Public Hearings/Regular Meeting of the:

Pampa City Commission
September 10, 2013
5:00 p.m.

City of Pampa
201 W. Kingsmill St.
P.O. Box 2499
Pampa, Texas  79066-2499
Phone: 806-669-5750
Fax: 806-669-5767
PLEDGE OF ALLEGIANCE TO TEXAS FLAG

“HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE; TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE.
Notice is hereby given of a **REGULAR MEETING/PUBLIC HEARINGS** of the City Commission of the City of Pampa, Texas to be held on **TUESDAY, SEPTEMBER 10, 2013 at 5:00 p.m.** at City Hall – City Commission Chamber, Third Floor, 201 W. Kingsmill, Pampa, Texas, for the purpose of considering the following agenda items.

All agenda items are subject to action. The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PLEDGE ALLEGIANCE TO TEXAS FLAG**

**PUBLIC HEARING:** The City Commission of the City of Pampa, Texas will conduct a Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 8.19 percent (percent by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26 of the Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

If the governing body adopts the proposed tax rate of $0.621027 of taxable value, the amount of taxes imposed this year on the average home would be $284.01. Members of the public are encouraged to attend the public hearing and express their views.

**PUBLIC HEARING:** The City Commission of the City of Pampa, Texas will conduct a Public Hearing on the proposed 2013-2014 Operating Budget. Citizens are encouraged to attend the public hearing and express their views. A copy of the 2013-2014 proposed budget is on file in the office of the City Secretary, at Lovett Memorial Library and on our web site at www.cityofpampa.org for public review.

**PUBLIC COMMENTS:**

Citizens who have signed a card to speak to the City Commission will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City Staff and City Commission Members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy. Citizens are limited to three (3) minutes for their presentation to the City Commission.
PROCLAMATION:

► Honoring Danny M. Martin as All American Commander of the Veterans of Foreign Wars

AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the August 27, 2013 Public Hearings/Regular City Commission Meeting as presented.

2. Excuse the absence of Commissioner Karen McLain from the August 20, 2013 special City Commission Meeting.

3. Consider authorizing the City Manager to execute Change Order #4 for Animal Shelter construction.

4. Consider awarding a bid in the amount of $300.00 from Irene Jemenez for delinquent tax property located at Lots 25 & 26, Block 11, Wilcox Addition, commonly known as 847 Gordon.

5. Consider reappoint Lynn Allison to the Gray County Appraisal District’s Board of Directors as the City of Pampa’s representative for a two year term, with term beginning January 1, 2014.


7. Consider adopting on second and final reading Ordinance No. 1601, an Ordinance of the City of Pampa amending Section 3 of Ordinance 690 by rezoning from SF-3 Residential to Commercial, Lots 1 through 6, Block 2, Sawyer Addition, commonly known as 1405 Alcock.

8. Consider approving on first reading Ordinance No. 1602, an Ordinance of the City of Pampa amending the monthly rates to be charged for water within and outside the corporate limits of the City of Pampa.

9. Consider approving on first reading Ordinance No. 1603, an Ordinance of the City of Pampa amending the monthly rates to be charged for sewer service within and outside the corporate limits of the City of Pampa.

10. Consider approving on first reading Ordinance No. 1604, an Ordinance of the City of Pampa amending rates for solid waste disposal for residential and other customers within and outside the corporate limits of the City of Pampa.

11. Consider approving on first reading Ordinance No. 1605, an Ordinance of the City of Pampa amending tonnage fees to be charged at the City’s Sanitary Landfill.
12. Consider approving on first reading Ordinance No. 1606, an Ordinance of the City of Pampa adopting the 2013-2014 Operating Budget.


ADJOURNMENT

CERTIFICATION

I certify that the above Agenda was posted on the outside officially designated bulletin board in front of City Hall, facing Kingsmill Street, a place convenient and readily accessible to the general public at all times and said Agenda was posted on FRIDAY, SEPTEMBER 6, 2013 BEFORE 5:00 P.M. and remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Karen L. Price, City Secretary

ASSESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Karen Price, City Secretary, at 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.

AGENDA REMOVAL NOTICE

This public notice was removed from the official designated bulletin board at 201 W. Kingsmill Street, Pampa, Texas, City Hall on the following date and time:

Date: _____________________________ Time: _____________________________

By: _______________________________
PUBLIC HEARING

ITEM/PROJECT: PUBLIC HEARING

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 8.19 percent (percent by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26 of the Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted. If the governing body adopts the proposed tax rate of $0.621027 of taxable value, the amount of taxes imposed this year on the average home would be $284.01. Members of the public are encouraged to attend the public hearing and express their views.
PUBLIC HEARING

ITEM/PROJECT: PUBLIC HEARING

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on the proposed 2013-2014 Operating Budget. Citizens are encouraged to attend the public hearing and express their views. A copy of the 2013-2014 proposed budget is on file in the office of the City Secretary, at Lovett Memorial Library and on our web site at www.city of pampa.org for public review.
NEWS RELEASE

VFW HONORS LOCAL COMMANDER

Kansas City, Mo., July 16, 2013 -- The Veterans of Foreign Wars of the United States announced that DANNY M. MARTIN has achieved All American status as a District Commander.

MARTIN, Commander of District 9 in the Department of TEXAS, is one of only 40 VFW District Commanders selected worldwide for All-American Commander. National Commander John Hamilton said, “The criteria for this honor are based on outstanding achievements in membership growth and participation in other VFW programs that benefit veterans and their communities. The title of All-American Commander is the most prestigious honor given by our organization.”

The Veterans of Foreign Wars of the U.S. is a nonprofit veterans' service organization composed of combat veterans and eligible military service members from the active, Guard and Reserve forces. Founded in 1899 and chartered by Congress in 1936, the VFW is the nation's largest organization of war veterans and its oldest major veterans' organization. With 2 million members located in more than 7,200 VFW Posts worldwide, "NO ONE DOES MORE FOR VETERANS." The VFW and its Auxiliaries are dedicated to veterans' service, legislative advocacy, and military and community service programs worldwide. For more information or to join, visit our website at www.vfw.org.

-VFW-

Contact: Bob Crider
bcrider@vfw.org
Proclamation

WHEREAS, the Veterans of Foreign Wars of the United States announced that DANNY M. MARTIN has achieved All American status as a Post Commander; and

WHEREAS, Danny Martin, Commander of District 9, Post 1657 in the Department of Texas, is one of only 40 VFW District Commanders selected worldwide for All-American Commander; and

WHEREAS, National Commander John Hamilton said, "The criteria for this honor are based on outstanding achievements in membership growth and participation in other VFW programs that benefit veterans and their communities; and

WHEREAS, the title of All-American Commander is the most prestigious honor given by this organization; and

WHEREAS, The Veterans of Foreign Wars of the U.S. is a nonprofit veterans' service organization composed of combat veterans and eligible military service members from the active, Guard and Reserve forces;

NOW THEREFORE, I, Brad Pingel, Mayor of the City of Pampa along with our City Commission, citizens and members of Pampa VFW Post #1657 take great pleasure in honoring:

Danny M. Martin as All-American Commander

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Pampa to be affixed this ___th day of September, 2013.

____________________________
Brad Pingel, Mayor
City of Pampa

ATTEST:

____________________________
Karen L. Price, City Secretary
AGENDA ITEM NO. 1

ITEM/PROJECT: MINUTES

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider approving the minutes of the August 27, 2013 Public Hearings/regular City Commission Meeting as presented.

STAFF CONTACT: Karen Price

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION: Approve minutes as presented.

BACKGROUND/ADDITIONAL INFORMATION: Minutes attached
CALL TO ORDER: Mayor Pingel at 4:00 p.m.

PRESENT:
Brad Pingel Mayor
John Studebaker Commissioner
Chris Porter Commissioner
Robert Dixon Commissioner
Karen McLain Commissioner

ABSENT: None

STAFF:
Richard Morris City Manager
Leland Waters City Attorney
Shane Stokes Asst. City Manager
Karen Price City Secretary
Donny Hooper Public Works Director
Kim Powell Fire Chief
Kelly Rushing Chief of Police
Jil Arias Engineer in Training
Gayla Pickens Asst. Finance Director
Kevin Webb IT Managers
Cary Rushing Building Official
Michael Ryan Fire Marshal
Gary Turley OMI

VISITORS:
Lynn Hancock Briarwood Church
Clay Rice PEDC
Clifford Gage Myrna Orr
Darville Orr Jennifer Licklider
Dennis Williams Deena Hart
M. Johnson Ron Schmidt
Rachael Schmidt Byron Williamson
Nadine Dunaway Rob Dunaway
Pamela Frisk Ray Dickerson
Kerrick Horton Jennifer Conner
Sandra Walsh David Cooper
Richard Qualls Barbara Slater
Tisha Holman Audrey Meaker
Cleo Meaker Josh Throckmorton
Justin Steward Ellen Gage
Gail Dables Misty Spear
Amber Nelson

NEWS MEDIA:
Mike Ehrle KGRO
Tim Howsare Pampa News

INVOCATION: Lynn Hancock City Commission Chaplain

PLEDGE OF ALLEGIANCE

PLEDGE ALLEGIANCE TO TEXAS FLAG

PUBLIC HEARING: The City Commission of the City of Pampa will conduct a Public Hearing for the purpose of hearing public comments concerning the following request: Josh Throckmorton request to rezone Lots 1 through 6, Block 2, Sawyer Addition, commonly known as 1405 Alcock, from SF-3 Residential to Commercial. The applicant proposes to build a Crossfit Gym and Youth Center. The Public is encouraged to attend this hearing. Public comments on the proposed rezoning are welcome and will be heard.
Mayor Pingel opened the Public Hearing at 4:02 p.m. with Donny Hooper, Public Works Director introducing Jil Arias, Engineer to speak on the rezoning. After Jil Arias overview of the rezoning, Josh Throckmorton, applicant told the Commission what his plans were for the area that he requested to be rezoned. Mayor Pingel asked if there was anyone present that wanted to speak concerning the rezoning, there being no one, a Motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to close the public hearing at 4:06 p.m.

PUBLIC HEARING: The City Commission of the City of Pampa, Texas will conduct a Public Hearing on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 8.19 percent (percent by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26 of the Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

If the governing body adopts the proposed tax rate of $0.621027 of taxable value, the amount of taxes imposed this year on the average home would be $284.01. Members of the public are encouraged to attend the public hearing and express their views.

Mayor Pingel opened the Public Hearing at 4:06 p.m. asking Robin Bailey, Finance Director to give an overview of the Tax Rate. Mayor Pingel asked if there was anyone present that wanted to speak concerning the rezoning, there being no one, a Motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to close the public hearing at 4:08 p.m.

PUBLIC COMMENTS:

- Myrna Orr – Traffic on Navajo if Overland builds apartment complex.
- Clifford Gage – Need to change the time of City Commission Meeting to fit the public better.
- David Cooper – Against Overland Properties building apartment complex.
- Dennis Williams – Against Overland Properties building apartment complex.
- Richard Qualls – Against Overland Properties building apartment complex.
- Cleo Meaker – Against Overland Properties building apartment complex.
- Jennifer Licklider – Against Overland Properties building apartment complex.
- Rita Chumbley – Against Overland Properties building apartment complex.
- Dale Johnson – Against Overland Properties building apartment complex.
- Bill Shelton – For Overland Properties building apartment complex.

AUTHORIZATIONS BY COMMISSION:
1. Consider approving the minutes of the August 13, 2013 Regular City Commission Meeting and the August 20, 2013 Special Meeting/Budget Work Session as presented.

A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker approve the minutes of the August 13, 2013 regular City Commission Meeting and the August 20, 2013 Special Meeting/Budget Work Session as presented, with each Commission Member voting AYE, the motion carried.

2. Consider approving a local contribution to Overland Property Group, LLC.

AGENDA ITEM # 2 FAILED FOR LACK OF MOTION.

3. Consider adoption on second and final reading Ordinance No. 1600, an Ordinance of the City of Pampa adopting the 2012 Edition of the International Mechanical Code.

ORDINANCE NO. 1600

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES CHAPTER 3, DIVISION 4, SECTION 3.10.091, SECTION 3.10.092, SECTION 3.10.093 AND SECTION 3.10.095 BE AMENDED BY ADOPTING THE INTERNATIONAL MECHANICAL CODE, 2012 EDITION, INCLUDING CERTAIN AMENDMENTS AS STATED IN THIS ORDINANCE; PROVIDING FOR PENALTIES; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

A motion was made by Commissioner Dixon and Seconded by Commissioner McLain to adopt on second and final reading Ordinance No. 1600, an Ordinance of the City of Pampa adopting the 2012 Edition of the International Mechanical Code, with each Commission Member voting AYE the motion carried.

4. Consider approving on first reading Ordinance No. 1601, an Ordinance of the City of Pampa amending Section 3 of Ordinance 690 by rezoning from SF-3 Residential to Commercial, Lots 1 through 6, Block 2, Sawyer Addition, commonly known as 1405 Alcock.

ORDINANCE NO. 1601

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, AMENDING SECTION 3 OF ORDINANCE NO. 690 (APPENDIX A TO THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS), PASSED AND APPROVED ON APRIL 8, 1969, CHANGING FROM A SINGLE-FAMILY 3 DISTRICT AND PLACING IN A COMMERCIAL DISTRICT ALL OF LOTS 1 THROUGH 6, BLOCK 2, SAWYER ADDITION TO THE CITY OF PAMPA, GRAY COUNTY, TEXAS, AND PROVIDING FOR EFFECTIVE DATE.

A motion was made by Commissioner Porter and Seconded by Commissioner Studebaker to approve on first reading Ordinance No. 1601, an Ordinance of the City of Pampa amending Section 3 of Ordinance No. 690 by rezoning from SF-3 Residential to Commercial, Lots 1 through 6, Block 2 Sawyer Addition, commonly known as 1405 Alcock.
5. Consider awarding bid for Recreation Center restrooms.

A motion was made by Commissioner Dixon and Seconded by Commissioner Studebaker to award a bid to Tri-State General Contracting Group, Inc., the lowest responsible bidder in the amount of $79,723.00 for restroom renovation at the City Recreation Center (formerly the National Guard Armory), with each Commission Member voting AYE, the motion carried.

6. Consider adopting Resolution No. R13-012, a Resolution of the City of Pampa authorizing the Mayor to enter into an Interlocal Agreement with Panhandle Regional Planning Commission for 9-1-1 Service.

A motion was made by Commissioner Studebaker and Seconded by Commissioner Porter to adopt Resolution No. R13-012, a Resolution of the City of Pampa authorizing the Mayor to enter into an Interlocal Agreement with Panhandle Regional Planning Commission for 9-1-1 Service, with each Commission Member voting AYE, the motion carried.

7. Consider approving the List of Disbursements dated July 2013.

A motion was made by Commissioner McLain and Seconded by Commissioner Dixon to approve the List of Disbursements dated July 31, 2013, with Disbursements being $1,597,867.26 and the amount after balance sheet and income accounts being $834,092.72, with each Commission Member voting AYE, the motion carried.

ADJOURNMENT

There being no further business on the agenda, the meeting was adjourned at 5:18 p.m. by Mayor Pingel.

Karen L. Price, City Secretary Brad Pingel, Mayor
ITEM/PROJECT: COMMISSION ABSENCE

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Excuse the absence of Commissioner Karen McLain from the August 20, 2013 Special City Commission Meeting.
AGENDA ITEM NO. 3

ITEM/PROJECT: \( \text{CHANGE ORDER \#4-ANIMAL SHELTER CONSTRUCTION} \)

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider authorizing the City Manager to execute Change Order \#4 for Animal Shelter Construction,

STAFF CONTACT: Shane Stokes
Jil Arias

FINANCIAL IMPACT: $10,069.00

SOURCE OF FUNDS: Project Contingency

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION: Authorize City Manager to Execute Change Order \#4 for Animal Shelter Construction.

BACKGROUND/ADDITIONAL INFORMATION: Change Order \#4 would allow for the installation of a 1200 amp rain tight safety switch on the exterior of the facility as per City code.
Change Order

PROJECT (Name and address):
City of Pampa Animal Welfare Facility
811 South Hobart Street
Pampa, Texas 79065

TO CONTRACTOR (Name and address):
Plains Builders, Inc.
7110 Canyon Drive
Amarillo, Texas 79109

CHANGE ORDER NUMBER: 004
DATE: September 4, 2013

ARCHITECT'S PROJECT NUMBER: 20120025
CONTRACT DATE: January 03, 2013
CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Refer to the following Plains Builders, Inc. Architect/Owner Cost Proposals:
B&G Electric dated August 29, 2013 to add a 1200 amp rain tight safety fuse at 1000 amps per the revised sheet E002 sent August 29, 2013.

The original Contract Sum was $2,997,870.00
The net change by previously authorized Change Orders $-334,180.00
The Contract Sum prior to this Change Order was $2,663,690.00
The Contract Sum will be increased by this Change Order in the amount of $10,069.00
The new Contract Sum including this Change Order will be $2,673,759.00
The Contract Time will be unchanged by zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is October 29, 2013.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GH2 Architects, LLC
ARCHITECT (Firm name)
320 South Boston - Suite 1600
Tulsa, Oklahoma 74103

Plains Builders, Inc
CONTRACTOR (Firm name)
7110 Canyon Drive
Amarillo, Texas 79109

City of Pampa
OWNER (Firm name)
200 West Foster Avenue
Pampa, Texas 79065

ADDRESS

BY (Signature)
Brian Thomas
(Typed name)
September 4, 2013
DATE

ADDRESS

BY (Signature)
Daniel Koetting
(Typed name)

BY (Signature)
Richard Morris
(Typed name)

DATE

DATE
August 29, 2013

Dan Koetting  
Plains Builders, Inc.  
P. O. Box 7008  
Amarillo, TX  79114

Re:  Pampa Animal Welfare Facility  
Add safety Switch

Dear Mr. Koetting:

Here is the bid to add a 1200 amp rain tight safety switch fused at 1000 amps per the revised sheet E002 sent August 29, 2013.

Total bid amount  
$10,069.00

Sincerely,

Matt Hinton  
President
AGENDA ITEM NO. 4

ITEM/PROJECT: DELINQUENT TAX PROPERTY

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider awarding a bid in the amount of $300.00 from Irene Jemenez for delinquent tax property located at Lots 25 & 26, Block 11, Wilcox Addition, commonly known as 847 Gordon.

STAFF CONTACT: Cary Rushing

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Gray County Delinquent Tax Property List attached.
August 21, 2013

City of Pampa
Attn: Karen Price
P.O. BOX 2499
Pampa, Texas 79066-2499

Dear Ms. Price:

On behalf of Gray County, City of Pampa and the Pampa Independent School District, our office has received a bid for the following tax properties described below:

Property Address: 847 Gordon
Legal Description: Lots 25 & 26 Blk 11 Wilcox
Taxes Due: 189
Appraisal Value: 750
Name of Bidder: Irene Jemenez
Amount of Bid: 300.00

Please notify us in writing of the acceptance of the above bids. The letter can be mailed to the above address or e-mailed to christie.redding@graycch.com. We will await action by all of the participating entities before proceeding with the sale of this property. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,
Garnet Faires, Deputy
cc: City of Pampa; Douglas Stawarski
AGENDA ITEM NO. 5

ITEM/PROJECT: GrayCAD BOARD APPOINTMENT

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider reappoint Lynn Allison to the Gray County Appraisal District’s Board of Directors as the City of Pampa’s representative for a two year term, with term beginning January 1, 2014.

STAFF CONTACT: Richard Morris

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Letter from Appraisal District attached.
July 16, 2013

City Of Pampa
Mayor Brad Pingle
P O Box 2499
Pampa, TX  79066-2499

Dear Mayor Pingle:

It is time for the Appraisal District Directors to be selected for the Gray County Appraisal District to serve for the years 2014 and 2015.

Your taxing entity may nominate a qualified individual for selection to serve on the Board of Directors. Please forward any nominations before October 28, 2013, so they may be included for the vote.

Each of the current Board members, Mr. Jeff Haley, Mr. Peter Denny, Mr. Lynn Allison and Mr. David Haynes has expressed interest in serving another term. Also, Ms. Linda Laycock and Mr. L. H. Webb have expressed interest in serving.

Thank you for your help in this matter, if you have any questions, please let me know.

Sincerely,

Tyson Paronto, RPA
Chief Appraiser

TP/dka
AGENDA ITEM NO. 6

ITEM/PROJECT: RESOLUTION NO. R13-013 – NATIONAL PREPAREDNESS MONTH

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider adopting Resolution No. R13-013, a Resolution of the City of Pampa recognizing September 2013 as National Preparedness Month.

STAFF CONTACT: Fred Courtney

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

RESOLUTION NO. R13-013

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS RECOGNIZING SEPTEMBER 2013 AS BEING NATIONAL PREPAREDNESS MONTH AND ENCOURAGING OUR LOCAL RESIDENTS TO TAKE NOTICE OF THE PURPOSE OF THIS NATIONAL AWARENESS CAMPAIGN.

WHEREAS, the Federal Emergency Agency (FEMA) is encouraging communities, businesses and individuals across the country to join in recognizing September 2013 as National preparedness Month; and

WHEREAS, the goal of this nation-wide effort is to encourage residents to prepare for disasters in advance of those events so as to minimize the potential threat to their safety and wellbeing; and

WHEREAS, the City Commission similarly supports the concept of “being prepared” and “being aware” in an effort to reduce personal injury, prevent the loss of life and to help in speeding recovery in the wake of a disaster; and

WHEREAS, in general, preparedness and awareness are two measures critical to the survival of individuals and communities in any type of disaster situation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS:

1. The City Commission officially recognizes its support of September 2013 as being National Preparedness Month.

2. The City Commission encourages its residents to learn more about how they and their families can become better prepared to cope with disaster situations by 1) building an emergency supply kit, 2) making a family emergency plan, 3) being informed about different threats, and 4) getting involved in preparing their communities.

3. The City Commission encourages local residents to consider volunteering their time and efforts in support of local and area preparedness efforts.

INTRODUCED, READ and APPROVED on this the 10th day of September, 2013.

CITY OF PAMPA, TEXAS

By: ____________________________
Brad Pingel, Mayor

ATTEST:

______________________________
Karen L. Price, City Secretary

APPROVED AS TO FORM:

______________________________
Leland W. Waters, City Attorney
DATE: September 3, 2013
TO: Parhandle County Judges, Mayors, City Managers and Emergency Management Coordinators
FROM: John Kiehl, Regional Services Director
SUBJECT: National Preparedness Month 2013

Ten years ago, in an effort to raise public awareness about the need to be prepared for emergencies and disasters, FEMA began a tradition of recognizing September as being National Preparedness Month (NPM). The point of this month-long campaign is to remind the public that there’s an important role for them to fill in ensuring their own safety and well-being during and after a disaster event.

The PRPC Board of Directors has endorsed the National Preparedness Month campaign since its inception by annually passing a resolution of support for the initiative. The resolution underscores the overall value of preparedness to the region and encourages other Panhandle cities/counties to follow suit by recognizing NPM within their own jurisdictions.

I’m attaching a copy of the PRPC Board’s 2013 NPM resolution to this memo and just in case you’d like to pass a similar resolution for your jurisdiction, I’m also sending you a blank resolution template. Feel free to personalize the form as you see fit.

If you want to provide your residents with helpful tips they can act on for making themselves better prepared, you’ll find a wealth of resources on the FEMA website at:

http://community.fema.gov/connect.tl/readynpm/view?objectId=3200688

Here, among other documents, you’ll find toolkits for seniors, persons with functional needs, for residents with pets and a good general toolkit for residents at large. You’ll also find a variety of media resources if you want to publicize NPM in your city or county.

NPM may seem to be somewhat superfluous but it’s critical that the public be regularly reminded that we all need to take steps to prepare ourselves before a disaster so we’re not totally reliant on others when they occur. When families, businesses and organizations that take action to develop their own emergency plans and resources, they’ll be far less vulnerable when disaster strikes.

If you’d like additional information about NPM, please contact Emily Nolte, PRPC Emergency Planner or me at (806) 372-3381. Thank you.
RESOLUTION

13-08-22-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE PANHANDLE REGIONAL PLANNING COMMISSION RECOGNIZING SEPTEMBER 2013 AS BEING NATIONAL PREPAREDNESS MONTH AND ENCOURAGING COMMUNITIES, ORGANIZATIONS AND INDIVIDUALS FROM ACROSS THE REGION TO DO LIKEWISE.

WHEREAS, the U.S. Department of Homeland Security is once again is encouraging Americans across the country to recognize September 2013 as National Preparedness Month; and

WHEREAS, the goal of this nation-wide effort is to encourage Americans to prepare for disasters in advance of those events so as to minimize the potential threat to their safety and wellbeing; and

WHEREAS, the Board of Directors similarly supports the notion of "be prepared for anything" in an effort to reduce personal injury and loss of life, reduce disruptions in operations and to help in speeding recovery in the wake of a disaster; and

WHEREAS, in general, preparedness and awareness are key to the survival of communities, organizations and individuals in any type of disaster situation.

NOW THEREFORE, be it resolved by the Board of Directors of the Panhandle Regional Planning Commission that:

1. The PRPC Board officially recognizes its support of September 2013 as being National Preparedness Month.

2. The PRPC Board encourages other local governments and organizations in the region to recognize September 2013 as being National Preparedness Month.

3. The PRPC Board encourages residents of the region to become informed about what they can do to reduce the impact of disasters on their lives.

4. The PRPC Board encourages organizations and individuals across the Panhandle to consider volunteering their time and energy to support local and regional preparedness efforts.

CONSIDERED AND APPROVED THIS 22ND DAY OF AUGUST 2013.

[Signature]
Brian Gillispie, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

[Signature]
John James, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors
AGENDA ITEM NO. 7

ITEM/PROJECT: ORDINANCE NO. 1601 - REZONING

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider adopting on second and final reading Ordinance No. 1601, an Ordinance of the City of Pampa amending Section 3 of Ordinance 690 by rezoning from SF-3 Residential to Commercial, Lots 1 through 6, Block 2, Sawyer Addition, commonly known as 1405 Alcock.

STAFF CONTACT: Donny Hooper
Jil Arias

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE: RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1601 attached.
ORDINANCE NO. 1601

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, AMENDING SECTION 3 OF ORDINANCE NO. 690 (APPENDIX A TO THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS), PASSED AND APPROVED ON APRIL 8, 1969, CHANGING FROM A SINGLE-FAMILY 3 DISTRICT AND PLACING IN A COMMERCIAL DISTRICT ALL OF LOTS 1 THROUGH 6, BLOCK 2, SAWYER ADDITION TO THE CITY OF PAMPA, GRAY COUNTY, TEXAS, AND PROVIDING FOR EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 3 of Ordinance No. 690 passed and approved by the City of Pampa, Texas, the 8th day of April, 1969 (Appendix A to the Code of Ordinances, City of Pampa, Texas) is hereby amended so that the following described property shall be, and it is hereby, changed from a Single-Family 3 District and placed in a Commercial District, to-wit:

All of Lots 1 through 6, Sawyer Addition to the City of Pampa, Gray County, Texas, according to the duly recorded map or plat thereof.

Section 2.

This ordinance shall be effective upon its final reading and passage as provided by law.

INTRODUCED, PASSED, and APPROVED on its first reading this 27th day of August, 2013.

INTRODUCED, PASSED and APPROVED on its second and final reading this 10th day of September, 2013.

CITY OF PAMPA, TEXAS

By: ________________________________
    Brad Pingel, Mayor

ATTEST:

__________________________________
    Karen L. Price, City Secretary

APPROVED AS TO FORM:

__________________________________
    Leland W. Waters, City Attorney
**AGENDA ITEM NO. 8**

<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>ORDINANCE NO. 1602 – AMENDING WATER RATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE:</td>
<td>SEPTEMBER 10, 2013</td>
</tr>
<tr>
<td>DESCRIPTION:</td>
<td>Consider approving on first reading Ordinance No. 1602, an Ordinance of the City of Pampa amending the monthly rates to be charged for water within and outside the corporate limits of the City of Pampa.</td>
</tr>
<tr>
<td>STAFF CONTACT:</td>
<td>Richard Morris</td>
</tr>
<tr>
<td>FINANCIAL IMPACT:</td>
<td></td>
</tr>
<tr>
<td>SOURCE OF FUNDS:</td>
<td></td>
</tr>
<tr>
<td>START/COMPLETION</td>
<td>This Ordinance shall be effective upon its adoption and shall be enforceable ten (10) days after its publication as provided by law.</td>
</tr>
<tr>
<td>SCHEDULE:</td>
<td></td>
</tr>
<tr>
<td>RECOMMENDED ACTION:</td>
<td></td>
</tr>
<tr>
<td>BACKGROUND/ADDITIONAL</td>
<td></td>
</tr>
<tr>
<td>INFORMATION:</td>
<td>Ordinance No. 1602 attached.</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 1602

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 13, SECTIONS 13.02.038 AND 13.02.039 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR WATER WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 13.02.038 of the Code of Ordinances of the City of Pampa, be amended so that such section shall read as follows:

(a) The monthly rates to be charged and collected from customers utilizing water in the city limits are hereby fixed as follows, except (1) for multiple living units and multiple business units as provided in subsection (b), (2) as provided in Section 13.02.040, or (3) under individual contracts:

<table>
<thead>
<tr>
<th>Water meter (inches)</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Minimum bill-1,000 gallons)</td>
</tr>
<tr>
<td>5/8</td>
<td>$23.34</td>
</tr>
<tr>
<td>1</td>
<td>26.58</td>
</tr>
<tr>
<td>1 ½</td>
<td>31.96</td>
</tr>
<tr>
<td>2</td>
<td>38.42</td>
</tr>
<tr>
<td>2 ½</td>
<td>38.42</td>
</tr>
<tr>
<td>3</td>
<td>38.42</td>
</tr>
<tr>
<td>4</td>
<td>38.42</td>
</tr>
<tr>
<td>6</td>
<td>38.42</td>
</tr>
<tr>
<td>8</td>
<td>38.42</td>
</tr>
</tbody>
</table>

Volume charge, per 1,000 or more gallons over minimum,

<table>
<thead>
<tr>
<th>Gallons</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000 to 4,999 gallons or part thereof</td>
<td>$3.57</td>
</tr>
<tr>
<td>5,000 to 9,999 gallons or part thereof</td>
<td>3.65</td>
</tr>
<tr>
<td>10,000 to 29,999 gallons or part thereof</td>
<td>3.70</td>
</tr>
<tr>
<td>30,000 to 49,999 gallons or part thereof</td>
<td>3.80</td>
</tr>
<tr>
<td>50,000 gallons and over or part thereof</td>
<td>4.05</td>
</tr>
</tbody>
</table>
Section 2.

That Section 13.02.039 of the Code of Ordinances of the City of Pampa be amended so that such section shall read as follows:

(a) The water rates to be charged and collected from all state correctional institutions located outside the corporate limits of the city obtaining service from the system shall be and are fixed as follows: Two and 67/100ths Dollars ($2.67) per one thousand (1,000) gallons or part thereof.

(b) The water rates per month to be charged and collected from all other customers outside the corporate limits of the city, except as provided (1) in paragraph (a) above, (2) in Section 13.02.040, or (3) under individual contracts, obtaining services from the system shall be and are fixed as follows:

<table>
<thead>
<tr>
<th>Water meter (inches)</th>
<th>Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>(minimum bill-1,000 gallons)</td>
<td></td>
</tr>
<tr>
<td>5/8</td>
<td>$35.01</td>
</tr>
<tr>
<td>1</td>
<td>39.87</td>
</tr>
<tr>
<td>1 ½</td>
<td>47.95</td>
</tr>
<tr>
<td>2</td>
<td>57.63</td>
</tr>
<tr>
<td>2 ½</td>
<td>57.63</td>
</tr>
<tr>
<td>3</td>
<td>57.63</td>
</tr>
<tr>
<td>4</td>
<td>57.63</td>
</tr>
<tr>
<td>6</td>
<td>57.63</td>
</tr>
<tr>
<td>8</td>
<td>57.63</td>
</tr>
</tbody>
</table>

Volume charge, per 1,000 or more gallons over minimum,

<table>
<thead>
<tr>
<th>Gallons or part thereof</th>
<th>Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,000 to 4,999 gallons or part thereof</td>
<td>$5.36</td>
</tr>
<tr>
<td>5,000 to 9,999 gallons or part thereof</td>
<td>5.48</td>
</tr>
<tr>
<td>10,000 to 29,999 gallons or part thereof</td>
<td>5.55</td>
</tr>
<tr>
<td>30,000 to 49,999 gallons or part thereof</td>
<td>5.70</td>
</tr>
<tr>
<td>50,000 gallons and over or part thereof</td>
<td>6.08</td>
</tr>
</tbody>
</table>

Section 3.

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2013. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.
Section 4.

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 10th day of September, 2013.

PASSED, APPROVED AND ADOPTED on its second and final reading this ____ day of September, 2013.

CITY OF PAMPA TEXAS

By: __________________________
Brad Pingel, Mayor

ATTEST:

Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters, City Attorney
AGENDA ITEM NO. 9

ITEM/PROJECT: ORDINANCE NO. 1603 – AMENDING SEWER RATES

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider approving on first reading Ordinance No. 1603, an Ordinance of the City of Pampa amending the monthly rates to be charged for sewer service within and outside the corporate limits of the City of Pampa.

STAFF CONTACT: Richard Morris

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE: This Ordinance shall be effective upon its adoption and shall be enforceable ten (10) days after its publication as provided by law.

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1603 attached.
ORDINANCE NO. 1603

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES OF THE CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING SECTION 13.03.002 OF SAID CODE PROVIDING FOR THE MONTHLY RATES TO BE CHARGED FOR SEWER SERVICE WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Sec. 13.03.002. Rates. be amended so that said Section shall read as follows:

“(a) The sewer rates per month to be charged and collected within the corporate limits of the city from all customers obtaining service from such system shall be and are fixed as set forth below:

Sewer Rates
(1) Residential (Minimum bill)—1,000 gallons ……… …….. $13.51
   Each 1,000 gallons or part thereof over 1,000 to 8,000 gallon cap at the volume charge hereinafter set forth
   ($0.10 of said minimum shall be allocated to fund household hazardous waste projects.)
(2) Commercial (minimum bill) – 1,000 gallons……… $13.51
   Each 1,000 gallons or part thereof over 1,000 gallons at the volume charge hereinafter set forth
(3) Volume charge, per 1,000 or more gallons over minimum,
   1,000 gallons to 2,999 gallons or part thereof (residential only)………… $1.85
   3,000 gallons and over or part thereof (residential only)…………………. $1.90
   1,000 gallons and over or part thereof (commercial only) ……………… $1.90

“All multifamily units located within any zone of the city other than a single family-one, single family-two, or single family-three, as provided under Ordinance No. 690 (Appendix A to said Code), as amended, shall be classified and charged under commercial rates.

“(b) The sewer rates per month to be charged and collected from all customers outside the corporate limits of the city, except as provided in paragraph (c) below, obtaining service from such system shall be and are fixed as set forth below:

Sewer Rates
(1) Residential (Minimum bill)—1,000 gallons ……… …….. $20.27
   Each 1,000 gallon or part thereof over 1,000 to 8,000 gallon cap at the volume charge hereinafter set forth
   ($0.10 of said minimum shall be allocated to fund household hazardous waste projects.)
(2) Commercial (minimum bill) – 1,000 gallons……… $20.27
   Each 1,000 gallons or part thereof over 1,000 gallons at the volume charge hereinafter set forth
(3) Volume charge, per 1,000 or more gallons over minimum,
1,000 gallons to 2,999 gallons or part thereof (Residential Only)…………$2.77
3,000 gallons and over or part thereof (Residential Only)……………………$2.85
1,000 gallons and over or part thereof (Commercial Only) …………………$2.85

“(c) The sewer rates to be charged and collected from all state correctional
institutions located outside the corporate limits of the city obtaining service from the system
shall be and are fixed as follows: One and 28/100ths Dollars ($1.28) per one thousand
(1,000) gallons or part thereof.”

Section 2.

The rates provided for under this Ordinance shall become effective on the first billing date
after September 30, 2013. Nothing in this Ordinance, however, shall be construed to repeal or affect
the rates currently in effect to the effective date of this Ordinance for charges which will be billed on
the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s
rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.

Section 3.

This ordinance shall be effective upon its final passage and enforceable ten (10) days after its
publication.

PASSED AND APPROVED on its first reading this 10th day of September, 2013.

PASSED AND APPROVED on its second and final reading this____ day of September, 2013.

CITY OF PAMPA TEXAS

By: __________________________
Brad Pingel, Mayor

ATTEST:

____________________
Karen L. Price, City Secretary

APPROVED AS TO FORM:

____________________
Leland W. Waters, City Attorney
AGENDA ITEM NO. 10

ITEM/PROJECT: ORDINANCE NO. 1604-AMENDING SOLID WASTE DISPOSAL RATES

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider approving on first reading Ordinance No. 1604, an Ordinance of the City of Pampa amending rates for solid waste disposal for residential and other customers within and outside the corporate limits of the City of Pampa.

STAFF CONTACT: Donny Hooper

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE: This Ordinance shall be effective upon its adoption and shall be enforceable ten (10) days after its publication as provided by law.

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1604 attached.
ORDINANCE NO. 1604

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISING CHAPTER 6, SECTIONS 6.05.010(a), 6.05.010(b), AND 6.05.010(d), PROVIDING FOR RATES FOR SOLID WASTE DISPOSAL FOR RESIDENTIAL AND OTHER CUSTOMERS WITHIN AND OUTSIDE THE CORPORATE LIMITS OF THE CITY OF PAMPA, TEXAS, RESPECTIVELY, AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That Section 6.05.010(a) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(a) Rates within the corporate limits. The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Twenty Two and 20/100ths Dollars ($22.20) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Twenty Two and 20/100ths Dollars ($22.20) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.”

Section 2.

That Section 6.05.010(b) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(b) Rates outside the corporate limits. The monthly rate to be charged and collected for solid waste removal services for each single-family dwelling is fixed at the rate of Thirty Three and 30/100ths Dollars ($33.30) per month per single-family dwelling, whether any dumpster is shared by one (1) or more residential, single-family dwellings or a combination of residential and commercial customers. Residential collections and removals shall be made only once a week. The rate is hereby fixed at Thirty Three and 30/100ths Dollars ($33.30) per container for each pickup over and above the number of pickups for which a customer ordering said pickup is being charged.

“Residential services outside the corporate limits of Pampa shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine what such residential service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”
Section 3.

That Section 6.05.010(d) of the Code of Ordinances of the City of Pampa, Texas, be amended so that such section shall hereafter read as follows:

“(d) Rates for other customers. Except as provided in subsections (a), (b) and (c) above, the monthly charge for solid waste services within the corporate limits is fixed as follows and shall be computed on the following formula:

\[
\text{Number of Dumpsters} \times \text{Number of pickups per week} \times 39.50 = \text{Monthly Charge} \]

“*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Twenty Two and 20/100ths Dollars ($22.20) per month per customer.

“The monthly charge for solid waste services outside the corporate limits are hereby fixed at one and one-half (1.5) times the rate which would be charged under the above schedule and computation for a customer within the City’s corporate limits.

\[
\text{Number of Dumpsters} \times \text{Number of pickups per week} \times 59.25 = \text{Monthly Charge} \]

“*If more than one (1) customer uses a dumpster (or dumpsters), the monthly charge shall be divided by the number of customers using said dumpster (or dumpsters); provided, however, that in no event shall the minimum monthly charge per customer be less than Thirty Three and 30/100ths Dollars ($33.30) per month per customer.

“Services to such other customers, as provided above, who are outside the corporate limits of Pampa, shall be subject to the approval of the director of public works or his designated agent. In the event the director of public works or his designated agent should determine that such service requires excessive mileage or tonnage, the fee to be charged will be negotiated on an individual contract basis.”

Section 4.

The rates provided for under this Ordinance shall become effective on the first billing date after September 30, 2013. Nothing in this Ordinance, however, shall be construed to repeal or affect the rates currently in effect to the effective date of this Ordinance for charges which will be billed on the billing date as hereinabove provided. Further, nothing in this Ordinance shall affect the City’s rights and remedies to enforce any rates in effect prior to the passage of this Ordinance.
Section 5.

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

PASSED AND APPROVED on its first reading this 10th day of September, 2013.

PASSED, APPROVED AND ADOPTED on its second and final reading this ____day of September, 2013.

CITY OF PAMPA, TEXAS

By: ____________________________
    Brad Pingel, Mayor

ATTEST:

____________________________________
Karen L. Price, City Secretary

APPROVED AS TO FORM:

____________________________________
Leland W. Waters, City Attorney
<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>ORDINANCE NO. 1605 – AMENDING TONNAGE FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE:</td>
<td>SEPTEMBER 10, 2013</td>
</tr>
<tr>
<td>DESCRIPTION:</td>
<td>Consider approving on first reading Ordinance No. 1605, an Ordinance of the City of Pampa amending tonnage fees to be charged at the City’s Sanitary Landfill.</td>
</tr>
<tr>
<td>STAFF CONTACT:</td>
<td>Donny Hooper</td>
</tr>
<tr>
<td>FINANCIAL IMPACT:</td>
<td></td>
</tr>
<tr>
<td>SOURCE OF FUNDS:</td>
<td></td>
</tr>
<tr>
<td>START/COMPLETION SCHEDULE:</td>
<td></td>
</tr>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>This Ordinance shall be effective upon its adoption and shall be enforceable ten (10) days after its publication as provided by law.</td>
</tr>
<tr>
<td>BACKGROUND/ADDITIONAL INFORMATION:</td>
<td>Ordinance No. 1605 attached.</td>
</tr>
</tbody>
</table>
ORDINANCE NO. 1605

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS, BE AMENDED BY REVISIONING SECTION 6.06.004 OF SAID CODE PROVIDING FOR FEES TO BE CHARGED AT THE CITY’S SANITARY LANDFILL; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

Section 6.06.004 of the Code of Ordinances of the City of Pampa; be amended so that such section shall read as follows:

“Sec. 6.06.004. Fees.

“(a) There shall be paid and collected from the owner or driver of any vehicle for the use of the sanitary landfill for the disposal of solid waste and rubbish a fee of $38.00 per ton, except as follows:

(1) Any resident of the City, upon providing proof with current water bill of such residency and for non-commercial disposal only:

All vehicles:  
Up to 1000 pounds per month:  No Charge
1000 pounds and over per month:  $38.00 per ton

(2) For any non-resident of the City and for non-commercial disposal only:

All vehicles:  $38.00 per ton

(3) Soils:  $38.00 per ton

(4) Sewer sludge:  $38.00 per ton

(5) Trees/Tree Limbs:  $38.00 per ton

(6) Business located within corporate limits disposing of locally generated grease trap slurry, car wash grit and septic tank contents:  $8.50 per hundred gallons

(7) Business located outside corporate limits disposing of grease trap slurry, car wash grit, and septic tank contents:  $12.00 per hundred gallons
(8) Small animals (e.g., dogs, cats): $38.00 per ton with a $25.00 minimum

(9) Concrete: $38.00 per ton

(10) Metal: $38.00 per ton

(11) Any item which may require special handling and not otherwise described herein: As quoted by the landfill superintendent

(12) Any specific Solid Waste Disposal Agreement approved by the City providing for other fees or providing for other waste or rubbish.

“(b) All fees required hereunder shall be paid in cash upon entry into the landfill and prior to the use thereof, unless other method of payment has been made by prior written agreement with the City.”

**Section 2.**

All rates set under Section 1 above shall be effective October 1, 2013.

PASSED AND APPROVED on its first reading this 10th day of September, 2013.

PASSED AND ADOPTED on its second and final reading this ____ day of September, 2013.

CITY OF PAMPA, TEXAS

By: Brad Pingel, Mayor

ATTEST:

Karen L. Price, City Secretary

APPROVED AS TO FORM:

Leland W. Waters, City Attorney
ITEM/PROJECT: ORDINANCE NO. 1606 – 2013-2014 OPERATING BUDGET

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider approving on first reading Ordinance No. 1606, an Ordinance of the City of Pampa adopting the 2013-2014 Operating Budget.

STAFF CONTACT: Richard Morris
Robin Bailey

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1606 attached.
ORDINANCE NO. 1606

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY’S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2013-2014 FISCAL YEAR.

WHEREAS, the budget, for the fiscal year beginning October 1, 2013, and ending September 30, 2014, was duly filed with the City Secretary and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1
That the appropriations for the fiscal year beginning October 1, 2013, and ending September 30, 2014, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City’s fiscal year 2013-2014 budget.

Section 2
That the budget is hereby approved in all respects and adopted as the City’s budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014.

Section 3
That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this the 10th day of September, 2013.

PASSED, APPROVED AND ADOPTED on second and final reading this the _____ day of September, 2013.

ATTEST:

Karen L. Price, City Secretary

By:

Brad Pingel, Mayor

CITY OF PAMPA, TEXAS

APPROVED AS TO FORM:

Leland W. Waters, City Attorney
AGENDA ITEM NO. 13

ITEM/PROJECT: PEDC 2013-2014 OPERATING BUDGET

MEETING DATE: SEPTEMBER 10, 2013

DESCRIPTION: Consider approving the Pampa Economic Development Corporations 2013-2014 Operating Budget.

STAFF CONTACT: Clay Rice

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Budget Information attached
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Pampa EDC Letter to Mayor Pingel and Commissioners
  • Pampa EDC Profit and Loss Budget 2013-2014
  • Budgeted Payroll Calculations

Board approval of Pampa EDC minutes on July 18, 2013

City of Pampa Sales Tax Receipts

Pampa Energy Center Proposed Budget Letter
  • Pampa Energy Center Profit and Loss Budget for 2013-2014

Las Pampas Square Proposed Budget Letter
  • Las Pampas Profit and Loss Budget for 2013-2014

Leading EDG Business Development Facilitation Project
  • Progress Report
July 30, 2013

Honorable Mayor Pingel and City Commissioners
P. O. Box 2499
Pampa, Texas 79066
2013-2014 Pampa EDC Proposed Budget

Dear Sirs and Madam:

Enclosed please find the proposed budget for Pampa EDC, Pampa Energy Center, LLC, and Las Pampas Square, LLC.

If our projections hold true, sales tax revenue will increase by less than 1% this year. Therefore, our projections for sales tax revenue are $1,400,000.00 in the next fiscal year.

We receive income from three loans:

- Tumbleweed Services $500.00 per month
- New Life Wellness Center $1,362.83 per month
- Cinema Four $2,525.51 per month

For an annual income from the loans of $52,660.08 this amount combined with our interest earned in checking and CD’s of $3,200.00, and proceeds from sales tax increases our revenue to $1,455,860.08

Projects and Grants in fiscal 2013 over $10,000.00 are as follows;

10/2012 Cinema Four $246,975.74
- Loan for digital equipment @ 4% for 10 years

09/2012 City of Pampa Grant to fund a cleanup project $250,000.00

11/2012 City of Pampa Grant to Hidden Hills Golf Course $50,000.00
- golf cart paths

02/2013 City of Pampa Grant for commercial demolition $20,000.00

04/2013 J & M Bagwell Properties Forgivable Loan $350,000.00
- Construction and repair of Pampa Mall Roof

08/2013 Gray Pampa Community Fund Grant $50,000.00
- Fund community projects and Job training scholarships

**Total 2012/2013 Funding** $966,975.74

As of our June Statement we have $1,258,648.82 in checking and $847,271.67 in C.D’s for a combined total of $2,105,920.49.
We will not be attending the wind show this year with our display. A decision was made by the High Ground of Texas to reduce the size of the show. Our budget has been reduced from $15,000.00 to $9,000.00. Our travel and meetings have also been reduced from $25,000.00 last year to $5,000.00.

We have experienced our first year as owners of Las Pampas Square, and our second year with Pampa Energy Center. Our Board of Directors and Staff have gone above and beyond to make sure the companies are managed successfully. We moved Debbie Winegeart to full time October 1, but did not hire a part time employee as planned. We are keeping the funds in our budget this year for that purpose. Our budget reflects these expenses. Although we added $100,000.00 from Pampa Energy Center to our budget last year we did not transfer funds to help with the expenses from personnel and office space.

Salaries for three full time employees are as follows:
- Rice to receive a merit increase to $91,950.00.
- Cota to receive a merit increase to $62,400.00.
- Winegeart to receive a merit increase to $32,450.00

Salary for one part time position is $12.00 per hour, $12,480.00 annually

We will continue with our agreement with David Dickerson of Peraclete Enterprises to help with accounting and training. David is in the office Fridays. Spencer McElhannon of Leading EDG continues to be a huge asset to our Community. His knowledge of small business development has helped the Pampa EDC to gain knowledge concerning prospective clients, and to put packages together that will be beneficial to both parties. The Leading EDG report is attached.

As you are aware we have relocated our office to 107 E. Foster. This allowed us a larger conference room, two new offices; Spencer and David use those offices, and a larger reception area.

We continue to follow our strategic plan, created in May 2012, with goals being met and reviewed. The strategic plan was a tremendous undertaking which involved the whole Community, we the EDC, City, County and Leaders of the Community working together as a team, we will work to meet all our goals and continue moving forward to make new ones.

Sincerely,

Gary Sutherland
President
Pampa EDC
# Pampa EDC

## Cash Budget for 2013-2014

### 2013-2014

<table>
<thead>
<tr>
<th>Budgeted</th>
<th>Description</th>
</tr>
</thead>
</table>

#### Income
- Checking account interest: 700.00 Estimate based on Actuals
- Interest-Savings, CDs: 2,500.00 Estimate based on Actuals
- Interest Income on Loans: 12,500.00 Estimate based on Actuals
- Principle Repayments on Loans: 40,160.08 Estimate based on Actuals
- Local Sales Tax: 1,400,000.00 Estimate based on Actuals

**Total Income/Cash: 1,455,860.08**

#### Personnel Expenses
- Salaries and Wages: 214,280.00 Determined by board on 7/18/13
- Car Allowance: 15,000.00 Determined by board on 7/18/13
- Retirement: 10,714.00 Determined by board on 7/18/13
- Payroll Taxes: 21,428.00 Determined by board on 7/18/13
- Health Insurance: 15,000.00 Determined by board on 7/18/13
- QB Payroll Services Fee: 558.00 Determined by board on 7/18/13

**Total Personnel Expenses: 276,980.00**

#### General Expenses
- Advertising: 20,000.00 Estimate based on Actuals
- Audit fees: 10,000.00 Estimate based on Actuals
- Communications: 15,000.00 Estimate based on Actuals
- Consulting Services: 49,000.00 Spencer $39,000 and NIRE $10,000
- Contract Services (Accounting): 50,000.00 David $49,000 and QB $1000
- Contract Services (Legal): 60,000.00 Estimate based on Attorney
- Depreciation & Amort: - Estimate based on Actuals
- Dues and Subscriptions: 7,500.00 Estimate based on Actuals
- Insurance: 15,000.00 Estimate based on Actuals
- Interest Expense: - Estimate based on Actuals
- Office Rent: 20,400.00 Estimate based on Actuals
- Operating Supplies (Office): 15,000.00 Supplies and two new computers
- Postage and Freight: 500.00 Estimate based on Actuals
- Printing Expense: 1,000.00 Estimate based on Actuals
- Professional Development: 5,000.00 IEDC Classes
- Projects & Grants < 10,000: 100,000.00 Estimate based on Actuals
- Projects & Grants > 10,000: 750,000.00 Estimate based on Actuals
- Trade Shows: 7,500.00 Estimate based on Actuals
- Wind Show: 9,000.00 Estimate based on Actuals
- Office Remodel: -
- Travel and Meetings: 5,000.00 Estimate based on Actuals

**General Expenses & Personnel: 1,416,880.00**

**Net Income/Cash Available: 38,980.08**
Budgeted Payroll Calculations

Salaries and Wages

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Rate</th>
<th>Pay Periods</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay</td>
<td>91,950</td>
<td>$3,536.54</td>
<td>26</td>
<td>3,536.54</td>
</tr>
<tr>
<td>Kathy</td>
<td>62,400</td>
<td>$2,400.00</td>
<td>26</td>
<td>2,400.00</td>
</tr>
<tr>
<td>Debbie</td>
<td>32,450</td>
<td>$1,248.08</td>
<td>26</td>
<td>1,248.08</td>
</tr>
<tr>
<td>New Employee</td>
<td>12,480</td>
<td>$12 * 20 hours * 52 weeks</td>
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<td></td>
</tr>
<tr>
<td>Other/Bonuses</td>
<td>15,000</td>
<td></td>
<td></td>
<td>15,000</td>
</tr>
<tr>
<td><strong>Total Salaries &amp; Wages</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>214,280</strong></td>
</tr>
</tbody>
</table>

Payroll Taxes (9.5%)  
21,428 Salaries & Wages * 10%

Car Allowance

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Rate</th>
<th>Pay Periods</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay</td>
<td>7,000</td>
<td>$269.23</td>
<td>26</td>
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<tr>
<td>Kathy</td>
<td>5,000</td>
<td>$192.31</td>
<td>26</td>
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<tr>
<td>Debbie</td>
<td>3,000</td>
<td>$115.38</td>
<td>26</td>
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<tr>
<td>Other 1</td>
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<tr>
<td>Other 2</td>
<td></td>
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<td>-</td>
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<tr>
<td><strong>Total Car Allowance</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>15,000</strong></td>
</tr>
</tbody>
</table>

Retirement (5%)  
10,714 Wages X 5.0%

QB Payroll Costs  
558 $8 * 26 pay periods + $350 annual fee

Health Insurance  
15,000 To be Reimbursed to Employees

Total Payroll Expenses  
276,980 Sum of the above
# Pampa EDC

**Cash Budget for 2013-2014**

<table>
<thead>
<tr>
<th>Income</th>
<th>2012-2013 Actual 8 mo's</th>
<th>2012-2013 Projected</th>
<th>2012-2013 Budgeted</th>
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<tbody>
<tr>
<td>Checking account interest</td>
<td>471.16</td>
<td>706.74</td>
<td>500.00</td>
</tr>
<tr>
<td>Interest-Savings, CDs</td>
<td>1,651.03</td>
<td>2,476.55</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Interest Income on Loans</td>
<td>8,302.57</td>
<td>12,453.86</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Principle Repayments on Loans</td>
<td></td>
<td></td>
<td>100,000.00</td>
</tr>
<tr>
<td>Local Sales Tax</td>
<td>922,598.93</td>
<td>1,402,000.00</td>
<td>1,400,000.00</td>
</tr>
<tr>
<td><strong>Total Income/Cash</strong></td>
<td>933,023.69</td>
<td>1,417,637.14</td>
<td>1,513,000.00</td>
</tr>
</tbody>
</table>

| Personnel Expenses                                                      |                        |                     |                    |
| Salaries and Wages                                                      | 108,322.73             | 162,484.10          | 207,080.00         |
| Car Allowance                                                          | 9,519.19               | 14,278.79           | 15,000.00          |
| Retirement                                                             | 6,174.79               | 9,262.19            | 10,354.00          |
| Payroll Taxes                                                          | 9,846.50               | 14,769.75           | 19,672.60          |
| Health Insurance                                                       |                         | 10,000.00           | 15,000.00          |
| QB Payroll Services Fee                                                | 385.74                 | 578.61              | 558.00             |
| **Total Personnel Expenses**                                           | 134,248.95             | 211,373.43          | 267,664.60         |

| General Expenses                                                        |                        |                     |                    |
| Advertising                                                             | 19,557.13              | 29,335.70           | 25,000.00          |
| Audit fees                                                             | 12,900.00              | 12,900.00           | 15,000.00          |
| Communications                                                          | 9,384.94               | 14,077.41           | 10,000.00          |
| Consulting Services                                                     | 50,168.30              | 50,168.30           | 65,000.00          |
| Contract Services (Accounting)                                         | 14,600.00              | 21,900.00           | 45,000.00          |
| Contract Services (Legal)                                              | 8,109.43               | 12,164.15           | 35,000.00          |
| Depreciation & Amort                                                   | 3,169.44               | 4,754.16            | -                  |
| Dues and Subscriptions                                                 | 3,785.00               | 5,677.50            | 10,000.00          |
| Insurance                                                              | 7,392.76               | 8,000.00            | 6,000.00           |
| Interest Expense                                                       |                         |                     |                    |
| Office Rent                                                             | 8,100.00               | 14,900.00           | 15,000.00          |
| Operating Supplies (Office)                                            | 8,006.53               | 9,000.00            | 10,000.00          |
| Postage and Freight                                                    | 305.00                 | 457.50              | 500.00             |
| Printing Expense                                                       | 957.50                 | 1,000.00            | 1,000.00           |
| Professional Development                                               | 657.63                 | 986.45              | 10,000.00          |
| Projects & Grants < 10,000                                              |                         |                     | 100,000.00         |
| Projects & Grants > 10,000                                              | 966,975.74             | 966,975.74          | 750,000.00         |
| Trade Shows                                                            | 1,096.86               | 1,645.29            | 15,000.00          |
| Wind Show                                                              | 9,299.93               | 9,299.93            | 15,000.00          |
| Office Remodel                                                         | 33,086.30              | 33,086.30           | 75,000.00          |
| Travel and Meetings                                                    | 9,447.12               | 9,447.12            | 25,000.00          |
| **General Expenses & Personnel**                                       | 1,301,248.56           | 1,417,148.96        | 1,495,164.60       |

**Net Income/Cash Available**                                            | (368,224.87)           | 488.18              | 17,835.40          |
PAMPA ECONOMIC DEVELOPMENT CORPORATION
Board of Directors Meeting
Minutes from
July 18, 2013

PRESENT: Cay Warner, Gary Sutherland, Glennette Goode, Bill Bridges, Bill Roy, Bob Williams and Ken May

ABSENT: None

ALSO PRESENT: Vanessa Buzzard, Kathy Cota and Clay Rice

CALL TO ORDER: President Sutherland called the meeting to order at 4:05 p.m.

Warner opened the meeting with prayer

Minutes
A motion was made by Board Member Bridges to approve the minutes of the June 20, 2013 meeting, Warner seconded, with each Board Member voting AYE, the motion carried.

Citizens Forum
There were no public comments during this meeting.

Report from Clay Rice, Executive Director
Rice reported on these items:
Calendar – Pampa EDC will host a High Ground of Texas marketing meeting on Thursday, July 25, at the Pampa EDC office.
NIRE – Clay attended a SWIFT Facility Commissioning in Lubbock July 9th. At that time Mark Harral was introduced as the new CEO.

Jeffersis Enterprises Forgivable Loan
The Jeffersis have met their obligation for new full time employees added to their company for the forgivable loan. The $10,000.00 remainder of the note will be forgiven.

New Life Wellness Center Forgivable Loan
The agreement for the addition of full time employees was not met in the first year of the forgivable loan. Therefore there will be no discount given on the note at this time.

Goode presented the Treasurer’s Report

Cota presented the 2013 – 2014 Proposed Budget

Discussion was held concerning the need for a long term business plan for all three companies.

Executive Session
The Board of Directors met in closed session at 6:45 p.m., in accordance with Texas Government Code, Subchapter D, Section 551.074 and Section 551.087.
Open Session
President Sutherland reconvened the Board in open session at 8:25 p.m.

A motion was made by Board member May to approve the proposed 2013-2014 budget as presented;
- Rice to receive a Performance Bonus in the amount of $6,200.00
- Cota to receive a Performance Bonus in the amount of $4,200.00
- Winegeart to receive a Performance Bonus in the amount of $2,200.00
  - All performance bonuses to be given in 2012-2013 fiscal budget.
Bridges seconded, with each Board Member voting AYE, the motion carried.

A motion was made by Board Member May to approve the subordination agreement from Happy State Bank with J & M Bagwell Properties and Pampa EDC, Williams seconded, with each Board Member voting AYE, the motion carried.

Date and time of next meeting
The next scheduled meeting for the Pampa EDC will be August 15, 2013 at 4:00 p.m. at 107 E. Foster, Pampa, Texas.

Adjournment
With no further business on the agenda Goode made a motion to adjourn at 8:30 p.m. May seconded, with each Board Member voting AYE the motion carried.

Gary Sutherland, President

Kathy Cota, Assistant Director
| Month       | 1-3-00 | 7-1997 | 1-3-98 | 7-1998 | 1-3-99 | 7-1999 | 1-3-00 | 7-2000 | 1-3-01 | 7-2001 | 1-3-02 | 7-2002 | 1-3-03 | 7-2003 | 1-3-04 | 7-2004 | 1-3-05 | 7-2005 | 1-3-06 |
|------------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|-------|--------|
| 10,000     | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 5,000      | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 2,000      | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 1,000      | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 500        | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 250        | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |
| 100        | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   | 0.00  | 0.00   |

**Taxes:**

- **Total:**
- **Sales:**
- **Property:**
- **City:**
- **Other:**

**Notes:**

- July 2013 Sales Tax Receipts
- City of Pampa EDC

---

**Legend:**

- 12-months over last year
The proposed budget for 2013-2014 is attached.

Income from activities at the Pampa Energy Center continues to grow. Our tenants at the site are Flogistix, which moved to a larger building to increase their employees and production. DuPree Logistics, Enbridge, and G2X. G2X is in the process of construction on the methanol plant. Enbridge is extending rail at the site.

Our income for 9 months of operation this year is $678,942.00. Our total expenses for the last 9 months are $507,035.00 for a net operating income of $171,906.00.

Our proposed income for the coming year budget is $2,256,365.00 which includes $1,545,000.00 from demolition of the coal plant, rents, and $100,000.00 from an Enbridge escrow account.

Our proposed expenses of $1,340,457.00 include property tax that was reduced due to tenants paying their share at the site.

Our net income is estimated at $915,908.00.

Our Board Members, Ken May, Glennette Goode, Gary Sutherland, Kathy Cota, Clay Rice, and Counsel, Vanessa Buzzard have worked tirelessly with Open Range Operating and Management to bring tenants to the site. We still have a tremendous amount of work to be done, but are very proud of what has been accomplished to date.
<table>
<thead>
<tr>
<th>Income</th>
<th>Budget 2013-2014</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demolition Revenue</td>
<td>1,545,000</td>
<td>Universal Wrecking</td>
</tr>
<tr>
<td>Insurance Income</td>
<td>33,600</td>
<td>from OROM</td>
</tr>
<tr>
<td>Gas &amp; Oil Royalty</td>
<td>20,000</td>
<td>Leases</td>
</tr>
<tr>
<td>Ag Land</td>
<td>9,525</td>
<td>Leases</td>
</tr>
<tr>
<td>Transload Facility-Dupree</td>
<td>24,000</td>
<td>$2,000 * 12</td>
</tr>
<tr>
<td>Flogistix</td>
<td>132,000</td>
<td>$11,000 * 12</td>
</tr>
<tr>
<td>G2X</td>
<td>300,000</td>
<td>$25,000 * 12</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>1,600</td>
<td>Estimate based on Actuals</td>
</tr>
<tr>
<td>Sale of Hay/Grain</td>
<td>4,000</td>
<td>Estimate based on Actuals</td>
</tr>
<tr>
<td>Tenant Utility Payments</td>
<td>86,640</td>
<td>from OROM</td>
</tr>
<tr>
<td>Enbridge (Escrow)</td>
<td>100,000</td>
<td>Estimate based on Actuals</td>
</tr>
<tr>
<td><strong>Total Income/Cash</strong></td>
<td><strong>2,256,365</strong></td>
<td>Sum</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expense</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Fees</td>
<td>19,200</td>
<td>Estimate based on Actuals</td>
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<tr>
<td>Gas Prod Other Fee</td>
<td>700</td>
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<tr>
<td>Gas &amp; Oil Production Tax</td>
<td>1,400</td>
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<td>Total Insurance</td>
<td>18,000</td>
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<td>Legal Fees</td>
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<tr>
<td>Audit Fees</td>
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<td>Estimate</td>
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<tr>
<td>Permit for Pipeline</td>
<td>1,800</td>
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<tr>
<td>Total Property Tax</td>
<td>50,000</td>
<td>Estimate based on Actuals</td>
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<tr>
<td>Office/Vehicle Expenses</td>
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<td>Estimate based on Actuals</td>
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<tr>
<td>Rail Modification</td>
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<tr>
<td>Operating Expenses</td>
<td>610,512</td>
<td>from OROM</td>
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<tr>
<td>Plant Management Costs</td>
<td>202,800</td>
<td>from OROM</td>
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<tr>
<td><strong>Total Expense</strong></td>
<td><strong>1,370,457</strong></td>
<td>Sum</td>
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<tr>
<td><strong>Net Income/Cash</strong></td>
<td><strong>885,908</strong></td>
<td>Net</td>
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## Pampa Energy Center
### OROM 2014 Budget

<table>
<thead>
<tr>
<th></th>
<th>OROM Budget 2013-2014</th>
<th>Plant Mgt Expense</th>
<th>Operating Expense</th>
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<tr>
<td><strong>Reimbursable</strong></td>
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<tr>
<td>Operators Fee</td>
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<td>Insurance</td>
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<tr>
<td>Facility Manager</td>
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<tr>
<td>Consulting Services</td>
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<tr>
<td><strong>Operating Costs</strong></td>
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<tr>
<td>Salaries Expense</td>
<td>212,160</td>
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<tr>
<td>Payroll Taxes</td>
<td>81,120</td>
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<tr>
<td>Insurance-Employee</td>
<td>55,800</td>
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<tr>
<td>Insurance-Worker's Comp</td>
<td>14,400</td>
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<tr>
<td>10% Markup on Operating</td>
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<tr>
<td><strong>Variable Costs</strong></td>
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</tr>
<tr>
<td>Chemicals - Water Treatment</td>
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<tr>
<td>Sewer &amp; Water</td>
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<td>10,800</td>
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<tr>
<td>Electrical</td>
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<tr>
<td>Vehicles Expense</td>
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<tr>
<td>10% Markup on Variable</td>
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<td>13,800</td>
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<tr>
<td><strong>Maintenance Expenses</strong></td>
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</tr>
<tr>
<td>Buildings &amp; Grounds</td>
<td>34,500</td>
<td>34,500</td>
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</tr>
<tr>
<td>Land Application Facility</td>
<td>7,800</td>
<td>7,800</td>
<td></td>
</tr>
<tr>
<td>Total Bal of Plant</td>
<td>7,800</td>
<td>7,800</td>
<td></td>
</tr>
<tr>
<td>10% Markup on Maintenance</td>
<td>5,010</td>
<td>5,010</td>
<td></td>
</tr>
<tr>
<td><strong>Site Administrative</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Supplies</td>
<td>1,800</td>
<td>1,800</td>
<td></td>
</tr>
<tr>
<td>Postage &amp; Delivery</td>
<td>900</td>
<td>900</td>
<td></td>
</tr>
<tr>
<td>Printing &amp; Reproduction</td>
<td>1,200</td>
<td>1,200</td>
<td></td>
</tr>
<tr>
<td>Internet</td>
<td>3,600</td>
<td>3,600</td>
<td></td>
</tr>
<tr>
<td>AT&amp;T</td>
<td>7,200</td>
<td>7,200</td>
<td></td>
</tr>
<tr>
<td>10% Mark up</td>
<td>1,470</td>
<td>1,470</td>
<td></td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Mall Management</strong></td>
<td>813,312</td>
<td>610,512</td>
<td>202,800</td>
</tr>
</tbody>
</table>
Red Deer Creek Crossing was purchased by Pampa Energy Center June 16, 2012. The name was changed to Las Pampas Square.

Open Range Operating and Management was hired as our manager of the Square.

Five Board Members represent the overall management of the Square. They are Ken May, President, Gary Sutherland, Vice President, Glennette Goode, Vice President, Clay Rice, Vice President and Kathy Cota, Secretary/Treasurer.

Board meetings are held at least twice a month with Open Range.

After closing we took over the lease of Enbridge from Panhandle Sky and completed the renovation. Enbridge is in the old Alco building to the North of the Square. We have a seven year lease with them.

Our main focus has been to replace electrical, plumbing, roofs and HVAC to a complex that was over 50 years old and neglected for the past 20 to 25 years. This is quite an undertaking and is very expensive.

Along with the major renovating we have added Pampa Sleep Source, Totally Polished Nails and Gifts, I Nails, Pampa ISD Storage, Steele’s, Pritchett Active Drug Screening and our newest renovation of the old Dunlap’s store for Bealls. We are in the process of renovating a building for Verona’s Italian Bistro. We are in negotiations with two new tenants at the square and expansion by an existing tenant.

The Las Pampas Square budget reflects three notes with First Bank Southwest.

1. $3,000,000.00 for a term of 10 years at 4% interest. Monthly installments of $30,456.44
   - The balance on this loan is $2,731,658.53
2. $670,000.00 with interest paid quarterly, principal due June 13, 2014. The note was refinanced in June for another 12 months.
3. A loan in the amount of $500,000.00 has been taken out to complete the renovation for Bealls and the build out of Verona’s. The 3 million dollar loan and this loan will have a combined payment of approximately $30,500.00 a month.

We receive approximately $53,647.00 in rent each month. This is an increase of 26.49% or an increase of $11,235.00 per month from when we purchased the property.

Our current goals for the Square are a new sign, painting the outside, landscaping and repair to the sidewalks and parking.
### Las Pampas, LLC
### Cash Budget for 2013-2014

<table>
<thead>
<tr>
<th>Budget</th>
<th>2013-2014</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rents/CAM fees</td>
<td>643,770</td>
<td>OROM $53,647.50 * 12</td>
</tr>
<tr>
<td>Tenant Utility Payments</td>
<td>38,400</td>
<td>OROM $3,200 * 12</td>
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<tr>
<td><strong>Total Income</strong></td>
<td><strong>682,170</strong></td>
<td>Sum</td>
</tr>
<tr>
<td><strong>Expense</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting Fees</td>
<td>1,000</td>
<td>Estimate</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>5,000</td>
<td>Estimate</td>
</tr>
<tr>
<td>Insurance</td>
<td>20,400</td>
<td>$1,700 * 12</td>
</tr>
<tr>
<td>Interest expense Ln #1 &amp; #3</td>
<td>128,000</td>
<td>$3.20 MM @ 4%</td>
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<tr>
<td>Interest expense Ln#2</td>
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<td>$0.67 MM @ 4%</td>
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<tr>
<td>Legal Fees</td>
<td>15,000</td>
<td>Estimate</td>
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<tr>
<td>Property Tax</td>
<td>46,000</td>
<td>Estimate</td>
</tr>
<tr>
<td>Operating Expense</td>
<td>112,552</td>
<td>From OROM</td>
</tr>
<tr>
<td>Mall Management</td>
<td>171,480</td>
<td>From OROM</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>526,232</strong></td>
<td>Sum</td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td><strong>155,938</strong></td>
<td>Net</td>
</tr>
<tr>
<td><strong>Cash In/(out)</strong></td>
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<td></td>
</tr>
<tr>
<td>FBSW Ln #3</td>
<td>500,000</td>
<td>New Loan</td>
</tr>
<tr>
<td>Principal Payments Loan #1 &amp; #3</td>
<td>(245,477)</td>
<td>Principal Payments on $3.2 MM Loan</td>
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<tr>
<td>LH Improvements</td>
<td>(35,000)</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>219,523</strong></td>
<td>Sum</td>
</tr>
<tr>
<td>Net Income</td>
<td>155,938</td>
<td></td>
</tr>
<tr>
<td>Total cash in/(out)</td>
<td>219,523</td>
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</tr>
<tr>
<td><strong>Total cash</strong></td>
<td><strong>375,461</strong></td>
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</tr>
<tr>
<td>Verona's estimate build out</td>
<td>(400,000)</td>
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<tr>
<td>Total Cash</td>
<td>375,461</td>
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<tr>
<td><strong>Net Cash Needed</strong></td>
<td>(24,539)</td>
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## Las Pampas, LLC
### Cash Budget for 2013-2014

<table>
<thead>
<tr>
<th>Mall Management</th>
<th>OROM Budget 2013-2014</th>
<th>Mall Mgt Expense</th>
<th>Operating Expense</th>
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</thead>
<tbody>
<tr>
<td>Operators Fee</td>
<td>20,004</td>
<td>20,004</td>
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<tr>
<td>Manager</td>
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<tr>
<td>Consulting Services</td>
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<tr>
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<tr>
<td>Building &amp; Grounds</td>
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<tr>
<td>Electrical</td>
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<tr>
<td>Natural Gas</td>
<td>2,100</td>
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<tr>
<td>Office Supplies</td>
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<tr>
<td>Salaries Expense</td>
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<tr>
<td>Payroll Taxes</td>
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<td>9,600</td>
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<tr>
<td>Sewer &amp; Water</td>
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<td>3,600</td>
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<td>Telephone AT&amp;T</td>
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<tr>
<td>Vehicles Expense</td>
<td>600</td>
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<tr>
<td>Landscaping</td>
<td>-</td>
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</tr>
<tr>
<td>Postage &amp; Delivery</td>
<td>900</td>
<td></td>
<td>900</td>
</tr>
<tr>
<td>Printing &amp; Reproduction</td>
<td>600</td>
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<td>600</td>
</tr>
<tr>
<td>10% Mark up</td>
<td>17,148</td>
<td>17,148</td>
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<tr>
<td>Other ??</td>
<td>-</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Mall Management</strong></td>
<td>284,032</td>
<td>112,552</td>
<td>171,480</td>
</tr>
</tbody>
</table>
Progress Report

To

Pampa EDC

LEADING EDG

Business Development Facilitation Project

July 18, 2013

Period: July 2012 thru June 2013

Contract days for period: 52 days

New Client Engagements: July 2012 - 3

Aug 2012 - 9

Sep 2012 - 7

Oct 2012 - 2

Nov 2012 - 1

Dec 2012 - 1

Jan 2013 - 3

Feb 2013 - 2

Mar 2013 - 4

Apr 2013 – 1

May 2013 – 2

Jun 2013 – 4
Total New Client Engagements: 39

Job Creation Through June 2013:

Of the 39 engagements 10 produced jobs. Of the 10 businesses that produced jobs the breakdown is as follows:

- 8 Business produced 1 job = 8 jobs
- 2 Business produced 2 jobs = 4 jobs

Total jobs produced = 12 jobs

Average jobs produced per engagement 12/39 = .31 jobs/engage.

The business purpose for the 31 engagements breaks out as follows:

- Business ownership transfer - 2 businesses
- New Business Startup - 25 businesses
- Existing Business Assistance - 12 businesses

Total direct consulting hours - 119.5 hours

Ave. hours engaged per contract day - 3.0 hours

Respectfully Submitted,

Spencer McElhannon

Business Development Facilitator

Leading EDG, LLC