

CITY OF NILES

CITY COUNCIL MEETING AGENDA

May 20, 2024

**The meeting will be held in person at 1345 E. Main Street,
Niles, Michigan and streamed
via Zoom
6:00pm**

Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

ZOOM WEBINAR CITY COUNCIL MEETING ACCESS

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

MEETING PARTICIPATION

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.
- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled "Citizen Participation."

- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person's opportunity to speak further.

Resolution 92-11/1003 November 23, 1992

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: mayor@nilesmi.org
- Mayor Pro Tem & 1st Ward Councilmember Gretchen Bertschy: gbertschy@nilesmi.net
- 1st Ward Councilmember Georgia Boggs: gboggs@nilesmi.net
- 2nd Ward Councilmember Amanda Dunnem: adunnem@nilesmi.net
- 2nd Ward Councilmember Tim Rogers: trogers@nilesmi.net
- 3rd Ward Councilmember William Weimer: wweimer@nilesmi.net
- 3rd Ward Councilmember Charlie McAfee: cmcafee@nilesmi.net
- 4th Ward Councilmember John DiCostanzo: jdicostanzo@nilesmi.net
- 4th Ward Councilmember Michael Thompson: mthompson@nilesmi.net
- City Administrator Richard Huff: cityadministrator@nilesmi.org
- City Clerk Tina Bergman: cityclerk@nilesmi.org

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at cityclerk@nilesmi.org.

6:00 P.M.

REGULAR COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL: (If attending remotely announce your location; i.e., state and city.)

APPROVAL OF THE AGENDA:

PUBLIC HEARING:

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of May 13, 2024.
2. Consideration of approving the list of bills dated May 15, 2024.

CITY ADMINISTRATOR'S REPORT:

3. Consideration of authorizing the fire department to accept the quote from Damage Control of Niles, Michigan in the amount of \$4,325.00 for fabrication work to the stacked boat trailer and charge the expense to the fire department's vehicle maintenance account.
4. Consideration of authorizing the fire department to accept the quote from Firehouse Heating and Cooling of Edwardsburg, Michigan to replace air conditioning unit #2 and for installation of a humidifier at the fire department and charge the expense to the building repairs account.
5. Consideration of authorizing the police department to accept the quote from Tele-Rad, Inc. of Benton Harbor, Michigan in the amount of \$71,333.00 to outfit four (4) new patrol vehicles and pay for the expense with ARPA funds.
6. Consideration of authorizing the Utilities Department to sole-source 4,975 water meters from Zenner USA of Addison, Texas at an approximate cost of \$526,742.00, charge the expense to the Water and Wastewater Division – Meters account, and authorize the Mayor to sign the quote.
7. Consideration of authorizing the Utilities Department Wastewater Division to accept the quote from Kendall Electric of Benton Harbor, Michigan in the amount of \$32,136.89 for five (5) Allen-Bradley Panelview screens for use at the Wastewater Treatment Plant and charge the expense in their Machinery & Equipment account.
8. Consideration of authorizing the Utilities Department to emergency purchase services from Precision Electric of Mishawaka, Indiana in the amount of \$5,517.24 to rebuild the Vaughan Chopper Pump and charge the expense to their Maintenance-Plant Equipment account.
9. Consideration of authorizing the Utilities Department the accept the quote from Ferguson Equipment of South Bend, Indiana in the amount of \$16,101.00 for body/bed repairs to the 1997 International "Digger Derrick" truck and charge the expense to the Vehicle Maintenance account.
10. Consideration of authorizing the Utilities Department to accept the quote from Stateline Diesel Services of Edwardsburg, Michigan in the amount of \$14,703.66 to replace the engine on a 2013 Ford F550 "Telescopic Bucket" and charge the expense to the Vehicle Maintenance account.
11. Consideration of approving a Performance Resolution for Governmental Agencies as required by MDOT allowing designated city officials to apply for work permits within MDOT right of way and authorize the City Clerk to sign the resolution.
12. Consideration of authorizing the Mayor to sign the Contract for Use of a School Facility to use the Apple Festival Grounds for the Fourth of July fireworks and submission of the contract to the Niles Community Schools for approval.
13. Consideration of approving the request of Riverfront Optimist Club to conduct the Niles Bluegrass Festival from May 30, 2024 through June 2, 2024, as presented with staff recommendations.
14. Consideration of approving the request of Greater Niles Chamber of Commerce to hold their Third Thursdays after-hours event on June 20, 2024, as presented.

15. Consideration of approving the request of Niles High School Student Council to conduct the Homecoming Parade September 27, 2024, as presented.
16. Consideration of authorizing the fire department to purchase report writing software from ESO of Austin, Texas at an initial cost of \$4,089.00, with an annual recurring cost of \$2,899.00, and charge the expense to the fire department's budget.

APPOINTMENTS:

CITY ATTORNEY'S REPORT:

COUNCILMEMBER'S REPORT:

Councilmember Boggs
Councilmember Bertschy
Councilmember Dunnem
Councilmember Rogers

Councilmember McAfee
Councilmember Weimer
Councilmember DiCostanzo
Councilmember Thompson

MAYOR'S REPORT:

CLOSED SESSION:

ADJOURNMENT