

DART:

DIAL-A-RIDE PUBLIC TRANSPORTATION WWW.NILESdIALARIDE.ORG

DART: is shared-ride public transportation that provides curb-to-curb service. We do not offer taxi service or specialized medical transportation. We are not open Sundays or holidays. Call 269-684-5150 for information or passenger pickup.

Demand Response Demand: response buses will wait up to three minutes for riders to board the bus. Riders are expected to be ready when the bus arrives. Demand Response is available Monday - Friday from 7 am to 5 pm and Saturday from 10 am to 3 pm.

Deviated Fixed Route: Deviated fixed route service is available Monday thru Friday from 10 am to 5 pm. We do not offer route service on Saturdays. Passengers who wish to ride the route must be at the established stop at the appropriate time. The bus is on a schedule and will not wait at stops with no passengers.

Service Area: Our service area includes the City of Niles, Niles Charter Township, and Buchanan. The route bus connects to South Bend Transpo at Auten Road several times a day; we do not provide direct service to South Bend or Mishawaka.

Fares Riders should have their fare ready - in exact change, tickets, or tokens—when they board the bus for both demand response and fixed route service. Please contact the DART office to inquire about reduced fare options in advance of your ride if you are disabled or age 60 and over.

Carry-On Items Passengers are allowed to bring bags or other items on the bus if they can carry these items on in one trip. Drivers do not help passengers carry groceries, luggage, or other bags. There is a 3rd Thursday Shopping Bus available each month for passengers who need to do additional shopping and bring more bags.

Assistance for Passengers Drivers may assist passengers when boarding and disembarking the bus. Drivers will help passengers in wheelchairs (or with other mobility devices) to use the lift, secure the chair to the bus, and put on a seat belt. Drivers may not help passengers go into or out of their homes or destinations. Passengers who need greater levels of assistance to ride the bus are encouraged to ride with a caregiver.



CITY RESIDENTS

GENERAL INFORMATION

Dogs: Dogs should be on a leash not exceeding 6 feet in length when on public property. Waste should be picked up immediately and disposed of properly.

Litter: The City's appearance is up to each of us. Dispose of trash in an appropriate container, not on public or private property.

Residential Trash Containers: Residential trash containers should not be placed at the curb earlier than 24 hours prior to pickup and must be removed no later than 24 hours following pickup. Trash containers should be stored in a location not visible from the street at all other times.

Lawns: Lawns should be maintained regularly; growth over 10 inches in height will be mowed by the City and the cost will be billed to the property owner.

Automobiles: Cars parked on private property must be parked on an approved surface, not on the grass, and may not block the sidewalk at any time. Vehicles stored outside a garage must be in working order and operational on the street, including proper licensing, plates, and insurance. One vehicle per property can be covered with a form fitting cover.

Burning: Burning is not allowed in the City except for small contained recreational fires burning only cut firewood. Fires should be at least 15-feet away from any structures. Burning trash, brush, leaves, and scrap building materials is strictly prohibited.

Weapons: No person shall discharge a firearm, air rifle, or bow and arrow in the City unless in the defense of one's own person.

Personal Safety: Residents are asked to walk on sidewalks when possible and not in the street.

Bikes and Skateboards: Bikes and skateboards should not be ridden on sidewalks in the downtown district. Skateboards have their own skateboard park on Front Street, but bikes are prohibited there. Bikes may be ridden on the riverfront trail, but pedestrians have the right-of-way. Pedestrian safety is paramount.

Garage Sales: Garage or yard sale permits are available at the Building Safety Division (1345 E. Main Street) and City Hall (first floor service desk). Sale signs may not be posted anywhere except directly in front of the sale location.

Permits: Permits are required for most building projects; permits may be obtained at the Building Safety Division at 1345 E. Main Street.



CITY OF NILES Michigan RESIDENT INFORMATION



nilesmi.org

DIRECTORY

CITY GOVERNMENT

NILES CITY HALL MAIN: (269) 683- 4700

333 N. 2nd Street

City Administrator: Ric Huff x3010

Administrative Assistant: Brenda Waggoner x3011

City Clerk: Tina Bergman x3030
(Voter Registration, Event Permits)

City Treasurer: Sandy Naugle x2010
(Taxes, City Finance)

Community Development: Ann Young x3020
(Zoning, Arts & Culture, Historic District, Housing)

Niles Utilities Division: Jeff Dunlap x2071
(Water, Electric, Street Lights)

Department of Public Works: Joe Ray x3061
(Streets, Sewers, Sidewalks)

NILES POLICE DEPARTMENT (269) 683-1313

1600 Silverbook Ave. (Non Emergency)

Public Safety Director: James Millin

NILES FIRE DEPARTMENT (269) 683-0160

1345 E. Main Street (Non Emergency)

NILES BUILDING SAFETY DIVISION (269) 683-2374

(Building Permits, Code Enforcement, Dangerous Buildings,
Rental Registrations)

1345 E. Main Street

NILES DIAL-A-RIDE TRANSPORTATION (DART)

623 N 2nd St. (269) 684-5150

NILES CITY COUNCIL

Meetings are held the second and fourth Mondays of the month at 6:00 pm in the Council Chambers at 1345 E. Main Street.

Mayor: Nick Shelton x3100

Council Members

1st Ward: Gretchen Bertschy x3101
Georgia Boggs x3102

2nd Ward: Amanda Dunnem x3103
Tim Rogers x3104

3rd Ward: William Weimer x3105
Charlie McAfee x3106

4th Ward: John DiCostanzo x3107
Michael Thompson x3108

DEPARTMENT OF PUBLIC WORKS

Leaf Pickup: The City offers a free fall leaf collection program that begins the last week of October and ends by mid-December. The exact date that the program begins is announced in the Niles Daily Star and online at nilesmi.org. Weather permitting, crews conduct pick up around the entire City two complete times. Please place leaves at the back of the curb and not on the street or sidewalk. Only clean leaves will be picked up; leaves mixed with brush, limbs, vines, trash, ashes, or other debris will not be picked up.

Leaves and Yard Waste: If you miss the leaf pickup, you can take leaves and yard waste to the Southeast Berrien County Landfill, 1540 Mayflower Rd., Buchanan, and dispose of them at no charge. Call 269-695-2500 for more information.

Recyclables: If you don't have curbside recycling service, you can take your recyclables (including paper, magazines, cardboard, metal and aluminum cans, milk jugs, and green, brown, and clear glass) to the Southeast Berrien County Recycling Facility, 3200 Chamberlain Road (off of Mayflower Road).

Brush Chipping: Free brush pickup is scheduled for the 2nd & 4th Tuesdays of each month, from April through mid-October. Residents must call DPW (683-4700 x3062) no later than noon on Friday for pickup the following Tuesday. This is a popular program and it often takes several days to complete weekly City brush pickups. The City of Niles reserves the right to limit or reject the material to be picked up due to size, quantity, or type. If not collected, brush can be taken to the landfill (see above) and disposed of for a small fee.

Free Mulch: Mulch generated by the brush chipping program is offered free of charge to area residents. Residents may pick up the mulch at the Street Department garage, 1815 Eagle St. (located directly behind Ring Lardner Junior High School), Monday through Friday from 8 am to 3 pm. Residents must provide their own tools and containers.

Sewer Backups: Call 269-683-4700 x3061 and provide a contact name and the address where the problem is occurring. DPW will dispatch staff to the address and jet rod the main sewer at no cost to the property owner.



UTILITIES DEPARTMENT

Downed Power Lines: DO NOT TOUCH downed wires. Call 269-683-6161 to report downed wires immediately or 911 in an emergency.

Water Shutoff: Ensure that your home has an indoor water shutoff valve. Any Michigan licensed plumber can install a shutoff for you. If there is no shutoff inside, you can call Utilities Customer Service to arrange for a utilities worker to shut off the water at the curb stop by calling 269-683-4700 x8004.

Water Main Work: Outages and closures due to water main work will be reported through the City's texting service. Sign up for the texting service by texting NILESCITY to (855) 645-3764.

Flushing: Everything flushed down drains or the toilet ends up at the City's wastewater treatment plant where it is treated and discharged into the St. Joseph River. Please do not flush prescription pills, cooking oils and fats, automotive oils, or grease.

Utility Bills: Utility use is measured approximately every 30 days. You can pay your bill online (nilesmi.org), via mail, or in person at City Hall between 7:30am and 5:30pm Monday through Thursday and 7:30am to 11:30am Friday. Cash, personal checks, money orders and credit cards are accepted for payment. You can also sign up for automatic bill pay using your checking or savings account. Please note that we are closed for all major holidays.

Utility billing questions or concerns should be directed to Billing at 269-683-4700 x8003. Updates to your account should be submitted to Customer Service by calling 269-683-4700 x8004 or by stopping by City Hall.

Scammers: Be aware of scammers posing as bill collectors. The City of Niles does not employ third party bill collectors. If you are in doubt, please call us at 269-683-4700 x8003 or stop by City Hall.

