

CITY OF NILES

CITY COUNCIL MEETING AGENDA

April 24, 2023

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom
6:00pm**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."

- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem: adunnem@nilesmi.net
- 2nd Ward Councilmember Tim Rogers: trogers@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Michael Thompson: mthompson@nilesmi.net
- City Administrator Richard Huff: cityadministrator@nilesmi.org
- City Clerk Tina Bergman: cityclerk@nilesmi.org

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of April 10, 2023.

2. Consideration of approving the list of bills dated April 18, 2023.
3. Consideration of approving, by resolution, renewing the airport ground lease with HBH, Inc. for a five year term expiring December 31, 2027.
4. Consideration of approving, by resolution, renewing the airport fuel tank ground lease with HBH, Inc. for a five year term expiring December 31, 2025.
5. Consideration of approving the emergency repair to two Vaughan Chopper Pumps from JGM Valve Corporation of Commerce, Michigan at a cost of \$2750.00, for use at the Wastewater Treatment Plant and charged to the Utilities Department, Wastewater Division, Maintenance-Plant Equipment fund.
6. Consideration of approving the request of Remarkable, Inc. to hold a Wear Blue: Run to Remember run/walk on May 29, 2023 prior the Memorial Day Parade.
7. Consideration of adopting, by resolution, the Berrien County Trails Master Plan and incorporating it into our local plan.

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion

Items for Council Action

8. Consideration of approving an agreement with L. J. Ross Associates, Inc. of Jackson, Michigan for a three year period, with an option for a two year extension, to perform account collections for delinquent utility and other City accounts, on a 30% commission basis, 40% if legal services are required, to be charged to the Utilities Department, Cut-off and Collection Expense if utilized for a delinquent utility bill or to Professional Services of respective City departments utilizing their services, and authorize the Mayor to sign the agreement.
9. Consideration of accepting the bid from Great Lakes Chloride, Inc. of Grand Haven, Michigan for approximately 10,000 gallons of liquid calcium chloride, at a cost of \$1.009 per gallon, totaling approximately \$10,088.92 to be charged to the General Fund.
10. Consideration of accepting the MDOT, Federal Aviation Administration Block Grant in an amount up to \$32,000.00 to be used towards expenses necessary to operate the Jerry Tyler Memorial Airport and authorize the City Administrator or the Public Works Director/Airport Manager to sign the grant documents.
11. Consideration of approval for the Utilities Department to decommission and remove the Broadway Substation at an approximate cost of \$140,000.00, charged to the Electric Division.
12. Consideration of approving the Utilities Department to purchase a 2024 Chevrolet V8 gasoline pickup truck from Tyler Automotive of Niles, Michigan at a price of \$57,691.00, to be charged to the Utilities Department, Capital Improvement plan, and authorize the Mayor to sign the purchase agreement.

APPOINTMENTS:

CITY ATTORNEY'S REPORT:

COUNCILMEMBER'S REPORT:

Councilmember Boggs
Councilmember Bertschy
Councilmember Dunnem
Councilmember Rogers

Councilmember McAfee
Councilmember Weimer
Councilmember DiCostanzo
Councilmember Thompson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT