

**MINUTES
REGULAR MEETING
JUNE 14, 2021**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2 (Virtually)
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Brad Stafford, City Manager; Susie M. Homeyer, City Secretary; Rayna Willenbrink, Economic Development Specialist; Cary Bovey, Legal Counsel; Jennifer Reyna, Administrative Assistant; Lance Hall, Finance Director; Jeff Greer, Director of Utilities; Jose Coronilla, Director of Streets and Sanitation; Colton Haffey, Parks and Recreation Specialist; Emily Peterson, Executive Assistant; Jason Katkoski, Fire Chief/EMC; and Ethen Tyler, Police Officer.

VISITORS: Connie Clements (Virtually), Mac Vaughn, John Henry, Doris Sauls (Virtually), Audrey Sauls, Shon Mangum, Geoff Horn, Julie Horn, Deborah Richardson, Steve Duncan, Stephen Scheve, David LeCour, B. J. Moody, Patsy Morris, Pam Hammock, Jon McKay and Krista Mattert.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.

4. Staff report:

a) Economic Development Specialist Rayna Willenbrink gave an update on the BBVA Foundation Award;

b) Finance Director Lance Hall gave an update on the Pretty City Committee;

c) Mayor Bert Miller gave an update on the latest Planning and Zoning meeting; and

d) Councilmembers and staff informed the audience about upcoming events.

5. A public hearing for the purpose of receiving public comment and testimony regarding a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.

Mayor Bert Miller opened the public hearing at 6:21 p.m. Lupe Diosdado and Stephen Scheve both spoke about the project. With no other comments from the public, Mayor Bert Miller closed the public hearing at 6:31 p.m.

6. Councilmember Josh Fultz moved to approve the first reading of Ordinance No. 964-21, approving a conditional use permit application submitted by Stephen Scheve for the property located at 10th & Holland Street, Navasota, Grimes County, TX 77868, upon the approval of the abandonment of the right-of-way, seconded by Councilmember Pattie Pederson (Virtually) and with each Councilmember voting AYE, the motion carried. The conditional use permit application requests to allow the development of a parking facility, a conditional use listed in the CBD: Central Business District. The property is legally described as H&TC, Block J, Lot 4 (S21') 5.

7. Councilmember Bernie Gessner moved to approve Resolution No. 692-21, supporting the City of Navasota's application to the Texas Department of Transportation's 2021 Transportation Alternatives Call for a Project for Brosig Avenue Pedestrian Improvements, seconded by Mayor Pro-Tem Grant Holt and with each Councilmember voting AYE, the motion carried.

8. Councilmember Bernie Gessner moved to approve Resolution No. 694-21, supporting the City of Navasota's application to the Texas Department of

Transportation's 2021 Transportation Alternatives Call for projects for SH 105(E. Washington Avenue) Segment B Pedestrian Improvements, seconded by Mayor Pro-Tem Grant Holt and with each member voting AYE, the motion carried.

9. Mayor Pro-Tem Grant Holt moved to approve the installation of a disc golf course at August Horst Park, and that the funds come from the Park Fund donation fee that is on the utility bills, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

10. Mayor Pro-Tem Grant Holt moved to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for professional services for the American Rescue Plan Act of 2021, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

11. Councilmember Bernie Gessner moved to award the bid for the fabrication and delivery of the wastewater treatment plant twin clarifiers to Benningfield Steel Fabrication, LLC in the amount of \$69,636.00, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

12. Councilmember Josh Fultz moved to approve Change Order No. 1 for the labor for the installation of the twin clarifiers at the Wastewater Treatment Plant in the amount of \$63,613.00, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

13. Councilmember Bernie Gessner moved to approve the Professional Service Agreement with Bleyl Engineering for the Navasota Water Model in the amount of \$39,000.00, and that the revised agreement be approved by Legal Counsel and the Mayor, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Mayor Bert Miller moved to approve the Strategic Plan and Implementation Plan for FY 2021-2022, with changes mentioned, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

15. Councilmember Josh Fultz moved to appoint Brandi Tejada and B. J. Moody to the Parks and Recreation Board, seconded by Councilmember Pattie Pederson (Virtually) and with each Councilmember voting AYE, the motion carried.

16. Councilmember Bernie Gessner moved to approve the first reading of Ordinance No. 965-21, budget amendment for the professional fees in Water Production by adding \$22,000.00 to allow the water modelling and fire hydrant

replacement, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

17. Councilmember Bernie Gessner moved to approve Resolution No. 695-21, review of the City of Navasota Investment Policy and Strategy, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

18. Councilmember Bernie Gessner moved to approve the consent agenda items which includes the minutes and expenditures for the month of May 2021 and the second reading of Ordinance No. 963-21, amending Appendix A, A18.000, Fire Department, Section A18.001 Permit Fees of the Code of Ordinances, of the City of Navasota, Texas regarding fee schedules, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

19. Mayor Bert Miller adjourned the meeting at 7:22 p.m.



BERT MILER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY