

# **CITY OF NILES**

## **CITY COUNCIL MEETING AGENDA**

### **February 19, 2024**

**The meeting will be held in person at 1345 E. Main Street,  
Niles, Michigan and streamed  
via Zoom  
6:00pm**

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**Any interested person or group may address the City Council on any agenda item when recognized by the presiding officer or upon request of any Council Member. Also, any interested person or group may address the City Council on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time.**

For individuals who may wish to attend the City Council meeting it will be held at 1345 E. Main Street in the City of Niles, Michigan. You may also view the meeting from a PC, Mac, iPad, iPhone, Android device, or by telephone. Public comment will only be accepted in person.

#### **ZOOM WEBINAR CITY COUNCIL MEETING ACCESS**

Please click the link below to join the webinar:

<https://nilesmi.zoom.us/j/99669867810>

Webinar ID: 996 6986 7810

Or iPhone one-tap :

US: +13017158592,,99669867810# or +13126266799,,99669867810#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 996 6986 7810

International numbers available: <https://nilesmi.zoom.us/j/99669867810>

#### **MEETING PARTICIPATION**

At any regular or duly called special meeting of the Niles City Council, other than those meetings not subject to the provisions of the Michigan Open Meetings Act, a person desiring to speak on any item(s) on the agenda may do so subject to the following rules:

- Prior to addressing the Council, the person must provide, for the record, his/her name, permanent address.

- The person must be recognized by the Mayor or other presiding officer at the point on the agenda entitled “Citizen Participation.”
- The person will be allowed three (3) minutes to present remarks, unless the time restriction is waived by the chair.
- A person wishing to address an agenda item may reserve time to address that item immediately prior to the time that the item is discussed by the Council.
- A person may be expelled from the meeting for a breach of the peace committed at the meeting, and if during his/her presentation to the Council becomes loud or unruly, the chair may rule the person out of order and forfeit the person’s opportunity to speak further.

*Resolution 92-11/1003 November 23, 1992*

If you would like to contact the City Council about any matter, on the agenda or otherwise, please do so via the email addresses below by 4:00 pm prior to the meeting:

- Mayor Nick Shelton: [mayor@nilesmi.org](mailto:mayor@nilesmi.org)
- Mayor Pro Tem & 1<sup>st</sup> Ward Councilmember Gretchen Bertschy: [gbertschy@nilesmi.net](mailto:gbertschy@nilesmi.net)
- 1<sup>st</sup> Ward Councilmember Georgia Boggs: [gboggs@nilesmi.net](mailto:gboggs@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Amanda Dunnem: [adunnem@nilesmi.net](mailto:adunnem@nilesmi.net)
- 2<sup>nd</sup> Ward Councilmember Tim Rogers: [trogers@nilesmi.net](mailto:trogers@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember William Weimer: [wweimer@nilesmi.net](mailto:wweimer@nilesmi.net)
- 3<sup>rd</sup> Ward Councilmember Charlie McAfee: [cmcafee@nilesmi.net](mailto:cmcafee@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember John DiCostanzo: [jdicostanzo@nilesmi.net](mailto:jdicostanzo@nilesmi.net)
- 4<sup>th</sup> Ward Councilmember Michael Thompson: [mthompson@nilesmi.net](mailto:mthompson@nilesmi.net)
- City Administrator Richard Huff: [cityadministrator@nilesmi.org](mailto:cityadministrator@nilesmi.org)
- City Clerk Tina Bergman: [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org)

The City of Niles will provide necessary reasonable auxiliary aids such as Closed Captioning. If other aids and services are needed for individuals with disabilities please contact the City Clerk, at [cityclerk@nilesmi.org](mailto:cityclerk@nilesmi.org).

**6:00 P.M.**

**REGULAR COUNCIL MEETING**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL: (If attending remotely announce your location; i.e., state and city.)**

**APPROVAL OF THE AGENDA:**

**PUBLIC HEARING:**

To receive public comment on proposed substantial amendments to the 2022-2026 Consolidated Plan and the proposed substantial amendments to the PY 2023 CDBG Annual Action Plan.

**CITIZEN PARTICIPATION: (PUBLIC COMMENTS)**

**PRESENTATIONS:**

**CONSENT AGENDA:**

1. Consideration of approving the minutes of February 05, 2024.
2. Consideration of approving the minutes of February 12, 2024.
3. Consideration of approving the joint City Council-Planning Commission minutes of February 12, 2024.

**CITY ADMINISTRATOR'S REPORT:**

4. Consideration of accepting the quote of \$6,583.00 from Gemini Group of Natick, Massachusetts for printing and mailing of the annual Consumer Confidence Report.
5. Consideration of approving the renewal of a 12-month rental agreement with MacAllister Machinery Company, Inc of Novi, Michigan for a CAT hydro excavation unit at a cost of \$164,400 and authorize the Utilities Manager to sign the agreement.
6. Consideration of approving an engineering services agreement with Power Systems Engineering of Madison, Wisconsin for construction engineering services related to the AMI project at a cost of up to \$96,000 plus travel expenses and authorize the Utilities Manager to sign the purchase order.
7. Consideration of approving a Utility Department Water Division Financial Projection and Rate Track by Utility Financial Solutions, LLC of Leland, Michigan at a cost of \$4,900.00 and authorize the Mayor to sign the proposal.
8. Consideration of approving a Utility Department Wastewater Division Financial Projection and Rate Track by Utility Financial Solutions, LLC of Leland, Michigan at a cost of \$9,500.00 and authorize the Mayor to sign the proposal.
9. Consideration of approving a Utility Department Water Division Cost of Service Study and Rate Track for Bertrand Charter Township customers by Utility Financial Solutions, LLC of Leland, Michigan at a cost of \$15,000.00 and authorize the Mayor to sign the proposal.
10. Consideration of approving a Utility Department Wastewater Division Cost of Service Study and Rate Track for Bertrand Charter Township customers by Utility Financial Solutions, LLC of Leland, Michigan at a cost of \$15,000.00 and authorize the Mayor to sign the proposal.
11. Consideration of approving a Funds Disbursement Agreement with the Edward and Irma Hunter Foundation for the 3<sup>rd</sup> Street home improvement project and authorize the Mayor to sign the agreement.

**APPOINTMENTS:**

**CITY ATTORNEY'S REPORT:**

**COUNCILMEMBER'S REPORT:**

Councilmember Boggs  
Councilmember Bertschy  
Councilmember Dunnem  
Councilmember Rogers

Councilmember McAfee  
Councilmember Weimer  
Councilmember DiCostanzo  
Councilmember Thompson

**MAYOR’S REPORT:**

**CLOSED SESSION:**

**ADJOURNMENT**