for:

Full Name:

Connie R. Clements

Maiden Name:

Watson

E-mail Address:

conniecllem@suddenlink.net

Phone Number:

(936) 825-8687

Gender:

Female

Address:

Street:

300 Hillside Street

City:

Navasota

State:

Texas

Zipcode:

77868

Occupation:

Freelance Reporter-Navasota Examiner

Residency Information:

Are you a resident of Navasota?

Yes

Own property located in the City of Navasota:

Yes

Education & Hobbies:

High School:

Yes

College:

Some college

Trade or Business School:

Hobbies:

Sewing, quilting

Organization Membership Information:

Are you currently serving on other Boards, Commissions or Committees?

No

If yes, which?

Have you served on a Board, Commissions or Committee before?

Yes

If yes, which?

Keep Navasota Beautiful, 6 years; NEDC committee for stimulus payments to small businesses

Please list organization memberships and positions held:

- 1.Grimes County Crime Stoppers, Inc. president and secretary;
- 2.Grimes County Republican Party, secretary and Pct.6 chairman;
- 3.Grimes County Republican Women, campaign activities chairman and secretary;
- 4.Robert Rains Chapter NS-DAR, chairman of Commemorative Events and Americanism committees;

Please list areas of special interest or skills which you feel may be helpful:

Having covered city council and P&Z for The Examiner for more than 6 years, I have a pretty good understanding of the ordinances, the comprehensive plan, and how city government works. I'm detailed oriented, dependable and follow through on commitments.

Signature:

Signature (Typed):
Connie R. Clements

Today's Date:
September 22, 2021

Source URL: <https://www.navasotatx.gov/node/613/submission/1351>

Links

[1] <https://www.navasotatx.gov/city-council/webforms/volunteer-city-board-webform>

Susie Homeyer

From: Lupe Diosdado
Sent: Thursday, October 21, 2021 8:48 AM
To: Susie Homeyer
Subject: BOA

Susie,

I reached out to James Hammie and he would like to serve another term on the Board of Adjustments.

Thanks,



Lupe Diosdado

Development Services Director

City of Navasota

gdiosclado@navasotatx.gov

tel: 936-825-6475

fax: 936-825-4018

Susie Homeyer

From: Lupe Diosdado
Sent: Thursday, October 21, 2021 8:47 AM
To: Susie Homeyer
Subject: FW: BOA

FYI

-----Original Message-----

From: Taylor Perry <taylorjeanperry@gmail.com>
Sent: Thursday, October 21, 2021 8:45 AM
To: Lupe Diosdado <gdiosdado@navasotatx.gov>
Subject: BOA

Lupe,

I would like to serve another 2 years on the Board of Adjustments.

Thanks,

Taylor Perry

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

AIRPORT APPLICATIONS

CITY OF NAVASOTA VOLUNTEER APPLICATION

Dear Navasota Citizen:

Below is an application for volunteer service(s) to the City of Navasota. Please let us know if you are interested in serving on one of these Advisory Boards/Commission by completing the bottom of this form. You will be contacted in order to verify your continued interest and availability. If you are currently serving on one of the Advisory Boards/Commission, we appreciate your hard work and dedication thus far. If you would like to continue serving on this Advisory Board/Commission, inform us by marking the appropriate box below. Please do not miss this great opportunity to play a vital role in shaping your community!

Sincerely,

Bert Miller, Mayor of Navasota

NAME : MAC VAUGHN

ADDRESS: 402 TEAGUE ST. NAVASOT, TX 77868

PHONE: 713.834.2474

EMAIL: macvaughn@yahoo.com

PLEASE CHECK APPROPRIATE BOX: ☒ I am ☐ I am not a resident of Navasota
☒ I do ☐ I do not own property located in Navasota

I CURRENTLY SERVE ON THE housing & airport

☒ I DO ☐ I DO NOT WISH TO BE REAPPOINTED TO THIS ADVISORY BOARD

PLEASE INDICATE AREA(S) OF PREFERENCE. SEE ATTACHED FOR DESCRIPTIVE. (IF MORE THAN ONE AREA IS INDICATED, PLEASE NUMBER YOUR PREFERENCES WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.)

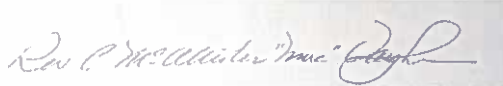
<u>3</u> Planning & Zoning Commission	<u> </u> Parks & Recreation Committee
<u>4</u> Board of Adjustment	<u> </u> Navasota Economic Development Corporation
<u>2</u> Airport Advisory Committee	<u>1</u> Navasota Housing Authority Board
<u> </u> Keep Navasota Beautiful Commission	<u> </u> Library Advisory Committee
<u> </u> Historic Preservation Committee	

OTHER COMMUNITY PROJECT INTEREST: I will serve wherever I am needed

SPECIAL INTEREST/SKILLS YOU FEEL MAY BE HELPFUL: administration, finance, counseling, ordained minister

EDUCATION / EXPERIENCE / CURRENT OCCUPATION: Seminary, BS Economics, High School

SIGNATURE OF APPLICANT:



Date: 8.31.21

Please return Applications to: City Secretary, P.O. Box 910, Navasota, Texas 77868

**CITY OF NAVASOTA
VOLUNTEER APPLICATION
AIRPORT ADVISORY COMMITTEE**

Dear Navasota Citizen:

Below is an application for volunteer service(s) to the City of Navasota. Please let us know if you are interested in serving on one of these Advisory Boards/Commission by completing the bottom of this form. You will be contacted in order to verify your continued interest and availability. If you are currently serving on one of the Advisory Boards/Commission, we appreciate your hard work and dedication thus far. If you would like to continue serving on this Advisory Board/Commission, inform us by marking the appropriate box below. Please do not miss this great opportunity to play a vital role in shaping your community!

Sincerely,
Bert Miller, Mayor of Navasota

AIRPORT ADVISORY COMMITTEE: The Airport Advisory Committee is an advisory body to the City Council concerning the future development of the airport, as well as operation and maintenance of the Navasota Municipal Airport. The Board shall consist of seven members. Terms of appointment are for two years. Meetings are held quarterly.

NAME : Brad Nichols _____

ADDRESS: 410 Manley St Navasota, Tx 77868

PHONE: 936-870-8279 _____ EMAIL: _____
bradnichols63@gmail.com _____

PLEASE CHECK APPROPRIATE BOX: ☒ I am ☐ I am not a resident of Navasota
☒ I do ☐ I do not own property located in Navasota

I CURRENTLY SERVE ON THE NONE _____

☐ I DO ☐ I DO NOT WISH TO BE REAPPOINTED TO THIS ADVISORY BOARD

OTHER COMMUNITY PROJECT INTEREST: ELECTRICAL & GENERATOR BACK GROUND

SPECIAL INTEREST/SKILLS YOU FEEL MAY BE HELPFUL: Pilot and business developer

EDUCATION / EXPERIENCE / CURRENT OCCUPATION: 20+ YEARS GENERATOR BUSINESS

SIGNATURE OF APPLICANT: [Signature] Date: 10-13-2021

Please return Applications to: City Secretary, P.O. Box 910, Navasota, Texas 77868

Susie Homeyer

From: Jennifer Reyna
Sent: Thursday, October 21, 2021 8:40 AM
To: Susie Homeyer
Subject: FW: End of Term for Airport Advisory Committee

From: Todd Matthews [mailto:tmatthews13@me.com]
Sent: Thursday, August 12, 2021 6:55 PM
To: Jennifer Reyna
Subject: Re: End of Term for Airport Advisory Committee

Thank you Jennifer, This a 2 year term I think? Please let me know.

I would like to thank you and especially "you" personally for all you do and have done to facilitate in making 60R a spectacular municipal airport. Your willingness to help build our airport speaks volumes about your continued dedication and pride in this dynamic project. I plan to enlist once again unless you can convince me otherwise????I feel it important for we pilots to have a small voice.... Tm

On Aug 12, 2021, at 4:36 PM, Jennifer Reyna <jreyna@navasotatx.gov> wrote:

The end of September 2021 will be the end of your term for the Airport Advisory Committee. Attached is the Volunteer Application, and if you would like to continue to serve on the committee, please send your application no later than the end of August. Applications will be going in front of the Council on September 27th.

If you have any questions regarding applications please let me know.

Please do not "reply all" to this email

Jennifer Reyna

City of Navasota
Utility Administrative Assistant
P.O. Box 910
Navasota, TX 77868
(P) 936-825-6150
(F) 936-825-1018

<BOARDS AND COMMISSION APPLICATION.pdf>

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Susie Homeyer

From: Madison Brooks
Sent: Thursday, October 21, 2021 8:45 AM
To: Susie Homeyer
Subject: Fwd: Form submission from: Volunteer on a City Board Webform

Begin forwarded message:

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Subject: Form submission from: Volunteer on a City Board Webform
Date: October 19, 2021 at 3:51:57 PM CDT
To: mbrooks <mbrooks@navasotatx.gov>
Reply-To: Navasota TX <cmsmailer@civicplus.com>

Submitted on Tuesday, October 19, 2021 - 3:51pm
Submitted by anonymous user: 74.196.184.156
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Airport
Advisory Committee
Select the alternate Board, Commission or Committee applying for:
Airport Advisory Committee
Full Name: Stephen Discher
Maiden Name:
E-mail Address: sdischer@me.com
Phone Number:

Gender: Male

==Address:==

Street: 706 putter ct
City: College station
State: Texas
Zipcode: 77845

Occupation: Self emp

==Residency Information:==

Are you a resident of Navasota? No
Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Navasota
College: Texas A&M
Trade or Business School:
Hobbies: Flying

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? Yes

If yes, which? Airport advisory for Bryan

Please list organization memberships and positions held: None at this time

Please list areas of special interest or skills which you feel may be helpful: ATP pilot, flight instructor and FAA certified mechanic, former airport operator for City of Bryan

==Signature:==

Signature (Typed): Steve Discher

Today's Date: October 19, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1411>

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Susie Homeyer

From: Jennifer Reyna
Sent: Thursday, October 21, 2021 9:26 AM
To: Susie Homeyer
Subject: FW: Airport reappointment

SCOTT BEDDINGFIELD

From: 1 713-410-4384 [mailto:skbeddingfield@yahoo.com]
Sent: Thursday, October 21, 2021 9:20 AM
To: Jennifer Reyna
Subject: Re: Airport reappointment

10/21/2021

To whom it may concern:

It is my desire to keep my appointment with the airport committee for the next term.

Thanking you in advance,

Scott Beddingfield

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KNB APPLICATIONS

Susie Homeyer

From: Erik Covarrubias
Sent: Thursday, October 21, 2021 11:51 AM
To: Susie Homeyer
Subject: RE: DIRECTOR

Mrs. Susie,

Vanikin Mentioned she would like to continue being in the committee but she recently moved to College station and doesn't know if that would be a problem.

Brittany mentioned she would like to renew.

Brenda Mays said she wouldn't be able to assist.

Elizabeth said she would like to renew

Lewis, Phyllis and Layla did not answer the phone

From: Susie Homeyer <shomeyer@navasotatx.gov>
Sent: Thursday, October 21, 2021 10:36 AM
To: Erik Covarrubias <ecovarrubias@navasotatx.gov>
Subject: DIRECTOR

Erik – Here you go.



Susie M. Homeyer
City Secretary/Records Management Officer
City of Navasota
shomeyer@navasotatx.gov
tel: 936-825-6475
fax: 936-825-2403

Susie Homeyer

From: Colton Haffey
Sent: Thursday, October 14, 2021 10:49 AM
To: Susie Homeyer
Subject: FW: Form submission from: Volunteer on a City Board Webform

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Sent: Thursday, October 14, 2021 9:44 AM
To: Madison Brooks <mbrooks@navasotatx.gov>
Subject: Form submission from: Volunteer on a City Board Webform

Submitted on Thursday, October 14, 2021 - 9:44am
Submitted by anonymous user: 2600:387:a:15::90
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Keep
Navasota Beautiful Commission
Select the alternate Board, Commission or Committee applying for:

Full Name: Naomi Wallace
Maiden Name: Naomi Glenn
E-mail Address: Wallace.naomi@yahoo.com
Phone Number: 979-571-5005
Gender: Female

==Address:==

Street: 420 East Blackshears
City: Navasota
State: Texas
Zipcode: 77868

Occupation: Owner Of Wallace hydraulics

==Residency Information:==

Are you a resident of Navasota? Yes
Own property located in the City of Navasota: No

==Education & Hobbies:==

High School: North Garland
College: Richland College
Trade or Business School:
Hobbies: Horseback riding cooking traveling

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or
Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? Yes

If yes, which? Housing authority

Please list organization memberships and positions held: One
time Nehemiah And keep Navasota beautiful

Please list areas of special interest or skills which you feel
may be helpful: I like to help wherever I can white board need
some help I love Navasota I want it to be a better place and we
can get more people to come in the shop and start new businesses

==Signature:==

Signature (Typed): Naomi Wallace

Today's Date: October 14, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1386>

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HOUSING AUTHORITY APPLICATIONS

Susie Homeyer

From: Contact form at Navasota TX <cmsmailer@civicplus.com>
Sent: Tuesday, October 12, 2021 4:50 PM
To: Susie Homeyer
Subject: [Navasota TX] Reconsideration for Board Appointment (Sent by Myra Holiday, mholiday83@gmail.com)

Hello shomeyer,

Myra Holiday (mholiday83@gmail.com) has sent you a message via your contact form (<https://www.navasotatx.gov/user/31/contact>) at Navasota TX.

If you don't want to receive such e-mails, you can change your settings at <https://www.navasotatx.gov/user/31/edit>.

Message:

Hello Susie,

Per our phone conversation, please consider this message as confirmation of my expressing an interest to remain on the Housing Authority Board.

Although work prohibited me from attending all meetings, I was able to adjust my schedule to attend monthly meetings since the Board could not adjust the meeting time.

Please confirm safe receipt of my message.

Thank you,

Myra Holiday

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Susie Homeyer

From: Dianna Westmoreland <dwestmoreland314@gmail.com>
Sent: Wednesday, October 13, 2021 11:33 AM
To: Susie Homeyer
Subject: Re: BOARDS AND COMMISSIONS

Yes I would like to continue serving on this board
Dianna Westmoreland

Sent from my iPhone

On Oct 13, 2021, at 9:19 AM, Susie Homeyer <shomeyer@navasotatx.gov> wrote:

Diana – The City Council will consider appointments to various Boards and Commissions on October 25th. Your term on the Navasota Housing Authority Board is up this year. Please let me know your intentions if you want to serve another term or not. You may reply to this email with your response or complete the Volunteer Board and Commission form found on the City website. We need a response by 5:00 p.m. on October 19, 2021.

Sincerely,

<image001.jpg> **Susie M. Homeyer**
City Secretary/Records Management Officer
City of Navasota
shomeyer@navasotatx.gov
tel: 936-825-6475
fax: 936-825-2403

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Susie Homeyer

From: Dianna Westmoreland <diannawestmoreland@yahoo.com>
Sent: Monday, August 23, 2021 10:06 AM
To: Susie Homeyer
Subject: Navasota Housing Authority (Allen White)
Attachments: Board letter - City Council.docx

As directed, I am attaching a letter with my recommendation for a Board Member replacement. If there are any questions, please contact me

Dianna Westmoreland
Navasota Housing Authority Chair
713-254-5470
diannawestmoreland@yahoo.com

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City of Navasota
200 Alpine
Navasota, TX 77868

August 23, 2021

Attention: Brad Stafford, Bert Miller and City Council

RE: Appointment of new board members for the Navasota Housing Authority (Allen White)

Suggestion: Carol Garnett

Once again we find ourselves with a skeleton crew of Board Members on this board. Our resident member (China) has moved and is therefore unable to perform her duties as a board member according to the by-laws. Terry Tates will be making a suggestion for her immediate replacement.

The other soon to be vacancy will be Myra Holiday. The board suggested Carol Garnett when Myra was selected and was ignored. Myra attended two meetings and has now missed two. We do not expect her to attend in the future as she has resumed work at Texas A&M and lives in Bryan. In my opinion, she was more interested in adding this to her resume than being a contributing member.

We need active, involved board members with a knowledge of budgets, large amounts of money and the operation of some sort of facility – not just a “person”. This is imperative for the proper operation of this 50 apartment HUD housing facility. Our loss of board members last year for a prolonged period hindered many financial activities as we did not have a quorum.

Might I once again call upon you to approve CAROL GARNETT to our board. Carol is a long time resident of Grimes County. She is retired but still owns and operates a large cattle operation and maintains full time employees. Carol is on the Grimes County Farm Bureau Board and assists with other various non-profits within the county. Prior to retirement, Carol originated and maintained a private school in Houston for many years that catered to children with behavioral and learning issues. She spent weekends on her ranch in Grimes. She has a Bachelors degree from University of Texas and a Masters Degree from University of Colorado. During the pandemic she was interested enough in being a NHA board member that she listened in to a couple of the zoom meetings to get a feel for what we did before agreeing to be nominated.

As Chairman of this board, I would certainly like to be reapproved for another two years and I do hope that you give this recommendation some serious thought and not just pick someone out of the blue who may or may not understand our responsibilities and obligations. We take our job as board members seriously and would like a member who has the experience and where-with-all to contribute to the operations and be an active member. A member who not only attends meetings, but can discuss the intricacies of running this HUD facility.

Sincerely,

Dianna Westmoreland
Chairman – Navasota Housing Authority
ostreich@txcyber.com
713-254-5470

Susie Homeyer

From: Madison Brooks
Sent: Thursday, October 21, 2021 8:46 AM
To: Susie Homeyer
Subject: Fwd: Form submission from: Volunteer on a City Board Webform

Begin forwarded message:

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Subject: Form submission from: Volunteer on a City Board Webform
Date: October 18, 2021 at 5:33:39 PM CDT
To: mbrooks <mbrooks@navasotatx.gov>
Reply-To: Navasota TX <cmsmailer@civicplus.com>

Submitted on Monday, October 18, 2021 - 5:33pm
Submitted by anonymous user: 173.195.162.18
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Housing
Authority Board

Select the alternate Board, Commission or Committee applying for:
Keep Navasota Beautiful Commission

Full Name: Kritina Mock-Palmer

Maiden Name: Kritina Mock

E-mail Address: tena.palmer@yahoo.com

Phone Number: 9368706104

Gender: Female

==Address:==

Street: 604 North Jones Street

City: Navasota

State: Texas

Zipcode: 77868

Occupation: Business Owner

==Residency Information:==

Are you a resident of Navasota? Yes

Own property located in the City of Navasota: Yes

==Education & Hobbies:==

High School: Navsota High School

College: Blinn College/Sam Houston State University

Trade or Business School:

Hobbies: Writing

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or Committees? No

If yes, which?

Have you served on a Board, Commissions or Committee before? No

If yes, which?

Please list organization memberships and positions held: I

Please list areas of special interest or skills which you feel may be helpful: I love helping people.

==Signature:==

Signature (Typed): Kritina Mock-Palmer

Today's Date: October 18, 2021

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/1406>

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LIBRARY APPLICATIONS

Susie Homeyer

From: Tiffany Sammon
Sent: Wednesday, October 13, 2021 11:42 AM
To: Susie Homeyer
Subject: FW: Library Board Assignment

-----Original Message-----

From: MSCC Communications <brentcahill@txcyber.com>
Sent: Wednesday, October 13, 2021 11:36 AM
To: Tiffany Sammon <tsammon@navasotatx.gov>
Subject: Re: Library Board Assignment

Tiffany,

Yes, I would like to remain on the board.

Thanks,

Brent Cahill

From: "Tiffany Sammon" <tsammon@navasotatx.gov>
Sent: Wednesday, October 13, 2021 9:36:21 AM
Subject: Library Board Assignment

Good morning! I wanted to reach out to see if you would like to renew your term on the library board? Your term expired in September but if you would like to continue serving, reply to this e-mail and I will send it to Susie. Thank you for your continued support of the library!

Thank you,

Tiffany

Susie Homeyer

From: Tiffany Sammon
Sent: Wednesday, October 13, 2021 6:15 PM
To: Susie Homeyer
Subject: Fwd: Library Board Assignment

Sent via the Samsung Galaxy S20 5G, an AT&T 5G smartphone
Get [Outlook for Android](#)

From: Martha Green <marthagreen03@gmail.com>
Sent: Wednesday, October 13, 2021 6:14:12 PM
To: Tiffany Sammon <tsammon@navasotatx.gov>
Subject: Re: Library Board Assignment

Hi Tiffany,

I would definitely like to stay on the library board. Thank you for all the innovative programs that you have implemented.
You are making the library relevant to the Navasota community in so many new ways.

Martha Green

Sent from my iPhone

On Oct 13, 2021, at 9:36 AM, Tiffany Sammon <tsammon@navasotatx.gov> wrote:

Good morning! I wanted to reach out to see if you would like to renew your term on the library board? Your term expired in September but if you would like to continue serving, reply to this e-mail and I will send it to Susie. Thank you for your continued support of the library!

Thank you,

Tiffany

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Susie Homeyer

From: Tiffany Sammon
Sent: Thursday, October 14, 2021 9:00 AM
To: Susie Homeyer
Subject: Shannon Goetz

Shannon Goetz would rather be a library volunteer than stay on the board. However, she said if we cannot find anyone to fill her position and need her to stay for another term she will.

Thank you,

Tiffany

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 14.

AGENDA DATE: October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Consideration and possible action on selecting proposal to contract event planning services for the 2022 Texas Birthday Bash.

ITEM BACKGROUND:

With the Marketing and Communications Coordinator position vacancy staff has been reviewing options to ensure the 10th annual Texas Birthday Bash is planned and executed successfully. As a result of this effort staff determined hiring a professional event planning company will be the best option for the 2022 event. Staff has received 3 proposals from various agencies offering event planning services for the 2022 Texas Birthday Bash. In order of receipt:

- Brand It Graphix, a BIG Company
- Charlie Diggs Productions & Media Gurus, Inc.
- Maxgray Productions, Inc.

BUDGETARY AND FINANCIAL SUMMARY:

- Brand It Graphix, a BIG Company
 - \$34,625 and \$5.00 from each ticket sale for every ticket over 20,000 that is sold
- Charlie Diggs Productions & Media Gurus, Inc.
 - \$30,000 and 30% from final net profit
- Maxgray Productions, Inc.
 - \$75,000 and 40% net profit of all alcohol sales after all net costs are realized

STAFF RECOMMENDATION:

Staff recommends selecting a proposal to contract event planning services for the 2022 Texas Birthday Bash.

ATTACHMENTS:

1. Brand It Graphix Proposal
2. Charlie Diggs and Media Gurus Proposal
3. Maxgray Productions Proposal 2022 TBB



Texas Birthday Bash Event Planning Proposal

Prepared for
Navasota City Council

Prepared by
Brand It Graphix
Marketing Department
cswanson@bigcompany.com

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About Us

Brand It Graphix, a BIG Company, provides marketing services that empower businesses and municipalities. We are here to aid them in their needs and provide tools and expert knowledge that can help them better reach their target audience. Our company seeks to provide you with digital and traditional marketing services that are tailored to fit your unique needs.

Commented [LL1]:

Commented [LL2R1]:

Scope of Work

We will provide marketing and event coordination services upon approval of this proposal through the Texas Birthday Bash, March 4-5, 2022. Additionally, we will provide analytics [to the City of Navasota regarding the effectiveness of marketing campaigns and ticket sales.](#)

Objectives & Timeline

The phases, their descriptions, and the target dates for marketing and event coordination are as follows:

*The objectives and timeline outlined below are not inclusive. They reflect the material our agency has been privy to.

Timeline

Phase	Description	End Date
Marketing Consulting Services	To identify the needs of the client and plan specific marketing strategies, budgetary requirements, and timeline adjustments.	October 22, 2021
Digital Marketing Services	Coordinate and organize video announcements of TBB and arrange disbursement across digital channels.	November 1, 2021
Secure Sponsorships	Secure sponsorships for TBB – goal is to increase sponsorship over 2021 TBB	November 30, 2021
Vendor Contact & Coordination	Secure Vendors/Payments, Setup, Coordinate with Map	December 1, 2021 – March 5, 2022
<u>Day of Logistics</u>	<u>Secure and coordinate equipment rental and shuttle transportation</u>	
Digital/Traditional Marketing Services <ul style="list-style-type: none"> Promotion 	Continuation of Marketing Services will continue through event via Digital, Radio, & Television – increase intensity over last year by 25% <u>Arrange Announcement Party and pre-sale kickoff</u> <u>kick-off coordinating with “Sip and Shop”</u>	December 1, 2021- March 5, 2022 <u>December 4, 2021</u>
Bands	Ensure band contracts are secure. Lodging is coordinated; Green room is arranged; Meet & Greet is organized.	November 1, 2021 – February 15, 2022
Ticket Sales	Identify areas of opportunity to increase price of ticket sales by \$10.00 per ticket (Popularity of Bands/10 y-yr Anniversary). Promote pre-Sale of tickets – perk of purchasing early? Track ticket sales VIP – determine amount, meals & perks	December 15, 2021 – March 5, 2022
Fulfil Sponsorships	Ensure sponsorship packages are met	December 1, 2021 – March 5, 2022

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Pricing

Description	Quantity	Price	Total
Marketing Consulting Services	1.00	\$15,000 fee	\$15,000
Event Coordination	1.00	\$15,000 fee	\$25,000
Staff Shirts	1.00	\$1,300 fee	\$1,300
Fencing, Potties, Luxury Potties	1.00	\$25,825 fee	\$25,825
BIG Exclusive Title Sponsorship	1.00		-\$25,000
Brand It Graphix Come & Take It Sponsorship	1.00		-\$7,500
Total			\$34,625

As partners with the City of Navasota, Brand It Graphix and Brannon Industrial Group will strive to make the 10th Anniversary Texas Birthday Bash the largest and most successful event to date. Through targeted advertisement, we aim to bring in a larger crowd than last year and garner increased awareness for the City of Navasota.

*In addition to above: as incentive and compensation for our time and efforts, we propose that for every ticket over 20,000 that is sold, Brand It Graphix will receive \$5.00 from the ticket sale.

Terms & Conditions

1. Contract Amount

The client shall pay a down payment of 50% of the total contract price. The remaining amount shall be paid upon completion of the contract.

2. Contract Period

The contract period shall be through March 5, 2022.

3. Request for Modifications

The client may only request a modification of services if the request is made in writing and changes requested shall not materially affect the entire contract process.

4. Transferability

This proposal and the documents related to this transaction shall not be transferable or assignable without the prior written consent of the parties.

5. Confidentiality

Both parties shall treat this document, and all other documents subsequent and related to this transaction as confidential. Any information of the client that will be shared with the company shall only be used to complete the services stipulated in this document.

Rayna Willenbrink

From: Brooke Cormier <brooke@mediagurustx.com>
Sent: Monday, October 18, 2021 2:18 PM
To: Rayna Willenbrink; Charlie Diggs; Brad Stafford; Lupe Diosdado
Subject: Charlie Diggs Entertainment & Promotions

Hi Rayna!

Thank you for sending all the info over to me this morning! Charlie and I have discussed everything and based on the city turning everything over to us and allowing us to handle the entire event turnkey, we would request \$30k up front and we would take 30% off of the final net profit.

\$30k base up front as salary for event
30% from final net profit

Please let me know if you have any questions.

Thanks and hopefully we will be getting to work very soon for you guys!

MEDIA *Gurus*

Brooke Cormier | President

Mobile: 832.248.6619

www.mediagurustx.com

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6107 SANDYPINE DRIVE • SPRING, TX 77379

Event Planning from **CONCEPT TO COMPLETION**

Texas Birthday Bash Proposal

Event Summary

Texas Birthday Bash
March 4-5, 2022

A two-day music festival in Navasota featuring some of the biggest names in Texas music, Texas flavors and made-in-Texas vendors.

Scope of Work

Maxgray Productions proposes the following services:

PRE-EVENT

Line-up launch and release party

- Engage videographer to create a line-up video and manage production of video
- Provide video link to post on social channels and send to sponsors
- Coordinate logistics for event as necessary

Logistics

- Collaborate with the City of Navasota to create the event layout and vendor map
- Secure and coordinate the following vendors for event including contract negotiations and execution, ongoing communication and planning and securing payment
 - Merchandise
 - MC
 - Equipment rentals/lifts/fencing
 - Stage/lighting/sound
 - Ole Western Gunfighters (kid zone)
 - Mechanical bull/bounce houses (kid zone)
 - Petting Zoo (kid zone)
 - Ice
 - Guitar vendor
 - Shuttles



6107 SANDYPINE DRIVE • SPRING, TX 77379

Event Planning from **CONCEPT TO COMPLETION**

- Bus Drivers
- Event parking
- Ticketing and website
- Insurance
- TxDOT for signage
- VIP tent and equipment
- Medical (ambulances)
- City staff/Volunteers for event assistance
- Navasota PD
- Trash and clean-up
- Obtain permitting necessary for event (street closures, LP gas, etc)
- Secure and manage vendors
 - Contract negotiation and execution
 - Provide maps and load-in/load-out information
- Activate license for alcohol sales
- MaxGray will provide the management, staffing and coordination of the alcohol sales during the event. MaxGray will:
 - Determine number of beverage booths needed for event
 - Staff booths
 - Order alcohol, working with any beverage sponsors
 - Set-up a management systems for reporting all purchases/sales/costs
 - Set-up payment system for credit card processing
 - Provide necessary equipment (coolers, trash cans, cash boxes, credit card machines, etc.)

Sponsorship*

- Support on securing additional sponsorships
- Manage and communicate sponsorship fulfillment
 - Social media and marketing initiatives
 - Coordinate production and placement of signage
 - Activation at festival (event booth space, custom activations)
 - Passes for VIP, meet and greet, general admission tickets
- Prepare sponsorship packets with
 - Directions and parking information
 - VIP passes and/or meet and greet passes
 - General admission tickets



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Event Planning from **CONCEPT TO COMPLETION**

Promotion*

- Earned media
 - Event posting distribution
 - Outreach to media channels to garner coverage before and during the event
- Paid media
 - Negotiate media contracts if the budget allows (television, radio, digital)
- Social
 - Up to 20 Facebook posts (boosted to garner increased engagement)
 - Posts and advertising on Instagram
 - Collaborate with bands on co-marketing opportunities on social
 - Engage influencers to post prior to event (Facebook, Instagram, Snapchat, TikTok)
- Reporting
 - Gather analytics from website traffic, social channel and media partnerships to understand reach of advertising and promotion initiatives

*Note: these are not typical functions of MaxGray Productions. We have some experience supporting these initiatives but will be engaging additional team members to fulfill these areas of the contract.

EVENT SET-UP

- Vendor check-in and load-in
- Coordinate all logistics set-up (tents, tables, electric, ice, etc)
- Signage installation
- Manage event set-up and break-down of bars and equipment

DURING EVENT

- On-site management and coordination of all logistics during event



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Event Planning from **CONCEPT TO COMPLETION**

Proposed Team

Pre-event:

- Event Managers (2)
- Sponsorship support (communication and coordination)
- Marketing coordinator
- Communications coordinator

During Event:

- Site Supervisors (3)
- Financial/cash manager
- Vendor Coordinator
- Hospitality manager
- Sponsor coordinator
- Marketing coordinator
- On-site marketing/public relations lead
- Security lead

Event Fees

MaxGray to receive a fixed fee of \$75,000 in compensation for coordination, management and coordination to promote the Texas Birthday Bash. This fee covers all work before and during the festival and covers resource costs for the above team.

Alcohol Concession Commissions

MaxGray will receive a split of the profit of all alcohol sales after all net costs are realized (product, staffing, taxes, etc.).

Max Gray	40%
Texas Birthday Bash	60%



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Event Planning from **CONCEPT TO COMPLETION**

Texas Birthday Bash

Date

Maxgray Representative

Date

About Maxgray Productions

Maxgray Productions is a full-service event production company with solid reputation for helping our clients produce successful events.

Our past and current clients include:

- Houston Press Menu of Menus
- Houston Press Artopia
- Houston Press Brewfest
- Discovery Green Pet-a-poolooza
- Midtown Management Group Art in the Park
- Mistletoe Market
- The Center for Hearing and Speech Via Colori Street Painting Festival
- Houston Dynamo Orange Avenue
- Ellington Airport Aeros and Autos
- Houston Firefighters Association FireFest
- Tomball German Heritage Festival
- Houston International Festival IFest
- Free Press SummerFest
- Celebration Seabrook
- Txfest
- Taco Tequila, and Margarita Fest
- Pride Houston
- Bikes on the Bayou

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 15. **AGENDA DATE:** October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Executive Session: The City Council will conduct an Executive Session in accordance with Section 551.072, Texas Government Code, deliberation regarding real property and discussion regarding the potential sale and/or value of City-owned property.

ITEM BACKGROUND:

The time is _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Conduct executive session to discuss the potential sale and value of city owned property.

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 16. **AGENDA DATE:** October 25,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Executive Session: The City Council shall meet in Executive Session as permitted by Section 551.071, Texas Government Code - Consultation with Attorney - Dispute regarding invoice received from Symmetry Energy Solutions, LLC for natural gas supplied to the City of Navasota for the month of February 2021, and associated matters.

ITEM BACKGROUND:

The time is _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 17. **AGENDA DATE:** October 25,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Reconvene in open session.

ITEM BACKGROUND:
The time is _____ p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 18.

AGENDA DATE: October 25,
2021

PREPARED BY: Jennifer Reyna

APPROVED BY: BS

ITEM: Consideration and possible action on approval of the Competitive Sealed Proposal alternative delivery method, pursuant to Texas Government Code Chapter 2269, Subchapter D, as the best-value procurement method for construction of the Public Works Warehouse facility.

ITEM BACKGROUND:

The City of Navasota is soliciting Competitive Sealed Proposals from qualified firms interested in providing construction services in connection with the provision and construction of a 55' x 112' pre-engineered metal building for the Public Works Department.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the Competitive Sealed Proposal alternative delivery method, pursuant to Texas Government Code Chapter 2269, Subchapter D, as the best-value procurement method for construction of the Public Works Warehouse facility.

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 19. **AGENDA DATE:** October 25,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Discuss and possibly act upon dispute regarding invoice received from Symmetry Energy Solutions, LLC for natural gas supplied to the City of Navasota for the month of February 2021, and associated matters.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR

AGENDA PLANNING CALENDAR

OCTOBER 25, 2021 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/11/2021

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Airport update; (b) Introduce Artist in Residency; (c) Vote for Washington Ave. Project campaign; (d) City Manager message; (e) Proclamation – Municipal Court Week; (f) Board and Commission update; and (g) Reports from staff and City Council
5. Presentation to the City Manager
6. Public hearing – requested annexation
7. 1st reading of Ordinance No. 980-21, requested annexation
8. Expenditures for the month of September 2021
9. Sign appeal – Crime Stoppers
10. Interim City Manager agreement
11. Lease agreement with Boy Scout Troop 361
12. Amendment to firm transportation and storage agreement with Atmos
13. Board and Commission appointments
14. Executive Session: Section 551.072, regarding real property and discussing regarding potential sale and/or value of City owned property (Warehouse)
15. Executive Session: Section 551.071, regarding February gas bill
16. Reconvene in open session
17. Competitive sealed proposal for construction of a warehouse
18. Action on February gas bill
19. Adjourn

NOVEMBER 8, 2021 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 10/25/2021

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on Capital Improvements Project; (b) Library update; (c) Proclamation – Apprentice Week, Nov. 4-21, 2021; (d) Board and Commission update; and (e) Reports from staff and City Council
5. Public hearing – Conditional Use permit for 508 Peebles Street – place of worship
6. 1st reading of Ordinance No. _____, conditional use permit for 508 Peebles Street – place of worship
7. Approval of Amendment # 2 for the thoroughfare plan and pedestrian and bicycle plan
8. Final adoption of the thoroughfare plan and pedestrian and bicycle plan
9. 1st reading of Ordinance No. 981-21 - adopting 2021 International Building Codes
10. Select proposal to contract event planning services for 2022 TBB
11. 1st reading of Ordinance No. _____, Tax Roll, Brazos County portion
12. 1st reading of Ordinance No. _____, Tax Roll, Grimes County portion
13. Agreement – Roof at the Rec Center
14. Consent agenda: (a) Minutes for the month of October 2021; (b) Expenditures for the month of October 2021; (c) 2nd reading of Ordinance No. 980-21, requested annexation; (d) 2nd reading of Ordinance No. 981-22, adopting 2021 International Building Codes
15. Adjourn

NOVEMBER 22, 2021 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/08/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Consent agenda: (a) 2nd reading of Ordinance No. _____, conditional use permit for 508 Peeples – place of worship; (b) 2nd reading of Ordinance No. _____, Tax Roll, Brazos County portion; and (c) 2nd reading of Ordinance No. _____, Tax Roll, Grimes County portion
6. Adjourn

DECEMBER 13, 2021 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/29/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on Capital Improvements Project; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Consent agenda: (a) Minutes for the month of November 2021; and (b) Expenditures for the month of November 2021
6. Adjourn