



# **Common Council Agenda**

**Tuesday, July 8, 2025 @ 7:00 PM**

**415 Main Street, Onalaska WI 54650**

**Meeting in person in Common Council Chambers & remotely on Zoom**

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**Members of the public wishing to attend remotely and provide public input:**

**Meeting Link:** <https://zoom.us/j/91296765682?pwd=elpLZUdOSDdaRmVRTlmb1VJU1ErZz09>

**Phone Number: 1-312-626-6799 Meeting ID: 912 9676 5682 Password: 54650**

1. Call to Order and roll call.
2. Pledge of Allegiance.
3. Rules of the City of Onalaska Common Council and its Sub Committees – Harassment Free Forum.
4. Public Input (limited to 3 minutes per individual).
5. **REPORT FROM THE MAYOR**
  - A. Introduction of new Onalaska School District Superintendent Ben Barton.
  - B. Oath of Office and Recognition of Police Officer Tyler Berg on graduating from Western Technical College Law Enforcement Academy.
  - C. Appointment of Terry Gabel to the Parks, Recreation & Library Board.
  - D. Presentation by Nathan Hilmer of the SmithGroup regarding the Dash Park Expansion.
  - E. Discussion on municipal finance: levy limits and expenditure restraints.

**Recommendations for Approval and/or possible action from the following Committees/Commissions/Boards/Officials:** All items listed under the consent agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a council member requests removal, in which event the item will be removed from the consent agenda and considered in the order of business in the non-consent agenda.

## 6. **Consent Agenda**

- A. Approval of minutes from the previous meeting.

### **FINANCE COMMITTEE**

- B. 2025 General Fund Financials.
- C. 2025 Omni Center Financials.
- D. Approval of **Resolution 15-2025** – Amending the 2025 Equipment Replacement Budget (Badger Books).

### **ADMINISTRATIVE COMMITTEE**

- E. Approval of Policy 4.10 – Fitness Room Policy.
- F. Approval of “Class A” Malt Beverage & Intoxicating Liquor License Application for Noble Hotels, LLC d/b/a Spark by Hilton located at 9409 State Road 16 from 7/9/2025 to 6/30/2026.
- G. Approval of “Class B” Malt Beverage & Intoxicating Liquor License Application for K&K, LLC d/b/a Tasty Thai located at 235 Sand Lake Road from 7/9/2025 to 6/30/2026.
- H. Approval of Appointment of Agents for alcohol licenses:

1. Mayurbhai Patel as agent for the “Class A” Malt Beverage & Intoxicating Liquor License for Noble Hotels, LLC d/b/a Spark by Hilton located at 9409 State Road 16.
2. Khao Chang as agent for the “Class B” Malt Beverage & Intoxicating Liquor License for K&K, LLC d/b/a Tasty Thai located at 235 Sand Lake Road.
- I. Approval of amendment to “Class B” Malt Beverage & Intoxicating Liquor License for Onalaska American Legion Post 336, 731 Sand Lake Road, for Saturday, August 2<sup>nd</sup>, 2025 for Onalaska Community Days to include outside grounds.
- J. Approval of Amplified Device Permit for Onalaska Community Days, 731 Sand Lake Road, for Saturday, August 2<sup>nd</sup>, 2025 until 11:00PM.
- K. Approval of Cemetery Columbarium Fees.
- L. Approval of **Ordinance 1826-2025** – To Create Division 3 of Chapter 1 of Title 3 of the Code of Ordinances of the City of Onalaska Relating to Municipal Vehicle Registration Fee.
- M. Approval of **Ordinance 1827-2025** – To Create Section 11.04.21 of Title 11 of the Code of Ordinances of the City of Onalaska Related to Purchase or Possession of Tobacco Products and Nicotine Products.
- N. Approval of **Ordinance 1828-2025** – To Amend Section Division 3 of Chapter 4 of Title 2 of the Code of Ordinances of the City of Onalaska Related to Meetings; Public Notices; Residency Requirements.

#### **BOARD OF PUBLIC WORKS**

- O. Approval of maintaining current intersection control at County Road SS & 12<sup>th</sup> Avenue South.
- P. Approval of Professional Engineering Services for MS4 Stormwater Permit – Stormwater Quality Program with Strand Associates, Inc. in the amount of \$38,000.
- Q. Approval of South Kinney Coulee Road Storm Sewer Repair:
  1. Emergency repair under Wisconsin State Statute 62.15(1b) for storm sewer outfall repair with Gerke Excavating, Inc. in the amount of \$84,965.60.
  2. **Resolution 16-2025** – Declaring an Emergency Under Wisconsin Statutes 62.15(1b) for South Kinney Coulee Road Repairs.
- R. Approval of Change Order Number Five for Onalaska Community Center Project in the amount of \$16,724.90.

#### **PARKS, RECREATION & LIBRARY BOARD**

- S. Approval of the 2024/2025 Annual Urban Deer Management Plan.

### **Non-Consent Agenda**

#### **7. RECAP ITEMS PULLED FROM THE CONSENT AGENDA**

#### **8. FINANCE COMMITTEE**

- A. Vouchers.

#### **9. CITY ADMINISTRATOR REPORT**

- A. Updates on various City Projects.
- B. Discussion and possible action on Health Insurance Premiums and City Policy 3.03.
- C. Discussion regarding the status of the June 19, 2025 Budget Strategy Meeting and Next Steps.
- D. Discussion regarding plans for the City of Onalaska’s 175<sup>th</sup> Anniversary.
- E. Discussion and possible action on Purchase Agreement for Dash Park Expansion Area.



10. Discussion and possible action on: Dash Park Developer Agreement Negotiations.  
*Note: The Common Council may convene in closed session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Council may reconvene in Open Session to take the necessary action and/or continue with the printed agenda.*

11. Discussion and possible action on: 2025 Onalaska Professional Police Association (OPPA) and Supervisory Officers Relation Division (SORD) Contract Negotiations.  
*Note: The Common Council may convene in closed session under Section 19.85(1)(e) of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Council may reconvene in Open Session to take the necessary action and/or continue with the printed agenda.*

12. Adjournment.

Notice is hereby given that members of and possibly a quorum of members of other governmental bodies may attend this meeting to gather information about a subject over which they have decision making responsibility. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Notices also provided to: Common Council (Ald. Mike Mielke, Ald. Jim Binash, Ald. Kathleen Loendorf, Ald. Diane Wulf, Ald. Steven Nott, Ald. Larry Jiracek)

In compliance with the Americans with Disabilities Act of 1990, the City of Onalaska will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the City Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the City.

Statutory Notice Mailed and Posted: 07/03/2025

**From:** [Smith, Kim](#)  
**To:** [Marcon, JoAnn](#); [Wilk, Stacy](#)  
**Cc:** [Wick, Dan](#)  
**Subject:** Park Board appointment  
**Date:** Monday, June 30, 2025 5:31:49 PM  
**Attachments:** [image001.png](#)

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Short bio for Terry:

Terrance G. "Terry" Gabel, Ph.D. has been a Marketing Professor at the University of Wisconsin La Crosse since 2023. He holds marketing degrees from the University of Iowa, Texas A&M University, and the University of Memphis and has taught at various universities dating back into the mid-1990s. His areas of specialization include services quality, sports marketing, globalization, and economic and human development. He also has more than 10 years of professional work experience in B2B sales, bank product management, social services, heavy industrial international trade, and entrepreneurial E-commerce sales.

Dr. Gabel lives in Onalaska with his wife and son and is an avid biker, walker, and overall fitness enthusiast. He is originally from SE Iowa and has previously lived in Los Angeles, Houston, Guadalajara (Mexico), and smaller cities in Illinois, Arkansas, and Missouri.

Kim Smith, Mayor  
608-769-9590  
[ksmith@onalaskawi.gov](mailto:ksmith@onalaskawi.gov)  
**415 Main Street**  
**Onalaska, WI 54650**

[CityofOnalaska.com](http://CityofOnalaska.com)



# DASH – PARK EXPANSION PROJECT UPDATE

8 JULY 2025

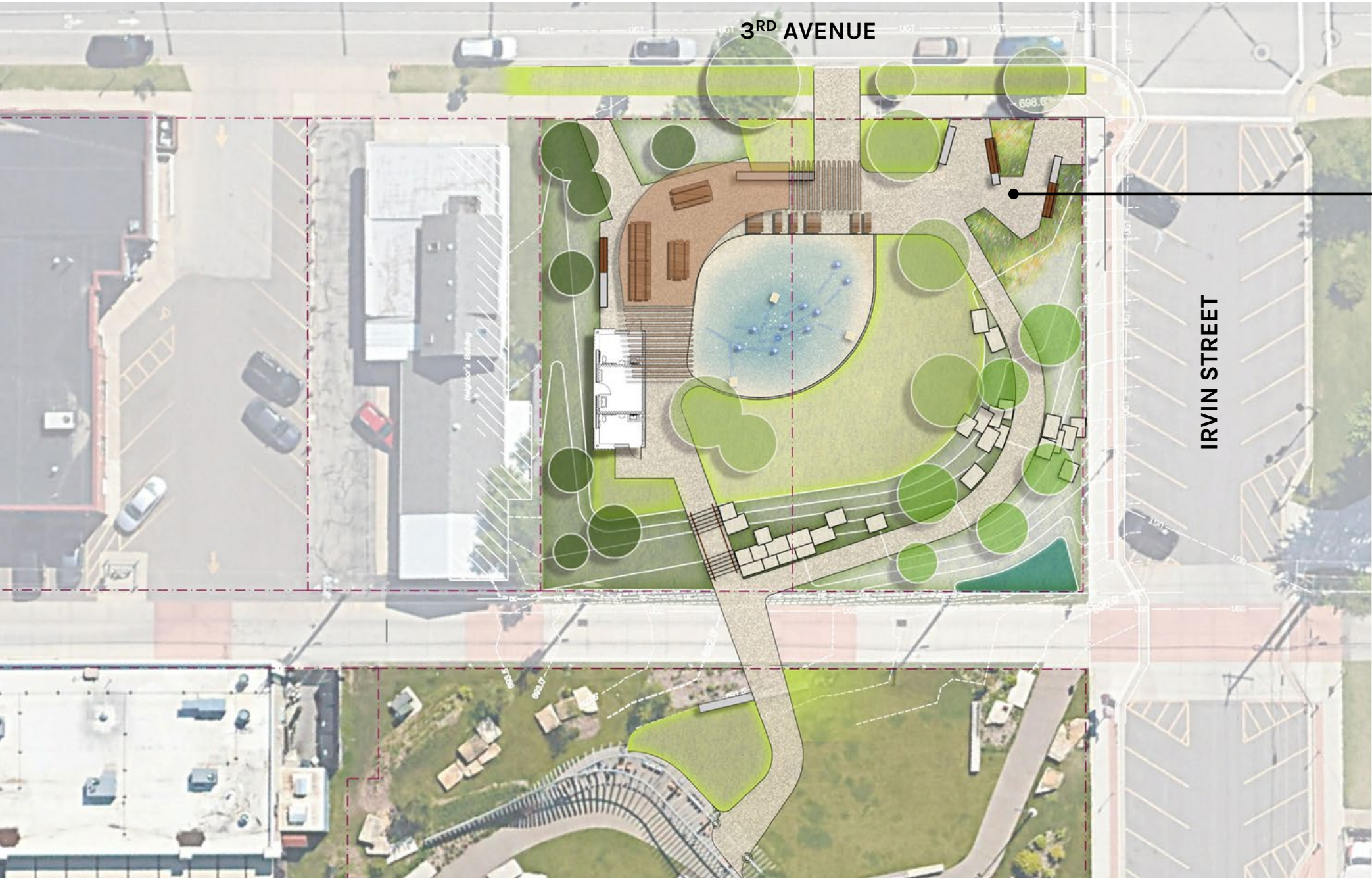


# EXISTING CONDITIONS





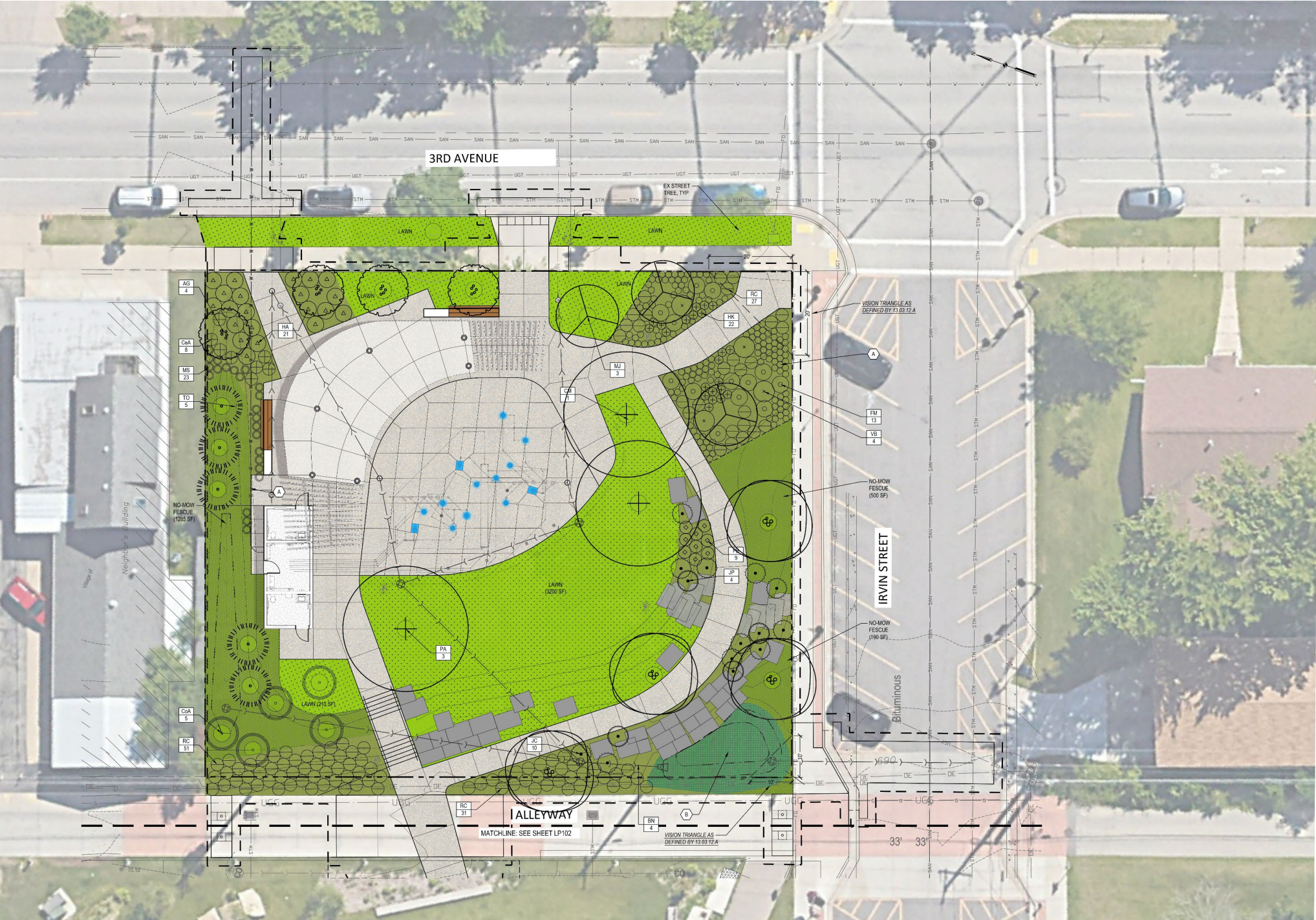
# DESIGN DEVELOPMENT PLAN



NOTE: CURRENT PLAN THAT FOLLOWS  
IS CONSISTENT WITH THE DD PLAN  
EXCEPTING THE SIMPLIFIED CORNER  
AT 3<sup>RD</sup> AND IRVIN

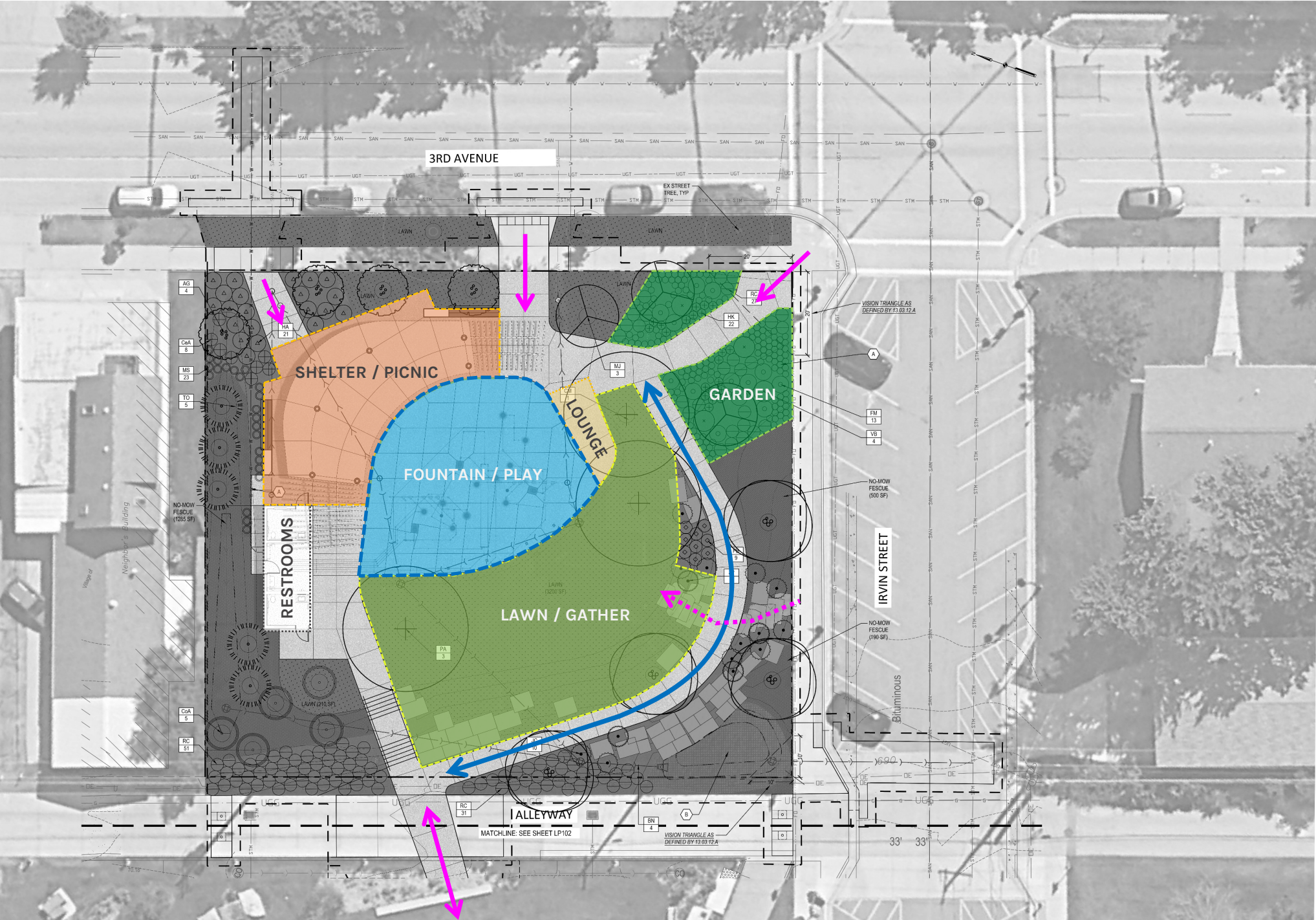


# CURRENT SITE PLAN





# CURRENT SITE PLAN



- PARK ENTRY
- INFORMAL ENTRY
- ACCESSIBLE ROUTE



# FOUNTAIN CASE STUDY

BENTZIN FAMILY TOWN SQUARE, WATERTOWN, WI



IMAGES AT LEFT SHOW THE FOUNTAIN 'ON' DURING A PERFORMANCE.

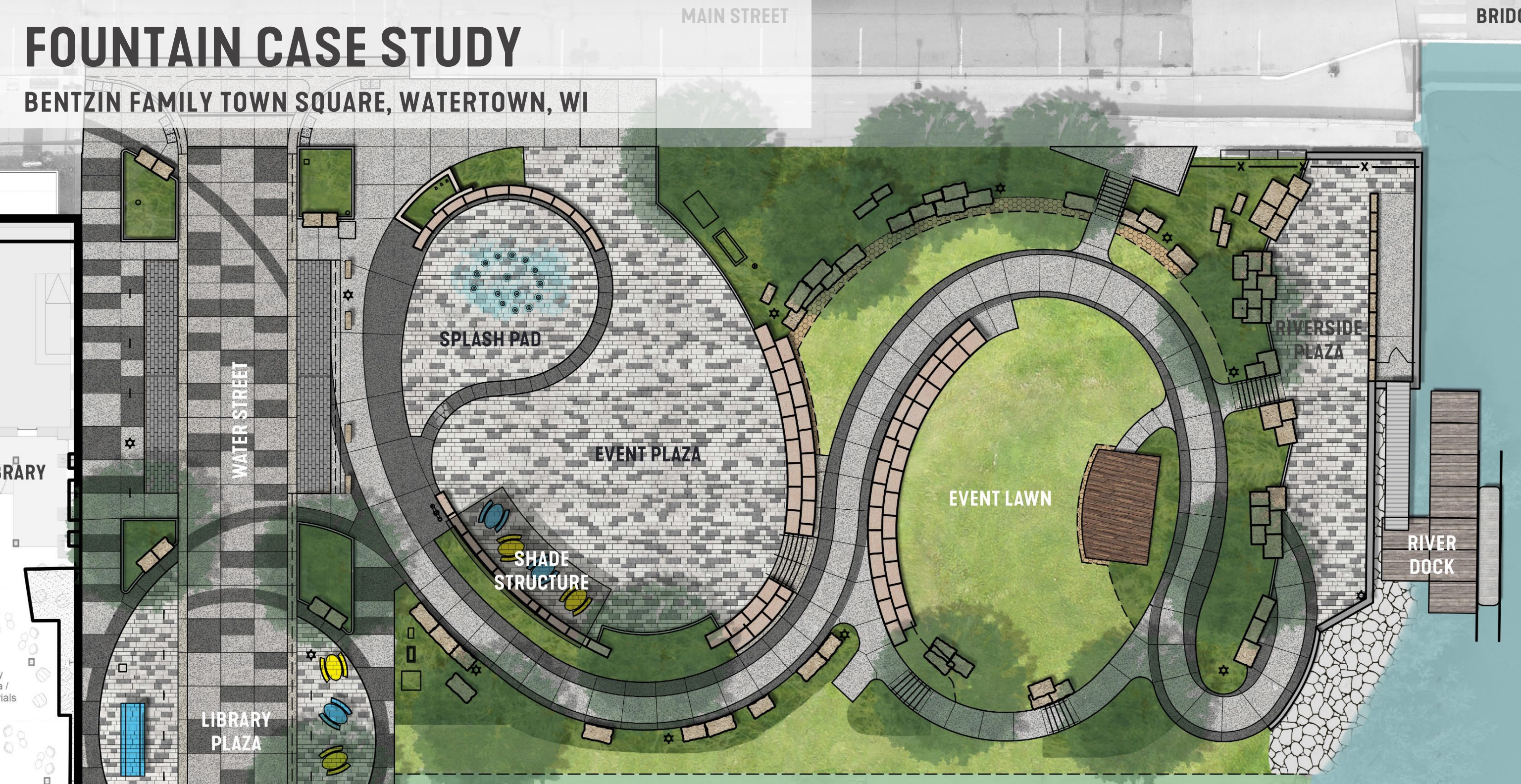
IMAGES AT RIGHT SHOW THE FOUNTAIN 'OFF' DURING A PERFORMANCE.





# FOUNTAIN CASE STUDY

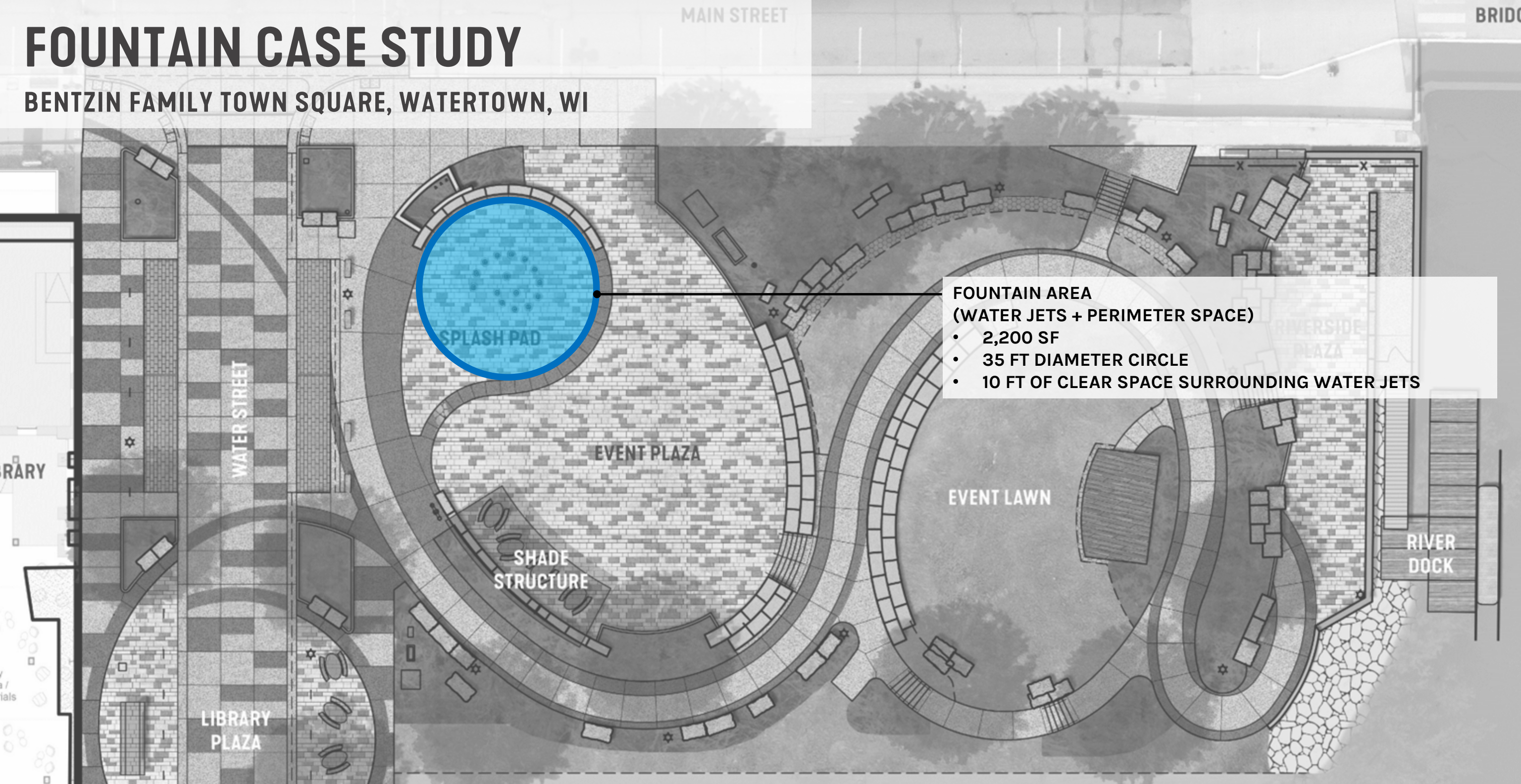
BENTZIN FAMILY TOWN SQUARE, WATERTOWN, WI





# FOUNTAIN CASE STUDY

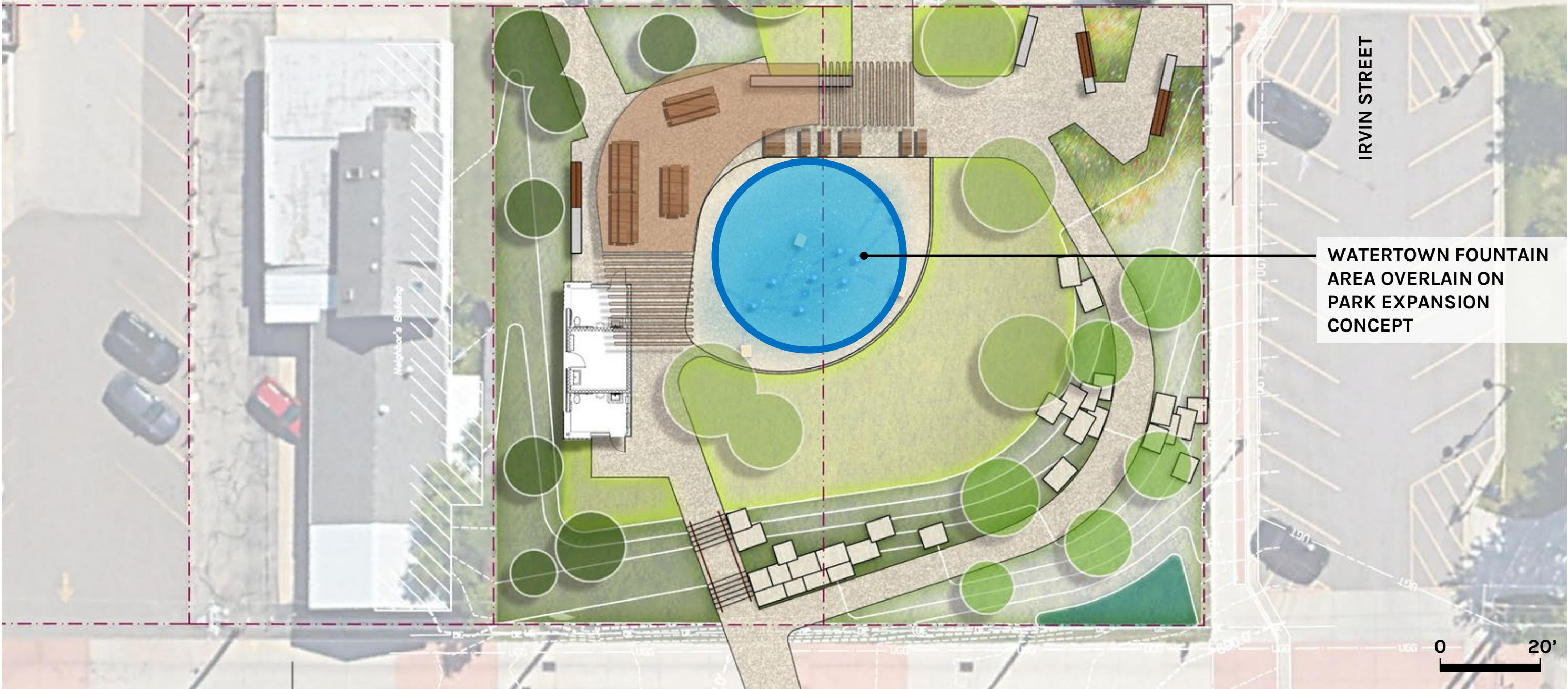
BENTZIN FAMILY TOWN SQUARE, WATERTOWN, WI





# FOUNTAIN CASE STUDY

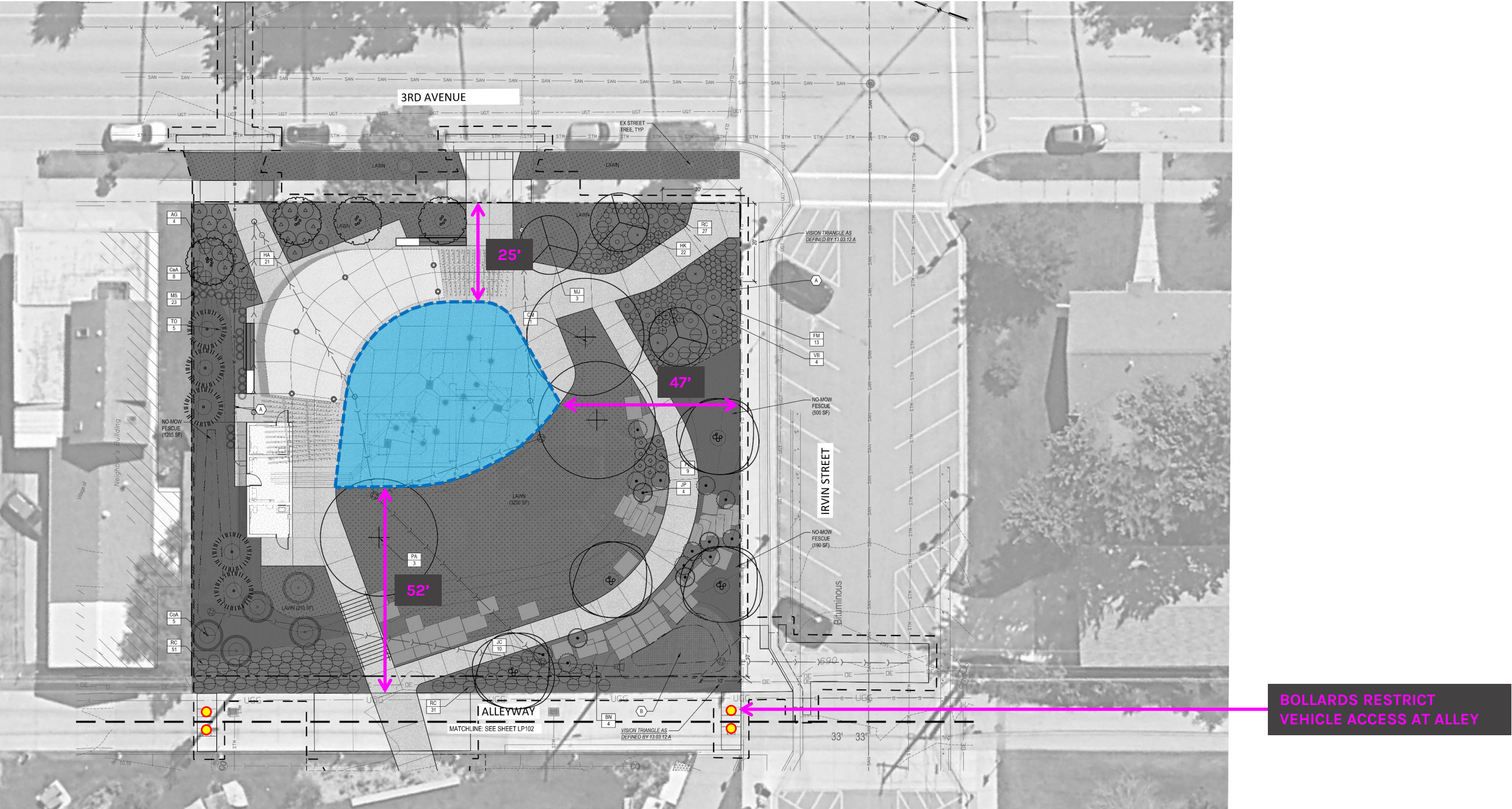
DD PLAN WITH CASE STUDY OVERLAY





# FOUNTAIN LOCATION

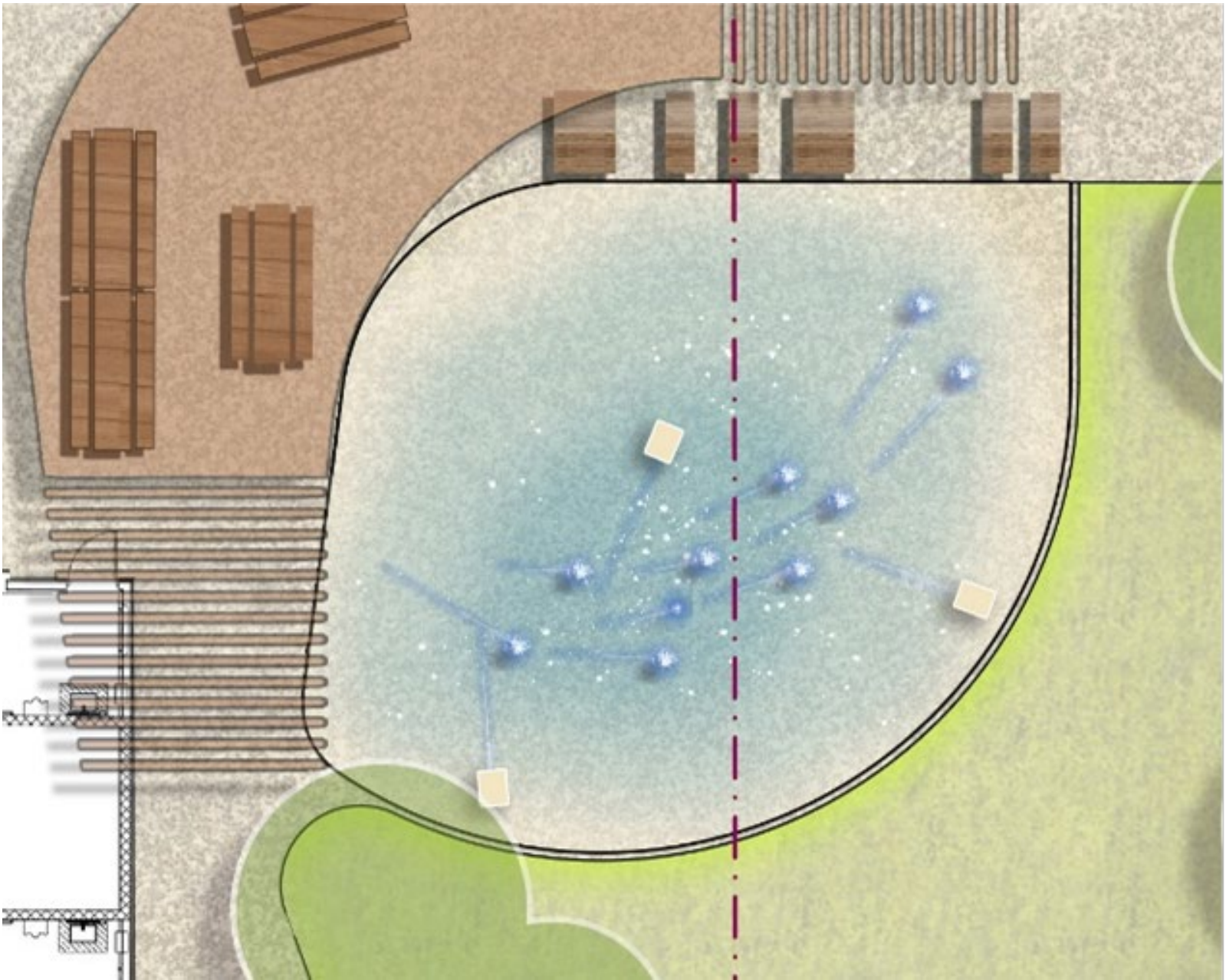
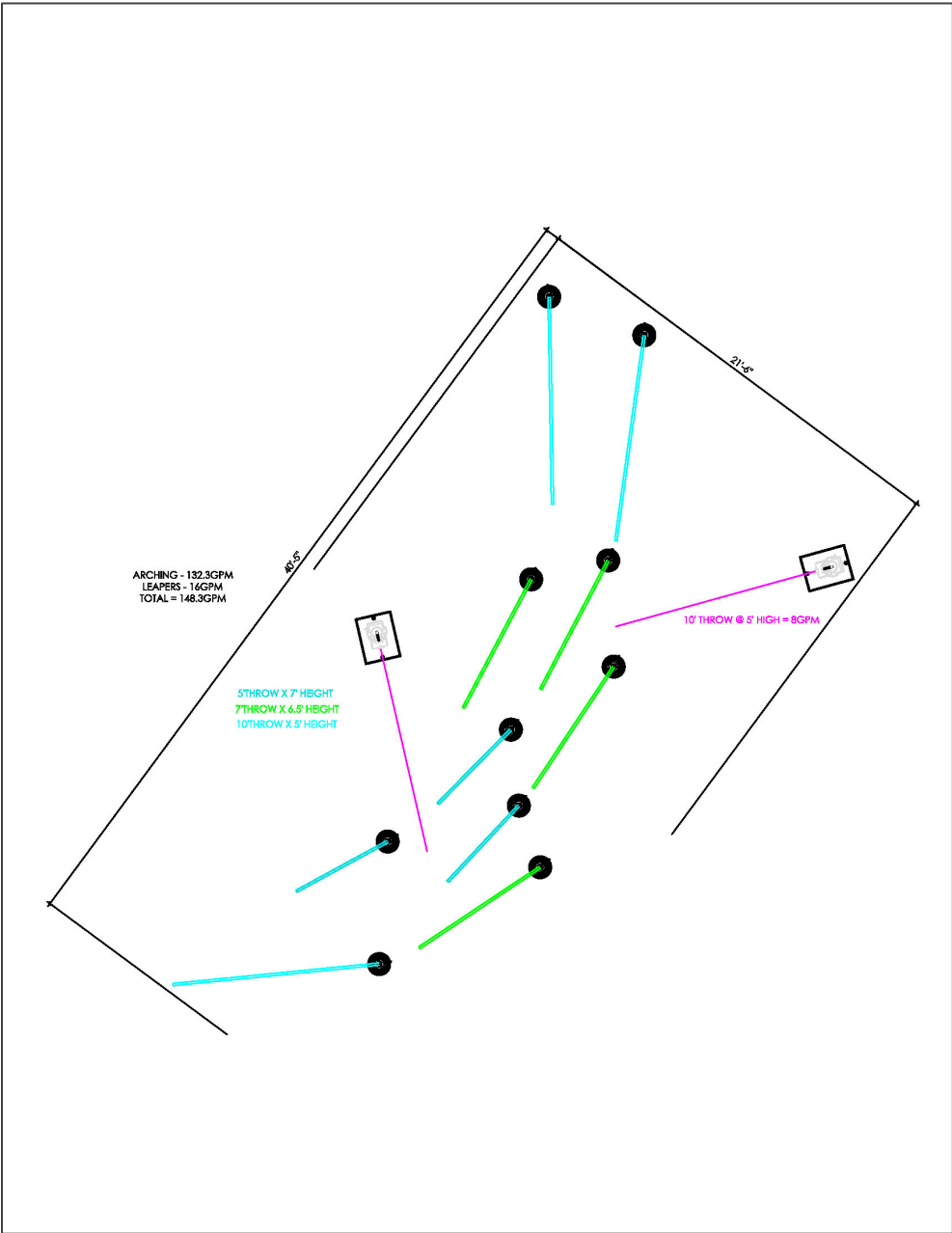
## CURRENT EXTENTS AND LOCATION OF FOUNTAIN





# FOUNTAIN CONCEPT

## ARCHES + LEAPERS





# FOUNTAIN ELEMENTS



LEAPERS

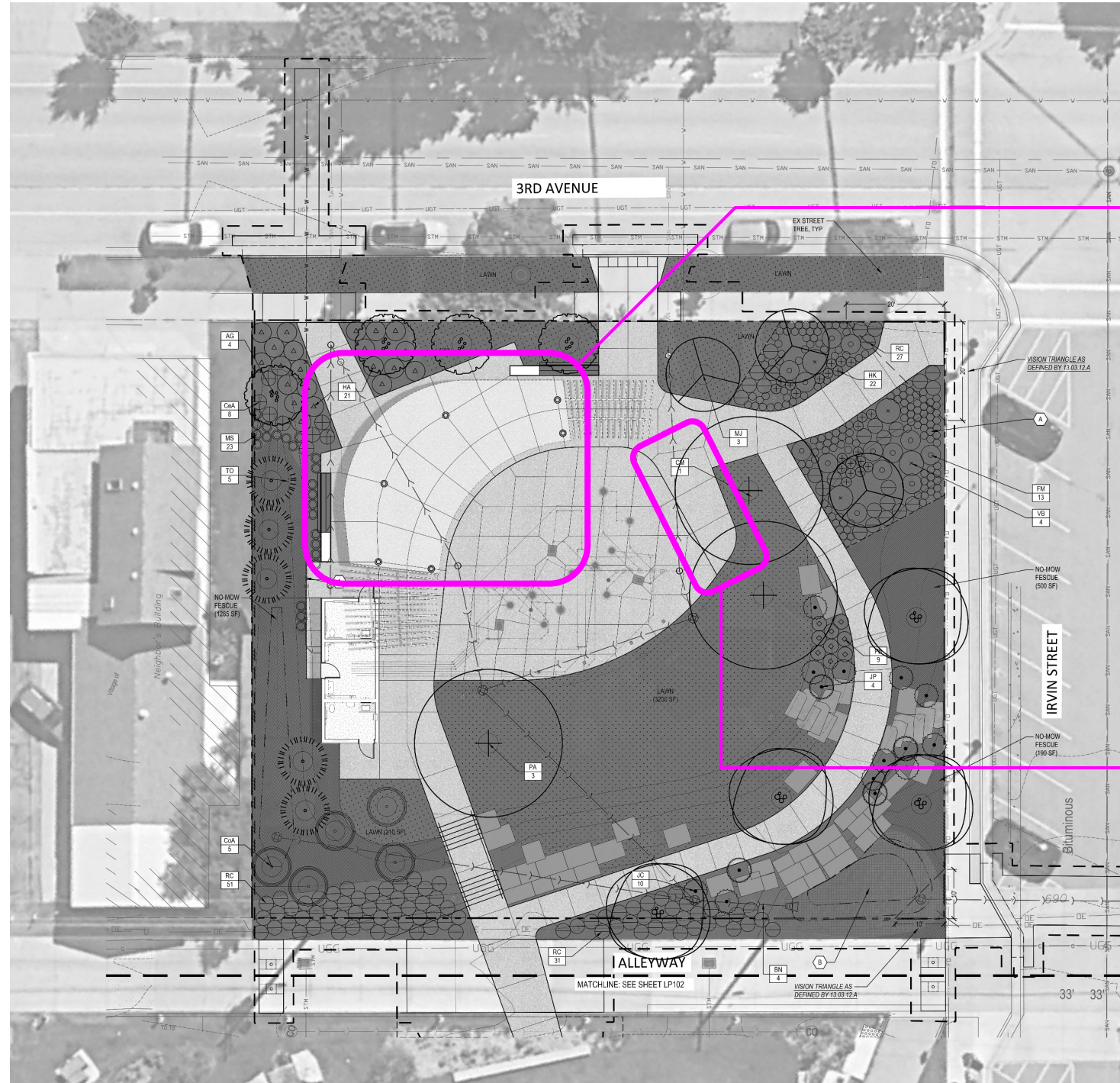


ARCHES

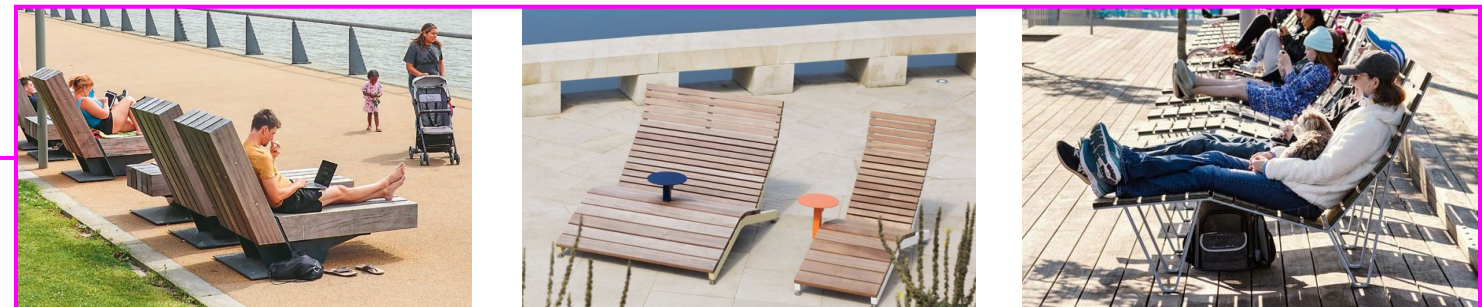




# FURNISHINGS



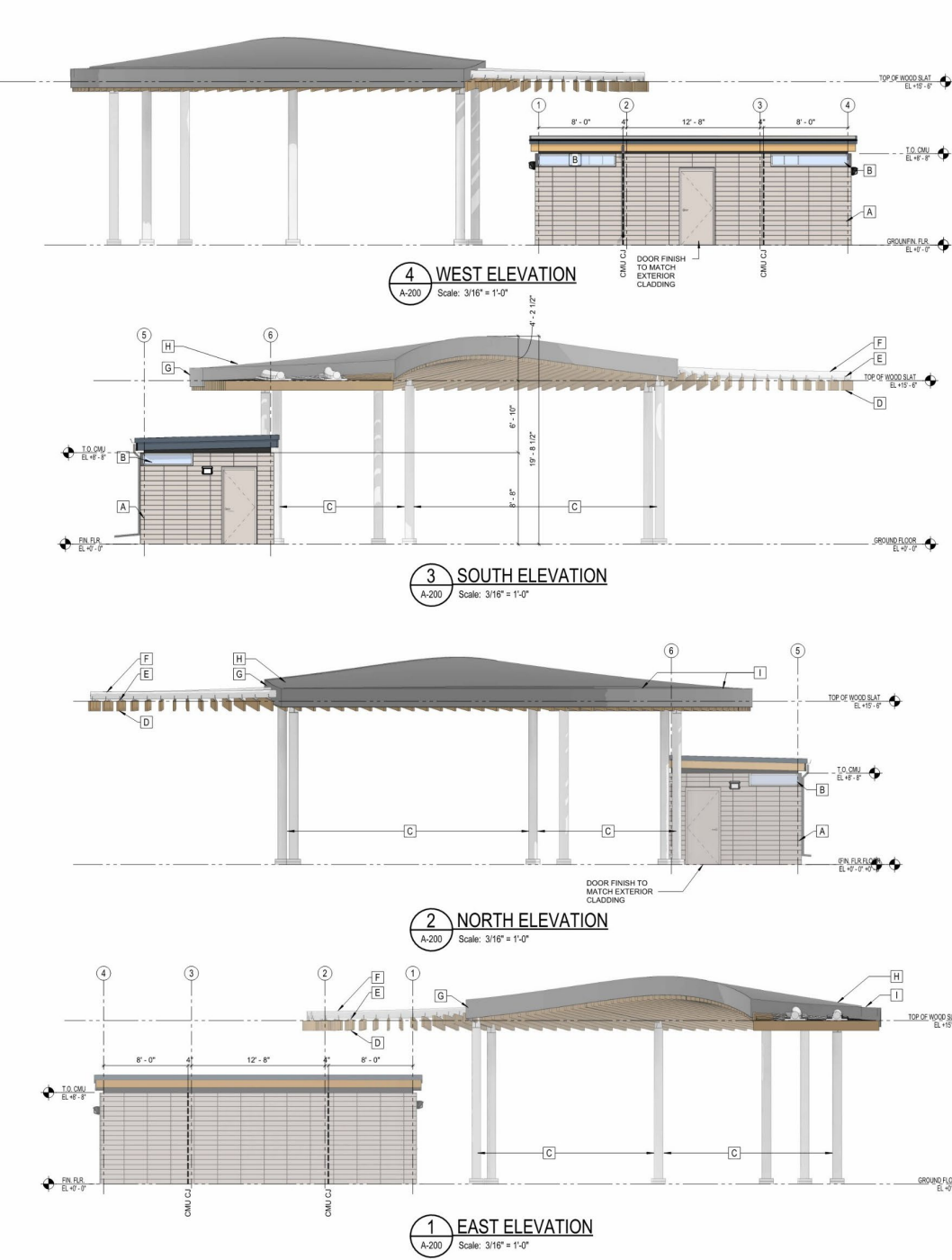
### PICNIC TABLES OR CAROUSEL SEATING AT SHELTER



## LOUNGE SEATING AT FOUNTAIN

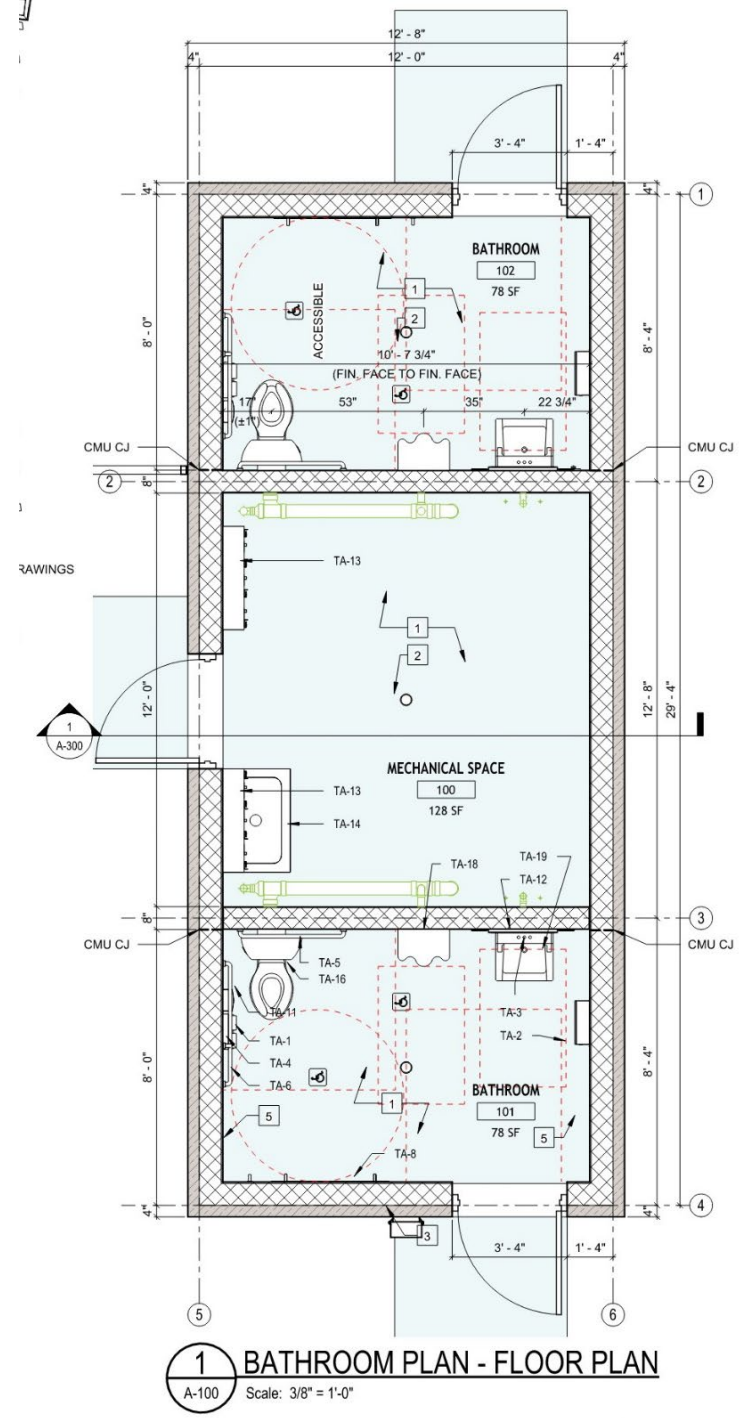
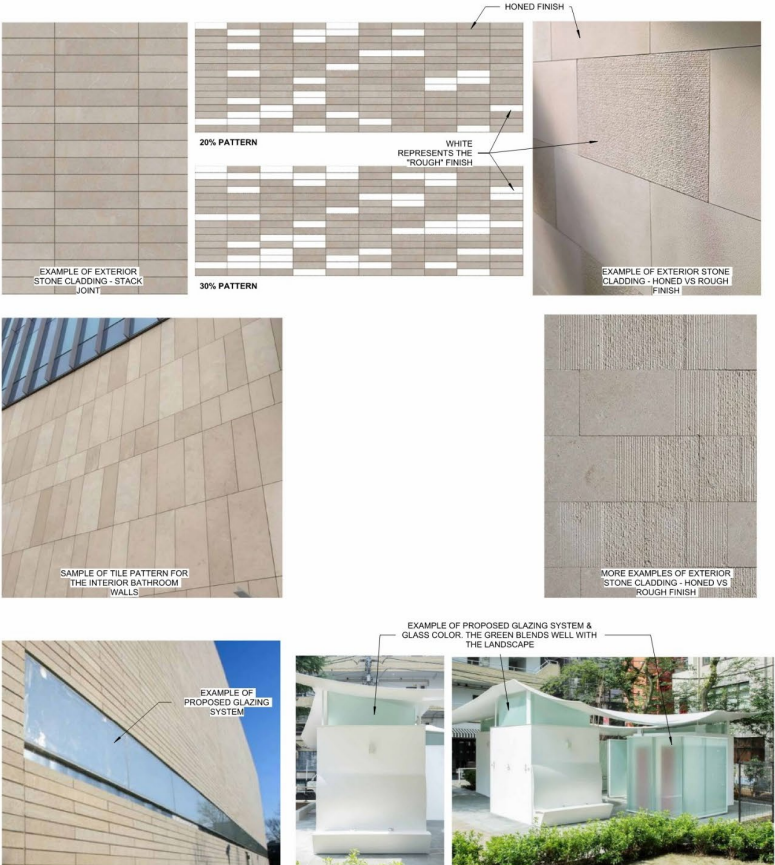


# RESTROOM AND SHELTER



KEY NOTES					
ITEM	MANUFACTURER	STYLE	FINISH	COMMENTS	
A	LIMESTONE - THIN VENEER	POLYCOR OR EARTHWORKS INC.	VANDERBILT CLASSIC OR EW GOLD SERIES - THIN VENEER LIMESTONE	HONED AND COMBED/TEXTURED - WARM GRAYS, BUFFS, AND GOLDS	INSTALLED OVER 1/2" CMU BACKUP WALL. VENEER UNITS TO BE 1-3/8" THICK, FABRICATED IN LINEAR BAR FORMAT, NOMINALLY 4" H X 4" D X 3/8" L, LAD IN A STACK BOND PATTERN WITH TIGHT JOINTS. FIELD UNITS TO HAVE A HONED FINISH, WITH APPROXIMATELY 30% OF UNITS IN A COMBED AND TEXTURED FINISH. FEATURING VERTICAL MACHINE-CUT STRIATIONS WITH SPLIT-FACED INFILL. PROVIDE ANCHORING AND DRAINAGE PER MANUFACTURER RECOMMENDATIONS AND ASTM C568/568M TYPE II. REVIEW AND APPROVE COLOR RANGE, FINISH, AND PATTERN WITH SMITHGROUP.
B	WINDOWS / GLAZING	CARDINAL	LOW-E 272	GREEN-TINTED	PROVIDE STEEL PIPE COLUMNS AS DETAILED IN STRUCTURAL DRAWINGS. COLUMN SIZES, BASE PLATES, AND ANCHORAGE TO MATCH EXISTING CANOPY COLUMNS USED ELSEWHERE IN THE PARK. COORDINATE FINISH AND ALIGNMENT WITH ARCHITECTURAL AND LANDSCAPE ELEMENTS FOR VISUAL CONTINUITY. FINAL LOCATION AND LAYOUT TO BE VERIFIED WITH STRUCTURAL ENGINEER.
C	STEEL PIPE COLUMNS	BY STEEL FABRICATOR	MATCH EXISTING	GALVANIZED OR PAINTED	PROVIDE STEEL PIPE COLUMNS AS DETAILED IN STRUCTURAL DRAWINGS. COLUMN SIZES, BASE PLATES, AND ANCHORAGE TO MATCH EXISTING CANOPY COLUMNS USED ELSEWHERE IN THE PARK. COORDINATE FINISH AND ALIGNMENT WITH ARCHITECTURAL AND LANDSCAPE ELEMENTS FOR VISUAL CONTINUITY. FINAL LOCATION AND LAYOUT TO BE VERIFIED WITH STRUCTURAL ENGINEER.
D	PIPE WOOD SLATS	WOOD FABRICATOR	3X12 NOMINAL - FLAT LAYUP	NATURAL LPE	3X12 LPE BOARDS TO MATCH EXISTING PARK CANOPY INSTALLATION. ALIGN GRAIN DIRECTION AND JOINT SPACING PER ARCHITECTURAL DRAWINGS. FINISH TO BE SEALED NATURAL LPE OR WEATHERED GRAY, AS DIRECTED BY SMITHGROUP. COORDINATE FASTENING WITH STEEL PLATE CONNECTIONS.
E	STEEL PLATE TO PIPE CONNECTION	BY STEEL FABRICATOR	3/8" THICK - PROFILED TO PIPE	GALVANIZED OR PAINTED	PROVIDE 3/8" STEEL PLATE CUT TO FIT PIPE PROFILE AND SECURED TO 3X12 LPE BEAM WITH GALVANIZED LAG BOLTS PER STRUCTURAL DETAIL. PLATE LAYOUT, BOLT SPACING, AND PIPE PENETRATION TO MATCH EXISTING PARK CANOPY CONNECTIONS. GRIND ALL EDGES SMOOTH. COORDINATE PLATE EXTENSION AND REVEAL ALIGNMENT.
F	8-5/8" METAL PIPE	BY STEEL FABRICATOR	PIPE SECTION - PER STRUCTURAL	GALVANIZED OR PAINTED	PROVIDE 8-5/8" METAL PIPE PER STRUCTURAL DRAWINGS. PIPE TO MATCH EXISTING CONDITIONS FROM PREVIOUS PARK INSTALLATION. ALL CONNECTIONS, WELDS, AND PLATES TO BE COORDINATED WITH STRUCTURAL ENGINEER. ALIGN AND DETAIL TO MAINTAIN CONTINUITY WITH EXISTING CANOPY STRUCTURE. FIELD VERIFY CONDITIONS PRIOR TO FABRICATION.
G	PRE-FINISHED METAL FASCIA	BY ROOFING CONTRACTOR	FLAT METAL FASCIA WITH CONTINUOUS CLEATS	DARK GREY OR BLACK	PROVIDE PRE-FINISHED METAL FASCIA AT ROOF EDGE OF CURVED CANOPY. FASCIA TO TERMINATE FULLY ADHERED EPDM OR TPO MEMBRANE ROOF SYSTEM AND PROVIDE CLEAN EDGE CONDITION. PROFILE TO FOLLOW CURVED CANOPY ROOF GEOMETRY. COORDINATE FASCIA INSTALLATION WITH INSULATION, COVER BOARD, AND ROOF TERMINATION DETAILS. SECURE PER MANUFACTURER AND SUBMIT REQUIREMENTS FOR LOW-SLOPE MEMBRANE ROOFS.
H	ROOF MEMBRANE ASSEMBLY	ELEVATE (FORMERLY FIRESTONE)	FULLY ADHERED RUBBERIZED EPDM OR ULTRAPLY TPO	EPDM OR TPO - BLACK, 20YR WARRANTY	PROVIDE FULLY ADHERED SINGLE-PLY MEMBRANE ROOFING OVER HPS STRUCTURE. ASSEMBLY TO INCLUDE SHEATHING, TAPERED RIGID INSULATION, HIGH-DENSITY COVER BOARD, AND FULLY ADHERED EPDM OR TPO ROOF MEMBRANE. SYSTEM TO CONFORM TO CURVED CANOPY SHAPE, COORDINATE WITH STRUCTURAL, SUBSTRATE, WATERPROOFING, AND ROOF EDGE CONDITIONS. INSTALL PER MANUFACTURER'S REQUIREMENTS FOR LOW-SLOPE ROOFS.
I	RAIN DIVERTER				

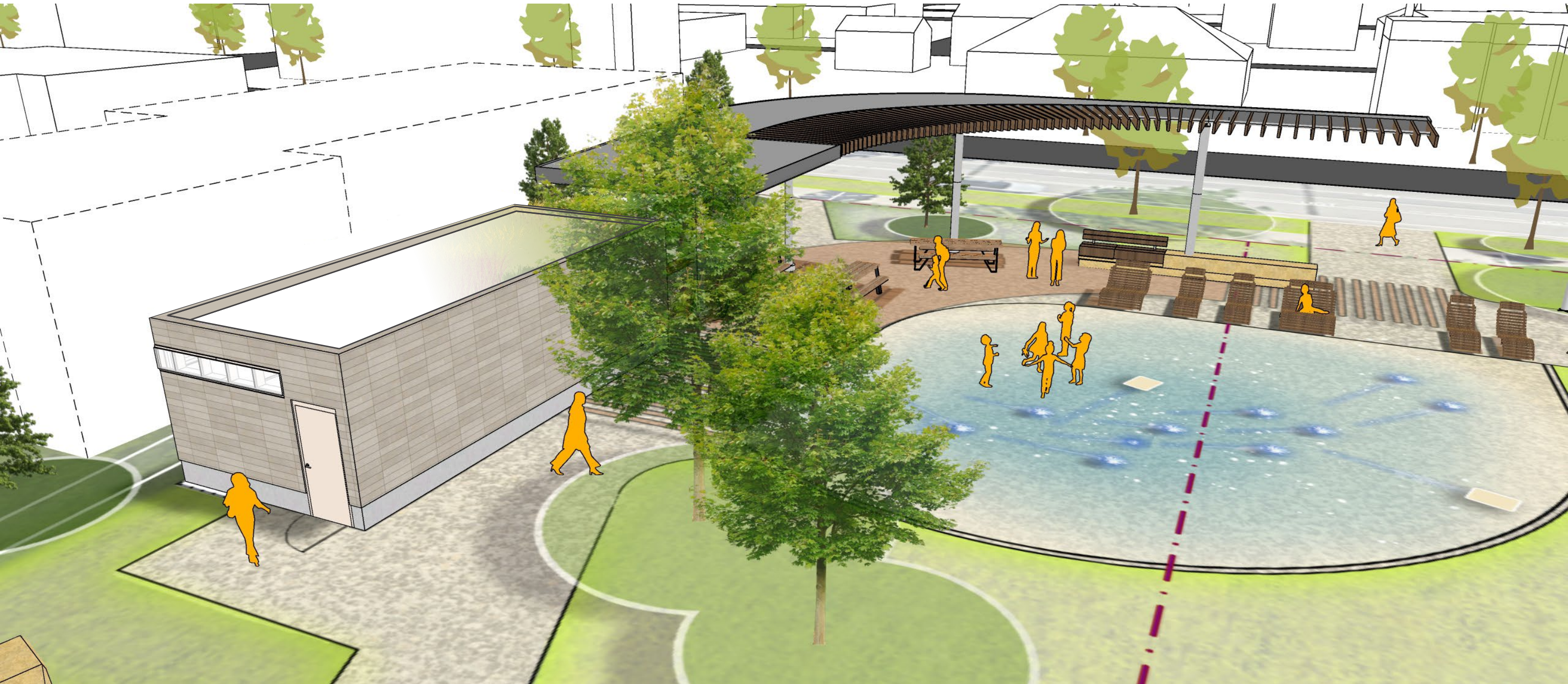
5 RAIN DIVERTER  
A-200 Scale: Not To Scale





# RESTROOM

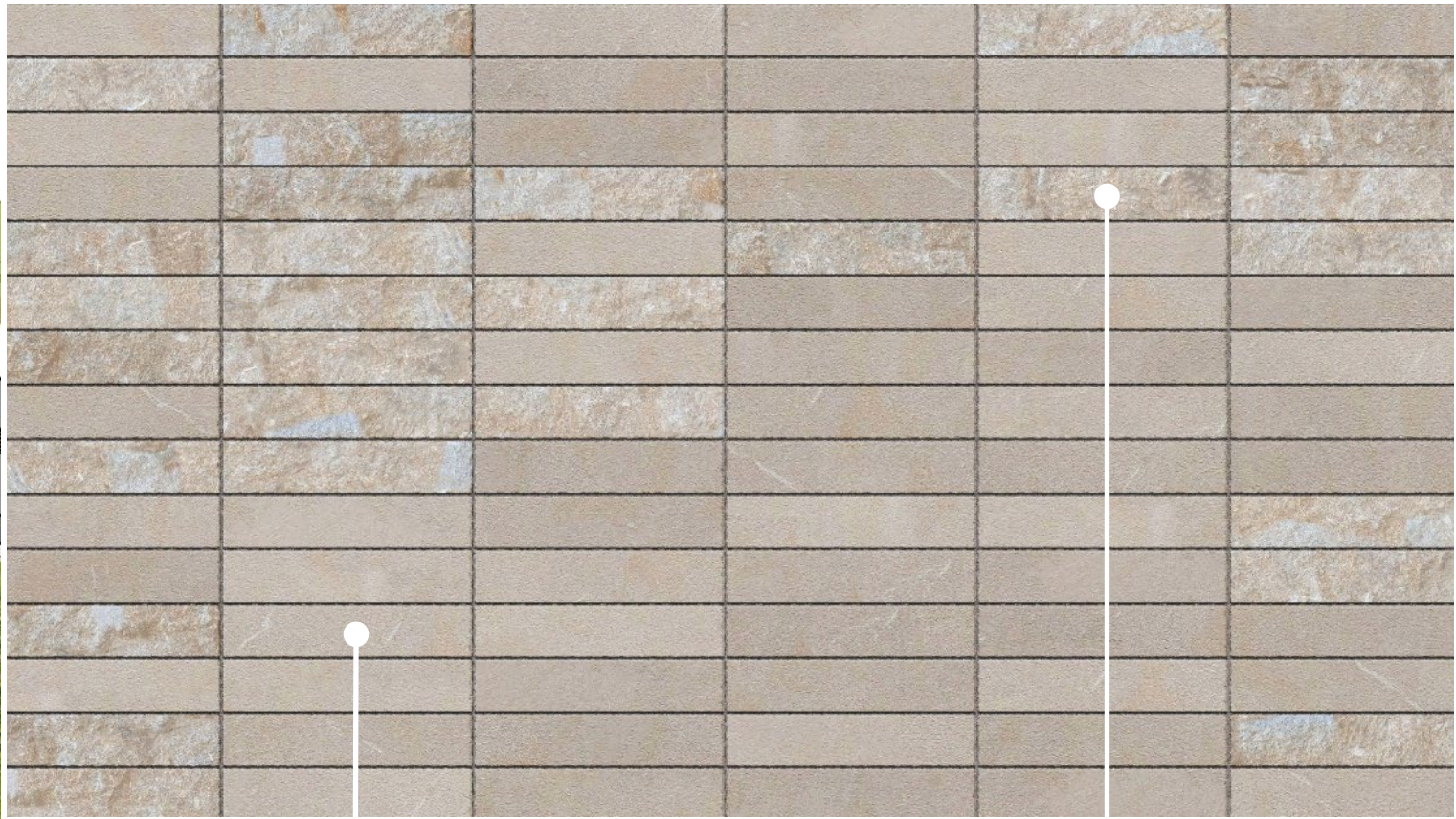
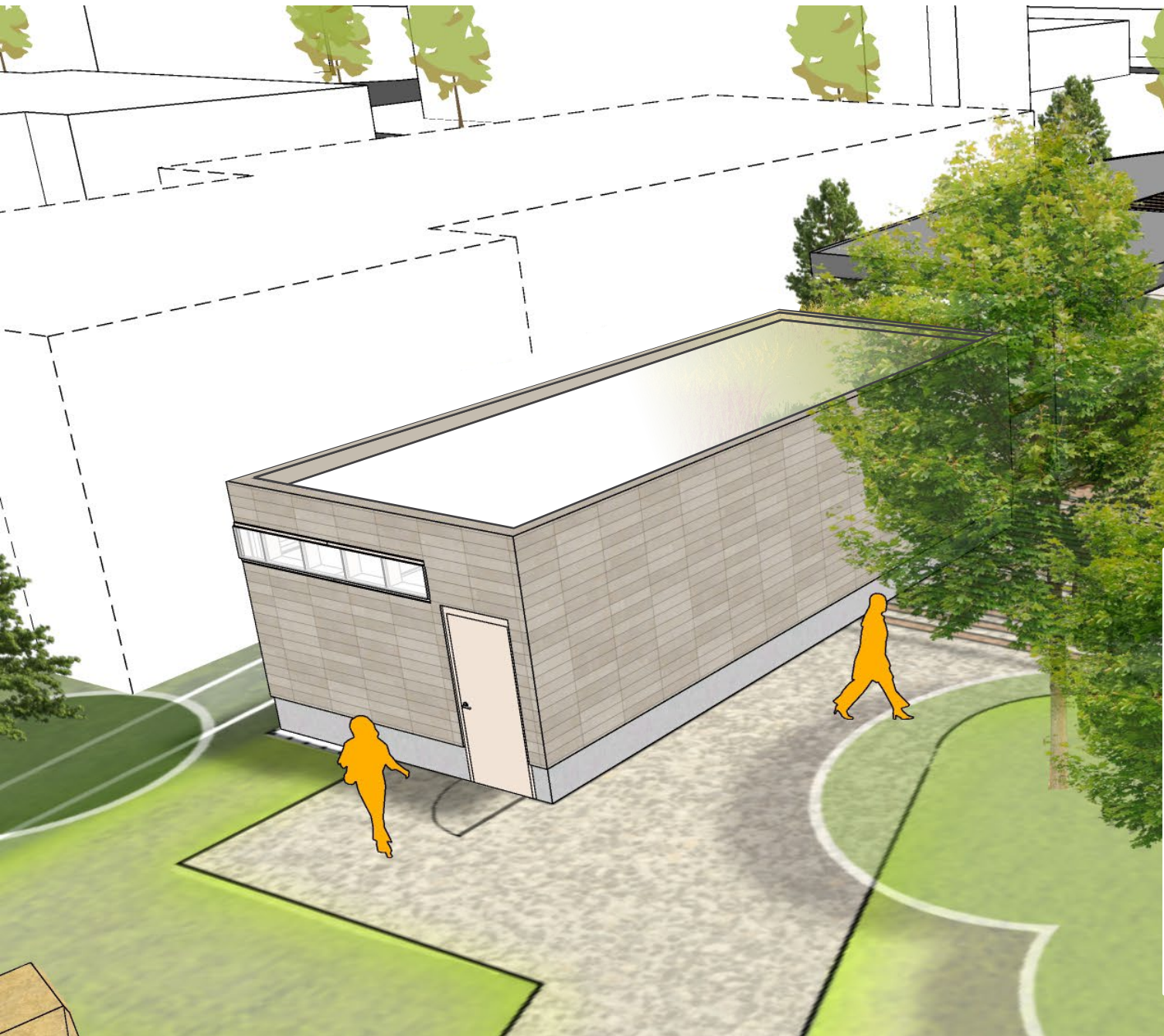
SIMPLE VOLUME WITH STONE VENEER





# RESTROOM

## STONE VENEER FINISHES



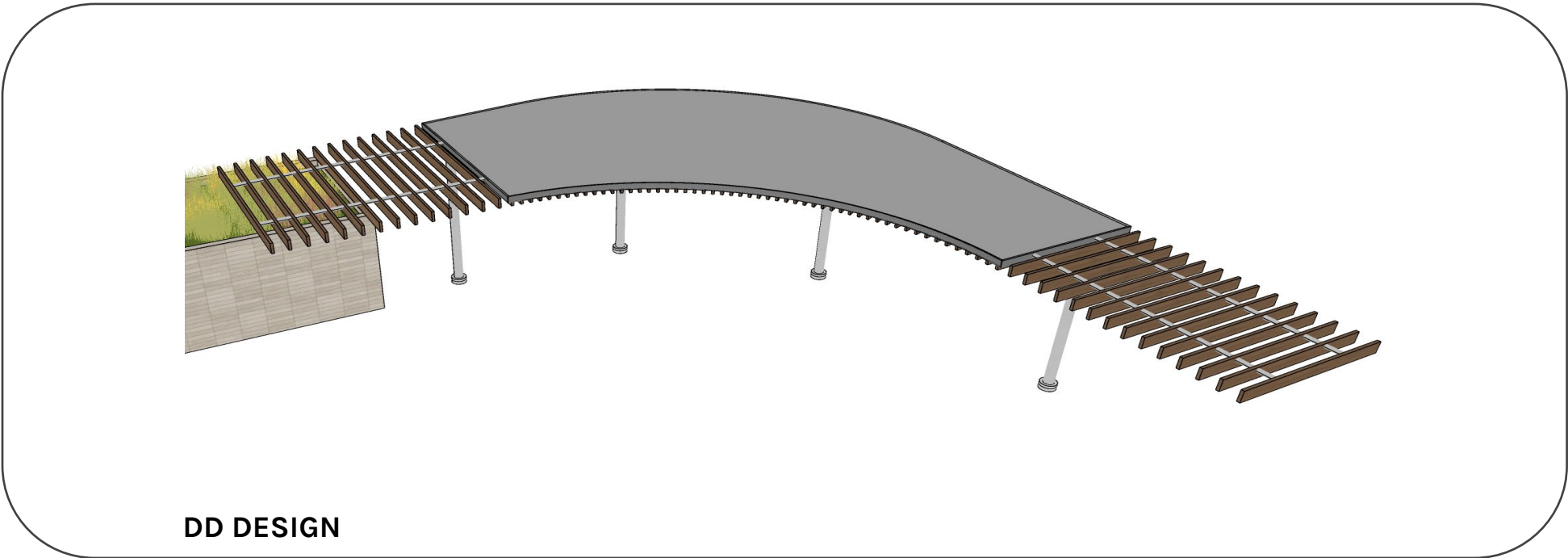


# SHELTER

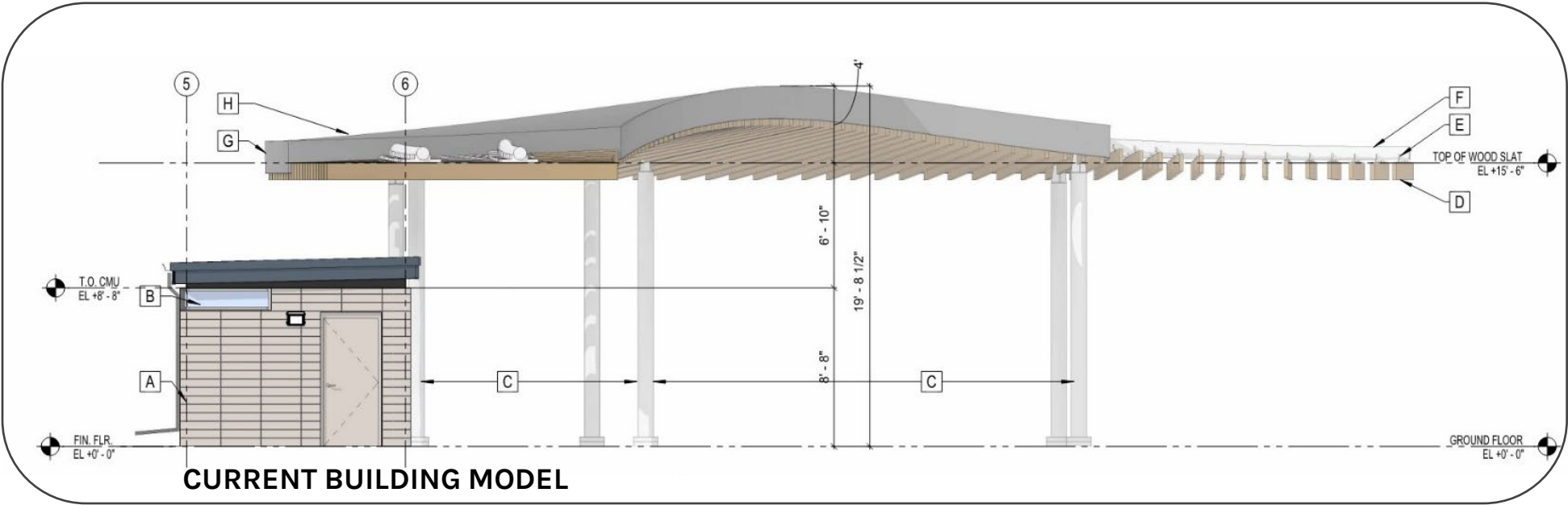
## CONCEPT AND DESIGN EVOLUTINO



THE SHELTER WAS DESIGNED TO COMPLEMENT THE EXISTING PARK TRELLIS. IT INCLUDES A WOOD SLAT CEILING AND OPEN, SLATTED EXTENSIONS THAT ‘DISSOVLE’ THE ROOFLINE INTO THE PARK.



DD DESIGN



CURRENT BUILDING MODEL



# SHELTER

DD STUDY MODEL





# SHELTER

DD STUDY MODEL







# THANK YOU



## Expenditure Restraint Incentive Program

2023 Wisconsin Act 19 amended the program title from the expenditure restraint program to the expenditure restraint incentive program (ERP). ERP provides unrestricted aid to qualifying municipalities that limit growth in spending. The payment is in addition to aid paid under the county and municipal aid program. Counties do not qualify for payments under this program.

Originally called the tax rate disparity program, the ERP was enacted in 1990 in response to criticism that the state shared revenue program for municipalities encouraged municipalities to increase spending (at the time, aid payments were partially dependent on spending). The ERP was meant to break this connection by targeting aid to high-tax rate communities that restrain spending growth. A municipality originally qualified for the payment if its municipal-purpose tax rate was greater than the state average municipal tax rate, its equalized value per capita was less than 120% of the state average, and its operating budget had grown by no more than inflation plus 3%.

In 1994, the equalized value per capita limitation was removed, the qualifying tax rate was set at five mills, and the operating budget restraint was replaced with a general fund restraint. Municipalities now qualify for a payment if their municipal-purpose tax rate is in excess of five mills and if they limit their general fund budget increase to no more than inflation plus a growth factor.

Since 2003, funding for the program has been set at \$58,145,700.

### Eligibility

A municipality qualifies for an ERP payment if it meets the following two conditions:

1. *Municipal-purpose property tax rate:* The property tax rate must be at least five mills. The tax rate is calculated by dividing the total levy for municipal purposes excluding tax incremental finance (TIF) levies by the total equalized value excluding TIF incremental value.
2. *Municipal budget:* the municipal budget for the year before the payment has not increased over the prior year's budget by more than an inflation factor plus a valuation factor.

For payment purposes, municipal budget is defined as general fund expenditures excluding principal and interest on long-term debt, recycling fees paid for solid waste disposal, revenues shared with other local governments under local revenue sharing agreements, and unreimbursed expenditures related to an emergency declared by the Governor. An adjustment to the municipal budget is also made for the cost of any service transferred to or from another governmental entity.

The inflation factor for 2024 payment equals the average annual percentage change in the U.S. consumer price index for all urban consumers as determined by the U. S. Department of Labor for the 12-month period from September 1 to August 31 prior to the year for which the municipal budget is determined. For payments in 2013 and thereafter, the inflation factor may

not be less than 0%.

The valuation factor equals 60% of the percentage change in the municipality's equalized value due to net new construction (new improvements minus improvements removed), but no more than 2% and no less than 0%.

Under 2023 Wisconsin Act 19, 2025 payments will equal the amount of the payment received by the municipality in 2024. This provision is due to the county and municipal aid payment increases under 2023 Wisconsin Act 12 that would likely result in higher municipal budgets.

## Payments

Payments are made on the 4th Monday in July. A qualifying municipality's payment is calculated as follows:

1. Subtract 5 mills from the municipal-purpose property tax rate.
2. Multiply the amount from (a) by the municipality's equalized value including TIF incremental value.
3. Divide the amount in (b) by the state total for all the amounts calculated in (b).
4. Multiply the amount in (c) by the funds appropriated for the ERP payment.

Below is an example payment for the City of Wausau's 2025 estimated ERP payment.

Step 1: Subtract 5 mills from the municipal purpose tax rate		
Municipal purpose tax levy for 2022/23: This is the total municipal levy excluding any tax incremental finance (TIF) district incremental levies	(A)	\$ 29,980,918
Equalized value (excluding TIF incremental value)	(B)	\$ 3,188,374,300
Municipal-purpose property tax rate (A/B)	(C)	0.009403199
Municipal-purpose property tax rate minus 5 mills	(D)	0.004403199
Step 2: Multiply the levy in excess of 5 mills by the "TIF in" equalized value		
Equalized value (including TIF incremental value)	(E)	\$ 3,680,737,900
Total municipal levy in excess of 5 mills (including portion of TIF incremental tax levy attributable to the municipal-purpose tax levy) (D * E)	(F)	16,207,021
Step 3: Divide the above amount by the state total		
Statewide total of municipal levies in excess of 5 mills for all municipalities qualifying for an expenditure restraint payment	(G)	819,066,146
Wausau's share of the state total (F/G)	(H)	0.020305664
Step 4: Multiply the above amount by the total funds appropriated		
Amount appropriated for expenditure restraint payments in 2024	(I)	\$ 58,145,700.00
Amount payable to the City of Wausau (H * I)	(J)	\$ 1,180,687.08

## 2025 Payment

A municipality qualified for a payment in 2025 based on if it received a payment in 2024. For 2024, if its municipal-purpose property tax rate for 2022 (payable 2023) exceeded 5 mills and its municipal budget for 2023 increased over its municipal budget for 2022 by less than 7.70% (the



inflation factor for the 12-month period ending August 31, 2022) plus its valuation factor (based on net new construction during 2021 for purposes of establishing 2022 equalized values). A final adjustment to these payments will be made in November 2024. The ERP generally does not have any recast adjustments. 320 municipalities will receive a payment for 2025. 2017 Wisconsin Act 59 allocated an additional \$583,000 to the Village of Maine and the City of Janesville for distributions beginning in 2018 and ending in 2022. The table below shows ERP payments by town, village, and city since 1994.

**EXPENDITURE RESTRAINT PAYMENT, 1994 – 2025**

Year	Towns		Villages		Cities		State Total	
	Recipients	Payment	Recipients	Payment	Recipients	Payment	Recipients	Payment
1994	65	\$310,721	82	\$1,976,087	93	\$39,713,191	240	42,000,000
1995	37	213,452	95	3,529,755	117	44,256,792	249	48,000,000
1996	40	307,119	95	3,362,561	119	44,330,319	254	48,000,000
1997	58	531,480	138	3,939,556	116	43,528,963	312	48,000,000
1998	49	537,612	112	3,788,113	128	43,674,274	289	48,000,000
1999	47	570,785	110	3,916,732	135	43,512,482	292	48,000,000
2000	42	609,629	104	4,682,275	135	51,708,094	281	57,000,000
2001	30	844,429	105	5,019,086	135	51,136,483	270	57,000,000
2002	39	768,297	128	5,147,973	136	51,653,728	303	57,570,000
2003	30	724,827	122	4,985,806	144	52,435,065	296	58,145,700
2004	27	420,325	134	5,482,828	145	52,242,546	306	58,145,700
2005	33	461,094	152	5,198,193	152	52,486,411	337	58,145,700
2006	36	239,473	133	5,338,424	146	52,567,801	315	58,145,700
2007	24	144,689	147	4,869,596	153	53,104,414	324	58,145,700
2008	27	178,396	136	4,817,503	154	53,149,799	324	58,145,700
2009	13	146,056	120	4,352,872	141	53,646,770	274	58,145,700
2010	14	138,517	149	4,876,499	157	53,130,682	320	58,145,700
2011	15	176,545	153	5,017,072	153	52,952,081	321	58,145,700
2012	18	176,312	159	5,034,772	160	52,934,613	337	58,145,700
2013	23	162,949	185	5,735,111	164	52,934,937	372	58,145,700
2014	29	239,214	171	5,811,944	159	52,094,539	359	58,145,700
2015	28	192,230	168	5,762,632	153	52,190,835	349	58,145,700
2016	24	170,290	178	5,814,276	156	52,161,132	358	58,145,700
2017	23	186,894	151	5,586,889	136	52,371,915	310	58,145,700
2018	29	168,850	156	4,820,460	143	53,156,390	328	58,145,700
2019	18	91,401	167	4,817,163	145	53,237,135	330	58,145,700
2020	22	202,428	157	5,109,701	140	52,833,570	319	58,145,700
2021	16	75,679	157	4,850,170	150	53,219,851	323	58,145,700
2022	27	171,282	150	4,975,605	143	52,998,812	320	58,145,700
2023	16	65,474	147	4,995,746	140	53,084,479	303	58,145,700
2024	12	72,047	158	4,995,243	150	53,078,410	320	58,145,700
2025	12	72,047	158	4,995,243	150	53,078,410	320	58,145,700

# CITY OF ONALASKA

## GENERAL BUDGETED EXPENDITURES ONLY

### BUDGET COMPARISON

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Total General Fund Budgeted Expenditures per S.65.90(3)(b)1 (include interfund transfers)	17,603,209	16,943,399	16,024,604	15,213,935	15,127,656	14,966,935	14,154,349
Long-Term Debt Payments Budgeted in the General Fund (principal and interest only)	(4,076,893)	(3,781,034)	(3,678,440)	(3,668,298)	(3,523,461)	(3,500,103)	(3,525,569)
Net General Fund Operating Budget Expenditures (line 1 less line 2)	13,526,316	13,162,365	12,346,164	11,545,637	11,604,195	11,466,832	10,628,780

### BUDGET CHANGE CALCULATION

2025 Net General Fund Operating Budget Expenditures	13,526,316						
2024 Net General Fund Operating Budget Expenditures	13,162,365	13,162,365					
2023 Net General Fund Operating Budget Expenditures		12,346,164	12,346,164				
2022 Net General Fund Operating Budget Expenditures			11,545,637	11,545,637			
2021 Net General Fund Operating Budget Expenditures				11,604,195	11,604,195		
2020 Net General Fund Operating Budget Expenditures					11,466,832	11,466,832	
2019 Net General Fund Operating Budget Expenditures						10,628,780	10,628,780
2018 Net General Fund Operating Budget Expenditures							10,339,280
Operating Budget Change	363,951	816,201	800,527	-58,558	137,363	838,052	289,500
Operating Budget Percent Change (divide Operating Budget change by prior year Net Expenditures and round to 3 decimal places)	2.765%	6.611%	6.934%	-0.505%	1.198%	7.885%	2.800%

### RECEIVED THROUGH RESTRAINT PAYMENT:

2024/25	\$0	City mill rate dropped below 5mil
2023/24	\$0	
2022/23	\$7,524	Council took action to go above restraint
2021/22	\$63,605	
2020/21	\$0	
2019/20	\$71,853	
2018/19	\$83,167	
2017/18	\$137,195	
2016/17	\$136,628	
2015/16	\$141,718	
2014/15	\$152,356	
2013/14	\$147,320	
2012/13	\$154,686	
2011/12	\$142,349	
2010/11	\$124,621	
2009/10	\$174,374	
2008/09	\$130,331	
2007/08	\$171,032	
2006/07	\$164,179	
2005/06	\$200,145	
2004/05	\$203,168	
2003/04	\$205,296	
2002/03	\$211,889	
2001/02	\$201,929	
2000/01	\$232,009	
1999/00	\$263,136	
1998/99	\$127,673	
1997/98	\$117,618	
1996/97	\$118,274	

### RESTRAINT LEVEL

2024/25	0.00%
2023/24	8.40%
2022/23	3.90%
2021/22	2.20%
2020/21	2.20%
2019/20	2.40%
2018/19	3.00%
2017/18	3.10%
2016/17	1.90%
2015/16	1.30%
2014/15	2.60%
2013/14	3.40%
2012/13	2.90%
2011/12	3.10%
2010/11	3.28%
2009/10	4.90%
2008/09	5.00%
2007/08	4.20%
2006/07	5.70%
2005/06	5.30%
2004/05	4.20%
2003/04	4.30%
2002/03	3.50%
2001/02	5.20%
2000/01	5.00%
1999/00	3.90%
1998/99	3.60%
1997/98	4.70%
1996/97	4.80%

Year 2024	Co-muni Code 32265	County LA CROSSE Municipality CITY OF ONALASKA	Account No. 0862	Report Type ORIGINAL
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## Section A: Determination of 2024 Payable 2025 Allowable Levy Limit

1	2023 payable 2024 actual levy plus 2024 personal property aid ( \$54,537.01 )	\$12,453,862
2	Exclude prior year levy for unreimbursed expenses related to an emergency	\$0
3	Exclude 2023 levy for new general obligation debt authorized <b>after</b> July 1, 2005	\$3,781,034
4	2023 payable 2024 adjusted actual levy (Line 1 minus Lines 2 and 3)	\$8,672,828
5	0.00% growth, plus terminated TID ( 0 % ), plus TID subtraction ( 0 % ) applied to 2023 adjusted actual levy	\$8,672,828
6	Net new construction ( 1.524 % ), plus terminated TID ( 0 % ), plus TID subtraction ( 0 % ) applied to 2023 adjusted actual levy	\$8,805,002
7	Greater of Line 5 or Line 6	\$8,805,002
8	2024 levy limit before adjustments <b>less 2025 personal property aid</b> ( \$222,565.21 )	\$8,582,437
9	Total adjustments (from Sec. D, Line U)	\$4,084,700
10	<b>2024 Payable 2025 Allowable Levy</b> (sum of Lines 8 and 9)	\$12,667,137
11	Higher levy approved by special resolution at a special meeting of Town electors	

## Section B: Adjustment for Previous Year's Unused Levy (sec. 66.0602(3)(f), Wis. Stats.)

1	Previous year's allowable levy	\$12,399,325
2	Previous year's actual levy	\$12,399,325
3	Previous year's unused levy (Line 1 minus Line 2)	\$0
4	Previous year's actual levy \$12,399,325 x 0.015	\$185,990
5	<b>Allowable Increase</b> (lesser of Lines 3 or 4)	\$0

## Section C: Adjustment for Prior Years Unused Levy Carryforward (sec. 66.0602(3)(fm), Wis. Stats.)

1	2023 unused percentage	0.000%
2	2022 unused percentage	0.000%
3	2021 unused percentage	0.000%
4	2020 unused percentage	0.000%
5	2019 unused percentage	0.000%
6	Total unused percentage (sum of Lines 1-5)	0.000%
7	Previous year's actual levy due to valuation factor	\$8,657,497
8	<b>Allowable Increase</b> (Line 6 multiplied by Line 7)	\$0

## Section D: Adjustments to Allowable Levy Limit

		Additions	Subtractions
A	Increase for unused levy from previous year ( <i>from Sec. B, Line 5</i> )	\$0	
B	Decrease in 2025 debt service levy as compared to 2024 debt service levy for debt authorized <b>prior to</b> July 1, 2005		\$0
C	Increase in 2025 debt service levy as compared to 2024 debt service levy for debt authorized <b>prior to</b> July 1, 2005	\$0	
D	Increase for town, village, or city's share of refunded or rescinded taxes certified under sec. 74.41(5), Wis. Stats.	\$7,807	
E	Debt service levy for general obligation debt authorized <b>after</b> July 1, 2005	\$4,076,893	
F	Increase in 2024 payable 2025 levy approved by a referendum.	\$0	
G	Amount levied in 2024 to pay unreimbursed expenses related to an emergency	\$0	
H	Increase/decrease in costs associated with an intergovernmental cooperation agreement	\$0	\$0
I	Adjustment to 2024 payable 2025 levy for increase in charges assessed by a joint fire department or a joint emergency medical services district	\$0	
J	Adjustment to 2024 payable 2025 levy for transfer of services during 2024 <b>to</b> other governmental units		\$0
K	Adjustment to 2024 payable 2025 for transfer of services during 2024 <b>from</b> other governmental units	\$0	
L	Adjustment to 2024 payable 2025 levy for annexation of land during 2024 by a city or village ( <i>towns only</i> )		
M	Adjustment to 2024 payable 2025 levy for annexation of land during 2024 from a town ( <i>villages or cities only</i> )	\$0	
N	Lease payment for lease revenue bond issued <b>before</b> July 1, 2005	\$0	
O	Levy for shortfall of debt service on revenue bond issued under sec. 66.0621, Wis. Stats., or special assessment B bond issued under sec. 66.0713(4), Wis. Stats.	\$0	
P	Increase in levy for shortfall in general fund due to loss of revenue from the sale of water or other commodity to a manufacturer that has discontinued operations	\$0	
Q	Adjustment to 2024 payable 2025 levy for the adoption of a new fee or fee increase for covered services partly or wholly funded by levy in 2013		\$0
R	Increase for unused levy carryforward from prior years ( <i>from Sec. C, Line 8</i> )	\$0	
S	Increase in levy for each occupancy permit issued in 2023 for qualifying new single-family residential dwelling units	\$0	
T	Increase in levy due to a reduced utility aid payment for a decommissioned or closed plant	\$0	
U	<b>Total Adjustments</b> ( <i>sum of Lines A-T</i> )		\$4,084,700

## Preparer Information

Name Sabrina Steger

Title Treasurer

Email ssteger@onalaskawi.gov

Phone 608-781-9530

## Comments

## Signature Statement

Under penalties of law, I declare this form and all attachments are true, correct and complete to the best of my knowledge and belief.

Do you agree with the statement above?

☒ YES ☐ NO

## Submission Information

You successfully submitted your worksheet. Print a copy for your records.

Co-muni code: 32265

Submission date: 11-20-2024 02:09 PM

Confirmation: MNILL20240862O1725997345244

Submission type: ORIGINAL

	<b>Net New Construction</b>					
	2024	1.52%				
	2023	0.96%				
	2022	1.16%				
	2021	1.42%				
	2020	1.28%				
	2019	0.82%				
	2018	0.85%				
	2017	1.72%				
	<b>Inflation CPI (Midwest Region July)</b>					
	2024	2.90%				
	2023	3.20%				
	2022	8.50%				
	2021	5.40%				
	2020	1.00%				
	2019	1.80%				
	2018	2.90%				
	2017	1.70%				
	<b>Levy Limit Worksheet</b>					
	Increases allowed on levy limit worksheet with net new construction					
	2024	132,174				
	2023	81,897				
	2022	98,671				
	2021	118,523				



#6-D

**RESOLUTION NO. 15-2025**

**A RESOLUTION AMENDING THE 2025 EQUIPMENT REPLACEMENT BUDGET**

WHEREAS, the City of Onalaska seeks to increase the allocation to the General Equipment Outlay-Election, Account No. 207-51440-810 by \$53,451 for the purchase of Badger Books; and

WHEREAS, those funds are available in the Equipment Replacement Fund.

NOW THEREFORE BE IT RESOLVED, that the City of Onalaska Common Council hereby authorizes the increase of Account No. 207-51440-810 by \$53,451

Dated this \_\_\_\_ day of July, 2025.

**CITY OF ONALASKA**


**BY:**

\_\_\_\_\_  
Kim Smith, Mayor

\_\_\_\_\_  
JoAnn Marcon, City Clerk

Passed:  
Approved:  
Published:

## Memo

To: Administrative and Finance Committee  
From: C. Jarrod Holter, Director of Public Works   
Date: July 3, 2025  
RE: Cemetery Columbarium fees

---

It is anticipated the installation of the columbarium will be completed in September of 2025. Staff have completed a recommendation on proposed fees for a “niche” or internment location within the columbarium as listed:

- 1st Row (Top Row) - \$2,400
- 2<sup>nd</sup> Row (Ossuary Memorial band) - \$700
- 3<sup>rd</sup> Row - \$2,400
- 4<sup>th</sup> Row - \$2,200
- 5<sup>th</sup> Row (Bottom Row) - \$2,000

A variety of local and regional columbarium fees were reviewed and they ranged from \$1,500 to \$5,000+. The proposed fee will recoup the costs associated with the purchase of the columbarium, site work, staff time and perpetual care. Engraving of the columbarium face plate will be charged at the current cost at time of engraving with the addition of shipping costs (Currently \$275 -\$450).

Each niche will be allowed to place one or two owner provided urns inside (maximum size of urns will be enforced). Internment fee into the columbarium is proposed to be \$200 during work hours. Staff is proposing to utilize Template 3, with no symbols for a clean look. Template 4 could also be utilized and then allow a symbol to also be added.

The Ossuary area is a shared resting place for cremated remains in the center of the columbarium. With the Ossuary being a shared space, the cost is reduced and will only include a smaller font engraved name on the Ossuary “Memory” band. The cost of engraving the name on the memory band will be included in the internment in the ossuary area.

If you have further questions or would like to discuss further please contact me.



# Proposed columbarium pricing

6-23-2025

5'-0 11/16"

					Mark Christensen 1925 - 1986 Beth Christensen 1921 - 1992				
			Thomas Braddock 1915 - 2009 Mary A. Braddock 1918 - 1998						

\$2,400

Ossuary - \$700

\$2,400

\$2,200

\$2,000

ORDINANCE NO. 1826-2025

AN ORDINANCE TO CREATE DIVISION 3 OF CHAPTER 1 OF TITLE 3  
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATING TO MUNICIPAL VEHICLE REGISTRATION FEE

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Division 3 of Chapter 1 of Title 3 of the City of Onalaska Ordinance is hereby  
created as follows:

---

**Division 3 Municipal Vehicle Registration Fee**

**3.01.31 Purpose**

- A. The purpose of this ordinance is to provide the City of Onalaska with a source of funds to be used to assist with transportation related purposes as permitted by § 341.35 Wis. Stat.

**3.01.32 Definitions**

- A. **Motor Vehicle** has the meaning provided by Wis. Stat. § 341.35(1), except those vehicles exempt from a municipal registration fee under § 341.35(2) Wis. Stat.

**3.01.33 Imposition of Tax**

- A. Pursuant to the authority granted the City by § 341.35(1) Wis. Stat., all motor vehicles registered in Wisconsin which are customarily kept in the City of Onalaska are subject to an annual municipal motor vehicle registration fee of twenty-five dollars (\$25.00).

**3.01.34 Collection & Limitation on Use**

- A. This fee will be collected by the Wisconsin Department of Transportation and distributed to the City as provided for by § 341.35 Wis. Stat. and ch. Trans 126 of the Wis. Admin. Code.  
B. Revenue received under this chapter may only be used for transportation-related purposes and shall be placed in a segregated fund.

SECTION II. This Ordinance shall take effect on November 1, 2025 and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this 8<sup>th</sup> day of July, 2025.

CITY OF ONALASKA

By: \_\_\_\_\_  
Kim Smith, Mayor

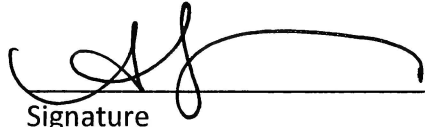
By: \_\_\_\_\_  
JoAnn Marcon, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

## FISCAL IMPACT OF ORDINANCE 1826-2025

Re: Create Municipal Vehicle Registration Fee

Amanda Jackson, City Attorney

  
Signature

☒

Positive Fiscal Impact

☐

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
meet the requirements of this Ordinance

☐

Will require an amendment to the Fee Schedule

☐

Will require an amendment to the Schedule of Deposits

Sabrina Steger, Finance Director

 10/25/25  
Signature Date

☒

Positive Fiscal Impact

☐

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
Meet the requirements of this Ordinance.

**AN ORDINANCE TO CREATE SECTION 11.04.21 OF TITLE 11 OF THE CODE OF  
ORDINANCES OF THE CITY OF ONALASKA RELATED TO PURCHASE OR POSSESSION  
OF TOBACCO PRODUCTS AND NICOTINE PRODUCTS**

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Section 11.04.21 of Chapter 4, Division 2 of Title 11 of the Code of

Ordinances related to the purchase or possession of tobacco products or nicotine products is  
hereby deleted and replaced as follows:

**11.04.21 Purchase or Possession of Tobacco Products and Nicotine Products**

**A. Definitions.** For the purposes of this Section:

1. **Tobacco Products.** Any tobacco related device and any substance containing tobacco leaf, including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco or dipping tobacco and shall include any nicotine product or electronic smoking device that can be used to deliver nicotine or any other substances to the person inhaling from the device.
2. **Nicotine Product.** A product that contains nicotine including, but not limited to gum, beverages or devices manufactured as electronic cigarettes, electronic cigars, electronic pipes or any other product name.
3. **Electronic Smoking Device.** Any device that can be used to deliver nicotine or any other substances to the person inhaling from the device.

**B. Purchase by Minors Prohibited.** It shall be unlawful for any person under the age of ~~eighteen-twenty-one (2148)~~ years of age to purchase tobacco products, or to misrepresent their identity or age, or to use any false or altered identification for the purpose of purchasing tobacco products or nicotine products.

**C. Possession by Minors Prohibited.** It shall be unlawful for any person under the age of ~~eighteen-twenty-one (2148)~~ years of age to possess any tobacco products; provided that the possession by a person under the age of ~~twenty-one~~~~eighteen~~ (2148) years of age under the direct supervision of the parent or legal guardian of such person in the privacy of the parent's or legal guardian's home shall not be prohibited.

**D. Sale of Tobacco Products to Minors Prohibited.** No person may purchase cigarettes, tobacco products or nicotine product on behalf of or provide to any person who is under ~~eighteen-twenty-one (2148)~~ years of age. A law enforcement officer shall seize any cigarettes, tobacco products, electronic smoking device or nicotine products.

**E. Vending Machines.**

1. A retailer or vending machine operator may not sell electronic smoking devices in a vending machine unless the vending machine is located in a place where the retailer or vending machine operator ensures that no person younger than twenty-one (21) years of age is present or is permitted to enter unless accompanied by a parent or guardian.
- ~~4.2. A retailer or vending machine operator may not sell electronic smoking devices from a vending machine unless the vending machine is able to first verify that the purchaser is twenty-one (21) years of age or older.~~

**D.F. Statutes Adopted.** The provisions of Secs. 254.92, 134.66 and 778.25(1)(a), Wis. Stats., are adopted by reference and incorporated herein.

**E.G. Violations.** For purposes of determining previous violations, the thirty (30) month period shall be measured from the dates of violations that resulted in an imposition of a fine or a conviction. For the purpose of determining whether or not a previous violation has occurred, if more than one (1) violation occurs at the same time, all those violations shall be counted as one (1) violation. A person who commits a violation of Sections B-~~or~~ C-~~or~~ E shall be subject to a fine according to the General Penalty Section of 1.02.17 of this Code exclusive of the provisions therein relative to commitment in the County Jail. A person who commits a violation of Section D-~~r~~ may be:

1. Fined not more than Five Hundred Dollars (\$500.00) if the person has not committed a previous violation within thirty (30) months of the violation; or

2. Fined not more than Five Hundred Dollars (\$500.00) or imprisoned for not more than thirty (30) days or both if the person has committed a previous violation within thirty (30) months of the violation.
3. Fined not more than One Thousand Dollars (\$1,000.00) or imprisoned for not more than ninety (90) days or both if the person has committed two (2) previous violations within thirty (30) months of the violation.
4. Fined not more than Ten Thousand Dollars (\$10,000.00) or imprisoned for not more than nine (9) months or both if the person has committed three (3) or more previous violations within thirty (30) months of the violation.
5. In addition to the fines provided in Subsections 1.-4. above, a court shall suspend any Cigarette license issued under Title 7 of this Code of Ordinances to a person violating this Subsection for:
  - a. Not more than three (3) days, if the court finds that the person committed a violation within twelve (12) months after committing one (1) previous violation;
  - b. Not less than three (3) days nor more than ten (10) days, if the court finds that the person committed a violation within twelve (12) months after committing two (2) other violations; or
  - c. Not less than fifteen (15) days nor more than thirty (30) days, if the court finds that the person committed the violation within twelve (12) months after committing three (3) other violations.

SECTION II.        This Ordinance shall take effect and be in force from and after its passage and prior to publication although it will be published in due course.

Dated this 8<sup>th</sup> day of July, 2025.

CITY OF ONALASKA

By: \_\_\_\_\_  
Kim Smith, Mayor

By: \_\_\_\_\_  
JoAnn Marcon, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

## FISCAL IMPACT OF ORDINANCE 1827-2025

Re: Amend 11.04.21 to increase age to 21

Amanda Jackson, City Attorney

  
Signature

☐

Positive Fiscal Impact

☒

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
meet the requirements of this Ordinance

☐

Will require an amendment to the Fee Schedule

☐

Will require an amendment to the Schedule of Deposits

Sabrina Steger, Finance Director

 6/25/25  
Signature Date

☐

Positive Fiscal Impact

☒

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
Meet the requirements of this Ordinance.

ORDINANCE NO. 1828-2025

AN ORDINANCE TO AMEND SECTION DIVISION 3 OF CHAPTER 4 OF TITLE 2  
OF THE CODE OF ORDINANCES OF THE CITY OF ONALASKA  
RELATED TO MEETINGS; PUBLIC NOTICES; RESIDENCY REQUIREMENTS

THE COMMON COUNCIL OF THE CITY OF ONALASKA DOES HEREBY ORDAIN AS  
FOLLOWS:

SECTION I. Division 3 of Chapter 4 of Title 2 of the City of Onalaska Ordinances entitled  
Meetings; Public Notices; Residence Requirements is hereby renamed General Provisions  
Applicable to all Committees, Commissions and Boards.

SECTION II. Section 2.04.33 of Chapter 4 of Title 2 of the City of Onalaska Ordinances is  
hereby created as follows:

**2.04.33 Chairperson Term Limits**

- A. No person shall serve more than two consecutive years as the Chairperson of any committee,  
commission or board.

SECTION III. This Ordinance shall take effect and be in force from and after its passage  
and prior to publication although it will be published in due course.

Dated this 8<sup>th</sup> day of July, 2025.

CITY OF ONALASKA

By: \_\_\_\_\_  
Kim Smith, Mayor

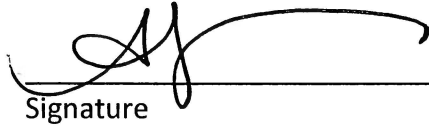
By: \_\_\_\_\_  
JoAnn Marcon, Clerk

PASSED:  
APPROVED:  
PUBLISHED:

## FISCAL IMPACT OF ORDINANCE 1828-2025

Re: Two Year Term for Chairs

Amanda Jackson, City Attorney

  
Signature

☐

Positive Fiscal Impact

☒

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
meet the requirements of this Ordinance

☐

Will require an amendment to the Fee Schedule

☐

Will require an amendment to the Schedule of Deposits

Sabrina Steger, Finance Director

 6/25/25  
Signature Date

☐

Positive Fiscal Impact

☒

No Fiscal Impact

☐

Budgeted Item

☐

Will need \$\_\_\_\_\_ for \_\_\_\_\_ to  
Meet the requirements of this Ordinance.





#6-Q-2

**RESOLUTION NO. 16-2025**

**A RESOLUTION DECLARING AN EMERGENCY UNDER WISCONSIN STATUTES  
62.15(1b) FOR SOUTH KINNEY COULEE ROAD REPAIRS**

WHEREAS, on April 25, 2025, there was a catastrophic event at South Kinney Coulee Road that caused undermining, loss of soil supporting stormwater piping and weakening of the structural integrity of the road embankment; and

WHEREAS, the Director of Public Works has found that due to the nature of the damage, condition of the remaining infrastructure, and likely continuing erosion, there is a reasonable probability of imminent catastrophic failure to the street which could result in injury or death to motorists.

NOW THEREFORE BE IT RESOLVED, that the Board of Public Works hereby declares an emergency under Wisconsin Statutes 62.15(1b) and directs City staff to expeditiously repair or replace the compromised sections of roadway on South Kinney Coulee Road.

Dated this \_\_\_\_ day of July, 2025.

**CITY OF ONALASKA**

**BY:**

\_\_\_\_\_  
Kim Smith, Mayor

\_\_\_\_\_  
JoAnn Marcon, City Clerk

Passed:  
Approved:  
Published:



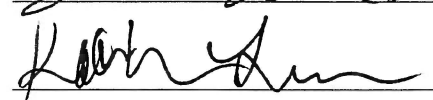
Memo

To: Administrative and Finance Committee  
From: Finance Dept  
Date: July 8, 2025  
RE: Payable and Approval

The following is a list of monies expended since the last Common Council meeting dated June 10, 2025.

General – AP	
• Check Payments	\$ 1,694,492.87
• Bank Drafts	\$ 167,455.71
• CDA	\$
Payroll	
• Check Payments	\$ 9,124.92
• Bank Drafts	\$ 496,979.84
Payroll Withholdings	
• Check Payments	\$ 53,713.95
• Bank Drafts	\$ 305,946.00
Total	\$ 2,727,713.29

Finance Committee Signatures/Date



## MEMO

TO: Common Council  
FROM: City Administrator Rick Niemeier  
DATE: July 8, 2025  
RE: Monthly City Update

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1. **Community Center:** The Dash Center ribbon cutting ceremony was held on June 26! We had good attendance despite the weather. Attendees were very impressed with the facility, Onalaska should be proud to have this project completed. We pulled off a surprise and dedicated the lounge area to our Parks & Recreation Director Dan Wick for his hard work and dedication to not only this project but the City as a whole! Thank you to everyone who helped make this project a reality!
2. **Grow Solar:** Onalaska's solar power hour is scheduled for next week, July 15 at 5:30 pm, here at City Hall. This is part of the MREA program called Grow Solar La Crosse. This meeting is an opportunity for residents and businesses to come in and learn more about the program and opportunity for solar.
3. **Meeting with Mayor Shaundel Washington-Spivey:** Mayor and I had a meeting with the new La Crosse Mayor yesterday. We drove him around the City and toured the various City facilities. The meeting was a good way to continue our positive relationship with the City of La Crosse.
4. **Onalaska Community Night at the Loggers:** This Thursday evening is the Onalaska Community night at Copeland Park. EET put together an employee group outing for the game as well. The night will be everything Onalaska. Tickets can still be purchased on the Loggers' website.
5. **Culture Assessment:** As you may recall, we conducted a culture assessment recently here at the City. We are just waiting for the final report and then we will assess next steps based on the findings/recommendations.
6. **Common Good:** The City is participating in this program being run by Sam Scinta. This is a pilot program and we are one of the first organizations to participate. This program matches individuals, especially students, with a project that an organization needs assistance with completing. Our first individual started this week assisting with a project in our legal department. We are excited to be a part of testing out this new program!
7. **Meetings/Events:** Chamber Town Hall: Federal Reserve Discussion (6/24); Dash Center Ribbon Cutting (6/26)



## MEMORANDUM

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TO: Common Council

FROM: Rick Niemeier, City Administrator

DATE: July 3, 2025

RE: Health Insurance Premiums

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**Background Summary:** Every year, we wait for the health insurance premiums to be set by the Department of Employee Trust Funds (ETF) so we can properly budget for any increases in the upcoming budget. As you may recall from our budget strategy meeting, when making projections for the following year, Sabrina projects a 10% increase in hopes that it comes in lower than the 10%. Unfortunately, they did not come in lower as hoped.

ETF recently released the Group Health Insurance rates for 2026 and based on the numbers released, there is an overall premium increase between seventeen percent (17%) and twenty-nine percent (29%), depending on the plan that is chosen and how it is calculated. When it comes to the City's health insurance, we have a policy related to health insurance, Policy 3.03, which states in part that "...the City contributes 80% of the lowest cost Tier 1 plan..." In addition, the City's agreement with the Fire and Police unions state that 80% of the premium shall be paid by the City and 20% by the employee.

For some background, when it comes to ETF determining qualified health plans and rates for those participating, they utilize a 3-tier system. A tier 1 plan typically represents the lowest cost qualified plans. A tier 2 plan typically represents moderate cost qualified plans. A tier 3 plan typically represents higher cost qualified plans. There are various factors that ETF considers when determining which plans qualify as a tier 1, 2 or 3 plan. Geographic areas without a qualified tier 1 plan are assigned the State Maintenance Plan (SMP) which is administered by a 3rd party. Traditionally, the lowest cost plan has also been the lowest cost tier 1 plan, however, for 2026, that is not the case. For 2026, the Onalaska area was identified as not having a qualified tier 1 plan. As a result, ETF assigned the SMP to the Onalaska area for 2026.

Most recently, the lowest tier 1 plan has been Quartz West. Currently, there are 92 employees enrolled in the Quartz West plan and 1 employee enrolled in a separate plan. The Quartz West plan is considered a tier 2 plan in 2026. I would point out that the coverage under Quartz West as a tier 2 plan is identical to the coverage as a tier 1 plan.

I bring all of this up because of the impact that the 2026 premiums will have on the City budget for next year. Considering our recent discussions related to the deficit for 2026 and establishing a sustainable financial future for the City of Onalaska, I wanted to discuss the current policy as it relates to options each year for health insurance.

Under our current policy, the City would be required to calculate premiums using the SMP health plan. The costs associated with this plan are as follows:

SMP (Dean) Tier 1:

	Total Premium	Employee Portion	City Portion
Single:	\$1,242.44	\$248.49	\$ 993.95
Family:	\$3,062.74	\$612.55	\$2,450.19

Utilizing the SMP plan under the current City policy would result in:

- An increase over the 2025 rates for the City portion of a single plan of \$224.33 (29.15%)
- An increase over the 2025 rates for the City portion of a family plan of \$559.97 (29.62%)
- An increase over the 2025 rates for the employee portion of a single plan of \$56.09 (29.15%) – *additional information will be provided on this*
- An increase over the 2025 rates for the employee portion of a single plan of \$139.99 (29.62%) – *additional information will be provided on this*

This would have an overall impact on the City's general fund (GF) of \$256,479.57 above the 10% projected by Sabrina when we looked at this for the budget strategy meeting. Keep in mind that there would also be an impact on the City's other funds as well, I am only pointing out the impact on the GF in this example.

If the City were to look at modifying the current policy, Policy 3.03, to provide some flexibility in how the City chooses which qualified plan to go with each year, there can be some considerable savings. For example, if the City policy were changed to allow us to go with the plan most advantageous to the City, such as tier 2 (Quartz West) plan, that would look like the following:

Quartz West Tier 2:

	Total Premium	Employee Portion	City Portion
Single:	\$1,126.80	\$225.36	\$ 901.44
Family:	\$2,773.62	\$554.72	\$2,218.90

Utilizing the Quartz West plan with a modified policy would result in:

- An increase over the 2025 rates for the City portion of a single plan of \$131.82 (17.13%)
- An increase over the 2025 rates for the City portion of a family plan of \$328.68 (17.39%)
- An increase over the 2025 rates for the employee portion of a single plan of \$32.96 (17.13%)
- An increase over the 2025 rates for the employee portion of a family plan of \$82.16 (17.39%)

This would have an overall impact on the City's general fund (GF) of \$95,253.01 above the 10% projected by Sabrina when we looked at this for the budget strategy meeting. Again, keep in

mind that there would also be an impact on the City's other funds as well, I am only pointing out the impact on the GF in this example.

**Recommendation:** Discuss and consider revisions to the attached policy.

**Fiscal Impact:** Amounts as indicated within this memo.

**Attachments:** City Policy 3.03.







**Policy: Insurance Benefits**

**Policy Number: 3.03**

Page: 1 of 2

Created: 8/5/1999

Updated: November 2022

### **HEALTH INSURANCE:**

The City of Onalaska shall establish an insurance benefit program subject to the limitations, benefits and conditions established by the Wisconsin Public Employees Employers' Group Health Insurance plan per the Department of Employee Trust Funds (ETF).

Regular full-time employees and eligible part-time employees shall be entitled to participation in the Group Health insurance program provided herein effective the first (1<sup>st</sup>) day of the month following sixty (60) days of employment provided an enrollment application is received by Human Resources within (30) days of employment. Employees may choose to elect health insurance the (1<sup>st</sup>) day of the following month of initial employment by paying the full health insurance monthly premium upon Human Resources receipt of the application enrollment form prior to the (1<sup>st</sup>) day of the following month. Once the initial enrollment period has passed, employees may make changes during the annual open enrollment period or within (30) days of when a qualifying event occurs. A full list of qualifying events is available by contacting Human Resources. Under the Group Health Insurance employees may choose from a number of available plans. All plans follow the same schedule of benefits. Refer to Human Resources for a complete reference guide and monthly rates.

For regular full-time employees the City contributes 80% of the lowest cost Tier 1 plan (based on qualified La Crosse County plans) and the employee contributes the remaining 20% of the monthly premium. Employees may select any qualifying plan offered under the plan however the City will not contribute more than the determined 80% of the lowest cost Tier 1 plan available in the service area.

For part-time employees, enrolled in the Wisconsin Retirement System (WRS) with the City of Onalaska and exceeding 600 and less than 1040 hours in a twelve (12) month period, health insurance will be offered in accordance with ETF standards. Part-time employees will pay 75% of the monthly health insurance premium and the City of Onalaska will pay 25% of the monthly health insurance premium.

For part-time employees enrolled in WRS with the City of Onalaska and exceeding 1040 and less than 1999 hours in a twelve (12) month period, health insurance will be offered in accordance with ETF standards. Part-time employees will pay 50% of the monthly health insurance premium and the City of Onalaska will pay 50% of the monthly health insurance premium.

### **DENTAL INSURANCE:**

Regular full-time employees and regular part-time employees working at least 20 hours per week shall be entitled to participation in the dental insurance program provided herein effective the first (1<sup>st</sup>) day of the month following sixty (60) days of employment provided an enrollment application form is received by Human Resources within (30) days of employment. For regular full-time employees, the City pays 100% of the premium. For regular part-time



**Policy: Insurance Benefits**

**Policy Number: 3.03**

Page: 2 of 2

Created: 8/5/1999

Updated: November 2022

employees, the City pays 50% and the employee pays 50% of the monthly premiums. Primary dental coverage is provided by the City's current dental insurance carrier.

**FLEXIBLE SPENDING ACCOUNT:**

Employees eligible to participate in the Group Health Insurance qualify for participation in the Flexible Spending Account (FSA) for eligible medical, dental and vision expenses and Dependent Care FSA for eligible daycare expenses. The plan allows the City to withhold pretax benefit contributions from payroll before taxes, which saves the employee money. Plan effective when Group Health Insurance effective (need not be enrolled in Health Insurance to participate in this benefit). The City pays for the administrative cost. Contact Human Resources for details.

**LIFE INSURANCE:**

Group life insurance is administered by ETF and is available to employees covered by WRS. Employees may elect between (1) and (5) times their annual salary in coverage. Spouse and dependent coverage is also available. The City pays for the administrative cost. Life insurance for eligible employees is available after the (1<sup>st</sup>) day of the month following thirty (30) days of continuous employment provided an enrollment application form is received by Human Resources within (30) days of employment. Contact Human Resources for additional plan information and rates.

**ADDITIONAL VOLUNTARY INSURANCE:**

The City provides the opportunity to enroll in additional optional insurance (i.e. short-term and long-term disability, cancer, critical illness and accident insurance) funded by the employee. A full list of optional insurance and rates are available in Human Resources.

Annual open enrollment is held at a time set by ETF, generally in September/October of each year. This enrollment period allows plan participants to switch between plan providers, enroll, disenroll and also change coverage levels. Adding dependents if single coverage has been elected, for example, can only be done during the annual enrollment period or when a qualifying event exists. Changes made during the open enrollment period are effective on January 1<sup>st</sup> of the following year.

*The City of Onalaska reserves the right to eliminate any and/or all of the above noted insurance benefits, change providers, amounts of coverage and/or the amount which the City of Onalaska is willing to contribute toward the premium amounts at anytime without prior notice to the eligible employees.*

**Labor Agreements**

*Those protective service employees' who are subject to comprehensive collective bargaining agreement as negotiated or are regulated by the Police & Fire Commission, shall be exempt from the provisions of these rules that are inconsistent with such agreements or other regulations.*

## **PURCHASE AGREEMENT**

**THIS PURCHASE AGREEMENT** (this “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between Skogenheim, LLC, a Wisconsin limited liability company (hereinafter “Owner” and/or “Seller”) and the City of Onalaska, a municipal corporation of the State of Wisconsin, located in La Crosse County, Wisconsin (hereinafter “City” and/or “Buyer”).

### **WITNESSETH:**

**WHEREAS**, the Owner owns certain real property in the City of Onalaska located along the 100 block of 3<sup>rd</sup> Avenue South near the intersection of Irvin Street, as more particularly described on Exhibit A attached hereto, on which Owner is developing and constructing park facilities, with the intention that such area be an extension of the public park known as Dash-Park (hereinafter “Park Extension”); and

**WHEREAS**, Owner intends to develop park facilities on the park, including but not limited to new public restrooms, an open-air picnic shelter, a splash pad/play focused fountain, flexible lawn space, lighting, picnic tables and benches and other landscaping and furnishing as appropriate; and

**WHEREAS**, the Owner desires to transfer the Park Extension and dedicate the Park Extension to the City for the use and enjoyment by the general public and the City desires to purchase, own, manage and maintain the Park Extension.

**NOW, THEREFORE**, in consideration of the premises and the mutual promises and conditions hereinafter contained, it is hereby agreed as follows:

1. **Improvements for the Benefit of the Public to the Park Extension.** Owner hereby agrees to improve the property identified and legally described in Exhibit A as the Park Extension in such manner as outlined in the Design Development Site Plan, attached hereto and incorporated by reference as Exhibit B (hereinafter “Improvements”), including but not limited to new public restrooms, an open-air picnic shelter, a splash pad/play focused fountain, flexible lawn space, lighting, picnic tables and benches and other landscaping and furnishing as appropriate.
2. **Transfer and Dedication of Park Extension to the City.** On the date of closing, Owner hereby transfers and dedicates the Park along with all of the capital improvements and equipment located thereon to the City to be maintained as a public park for the use and enjoyment of the general public, conditioned upon the City’s acceptance of the following terms, conditions and restrictions:
  - a. **Purchase and Sale.** Seller agrees to sell, and Buyer agrees to purchase the



Park Extension property for the price and subject to the terms and conditions set forth herein. The Parties acknowledge that the Owner has invested significant capital into the purchase and Improvements to the real property and that the purchase price reflects an estimated donation of Two Million Two Hundred Thousand Dollars (\$2,200,000.00) in value by Seller to the City.

- b. **Purchase Price.** The purchase price for the Park Extension ("Purchase Price") shall be Three Hundred Thousand Dollars (\$300,000.00).
    - i. **Payment of Purchase Price.** Upon completion of the Improvements, Buyer shall deliver a check in the amount of \$300,000 to Seller. At such time, Seller shall execute an instrument transferring the property to the City and dedicating the Land as a Public Park.
  - c. **Maintenance as a Park.** The City will maintain the property as a park, including maintaining the capital improvements, installation of a security system and all miscellaneous park improvements. Such condition shall not be so restrictive that the City may not alter or modify the capital improvements or equipment over time.
  - d. **Seller's Representations and Warranties.** It is the owner in fee simple of all of the real property and owner of the personal property and capital improvements described on Exhibits A and B, free from all liens and encumbrances, excepting municipal and zoning ordinances, and recorded easements for public utilities serving the property.
3. **Closing and Adjournments Thereof.** The closing of this Agreement shall take place on or before December 31, 2026, at a room to be designated at the City of Onalaska, 415 Main Street, Onalaska WI or at such other time and place as may be agreed in writing.
4. **Survival of Warranties and Representations.** All the warranties, representations and agreements of the Seller and City shall be and remain true at the time of closing and shall survive the closing and the conveyance of the property to the City.
5. **Notices.** Any notices required to be made by either party to the other shall be given in any of the following manners: (a) by U.S. Postal Service mail and shall be deemed to be given four (4) business days after delivery to the U.S. Postal Service, postage prepaid, for certified or registered delivery; (b) by reputable overnight courier and shall be deemed to be given one (1) business day after delivery to the courier; or (c) by personal delivery to a representative of the other, and shall be deemed to be given upon such personal delivery.

Any such notice shall be addressed as follows:

If to City:       City of Onalaska  
                      c/o City Attorney  
                      415 Main Street  
                      Onalaska, WI 54650

If to Seller:       Skogenheim, LLC  
                      c/o Dave Skogen  
                      609 Fairway Creek Drive  
                      Onalaska, WI 54650

Either party may change its address by providing the other party with written notice thereof, which new address will be effective ten (10) days after notice is given by one of the methods set forth above.

6. **Governing Law.** This agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin, La Crosse County.
7. **Entire Agreement.** This Agreement is intended to be solely between the Parties hereto. No part of this Agreement shall be construed to add, supplement, amend, abridge, or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the Parties. The entire Agreement of the Parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the Parties relating to the subject matter hereof.
8. **Severability.** It is mutually agreed that in case any provision of this Agreement is determined by any court of law to be unconstitutional, illegal, or unenforceable, it is the intention of the Parties that all other provisions of this Agreement remain in full force and effect.
9. **Assignment.** Seller shall not assign any interest or obligation under this Agreement without prior written approval of the City.
10. **Amendment.** This Agreement may be amended only by written Agreement of the Parties to this Agreement.
11. **Binding Agreement.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of, the parties hereto, and their respective successors and assigns and the limitations contained herein shall be covenants running with the land.



**IN WITNESS WHEREOF**, the City has caused this Agreement to be duly executed in its name and by its Mayor and the Seller has caused this Agreement to be duly executed in its name on behalf of its Managing Member, on or as of the day first written above.

**CITY OF ONALASKA**

**SKOGENHEIM, LLC**

By: \_\_\_\_\_

Name: Kim Smith

Title: Mayor

By: \_\_\_\_\_

Name: Dave Skogen

Title: Managing Member

Approved as to form: \_\_\_\_\_, Amanda Jackson, City Attorney

**EXHIBIT A**  
**Legal Description and Map of Dash Expansion Area**



**EXHIBIT B**  
**Development Plans**