



**ADVERTISEMENT FOR RFQ**

**SUBMITTAL OF REQUEST FOR QUALIFICATIONS:** Notice is hereby given that the City of Pacific will receive only RFQs through Sunday, 6/30/2024, at 11:59PM by means of electronic email submission. Any proposals received after said date and time will not be considered. This project consists of: Miscellaneous minor street improvements, new road crossing, HMA grind and overlay, sidewalk & ramp improvements, coordination with WSDOT and the UP Railroad. The City intends to select the best qualified engineering consultant or consultant team for this work by July 25, 2024; construction is planned for 2025. Please submit qualifications demonstrating your firm’s ability to perform this work outlined in the RFQ. Each proposal will be reviewed and evaluated by personnel from the City of Pacific and the preferred candidate will be offered a contract for design services. With this grant funded project, the maximum dollar amount allocated towards AE design is \$164,000.

**RFQ DOCUMENTS:** Plans, Specifications, Addenda, RFQ information, and plan holders list are available on-line through the American Reprographics Company (ARC – Tacoma Planwell website, which is free to view for all bidders. <https://order.e-arc.com/arcEOC/ARCPanRoom.aspx#> Email address: [Tacoma.bidservices@e-arc.com](mailto:Tacoma.bidservices@e-arc.com) Phone: 253-383-6363 It is recommended that Proposers “Register” in order to receive automatic e-mail notifications of future addenda and to place themselves on the “Plan Holders List”. Proposers that do not register will need to periodically check on-line for addenda issued on this project.

**QUESTIONS:** Any questions must be directed to “Cathy Fisher” Public Works Coordinator, 253-929-1144 [PWbidding@pacificwa.gov](mailto:PWbidding@pacificwa.gov) Questions must be received by the City no later than 5:00 p.m. four (4) business days preceding the RFQ response due date to allow a written reply to reach all prospective Bidders before the submission of RFQs.

**PRE-SUBMISSION MEETING:** An informational meeting (non-mandatory pre-submission conference) will be held Wednesday, June 19, 2024 at 1:00 p.m. on ZOOM, to discuss the project. All prospective proposers are strongly encouraged to attend.

**OTHER PROVISIONS:** All RFQ responses and this Project shall be governed by the Contract. Please submit qualifications demonstrating your firm’s ability to perform this work, and a proposed schedule to perform the design, surveying, permitting, and other related professional services. Each proposal will be reviewed and evaluated by personnel from the City of Pacific. Selection of the best candidate(s) will be based upon a point rating system to evaluate the following items: Key personnel; Firm knowledge of design, environmental regulations and procedures; Demonstrate a successful working relationship with permit agencies at the local, state, and federal levels; Firm experience with WSDOT, and TIB grant funding; Availability to begin work; Experience in the valley area; Past performance/references. Submittals should include: Firm name, contact information, and resumes of the project team, including sub-consultants. The ability to communicate complex design concepts clearly to individuals without a design or construction background is essential.

**Americans with Disabilities Act (ADA) Information:** The City of Pacific in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing: [PWbidding@pacificwa.gov](mailto:PWbidding@pacificwa.gov) or calling 253-929-1144

**Title VI Statement:** The City of Pacific in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252,42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATES OF PUBLICATION:** (min. 14-days before RFQ submission)  
Daily Journal of Commerce (DJC) Publish June 14, 2024  
Auburn Reporter Publish June 14, 2024