

CITY OF NILES

CITY COUNCIL MEETING AGENDA

April 22, 2024

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom
6:00pm**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."

- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem: adunnem@nilesmi.net
- 2nd Ward Councilmember Tim Rogers: trogers@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Michael Thompson: mthompson@nilesmi.net
- City Administrator Richard Huff: cityadministrator@nilesmi.org
- City Clerk Tina Bergman: cityclerk@nilesmi.org

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARING:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of April 8, 2024.
2. Consideration of approving the list of bills dated April 17, 2024.

CITY ADMINISTRATOR'S REPORT:

3. Consideration of approving a five year lease with Pitney Bowes for a postage meter to be used by City Hall and a folder/sorter machine for use by the Finance Department at a monthly rate of \$483.96 to be split 50/50 between the Utilities Department and the General Fund.
4. Consideration of awarding the contract to Great Lakes Chloride, Inc. of Grand Haven, Michigan for the 2024 liquid calcium chloride application at a cost of \$1.146 per gallon and charge the cost to the General Fund.
5. Consideration of accepting the quote from Battery Systems of Elkhart, Indiana in the amount of \$3,249.26 for the purchase of four sets (20 batteries) for golf carts at Plym Park Golf Course and charge the expense to the Other Equipment-Maintenance Account.
6. Consideration of authorizing the emergency purchase of repair parts from JGM Valve Corporation of Commerce, Michigan for use at the Wastewater Treatment Plant to repair the Vaughan Chopper Pump in the amount of \$6,670.25 and charge the expense to Wastewater Treatment Division, Maintenance- Plant Equipment.
7. Consideration of authorizing the purchase of two (2) additional concurrent licenses for Caselle Financial Software from Civic Systems of Madison, Wisconsin in the amount of \$4,000.00, charge the expense to the Electric, Water and Wastewater Division, Computer Equipment and Supplies and authorize the Mayor to sign the agreement.
8. Consideration of accepting the quote from Power Line Supply of Reed City, Michigan in the amount of \$8,914.28 for the purchase of four electric cabinets for the Utilities Department, charge the expense to the Electric Division, Maintenance – Field Equipment, and authorize the Utilities Manager to sign the purchase order.
9. Consideration of accepting the quote from Mid County Lawn and Garden of St. Joseph, Michigan in the amount of \$10,170.00 for the purchase of one Toro zero turn 74035 mower for use at the Fire Department.
10. Consideration of approving the proposed CDBG Code Enforcement and Procedure Manual.
11. Consideration of approving the request of the American Legion Larue Messenger Post #26 to hold the Memorial Day parade on May 27, 2024, as presented.

APPOINTMENTS:

CITY ATTORNEY'S REPORT:

COUNCILMEMBER'S REPORT:

Councilmember Boggs
Councilmember Bertschy
Councilmember Dunnem
Councilmember Rogers

Councilmember McAfee
Councilmember Weimer
Councilmember DiCostanzo
Councilmember Thompson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT