



Permit Application
Public Services Department - Engineering Division

Permit #:
Issued Date:
Start Date:
Expiration Date:
Extended Date:

Email permit applications to EngrPermits@NorwalkCA.gov.

Application Date:		Estimated Work Dates:	
Applicant:		Contractor or Responsible Entity (if not Applicant):	
Contact Person:		Contact Person:	
Address:		Address:	
Phone:		Phone:	
E-mail:		E-mail:	
<p>Permittee agrees that they will directly control and supervise all phases of the described activity and will be responsible for the conduct, operation, and management thereof. Permittee further agrees to indemnify and hold harmless the City of Norwalk from any liability or responsibility for any accident, loss or damage to persons or property happening or occurring as the proximate results of any of the work undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by the Permittee. The Permittee further agrees to perform all work in compliance with all Federal, State, and City codes and regulations, including Title 12 of the Norwalk Municipal Code, as well as any permit conditions which the City may impose.</p>			
Print Name:		Signature:	
		Date:	

Work Details

Activity (choose one):	<input type="checkbox"/> Traffic Control (e.g. temporary closure of roadway, through lane(s), shoulder, parking lane or sidewalk) <input type="checkbox"/> Excavation (e.g. parkway, sidewalk, asphalt, median, etc.) <input type="checkbox"/> Posting "No Parking" Signs
Location (Address and/or Description):	
Proposed Work Hours:	Reference # (if any):
Brief Description of Work or Activity:	

NIGHT OR WEEKEND WORK REQUIRES TWO WEEKS NOTICE.

Attachments

Item	Attached, Pending, or N/A	Item	Attached, Pending, or N/A
Certificate of Insurance in the amount of \$1,000,000 per NMC 12.20.230:		Traffic Control Plan:	
City of Norwalk Business License:		Letter of Authorization:	
State of California Contractor's License:		Schedule:	
Site Plan:		Other:	
Notes:			



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General Provisions

1. This valid permit must be on the job site at all times and shall be available upon request.
2. The City Engineer has the authority to revise or revoke this permit at any time.
3. All changes in Drawings and Permit Limits must have prior approval by the City.
4. The City has the authority to request additional payment prior to permit extension or renewal.
5. The Applicant is the financially responsible party for initial deposits, additional collections, charges and refunds. All inspection costs incurred incidental to this work shall be borne by the Applicant unless otherwise specified on the face of the permit.
6. For weekday work, inspections must be scheduled by calling the City of Norwalk Engineering Division at (562) 929-5723 at least 1 business day prior to commencing work.
7. For night or weekend work, inspections must be scheduled by calling the City of Norwalk Engineering Division at (562) 929-5723 at least 2 weeks prior to commencing work.
8. It is the Applicant's responsibility to schedule a pre-construction meeting, if necessary. Notify the City of any changes to the work schedule or scope of work.
9. Notify all affected residents and businesses and post "TOW AWAY" signs per CVC 22651(l) 72 hours prior to a scheduled lane closure.
10. Notify residents and businesses affected by a utility service disruption or driveway closure 5 days prior.
11. Coordinate with the appropriate transit agency 72 hours prior to any impacts to operations:
 - a. Metro (213) 922-4632
 - b. Norwalk Transit (562) 929-5641
 - c. Long Beach Transit (562) 591-2301
12. For any work that may interfere with regularly scheduled trash pick-up, coordinate with Athens at least 1 week prior at (626) 290-1459.
13. Contact all emergency services and community services at least 2 days prior to start of work.
14. The Applicant shall obtain all necessary permits and/or approvals from any other agencies and City departments impacted by their work.
15. The Applicant shall obtain necessary authorization from the owner of the property/equipment on which work is being performed, if applicable.
16. The Applicant shall coordinate work under this permit with other companies/contractors that may be performing work within the same vicinity.
17. If work extends into another jurisdiction, the Applicant shall obtain the necessary permits from the authority governing that jurisdiction.
18. Before work on any sewer line begins, a sewer permit may be required by the Division of Building and Safety in addition to this permit. For information on sewer permits, call (562) 929-5733.
19. The Applicant shall work or have the work performed under the appropriate contractor's license classification. Violations may result in a stop-work issued by the City Inspector.
20. If licensure and/or insurance with the City expire after permit issuance while the work is still in progress, the Applicant shall obtain updated documentation and provide it to the City.
21. Work hours: 8am-4pm, Monday-Friday unless otherwise specified.
22. Lane closures on arterial streets shall be limited to 8:30am-3:30pm, Monday-Friday.
23. Lane closures on arterial streets within 1,500' of a freeway on-ramp or off-ramp shall be limited to 9:00am-3:30pm, Monday-Friday.
24. Traffic controls throughout permit construction on all streets shall conform to the Work Area Traffic Control Handbook ("W.A.T.C.H.") and the California Manual on Uniform Traffic Control Devices (CA-MUTCD), latest edition.
25. Only one lane of traffic in each direction may be closed at any one time on all major and secondary highways, unless formerly reviewed and approved by the City's Traffic Engineer. All road closures must be reviewed and approved by the City's Traffic Engineer prior to permit issuance.
26. All such signs, lights, and devices shall be provided and maintained. Provide a flashing arrow board for each lane closure on an arterial street.
27. Pedestrian walkway must be maintained with safety fencing or barrier separation from adjacent excavation when left unmanned.
28. Any damage to traffic control equipment shall be the Applicant's responsibility at no cost to the City and shall be brought to the immediate attention of the City Inspector.
29. Any additional requirements necessary for traffic control or safety protection shall be as directed by the City Inspector. Failure to maintain compliance with the "Traffic Control Plan" or the City Inspector's traffic requirements during all times until completion of the work, shall be just cause for the City to contract all traffic control at the sole cost of the Applicant.
30. All work in the public right-of-way, unless specified, shall be done in accordance with the latest edition of the Standard Specifications for Public Works Construction ("Green Book") and City of Norwalk Standard Plans to the satisfaction of the City Engineer or their representatives.
31. Call Underground Service Alert (U. S. A.) at least 48 hours prior to start of work: 811. Remove all U.S.A. markings after completion of work by method approved by the City Engineer.
32. Physically locate, mark, and protect underground facilities (within 24 inches of any side of excavation) owned and operated by the City by using a reputable underground utility locating company. The repair of any damaged City-owned facility shall be at the Applicant's expense. Any private utilities damaged or broken by the Applicant shall be repaired or replaced to the satisfaction of their owners at Applicant's expense.
33. The Applicant shall make all necessary arrangements and be responsible for the protection and/or moving of poles, guys, fire hydrants and other surface and subsurface objects.
34. Any excavation of 5 feet or more in depth will require a permit from Cal/OSHA prior to obtaining a City Permit.
35. All excavations shall be properly barricaded at all times. In the event the excavations are improperly barricaded and City forces are required to set up barricades, there will be a \$50.00 charge for the first barricade plus \$25.00 per day rental for every barricade placed.
36. Unattended open excavations shall be steel plated (1" thick) to provide full traffic movement. Plates shall be recessed, pinned and asphaltic concrete shall be placed around all edges, tapered to make a smooth join with the road surface.
37. Access must be maintained to all driveways. Protect access with temporary A.C. until base paving is completed.
38. Pavement shall be cut to straight edges prior to replacing.



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General Provisions (continued)

39. Except for micro trenching allowed under Section 95964.5 of the California Government Code, minimum trench width shall be 12".
40. All pipe shall be installed with a minimum of 36" cover from the finish surface to the top of pipe.
41. All tunnels under curbs, gutters, sidewalks and medians must be backfilled with a 1-sack cement-sand slurry. The slurry shall be placed in a method satisfactory to the Inspector to assure the elimination of any cavities.
42. Compaction test may be required by the Inspector. The frequency of such testing will be determined by the Inspector and will be sufficient to ensure that requirements have been met. Determination of frequency will be based on variables such as the nature of the material, the efficiency of the Applicant's methods, etc. When compaction tests are required, all costs are to be borne by the Applicant.
43. Minimum asphalt restoration requirements may vary.
44. On non-arterial streets, typical asphalt restoration requirements are: 1.5" C2-PG-64-10 AC, 12" T-cut, over 4" B-PG-64-10 AC, over 1 sack slurry
45. On arterial streets, typical asphalt restoration requirements are: 2" ARHM-GG rubberized asphalt cap, 12" T-cut, over 6" B-PG-64-10 AC, over 1 sack slurry
46. Restoration within 5' of edge of gutter or of another excavation shall extend to that edge of gutter or excavation.
47. Moratorium Conditions: Per NMC 12.12.340, any excavation within 5 years following the date of completion and acceptance of paving or repaving must be restored full lane width for a minimum longitudinal distance of 30', as detailed by City Standard 110 and per the Inspector's markings in the field.
48. Any concrete to be removed shall be saw-cut and replaced as directed to match existing in color, finish, and scoring, with a strength of 3250 psi. Sidewalks shall also be installed per the City standards and per the Americans with Disabilities Act (ADA) requirements.
49. Dowel join new and existing concrete gutters or alley panels with #4 rebar with 4" embedment.
50. Survey Monuments shall be preserved per NMC 12.12.350.
51. Restore all traffic striping and pavement markings.
52. Water shall be applied on the job as often as is required to keep dust under control.
53. All construction activities shall be in compliance with National Pollutant Discharge Elimination System (NPDES) program regulations.
54. At end of work day, street shall be cleaned and washed as directed by City Inspector. Use motorized power broom as directed.
55. Concrete that is defaced with markings shall be removed and replaced at the discretion of the City Engineer.
56. The Applicant is liable for any damages to City or the public's property incurred as a result of work performed under this permit. Restore damages to existing improvements in-kind.
57. Applicant shall remain responsible for satisfactory workmanship and material after acceptance of improvements authorized by this permit.

Additional Provisions

Approvals (for City use only)

APPROVED

Public Services Department-Engineering Division	Date
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APPROVED

Fire Department	Date
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APPROVED

Sheriff's Department	Date
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APPROVED

Public Safety	Date
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Fees		Amount	Budget Account Code
Subtotal Amount Due:	\$	(Optional) Credit Card Processing Fee (3%):	\$
Total Amount Due:	\$	Receipt #:	

