

**MINUTES
REGULAR MEETING
SEPTEMBER 14, 2020**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Geoff Horn, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Lupe Diosdado, Community Development Director; Lance Hall, Finance Director; Hung Mai, IT Specialist; Shawn Myatt, Police Chief/Assistant City Manager; Cary Bovey, Legal Counsel; Jason Katkoski, Fire Chief/EMC; Tiffany Sammons, Library Director; Jeff Greer, Director of Utilities; Paul Wehunt, Vehicle Services Maintenance Foreman; Julie Harper, Utility Billing Manager; Abigail Ledbetter, Intern; David Kearney, Firefighter; Rachael Crivelli, Firefighter and Remington.

VISITORS: Connie Clements, Deborah Richardson, Mac Vaughn, George Rash, Russ Smith, Tim Wolf, Philip Cox, James Gilley, Patti Pederson, Cristina Frisby, Steve Brown and Brian Wallis.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - (a) Fire Chief/EMC Jason Katkoski gave an update on COVID-19 response;

- (b) City Manager Brad Stafford recognized Vehicle Services Maintenance Foreman, Paul Wehunt, for twenty years of service to the City of Navasota;
 - (c) Community Development Director Lupe Diosdado introduced the new intern Abigail Ledbetter;
 - (d) Fire Chief/EMC Jason Katkoski informed the City Council about the Hero Dog Award in which Remington was named as a finalist;
 - (e) Library Director Tiffany Sammon gave an update on the Library;
 - (f) Councilmember Bernie Gessner gave an update on the latest Airport meeting;
 - (g) Councilmembers and staff informed the audience about upcoming events.
5. Councilmember Bernie Gessner made a motion to receive the report from Ameresco and authorize the Mayor to sign the final completion certificate regarding the energy savings performance contract that includes meter replacement, SCADA replacement and lighting improvements, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
 6. Councilmember Bernie Gessner moved to authorize the City Manager to execute the Advance Funding Agreement with the Texas Department of Transportation for the SH 105 Sidewalk Improvements at Farquhar Street, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.
 7. Councilmember Josh Fultz moved to approve the professional service agreement with Bleyl Engineering in the amount of \$ 114,000.00 for the 2020 Wastewater Treatment Plant Improvements project, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
 8. A public hearing was held on the proposed budget for FY 2020-2021. Mayor Bert Miller opened the public hearing at 6:54 p.m. Finance Director Lance Hall briefly went over the budget. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:59 p.m.
 9. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 940-20, adopting the budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, by a show of hands, the motion carried.

10. Mayor Pro-Tem Grant Holt moved to ratify the tax increase reflected in the budget for FY 2020-2021, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, by a show of hands, the motion carried.
11. A public hearing was held on the proposal to increase the tax rate for 2020. Mayor Bert Miller opened the public hearing at 7:01 p.m. With no comments from the public, Mayor Bert Miller closed the public hearing at 7:06 p.m.
12. Mayor Pro-Tem Grant Holt moved that the property tax be increased by the adoption of a tax rate of \$.5693 which is effectively a 3.58 percent increase in the tax rate and approve the first reading of Ordinance No. 941-20, levying taxes for the City of Navasota and establishing the rate of taxation and the percentage of actual value of the property to be used for and during the 2020 tax year, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, by a show of hands, the motion carried.
13. Councilmember Josh Fultz moved to approve the first reading of Resolution No. 682-20, approving the Navasota Economic Development Corporation Budget for FY 2020-2021, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
14. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 942-20, amending Appendix A, Article A5.000, Public Works, Article A5.003 Monthly Water Rates, Article A5.005 Monthly Sewer Rates and Article A12.000 Public Library of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.
15. Councilmember Geoff Horn moved to approve Resolution No. 683-20, of the City Council of the City of Navasota, Texas directing publication of Notice of Intention to issue Certificates of Obligation, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.
16. Councilmember Geoff Horn moved to vote for Robert T. Herrera for Place 1, John W. (Buzz) Fullen for Place 2, Jeffrey Snyder for Place 3, and Robert S. Hauck for Place 4 of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.
17. Councilmember Josh Fultz moved to approve the interlocal agreement with Grimes County for fire protection services with a payment of \$93,241.00 for the 2020-2021

fiscal year, seconded by Councilmember Geoff Horn and with each Councilmember voting AYE, the motion carried.

18. Councilmember Bernie Gessner moved to approve the consent agenda items which include the minutes and expenditures for the month of August, 2020; the second reading of Ordinance No. 938-20, approving a specific use permit application submitted by Sergio Morales, Sr. for the property located at 313 South Judson Street, Navasota, Grimes County, Texas to allow for development of a commercial day care within the R-1A: high density, 7,000 square foot, residential district. The property affected is legally described as East End Heights, Block 1, Lot 14; and the second reading of Ordinance No. 939-20, amending Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article IX R-3: High Density, Multi-Dwelling, Residential District, 9.3 Development Standards, B. Building setbacks, (3) Side Setback, and Article VIII R-2: Medium Density, Multi-Dwelling Unit, Residential District, 8.3 Development Standards, B. Building Setbacks, (3) Side Setback, for the purpose of reducing side setback requirements for single dwelling unit development. Amending Chapter 14 Zoning, Exhibit A Zoning Ordinance, Article XI B-1: General Business District, 11.4 Development and Design Standards, B. Setbacks, (5), for the purpose of clarifying setback requirements for residential development within a General Business District, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

20. Mayor Bert Miller adjourned the meeting at 7:20 p.m.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY

