



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

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Janet W. Clerkin
Office of Promotion
And Tourism

Donna B. Scanlon
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Development Programs

Dona Lee Falciatano
Office of Housing Assistance

Dear Property Owner:

Oswego County has been identified by New York State as being in a priority geographic area where there is a critical need to reduce the impact of sewage effluent from cesspools and septic systems on groundwater and surface water. Properties located in the priority funding area will be eligible to receive septic system repair or replacement funding. The designation is based on the locations' vulnerability to contamination, known water quality problems and other criteria set by NYS Department of Environmental Conservation (DEC). **It should be noted that all septic system replacement and/or upgrades must be approved by the Oswego County Health Department and must be designed by a licensed engineer and require a local building permit.**

The Program can provide up to 50% of the eligible costs of eligible septic system projects, with a maximum reimbursement of \$10,000 per project. The maximum of \$10,000 will not be secured without a legitimate **itemized** estimate. This estimate should list the cost of engineering/design services, time and material costs. To apply for a grant, please complete the attached grant application and submit it to the County.

The application must contain sufficient information about the condition of your septic system and the scope and cost of the proposed repair or replacement, to enable the County to determine whether your project qualifies for a grant and assess how much you're eligible for. Please read the application carefully and be sure to provide all the requested information. Failing to do so could result in a delay or denial of funding from this program.

In some cases, it will be to your benefit to hire a licensed engineer or design professional prior to submitting your application. Design costs are eligible for reimbursement at 50% (or \$3,000 maximum).

If your project is selected for a grant, the County will notify you of your award and how much you can expect to be reimbursed for your project. The reimbursement amount will be based on the information that is submitted with your application. The more information about the type of system and hard costs the better. The County will also notify you if your project does not qualify for a grant.

If you receive an award letter, you must confirm acceptance of the award and the terms and conditions by signing and returning the letter to the County. Once you sign and return the award letter, you may hire an engineer or design professional (if you have not) and a contractor for your septic system project.

After you have completed your project, Oswego County will reimburse the contractors on your behalf, up to your prequalified grant award. Please note for reimbursement all costs must be documented and eligible according to the program guidelines and necessary to complete your project.

The County encourages you to apply to this Program. This is a unique opportunity for cooperation between the state, local government, and property owners, to address a pressing environmental and public health issue in our community, and we hope you will take advantage of it.

Septic System Replacement Grant Application

Complete this application form and submit it with all required documents, or assistance may be delayed.

This application is to determine if your property qualifies for the program.

Funds are limited. Applying does not guarantee that you will be awarded funding for your project.

A. Applicant/Owner Information

1. Name: _____
2. Phone Number: _____
3. Mailing Address: _____

4. Email Address: _____

B. Property Information

1. Street Address of Septic System (if different from mailing address, above):

2. County: _____
3. Town Tax Id # (section/block/lot): _____
4. Property Type: Residential ☐
Commercial ☐
Other ☐

4A. If you checked Commercial, please specify the nature and size of the business:

4B. If you checked Residential, please indicate whether the property is used as:

Primary Residence ☐

Seasonal ☐

5. Number of bedrooms at the property: _____

6. Year septic system was installed: _____

7. Description of the septic system installed:

C. Project Information

1. Describe any problems with your existing system:

1A. If system has a septic tank:

- What is the approximate size? _____ Gallons
- When was the last time it was pumped? Month: _____, Year: 20 _____
- What was the volume pumped out? _____ Gallons
- Who was the pump contractor? _____

Has tank been pumped more than once? Yes ☐ If Yes, How frequently? Every _____ Years

No ☐

1B. What is septic tank constructed of? Concrete ☐

Steel ☐

Block Masonry ☐

Plastic ☐

Other ☐

Unknown ☐

1C. Is an "As-Built" drawing of the construction of the septic system available? Yes ☐

No ☐

If yes, obtain a copy of the drawing and attach.

2. Project Type: Repair/Rehabilitation ☐

Replacement ☐

Upgrade (e.g., Advanced Nitrogen Removal System) ☐

3. Total Estimated Project Cost: \$ _____

4. Name of Septic System Project Contractor: _____

Address: _____

Phone Number: _____

***** The maximum of \$10,000 will not be secured without a legitimate itemized estimate. This estimate should list the cost of engineering/design services, time and material costs. *****

By signing this application form, the undersigned states that all the information contained in this application is true and correct.

Signed _____

Date _____

(Applicant/Owner)

Mail Completed Application and Documents to:

Oswego County Planning Department

46 East Bridge Street

Oswego, NY 13126