

**MINUTES
REGULAR MEETING
NOVEMBER 28, 2022**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Councilmember, Place # 1
Pattie Pederson, Councilmember, Place # 2
Josh M. Fultz, Councilmember, Place # 3
Bert Miller, Mayor, Place # 4
Grant E. Holt, Mayor Pro-Tem, Place # 5**

Thus constituting a quorum.

STAFF PRESENT: Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Lance Hall, Finance Director; Cary Bovey, Legal Counsel; Bobbie Ullrich, Marketing and Communication Director; Jennifer Reyna, Director of Utilities; Mike Mize, Police Chief; Jose Coronilla, Director of Streets and Sanitation, Lupe Diosdado, Development Services Director; Jason Katkoski, Fire Chief/EMC; Rayna Teicheira, Economic Development Director, Evette Fannin, Grants Coordinator, Geralyn Backhus, Records Clerk, Babiana Tovar, Utility Billing Clerk.

VISITORS: Connie Clements, Deborah Richardson, Chris Tucker, Mac Vaughn, Brenda Williams, Jeremy Peters, Joshua Gipson, Julie Bailey and Gilverta Diaz.

THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Mac Vaughn. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: None.
4. Staff report:
 - a) City Manager Jason Weeks polled the City Council about cancelling the City Council meeting on December 26, 2022. It was the consensus of the City Council to cancel the meeting since it will be observed as a City holiday.

b) Mayor Bert Miller proclaimed the month of December as "Tree of Angels Month" and urged citizens of Grimes County to participate by placing an angel ornament on the tree located in the lobby of the Navasota Municipal Building or on the tree located in the lobby of the Grimes County Law Enforcement Center to remember and pay tribute to those whose lives have been touched by violence.

c) There was not an update on Boards and Commissions; and

d) Councilmembers and staff informed the audience about upcoming events.

5. Mayor Pro-Tem Grant Holt moved to reject all bids for the FY 2020-2021 and 2021-2022 combined Street Maintenance Project, seconded by Councilmember Pattie Pederson and with Councilmember voting AYE, the motion carried.

6. Councilmember Josh Fultz approved the authorization to hire Public Management for administrative services for the 2023-2024 Texas Community Development Block Grant Program administrative by the Texas Department of Agriculture, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

7. Councilmember Josh Fultz approved the authorization to hire Bleyl Engineering for engineering services for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

8. Councilmember Pattie Pederson approved the authorization to hire Public Management for administrative services for the 2023-2024 Community Development Block Grant – Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) administered by the Texas General Land Office, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

9. Councilmember Pattie Pederson approved the authorization to issue request for proposals (RFP's) for administrative services for grant administration and planning services for the Resilient Communities Program administered through the General Land Office, seconded by Mayor Pro-Tem Grant Holt and with each voting AYE, the motion carried.

10. Mayor Pro-Tem Grant Holt moved to authorize the City of Navasota to issue a Request for Proposals (RFP) for administrative services for the 2023 Downtown Revitalization Program administered through the Texas Department of

Agriculture, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, the motion carried.

11. Councilmember Josh Fultz moved to approve and ratify a Tower License Agreement between the City of Navasota and Broadband Towers, LLC in the amount of \$2,200.00 monthly, seconded by Councilmember Bernie Gessner and with each Councilmember voting AYE, he motion carried.

12. Councilmember Josh Fultz moved to approve RFP # 1 for the alcohol sales for the Texas Birthday Bash for the year 2023-2024 with the option of 50% and be fully covered by liability insurance and delegate authority to the City Manager to negotiate final form and execute agreement, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

13. Councilmember Bernie Gessner moved to approve the consent agenda items which include the second reading of Ordinance No.1010-22, designating a geographic area within the city of Navasota and its extra-territorial jurisdiction as reinvestment zone number one, City of Navasota, Texas for increment financing purposes pursuant to Chapter 311 of the Texas tax code; creating a board of directors for such zone; establishing the tax increment fund; establishing the termination date of the zone; containing findings and provisions related to the foregoing subject; authorizing actions in furtherance of the zone; providing a severability clause; and providing proper notice of meeting; the second reading of Ordinance No. 1011-22, tax roll ordinance for the Grimes County portion; and the second reading of Ordinance No. 1012-22, tax roll ordinance for the Brazos County portion; Change Order No. 4 in the amount of \$9,280.00 for the new Public Works Warehouse that will be located at the Wastewater Treatment Plant at 108 S. Peeples and the Grimes County Appraisal District property tax assessment and collections agreement for taxing year 2022, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

14. Mayor Bert Miller adjourned the meeting at 7:18 p.m.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY

