

**REGULAR CITY COUNCIL MEETING
MINUTES COUNCIL CHAMBERS,
1345 E. Main Street City of Niles, Michigan**

Monday, February 12, 2024

PRESENT: Council Members: Gretchen Bertschy, Timothy Rogers, William Weimer, John DiCostanzo, Michael Thompson, and Mayor Nick Shelton

ABSENT: Georgia Boggs, Amanda Dunnem, Charlie McAfee

STAFF: Huff, Bergman, Landgraf, Ray, Millin, Stump

REGULAR COUNCIL MEETING

The regular Niles City Council meeting was called to order by Mayor Shelton at 6:00 p.m. February 12, 2024. The Pledge of Allegiance was led by Mayor Nick Shelton.

APPROVAL OF THE AGENDA

Councilmember Rogers moved, **Councilmember Bertschy** seconded to approve the agenda as submitted.

ROLL CALL: YEA: Bertschy, Rogers, Weimer, DiCostanzo, Thompson

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

PUBLIC HEARING:

To receive public comment on proposed substantial amendments to the 2022-2026 Consolidated Plan and the proposed substantial amendments to the PY 2023 CDBG Annual Action Plan.

CITIZEN PARTICIPATION: (PUBLIC COMMENTS)

Mary Ellen Drolet of 13 N 14th St. distributed flyers and invited everyone to the ceremony on 2/17/24 commemorating the 1781 February Raid on the British controlled Fort St. Joseph by American Allies during the Revolution. Mary Ellen also extended an invitation to attend the Dine to Donate giveback supporting the Fort St. Joseph Archeology Project on 3/20/24 at Wings Etc. Niles.

PRESENTATIONS:

CONSENT AGENDA:

1. Consideration of approving the minutes of January 22, 2024.
2. Consideration of approving the list of bills dated February 7, 2024.

Councilmember Bertschy moved, **Councilmember Rogers** seconded to approve the consent agenda as submitted.

ROLL CALL: YEA: Rogers, Weimer, DiCostanzo, Thompson, Bertschy

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

CITY ADMINISTRATOR'S REPORT:

Introduction of Items for Discussion
Items for Council Action

3. Consideration of approving the substantial amendments to the 2022-2026 Consolidated Plan and substantial amendments to the PY 2023 CDBG Annual Action Plan.

Councilmember DiCostanzo moved, **Councilmember Rogers** seconded to approve the substantial amendments to the 2022-2026 Consolidated Plan and substantial amendments to the PY 2023 CDBG Annual Action Plan.

ROLL CALL: YEA: Weimer, DiCostanzo, Bertschy, Rogers

NAY: Thompson **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

4. Consideration of approving payment of \$7,732.00 to the Southwest Michigan Planning Commission for membership in the Niles-Buchanan-Cass Area Transportation Study.

Councilmember DiCostanzo moved, **Councilmember Bertschy** seconded to approve payment of \$7,732.00 to the Southwest Michigan Planning Commission for membership in the Niles-Buchanan-Cass Area Transportation Study.

ROLL CALL: YEA: DiCostanzo, Thompson, Bertschy, Rogers, Weimer

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

5. Consideration of approving a two-year renewal of workplace safety plans, policies, and hazard documentation from J.J. Keller & Associates, Inc of Neenah, Wisconsin at a cost of \$3,299.00.

Councilmember DiCostanzo moved, **Councilmember Rogers** seconded to approve a two-year renewal of workplace safety plans, policies, and hazard documentation from J.J. Keller & Associates, Inc of Neenah, Wisconsin at a cost of \$3,299.00.

ROLL CALL: YEA: Thompson, Bertschy, Rogers, Weimer, DiCostanzo

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

6. Consideration of approving Wightman of Benton Harbor, Michigan to perform the required biennial bridge inspection on Lake Street, Grant Street, and Broadway Street at a cost of \$4,600.00.

Councilmember Rogers moved, **Councilmember Bertschy** seconded to approve Wightman of Benton Harbor, Michigan to perform the required biennial bridge inspection on Lake Street, Grant Street, and Broadway Street at a cost of \$4,600.00.

ROLL CALL: YEA: Bertschy, Rogers, Weimer, DiCostanzo, Thompson

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

7. Consideration of approving the purchase of a 2023 Ford F-350 dump truck from Golf Mill Ford of Niles, Illinois for use by the Street Division at a cost of \$80,716.03.

Councilmember Bertschy moved, **Councilmember Rogers** seconded to approve the purchase of a 2023 Ford F-350 dump truck from Golf Mill Ford of Niles, Illinois for use by the Street Division at a cost of \$80,716.03.

ROLL CALL: YEA: Rogers, Weimer, DiCostanzo, Thompson, Bertschy

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

8. Consideration of approving the renewal of Autodesk Architecture & Construction Collection software subscription through DLT Solutions, LLC of Herndon, Virginia for \$2,563.80.

Councilmember Rogers moved, **Councilmember DiCostanzo** seconded to approve the renewal of Autodesk Architecture & Construction Collection software subscription through DLT Solutions, LLC of Herndon, Virginia for \$2,563.80.

ROLL CALL: YEA: Weimer, DiCostanzo, Thompson, Bertschy, Rogers

NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

9. Consideration of approving the rescheduling of the February 26, 2024 City Council meeting to February 19, 2024 to accommodate the February election.

Councilmember Thompson moved, **Councilmember DiCostanzo** seconded to approve the rescheduling of the February 26, 2024 City Council meeting to February 19, 2024 to accommodate the February election.

ROLL CALL: YEA: DiCostanzo, Thompson, Bertschy, Rogers, Weimer
NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

10. Consideration of approving the purchase of electronic payment processing terminals from Paymentus Corporation of Charlotte, North Carolina for \$4,851.00 and authorize the Mayor to sign the purchase order.

Councilmember Thompson moved, **Councilmember DiCostanzo** seconded to approve the purchase of electronic payment processing terminals from Paymentus Corporation of Charlotte, North Carolina for \$4,851.00 and authorize the Mayor to sign the purchase order.

ROLL CALL: YEA: Thompson, Bertschy, Rogers, Weimer, DiCostanzo
NAY: None **ABSENT:** Boggs, Dunnem, McAfee **MOTION CARRIED**

APPOINTMENTS:

CITY ATTORNEY’S REPORT:

COUNCILMEMBER’S REPORT:

Councilmember DiCostanzo welcomed the Planning Commission members.

Councilmember Thompson addressed the homeless situation and gave examples that he felt would rectify the situation.

MAYOR’S REPORT:

CLOSED SESSION:

ADJOURNMENT

Council Member Weimer moved to adjourn at 6:31 p.m.

Tina Bergman
Niles City Clerk

Date