

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
NOVEMBER 22, 2021**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 22nd of November, 2021 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCltlx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Airport update;
 - (b) Board and Commission update; and
 - (c) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

5. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the second reading of Ordinance No. 982-21, approving a conditional use permit application submitted to the City of Navasota by Mount Calvary Baptist Church for the property located at 508 Peoples Street, Navasota, Grimes County, Texas, 77868. The conditional use permit application requests to allow for the development of a place of worship, a conditional use listed under Article IX R-3: high density, multi-dwelling unit, residential district. The property affected is legally described as F L Woodard, Block 123, Lot 7-15;

B. Consideration and possible action on the second reading of Ordinance No. 983-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Brazos County portion for the City of Navasota; and

C. Consideration and possible action on the second reading of reading of Ordinance No. 984-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Grimes County portion for the City of Navasota.

6. Executive Session: The City Council will meet in Executive Session as permitted by Section 551.074, Texas Government Code - Personnel Matters - Discussion concerning the appointment, employment, evaluation, and duties of a new City Manager, including but not limited to review and discussion of applications/resumes and associated documents received from applicants for the City Manager position, and related issues.
7. Reconvene in open session.
8. Consideration and possible action concerning the appointment, employment, evaluation and duties of a new City Manager, and related issues.
9. Adjourn.

DATED THIS THE 16TH OF NOVEMBER, 2021

/BS/

BY: BRAD STAFFORD, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 16th of November, 2021 at 04:27 PM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 16TH OF NOVEMBER, 2021

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825-6475 OR (936) 825-6408 OR BY FAX AT (936) 825-2403.

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 4. **AGENDA DATE:** November 22,
2021

PREPARED BY: Brad Stafford, City Manager

APPROVED BY: BS

ITEM: Staff Report:

(a) Airport update;

(b) Board and Commission update; and

(c) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 5. **AGENDA DATE:** November 22,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

A. Consideration and possible action on the second reading of Ordinance No. 982-21, approving a conditional use permit application submitted to the City of Navasota by Mount Calvary Baptist Church for the property located at 508 Peeples Street, Navasota, Grimes County, Texas, 77868. The conditional use permit application requests to allow for the development of a place of worship, a conditional use listed under Article IX R-3: high density, multi-dwelling unit, residential district. The property affected is legally described as F L Woodard, Block 123, Lot 7-15;

B. Consideration and possible action on the second reading of Ordinance No. 983-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Brazos County portion for the City of Navasota; and

C. Consideration and possible action on the second reading of reading of Ordinance No. 984-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Grimes County portion for the City of Navasota.

ITEM BACKGROUND:

Staff will provide an amended copy of Ordinance No. 982-21 once received from Legal Counsel.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

Staff recommends approval of the consent agenda items which includes (a) the second reading of Ordinance No. 982-21, approving a conditional use permit application submitted to the City of Navasota by Mount Calvary Baptist Church for the property located at 508 Peoples Street, Navasota, Grimes County, Texas, 77868. The conditional use permit application requests to allow for the development of a place of worship, a conditional use listed under Article IX R-3: high density, multi-dwelling unit, residential district. The property affected is legally described as F L Woodard, Block 123, Lot 7-15; (b) the second reading of Ordinance No. 983-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Brazos County portion for the City of Navasota; and (c) the second reading of reading of Ordinance No. 984-21, approving the 2021 appraisal roll with tax amounts to constitute the 2021 tax roll for the Grimes County portion for the City of Navasota.

ATTACHMENTS:

1. Ordinance No. 982-21
2. Ordinance No. 983-21
3. Ordinance No. 984-21

ORDINANCE NO. 982-21

AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP GRANTING A CONDITIONAL USE PERMIT FOR THE .757 ACRE TRACT LOCATED AT 508 PEEPLES ST, NAVASOTA, TX 77868 LEGALLY DESCRIBED AS F L WOODARD, BLOCK 123, LOT 7-15; PROVIDING FOR CONDITIONS RELATED TO THE CONDITIONAL USE PERMIT

BE IT ORDAINED BY THE CITY OF NAVASOTA, THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That the Official Zoning Map of the City of Navasota, Texas, is hereby amended to grant a CONDITIONAL USE PERMIT to MT CALVARY BAPTIST CHURCH. for the development of a place of worship use on the .757 Acre tract located at 508 Peeples Street, Navasota, TX 77868 legally described as F L WOODARD, BLOCK 123, LOT 7-15, (hereinafter "Property") in accordance with the City of Navasota adopted Building Codes, Zoning Ordinance, and other applicable ordinances and regulations. This Property is located within the R-3: high density, multi-dwelling unit, residential district and requires the approval of a Conditional Use Permit for development of a place of worship use.

SECTION 2. The development of the Property shall be in accordance with the following special conditions, restrictions and regulations:

- a) The property and its use shall comply with all ordinances and codes of the City of Navasota;
- b) Preliminary Site Plan "Exhibit A" attached and incorporated hereto with the following restrictions;
 - a. Modify grading of the proposed parking lot to minimize sheet flow onto Peeples Street.
 - b. Add additional landscaping along Peeples Street, specifically along the parking lot and building.

SECTION 3. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Conditional Use Permit granted by this Ordinance if:

- a) There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Navasota, that occurs on the Property;
- b) There is a violation of any provision of the terms and conditions of the Conditional Use Permit granted by this Ordinance; or

c) As otherwise permitted by law and/or Navasota's Zoning Ordinance, as it exists or may be amended.

SECTION 4. This Ordinance shall take effect as provided by the Charter of the City of Navasota, Texas and applicable law.

PASSED AND APPROVED ON FIRST READING THIS THE 8th DAY OF NOVEMBER, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

PASSED AND APPROVED ON SECOND READING THIS THE 22ND DAY OF NOVEMBER, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

ORDINANCE NO. 983-21

**TAX ROLL ORDINANCE FOR TAX YEAR 2021
CITY OF NAVASOTA
Brazos County Portion**

WHEREAS, Section 26.09 of the Texas Property Code requires approval by the City Council of the City of Navasota of the appraisal roll with tax amounts entered by the tax assessor, for the tax year 2021 and

WHEREAS, the Chief appraiser, acting as tax-assessor-collector, has calculated and entered the tax imposed on each property included on the appraisal roll for the Brazos County Portion of the City of Navasota and submitted it by reference to the City Council of the City of Navasota, and

WHEREAS, said City Council voted in open session to approve said roll; therefore,

IT IS HEREBY ORDAINED BY THE City Council of the City of Navasota that on this 8th day of November, 2021 the appraisal roll for the Brazos County portion of the City of Navasota with tax amounts entered totaling \$1,229.90 for tax year 2021 is approved and is the tax roll for the Brazos County Portion of the City of Navasota for tax year 2021.

PASSED AND APPROVED ON FIRST READING THIS THE 8TH DAY OF NOVEMBER, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED AND APPROVED ON SECOND READING THIS THE 22ND DAY OF
NOVEMBER, 2021.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

ORDINANCE NO. 984-21

**TAX ROLL ORDINANCE FOR TAX YEAR 2021
CITY OF NAVASOTA
Grimes County Portion**

WHEREAS, Section 26.09 of the Texas Property Code requires approval by the City Council of the City of Navasota of the appraisal roll with tax amounts entered by the tax assessor, for the tax year 2021 and

WHEREAS, the Chief appraiser, acting as tax-assessor-collector, has calculated, and entered the tax imposed on each property included on the appraisal roll for the Grimes County Portion of the City of Navasota and submitted it by reference to the City Council of the City of Navasota, and

WHEREAS, said City Council voted in open session to approve said roll; therefore,

IT IS HEREBY ORDAINED BY THE City Council of the City of Navasota that on this 8th day of November 2021 the appraisal-roll for the Grimes County portion of the City of Navasota with tax amounts entered totaling \$2,894,843.19 for tax year 2021 is approved and is the tax roll for the Grimes County Portion of the City of Navasota for tax year 2021.

PASSED AND APPROVED ON FIRST READING THIS THE 8TH DAY OF NOVEMBER, 2021.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**PASSED AND APPROVED ON SECOND READING THIS THE 22ND DAY OF
NOVEMBER, 2021.**

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 6. **AGENDA DATE:** November 22,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Executive Session: The City Council will meet in Executive Session as permitted by Section 551.074, Texas Government Code - Personnel Matters - Discussion concerning the appointment, employment, evaluation, and duties of a new City Manager, including but not limited to review and discussion of applications/resumes and associated documents received from applicants for the City Manager position, and related issues.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 7. **AGENDA DATE:** November 22,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Reconvene in open session.

ITEM BACKGROUND:
The time is _____p.m.

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
CITY COUNCIL AGENDA**

AGENDA ITEM NO.: 8. **AGENDA DATE:** November 22,
2021

PREPARED BY: Susie M. Homeyer, City Secretary

APPROVED BY: BS

ITEM: Consideration and possible action concerning the appointment, employment, evaluation and duties of a new City Manager, and related issues.

ITEM BACKGROUND:

BUDGETARY AND FINANCIAL SUMMARY:

STAFF RECOMMENDATION:

ATTACHMENTS:

**CITY OF NAVASOTA
MISCELLANEOUS ITEMS**

1. PLANNING CALENDAR
2. MUNICIPAL COURT REPORT FOR 10/31/2021

AGENDA PLANNING CALENDAR

NOVEMBER 22, 2021 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/08/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Airport update; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Consent agenda: (a) 2nd reading of Ordinance No. 982-21, conditional use permit for 508 Peeples – place of worship; (b) 2nd reading of Ordinance No. 983-21, Tax Roll, Brazos County portion; and (c) 2nd reading of Ordinance No. 984-21, Tax Roll, Grimes County portion
6. Executive session: Section 551.074 – Discuss interview process
7. Reconvene in open session
8. Take action on Executive Session
9. Adjourn

DECEMBER 13, 2021 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/29/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on Capital Improvements Project; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Public hearing for Pecan Lakes PUD
6. 1st reading of Ordinance No. 986-21, Pecan Lakes PUD
7. 1st reading of Ordinance No. 981-22, amending Chapter 3 Building Regulations, Article 3.06 Signs, Section 3.06.013 Signs on Public Property
8. Contract with Lions Club on use of building at August Horst Park for the Boy Scout Troop
9. 1st reading of Ordinance No. 985-22, adopting 2021 International Building Codes
10. Gas Study
11. Contract with Republic Services
12. Consent agenda: (a) Minutes for the month of November 2021; (b) Expenditures for the month of November 2021 and (c) 2nd reading of Ordinance No. 981-22, amending Chapter 3 Building Regulations, Article 3.06 Signs, Section 3.06.013 Signs on Public Property
13. Adjourn

JANUARY 10, 2022 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 12/27/2021](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Update on Capital Improvements Project; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Consent agenda: (a) Minutes for December 2021; (b) Expenditures for December 2021; (c) 2nd reading of Ordinance No. 985-22, adopting 2021 International Building Codes; and (d) 2nd reading of Ordinance No. 986-21, Pecan Lakes PUD
6. Adjourn

Official Municipal Court Monthly Report

Month October Year 2021

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office _____

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email RJESSIE@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by _____

Date _____ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P.O. BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
Fax: (512) 936-2423

CRIMINAL SECTION

COURT	NAVASOTA MUNICIPAL COURT		TRAFFIC			NON-TRAFFIC		
	MONTH	YEAR	NON-PARKING	PARKING	CITY ORD	PENAL CODE	STATE LAW	CITY ORD
	October	2021						
1. Total Cases Pending First of Month:			428	0	16	257	39	99
a. Active Cases			53	0	0	16	18	17
b. Inactive Cases			375	0	16	241	21	82
2. New Cases Filed			24	0	0	5	1	8
3. Cases Reactivated			5	0	0	4	2	1
4. All Other Cases Added			0	0	0	0	0	0
5. Total Cases on Docket			82	0	0	25	21	26
6. Dispositions Prior to Court Appearance or Trial:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Uncontested Dispositions			13	0	0	2	0	1
b. Dismissed by Prosecution			2	0	0	1	0	1
7. Dispositions at Trial:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a. Convictions:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) Guilty Plea or Nolo Contendere			3	0	0	1	1	3
2) By the Court			0	0	0	0	0	0
3) By the Jury			0	0	0	0	0	0
b. Acquittals:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1) By the Court			0	0	0	0	0	0
2) By the Jury			0	0	0	0	0	0
c. Dismissed by Prosecution			0	0	0	0	0	0

CIVIL SECTION

COURT NAVASOTA MUNICIPAL COURT		
MONTH	October	YEAR 2021
		TOTAL CASES
1.	Total Cases Pending First of Month:	1
	a. Active Cases	1
	b. Inactive Cases	0
2.	New Cases Filed	0
3.	Cases Reactivated	0
4.	All Other Cases Added	0
5.	Total Cases on Docket	1
6.	Uncontested Civil Fines or Penalties	0
7.	Default Judgments	0
8.	Agreed Judgments	0
9.	Trial/Hearing by Judge/Hearing Officer	0
10.	Trial by Jury	0
11.	Dismissed for Want of Prosecution	0
12.	All Other Dispositions	0
13.	Total Cases Disposed	0
14.	Cases Placed on Inactive Status	0
15.	Total Cases Pending End of Month:	1
	a. Active Cases	1
	b. Inactive Cases	0
16.	Cases Appealed:	XXXXXXXXXXXXXXXXXX
	a. After Trial	0
	b. Without Trial	0

JUVENILE/MINOR ACTIVITY

COURT	MONTH	YEAR	TOTAL
NAVASOTA MUNICIPAL COURT	October	2021	
1. Transportation Code Cases Filed			3
2. Non-driving Alcoholic Beverage Code Cases Filed			0
3. Driving Under the Influence of Alcohol Cases Filed			0
4. Drug Paraphernalia Cases Filed			0
5. Tobacco Cases Filed			0
6. Truancy Cases Filed			0
7. Education Code (Except Failure to Attend) Cases Filed			0
8. Violation of Local Daytime Curfew Ordinance Cases Filed			0
9. All Other Non-traffic Fine-only Cases Filed			0
10. Transfer to Juvenile Court:			XXXXXXXXXXXXXXXXXX
a. Mandatory Transfer			0
b. Discretionary Transfer			0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)			0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)			0
13. Juvenile Statement Magistrate Warning:			XXXXXXXXXXXXXXXXXX
a. Warnings Administered			0
b. Statements Certified			0
14. Detention Hearings Held			0
15. Orders for Non-secure Custody Issued			0
16. Parent Contributing to Nonattendance Cases Filed			0

ADDITIONAL ACTIVITY

XX	TOTAL
14. Cases in Which Fine and Court Costs Satisfied by Community Service:	XXXXXXXXXXXXXXXXXXXX
a. Partial Satisfaction	0
b. Full Satisfaction	0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit	4
16. Cases in Which Fine and Court Costs Waived for Indigency	1
17. Amount of Fines and Court Costs Waived for Indigency	\$316.00
18. Fines, Court Costs and Other Amounts Collected:	XXXXXXXXXXXXXXXXXXXX
a. Kept by City	\$3,479.90
b. Remitted to State	\$2,426.70
c. Total	\$5,906.60

Run By: rjessie
Report Type: Summary
Date Range: 10/01/2021 - 10/31/2021
Finalize Report: Yes
Correction: No

*** END OF REPORT ***