

CITY OF NILES

CITY COUNCIL MEETING AGENDA

October 23, 2023

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom
6:00pm**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."

- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem: adunnem@nilesmi.net
- 2nd Ward Councilmember Tim Rogers: trogers@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Michael Thompson: mthompson@nilesmi.net
- City Administrator Richard Huff: cityadministrator@nilesmi.org
- City Clerk Tina Bergman: cityclerk@nilesmi.org

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARING:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

- Debbie Martyniuk of Niles Burn Run

CONSENT AGENDA:

1. Consideration of approving the minutes of October 9, 2023.
2. Consideration of approving the list of bills dated October 18, 2023.
3. Consideration of authorizing the purchase of four V300 body worn cameras, supporting hardware, and extended warranty from Motorola Solutions of Chicago, Illinois at a cost of \$5,140.00 for use by the Fire Department, with the cost of two cameras to be paid for from CDBG funds and the other two cameras to be split equally between the Building Department and Utilities Department.
4. Consideration of authorizing the emergency purchase in the amount \$7,318.99 for an ILTJ-4000 Heavy Duty Transmission Jack from Interstate Life and Equipment Company of Niles, Michigan, with the cost to be charged to the Other Equipment Capital Outlay Account.

CITY ADMINISTRATOR'S REPORT:

5. Consideration of extending the contract with Menard Consulting, Inc. of Addison, Illinois for a two year period ending fiscal year September 30, 2023 and 2024 for the actuarial review of the City's retiree insurance plan at a cost of \$3,400.00 for FY23 and \$500.00 for FY24, charge the expenses to the insurance fund, and authorize the Mayor to sign the contract.
6. Consideration of approving the Letter of Engagement with enFocus for the 3rd Street Home Repairs project and authorize the Mayor to sign the Letter of Engagement.
7. Consideration of authorizing a resolution adopting the revised Investment Policy as required by PA 20 of 1943.
8. Consideration of approval to enter into an Agreement for Election Services with Berrien County and authorizing the City Clerk to sign the Agreement.
9. Consideration of approving stabilization of the Ferry Street School by Pearson Construction of Benton Harbor, Michigan at a cost of \$9,550.00, with costs being charged to the FY2024 Council Contingency Fund.
10. Consideration of authorizing granting an easement across 1409 N. Front Street to 1335 N. Front Street and authorize the Mayor and City Clerk to sign the easement.
11. Consideration of authorizing the purchase of meter reading equipment maintenance services from JPW Technologies of Audubon, New Jersey in the amount of \$3,614.44, with the cost being charged to Utilities Department - Electric and Water Divisions.
12. Consideration of authorizing the acceptance of a revised Septage Receiving Operational Plan 2023 for the Wastewater Treatment Plant.
13. Consideration of authorizing the Utilities Department to extend the contract with MAAC Properties of Niles, Michigan for the Mowing and Ground Maintenance for utilities owned properties at a cost of \$28,200.00, with the costs to be paid for by the respective property's building and grounds maintenance accounts, and authorize the Mayor to sign the contract extension.

14. Consideration of authorizing the Utilities Department to enter into a contract with Herrman and Goetz Electric Services of Mishawaka, Indiana to perform infrared scanning of selected equipment at the Wastewater Treatment Plant at a cost of \$3,450.00, with the cost charged to Machinery and Machinery Equipment – Old.
15. Consideration of approving the request of the Niles-Buchanan YMCA, as presented, to conduct the 43rd Annual Thanksgiving Day Run and Walk.

Introduction of Items for Discussion

Items for Council Action

APPOINTMENTS:

CITY ATTORNEY’S REPORT:

COUNCILMEMBER’S REPORT:

Councilmember Boggs
Councilmember Bertschy
Councilmember Dunnem
Councilmember Rogers

Councilmember McAfee
Councilmember Weimer
Councilmember DiCostanzo
Councilmember Thompson

MAYOR’S REPORT:

CLOSED SESSION:

ADJOURNMENT