Public Hearings/Regular Meeting of the:

Pampa City Commission
September 11, 2012
4:00 p.m.

City of Pampa
201 W. Kingsmill St.
P.O. Box 2499
Pampa, Texas 79066-2499
Phone: 806-669-5750
Fax: 806-669-5767
PLEDGE OF ALLEGIANCE TO TEXAS FLAG

“HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE; TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE.
CITY OF PAMPA
CITY COMMISSION AGENDA
REGULAR MEETING

John Studebaker, Commissioner Ward 1  Brad Pingel, Mayor
Chris Porter, Commissioner Ward 2  Richard Morris, City Manager
Robert Dixon, Commissioner Ward 3  Karen Price, City Secretary
Karen McLain, Commissioner Ward 4  Leland Waters, City Attorney
Shane Stokes, Asst. City Manager

Notice is hereby given of a PUBLIC HEARINGS/REGULAR MEETING of the City Commission of the City of Pampa, Texas to be held on TUESDAY, September 11, 2012 at 4:00 p.m. at City Hall – City Commission Chamber, Third Floor, 201 W. Kingsmill, Pampa, Texas, for the purpose of considering the following agenda items.

All agenda items are subject to action. The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

CALL TO ORDER

MOMENT OF SILENT PRAYER FOR FAMILIES AND VICTIMS OF 9/11

INVOCATION

PLEDGE OF ALLEGIANCE

PLEDGE ALLEGIANCE TO TEXAS FLAG

PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 8.86 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

If the governing body adopts the proposed tax rate of $0.621027 per $100 of taxable value, the amount of taxes imposed this year on the average home would be $303.56. Members of the public are encouraged to attend the public hearing and express their views.

PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on the proposed 2012-2013 Operating Budget. Citizens are encouraged to attend the public hearing and express their views. A copy of the 2012-2013 proposed budget is on file in the office of the City Secretary, Lovett Memorial Library and on our web site at www.cityofpampa.org for public review.

PUBLIC COMMENTS:
Citizens who have signed a card to speak to the City Commission will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City Staff and City Commission Members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy. Citizens are limited to three (3) minutes for their presentation to the City Commission.

AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the August 28, 2012 regular City Commission Meeting as presented.

2. Consider approving on first reading Ordinance No. 1575, an Ordinance of the City of Pampa, Texas adopting the 2012-2013 Operating Budget.

3. Consider approving the Pampa Economic Development Corporations 2012-2013 Operating Budget.
4. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine in nature by the City Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so request, in which event, that item will be removed from the Consent Agenda and consider in normal sequence on the agenda. Information concerning Consent Agenda items is attached.

a. Consider awarding a bid in the amount of $325 from Victor Belknap for delinquent tax property located at N 64.1' of F1, Suburbs 66 Addition, commonly known as 631 S. Ballard.

b. Consider awarding a bid in the amount of $406 from Coby S. Smith for delinquent tax property located at Lot 22, Block 2, Littleton Addition commonly known as 308 S. Miami.

c. Consider awarding a bid in the amount of $325 from West Rivers for delinquent tax property located at Lots 36 & 36, Block 35, Wilcox Addition commonly known as 723 Malone.

d. Consider awarding a bid in the amount of $330 from West Rivers for delinquent tax property located at Lots 45 & 46, Block 31, Wilcox Addition commonly known as Lots on Brunow.

e. Consider awarding a bid in the amount of $375 from West Rivers for delinquent tax property located at Lot 6, Block 28, Wilcox Addition commonly known as Lots on East Denver.

f. Consider awarding a bid in the amount of $400 from West Rivers for delinquent tax property located at Lots 9, 11 & 12, Block 32, Wilcox Addition commonly known as 718 Scott.

g. Consider awarding a bid in the amount of $300 from Bernadine Smith for delinquent tax property located at Lot 5 & 6, Block 3, Cohen Addition commonly known as 407 Elm.

h. Consider awarding a bid in the amount of $300 from Wesley Smith for delinquent tax property located at Lot 2, Block 2, Hindman Addition commonly known as 505 Maple.

i. Consider awarding a bid in the amount of $300 from Rosa Amelia Quinones for delinquent tax property located at S 56' of Lot 14, Block 4, Wood Addition commonly known as 740 S. Barnes.

j. Consider awarding a bid in the amount of $500 from David E. Price, Jr. for delinquent tax property located at Lots 17 & 18, Block 1, Wilcox Addition commonly known as 605 Campbell.

k. Consider awarding a bid in the amount of $300 from Ray & Denia Sisson for delinquent tax property located at Lots 15 & 16, Block 24, Wilcox Addition commonly known as Lots on S. Reid.

l. Consider awarding a bid in the amount of $380 from Luis Quinonez for delinquent tax property located at Lot 6, Block 12, North Addition commonly known as 623 N. Russell.

m. Consider awarding a bid in the amount of $350 from Yvette L. Cuellar for delinquent tax property located at Lot 18, Block 30, Wilcox Addition commonly known as 936 E. Scott.

n. Consider awarding a bid in the amount of $310 from Jesus Bejarano for delinquent tax property located at Lot 14, Block 2, Hindman Addition commonly known as 540 Elm.

o. Consider awarding a bid in the amount of $304 from Robert & Mary Mack for delinquent tax property located at Lot 3, Block 1, Routtson Subdivision commonly known as 1001 S. Somerville.

p. Consider reappointing Lyndon Field, Kevin Hunt and Cleo Meaker to the Board of Adjustments for a two year term beginning October 1, 2012, ending September 30, 2014.
q. Consider reappointing Larry Baker, Hugh Hall, Matt Hinton and Mike Hooper to the Construction Board of Adjustments and Appeals for a two year term beginning October 1, 2012, ending September 30, 2014.


ADJOURNMENT

CERTIFICATION

I certify that the above Agenda was posted on the outside officially designated bulletin board in front of City Hall, facing Kingsmill Street, a place convenient and readily accessible to the general public at all times and said Agenda was posted on Friday, September 7, 2012 before 5:00 p.m. and remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Karen L. Price, City Secretary

ASSESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Karen Price, City Secretary, at 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.

AGENDA REMOVAL NOTICE

This public notice was removed from the official designated bulletin board at 201 W. Kingsmill Street, Pampa, Texas, City Hall on the following date and time:

Date: ________________________________________________________________________ Time: _______________________

By: _________________________________________________________________________
PUBLIC HEARING – TAX RATE

ITEM/PROJECT: PUBLIC HEARING

MEETING DATE: September 11, 2012

DESCRIPTION: PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 8.86 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted. If the governing body adopts the proposed tax rate of $0.621027 per $100 of taxable value, the amount of taxes imposed this year on the average home would be $303.56. Members of the public are encouraged to attend the public hearing and express their views.
ORDINANCE NO. 1576

AN ORDINANCE SETTING A TAX RATE OF $0.621027 ON EACH $100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2012-2013; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2012, through September 30, 2013, under Ordinance No. 1575, adopted on its second and final reading on September 25, 2012; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of $0.621027 on each $100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1. Findings

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

Section 2. Tax Rate and Levy

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2012-2013 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of $0.621027 on each $100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

(1) For the maintenance and operation of the general government (“General Fund”), $0.498846 on each $100.00 valuation of property; and
(2) For the maintenance and support of the Lovett Memorial Library (“Special Revenue Fund”), $0.03 on each $100.00 valuation of property, and

(3) For the Interest and Sinking Funds, $0.092181 on each $100.00 of valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.86 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON THE AVERAGE HOME BY APPROXIMATELY $24.71.

Section 3.
Due Date and Delinquency

The taxes assessed and levied under this Ordinance are payable anytime after the final reading and approval and publication and not later than January 31 of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31 of the year following the year in which the taxes are assessed if not paid in full by said date.

Section 4.
Penalty and Interest

4.1. The tax levied and assessed hereunder paid after January 31 are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1st of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

4.2. Taxes that remain delinquent on July 1st of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.
Section 5.
Place of Payment

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

Section 6.
Lien and Collection

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

Section 7.
Age and Disability Exemption

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of $15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. “Disabled” means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

Section 8.
Savings/Repealing Provision

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

Section 9.
Severability

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or
phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

Section 10.
Effective Date

This Ordinance shall become effective from and after its final adoption and publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the _____day of September, 2012.

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the _____ day of September, 2012.

CITY OF PAMPA, TEXAS

By: __________________________
Brad Pingel, Mayor

ATTEST:

__________________________
Karen L. Price, City Secretary

APPROVED AS TO FORM:

__________________________
Leland W. Waters, City Attorney
PUBLIC HEARING – BUDGET

ITEM/PROJECT: PUBLIC HEARING

MEETING DATE: September 11, 2012

DESCRIPTION: PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on the proposed 2012-2013 Operating Budget. Citizens are encouraged to attend the public hearing and express their views. A copy of the 2012-2013 proposed budget is on file in the office of the City Secretary, Lovett Memorial Library and on our web site at www.cityofpampa.org for public review.
ORDINANCE NO. 1575

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY’S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2012-2013 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2012, and ending September 30, 2013, was duly filed with the City Secretary and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2012, and ending September 30, 2013, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City’s fiscal year 2012-2013 budget.

Section 2

That the budget is hereby approved in all respects and adopted as the City’s budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this the 11th day of September, 2012.

PASSED, APPROVED AND ADOPTED on second and final reading this the _____day of September, 2012.

ATTEST:

Karen L. Price, City Secretary

By:

Brad Pingel, Mayor

APPROVED AS TO FORM:

Leland W. Waters, City Attorney
AGENDA ITEM NO. 1

ITEM/PROJECT: MINUTES

MEETING DATE: September 11, 2012

DESCRIPTION: Consider approving the minutes of the August 28, 2012 regular City Commission Meeting as presented.

STAFF CONTACT: Karen Price

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: N/A

RECOMMENDED ACTION: Approve minutes presented.

BACKGROUND/ADDITIONAL INFORMATION: Minutes attached.
CALL TO ORDER: Mayor Brad Pingel at 4:00 p.m.

PRESENT: Brad Pingel Mayor
         John Studebaker Commissioner
         Robert Dixon Commissioner
         Chris Porter Commissioner
         Karen McLain Commissioner

ABSENT: None

STAFF: Richard Morris City Manager
       Shane Stokes Asst. City Manager
       Leland Waters City Attorney
       Karen Price City Secretary
       Robin Bailey Finance Director
       Kim Powell Fire Chief
       Gayla Pickens Assistant Finance Director
       Kevin Webb IT Manager

VISITORS: Lynn Hancock Briarwood Church
          John Curry Chamber of Commerce-Tourism

NEWS MEDIA: Mike Ehrle KGRO

INVOCATION: Lynn Hancock Briarwood Church

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: NONE

DISCUSSION ITEM:

BUDGET PRESENTATION:
► Chamber of Commerce Tourism Committee Budget – John Curry

AUTHORIZATIONS BY COMMISSION:

12-101

1. Consider approving the minutes of the August 14, 2012 Regular City Commission Meeting/Budget Work Session and the August 16, 2012 Budget Work Session as presented.

   A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to approve the minutes of the August 14, 2012 Regular City Commission Meeting/Budget Work Session and the August 16, 2012 Budget Work Session as presented, with each Commission Member voting AYE, the motion carried.

12-102

2. Excuse the absence of Commissioner Robert Dixon from the August 16, 2012 City Commission Budget Work Session.
A motion was made by Commissioner Studebaker and Seconded by Commissioner McLain to excuse the absence of Commissioner Robert Dixon from the City Commission Budget Work Session, with each Commission Member voting AYE, the motion carried.

12-103

3. Consider all matters incident and related to the issuance and sale of City of Pampa, Texas General Obligation Bonds, Series 2012, including the adoption of Ordinance No. 1574, an Ordinance of the City of Pampa, Texas authorizing the issuance of such bonds.

ORDINANCE NO. 1574

AN ORDINANCE authorizing the issuance of “CITY OF PAMPA, TEXAS, GENERAL OBLIGATION BONDS, SERIES 2012”; specifying the terms and features of said bonds; levying a continuing direct annual ad valorem tax for the payment of said bonds; and resolving other matters incident and related to the issuance, sale, payment and delivery of said bonds, including the approval and execution of a Paying Agent/Registrar Agreement and Bond Purchase Agreement and the approval and distribution of an Official Statement pertaining thereto; and providing an effective date.

A motion was made by Commissioner Porter and Seconded by Commissioner Dixon to consider all matters incident and related to the issuance and sale of City of Pampa, Texas General Obligation Bonds, Series 2012, including the adoption of Ordinance No. 1574, an Ordinance of the City of Pampa, Texas authorizing the issuance of such bonds, with each Commission Member voting AYE, the motion carried.

12-104

4. Consider adopting on second and final reading Ordinance No. 1573, an Ordinance amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2011 and ending September 30, 2012.

ORDINANCE NO. 1573

AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 ENDING SEPTEMBER 30, 2012. THIS AMENDMENT INCREASES SALES TAX REVENUE AND PROVIDES FOR AN ASPHALT ZIPPER.

A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to adopt on second and final reading Ordinance No. 1573, an Ordinance amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2011 and ending September 30, 2012, this budget amendment provides for the purchase of an asphalt zipper for the Public Works Department, with each Commission Member voting AYE, the motion carried.

12-105

5. Consider adopting Resolution No. R12-016, a Resolution to evidence the City Commission’s intention to adopt a proposed Tax Rate of $0.621027 per $100.00 of valuation on tax property to fund the City of Pampa’s proposed budget for the 2012-2013 fiscal year.
RESOLUTION NO. R12-016

A RESOLUTION TO EVIDENCE THE COMMISSION’S INTENTION TO ADOPT A TAX RATE OF $0.621027 PER $100.00 OF VALUATION ON TAXABLE PROPERTY TO FUND THE PROPOSED BUDGET FOR THE FISCAL YEAR 2012-2013.

A motion was made by Commissioner McLain and seconded by Commissioner Studebaker to adopt Resolution No. R12-016, a Resolution of the City Commission’s intention to adopt a proposed Tax Rate of $0.621027 per $100.00 of valuation on tax property to fund the City of Pampa’s proposed budget for the 2012-2013 fiscal year, with Mayor Pingel, Commissioner Studebaker, Commissioner Porter and Commissioner McLain voting AYE and Commissioner Dixon voting NAY, the motion carried.

6. Consider adopting Resolution No. R12-017, a Resolution setting the dates, times and place of Public Hearings to be held by the City Commission on the proposed Tax Rate to be levied for the 2012-2013 fiscal year.

RESOLUTION NO. R12-017

A RESOLUTION SETTING THE DATES, TIMES AND PLACE OF PUBLIC HEARINGS TO BE HELD BY THE CITY COMMISSION ON THE PROPOSED TAX RATE TO BE LEVIED FOR THE FISCAL YEAR 2012-2013.

A motion was made by Commissioner Studebaker and Seconded by Commissioner Porter to adopt Resolution No. R12-017, a Resolution setting the dates, times and place of Public Hearings to be held by the City Commission on the proposed Tax Rate to be levied for the 2012-2013 fiscal year. Date and times of Public Hearings will be September 7, 2012 at 12:00 p.m. and September 11, 2012 at 4:00 p.m., both hearings will be held in the City Commission Chambers, 3rd Floor, City Hall, with each Commission Member voting AYE, the motion carried.

7. Consider approving a two year agreement with the Chamber of Commerce Tourism Committee relative to tourism funding.

A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to approve a two year agreement with the Chamber of Commerce Tourism Committee relative to tourism funding, with each Commission Member voting AYE, the motion carried.

8. Consider extending Farm Lease Agreement for land located on Section 53 with Richard and Linda DeVuyst d/b/a Red River Dairy also known as DeVuyst Farms for a two year term with term ending September 30, 2014.

A motion was made by Commissioner Porter and Seconded by Commissioner McLain to extend the existing Farm Lease Agreement for land located on Section 53 with Richard and Linda DeVuyst d/b/a Red River Dairy also known as DeVuyst Farms for a two year term with term ending September 30, 2014, with each Commission Member voting AYE, the motion carried.

A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to appoint Gail Tuttle and Jana Vinson to the Lovett Memorial Library Advisory Board for a two year term beginning October 1, 2012, ending September 30, 2014, with each Commission Member voting AYE, the motion carried.


A motion was made by Commissioner McLain and Seconded by Commissioner Studebaker to reappoint Katherine Flume, Jeanna Miller and Harold Taylor to the Lovett Memorial Library Advisory Board for a two year term beginning October 1, 2012, ending September 30, 2014, with each Commission Member voting AYE, the motion carried.


A motion was made by Commissioner Dixon and Seconded by Commissioner Porter to reappoint Lance DeFever, Annie Hall and Darville Orr to the Planning and Zoning Commission for a two year term beginning October 1, 2012, ending September 30, 2014, with each Commission Member voting AYE, the motion carried.

12. Consider reappointing Mike Ehrle, Lance DeFever and Gary Sutherland to the Panhandle Elderly Apartment Corporation Board of Directors for a two year term beginning October 1, 2012, ending September 30, 2014.

A motion was made by Commissioner Studebaker and Seconded by Commissioner Dixon to reappoint Mike Ehrle, Lance DeFever and Gary Sutherland to the Panhandle Elderly Apartment Corporation Board of Directors for a two year term beginning October 1, 2012, ending September 30, 2014, with each Commission Member voting AYE, the motion carried.


A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to approve the List of Disbursements dated July 31, 2012 with disbursements being $2,145,501.69 and the amount after balance sheet and income accounts being $1,379,676.98, with each Commission Member voting AYE, the motion carried.
ADJOURNMENT

There being no further business on the agenda, the meeting was adjourned at 5:03 p.m. by Mayor Brad Pingel.

Karen L. Price, City Secretary  Brad Pingel, Mayor
AGENDA ITEM NO. 2

ITEM/PROJECT: ORDINANCE NO. 1575 – 2012-2013 OPERATING BUDGET

MEETING DATE: September 11, 2012

DESCRIPTION: Consider approving on first reading Ordinance No. 1575, an Ordinance of the City of Pampa, Texas adopting the 2012-2013 Operating Budget.

STAFF CONTACT: Richard Morris
Robin Bailey

FINANCIAL IMPACT: $12,983,679.00

SOURCE OF FUNDS: Sales Tax Revenue

START/COMPLETION SCHEDULE: Budget Ordinance will be effective on October 1, 2012.

RECOMMENDED ACTION: Ordinance attached. Copy of 2012-2013 Budget provided to Commission Member at 8-14-2012 Budget Work Session

BACKGROUND/ADDITIONAL INFORMATION:
ORDINANCE NO. 1575

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY’S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2012-2013 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2012, and ending September 30, 2013, was duly filed with the City Secretary and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2012, and ending September 30, 2013, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City’s fiscal year 2012-2013 budget.

Section 2

That the budget is hereby approved in all respects and adopted as the City’s budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this the 11th day of September, 2012.

PASSED, APPROVED AND ADOPTED on second and final reading this the _____day of September, 2012.

CITY OF PAMPA, TEXAS

ATTEST:

______________________________
Karen L. Price, City Secretary

By:

______________________________
Brad Pingel, Mayor

APPROVED AS TO FORM:

______________________________
Leland W. Waters, City Attorney
AGENDA ITEM NO. 3

ITEM/PROJECT: PEDC OPERATING BUDGET

MEETING DATE: September 11, 2012

DESCRIPTION: Consider approving the Pampa Economic Development Corporations 2012-2013 operating budget.

STAFF CONTACT: Clay Rice

FINANCIAL IMPACT: $1,495,165.00

SOURCE OF FUNDS: Sales Tax Revenue


RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: PEDC budget and other projection attached.
July 30, 2012

Honorable Mayor Pingel and City Commissioners
P. O. Box 2499
Pampa, Texas 79066
2012-2013 Pampa EDC Proposed Budget

Dear Sirs and Madam:

Enclosed please find the proposed budget for Pampa EDC, Pampa Energy Center, LLC, and Las Pampas Square, LLC.

Sales tax revenue increased by 12.3% this year. We are projecting an increase in the next fiscal year as well. Our projected revenue from sales tax is $1,400,000. We also have income from two loans:

- Tumbleweed Services $500.00 per month
- New Life Wellness Center $1,401.15 per month

For an annual income of $22,813.80 this amount combined with our sales tax increases our revenue to $1,422,813.80.

As of our June Statement we have $1,233,584.62 in checking and $843,307.54 in C.D.'s for a combined total of $2,076,892.16.

The PEC has shown great promise for its first year in operation. Last year’s Pampa EDC’s budget reflected $825,000.00 to be used if needed. This amount was never used.

Revenue from the PEC has enabled us to purchase Las Pampas Square, LLC,(formerly Coronado Shopping Center). We are in the remodeling phase of the project. We were able to meet the expectations from Enbridge on the build out of their office space, and have increased the number of employees by approximately 20.

PEC continues to grow with the option from Pampa Fuels. We should be in a great position to help Las Pampas Square out as needed, without going to Pampa EDC for funds.

Our growth has been at a very fast pace, from the purchase of PEC a year ago, to Las Pampas Square, LLC we are responsible for three multi-million dollar companies. Our Board of Directors and Staff have gone above and beyond to make sure the companies are managed successfully. With all this activity and the additional work load, we will move Debbie Winegeart to full time October 1, and will possibly need
to hire a part time employee during the next year. Our budget reflects these expenses. We will be using $100,000.00 from Pampa Energy Center to help with the expenses from personnel and office space. Salaries for three full time employees are as follows:
  Rice to receive a 4% cost of living raise to $88,400.00
  Cota to receive an increase to $60,000.00
  Winegeart to go full time at $15.00 per hour, annual $31,200.00

Funds have been added to the budget for a part time employee at $12.00 per hour, $12,480.00 annually.
We created an account for bonuses and other expenses at $15,000.00.

We have signed an agreement with David Dickerson of Paraclete Enterprises for help with accounting and training. David will be in the office Fridays. Spencer McElhannon of Leading EDG continues to be a huge asset to our community. His knowledge of small business development has helped the Pampa EDC to gain knowledge concerning prospective clients, and to put packages together that will be beneficial to both parties. The Leading EDG report is attached.

With David and Spencer in the office two days a week, and the possibility of a new part time employee we have expanded to the point we need more room. We believe it is important for the Pampa EDC offices to remain in the downtown area since we have a good location with maximum exposure. There is ample space located behind our current location to add three more offices and storage.

In May we completed our Strategic Plan. This was a tremendous undertaking which involved the whole community. The plan has been implemented and several goals have already been met. With the EDC, City, County and Leaders of the Community working together as a team we will work to meet all our goals and continue moving forward to make new ones.

Sincerely,

Gary Sutherland
President
Pampa EDC
## Pampa EDC
### Profit and Loss Budget for 2012-2013

<table>
<thead>
<tr>
<th></th>
<th>2011-2012 YTD (9 mo's)</th>
<th>2011-2012 Budgeted</th>
<th>2012-2013 Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Checking account interest</td>
<td>384.32</td>
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<tr>
<td>Interest-Savings, CDs</td>
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<td>2,294.32</td>
<td>8,400.00</td>
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<tr>
<td>Interest Income on Loans</td>
<td>7,240.04</td>
<td>9,653.39</td>
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<tr>
<td>Local Sales Tax</td>
<td>795,259.79</td>
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<td>1,180,000.00</td>
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<tr>
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<td>69,722.22</td>
<td>69,722.22</td>
<td>20,000.00</td>
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<tr>
<td><strong>Total Income</strong></td>
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<td>1,209,500.00</td>
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<tr>
<td><strong>Personnel Expenses</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Salaries and Wages</td>
<td>109,780.80</td>
<td>146,374.40</td>
<td>156,596.00</td>
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<td>Car Allowance</td>
<td>7,071.04</td>
<td>9,428.05</td>
<td>10,000.00</td>
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<tr>
<td>Retirement</td>
<td>5,576.55</td>
<td>7,435.41</td>
<td>6,925.00</td>
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<tr>
<td>Payroll Taxes</td>
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<td>13,823.91</td>
<td>12,025.00</td>
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<tr>
<td>Health Insurance</td>
<td>-</td>
<td>10,000.00</td>
<td>10,300.00</td>
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<tr>
<td>QB Payroll Services Fee</td>
<td>193.71</td>
<td>258.28</td>
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<td><strong>Total Expense</strong></td>
<td>132,990.03</td>
<td>187,320.04</td>
<td>195,846.00</td>
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<td><strong>Expense</strong></td>
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<td>Advertising</td>
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<td>Audit fees</td>
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<td>8,500.00</td>
<td>25,000.00</td>
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<td>Auditing Services - City</td>
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<td>600.00</td>
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<td>Communications</td>
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<td>Consulting Services</td>
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<td>58,570.29</td>
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<td>Contract Services (Accounting)</td>
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<td>-</td>
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<tr>
<td>Contract Services (Legal)</td>
<td>11,669.50</td>
<td>15,559.33</td>
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<tr>
<td>Depreciation &amp; Amort</td>
<td>3,565.62</td>
<td>4,754.16</td>
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<td>Dues and Subscriptions</td>
<td>4,745.00</td>
<td>6,326.67</td>
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<td>Insurance</td>
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<td>12,722.67</td>
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<td>Interest Expense</td>
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<td>56,023.59</td>
<td>100,000.00</td>
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<td>Office Rent</td>
<td>6,000.00</td>
<td>8,000.00</td>
<td>7,200.00</td>
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<tr>
<td>Operating Supplies (Office)</td>
<td>3,709.28</td>
<td>4,945.71</td>
<td>10,000.00</td>
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<tr>
<td>Postage and Freight</td>
<td>140.95</td>
<td>187.93</td>
<td>1,000.00</td>
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<tr>
<td>Printing Expense</td>
<td>7,907.59</td>
<td>10,543.45</td>
<td>2,500.00</td>
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<td>Professional Development</td>
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<td>Projects &amp; Grants &lt; 10,000</td>
<td>9,975.00</td>
<td>9,975.00</td>
<td>100,000.00</td>
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<tr>
<td>Projects &amp; Grants &gt; 10,000</td>
<td>320,000.00</td>
<td>509,000.00</td>
<td>525,000.00</td>
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<tr>
<td>Promotional Materials</td>
<td>9,425.11</td>
<td>12,566.81</td>
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<tr>
<td>Travel and Meetings</td>
<td>13,583.18</td>
<td>18,110.91</td>
<td>25,000.00</td>
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<tr>
<td>Office Remodel</td>
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<tr>
<td>PEC Outgoing</td>
<td>-</td>
<td>-</td>
<td>825,000.00</td>
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<tr>
<td><strong>Total Expense</strong></td>
<td>662,092.43</td>
<td>950,090.38</td>
<td>2,025,546.00</td>
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<tr>
<td><strong>Net Income</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>212,234.68</td>
<td>512,091.97</td>
<td>(816,046.00)</td>
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Budgeted Payroll Calculations

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Calculation</th>
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<tr>
<td><strong>Salaries and Wages</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clay</td>
<td>88,400</td>
<td>$3,400.00 * 26 pay periods</td>
</tr>
<tr>
<td>Kathy</td>
<td>60,000</td>
<td>$2,307.69 * 26 pay periods</td>
</tr>
<tr>
<td>Debbie</td>
<td>31,200</td>
<td>$15 * 2080 hours</td>
</tr>
<tr>
<td>New Employee</td>
<td>12,480</td>
<td>$12 * 20 hours * 52 weeks</td>
</tr>
<tr>
<td>Other/Bonuses</td>
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<td></td>
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<tr>
<td><strong>Total Salaries &amp; Wages</strong></td>
<td>207,080</td>
<td></td>
</tr>
<tr>
<td><strong>Payroll Taxes (9.5%)</strong></td>
<td>19,673</td>
<td>Salaries &amp; Wages X 9.5 %</td>
</tr>
<tr>
<td><strong>Car Allowance</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clay</td>
<td>7,000</td>
<td>$269.23 * 26 pay periods</td>
</tr>
<tr>
<td>Kathy</td>
<td>5,000</td>
<td>$192.31 * 26 pay periods</td>
</tr>
<tr>
<td>Debbie</td>
<td>3,000</td>
<td>$115.38 * 26 pay periods</td>
</tr>
<tr>
<td>Other 1</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Other 2</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Car Allowance</strong></td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td><strong>Retirement (5%)</strong></td>
<td>10,354</td>
<td>Wages X 5.0%</td>
</tr>
<tr>
<td><strong>QB Payroll Costs</strong></td>
<td>558</td>
<td>$8 * 26 pay periods + $350 annual fee</td>
</tr>
<tr>
<td><strong>Health Insurance</strong></td>
<td>15,000</td>
<td>To be Reimbursed to Employees</td>
</tr>
<tr>
<td><strong>Total Payroll Expenses</strong></td>
<td>267,665</td>
<td>Sum of the above</td>
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</tbody>
</table>
PAMPA ECONOMIC DEVELOPMENT CORPORATION
Board of Directors Meeting
Minutes from
July 19, 2012

PRESENT: Bill Roy, Cay Warner, Bob Williams, Gary Sutherland and Ken May
ABSENT: Bill Bridges and Glennette Goode
ALSO PRESENT: Clay Rice and Kathy Cota

CALL TO ORDER: Gary Sutherland, President called the meeting to order at 4:00 p.m.

Cota opened the meeting with prayer

Minutes
A motion was made by Board Member May to approve the minutes of the June 21, 2012, and the July 9, 2012 meetings, Warner seconded, with each Board Member voting AYE, the motion carried.

Citizens Forum
There were no public comments during this meeting.

Report from Clay Rice, Executive Director
Rice attended the TEDC Summer Meeting
- The meeting highlighted the opportunity of young people returning to their communities.

Rice went over the Calendar for July and August with Board Members
President Sutherland and Legal Counsel Buzzard attended the Sales Tax Seminar in Lubbock.

Treasurers Report
Cota presented the Treasurer’s Report
Cota presented the 2012-2013 Proposed Budget.
- Items needing to be corrected or adjusted
  - Separate Contract services
    - Legal and Accounting
- Car Allowance
  - Check on leasing a car for Pampa EDC personnel to use instead of car allowance for 3 employees.
- Leading EDG
  - Jobs
    - Correct # of jobs created

Executive Session
The Board of Directors met in closed session at 5:50 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.
Open Session
President Sutherland reconvened the Board in open session at 6:20 p.m.
A motion was made by Board Member Warner to approve the 2012-2013 Proposed Budget with adjustments to payroll as follows:
   - Rice to receive a 4% cost of living raise to $88,400.00
   - Cota to receive an increase to $60,000.00
   - Winegeart to go full time at $15.00 per hour, annual $31,200.00
   - Funds in the budget for a part time employee at $12.00 per hour, $12,480.00 annually
   - Create an account for bonuses and other expenses for $15,000.00
Beginning October 1, 2012 Cota will be promoted to Associate Director, Winegeart will be promoted to Administrative Assistant.
Williams seconded, with each Board Member voting AYE the motion carried.

Date and time of next meeting
The next scheduled meeting for the Pampa EDC will be August 17, 2012 at 4:00 p.m. at 106 N. Cuyler, Pampa, Texas.

Adjournment
With no further business on the agenda May made a motion to adjourn at 6:25 p.m. Roy seconded, with each Board Member voting AYE the motion carried.

Gary Sutherland, President

Kathy Cota, Administrative Assistant
<table>
<thead>
<tr>
<th>MONTH OF SALE TRANSACTION</th>
<th>DATE REMITTED TO CITY</th>
<th>% COLLECTED 2010-11</th>
<th>COLLECTED 2011-12</th>
<th>BUDGETED 2011-12</th>
<th>% COLLECTED 2011-12</th>
<th>% OVER/UNDER 2010-11 COLLECTED</th>
<th>% OVER/UNDER FYE 9/30/12 BUDGETED</th>
<th>TOTAL COLLECTED</th>
<th>PEDC COLLECTED 2010-11</th>
<th>PEDC COLLECTED 2011-12</th>
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</thead>
<tbody>
<tr>
<td>Oct 11</td>
<td>December</td>
<td>0.0694</td>
<td>246,028.83</td>
<td>246,028.83</td>
<td>246,028.83</td>
<td>15.00</td>
<td>19.62</td>
<td>392,412.70</td>
<td>85,310.23</td>
<td>98,103.18</td>
</tr>
<tr>
<td>Nov 11</td>
<td>January</td>
<td>0.0655</td>
<td>254,959.34</td>
<td>254,959.34</td>
<td>254,959.34</td>
<td>11.83</td>
<td>16.34</td>
<td>391,852.00</td>
<td>85,963.18</td>
<td>95,469.15</td>
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<tr>
<td>Dec 11 and qtr</td>
<td>February</td>
<td>0.1073</td>
<td>365,128.68</td>
<td>448,140.55</td>
<td>448,140.55</td>
<td>13.33</td>
<td>17.85</td>
<td>597,260.73</td>
<td>131,809.20</td>
<td>149,380.18</td>
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<tr>
<td>Jan 12</td>
<td>March</td>
<td>0.0665</td>
<td>290,248.23</td>
<td>290,248.23</td>
<td>290,248.23</td>
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<td>25.32</td>
<td>589,664.50</td>
<td>81,693.00</td>
<td>98,416.08</td>
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<td>Feb 12</td>
<td>April</td>
<td>0.0613</td>
<td>225,803.01</td>
<td>225,803.01</td>
<td>225,803.01</td>
<td>29.20</td>
<td>34.40</td>
<td>388,893.89</td>
<td>75,247.68</td>
<td>97,248.07</td>
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<tr>
<td>Mar 12 and qtr</td>
<td>May</td>
<td>0.1076</td>
<td>367,846.86</td>
<td>454,860.50</td>
<td>454,860.50</td>
<td>14.51</td>
<td>15.12</td>
<td>606,507.33</td>
<td>132,411.25</td>
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<tr>
<td>Apr 12</td>
<td>June</td>
<td>0.0714</td>
<td>263,038.86</td>
<td>352,842.78</td>
<td>352,842.78</td>
<td>19.79</td>
<td>24.61</td>
<td>430,085.61</td>
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<td>105,021.40</td>
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<tr>
<td>May 12</td>
<td>July</td>
<td>0.0737</td>
<td>261,050.60</td>
<td>305,239.57</td>
<td>305,239.57</td>
<td>12.45</td>
<td>16.97</td>
<td>407,116.45</td>
<td>90,512.07</td>
<td>101,770.84</td>
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<td>June 12 and qtr</td>
<td>August</td>
<td>0.1069</td>
<td>389,763.74</td>
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<td>-100.00</td>
<td>-100.00</td>
<td>151,315.51</td>
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<tr>
<td>July 12</td>
<td>September</td>
<td>0.0804</td>
<td>296,452.52</td>
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<td>-100.00</td>
<td>-100.00</td>
<td>98,834.51</td>
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<td>-</td>
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<tr>
<td>Aug 12</td>
<td>October</td>
<td>0.0827</td>
<td>301,002.23</td>
<td>299,856.58</td>
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<td>-100.00</td>
<td>100,334.08</td>
<td>-</td>
<td>-</td>
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<td>Sept 12 and qtr</td>
<td>November</td>
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<td>389,191.36</td>
<td>389,191.36</td>
<td>-100.00</td>
<td>-100.00</td>
<td>128,016.70</td>
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<tr>
<td>TOTALS</td>
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<td>3,685,599.98</td>
<td>3,548,000.00</td>
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<td>-28.98</td>
<td>-24.64</td>
<td>8,588,158.59</td>
<td>1,728,518.56</td>
<td>887,039.65</td>
</tr>
</tbody>
</table>

| CITY                      |                      | BUDGET YTD         | 2,220,795.41      | 887,039.65          |
|                          |                      | ACTUAL YTD         | 2,391,118.94      | 887,039.65          |
|                          |                      | OVER (UNDER) BUDGET| 470,383.58        | 887,039.65          |
|                          |                      | % OVER (UNDER) BUDGET| 21.18             | 887,039.65          |
|                          |                      | LAST YEAR YTD      | 2,310,112.64      | 770,037.56          |
|                          |                      | OVER (UNDER) LAST FISCAL YEAR TO DATE| 381,006.31| 127,002.09          |
|                          |                      | PERCENT OVER (UNDER) LAST FY TO DATE| 16.40             | 887,039.65          |
|                          |                      | PROJECTED FOR FY AT CURRENT RATE OVER (UNDER) ESTIMATE| 750,458.09| 887,039.65          |
The proposed budget for 2012-2013 is attached.

Income from activities at the Pampa Energy Center has provided us with the opportunity to purchase Las Pampas Square, (formerly Coronado Shopping Center) with future revenue that will allow us to remodel the Square and initiate other projects to help the Community.

There has been major activity at PEC including Enbridge’s purchase of the pipelines and leasing the liquid storage/loading facility. Flogistix has rented a building for manufacturing. We started the demolition of the coal fired steam plant, and signed a 1 year option with Pampa Fuels for a feasibility study concerning a methanol production plant. We have sold some of the property to the east of the plant for an agri-complex and have had income from gas royalty and hay leases. We also worked with Cielo Wind to sell our place in the queue for our LGIA for $150,000.00, and Cielo Wind presented a grant to Clarendon College for their wind program in the amount of $75,000.00. In April, 2012 we paid off the PEC purchase money bank loan of $2.5 million.

Our income for 9 months of operation this year with the sale of the pipelines is $3,955,654.55. Our ordinary income is $1,399,051.64. Our total expenses for the last 9 months are $882,866.73, for a net operating income of $516,184.91.

Our proposed income for the coming year budget is $2,205,700.00 which includes $2,000,000.00 from demolition of the coal plant, rents, and $100,000.00 from an Enbridge escrow account.

Our proposed expenses of $1,216,800.00 include property tax that should be reduced due to prorating this year with tenants at the site. We have added a budget line of $100,000.00 to be used for operating expenses, this will be used to help off-set the expenses in payroll and office expense with Pampa EDC. It is difficult to predict an amount for legal due to the uncertainty of projects at the site. The actual number may end up very different from the proposed amount.

Even with the proposed expenses in the budget we are looking at a net income of approximately one million dollars for this budget cycle.

Our Board Members, Ken May, Glennette Goode, Gary Sutherland, Kathy Cota, Clay Rice, and Counsel, Vanessa Buzzard have worked tirelessly with Open Range Management and Operations to bring tenants to the site. We still have a tremendous amount of work to be done, but are very proud of what has been accomplished to date.
# Pampa Energy Center LLC
## Profit and Loss Budget for 2012-2013

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Income</th>
<th>2012-2013</th>
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<tbody>
<tr>
<td></td>
<td>Demolition Revenue</td>
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<td></td>
<td>Land Damages</td>
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<td></td>
<td>Gas Royalty</td>
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<tr>
<td></td>
<td>Ag Land</td>
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<tr>
<td></td>
<td>Liquids Storage Lease</td>
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<tr>
<td></td>
<td>Warehouse #1 Lease</td>
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<tr>
<td></td>
<td>Miscellaneous Revenue</td>
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<tr>
<td></td>
<td>Purchase of Permit</td>
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</tr>
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<td></td>
<td>Sale of Hay/Grain</td>
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<tr>
<td></td>
<td>Pampa Fuels</td>
<td>50,000.00</td>
</tr>
<tr>
<td></td>
<td>Enbridge (Escrow)</td>
<td>100,000.00</td>
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<tr>
<td><strong>Total Income</strong></td>
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<td>2,205,700.00</td>
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<table>
<thead>
<tr>
<th>Expense</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Fees</td>
<td>40,000.00</td>
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<tr>
<td>Gas Prod Other Fee</td>
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</tr>
<tr>
<td>Gas Production Tax</td>
<td>-</td>
</tr>
<tr>
<td>Insurance</td>
<td></td>
</tr>
<tr>
<td>Title</td>
<td>-</td>
</tr>
<tr>
<td>D &amp; O</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Liability</td>
<td>70,000.00</td>
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<tr>
<td><strong>Total Insurance</strong></td>
<td>80,000.00</td>
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<tr>
<td>Interest expense</td>
<td>-</td>
</tr>
<tr>
<td>Legal Fees</td>
<td>50,000.00</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Permit for Pipeline</td>
<td>1,800.00</td>
</tr>
<tr>
<td>Postage, Mailing Service</td>
<td>-</td>
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<tr>
<td>Total Property Tax</td>
<td>40,000.00</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>100,000.00</td>
</tr>
<tr>
<td>Total Plant Management Cost</td>
<td>900,000.00</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>1,216,800.00</td>
</tr>
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</table>

**Net Ordinary Income**

988,900.00

<table>
<thead>
<tr>
<th>Other Income/Expense</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Income</td>
<td></td>
</tr>
<tr>
<td>Asset Sales</td>
<td></td>
</tr>
<tr>
<td>Basis of assets sold</td>
<td>-</td>
</tr>
<tr>
<td>Sale of Assets</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Asset Sales</strong></td>
<td>-</td>
</tr>
<tr>
<td>Total Other Income</td>
<td>-</td>
</tr>
</tbody>
</table>

Net Other Income

**Net Income**

988,900.00
Las Pampas Square

Proposed Budget

2012-2013

Pampa Energy Center purchased Las Pampas Square (formerly Coronado Shopping Center) June 13 2012.

Las Pampas Square has two notes with First Bank Southwest.

1. $3,000,000.00 for a term of 10 years at 4% interest. Monthly installments of $30,456.44
   a. The current balance of the loan is $825,134.48. We will draw down the balance of
      2,174,000.00 as invoices are presented for construction.

2. $670,000.00 interest paid quarterly, principle due June 13, 2013. The note will be paid in full or
   refinanced.

Rents should increase with the rental of vacant space, relocating Bealls, and general improvement of the
property.

As development increases at Pampa Energy Center funds will be used to pay down the loans at First
Bank Southwest.

The Board is thrilled to be a part of the revitalization that is occurring in Pampa. With the new buildings
and the Aquatic Center in the area we feel it is vitally important to renovate Las Pampas Square and
have a square be a retail center all Pampans will be proud of.

Las Pampas Square Board of Directors and Open Range Operating and Management are dedicated to
using local contractors for the remodel and improvements at the Square.
# Las Pampas, LLC
## Profit and Loss Budget for 2012-2013

### Budget 2012-2013

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rents</td>
<td>540,000.00</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>540,000.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expense</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Fees</td>
<td>20,000.00</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>2,500.00</td>
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<tr>
<td>Flood Plain Report</td>
<td>12,000.00</td>
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<tr>
<td>Insurance</td>
<td>22,325.00</td>
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<tr>
<td>Interest expense Ln#1</td>
<td>120,000.00</td>
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<tr>
<td>Interest expense Ln #2</td>
<td>26,800.00</td>
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<tr>
<td>Legal Fees</td>
<td>30,000.00</td>
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<tr>
<td>Mall Management</td>
<td>180,000.00</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td>413,625.00</td>
</tr>
</tbody>
</table>

| Net Ordinary Income         | 126,375.00 |
| Other Income/Expense        |      |
| Other Income                |      |
| Other Expenses              |      |
| **Total Other Income**      |      |

| Net Income                  | 126,375.00 |

| Principal Payments Ln#1     | 245,477.28 |
| Principal Payments Ln#2     | 670,000.00 |

| Net Cash Needed             | (789,102.28) |
Progress Report

To

Pampa EDC

LEADING EDG

Business Development Facilitation Project

July 1, 2012

Period: Oct 2011 to June 2012

Contract days for period: 39 days

New Client Engagements: Oct 2011 - 4

Nov 2011 -1

Dec 2011 - 4

Jan 2012 - 3

Feb 2012 - 2

Mar 2012 -2

Apr 2012 - 2

May 2012- 3

June 2012-4

Total New Client Engagements: 25
Projected Job Creation Through June 2012:

Of the 25 engagements 4 produced jobs. Of the 3 businesses that produced jobs the breakdown is as follows:

- 2 Business produced 1 job = 2 jobs
- 1 Business produced 2 jobs = 2 jobs

Total jobs produced = 4 jobs

Average jobs produced per engagement $4/25= .16$ jobs/engage.

The business purpose for the 25 engagements breaks out as follows:

- Business ownership transfer - 1 businesses
- New Business Startup - 10 businesses
- Existing Business Assistance - 12 businesses

Total direct consulting hours - 90 hours

Ave. hours engaged per contract day - 2.3 hours

Respectfully Submitted,

Spencer McElhannon
Business Development Facilitator
Leading EDG, LLC
AGENDA ITEM NO. 4

ITEM/PROJECT: CONSENT AGENDA – TAX PROPERTY AND REAPPOINTS TO ADVISORY BOARDS

MEETING DATE: September 11, 2012

DESCRIPTION: CONSENT AGENDA – All Consent Agenda items listed are considered to be routine in nature by the City Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so request, in which event, that item will be removed from the Consent Agenda and consider in normal sequence on the agenda. Information concerning Consent Agenda items is attached.

STAFF CONTACT: Donny Hooper
               Doug Stawarski
               David Teichmann

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION: Delinquent Tax Property letter from Gray County attached.

BACKGROUND/ADDITIONAL INFORMATION:
August 31, 2012

City of Pampa
Attn: Karen Price
P.O. BOX 2499
Pampa, Texas 79066-2499

Dear Ms. Price:

On behalf of Gray County, City of Pampa and the Pampa Independent School District, our office has received a bid for the following tax properties described below:

Property Address: 631 S Ballard
Legal Description: N 64.1' of F1 Suburbs 66
Taxes Due: 1,860
Appraisal Value: 2,120
Name of Bidder: Victor Belknap
Amount of Bid: 325.00

Property Address: 308 S Miami
Legal Description: Lot 22 Blk 2 Littleton
Taxes Due: 5,408
Appraisal Value: 4,210
Name of Bidder: Coby S. Smith
Amount of Bid: 406.00

Property Address: 723 Malone
Legal Description: Lots 35 & 36 Blk 35 Wilcox
Taxes Due: 2,899
Appraisal Value: 2,080
Name of Bidder: West Rivers
Amount of Bid: 325.00

Property Address: Lots on Brunow
Legal Description: Lots 45 & 46 Blk 31 Wilcox
Taxes Due: 251
Appraisal Value: 750
Name of Bidder: West Rivers
Amount of Bid: 330.00
Property Address: Lot on E Denver
Legal Description: Lot 6 Blk 28 Wilcox
Taxes Due: 261
Appraisal Value: 380
Name of Bidder: West Rivers
Amount of Bid: 375.00

Property Address: 718 Scott
Legal Description: Lots 9, 11 & 12 Blk 32 Wilcox
Taxes Due: 845
Appraisal Value: 3,930
Name of Bidder: West Rivers
Amount of Bid: 400.00

Property Address: 407 Elm
Legal Description: Lots 5 & 6 Blk 3 Cohen
Taxes Due: 1,591
Appraisal Value: 750
Name of Bidder: Bernadine Smith
Amount of Bid: 300.00

Property Address: 505 Maple
Legal Description: Lot 2 Blk 2 Hindman
Taxes Due: 494
Appraisal Value: 750
Name of Bidder: Westy Smith
Amount of Bid: 300.00

Property Address: 740 S Barnes
Legal Description: s 56’ of Lot 14 Blk 4 Wood
Taxes Due: 1,411
Appraisal Value: 1,450
Name of Bidder: Rosa Amelia Quinones
Amount of Bid: 300.00

Property Address: 605 Campbell
Legal Description: Lots 17 & 18 Blk 1 Wilcox
Taxes Due: 326
Appraisal Value: 2,000
Name of Bidder: David E. Price Jr.
Amount of Bid: 500.00

Property Address: Lots on S Reid
Legal Description: Lots 15 & 16 Blk 24 Wilcox
Taxes Due: 548
Appraisal Value: 750
Name of Bidder: Ray & Denia Sissom
Amount of Bid: 300.00

Property Address: 623 N Russell
Legal Description: Lot 6 Blk 12 North
Taxes Due: 2,270
Appraisal Value: 2,500
Name of Bidder: Luis Quinonez
Amount of Bid: 380.00
Property Address: 936 E Scott
Legal Description: Lot 18 Blk 30 Wilcox
Taxes Due: 291
Appraisal Value: 380
Name of Bidder: Yvette L Cuellar
**Amount of Bid: 350.00**

Property Address: 540 Elm
Legal Description: Lot 14 Blk 2 Hindman
Taxes Due: 281
Appraisal Value: 750
Name of Bidder: Jesus Bejarano
**Amount of Bid: 310.00**

Property Address: 1001 S Somerville
Legal Description: Lot 3 Blk 1 Routson Subdivision
Taxes Due: 2,482
Appraisal Value: 3,910
Name of Bidder: Robert & Mary Mack
**Amount of Bid: 304.00**

Please notify us in writing of the acceptance of the above bids. The letter can be mailed to the above address or e-mailed to christie.redding@grayceh.com. We will await action by all of the participating entities before proceeding with the sale of this property. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,
Garnet Faires, Deputy
cc: City of Pampa; Douglas Stawarski