

# **CITY OF NILES**

## **CITY COUNCIL MEETING AGENDA**

### **March 13, 2023**

**The meeting will be held in person at 1345 E. Main Street,  
Niles, Michigan and streamed  
via Zoom  
6:00pm**

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Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

#### **ZOOM WEBINAR CITY COUNCIL MEETING ACCESS**

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

#### **MEETING PARTICIPATION**

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

*Resolution 92-11/1003 November 23, 1992*

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: [mayor@nilesmi.org](mailto:mayor@nilesmi.org)
- Mayor Pro Tem & 1<sup>st</sup> Ward Councilmember Gretchen Bertschy: [gbertschy@nilesmi.net](mailto:gbertschy@nilesmi.net)
- 1<sup>st</sup> Ward Councilmember Georgia Boggs: [gboggs@nilesmi.net](mailto:gboggs@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Amanda Dunnem: [adunnem@nilesmi.net](mailto:adunnem@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Tim Rogers: [trogers@nilesmi.net](mailto:trogers@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember William Weimer: [wweimer@nilesmi.net](mailto:wweimer@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember Charlie McAfee: [cmcafee@nilesmi.net](mailto:cmcafee@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember John DiCostanzo: [jdicostanzo@nilesmi.net](mailto:jdicostanzo@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember Michael Thompson: [mthompson@nilesmi.net](mailto:mthompson@nilesmi.net)
- City Administrator Richard Huff: [cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- City Clerk Tina Bergman: [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org).

**6:00 P.M.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL: (If attending remotely announce your location; i.e., state and city.)**

**APPROVAL OF THE AGENDA:**

**CITIZEN PARTICIPATION: (PUBLIC COMMENTS)**

**PRESENTATIONS:**

Presentation of 2022 City of Niles Audit by Bill Tucker, CPA of Maner Costerisan



**CONSENT AGENDA:**

1. Consideration of approving the minutes of February 27, 2023 Regular, Appointment Committee and Committee of the Whole meeting.
2. Consideration of approving the list of bills dated March 7, 2023.

**CITY ADMINISTRATOR'S REPORT:**

**Introduction of Items for Discussion**

**Items for Council Action**

3. Consideration of approving the request to increase the base pay for DART drivers and dispatchers to \$17.50 per hour.
4. Consideration of approving the Resolution of Support for 2026 Local Bridge Program Funding application.
5. Consideration of approving the bid of \$120,200.00 from Wightman and Associates of Benton Harbor, Michigan to provide engineering services for the Wayne Street improvement project slated for 2024, with costs to be charged to the Major Street system and authorize the Mayor to sign the agreement.
6. Consideration of approving the bid of \$848,403.00 from Mihm Enterprises, Inc. of Hamilton, MI for the Niles History Center Roof Rehabilitation project with funding coming from federal sources, including ARPA and SHPO, and also private funds, and authorize the Mayor to sign the contracts and further to sign the amended CLG grant agreement.
7. Consideration of approving the renewal of the Community Requirements and Expectations Agreement with Michigan Main Street in order to maintain Master level Accreditation and to authorize the Mayor to sign the Agreement.
8. Consideration of accepting the Michigan Gateway Community Foundation Mahlon J. and Thelma C. Smith Endowment for Niles grant of \$1,500.00 for the 2022 Santa on the River Documentary and authorize the Mayor to sign the Agreement.
9. Consideration of accepting the Michigan Gateway Community Foundation Help for Homes grant in the amount of \$20,000.00 and authorize the Mayor to sign the Agreement.
10. Consideration of approving the request of LifePlan to conduct the annual Hero Run 5K/10K on April 22, 2023 and to waive associated fees in the approximate amount of \$702.25.
11. Consideration of granting permission to the American Legion Larue Messenger Post #26 to conduct the annual Memorial Day Parade on May 29, 2023 and the related requests, including staff recommendations.
12. Consideration of approving the services agreement of \$6,000.00 monthly with V & V Assessing of Portage, Michigan for a term of January 1, 2023 through April 30, 2023 to be charged to the Assessing Fund and authorize the Mayor to sign the Agreement.

**APPOINTMENTS:**

**CITY ATTORNEY'S REPORT:**

**COUNCILMEMBER'S REPORT:**

Councilmember Boggs  
Councilmember Bertschy  
Councilmember Dunnem  
Councilmember Rogers

Councilmember McAfee  
Councilmember Weimer  
Councilmember DiCostanzo  
Councilmember Thompson

**MAYOR'S REPORT:**

**CLOSED SESSION:**

**ADJOURNMENT**