

CITY OF NILES

CITY COUNCIL MEETING AGENDA

March 27, 2023

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom
6:00pm**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem: adunnem@nilesmi.net
- 2nd Ward Councilmember Tim Rogers: trogers@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Michael Thompson: mthompson@nilesmi.net
- City Administrator Richard Huff: cityadministrator@nilesmi.org
- City Clerk Tina Bergman: cityclerk@nilesmi.org

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of March 13, 2023 Regular meeting and Council Retreat.
2. Consideration of approving the list of bills dated March 21, 2023.
3. Consideration of accepting the quote from Gemini Group of Natick, Massachusetts for printing and mailing of the annual Consumer Confidence Report (CCR) in the amount of \$6033.00 to be charged to the Utilities Department Water Division Printing Expense fund.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

4. Consideration of accepting the quote of \$150.00 per hour from Allied Mechanical Services, Inc. of Kalamazoo, Michigan for the installation of a Kusters thickener mechanism at the Wastewater Treatment Plant, to be charged to the Utilities Department, Wastewater Division, Machinery and Equipment fund.
5. Consideration of accepting the National Opioids Settlement Agreement in the amount of \$62,051.70, to be received over a 13 year period, with funds being used to educate and train first responders in providing life saving treatment for opioid overdoses as well as to purchase Narcan, and to authorize the City Administrator to complete the document and digitally sign it.
6. Consideration of accepting the quote from Pivot Point Partners, LLC of Powell, Ohio for an annual subscription to the Pivot Point Field App to be used by the Assessor, with an annual cost of \$1,685.95 to be charged to the Assessor's Computer Equipment and Supplies fund, and authorizing the Mayor to sign the Service and License Agreement.
7. Consideration of accepting the quote from Commonwealth Associates, Inc. of Jackson, Michigan for the engineering and design of an oil-filled transformer replacement project at the Wastewater Treatment Plant in the amount of \$19,700.00 to be charged to Utilities Department, Wastewater Division Machinery and Equipment fund, and authorize the Mayor to sign the proposal.
8. Consideration of hiring JP Workman Group of Niles, Michigan, in the approximate amount of \$19,000.00, for recruitment services to assist in filling the vacant Assistant Utilities Manager position, with the cost being charged to the Electric Division and authorize the Mayor to sign the contract.
9. Consideration of approving a commitment for ordering 750 tons of bulk rock salt through MiDEAL for a price per ton which is unknown at this time, but which is historically less than non-participating communities pay; the costs which are based on tons used are charged mostly to MDOT and the Major Streets System with the lesser amounts being charged to the Local Street System and the alley and parking lot funds, and to authorize the Public Works Director who is listed with MiDEAL as an authorized agent for the City of Niles, to sign the commitment.
10. Consideration of authorizing a resolution to approve 2nd & Main for a Social District Permit and authorizing the Clerk to sign the document.
11. Consideration of accepting the quote from Kirk Proshwitz of Buchanan, Michigan to provide fireworks for the annual Fourth of July celebration at a price of \$16,000.00, to be charged to the Community Promotions Fund.

APPOINTMENTS:

12. Consideration of appointing Larry Wilson to complete the term ending December 31, 2024 on the Board of Public Utilities.

CITY ATTORNEY'S REPORT:

COUNCILMEMBER'S REPORT:

Councilmember Boggs
Councilmember Bertschy
Councilmember Dunnem
Councilmember Rogers

Councilmember McAfee
Councilmember Weimer
Councilmember DiCostanzo
Councilmember Thompson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT