

# **CITY OF NILES**

## **CITY COUNCIL MEETING AGENDA**

### **December 18, 2023**

**The meeting will be held in person at 1345 E. Main Street,  
Niles, Michigan and streamed  
via Zoom  
6:00pm**

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**Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.**

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

#### **ZOOM WEBINAR CITY COUNCIL MEETING ACCESS**

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

#### **MEETING PARTICIPATION**

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."

- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

*Resolution 92-11/1003 November 23, 1992*

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: [mayor@nilesmi.org](mailto:mayor@nilesmi.org)
- Mayor Pro Tem & 1<sup>st</sup> Ward Councilmember Gretchen Bertschy: [gbertschy@nilesmi.net](mailto:gbertschy@nilesmi.net)
- 1<sup>st</sup> Ward Councilmember Georgia Boggs: [gboggs@nilesmi.net](mailto:gboggs@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Amanda Dunnem: [adunnem@nilesmi.net](mailto:adunnem@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Tim Rogers: [trogers@nilesmi.net](mailto:trogers@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember William Weimer: [wweimer@nilesmi.net](mailto:wweimer@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember Charlie McAfee: [cmcafee@nilesmi.net](mailto:cmcafee@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember John DiCostanzo: [jdicostanzo@nilesmi.net](mailto:jdicostanzo@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember Michael Thompson: [mthompson@nilesmi.net](mailto:mthompson@nilesmi.net)
- City Administrator Richard Huff: [cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- City Clerk Tina Bergman: [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org).

**6:00 P.M.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL: (If attending remotely announce your location; i.e., state and city.)**

**APPROVAL OF THE AGENDA:**

**PUBLIC HEARING:**

**CITIZEN PARTICIPATION: (PUBLIC COMMENTS)**

**PRESENTATIONS:**

**CONSENT AGENDA:**

1. Consideration of approving the minutes of December 11, 2023.

2. Consideration of approving the list of bills dated December 13, 2023.

**CITY ADMINISTRATOR'S REPORT:**

3. Consideration of approving the purchase of a new combination sewer cleaning truck, with necessary components, from Jack Doheny Company of Northville, Michigan, at a total cost of \$549,968.46, which is Sourcewell pricing, charge the expense to wastewater recent plans – Trucks and Trailers, and authorize the Public Works Director to initial and sign all documentation.
4. Consideration of approving the renewal of the Uniform Video Service Local Franchise Agreement with DirectTV and authorize the Mayor to sign the Agreement and attached map indicating the Video Area Foot Print.
5. Consideration of approving the purchase of six (6) leaf collection boxes from Ferguson Equipment of South Bend, Indiana at a cost of \$85,650.00 and charge the expense to the American Recovery and Reinvestment Act funds.
6. Consideration of approving the purchase of parcel 11-74-0034-0051-06-7 from Berrien County for \$582.67, to pay the 2023 summer and winter taxes due to the City in the amount of \$76.91 for a total of \$659.58 charged to Council's Purchase of Property account.
7. Consideration of approving the sale of parcel 11-74-0034-0051-06-7 to Daniel Nelson for the sum of \$1.00 plus costs estimated to be approximately \$760.00.
8. Consideration of accepting the bid in the amount of \$18,105.00, annually, with a five year contract, from LRS, LLC of Rosemont, IL for refuse collection and disposal for City-owned properties, charge the expenses to the various budgets as stated and authorize the Mayor to sign the contracts.
9. Consideration of accepting the bid in the amount of \$489,205.00 from Van Doorn Roofing, Inc. of Elk Grove Village, IL for the re-roof of the City Hall Building, with two-thirds of the expense in the amount of \$322,875.30 being paid from the Utilities Budget and one-third of the expense in the amount of \$166,329.70 being paid from American Recovery and Reinvestment Act Funds.
10. Consideration of accepting the quote from SHI International Corporation in the amount of \$22,947.50 for a twelve month period, for computer security services, charge the expense to General Fund and Utilities Department's Computer Equipment and Supplies budgets, and authorize the City Administrator to sign any required documents.
11. Consideration of accepting the MDOT AERO Grant/contract number 2024-0143 to fund the acquisition of seven (7) aviation easements at the Jerry Tyler Memorial Airport and authorize the City Administrator or the Public Works Director to sign the acceptance.
12. Consideration of accepting the Substation Engineering proposal from Commonwealth Associates of Jackson, Michigan in the amount of \$868,000.00 to upgrade and rebuild our Southside substation, this expense has been budgeted for in the FY24 Capital Plan, will be reimbursed by AEP/I&M, and authorize the Mayor to sign the proposal.
13. Consideration of authorizing the Utilities Department to proceed with equipment procurement for installation of a box span traffic signal at 3<sup>rd</sup> and Broadway at a cost of approximately \$63,000.00.
14. Consideration of approving, by resolution, the appointment of Assistant Utilities Manager, Madison Mosher, as the Niles alternative member to the Michigan Public Power Agency Board of Commissioners and authorize the Mayor to sign the resolution.

15. Consideration of approving the CDBG Plan Year 2022 CAPER and authorize submission to HUD.

**Introduction of Items for Discussion**

**Items for Council Action**

**APPOINTMENTS:**

16. Consideration of confirming appointments to various boards and commissions effective January 1, 2024.

**CITY ATTORNEY'S REPORT:**

**COUNCILMEMBER'S REPORT:**

Councilmember Boggs  
Councilmember Bertschy  
Councilmember Dunnem  
Councilmember Rogers

Councilmember McAfee  
Councilmember Weimer  
Councilmember DiCostanzo  
Councilmember Thompson

**MAYOR'S REPORT:**

**CLOSED SESSION:**

**ADJOURNMENT**