

William A. 'Bert' Miller, III
Mayor
Bernie Gessner
Councilmember
Josh M. Fultz Councilmember



Grant E. Holt
Mayor Pro-Tem
Pattie Pederson
Councilmember

**NOTICE OF MEETING OF THE GOVERNING BODY OF THE
CITY OF NAVASOTA, TEXAS
DECEMBER 12, 2022**

Notice is hereby given that a Regular Meeting of the governing body of the City of Navasota will be held on the 12th of December, 2022 at 6:00 PM at the City Hall in the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street, Navasota, Texas 77868, at which time the following subjects will be considered, to wit:

To watch the City Council meeting live please visit the City of Navasota's Youtube here: <https://www.youtube.com/channel/UCItnx7BQt0TCIYJRiZ14g5w>

1. Call to Order.
2. Invocation
Pledge of Allegiance
3. Remarks of visitors: Any citizen may address the City Council on any matter. Registration forms are available on the podium and/or table in the back of the city council chambers. This form should be completed and delivered to the City Secretary by 5:45 p.m. Please limit remarks to three minutes. The City Council will receive the information, ask staff to look into the matter, or place the issue on a future agenda. Topics of operational concerns shall be directed to the City Manager.
4. Staff Report:
 - (a) Introduction of new employees [Peggy Johnson, HR Director]
 - (b) Annual Airport update from Michael Dearing [Jason Weeks, City Manager]
 - (c) Soccer 2022 update [Jason Weeks, City Manager]
 - (d) Proclamation - Honoring Johnny McNally on his retirement [Bert Miller, Mayor]
 - (e) Board and Commission update [City Council]; and
 - (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

5. Consideration and possible action to approve the new Compensation Pay Plan and philosophy of administering wage adjustments in FY 2022-23. [Jason Weeks, City Manager]
6. Consideration and possible action to select an engineering/surveying service provider to complete project implementation for the City of Navasota's 2021 TxDOT TA Project: Brosig Avenue Pedestrian Improvements. [Jose Coronilla, Director of Streets & Sanitation]
7. Consideration and possible action on appointments to Boards and Commissions. [Jason Weeks, City Manager]
8. Consent Agenda: The following items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

Consent Items are:

- A. Approve the minutes for the month of November 2022.
 - B. Approve the expenditures for the month of November 2022.
 - C. Approve the Municipal Court Report for November 2022.
9. Executive Session: The City Council shall meet in Executive Session in accordance with Texas Government Code, Section 551.086 – Utility Competitive Matters - City of Navasota Gas Utility System - Gas Supply and Transportation Arrangements and Agreements, and associated matters.
 10. Reconvene in open session.
 11. Adjourn.

DATED THIS THE 9TH OF DECEMBER, 2022

/JW/

BY: JASON WEEKS, CITY MANAGER

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the CITY OF NAVASOTA, is a true and correct copy of said notice and that I posted a true and correct copy of said notice in the glass bulletin board, in the foyer, on the south side of the Municipal Building as well as in the bulletin board on the north side of the Municipal Building of the City of Navasota, Texas, a place convenient and readily accessible to the general public at all times, and said notice was posted on the 9th of December, 2022 at 11:42 AM and will remain posted continuously for at least 72 hours preceding the scheduled time of said meeting. Agendas may be viewed at www.navasotatx.gov.

The City Council reserves the right to convene in Executive Session at any time deemed necessary for the consideration of confidential matters under the Texas Government Code, Sections 551.071-551.089.

DATED THIS THE 9TH OF DECEMBER, 2022

/SMH/

BY: SUSIE M. HOMEYER, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (936) 825.6475 OR (936) 825.6408 OR BY FAX AT (936) 825.2403.



REQUEST FOR CITY COUNCIL AGENDA ITEM #4

| | |
|--|--|
| Agenda Date Requested: <u>December 12, 2022</u> | Appropriation |
| Requested By: <u>Jason Weeks, City Manager</u> | Source of Funds: <u>N/A</u> |
| Department: <u>Administration</u> | Account Number: <u>N/A</u> |
| <input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance | Amount Budgeted: <u>N/A</u> |
| | Amount Requested: <u>N/A</u> |
| | Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No |

Exhibits: Soccer Survey results

AGENDA ITEM #4

Staff Report:

- (a) Introduction of new employees [Peggy Johnson, HR Director]
- (b) Annual Airport update from Michael Dearing [Jason Weeks, City Manager]
- (c) Soccer 2022 update [Jason Weeks, City Manager]
- (d) Proclamation honoring Johnny McNally on his retirement [Bert Miller, Mayor]
- (e) Board and Commission update [City Council]
- (f) Reports from City Staff or City Officials regarding items of community interests, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognition of public officials, public employees, or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that has arisen after the posting of the agenda. [Jason Weeks, City Manager]

SUMMARY & RECOMMENDATION

- (a) Peggy Johnson, HR Director will introduce new employees in the Navasota Police Department (Todd Moon, Police Officer and Paige Saylor, Communications Operator).

- (b) Jason Weeks, City Manager will introduce Michael Dearing, which will provide City Council with an annual update on the Navasota Airport.
- (c) Jason Weeks, City Manager, will give an update on the 2022 Soccer season. Staff developed a survey and sent out to parents and volunteers to receive feedback. Overall, participants were happy with the City's efforts to have a soccer program. Additionally, great feedback was provided on how to improve the program and that there was an interest to have spring soccer program too.
- (d) The Mayor will present a proclamation to Johnny McNally on his retirement at the end of December 2022.
- (e) If applicable, City Council will provide Board and Commission updates.
- (f) Staff and City Council will give updates on other events coming up.

ACTION REQUIRED BY CITY COUNCIL

None

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

12/9/2022

Date

SOCCER 2022



162 KIDS

18 COACHES

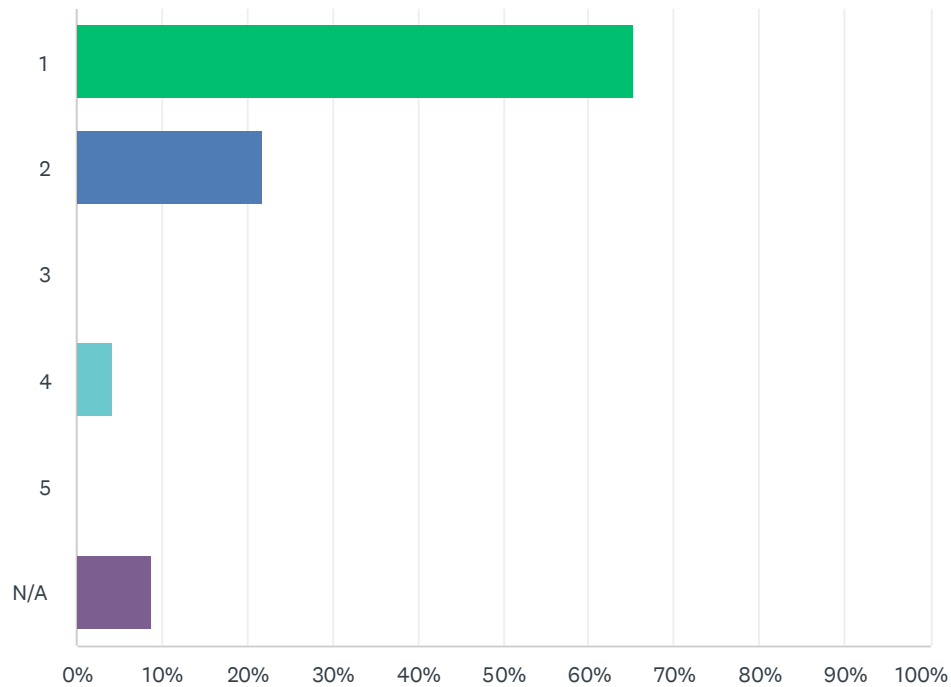
8 -- (3- 6) YEAR OLD TEAMS

6 -- (7-10) YEAR OLD TEAMS

4 -- (11-15) YEAR OLD TEAMS

Q1 How many children did you have registered for soccer this season?

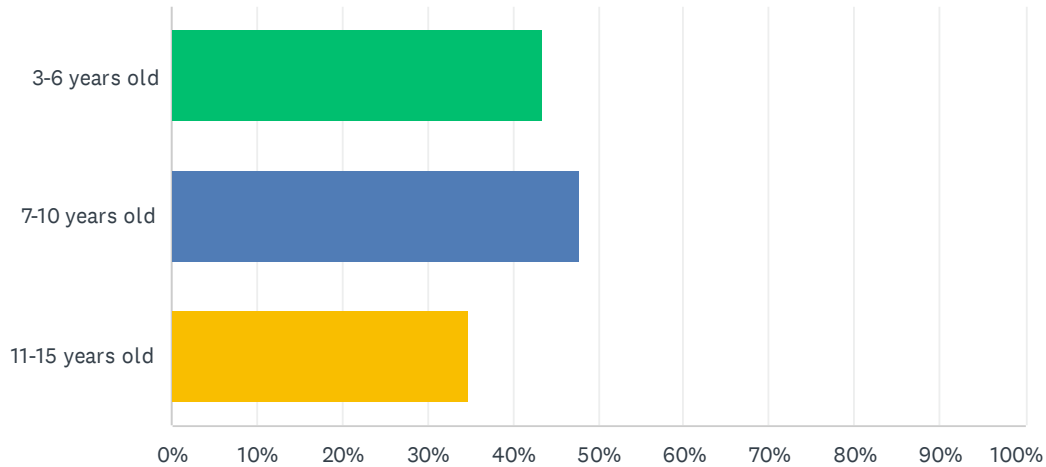
Answered: 23 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| 1 | 65.22% | 15 |
| 2 | 21.74% | 5 |
| 3 | 0.00% | 0 |
| 4 | 4.35% | 1 |
| 5 | 0.00% | 0 |
| N/A | 8.70% | 2 |
| TOTAL | | 23 |

Q2 What age groups did your child/children participate in? (Check all that apply)

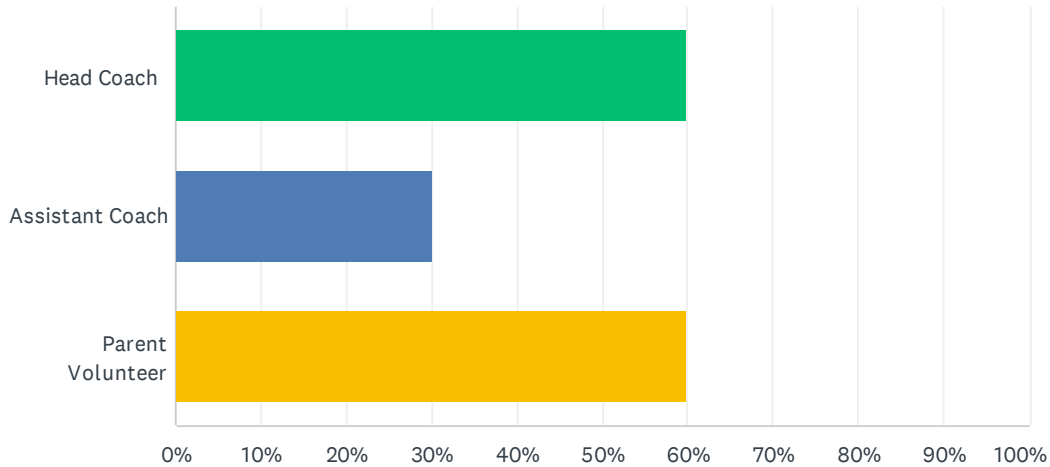
Answered: 23 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|-----------------------|-----------|----|
| 3-6 years old | 43.48% | 10 |
| 7-10 years old | 47.83% | 11 |
| 11-15 years old | 34.78% | 8 |
| Total Respondents: 23 | | |

Q3 Did you volunteer for the 2022 soccer season? If yes, please check all that apply.

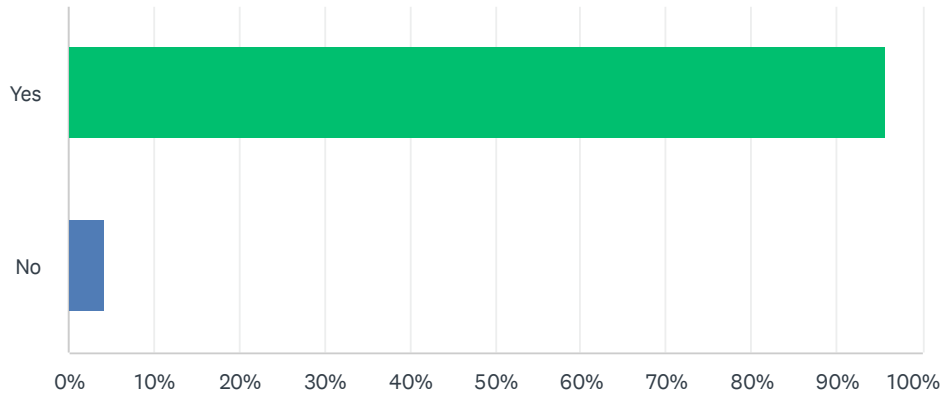
Answered: 10 Skipped: 13



| ANSWER CHOICES | RESPONSES | |
|-----------------------|-----------|---|
| Head Coach | 60.00% | 6 |
| Assistant Coach | 30.00% | 3 |
| Parent Volunteer | 60.00% | 6 |
| Total Respondents: 10 | | |

Q4 Would you consider signing up your children next year if soccer is run by the City of Navasota again?

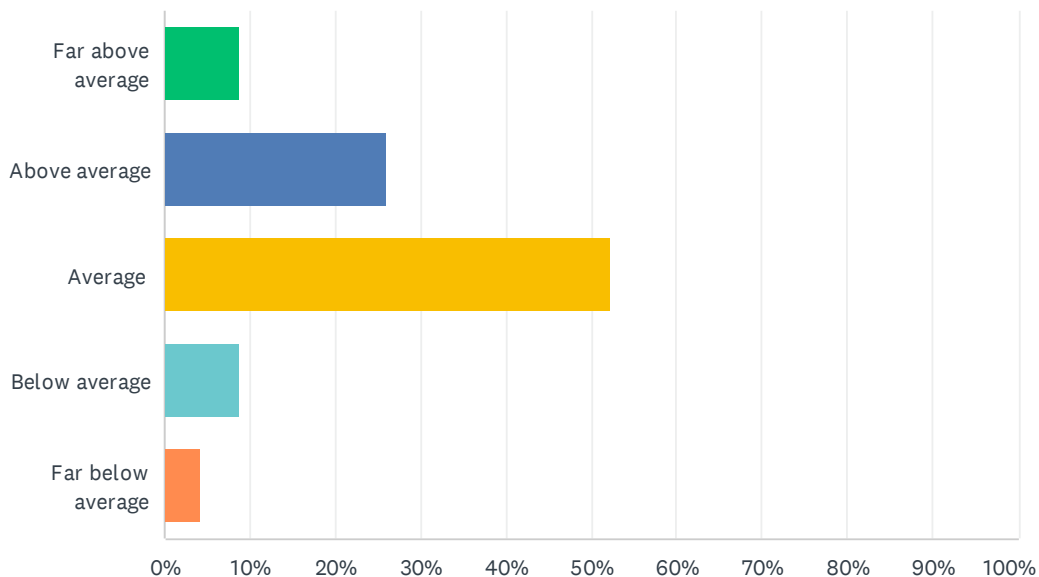
Answered: 23 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| Yes | 95.65% | 22 |
| No | 4.35% | 1 |
| TOTAL | | 23 |

Q5 Overall, how well do you think that the City of Navasota did this year running the soccer program?

Answered: 23 Skipped: 0



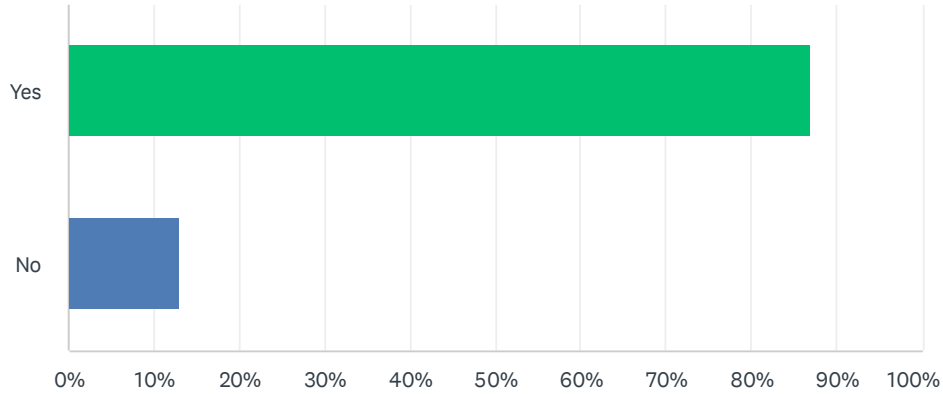
| ANSWER CHOICES | RESPONSES | |
|-------------------|-----------|----|
| Far above average | 8.70% | 2 |
| Above average | 26.09% | 6 |
| Average | 52.17% | 12 |
| Below average | 8.70% | 2 |
| Far below average | 4.35% | 1 |
| TOTAL | | 23 |

Q6 What things would you recommend the city do differently for next season?

Answered: 13 Skipped: 10

Q7 If the City of Navasota sponsored a Spring League for soccer, would you be interested in signing up your children for this?

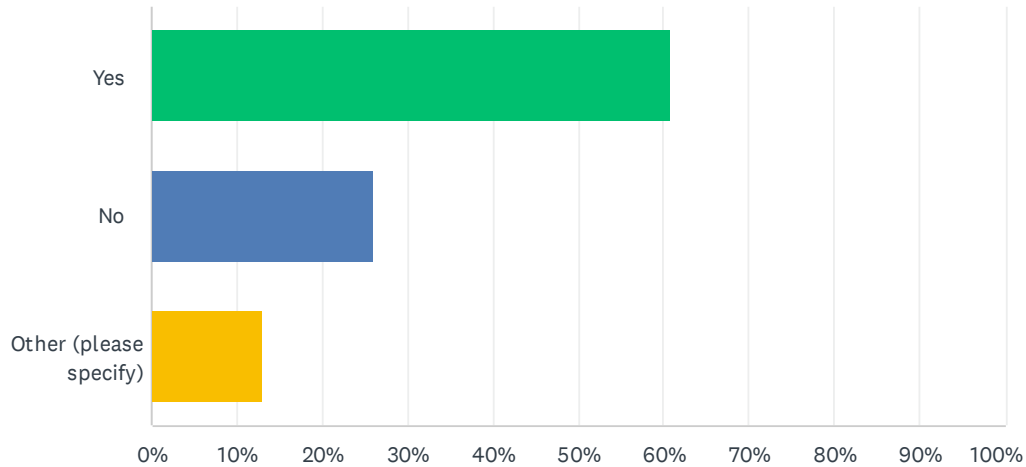
Answered: 23 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----|
| Yes | 86.96% | 20 |
| No | 13.04% | 3 |
| TOTAL | | 23 |

Q8 Did you feel that City employees communicated/responded to questions or issues promptly?

Answered: 23 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Yes | 60.87% | 14 |
| No | 26.09% | 6 |
| Other (please specify) | 13.04% | 3 |
| TOTAL | | 23 |

Q9 Do you have any other suggestions or ideas?

Answered: 10 Skipped: 13

Q10 Full name:

Answered: 11 Skipped: 12

Q11 Email address:

Answered: 11 Skipped: 12

Q12 Phone number:

Answered: 11 Skipped: 12

PROCLAMATION RECOGNIZING JOHNNY MCNALLY RETIREMENT

WHEREAS, we are here today to express special recognition to Johnny McNally and to honor him for his distinguished career with the Navasota Grimes County Chamber of Commerce; and

WHEREAS, Johnny began his career with the Chamber of Commerce on July 1, 2015 as Director: and

WHEREAS, Johnny has proven himself to be a valuable asset to the Chamber of Commerce and has worked tirelessly for the betterment of our city and county; and

WHEREAS, the City of Navasota wishes to express its sincere appreciation to Johnny for his dedication to the outstanding performance of his duties during his tenure; and

WHEREAS, this proclamation is presented to Johnny to serve as a reminder that although he is retiring, he will always be remembered as a valued asset of the City of Navasota and Grimes County dedicated to both his position and our community;

NOW, THEREFORE, BE IT PROCLAIMED, that I, Bert Miller, Mayor of the **City of Navasota** do hereby present this Proclamation to Johnny McNally as a testimonial to his dedication to our community as Chamber of Commerce Director for the past seven years, with our best wishes for continued success and happiness in the future.

SIGNED THIS THE 12TH DAY OF DECEMBER, 2022

BERT MILLER, MAYOR

AGENDA PLANNING CALENDAR

DECEMBER 12, 2022 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 11/28/2022

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Introduction of new employees-PD; (b) Annual Airport Report – Michael Dearing; (c) Soccer 2022 update; (d) Proclamation – Johnny McNally; (e) Board and Commission update; and (f) Reports from staff and City Council
5. Approval of compensation study
6. Brosig Street Project – Select engineering firm
7. Appointment to Boards/Commissions: EDC Board & TIRZ Board
8. Consent agenda: (a) minutes for the month of November 2022; and (b) expenditures for the month of November 2022
9. Executive Session: Gas Contract
10. Reconvene
11. Adjourn

JANUARY 9, 2023 – **WORKSHOP**

1. Called to order
2. Rate Study Workshop
3. Adjourn

JANUARY 9, 2023 – DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 12/26/2022

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) CIP Update: AWOS, PW Warehouse, CIP Utilities; and Streetscape Project; (b) Board and Commission update; and (c) Reports from staff and City Council
5. Consent agenda: (a) minutes for the month of December 2022
6. WiFi agreements
7. Executive Session: Section 551.074 Personnel – Annual evaluation of City Manager and Section 551.071 Consultation with Attorney – increase in legal fees
8. Reconvene in open session
9. Action on City Manager annual evaluation
10. Action on Consultation with Attorney – increase in legal fees
11. Adjourn

JANUARY 11, 2023 – STATE OF THE CITY ADDRESS

JANUARY 23, 2023 – **WORKSHOP**

1. Called to order
2. TDA Report
3. Adjourn

JANUARY 23, 2023 – [DEADLINE FOR SUBMITTING ITEMS AND COVER SHEETS FOR THIS MEETING IS 01/09/2023](#)

1. Called to order
2. Invocation/Pledge of Allegiance
3. Remarks of visitors
4. Staff Report: (a) Board and Commission update; and (b) Reports from staff and City Council
5. Adjourn

February 13, 2023 – Expenditures for the months of December 2022 and January 2023

February 27, 2023

March 13, 2023

March 27, 2023

April 10, 2023 – Executive Session – Evaluation of Municipal Judge – 2 year

April 24, 2023



Vision Statement:

*Navasota 2027: What America Wants To Be
“A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business.”*

Mission Statement:

*“To guide Navasota’s growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development.”*



THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*



So much, so close.

**Report
and
Strategic Plan**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**



REPORT AND STRATEGIC PLAN COUNCIL/STAFF RETREAT

CITY OF NAVASOTA

February 12, 2021

Introduction

On February 12, 2021, the Mayor, City Council and staff of the City of Navasota met for a retreat planning session. The purpose of this meeting was twofold.

- Confirm and expand the governance philosophy for the City Council. Included in that is identifying key elements of the Council's vision for Navasota.
- Prepare a strategic plan for the city.

The Mayor, Council and staff freely worked together, and their work was exemplary in all respects. Ron Cox facilitated the process.

Governance

In their February 12, 2021 session the Council confirmed the governance policy they established in 2017 and expanded on it by further defining their governance philosophy. The Council participated in discussions about their role, together and their leadership responsibilities. The elements of a strong governance model are having and following clear vision and mission, establishing leadership and communications philosophies, and identifying the expectations of each other as City Council members, and the City staff, and of identifying and recognizing the expectations staff has of the City Council.

The key elements of the Governance Philosophy are leadership, communication and understanding and defining expectations. These define how the team will function together. Visioning and planning are the key elements that define what the strategies and goals are for the City of Navasota and what they will be to ensure the vision is ultimately attained.

Governance Model

The governance model first begins with leadership. Each member of the Council asked to provide input into how they will lead, communicate and a defining of expectations for themselves and staff.

The facilitator began the process by asking each of the members why they ran and serve on the City Council. They responded as follows:

The Mayor and Council reviewed and confirmed their Governance Policy and Rules of Engagement established in 2017. These are as follows.

Mayor and Council members ran for the office and serve ...

- Had already serviced on other boards and wanted to be active in the growth to come.
- To lead city in the right direction.
- Saw growth coming and saw weaknesses in various ordinances that needed strengthening – now growth is really here.
- To bring a different insight as a native of Navasota.
- To encourage business growth and economic development.
- Am able to serve.
- Originally to change the direction of the city (and have done that).
- Exciting to be a part of big decisions for the community.

The facilitator then asked the members to describe the attributes they have that will contribute to the work of the Council.

Mayor and Council have the following attributes ...

- Able to think outside the box on issues.
- Business experience in the private sector.
- Provides a technical background.
- Brings a different point of view, being from a different generation than others on the Council.
- Historical memory as a native of Navasota.
- Love the community.
- Committed to the community.
- Service to the community.
- Have the time to serve.

- Have a special needs child bringing different perspective to decision making.
- Raised seven children and now grandchildren all in Navasota community and schools.
- Different stages of our lives, bring different viewpoints.

The Mayor and Council of the City of Navasota will lead by ...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

The Mayor and Council of the City of Navasota will communicate ...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

The Mayor and Council of the City of Navasota expect the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

The Mayor and Council of the City of Navasota expect the following of the staff ...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

The staff expects the following of the Mayor and Council of the City of Navasota (as defined by the City Council) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

Vision and Mission

On February 6, the Council and senior staff discussed the elements vision they have for Navasota. Currently, there are is Vision Statement and Mission Statement for the City. After a review, the Mayor and Council identified and confirmed the key elements of the vision and mission for the City.

Vision Statement

Navasota 2027: What America wants to Be:

A beautiful, progressive, vibrant, service oriented, close-kinit community filled with historic charm and promise for people and business.

Vision Elements

These elements were discussed and are presented in no particular order of priority. It was noted that in reviewing the Vision Statement from the Comprehensive Plan, these key vision elements are consistent with and embodied in the Vision Statement.

- Navasota is a role model for other cities.
- Clean.
- Safe.
- Friendly and inviting.
- Historic.
- Beautiful and manicured.
- Successful.
- Sustainable.
- Full of opportunity.
- Innovative.
- Charming.

Mission Statement

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

These key mission elements are presented in no particular order of priority.

- Committed.
- Stay focused on the mission.
- Dedication and desire.
- Proper planning.
- To communicate the Vision.
- Provide great/exceptional customer service.
- Clear, consistent, defined responsibilities.
- Flexible.
- Understanding of your role and responsibilities.

Strategic Planning

The facilitator led the participants in a SWOT analysis, identifying and discussing the strengths, weaknesses, opportunities and threats for the City of Navasota, both organizationally and in the community. The weaknesses then were divided into common themes – Areas of Emphasis or Vision Elements. Within each of the Areas of Emphasis, opportunities – strategies and goals – were identified to overcome the weaknesses.

Finally, threats were identified that if not anticipated may get in the way of accomplishing the strategies and goals.

The participants were divided into three groups. Each group focused on strengths and weaknesses as follows.

Strengths

Group 1

- Qualified personnel.
- Close knit team/community.
- Has a can-do attitude.
- Pride in community and city organization.
- Friendly.
- Great leadership – Council, City Manager and staff.
- Caring.
- Small town charm.
- Service oriented.
- Open minded and welcoming.
- Knowledgeable about work, etc.
- Dedication.
- Good foundation upon which to build.
- Resilient.
- Organization is accountable to the community.
- Have integrity and honesty.
- Everyone is team player.
- Willing to admit to issues and problems.
- Self-aware.
- Transparent.
- Have community support.
- Have a multi-faceted community makeup.
- Visionaries.
- Excellent location.
- Diversity in the community.

Group 2

- Great staff.
- Buy-in from the community.
- A community feeling.
- Progressive.
- Safe.
- Leadership.
- Proactive Council.
- Beginning infrastructure design improvements.
- City services.
- Facilities.

- Partnerships.
- Potential for growth.
- Location.
- History.
- Industry.

Group 3

- Experience of Council and staff.
- New councilmembers bringing energy and new ideas.
- Leadership.
- Collaboration.
- Creativity.
- Openness/inviting community.
- Honesty/trust.
- Stability.
- Teamwork.
- Loyalty and pride.
- Service minded.
- Relationships/friendly/user friendly.
- Fun.
- Commitment and dedication.

Weaknesses

Group 1

- Lack of social and health services.
- Minimal retail services.
- Lack of transportation services.
- Lack of after 5 p.m. activities.
- Aging infrastructure.
- Difficulty in communication from the city to the citizens.
- Lack of finances for unfunded mandates.
- Outside negative perception of the community.
- Finding and retaining good staff.
- Lack of seasoned/experienced staff at all levels.
- Lack of citizen input/involvement.
- Uninformed criticism from citizens.
- Limited connectivity to high quality internet.
- Technologically inhibited/fear of technology

Group 2

- Fear of change.
- More work than staff can accomplish.
- Lack of job career diversity.

- Perception of the school district.
- Lack of rental/multifamily in the city.
- Retail leakage.
- Lack of amenities for social and family time.
- Train traffic.
- Animal control/fire department facilities need replacing.
- Lack of internet connectivity.

Group 3

- Communication/understanding of the message.
- People making assumptions without all the information.
- Aging infrastructure.
- Sometimes resistant to change.
- Dislike of others.
- Financial resources are limited.
- Retention of employees.
- Outside perception of Navasota.
- People have long memories.
- Lack of participation by the citizens.
- Being required to respond to circumstances beyond our control.
- Limited technology in the community in the city.

Areas of Emphasis

Reviewing the weaknesses presented resulted in the identification of five areas of emphasis.

- **Governance**
- **Economic Development**
- **Image/Communication**
- **Infrastructure**

Weaknesses Rearranged

The weaknesses identified above, were then summarized and arranged to be within one of the areas of emphasis.

- **Governance**
 - Resistance to change.
 - Employee retention.
 - Responding to circumstances beyond city's control.
 - Unfunded mandates.
 - Lack of participation.
- **Economic Development**
 - Diversity in career jobs.

- Sufficient revenue for infrastructure redevelopment.
- Retail leakage
- Lack of social and family recreation.
- Need for diversity in housing.
- Social and health services.
- **Image/Communication**
 - Negative perception of school district.
 - Negative perception of city.
 - Inability to provide information to all ages
 - Internally and externally.
 - Lack of understanding.
 - Criticism from the uninformed.
 - From city to citizens
- **Infrastructure**
 - Train traffic.
 - Again infrastructure
 - Transportation.
 - Facilities.
 - Poor quality of internet and technology, city and citywide.

Opportunities – Strategies and Goals

The groups then brainstormed to identify opportunities to overcome the weaknesses. These opportunities are the basis for the strategies and goals prepared below.

Governance

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**

- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

(Note: there were some communications initiatives in Governance. These have been moved to Image/Communication to avoid repetition.)

Economic Development

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Pursue grants from EDA.
- **Enhance the marketing of Navasota.**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment.**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

(Note: there were some infrastructure initiatives in Economic Development. These have been moved to Infrastructure to avoid repetition.)

Image/Communication

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public. (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision.
 - Prepare and implement a communication protocol.

Infrastructure

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**

- Identify location and right of way needs for the crossing.
- Establish costs to city to accommodate the crossing.
- Identify land for a substation for fire and animal control.
- Establish contact and conversation with the railroad.
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community’s internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Threats

Finally, Council and staff identified threats to accomplishing the goals and strategies that have been identified.

- Fear – lack of understanding of the issues and the unknown.
- Money.
- Economic downturn.
- Federal and state unfunded mandates and restrictions to local government.
- Social media.
- Uncommitted leadership.
- Politization of local government.
- Suffering the unintended consequences of outside mandates.
- Encroaching crime.
- Another pandemic – COVID.
- Adverse weather.
- No response to the failing infrastructure.
- The “cancel culture” – just turning off or destroying what one disagrees with – refusal to dialogue.
- Not adapting to the change in the ideology of the culture.

City Staff Implementation Sessions

April 5 and 14, 2021

On April 5, 2021 the facilitator met with the City Manager and staff to review the outcomes of the planning session and to determine next steps for the development of the implementation plan.

Implementation Plan Process. The staff reviewed a template to be used to develop the implementation portion of the planning process. During the discussions, a staff member was assigned as the team facilitator for the development of the implementation plan for each areas of emphasis. Further they began the process of developing action steps, with proposed timelines, and budget implications (if they were known at the time).

On April 14, 2021 staff again met with the facilitator to review and complete a draft implementation plan. The implementation plan is included in this document.

Reporting

Finally, staff established reporting protocols. These protocols serve the purpose of keeping the staff on schedule with the implementation of strategies, keeping the City Manager informed, and providing regular reports to the Mayor and City Council on the status of the implementation of the adopted strategies. This provides for long term accountability toward the implementation of the Strategic Plan.

Reporting Protocols

- **Council**
 - Receives updates at least monthly from staff at Council meetings regarding various projects related to the strategic plan.
 - Receives formal status reports, including a semi-annual and annual report from staff to the City Council.
- **City Manager**
 - City Manager receives regular – both formal and informal - updates from staff at regular staff meetings on progress of assignments.

City Council Approval

April 26, 2021

On TBD, 2021, the City Council reviewed their work as well as the work of the staff since the planning session in January. After a thorough discussion the Report was approved as amended unanimously.

Conclusion

The Mayor, Council and staff of the City of Navasota worked through a governance and planning process that allowed the Council to create a governance model and identify and expand strategies for moving the city forward. The process brought the staff leadership and Council closer together as a team and developed an implementation process to ensure the strategies are addressed and accomplished over time.



Strategic Plan 2021

**Council/Staff Planning Retreat
February 12, 2021**

**Adopted
April 26, 2021**

**Prepared and Facilitated
By
Ron Cox Consulting**

Vision Statement (Adopted 2017)

**Navasota 2027: What America wants to Be:
A beautiful, progressive, vibrant, service oriented,
close-kinit community filled with historic charm
and promise for people and business.**

Key Vision Elements 2021

- **Navasota is a role model for other cities.**
- **Clean.**
- **Safe.**
- **Friendly and inviting.**
- **Historic.**
- **Beautiful and manicured.**
- **Successful.**
- **Sustainable.**
- **Full of opportunity.**
- **Innovative.**
- **Charming.**

Mission Statement (Adopted 2017)

To guide Navasota's growth in a way that maintains our heritage, culture and uniqueness while maximizing our economic and social development.

Mission Elements

- **Committed.**
- **Stay focused on the mission.**
- **Dedication and desire.**
- **Proper planning.**
- **To communicate the Vision.**
- **Provide great/exceptional customer service.**
- **Clear, consistent, defined responsibilities.**
- **Flexible.**
- **Understanding of your role and responsibilities.**

City of Navasota

City Council

Leadership Philosophy

The City Council of the City of Navasota will lead by...

- Providing the facts.
- Seeking and gaining understanding of the problems.
- Listening, asking, seeking information and deciding.
- Coming together for the greater good – compromising and building consensus.
 - Toward a common goal – betterment of Navasota.
 - Finding a win/win for all.
 - Building consensus.
- Picking your wins carefully.
- Not being afraid to admit you are wrong and changing your mind.
- Being patient.
- Being humble – not prideful or egotistical.
- Being passionate about our city, but not dictatorial.
- Being brave for our city.
- Showing respect and being respectful of others.

City of Navasota

City Council

Communication Philosophy

The City Council of the City of Navasota will communicate by...

- Effectively with citizens, each other and staff...
 - Concisely.
 - Clearly.
 - Completely.
- Seek and allow responses.
- Seek to understand.
- Take the time to explain the issue and resolution to each other and to citizens.

City of Navasota

City Council and Staff

Expectations

Council expects the following of each other...

- Remember we all work for the citizens – Council and staff alike.
- Set the table for the citizens on agenda items – fill in the gaps of knowledge for them.
- Follow the process.
- Be willing to slow the process down.
- Respect each other and their opinions.
- Be honest.
- Be consistent.
- Do your homework.
- Be vulnerable – admit you do not know everything.
- Be willing to learn.
- Don't take the issue personally

City of Navasota

City Council and Staff

Expectations

Council expects the following of staff...

- Set the table to explain agenda items for Council and citizens.
- Be clear and timely in the information flow to Council – understanding and responding to individual council members in the way that communicates best to them.
- Don't take it personally.
- Provide the full picture – the good, the bad, and the ugly.
- Have patience.
- Know your lane and stay in it.
- Understand the chain-of-command.

(It was noted that the City Council and staff should all have and respond to the same expectations.)

Staff expects Council to (as defined by Council members themselves) ...

- Don't play the "gotcha" game with staff.
- Have an understanding of staff, their role.
- Ask questions and don't assume.
- Have patience.
- Be fair.
- Listen to staff.
- Be respectful to staff.
- Seek information on what council can do to help the staff succeed.
- Seriously consider their recommendations.
- Attempt to solve the problems that are presented.
- Give them clear direction.
- Remember that staff is working for the citizens, as well as the Council.
- Don't put undue pressure on staff.
- Follow the chain-of-command.

City of Navasota

Strategic

Areas of Emphasis

- **Governance**
 - **Guiding Principle:** *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*
- **Economic Development**
 - **Guiding Principle:** *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*
- **Image/Communication**
 - **Guiding Principle:** *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*
- **Infrastructure**
 - **Guiding Principle:** *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Area of Emphasis

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

Initiatives:

- **Establish a program to encourage more participation in Navasota government.**
 - Establish and implement leadership academies.
 - Establish a citizens' academy.
 - Establish a citizens' police academy.
 - Establish a citizens' fire academy.
 - Improve communication and strategic alignment between Council and all committees.
- **Establish an employee retention strategy.**
 - Identify and promote the work culture, benefits of the city.
 - Promote the community and organizational culture.
 - Explore housing incentives to live and work in Navasota and attract new employees.
 - Cast a wider net for employees.
 - Explore opportunities for providing employee benefits that incentivize employment and retention.
- **Explore opportunity for a full-time grant writer.**
- **Provide a clear sense of direction to all boards related to economic development.**
 - Establish an Economic Development Strategy with the NEDC

Area of Emphasis

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

Initiatives

- **Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process.**
- **Seek out grant opportunities.**
 - Grants from EDA.
- **Enhance the marketing of Navasota**
 - Marketing to fulfill housing needs.
 - Marketing of lower utility costs compared to other areas.
 - Marketing location and proximity to major metro areas in the state.
- **Seek partners to improve local health and social service providers.**
 - Explore health authority with county.
 - Explore partnership with St. Joseph's healthcare system.
 - Recruit health provider specialists (optometrists and medical providers)
- **Enhance strategic retail recruitment**
 - Continue to partner with Retail Coach.
 - Attend recruitment conferences (industry, retail, restaurants, etc.)

Area of Emphasis

Image/Communications

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

Initiatives

- **Improve the perception and image of Navasota.**
 - Establish a positive campaign to promote Navasota.
 - Prepare both an in-person and digital message.
 - Identify target audiences.
 - Attend realtor conferences to tell the Navasota story.
 - Utilize citizens' academies (see Governance).
 - Explore use of Town Hall meetings – in-person and virtual.
- **Establish a program to educate ISD students about local government.**
 - Sponsor a job shadowing program for students in the city.
- **Improve communication in general with the public (Note: moved from Governance)**
 - Be deliberate about creating buy-in from citizens.
 - Inform, educate and cast the vision
 - Prepare and implement a communication protocol.

Area of Emphasis

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

Initiatives

- **Prepare a plan for construction of an elevated grade crossing over the railroad tracks.**
 - Identify location and right of way needs for the crossing.
 - Establish costs to city to accommodate the crossing.
 - Identify land for a substation for fire and animal control.
 - Establish contact and conversation with the railroad
- **Prepare a capital improvements plan and program for needed city infrastructure.**
 - Improve aging infrastructure.
 - Improve aging and inadequate facilities.
 - Expand parks, trails and bike paths.
 - Identify funding sources – bonds, grants, etc.
- **Create additional opportunity for social and family amenities.**
 - Create additional sports facilities.
 - Make park improvements – trails, bike paths, etc.
- **Identify and plan for needed improvements to the community's internet system.**
 - Identify and review the existing systems available to the City
 - BVCOG Fiber Loop
 - Midsouth Synergies
 - Other

Vision Element #1

Governance

Guiding Principle: *The City of Navasota follows established rules of governance that promote civil discourse, consistent and predictable deliberation and exemplary action.*

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|---|-------|---|--|---------|------|------|---------------|
| 1.1 | Establish a program to encourage more participation in Navasota government. | 1.1.1 | Establish and implement leadership academies. | <ul style="list-style-type: none"> Re-implement a citizens’ academy. Establish a citizens’ police academy. Establish a citizens’ fire academy | | X | | Brad Stafford |
| | | | | <ul style="list-style-type: none"> Hold town hall meetings with citizens in neighborhoods and restaurants to discuss City operations and governance. Present organizational environment to the community | | X | | |
| | | | | <ul style="list-style-type: none"> Grilling Stafford Monday of City Council meetings: partner with Willy 98.7 and Navasota Examiner to go over upcoming City Council Agenda. (also Facebook Live) | Ongoing | | | |
| | | 1.1.2 | Provide a clear sense of director to all boards | <ul style="list-style-type: none"> Organize a volunteer luncheon for Boards & Commissions volunteers | X | | | |
| | | | | <ul style="list-style-type: none"> Joint meeting with all boards/commissions for direction/legal training and Roberts rules. Bring strategic planning and comprehensive planning documents to NEDC for approval Recruit members who align with City Council Improve communication and strategic alignment between Council and all committees. Inform all communication & comp plan updates to all boards Staff to facilitate strategic plan for economic | X | | | |

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|---|-------|--|---|------|-------------|------|-------------------|
| | | | | development corporation | X | | | |
| | | 1.1.3 | Establish a volunteer appreciation program | <ul style="list-style-type: none">• Organize a short ceremony for volunteers around the city (ex: Blue Santa, Trash Off)• | X | | | Rayna |
| 1.2 | Explore opportunity for a full-time grant writer. | 1.2.1 | Continued professional development | <ul style="list-style-type: none">• Explore grant writing training opportunities• Continue partnership with BVCOG• Research other cities how grants are handled | | X X X | | Rayna Willenbrink |

Vision Element # 2

Economic Development

Guiding Principle: *The City of Navasota will promote a strong and diverse economy that strengthens the local sales tax and property tax base while also contributing to a high quality of life.*

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|--|-------|---|---|---------|------|------|---------|
| 2.1 | Establish a partnership with NISD, Blinn, TAMU and other institutions to enhance the economic development process. | 2.1.1 | Pursue grants from EDA. | <ul style="list-style-type: none"> Continue partnership with BVCOG for information on EDA grants Continue relationship with Grantworks Continue TEDC membership for resources on EDA grants Explore new partnerships | Ongoing | | | Rayna |
| | | 2.1.2 | Develop workforce programs | <ul style="list-style-type: none"> Explore partnerships with NISD Continue partnership Chamber & CETA Explore opportunities with the SBDC Continue partnership with Bush School/TAMU Reach out to BVCOG for funding opportunities Research Texas Workforce Commission opportunities | Ongoing | X | | |
| 2.2 | Enhance the marketing of Navasota. | 2.2.1 | Marketing to fulfill housing needs. | <ul style="list-style-type: none"> Show housing growth to demonstrate demand. Establish a permit/fee waiver program Utilize NEDC website to highlight utility costs and location Navasota Economic Development corporation Featured on the Navasota.gov home page | Ongoing | X | | Madison |
| | | 2.2.2 | Marketing of lower utility costs compared to other areas. | | Ongoing | | | |
| | | 2.2.3 | Marketing location and proximity to major metro areas in the state. | | Ongoing | | | |
| 2.3 | Seek partners to improve local health and social | 2.3.1 | Explore health authority with county. | <ul style="list-style-type: none"> Improve relationship with county and cities within the county Continue to meet with the county this past year about this partnership but their level of interest currently | X | | X | Rayna |

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|---------------------------------------|-------|--|--|-------------|------|--------|-------|
| | service providers. | | | not very high. <ul style="list-style-type: none"> Continue to explore other avenues to recruit and establish a local public health authority and possibly a health inspections office. Possible partnering with other cities in the county | X | | | |
| | | 2.3.2 | Establish Health Inspector | <ul style="list-style-type: none"> Establish Policy Appoint and train inspector | | | X X | |
| | | 2.3.3 | Explore partnership with St. Joseph's healthcare system. | <ul style="list-style-type: none"> Add health care recruitment to the regional (retail) recruitment project | | | X | |
| | | 2.3.4 | Recruit health provider specialists (optometrists and medical providers) | | | | | |
| 2.4 | Enhance strategic retail recruitment. | 2.4.1 | Continue to partner with Retail Coach. | <ul style="list-style-type: none"> Conduct community surveys to see what citizens wish lists are Regional retail recruitment project | Ongoing | X | | Rayna |
| | | 2.4.2 | Attend recruitment conferences (industry, retail, restaurants, etc.) | | | | | |
| | | 2.4.3 | Downtown Assessment | <ul style="list-style-type: none"> Reach out to Texas Downtown Association for a downtown assessment Explore marketing strategies Partnership with SBDC | X X X | | | |

Vision Element # 3

Image/Communication

Guiding Principle: *The City of Navasota will proactively work to provide accurate, timely communications to the citizens and improve the image of the community.*

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|--|-------|--|--|---------|------------------|------|---------------|
| 3.1 | Improve the perception and image of Navasota. | 3.1.1 | Establish a positive campaign to promote Navasota. | <ul style="list-style-type: none"> Prepare both an in-person and digital message. Positive short videos about ongoing projects Create a new branding campaign Expand partnership with NISD | | X X X X | | Madison |
| | | 3.1.2 | Identify target audiences to effectively recruit new citizens while improving community pride. | <ul style="list-style-type: none"> Attend realtor conferences to tell the Navasota story. Utilize citizens' academies (see Governance). Explore use of Town Hall meetings – in-person and virtual. Utilize all methods of communication with the public; i.e. Grilling Stafford, trails town hall meetings, agenda briefings with local media, Navigate Navasota app | Ongoing | X X X | | |
| 3.2 | Establish a program to educate ISD students about local government. | 3.2.1 | Re-establish an internship/sponsor a job shadowing program for students in the city. | <ul style="list-style-type: none"> Co-op student to assist with administrative services for all departments with 15-20 hours beginning with a minimum wage of \$7.25. Speak with the co-op class Both high school and college | | X X X | | Peggy & Shawn |
| 3.3 | Improve communication in general with the public. | 3.3.1 | Be deliberate about creating buy-in from citizens. | <ul style="list-style-type: none"> Inform, educate and cast the vision. Advertise City Council meetings in the paper (\$1,872/year), on the radio, yard signs, banners | X X | | | Madison |
| | | 3.3.2 | Prepare and implement a communication protocol. | <ul style="list-style-type: none"> Explore new advertising techniques, i.e. Navigate Navasota app, CTY advertisement, Facebook events for all meetings Explore communication methods for Boards & Commissions, i.e. post all agendas on Facebook event | | X X | | |

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|--|--|-------|--|------|------|------|------|
| | | | | <ul style="list-style-type: none">All boards give regular updates at City Council meetings | | X | | |

Vision Element # 4

Infrastructure

Guiding Principle: *The City of Navasota will provide excellent infrastructure and facilities that meets the needs of the citizens and businesses, and staff.*

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|---|-------|---|---|---------------------------------|------|----------------------------|-------------|
| 4.1 | Prepare a plan for construction of an elevated grade crossing over the railroad tracks. | 4.1.1 | Identify location and right of way needs for the crossing. | <ul style="list-style-type: none"> Thorough fare plan completion and implementation | | X | | Jose & Lupe |
| | | 4.1.2 | Establish costs to city to accommodate the crossing. | <ul style="list-style-type: none"> Compile land acquisition costs per thorough fare plan design Obtain estimate cost proposals for engineering and construction | | | X X | |
| 4.2 | Prepare a capital improvements plan and program for needed city infrastructure. | 4.2.1 | Improve aging infrastructure. Phase one: FY22 Phase two: FY24 | <ul style="list-style-type: none"> CIP Bring in a consultant to help formalize the plan <ul style="list-style-type: none"> Update water modeling Consultant to model Gas system and Wastewater system Present CIP to Finance Dept. to plan for funding options. Streets and Storm water evaluations and priorities Replace/repair gas regulator stations Complete phase 1 of CIP Begin phase 2 of CIP Fire hydrant repair/replacement | X X X | | X X | Jeff & Jose |
| | | | 4.2.2 Improve aging and inadequate facilities. | <ul style="list-style-type: none"> Create a facilities master plan <ul style="list-style-type: none"> Hire Consultant Replace or improve animal shelter and vehicle services Sell existing warehouse and build a new one Replace the current primary fire station and EOC at the South LaSalle location. Explore the possibility of a second fire station/public safety facility at Hwy | | | X X X X X | |

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|--|-------|---|--|---|------|-----------------------|--------|
| | | | | 105/Fairway Dr. because of the continued growth and expansion of the city and the delayed responses due to train traffic <ul style="list-style-type: none"> • Valve and other mechanical equipment replacement at wastewater plant • Look at alternative disinfectant treatment methods | | | X X | |
| | | 4.2.4 | Identify funding sources – bonds, grants, etc. | <ul style="list-style-type: none"> • We currently are working with 2020 Capital Improvement Bond. • We are working towards doing a bond every 2 years for CIP • USDA loan • Add gas capital improvement fee to monthly billing. • Funding from American Rescue Plan | X X X X | | | |
| 4.3 | Create additional opportunity for social and family amenities. | 4.3.1 | Create additional sports facilities. | <ul style="list-style-type: none"> • Identify most desired facilities • Identify possible locations • Land acquisition • Identify funding mechanism • Design facilities • Obtain bids/pricing on new facilities | Ongoing | | X X X X X | Colton |
| | | 4.3.3 | Make park improvements – trails, bike paths, etc. | <ul style="list-style-type: none"> • Adjust city ordinance on parkland dedication to allow developers to contribute directly to ongoing projects • Develop community programs that improve parks • Identify areas of greatest need • Obtain bids/pricing on improvements | Ongoing Ongoing Ongoing Ongoing Ongoing | | | |

| Strategic Initiatives | | | Goals | Action Steps | FY22 | FY23 | FY24 | Lead |
|-----------------------|---|-------|--|---|------|------|---------------------|------|
| | | | | <ul style="list-style-type: none">Navasota Sidewalk and Trails plan. | | | | |
| 4.4 | Identify and plan for needed improvements to the community's internet system. | 4.4.1 | Identify and review the existing systems available and options to the City | <ul style="list-style-type: none">Facilitate BVCOG partnerships with local ISP suppliers to improve speeds in underserved areas.Encourage/ Incentivize Midsouth Synergy expansion into town via City ROW/EasementsResearch other ISP options available. | | | X X X | Lupe |

Vision Element # 5

Organizational Excellence

Guiding Principle: **Ron will update*

| | | | | | | | |
|--|--|--|---|---------|---|--|---|
| | | | <ul style="list-style-type: none">• Continue to offer career advancement opportunity (invest in employee-greater future with City)• Pay for course for training (all departments)• College tuition reimbursement• Safety bonuses (no accidents, etc.) Safety pins (providing a day off), Bonus day- annually• Hazardous duty pays (ex: working big storms, etc.)• Team outings/lunches (Spring/Fall) and Christmas Party- employee does not have to organize or work the event• Monetary (bonuses and raises)• Continue to Recognize: years of service with Plaque and bag of goodies. At the end of the year employee shall receive gift card (money, dinner, coffee, spa) (5 year increments)• Hand written note (“thank you” “job well done”, etc.)• Brag board: located front lobby with employee picture and award (ex: Rookie of the year, Employee of the month, etc.)• Discount on rental facilities for city employees• City owned workout facility to promote health• Utility incentives to promote employees to live in Navasota• Reconsider 20-year retirement package/insurance to the age of social security• Evaluate additional employees to complete project assignments• Evaluate incentives for succession planning in career development | Ongoing | | | |
| | | | | Ongoing | | | |
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| | | | | X | | | |
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| | | | | Ongoing | X | | |
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|--|--|-------|--|---|--------------------------------|--|--|--|
| | | | | | | | | |
| | | 5.1.2 | Promote the community and organizational environment | <ul style="list-style-type: none">• Video montage of all city events and city participation of employees• Clear and transparent communication• Create Cultural Diversity Awareness by reaching out to different segments of the City• Career Fair days | Ongoing X X X | | | |
| | | 5.1.3 | Explore housing incentives to live and work in Navasota and attract new employees. | <ul style="list-style-type: none">• Partner with local realtors or Chamber to put together informational housing options package• Pay a portion of moving expenses into Navasota within the city limits | X X | | | |



REQUEST FOR CITY COUNCIL AGENDA ITEM #5

| | |
|--|--|
| Agenda Date Requested: <u>December 12, 2022</u> | Appropriation |
| Requested By: <u>Jason Weeks, City Manager</u> | Source of Funds: <u>Various</u> |
| Department: <u>Administration</u> | Account Number: <u>Various</u> |
| <input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance | Amount Budgeted: <u>~\$1.5 million</u> |
| | Amount Requested: <u>\$950,000</u> |
| | Budgeted Item: <input checked="" type="radio"/> Yes <input type="radio"/> No |

Exhibits: Compensation Study Presentation,
Proposed Pay Plan

AGENDA ITEM #5

Consideration and possible action to approve the new Compensation Pay Plan and philosophy of administering wage adjustments in FY 2022-23.

SUMMARY & RECOMMENDATION

Upon arrival at the City of Navasota and during several discussions with Department Heads, the City Manager quickly identified a need for a compensation study to be conducted due to Navasota not paying competitively. As we began discussing FY 2022-23 budget initiatives, City Council provided the City Manager direction to move forward with conducting a compensation study. Earlier this year City staff received written quotes from three (3) consulting firms that provide compensation study services to municipalities. After reviewing the written proposals and conducting due diligence reference checks, the City Manager entered into an agreement with HR Compensation Consultants, LLC (HRCC) in May 2022 to provide the City of Navasota with compensation consulting services. The cost of these services was \$23,270.

The scope of HRCC project for Navasota was:

- Gather information on current pay practices
- Compare current pay to market data
- Outline a plan to move Navasota to the desired competitive stance in our local market
- Create a new Job & Pay Framework
- Make employee pay recommendations

HRCC had to balance internal equity, external competitiveness, align with the organization's mission & values, be fiscal responsible, support the organization's total reward philosophy, and give directors good guidance on making pay decisions. They

began the process in August by gathering organization data. In September, HRCC met with department heads remotely, created a job framework, and began analyzing market salary data. In October, the consultant began finalizing a pay framework and looked at cost analysis to confirm the amount we budgeted would cover the cost to implement a new compensation plan. In November, staff has worked closely with HRCC to finalize the deliverables. On November 28, 2022, HRCC attended the workshop remotely to present to City Council an overview of their process, review the job and pay framework, and provide City Council with the proposed final deliverables which included a new compensation pay schedule.

During the fiscal year 2022-23 budget process, staff budgeted nearly \$1.5 million for implementation of a new compensation plan for all employees across all city funds and departments. HRCC will be providing an implementation plan that provides three (3) compensation adjustments to employees (if applicable):

- ✓ Bring all employees to the minimum of the new proposed compensation pay grade. The new compensation pay schedule begins at all full-time employees receiving no less than \$15/hour.
- ✓ An across-the-board 3.5% salary increase for all employees once moved to the new proposed compensation pay grade.
- ✓ An internal equity adjustment to move employees into the pay range based on time-in-position and range penetration.

The estimated total annual cost (including benefits of TMRS and FICA) is \$935,633 which is less than the amount budgeted. As a reminder, City Council is not being asked to set wages for specific personnel. City Council is being asked to approve the new proposed compensation pay plan and FY 2022-23 wage adjustment philosophy. However, not including benefits, \$499,359 or 61% of the proposed adjustment this year will be given to 52 public safety (NFD, NPD, & Animal Control) employees. The remaining funds are being proposed increase 31 public works employees (\$88,171 or 11%); 8 economic development & quality of life employees (\$79,991 or 10%); 5 administration employees such as CSO, municipal court and human resources (\$55,384 or 7%); 9 finance employees (\$53,285 or 6%); and 5 development services employees (\$44,541 or 5%). Another analysis of the proposed wage adjustments includes eight employee adjustments for a total of \$179,707 or 22%. Half of those eight are in supervisory positions in public safety while the other remaining half are in manager and director positions.

Since HRCC presentation to City Council, the consultant has worked with Human Resources to identify the correct hourly rates to implement the proposed FY 2022-23 wage adjustments. Additionally, during annual evaluations of department directors, the City Manager noted that need to add some other future positions to the compensation pay plan due to growth opportunities:

- Need for a W3 pay grade to allow for water/wastewater position once an employee achieves an “A” license. The W2 grade only accounts for the “B” and “C” license.

- Addition of a Grade 4, Utilities Crew Leader position. Currently, the proposed plan includes a Parks & Facilities Maintenance Crew Leader and a Streets & Sanitation Crew Leader, but nothing is included for the Utilities division.
- Addition of a Grade 2, Streets Worker position. Currently, the proposed plan does not provide for a step between a Laborer and Operator, which should be a Worker or Technician position. The Streets division utilizes Workers and Truck Drivers in this pay grade, not Technicians.

Staff recommends City Council approving the proposed Compensation Pay Plan and the philosophy of administering the wage adjustments of 1) bringing all employees to at least minimum of proposed pay grades, 2) across-the-board 3.5% wage increase to move employees further into the new pay grades, and 3) make necessary adjustments for time in position to account for internal equity. Once approved, staff would plan to implement the new compensation pay plan during the last payroll period in calendar year 2022, which would be paid to the employees on the first pay date in January 2023.

ACTION REQUIRED BY CITY COUNCIL

Approve the proposed Compensation Pay Plan and the philosophy of administering the wage adjustments of 1) bringing all employees to at least minimum of proposed pay grades, 2) across-the-board 3.5% wage increase to move employees further into the new pay grades, and 3) make necessary adjustments for time in position to account for internal equity.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

12/5/22

Date

PROPOSED PAY RANGES

| Grade | Annualized | | | Hourly | | | Job Title |
|-------|-------------------|--------------------|-------------------|-------------------|--------------------|-------------------|--|
| | New Grade Minimum | New Grade Midpoint | New Grade Maximum | New Grade Minimum | New Grade Midpoint | New Grade Maximum | |
| 13 | \$ 124,500 | \$ 166,000 | \$ 208,000 | \$ 59.86 | \$ 79.81 | \$ 100.00 | City Manager |
| 12 | \$ 101,200 | \$ 126,500 | \$ 152,000 | \$ 48.65 | \$ 60.82 | \$ 73.08 | Assistant City Manager |
| 11 | \$ 92,000 | \$ 115,000 | \$ 138,000 | \$ 44.23 | \$ 55.29 | \$ 66.35 | Chief Financial Officer |
| | | | | | | | Chief of Police |
| | | | | | | | Fire Chief / Emergency Management Coordinator |
| 10 | \$ 80,000 | \$ 100,000 | \$ 120,000 | \$ 38.46 | \$ 48.08 | \$ 57.69 | City Secretary |
| | | | | | | | Development Services Director |
| | | | | | | | Economic Development Director |
| | | | | | | | Finance Director |
| | | | | | | | Public Works Director |
| 9 | \$ 66,000 | \$ 82,500 | \$ 99,000 | \$ 31.73 | \$ 39.66 | \$ 47.60 | Assistant Fire Chief, part time |
| | | | | | | | Assistant Police Chief |
| | | | | | | | Human Resources Director |
| | | | | | | | Library Director |
| | | | | | | | Marketing Communications Director |
| 8 | \$ 58,000 | \$ 72,500 | \$ 87,000 | \$ 27.88 | \$ 34.86 | \$ 41.83 | Public Works Assistant Director |
| | | | | | | | Accounting Manager |
| | | | | | | | Building Official |
| | | | | | | | Director of Streets and Sanitation (Public Works Superintendent) |
| | | | | | | | Fire Marshal |
| | | | | | | | Main Street Manager |
| | | | | | | | Parks & Recreation Manager |
| 7 | \$ 50,000 | \$ 62,500 | \$ 75,000 | \$ 24.04 | \$ 30.05 | \$ 36.06 | Utility Director (Utilities Superintendent) |
| | | | | | | | Emergency Management Coordinator |
| | | | | | | | Facilities Maintenance Manager |
| | | | | | | | Information Technology Specialist |
| | | | | | | | Project Manager |
| 6 | \$ 44,000 | \$ 55,000 | \$ 66,000 | \$ 21.15 | \$ 26.44 | \$ 31.73 | Utility Supervisor/ Sr Gas Operator |
| | | | | | | | Budget Analyst |
| | | | | | | | Grants Coordinator |
| | | | | | | | Human Resources Generalist |
| | | | | | | | Senior Building Inspector/ Plans Reviewer |
| | | | | | | | Utility Billing Manager |

PROPOSED PAY RANGES

| Grade | Annualized | | | Hourly | | | Job Title |
|-------|-------------------|--------------------|-------------------|-------------------|--------------------|-------------------|---|
| | New Grade Minimum | New Grade Midpoint | New Grade Maximum | New Grade Minimum | New Grade Midpoint | New Grade Maximum | |
| 5 | \$ 42,500 | \$ 50,000 | \$ 58,000 | \$ 20.43 | \$ 24.04 | \$ 27.88 | Building Inspector |
| | | | | | | | Code Enforcement Specialist, Senior |
| | | | | | | | Executive Administrative Assistant |
| | | | | | | | Librarian |
| | | | | | | | Municipal Court Administrator |
| | | | | | | | Office Supervisor, Police |
| 4 | \$ 38,000 | \$ 45,000 | \$ 52,000 | \$ 18.27 | \$ 21.63 | \$ 25.00 | Accounting Technician |
| | | | | | | | Code Enforcement Specialist |
| | | | | | | | Human Resources Specialist |
| | | | | | | | Parks and Facilities Crew Leader |
| | | | | | | | Property Room Coordinator |
| | | | | | | | Senior Vehicle Services Mechanic |
| | | | | | | | Streets and Sanitation Crew Leader |
| 3 | \$ 34,000 | \$ 40,000 | \$ 46,000 | \$ 16.35 | \$ 19.23 | \$ 22.12 | Utility Maintenance Crew Leader |
| | | | | | | | Administrative Assistant |
| | | | | | | | Administrative Assistant, Public Works |
| | | | | | | | Streets and Sanitation Heavy Equipment Operator |
| 2 | \$ 32,300 | \$ 38,000 | \$ 44,000 | \$ 15.53 | \$ 18.27 | \$ 21.15 | Utility Heavy Equipment Operator |
| | | | | | | | Administrative Clerk |
| | | | | | | | Animal Control Officer |
| | | | | | | | Gas Technician |
| | | | | | | | Meter Maintenance Worker |
| | | | | | | | Meter Service Technician |
| | | | | | | | Municipal Court Clerk |
| | | | | | | | Permit Clerk, Senior |
| | | | | | | | Records Clerk |
| | | | | | | | Streets and Sanitation Worker |
| | | | | | | | Truck Driver |
| | | | | | | | Utility Billing Clerk |
| | | | | | | | Utility Technician |
| 1 | \$ 31,200 | \$ 34,700 | \$ 38,200 | \$ 15.00 | \$ 16.68 | \$ 18.37 | Vehicle Services Technician |
| | | | | | | | Animal Control Assistant |
| | | | | | | | Building Custodian |
| | | | | | | | Library Clerk |
| | | | | | | | Parks and Facilities Maintenance Laborer |
| | | | | | | | Permit Clerk |
| | | | | | | | Receptionist |
| | | | | | | | Receptionist, Finance |
| | | | | | | | Streets and Sanitation Maintenance Laborer |
| | | | | | | | Utility Maintenance Laborer |

PROPOSED PAY RANGES

| Grade | Annualized | | | Hourly | | | Job Title |
|-------|-------------------|--------------------|-------------------|-------------------|--------------------|-------------------|--|
| | New Grade Minimum | New Grade Midpoint | New Grade Maximum | New Grade Minimum | New Grade Midpoint | New Grade Maximum | |
| W3 | \$ 42,500 | \$ 50,000 | \$ 57,500 | \$ 20.43 | \$ 24.04 | \$ 27.64 | W/WW Operator, Chief/Lead |
| W2 | \$ 38,200 | \$ 45,000 | \$ 51,800 | \$ 18.37 | \$ 21.63 | \$ 24.90 | W/WW Operator II |
| W1 | \$ 35,100 | \$ 39,000 | \$ 42,900 | \$ 16.88 | \$ 18.75 | \$ 20.63 | W/WW Operator I |
| G2 | \$ 38,200 | \$ 45,000 | \$ 51,800 | \$ 18.37 | \$ 21.63 | \$ 24.90 | Gas Distribution System Operator, Senior |
| G1 | \$ 35,100 | \$ 39,000 | \$ 42,900 | \$ 16.88 | \$ 18.75 | \$ 20.63 | Gas Distribution System Operator |
| PT2 | \$ 31,200 | \$ 34,667 | \$ 38,133 | \$ 15.00 | \$ 16.67 | \$ 18.33 | Seasonal Head Lifeguard |
| PT1 | \$ 25,000 | \$ 28,000 | \$ 31,000 | \$ 12.02 | \$ 13.46 | \$ 14.90 | Part-time Facilities Attendent |
| | | | | | | | Seasonal Lifeguards |
| P5 | \$ 64,130 | \$ 71,256 | \$ 78,381 | \$ 29.37 | \$ 32.63 | \$ 35.89 | Police Sergeant (2,184 hours) |
| P4 | \$ 58,300 | \$ 64,778 | \$ 71,256 | \$ 26.70 | \$ 29.67 | \$ 32.63 | Police Corporal (2,184 hours) |
| P3 | \$ 54,325 | \$ 60,361 | \$ 66,397 | \$ 26.12 | \$ 29.02 | \$ 31.93 | Police Investigator (2,080 hours) |
| P2 | \$ 53,000 | \$ 58,889 | \$ 64,778 | \$ 24.27 | \$ 26.97 | \$ 29.67 | Police Officer (2,184 hours) |
| | | | | | | | Police Officer/School Resource Officer (2,184 hours) |
| P1 | | | | \$ 21.16 | | | Police Cadet (2,080 hours) |
| F2 | \$ 55,000 | \$ 61,111 | \$ 67,222 | \$ 18.89 | \$ 20.99 | \$ 23.09 | Fire Captain (2,912 hours) |
| F1PT | | | | \$ 15.00 | | | Firefighter, Part-time |
| F1 | \$ 50,000 | \$ 55,556 | \$ 61,111 | \$ 17.18 | \$ 19.08 | \$ 20.99 | Firefighter / Driver (2,912 hours) |
| C2 | \$ 45,425 | \$ 53,400 | \$ 61,000 | \$ 20.80 | \$ 24.46 | \$ 27.94 | Communications Operator Supervisor (2,184 hours) |
| C1 | \$ 39,500 | \$ 46,500 | \$ 53,000 | \$ 18.09 | \$ 21.30 | \$ 24.27 | Communications Operator (2,184 hours) |



HR COMPENSATION CONSULTANTS, LLC

Job and Pay Framework

11/17/2022

HR COMPENSATION CONSULTANTS, LLC

2

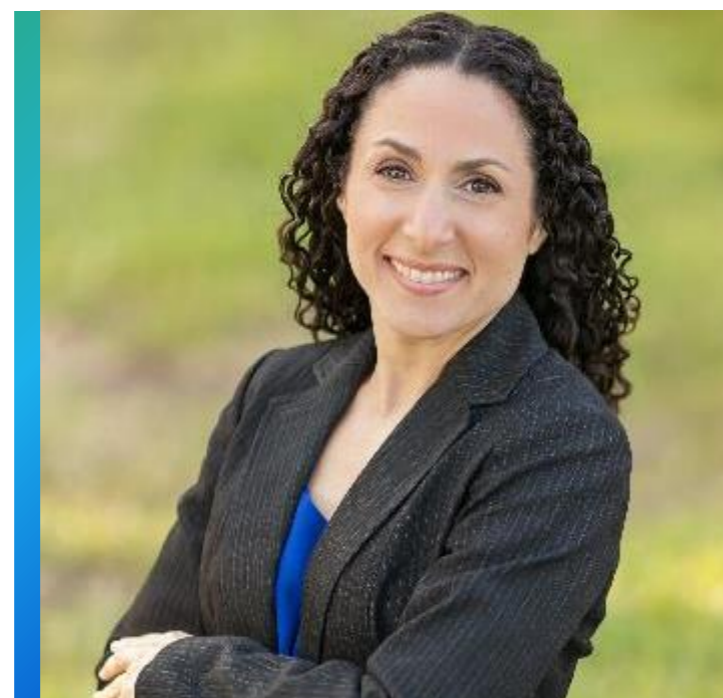
HEAD OF THE HRCC TEAM

KATIE MILLER BUSCH

PROJECT MANAGER AND
LEAD COMPENSATION CONSULTANT
GRP®
SHRM-SCP
25 years in compensation consulting



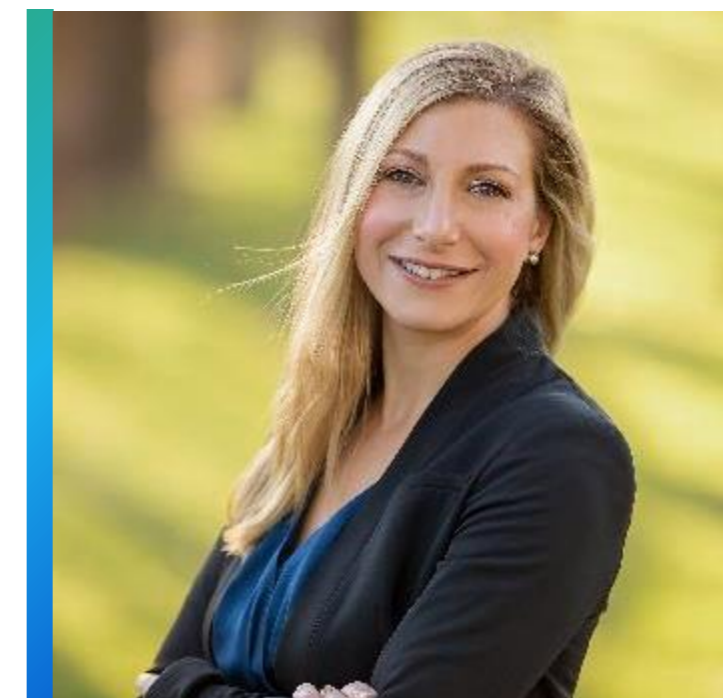
DIANA SPIELMAN LEAD DATA ANALYST



JASON BUSCH IT SUPPORT & DATA MANAGER



LAUREN VITALI JOB DESCRIPTION REVIEWER



AGENDA

1

**PROJECT
OVERVIEW**

2

JOB FRAMEWORK

3

PAY FRAMEWORK

4

FINAL DELIVERABLES

YOUR PROJECT'S SCOPE

- Gather information on current pay practices
- Compare that to market data
- Outline a plan to move the City to the desired competitive stance in the local market
- Create a new Job and Pay Framework
- Make employee pay recommendations

The project deliverables include:

- FY2022-2023 Pay Plan
- Employee Implementation Plan
- Pay Administration Guidelines

IMPLEMENTING A JOB & PAY FRAMEWORK

5

TYPICAL PROJECT PROCESS

START



END

MAJOR TASKS & TIMELINE



GATHER INTERNAL
ORG DATA



DEPT HEAD
INTERVIEWS



JOB
FRAMEWORK



MARKET
ANALYSIS



FINALIZE PAY
FRAMEWORK
& COST ANALYSIS



FINAL
DELIVERABLES

AUG

SEPT

SEPT

SEPT

OCT

NOV

AGENDA

1

PROJECT OVERVIEW

2

**JOB
FRAMEWORK**

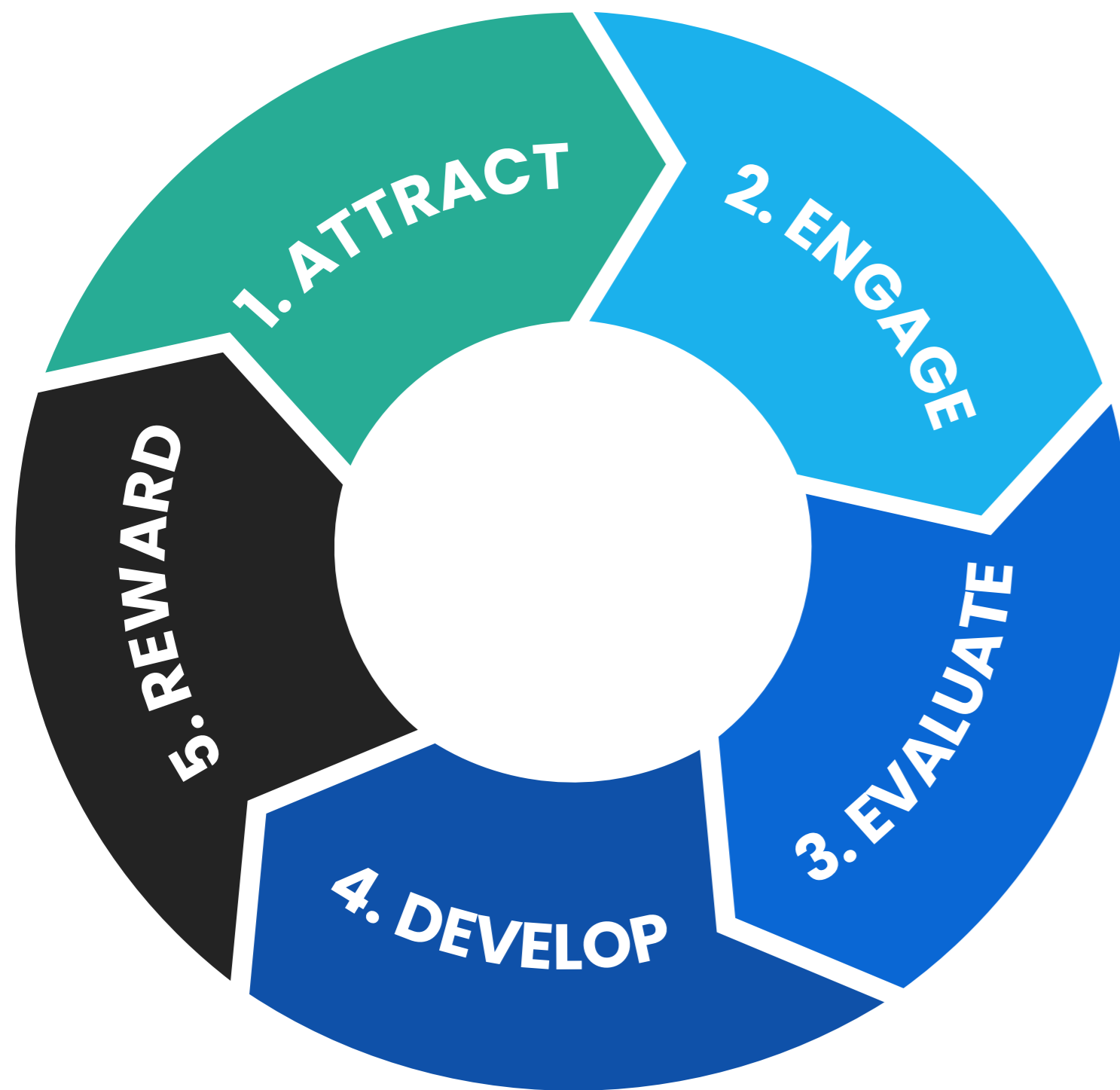
3

PAY FRAMEWORK

4

FINAL DELIVERABLES

GOALS OF A JOB & PAY FRAMEWORK



YOUR PLANS SHOULD BE:

- ✓ internally equitable
- ✓ externally competitive
- ✓ align with the organization's mission and values
- ✓ fiscally responsible
- ✓ support the organization's total reward philosophy
- ✓ give managers good guidance on making pay decisions

GATHER INFORMATION

GETTING TO KNOW YOU

9



EMPLOYEE DATA

Identifying info, pay data and reporting relationships



ORG CHARTS

Confirming reporting relationships, supervisory responsibility and department alignment



JOB INFO

Up-to-date job descriptions, dept head questionnaires, phone interviews, conversations with HR about internal equity

JOB EVALUATION

KEY CRITERIA

10

QUALIFICATIONS

**SCOPE OF
DUTIES**

**SUPERVISION &
LEADERSHIP**

**REPORTING
RELATIONSHIPS**

**IMPACT OF
DECISIONS**

**CREATIVITY &
INNOVATION**

**WORK-RELATED
CHALLENGES**

**JOB
COMPLEXITY**

**TYPE & NATURE
OF WORK**

WE ORGANIZE YOUR JOBS

11

LEADER OR INDIVIDUAL CONTRIBUTOR? ASSIGN A LEVEL BASED ON COMPLEXITY

LEADERS

Full supervisory responsibility
Some team lead or lead worker responsibility

L

P

PROFESSIONALS

Typically, requires a formalized body of knowledge to perform the essential functions of the job; may be able to substitute significant on-the-job training and experience to do the work

TECHNICIANS

Generally requires a 2 year degree or formal certification, training or apprenticeship to do the work

T

A

ASSOCIATES

Generally job is learned by doing; some jobs require basic skills that can be learned in a variety of work settings

WE CREATE JOB MAPS

| HRCC Grades | Leader | Professional | Technician | Associate | Administration | | Marketing/ Communications | | Finance | | Utility Billing | | HR/ Payroll | | Court | | Cemetery |
|----------------|--------|--------------|------------|-----------|----------------|--|------------------------------|---|---------|-----------------------------|-----------------|-------------------------|----------------|-------------------------------|-------|----------------------------------|----------|
| | | | | | | | | | | | | | | | | | |
| 12 | L7 | | | | L7 | Assistant City Manager | | | | | | | | | | | |
| 11 | L6 | | | | | | | | L6 | Chief Financial Officer | | | | | | | |
| 10 | L5 | P6 | | | | | | | L5 | Finance Director | | L5 | City Secretary | | | | |
| 9 | L4 | P5 | | | | | P5 | Marketing Communications Director | | | | | L4 | Human Resources Director | | | |
| | | | | | | | | | | | | | | | | | |
| 8 | L3 | P4 | | | | | | | L3 | Accounting Manager | | | | | | | |
| 7 | L2 | P3 | T6 | | | | | | | | | | | | | | |
| 6 | L1 | P2 | T5 | | | | | | P2 | Budget Analyst | L1 | Utility Billing Manager | P2 | Human Resources Generalist | | | |
| | | | | | | | | | P2 | Grants Coordinator | | | | | | | |
| 5 | | P1 | T4 | A5 | A5 | Executive Administrative Assistant | | | | | | | | | A5 | Municipal Court Administrator | |
| 4 | | | T3 | A4 | | | | | T3 | Accounting Technician | | | A4 | Human Resources Specialist | | | |
| 3 | | | T2 | A3 | A3 | Administrative Assistant | | | | | | | | | | | |
| 2 | | | T1 | A2 | A2 | Administrative Clerk | | | T1 | Meter Service Technician | A2 | Utility Billing Clerk | | | A2 | Municipal Court Clerk | |
| | | | | | | | | | A2 | Meter Maintenance Worker | | | | | | | |
| 1 | | | | A1 | A1 | Receptionist | | | A1 | Receptionist, Finance | | | | | | | |
| | | | | | | | | | | | | | | | NA | Municipal Judge | |

WE CREATE JOB MAPS

| HRCC Grades | Leader | Professional | Technician | Associate | Community and Economic Development | | | | | | | | | | | | | | | |
|----------------|--------|--------------|------------|-----------|------------------------------------|-------------------------------|----------------------|---------------------|---------------|---------------------------------|----|--------------------------------------|-----------------------|----|----------------------|---|------------------|--|--|--|
| | | | | | Library | | Economic Development | | Parks and Rec | | IT | | Planning/ Zoning/ GIS | | Inspections/ Permits | | Code Enforcement | | | |
| 10 | L5 | P6 | | | L5 | Economic Development Director | | | | | L5 | Development Services Director | | | | | | | | |
| 9 | L4 | P5 | | | L4 | Library Director | | | | | | | | | | | | | | |
| 8 | L3 | P4 | | | | | P4 | Mainstreeet Manager | L3 | Parks and Recreation Manager | | | | L3 | Building Official | | | | | |
| 7 | L2 | P3 | T6 | | | | | | | | P3 | Information Technology Specialist | | | | | | | | |
| 6 | L1 | P2 | T5 | | P2 | Senior Librarian | | | | | | | | | T5 | Senior Building Inspector/ Plans Reviewer | | | | |
| 5 | | P1 | T4 | A5 | P1 | Librarian | | | | | | | | | T4 | Building Inspector | T4 | Code Enforcement Specialist, Senior | | |
| 4 | | | T3 | A4 | | | | | | | | | | | | | T3 | Code Enforcement Specialist | | |
| 3 | | | T2 | A3 | | | | | | | | | | | | | | | | |
| 2 | | | T1 | A2 | | | | | | | | | | | A2 | Permit Clerk, Senior | | | | |
| 1 | | | | A1 | A1 | Library Clerk | | | A1 | Facilities Attendant | | | | | A1 | Permit Clerk | | | | |



WE CREATE JOB MAPS

WE CREATE JOB MAPS

| HRCC Grades | Leader | Professional | Technician | Associate | Police | | | | | | | | | | Fire | | |
|----------------|--------|--------------|------------|-----------|--------|------------------------|----------------|--------------------------|----|------------------------------------|----|---------------------------|--|----|----------------------------------|----|------------------|
| | | | | | Sworn | | Animal Control | | | Communications | | Admin | | | | | |
| 11 | L6 | | | | L6 | Police Chief | | | | | | | | | | L6 | Fire Chief / EMC |
| 10 | L5 | P6 | | | | | | | | | | | | | | | |
| 9 | L4 | P5 | | | L4 | Assistant Police Chief | | | | | | | | | | L4 | Asst Fire Chief |
| | | | | | | | | | | | | | | | | | |
| 8 | L3 | P4 | | | | | | | | | | | | P4 | Fire Marshal | | |
| 7 | L2 | P3 | T6 | | | | | | | | | | | P3 | Emergency Management Coordinator | | |
| 6 | L1 | P2 | T5 | | | | | | | | | | | | | | |
| 5 | | P1 | T4 | A5 | | | | | T4 | Communications Operator Supervisor | A5 | Office Supervisor, Police | | | | | |
| 4 | | | T3 | A4 | | | | | | | A4 | Property Room Coordinator | | | | | |
| 3 | | | T2 | A3 | | | | | | | | | | | | | |
| 2 | | | T1 | A2 | | | T1 | Animal Contol Officer | T1 | Communications Operator | A2 | Records Clerk | | | | | |
| 1 | | | | A1 | | | A1 | Animal Control Assistant | | | | | | | | | |

IT ISN'T PERSONAL

JOB EVALUATION FOCUSES ON WORK

16



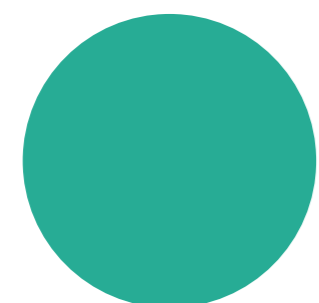
GENERAL RESPONSIBILITIES



MINIMUM QUALIFICATIONS



SKILL SETS



NOT HOW WELL AN EMPLOYEE IS DOING THEIR JOB

OUR FOCUS IS ON JOBS



AGENDA

1

PROJECT OVERVIEW

2

JOB FRAMEWORK

3

**PAY
FRAMEWORK**

4

FINAL DELIVERABLES

TOTAL REWARDS

FOCUS ON BASE PAY

18



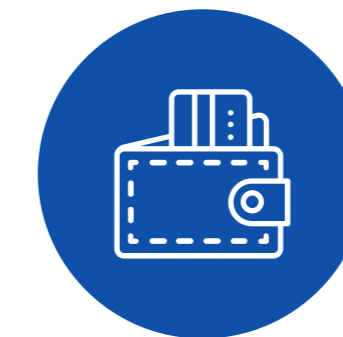
BASE PAY



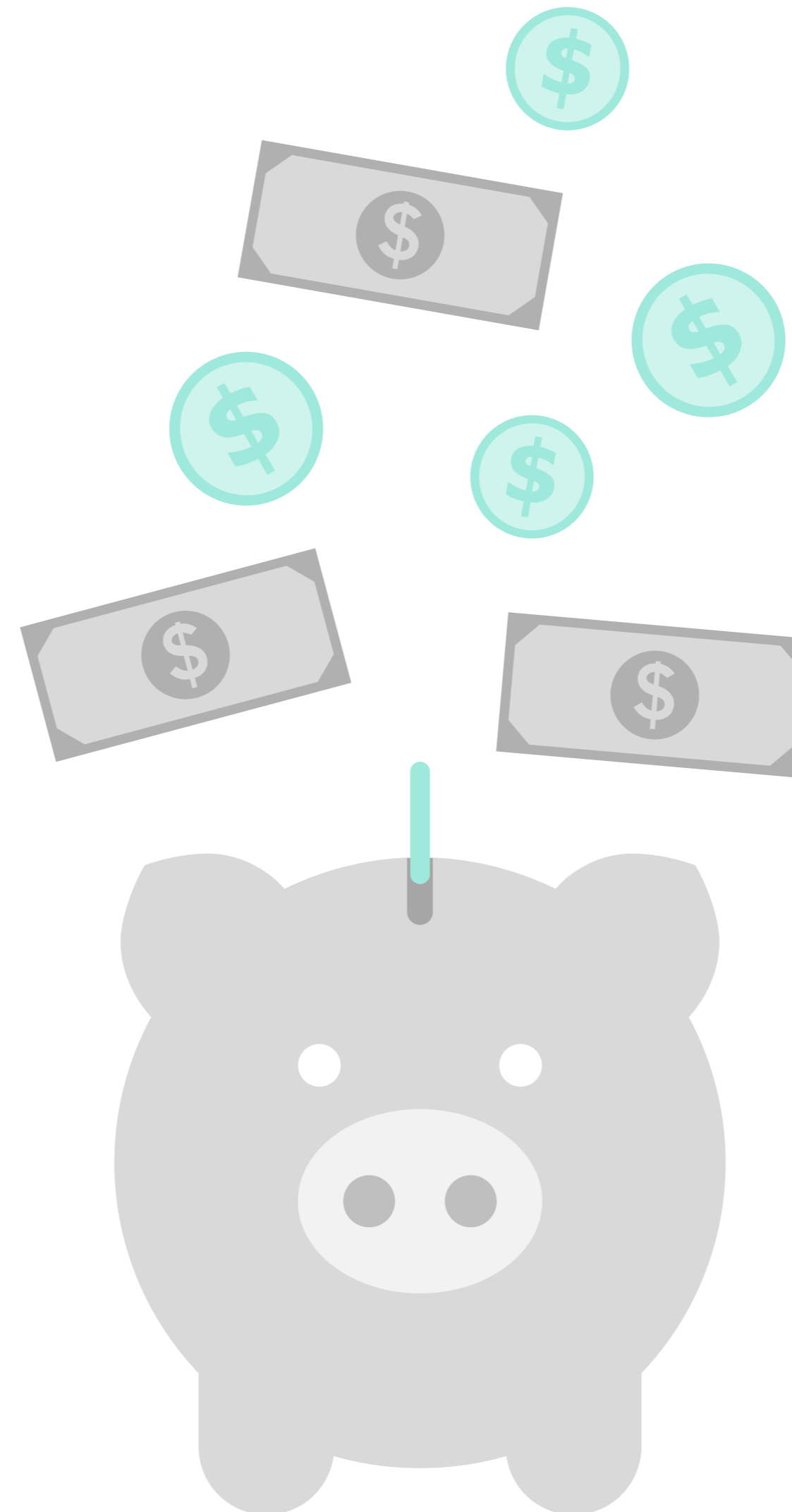
BENEFITS & PTO



PAY PRACTICES



RECOGNITION



DETERMINE SURVEY SCOPE



Review factors impacting ability to recruit and retain employees:

- Location / proximity to your organization
- Size of service area in terms of population
- Similar services offered
- Any unique features of the organization
- Recruitment and retention experiences as provided by HR data and management interviews
- Proximity to major highways and easy access points

BENCHMARKS

REPRESENTATIVE MATCHES – NOT EXACT MATCHES

21



Jobs that are similar across organizations

Match 70% of duties, skills, education and experience

Found in various types and levels of work at the City

Not all jobs serve as benchmarks

Slot non-benchmark jobs based on internal equity from job framework analysis

Compensation study used 62 benchmark jobs

PROPOSED PAY FRAMEWORK FOR GENERAL EMPLOYEES

USES HRCC'S JOB FRAMEWORK FOR GENERAL POSITONS

| GRADE | PROPOSED MINIMUM | PROPOSED MIDPOINT | PROPOSED MAXIMUM | GRADE | Leader Titles | Leader | Professional | Technician | Associate |
|-------|------------------|-------------------|------------------|-------|---------------------------|--------|--------------|------------|-----------|
| 12 | \$ 101,200 | \$ 126,500 | \$ 152,000 | 12 | Asst City Mgr placeholder | | | | |
| 11 | \$ 92,000 | \$ 115,000 | \$ 138,000 | 11 | Chief | L6 | | | |
| 10 | \$ 80,000 | \$ 100,000 | \$ 120,000 | 10 | Director 2 | L5 | P6 | | |
| 9 | \$ 66,000 | \$ 82,500 | \$ 99,000 | 9 | Director 1 | L4 | P5 | | |
| 8 | \$ 58,000 | \$ 72,500 | \$ 87,000 | 8 | Manager/ Superintendent | L3 | P4 | | |
| 7 | \$ 50,000 | \$ 62,500 | \$ 75,000 | 7 | Sr Supervisor | L2 | P3 | | |
| 6 | \$ 44,000 | \$ 55,000 | \$ 66,000 | 6 | Supervisor | L1 | P2 | T5 | |
| 5 | \$ 42,500 | \$ 50,000 | \$ 58,000 | 5 | | | P1 | T4 | A5 |
| 4 | \$ 38,000 | \$ 45,000 | \$ 52,000 | 4 | | | | T3 | A4 |
| 3 | \$ 34,000 | \$ 40,000 | \$ 46,000 | 3 | | | | T2 | A3 |
| 2 | \$ 32,300 | \$ 38,000 | \$ 44,000 | 2 | | | | T1 | A2 |
| 1 | \$ 31,200 | \$ 34,700 | \$ 38,200 | 1 | | | | | A1 |

PROPOSED UTILITY OPERATOR AND PT FRAMEWORK

| Utility Operator Job Title | Grade | New Grade Minimum | New Grade Midpoint | New Grade Maximum |
|--|-------|-------------------|--------------------|-------------------|
| W/WW Operator, Senior | W2 | \$ 38,200 | \$ 45,000 | \$ 51,800 |
| W/WW Operator | W1 | \$ 35,100 | \$ 39,000 | \$ 42,900 |
| Gas Distribution System Operator, Senior | G2 | \$ 38,200 | \$ 45,000 | \$ 51,800 |
| Gas Distribution System Operator | G1 | \$ 35,100 | \$ 39,000 | \$ 42,900 |

| Part Time Job Title | Grade | Hourly Min | New Grade Minimum | New Grade Midpoint | New Grade Maximum |
|----------------------|-------|------------|-------------------|--------------------|-------------------|
| Facilities Attendant | PT1 | \$12.00 | \$ 25,000 | \$ 28,000 | \$ 31,000 |
| Lifeguard | PT1 | \$12.00 | \$ 25,000 | \$ 28,000 | \$ 31,000 |
| Head Lifeguard | PT2 | \$15.00 | \$ 31,200 | \$ 34,667 | \$ 38,133 |

PROPOSED POLICE AND FIRE PAY FRAMEWORK

| Department | Fire and Police Job Title | Grade | New Grade Minimum | New Grade Midpoint | New Grade Maximum |
|------------|--|-------|-------------------|--------------------|-------------------|
| Fire | Fire Captain | F2 | \$ 55,000 | \$ 61,111 | \$ 67,222 |
| Fire | Firefighter/Driver | F1 | \$ 50,000 | \$ 55,556 | \$ 61,111 |
| Fire | Firefighter, Part-time | F1PT | \$ 15.00 | | |
| Police | Police Sergeant | P5 | \$ 64,130 | \$ 71,256 | \$ 78,381 |
| Police | Police Corporal | P4 | \$ 58,300 | \$ 64,778 | \$ 71,256 |
| Police | Police Investigator | P3 | \$ 54,325 | \$ 60,361 | \$ 66,397 |
| Police | Police Officer | P2 | \$ 53,000 | \$ 58,889 | \$ 64,778 |
| Police | Police Officer/School Resource Officer | P2 | \$ 53,000 | \$ 58,889 | \$ 64,778 |
| Police | Police Cadet | P1 | \$ 21.15 | | |

PROPOSED COMMUNICATIONS OPERATOR PAY FRAMEWORK

| Fire and Police Job Title | Grade | New Grade Minimum | New Grade Midpoint | New Grade Maximum |
|------------------------------------|-------|-------------------|--------------------|-------------------|
| Communications Operator Supervisor | C2 | \$ 45,425 | \$ 53,400 | \$ 61,000 |
| Communications Operator | C1 | \$ 39,500 | \$ 46,500 | \$ 53,000 |

IMPLEMENTING YOUR NEW FRAMEWORK

MAY BE PHASED-IN

26

Implementation Steps

Step 1: Bring all employees to Minimum

Step 2: Across the Board general increases

Step 3: Additional equity adjustments to move employees into the pay range based on time in position and range penetration

Pay Administration Guidance – what to do going forward

- Any increases are **CAPPED** at the new Pay Range Maximum

EMPLOYEE IMPLEMENTATION COSTS

| IMPLEMENTATION COST ESTIMATE | | |
|------------------------------|-----------------------------|-------------|
| STEP 1 | TOTAL EMPLOYEE COUNT | 110 |
| | TOTAL CURRENT PAYROLL | \$4,253,583 |
| | COST TO MIN | |
| | EMPLOYEE COUNT | 76 |
| | % OF EMPLOYEES | 69% |
| | TOTAL COST | \$524,344 |
| | % OF CURRENT PAYROLL | 12.33% |
| STEP 2 | ACROSS THE BOARD | 3.5% |
| | EMPLOYEE COUNT | 110 |
| | % OF EMPLOYEES | 100% |
| | TOTAL COST | \$ 167,227 |
| | % OF CURRENT PAYROLL | 3.93% |
| STEP 3 | EQUITY ADJUSTMENT | |
| | EMPLOYEE COUNT | 30 |
| | % OF EMPLOYEES | 27% |
| | TOTAL COST | \$ 129,160 |
| | % OF CURRENT PAYROLL | 3.04% |
| | TOTAL IMPLEMENTATION | |
| | EMPLOYEE COUNT | 110 |
| | % OF EMPLOYEES | 100% |
| | TOTAL COST | \$ 820,731 |
| | % OF CURRENT PAYROLL | 19.30% |
| | % OF BUDGET | 68.39% |

RANGE PENETRATION & EQUITY ADJUSTMENTS

28

| Pay Range Penetration |
|---|
| Minimum = 0% |
| Midpoint = 50% |
| Maximum = 100% |
| Comfort Zone Average Range Penetration 25% to 75% |

| Years in Position | Range Penetration |
|-------------------|-------------------|
| 0 | 0% |
| 1 | 5% |
| 2 | 10% |
| 3 | 15% |
| 4 | 20% |
| 5 | 25% |
| 6 | 30% |
| 7 | 35% |
| 8 | 40% |
| 9 | 45% |
| 10 | 50% |
| 11 | 51% |
| 12 | 52% |
| 13 | 53% |
| 14 | 54% |
| 15 | 55% |
| 16 | 56% |
| 17 | 57% |
| 18 | 58% |
| 19 | 59% |
| 20 | 60% |
| 21 | 60% |
| 22 | 60% |
| 23 | 60% |
| 24 | 60% |
| 25 | 60% |

New Hires = 0% RP = Min

10 years = 50% RP = Midpoint

20+ years = 60% RP = 10% above Midpoint

Cap Equity Adjustments at 60% Range Penetration

RANGE PENETRATION

- Compensation metric that calculates where current employee pay falls within the pay range.
- Describes how far into the pay range the employee's pay has progressed.
- **Compa-ratio** compares the salary just to the **midpoint** of the salary range and whether it is above or below the midpoint. **Range penetration** tells you where **exactly** the salary falls within the pay range.

| Pay Range Penetration |
|---|
| Minimum = 0% |
| Midpoint = 50% |
| Maximum = 100% |
| Comfort Zone Average Range Penetration 25% to 75% |

- 1st How much is the employee pay above the Pay Range Minimum?
- 2nd What's the total dollar width of the range (from Pay Range Minimum to Pay Range Maximum)?
- 3rd What's the ratio of 1st divided by 2nd ?

AGENDA

1

PROJECT OVERVIEW

2

JOB FRAMEWORK

3

PAY FRAMEWORK

4

**FINAL
DELIVERABLES**

PROJECT FINAL DELIVERABLES

INCLUDES THESE MAJOR ITEMS

- . Market Analysis Report
- . Grade Order List with Proposed Pay Ranges
- . Employee-level pay recommendations
- . Implementation plans and cost analysis

- . “How to Classify Jobs” guidebook to aid in the evaluation of new or changed jobs
- . Pay Administration Guidelines
- . Communication materials
- . On-going ad-hoc support under a maintenance agreement

PAY ADMINISTRATION GUIDELINES

MAKING CONSISTENT PAY DECISIONS

32

Hiring Rate

Temporary Assignment Pay

Promotion

Demotion

Transfer / Lateral / Career Pathing Moves

Pay Plan Maintenance

IT'S A BALANCING ACT

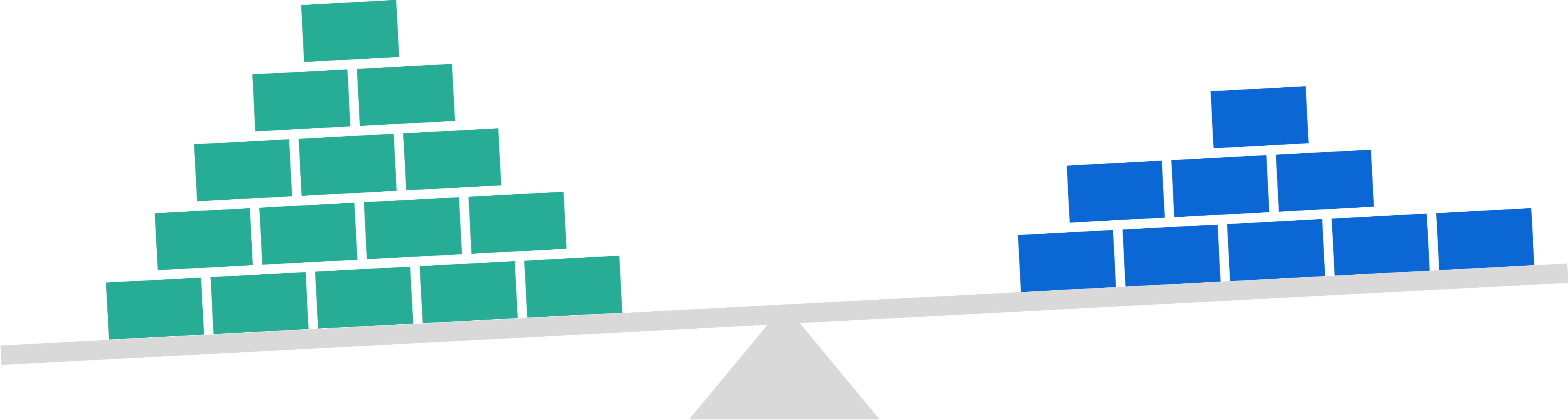
KEEP IT STABLE



EXTERNAL COMPETITIVENESS



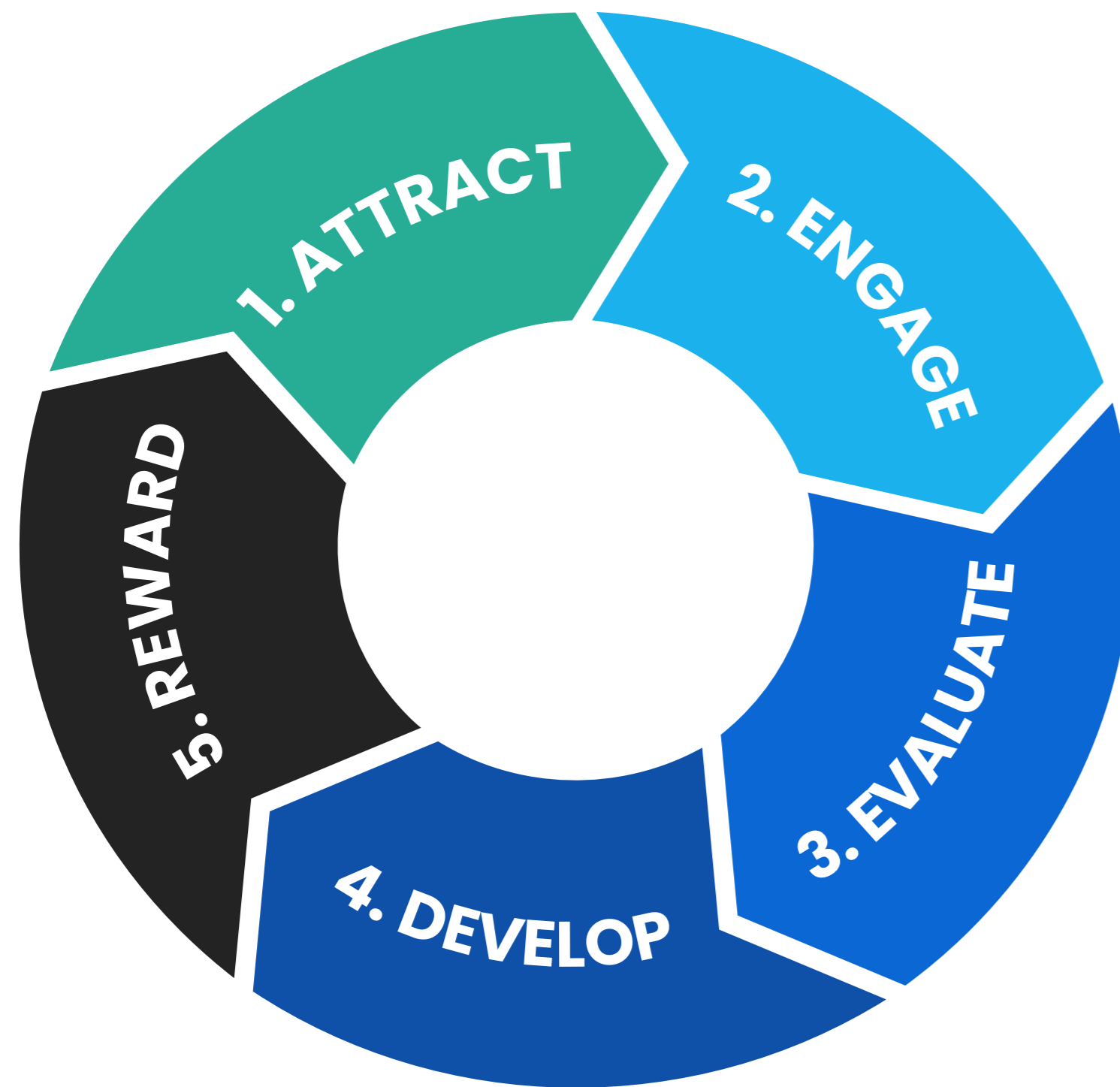
INTERNAL EQUITY



WHEN MANAGERS WILL USE THIS INFO

AT VARIOUS POINTS IN THE EMPLOYEE LIFE CYCLE

34



New hire pay rate

Internal pay equity – using same process and information

Performance pay

Promotions

Career pathing / development

Katie M Busch
HR COMPENSATION CONSULTANTS, LLC

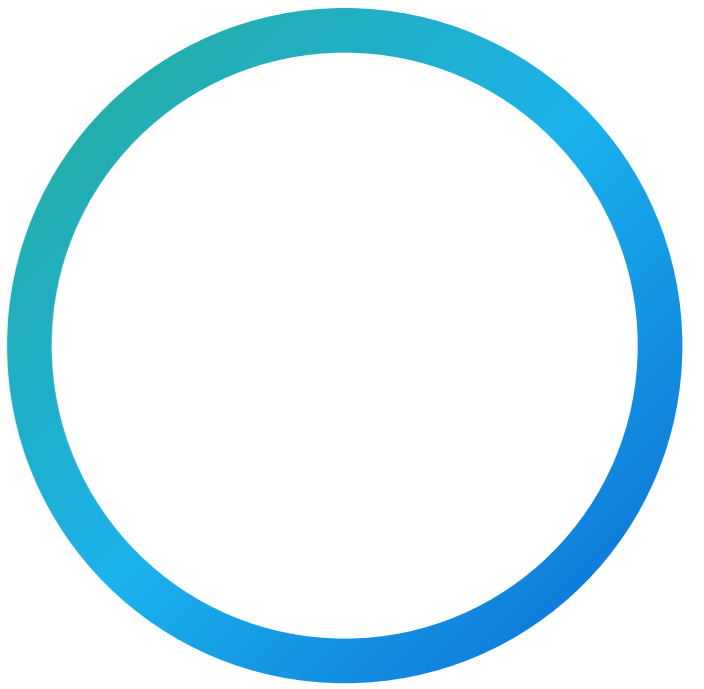
katiebusch@hrcompconsultants.com

561.501.7688

www.hrcompconsultants.com

Next steps

- 12/12/2022 AGENDA ITEM FOR APPROVAL OF THE NEW PAY RANGES/PLANS AND THE IMPLEMENTATION SCENARIO – COST IS BUDGETED
- EMPLOYEES WOULD SEE PAY CHANGES ON THEIR PAYCHECK DATED 1/6/2023
 - 12/22/2022 – 1/1/2023 PAY PERIOD
 - INCLUDES 3 HOLIDAY PAYS





REQUEST FOR CITY COUNCIL AGENDA ITEM #6

| | |
|--|--|
| Agenda Date Requested: <u>December 12, 2022</u> | Appropriation |
| Requested By: <u>Jose Coronilla, Director</u> | Source of Funds: <u>TXDOT Reimburse</u> |
| Department: <u>Street & Sanitation</u> | Account Number: _____ |
| <input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance | Amount Budgeted: _____ |
| | Amount Requested: _____ |
| | Budgeted Item: <input type="radio"/> Yes <input checked="" type="radio"/> No |

Exhibits: Final Professional Engineering Services Agreement, Signed Proposal, Schedule of Work

AGENDA ITEM #6

Consideration and possible action to select an engineering/surveying service provider to complete project implementation for the City of Navasota's 2021 TxDOT TA Project: Brosig Avenue Pedestrian Improvements.

SUMMARY & RECOMMENDATION

In April 2021, the City of Navasota entered a contract with Goodwin Lasiter Strong to apply for the 2021 TXDOT Transportation Alternative Grant funding cycle. The City was subsequently awarded over \$700,000 to fund pedestrian improvements along Brosig Avenue that includes a pedestrian bridge crossing Cedar Creek. The entire project including design and construction will be funded by TXDOT.

For TXDOT to move forward with construction with a target start time of Fall 2023, the City is required to hire an engineering firm to complete the design services for the project. Following approval of the Advanced Funding Agreement (AFA) by TXDOT and City Council, a request for qualifications (RFQ) was issued on August 9, 2022, for professional services to complete the design services for the project ([Found Here](#)).

The City of Navasota received four (4) sealed proposals that included Goodwin Lasiter Strong, Bleyl Engineering, Gessner Engineering, and The Goodman Corporation. On September 8, 2022, a five (5) member staff committee met to open the sealed proposals and select the most qualified firm based on the scoring criteria outlined in the RFQ document (a copy of the scoring sheets is attached).

Staff selected Goodwin Lasiter Strong as the most qualified engineering firm for the project and entered negotiations on September 14, 2022. Attached for City Council consideration is the final professional services agreement that includes the agreed upon scope of work (proposal) and project schedule as well as insurance requirements.

ACTION REQUIRED BY CITY COUNCIL

Authorize the Mayor to enter into a professional services agreement with Goodwin Lasiter Strong for the City of Navasota's 2021 TxDOT TA Project: Brosig Avenue Pedestrian Improvements.

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

12/8/2022

Date

**PROFESSIONAL SERVICES AGREEMENT
FOR ENGINEERING SERVICES
RELATED TO
2021 TXDOT TA PROJECT: BROSIG AVENUE PEDESTRIAN IMPROVEMENTS**

**THE STATE OF TEXAS §
 §
COUNTY OF GRIMES §**

THIS AGREEMENT made on the 12th day of December, 2022 entered into, and executed by and between the City of Navasota, Texas (the “City”), a Texas home-rule municipal corporation, and Goodwin Lasiter Strong Engineering, LLC (“Engineer”).

WITNESSETH:

WHEREAS, the City desires to obtain engineering services related to the preparation of a Construction Plans related to the 2021 TXDOT TA Project: Brosig Avenue Pedestrian Improvements Project (the “Project”); and

WHEREAS, the services of a professional engineering firm are necessary to provide the engineering services related to the Project; and

WHEREAS, the Engineer represents that it is fully capable and qualified to provide professional engineering services to the City for the Project;

NOW, THEREFORE, the City and Engineer, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

**SECTION I
SCOPE OF AGREEMENT**

The Project consists of the preparation of a construction plans for a six foot wide sidewalk along the western side of Brosig Avenue extending from Piedmont Road to Washington Avenue, to include lighting and intersection improvements as well as a pedestrian bridge across cedar creek. , said Project being more fully described in Attachment “A” 141475 Proposal Dated October 19, 2022 and 0917-17-081 Schedule attached hereto and incorporated herein for all pertinent purposes.

Engineer agrees to perform certain professional engineering services as defined in Attachment “A,” hereinafter sometimes referred to as “Scope of Services,” and for having rendered such services, the City agrees to pay Engineer compensation as stated in Section VII.

**SECTION II
CHARACTER AND EXTENT OF SERVICES**

Engineer shall do all things necessary to render the engineering services and perform the Scope of Services with the professional skill and care ordinarily provided by competent engineers practicing in the same or similar locality and under the same or similar circumstances and professional license. It is expressly understood and agreed that Engineer

is an Independent Contractor in the performance of the services agreed to herein. It is further understood and agreed that Engineer shall not have the authority to obligate or bind the City, or make representations or commitments on behalf of the City or its officers or employees without the express prior written approval of the City Manager. The City shall be under no obligation to pay for services rendered not identified in Attachment "A" without prior written authorization from the City Manager.

SECTION III OWNERSHIP OF WORK PRODUCT

Engineer agrees that the City shall have the right to use all exhibits, maps, reports, analyses and other documents prepared or compiled by Engineer pursuant to this Agreement. The City shall be the absolute and unqualified owner of all studies, exhibits, maps, reports, analyses, determinations, recommendations, computer files, and other documents prepared or acquired pursuant to this Agreement with the same force and effect as if the City had prepared or acquired the same.

SECTION IV TIME FOR PERFORMANCE

The time for performance of the Scope of Services is ten (10) business days beginning from the issuance of the Notice to Proceed by the City. Upon written request of Engineer, the City Manager may grant time extensions to the extent of any delays caused by the City or other agencies with which the services must be coordinated and over which Engineer has no control.

SECTION V COMPLIANCE AND STANDARDS

Engineer agrees to perform the services hereunder in accordance with generally accepted standards applicable thereto and shall use that degree of care and skill commensurate with the applicable profession to comply with all applicable state, federal, and local laws, ordinances, rules, and regulations relating to the services to be performed hereunder and Engineer's performance.

SECTION VI INDEMNIFICATION

TO THE FULLEST EXTENT PERMITTED BY TEXAS LOCAL GOVERNMENT CODE SECTION 271.904, ENGINEER SHALL AND DOES HEREBY AGREE TO INDEMNIFY, HOLD HARMLESS AND DEFEND THE CITY, ITS OFFICERS, AGENTS, AND EMPLOYEES AGAINST LIABILITY FOR DAMAGE CAUSED BY OR RESULTING FROM AN ACT OF NEGLIGENCE, INTENTIONAL TORT, INTELLECTUAL PROPERTY INFRINGEMENT, OR FAILURE TO PAY A SUBCONTRACTOR OR SUPPLIER COMMITTED BY THE ENGINEER, THE ENGINEER'S AGENT, CONSULTANT UNDER CONTRACT, OR ANOTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL.

SECTION VII ENGINEER'S COMPENSATION

For and in consideration of the services rendered by Engineer pursuant to this Agreement, the City shall pay Engineer for the services performed in accordance with the Scope of Services, on a lump sum basis as set forth in Attachment "A," in the amount \$78,000.00.

SECTION VIII TERMINATION

The City may terminate this Agreement at any time by giving written notice to Engineer. Upon receipt of such notice, Engineer shall discontinue all services in connection with the performance of this Agreement and shall proceed to promptly cancel all existing orders and contracts insofar as such orders or contracts are chargeable to the Agreement. As soon as practicable after receipt of notice of termination, Engineer shall submit a sworn statement, showing in detail the services performed under this Agreement to the date of termination. The City shall then pay Engineer for such services performed under this Agreement as those services bear to the total services called for under this Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed designs, maps, studies, documents and other work product prepared under this Agreement shall be delivered to the City when and if this Agreement is terminated.

SECTION IX ADDRESSES, NOTICES AND COMMUNICATIONS

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to Engineer at the following address:

Goodwin Lasiter Strong Engineering, LLC
Attn: Benjamin Miller
1609 S. Chestnut
Suite 202
Lufkin, TX 75901

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to the City at the following address:

City of Navasota
Attn: Jason B. Weeks, City Manager
P.O. Box 910
Navasota, TX 77868
(936) 825-6475

SECTION X LIMIT OF APPROPRIATION

Prior to the execution of this Agreement, Engineer has been advised by the City and Engineer clearly understands and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the City shall have available only those sums as expressly provided for under this Agreement to discharge any and all liabilities which may

be incurred by the City and that the total compensation that Engineer may become entitled to hereunder and the total sum that the City shall become liable to pay to Engineer hereunder shall not under any conditions, circumstances, or interpretations hereof exceed the amounts as provided for in this Agreement.

SECTION XI SUCCESSORS AND ASSIGNS

The City and Engineer bind themselves and their successors and assigns to the other party of this Agreement and to the successors and assigns of such other party, in respect to all covenants of this Agreement. Engineer shall not assign, sublet, or transfer its interest in this Agreement without the written consent of the City. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City or any public body which may be a party hereto.

SECTION XII MODIFICATIONS

This instrument, including Attachments “A” and “B,” contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. To the extent there is a conflict between the provisions of this Agreement and the provisions of Attachment “A” or “B,” this Agreement shall control. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing signed by both parties hereto.

SECTION XIII ADDITIONAL SERVICES OF ENGINEER

If authorized in writing by the City Manager, Engineer shall furnish, or obtain from others, Additional Services that may be required because of significant changes in the scope, extent or character of the portions of the Project designed or specified by the Engineer, as defined in Attachment “A.” These Additional Services, plus reimbursable expenses, will be paid for by the City on the basis set forth in Attachment “A,” up to the amount authorized in writing by the City Manager.

SECTION XIV CONFLICTS OF INTEREST

Pursuant to the requirements of the Chapter 176 of the Texas Local Government Code, Engineer shall fully complete and file with the City Secretary a Conflict of Interest Questionnaire.

SECTION XV PAYMENT TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

Invoices for Basic and Additional Services and reimbursable expenses will be prepared in accordance with Engineer’s standard invoicing practices and will be submitted to

the City by Engineer at least monthly. Invoices are due and payable thirty (30) days after receipt by the City.

SECTION XVI INSURANCE

Engineer shall procure and maintain insurance in accordance with the terms and conditions set forth in Attachment "B," attached hereto and incorporated herein for all pertinent purposes, for protection from workers' compensation claims, claims for damages because of bodily injury, including personal injury, sickness or disease or death, claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and claims of errors and omissions.

SECTION XVII MISCELLANEOUS PROVISIONS

A. This Agreement is subject to the provisions of the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code. The approval or payment of any invoice shall not be considered to be evidence of performance by Engineer or of the receipt of or acceptance by the City of the services covered by such invoice.

B. Venue for any legal actions arising out of this Agreement shall lie exclusively in the federal and state courts of Grimes County, Texas.

C. This Agreement is for sole benefit of the City and Engineer, and no provision of this Agreement shall be interpreted to grant or convey to any other person any benefits or rights.

D. Engineer further covenants and agrees that it does not and will not knowingly employ an undocumented worker. An "undocumented worker" shall mean an individual who, at the time of employment, is not (a) lawfully admitted for permanent residence to the United States, or (b) authorized by law to be employed in that manner in the United States.

E. To the extent this Agreement is considered a contract for goods or services subject to 2270.002 Texas Government Code, Engineer verifies that it: i) does not boycott Israel; and ii) will not boycott Israel during the term of this Agreement.

IN WITNESS WHEREOF, the City of Navasota has lawfully caused this Agreement to be executed by the Mayor of said City and attested by the City Secretary and KTL Engineering, LLC acting by and through its duly authorized officer/representative, does now sign, execute, and deliver this instrument.

EXECUTED on this 5 day of December, 2022.

ENGINEER:

**GOODWIN LASITER STRONG
ENGINEERING, LLC**

By: _____

John Rusk
Vice President of Branch Offices

CITY OF NAVASOTA, TEXAS

William A. "Bert" Miller, III, Mayor

ATTEST:

Susie Homeyer, City Secretary

Attachment B

1. The Engineer shall procure and maintain at its sole cost and expense for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Engineer, its agents, representatives, employees or subcontractors. The Engineer's insurance coverage shall be primary insurance with respect to the City, its officials, and employees. Any insurance or self-insurance maintained by the City, its officials, or employees shall be considered in excess of the Engineer's insurance and shall not contribute to it. Further, the Engineer shall include the City as an additional insured under its policy(ies). All coverage for subcontractors shall be subject to all of the requirements stated herein. Certificates of Insurance and endorsements shall be furnished to the City and approved by the City before work commences.

2. Standard Insurance Policies Required:

(a) Commercial General Liability Policy

(b) Automobile Liability Policy

(c) Workers' Compensation Policy

(d) Professional Liability

3. General Requirements Applicable to All Policies:

(a) General Liability and Automobile Liability insurance shall be written by a carrier with a A:VIII or better rating in accordance with the current Best Key Rating Guide.

(b) Only Insurance Carriers licensed and admitted to do business in the State of Texas will be accepted.

(c) Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.

(d) "Claims Made" policies will not be accepted, except for Professional Liability Insurance.

(e) The City of Navasota, its officials, employees and volunteers, are to be added as "Additional Insured" except as to the Worker's Compensation and Professional Liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, or employees.

(f) A Waiver of Subrogation in favor of the City with respect to Workers' Compensation Insurance must be included.

(g) Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice has been given to the City.

(h) Upon request, certified copies of all insurance policies shall be furnished to the City.

4. Commercial General liability

(a) Minimum Combined Single Limit of \$1,000,000.00 per occurrence for bodily injury and property damage.

(b) No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

5. Automobile Liability

(a) Minimum Combined Single limit of \$500,000.00 per occurrence for bodily injury and property damage.

6. Worker's Compensation

(a) Employer's Liability limits of \$100,000.00 for each accident is required.

7. Professional Liability

(a) Minimum coverage of \$1,000,000.00 per claim.

8. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain the following provisions and warranties:

(a) The company is licensed and admitted to do business in the State of Texas.

(b) The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas State Board of Insurance.

(c) All endorsements and insurance coverage according to requirements and instructions contained herein.

(d) The form of the notice of cancellation, termination, or change in coverage provisions to the City.

(e) Original endorsements affecting coverage required by this Attachment shall be furnished with the certificates of insurance.



GOODWIN • LASITER • STRONG

ENGINEERING • ARCHITECTURE • SURVEYING
LANDSCAPE ARCHITECTURE • INTERIOR DESIGN

LUFKIN • GROESBECK • BRYAN/COLLEGE STATION • TYLER
www.glstexas.com

October 19, 2022

City of Navasota
200 East McAlpine St.
Navasota, Texas 77868

Attn: Jason Weeks, City Manager
Sent Via Email: jweeks@navasotatx.gov

Re: **TxDOT Transportation Alternative Grant
Brosig Avenue Pedestrian Improvements Project
GLS Job No. 141475**

Mr. Weeks:

Goodwin-Lasiter-Strong (GLS) is pleased to provide the following scope of services for the Brosig Avenue Pedestrian Improvements Project. We have reviewed the project scope and requirements provided along with related items that will be required by the Texas Department of Transportation and Federal Highways Administration. The following is our understanding of the scope of work:

The project limits are depicted by the 2021 Transportation Alternatives Grant Application submitted by GLS, on your behalf, on 8/30/2021. The general scope of the project is to provide professional services for 6' wide concrete sidewalk, pedestrian bridge, and marked crosswalks along the depicted route. The following outlines anticipated tasks for the projects:

Topographic Survey & Right of Way Determination

- Utilize TxDOT's horizontal and vertical control system.
- Locate existing utilities as marked by their respective owners above ground and improvements.
- Locate & measure manholes for sanitary sewer & storm sewer up & downstream of project area.
- Obtain elevations from centerline of roadways to the right of way line for the areas of proposed work.
- Density of elevations will be sufficient for the development of 1' contour intervals through the project area.
- Determine the existing Right of Way of the project area with documentation of structures built within the Right Of Way.
- Obtain cross sections of existing drainage channels to existing outfall structures, when appropriate.
- City will obtain right of entry to properties.

Environmental and Geotechnical Services

- Environmental and geotechnical services shall be provided in accordance with Attachment A.
- These services do not constitute a proposal for materials testing or other laboratory testing required during construction.

Engineering Services

- Prepare construction plans for reinforced concrete sidewalks and marked crosswalks along routes including:
 - 6' wide sidewalk, in accordance with TxDOT Standards.
 - Pedestrian Bridge Structure adjacent to the existing bridge structure.
 - The design, in accordance with TxDOT Standards, will include the following:
 - *Curb wall and/or tow wall, as necessary, to assist with final grading*
 - *Retaining wall(s), where noted by the project grant application.*
 - *Extend existing culverts, as needed*
 - *Reconstruct existing drives and roadway, as needed*

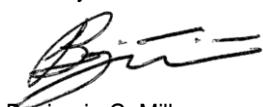
- Design will be in accordance with Americans Disabilities Act Public Accessibility Guidelines for Pedestrian Facilities in the Public Right of Way (PROWAG)
- Design will include traffic control plan & related project details.
- Project submittals will be at the 30%, 60%, 90%, & 100% design completion.
- Contract Documents including bid schedule and specifications will be provided per TxDOT PS&E standards.
- Prepare opinion of construction costs for each submittal.
- Deliverables will include:
 - Sealed construction plans (11x17 sheets) and .pdf files in TxDOT standard format.
 - Opinion of construction costs at 30%, 60%, 90%, & 100% plan submittal, printed and .pdf
- GLS will provide Bid Phase and Construction Phase Services within the scope of engineering services, as follows:
 - Assist with pre-bid meeting, if required.
 - Answer prospective bidders' questions.
 - Assist with addenda, as required.
 - Assist with pre-construction meeting.
 - Review submittals, as required.
 - Attend construction progress meetings and document discussions for distribution to applicable parties.
 - Assist with construction close out.
 - Respond to Requests for Information (RFIs).
 - Review change orders, as required.
 - Attend field meetings to address construction issues that arise; document discussions/resolutions, provide plan revisions and distribute to applicable parties.
 - Attend one Final Inspection upon substantial completion of construction and assist with Punch List Items.
 - Attend one Final Inspection upon Contractor's completion of Punch List Items.

Based on the work defined above and Attachment "A", we will provide professional design services for a lump sum fee of \$78,000.00. Below is a fee breakdown:

| | |
|---|--------------------|
| Topographic Survey..... | \$ 7,000.00 |
| Right-of-Way Determination..... | \$ 8,000.00 |
| Geotechnical Bores & Environmental..... | \$11,000.00 |
| Engineering Design..... | \$41,000.00 |
| Bid Phase Services..... | \$ 4,000.00 |
| Construction Phase Services..... | \$ 7,000.00 |
| Total | \$78,000.00 |

We appreciate this opportunity and look forward to working with the City of Navasota again.

Thank you,



Benjamin G. Miller
Landscape Architect



John Rusk, P.E.
Vice-President of Branch Offices

Accepted By City of Navasota:

Jason Weeks, City Manager

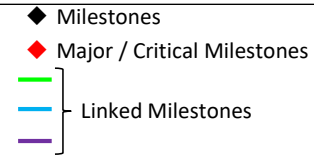
Date

4077 CROSS PARK DRIVE • SUITE 100
BRYAN, TEXAS • 77802

T.B.P.E. FIRM NO. 413

PHONE: 979-776-9700
FAX: 979-776-3838


T.B.P.L.S. FIRM NO. 10110901



CITY OF NAVASOTA

SEPTEMBER 8, 2022, - SOQ, RFQ EVALUATION SUMMARY SHEET

(RFQ) 2021 TXDOT TA PROJECT: BROSIG AVENUE PEDESTRIAN IMPROVEMENTS, CITY OF NAVASOTA, TEXAS

|  | RFQ Response Submitter | | | | General Comments |
|---|-----------------------------|----------------------|----------------------------|------------------------|------------------|
| | Goodwin. Lasiter. Strong | Bley/ Engineering | The Goodman Corporation | Gessner Engineering | |
| Evaluation Score | 98 | | | | |
| | | 95 | | | |
| | | | 92 | | |
| | | | | 90 | |
| Final Ranking | 1 | 2 | 3 | 4 | |

I hereby certify that I have audited this summary sheet.

Auditor Signature: 

Date: 9/9/22

Engineer/Architect/Surveyor Rating Sheet

Grant Recipient _____

Commission Contract No. _____

Name of Respondent Goodwin Lasiter Strong

Date of Rating 9/8/22

Evaluator's Name Jose Coronilla, Jennifer Reyna, Lupe Diosdado, Rayna Teicheira, Evette Fannin

Experience -- Rate the respondent for experience in the following areas:

Comments

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Has previously designed _____ type of projects | 20 | <u>20</u> |
| 2. | Has worked on federally funded construction projects | 15 | <u>15</u> |
| 3. | Has worked on projects that were located in this general region. | 10 | |
| | Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.319(b) | | <u>10</u> |
| 4. | Extent of experience in project construction management | 15 | <u>15</u> |
| | Subtotal, Experience | 60 | <u>60</u> |

Work Performance

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|---|-----------------|--------------|
| 1. | Past projects completed on schedule | 10 | <u>10</u> |
| 2. | Manages projects within budgetary constraints | 5 | <u>3</u> |
| 3. | Work product is of high quality | 10 | <u>10</u> |
| | Subtotal, Performance | <u>25</u> | <u>23</u> |

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Staff Level / Experience of Staff | 5 | <u>5</u> |
| 2. | Adequacy of Resources | 5 | <u>5</u> |
| 3. | Professional liability insurance is in force | 5 | <u>5</u> |
| | Subtotal, Capacity to Perform | <u>15</u> | <u>15</u> |

TOTAL SCORE

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|--------------------------|---------------------|-----------------|--------------|
| <input type="checkbox"/> | Experience | 60 | <u>60</u> |
| <input type="checkbox"/> | Work Performance | 25 | <u>23</u> |
| <input type="checkbox"/> | Capacity to Perform | 15 | <u>15</u> |
| | Total Score | <u>100</u> | <u>98</u> |

Engineer/Architect/Surveyor Rating Sheet

Grant Recipient _____

Commission Contract No. _____

Name of Respondent Bleyl Engineering

Date of Rating 9/8/22

Evaluator's Name Jose Coronilla, Jennifer Reyna, Lupe Diosdado, Rayna Teicheira, Evette Fannin

Experience -- Rate the respondent for experience in the following areas:

Comments

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Has previously designed _____ type of projects | 20 | <u>20</u> |
| 2. | Has worked on federally funded construction projects | 15 | <u>12</u> |
| 3. | Has worked on projects that were located in this general region. | 10 | |
| | Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.319(b) | | <u>10</u> |
| 4. | Extent of experience in project construction management | 15 | <u>15</u> |
| | Subtotal, Experience | 60 | <u>57</u> |

Work Performance

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|---|-----------------|--------------|
| 1. | Past projects completed on schedule | 10 | <u>8</u> |
| 2. | Manages projects within budgetary constraints | 5 | <u>5</u> |
| 3. | Work product is of high quality | 10 | <u>10</u> |
| | Subtotal, Performance | 25 | <u>23</u> |

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Staff Level / Experience of Staff | 5 | <u>5</u> |
| 2. | Adequacy of Resources | 5 | <u>5</u> |
| 3. | Professional liability insurance is in force | 5 | <u>5</u> |
| | Subtotal, Capacity to Perform | 15 | <u>15</u> |

TOTAL SCORE

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|--------------------------|---------------------|-----------------|--------------|
| <input type="checkbox"/> | Experience | 60 | <u>57</u> |
| <input type="checkbox"/> | Work Performance | 25 | <u>23</u> |
| <input type="checkbox"/> | Capacity to Perform | 15 | <u>15</u> |
| | Total Score | 100 | <u>95</u> |

Engineer/Architect/Surveyor Rating Sheet

Grant Recipient _____

Commission Contract No. _____

Name of Respondent The Goodman Corporation

Date of Rating 9/8/22

Evaluator's Name Jose Coronilla, Jennifer Reyna, Lupe Diosdado, Rayna Teicheira, Evette Fannin

Experience -- Rate the respondent for experience in the following areas:

Comments

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Has previously designed _____ type of projects | 20 | <u>18</u> |
| 2. | Has worked on federally funded construction projects | 15 | <u>15</u> |
| 3. | Has worked on projects that were located in this general region. | 10 | |
| | Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.319(b) | | <u>8</u> |
| 4. | Extent of experience in project construction management | 15 | <u>15</u> |
| | Subtotal, Experience | 60 | <u>56</u> |

Work Performance

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|---|-----------------|--------------|
| 1. | Past projects completed on schedule | 10 | <u>6</u> |
| 2. | Manages projects within budgetary constraints | 5 | <u>5</u> |
| 3. | Work product is of high quality | 10 | <u>10</u> |
| | Subtotal, Performance | 25 | <u>21</u> |

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Staff Level / Experience of Staff | 5 | <u>5</u> |
| 2. | Adequacy of Resources | 5 | <u>5</u> |
| 3. | Professional liability insurance is in force | 5 | <u>5</u> |
| | Subtotal, Capacity to Perform | 15 | <u>15</u> |

TOTAL SCORE

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|--------------------------|---------------------|-----------------|--------------|
| <input type="checkbox"/> | Experience | 60 | <u>56</u> |
| <input type="checkbox"/> | Work Performance | 25 | <u>21</u> |
| <input type="checkbox"/> | Capacity to Perform | 15 | <u>15</u> |
| | Total Score | 100 | <u>92</u> |

Engineer/Architect/Surveyor Rating Sheet

Grant Recipient _____

Commission Contract No. _____

Name of Respondent Gessner Engineering

Date of Rating 9/8/22

Evaluator's Name Jose Coronilla, Jennifer Reyna, Lupe Diosdado, Rayna Teicheira, Evette Fannin

Experience -- Rate the respondent for experience in the following areas:

Comments

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Has previously designed _____ type of projects | 20 | <u>20</u> |
| 2. | Has worked on federally funded construction projects | 15 | <u>15</u> |
| 3. | Has worked on projects that were located in this general region. | 10 | |
| | Note: Location for A/E (Architect/Engineer) may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 CFR 200.319(b) | | <u>10</u> |
| 4. | Extent of experience in project construction management | 15 | <u>15</u> |
| | Subtotal, Experience | 60 | <u>60</u> |

Work Performance

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|---|-----------------|--------------|
| 1. | Past projects completed on schedule | 10 | <u>5</u> |
| 2. | Manages projects within budgetary constraints | 5 | <u>5</u> |
| 3. | Work product is of high quality | 10 | <u>5</u> |
| | Subtotal, Performance | 25 | <u>20</u> |

NOTE: Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

Capacity to Perform

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|----|--|-----------------|--------------|
| 1. | Staff Level / Experience of Staff | 5 | <u>5</u> |
| 2. | Adequacy of Resources | 5 | <u>5</u> |
| 3. | Professional liability insurance is in force | 5 | <u>0</u> |
| | Subtotal, Capacity to Perform | 15 | <u>10</u> |

TOTAL SCORE

| | <u>Factor</u> | <u>Max.Pts.</u> | <u>Score</u> |
|--------------------------|---------------------|-----------------|--------------|
| <input type="checkbox"/> | Experience | 60 | <u>60</u> |
| <input type="checkbox"/> | Work Performance | 25 | <u>20</u> |
| <input type="checkbox"/> | Capacity to Perform | 15 | <u>10</u> |
| | Total Score | 100 | <u>90</u> |



REQUEST FOR CITY COUNCIL AGENDA ITEM #7

| |
|--|
| Agenda Date Requested: <u>December 12, 2022</u> |
| Requested By: <u>Jason Weeks, City Manager</u> |
| Department: <u>Administration</u> |
| <input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance |

Exhibits: Board & Commission application & Resignation Letter

| Appropriation | |
|-------------------|---|
| Source of Funds: | <u>N/A</u> |
| Account Number: | <u>N/A</u> |
| Amount Budgeted: | <u>N/A</u> |
| Amount Requested: | <u>N/A</u> |
| Budgeted Item: | <input type="radio"/> Yes <input checked="" type="radio"/> No |

AGENDA ITEM #7

Consideration and possible action on appointments to boards and commissions.

SUMMARY & RECOMMENDATION

The Navasota Economic Development Corporation has a vacancy due to the resignation/retirement of Johnny McNally. One application was received from Lucy Ybarra who will replace Mr. McNally as the Navasota/Grimes County Chamber of Commerce Executive Director. One position on this board has always been filled by the Chamber Executive Director.

Secondly, a board of directors is needed for the recently created Navasota TIRZ Zone One. The Board needs to consist of a minimum of five (5) members. Any other taxing unit that levies taxes on real property in the zone and has approved the payment of all or part of the tax increment produced by the taxing unit into the tax increment fund for the zone may appoint one director. At this time, the City of Navasota is the only taxing entity participating in the newly created Zone. Any entity that doesn't appoint a director by January 1, 2024, shall be deemed a waiver of the right to appoint a director at which time the City shall be entitled to appoint persons to the positions.

Members of the board are appointed for terms of two years unless longer terms are provided under Article XI, Section 11, of the Texas Constitution. Terms of members may be staggered. The Mayor shall annually nominate and appoint, subject to City Council approval, a Chair for a one-year term. Once the board is appointed, then they can select from their members a vice-chairman and such other officers as the Board of Directors sees fit.

Staff is recommending that all five (5) members of City Council be appointed as the TIRZ Zone One Board. Furthermore, the recommendation is for the Mayor to appoint the councilmembers to coincide with their City Council terms. Once they are up for re-election for their City Council position, if they are re-elected, they would then serve the full terms on the TIRZ Number One Board.


ACTION REQUIRED BY CITY COUNCIL

Appoint Lucy Ybarra to the Navasota Economic Development Corporation with a term ending in September 2024.

Appoint the Navasota City Council as the active Board of Directors for the Navasota TIRZ Zone 1 and the Mayor as Chairman of the Board for one year. The terms will be as follows:

**Bert Miller – Term ending 5/31/2023
Grant Holt – Term ending 5/31/2023
Bernie Gessner – Term ending 5/31/2024
Pattie Pederson – Term ending 5/31/2024
Josh Fultz – Term ending 5/31/2024**

Approved for the City Council meeting agenda



Jason B. Weeks, City Manager

12/9/2022

Date

Susie Homeyer

From: Johnny McNally <executivedirector@navasotagrimeschamber.com>
Sent: Monday, December 5, 2022 8:51 AM
To: Rayna Teicheira
Cc: Susie Homeyer
Subject: McNally Resignation From NEDC Board

Good morning. I wanted to let you know of my intent to resign from the Navasota EDC board effective December 31, 2022.

It has been my pleasure to serve on the board for the past several years. I feel I should step down because I am retiring at the end of this year and intend to focus on travelling and other outside interests.

I wish the organization only the best for the future and appreciate the good work that the board has done to support and promote local business in Navasota.

Sincerely,

Johnny McNally
Executive Director
Navasota Grimes County Chamber of Commerce

Susie Homeyer

From: Navasota TX via Navasota TX <cmsmailer@civicplus.com>
Sent: Thursday, December 1, 2022 10:32 AM
To: Susie Homeyer
Subject: Form submission from: Volunteer on a City Board Webform

Submitted on Thursday, December 1, 2022 - 10:32am
Submitted by anonymous user: 173.195.161.146
Submitted values are:

==Personal Information:==

Select the Board, Commission or Committee applying for: Economic
Development Corporation
Select the alternate Board, Commission or Committee applying for:

Full Name: Lucy Louise Ybarra
Maiden Name: Lucy Louise Lange
E-mail Address: ybarrafamily23@gmail.com
Phone Number: 9368707141
Gender: Female
==Address:==
Street: 7513 County Road 214
City: Anderson
State: Texas
Zipcode: 77830

Occupation: Executive Director- Grimes Co. Chamber of Commerce

==Residency Information:==

Are you a resident of Navasota? No
Own property located in the City of Navasota: No

==Education & Hobbies:==

High School: Richards High School
College: Blinn Jr. College
Trade or Business School: None
Hobbies: Wildlife, outdoors, sports, community events, community
service

==Organization Membership Information:==

Are you currently serving on other Boards, Commissions or
Committees? Yes
If yes, which? Grimes Co. Historical Commission, Grimes Co. Child
Welfare Board (Friends of) John C. Webb PTO Board, Campus Site
Advisory: NISD
Have you served on a Board, Commissions or Committee before? Yes
If yes, which?
Please list organization memberships and positions held:
John C. Webb Elementary- PTO: PTO President

Navasota Jr. High & Webb Elementary: Site Committee & SHAC
Grimes Co. Historical Commission: Media & Events
Texas Assoc of Elec. Admin: Region 6: Meeting crew
Friends of Grimes Co. Child Welfare Board

Please list areas of special interest or skills which you feel
may be helpful:

Community Development

Residential programs

Information & Tourism programs

==Signature==

Signature (Typed): Lucy L. Ybarra

Today's Date: December 2, 2022

The results of this submission may be viewed at:

<https://www.navasotatx.gov/node/613/submission/2136>

CAUTION: This email originated from outside of the City of Navasota's organization. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.



REQUEST FOR CITY COUNCIL AGENDA ITEM #8

Agenda Date Requested: December 12, 2022
Requested By: Susie Homeyer, City Secretary
Department: Administration
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Minutes for November 2022; Expenditures for November 2022; & Municipal Court Report for November 2022

| Appropriation | |
|-------------------|---|
| Source of Funds: | <u>N/A</u> |
| Account Number: | <u>N/A</u> |
| Amount Budgeted: | <u>N/A</u> |
| Amount Requested: | <u>N/A</u> |
| Budgeted Item: | <input checked="" type="radio"/> Yes <input type="radio"/> No |

AGENDA ITEM #8

Consent agenda items are:

- A. Approve the minutes for the month of November 2022
- B. Approve the expenditures for the month of November 2022
- C. Approve Municipal Court report for November 2022

SUMMARY & RECOMMENDATION

Consent agenda items may be acted upon with one motion and vote. No separate discussion or action is necessary unless requested by the Mayor or City Councilmember, in which event the item will be removed from the Consent Agenda for separate discussion and/or action by the City Council as part of the regular agenda.

A, B & C: Staff has placed the minutes, expenditures, and Municipal Court report for the month of November 2022 on the consent agenda for approval.

ACTION REQUIRED BY CITY COUNCIL

Approve Consent Agenda: Approve the minutes, expenditures, and Municipal Court Report for the month of November 2022.

Approved for the City Council meeting agenda

Jason Weeks

Jason B. Weeks, City Manager

12/8/2022

Date

**MINUTES
REGULAR MEETING
NOVEMBER 14, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

Pattie Pederson, Councilmember, Place # 2

Josh M. Fultz, Councilmember, Place # 3

Bert Miller, Mayor, Place # 4

Grant E. Holt, Mayor Pro-Tem, Place # 5

(Bernie Gessner, Councilmember, Place # 1 was absent)

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Luke Cochran, Legal Counsel; Bobbie Ullrich, Marketing and Communication Director; Jennifer Reyna, Director of Utilities; Mike Mize, Police Chief; Jose Coronilla, Director of Streets and Sanitation, Lupe Diosdado, Development Services Director; Jason Katkoski, Fire Chief/EMC; Rayna Teicheira, Economic Development Director; Hung Mai, IT Specialist; Peggy Johnson, HR Director; Trent Sorsby, Police Officer; James Peavy, Streets Laborer; Anthony Robinson, Animal Control Officer and Tanisha Moore, Utility Billing Clerk.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, Philip Cox, James Gilley, Chandler Arden, and Alanan Sanders.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) HR Director Peggy Johnson introduced the following new employees: Joshua Lipscomb, Trent Sorsby, James Peavy, Anthony Robinson and Tonishia Moore;
 - b) HR Director Peggy Johnson recognized the following employees for five years of service: Hung Mai and Richard Hughes;

- c) Director of Utilities Jennifer Reyna and Director of Streets and Sanitation gave an update on the following CIP projects: Downtown Streetscapes, Utility CIP, AWOS and Public Works Warehouse;
- d) Director of Marketing and Communications Bobbie Ullrich gave an update on the Wine Press Travel Writers;
- e) Chief of Police Mike Mize gave an update on the Navasota Police Department;
- f) There was not an update on Boards and Commissions; and
- e) Councilmembers and staff informed the audience about upcoming events.

5. A public hearing was held on the creation of Reinvestment Zone One, Navasota, Texas, its boundaries, or the concept of tax increment financing in general. Mayor Bert Miller opened the public hearing at 6:35 p.m. City Manager Jason Weeks briefly discussed what a TIRZ was and the proposed boundary. A tax increment reinvestment zone (TIRZ) is a financing tool enabled by the Texas Legislature with the adoption of Chapter 311 of the Texas Tax Code. A TIRZ is a tool that can be used to pay for public improvements to encourage development and/or redevelopment of an area and attract private investment. Cities may create a TIRZ where conditions exist that substantially impair an area's sound growth and where development or redevelopment is not likely to occur but for public infrastructure enhancements financed by a TIRZ. Upon creation of the Zone, the total appraised value of real property located within its boundaries is established for the year in which it was created. This is known as the base value. As development occurs in the Zone due to the provision of new infrastructure, the value of real property increases. This additional value above the base is known as the increment. It is set aside to finance infrastructure improvements within the Zone. Once all projects are completed, or after a defined period, the TIRZ is dissolved. During the life of the Zone, the city and other participating taxing jurisdictions collect tax revenue on the base value of the Zone. When the Zone is dissolved, the city and other participating taxing jurisdictions receive the benefit of the full increment value created by new development.

The proposed TIRZ boundary is approximately +/- 2,890 acres and is located within both Navasota's corporate limits, as well as its ETJ. The Zone is largely bounded by State Highway 6 to the west, Navasota's ETJ limit to the east, FM 3090 to the north, and State Highway 105 / TX-515 Spur and County Road 446 to the south. Approximately 274 acres lies near the northwest corner of the State Highway 6 / TX-515 Spur intersection, and approximately 30 acres lies at the southwest corner of the State Highway 6 / FM 3090 intersection. Most of the Zone is located within the City's ETJ and is undeveloped or in agricultural use. The tax increment associated with this TIRZ will consist of contributions from the city, at a rate of 50% of its tax rate. The proposed life of the TIRZ is 30-years (2022 to 2052). Citizen Deborah Richardson addressed the City Council and ask if the percentage can change and either go up or down or was it locked in. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:53 p.m.

6. Mayor Pro-Tem Grant Holt moved to approve the first reading of Ordinance No. 1010-22, designating a geographic area within the City of Navasota and its extra-territorial

jurisdiction as Reinvestment Zone Number One, City of Navasota, Texas, for tax increment financing purposes pursuant to Chapter 311 of the Texas Tax Code; creating a Board of Directors for such zone, establishing the tax increment fund; establishing the termination date of the zone; containing findings and provisions related to the foregoing subject; authorizing actions in furtherance of the zone; providing a severability clause; providing for proper notice of meeting, seconded by Councilmember Josh Fultz and with each Councilmember present voting AYE, the motion carried.

7. Councilmember Pattie Pederson moved to adopt Ordinance No. 1013-22, on its first and final reading at authorized by Texas Government Code, Section 1201.028, authorizing the issuance and sale of "City of Navasota, Texas, Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 20223 and approving all other matters related thereto, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember present voting AYE, the motion carried.

8. Councilmember Josh Fultz moved to approve the consent agenda items which include the minutes and expenditures for the month of October 2022, the first reading of Ordinance No. 1011-22, tax roll ordinance for the Grimes County portion, the first reading of Ordinance No. 1012-22, tax roll ordinance for the Brazos County portion and Resolution No. 722-22, the City of Navasota Investment Policy and Strategy, seconded by Councilmember Pattie Pederson and with each Councilmember present voting AYE, the motion carried.

9. Mayor Bert Miller adjourned the meeting at 7:05 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
SPECIAL MEETING
NOVEMBER 28, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 4:30 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Lupe Diosdado, Development Services Director; Jason Katkoski, Fire Chief/EMC, Bobbie Ullrich, Marketing and Communication Director, Rayna Teicheira, Economic Development Director, Tiffany Byers, Library Director, Peggy Johnson, HR Director, Jennifer Reyna, Director of Utilities; Mike Mize, Chief of Police, Jose Coronilla, Director of Streets and Sanitation and Cary Bovey, Legal Counsel.

VISITORS: Connie Clements and Katie Busch.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 4:30 p.m.
2. Remarks of visitors: None.
3. A workshop was held to discuss the results from the compensation study and proposed new compensation pay plan that was prepared by HR Compensation Consultants LLC. Katie Busch, from HR Compensation Consultants, LLC went over the scope of work via zoom. The scope of work for the City of Navasota included the following:
 - Gather information on current pay practices
 - Compare current pay to market data
 - Outline a plan to move Navasota to the desired competitive stance in our local market
 - Create a new Job & Pay Framework
 - Make employee pay recommendations

HRCC had to balance internal equity, external competitiveness, align with the organization's mission & values, be fiscal responsible, support the organization's total reward philosophy, and give directors good guidance on making pay decisions.

4. Mayor Bert Miller adjourned the meeting at 5:50 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

**MINUTES
REGULAR MEETING
NOVEMBER 28, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Cary Bovey, Legal Counsel; Bobbie Ullrich, Marketing and Communication Director; Jennifer Reyna, Director of Utilities; Mike Mize, Police Chief; Jose Coronilla, Director of Streets and Sanitation, Lupe Diosdado, Development Services Director; Jason Katkoski, Fire Chief/EMC; Rayna Teicheira, Economic Development Director, Evette Fannin, Grants Coordinator, Geralyn Backhus, Records Clerk, Babiana Tovar, Utility Billing Clerk.

VISITORS: Connie Clements, Deborah Richardson, Chris Tucker, Mac Vaughn, Brenda Williams, Jeremy Peters, Joshua Gipson, Julie Bailey and Gilverta Diaz.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) City Manager Jason Weeks polled the City Council about cancelling the City Council meeting on December 26, 2022. It was the consensus of the City Council to cancel the meeting since it will be observed as a City holiday.

b) Mayor Bert Miller proclaimed the month of December as "Tree of Angels Month" and urged citizens of Grimes County to participate by placing an angel ornament on the tree located in the lobby of the Navasota Municipal Building or on the tree located in the lobby of the Grimes County Law Enforcement Center to remember and pay tribute to those whose lives have been touched by violence.

c) There was not an update on Boards and Commissions; and

d) Councilmembers and staff informed the audience about upcoming events.

5. Mayor Pro-Tem Grant Holt moved to reject all bids for the FY 2020-2021 and 2021-2022 combined Street Maintenance Project, seconded by Councilmember Pattie Pederson and with Councilmember voting AYE, the motion carried.

6. Councilmember Josh Fultz approved the authorization to hire Public Management for administrative services for the 2023-2024 Texas Community Development Block Grant Program administrative by the Texas Department of Agriculture, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

7. Councilmember Josh Fultz approved the authorization to hire Bleyl Engineering for engineering services for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

8. Councilmember Pattie Pederson approved the authorization to hire Public Management for administrative services for the 2023-2024 Community Development Block Grant – Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) administered by the Texas General Land Office, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

9. Councilmember Pattie Pederson approved the authorization to issue request for proposals (RFP's) for administrative services for grant administration and planning services for the Resilient Communities Program administered through the General Land Office, seconded by Mayor Pro-Tem Grant Holt and with each voting AYE, the motion carried.

10. Mayor Pro-Tem Grant Holt moved to authorize the City of Navasota to issue a Request for Proposals (RFP) for administrative services for the 2023 Downtown Revitalization Program administered through the Texas Department of

Agriculture, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

11. Councilmember Josh Fultz moved to approve and ratify a Tower License Agreement between the City of Navasota and Broadband Towers, LLC in the amount of \$2,200.00 monthly, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

12. Councilmember Josh Fultz moved to approve RFP # 1 with the option of 50% and be fully covered by liability insurance and delegate authority to the City Manager to negotiate final form and execute agreement, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

13. Councilmember Bernie Gessner moved to approve the consent agenda items which include the second reading of Ordinance No.1010-22, designating a geographic area within the city of Navasota and its extra-territorial jurisdiction as reinvestment zone number one, City of Navasota, Texas for increment financing purposes pursuant to Chapter 311 of the Texas tax code; creating a board of directors for such zone; establishing the tax increment fund; establishing the termination date of the zone; containing findings and provisions related to the foregoing subject; authorizing actions in furtherance of the zone; providing a severability clause; and providing proper notice of meeting; the second reading of Ordinance No. 1011-22, tax roll ordinance for the Grimes County portion; and the second reading of Ordinance No. 1012-22, tax roll ordinance for the Brazos County portion; Change Order No. 4 in the amount of \$9,280.00 for the new Public Works Warehouse that will be located at the Wastewater Treatment Plant at 108 S. Peebles and the Grimes County Appraisal District property tax assessment and collections agreement for taxing year 2022, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Mayor Bert Miller adjourned the meeting at 7:18 p.m.

BERT MILLER, MAYOR

ATTEST:

SUSIE M. HOMEYER, CITY SECRETARY

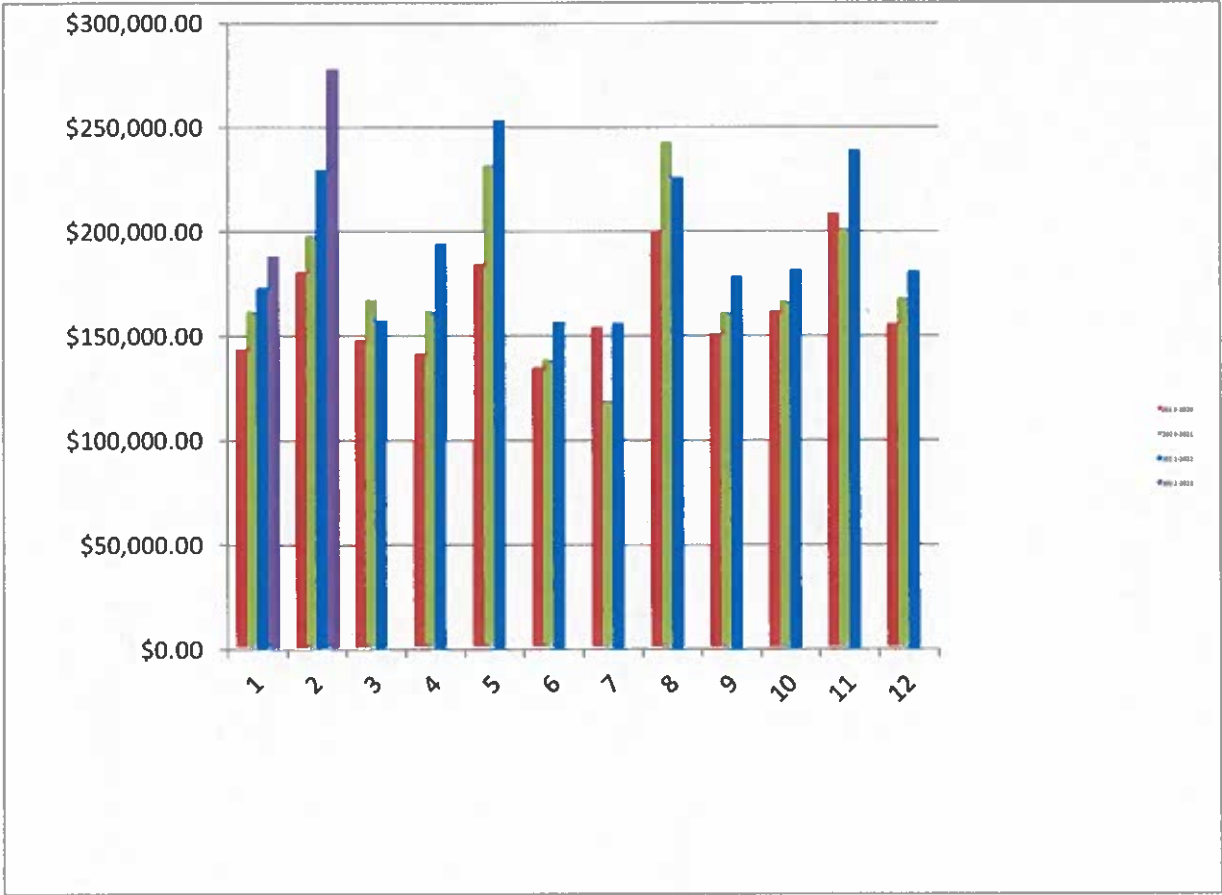
MONTHLY BUDGET SUMMARY AS OF NOV 2022

| FUND | REV BUDGET | YTD REV | % BUD | EXP BUDGET | YTD EXP | % BUD | BALANCE |
|---------------------------|--------------------------------|-------------------------------|-------------------|--------------------------------|-------------------------------|-------------------|--------------------------|
| <i>General</i> | \$ 12,276,723.00 | \$ 1,445,275.51 | 12% | \$ 11,966,057.00 | \$ 1,640,695.84 | 14% | (\$195,420.33) |
| <i>Water</i> | \$ 893,346.00 | \$ 455,330.42 | 51% | \$ 9,516,368.00 | \$ 332,880.42 | 3% | \$122,450.00 |
| <i>Utility Cap IMP</i> | \$ 507,652.00 | \$ 81,625.90 | 16% | \$ 506,652.00 | \$ 66,666.66 | 13% | \$14,959.24 |
| <i>Natural Gas</i> | \$ 6,149,362.00 | \$ 1,073,407.36 | 17% | \$ 6,599,610.00 | \$ 1,055,122.95 | 16% | \$18,284.41 |
| <i>Wastewater</i> | \$ 2,195,002.00 | \$ 306,508.18 | 14% | \$ 2,607,712.00 | \$ 267,116.68 | 10% | \$39,391.50 |
| <i>cemetery perm</i> | \$ 220.00 | \$ 1,409.14 | 0% | \$ 2,200.00 | \$ - | 0% | \$1,409.14 |
| <i>cemetery oper</i> | \$ 57,225.00 | \$ 19,461.87 | 34% | \$ 3,300.00 | \$ 19.15 | 1% | \$19,442.72 |
| <i>Grant Fund</i> | \$ 423,500.00 | \$ - | 0% | \$ 422,000.00 | | 0% | \$0.00 |
| <i>Hotel Occupancy</i> | \$ 142,500.00 | \$ 29,304.54 | 21% | \$ 335,293.00 | \$ 28,800.00 | 9% | \$504.54 |
| <i>Bond Fund</i> | \$ 1,468,219.00 | \$ 192,874.20 | 13% | \$ 1,737,522.00 | \$ 1,606,331.16 | 92% | (\$1,413,456.96) |
| <u>GRAND TOTAL</u> | <u>\$ 23,182,597.00</u> | <u>\$ 3,523,571.22</u> | <u>15%</u> | <u>\$ 32,768,062.00</u> | <u>\$ 4,930,966.20</u> | <u>15%</u> | <u>\$4,148.30</u> |
| <i>Capital Projects</i> | \$ 765,000.00 | \$ 1,938.18 | 0% | \$ 750,000.00 | \$ 167,778.40 | 22% | (\$165,840.22) |
| <i>EDC</i> | \$ 206,833.00 | \$ 38,813.05 | 19% | \$ 307,915.00 | \$ 151,805.30 | 49% | (\$112,992.25) |
| <i>Foundation</i> | \$ 7,000.00 | \$ 22.05 | 0% | \$ 2,000.00 | \$ - | 0% | \$22.05 |

CITY SALES TAX COLLECTED
2019-2023

| 2018-2019 | | | 2019-2020 | | |
|-----------|-----------|-----------------------|-----------|-----------------------|----------|
| 7.23% | October | \$138,722.41 | October | \$142,932.21 | 3.03% |
| 0.50% | November | \$192,052.55 | November | \$179,825.74 | -6.37% |
| 12.57% | December | \$156,856.11 | December | \$147,204.90 | -6.15% |
| -0.81% | January | \$143,121.61 | January | \$140,456.62 | -1.86% |
| 3.80% | February | \$194,322.95 | February | \$183,606.42 | -5.51% |
| -21.81% | March | \$140,452.34 | March | \$133,943.33 | -4.63% |
| 2.76% | April | \$127,322.36 | April | \$153,344.34 | 20.44% |
| 8.92% | May | \$197,359.24 | May | \$198,864.78 | 0.76% |
| 0.21% | June | \$144,577.89 | June | \$150,151.95 | 3.86% |
| #DIV/0! | July | \$140,994.11 | July | \$160,877.64 | 14.10% |
| #DIV/0! | August | \$193,717.25 | August | \$207,971.04 | 7.36% |
| #DIV/0! | September | \$151,217.75 | September | \$155,141.73 | 2.59% |
| | Total | \$1,920,716.57 | Total | \$1,954,320.70 | |
| | budget | 1,900,000 | budget | 2,000,000 | |
| 2020-2021 | | | 2021-2022 | | |
| 12.90% | October | \$161,367.18 | October | \$172,724.07 | 7.04% |
| 9.90% | November | \$197,633.83 | November | \$229,261.96 | 16.00% |
| 13.17% | December | \$166,585.45 | December | \$156,748.82 | -5.90% |
| 14.82% | January | \$161,278.06 | January | \$193,520.40 | 19.99% |
| 26.01% | February | \$231,369.13 | February | \$253,041.30 | 9.37% |
| 2.89% | March | \$137,816.28 | March | \$156,083.14 | 13.25% |
| -22.80% | April | \$118,387.57 | April | \$155,754.19 | 31.56% |
| 21.88% | May | \$242,383.94 | May | \$225,365.73 | -7.02% |
| 6.97% | June | \$160,615.28 | June | \$177,735.12 | 10.66% |
| 3.22% | July | \$166,065.78 | July | \$181,189.87 | 9.11% |
| -3.34% | August | \$201,014.87 | August | \$238,642.78 | 18.72% |
| 7.98% | September | \$167,523.57 | September | \$180,602.86 | 7.81% |
| | Total | \$2,112,040.94 | Total | \$2,320,670.24 | |
| | budget | 1,900,000 | budget | 2,000,000 | |
| 2022-2023 | | | 2023-2024 | | |
| 8.61% | October | \$187,592.70 | October | | -100.00% |
| 20.97% | November | \$277,335.88 | November | | -100.00% |
| -100.00% | December | | December | | #DIV/0! |
| -100.00% | January | | January | | #DIV/0! |
| -100.00% | February | | February | | #DIV/0! |
| -100.00% | March | | March | | #DIV/0! |
| -100.00% | April | | April | | #DIV/0! |
| -100.00% | May | | May | | #DIV/0! |
| -100.00% | June | | June | | #DIV/0! |
| -100.00% | July | | July | | #DIV/0! |
| -100.00% | August | | August | | #DIV/0! |
| -100.00% | September | | September | | #DIV/0! |
| | Total | \$464,928.58 | Total | \$0.00 | |
| | budget | 1,900,000 | budget | 2,000,000 | |

CITY SALES TAX COLLECTED
2019-2023



As a reminder, per the terms of your contract, overdue balances are subject to late fee penalties. Beginning January 1, 2023, invoices will include applicable late fees, if any, owed on all past-due balances.

SELLER:
Symmetry Energy Solutions, LLC
9811 Katy Freeway
Suite 1400
Houston, TX 77024

Customer Service:
Contact: Sales Support
Email: Sales.Support@SymmetryEnergy.com
Phone: (800) 495-9880

Accountant:
Contact: Hillary Mack III
Email: hillary.mack@symmetryenergy.com
Phone: (281) 915-6091
Fax: (713) 983-2643

BUYER:
City of Navasota, Texas
PO Box 910
Navasota, TX 77868

Invoice Attention List:
Contact: Finance Director
Email: lhall@navasotabx.gov
Contact: Jeff Greer
Email: jgreer@navasotabx.gov

Remit To:
Symmetry Energy Solutions, LLC

Payment by Wire Transfer to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 021000021
Acct #: 100080578

Payment by ACH to:
JP Morgan Chase Bank
Houston, Texas
ABA #: 111000614
Acct #: 100080578

Mail all other remittances to:
Chase Lockbox
P.O. Box 301149
Dallas, TX 75303-1149



symmetry
ENERGY SOLUTIONS

Sales Invoice

Invoice #: 1543155
Invoice Date: 11/14/22
Due Date: 11/25/22
Amount Due: \$88,267.98
Account #:
Svc. Addr:
Cust. Ref.:
PO #:
Buyer: NAVASOTA TX

| Deal Num | Description | Buy / Sell | Pipeline | Location | Delivery Period | Start/End Dates | Price (\$/MMBtu) | Volume (MMBtu) | Amount (\$) |
|---|-------------------|------------|----------|----------|-----------------|-----------------|------------------|----------------|--------------------|
| CURRENT DELIVERY PERIOD - OCT-22 | | | | | | | | | |
| Gas Sales | | | | | | | | | |
| 10630722 | Natural Gas Sales | Sell | APT | Navasota | Oct-22 | 1 31 | 6.8680 | 4,743 | \$32,574.92 |
| 10630722 | Overtake | Sell | APT | Navasota | Oct-22 | 1 31 | 5.7308 | 9,889 | \$56,671.75 |
| 10630722 | Undertake | Sell | APT | Navasota | Oct-22 | 1 31 | 5.4190 | (1,422) | \$(7,705.80) |
| Total for Gas Sales: | | | | | | | | 13,210 | \$81,540.87 |
| Tax | | | | | | | | | |
| | Tax-Sales | | APT | Navasota | Oct-22 | | | | \$6,727.11 |
| Total for Tax: | | | | | | | | | \$6,727.11 |
| Total for Current Delivery Period: | | | | | | | | | \$88,267.98 |
| TOTAL AMOUNT DUE: | | | | | | | | | \$88,267.98 |

Electronic (Wire/ACH/mySES) payment preferred.

Please include your invoice number or customer ID with all payments to ensure timely posting to customer account.

Payment remittance information can be emailed to ar@symmetryenergy.com

Municipal Gas Acquisition and Supply Corporation

Three Riverway | Suite 1900 | Houston, TX 77056 | 713-888-0133



November 11, 2022
City of Navasota, TX
Lance Hall, Finance Director
200 East McAlpine
Navasota, TX 77868

ACTUAL
Invoice ACT0013907
Reference: Joint Gas Purchase Contract
Delivery Date: October, 2022

| | <u>Vol / MMBTU</u> | <u>\$ / MMBTU</u> | <u>Gross Amount</u> | <u>Discount</u> | <u>Net Amount Due</u> |
|----------------------|--------------------|-------------------|---------------------|--------------------|-----------------------|
| Symmetry Rqmts Sales | 36,401 | \$6.943 | \$252,727.87 | \$10,920.30 | \$241,807.57 |
| | 36,401 | | \$252,727.87 | \$10,920.30 | \$241,807.57 |

Due Date : 11/20/2022 Amount Due: \$241,807.57

For Payments by Wire Transfer

Bank: THE BANK OF NEW YORK MELLON
ABA Number: 021 000 018
Account Name: MuniGas Rev Account
Account Number: 2243858400
Reference: MuniGas - City of Navasota, TX
Attn: Marcus Wilson (214)-468-5550

For Payments by ACH

Bank: THE BANK OF NEW YORK MELLON
ABA Number: 021 000 018
Account Name: ACH Account
Account Number: 890 0487 445
Reference: MuniGas - City of Navasota, TX
Attn: Marcus Wilson (214)-468-5550

Informational Note: Your total discounts to-date are: \$2,226,784.12



ATMOS PIPELINE - TEXAS INVOICE

BILL TO:
CITY OF NAVASOTA

NAVASOTA CITY HALL
ATTN: MR LANCE HALL, FINANCE DIRECTOR
P O BOX 910
NAVASOTA, TX 77868

CHECK REMITTANCE TO:
ATMOS PIPELINE-TEXAS
P. O. BOX 841425
DALLAS, TX 75284-1425

ELECTRONIC REMITTANCE TO:
ATMOS PIPELINE-TEXAS
Bank of America
ABA# for ACH: 111000012
ABA# for Wire: 026009593
Account #: 3756617812
Ref: APT-0023798

Page: Page 1 of 1
Invoice No: APT-0023798
Invoice Date: 16-Nov-22
Customer No: 70670
Contract No: 06624-00
Payment Terms: Net 10
Due Date: 26-Nov-22
Total Amount Due: \$46,030.21

For Billing questions, please call Ryan Timms @ (214) 206-2518

| # | PROD DATE | RECEIPT POINT | RECEIPT POINT NAME | DELIVERY POINT | DELIVERY POINT NAME | DESCRIPTION | MCF / COUNT | MMBTU / COUNT | RATE | NET AMOUNT |
|-------------------------------|-----------|---------------|-------------------------------------|----------------|---------------------------|-------------------------|-------------|---------------|----------|-------------|
| 1 | Oct-22 | | | | | Monthly Customer Charge | | 2.823 | 15.73974 | \$44,433.29 |
| 2 | Oct-22 | | | | | Texas Utility Tax | | | | \$222.17 |
| SUBTOTAL | | | | | | | | | | \$44,655.46 |
| 3 | Oct-22 | 00451200 | SYMMETRY ENERGY SOLUTIONS, LLC POOL | 8000003044 | NAVASOTA CITY GATE LINE 1 | Usage Charge | 48,833 | 49,117 | 0.02785 | \$1,367.91 |
| 4 | Oct-22 | 00451200 | SYMMETRY ENERGY SOLUTIONS, LLC POOL | 8000003044 | NAVASOTA CITY GATE LINE 1 | Texas Utility Tax | | | | \$6.84 |
| SUBTOTAL FOR STATION | | | | | | | 8000003044 | 48,833 | 49,117 | \$1,374.75 |
| SUBTOTAL FOR PROD DATE Oct-22 | | | | | | | | | | \$46,030.21 |
| Total Due | | | | | | | | | | \$46,030.21 |



CITY OF NAVASOTA INVESTMENT PORTFOLIO

11/30/2022

FUND

PREVIOUS TOTAL

PRINCIPAL

INTEREST

CHG MV

TOTAL

UNRESTRICTED FUNDS

| | | | | | |
|---------------------------|----------------|--|------------|-----------------------|----------------|
| GENERAL FUND | \$4,142,358.12 | | \$2,460.57 | 3,286.11 | \$4,148,104.79 |
| 100-0-200.06 | | | | | |
| WATER O&M | \$1,031,921.96 | | \$612.96 | 571.03 | \$1,033,105.96 |
| 200-0-200.06 | | | | | |
| GAS O&M | \$746,654.78 | | \$443.51 | 588.79 | \$747,687.08 |
| 300-0-200.06 | | | | | |
| SEWER O&M | \$575,380.68 | | \$341.78 | 179.22 | \$575,901.67 |
| 400-0-200.06 | | | | | |
| 0 | \$0.00 | | \$0.00 | 0.00 | \$0.00 |
| 0 | | | | | |
| 0 | \$0.00 | | \$0.00 | 0.00 | \$0.00 |
| 0 | | | | | |
| 0 | \$0.00 | | \$0.00 | 0.00 | \$0.00 |
| 0 | | | | | |
| TOTAL UNRESTRICTED | | | | \$3,300,239.88 | |

RESTRICTED FUNDS

| | | | | | |
|-------------------------|----------------|--|------------|-----------------------|----------------|
| BECKER/BEST MUSEUM | \$68,433.56 | | \$40.65 | 23.42 | \$68,497.63 |
| 100-0-200.07 | | | | | |
| VOLUNTARY FIRE FUND | \$67,050.73 | | \$39.83 | 53.96 | \$67,144.52 |
| 100-0-200.09 | | | | | |
| LIBRARY MADELEY | \$10,361.58 | | \$6.15 | 23.16 | \$10,390.90 |
| 100-0-200.10 | | | | | |
| VOLUNTARY PARK FUND | \$88,521.29 | | \$52.58 | 75.35 | \$88,649.22 |
| 100-0-200.12 | | | | | |
| ANIMAL SHELTER DONA | \$21,306.99 | | \$12.66 | 17.28 | \$21,336.92 |
| 100-0-200.18 | | | | | |
| WATER DEPOSIT | \$50,393.60 | | \$29.93 | 55.56 | \$50,479.09 |
| 200-0-200.00 | | | | | |
| GAS DEPOSITS | \$72,591.09 | | \$43.12 | 80.03 | \$72,714.24 |
| 300-0-200.00 | | | | | |
| FHA | \$1,807,409.08 | | \$1,073.61 | 0.00 | \$1,808,482.69 |
| 300-0-200.04 | | | | | |
| SEWER IMP | \$352,462.17 | | \$209.36 | 388.58 | \$353,060.11 |
| 400-0-200.02 | | | | | |
| STREET & DRAINAGE FEE | \$427,374.85 | | \$253.86 | 0.57 | \$427,629.28 |
| 100-0-200.11 | | | | | |
| CEMETERY PERPETUAL | \$495,127.62 | | \$294.11 | 558.59 | \$495,980.32 |
| 520-0-201.00 | | | | | |
| CEMETERY ST FUND | \$169,666.76 | | \$100.78 | 187.11 | \$169,954.65 |
| 525-0-201.05 | | | | | |
| CEM JESSIE MAE BOND | \$26,470.17 | | \$15.72 | 29.06 | \$26,514.95 |
| 525-0-201.06 | | | | | |
| GRACE PARK | \$36,096.71 | | \$21.44 | 38.58 | \$36,156.73 |
| 100-0-200.19 | | | | | |
| UTILITY CIP | \$509,502.76 | | \$302.65 | 202.16 | \$510,007.56 |
| 210-0-200.06 | | | | | |
| AMERICAN RESCUE | \$0.00 | | \$0.00 | 0.00 | \$0.00 |
| 100-0-200.20 | | | | | |
| 0 | \$0.00 | | \$0.00 | 0.00 | \$0.00 |
| 0 | | | | | |
| TOTAL RESTRICTED | | | | \$1,730,212.99 | |

| | | | | | |
|--------------|------------------------|----------------|-------------------|-------------------|------------------------|
| TOTAL | \$10,699,084.49 | \$0.00 | \$6,355.28 | \$6,358.54 | \$10,711,798.31 |
| MM-INTEREST | \$832.67 | POOLS INTEREST | | \$5,329.85 | |
| INTEREST | \$192.76 | | | | |
| PRINCIPAL | \$746.56 | | | \$2,605.32 | \$22,430.70 |

CITY OF NAVASOTA INVESTMENT PORTFOLIO

| CURRENT MONTH MARKET VALUE | | BOOK VALUE |
|----------------------------|----------------|----------------|
| TOTAL MONEY MARKET | \$5,066,995.15 | |
| TOTAL POOLS | \$1,704,161.23 | |
| TOTAL CDS | \$3,475,746.32 | \$1,721,000.00 |
| | | \$0.00 |
| | \$3,475,746.32 | \$1,721,000.00 |

| | |
|---|-----------------|
| TOTAL INVESTMENT PORTFOLIO MARKET VALUE | \$10,246,902.70 |
| TOTAL INVESTMENT PORTFOLIO INCOME | \$0.00 |
| | \$4,089,705.51 |

| | |
|---------------------------------------|----------------|
| TOTAL INVESTMENT PORTFOLIO BOOK VALUE | \$8,492,156.38 |
|---------------------------------------|----------------|

| | |
|------------------------|------------|
| YTD INTEREST | \$6,355.28 |
| CHANGE IN MARKET VALUE | \$6,358.54 |

| | |
|---------------------------|---------|
| WEIGHTED AVERAGE MATURITY | 2749548 |
|---------------------------|---------|

| | |
|------------------------|----------|
| WEIGHTED AVERAGE YIELD | 0.00% |
| | 10240544 |

| LAST MONTH MARKET VALUE | | CHANGE IN MARKET VALUE |
|-------------------------|-----------------|------------------------|
| TOTAL MONEY MARKET | \$5,065,223.16 | 1,771.99 |
| TOTAL POOLS | \$1,698,831.38 | 5,329.85 |
| CDS | \$3,476,489.62 | (743.30) |
| | \$10,240,544.16 | 6,358.54 |

MONEY MARKET

CITY MONEY MARKET ACCOUNT

| | | |
|-------------------------------------|---------------------|----------------|
| BBVA PUBLIC FUNDS INTEREST CHECKING | BEGINNING BAL | \$5,065,223.16 |
| 2535818811 | TRADES/DEDUCTIONS | |
| | INTEREST | \$1,025.43 |
| WAM 1,701,094 | PRINCIPAL/ADDITIONS | \$746.56 |
| WAY | ENDING BAL | \$5,066,995.15 |

INVESTMENT POOLS

TEXPOOL ACCOUNT

| | | |
|-----------------------------|---------------|--------------|
| CITY OF NAVASOTA AP FUND II | BEGINNING BAL | \$133,312.98 |
| 449/7907600001 | TRADES | |
| WAM 130,795 | INTEREST | \$395.66 |
| | PRINCIPAL | |
| | ENDING BAL | \$133,708.64 |

TEXSTAR ACCOUNT

| | | |
|--------------------------|---------------|--------------|
| CITY OF NAVASOTA AP FUND | BEGINNING BAL | \$132,994.26 |
| 930102200 | TRADES | |
| WAM 130,617 | INTEREST | \$389.01 |
| | PRINCIPAL | |
| | ENDING BAL | \$133,383.27 |

TEXAS CLASS ACCOUNT

| | | |
|----|---------------|----------------|
| | BEGINNING BAL | \$1,432,524.14 |
| | TRADES | |
| 60 | INTEREST | \$4,545.18 |
| | PRINCIPAL | |
| | ENDING BAL | \$1,437,069.32 |

CITY OF NAVASOTA INVESTMENT PORTFOLIO

CD

| | | | |
|-----|--|---------------------------|--------------------------------|
| VAY | CUSIP 90352RAN5 US ALLIANCE CR 0.0195 | PURCHASE DATE 09/12/19 | PURCHASE PRICE 245,000.00 |
| | | MATURITY 09/30/22 | BOOK VALUE |
| | | DAYS TO MATURITY -44 | MARKET VALUE |
| | | WAM | DIFFERENCE |
| | | PRINCIPAL | INTEREST 0.00 |
| VAY | CUSIP 46147UUH1 INVESTORS COMMUNITY 0.0025 | PURCHASE DATE 01/26/21 | PURCHASE PRICE 245,000.00 |
| | | MATURITY 02/12/24 | BOOK VALUE |
| | | DAYS TO MATURITY 314 | MARKET VALUE |
| | | WAM | DIFFERENCE |
| | | PRINCIPAL | INTEREST 0.00 |
| VAY | CUSIP 48128UZC6 JP MORGAN CHASE 0.005 | PURCHASE DATE 02/09/21 | PURCHASE PRICE 245,000.00 |
| | | MATURITY 02/17/26 | BOOK VALUE 245,000.00 |
| | | DAYS TO MATURITY 840 | MARKET VALUE 245,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | 066519QT9 BANKUNITED NA 0.0095 | PURCHASE DATE 04/01/21 | PURCHASE PRICE 245,000.00 |
| | | MATURITY 03/31/26 | BOOK VALUE 245,000.00 |
| | | DAYS TO MATURITY 870 | MARKET VALUE 245,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST 191.30 |
| VAY | 05600XCP3 BMO HARRIS BANK 0.01 | PURCHASE DATE 03/31/21 | PURCHASE PRICE \$245,000.00 |
| | | MATURITY 04/13/26 | BOOK VALUE \$245,000.00 |
| | | DAYS TO MATURITY 879 | MARKET VALUE \$245,000.00 |
| | | WAM | DIFFERENCE \$0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | CUSIP 38149MA94 GOLDMAN SACHS 1.05 | PURCHASE DATE 09/21/21 | PURCHASE PRICE 245,000.00 |
| | | MATURITY 09/29/26 | BOOK VALUE 245,000.00 |
| | | DAYS TO MATURITY 1000 | MARKET VALUE 245,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | CUSIP 05580AE26 BMW BANK 0.65 | PURCHASE DATE 09/21/21 | PURCHASE PRICE 280,000.00 |
| | | MATURITY 09/24/24 | BOOK VALUE 245,000.00 |
| | | DAYS TO MATURITY 475 | MARKET VALUE 245,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | CUSIP 02007GNNP ALLY BANK 120.00% | PURCHASE DATE 02/02/22 | PURCHASE PRICE 248,000.00 |
| | | MATURITY 02/10/25 | BOOK VALUE 248,000.00 |
| | | DAYS TO MATURITY 574 | MARKET VALUE 248,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | CUSIP 07371AXP3 BEAL BANK | PURCHASE DATE 02/03/22 | PURCHASE PRICE 248,000.00 |
| | | MATURITY 02/10/27 | BOOK VALUE 248,000.00 |
| | | DAYS TO MATURITY 1096 | MARKET VALUE 248,000.00 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |
| VAY | CUSIP 3148ANE4 FNMA 1288 0.0281 | PURCHASE DATE 12/06/17 | PURCHASE PRICE 310,569.80 |
| | | MATURITY 12/01/22 | BOOK VALUE 131.12 |
| | | DAYS TO MATURITY 2 | MARKET VALUE 131.12 |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL 746.56 | INTEREST 1.46 |
| VAY | | PURCHASE DATE 01/00/00 | PURCHASE PRICE 0.00 |
| | | MATURITY 01/00/00 | BOOK VALUE |
| | | DAYS TO MATURITY 0 | MARKET VALUE |
| | | WAM | DIFFERENCE 0.00 |
| | | PRINCIPAL | INTEREST |

CITY OF NAVASOTA INVESTMENT PORTFOLIO

YED RATE

| | | | | |
|-----------------|------------------|----------|----------------|--------------|
| CUSIP 229831JL7 | PURCHASE DATE | 02/04/22 | PURCHASE PRICE | \$292,375.20 |
| CUERO ISD | MATURITY | 08/15/25 | BOOK VALUE | 292,375.20 |
| 130.00% | DAYS TO MATURITY | 708 | MARKET VALUE | 292,375.20 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|-----------------|------------------|----------|----------------|--------------|
| CUSIP 882806HHB | PURCHASE DATE | 02/17/22 | PURCHASE PRICE | \$500,000.00 |
| TX TECH | MATURITY | 02/22/26 | BOOK VALUE | 486,375.00 |
| 190.00% | DAYS TO MATURITY | 843 | MARKET VALUE | 486,375.00 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|------------------|------------------|----------|----------------|--------------|
| CUSIP 02589ABL5 | PURCHASE DATE | 02/23/22 | PURCHASE PRICE | \$248,000.00 |
| AMERICAN EXPRESS | MATURITY | 03/04/26 | BOOK VALUE | 248,000.00 |
| 160.00% | DAYS TO MATURITY | 851 | MARKET VALUE | 248,000.00 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|-----------------|------------------|----------|----------------|--------------|
| CUSIP 254673870 | PURCHASE DATE | 04/22/22 | PURCHASE PRICE | \$246,000.00 |
| DISCOVER BANK | MATURITY | 04/28/25 | BOOK VALUE | 246,000.00 |
| 2.80% | DAYS TO MATURITY | 629 | MARKET VALUE | 246,000.00 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|-----------------|------------------|----------|----------------|--------------|
| CUSIP 61768U4A2 | PURCHASE DATE | 04/22/22 | PURCHASE PRICE | \$246,000.00 |
| MORGAN STANLEY | MATURITY | 04/29/25 | BOOK VALUE | 246,000.00 |
| 3.00% | DAYS TO MATURITY | 630 | MARKET VALUE | 246,000.00 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|-----------------|------------------|----------|----------------|--------------|
| CUSIP 752754PG0 | PURCHASE DATE | 04/05/22 | PURCHASE PRICE | \$250,000.00 |
| RANDOLPH SCH | MATURITY | 08/01/25 | BOOK VALUE | 235,865.00 |
| 0.00% | DAYS TO MATURITY | 698 | MARKET VALUE | 235,865.00 |
| WAM | | | DIFFERENCE | 0.00 |
| PRINCIPAL | | | INTEREST | |

| | | | | |
|--|------------------|----------|----------------|------|
| | PURCHASE DATE | 01/00/00 | PURCHASE PRICE | 0.00 |
| | MATURITY | 01/00/00 | BOOK VALUE | |
| | DAYS TO MATURITY | 0 | MARKET VALUE | |
| | WAM | | DIFFERENCE | 0.00 |
| | PRINCIPAL | | INTEREST | |

| | | | | |
|--|------------------|----------|----------------|------|
| | PURCHASE DATE | 01/00/00 | PURCHASE PRICE | 0.00 |
| | MATURITY | 01/00/00 | BOOK VALUE | |
| | DAYS TO MATURITY | 0 | MARKET VALUE | |
| | WAM | | DIFFERENCE | 0.00 |
| | PRINCIPAL | | INTEREST | |

| | | | | |
|--|------------------|----------|----------------|------|
| | PURCHASE DATE | 01/00/00 | PURCHASE PRICE | 0.00 |
| | MATURITY | 01/00/00 | BOOK VALUE | |
| | DAYS TO MATURITY | 0 | MARKET VALUE | |
| | WAM | | DIFFERENCE | 0.00 |
| | PRINCIPAL | | INTEREST | |

| | | | | |
|--|------------------|----------|----------------|------|
| | PURCHASE DATE | 01/00/00 | PURCHASE PRICE | 0.00 |
| | MATURITY | 01/00/00 | BOOK VALUE | |
| | DAYS TO MATURITY | 0 | MARKET VALUE | |
| | WAM | | DIFFERENCE | 0.00 |
| | PRINCIPAL | | INTEREST | |

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

100-GENERAL
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|---------------------|----------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 9,254,951 | 614,802.28 | 1,027,875.60 | 0.00 | 8,227,075.40 | 11.11 |
| COURT FINE AND FEE | 98,000 | 9,403.00 | 18,382.00 | 0.00 | 79,618.00 | 18.76 |
| DEVELOPMENT SERVICES | 221,150 | 13,479.29 | 23,486.33 | 0.00 | 197,663.67 | 10.62 |
| CITY UTILITIES | 2,110,431 | 172,071.71 | 344,353.39 | 0.00 | 1,766,077.61 | 16.32 |
| LIBRARY | 33,000 | 1,198.52 | 2,428.62 | 0.00 | 30,571.38 | 7.36 |
| PUBLIC SAFETY | 222,541 | 571.00 | 1,151.00 | 0.00 | 221,390.00 | 0.52 |
| TOURISM | 209,750 | 3,225.24 | 3,225.24 | 0.00 | 206,524.76 | 1.54 |
| PARKS AND REC | 84,400 | 10,482.76 | 16,233.36 | 0.00 | 68,166.64 | 19.23 |
| MISCELLANEOUS | 42,500 | 5,720.00 | 8,139.97 | 0.00 | 34,360.03 | 19.15 |
| TOTAL REVENUES | 12,276,723 | 830,953.80 | 1,445,275.51 | 0.00 | 10,831,447.49 | 11.77 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-100.00 CURRENT TAXES | 2,978,567 | 63,189.23 | 63,189.23 | 0.00 | 2,915,377.77 | 2.12 |
| 4-101.00 DELINQUENT TAXES | 60,000 | 8,389.41 | 8,389.41 | 0.00 | 51,610.59 | 13.98 |
| 4-102.00 PENALTY & INTEREST | 50,000 | 2,426.52 | 2,426.52 | 0.00 | 47,573.48 | 4.85 |
| 4-103.00 I/S PORTION OF TAX | 0 | 7,522.43 | 7,522.43 | 0.00 (| 7,522.43) | 0.00 |
| 4-105.00 CITY SALES TAX | 2,235,832 | 256,834.58 | 431,338.89 | 0.00 | 1,804,493.11 | 19.29 |
| 4-107.00 BEVERAGE TAX | 40,000 | 3,229.17 | 5,938.54 | 0.00 | 34,061.46 | 14.85 |
| 4-120.00 INTEREST | 30,000 | 3,356.79 | 12,455.24 | 0.00 | 17,544.76 | 41.52 |
| 4-120.01 INVESTMENT ADJUST TO MARK | 0 | 2,998.66 | 2,998.66 | 0.00 (| 2,998.66) | 0.00 |
| 4-150.00 FRANCHISE FEES | 350,000 | 43,605.83 | 50,382.39 | 0.00 | 299,617.61 | 14.39 |
| 4-150.01 RIGHT OF WAY | 8,000 | 3,862.05 | 3,862.05 | 0.00 | 4,137.95 | 48.28 |
| 4-150.02 CABLE PEG FEES | 7,000 | 0.00 | 1,355.30 | 0.00 | 5,644.70 | 19.36 |
| 4-151.00 INDUSTRIAL DIST. PAYMENTS | 485,000 | 0.00 | 0.00 | 0.00 | 485,000.00 | 0.00 |
| 4-152.00 UTILITY PMT IN LIEU OF TA | 814,093 | 67,841.08 | 135,682.16 | 0.00 | 678,410.84 | 16.67 |
| 4-153.00 UTILITY EXP REIMBURSEMENT | 1,809,459 | 150,788.25 | 301,576.50 | 0.00 | 1,507,882.50 | 16.67 |
| 4-155.00 INSURANCE RECOVERAGE | 20,000 | 758.28 | 758.28 | 0.00 | 19,241.72 | 3.79 |
| 4-156.00 DISASTER RELIEF REIMBURSE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-157.00 GRANT REVENUE | 355,000 | 0.00 | 0.00 | 0.00 | 355,000.00 | 0.00 |
| 4-158.00 HOUSING AUTH PAYMENT IN L | 12,000 | 0.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 9,254,951 | 614,802.28 | 1,027,875.60 | 0.00 | 8,227,075.40 | 11.11 |
| <u>COURT FINE AND FEE</u> | | | | | | |
| 4-200.00 MUNICIPAL COURT | 90,000 | 9,403.00 | 18,382.00 | 0.00 | 71,618.00 | 20.42 |
| 4-208.08 MUNICIPAL COURT BLDG SEC | 8,000 | 0.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| 4-208.09 MC TECHNOLOGY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-208.10 CHILD SAFETY SEAT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COURT FINE AND FEE | 98,000 | 9,403.00 | 18,382.00 | 0.00 | 79,618.00 | 18.76 |

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

100-GENERAL
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|---------------|
| <u>DEVELOPMENT SERVICES</u> | | | | | | |
| 4-300.00 BUILDING PERMITS | 202,250 | 13,399.29 | 21,541.33 | 0.00 | 180,708.67 | 10.65 |
| 4-300.01 PLAN REVIEW | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 4-300.02 ZONING CHANGE | 2,500 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 4-300.03 ZONING BOARD OF ADJ VARIA | 650 | 0.00 | 150.00 | 0.00 | 500.00 | 23.08 |
| 4-300.04 PRELIMINARY PLAT FILING F | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 4-300.05 VARIANCES TO SUBDIVISION | 450 | 0.00 | 150.00 | 0.00 | 300.00 | 33.33 |
| 4-300.06 FINAL PLAT FILING FEE | 4,500 | 0.00 | 500.00 | 0.00 | 4,000.00 | 11.11 |
| 4-300.07 PLAT VACATION FILING FEE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-300.13 SITE PLAN | 2,000 | 0.00 | 500.00 | 0.00 | 1,500.00 | 25.00 |
| 4-300.14 PUBLIC NUISANCE FEE | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 4-300.15 CODE ADMIN FEE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-300.16 FIRE INSPECTIONS | 2,000 | 0.00 | 250.00 | 0.00 | 1,750.00 | 12.50 |
| 4-300.17 SIDEWALK FEE IN LIEU OF | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-304.00 DEVELOPMENT USE PERMITS | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 4-307.00 GARAGE SALE PERMITS | 800 | 80.00 | 395.00 | 0.00 | 405.00 | 49.38 |
| 4-307.01 FOOD TRUCK PERMIT | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| TOTAL DEVELOPMENT SERVICES | 221,150 | 13,479.29 | 23,486.33 | 0.00 | 197,663.67 | 10.62 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-400.00 GARBAGE REVENUE | 1,484,777 | 116,735.08 | 233,558.56 | 0.00 | 1,251,218.44 | 15.73 |
| 4-400.02 SOLID WASTE COLLECTION FE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-401.00 PENALTIES | 20,000 | 1,820.53 | 3,321.27 | 0.00 | 16,678.73 | 16.61 |
| 4-402.00 YARD WASTE TIPPING FEES | 500 | 25.00 | 75.00 | 0.00 | 425.00 | 15.00 |
| 4-403.00 SALE COMPOST | 700 | 0.00 | 60.00 | 0.00 | 640.00 | 8.57 |
| 4-404.00 STREET AND DRAINAGE FEE | 596,454 | 52,676.86 | 105,254.46 | 0.00 | 491,199.54 | 17.65 |
| 4-404.01 STREET CUTS | 0 | 0.00 | 575.00 | 0.00 | 575.00 | 0.00 |
| 4-404.02 STREET PENALTIES | 8,000 | 814.24 | 1,509.10 | 0.00 | 6,490.90 | 18.86 |
| 4-404.03 CULVERT REIMBURSEMENT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CITY UTILITIES | 2,110,431 | 172,071.71 | 344,353.39 | 0.00 | 1,766,077.61 | 16.32 |
| <u>LIBRARY</u> | | | | | | |
| 4-500.00 LIBRARY INCOME | 28,000 | 846.85 | 1,755.00 | 0.00 | 26,245.00 | 6.27 |
| 4-500.01 LIBRARY DONATIONS | 1,000 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 4-500.02 SUMMER READING PROGRAM | 500 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 4-500.03 LIBRARY MEMORIALS | 100 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 4-500.04 BOOK SALE | 500 | 51.70 | 67.20 | 0.00 | 432.80 | 13.44 |
| 4-500.05 FARMERS MARKET REV | 2,600 | 299.97 | 606.42 | 0.00 | 1,993.58 | 23.32 |
| 4-500.06 SUMMER CAMPS | 200 | 0.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 4-500.07 TOTE BAGS | 100 | 0.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| TOTAL LIBRARY | 33,000 | 1,198.52 | 2,428.62 | 0.00 | 30,571.38 | 7.36 |

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

100-GENERAL
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|----------------------|---------------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>PUBLIC SAFETY</u> | | | | | | |
| 4-600.00 | PD EVENT REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-601.00 | PD SPECIAL FUND-FED | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-602.00 | PD SPECIAL SEIZURE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-603.00 | PD DONATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-603.01 | BLUE SANTA TRANSFER FROM | 10,000 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 4-604.00 | PD SRO PROGRAM | 102,000 | 0.00 | 0.00 | 102,000.00 | 0.00 |
| 4-605.00 | PD LEOSE ALLOCATION | 1,800 | 0.00 | 0.00 | 1,800.00 | 0.00 |
| 4-606.00 | ANIMAL SHELTER FEES | 6,000 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 4-606.01 | ANIMAL SHELTER DONATIONS | 1,500 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 4-607.00 | BULLET PROOF VEST REIMB | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-608.00 | SEXUAL ASSAULT EXAM REIMB | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-609.00 | PD RECORDS | 2,000 | 66.00 | 124.00 | 1,876.00 | 6.20 |
| 4-650.00 | FIRE BURN PERMITS | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-651.00 | FIRE INTERLOCAL W/COUNTY | 93,241 | 0.00 | 0.00 | 93,241.00 | 0.00 |
| 4-653.00 | FIRE VOLUNTARY DONATION | 6,000 | 505.00 | 1,027.00 | 4,973.00 | 17.12 |
| TOTAL PUBLIC SAFETY | 222,541 | 571.00 | 1,151.00 | 0.00 | 221,390.00 | 0.52 |
| <u>TOURISM</u> | | | | | | |
| 4-700.00 | TOURISM SPECIAL EVENTS RE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-700.01 | TEXAS BIRTHDAY BASH DONAT | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-700.02 | TEXAS BIRTHDAY BASH SPONO | 25,000 | 2,500.00 | 2,500.00 | 22,500.00 | 10.00 |
| 4-700.03 | TEXAS BIRTHDAY BASH VENDO | 6,000 | 725.24 | 725.24 | 5,274.76 | 12.09 |
| 4-700.04 | TEXAS BIRTHDAY BASH REVEN | 163,750 | 0.00 | 0.00 | 163,750.00 | 0.00 |
| 4-701.00 | SUMMER CONCERT SERIES REV | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-701.01 | SUMMER CONCERT SERIES DON | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-701.02 | SUMMER CONCERT SERIES SPO | 4,000 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 4-702.00 | HOME FOR HOLIDAYS REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-702.01 | HOME FOR HOLIDAYS DONATIO | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-702.02 | HOME FOR HOLIDAYS SPONSOR | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 4-703.00 | FREEDOM FEST REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-703.01 | FREEDOM FEST DONATIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-703.02 | FREEDOM FEST SPONSORS | 10,000 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 4-704.00 | HORLOCK HOUSE DONATIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-704.01 | HORLOCK HOUSE REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-705.00 | TOURISM REIMB FROM HOTEL | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TOURISM | 209,750 | 3,225.24 | 3,225.24 | 0.00 | 206,524.76 | 1.54 |
| <u>PARKS AND REC</u> | | | | | | |
| 4-800.01 | KID FISH | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 4-800.02 | MUNICIPAL POOL | 4,000 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 4-800.04 | SOFTBALL RENTAL FEES | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.05 | KNB DONATIONS | 3,000 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 4-800.06 | LITTLE LEAGUE FEES | 6,000 | 0.00 | 0.00 | 6,000.00 | 0.00 |
| 4-800.07 | YOUTH FOOTBALL FEES | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.08 | YOUTH SOCCER LEAGUE FEES | 1,500 | 0.00 | 60.00 | 1,440.00 | 4.00 |
| 4-800.09 | SWIM TEAM LEAGUE FEES | 1,500 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 4-800.10 | PAVILLION RENTAL FEES | 2,000 | 0.00 | 300.00 | 1,700.00 | 15.00 |
| 4-800.11 | POOL RENTAL FEES | 400 | 0.00 | 0.00 | 400.00 | 0.00 |

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

100-GENERAL
FINANCIAL SUMMARY

| | | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|----------------------|---------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| 4-800.12 | SWIM LESSONS | 3,500 | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 4-800.13 | VENDING MACHINE REVENUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.14 | REC CENTER RENTALS | 30,000 | 2,412.81 | 4,732.81 | 0.00 | 25,267.19 | 15.78 |
| 4-800.15 | PARK RENTAL FEE | 0 | 0.00 | 25.00 | 0.00 (| 25.00) | 0.00 |
| 4-800.16 | VOLUNTARY PARK DONATIONS | 6,500 | 506.00 | 1,031.00 | 0.00 | 5,469.00 | 15.86 |
| 4-800.17 | GRACE PARK FUND | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.18 | BLINN WORKFORCE CLASS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.20 | SWIM PASSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-800.21 | PARK AND REC SPONSORS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-850.00 | AIRPORT LEASE AGREEMENTS | 22,000 | 7,170.50 | 8,925.50 | 0.00 | 13,074.50 | 40.57 |
| 4-850.02 | AIRPORT FUEL | 3,000 | 393.45 | 1,159.05 | 0.00 | 1,840.95 | 38.64 |
| | TOTAL PARKS AND REC | 84,400 | 10,482.76 | 16,233.36 | 0.00 | 68,166.64 | 19.23 |
| <u>MISCELLANEOUS</u> | | | | | | | |
| 4-903.00 | SALE OF SALVAGE | 10,000 | 587.00 | 1,307.00 | 0.00 | 8,693.00 | 13.07 |
| 4-903.01 | SALE OF PROPERTY | 0 | 2,225.00 | 2,225.00 | 0.00 (| 2,225.00) | 0.00 |
| 4-913.00 | MISC. INCOME | 25,000 | 2,259.25 | 3,322.97 | 0.00 | 21,677.03 | 13.29 |
| 4-913.05 | ADCOM CC CUST FEES | 7,500 | 648.75 | 1,285.00 | 0.00 | 6,215.00 | 17.13 |
| 4-913.07 | SAFRON FINGER PRINT RENT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-950.03 | AIRPORT RAMP GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.00 | TFR. FROM OTHER FUNDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 | TRANSFER FROM RESERVES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.02 | TRANSFER FROM AIRPORT ACC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | TOTAL MISCELLANEOUS | 42,500 | 5,720.00 | 8,139.97 | 0.00 | 34,360.03 | 19.15 |
| <hr/> | | | | | | | |
| TOTAL REVENUE | | 12,276,723 | 830,953.80 | 1,445,275.51 | 0.00 | 10,831,447.49 | 11.77 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

200-WATER FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 1,992,750 | 1,688.71 | 3,331.93 | 0.00 | 1,989,418.07 | 0.17 |
| CITY UTILITIES | 2,188,463 | 219,531.19 | 449,870.81 | 0.00 | 1,738,592.19 | 20.56 |
| MISCELLANEOUS | 4,752,250 | 1,420.79 | 2,127.68 | 0.00 | 4,750,122.32 | 0.04 |
| TOTAL REVENUES | 8,933,463 | 222,640.69 | 455,330.42 | 0.00 | 8,478,132.58 | 5.10 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 9,000 | 1,154.68 | 2,797.90 | 0.00 | 6,202.10 | 31.09 |
| 4-120.01 INVESTMENT ADJUST TO MARK | 0 | 534.03 | 534.03 | 0.00 | (534.03) | 0.00 |
| 4-155.00 INSURANCE RECOVERY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-157.00 GRANT REVENUE | 1,983,750 | 0.00 | 0.00 | 0.00 | 1,983,750.00 | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 1,992,750 | 1,688.71 | 3,331.93 | 0.00 | 1,989,418.07 | 0.17 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-400.00 METERED SALES | 2,059,963 | 211,835.58 | 426,583.02 | 0.00 | 1,633,379.98 | 20.71 |
| 4-401.00 PENALTIES | 32,000 | 3,400.61 | 6,225.29 | 0.00 | 25,774.71 | 19.45 |
| 4-402.00 SERVICE CHARGES | 63,000 | 3,945.00 | 9,587.50 | 0.00 | 53,412.50 | 15.22 |
| 4-403.00 NEW SERVICES TAP FEES | 6,500 | 0.00 | 6,775.00 | 0.00 | (275.00) | 104.23 |
| 4-409.00 WATER METERS | 27,000 | 350.00 | 700.00 | 0.00 | 26,300.00 | 2.59 |
| TOTAL CITY UTILITIES | 2,188,463 | 219,531.19 | 449,870.81 | 0.00 | 1,738,592.19 | 20.56 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-900.00 BOND PROCEEDS | 4,746,250 | 0.00 | 0.00 | 0.00 | 4,746,250.00 | 0.00 |
| 4-913.00 MISCELLANEOUS INCOME | 6,000 | 1,587.79 | 2,294.68 | 0.00 | 3,705.32 | 38.24 |
| 4-914.00 OVERAGE/SHORTAGE | 0 | (167.00) | (167.00) | 0.00 | 167.00 | 0.00 |
| 4-918.00 CAPITAL CONTRIBUTION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | 4,752,250 | 1,420.79 | 2,127.68 | 0.00 | 4,750,122.32 | 0.04 |
| TOTAL REVENUE | 8,933,463 | 222,640.69 | 455,330.42 | 0.00 | 8,478,132.58 | 5.10 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

210-UTILITY CAPITAL IMP
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|---------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 1,000 | 465.76 | 1,132.44 | 0.00 (| 132.44) | 113.24 |
| DEVELOPMENT SERVICES | <u>506,652</u> | <u>40,253.28</u> | <u>80,493.46</u> | <u>0.00</u> | <u>426,158.54</u> | <u>15.89</u> |
| TOTAL REVENUES | 507,652 | 40,719.04 | 81,625.90 | 0.00 | 426,026.10 | 16.08 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST INCOME | 1,000 | 293.47 | 960.15 | 0.00 | 39.85 | 96.02 |
| 4-120.01 INVESTMENT ADJUST TO MARK | <u>0</u> | <u>172.29</u> | <u>172.29</u> | <u>0.00 (</u> | <u>172.29)</u> | <u>0.00</u> |
| TOTAL TAXES AND OTHER GOVERNMT | 1,000 | 465.76 | 1,132.44 | 0.00 (| 132.44) | 113.24 |
| <u>DEVELOPMENT SERVICES</u> | | | | | | |
| 4-305.00 UTILITY CAPITAL IMPR FEE | 506,652 | 40,253.28 | 80,493.46 | 0.00 | 426,158.54 | 15.89 |
| TOTAL DEVELOPMENT SERVICES | <u>506,652</u> | <u>40,253.28</u> | <u>80,493.46</u> | <u>0.00</u> | <u>426,158.54</u> | <u>15.89</u> |
| TOTAL REVENUE | 507,652 | 40,719.04 | 81,625.90 | 0.00 | 426,026.10 | 16.08 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

300-NATURAL GAS FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 6,000 | 2,546.00 | 3,845.00 | 0.00 | 2,155.00 | 64.08 |
| CITY UTILITIES | 4,528,362 | 487,533.91 | 1,069,494.15 | 0.00 | 3,458,867.85 | 23.62 |
| MISCELLANEOUS | 1,615,000 | 68.21 | 68.21 | 0.00 | 1,614,931.79 | 0.00 |
| TOTAL REVENUES | 6,149,362 | 490,148.12 | 1,073,407.36 | 0.00 | 5,075,954.64 | 17.46 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 6,000 | 2,044.19 | 3,343.19 | 0.00 | 2,656.81 | 55.72 |
| 4-120.01 INVESTMENT ADJUST TO MARK | 0 | 501.81 | 501.81 | 0.00 | (501.81) | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 6,000 | 2,546.00 | 3,845.00 | 0.00 | 2,155.00 | 64.08 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-400.00 METERED SALES | 4,473,062 | 486,553.64 | 1,064,744.70 | 0.00 | 3,408,317.30 | 23.80 |
| 4-401.00 PENALTIES | 15,000 | 905.27 | 1,514.53 | 0.00 | 13,485.47 | 10.10 |
| 4-402.00 SERVICE CHARGES | 2,800 | 75.00 | 137.50 | 0.00 | 2,662.50 | 4.91 |
| 4-403.00 NEW SERVICES - TAPS | 2,500 | 0.00 | 625.00 | 0.00 | 1,875.00 | 25.00 |
| 4-410.00 GAS METERS & REGULATORS | 35,000 | 0.00 | 2,472.42 | 0.00 | 32,527.58 | 7.06 |
| 4-412.00 EXTENSION OF LINES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CITY UTILITIES | 4,528,362 | 487,533.91 | 1,069,494.15 | 0.00 | 3,458,867.85 | 23.62 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-900.00 BOND PROCEEDS | 1,615,000 | 0.00 | 0.00 | 0.00 | 1,615,000.00 | 0.00 |
| 4-901.01 INT. INC. JR. LIEN REVENUE | 0 | 68.21 | 68.21 | 0.00 | (68.21) | 0.00 |
| 4-913.00 MISCELLANEOUS INCOME | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | 1,615,000 | 68.21 | 68.21 | 0.00 | 1,614,931.79 | 0.00 |
| TOTAL REVENUE | 6,149,362 | 490,148.12 | 1,073,407.36 | 0.00 | 5,075,954.64 | 17.46 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

400-WASTE WATER FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 7,000 | 1,549.61 | 2,990.71 | 0.00 | 4,009.29 | 42.72 |
| CITY UTILITIES | 1,793,002 | 151,726.69 | 303,517.47 | 0.00 | 1,489,484.53 | 16.93 |
| MISCELLANEOUS | 395,000 | 0.00 | 0.00 | 0.00 | 395,000.00 | 0.00 |
| TOTAL REVENUES | 2,195,002 | 153,276.30 | 306,508.18 | 0.00 | 1,888,493.82 | 13.96 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 7,000 | 1,065.69 | 2,506.79 | 0.00 | 4,493.21 | 35.81 |
| 4-120.01 INVESTMENT ADJUST TO MARK | 0 | 483.92 | 483.92 | 0.00 | (483.92) | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 7,000 | 1,549.61 | 2,990.71 | 0.00 | 4,009.29 | 42.72 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-401.00 PENALTIES | 25,000 | 2,227.13 | 4,266.30 | 0.00 | 20,733.70 | 17.07 |
| 4-403.00 NEW SERVICES TAP FEES | 4,500 | 975.00 | 1,550.00 | 0.00 | 2,950.00 | 34.44 |
| 4-404.00 SEWER REVENUE | 1,763,502 | 148,524.56 | 297,701.17 | 0.00 | 1,465,800.83 | 16.88 |
| TOTAL CITY UTILITIES | 1,793,002 | 151,726.69 | 303,517.47 | 0.00 | 1,489,484.53 | 16.93 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-900.00 BOND PROCEEDS | 395,000 | 0.00 | 0.00 | 0.00 | 395,000.00 | 0.00 |
| 4-913.00 MISCELLANEOUS INCOME | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-918.00 CAPITAL CONTRIBUTION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | 395,000 | 0.00 | 0.00 | 0.00 | 395,000.00 | 0.00 |
| TOTAL REVENUE | 2,195,002 | 153,276.30 | 306,508.18 | 0.00 | 1,888,493.82 | 13.96 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

520-CEMETERY PERMANENT FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 2,200 | 761.27 | 1,409.14 | 0.00 | 790.86 | 64.05 |
| MISCELLANEOUS | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL REVENUES | 2,200 | 761.27 | 1,409.14 | 0.00 | 790.86 | 64.05 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 2,200 | 285.19 | 933.06 | 0.00 | 1,266.94 | 42.41 |
| 4-120.01 INVESTMENT ADJUST TO MARK | <u>0</u> | <u>476.08</u> | <u>476.08</u> | <u>0.00</u> | <u>476.08</u> | <u>0.00</u> |
| TOTAL TAXES AND OTHER GOVERNMT | 2,200 | 761.27 | 1,409.14 | 0.00 | 790.86 | 64.05 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-999.00 TFR. FROM OTHER FUNDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUE | 2,200 | 761.27 | 1,409.14 | 0.00 | 790.86 | 64.05 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

525-CEMETERY OPERATING FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 2,000 | 297.22 | 553.87 | 0.00 | 1,446.13 | 27.69 |
| CITY UTILITIES | 55,000 | 6,333.00 | 18,908.00 | 0.00 | 36,092.00 | 34.38 |
| MISCELLANEOUS | 225 | 0.00 | 0.00 | 0.00 | 225.00 | 0.00 |
| TOTAL REVENUES | 57,225 | 6,630.22 | 19,461.87 | 0.00 | 37,763.13 | 34.01 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 2,000 | 112.98 | 369.63 | 0.00 | 1,630.37 | 18.48 |
| 4-120.01 INVESTMENT ADJUST TO MARK | 0 | 184.24 | 184.24 | 0.00 | (184.24) | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 2,000 | 297.22 | 553.87 | 0.00 | 1,446.13 | 27.69 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-400.00 SALE OF LOT | 3,000 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 4-400.01 STREET & MONUMENT RESTORE | 45,000 | 5,408.00 | 16,658.00 | 0.00 | 28,342.00 | 37.02 |
| 4-400.02 PERPETUAL CARE | 2,000 | 200.00 | 700.00 | 0.00 | 1,300.00 | 35.00 |
| 4-400.03 GRAVE MARKING | 4,000 | 600.00 | 1,300.00 | 0.00 | 2,700.00 | 32.50 |
| 4-400.04 MONUMENT MARKING | 1,000 | 125.00 | 250.00 | 0.00 | 750.00 | 25.00 |
| 4-400.05 DEED TRANSFER FEE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CITY UTILITIES | 55,000 | 6,333.00 | 18,908.00 | 0.00 | 36,092.00 | 34.38 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-907.03 CEMETERY DEED TRANSFER FE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-907.06 GRAVE DIGGING | 225 | 0.00 | 0.00 | 0.00 | 225.00 | 0.00 |
| 4-999.00 TFR. FROM OTHER FUNDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | 225 | 0.00 | 0.00 | 0.00 | 225.00 | 0.00 |
| TOTAL REVENUE | 57,225 | 6,630.22 | 19,461.87 | 0.00 | 37,763.13 | 34.01 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

530-BOARD OF FIREMAN SERVICE
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 100 | 4.41 | 8.97 | 0.00 | 91.03 | 8.97 |
| MISCELLANEOUS | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL REVENUES | 100 | 4.41 | 8.97 | 0.00 | 91.03 | 8.97 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 100 | 4.41 | 8.97 | 0.00 | 91.03 | 8.97 |
| TOTAL TAXES AND OTHER GOVERNMT | <u>100</u> | <u>4.41</u> | <u>8.97</u> | <u>0.00</u> | <u>91.03</u> | <u>8.97</u> |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-913.00 MISC INCOME | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL MISCELLANEOUS | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL REVENUE | 100 | 4.41 | 8.97 | 0.00 | 91.03 | 8.97 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

540-GRANT FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| LIBRARY | 422,000 | 0.00 | 0.00 | 0.00 | 422,000.00 | 0.00 |
| MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | 423,500 | 0.00 | 0.00 | 0.00 | 423,500.00 | 0.00 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 1,500 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| <u>LIBRARY</u> | | | | | | |
| 4-510.00 WATER PRODUCTION GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-511.00 WATER DISTRIBUTION GRANTS | 100,000 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 4-513.00 GAS DISTRIBUTION GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-515.00 WASTEWATER TREATMENT GRAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-516.00 SEWER COLLECTIONS GRANT | 100,000 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 4-550.00 EDC GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-560.00 STREET GRANTS | 100,000 | 0.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 4-563.00 PARKS GRANTS | 50,000 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 4-566.00 AIRPORT GRANTS | 50,000 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 4-567.00 PD GRANT REIMBURSEMENT | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 4-567.01 COPS GRANT-TXR-2008062500 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-567.02 DOJ BULLETPROOF VEST PART | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-567.03 RECOVERY GRANT 2009SBB908 | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-568.00 FIRE GRANT REIMBURSEMENT | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 4-568.01 SHSP GRANT | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 4-581.00 LIBRARY GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-586.00 PW GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-587.00 KNB GRANTS | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 4-589.00 AMERICAN RESCUE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-591.00 REC CENTER GRANTS | 5,000 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 4-592.00 TOURISM GRANTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LIBRARY | 422,000 | 0.00 | 0.00 | 0.00 | 422,000.00 | 0.00 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-999.00 TRASNFER IN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUE | 423,500 | 0.00 | 0.00 | 0.00 | 423,500.00 | 0.00 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

550-ECONOMIC DEVELOPMENT
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 204,258 | 23,125.46 | 38,813.05 | 0.00 | 165,444.95 | 19.00 |
| MISCELLANEOUS | <u>2,575</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>2,575.00</u> | <u>0.00</u> |
| TOTAL REVENUES | 206,833 | 23,125.46 | 38,813.05 | 0.00 | 168,019.95 | 18.77 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-105.01 EDC PORTION OF SALES TAX | 203,258 | 23,111.32 | 38,744.05 | 0.00 | 164,513.95 | 19.06 |
| 4-105.02 EDC LOAN REPAYMENT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-120.00 INTEREST | <u>1,000</u> | <u>14.14</u> | <u>69.00</u> | <u>0.00</u> | <u>931.00</u> | <u>6.90</u> |
| TOTAL TAXES AND OTHER GOVERNMT | 204,258 | 23,125.46 | 38,813.05 | 0.00 | 165,444.95 | 19.00 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-913.00 MISC. INCOME | 2,575 | 0.00 | 0.00 | 0.00 | 2,575.00 | 0.00 |
| 4-913.01 BILLBOARD CHANGEOUT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FRO RESERVES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.02 TRANSFER FROM BOND | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL MISCELLANEOUS | 2,575 | 0.00 | 0.00 | 0.00 | 2,575.00 | 0.00 |
| TOTAL REVENUE | 206,833 | 23,125.46 | 38,813.05 | 0.00 | 168,019.95 | 18.77 |

*** END OF REPORT ***

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

777-PAYROLL IMPREST FUND
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| MISCELLANEOUS | 0 | 30.00 | 30.00 | 0.00 (| 30.00) | 0.00 |
| TOTAL REVENUES | 0 | 30.00 | 30.00 | 0.00 (| 30.00) | 0.00 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-150.00 INTEREST | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-913.00 MISC INCOME | 0 | 30.00 | 30.00 | 0.00 (| 30.00) | 0.00 |
| TOTAL MISCELLANEOUS | 0 | 30.00 | 30.00 | 0.00 (| 30.00) | 0.00 |
| TOTAL REVENUE | 0 | 30.00 | 30.00 | 0.00 (| 30.00) | 0.00 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

905-CAPITAL PROJECTS
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 15,000 | 352.23 | 1,938.18 | 0.00 | 13,061.82 | 12.92 |
| MISCELLANEOUS | <u>750,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>750,000.00</u> | <u>0.00</u> |
| TOTAL REVENUES | 765,000 | 352.23 | 1,938.18 | 0.00 | 763,061.82 | 0.25 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 15,000 | 352.23 | 1,938.18 | 0.00 | 13,061.82 | 12.92 |
| TOTAL TAXES AND OTHER GOVERNMT | <u>15,000</u> | <u>352.23</u> | <u>1,938.18</u> | <u>0.00</u> | <u>13,061.82</u> | <u>12.92</u> |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-900.00 BOND PROCEEDS | 750,000 | 0.00 | 0.00 | 0.00 | 750,000.00 | 0.00 |
| 4-900.01 BOND PREMIUM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.01 TRANSFER FROM RESERVES | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL MISCELLANEOUS | <u>750,000</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>750,000.00</u> | <u>0.00</u> |
| TOTAL REVENUE | 765,000 | 352.23 | 1,938.18 | 0.00 | 763,061.82 | 0.25 |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022930-HOTEL
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <hr/> | | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | <u>142,500</u> | <u>14,383.95</u> | <u>29,304.54</u> | <u>0.00</u> | <u>113,195.46</u> | <u>20.56</u> |
| TOTAL REVENUES | 142,500 | 14,383.95 | 29,304.54 | 0.00 | 113,195.46 | 20.56 |
| <hr/> | | | | | | |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-106.00 HOTEL-MOTEL TAX | 141,000 | 14,354.70 | 29,147.39 | 0.00 | 111,852.61 | 20.67 |
| 4-120.00 INTEREST | <u>1,500</u> | <u>29.25</u> | <u>157.15</u> | <u>0.00</u> | <u>1,342.85</u> | <u>10.48</u> |
| TOTAL TAXES AND OTHER GOVERNMT | 142,500 | 14,383.95 | 29,304.54 | 0.00 | 113,195.46 | 20.56 |
| <hr/> | | | | | | |
| TOTAL REVENUE | 142,500 | 14,383.95 | 29,304.54 | 0.00 | 113,195.46 | 20.56 |
| <hr/> | | | | | | |

*** END OF REPORT ***

CITY OF NAVASOTA
REVENUE REPORT
AS OF: NOVEMBER 30TH, 2022

945-BOND FUND GEN OBLIGATION
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|---------------------|---------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 1,500 | 6.67 | 54.27 | 0.00 | 1,445.73 | 3.62 |
| CITY UTILITIES | 354,934 | 0.00 | 0.00 | 0.00 | 354,934.00 | 0.00 |
| LIBRARY | 0 | 7,522.43 | 7,522.43 | 0.00 | (7,522.43) | 0.00 |
| MISCELLANEOUS | 1,111,785 | 92,648.75 | 185,297.50 | 0.00 | 926,487.50 | 16.67 |
| TOTAL REVENUES | 1,468,219 | 100,177.85 | 192,874.20 | 0.00 | 1,275,344.80 | 13.14 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 1,500 | 6.67 | 54.27 | 0.00 | 1,445.73 | 3.62 |
| TOTAL TAXES AND OTHER GOVERNMT | 1,500 | 6.67 | 54.27 | 0.00 | 1,445.73 | 3.62 |
| <u>CITY UTILITIES</u> | | | | | | |
| 4-410.00 CURRENT TAXES | 354,934 | 0.00 | 0.00 | 0.00 | 354,934.00 | 0.00 |
| TOTAL CITY UTILITIES | 354,934 | 0.00 | 0.00 | 0.00 | 354,934.00 | 0.00 |
| <u>LIBRARY</u> | | | | | | |
| 4-500.00 TFR. FROM GENERAL FUND | 0 | 7,522.43 | 7,522.43 | 0.00 | (7,522.43) | 0.00 |
| TOTAL LIBRARY | 0 | 7,522.43 | 7,522.43 | 0.00 | (7,522.43) | 0.00 |
| <u>MISCELLANEOUS</u> | | | | | | |
| 4-900.00 BOND PROCEEDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-900.01 BOND PREMIUM | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-913.00 MISCELLANEOUS INCOME | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-999.02 CONTRIBUTION FROM WATER | 418,101 | 34,841.75 | 69,683.50 | 0.00 | 348,417.50 | 16.67 |
| 4-999.04 CONTRIBUTION FROM SEWER | 293,684 | 24,473.67 | 48,947.34 | 0.00 | 244,736.66 | 16.67 |
| 4-999.05 CONTRIBUTION FROM UTILITY | 400,000 | 33,333.33 | 66,666.66 | 0.00 | 333,333.34 | 16.67 |
| TOTAL MISCELLANEOUS | 1,111,785 | 92,648.75 | 185,297.50 | 0.00 | 926,487.50 | 16.67 |
| TOTAL REVENUE | 1,468,219 | 100,177.85 | 192,874.20 | 0.00 | 1,275,344.80 | 13.14 |

*** END OF REPORT ***

970-FOUNDATION FOR COMM PROJ
FINANCIAL SUMMARY

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|---------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u> | | | | | | |
| TAXES AND OTHER GOVERNMT | 7,000 | 10.84 | 22.05 | 0.00 | 6,977.95 | 0.32 |
| LIBRARY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUES | 7,000 | 10.84 | 22.05 | 0.00 | 6,977.95 | 0.32 |
| <u>TAXES AND OTHER GOVERNMT</u> | | | | | | |
| 4-120.00 INTEREST | 5,000 | 10.84 | 22.05 | 0.00 | 4,977.95 | 0.44 |
| 4-180.00 WALMART GRANT FUNDS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-190.00 GRACE PARK | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-190.01 DOWNTOWN REVTL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-191.00 LIBRARY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-192.00 DONATIONS | 2,000 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| TOTAL TAXES AND OTHER GOVERNMT | 7,000 | 10.84 | 22.05 | 0.00 | 6,977.95 | 0.32 |
| <u>LIBRARY</u> | | | | | | |
| 4-567.00 PD BLUE SANTA | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-581.00 LIBRARY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4-594.00 UTILITY BILLING RELIEF | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LIBRARY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL REVENUE | 7,000 | 10.84 | 22.05 | 0.00 | 6,977.95 | 0.32 |

*** END OF REPORT ***

*** END OF REPORT ***

12/01/2022 2:44 PM

CHECK RECONCILIATION REGISTER

PAGE: 1

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | ----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|--------------------------------|---------------|--------|-------|------------|
| CHECK: | | | | | | | | |
| 0-100.01 | 11/02/2022 | CHECK | 019513 | AG/CM | 11,600.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019514 | AMERICAN FIRE PROTECTION GROUP | 2,575.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019515 | AQUA-METRIC SALES COMPANY | 8,088.08CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019516 | BELT HARRIS PECHACEK LLLP | 8,961.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019517 | BOVEY & COCHRAN, PLLC | 6,705.25CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019518 | BRAZOS VALLEY COUNCIL OF GOVER | 400.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019519 | BRIGHTSPEED | 5,356.34CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019520 | CHARLIE DIGGS ENTERTAINMVOIDED | 2,000.00CR | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019521 | CITIBANK, N.A | 13,911.69CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019522 | DEALERS ELECTRICAL SUPPLVOIDED | 515.00CR | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019523 | DXI INDUSTRIES, INC. | 3,078.40CR | POSTED | A | 11/08/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019524 | ENTERGY TEXAS, INC | 7,635.32CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019525 | FERGUSON WATERWORKS #1105 | 2,554.17CR | POSTED | A | 11/08/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019526 | GERALD D. SECHELSKI | 584.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019527 | GESSNER ENGINEERING, LLC | 5,500.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019528 | GREEN TEAMS, INC. | 27,108.48CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019529 | GT DISTRIBUTORS, INC | 130.19CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019530 | GUADALUPOE NUNEZ | 100.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019531 | H&E EQUIPMENT SERVICES, INC. | 150.37CR | POSTED | A | 11/08/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019532 | HAR-CON MECHANICAL CONTRACTORS | 762.74CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019533 | HR COMPENSATION CONSULTANTS, L | 6,981.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019534 | INGRAM LIBRARY SERVICES | 160.77CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019535 | INTERSTATE BILLING SERVICE INC | 499.32CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019536 | JOHN A. WALL IV | 5,750.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019537 | KSA ENGINEERS, INC | 2,775.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019538 | MARTINEZ LANDSCAPING | 450.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019539 | MBC MANAGEMENT INC. | 28,678.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019540 | MEEKINS ELECTRIC CO. | 14,091.75CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019541 | METRO CONTAINER, LLC | 1,739.32CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019542 | MID-SOUTH ELECTRIC CO-OP | 563.98CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019543 | NAVASOTA OIL CO. INC. VOIDED | 955.08CR | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019544 | NAVASOTA PUBLIC LIBRARY | 38.70CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019545 | NEWGEN STRATEGIES AND SOLUTION | 467.50CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019546 | ONLY 1 RENTALS, LLC | 285.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019547 | OPTIMUM BUSINESS | 273.52CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019548 | OPTIMUM BUSINESS | 230.90CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019549 | PAT GRUNER | 72.00CR | POSTED | A | 11/07/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019550 | POOLSURE | 115.90CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019551 | QUILL CORPORATION | 1,289.06CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019552 | SANDERS FABRIC CARE SERVICE, I | 25.35CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019553 | SEMENTA COSINO | 150.00CR | POSTED | A | 11/07/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019554 | SMITH MUNICIPAL SUPPLIES | 165.40CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019555 | TAMMY TAYLOR | 150.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019556 | TCEQ | 13,134.66CR | POSTED | A | 11/16/2022 |

12/01/2022 2:44 PM

CHECK RECONCILIATION REGISTER

PAGE: 2

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|--------------------------------|----------------|---------|-------|------------|
| CHECK: | | | | | | | | |
| 0-100.01 | 11/02/2022 | CHECK | 019557 | TEXAS FLEET OUTFITTERS | 199.50CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019558 | TEXAS TANK SERVICES | 1,396.00CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019559 | TELVA KESLER | 455.40CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019560 | TX MUNICIPAL LEAGUE | 232,072.82CR | POSTED | A | 11/15/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019561 | TYLER TECHNOLOGIES, INC. | 3,752.28CR | POSTED | A | 11/08/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019562 | HD SUPPLY FACILITIES MAINTENAN | 444.67CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019563 | VERIZON WIRELESS | 2,867.03CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019564 | WAL-MART COMMUNITY/SYNCR | 36.06CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019565 | WESLEY JACKSON | 127.50CR | POSTED | A | 11/07/2022 |
| 0-100.01 | 11/02/2022 | CHECK | 019566 | WEX BANK | 15,422.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019567 | BAYLOR LUMBER & BLDG.CO., INC | 10.50CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019568 | BRINSON BENEFITS INC | 258.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019569 | DEALERS ELECTRICAL SUPPLY CO. | 515.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019570 | ENTERGY TEXAS, INC | 3,839.47CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019571 | VOID CHECK | 0.00 | POSTED | A | 11/04/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019572 | J & K NEWTON, LLC | 453.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019573 | KRAUSE PAINT AND BODY SHOP, IN | 20,414.70CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019574 | LAW ENFORCEMENT SYSTEMS | 110.00CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019575 | GRANITE MEDIA PARTNERS, INC | 3,074.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019576 | JAVIER TERRONES | 109.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019577 | O'REILLY AUTO ENTERPRISES, LLC | 902.65CR | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/03/2022 | CHECK | 019578 | TUCKER CONCRETE, LP | 682.00CR | POSTED | A | 11/09/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019579 | ADCOMP SYSTEMS, INC | 638.75CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019580 | ALL ABOARD FUN TRAIN | 450.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/09/2022 | CHECK | 019581 | BOBBIE ULLRICH | 237.00CR | POSTED | A | 11/15/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019582 | BRAZOS VALLEY COMMUNICATIONS, | 75.00CR | POSTED | A | 11/21/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019583 | BRINSON BENEFITS INC | 2,534.00CR | POSTED | A | 11/18/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019584 | BUSSE WRECKER SERVICE LLC | 50.00CR | POSTED | A | 11/21/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019585 | CINTAS CORPORATION #619 | 3,434.17CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019586 | DIERLAMS | 13,747.75CR | POSTED | A | 11/15/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019587 | BURKE ASSET PARTNERSHIP, LTD. | 4,061.17CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019588 | ENTERGY TEXAS, INC | 7,892.03CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019589 | VOID CHECK | 0.00 | POSTED | A | 11/14/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019590 | FHN FINANCIAL | 175.00CR | POSTED | A | 11/18/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019591 | GLENN FUQUA, INC. | 431.84CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019592 | GUARANTEE BODY & PAINT SHOP, I | 19,825.67CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019593 | INGRAM LIBRARY SERVICES | 59.31CR | POSTED | A | 11/21/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019594 | ANDERTON GROUP II, LTD. | 175.00CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019595 | LEGENDZ RODZ TO RIGZ LLC | 642.60CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019596 | KTTX-KWHI | 295.00CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019597 | LANELL KEYS | 150.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019598 | LEVEL 3 COMMUNICATIONS, LLC | 4,128.59CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019599 | LONESTAR TRUCK GROUP | 386.55CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019600 | NAPA AUTO PARTS | 139.00CR | POSTED | A | 11/16/2022 |

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|--------------------------------|----------------|---------|-------|------------|
| CHECK: | | | | | | | | |
| 0-100.01 | 11/09/2022 | CHECK | 019601 | GRANITE MEDIA PARTNERS, INC | 175.50CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019602 | POWER PLAY MARKETING | 2,000.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/09/2022 | CHECK | 019603 | ANGELINI, MARTIN & ASSOCIAT | 1,993.52CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019604 | REPUBLIC SERVICES #473 | 92,275.31CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019605 | ROCHELLE L. JESSIE | 250.00CR | POSTED | A | 11/15/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019606 | SAFEBUILT TEXAS, LLC | 16,258.16CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019607 | SHANQUISSHA CURLEY | 50.00CR | POSTED | A | 11/18/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019608 | SHI-GOVERNMENT SOLUTIONS, INC. | 3,389.60CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019609 | SMITH MUNICIPAL SUPPLIES | 178.54CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019610 | TEXAS FLEET OUTFITTERS | 5,758.30CR | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019611 | THE EAGLE | 494.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019612 | TRACTOR SUPPLY CREDIT PLAN | 415.84CR | POSTED | A | 11/18/2022 |
| 0-100.01 | 11/09/2022 | CHECK | 019613 | TURNER, PIERCE & FULTZ, INC. | 2,838.63CR | POSTED | A | 11/16/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019614 | REFUND: FABIAN, JOHN M | 101.66CR | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019615 | REFUND: SHIFLETT, JAMES/MARIAN | 200.00CR | POSTED | U | 11/29/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019616 | REFUND: LAVENDER, AMANDA N | 51.99CR | OUTSTND | U | 0/00/0000 |
| 0-100.01 | 11/01/2022 | CHECK | 019617 | REFUND: HOCHSCHILD, MICHAEL A | 38.97CR | POSTED | U | 11/30/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019618 | REFUND: SHULTS, KENNETH RAY | 75.57CR | OUTSTND | U | 0/00/0000 |
| 0-100.01 | 11/01/2022 | CHECK | 019619 | REFUND: MENDOZA VAZQUEZ, AUROR | 21.84CR | POSTED | U | 11/30/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019620 | REFUND: BUSA, MICHAEL | 33.92CR | POSTED | U | 11/29/2022 |
| 0-100.01 | 11/01/2022 | CHECK | 019621 | REFUND: AFRESH VISION ENTERPRI | 59.79CR | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019622 | AG/CM | 18,560.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019623 | AQUA-METRIC SALES COMPANY | 16,609.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019624 | BEARD-NAVASOTA VETERINARY HOSP | 137.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019625 | BIO-AQUATIC TESTING INC. | 500.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019626 | BLEYL & ASSOCIATES | 2,337.50CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019627 | BLUEBONNET GROUND WATER | 2,149.60CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019628 | SOUTHCORPORATION | 218.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019629 | BRYAN BROADCASTING CORPORATION | 200.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019630 | BUREAU VERITAS NORTH AMERICA, | 6,350.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019631 | CHAPARRAL LABORATORIES, INC. | 2,401.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019632 | CHARLIE DIGGS ENTERTAINMENT LL | 10,000.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019633 | CITY OF NAVASOTA | 40.00CR | POSTED | A | 11/18/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019634 | CORE & MAIN, LP | 1,900.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019635 | DEALERS ELECTRICAL SUPPLY CO. | 240.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019636 | DXI INDUSTRIES, INC. | 150.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019637 | ENTERGY TEXAS, INC | 20,365.93CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019638 | VOID CHECK | 0.00 | POSTED | A | 11/17/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019639 | FRANK VACANTE, JR. | 326.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019640 | GAJESKE, INC. | 1,472.45CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019641 | GT DISTRIBUTORS, INC | 613.19CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019642 | HAR-CON MECHANICAL CONTRACTORS | 890.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019643 | HDL COMPANIES | 578.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019644 | INGRAM LIBRARY SERVICES | 104.47CR | POSTED | A | 11/28/2022 |

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-C&B

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-----------------------------------|----------------|---------|-------|------------|
| CHECK: | | | | | | | | |
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| 0-100.01 | 11/17/2022 | CHECK | 019646 | J & H NAVASOTA DEVELOPMENT, LL | 19,573.14CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019647 | JOHN A. WALL IV | 4,500.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019648 | JIM COX SALES, INC | 2,016.74CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019649 | LEGENDZ RODZ TO RIGZ LLC | 285.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019650 | KIMLEY-HORN AND ASSOCIATES, IN | 600.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019651 | KSA ENGINEERS, INC | 1,387.50CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019652 | LONESTAR TRUCK GROUP | 386.55CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019653 | MARTINEZ LANDSCAPING | 250.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019654 | METRO FIRE APPARATUS SPECIALIS | 688.58CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019655 | ASSURE CO RISK MANAGEMENT & RE | 6,000.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019656 | MCCREARY, VESELKA, BRAGG&ALLEN, P | 1,144.41CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019657 | NAVASOTA INDUSTRIAL SUPPLY LTD | 135.41CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019658 | NAVASOTA OIL CO. INC. | 3,454.20CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019659 | MINER, LTD | 542.63CR | POSTED | A | 11/29/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019660 | PISTLER UNDERGROUND LLC | 1,275.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019661 | PITNEY BOWES PURCHASE POWER | 1,520.99CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019662 | POOLSURE | 115.90CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019663 | QUILL CORPORATION | 314.84CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019664 | REGION 5 EDUCATION SERVICE CEN | 300.00CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019665 | REPUBLIC SERVICES #473 | 1,600.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019666 | REVIZE LLC | 7,440.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019667 | SOUTH CENTRAL VETERINARY | 505.20CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019668 | TEXAS EXCAVATION SAFETY | 60.80CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019669 | TELVA KESLER | 331.87CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019670 | BVSWMA INC. | 1,300.21CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/17/2022 | CHECK | 019671 | HD SUPPLY FACILITIES MAINTENAN | 93.54CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/17/2022 | CHECK | 019672 | GRIMES COUNTY VFW | 690.00CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019673 | AGENDEASE, INC. | 2,988.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019674 | ANA RAMIREZ | 150.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019675 | CITIBANK, N.A | 33,974.27CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019676 | ENTERGY TEXAS, INC | 62.86CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019677 | GRIMES COUNTY | 70.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019678 | INGRAM LIBRARY SERVICES | 77.77CR | POSTED | A | 11/29/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019679 | LISSETTE GARCIA | 65.00CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019680 | MEEKINS ELECTRIC CO. | 11,500.00CR | POSTED | A | 11/28/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019681 | MCCREARY, VESELKA, BRAGG&ALLEN, P | 3.07CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019682 | NEWGEN STRATEGIES AND SOLUTION | 2,118.75CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019683 | OPTIMUM BUSINESS | 123.11CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019684 | SARAH MOON VOIDED | 100.00CR | VOIDED | A | 11/21/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019685 | SHAN DAVIS | 150.00CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/21/2022 | CHECK | 019686 | STACY HESTER | 100.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/21/2022 | CHECK | 019687 | TALIA GRIFFIN | 150.00CR | POSTED | A | 11/30/2022 |
| 0-100.01 | 11/30/2022 | CHECK | 019688 | BCS CHAMBER OF COMMERCE | 1,250.00CR | OUTSTND | A | 0/00/0000 |

12/01/2022 2:44 PM

CHECK RECONCILIATION REGISTER

PAGE: 5

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|--------------------------------|----------------|---------|-------|------------|
| CHECK: | | | | | | | | |
| 0-100.01 | 11/30/2022 | CHECK | 019689 | BRAZOS CENTRAL APPRAISAL DISTR | 2.75CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019690 | BRIGHTSPEED | 5,301.33CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019691 | BRYAN HOSE & GASKET, INC. | 67.40CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019692 | C.C.CREATIONS LTD | 1,685.50CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019693 | CHARLIE DIGGS ENTERTAINMENT LL | 2,000.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019694 | CORE & MAIN, LP | 167.07CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019695 | DXI INDUSTRIES, INC. | 4,744.80CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019696 | ENTERGY TEXAS, INC | 7,780.58CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019697 | GASES101 LLC | 4,260.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019698 | GRIMES CENTRAL | 22,054.25CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019699 | HAWES HILL & ASSOCIATES LLC | 35,000.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019700 | INGRAM LIBRARY SERVICES | 50.84CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019701 | INTERSTATE BILLING SERVICE INC | 3,703.92CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019702 | LOPEZ LANDSCAPE SERVICE | 250.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019703 | MUNICIPAL EMERGENCY SVCS | 576.79CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019704 | MIDSOUTH ELECTRIC CO-OP | 539.09CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019705 | MOTOROLA SOLUTIONS, INC. | 10,432.91CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019706 | NAVASOTA GRIMES COUNTY | 525.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019707 | OPTIMUM BUSINESS | 240.88CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019708 | QUILL CORPORATION | 754.26CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019709 | SARAH MALLARD | 100.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019710 | SKY HIGH PARTY RENTALS | 1,290.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019711 | STATE FARM INSU | 3,500.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019712 | STRAND ASSOCIATES, INC. | 4,015.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019713 | TAQUERIA LA ESCONDIDA | 1,530.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019714 | TEXAS FLEET OUTFITTERS | 1,979.98CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019715 | THE POLICE & SHERIFFS PRESS, I | 17.60CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019716 | CHARLES KELLY COFER | 6,500.00CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019717 | VERIZON WIRELESS | 2,880.33CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019718 | CAPITAL ONE | 36.06CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019719 | WEX BANK | 16,271.16CR | OUTSTND | A | 0/00/0000 |
| 0-100.01 | 11/30/2022 | CHECK | 019720 | XEROX FINANCIAL SERVICES, LLC | 1,664.03CR | OUTSTND | A | 0/00/0000 |
| DEPOSIT: | | | | | | | | |
| 0-100.01 | 11/01/2022 | DEPOSIT | | ONLINE PAYMENT 11/01/2022 | 3,602.10 | POSTED | C | 11/02/2022 |
| 0-100.01 | 11/01/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/01/2022 | 5,905.97 | POSTED | C | 11/03/2022 |
| 0-100.01 | 11/01/2022 | DEPOSIT | 000003 | building permit cc | 248.23 | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/01/2022 | DEPOSIT | 000004 | dep 1031 | 18.82 | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/01/2022 | DEPOSIT | 000005 | adcom cust fee | 2.50 | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/01/2022 | DEPOSIT | 000006 | DAILY PAYMENT POSTING | 148.47 | POSTED | U | 11/02/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | | ONLINE PAYMENT 11/02/2022 | 4,041.77 | POSTED | C | 11/03/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/02/2022 | 1,701.04 | POSTED | C | 11/04/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000003 | dep 1101 | 37.64 | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000004 | dep 1101 | 105.50 | POSTED | G | 11/03/2022 |

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-------------------------------|----------------|--------|-------|------------|
| DEPOSIT: | | | | | | | | |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000005 | adcom cust fee | 11.25 | POSTED | G | 11/03/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000006 | building permit cc | 1,162.87 | POSTED | G | 11/03/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000007 | DAILY PAYMENT POSTING - ADJ | 163.62CR | POSTED | U | 11/02/2022 |
| 0-100.01 | 11/02/2022 | DEPOSIT | 000008 | DAILY PAYMENT POSTING | 124.55 | POSTED | U | 11/03/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | | ONLINE PAYMENT 11/03/2022 | 1,263.64 | POSTED | C | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/03/2022 | 1,972.61 | POSTED | C | 11/07/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000003 | building permit cc | 169.95 | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000004 | adccom cust fee 1102 | 2.50 | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000005 | DAILY CASH POSTING 11/03/2022 | 14,540.97 | POSTED | C | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000007 | DAILY CASH POSTING 11/03/2022 | 2,962.72 | POSTED | C | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000008 | DAILY CASH POSTING 11/03/2022 | 2,482.01 | POSTED | C | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000009 | DAILY PAYMENT POSTING - ADJ | 378.45CR | POSTED | U | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000010 | DAILY PAYMENT POSTING | 378.45 | POSTED | U | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000011 | DAILY PAYMENT POSTING | 171,872.14 | POSTED | U | 11/04/2022 |
| 0-100.01 | 11/03/2022 | DEPOSIT | 000012 | CASH RECEIPTS | 1,635.00 | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/04/2022 | DEPOSIT | | building permit cc | 169.95 | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/04/2022 | DEPOSIT | 000001 | ONLINE PAYMENT 11/04/2022 | 3,044.49 | POSTED | C | 11/07/2022 |
| 0-100.01 | 11/04/2022 | DEPOSIT | 000003 | ONLINE PAYMENT 11/04/2022 | 10,685.71 | POSTED | C | 11/07/2022 |
| 0-100.01 | 11/04/2022 | DEPOSIT | 000004 | ADCOM CUST FEE | 6.25 | POSTED | G | 11/07/2022 |
| 0-100.01 | 11/04/2022 | DEPOSIT | 000005 | DAILY PAYMENT POSTING | 17.22 | POSTED | U | 11/07/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | | ONLINE PAYMENT 11/07/2022 | 15,245.58 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/07/2022 | 2,611.65 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000003 | ONLINE PAYMENT 11/07/2022 | 1,078.77 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000004 | ONLINE PAYMENT 11/07/2022 | 3,008.39 | POSTED | C | 11/09/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000005 | DAILY CASH POSTING 11/07/2022 | 31,082.04 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000007 | DAILY CASH POSTING 11/07/2022 | 3,638.97 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000008 | DAILY CASH POSTING 11/07/2022 | 1,706.77 | POSTED | C | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000009 | ADCOM CUIST FEE | 61.25 | POSTED | G | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000010 | building permit cc 1103 | 6,324.20 | POSTED | G | 11/07/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000011 | DAILY PAYMENT POSTING | 100.00 | POSTED | U | 11/08/2022 |
| 0-100.01 | 11/07/2022 | DEPOSIT | 000012 | taxes collected oct | 81,465.12 | POSTED | G | 11/08/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | | ONLINE PAYMENT 11/08/2022 | 4,623.35 | POSTED | C | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/08/2022 | 1,564.54 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000003 | buildin permit cc | 412.00 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000004 | adcom cust fee | 20.00 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000005 | DAILY CASH POSTING 11/08/2022 | 43,817.51 | POSTED | C | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000008 | DAILY CASH POSTING 11/08/2022 | 3,603.74 | POSTED | C | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000009 | DAILY PAYMENT POSTING - ADJ | 163.62CR | POSTED | U | 11/08/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000010 | ZBA | 64,460.11CR | POSTED | G | 11/08/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000011 | DAILY PAYMENT POSTING | 163.62 | POSTED | U | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000012 | DAILY PAYMENT POSTING - ADJ | 545.00CR | POSTED | U | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000013 | move to account | 40.00 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000014 | DAILY CASH POSTING 11/08/2022 | 51,820.16 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000016 | DAILY CASH POSTING 11/08/2022 | 4,509.42 | POSTED | C | 11/14/2022 |

12/01/2022 2:44 PM

CHECK RECONCILIATION REGISTER

PAGE: 7

COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-------------------------------|----------------|--------|-------|------------|
| DEPOSIT: | | | | | | | | |
| 0-100.01 | 11/08/2022 | DEPOSIT | 000017 | CASH RECEIPTS | 1,814.70 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | | ONLINE PAYMENT 11/09/2022 | 5,645.72 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/09/2022 | 7,044.79 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000003 | adcom cust fee 1108 | 13.75 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000004 | dep 1108 | 114.40 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000005 | dep permit cc | 72.10 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000006 | comfort inn 1108 | 6,818.75 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000007 | DAILY PAYMENT POSTING | 41.89 | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000008 | DAILY PAYMENT POSTING | 470.71 | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000009 | DAILY PAYMENT POSTING | 703.84 | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000010 | AIRPORT LEASE DISCHER | 2,592.00 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000011 | DAILY PAYMENT POSTING - ADJ | 2,592.00CR | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000012 | DAILY CASH POSTING 11/09/2022 | 17,429.25 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000014 | DAILY CASH POSTING 11/09/2022 | 2,090.23 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000015 | CASH RECEIPTS | 1,111.00 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | DEPOSIT | 000016 | DRAFT POSTING | 260,069.11 | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/10/2022 | DEPOSIT | | ONLINE PAYMENT 11/10/2022 | 15,893.24 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/10/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/10/2022 | 9,149.66 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/10/2022 | DEPOSIT | 000003 | DAILY PAYMENT POSTING | 2,400.08 | POSTED | U | 11/14/2022 |
| 0-100.01 | 11/10/2022 | DEPOSIT | 000004 | DAILY CASH POSTING 11/10/2022 | 13,143.16 | POSTED | C | 11/14/2022 |
| 0-100.01 | 11/10/2022 | DEPOSIT | 000007 | DAILY CASH POSTING 11/10/2022 | 2,526.69 | POSTED | C | 11/16/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | | ONLINE PAYMENT 11/14/2022 | 32,093.10 | POSTED | C | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/14/2022 | 2,409.84 | POSTED | C | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000003 | ONLINE PAYMENT 11/14/2022 | 1,034.98 | POSTED | C | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000004 | ONLINE PAYMENT 11/14/2022 | 1,763.42 | POSTED | C | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000005 | ONLINE PAYMENT 11/14/2022 | 8,153.73 | POSTED | C | 11/16/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000006 | adcoim cust fee 1110-1113 | 107.50 | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000007 | buil;ding pemrit cc | 57.68 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000008 | buil;ding pemrit cc | 123.60 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000009 | adcom cust fee 1109-1110 | 43.75 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000010 | farmers mkt | 47.05 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000011 | SALES TAX 0922 | 277,335.88 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000012 | DAILY PAYMENT POSTING | 114.91 | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000013 | DAILY PAYMENT POSTING - ADJ | 75.00CR | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000014 | DAILY PAYMENT POSTING | 200.00 | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000015 | DAILY PAYMENT POSTING - ADJ | 200.00CR | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000016 | UTILITY DEPOSITS RECEIVED | 200.00 | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000017 | DAILY CASH POSTING 11/14/2022 | 208,512.07 | POSTED | C | 11/16/2022 |
| 0-100.01 | 11/14/2022 | DEPOSIT | 000019 | DAILY CASH POSTING 11/14/2022 | 8,415.58 | POSTED | C | 11/17/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | | ONLINE PAYMENT 11/15/2022 | 45,448.16 | POSTED | C | 11/16/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/15/2022 | 13,492.06 | POSTED | C | 11/17/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000003 | adcom cust fee 1114 | 87.50 | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000004 | dep 1115 | 226.65 | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000005 | dep 1115 | 28.23 | POSTED | G | 11/15/2022 |

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | ----AMOUNT---- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-------------------------------|----------------|--------|-------|------------|
| DEPOSIT: | | | | | | | | |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000006 | entergy 3rd qtr | 28,257.43 | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000007 | budiling permit cc | 2,232.70 | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000008 | DAILY PAYMENT POSTING | 454.59 | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000009 | DAILY PAYMENT POSTING - ADJ | 554.00CR | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000010 | DAILY PAYMENT POSTING | 1,358.35 | POSTED | U | 11/15/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000011 | DAILY CASH POSTING 11/15/2022 | 39,273.72 | POSTED | C | 11/17/2022 |
| 0-100.01 | 11/15/2022 | DEPOSIT | 000014 | DAILY CASH POSTING 11/15/2022 | 8,904.30 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/16/2022 | DEPOSIT | | ONLINE PAYMENT 11/16/2022 | 22,007.00 | POSTED | C | 11/17/2022 |
| 0-100.01 | 11/16/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/16/2022 | 6,078.73 | POSTED | C | 11/18/2022 |
| 0-100.01 | 11/16/2022 | DEPOSIT | 000003 | dep 1115 | 9.41 | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/16/2022 | DEPOSIT | 000004 | ADCOM CUST FEE 1115 | 103.75 | POSTED | G | 11/17/2022 |
| 0-100.01 | 11/16/2022 | DEPOSIT | 000005 | CASH RECEIPTS | 2,992.00 | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | | ONLINE PAYMENT 11/17/2022 | 3,552.06 | POSTED | C | 11/18/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | 000002 | DAILY PAYMENT POSTING - ADJ | 237.76CR | POSTED | U | 11/17/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | 000003 | DAILY PAYMENT POSTING | 400.87 | POSTED | U | 11/17/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | 000004 | building permit cc | 154.50 | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | 000005 | ADCOM CUST FEE | 17.50 | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/17/2022 | DEPOSIT | 000006 | DAILY PAYMENT POSTING | 40.00 | POSTED | U | 11/18/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | | ONLINE PAYMENT 11/18/2022 | 3,204.02 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000001 | ONLINE PAYMENT 11/18/2022 | 1,718.25 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/18/2022 | 1,324.96 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000003 | DAILY CASH POSTING 11/18/2022 | 10,067.04 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000005 | DAILY CASH POSTING 11/18/2022 | 1,206.72 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000006 | DAILY CASH POSTING 11/18/2022 | 1,136.41 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000007 | dep 1118 | 81.63 | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000008 | adcom cust fee | 15.00 | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000009 | building permit cc | 114.59 | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000010 | DAILY PAYMENT POSTING - ADJ | 589.22CR | POSTED | U | 11/18/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000011 | deposit | 149.85 | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000012 | DAILY CASH POSTING 11/18/2022 | 3,307.85 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/18/2022 | DEPOSIT | 000013 | DAILY CASH POSTING 11/18/2022 | 883.15 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | | ONLINE PAYMENT 11/21/2022 | 5,643.46 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/21/2022 | 9.51 | POSTED | C | 11/21/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000003 | ONLINE PAYMENT 11/21/2022 | 672.91 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000004 | DEP 1118 | 10.00 | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000005 | DEP 1118 | 30.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000006 | DAILY PAYMENT POSTING | 116.37 | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000007 | UTILITY DEPOSITS RECEIVED | 200.00 | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/21/2022 | DEPOSIT | 000008 | UTILITY DEPOSITS RECEIVED | 250.00 | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | | ONLINE PAYMENT 11/22/2022 | 2,094.02 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000001 | ONLINE PAYMENT 11/22/2022 | 1,233.81 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000002 | CASH RECEIPTS | 3,090.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000003 | uilding permit cc | 125.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000004 | uilding permit cc- | 602.55 | POSTED | G | 11/28/2022 |

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT---- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-------------------------------|-----------------|---------|-------|------------|
| DEPOSIT: | | | | | | | | |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000005 | uilding permit cc- | 195.70 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/22/2022 | DEPOSIT | 000006 | uilding permit cc- | 206.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/23/2022 | DEPOSIT | | ONLINE PAYMENT 11/23/2022 | 4,077.90 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/23/2022 | DEPOSIT | 000001 | ONLINE PAYMENT 11/23/2022 | 290.83 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/23/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/23/2022 | 1,549.38 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/23/2022 | DEPOSIT | 000003 | DAILY PAYMENT POSTING | 44.43 | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | | ONLINE PAYMENT 11/28/2022 | 16,812.48 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/28/2022 | 567.18 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000003 | ONLINE PAYMENT 11/28/2022 | 2,205.05 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000004 | ONLINE PAYMENT 11/28/2022 | 615.08 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000005 | ONLINE PAYMENT 11/28/2022 | 552.84 | POSTED | C | 11/29/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000006 | adcom cust fee 1121 | 13.75 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000007 | adcom cust fee 1122 | 20.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000008 | DAILY CASH POSTING 11/28/2022 | 8,065.21 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000010 | DAILY CASH POSTING 11/28/2022 | 903.70 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000011 | DAILY CASH POSTING 11/28/2022 | 495.33 | POSTED | C | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000012 | DAILY CASH POSTING 11/28/2022 | 939.06 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000013 | adcomc cust fee | 71.25 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000014 | DAILY PAYMENT POSTING | 266.26 | POSTED | U | 11/28/2022 |
| 0-100.01 | 11/28/2022 | DEPOSIT | 000015 | UTILITY DEPOSITS RECEIVED | 50.00 | POSTED | U | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | | DEP 1128 | 277.65 | POSTED | G | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000001 | DEP 1128 BUILDING | 226.60 | CLEARED | G | 12/01/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000002 | ADCOM CUST FEE | 13.75 | POSTED | G | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000003 | DEP | 9.41 | POSTED | G | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000004 | ONLINE PAYMENT 11/29/2022 | 2,725.47 | POSTED | C | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000005 | ONLINE PAYMENT 11/29/2022 | 337.25 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000006 | ONLINE PAYMENT 11/29/2022 | 952.05 | CLEARED | C | 12/01/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000007 | zba | 0.06CR | POSTED | G | 11/29/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000008 | DAILY PAYMENT POSTING | 149.96 | POSTED | U | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000009 | DEP | 124.50 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000010 | DAILY CASH POSTING 11/29/2022 | 4,268.78 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000012 | DAILY CASH POSTING 11/29/2022 | 2,636.29 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000013 | DAILY CASH POSTING 11/29/2022 | 1,677.83 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/29/2022 | DEPOSIT | 000014 | CASH RECEIPTS | 3,809.80 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | | ONLINE PAYMENT 11/30/2022 | 2,342.81 | POSTED | C | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000002 | ONLINE PAYMENT 11/30/2022 | 3,378.81 | OUTSTND | C | 0/00/0000 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000003 | building permit cc | 756.02 | CLEARED | G | 12/01/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000004 | deposit | 1,249.89 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000005 | brazos county tax | 62.47 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000006 | adcom cust fee | 7.50 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000007 | TBB CRAFT GEORGE SHELTON | 145.35 | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000008 | UTILITY DEPOSITS RECEIVED | 500.00 | POSTED | U | 11/30/2022 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000009 | CASH RECEIPTS | 1,866.00 | OUTSTND | G | 0/00/0000 |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000010 | correction | 0.60CR | POSTED | G | 11/30/2022 |

12/01/2022 2:44 PM
 COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK RECONCILIATION REGISTER

PAGE: 10

CHECK DATE: 11/01/2022 THRU 11/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|----------|------------|----------|--------|-------------------------------|----------------|--------|-------|------------|
| DEPOSIT: | ----- | | | | | | | |
| 0-100.01 | 11/30/2022 | DEPOSIT | 000011 | UTILITY DEO DUP | 500.00CR | POSTED | G | 11/30/2022 |
| EFT: | ----- | | | | | | | |
| 0-100.01 | 11/01/2022 | EFT | | ATMOSTRANSPORTATION | 45,398.50CR | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/02/2022 | EFT | | zba | 2,068.86CR | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/07/2022 | EFT | | gas sales tax oct | 8,699.63CR | POSTED | G | 11/07/2022 |
| 0-100.01 | 11/07/2022 | EFT | 000001 | taxes collected oct | 7,522.43CR | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/08/2022 | EFT | | move to one bankl acct | 600,457.65 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000001 | move to one bankl acct | 173,371.18 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000002 | move to one bankl acct | 448.98 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000003 | move to one bankl acct | 9,184,117.75 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000004 | move to one bankl acct | 766,796.38 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000005 | MOVE TO ONE ACCOUNT | 25,600.87CR | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/08/2022 | EFT | 000006 | MOVE TO ONE ACCOUNT | 207,576.02 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/09/2022 | EFT | | zba | 939.00CR | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/09/2022 | EFT | 000001 | TRANSFER TO ONE ACCOUNT | 322,614.76 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | EFT | 000002 | TRANSFER TO ONE ACCOUNT | 54,378.94 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/09/2022 | EFT | 000003 | edc parking lot payment | 138,745.00CR | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/10/2022 | EFT | | transfer back to capital fund | 18,430.00CR | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | EFT | | ZBA | 150,863.96CR | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | EFT | 000001 | ZBA | 44.26CR | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | EFT | 000002 | REMOVE OLD | 603.26 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/14/2022 | EFT | 000003 | REMOVE OLD | 7,522.43 | POSTED | G | 11/14/2022 |
| 0-100.01 | 11/15/2022 | EFT | | zba | 44,775.38CR | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000001 | NOV BOND PAYMENTS | 178,909.38CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000002 | 2017 GO | 643,200.00CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000003 | 2020 CO | 683,331.25CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000004 | PAYING AGENT FEE 2020 | 200.00CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000005 | PAYING AGENT FEE 2016 | 200.00CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/15/2022 | EFT | 000006 | PAYING AGENT FEE 2017 | 200.00CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/16/2022 | EFT | | zba | 45,370.74CR | POSTED | G | 11/16/2022 |
| 0-100.01 | 11/17/2022 | EFT | | munigas oct usage | 241,807.57CR | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/17/2022 | EFT | 000001 | mixed beverage tax | 3,054.17 | POSTED | G | 11/18/2022 |
| 0-100.01 | 11/18/2022 | EFT | | transfer to cover check | 28,800.00CR | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/18/2022 | EFT | 000001 | enterprise oct | 24,062.37CR | POSTED | G | 11/21/2022 |
| 0-100.01 | 11/21/2022 | EFT | | symetery gas oct usage | 88,267.98CR | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | EFT | | gov deals auction | 2,225.00 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | EFT | 000001 | zba | 124,874.00CR | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | EFT | 000002 | years of service gift cars | 1,843.45CR | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | EFT | 000003 | atmos transportation | 46,030.21CR | POSTED | G | 11/30/2022 |
| 0-100.01 | 11/29/2022 | EFT | | zba | 37,544.72CR | POSTED | G | 11/29/2022 |
| 0-100.01 | 11/30/2022 | EFT | | correction | 0.30 | POSTED | G | 11/30/2022 |

INTEREST: -----

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COMPANY: 999 - POOLED CASH

ACCOUNT: 0-100.01 CASH IN BANK-CSB

TYPE: All

STATUS: All

FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

| ACCOUNT | --DATE-- | --TYPE-- | NUMBER | -----DESCRIPTION----- | -----AMOUNT--- | STATUS | FOLIO | CLEAR DATE |
|------------------------------------|------------|----------|--------|--------------------------------|----------------|--------------|-------|------------|
| INTEREST: | | | | | | | | |
| 0-100.01 | 11/30/2022 | INTEREST | | INTEREST INCOME | 2,125.11 | POSTED | G | 11/30/2022 |
| MISCELLANEOUS: | | | | | | | | |
| 0-100.01 | 11/01/2022 | MISC. | | cc not posted as of 1031 | 8,964.39 | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/01/2022 | MISC. | 000001 | cc not posted correction | 8,964.39CR | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/01/2022 | MISC. | 000002 | cc not posted correction | 8,964.39CR | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/02/2022 | MISC. | 019520 | CHARLIE DIGGS ENTERTAINMVOIDED | 2,000.00 | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/02/2022 | MISC. | 019522 | DEALERS ELECTRICAL SUPPLVOIDED | 515.00 | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/02/2022 | MISC. | 019543 | NAVASOTA OIL CO. INC. VOIDED | 955.08 | VOIDED | A | 11/02/2022 |
| 0-100.01 | 11/04/2022 | MISC. | | REMOVE DUP | 169.95CR | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/09/2022 | MISC. | | CORRECTION | 25,600.87 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/09/2022 | MISC. | 000001 | MOVE TO ONE ACCOUNT | 25,600.87 | POSTED | G | 11/09/2022 |
| 0-100.01 | 11/21/2022 | MISC. | 019684 | SARAH MOON VOIDED | 100.00 | VOIDED | A | 11/21/2022 |
| 0-100.01 | 11/30/2022 | MISC. | | CC FEE NOT POSTED | 8,557.99 | POSTED | G | 11/30/2022 |
| SERVICE CHARGE: | | | | | | | | |
| 0-100.01 | 11/02/2022 | SERV-CHG | | cc fee | 6,105.44CR | POSTED | G | 11/02/2022 |
| 0-100.01 | 11/04/2022 | SERV-CHG | | nsf | 205.00 | POSTED | G | 11/04/2022 |
| 0-100.01 | 11/15/2022 | SERV-CHG | | cc fee | 74.35CR | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/15/2022 | SERV-CHG | 000001 | nsf draft | 237.76CR | POSTED | G | 11/15/2022 |
| 0-100.01 | 11/21/2022 | SERV-CHG | | STRIPE FEE | 9.00CR | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/21/2022 | SERV-CHG | 000001 | STRIPE FEE | 6.69 | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/28/2022 | SERV-CHG | | nsf | 205.00CR | POSTED | G | 11/28/2022 |
| 0-100.01 | 11/29/2022 | SERV-CHG | | stripe fee | 4.65CR | POSTED | G | 11/29/2022 |
| TOTALS FOR ACCOUNT 0-100.01 | | | | CHECK | TOTAL: | 998,548.40CR | | |
| | | | | DEPOSIT | TOTAL: | 1,582,376.35 | | |
| | | | | INTEREST | TOTAL: | 2,125.11 | | |
| | | | | MISCELLANEOUS | TOTAL: | 54,195.47 | | |
| | | | | SERVICE CHARGE | TOTAL: | 6,424.51CR | | |
| | | | | EFT | TOTAL: | 8,735,437.26 | | |
| | | | | BANK-DRAFT | TOTAL: | 0.00 | | |
| TOTALS FOR POOLED CASH | | | | CHECK | TOTAL: | 998,548.40CR | | |
| | | | | DEPOSIT | TOTAL: | 1,582,376.35 | | |
| | | | | INTEREST | TOTAL: | 2,125.11 | | |
| | | | | MISCELLANEOUS | TOTAL: | 54,195.47 | | |
| | | | | SERVICE CHARGE | TOTAL: | 6,424.51CR | | |
| | | | | EFT | TOTAL: | 8,735,437.26 | | |
| | | | | BANK-DRAFT | TOTAL: | 0.00 | | |

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CHECK RECONCILIATION REGISTER

PAGE: 12

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

* Credit Card Deposit Details *

| CREDIT CARD BATCH ID | BATCH AMOUNT | DATE | DESCRIPTION | ITEM AMOUNT | NUMBER | TYPE | CLEAR DT |
|----------------------|--------------|----------|---------------------------|-------------|--------|--------|----------|
| 001034 | 5,905.97 | 11/01/22 | ONLINE PAYMENT 11/01/2022 | 3,683.42 | 000002 | Insite | 11/03/22 |
| | | 11/02/22 | ONLINE PAYMENT 11/02/2022 | 2,222.55 | 000001 | Insite | 11/03/22 |
| 001035 | 1,701.04 | 11/02/22 | ONLINE PAYMENT 11/02/2022 | 419.87 | 000002 | Insite | 11/04/22 |
| | | 11/03/22 | ONLINE PAYMENT 11/03/2022 | 1,281.17 | 000001 | Insite | 11/04/22 |
| 001036 | 1,972.61 | 11/03/22 | ONLINE PAYMENT 11/03/2022 | 532.26 | 000002 | Insite | 11/07/22 |
| | | 11/04/22 | ONLINE PAYMENT 11/04/2022 | 1,440.35 | 000002 | Insite | 11/07/22 |
| 001037 | 10,685.71 | 11/04/22 | ONLINE PAYMENT 11/04/2022 | 586.26 | 000003 | Insite | 11/07/22 |
| | | 11/07/22 | ONLINE PAYMENT 11/07/2022 | 10,099.45 | 000001 | Insite | 11/07/22 |
| 001038 | 2,611.65 | 11/07/22 | ONLINE PAYMENT 11/07/2022 | 2,611.65 | 000002 | Insite | 11/08/22 |
| 001039 | 1,078.77 | 11/07/22 | ONLINE PAYMENT 11/07/2022 | 1,078.77 | 000003 | Insite | 11/08/22 |
| 001040 | 3,008.39 | 11/07/22 | ONLINE PAYMENT 11/07/2022 | 367.98 | 000004 | Insite | 11/09/22 |
| | | 11/08/22 | ONLINE PAYMENT 11/08/2022 | 2,640.41 | 000001 | Insite | 11/09/22 |
| 001041 | 1,564.54 | 11/08/22 | ONLINE PAYMENT 11/08/2022 | 310.78 | 000002 | Insite | 11/14/22 |
| | | 11/09/22 | ONLINE PAYMENT 11/09/2022 | 1,253.76 | 000001 | Insite | 11/14/22 |
| 001042 | 7,044.79 | 11/09/22 | ONLINE PAYMENT 11/09/2022 | 3,104.06 | 000002 | Insite | 11/14/22 |
| | | 11/10/22 | ONLINE PAYMENT 11/10/2022 | 3,940.73 | 000001 | Insite | 11/14/22 |
| 001043 | 9,149.66 | 11/10/22 | ONLINE PAYMENT 11/10/2022 | 4,887.85 | 000002 | Insite | 11/14/22 |
| | | 11/14/22 | ONLINE PAYMENT 11/14/2022 | 4,261.81 | 000001 | Insite | 11/14/22 |
| 001044 | 2,409.84 | 11/14/22 | ONLINE PAYMENT 11/14/2022 | 2,409.84 | 000002 | Insite | 11/15/22 |
| 001045 | 1,034.98 | 11/14/22 | ONLINE PAYMENT 11/14/2022 | 1,034.98 | 000003 | Insite | 11/15/22 |
| 001046 | 1,763.42 | 11/14/22 | ONLINE PAYMENT 11/14/2022 | 1,763.42 | 000004 | Insite | 11/15/22 |
| 001047 | 8,153.73 | 11/14/22 | ONLINE PAYMENT 11/14/2022 | 3,167.19 | 000005 | Insite | 11/16/22 |
| | | 11/15/22 | ONLINE PAYMENT 11/15/2022 | 4,986.54 | 000001 | Insite | 11/16/22 |
| 001048 | 13,492.06 | 11/15/22 | ONLINE PAYMENT 11/15/2022 | 6,145.33 | 000002 | Insite | 11/17/22 |
| | | 11/16/22 | ONLINE PAYMENT 11/16/2022 | 7,346.73 | 000001 | Insite | 11/17/22 |
| 001049 | 6,078.73 | 11/16/22 | ONLINE PAYMENT 11/16/2022 | 226.00 | 000002 | Insite | 11/18/22 |
| | | 11/17/22 | ONLINE PAYMENT 11/17/2022 | 5,852.73 | 000001 | Insite | 11/18/22 |
| 001050 | 1,718.25 | 11/18/22 | ONLINE PAYMENT 11/18/2022 | 1,718.25 | 000001 | Insite | 11/21/22 |
| 001051 | 1,324.96 | 11/18/22 | ONLINE PAYMENT 11/18/2022 | 500.73 | 000002 | Insite | 11/21/22 |
| | | 11/21/22 | ONLINE PAYMENT 11/21/2022 | 824.23 | 000001 | Insite | 11/21/22 |
| 001052 | 9.51 | 11/21/22 | ONLINE PAYMENT 11/21/2022 | 9.51 | 000002 | Insite | 11/21/22 |
| 001053 | 672.91 | 11/21/22 | ONLINE PAYMENT 11/21/2022 | 672.91 | 000003 | Insite | 11/28/22 |
| 001054 | 1,233.81 | 11/22/22 | ONLINE PAYMENT 11/22/2022 | 1,233.81 | 000001 | Insite | 11/28/22 |
| 001055 | 290.83 | 11/23/22 | ONLINE PAYMENT 11/23/2022 | 290.83 | 000001 | Insite | 11/28/22 |
| 001056 | 1,549.38 | 11/23/22 | ONLINE PAYMENT 11/23/2022 | 104.74 | 000002 | Insite | 11/28/22 |
| | | 11/28/22 | ONLINE PAYMENT 11/28/2022 | 1,444.64 | 000001 | Insite | 11/28/22 |
| 001057 | 567.18 | 11/28/22 | ONLINE PAYMENT 11/28/2022 | 567.18 | 000002 | Insite | 11/28/22 |
| 001058 | 2,205.05 | 11/28/22 | ONLINE PAYMENT 11/28/2022 | 2,205.05 | 000003 | Insite | 11/28/22 |
| 001059 | 615.08 | 11/28/22 | ONLINE PAYMENT 11/28/2022 | 615.08 | 000004 | Insite | 11/28/22 |
| 001060 | 552.84 | 11/28/22 | ONLINE PAYMENT 11/28/2022 | 552.84 | 000005 | Insite | 11/29/22 |
| 001061 | 337.25 | 11/29/22 | ONLINE PAYMENT 11/29/2022 | 337.25 | 000005 | Insite | 11/30/22 |
| 001062 | 952.05 | 11/29/22 | ONLINE PAYMENT 11/29/2022 | 153.67 | 000006 | Insite | 12/01/22 |

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CHECK RECONCILIATION REGISTER

PAGE: 13

COMPANY: 999 - POOLED CASH
 ACCOUNT: 0-100.01 CASH IN BANK-CSB
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 11/01/2022 THRU 11/30/2022
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

| | | | | | | | |
|--------|----------|----------|-------------------------------|----------|--------|---------------|----------|
| 001063 | 3,378.81 | 11/30/22 | ONLINE PAYMENT 11/30/2022 | 798.38 | 000001 | Insite | 12/01/22 |
| | | 11/30/22 | ONLINE PAYMENT 11/30/2022 | 689.83 | 000002 | Insite | |
| | | 12/01/22 | ONLINE PAYMENT 12/01/2022 | 2,688.98 | 000001 | Insite | |
| 000705 | 2,962.72 | 11/03/22 | DAILY CASH POSTING 11/03/2022 | 2,962.72 | 000007 | Point of Sale | 11/04/22 |
| 000706 | 2,482.01 | 11/03/22 | DAILY CASH POSTING 11/03/2022 | 2,134.01 | 000008 | Point of Sale | 11/04/22 |
| | | 11/08/22 | DAILY CASH POSTING 11/08/2022 | 348.00 | 000006 | Point of Sale | 11/04/22 |
| 000707 | 3,638.97 | 11/07/22 | DAILY CASH POSTING 11/07/2022 | 2,157.10 | 000007 | Point of Sale | 11/08/22 |
| | | 11/08/22 | DAILY CASH POSTING 11/08/2022 | 1,481.87 | 000007 | Point of Sale | 11/08/22 |
| 000708 | 1,706.77 | 11/07/22 | DAILY CASH POSTING 11/07/2022 | 1,706.77 | 000008 | Point of Sale | 11/08/22 |
| 000709 | 3,603.74 | 11/08/22 | DAILY CASH POSTING 11/08/2022 | 3,403.74 | 000008 | Point of Sale | 11/09/22 |
| | | 11/08/22 | DAILY CASH POSTING 11/08/2022 | 200.00 | 000015 | Point of Sale | 11/09/22 |
| 000710 | 4,509.42 | 11/08/22 | DAILY CASH POSTING 11/08/2022 | 2,144.53 | 000016 | Point of Sale | 11/14/22 |
| | | 11/09/22 | DAILY CASH POSTING 11/09/2022 | 1,335.94 | 000013 | Point of Sale | 11/14/22 |
| | | 11/10/22 | DAILY CASH POSTING 11/10/2022 | 1,028.95 | 000005 | Point of Sale | 11/14/22 |
| 000711 | 2,090.23 | 11/09/22 | DAILY CASH POSTING 11/09/2022 | 1,478.90 | 000014 | Point of Sale | 11/14/22 |
| | | 11/10/22 | DAILY CASH POSTING 11/10/2022 | 611.33 | 000006 | Point of Sale | 11/14/22 |
| 000712 | 2,526.69 | 11/10/22 | DAILY CASH POSTING 11/10/2022 | 1,983.34 | 000007 | Point of Sale | 11/16/22 |
| | | 11/14/22 | DAILY CASH POSTING 11/14/2022 | 297.67 | 000018 | Point of Sale | 11/16/22 |
| | | 11/15/22 | DAILY CASH POSTING 11/15/2022 | 245.68 | 000012 | Point of Sale | 11/16/22 |
| 000713 | 8,415.58 | 11/14/22 | DAILY CASH POSTING 11/14/2022 | 6,760.44 | 000019 | Point of Sale | 11/17/22 |
| | | 11/15/22 | DAILY CASH POSTING 11/15/2022 | 1,655.14 | 000013 | Point of Sale | 11/17/22 |
| 000714 | 8,904.30 | 11/15/22 | DAILY CASH POSTING 11/15/2022 | 6,741.61 | 000014 | Point of Sale | 11/21/22 |
| | | 11/18/22 | DAILY CASH POSTING 11/18/2022 | 2,162.69 | 000004 | Point of Sale | 11/21/22 |
| 000715 | 1,206.72 | 11/18/22 | DAILY CASH POSTING 11/18/2022 | 1,206.72 | 000005 | Point of Sale | 11/21/22 |
| 000716 | 1,136.41 | 11/18/22 | DAILY CASH POSTING 11/18/2022 | 1,136.41 | 000006 | Point of Sale | 11/21/22 |
| 000717 | 883.15 | 11/18/22 | DAILY CASH POSTING 11/18/2022 | 632.43 | 000013 | Point of Sale | 11/28/22 |
| | | 11/28/22 | DAILY CASH POSTING 11/28/2022 | 250.72 | 000009 | Point of Sale | 11/28/22 |
| 000718 | 903.70 | 11/28/22 | DAILY CASH POSTING 11/28/2022 | 903.70 | 000010 | Point of Sale | 11/28/22 |
| 000719 | 495.33 | 11/28/22 | DAILY CASH POSTING 11/28/2022 | 495.33 | 000011 | Point of Sale | 11/28/22 |
| 000720 | 939.06 | 11/28/22 | DAILY CASH POSTING 11/28/2022 | 851.80 | 000012 | Point of Sale | 11/30/22 |
| | | 11/29/22 | DAILY CASH POSTING 11/29/2022 | 87.26 | 000011 | Point of Sale | 11/30/22 |
| 000721 | 2,636.29 | 11/29/22 | DAILY CASH POSTING 11/29/2022 | 2,636.29 | 000012 | Point of Sale | 11/30/22 |
| 000722 | 1,677.83 | 11/29/22 | DAILY CASH POSTING 11/29/2022 | 1,527.05 | 000013 | Point of Sale | 11/30/22 |
| | | 12/01/22 | DAILY CASH POSTING 12/01/2022 | 150.78 | 000004 | Point of Sale | 11/30/22 |

*Total Credit Card Deposits *

143,782.72

| | NUMBER# | TOTAL ARREARS | TOTAL CURRENT | TOTAL BALANCE | ACTIVE ACCOUNT RECONCILIATION |
|-------------------------|---------------|------------------|---------------------|---------------------|-------------------------------|
| ACTIVE ACCOUNTS: | 3,318 | 10,590.27 | 1,059,855.37 | 1,070,445.64 | NEW ACCOUNTS: 60 |
| DISCONNECTED ACCTS: | 60 | 3,847.25 | 2,060.39 | 5,907.64 | DISCONNECT--NO TRF: 59 |
| FINALED ACCOUNTS: | 230 | 52,446.44 | | 52,446.44 | DISCONNECT-TRANSFER: 1 |
| INACTIVE ACCOUNTS: | 8,790 | 0.00 | | 0.00 | |
| **GRAND TOTALS** | 12,398 | 66,883.96 | 1,061,915.76 | 1,128,799.72 | |

****CALCULATION SUMMARY****

| | |
|------------------|--------------|
| TOTAL CHARGES: | 1,069,245.76 |
| DEPOSIT RETURNS: | 7,330.00CR |
| TOTAL CURRENT: | 1,061,915.76 |

===== SERVICE CATEGORY TOTALS =====

| CATEGORY | NUMBER | TOTAL NET | FUEL-ADJ | TOTAL TAX | TAXABLE | BILLED CONSUMPTION | UNBILLED CONSUMPTION | TOTAL CONSUMPTION |
|------------------|--------|------------|------------|-----------|------------|-----------------------|----------------------|-------------------|
| GR GARBAGE | 3629 | 117,201.48 | 0.00 | 8,384.17 | 101,709.59 | | | |
| GS GAS | 1929 | 236,632.56 | 217,201.92 | 2,486.02 | 66,974.31 | 95,120.0000 | 1,007 | 96,127.0000 |
| MS MISCELLANEOU | 16 | 33,172.16 | 0.00 | 0.00 | 0.00 | | | |
| PF VOLUNTARY PA | 42 | 86.00 | 0.00 | 0.00 | 0.00 | | | |
| SDF ST & DRAINAG | 3178 | 52,706.86 | 0.00 | 0.00 | 0.00 | | | |
| SW SEWER | 6014 | 171,592.94 | 0.00 | 0.00 | 0.00 | 204,902.9800 | | 204,902.9800 |
| WA WATER | 6439 | 229,202.08 | 0.00 | 0.00 | 0.00 | 313,910.0000 | 656 | 314,566.0000 |
| AMP AVG MTH PMT | 27 | 579.57 | | | | AMP RESERVE: 1,861.86 | | |

*****TOTALS***** 841,173.65 217,201.92 10,870.19 168,683.90

===== REVENUE CODE TOTALS =====

| R/C DESCRIPTION | G/L ACCOUNT# | AMOUNT |
|-------------------------------|--------------|------------|
| SERVICES: | | |
| 100-GARBAGE | 100-0-310.00 | 117,201.48 |
| 200-WATER SERVICE | 200-0-310.00 | 211,839.28 |
| 210-UTILITY CAPITAL IMPROV.FE | 210-0-310.00 | 17,362.80 |
| 300-GAS SERVICE | 300-0-310.00 | 114,939.56 |
| 350-FUEL FACTOR | 300-0-310.00 | 338,894.92 |
| 400-SEWER | 400-0-310.00 | 148,702.46 |
| 401-UTILITY CAPITAL IMPROV.FE | 210-0-310.00 | 22,890.48 |
| 550-ST & DRAINAGE FEE | 100-0-310.00 | 52,706.86 |
| 562-VOLUNTARY PARK FUND | 100-0-310.00 | 42.00 |
| 563-VOLUNTARY FIRE FUND | 100-0-310.00 | 44.00 |
| 601-OTC - WATER | 200-0-310.00 | 180.00 |
| 606-OTC-GARBAGE | 100-0-310.00 | 0.00 |
| TAX: | | |
| 500-GAS 1.5% SALES TAX | 300-0-310.00 | 679.95 |
| 501-GAS TAX 8.25% | 300-0-310.00 | 1,794.62 |
| 503-6.75% GAS TAX IND OUSTIDE | 300-0-310.00 | 11.45 |
| 504-8.25% GARBAGE SALES TAX | 100-0-310.00 | 8,384.17 |
| CONTRACTS: | | |
| 703-WATER CONTRACTS | 200-0-310.00 | 273.00 |

Official Municipal Court Monthly Report

Month November Year 2022

Municipal Court for the City of NAVASOTA

Presiding Judge PATRICIA GRUNER

If new, date assumed office _____

Court Mailing Address 200 E. MCALPINE

City NAVASOTA, TX Zip 77868

Phone Number 936-825-6268

Fax Number 936-825-7280

Court's Public Email RJESSIE@NAVASOTATX.GOV

Court's Website <http://WWW.NAVASOTATX.GOV>

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT.

Prepared by _____

Date _____ Phone: (936) 825-6268

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION
P.O. BOX 12066
AUSTIN, TX
78711-2066

PHONE: (512) 463-1625
Fax: (512) 936-2423

CRIMINAL SECTION

| COURT NAVASOTA MUNICIPAL COURT | | | | TRAFFIC | | | NON-TRAFFIC | | |
|---|----------|------|------|-------------|------------|------------|-------------|------------|------------|
| MONTH | November | YEAR | 2022 | NON-PARKING | PARKING | CITY ORD | PENAL CODE | STATE LAW | CITY ORD |
| 1. Total Cases Pending First of Month: | | | | 584 | 0 | 18 | 275 | 59 | 100 |
| a. Active Cases | | | | 157 | 0 | 0 | 23 | 39 | 19 |
| b. Inactive Cases | | | | 427 | 0 | 18 | 252 | 20 | 81 |
| 2. New Cases Filed | | | | 135 | 0 | 0 | 8 | 9 | 5 |
| 3. Cases Reactivated | | | | 13 | 0 | 0 | 6 | 1 | 0 |
| 4. All Other Cases Added | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| 5. Total Cases on Docket | | | | 305 | 0 | 0 | 37 | 49 | 24 |
| 6. Dispositions Prior to Court Appearance or Trial: | | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| a. Uncontested Dispositions | | | | 44 | 0 | 0 | 2 | 0 | 0 |
| b. Dismissed by Prosecution | | | | 1 | 0 | 0 | 0 | 0 | 0 |
| 7. Dispositions at Trial: | | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| a. Convictions: | | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 1) Guilty Plea or Nolo Contendere | | | | 21 | 0 | 0 | 5 | 5 | 1 |
| 2) By the Court | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| 3) By the Jury | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Acquittals: | | | | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 1) By the Court | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| 2) By the Jury | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| c. Dismissed by Prosecution | | | | 0 | 0 | 0 | 0 | 0 | 0 |

CRIMINAL SECTION

| COURT NAVASOTA MUNICIPAL COURT | | | | TRAFFIC | | | NON-TRAFFIC | | |
|---|----------|------|------|--------------|--------------|--------------|--------------|--------------|--------------|
| MONTH | November | YEAR | 2022 | NON-PARKING | PARKING | CITY ORD | PENAL CODE | STATE LAW | CITY ORD |
| 8. Compliance Dismissals: | | | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX |
| a. After Driver Safety Course | | | | 1 | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX |
| b. After Deferred Disposition | | | | 3 | 0 | 0 | 0 | 0 | 0 |
| c. After Teen Court | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| d. After Tobacco Awareness Course | | | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | 0 | XXXXXXXXXXXX |
| e. After Treatment for Chemical Dependency | | | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | 0 | 0 | XXXXXXXXXXXX |
| f. After Proof of Financial Responsibility | | | | 0 | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX |
| g. All Other Transportation Code Dismissals | | | | 3 | 0 | 0 | 0 | 0 | 0 |
| 9. All Other Dispositions | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| 10. Total Cases Disposed | | | | 73 | 0 | 0 | 7 | 5 | 1 |
| 11. Cases Placed on Inactive Status | | | | 6 | 0 | 0 | 5 | 1 | 0 |
| 12. Total Cases Pending End of Month: | | | | 646 | 0 | 18 | 276 | 63 | 104 |
| a. Active Cases | | | | 226 | 0 | 0 | 25 | 43 | 23 |
| b. Inactive Cases | | | | 420 | 0 | 18 | 251 | 20 | 81 |
| 13. Show Cause Hearings Held | | | | 0 | 0 | 0 | 0 | 0 | 4 |
| 14. Cases Appealed: | | | | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX | XXXXXXXXXXXX |
| a. After Trial | | | | 0 | 0 | 0 | 0 | 0 | 0 |
| b. Without Trial | | | | 0 | 0 | 0 | 0 | 0 | 0 |

CIVIL SECTION

| | | | | |
|---|----------|------|-------------------|--|
| COURT NAVASOTA MUNICIPAL COURT | | | | |
| MONTH | November | YEAR | 2022 | |
| | | | TOTAL CASES | |
| 1. Total Cases Pending First of Month: | | | 0 | |
| a. Active Cases | | | 0 | |
| b. Inactive Cases | | | 0 | |
| 2. New Cases Filed | | | 0 | |
| 3. Cases Reactivated | | | 0 | |
| 4. All Other Cases Added | | | 0 | |
| 5. Total Cases on Docket | | | 0 | |
| 6. Uncontested Civil Fines or Penalties | | | 0 | |
| 7. Default Judgments | | | 0 | |
| 8. Agreed Judgments | | | 0 | |
| 9. Trial/Hearing by Judge/Hearing Officer | | | 0 | |
| 10. Trial by Jury | | | 0 | |
| 11. Dismissed for Want of Prosecution | | | 0 | |
| 12. All Other Dispositions | | | 1 | |
| 13. Total Cases Disposed | | | 1 | |
| 14. Cases Placed on Inactive Status | | | 0 | |
| 15. Total Cases Pending End of Month: | | | 1 | |
| a. Active Cases | | | 1 | |
| b. Inactive Cases | | | 0 | |
| 16. Cases Appealed: | | | XXXXXXXXXXXXXXXXX | |
| a. After Trial | | | 0 | |
| b. Without Trial | | | 0 | |

JUVENILE/MINOR ACTIVITY

| | | | |
|---|--------------------------|--------------------|------|
| COURT | NAVASOTA MUNICIPAL COURT | | |
| MONTH | November | YEAR | 2022 |
| | | TOTAL | |
| 1. Transportation Code Cases Filed | | | |
| | | 5 | |
| 2. Non-driving Alcoholic Beverage Code Cases Filed | | | |
| | | 1 | |
| 3. Driving Under the Influence of Alcohol Cases Filed | | | |
| | | 0 | |
| 4. Drug Paraphernalia Cases Filed | | | |
| | | 0 | |
| 5. Tobacco Cases Filed | | | |
| | | 0 | |
| 6. Truancy Cases Filed | | | |
| | | 0 | |
| 7. Education Code (Except Failure to Attend) Cases Filed | | | |
| | | 0 | |
| 8. Violation of Local Daytime Curfew Ordinance Cases Filed | | | |
| | | 0 | |
| 9. All Other Non-traffic Fine-only Cases Filed | | | |
| | | 0 | |
| 10. Transfer to Juvenile Court: | | XXXXXXXXXXXXXXXXXX | |
| a. Mandatory Transfer | | | |
| | | 0 | |
| b. Discretionary Transfer | | | |
| | | 0 | |
| 11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct) | | | |
| | | 0 | |
| 12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges) | | | |
| | | 0 | |
| 13. Juvenile Statement Magistrate Warning: | | XXXXXXXXXXXXXXXXXX | |
| a. Warnings Administered | | | |
| | | 0 | |
| b. Statements Certified | | | |
| | | 0 | |
| 14. Detention Hearings Held | | | |
| | | 0 | |
| 15. Orders for Non-secure Custody Issued | | | |
| | | 0 | |
| 16. Parent Contributing to Nonattendance Cases Filed | | | |
| | | 0 | |

ADDITIONAL ACTIVITY

| COURT | NAVASOTA MUNICIPAL COURT | | NUMBER REQUESTS |
|--|----------------------------|---------------------------------|-----------------|
| MONTH | November | YEAR 2022 | FOR COUNSEL |
| | | NUMBER GIVEN | |
| 1. Magistrate Warnings: | | XXXXXXXXXXXXXXX XXXXXXXXXXXXXXX | |
| a. | Class C Misdemeanors | XXXXXXXXXXXXXXX | |
| b. | Class A and B Misdemeanors | 0 0 | |
| c. | Felonies | 0 0 | |
| | | | |
| | | | TOTAL |
| 2. Arrest Warrants Issued: | | XXXXXXXXXXXXXXX | |
| a. | Class C Misdemeanors | 11 | |
| b. | Class A and B Misdemeanors | 1 | |
| c. | Felonies | 2 | |
| 3. Capiases Pro Fine Issued | | 1 | |
| 4. Search Warrants Issued | | 0 | |
| 5. Warrants for Fire, Health and Code Inspections Filed | | 0 | |
| 6. Examining Trials Conducted | | 0 | |
| 7. Emergency Mental Health Hearings Held | | 0 | |
| 8. Magistrate's Order for Emergency Protection Issued | | 0 | |
| 9. Magistrate's Orders for Ignition Interlock Device Issued | | 0 | |
| 10. All Other Magistrates's Orders Issued Requiring Conditions for Release on Bond | | 0 | |
| 11. Drivers's License Denial, Revocation or Suspension Hearings Held | | 0 | |
| 12. Disposition of Stolen Property Hearings Held | | 0 | |
| 13. Peace Bond Hearings Held | | 0 | |

ADDITIONAL ACTIVITY

| | | TOTAL |
|---|--|-------------|
| 14. Cases in Which Fine and Court Costs Satisfied by Community Service: | | |
| a. Partial Satisfaction | | 0 |
| b. Full Satisfaction | | 0 |
| 15. Cases in Which Fine and Court Costs Satisfied by Jail Credit | | 2 |
| 16. Cases in Which Fine and Court Costs Waived for Indigency | | 0 |
| 17. Amount of Fines and Court Costs Waived for Indigency | | \$0.00 |
| 18. Fines, Court Costs and Other Amounts Collected: | | |
| a. Kept by City | | \$10,421.10 |
| b. Remitted to State | | \$5,562.90 |
| c. Total | | \$15,984.00 |

Run By: rjessie
Report Type: Summary
Date Range: 11/01/2022 - 11/30/2022
Finalize Report: Yes
Correction: No

*** END OF REPORT ***



REQUEST FOR CITY COUNCIL AGENDA ITEM #9

Agenda Date Requested: December 12, 2022
Requested By: Susie M. Homeyer, Secretary
Department: Administration
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: None

| Appropriation | |
|-------------------|---|
| Source of Funds: | <u>N/A</u> |
| Account Number: | <u>N/A</u> |
| Amount Budgeted: | <u>N/A</u> |
| Amount Requested: | <u>N/A</u> |
| Budgeted Item: | <input type="radio"/> Yes <input checked="" type="radio"/> No |

AGENDA ITEM #9

Executive Session: The City Council shall meet in Executive Session in accordance with Texas Government Code, Section 551.086, Utility Competitive Matters – City of Navasota Gas Utility System – Gas Supply and Transportation Arrangements and Agreements, and Associated Matters.

SUMMARY & RECOMMENDATION

Staff has determined there is a need for City Council to meet in Executive Session in accordance with Texas Government Code, Section 551.086, Utility Competitive Matters – City of Navasota Gas Utility System – Gas Supply and Transportation Arrangements and Agreements, and Associated Matters.

The time is _____p.m.

ACTION REQUIRED BY CITY COUNCIL

Conduct an Executive Session per Section 551.086.

Approved for the City Council meeting agenda

Jason Weeks

12/8/2022

Jason B. Weeks, City Manager

Date



REQUEST FOR CITY COUNCIL AGENDA ITEM #10

Agenda Date Requested: December 12, 2022
Requested By: Susie M. Homeyer, Secretary
Department: Administration
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: None

| Appropriation | |
|-------------------|---|
| Source of Funds: | <u>N/A</u> |
| Account Number: | <u>N/A</u> |
| Amount Budgeted: | <u>N/A</u> |
| Amount Requested: | <u>N/A</u> |
| Budgeted Item: | <input type="radio"/> Yes <input checked="" type="radio"/> No |

AGENDA ITEM #10

Reconvene in open session. The time is _____ p.m.

ACTION REQUIRED BY CITY COUNCIL

Reconvene into open session

Approved for the City Council meeting agenda

Jason Weeks
Jason B. Weeks, City Manager

12/8/2022
Date