

**MINUTES  
REGULAR MEETING  
OCTOBER 9, 2023**

The City Council of the City of Navasota, Grimes County, Texas met at the City Council Chambers, Room No. 161, located at 200 E. McAlpine Street at 6:00 p.m., Navasota, Texas on the above date with the following being present:

**Bernie Gessner, Mayor Pro-Tem, Place # 1  
Pattie Pederson, Councilmember, Place # 2  
Josh M. Fultz, Councilmember, Place # 3  
Bert Miller, Mayor, Place # 4  
James Harris, Councilmember, Place # 5**

Thus constituting a quorum.

**STAFF PRESENT:** Jason Weeks, City Manager; Susie M. Homeyer, City Secretary; Jason Katkoski, Fire Chief/EMC; Michael Mize, Police Chief; Peggy Johnson, HR Director; Jennifer Reyna, Public Works Director; Cary Bovey, Legal Counsel; Lupe Diosdado, Development Services Director; Evette Butler, Grants Coordinator; Ethan Tyler, Police Officer; Officer Moon, Officer Krezel; Sarah Moon, Dispatch Supervisor; Kristin Gauthier, Assistant City Manager; Jose Coronilla, Public Works Superintendent; Eli Juarez, Natural Gas Technician; Robert Wilson, Sergeant CID; and others.

**VISITORS:** Connie Clements, Deborah Richardson, Mary Mable, John Sanders, Dia Copeland, Brenda Williams, Evelyn Ward and Matt Cecil.

**THE ITEMS ON THE AGENDA WERE TAKEN UP IN DUE ORDER AS FOLLOWS:**

1. Mayor Bert Miller called the meeting to order at 6:00 p.m.
2. Invocation was given by Pastor Matt Cecil from First United Methodist Church. The City Council, staff members and visitors then recited the Pledge of Allegiance to the American Flag and the Texas Flag.
3. Remarks of visitors: Mary Mable addressed the City Council about a water leak policy and if there was an app to alert customers if they had a water leak. She also mentioned that a phone call, email or text from City staff would be appreciated if they knew a customer had a water leak.

4. Staff report:

- a) Mayor Bert Miller proclaimed October 18, 2023 as "Support Your Local Chamber Day" and encourages Navasota, Texas residents to learn more about the Chamber, its impact and support of local businesses.
- b) Mayor Bert Miller proclaimed October 17, 2023 as "National Night Out" and called upon all citizens in Navasota to join the Navasota Police Department and public officials in support of "National Night Out" by hosting a block party on October 17, 2023.
- c) Peggy Johnson, H. R. Director, introduced the following new employees: Kristin Gauthier, Assistant City Manager and Eli Juarez, Natural Gas Technician.
- d) Peggy Johnson, H. R. Director, recognized Sarah Moon, Communication Supervisor, for five years of dedicated service to the City of Navasota.
- e) Jennifer Reyna, Public Works Director, gave an update on the CIP projects.
- f) There was not an update on Boards and Commissions.
- g) Councilmember and staff informed the audience about upcoming events.

5. Councilmember Pattie Pederson moved to authorize Assistant City Manager, Kristin Gauthier, to perform the duties of the City Manager in his absence or disability, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

6. Councilmember Josh Fultz moved to approve the first reading of Ordinance No. 1033-23, approving the project plan and finance plan for the City of Navasota Tax Increment, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.


7. Councilmember Pattie Pederson moved to nominate Jennifer Fultz Jarvis to the Grimes Central Appraisal District Board of Directors, seconded by Mayor Pro-Tem Bernie Gessner and with each Councilmember voting AYE, the motion carried.

8. Mayor Pro-Tem Bernie Gessner moved to approve Change Order No. 2 to the Airport Utilities Extension project in the amount of \$1,355.00, seconded by Councilmember Josh Fultz and with each Councilmember voting AYE, the motion carried.

9. Councilmember Josh Fultz moved to appoint Mac Vaughn to the Charter Review Committee to replace Jared Patout that was previously appointed but could not serve on the committee for personal reasons, seconded by Councilmember Pattie Pederson and with each Councilmember voting AYE, the motion carried.

The City Council then engaged in a brief discussion with the Charter Committee members that were present as it relates to their tasks of making recommendations for a Charter election in May 2024.

10. Mayor Bert Miller adjourned the meeting at 7:52 p.m.



**BERT MILLER, MAYOR**

**ATTEST:**

  
**SUSIE M. HOMEYER, CITY SECRETARY**