

CITY OF
NAVASOTA
APPROVED
BUDGET
2014-2015



Bert Miller



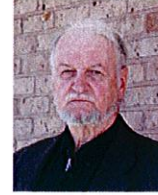
Peter Canney



Geoff Horn



Grant Holt



Bernie Gessner

City of Navasota Key Officials

Bert Miller – Mayor

Combined Council/Boards Length of Service: 15 years

Business/Occupation: Vice-President of Miller Insurance Agency

Peter Canney – Mayor Pro-Tem

Combined Council/Boards Length of Service: 9 year

Business/Occupation: Newspaper Industry Consultant

Geoff Horn, – Councilmember

Combined Council/Boards Length of Service: 6 years

Business/Occupation: Architect

Grant Holt – Councilmember

Combined Council/Boards Length of Service: 7 year

Business/Occupation: Owner Lindley-Robertson-Holt-Funeral Home

Bernie Gessner- Councilmember

Combined Council/Boards Length of Service: 8 years

Business/Occupation: Retired Businessman

Brad Stafford – City Manager

Education: Bachelor of Science

Employment: Twenty-Two (22) years of municipal government/management experience

Shawn Myatt—Assistant City Manager/Police Chief

Education: Bachelor of Science (pending)

Employment: Seventeen (17) years of municipal government/management experience

Lance Hall – Director of Finance

Education: Bachelor of Business Administration

Employment: Eight (8) years of municipal government experience

Susie Homeyer – City Secretary/Human Resource Director

Education: Anderson-Shiro I.S.D.

Employment: Thirty-Two (32) years of municipal government experience

City of Navasota
PROPOSED BUDGET 2014-2015
Budget Cover Page
09-30-2014

This Budget will raise more total property taxes than last year's budget by \$ 163,196 11.18 % increase, and of that amount, \$43,234 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the budget as follows:

For: Mayor Bert Miller Mayor Pro-Tem Peter Canney
 Council Member Grant Holt Council Member Geoff Horn
 Council Member Bernie Gessner

Property Tax Rate Comparison

	2014-2015	2013-
2014		
Property Tax Rate:	\$0.5400/100	\$0.5000/100
M&O Property Tax Rate:	\$0.4804/100	\$0.3645/100
Debt Property Tax Rate:	\$0.1316/100	\$0.1355/100
Effective Tax Rate:	\$0.4982/100	\$0.4761/100
Effective M&O Rate:	\$0.3666/100	\$0.3406/100
Effective Debt Rate:	\$0.1316/100	\$0.1355/100
Rollback Tax Rate:	\$0.5406/100	\$0.5049/100

Total debt obligation for City of Navasota secured by property taxes:
\$396,095.13



Vision Statement:

*Navasota 2027: What America Wants To Be
"A beautiful, progressive, vibrant, service-oriented,
close-knit community filled with
historical charm and promise for people and business."*

Mission Statement:

*"To guide Navasota's growth in a way that maintains
our heritage, culture, and uniqueness while
maximizing our economic and social development."*

THE CITY OF NAVASOTA COUNCIL LEADERSHIP POLICY

It is the desire of the Navasota City Council to demonstrate responsible leadership by:

- (a) Establishing a 2027 Strategic Growth Map for the City of Navasota.*
- (b) Assuring stable and effective city operations.*
- (c) Developing and adopting policies that will guide the growth of the City of Navasota.*
- (d) Facilitating private/public sector partnerships at the local, regional, state and federal level that will invest in the future of Navasota.*
- (e) Ensuring all Navasota boards, commissions and committees are aligned with the Council's growth policies.*

**CITY COUNCIL PRIORITIES
2014-2015 FISCAL YEAR**

1. Plan for 150th Anniversary of the Incorporation of the City
2. Drainage evaluation and capital improvements
3. Removal of dead trees as a result of the drought, in the Rights-of-Way
4. Improve ISO Rating and evaluate the Fire Marshal position
5. Library Improvements
6. Create a positive/supportive business environment
7. Annexation Plan
8. Continue street rehabilitation projects
9. Maintain a sufficient level of reserve funds
10. Work toward completion of downtown streetscapes
11. Sidewalk plan. (repair, replacement and development of sidewalks)
12. Historical Promotion (Museum, WPA, Architecture, etc.)
13. Update Comprehensive Plan
14. Ordinance review (especially planning, development and subdivision ordinances)
15. Succession Planning
16. Strengthen partnership with the Arts Council of Brazos Valley
17. Strengthen partnership with Grimes County
18. Strengthen partnership with Navasota Independent School District
19. Strengthen partnership with Union Pacific and BNSF Railroads

ORDINANCE NO. 742-14

**AN ORDINANCE ADOPTING THE BUDGET FOR THE FISCAL YEAR
BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015
FOR THE CITY OF NAVASOTA, TEXAS.**

WHEREAS, pursuant to the laws of the State of Texas and Article VIII, Section 2 of the City Charter of the City of Navasota, the City Manager of Navasota prepared this budget covering income and expenditures for the fiscal year 2014-2015, and caused Notice of Hearing on same to be published as required by law; and

WHEREAS, public hearings were held by the City Council of the City of Navasota, Texas, on said proposed budget on September 8, 2014 and September 22, 2014, at which time said budget was fully considered, and interested taxpayers were heard by said City Council, which said proposed budget with changes are made a part thereof;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:

SECTION 1. That the budget hereto attached, is made a part hereof, and hereby approved as the official budget covering the City of Navasota's operation during the fiscal year beginning October 1, 2014 and ending September 30, 2015, and income and expenditures of the said city and during such time shall be on the basis of said budget.

SECTION 2. That the City Manager and/or Finance Director is authorized to invest any funds not needed for current use, whether operating funds or bond funds, as approved by the City of Navasota Investment Policy and in accordance with State Law.

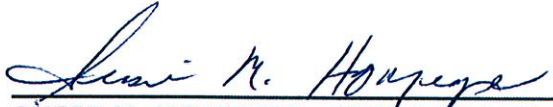
SECTION 3. That the City Manager be and is hereby authorized to make intra and inter department fund transfers during the fiscal year as becomes necessary in order to avoid over expenditure of a particular budget item.

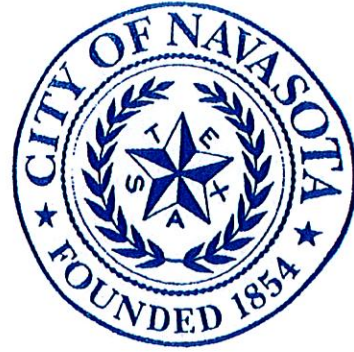
**PASSED AND APPROVED ON THE FIRST READING THIS THE 8TH DAY OF
SEPTEMBER, 2014.**



BERT MILLER, MAYOR

ATTEST:

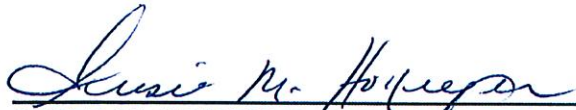

SUSIE M. HOMEYER, CITY SECRETARY



**PASSED, APPROVED AND ADOPTED ON THE SECOND AND FINAL
READING THIS THE 22ND DAY OF SEPTEMBER, 2014.**


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY



ORDINANCE NO. 743-14

AN ORDINANCE LEVYING TAXES FOR THE SUPPORT OF THE CITY OF NAVASOTA, TEXAS ESTABLISHING THE RATE OF TAXATION AND THE PERCENTAGE OF ACTUAL VALUE OF THE PROPERTY TO BE USED, FOR AND DURING THE 2014 TAX YEAR, AND PROVIDING FOR THE PAYMENT OF CERTAIN BONDED INDEBTEDNESS, TOGETHER WITH REQUIRED INTEREST AND SINKING FUNDS, AND PROVIDING FOR A LIEN ON REAL AND PERSONAL PROPERTY TO SECURE THE PAYMENT OF TAXES ASSESSED, REPEALED ALL ORDINANCES, OR PART OF ORDINANCES CONFLICTING HEREWITH.

THEREFORE, BE IT ORDAINED by the City Council of the City of Navasota, Texas as follows:

SECTION 1. There is hereby levied and shall be collected for all lawful purposes for the 2014 tax year an Ad Valorem tax rate of (\$.5400) on the one hundred dollar (\$100.00) cash value thereof in lawful currency of the United States on all property real or personal, owned in this city on the 1st day of January 2014 A.D., except so much as may be exempted by the Constitution and laws of this State and the United States. Said cash value to be established in the manner prescribed by law.

It is further ordered that levy of the tax shall be collected on the basis of 100 percent (100%) of the actual market value legally established on all property both real and personal.

The said above tax levy shall be budgeted in the approximate amounts listed below:

GENERAL FUND	\$0.4084
INTEREST AND SINKING FUND	\$0.1316
TOTAL TAX RATE PER \$100.00	\$0.5400

SECTION 2. That all taxes collected by the Grimes County Appraisal District on behalf of the City and Districts for which it is collecting taxes, shall be payable on October 1 and if such taxes are not paid in full on or before January 31, of the succeeding year, the following penalties shall be payable.


During the month of February, seven percent (7%); during the month of March, nine percent (9%); during the month of April, eleven percent (11%); during the month of May, thirteen percent (13%); during the month of June, fifteen percent (15%); and after the first day of July, eighteen percent (18%) and all delinquent taxes shall bear interest at the rate of one percent (1%) each month thereafter, until paid. Also there shall be an attorney's fee of fifteen percent (15%) collected according to Chapter 11 Article 11.02 Property Tax Sec 11.02.01 Charges for collection of delinquent taxes, Subsection (f) in the Code of Ordinances of the City of Navasota

SECTION 3. There is hereby fixed on each and every item of taxable property a lien for the purpose of securing the certain payment of taxes assessed, against any item of property against which a tax is assessed hereunder until such tax together with all interest, shall be paid.

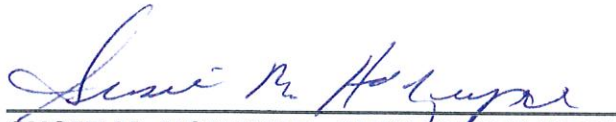
SECTION 4. "THIS YEARS TAX RATE WILL RAISE MNORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.04 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$43.90."

SECTION 5. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of the ordinance shall be and the same are hereby expressly repealed.

PASSED AND APPROVED ON FIRST READING THIS THE 8TH DAY OF SEPTEMBER, 2014.


BERT MILLER, MAYOR

ATTEST:

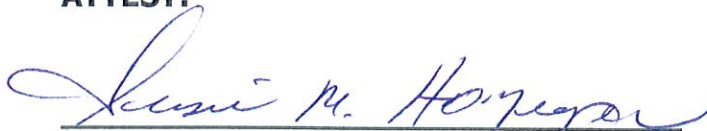

SUSIE M. HOMEYER, CITY SECRETARY



PASSED, APPROVED AND ADOPTED ON SECOND AND FINAL READING THIS THE 22ND DAY OF SEPTEMBER, 2014.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY



MANAGER'S MESSAGE



September 8, 2014

Send all mail to:
P.O. Box 910
Navasota, TX 77868

www.NavasotaTX.gov

Mayor and City Council:

I am pleased to propose for your consideration a budget for the 2014-2015 fiscal year. We are pleased to inform you that the City is completing another successful year. The budget includes \$159,814 placed in the General Fund Reserves, and \$159,814 placed in the Utility Fund Reserves, which is 20% of the revenue in excess of expenditures, as the City Council agreed would be adequate for placement annually into reserves. Once a full ninety (90) days of reserves is met, the excess reserves may be used for capital expenditures. Sales Tax rebates have held steady the past year, and utility revenues continue to stay strong, especially with the addition of our newest natural gas customer Grant Prideco. The last two years, the budget included capital projects that utilized the fund balance, however, this year, you chose to add money to the reserve fund. The proposed budget is balanced. We feel this budget is a fair estimate of the total revenues and expenditures expected this coming year. The tax rate for this budget is \$0.54 per \$100 in value, which is \$0.0418 above the effective tax rate, and \$0.04 above last year's rate. Average home values in Navasota were slightly higher, with an average home value of \$88,002 compared to \$85,579 last year. The taxes on an average valued home will be \$475.21. This rate covers the Certificates of Obligation payments for the construction of a new Municipal Building, and other downtown improvements. The Maintenance and Operation portion of the tax rate should allow the city to maintain the current level of service provided to its' citizens. The Consumer Price Index was up 2.41%, and the Municipal Price Index has increased by 2.16% this year.

We have integrated performance measures in the budget this year to assist City Council and citizens in determining benchmarks for City performance. Staff will present quarterly reports on the performance measures and City Council priorities.

Operational costs continue to climb in the utilities, therefore, an increase of 3% for water rates, 2% for wastewater, is reflected in the budget. A \$1.00 increase to the street and drainage maintenance fee is also included in the budget.

In an effort to maintain and/or improve all city services, the City will continue to pursue other funding methods. Grant funding is the preferred method for improving or adding services, however, there may also be other revenue generators available that we will explore. A point to remember with grant funding is they are very competitive, and in most instances matching funds are required.

The following is an outline of major budget items for Fiscal Year 2014-2015. The goal of the City Council and City Staff is to maintain a high level of service, and to improve the quality of life for all citizens of Navasota. The budget contains projects that will improve the quality of life for citizens, as well as create an atmosphere that encourages tourism, economic development, and a general sense of pride among the citizens.

Street and Drainage Improvements

Street rehabilitation continues to be a top priority in our City. The street and drainage fee is used solely for street and drainage maintenance, and with the increase of \$1.00 per month per customer, a slightly larger budget for street rehab is included.

Drainage facility maintenance is of high importance, the budget includes \$50,000 for the maintenance of drainage structures (creeks, ditches, etc.)

Police Department

The Police Department will be replacing two (2) vehicles in the upcoming year. The estimated cost for the vehicles and accessories is \$70,000.

Fire Department

The fire department continues to work toward improvements in fire prevention and protection. The budget includes funding to continue moving in a direction to lower the ISO (fire insurance) ratings for the City. The City Council chose to fund the replacement of 4" fire hose with 5" hose utilizing the Voluntary Fire Fund, at an estimated cost of \$40,000.

Water Distribution

Extending a water main to the Navasota Municipal Airport is included in the budget in the amount of \$141,900.

Wastewater Collection

Extension of a sewer main to the Navasota Municipal Airport in the amount of \$233,700 is included in the budget.

Gas Distribution

Extension of a gas main to the Navasota Municipal Airport in the amount of \$55,200 is included in the budget.

The budget for all categories of revenues is \$20,521,848 and expenses total \$20,521,696, with \$150 remaining to be placed in the fund balance. The beginning balance is \$6,145,962.

The following is a break down of expenditures and revenues by fund:

<i>Beginning Balance</i>			<i>\$6,145,962</i>
<i>Fund</i>	<i>Revenues</i>	<i>Expenses</i>	
General Fund	\$ 8,389,950	\$ 8,389,950	\$ -
Hotel Occupancy	\$ 362,000	\$ 362,000	\$ -
Water	\$ 2,666,159	\$ 2,666,159	\$ -
Gas	\$ 4,864,886	\$ 4,864,886	\$ -
Wastewater	\$ 2,241,176	\$ 2,241,026	\$ 150
Street	\$ 1,055,871	\$ 1,055,871	\$ -
Cemetery	\$ 38,000	\$ 38,000	\$ -
Fire Retirement	\$ 1,800	\$ 1,800	\$ -
Bond	\$ 773,506	\$ 773,504	\$ 2
Grant	\$ 128,500	\$ 128,500	\$ -
Total	\$20,521,848	\$20,521,696	\$ 152
Reserve Fund Allocation			\$ 319,628
Ending Balance			<u>\$6,465,742</u>

The City invests reserve funds in compliance with the City of Navasota Investment Policy. The reserve fund consists of restricted and unrestricted funds. The City has two reserve funds, General Fund and Utility Fund, with a policy to maintain a minimum of 90 days of operating funds in the General Fund, and to deposit 20% of the revenues in excess of expenses from the maintenance and operations budget into the General Fund and 20% into the Utility Fund. Balances in excess of the ninety days may be utilized for capital improvements/expenses.

I would like to thank the Management Team consisting of Lance Hall, Susie Homeyer, Gary Johnson, Cheryl Franklin, Jason Katkoski, Shawn Myatt, Corey Johnson, and Sarah Korpita for the time and effort they spent working with the City Manager to assemble a budget that will help us continue to improve the service provided to the citizens of Navasota. I would also like to thank Karen Collins, Administrative Assistant to the City Manager for her assistance in the budget process.

This budget is another step in the successful growth of Navasota, and the effort to ensure that Navasota is an attractive, vibrant City for residents, businesses and visitors. Thanks to the leadership and vision of the City Council, the City continues to move forward, by providing quality friendly service, and an atmosphere that is conducive to growth.

Sincerely,



Brad Stafford
City Manager

BUDGET SUMMARIES

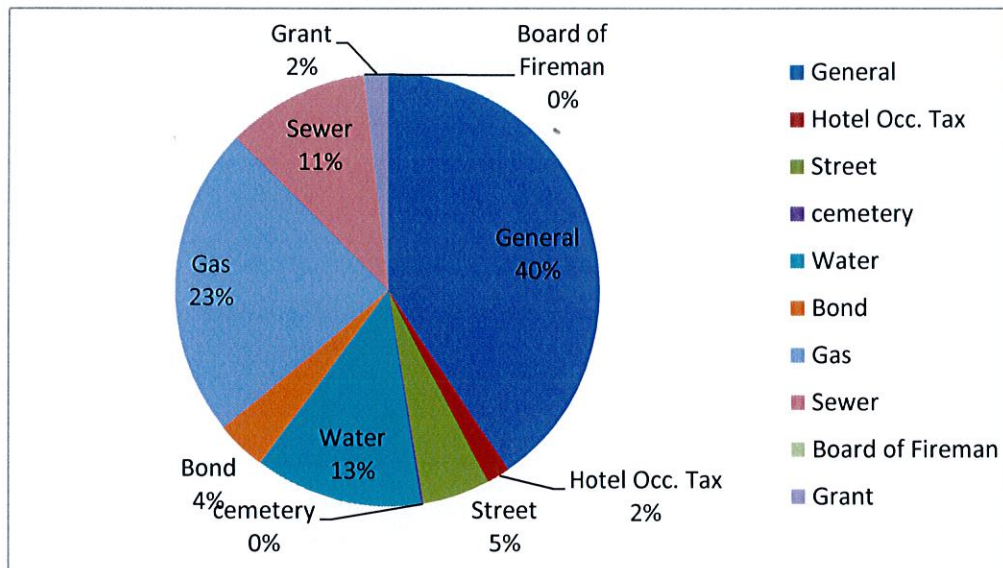
Revenue and Expense Comparison All Funds 2014-2015

Annual Budget

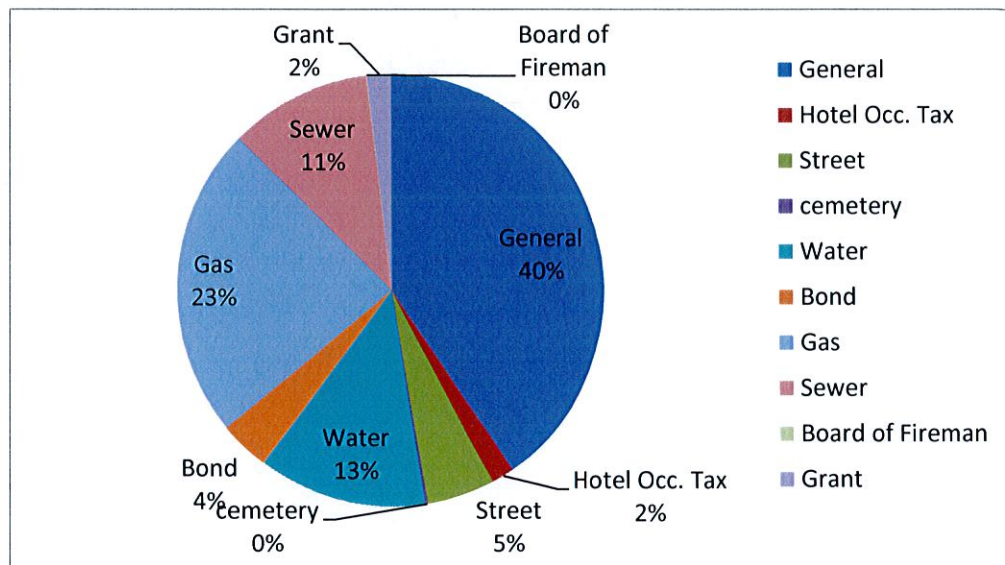
Estimated Beginning Balance as of 10-01-2014

				\$	6,145,962
Fund	Revenue		Expense	Difference	
General	\$8,439,950	General	\$8,439,950.00	\$	-
Hotel Occ. Tax	\$362,000	Hotel Occ. Tax	\$362,000.00	\$	-
Street	\$1,055,871	Street	\$1,055,871.00	\$	-
cemetery	\$38,000	cemetery	\$38,000.00	\$	-
Water	\$2,666,159	Water	\$2,666,159.00	\$	-
Bond	\$773,506	Bond	\$773,504.00	\$	2
Gas	\$4,864,886	Gas	\$4,864,886.00	\$	-
Sewer	\$2,241,176	Sewer	\$2,241,176.00	\$	-
Board of Fireman	\$1,800	Board of Fireman	\$1,800.00	\$	-
Grant	\$386,000	Grant	\$386,000.00		
Total	\$20,829,348		\$20,829,346.00	\$	2
Reserve Fund Allocation				\$	319,628
Estimated Ending Balance as of 09-30-2015				\$	6,465,592

REVENUES



EXPENSES



GENERAL FUND REVENUE AND EXPENDITURES 2014-2015 BUDGET

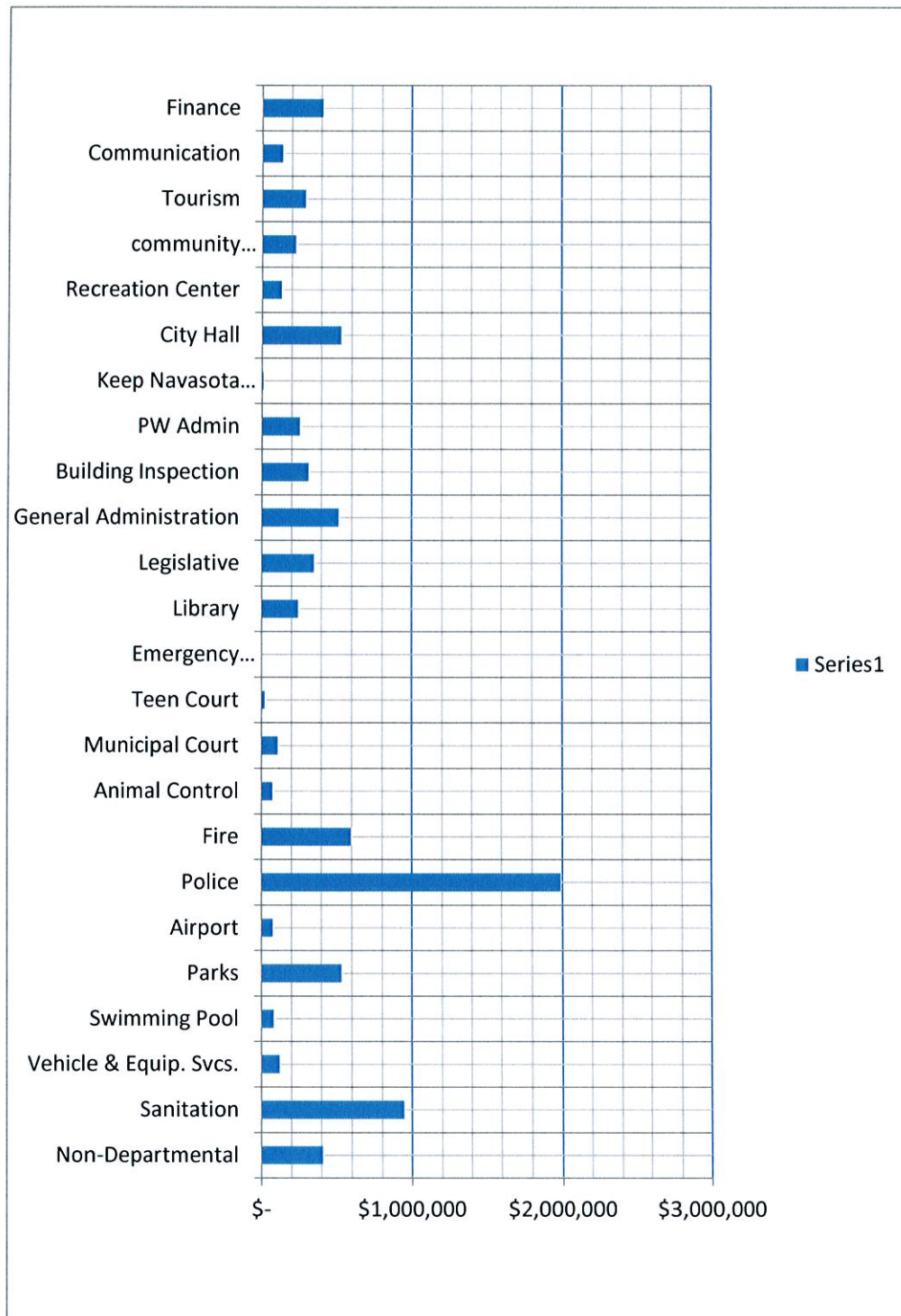
<u>Account</u>	<u>Revenues</u>	<u>Account</u>	<u>Budget Exp</u>	<u>Budget Exp</u>	<u>Budget Difference</u>
	2014-2015		2014-2015	2013-2014	
Taxes	\$3,194,875	Non-Departmental	\$ 412,285	603881	\$ (191,596)
Fine & Fee	\$1,429,000	Sanitation	\$ 946,825	\$ 941,328	\$ 5,497
License & Permit	\$176,000	Vehicle & Equip. Svc	\$ 124,929	\$ 118,905	\$ 6,024
Enterprise Function	\$20,000	Swimming Pool	\$84,791	\$68,804	\$ 15,987
<u>Miscellaneous</u>	<u>\$3,620,075</u>	Parks	\$ 534,716	\$ 560,941	\$ (26,225)
Total	\$ 8,439,950	Airport	\$ 78,800	\$ 218,310	\$ (139,510)
		Police	\$ 1,987,682	\$ 2,014,311	\$ (26,629)
		Fire	\$ 599,077	\$ 554,081	\$ 44,996
		Animal Control	\$ 76,973	\$ 66,385	\$ 10,588
		Municipal Court	\$ 112,808	\$ 108,778	\$ 4,030
		Teen Court	\$ 24,966	\$ 25,081	\$ (115)
		Emergency Management	\$ 4,300	\$ 16,700	\$ (12,400)
				\$	-
		Library	\$ 247,691	\$ 217,620	\$ 30,071
		Legislative	\$ 355,730	\$ 371,813	\$ (16,083)
		General Administration	\$ 519,075	\$ 472,603	\$ 46,472
		Building Inspection	\$ 316,733	\$ 238,107	\$ 78,626
		PW Admin	\$ 257,902	\$ 254,150	\$ 3,752
		Keep Navasota Beautiful	\$ 11,600	\$ 11,700	\$ (100)
				\$	-
		City Hall	\$ 534,246	\$ 511,282	\$ 22,964
		<u>Recreation Center</u>	\$ 133,860	\$ 158,688	\$ (24,828)
		community development	\$ 229,675	\$ 186,468	\$ 43,207
		<u>Tourism</u>	<u>\$ 293,615</u>	<u>\$ 401,500</u>	<u>\$ (107,885)</u>
		<u>Communication</u>	<u>\$ 139,267</u>	<u>\$ 142,426</u>	<u>\$ (3,159)</u>
		<u>Finance</u>	<u>\$ 412,404</u>	<u>\$ 367,149</u>	<u>\$ 45,255</u>
\$	-	Total	\$ 8,439,950	\$ 8,631,011	\$ (44,720)

GENERAL FUND DEPARTMENT	EXPENSE BUDGET	% IN UTILITY	UTILITY EXP AMT
CITY HALL BUDGET	\$534,246.00	30%	\$160,273.80
UTILITY ADMIN BUDGET	\$257,902.00	100%	\$257,902.00
VEH SERVICES BUDGET	\$124,929.00	30%	\$37,478.70
FINANCE BUDGET	\$412,404.00	75%	\$309,303.00
LEGISLATIVE BUDGET	\$355,730.00	30%	\$106,719.00
ADMIN BUDGET	\$519,075.00	30%	\$155,722.50
COMMUNICATIONS BUDGET	\$139,267.00	30%	\$41,780.10
POLICE BUDGET	\$1,987,682.00	10%	\$198,768.20
FIRE DEPARTMENT BUDGET	\$599,077.00	10%	\$59,907.70

TOTAL GENERAL FUND SHORTFALL	\$0.00
UTILITY FUND EXPENSES INCLUDED IN THE GENERAL FUND	\$1,327,855.00
GENERAL FUND SHORTFALL COVERED BY TRANSFERS	\$1,327,855.00

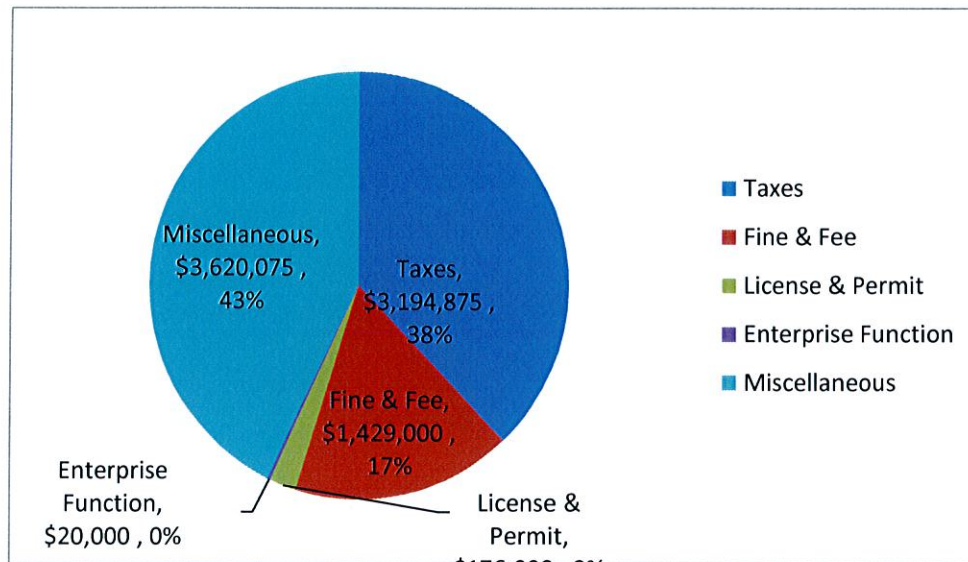
GENERAL FUND REVENUE AND EXPENDITURES 2014-2015 BUDGET

GENERAL FUND EXPENSES



GENERAL FUND REVENUE AND EXPENDITURES 2014-2015 BUDGET

GENERAL FUND REVENUES



GENERAL FUND

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

100-GENERAL FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
TOTAL GENERAL EXPENDITURES	\$5,852,561	\$6,514,098	\$7,892,208	\$8,631,011	\$8,373,602	\$8,439,950
TOTAL GENERAL REVENUES	\$6,601,625	\$6,774,676	\$7,904,715	\$8,342,920	\$8,586,524	\$8,439,950
REVENUE OVER/(UNDER) EXPENDITURE:	\$749,064	\$260,578	\$12,507	-\$288,091	\$212,922	\$0
200-WATER FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
TOTAL WATER EXPENDITURES	\$1,565,884	\$1,269,608	\$2,022,344	\$2,415,837	\$1,890,403	\$2,666,159
TOTAL WATER REVENUES	\$2,004,901	\$1,957,340	\$2,007,871	\$2,420,162	\$1,886,455	\$2,666,159
REVENUE OVER/(UNDER) EXPENDITURE:	\$439,017	\$687,732	-\$14,473	\$4,325	-\$3,948	\$0
300-GAS FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
TOTAL GAS EXPENDITURES	\$2,449,716	\$2,124,756	\$3,175,614	\$5,984,308	\$5,329,277	\$4,864,886
TOTAL GAS REVENUES	\$2,859,814	\$2,529,891	\$3,207,355	\$5,984,308	\$5,328,146	\$4,864,886
REVENUE OVER/(UNDER) EXPENDITURE:	\$410,098	\$405,135	\$31,741	\$0	-\$1,131	\$0
400-SEWER FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
TOTAL SEWER EXPENDITURES	\$1,118,763	\$1,024,683	\$1,234,578	\$2,189,177	\$1,360,821	\$2,241,176
TOTAL SEWER REVENUES	\$1,306,232	\$1,351,533	\$1,338,209	\$2,189,177	\$1,358,376	\$2,241,176
REVENUE OVER/(UNDER) EXPENDITURE:	\$187,469	\$326,850	\$103,631	\$0	-\$2,445	\$0

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

510-STREET FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) (----2014-2015)		
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
TOTAL STREET EXPENDITURES	\$643,913	\$614,313	\$780,009	\$1,120,064	\$942,271	\$1,055,871
TOTAL STREET REVENUES	\$646,778	\$615,186	\$778,621	\$991,164	\$500,721	\$1,055,871
REVENUE OVER/(UNDER) EXPENDITURE:	\$2,865	\$873	-\$1,388	-\$128,900	-\$441,550	\$0
525-CEMETERY OPERATING FUND						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) (----2014-2015)		
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
TOTAL EXPENDITURES	\$43,124	\$30,108	\$41,817	\$25,000	\$961	\$38,000
TOTAL REVENUES	\$52,392	\$43,892	\$51,667	\$98,000	\$44,066	\$38,000
REVENUE OVER/(UNDER) EXPENDITURE:	\$9,268	\$13,784	\$9,850	\$73,000	\$43,105	\$0
530-BOARD OF FIREMAN SERVICE						
	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	(-----2012-2013-----) (----2014-2015)		
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
TOTAL EXPENDITURES	\$1,800	\$1,650	\$1,624	\$1,800	\$1,250	\$1,800
TOTAL REVENUES	\$25	\$10,528	\$236,999	\$1,800	\$0	\$1,800
REVENUE OVER/(UNDER) EXPENDITURE:	-\$1,775	\$8,878	\$235,375	\$0	-\$1,250	\$0
930-HOTEL						
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) (----2014-2015)		
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
TOTAL HOTEL EXPENDITURES	\$0	\$46,066	\$55,415	\$328,000	\$233,710	\$362,000
TOTAL HOTEL REVENUES	\$141,513	\$140,275	\$147,334	\$332,000	\$203,802	\$362,000
REVENUE OVER/(UNDER) EXPENDITURE:	\$141,513	\$94,209	\$91,919	\$4,000	-\$29,908	\$0

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

945-BOND FUND GEN OBLIGATION									
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	2013-2014 (-----)		2014-2015 (-----)			
				CURRENT BUDGET	Y-T-D ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
TOTAL BOND EXPENDITURES	\$866,801	\$773,504	\$773,506	\$773,504	\$773,188	\$773,504	\$773,188	\$773,504	
TOTAL BOND REVENUES	\$874,608	\$590,518	\$777,697	\$773,506	\$748,705	\$773,506	\$748,705	\$773,506	
REVENUE OVER/(UNDER) EXPENDITURE:	\$7,807	-\$182,986	\$4,191	\$2	-\$24,483	\$2	-\$24,483	\$2	
TOTAL BUDGET									
	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 (-----)		2014-2015 (-----)			
				CURRENT BUDGET	Y-T-D ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
TOTAL OVERALL EXPENDITURES	\$12,542,562	\$12,398,786	\$15,977,115	\$21,468,701	\$18,905,483	\$20,443,346	\$18,905,483	\$20,443,346	
TOTAL OVERALL REVENUES	\$14,487,888	\$14,013,839	\$16,450,468	\$21,133,037	\$18,656,795	\$20,443,348	\$18,656,795	\$20,443,348	
REVENUE OVER/(UNDER) EXPENDITURE:	\$1,945,326	\$1,615,053	\$473,353	-\$335,664	-\$248,688	\$2	-\$248,688	\$2	

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(----2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>TAXES</u>							
TOTAL TAXES	\$2,700,103	\$2,979,303	\$3,178,578	\$2,919,957	\$3,263,948	\$3,194,875	
<u>FINE,FEE & FORFEITURE</u>							
TOTAL FINE, FEE & FOREITURE	\$1,398,065	\$1,442,120	\$1,564,447	\$1,429,000	\$1,549,638	\$1,429,000	
<u>LICENSE & PERMIT</u>							
TOTAL LICENSE & PERMIT	\$47,846	\$35,317	\$140,099	\$169,000	\$182,696	\$176,000	
<u>ENTERPRISE FUNCTION</u>							
TOTAL ENTERPRISE FUNCTION	\$21,361	\$25,041	\$26,525	\$20,000	\$27,587	\$20,000	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$2,434,250	\$2,292,895	\$2,995,066	\$3,804,963	\$3,562,655	\$3,620,075	
<u>COMMENTS</u>							
TOTAL REVENUES	\$6,601,625	\$6,774,676	\$7,904,715	\$8,342,920	\$8,586,524	\$8,439,950	

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

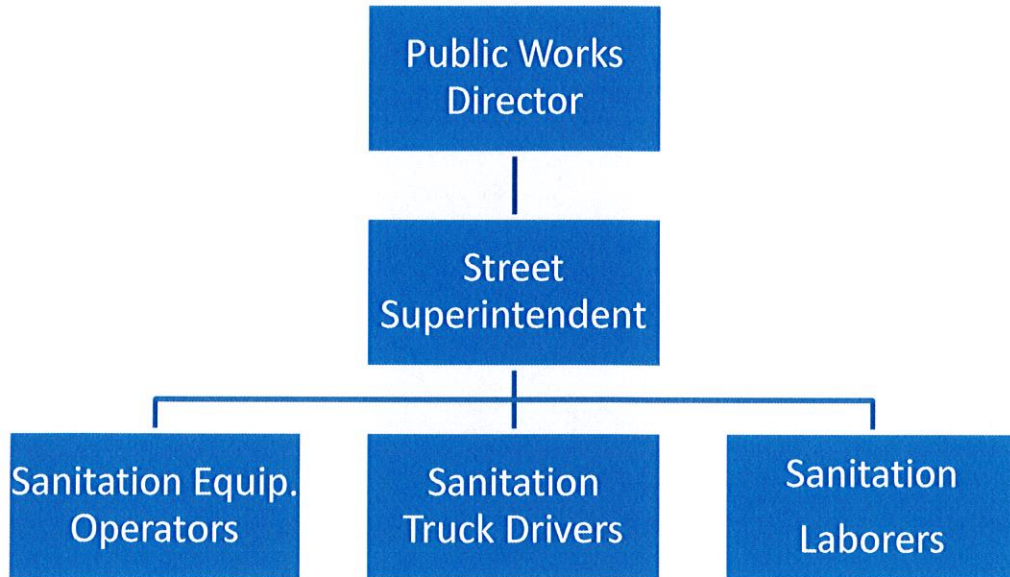
**100-GENERAL
NON-DEPARTMENTAL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-----) Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
MISCELLANEOUS						
TOTAL MISCELLANEOUS	\$648,899	\$580,974	\$885,661	\$603,881	\$603,881	\$412,285

COMMENTS

TOTAL NON DEPARTMENTAL	\$648,899	\$580,974	\$885,661	\$603,881	\$603,881	\$412,285
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SANITATION DEPARTMENT



The Sanitation Department is responsible for the operation and maintenance of the Compost Facility. The duties of the Sanitation Department include chipping, screening, receiving and dispersal of materials, collection of bagged leaves and emptying of these bags at the Center, pickup and chipping of brush and limbs and disposal to the Center, mowing of public rights-of-way, mowing of overgrown lots per ordinances and their procedures, litter pickup, general sanitation and cleanliness of our business district.

SANITATION DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ 182 residents participated in the annual City Spring Cleanup event efforts.
- ✓ 384 tires and 1,600 pounds of paper was collected for recycling.
- ✓ 41.25 tons of junk and debris was disposed of to beautify residential properties.
- ✓ Sanitation crews collected 751 cubic yards of yardwaste at curbside and recycled into compost.
- ✓ 66 yards of compost was sold to the public generating \$550 in revenue.

Goals & Objectives for FY 2014-2015

- ☐ Study new ways to handle and recycle yardwaste.
- ☐ Study new ways to improve the existing Compost Facility to improve operations and efficiency.
- ☐ Improve public awareness of recycling services to our citizens through city website, social media and press releases.

SANITATION DEPARTMENT

CITY OF NAVASOTA STREET FUND 559

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Street Superintendent	1	1	1	1
Equipment Operators	1	1	1	1
Truck Drivers	1	1	1	1
Laborers	1	1	1	1
TOTAL FULL TIME	4	4	4	4

PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Tree Trimming in R-O-W	38	40	44	50
Yardwaste/Brush Collected (Cu. Yds.)	N/A	N/A	751	800
Yardwaste Brought to Center(Pounds)	N/A	91,898	69,876	90,000
Recyclables Accepted (Tons)	50.95	42.34	49	52
Users of Recycle Station	902	1150	1057	1250
Tires Collected/Recycled	422	648	348	450
Compost Donated (Yds.)	19	20	15	20
Scrap Metal Recycled (Tons)	8.32	5.42	1.25	2.00
Paper Shred Recycled (Tons)	2,600	2,200	1,600	2,500
City Spring Cleanup Participants	292	334	182	250
City Wide Garage Sale Participants	54	43	38	42
City Electronic Waste Event Participants	0	91	0	250
Electronic Waste Recycled (Tons)	0	6.25	0	10

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL SANITATION EXPENDITURES	(-----2013-2014-----)					(---2014-2015)	
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>PERSONNEL SERVICES</u>							
TOTAL PERSONNEL SERVICES	\$54,610	\$45,811	\$61,701	\$85,064	\$77,842	\$86,900	
<u>MATERIALS & SUPPLIES</u>							
TOTAL MATERIALS & SUPPLIES	\$17,087	\$11,517	\$12,815	\$9,000	\$8,210	\$13,750	
<u>MAINTENANCE & SERVICES</u>							
TOTAL MAINTENANCE SERVICES	\$21,650	\$14,899	\$20,714	\$18,464	\$18,464	\$23,650	
<u>UTILITIES</u>							
TOTAL UTILITIES	\$498	\$170	\$134	\$200	\$134	\$200	
<u>PROFESSIONAL FEES</u>							
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$766,015	\$801,057	\$826,460	\$828,600	\$828,570	\$822,325	
<u>CAPITAL OUTLAY</u>							
TOTAL CAPITAL OUTLAY	\$0	\$0	\$187,000	\$0	\$0	\$0	
<u>COMMENTS</u>							
TOTAL SANITATION	\$859,860	\$873,454	\$1,108,824	\$941,328	\$933,220	\$946,825	

VEHICLE SERVICES



The City Automotive Services Center is responsible for maintaining all city fleet, heavy equipment and light equipment in a proper working condition. The department manages the fleet including scheduling maintenance repairs, and making recommendations regarding purchase of new vehicles and equipment.

VEHICLE SERVICES

Accomplishments for FY 2013-2014

- ✓ Maintained a fleet over 100 vehicles and pieces of equipment operational supporting all departments.
- ✓ Installed a water softener on the Shop ice machine to help extend the life of the equipment and reduce maintenance costs.
- ✓ Recycled 900 gallons of used motor oil collected from City fleet and do-it-yourselfers.

Goals & Objectives for FY 2014-2015

- ☐ Insure that all vehicles and equipment are at their highest peak of performance.
- ☐ Make sure that all oil changes and lubrication are performed on a regular basis.
- ☐ Research Fleet Maintenance Work Order Programs for Vehicle Services.

VEHICLE SERVICES

CITY OF NAVASOTA VEHICLE SERVICES 561

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Vehicle Services Foreman	1	1	1	1
Vehicle Mechanic Helper	1	1	1	1
TOTAL FULL TIME	2	2	2	2

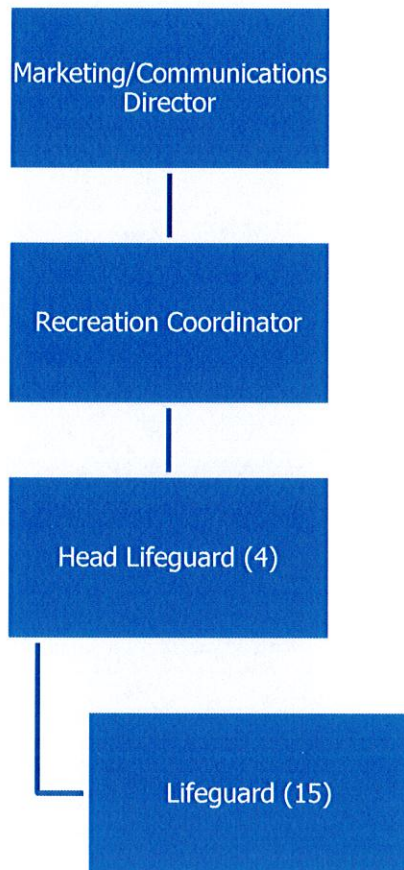
PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Oil Changes	128	141	152	160
Repairs	152	150	162	168
Oil Recycled (Gallons)	960	994.75	900	1000
Tires Replaced	65	68	76	70
Batteries	17	17	18	18
State Inspections	40	50	25	40

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
VEHICLE & EQUIP SERVICES
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$76,002	\$65,599	\$76,149	\$88,475	\$87,823	\$91,679
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$15,024	\$15,359	\$17,816	\$18,555	\$18,555	\$17,900
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$4,301	\$2,620	\$4,582	\$5,325	\$5,173	\$4,000
<u>UTILITIES</u>						
TOTAL UTILITIES	\$4,511	\$4,216	\$4,144	\$4,000	\$3,676	\$4,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$1,200	\$1,200	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$461	\$50	\$57	\$350	\$177	\$350
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$567	\$0	\$0	\$1,000	\$0	\$7,000
<u>COMMENTS</u>	TIRE MACHINE 4,000 TIRE BALANCER 3,000					
<u>TOTAL VEHICLE & EQUIP SERVICES</u>	\$100,866	\$87,844	\$102,748	\$118,905	\$116,604	\$124,929

NAVASOTA SWIMMING POOL



The Navasota City Pool provides comprehensive aquatics programming that meets the needs of the community through highly accessible, enjoyable and varied opportunities for learning and recreation. We strive to offer a safe, responsive and welcoming aquatics environment that promotes the health and well-being of our City's residents.

NAVASOTA SWIMMING POOL

Accomplishments for FY 2013-2014

- ✓ Increased public swim hours from 16 to 48 hours a week
- ✓ Lowered personnel cost for operating the municipal pool by 50%
- ✓ Graduated 79 swim lesson students
- ✓ Reworked the daily pool schedule to facilitate more hours for open swim
- ✓ Added a cabana rental to increase parties during open swim
- ✓ Increased overall participation in open swim
- ✓ Purchased new tables & chairs for the entire pool area
- ✓ Hosted 4 successful swim meets
- ✓ Modified contract the City has with local swim team

Goals & Objectives for FY 2014-2015

- ☐ Increase public swim attendance
- ☐ Increase swim lesson graduation rate
- ☐ Increase overall revenue
- ☐ Increase pool rentals
- ☐ Add more pool services (improve facilities, kid friendly activities and increase customer service)

NAVASOTA SWIMMING POOL

CITY OF NAVASOTA GENERAL FUND 562

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
---------------------------	------------------------------------	------------------------------------	---------------------------------------	--------------------------------------

Marketing & Communications Dir.

1

1

1

1

Recreation Coordinator

N/A

1

0

1

Head Lifeguard

4

4

4

4

Lifeguard

12

14

15

16

PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
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Pool Revenue

Open Swim Attendance

Pool Rentals

Swim Meets

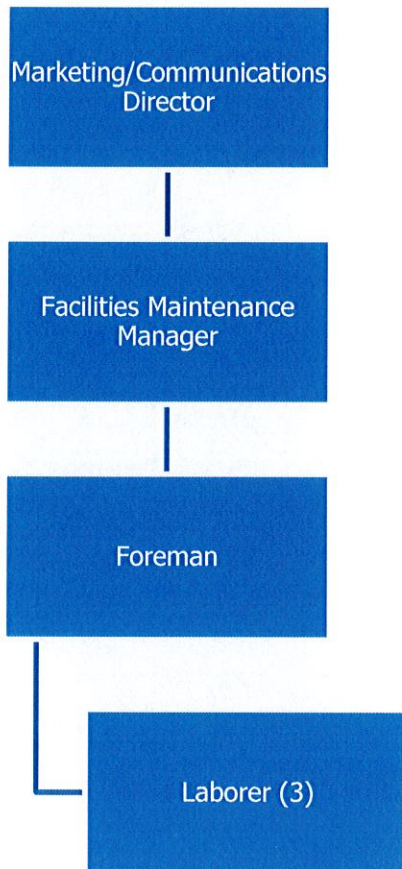
Swim Lesson Graduates

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
SWIMMING POOL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(-----2013-2014-----) (----2014-2015)
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$44,757	\$47,061	\$53,016	\$36,415	\$33,518	\$49,519
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$11,481	\$7,708	\$8,364	\$11,000	\$10,406	\$11,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$16,555	\$6,479	\$9,361	\$6,400	\$5,403	\$9,472
<u>UTILITIES</u>						
TOTAL UTILITIES	\$12,872	\$9,516	\$11,549	\$12,189	\$12,189	\$12,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$2,934	\$3,584	\$1,749	\$2,800	\$2,108	\$2,800
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL SWIMMING POOL	\$88,599	\$74,348	\$84,039	\$68,804	\$63,624	\$84,791

PARKS DEPARTMENT



The Parks Department is responsible for maintaining all public facilities including parks, city hall, community center, city pool, Horlock House, Library and all outlying remote locations. They also oversee the mowing contract, sport field maintenance, RV operations and community events such as Kidfish, July 4th, Gran Fondo and all city parades.

PARKS DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Completed construction on Horlock House
- ✓ Increased participation at Kidfish, Gran Fondo, July 4th and Christmas Parade
- ✓ Had a 100% increase in RV Park occupation
- ✓ Added new soil to little league fields changing it from a 40 to 50 arch
- ✓ New playground installed at Victoria Park
- ✓ Built a portable stage for smaller events
- ✓ Remodeled bathroom at the softball fields in August Horst Park
- ✓ Installed 5 new vending machines and incorporated a new program to operate them
- ✓ Removed dead trees at the cemetery

Goals & Objectives for FY 2014-2015

- ☐ Revitalize the softball fields at August Horst Park
- ☐ Add lights along Cedar Creek trail from Hillside to Victoria
- ☐ Clear and rework the banks of Cedar Creek
- ☐ Replace damaged sidewalks in parks
- ☐ Replace the electrical components in the lights in front of city hall
- ☐ Possibly replace areas in the front lawn of city hall
- ☐ Install access point to clock tower
- ☐ Work with PGAL to fix front entry to city hall
- ☐ Increase participation at community events
- ☐ Oversee new installation of parking lot at Horlock House
- ☐ Get a new cleaning crew installed for all facilities

PARKS DEPARTMENT

CITY OF NAVASOTA GENERAL FUND 563

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Marketing & Communications Dir.	N/A	1	1	1
Facilities Maintenance Manager	1	1	1	1
Parks Foremen	1	1	1	1
Laborer	2	2	2	3

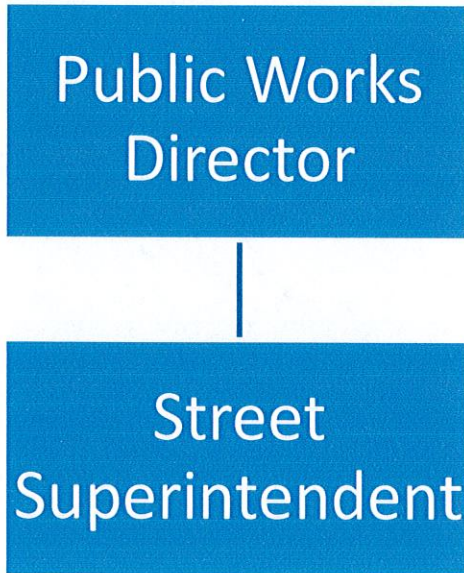
PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Work Orders Completed				
Attendance at community events				
Projects/Goals Completed				

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**PARKS****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$173,910	\$170,206	\$163,349	\$184,221	\$182,771	\$190,756
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$26,797	\$34,428	\$36,467	\$29,000	\$28,340	\$30,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$49,376	\$42,241	\$43,695	\$54,000	\$49,565	\$60,750
<u>UTILITIES</u>						
TOTAL UTILITIES	\$23,669	\$30,844	\$26,237	\$36,720	\$35,276	\$28,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$300	\$2,945	\$2,500	\$2,430	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$97,698	\$95,910	\$178,693	\$207,000	\$205,397	\$213,210
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$16,317	\$29,913	\$0	\$47,500	\$46,612	\$12,000
<u>COMMENTS</u>	28000 drainage study for creek 12000 tractor					
TOTAL PARKS	\$387,767	\$403,842	\$451,386	\$560,941	\$550,391	\$534,716

AIRPORT



The Navasota Municipal Airport is responsible for providing a safe well-maintained basic utility airport by encouraging increased services for both home-based and transient aircraft. Maintain compliance with Federal, State and local rules and regulations promoting economic growth for Navasota. The Director of Public Works serves as the Airport Manager. The Street Department personnel work under the direction of the Street Superintendent to address grounds maintenance of the airport. In 2013, the City of Navasota entered into contract with Spinner Aviation to serve as the Fixed Base Operator (FBO) for Navasota Municipal Airport. The FBO manages the daily operations and provides aeronautical services such as fueling, tie-down and parking, hangar rental, courtesy car services, and runway lighting maintenance.

AIRPORT

Accomplishments for FY 2013-2014

- ✓ City of Navasota entered into contract with a Fixed Base Operator (FBO) to handle daily operations at the Municipal Airport. The FBO has temporarily restored an existing 100 Low Lead aviation fuel pump and tank, and provides Jet A fuel by fuel truck to serve patrons of the airport.
- ✓ Secured \$727,350.86 in both federal and state grant funding from TxDOT Aviation for airport improvements. As a result, the taxiway was reconstructed to accommodate tie-down areas for transient pilots, and installation of two 12,000 gallon state-of-the-art fuel tanks and card reader system. The facility now provides both self-serve 100 Low Lead AVGAS and full service Jet A fuel. The new tanks will be operated and maintained by Spinner Aviation, the city's Fixed Base Operator. The fuel farm project was one of the many long-term goals outlined in the city's Airport Master Plan. The availability of the fuel will aid in attracting both private and corporate jet planes to utilize the airport, and give support to increasing tourism and economic growth in Navasota and Grimes County.

Goals & Objectives for FY 2014-2015

- ☐ Apply for Texas Department of Transportation Aviation funding grants to resurface and crack seal the runway.
- ☐ Apply for Texas Department of Transportation Aviation Routine Airport Maintenance Program grant.
- ☐ Budgeted \$431,000 to construct water, sewer and gas extension to the airport. In addition, the Navasota Economic Development Corporation is contributing \$50,000 towards this project.
- ☐ Facilitate Navasota Airport Advisory Board member training in to ensure members understand their role and vision of the Navasota City Council.
- ☐ Develop a policy for pilot use of the city's Airport Courtesy Car.
- ☐ Work with the city Marketing Department to help develop a logo/decal for the Airport Courtesy Car.
- ☐ Continue to market and lease available 100' x 100' hangar spaces.

AIRPORT

CITY OF NAVASOTA GENERAL FUND 566

	Actual	Actual	Estimated	Budgeted
	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
PERSONNEL SERVICES	0	0	0	0
TOTAL FULL TIME	0	0	0	0

***NOTE: City contracted with FBO to manage daily airport operations in April 2013**

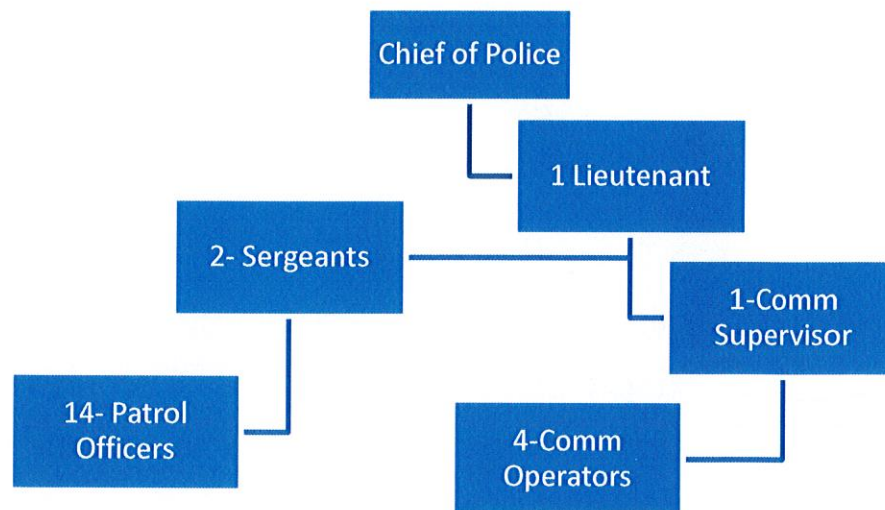
	Actual	Actual	Estimated	Budgeted
	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
PERFORMANCE MEASURES				
Airport Maintenance	3	17	5	8
Home Based Aircraft	23	26	27	28
Jet A Fuel Sold (Gallons)	0	0	2,024	11,089
100 Low Lead Fuel Sold (Gallons)	0	0	6,193	9,166
Courtesy Car Usage	1	3	2	10

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**AIRPORT****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$2,266	\$0	\$0	\$200	\$200	\$0
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$385	\$1,643	\$221	\$500	\$358	\$500
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$3,201	\$1,358	\$9,648	\$2,610	\$2,610	\$55,300
<u>UTILITIES</u>						
TOTAL UTILITIES	\$1,081	\$1,182	\$2,070	\$2,600	\$2,532	\$2,400
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$400	\$23,885	\$22,964	\$7,289	\$7,288	\$10,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$311	\$0	\$10,600
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$310,542	\$204,800	\$204,785	\$0
<u>COMMENTS</u>						
TOTAL AIRPORT	\$7,333	\$28,068	\$345,445	\$218,310	\$217,773	\$78,800

POLICE PATROL/ SCHOOL RESOURCE OFFICER/ COMMUNICATIONS



The patrol divisions is responsible for answering calls for service, traffic enforcement, crash investigations, and assist or solve problems for citizens. The School Resource Officers are assigned to the Independent School District (1- Sergeant and 1- Patrol Officer) and are responsible for answering calls for service and liaisons to the district. The Special Response Team (SRT) is a specialized unit that consists of eight department members that serve high-risk warrants, assist narcotics in search warrants, and hostage or barricaded person situations. Communications is responsible for answering police non-emergency phone, 9-1-1, data entry for in-house system and Texas Law Enforcement Terminal system, taking walk-in complaints, and dispatching calls for service to police, fire, and ambulance services.

POLICE PATROL/ SCHOOL RESOURCE OFFICER/ COMMUNICATIONS

Accomplishments for FY 2013-2014

- ✓ National Night out – 8 scheduled parties
- ✓ Largest Treats on the Streets event (estimated 2,000 participants)
- ✓ Click it or Ticket and impaired driving enforcement campaigns
- ✓ Shattered Dreams
- ✓ Implementation of new 9-1-1 system
- ✓ Successful Criminal Justice Information System (CJIS) audit by the State and Federal agencies
- ✓ Increased business contacts
- ✓ Increased foot patrols

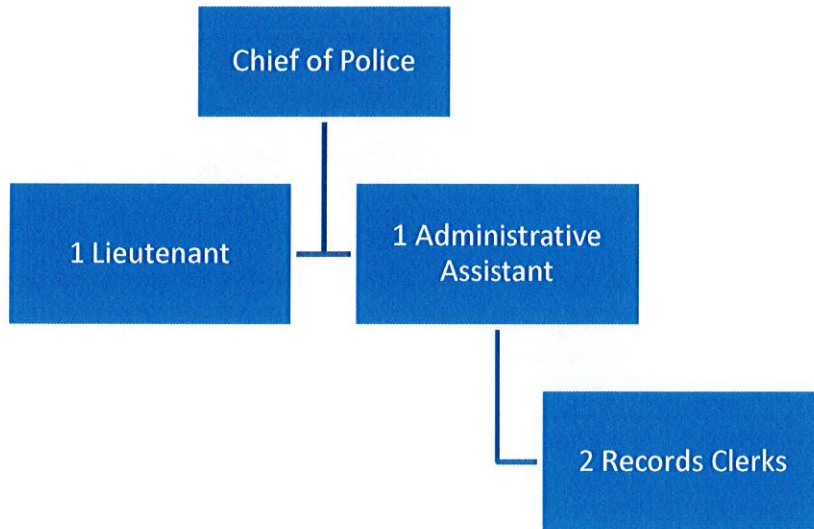
Goals and Objectives for FY 2014-2015

- ☐ Replace antiquated communications work stations
- ☐ Add second Texas Law Enforcement Terminal System (TLETS) in communications
- ☐ Assess workflow of reports for efficiency
- ☐ Re-organize and implement a Staff Sergeant for reviewing reports in workflow.
- ☐ Implement more specialized patrols throughout year
- ☐ Research cost and reduction of workload on patrol by implementing a traffic division
- ☐ Increase traffic enforcement of truck route and school zones

POLICE PATROL/ SCHOOL RESOURCE OFFICER/ COMMUNICATIONS

Performance Measures	2012-2013 Actual	2013-2014 Actual	2013-2014 Estimated
Calls for Service	11549	11344	12738
Average Response Time	2:03	1:58	2:02
Traffic Stops	1985	1444	1649
Truck Route Stops	330	255	288
Business Contacts	694	688	770
Foot Patrols	330	431	484
Reports generated	2540	2493	2808
Accidents	267	314	351
Arrests	455	428	481
Phone calls answered	4733	5022	5657
9-1-1 calls answered	813	884	994
Walk- in complaints	413	371	416
Personnel (full time sworn staff budgeted)			
Police Chief	1	1	1
Lieutenant	1	1	1
Sergeants	2	2	2
Patrol officers	11	14	14
Personnel (Non-Sworn full time staff budgeted)			
Communications Supervisor	1	1	1
Communications Operator	4	4	4

POLICE ADMINISTRATION AND SUPPORT SERVICES



Police Administration is responsible for providing support and guidance to all staff and citizens. Support and guidance is accomplished by the use of police/city policy, enforcement of State and Federal laws and city ordinances while in the performance of police duties. Administration is also responsible for short and long term planning, research and cost analysis of police services and inventory, and evaluating the performance of police services provided to the community.

Support services are the Administrative Assistant and Records Clerks. The Administrative Assistant supervises the records clerks, maintains, and reports all sworn personnel training records to Texas Commission on Law Enforcement (TCOLE). Maintains and assist in audits, tracking, and implementation of awarded grants. The Records Clerks are responsible for all generated records and their safekeeping, answer administrative phone lines, help customers, handle open records request, and file case reports with the prosecuting attorneys.

POLICE ADMINISTRATION

Accomplishments for FY 2013-2014

- ✓ National Night Out – 8 scheduled parties
- ✓ Largest Treats on the Streets event (estimated over 2,000 attended)
- ✓ Click it or Ticket and impaired driving enforcement campaigns
- ✓ Take Back Drug Program – 53 pounds collected
- ✓ Events participated in; Shattered Dreams – Tree of Angels – Food For Families – Neighborhood Day at Carver – Special Olympic Torch Run – Grand Fondo – Ride to Recovery Texas Challenge (veteran bike ride) – Anderson Shiro Career Fair.
- ✓ Reached full staffing level for police officers (Filled two vacancies)
- ✓ Grants for body armor awarded (1,131 dollars)
- ✓ Policy completed in preparation of being a Recognized agency through the Texas Police Chief's Association.
- ✓ Donations to Police Department from organizations and community members (10,000 dollars used for purchase of Tasers)
- ✓ Maintained mandated continuing education and training requirements
- ✓ Hired two staff to attend the police academy (currently one is attending)
- ✓ Maintained an average years of service in staff tenure (5 years)

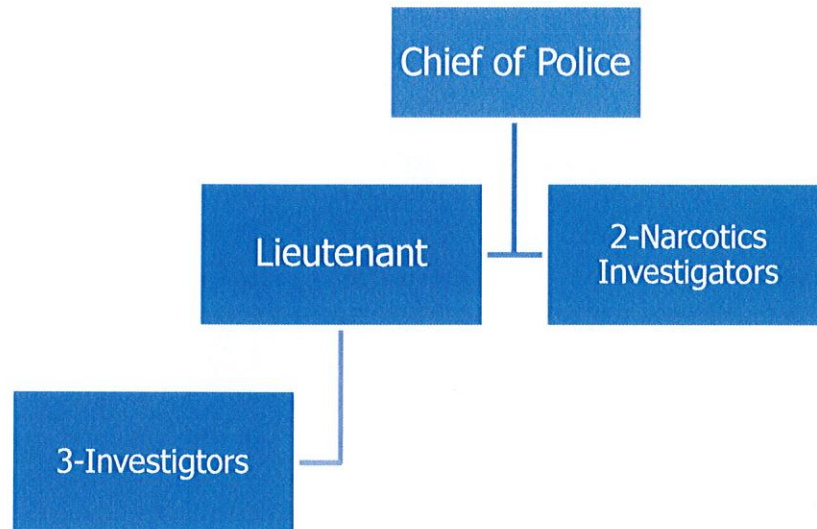
Goals and Objectives for FY 2014-2015

- ☐ Research grant opportunities for staff and equipment.
- ☐ Maintain full staffing department wide
- ☐ Apply with Texas Police Chief's Association Recognition Program/ continue process to reach recognition status.
- ☐ Re-organize and implement policies for evidence storage and intake for recognition program.
- ☐ Assess current processes department wide for efficiency and effectiveness.
- ☐ Purchase two new patrol vehicles and decommission two old patrol vehicles

POLICE ADMINISTRATION

Performance Measures	2012-2013 Actual	2013-2014 Actual	2013-2014 Estimated
In-house training for police staff	18	20	24
Employee Staff meetings	9	13	15
Grants obtained	1	1	1
Seizures awarded	2	3	6
Police staff added	0	3	3
Community meetings	4	4	4
Personnel (full time sworn staff budgeted)			
Police Chief	1	1	1
Lieutenant	1	1	1
Personnel (Non-Sworn full time staff budgeted)			
Administrative Assistant	1	1	1
Records Clerk	2	2	2

CRIMINAL INVESTIGATION DIVISION



Criminal investigative division is responsible for investigating all assigned criminal cases, collecting evidence, evidence storage, processing crime scenes, conducting follow-ups, interviewing alleged suspects and witnesses, and obtaining and serving warrants. Narcotic investigators are primarily responsible for investigating illegal drugs, working undercover operations, obtaining search warrants, intelligence gathering, surveillance, and serving warrants.

CRIMINAL INVESTIGATION DIVISION

Accomplishments for FY 2013-2014

- ✓ Successful undercover drug stings (Two stings lasting more than six months each with more than forty individuals arrested)
- ✓ Seizure of (4) vehicles that were awarded to the department to help reduce budget costs
- ✓ Investigator Klawinsky awarded officer of the year by Grimes County Crime Stoppers
- ✓ Investigator Mize awarded Narcotics Officer of the Year by Texas Narcotic Officers Association East Region
- ✓ Successful conclusion/conviction of Capital Murder trial (Stolz)
- ✓ Purchase of body mic equipment for Narcotics

Goals and Objectives for FY 2014-2015

- ☐ Research grant opportunities for staff and equipment.
- ☐ Evaluate workload of criminal investigators to determine necessity of additional staff
- ☐ Re-organize and implement policies for evidence storage and intake for recognition program.
- ☐ Evaluate investigation processes for efficiency to help increase case solve rate

CRIMINAL INVESTIGATION DIVISION

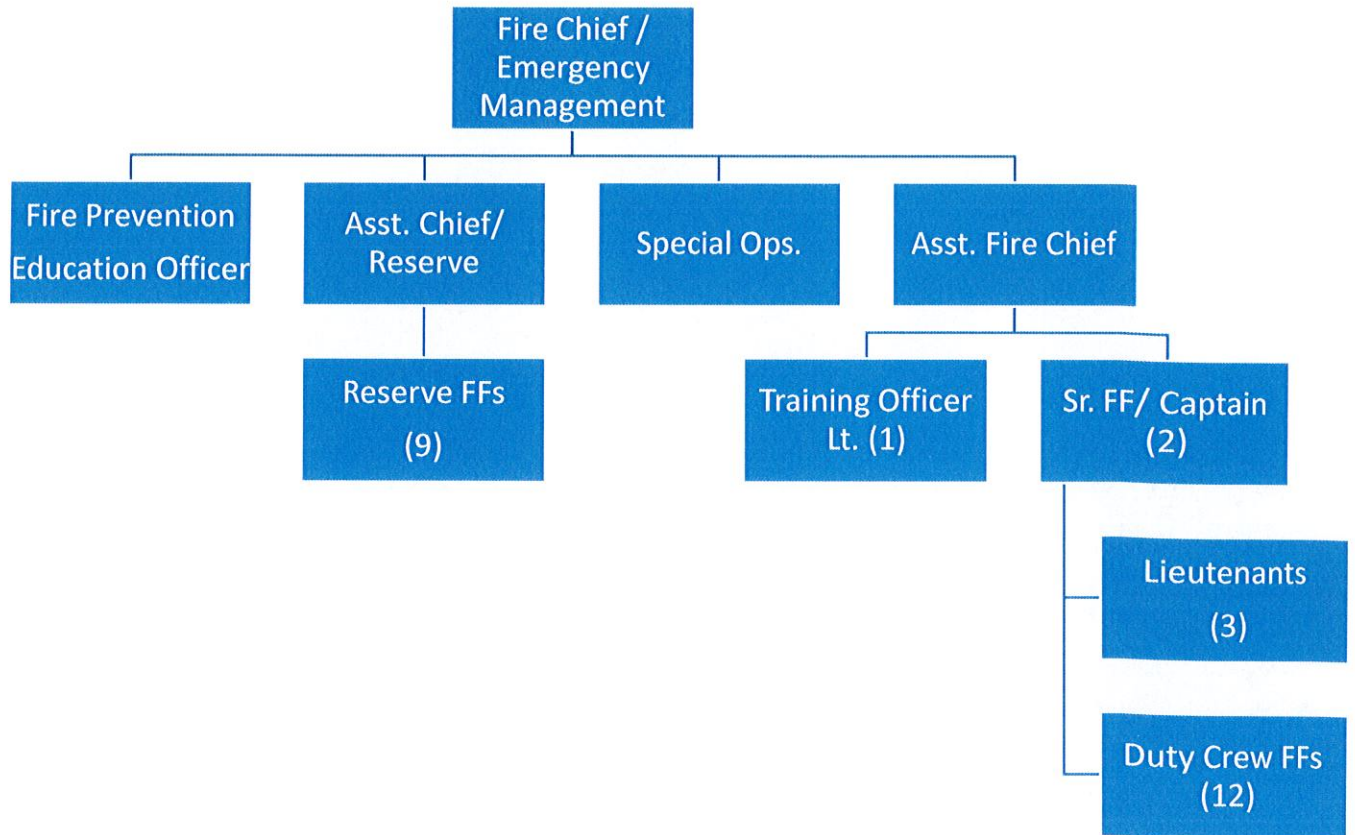
Performance Measures	2012-2013 Actual	2013-2014 Actual	2013-2014 Estimated
CID			
Total number cases assigned	276	186	202
Total number cases cleared	221	114	121
Total reports written	732	624	714
Narcotics			
Total number of cases	26	27	30
Total number of cases cleared	22	23	26
Total reports written	56	104	116
Search warrants served	18	21	23
Non-drug search warrants served	4	20	22
Seizures	6	6	8
Personnel (full time staff budgeted)			
Criminal investigators	3	3	3
Narcotics investigators	2	2	2

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**POLICE****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$1,297,069	\$1,375,405	\$1,546,657	\$1,677,787	\$1,616,610	\$1,748,482
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$91,782	\$90,007	\$104,778	\$93,600	\$90,839	\$106,500
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$53,316	\$33,971	\$36,750	\$35,883	\$35,882	\$25,000
<u>UTILITIES</u>						
TOTAL UTILITIES	\$16,018	\$50	\$0	\$6,600	\$6,557	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$466	\$872	\$1,335	\$1,335	\$1,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$16,888	\$26,066	\$35,174	\$31,365	\$26,369	\$36,700
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$24,270	\$152,677	\$97,450	\$167,741	\$167,741	\$70,000
<u>COMMENTS</u>	2 PATROL CARS AND EQUIPMENT					
TOTAL POLICE	\$1,499,343	\$1,678,642	\$1,821,681	\$2,014,311	\$1,945,333	\$1,987,682

FIRE DEPARTMENT



The Fire Department is responsible for preparing for, responding to, and mitigating fire, rescue, medical and environmental emergencies and Emergency Management Coordination through proactive education, prevention, and safe emergency response services. The Fire Chief is responsible for management and direction of departmental policies and guidelines, fiscal responsibility of the department budget, shift schedules, special operations and emergency management; as well as filling a shift and responding to emergency calls. The assistant chiefs and operations are responsible for emergency responses, training, fire prevention, public education, and Tactical Evaluation Assessment Plans of public buildings.

FIRE DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Successfully implemented the use of Revenue Rescue for the recovery of associated costs to responding to calls involving non residents
- ✓ Increased minimum night time staffing to two, to be able to better serve the citizens
- ✓ Implementation of responding to EMS calls 24/7
- ✓ Insurance Service Office (ISO) study and evaluation by the department with Mike Pietsch; first phase
- ✓ Updated the fire station for a more professional atmosphere
- ✓ Reviewed fire ground safety procedures that led to the designation of an Incident Safety Officer and purchase of new updated safety equipment
- ✓ Adoption and implementation of the 2012 International Fire Code with amendments
- ✓ Reviewed and updated several departmental policies and guidelines
- ✓ Purchase and installation of a Weather Bug system (a \$10,000 grant from Union Pacific was received to assist with the purchase)
- ✓ After 3 years of coordination between the City of Navasota, Grimes County, Brazos Valley Council of Governments (BVCOG), Texas A & M Extension Service (TEEX), Texas Department of Emergency Management (TDEM), and Federal Emergency Management Agency (FEMA), we have an approved Hazard Mitigation Plan
- ✓ Through our participation with the Brazos Valley Search and Rescue (BVSAR), we have successfully formed the Brazos Valley Incident Management Team (BVIMT) with several other agencies in the region
- ✓ Participated in the Shattered Dreams program

Goals & Objectives for FY 2014-2015

- ☐ Continue working to reduce the ISO classification from a 5 to a 3
- ☐ Review, update, and implement new training guidelines for all FD personnel for fire suppression, special operations, and EMS
- ☐ Continue to improve the knowledge, skills, and abilities of all FD personnel to reduce risks and improve the efficiency of our records
- ☐ Implement a new, more aggressive recruiting program for reserve firefighters and implement a reserve firefighter training academy for the new recruits. This is being planned with the Brazos County Firefighters Association
- ☐ Review staffing levels and implementation for more stability and efficiency of our services; develop a plan to reduce part-time firefighting staff while increasing full-time firefighting staff

FIRE DEPARTMENT

CITY OF NAVASOTA GENERAL FUND 568

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Fire Chief	1	1	1	1
Fire Marshal	1	1	½	0
Fire Prev. Officer/PubEd	0	0	0	1
Assistant Chief	1	1	1	1
Assistant Chief – Reserve	1	1	1	1
Training Officer	1	1	1	1
Sr. Firefighter/Captain	1	2	2	2
Duty Crew Firefighters	8	7	13	13
Lieutenants	0	0	1	1
Lieutenants – Reserve	2	2	2	2
Reserve Firefighters	11	10	9	10
TOTAL FULL TIME	3	3	3	3
TOTAL PART TIME	10	11	17	17
TOTAL RESERVES	14	13	12	13

	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
PERFORMANCE MEASURES				
Calls for Services	679	647	1042	1200
Structure Fires	12	11	16	20
Vehicle & Equipment Fires	15	18	22	25
Vegetation Fires	23	30	10	20
Other Fires	21	19	16	20
Motor Vehicle Accidents (MVAs)	69	71	101	100
MVAs w/ Entrapment	8	6	15	15
Technical Rescue	2	2	4	5
Hazmat	35	42	36	40
EMS	341	318	645	650
Fire Education Participants	1,360	1,360	1,398	1,400
Fire Extinguisher Classes	2	2	4	5
Voluntary Fire Fund (\$)	9,662	9,443	8,750	8,500
Revenue Rescue (\$)	N/A	N/A	13,000	15,000

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**FIRE****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
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PERSONNEL SERVICES

TOTAL PERSONNEL SERVICES	\$302,993	\$317,834	\$328,773	\$382,111	\$380,400	\$392,477
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MATERIALS & SUPPLIES

TOTAL MATERIALS & SUPPLIES	\$20,993	\$23,267	\$28,082	\$34,885	\$31,699	\$29,735
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MAINTENANCE & SERVICES

TOTAL MAINTENANCE SERVICES	\$26,136	\$41,208	\$43,106	\$64,895	\$64,210	\$62,493
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UTILITIES

TOTAL UTILITIES	\$4,286	\$0	\$3,803	\$6,593	\$6,592	\$7,000
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PROFESSIONAL FEES

TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$10,000	\$10,000	\$13,000
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MISCELLANEOUS

TOTAL MISCELLANEOUS	\$22,944	\$19,763	\$13,800	\$19,865	\$13,751	\$18,640
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CAPITAL OUTLAY

TOTAL CAPITAL OUTLAY	\$8,953	\$57,002	\$34,581	\$35,732	\$35,731	\$75,732
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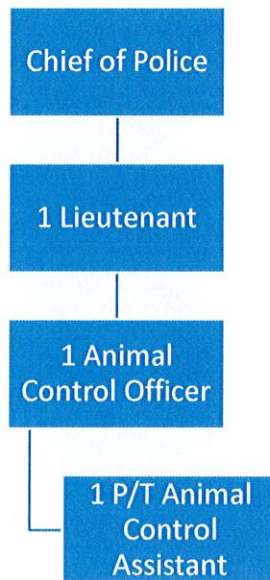
COMMENTS

5 IN HOSE AND ADAPTERS

TOTAL FIRE

	\$386,305	\$459,074	\$452,145	\$554,081	\$542,383	\$599,077
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POLICE ANIMAL CONTROL



Animal Control is responsible for answering calls for service, capturing at-large animals, trapping at-large animals, enforcement of City Ordinances, providing care to housed animals at the shelter, and maintain pet population of shelter through adoptions, reclaims, and foster agencies.

POLICE ANIMAL CONTROL

Accomplishments for FY 2013-2014

- ✓ Successful adoption events
- ✓ Developed partnerships with volunteer groups
- ✓ Volunteer maintained social media page
- ✓ Donated advertisement in local paper for pet of the week spot light by the Examiner
- ✓ Addition of low cost spay and neuter program
- ✓ Increased number of low cost shot clinics implemented
- ✓ Maintained low euthanasia rate to establish and implement a no-kill shelter

Goals & Objectives for FY 2014-2015

- ☐ Research and evaluate remodel vs. new construction of shelter
- ☐ Review and implement guidelines and policies
- ☐ Add one more full-time animal control officer
- ☐ Research future purchase of animal control vehicle and kennel
- ☐ Increase participation with community outreach programs
- ☐ Increase partnerships with local and state wide animal organizations

POLICE ANIMAL CONTROL

CITY OF NAVASOTA GENERAL FUND 569

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Police Chief (full-time sworn)	1	1	1	1
Lieutenant (full-time sworn)	1	1	1	1
Animal Control Officer (f/t non-sworn)	1	1	1	1
TOTAL FULL TIME	3	3	3	3
P/T Animal Control Assistant (non sworn)	0	0	1	1
TOTAL PART TIME	0	0	1	1

	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
PERFORMANCE MEASURES				
Calls for service	unknown	449	447	500
Reports written	unknown	449	447	500
Animals sheltered	unknown	unknown	318	358
Animals adopted	unknown	unknown	197	222
Adoption events	unknown	unknown	10	11
Occupancy rate	unknown	unknown	125%	125%

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
ANIMAL CONTROL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$35,758	\$32,032	\$42,027	\$51,102	\$51,081	\$54,507
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$5,147	\$4,234	\$6,120	\$7,317	\$7,317	\$10,700
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$327	\$939	\$2,358	\$708	\$707	\$1,750
<u>UTILITIES</u>						
TOTAL UTILITIES	\$3,403	\$2,440	\$2,289	\$3,258	\$3,257	\$2,600
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$409	\$5,308	\$444	\$4,000	\$3,906	\$7,416
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL ANIMAL CONTROL	\$45,044	\$44,953	\$53,238	\$66,385	\$66,268	\$76,973

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
MUNICIPAL COURT
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$58,504	\$59,302	\$61,272	\$102,028	\$101,483	\$106,008
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$5,043	\$2,339	\$1,598	\$3,000	\$2,102	\$3,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$1,085	\$0	\$0	\$1,500	\$0	\$1,500
<u>UTILITIES</u>						
TOTAL UTILITIES	\$1,193	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$1,313	\$820	\$1,564	\$2,250	\$1,260	\$2,300
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL MUNICIPAL COURT	\$67,138	\$62,461	\$64,434	\$108,778	\$104,845	\$112,808

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**TEEN COURT****EXPENDITURES**

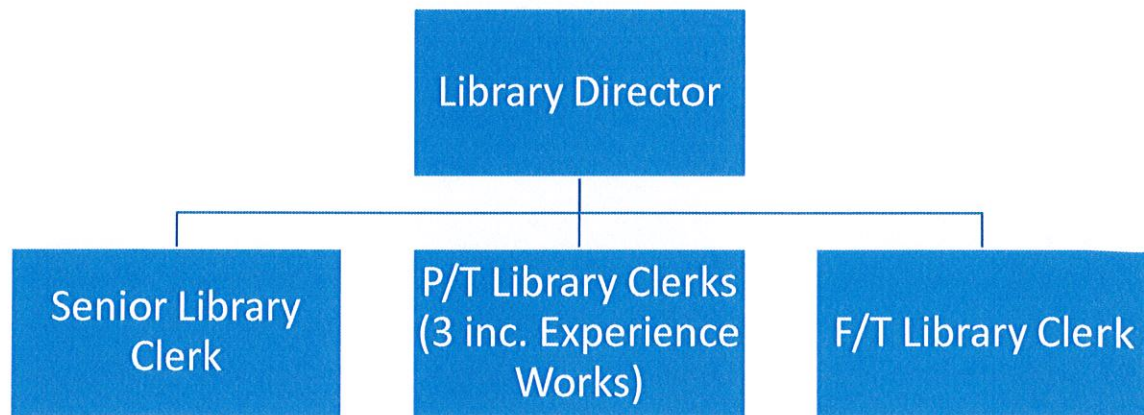
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$24,996	\$25,091	\$24,977	\$25,081	\$25,081	\$24,966
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$1,000	\$0	\$0	\$0	\$0	\$0
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$1,980	\$0	\$0	\$0
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL TEEN COURT	\$25,996	\$25,091	\$26,957	\$25,081	\$25,081	\$24,966

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**EMERGENCY MANAGEMENT
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$0	\$247	\$0	\$1,000	\$947	\$1,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$368	\$0	\$1,916	\$0	\$0	\$1,800
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$15,700	\$15,700	\$1,500
<u>COMMENTS</u>						
TOTAL EMERGENCY MANAGEMENT	\$368	\$247	\$1,916	\$16,700	\$16,647	\$4,300

Library



The Library is responsible for providing materials and services for community residents of all ages for personal enrichment, enjoyment, and educational needs. The library is committed to providing practical access to all forms of media. The library's staff works to serve the public and to respond to the changing nature of library services.

The library also serves as a learning and educational center for all residents of the community and county. The library strives to be the learning and information center of our community and the place people comes for the discovery of ideas, the joy of reading, and the power place of information. Community needs influence our services, and we take a personal interest in ensuring that they are delivered in a welcoming, convenient, and responsive manner.

Library

Accomplishments for FY 2013-2014

- ✓ Library sponsored first Easter egg hunt with over 100 children participating.
- ✓ Staff sponsored holiday-themed story-times and crafts quarterly.
- ✓ Library sponsored two book signings this year.
- ✓ Applied for and awarded Tocker Grant to be used for library renovations.
- ✓ Planning of facilities improvement.
- ✓ Maintained memberships with Central Texas Library System (CTLIS) and the Texas State Library.

Goals & Objectives for FY 2014-2015

- ☐ Increase library staff training and communication.
- ☐ Increase promotion of library products and programs.
- ☐ Renovation of the library with the awarding of the Tocker Grant.
- ☐ Subscription to E-Books.
- ☐ Increase the number of computer workstations.

Library

CITY OF NAVASOTA GENERAL FUND 581

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Library Director	1	1	1	1
Library Clerks	2 full-time	1 full-time	1 full-time	1 full-time
Senior Library Clerk	1 full-time	1 full-time	1 full-time	1 full-time
TOTAL FULL TIME	3	3	3	3
Part-time Library Clerks	3	3	2	3
Library Clerk funded by Experience Works	1	1	1	0
TOTAL PART-TIME	4	4	4	3

PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
New Library Cards Issued	683	691	730	750
Story time Events	14	16	22	25
Themed Events	4	7	8	12
Computer Usage	5,116	5,212	5,378	5,475
Story-Time Participants	234	257	269	280
Circulation	37,947	38,789	39,234	40,750

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
LIBRARY
EXPENDITURES**

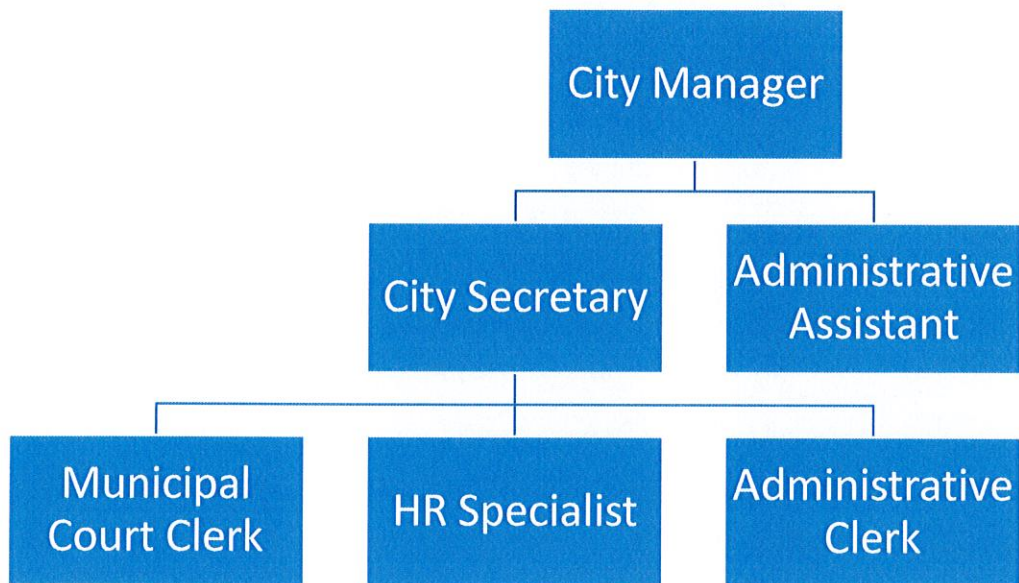
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$153,848	\$142,182	\$151,206	\$166,071	\$162,749	\$174,591
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$10,357	\$8,082	\$7,553	\$9,000	\$8,034	\$10,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$24,724	\$12,894	\$7,188	\$14,000	\$5,413	\$14,100
<u>UTILITIES</u>						
TOTAL UTILITIES	\$9,910	\$7,088	\$7,259	\$7,549	\$7,549	\$7,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$737	\$0	\$500	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$1,720	\$1,442	\$1,126	\$1,260	\$1,239	\$2,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$20,506	\$16,480	\$24,463	\$19,740	\$19,735	\$40,000
<u>COMMENTS</u>	22000 shevling received tocker grant					
TOTAL LIBRARY	\$221,802	\$188,168	\$199,295	\$217,620	\$204,719	\$247,691

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
LEGISLATIVE
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$12,692	\$538	\$538	\$538	\$538	\$0
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$10,412	\$7,811	\$12,777	\$15,612	\$15,508	\$19,480
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$85,645	\$160,327	\$159,128	\$157,406	\$157,405	\$140,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$157,322	\$172,558	\$217,439	\$198,257	\$198,257	\$196,250
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL LEGISLATIVE	\$266,071	\$341,234	\$389,882	\$371,813	\$371,708	\$355,730

ADMINISTRATION



The Administration Department is responsible for the efficient and economical administration of the city government. The Administration department oversees the day to day operations of the city organization, and serves as a liaison between the City Council and City Staff. The Administration department is responsible for long and short term planning, and evaluates City services and personnel. The Administration Dept. is also responsible with assistance from the Finance Dept. to develop annual budgets.

This department provides quality customer relations, accurate and timely public information and City Council support. The department strives to continuously improve the quality of life for residents by providing excellent services to the staff and Citizens of Navasota.

The City Secretary maintains all city records as well as posts City Council agendas. She is also responsible for the minutes of all City Council meetings, and works with the City Manager and City Council to maintain professionalism in City Council meetings.

The Municipal Court Clerk maintains all court records, and schedules appointments to see the Municipal Judge, as well as receives payments for court fines and fees. The Clerk also files all reports with the State of Texas and prepares reports for the City Manager and City Council.

The HR Specialist maintains all payroll and personnel records. She handles job opening postings as well as intake of all applications for employment and schedules interviews. She handles all new hire orientation, and assists the City Secretary with Birth and Death records.

ADMINISTRATION

The Administrative Clerk assists the Municipal Court Clerk with all duties, and is relief for the Receptionist. She is also responsible for accepting utility payments when needed. The Administrative Clerk handles the administrative duties of the City cemetery which includes meeting with families, issuing cemetery deeds, maintains partial payment records as well as keeping the cemetery registers and maps up to date.

The Administrative Assistant assists the City Manager and City Council with all duties, meetings and correspondence. She also serves as project manager for department director Action Plans and Budget Templates, facilitator and director of the Navasota Citizens University program. She is the first point of contact for code compliance violation complaints/reports. When needed, she also assists the City Secretary with Records Management, Agenda preparation and other duties, as needed.

ADMINISTRATION

Accomplishments for FY 2013-2014

- ✓ Improved committee knowledge of responsibilities by holding an orientation meeting for Boards and Commissions
- ✓ Completed Entrance Monuments
- ✓ Increased staff development, by implementing Leadership Development training for Directors, and having them pass the training on to their staff.
- ✓ Increased staffing in the police department
- ✓ Participated in 3 Job Fairs
- ✓ Updated and improved Personnel Policy Manual
- ✓ Implemented an Employee Assistance Program
- ✓ Maintained training/continuing education required for job duties
- ✓ Breakfast with the Mayor meetings

Goals & Objectives for FY 2014-2015

- ☐ Creation of planning committee for 150th Anniversary Celebration Oct. 27, 2016
- ☐ Succession Planning – Develop a succession plan, and prepare staff to step into larger roles within the organization
- ☐ Improve Partnerships with Railroads, NISD, Grimes County, and Arts Council of Brazos Valley
- ☐ Continue excellence and strive to improve customer service

ADMINISTRATION

CITY OF NAVASOTA GENERAL FUND 583

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
City Manager	1	1	1	1
City Secretary	1	1	1	1
Payroll Administrator	1	1	1	1
Court Clerk	1	1	1	1
Administrative Clerk	0	0	1	1
Administrative Assistant	0	0	1	1
TOTAL FULL TIME	4	4	6	6

PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Cemetery Plots Sold	91	63	62	64
Muni Court Cases Received	1237	1684	1116	
Disposition	927	1205	867	
Dismissed Cases	265	524	178	
Public Records Requests	3	4	3	4
All Staff Meetings	0	2	2	4
Citizens Universities Offered	0	0	2	1
Leadership Development	0	0	9	
Burials	53	63	60	60
Joint meetings with NISD Board	4	4	3	6
Meetings with Railroads	0	1	1	4
City Hall Art Gallery/changes	0	0	2	4
Breakfast with the Mayor	0	0	3	4
Customer Appreciation Days	0	0	1	2

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**GENERAL ADMINISTRATION
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$274,508	\$282,487	\$371,595	\$388,953	\$386,316	\$422,692
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$6,815	\$9,383	\$6,332	\$6,527	\$6,451	\$8,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$5,600
<u>UTILITIES</u>						
TOTAL UTILITIES	\$6,439	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$2,579	\$8,699	\$11,147	\$30,950	\$30,459	\$31,673
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$39,178	\$42,425	\$51,228	\$46,173	\$45,321	\$51,110
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL GENERAL ADMINISTRATION	\$329,519	\$342,994	\$440,302	\$472,603	\$468,547	\$519,075

CODE COMPLIANCE



The Code Compliance Department is responsible for the inspection, improvement and rehabilitation of environmental hazards, unsafe building conditions and other public nuisance violations through state and local laws.

The mission of the department is to provide well-trained, pro-active individuals who strive to foster a clean, healthy, safe community, while preventing urban blight of residential and commercial properties, through education and public relations.

The department inspects violations not in compliance with city ordinances that may threaten the general safety of the public, and seeks to resolve and eliminate these issues through due process.

C: Consistency
O: Objectivity
D: Dedication
E: Education
S: Safety

The department responds to all customer calls regarding code compliance, investigates and coordinates compliance in the areas of code compliance.

CODE COMPLIANCE

Accomplishments for FY 2013-2014

- ✓ Revised substandard building ordinance and implemented new processes for gaining compliance in the areas of substandard structures
- ✓ Evaluated International Property Maintenance Code and held workshop with City Council
- ✓ Utilized community service volunteers to pick up litter along city roadways
- ✓ Abated 22 junk vehicles, 9 junk and debris violations, 36 tall weeds and grass violations and 32 other cases.
- ✓ Maintained certifications for all certified staff

Goals & Objectives for FY 2014-2015

- ☐ Evaluate mobile home ordinances and procedures for permitting, specifically abandonment regulation, and make recommendations for improving
- ☐ Create policies and procedures for code compliance services
- ☐ Implement policies and procedures to improve customer complaint tracking
- ☐ Incorporate substandard housing abatement into routine code compliance services
- ☐ Develop community service volunteer program for abatement of and maintenance of abated residential properties
- ☐ Provide excellent customer service
- ☐ Maintain certifications for all staff

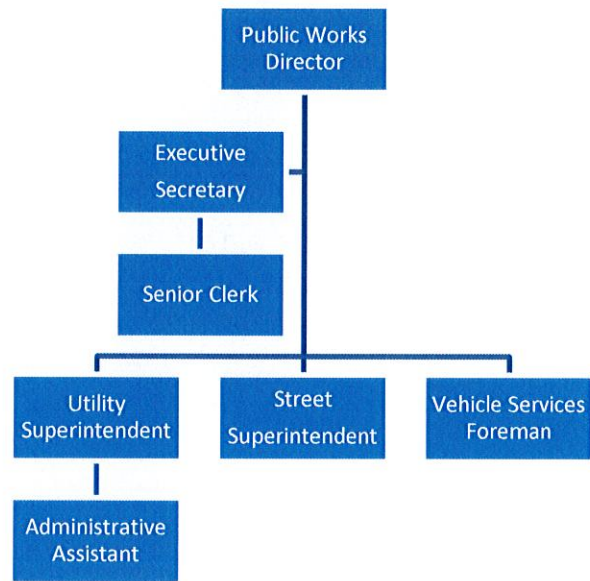
CODE COMPLIANCE

**CITY OF NAVASOTA
GENERAL FUND
585**

<u>PERSONNEL SERVICES</u>	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Lead Code Compliance Officer	0	0	1
Code Compliance Inspector	2	2	1
TOTAL FULL TIME	2	2	2

<u>PERFORMANCE MEASURES</u>	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Code Compliance Calls For Service			400
Code Compliance Inspections			400
Substandard Structure Abatement			20
Junk Vehicle Abatement		22	25
Tall Weeds and Grass Abatement		36	40
Junk and Debris Abatement		9	10
Volunteer Hours (Community Beautification)			100

PUBLIC WORKS



The Public Works Department is responsible for and is dedicated to providing reliable water, wastewater and natural gas systems, assuring the effective maintenance of streets, drainage and building with a guiding philosophy of service for the protection of health, safety and welfare of all citizens through a infrastructure that promotes and encourages planned responsible Industrial, Commercial and Residential growth in a manner that preserves and enhances our environment.

PUBLIC WORKS

Accomplishments for FY 2013-2014

- ✓ Created a brochure to help answer 'Frequently Asked Questions' regarding the City's Trash Collection Program, helping to better inform and educate residents on proper trash disposal guidelines, and offer alternative waste disposal options.
- ✓ Increased public awareness through the 'Notify Navasota' Phone call system to notify citizens of water outages, hydrant flushing, trash service changes, and community events.

Goals & Objectives for FY 2014-2015

- ☐ Create and implement a Succession Plan for Public Works
- ☐ Create a tracking system to document Staff Development and Training
- ☐ Organize Central Map Room and develop procedures for recording both maps and digital media, and tracking items on loan.
- ☐ Increase citizen awareness of public works services through new articles, social media, and city website.
- ☐ Review and update Action Plans on a quarterly basis, provide solutions for obstacles and measure success of goal.
- ☐ Continue to improve customer service to citizens through personal visits with resident, follow up telephone calls to inquire on service received and continued use of door hangar service notifications.

PUBLIC WORKS

CITY OF NAVASOTA GENERAL FUND 586

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Public Works Director	1	1	1	1
Executive Secretary	1	1	1	1
Senior Clerk	1	1	1	1
TOTAL FULL TIME	3	3	3	3

PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Public Records Request	5	4	3	4
Garage Sale Permits Issued	227	244	220	240
Staff Meetings Held	6	8	8	12
Hours of Training	122	138	143	150
Hours of Safety Training	3	3	3	5
Certificates Obtained	3	7	7	8
Press Releases	20	37	22	30
Recorded PSA Phone Calls	N/A	N/A	30	40
Grants Obtained	3	3	4	4

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
PUBLIC WORKS
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$171,679	\$178,865	\$184,555	\$241,974	\$241,973	\$245,102
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$6,003	\$6,592	\$5,330	\$6,787	\$6,786	\$6,300
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$7	\$768	\$634	\$543	\$141	\$500
<u>UTILITIES</u>						
TOTAL UTILITIES	\$1,906	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$1,500
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$2,846	\$2,378	\$1,780	\$4,846	\$4,846	\$4,500
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$10,392	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL PUBLIC WORKS ADMIN	\$182,441	\$198,995	\$192,299	\$254,150	\$253,746	\$257,902

KEEP NAVASOTA BEAUTIFUL

Public Works
Director

Executive
Secretary

Keep Navasota Beautiful is a City Council appointed volunteer committee. The Executive Secretary manages the budget under the direction of the Director of Public Works. The Executive Secretary serves as the city liaison to the committee, and an Affiliate Coordinator for the groups affiliation with Keep Texas Beautiful, Inc. Supporting the mission of Keep Navasota Beautiful to promote policies, programs to help decrease the amount of loose refuse in the city, enhance and preserve the city's natural beauty, encourage landscaping and the improvement of deteriorating features. Keep Navasota Beautiful presents monthly beautification awards to deserving businesses and residents. In addition, a We've Noticed award is presented to individuals, churches, civic organizations who conduct a program or project that correlates with the mission of Keep Navasota Beautiful and Keep Texas Beautiful.

KEEP NAVASOTA BEAUTIFUL

Accomplishments for FY 2013-2014

- ✓ Secured \$5,000 in grant funding from Union Pacific to improve the Native and Adapted Demonstration Garden at the Navasota Center.
- ✓ Secured grant funding from Brazos Valley Council of Governments (BVCOG) for \$1,800.00 in litter cleanup supplies.
- ✓ Sustained continued volunteer participation at the annual Trash Off litter cleanup event.
- ✓ Navasota received 'Gold Star' Affiliate recognition from Keep Texas Beautiful, Inc. Navasota met annual and quarterly reporting requirements, conducted Keep Texas Beautiful sponsored events, submitted two Keep Texas Beautiful Awards, attended regular trainings, webinars, and was in good standing with the Keep Texas Beautiful organization. Navasota was one of 67 communities recognized to receive this honor.
- ✓ Worked with TxDOT to select images for the tile mosaics at Hwy. 6 / Hwy. 90 and Hwy. 6 / Spur 515 bridges that will be installed as part of the \$75,000 Governor's Community Achievement Award first place prize award.

Goals & Objectives for FY 2014-2015

- ☐ Facilitate Keep Navasota Beautiful member training to ensure members understand their role and the vision of the Navasota City Council.
- ☐ Increase citizen awareness of Keep Navasota Beautiful events and programs.
- ☐ Encourage volunteer participation of NISD educators and students.
- ☐ Plan and utilize the \$5,000 Union Pacific grant funds to further improve the Native and Adapted Demonstration Garden at the Navasota Center.
- ☐ Conduct a study to look at current methods of recycling in the Navasota ISD School District. Work with Administration to develop a School Wide Recycling Program to help divert recyclables from the landfill.
- ☐ Win First Place \$130,000 Governor's Community Achievement Award.

KEEP NAVASOTA BEAUTIFUL

CITY OF NAVASOTA GENERAL FUND 587

PERSONNEL SERVICES	<u>Actual</u> <u>2011-2012</u>	<u>Actual</u> <u>2012-2013</u>	<u>Estimated</u> <u>2013-2014</u>	<u>Budgeted</u> <u>2014-2015</u>
	0	0	0	0
TOTAL FULL TIME	0	0	0	0

PERFORMANCE MEASURES	<u>Actual</u> <u>2011-2012</u>	<u>Actual</u> <u>2012-2013</u>	<u>Estimated</u> <u>2013-2014</u>	<u>Budgeted</u> <u>2014-2015</u>
Educational Presentations	3	3	3	4
Award Presentations	8	12	10	12
Awards Received	3	3	1	3
Events Held	6	6	7	8
KNB Member Volunteer Hours	168	180	142	160
Community Wide Volunteer Hours	1,600	5,247	5,690	6,000
Trash Off Volunteers	220	297	123	200
Development Trainings	3	3	4	3
Webinar Trainings	2	3	3	3
Development Training Hours	576	576	768	768
Volunteer miles of R-O-W cleaned	4	4	2	4

*R-O-W = Rights-of-way

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**KEEP NAVASOTA BEAUTIFUL
EXPENDITURES**

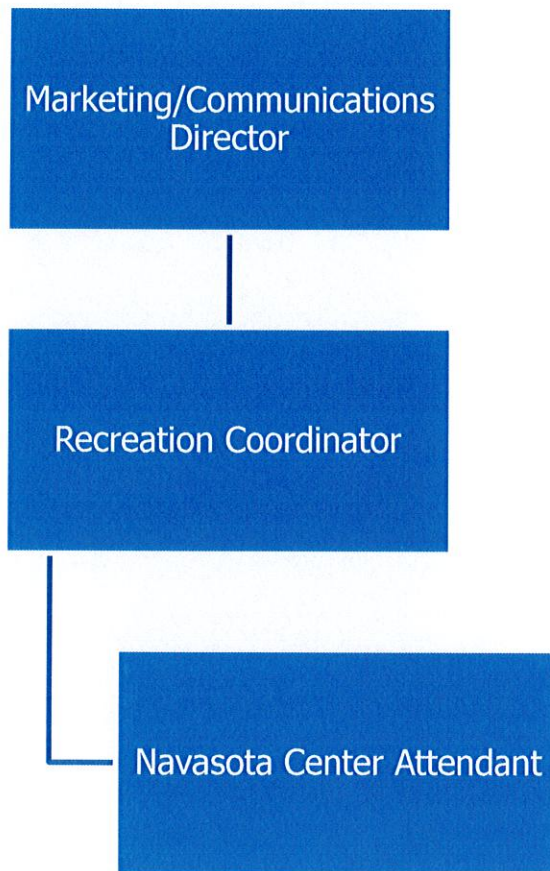
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$5,330	\$5,454	\$7,450	\$7,450	\$4,494	\$8,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$500	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$839	\$3,139	\$3,750	\$3,750	\$3,711	\$3,600
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL KEEP NAVASOTA BEAUTIFUL	\$6,169	\$8,593	\$11,200	\$11,700	\$8,205	\$11,600

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**CITY HALL****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$5,279	\$68,289	\$76,416	\$81,400	\$81,314	\$80,500
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$11,745	\$39,804	\$41,418	\$25,877	\$25,876	\$31,930
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$30,462	\$120,699	\$149,336	\$200,280	\$200,156	\$230,030
<u>UTILITIES</u>						
TOTAL UTILITIES	\$40,513	\$137,249	\$139,795	\$158,147	\$158,145	\$150,586
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$6,515	\$69,505	\$69,194	\$45,518	\$45,518	\$41,200
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$60	\$51	\$0
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$11,304	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL CITY HALL	\$105,818	\$435,546	\$476,159	\$511,282	\$511,060	\$534,246

NAVASOTA CENTER



The Navasota Center provides a facility with opportunities for educational, recreational, and cultural programming by effectively pooling community resources in an effort to meet the diverse needs of our area.

NAVASOTA CENTER

Accomplishments for FY 2013-2014

- ✓ Increased rentals/usage
- ✓ Installed new A/C ducting in the Bluebonnet Hall
- ✓ Added new screen and projector to Bluebonnet Hall/La Salle room
- ✓ Added two new white boards in meeting room A along with new wifi setup
- ✓ Introduced a new GED/ESL adult class to begin this fall
- ✓ Added 6 new computers to the computer lab
- ✓ Received a \$1500 Grant from Lowes to develop a native garden
- ✓ Installed a Texas Native Garden in front of the Navasota Center

Goals & Objectives for FY 2014-2015

- ☐ Reduce the overall cost of operation for the Navasota Center through allocating resources in a different way
- ☐ Adding soundboard to the Bluebonnet Room
- ☐ Increase new community programming with new coordinator hire
- ☐ Continue to increase overall room rental/usage
- ☐ Research adding projectors to meeting rooms

NAVASOTA CENTER

CITY OF NAVASOTA GENERAL FUND 590

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Marketing & Communications Dir.	1	1	1	1
Recreation Coordinator	N/A	1	0	1
Navasota Center Attendant	1	1	1	1

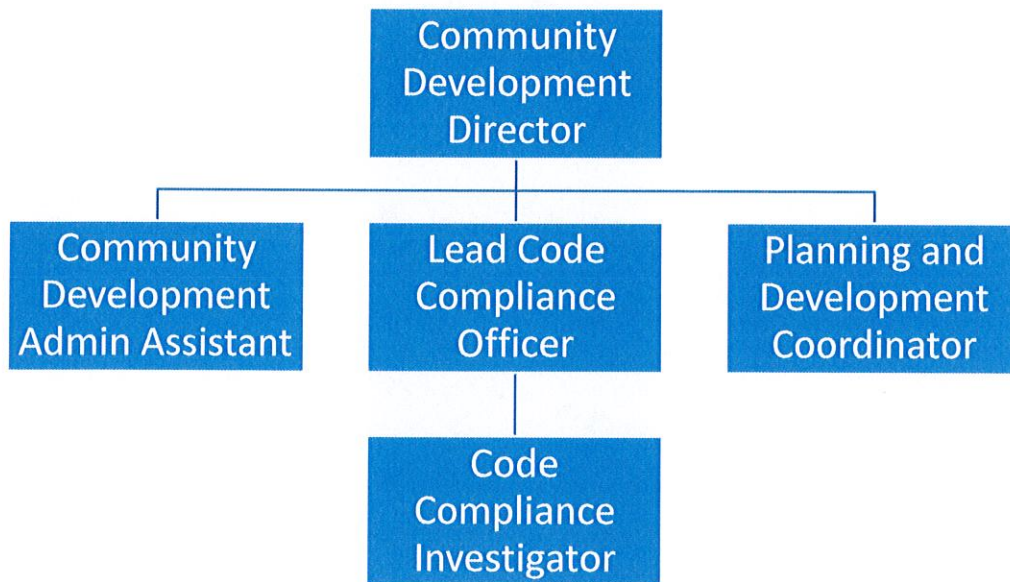
PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Room Rentals				
# Program Participants				
Community Programs Offered				

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
RECREATION CENTER
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$94,888	\$85,013	\$56,611	\$68,933	\$62,027	\$86,329
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$20,845	\$21,941	\$24,724	\$36,895	\$19,199	\$16,300
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$17,619	\$13,880	\$26,203	\$16,000	\$12,865	\$14,000
<u>UTILITIES</u>						
TOTAL UTILITIES	\$19,926	\$13,464	\$14,344	\$12,360	\$11,471	\$12,731
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$5,111	\$3,632	\$1,715	\$3,000	\$1,385	\$3,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$2,406	\$7,201	\$2,497	\$1,500	\$1,145	\$1,500
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$20,000	\$19,596	\$0
<u>COMMENTS</u>						
TOTAL RECREATION CENTER	\$160,795	\$145,131	\$126,094	\$158,688	\$127,688	\$133,860

COMMUNITY DEVELOPMENT



The Community Development Department provides efficient, professional assistance to ensure responsible development practices that respect the natural landscape, floodplains and community character. The Planning and Development Coordinator responds to customer questions and coordinates all planning and development project submittals, review, and permitting. The Lead Code Compliance Officer responds to all customer calls regarding code compliance, investigates and coordinates compliance in the areas of Code Compliance. The Community Development Director, with the support of the Community Development Administrative Assistant, oversees these operations, facilitates long range strategic planning, as well as provides Economic Development services for the community.

COMMUNITY DEVELOPMENT

Accomplishments for FY 2013-2014

Community Development

- ✓ Reviewed Site Plan requirements and updated Subdivision and Zoning Ordinances as it related to these requirements
- ✓ Created Design Guidelines, Engineering Specifications and Construction Standards for Streets and Sidewalks and implemented changes with regard to these standards within the Subdivision, Zoning and Streets and Sidewalk Ordinance
- ✓ Contracted with Bureau Veritas Building Code Review and Inspection Services, Fire and Life Safety Code Review and Inspection Services
- ✓ Contracted with Mundo & Associates for Planning and Development Review Services including Zoning , Platting, and Site Plan Review
- ✓ Adopted 2012 International Building Code, 2012 International Residential Code, 2012 International Existing Building Code, 2011 National Electric Code, 2012 International Gas Code, 2012 International Mechanical Code, 2012 International Plumbing Code, 2012 International Energy Conservation Code
- ✓ Completed Preliminary Drainage Study for Dove Crossing Subdivision

Economic Development

- ✓ Navasota Economic Development Corporation invested \$79,026.81 through Business Improvement Grants and Economic Development Programs
- ✓ Attended the International Council of Shopping Center's Texas Deal Making Annual Conference, Texas Downtown Association Annual Conference and Public Private Partnership Conference
- ✓ Developed Navasota Economic Development Corporation Website
- ✓ Founding members of the Central East Texas Alliance (CETA) regional economic development group
- ✓ Partnered with Navasota/Grimes County Chamber of Commerce to develop Downtown Business Association

COMMUNITY DEVELOPMENT

Goals & Objectives for FY 2014-2015

Community Development

- ☐ Adopt an updated 10 year comprehensive plan
- ☐ Develop lighting standards for all Community Facilities
- ☐ Create and adopt a 10 year comprehensive annexation plan for the City of Navasota
- ☐ Provide comprehensive review of development ordinances and establish action plan for steps to creating Unified Development Ordinance
- ☐ Create policies and procedures for planning and development services
- ☐ Facilitate Planning and Zoning and Board of Adjustment board member training to ensure members understand their role in planning and development services and the vision of the Navasota City Council
- ☐ Improve cross training staff (front line administrative)
- ☐ Provide staff training (International Code Council Certifications, as appropriate)
- ☐ Provide excellent customer service

Economic Development

- ☐ Create a positive/supportive business environment
- ☐ Continue to work with NISD and business community to implement comprehensive workforce development programming
- ☐ Develop NEDC Small Business Loan Program
- ☐ Host workshops with businesses to discuss NEDC Business Improvement Grant and NEDC Loan Program
- ☐ Work with the Small Business Development Center to offer more training in Grimes County for business development
- ☐ Continue webpage updates and design
- ☐ Host realtor mixer with Navasota/Grimes Chamber of Commerce

COMMUNITY DEVELOPMENT

CITY OF NAVASOTA GENERAL FUND 591

<u>PERSONNEL SERVICES</u>	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Community Development Director	1	1	1
Administrative Assistant	1	1	1
Planning and Development Coordinator	0	0	1
TOTAL FULL TIME	2	2	3

<u>PERFORMANCE MEASURES</u>	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Building Permits Issued		203	300
Total Value of Permits		\$8,014,022	\$10,000,00

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**COMMUNITY DEVELOPMENT
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	-----2013-2014----- CURRENT BUDGET	Y-T-D ACTUAL	(-----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$51,874	\$49,168	\$59,353	\$112,202	\$111,723	\$122,675
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$2,407	\$53,905	\$3,628	\$1,535	\$1,415	\$1,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$477	\$1,692	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$1,712	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$6,738	\$5,500	\$65,800	\$65,312	\$100,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$14,153	\$9,850	\$8,290	\$6,931	\$6,852	\$6,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0
<u>COMMENTS</u>	prof fees- 40,0000 comprehensive plan update					
TOTAL COMMUNITY DEVELOPMENT	\$70,623	\$121,353	\$76,771	\$186,468	\$185,302	\$229,675

TOURISM DEPARTMENT



The tourism division is responsible for developing Navasota into a tourist destination and encouraging visitors to stay overnight by hosting City events, increasing tourist activities, artistic displays, marketing/advertising outside of the city limits, promoting historical/cultural regional assets, facilitating overnight stays to anyone visiting Navasota.

TOURISM DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Developed visitnavasota.com
- ✓ Remodeled the Horlock House
- ✓ Incorporated an artist in residency program
- ✓ Texas Birthday Bash, Blues Bluebonnets & BBQ, Car Show, Home for the Holidays and various other events drew more participants than 2012-2013 events
- ✓ Purchase new software that will allow visitors to purchase overnight accommodations from one website
- ✓ Started development on new City magazine
- ✓ Developed two new logos for events (Car Show & Home for the Holidays)
- ✓ Attended several new educational sessions (International Fairs & Events class & Certified Public Communicator class)
- ✓ Increased the amount of organizations that participated and awarded more money through HOT Fund Grants
- ✓ Added two new events: Lanterns & Legends and the Lamborghini Festival

Goals & Objectives for FY 2014-2015

- ☐ Increase the number of applicants/quality of applicants that apply to the Horlock Artist in Residency Program
- ☐ Add a history resident to the Horlock House
- ☐ Create local museum with help from Heritage Museum
- ☐ Develop a walking tour
- ☐ Create a visitors packet to receive when they stay overnight
- ☐ Combine various tourism activities with the purchase of an overnight stay to create a planned weekend package making it easy for visitors to plan out a weekend
- ☐ Increase attendance at events
- ☐ Increase volunteerism through developing a database that uses individual's talents/likes to get them more involved

TOURISM DEPARTMENT

CITY OF NAVASOTA GENERAL FUND 592

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
---------------------------	-----------------------------	-----------------------------	--------------------------------	-------------------------------

Marketing & Communications Dir.
Marketing & Events Coordinator

1	1	1	1
N/A	1	1	1

PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
-----------------------------	-----------------------------	-----------------------------	--------------------------------	-------------------------------

Events	2	4	6	6
Artist Applications to NAIR	N/A	N/A	61 (both)	100 (both)
Website Traffic (combined)	?	?	?	?
Annual Hotel Occupancy Tax	?	150,000	200,000	210,000
Combined Event Visitors	?	4,000	7,500	10,000
# Organizations in Grant Prgm	?	4	5	6

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
TOURISM
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	-----2013-2014----- (-----2013-2014-----)		(---2014-2015) Y-T-D ACTUAL APPROVED BUDGET	
<u>PERSONNEL SERVICES</u>							
TOTAL PERSONNEL SERVICES	\$66,717	\$59,318	\$19,856		\$69,114	\$67,577	\$63,977
<u>MATERIALS & SUPPLIES</u>							
TOTAL MATERIALS & SUPPLIES	\$38,603	\$74,721	\$157,762		\$307,386	\$280,068	\$205,948
<u>MAINTENANCE & SERVICES</u>							
TOTAL MAINTENANCE SERVICES	\$5,000	\$2,646	\$27		\$23,000	\$15,629	\$23,690
<u>UTILITIES</u>							
TOTAL UTILITIES	\$1,312	\$0	\$0		\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>							
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0		\$0	\$0	\$0
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$26,893	\$24,660	\$10,909		\$2,000	\$1,661	\$0
<u>CAPITAL OUTLAY</u>							
TOTAL CAPITAL OUTLAY	\$27,716	\$27,750	\$7,024		\$0	\$0	\$0
<u>COMMENTS</u>							
TOTAL TOURISM	\$166,241	\$189,095	\$195,578		\$401,500	\$364,935	\$293,615

MARKETING & COMMUNICATIONS DEPARTMENT



The Marketing & Communications department is responsible for all internal and external communication, marketing, website & social media management, press relations, community engagement and brand development.

MARKETING & COMMUNICATIONS DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Increase social media followers to over 9,000
- ✓ Development of a new City magazine
- ✓ Decreased negative press within the last year
- ✓ Development of visitnavasota.com & new navasotatx.gov website
- ✓ Went to several new educational sessions
- ✓ Added 6 new promotional products to inventory
- ✓ Developed 2 new logos, one for All American Classic Festival & one for Home for the Holidays
- ✓ Started Navasota photograph repository for all Navasota activities

Goals & Objectives for FY 2014-2015

- ☐ Develop/present 3 year communication plan approved by City Council
- ☐ Increase positive press
- ☐ Increase social media following
- ☐ Collect "city needs" data from a citywide survey
- ☐ Create new resident packet for citizens when they get utilities
- ☐ Increase distribution of City Magazine
- ☐ Develop PowerPoint presentation for TV's in City Hall to be updated bi-weekly
- ☐ Research Public Education Government channel operations
- ☐ Increase sponsorship opportunities

MARKETING & COMMUNICATIONS DEPARTMENT

CITY OF NAVASOTA GENERAL FUND 593

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Marketing & Communications Dir.	1	1	1	1
Marketing & Events Coordinator	N/A	1	1	1

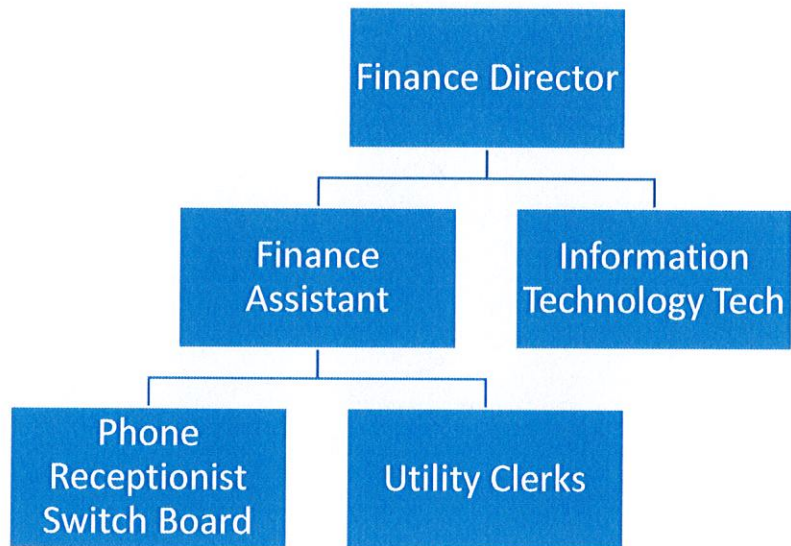
PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Social Media	900	1800	9000	12000
Positive Media Stories	?	?	?	?
Website Traffic (combined)	?	?	?	?

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

**100-GENERAL
COMMUNICATIONS
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(-----2013-2014-----) (----2014-2015)
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$0	\$0	\$54,676	\$56,187	\$56,108	\$64,026
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$0	\$0	\$11,526	\$3,500	\$3,166	\$5,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$38,890	\$32,944	\$43,058	\$43,000	\$40,891	\$53,000
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$0	\$0	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$14,005	\$39,739	\$38,221	\$17,241
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0				
<u>COMMENTS</u>						
TOTAL COMMUNICATIONS	\$38,890	\$32,944	\$123,265	\$142,426	\$138,386	\$139,267

FINANCE DEPARTMENT



The Finance Department is responsible for providing leadership and support to all financial matters of the City. The department provides internal management and supervision for the following areas: Finance Administration, Utility Billing, Information Technology, Purchasing, Accounting, and Phone Receptionist.

FINANCE DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Reorganized department to improve efficiencies
- ✓ Staffed Information Technology position
- ✓ Implemented new credit card processor - School Spirit Pays and First Data, where a portion of the fees goes to the NISD Education Foundation
- ✓ Upgraded payment kiosk software and Incode Software Version
- ✓ Awarded Texas Comptroller Leadership Circle Gold Transparency Award
- ✓ Adopted balanced budget
- ✓ Implemented offsite credit card processing for events
- ✓ Maintained adequate reserve levels

Goals & Objectives for FY 2014-2015

- ☐ Apply for and be awarded Texas Comptroller Leadership Circle Platinum Financial Transparency Award
- ☐ Capital Improvement Plans
- ☐ Develop backup procedures for all computers and servers
- ☐ Research single source maintenance contracts (AC/Heating, Electrical, etc)
- ☐ Improve budget process
- ☐ Adopt a balanced budget
- ☐ Maintain required reserve levels
- ☐ Strive to increase return on investments (ROI)

FINANCE DEPARTMENT

CITY OF NAVASOTA GENERAL FUND 594

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Finance Director	1	1	1	1
Finance Assistant	0	0	1	1
Information Technology Tech	1	1	1	1
Receptionist	1	1	1	1
Utility Clerks	3	3	2	2
TOTAL FULL TIME	5	5	6	6

PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Number of Bills Processed	19052	20100	23240	23000
IT Work Orders	0	0	125	150
Interest Income from Reserves	\$69,003	\$5,975	\$38,922	\$8,000

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL**FINANCE****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$291,121	\$266,475	\$335,586
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$0	\$0	\$0	\$9,917	\$6,011	\$8,650
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$3,000	\$2,716	\$3,090
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$38,411	\$24,496	\$40,078
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$24,000	\$23,939	\$25,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$700	\$678	\$0
<u>COMMENTS</u>						
TOTAL FINANCE	\$0	\$0	\$0	\$367,149	\$324,315	\$412,404

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

100-GENERAL

	2010-2011	2011-2012	2012-2013	(-----2013-2014-----)		(---2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$5,852,561	\$6,514,098	\$7,892,208	\$8,631,011	\$8,373,602	\$8,439,950	
TOTAL REVENUES	\$6,601,625	\$6,774,676	\$7,904,715	\$8,342,920	\$8,586,524	\$8,439,950	
REVENUE OVER/(UNDER) EXPENDITURES	\$749,064	\$260,578	\$12,507	(\$288,091)	\$212,922	\$0	

WATER FUND

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

200-WATER FUND

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>ENTERPRISE FUNCTION</u>							
TOTAL ENTERPRISE FUNCTION	\$1,992,400	\$1,939,997	\$1,986,733	\$2,141,500	\$1,873,291	\$2,143,201	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$12,501	\$17,343	\$21,138	\$278,662	\$13,164	\$522,958	

COMMENTS

TOTAL REVENUES	\$2,004,901	\$1,957,340	\$2,007,871	\$2,420,162	\$1,886,455	\$2,666,159	
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

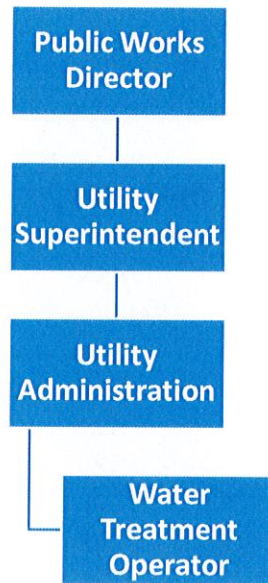
**200-WATER FUND
NON-DEPARTMENTAL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(---2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
MISCELLANEOUS						
TOTAL MISCELLANEOUS	\$714,869	\$331,191	\$529,059	\$1,078,580	\$653,817	\$783,326

COMMENTS

TOTAL NON DEPARTMENTAL	\$714,869	\$331,191	\$529,059	\$1,078,580	\$653,817	\$783,326
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WATER PRODUCTION DEPARTMENT



The Water Department is responsible for operating and maintaining the water treatment facilities including: 6 Water Wells, High-pressure pump station, Two Ground Storage Tanks and Two Elevated Storage Tanks in compliance with Texas Commission on Environmental Quality (TCEQ) rules and regulations.

WATER PRODUCTION DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Rehabilitation of Water Storage Tank-.025 Million Gallon (MG) Elevated Storage Tank.
- ✓ Rehabilitation of Water Storage Tank-0.5 Million Gallon (MG) Ground Storage Tank.

Goals & Objectives for FY 2014-2015

- ☐ Applying for grant funding for Rehabilitation of Water Storage Tank-1 Million Gallon (MG) Ground Storage Tank.
- ☐ Install Emergency Generators for Water Well 5 & 6 funded by the Community Development Block Grant in the amount of \$275,000.

WATER PRODUCTION DEPARTMENT

CITY OF NAVASOTA WATER FUND 200

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Utility Superintendent	1	1	1	1
Utility Administration	1	1	1	1
TOTAL FULL TIME	2	2	2	2

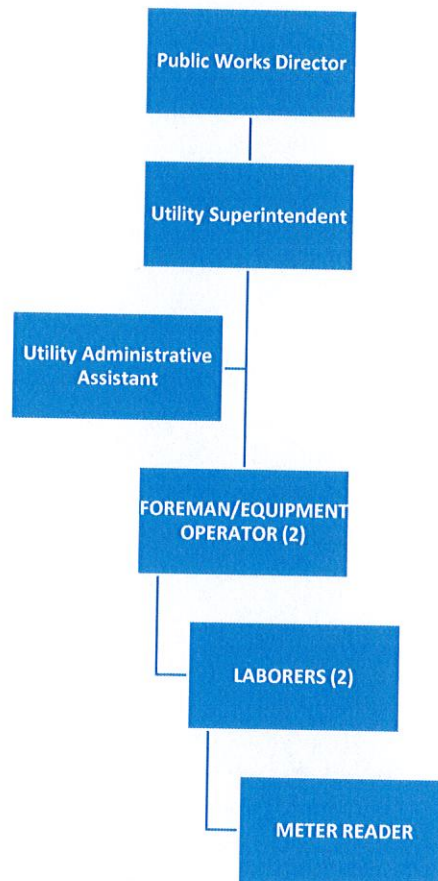
PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Gallons of water Treated	422,751,000	444,171,000	465,591,000	444,171,000

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

**200-WATER FUND
WATER PRODUCTION
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$92,076	\$94,219	\$96,675	\$105,373	\$103,415	\$110,288
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$9,414	\$8,964	\$13,946	\$15,500	\$12,197	\$13,400
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$68,942	\$16,553	\$389,837	\$66,150	\$24,239	\$29,300
<u>UTILITIES</u>						
TOTAL UTILITIES	\$122,228	\$107,456	\$101,427	\$110,000	\$105,125	\$110,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$38,414	\$36,252	\$80,874	\$51,450	\$42,136	\$76,330
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$1,183	\$534	\$357	\$1,900	\$1,429	\$1,900
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$252	\$24,750	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL WATER PRODUCTION	\$332,257	\$264,230	\$707,866	\$350,373	\$288,541	\$341,218

WATER DISTRIBUTION



The Water Distribution Department is responsible for maintaining 70 miles of water lines, including the repair of water lines, installation of new services and maintenance of all metering devices in accordance with Texas Commission on Environmental Quality (TCEQ) rules and regulations.

WATER DISTRIBUTION

Accomplishments for FY 2013-2014

- ✓ Developed and implemented a comprehensive work order scheduling and completion process control plan.

Goals & Objectives for FY 2014-2015

- ☐ Continue to maintain 70 miles of water lines.
- ☐ Schedule and repair water leaks in an efficient manner.
- ☐ Improve the reading of the water meters with an updated drive by radio read system.
- ☐ Maintain water quality for the health, safety and welfare of the citizens in compliance with Texas Commission on Environmental Quality (TCEQ) rules and regulations.
- ☐ Reduce loss and unaccounted water rates.

WATER DISTRIBUTION

CITY OF NAVASOTA WATER FUND 200

	Actual <u>2011-2012</u>	Actual <u>2012-2013</u>	Estimated <u>2013-2014</u>	Budgeted <u>2014-2015</u>
PERSONNEL SERVICES				
Foreman/Equipment Operators	2	2	2	2
Laborers	2	2	2	2
Meter Reader	1	1	1	1
TOTAL FULL TIME	5	5	5	5

	Actual <u>2011-2012</u>	Actual <u>2012-2013</u>	Estimated <u>2013-2014</u>	Budgeted <u>2014-2015</u>
PERFORMANCE MEASURES				
Discontinue Water Services				
At Property Line	26	55	41	40
Responded Water Leak Complaints	165	294	230	230
Install New Water Meters	142	103	123	122
Water Loss & Unaccounted		2.5%	3.5%	<10%
Safety Meetings	8	8	8	12

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

**200-WATER FUND
WATER DISTRIBUTION
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$224,581	\$222,548	\$242,595	\$255,969	\$255,968	\$262,746
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$13,372	\$13,764	\$11,261	\$18,032	\$18,031	\$14,500
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$78,332	\$71,694	\$106,728	\$91,097	\$91,096	\$82,860
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$947	\$4,757	\$123,735	\$37,086	\$27,031	\$56,330
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$201,526	\$301,411	\$301,100	\$302,250	\$301,909	\$817,679
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$60,013	\$0	\$282,450	\$254,010	\$307,500

COMMENTS

utility relocate crty over
line extension to airport

TOTAL WATER DISTRIBUTION	\$518,758	\$674,187	\$785,419	\$986,884	\$948,045	\$1,541,615
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

200-WATER FUND

		(-----2013-2014-----)		(---2014-2015)	
		CURRENT	Y-T-D	APPROVED	BUDGET
		BUDGET	ACTUAL		
TOTAL EXPENDITURES		\$2,415,837	\$1,890,403		\$2,666,159
TOTAL REVENUES		\$2,420,162	\$1,886,455		\$2,666,159
REVENUE OVER/(UNDER) EXPENDITURE		\$4,325	(\$3,948)		\$0

GAS FUND

300-GAS FUND

REVENUES	(-----2013-2014-----)				(---2014-2015)	
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>ENTERPRISE FUNCTION</u>						
TOTAL ENTERPRISE FUNCTION	\$2,788,321	\$2,459,468	\$3,142,440	\$5,695,155	\$5,252,939.00	\$4,554,500
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$71,493	\$70,423	\$64,915	\$289,153	\$75,207	\$310,386

COMMENTS

TOTAL REVENUES	\$2,859,814	\$2,529,891	\$3,207,355	\$5,984,308	\$5,328,146	\$4,864,886
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30 , 2014

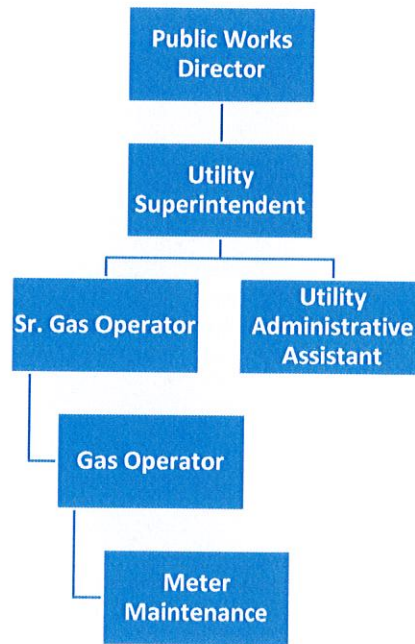
**300-GAS FUND
NON-DEPARTMENTAL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>BOND & LOAN DEBT</u>						
TOTAL BOND & LOAN DEBT	\$57,000	\$57,000	\$57,000	\$57,000	\$57,000	\$58,710
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$536,666	\$431,068	\$495,755	\$917,980	\$917,980	\$0

COMMENTS

TOTAL NON DEPARTMENTAL	\$593,666	\$488,068	\$552,755	\$974,980	\$974,980	\$58,710
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GAS DEPARTMENT



The Gas Department is responsible for the safe operation and maintenance of 70 miles of high pressure and low pressure gas lines. The Gas Department operates the gas distribution system in compliance with Texas Railroad Commission rules and regulations.

GAS DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ TML Risk Pool's Gas Utility Survey rated "excellent" performance for the eighth consecutive year.
- ✓ Texas Railroad Commission performed a pipeline safety evaluation of the City of Navasota Gas System. No alleged violations were found.

Goals & Objectives for FY 2014-2015

- ☐ Continue to maintain a safe Natural Gas System.
- ☐ Maintain excellent rating from TML Risk Pool.
- ☐ Maintain no or low unaccounted for gas loss.

GAS DEPARTMENT

CITY OF NAVASOTA GAS FUND 300

	Actual <u>2011-2012</u>	Actual <u>2012-2013</u>	Estimated <u>2013-2014</u>	Budgeted <u>2014-2015</u>
PERSONNEL SERVICES				
Sr. Gas Operator	1	1	1	1
Gas Operator	1	1	1	1
Laborer	1	1	1	1
TOTAL FULL TIME	3	3	3	3

	Actual <u>2011-2012</u>	Actual <u>2012-2013</u>	Estimated <u>2013-2014</u>	Budgeted <u>2014-2015</u>
PERFORMANCE MEASURES				
Discontinue Gas Services				
At Property Line	26	55	41	40
Gas Leak Complaints	63	145	104	104
Install New Gas Services	34	42	38	38
Install New Gas Meters	44	77	61	60
Gas Meter Repairs	126	100	113	113
Gas loss and Unaccounted	.6%	3.41%	2.2%	0%
Safety Meetings	8	8	8	12

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30 , 2014

300-FUND**GAS DISTRUBTION****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$109,129	\$114,474	\$108,782	\$130,240	\$123,875	\$134,147
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$14,426	\$11,639	\$10,727	\$12,130	\$12,129	\$10,000
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$32,898	\$69,632	\$68,615	\$65,606	\$41,894	\$64,720
<u>UTILITIES</u>						
TOTAL UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$5,980	\$19,861	\$27,962	\$15,664	\$15,645	\$17,324
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$1,634,117	\$1,363,582	\$2,350,688	\$4,464,188	\$4,052,980	\$4,436,900
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$585	\$262,000	\$54,274	\$81,800

COMMENTS

HEATH CONSULTANTS GAS LEAK DETECTION 6500 EXTEND LINE TO AIRPORT 10000 PROF FEES
EXTEND GAS LINE TO AIRPORT 50,000

TOTAL GAS DISTRIBUTION	\$1,796,550	\$1,579,188	\$2,567,359	\$4,949,828	\$4,300,797	\$4,744,891
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30 , 2014

**300-FUND
DEBT SERVICES
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>BOND & LOAN DEBT</u>							
TOTAL PERSONNEL SERVICES	\$59,500	\$57,500	\$55,500	\$59,500	\$53,500	\$61,285	

COMMENTS

TOTAL DEBT SERVICES	\$59,500	\$57,500	\$55,500	\$59,500	\$53,500	\$61,285	
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300-GAS FUND

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		(----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$2,449,716	\$2,124,756	\$3,175,614	\$5,984,308	\$5,329,277	\$4,864,886	
TOTAL REVENUES	\$2,859,814	\$2,529,891	\$3,207,355	\$5,984,308	\$5,328,146	\$4,864,886	
REVENUE OVER/(UNDER) EXPENDITURES	\$410,098	\$405,135	\$31,741	\$0	(\$1,131)	\$0	

SEWER FUND

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

400-SEWER FUND

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-----) Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>ENTERPRISE FUNCTION</u>						
TOTAL ENTERPRISE FUNCTION	\$1,295,623	\$1,339,443	\$1,336,110	\$1,367,747	\$1,351,459	\$1,419,747
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$10,609	\$12,090	\$2,099	\$821,430	\$6,917	\$821,429

COMMENTS

TOTAL REVENUES	\$1,306,232	\$1,351,533	\$1,338,209	\$2,189,177	\$1,358,376	\$2,241,176
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

400-SEWER FUND
NON-DEPARTMENTAL
EXPENDITURES

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
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MISCELLANEOUS

TOTAL MISCELLANEOUS	\$431,865	\$189,996	\$323,344	\$555,617	\$555,616	\$726,802
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COMMENTS

TOTAL NON DEPARTMENTAL	\$431,865	\$189,996	\$323,344	\$555,617	\$555,616	\$726,802
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

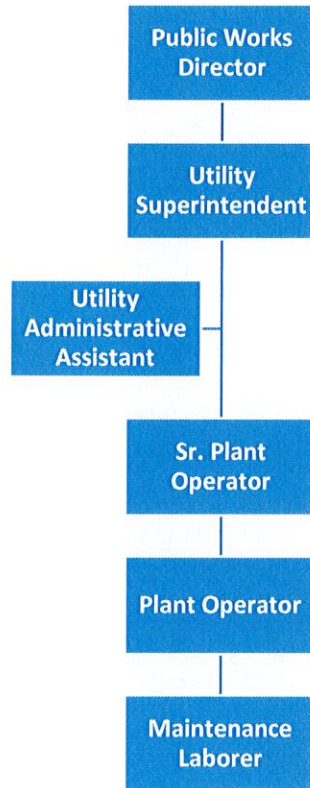
**400-SEWER FUND
DEBT SERVICES
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>BOND & LOAN DEBT</u>						
TOTAL BOND & LOAN DEBT	\$0	\$0	\$0	\$0	\$0	\$0

COMMENTS

TOTAL DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
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WASTEWATER DEPARTMENT



The Wastewater Department is responsible for managing, operating and maintaining an Activated Sludge Wastewater Treatment Plant. Provides required sampling for process control and monitoring of the final effluent to Cedar Creek. Operate chlorine and sulfur dioxide equipment for disinfection and chlorine neutralization. Maintain logs, charts, and reports as required by Texas Commission on Environmental Quality (TCEQ).

WASTEWATER DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ 177,704,000 gallons of wastewater were treated and released into Cedar Creek.
- ✓ 668.27 Tons of solids (sludge) were dewatered and removed from the Wastewater Treatment Plant and recycled into compost.

Goals & Objectives for FY 2014-2015

- ☐ Change disinfection process from a set feed rate to a flow proportional system to help cut down the excessive use of chlorine (cl₂) and sulfur dioxide (so₂), which will increase the cost of operation.
- ☐ Training for staff to obtain Class B Waste Water License required by Texas Commission on Environmental Quality (TCEQ).
- ☐ Design Standard Operating Procedures (SOP) for job duties involving wastewater treatment process.

WASTEWATER DEPARTMENT

CITY OF NAVASOTA SEWER FUND 400

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Sr. Operator	1	1	1	1
Operator	1	1	1	1
Labor	1	1	1	1
TOTAL FULL TIME	3	3	3	3

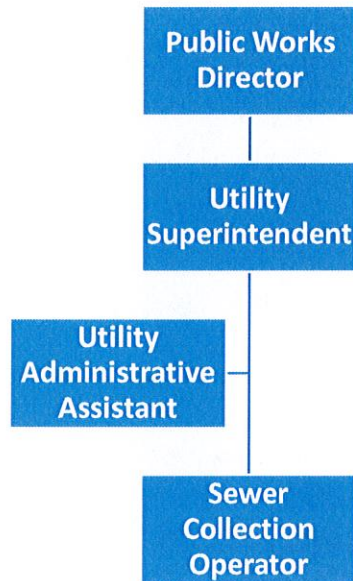
	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
PERFORMANCE MEASURES				
Gallons of Treated Water	221,023,000	196,603,000	177,704,000	198,443,000
Tons of Sludge Recycled	660.91	713.57	687.24	690

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

400-SEWER FUND
WASTE WTR TRMT PLANT
EXPENDITURES

EXPENDITURES	(-----2013-2014-----)				(---2014-2015)	
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$151,090	\$151,674	\$154,265	\$171,319	\$170,506	\$177,319
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$35,253	\$35,845	\$38,473	\$38,300	\$34,196	\$36,050
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$63,704	\$59,386	\$184,131	\$69,650	\$66,740	\$62,200
<u>UTILITIES</u>						
TOTAL UTILITIES	\$86,038	\$89,277	\$74,808	\$89,000	\$79,701	\$85,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$34,112	\$34,677	\$49,937	\$33,875	\$33,875	\$42,866
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$18,948	\$20,954	\$2,705	\$1,650	\$1,083	\$1,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$46,636		\$0		
<u>COMMENTS</u>						
TOTAL WASTE WTR TRMT PLANT	\$389,145	\$438,449	\$504,319	\$403,794	\$386,101	\$404,435

SEWER COLLECTION



The Sewer Collection Department is responsible for operating and maintaining of 70 miles of Sanitary Sewer lines, 13 Lift Station and maintain reports and records in accordance with Texas Commissions on Environmental Quality (TCEQ) rules and regulations.

SEWER COLLECTION

Accomplishments for FY 2013-2014

- ✓ City of Navasota was awarded \$316,121.18 from Community Development Block Grant (CDBG) Disaster Recovery-Emergency Generators installed at four Lift Stations.
- ✓ Supervisory Control and Data Acquisition (SCADA) Monitoring System was installed at all Lift Stations.

Goals & Objectives for FY 2014-2015

- ☐ Upgrading the Industrial Waste Water Ordinance to meet the current Texas Commission on Environmental Quality (TCEQ) rules and regulations.
- ☐ Continue Inflow and Infiltration reduction efforts.

SEWER COLLECTION

CITY OF NAVASOTA SEWER FUND 400

PERSONNEL SERVICES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Sewer Collection Operator	1	1	1	1
TOTAL FULL TIME	1	1	1	1

PERFORMANCE MEASURES	<u>Actual 2011-2012</u>	<u>Actual 2012-2013</u>	<u>Estimated 2013-2014</u>	<u>Budgeted 2014-2015</u>
Discontinue Sewer Services				
At Property Line	26	55	41	40
Sewer Main Repair	25	24	25	24
Sewer Back-Up Complaints	91	133	112	112
Safety Meeting	8	8	8	12

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

**400-SEWER FUND
SEWER COLLECTION
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$53,084	\$54,274	\$57,098	\$61,995	\$30,023	\$63,144
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$3,325	\$5,747	\$7,050	\$6,330	\$4,229	\$6,200
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$22,771	\$27,939	\$30,804	\$29,100	\$17,661	\$31,600
<u>UTILITIES</u>						
TOTAL UTILITIES	\$17,905	\$6,266	\$9,316	\$15,670	\$15,670	\$20,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$73	\$1,310	\$1,450	\$100,571	\$19,799	\$30,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$200,595	\$300,702	\$301,197	\$301,100	\$300,863	\$726,495
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$715,000	\$30,859	\$232,500
<u>COMMENTS</u>	line extension to airport					
<u>TOTAL SEWER COLLECTION</u>	\$297,753	\$396,238	\$406,915	\$1,229,766	\$419,104	\$1,109,939

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF SEPTEMBER 30, 2014

400-SEWER FUND

	2010-2011	2011-2012	2012-2013	2013-2014		2014-2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$1,118,763	\$1,024,683	\$1,234,578	\$2,189,177	\$1,360,821	\$2,241,176	
TOTAL REVENUES	\$1,306,232	\$1,351,533	\$1,338,209	\$2,189,177	\$1,358,376	\$2,241,176	
REVENUE OVER/(UNDER) EXPENDITURE	\$187,469	\$326,850	\$103,631	\$0	(\$2,445)	\$0	

OTHER FUNDS

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

510-STREET

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(----2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>FINE,FEE & FORFEITURE</u>							
TOTAL FINE, FEE & FOREITURE	\$242,756	\$244,239	\$246,714	\$259,560	\$297,601	\$307,920	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$404,022	\$370,947	\$531,907	\$731,604	\$203,120	\$747,951	

COMMENTS

TOTAL REVENUES	\$646,778	\$615,186	\$778,621	\$991,164	\$500,721	\$1,055,871	
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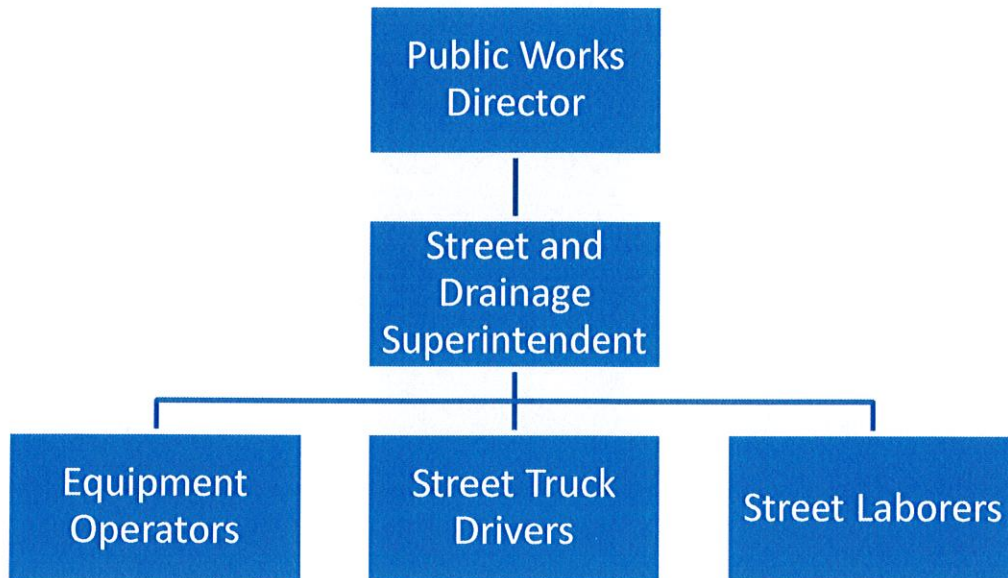
510-STREET FUND
NON-DEPARTMENTAL
EXPENDITURES

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0

COMMENTS

TOTAL NON DEPARTMENTAL	\$0	\$0	\$0	\$0	\$0	\$0
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STREETS AND DRAINAGE DEPARTMENT



The Street and Drainage Department is responsible for maintenance and repairs of the streets that are dedicated to the city within the city limits. This service includes cleaning of drainage ditches, curbs, culverts, gutters, and installation of culverts. The department is also responsible for the repairs of failures, street cuts, and repairs from general wear and tear. The department provides for the maintenance of right of ways, mowing, spraying with herbicide, sweeping the streets, trimming trees and brush along City rights of way, painting parking spaces, patching potholes, and reconstruction of streets.

STREETS AND DRAINAGE DEPARTMENT

Accomplishments for FY 2013-2014

- ✓ Repaired 150 square yards of concrete sidewalk.
- ✓ Repaired 360 linear feet of concrete curbs.
- ✓ Replaced 13 concrete storm drains.
- ✓ Surveyed all streets in town for future rehabilitation.
- ✓ Improved drainage in downtown district.
- ✓ 7,820 linear feet of concrete sidewalk, 1,310 linear foot of curb & gutter, and 950 square yards of concrete pavement was removed and replaced as part of the North Washington Avenue Downtown Revitalization Project.

Goals & Objectives for FY 2014-2015

- ☐ Rehabilitate 20,000 square yards of streets.
- ☐ Identify in the Street Rehabilitation Program the streets that need to conform to street width standards based on existing infrastructure in place.
- ☐ Maintain drainage ways to improve drainage flow and aesthetics.
- ☐ Survey street signage for wear and replace to improve safety and aesthetics.
- ☐ Partner with the Brazos River Authority on Hydrology Study and seek funding to address drainage issues.
- ☐ Create a Sidewalk Plan, develop a project list and schedule.
- ☐ Apply for grant funding to continue downtown streetscapes.
- ☐ Complete North Sidewalk Revitalization Project.

STREETS AND DRAINAGE DEPARTMENT

CITY OF NAVASOTA STREET FUND 560

PERSONNEL SERVICES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Street Superintendent	1	1	1	1
Equipment Operators	1	1	1	1
Truck Drivers	1	1	1	1
Laborers	1	1	1	1
TOTAL FULL TIME	4	4	4	4

PERFORMANCE MEASURES	Actual 2011-2012	Actual 2012-2013	Estimated 2013-2014	Budgeted 2014-2015
Street Cut Repairs	25	51	24	30
Pothole Repairs	40	35	57	70
Sign Maintenance	44	39	45	60
Drainage Work Completed	13	9	38	50
Culverts Installed	1	1	3	5
Mailboxes Installed	44	60	38	20
Streets Rehabilitated in Sq. Yds.	13,447	16,808	0	40,000

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

510-STREET FUND**STREETS****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(---2014-2015) APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$308,838	\$296,472	\$323,378	\$361,954	\$352,697	\$372,813
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$28,904	\$27,806	\$32,240	\$41,450	\$41,449	\$14,900
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$210,059	\$182,244	\$319,380	\$595,795	\$427,874	\$529,800
<u>UTILITIES</u>						
TOTAL UTILITIES	\$82,827	\$81,518	\$87,135	\$87,515	\$87,514	\$82,000
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$13,021	\$13,119	\$16,759	\$31,400	\$31,371	\$55,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$264	\$654	\$1,117	\$1,950	\$1,366	\$1,358
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$12,500	\$0	\$0	\$0	\$0
<u>COMMENTS</u>						
TOTAL STREET FUND	\$643,913	\$614,313	\$780,009	\$1,120,064	\$942,271	\$1,055,871

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30, 2014

510-STREET FUND

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		-----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$643,913	\$614,313	\$780,009	\$1,120,064	\$942,271	\$1,055,871	
TOTAL REVENUES	\$646,778	\$615,186	\$778,621	\$991,164	\$500,721	\$1,055,871	
REVENUE OVER/(UNDER) EXPENDITURE	\$2,865	\$873	(\$1,388)	(\$128,900)	(\$441,550)	\$0	

REVENUES

MISCELLANEOUS

COMMENTS

525-CEMETERY OPERATING FUND
NON-DEPARTMENTAL
EXPENDITURES

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	APPROVED BUDGET
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$0	\$0	\$20,000	\$0	\$0	\$0

COMMENTS

TOTAL NON DEPARTMENTAL	\$0	\$0	\$20,000	\$0	\$0	\$0
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

525-CEMETERY OPERATING FUND**CEMETERY****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(---2014-2015)
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>PERSONNEL SERVICES</u>						
TOTAL PERSONNEL SERVICES	\$907	\$0	\$0	\$0	\$0	\$0
<u>MATERIALS & SUPPLIES</u>						
TOTAL MATERIALS & SUPPLIES	\$286	\$0	\$501	\$0	\$0	\$0
<u>MAINTENANCE & SERVICES</u>						
TOTAL MAINTENANCE SERVICES	\$980	\$480	\$7,190	\$24,305	\$324	\$5,000
<u>UTILITIES</u>						
TOTAL UTILITIES	\$127	\$142	\$126	\$200	\$142	\$0
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$0	\$0	\$0	\$495	\$495	\$0
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$40,824	\$29,486	\$14,000	\$0	\$0	\$33,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$0	\$0		\$0		
<u>COMMENTS</u>						
TOTAL CEMETERY	\$43,124	\$30,108	\$21,817	\$25,000	\$961	\$38,000

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

525-CEMETERY OPERATING FUND

	2010-2011	2011-2012	2012-2013	2013-2014		2014-2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$43,124	\$30,108	\$41,817	\$25,000	\$961	\$38,000	
TOTAL REVENUES	\$52,392	\$43,892	\$51,667	\$98,000	\$44,066	\$38,000	
REVENUE OVER/(UNDER) EXPENDITURES	\$9,268	\$13,784	\$9,850	\$73,000	\$43,105	\$0	

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

530-BOARD OF FIREMAN SERVICE

REVENUES	(-----2013-2014-----) (----2014-2015)					
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$25	\$10,528	\$236,999	\$1,800	\$0	\$1,800

COMMENTS

TOTAL REVENUES	\$25	\$10,528	\$236,999	\$1,800	\$0	\$1,800
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

530-BOARD OF FIREMAN SERVICE**FIRE****EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(----2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$1,800	\$1,650	\$1,624	\$1,800	\$1,250	\$1,800	

COMMENTS

TOTAL NON DEPARTMENTAL	\$1,800	\$1,650	\$1,624	\$1,800	\$1,250	\$1,800	
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30, 2014

530-BOARD OF FIREMAN SERVICE

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		-----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$1,800	\$1,650	\$1,624	\$1,800	\$1,250	\$1,800	
TOTAL REVENUES	\$25	\$10,528	\$236,999	\$1,800	\$0	\$1,800	
REVENUE OVER/(UNDER) EXPENDITURES	(\$1,775)	\$8,878	\$235,375	\$0	(\$1,250)	\$0	

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

540-GRANT FUND

REVENUES	(-----2013-2014-----) (----2014-2015)			
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET Y-T-D APPROVED BUDGET
MISCELLANEOUS				
TOTAL MISCELLANEOUS	\$817,567	\$124,485	\$330,692	\$128,500 \$192,370 \$386,000

COMMENTS

TOTAL REVENUES	\$817,567	\$124,485	\$330,692	\$128,500 \$192,370 \$386,000
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

540-GRANT FUND

EXPENDITURES	(-----2013-2014-----)				(---2014-2015)	
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
MISCELLANEOUS						
TOTAL MISCELLANEOUS	\$912,688	\$144,713	\$484,088	\$149,000	\$148,497	\$386,000

COMMENTS

TOTAL NON DEPARTMENTAL	\$912,688	\$144,713	\$484,088	\$149,000	\$148,497	\$386,000
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF : SEPTEMBER 30, 2014

540-GRANT FUND

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		-----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$912,688	\$144,713	\$484,088	\$149,000	\$148,497	\$386,000	
TOTAL REVENUES	\$817,567	\$124,485	\$330,692	\$128,500	\$192,370	\$386,000	
REVENUE OVER/(UNDER) EXPENDITURE	----- (\$95,121)	----- (\$20,228)	----- (\$153,396)	----- (\$20,500)	----- \$43,873	----- \$0	

905-CAPITAL PROJECTS

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(----2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
<u>MISCELLANEOUS</u>							
TOTAL MISCELLANEOUS	\$104,755	\$23,578	\$1,794	\$0	\$424		\$0

COMMENTS

BOND PROCEEDS FOR NEW MUNICIPAL BUILDING

TOTAL REVENUES	\$104,755	\$23,578	\$1,794	\$0	\$424		\$0
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30 2014

905-CAPITAL PROJECTS
NON-DEPARTMENTAL
EXPENDITURES

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) Y-T-D ACTUAL	(-----2014-2015) APPROVED BUDGET
<u>PROFESSIONAL FEES</u>						
TOTAL PROFESSIONAL FEES	\$7,285,764	\$1,739,922	\$305,920	\$579,500	\$314,241	\$350,000
<u>CAPITAL OUTLAY</u>						
TOTAL CAPITAL OUTLAY	\$475,260	\$5,464	\$0	\$0	\$0	\$0

COMMENTS

TOTAL NON DEPARTMENTAL	\$7,285,764	\$1,739,922	\$305,920	\$579,500	\$314,241	\$350,000
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF: SEPTEMBER 30 2014

905-CAPITAL PROJECTS

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		-----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$7,285,764	\$1,739,922	\$305,920	\$579,500	\$314,241	\$350,000	
TOTAL REVENUES	\$104,755	\$23,578	\$1,794	\$0	\$424	\$0	
REVENUE OVER/(UNDER) EXPENDITURE	----- (\$7,181,009)	----- (\$1,716,344)	----- (\$304,126)	----- (\$579,500)	----- (\$313,817)	----- (\$350,000)	

CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30 , 2014

930-HOTEL

REVENUES	(-----2013-2014-----) (---2014-2015)					
	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET
<u>TAXES</u>						
TOTAL TAXES	\$137,343	\$135,445	\$147,334	\$132,000	\$203,802	\$162,000
<u>MISCELLANEOUS</u>						
TOTAL MISCELLANEOUS	\$4,170	\$4,830	\$0	\$200,000	\$0	\$200,000

COMMENTS

TOTAL REVENUES	\$141,513	\$140,275	\$147,334	\$332,000	\$203,802	\$362,000
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30 , 2014

**930-HOTEL
NON-DEPARTMENTAL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	(-----2014-2015) V-T-D ACTUAL	(-----2014-2015) APPROVED BUDGET
MISCELLANEOUS						
TOTAL MISCELLANEOUS	\$0	\$46,066	\$55,415	\$328,000	\$233,710	\$362,000

COMMENTS

TOTAL NON DEPARTMENTAL	\$0	\$46,066	\$55,415	\$328,000	\$233,710	\$362,000
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30 , 2014

930-HOTEL

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		(----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$0	\$46,066	\$55,415	\$328,000	\$233,710	\$362,000	
TOTAL REVENUES	\$141,513	\$140,275	\$147,334	\$332,000	\$203,802	\$362,000	
REVENUE OVER/(UNDER) EXPENDITURE	\$141,513	\$94,209	\$91,919	\$4,000	(\$29,908)	\$0	

945-BOND FUND GEN OBLIGATION

REVENUES	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----)		(----2014-2015)	
				CURRENT BUDGET	Y-T-D ACTUAL	APPROVED BUDGET	
MISCELLANEOUS							
TOTAL MISCELLANEOUS	\$874,608	\$590,518	\$777,697	\$773,506	\$748,705	\$773,506	

COMMENTS

TOTAL REVENUES	\$874,608	\$590,518	\$777,697	\$773,506	\$748,705	\$773,506	
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30 , 2014

**945-BOND FUND GEN OBLIGATION
NON-DEPARTMENTAL
EXPENDITURES**

	2010-2011 ACTUAL	2011-2012 ACTUAL	2012-2013 ACTUAL	(-----2013-2014-----) CURRENT BUDGET	Y-T-D ACTUAL	(----2014-2015) APPROVED BUDGET
<u>BOND & LOAN DEBT</u>						
TOTAL BOND & LOAN DEBT	\$866,801	\$773,504	\$773,506	\$773,504	\$773,188	\$773,504

COMMENTS

TOTAL NON DEPARTMENTAL	\$866,801	\$773,504	\$773,506	\$773,504	\$773,188	\$773,504
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CITY OF NAVASOTA
APPROVED BUDGET WORKSHEET
AS OF :SEPTEMBER 30 , 2014

945-BOND FUND GEN OBLIGATION

	2010-2011	2011-2012	2012-2013	-----2013-2014-----		(----2014-2015)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	APPROVED	BUDGET
TOTAL EXPENDITURES	\$866,801	\$773,504	\$773,506	\$773,504	\$773,188	\$773,504	
TOTAL REVENUES	\$874,608	\$590,518	\$777,697	\$773,506	\$748,705	\$773,506	
REVENUE OVER/(UNDER) EXPENDITURE	\$7,807	(\$182,986)	\$4,191	\$2	(\$24,483)	\$2	

STATISTICAL INFORMATION

ORDINANCE NO. 746-14

**AN ORDINANCE OF THE CITY OF NAVASOTA, TEXAS AMENDING
APPENDIX A, ARTICLE A5.000, PUBLIC WORKS, OF THE CODE OF
ORDINANCES, OF THE CITY OF NAVASOTA, TEXAS REGARDING
FEE SCHEDULES; PROVIDING FOR A SEVERABILITY CLAUSE;
PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR AN
EFFECTIVE DATE; FINDING PROPER NOTICE OF MEETING; AND
PROVIDING FOR CERTIFICATION OF ADOPTION.**

- WHEREAS,** the City Council of the City of Navasota previously adopted certain provisions relating to fee schedules; and
- WHEREAS,** the City Council desires to amend certain regulations applicable to the fee schedule; and
- WHEREAS,** the City Council finds and determines that it is in the best interest of the City to adopt the regulations as set forth herein below in order to protect the financial stability of the City;

NOW THEREFORE, be it ordained by the City Council of the City of Navasota, Texas:

SECTION 1. FINDINGS INCORPORATED

The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2.

Appendix A, Article A5.000 Public Works, Sec. A5.003, A5.004, A5.005, and A5.008 of the City of Navasota Code of Ordinances is hereby amended to read as follows:

Sec. A5.003 Monthly Water Rates.

- (a) Residential:
 - (1) Inside city limits:
 - (A) Monthly base rate: \$13.39.

- (B) Each 100 gallons: \$0.46.
- (2) Outside city limits:
 - (A) Monthly base rate: \$20.10.
 - (B) Each 100 gallons: \$0.69.
- (b) Commercial:
 - (1) Inside city limits:
 - (A) Monthly base rate: \$25.55.
 - (B) Each 100 gallons: \$0.46.
 - (2) Outside city limits:
 - (A) Monthly base rate: \$38.34.
 - (B) Each 100 gallons: \$0.69.
- (c) Industrial:
 - (1) Inside city limits:
 - (A) Monthly base rate: \$36.50.
 - (B) Each 100 gallons: \$0.46.
 - (2) Outside city limits:
 - (A) Monthly base rate: \$54.79.
 - (B) Each 100 gallons: \$0.69.
- (d) Navasota Independent School District.
 - (1) Monthly base rate: \$25.55.
 - (2) Each 100 gallons: \$0.46.
- (e) Nursing homes.
 - (1) Monthly base rate: \$13.39.

- (2) Each 100 gallons: \$0.46.

Sec. A5.004 Monthly Gas Rates

- (a) Residential and commercial - inside city limits:
 - (1) Monthly base rate: \$10.11 plus cost of gas.
 - (2) Charge per mcf: \$3.25.
- (b) Residential and commercial - outside city limits:
 - (1) Monthly base rate: \$15.14 plus cost of gas.
 - (2) Charge per mcf: \$4.89.
- (c) Small industrial - inside city limits (400 mcf–1,000 mcf):
 - (1) Monthly base rate: \$12.73 plus cost of gas.
 - (2) Charge per mcf: \$3.25.
- (d) Small industrial - outside city limits (400 mcf–1,000 mcf):
 - (1) Monthly base rate: \$19.10 plus cost of gas.
 - (2) Charge per mcf: \$3.99.
- (e) Industrial customers (more than 1,000 mcf per month):
 - (1) Monthly base rate: \$36.51 plus cost of gas.
 - (2) Charge per mcf: \$2.35, or City Manager may negotiate charges according to usage
- (f) Navasota Independent School District:
 - (1) Monthly base rate: \$10.11 plus cost of gas.
 - (2) Charge per mcf: \$3.25.
- (g) Sales tax is added to all gas sales where applicable.

Sec. A5.005 Monthly Sewer Rates

(a) Residential (based upon winter averaging (December, January, and February) for the prior year, not to exceed 18,000 gallons):

(1) Inside city limits:

(A) Minimum base rate (includes 3,000 gallons): \$22.46.

(B) Each 1,000 gallons over 3,000 gallons: \$2.37.

(2) Outside city limits:

(A) Minimum base rate (includes 3,000 gallons): \$33.68.

(B) Each 1,000 gallons over 3,000 gallons: \$3.61.

(b) Small business and commercial (based upon monthly metered water usage):

(1) Inside city limits:

(A) Minimum base rate (includes 3,000 gallons): \$37.41.

(B) Each 1,000 gallons over 3,000 gallons: \$3.61.

(2) Outside city limits:

(A) Minimum base rate (includes 3,000 gallons): \$56.11.

(B) Each 1,000 gallons over 3,000 gallons: \$5.31.

(c) Large commercial and industrial rates (based upon monthly metered water usage):

(1) Inside city limits:

(A) Minimum base rate (includes 3,000 gallons): \$87.29.

(B) Each 1,000 gallons over 3,000 gallons: \$4.75.

(2) Outside city limits (except industrial customers within the industrial district, which are subject to large commercial and industrial rates inside city limits):

(A) Minimum base rate (includes 3,000 gallons): \$130.95.

(B) Each 1,000 gallons over 3,000 gallons: \$7.12.

(d) Treated groundwater charge: Monthly service charge (per month): \$750.00

(Provision: Fee would remain at \$750.00 per month until a discharge occurs, at which time the rate would increase to the original amount of \$1,500.00 per month.)

(e) Multiunit:

(1) Minimum base rate (includes 3,000 gallons): \$22.46.

(2) Each 1,000 gallons over 3,000 gallons: \$2.37.

Sec. A5.008 Street and drainage improvement fees

(a) Residential (per month): \$9.00

(b) Commercial (per month): \$12.50

(c) Industrial (per month): \$17.50

SECTION 3. CUMULATIVE EFFECT

This Ordinance shall be cumulative of all laws of the State of Texas and the United States governing the subject matter of this Ordinance, now existing or as hereafter amended.

SECTION 4. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

SECTION 5. REPEALER CLAUSE

Any provision of any prior ordinance of the City whether codified or uncoded, which are in conflict with any provision of this Ordinance, are hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City whether codified or uncoded, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective from and after its passage, approval and adoption on second reading, and its publication as may be required by law.

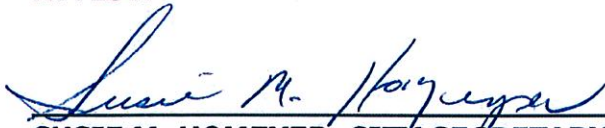
SECTION 7. NOTICE OF MEETING

Notice of the time and place, where and when said Ordinance would be considered by the City Council at a public meeting was given in accordance with applicable law, prior to the time designated for meeting.

PASSED ON FIRST READING THIS THE 8TH DAY OF SEPTEMBER, 2014.


BERT MILLER, MAYOR

ATTEST:



SUSIE M. HOMEYER, CITY SECRETARY



PASSED ON SECOND READING THIS THE 22ND DAY OF SEPTEMBER, 2014.


BERT MILLER, MAYOR

ATTEST:


SUSIE M. HOMEYER, CITY SECRETARY

