

**MINUTES
REGULAR MEETING
MARCH 23, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Geoff Horn, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director(viewing remotely); Lupe Diosdado, Community Development Director; Hung Mai, IT Specialist; Jose Coronilla, Director of Streets and Sanitation(viewing remotely); Shawn Myatt, Police Chief/Assistant City Manager; Jason Katkoski, Fire Chief/EMC; Jeff Greer, Director of Utilities(viewing remotely) and Cary Bovey, Legal Counsel(viewing remotely)

VISITORS: Arlo Roberson, Scott Armstrong, Connie Clements(viewing remotely), and Lucy Ybarra(viewing remotely).

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Pastor Arlo Roberson. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - (a) The audit results on the gas system was postponed;

- (b) The TML Award for 15 years of excellence on the gas system was postponed;
 - (c) Director of Utilities Jeff Greer gave an update on the utility projects remotely;
 - (d) The introduction of Artists in residency was postponed;
 - (e) Proclamations for Child Abuse Prevention Month and National Service Recognition Day was postponed;
 - (f) There were no updates on Boards and Commissions;
 - (g) Councilmembers and staff informed the audience about upcoming events.
5. A public hearing was held regarding a specific use permit application submitted by Scott Armstrong for the property located at 404 N. LaSalle Street to allow for the development of a food truck court. The properties affected are legally described as H & TC, Block 45, Lots 1, 2, 3, 4 and 5. Mayor Bert Miller opened the public hearing at 6:20 p.m. Scott Armstrong addressed the City Council about his request. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:27 p.m.
 6. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 924-20, regarding a specific use permit application submitted by Scott Armstrong for the property located at 404 N. LaSalle Street to allow for the development of a food truck court. The properties affected are legally described as H & TC, Block 45, Lots 1, 2, 3, 4 and 5, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
 7. Mayor Bert Miller moved to award the base bid and the alternate bid to BPI of Bryan in the amount of \$337,114.55 for the 2019 street improvement project, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.
 8. The proposal from BC Metal Buildings for the construction of an impound lot and metal building for the Navasota Police Department was tabled.
 9. Mayor Pro-Tem Grant Holt moved to approve the proposal for depository services for the term August 1, 2016-July 31, 2020 from Citizens State Bank utilizing the one-year extension, seconded by Councilmember Bernie Gessner

and with each Councilmember voting AYE, the motion carried.

10. The first reading of Ordinance No. 922-20, budget amendment for Library Building Maintenance was tabled.
11. Councilmember Josh Fultz moved to postpone the City of Navasota May 2, 2020 general election until November 3, 2020 as authorized by the March 18, 2020 Proclamation issued by Governor Greg Abbott, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.
12. The appointment of election judges for the May 2, 2020 General Election was tabled.
13. Councilmember Geoff Horn moved to approve the first reading of Ordinance No. 923-20, establishing policies and procedures for City Council meetings, seconded by Josh Fultz and with each Councilmember voting AYE, the motion carried.
14. Councilmember Bernie Gessner moved to approve the creation of a position for Director of Parks, Recreation and Library, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.
15. Councilmember Bernie Gessner moved to accept the 2020 Consumer Price Index (CPI) adjustment to municipal telecommunications right-of-way access line rates, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.
16. Councilmember Geoff Horn moved to approve Resolution No. 669-20, continuing the disaster declaration issued by Mayoral Proclamation on March 17, 2020 in response to the COVID-19 public health emergency, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
17. Councilmember Bernie Gessner moved to approve the consent agenda items which include the following: (a) the second reading of Ordinance No. 919-20 regarding a zoning change application submitted by James C Hassell for the properties located in the A0062 J Whitesides Abstract. The zoning change application requests to change the zoning from A/O: Agriculture/Open Space District to PUD Pecan Lakes Estates Phase 3, for the development of a 102.4197-acre single dwelling unit subdivision. The properties affected are legally described as A0062 J Whitesides, Tract 19, Acres 13.4696, A0062 J Whitesides, Tract 14-3, Acres 1.2275, A0062 J Whitesides, Tract 20-2, Acres 57.6204, A0062 J Whitesides, Tract 14-2, Acres 43.9641, located in Navasota,

Grimes County, Texas; (b) the second reading of Ordinance No. 920-20, amending Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article XXI Building Permits, Certificates of Occupancy and Certificates of Compliance, 21.5 Site Plan Process, of the Code of Ordinances of the City of Navasota, Grimes County, Texas, adding GIS requirements to as-built plans; and (c) the second reading of Ordinance No. 921-20, amending Chapter 10, Subdivision Regulation, Article 10.02 Subdivision Ordinance, Exhibit A Subdivision Development, Article 7 Requirements for Improvement, Section 7.08 Utilities, of the Code of Ordinances of the City of Navasota, Grimes County, Texas, regarding utility tap locations within utility easements and adding GIS requirements to as-built plans, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

18. Councilmember Geoff Horn moved to adopt the Personnel Policies and Practices of the City of Navasota, Texas that are necessary and/or appropriate to address issues related to COVID-19 affecting the operations, staffing, functions and/or employees of the City and delegate the City Manager to amend the policies and practices of the City as needed to respond to the quickly changing COVID-19 issues, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

19. Mayor Bert Miller adjourned the meeting at 7:08 p.m.



BERT MILLER, MAYOR

ATTEST:



SUSIE M. HOMEYER, CITY SECRETARY

