Special Meeting of the:

Pampa City Commission
September 26, 2014
4:00 p.m.

City of Pampa
201 W. Kingsmill St.
P.O. Box 2499
Pampa, Texas  79066-2499
Phone: 806-669-5750
Fax: 806-669-5767
CITY OF PAMPA
CITY COMMISSION AGENDA
SPECIAL MEETING

John Studebaker, Commissioner Ward 1  Brad Pingel, Mayor
Chris Porter, Commissioner Ward 2  Richard Morris, City Manager
Robert Dixon, Commissioner Ward 3  Karen Price, City Secretary
Karen McLain, Commissioner Ward 4  Leland Waters, City Attorney
Shane Stokes, Asst. City Manager

Notice is hereby given of a SPECIAL MEETING of the City Commission of the City of Pampa to be held on FRIDAY, SEPTEMBER 26, 2014 at 4:00 p.m. at City Hall – City Commission Chamber, Third Floor, 201 W. Kingsmill, Pampa, Texas, for the purpose of considering the following agenda items.

All agenda items are subject to action. The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

CALL TO ORDER

PUBLIC COMMENTS:
Citizens who have signed a card to speak to the City Commission will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Commission members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy. Citizens are limited to three (3) minutes for their presentation to the City Commission.

AUTHORIZATIONS BY CITY COMMISSION

1. Consider adopting on second and final reading Ordinance No. 1624, an Ordinance of the City of Pampa adopting its Operating Budget for the 2014-2015 Fiscal Year.

This budget will raise less revenue from property taxes than last year’s budget by an amount of $174,474, which is a 5.73 percent decrease from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is $9,793.10

2. Consider approving on first reading Ordinance No. 1625, an Ordinance of the City of Pampa setting a tax rate of $0.621027 on each $100.00 valuation of property for the 2014-2015 fiscal year and levying an Ad Valorem Tax rate on all property subject to taxation within the City of Pampa.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 1.83 PERCENT AND WILL RAISE TAXES ON THE AVERAGE HOME TO APPROXIMATELY $315.54.
3. Consider adopting on second and final reading Ordinance No. 1626, an Ordinance of the City of Pampa adopting an Amended Water Conservation and Drought Contingency Plan.

ADJOURNMENT

CERTIFICATION

I certify that the above Agenda was posted on the outside officially designated bulletin board in front of City Hall, facing Kingsmill, a place convenient and readily accessible to the general public at all times and said Agenda was posted on TUESDAY, SEPTEMBER 23, 2014 before 4:00 P.M. and remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Karen L. Price, City Secretary

ASSESSIBILITY STATEMENT

In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Karen Price, City Secretary, at 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.

AGENDA REMOVAL NOTICE

This public notice was removed from the official designated bulletin board at 201 W. Kingsmill, Pampa City Hall on the following date and time:

Date: ___________________________ Time: ___________________________

By: _______________________________________________________________

MEETING DATE: September 26, 2014

DESCRIPTION: Consider adopting on second and final reading Ordinance No. 1624, an Ordinance of the City of Pampa adopting its Operating Budget for the 2014-2015 Fiscal Year.

STAFF CONTACT: Robin Bailey

FINANCIAL IMPACT: This budget will raise less revenue from property taxes than last year’s budget by an amount of $16,412, which is a 0.437 percent decrease from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is $9,793.10.

SOURCE OF FUNDS: Ad Valorem Tax

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1624 attached.
ORDINANCE NO. 1624


WHEREAS, the budget, for the fiscal year beginning October 1, 2014, and ending September 30, 2015, was duly filed with the City Secretary Office on August 15, 2014 and presented to the City Commission by the City Manager and a public hearing was caused to be given by the City Commission; and

WHEREAS, the City Commission subsequently amended Resolution R-14-006, and based thereon, the budget was revised;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1

That the appropriations for the fiscal year beginning October 1, 2014, and ending September 30, 2015, for the support of the general government of the City of Pampa, Texas, be fixed and determined for said terms in accordance with the expenditures as shown in the City’s fiscal year 2014-2015 budget.

Section 2

That this budget is hereby approved in all respects and adopted as the City’s budget for the fiscal year beginning October 1, 2014, and ending September 30, 2015.

Section 3

That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City.

PASSED AND APPROVED on first reading this the 23rd day of September, 2014.

PASSED, APPROVED AND ADOPTED on second and final reading this the 26th day of September, 2014.

ATTEST:

Karen L. Price, City Secretary

By:

Brad Pingel, Mayor

APPROVED AS TO FORM:

Leland W. Waters, City Attorney

CITY OF PAMPA, TEXAS
AGENDA ITEM NO. 2

ITEM/PROJECT: ORDINANCE NO. 1625-SETTING 2014-2015 TAX RATE

MEETING DATE: September 26, 2014

DESCRIPTION: Consider approving on first reading Ordinance No. 1625, an Ordinance of the City of Pampa setting a tax rate of $0.621027 on each $100.00 valuation of property for the 2014-2015 fiscal year and levying an Ad Valorem Tax rate on all property subject to taxation within the City of Pampa.

STAFF CONTACT: Robin Bailey

FINANCIAL IMPACT:

SOURCE OF FUNDS: Ad Valorem Tax Levy

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1625 attached.
ORDINANCE NO. 1625

AN ORDINANCE SETTING A TAX RATE OF $0.621027 ON EACH $100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2014-2015; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2014, through September 30, 2015, under Ordinance No. 1624, adopted on its second and final reading on September 26, 2014; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of $0.621027 on each $100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1. Findings

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

Section 2. Tax Rate and Levy

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2014-2015 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of $0.621027 on each $100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

(1) For the maintenance and operation of the general government (“General Fund”), $0.477337 on each $100.00 valuation of property; and
AGENDA ITEM NO. 3

ITEM/PROJECT: ORDINANCE NO. 1626-AMENDING WATER CONSERVATION & DROUGHT CONTINGENCY PLAN

MEETING DATE: September 26, 2014

DESCRIPTION: Consider adopting on second and final reading Ordinance No. 1626, an Ordinance of the City of Pampa adopting an Amended Water Conservation and Drought Contingency Plan.

STAFF CONTACT: Donny Hooper
Jil Arias

FINANCIAL IMPACT: SOURCE OF FUNDS: START/COMPLETION SCHEDULE: RECOMMENDED ACTION:

BACKGROUND/ADDITIONAL INFORMATION: Ordinance No. 1626 attached.
ORDINANCE NO. 1626

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, PROVIDING THAT ORDINANCE NO. 1342 ADDING DIVISION 3 OF ARTICLE II OF CHAPTER 20 TO THE CODE OF ORDINANCES ADOPTING A DROUGHT CONTINGENCY PLAN, AS AMENDED BY ORDINANCE NO. 1374 AND ORDINANCE NO. 1563, BE AMENDED TO ADOPT A WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN; AND PROVIDING FOR SEVERABILITY;

WHEREAS, the City of Pampa, Texas, adopted Ordinance No. 1342 on final reading on January 25, 2000, adopting a drought contingency plan for said City; and

WHEREAS, the City of Pampa, Texas, adopted Ordinance No. 1374 on an emergency basis on February 12, 2002; and

WHEREAS, the City of Pampa, Texas adopted Ordinance No. 1563 on an emergency basis on February 28, 2012; and

WHEREAS, Section 11.1271 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality require all water supply systems in Texas to prepare a water conservation plan; and

WHEREAS, Section 11.1271(c) of the Texas Water Code requires that all water supply systems in Texas include specific, quantified 5-year and 10-year targets for water savings in their water conservation plan and the entity preparing the plan shall establish the targets; and

WHEREAS, Section 11.1272 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality require all water supply systems in Texas to prepare a drought contingency plan;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.

That the Division 3, Article II of Chapter 20 of the Code of Ordinances of the City of Pampa be amended to read as follows:

“Division 3. Water Conservation and Drought Contingency Plan

Sec. 20-60. The Plan. That the City of Pampa, Texas, Water Conservation and Drought Contingency Plan attached hereto as Exhibit “A” and made a part thereof for all purposes be, and the same is hereby, adopted as the official policy of the City.”
WATER CONSERVATION
AND
EMERGENCY WATER DEMAND
MANAGEMENT PLAN

CITY COMMISSION

Brad Pingel ------------------------------------------------------------- Mayor
John Studebaker-------------------------------------------------------- Ward 1
Karen McLain --------------------------------------------------------- Ward 2
Robert Dixon ---------------------------------------------------------- Ward 3
Chris Porter ----------------------------------------------------------- Ward 4

CITY ADMINISTRATION

Richard Morris-------------------------------------------------------- City Manager
Shane Stokes---------------------------------------------------------- Assistant City Manager
Donny Hooper---------------------------------------------------------- Director of Public Works
Gary Turley----------------------------------------------------------- OMI/Water Treatment Plant Operators

Prepared By:
City of Pampa
Director of Public Works
PO Box 2499
Pampa, TX  79066
806-669-5750

Revised 09/23/2014
1.0 INTRODUCTION

This water conservation plan explains the actions the City of Pampa will take to implement a water conservation program. The objective of the water conservation program is to reduce the quantity of water required within the service area by implementing efficient water use procedures.

There are many benefits to water conservation, including:

° reducing capital and operating costs for water and wastewater systems;
° postponing the need for new or expanded water or wastewater systems;
° reducing demand on limited water supplies, thereby making them available for future use;
° reducing peak demand on water treatment and distribution systems;
° drought-proofing water systems so that rationing, such as restricted lawn watering, can be avoided, or the need for such measures reduced;
° reducing wastewater flow to wastewater treatment facility and reducing the potential for water pollution;
° saving citizens’ money on their utility bills through reduced water use and associated reductions in energy use.

1.1 Planning Area and Project

The City of Pampa (the City) is located east of Amarillo in the Texas Panhandle. The City of Pampa provides water for City residences and some residences and business located outside of the city limits.

1.2 Utility Evaluation Data

Appendix A contains the TWDB’s Survey of Ground and Surface Water Use. The information on this survey provides a consistent format of the information and data needed to develop the Water Conservation and Emergency Water Demand Management Plan (the Plan). The data provides the information needed to establish conservation goals.

1.3 Goals of the Program

1.3.1 Long Term Conservation Plan

To develop a long-term water conservation plan, needs must be identified and goals established. A water system awareness program will be required to determine unaccounted-for water volumes and probable causes of losses. Peak, maximum days, and average water usage information will be monitored in addition to per capita usage.

1.3.2 Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Pampa by means of a Public Meeting. Meeting was advertised by media, public television and posting of agenda.
1.3.3. Public Education
The City of Pampa will periodically provide the public with information about the Plan, including conditions under which Plan is to be initiated or terminated. Information will be provided to public by media, utility bill notices or television notices.

1.3.4. Coordination with Regional Planning Groups
The City of Pampa is located within the Panhandle Ground Water Conservation District and receives surface water from the Canadian River Municipal Water Authority. The Regional Water Planning Group A is working with the TWDB and the above mentioned groups on a Regional Plan. A copy of this plan has been provided to all planning groups.

1.3.5 5- and 10-Year Goals for Water Savings
In the 5 years preceding this plan (2009-2013), the City of Pampa historically averaged a water loss of 15%. This includes unaccounted sources such as water main breaks, fire protection, hydrant flushing, as well as systemic accounting errors. The Plan sets a goal of a reduction in loss to 12% (22 gpcd) in 5 years and 10% (18 gpcd) in 10 years. Monitoring of these goals will be accomplished via an Annual Water Audit submitted to the TWDB.
2.0 WATER CONSERVATION PLAN

2.1 Education and Information

The City will promote water conservation by informing the public of methods to conserve water. The overall public education program will be divided into three segments: a first-year program, a long-term program, and a new customer program.

A. First-Year Program

The first-year program will include the distribution of educational materials including brochures and/or newsletters. The first information to be distributed will explain the water conservation program. This initial distribution will be accompanied by a newspaper featured article.

The educational materials and news releases will promote water conservation by informing the water users about ways to save water inside homes, in landscaping and lawn uses, and in recreational uses.

B. Long-Term Program

The long-term program will include annual distribution of educational materials and new releases corresponding to peak demand periods. The new releases will be used to provide information on water conservation practices, encourage water conservation and report progress on achieving the City’s water conservation goals. Other news releases may be used if conditions warrant.

C. New Customer Program

New customers will receive conservation education material designed by the City that describes general conservation information when they apply for service. These customers will then be included in the first-year or long-term program as appropriate.

2.2 Universal Metering and Repair and Replacement

A water meter replacement program is on going in the City of Pampa. It is currently setup on a 10 year change out program to ensure the accuracy of the meters.

2.3 Means of Implementation and Enforcement

The City Manager of Pampa or a duly appointed representative will act as the Administrator of the Water Conservation Plan. The Administrator will be charged with the execution and implementation of the Plan and be responsible for maintaining all records and information.

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The City will also provide the following documents to implement the Water Conservation Plan:

- An Ordinance adopting this Water Conservation Plan.
- Adopted ordinance to implement the legal document necessary to enforce this Water Conservation Plan.
- A City committee to review impact and revision to the Water Conservation Plan. This committee consists of City Management and Directors.

### 2.4 Pressure Reduction

Pressure is the force which determines how much water can pass through a given faucet, valve, pipe, or hole in a given time. For example, tests for one type of faucet showed that flow rates through the faucet opened at a constant setting varied from 3.0 to 5.6 gallons per minute at 80 psi. From this example, it is obvious that pressure reduction will help save water by reducing the amount of water that will flow through an opened valve or faucet in a given time. Pressure reduction also saves water by reducing excessive mechanical stress on plumbing fixtures and appliances and on distribution systems. Faucet seats and washers will last longer, washing machine and dishwasher valves will break less frequently, pipe joints will be less susceptible to failure, and leaks in distribution systems will lose water more slowly at lower pressures.

### 2.5 Plumbing Codes

The single most effective method of conserving water inside the home is to replace older, inefficient plumbing fixtures with modern, efficient fixtures. The City of Pampa has adopted the Standard Plumbing Code for plumbing enforcement for new construction and remodeling. Existing fixtures shall be grandfathered. Flow rates given in chart would be superseded by any new State legislation passed.

<table>
<thead>
<tr>
<th>Fixtures</th>
<th>Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shower Head</td>
<td>No more than 2.5 gallons per minute at 80 psi</td>
</tr>
<tr>
<td>Sink faucet</td>
<td>No more than 2.5 gallons per minute at 60 psi</td>
</tr>
<tr>
<td>Lavatory, private</td>
<td>No more than 2.5 gallons per minute at 80 psi</td>
</tr>
<tr>
<td>Lavatory, public</td>
<td>No more than 0.5 gallons per minute at 80 psi</td>
</tr>
<tr>
<td>Lavatory, public, metering or self-closing</td>
<td>No more than 0.25 gallon per metering cycle</td>
</tr>
<tr>
<td>Water Closet</td>
<td>No more than 1.6 gallons per flush.</td>
</tr>
<tr>
<td>Urinals</td>
<td>No more than 1.0 gallons per flush.</td>
</tr>
</tbody>
</table>

Revised 09/23/2014
3.0 EMERGENCY WATER DEMAND MANAGEMENT PLAN

3.1 Introduction

Drought or other rapidly developing emergency conditions can disrupt the normal available water supply. Even though there may be an adequate water supply, the supply could become contaminated or a disaster could destroy all or part of the system. Also, during drought periods, consumer demand is often significantly higher than normal. System treatment, storage, or distribution failures can also present an emergency demand management situation.

In making decisions under this article concerning the allocation of water between conflicting interests, highest priority will be given to allocation necessary to support human life and health; the minimum amount of water necessary for drinking and prevention of disease. Second highest priority will be given to allocations that will result in the lost of employment to persons whose income is essential to their families.

This section contains procedures and guidance for an emergency water demand management plan. It is important to distinguish emergency water demand management planning from water conservation planning. While water conservation involves implementing permanent water-use efficiency, emergency water demand management plans establish temporary methods or techniques designed to be used only as long as an emergency exists.

3.2 Trigger Conditions

(A) **Conditions I** (Mild Condition)

This condition exists when the Canadian River Municipal Water Authority informs the member cities that Lake Meredith and Roberts County Well Field has dropped to a projected three years future water supply level. Problems with wells, supply lines, pumps or storage where continuously falling water storage levels do not refill above 70% overnight based on evaluation of minimum water storage required to avoid system outage. Termination of Condition I may be rescinded when all of the conditions triggering events have ceased to exist for a period of 24 hours. The City Manager in the exercise of his/her discretion based upon guidelines established within may implement any or all of these elements.

(B) **Condition II** (Moderate Condition)

This condition exists when the Canadian River Municipal Water Authority informs the member cities that Lake Meredith and Roberts County Well Field has dropped to a projected two years future water supply level. Problems with wells, supply lines, pumps or storage where continuously falling water storage levels do not refill above 50% overnight based on evaluation of minimum water storage required to avoid system outage. Termination of Condition II may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 48 hours. Upon termination of Condition II, Condition I becomes operative. The City Manager in the exercise of his/her discretion based upon guidelines established within may implement any or all of these elements.

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(C) **Condition III** (Severe Condition)

This condition exists when the Canadian River Municipal Water Authority informs the member cities that Lake Meredith and Roberts County Well Field has dropped to a projected 1.5 years future water supply level.

Problems with wells, supply lines, pumps or storage where continuously falling water storage levels do not refill above 40% overnight based on minimum water storage required to avoid system outage.

Termination of Condition III will be rescinded when triggering events have ceased to exist for a period of 72 hours. Upon termination of Condition III, Condition II becomes operative. The City Manager in the exercise of his/her discretion based upon guidelines established within may implement any or all of these elements.

(D) **Condition IV** (Emergency Water Shortage Condition)

This condition exists when the Canadian River Municipal Water Authority informs Pampa that (1) a water line fails or pump or system failures occur which cause unprecedented loss of capability to provide water services; or (2) natural or man-made contamination of the water supply source occurs. Problems with City wells, supply lines, pumps or storage where system failures occur which has caused unprecedented loss of capability to provide water services or contamination of source has occurred. The City Manager in the exercise of his/her discretion based upon guidelines established within may implement any or all of these elements.

3.3 **Emergency Water Demand Management Measures**

The following measures will be implemented when specific trigger conditions are reached. The measures for each level of severity will include continued implementations of relevant requirements and actions imposed under the preceding level.

**Condition I** (Mild Condition)

- Inform the public through the news media that a trigger condition has been reached and that they should look for ways to voluntarily reduce water use. Specific steps that can be taken will be provided through the news media.
- Notify major water users of the situation and request voluntary water use reductions.
- The City of Pampa utilizes water from three (3) separate sources which includes: (1) surface water from Lake Meredith; (2) ground water from Roberts County and (3) City wells located inside City limits and in south well field. Each individual source is capable of supplying an adequate amount of water under short term emergency conditions. Golf course is capable of using either fresh or reclaimed water for irrigation. Following tornados, ice storms, wind storms, water transmission line failures and electrical substation outages one or more of the above sources can be used for alternate water sources.
Condition II (Moderate Condition)

- Inform the public through the news media that a trigger condition has been reached and that they should reduce water use. Irrigation utilizing individual sprinklers or sprinkler systems of lawns, gardens, landscaped areas, trees, shrubs, and other plants is prohibited except on a designated day which shall be once every other day, and only between the hours of 6:00 p.m. to 10:00 a.m. Customers with odd addresses will water on odd days and customers with even numbers will water on even days.
- Irrigation of lawns, gardens, landscaped areas, trees, shrubs, or other plants is permitted at any time if:
  1. A handheld hose continuously hand held is used;
  2. A handheld, faucet-filled bucket of five (5) gallons or less is used; or
  3. A drip irrigation system is used.
  4. Exception: Commercial nurseries, commercial sod farmers, and similarly situated establishments are exempt from Condition II irrigation restrictions, but will be requested to curtail all nonessential water use.
- Notify major water users of the situation and that they should reduce water usage.
- The use of fire hydrants for any purpose other than fire-fighting is prohibited.
- Commercial or automatic car wash establishments shall use minimum practical water settings (the pressure used will be critical in reducing water usage). The residential washing of automobiles, trucks, trailers, boats, airplanes, and other type mobile equipment is prohibited except on designated irrigation days between the hours of 6:00 p.m. to 10:00 a.m. Such washing when allowed, shall be done with a handheld bucket or a handheld hose equipped with a positive shutoff nozzle for quick rinses.
- The refilling or adding of water to residential swimming and/or wading pools is prohibited except on designated irrigation days between the hours of 8:00 p.m. to 10:00 p.m.
- The operation of any ornamental fountain or other structure making similar use of water is prohibited except those fountains or structures with a recycling system.
- The City of Pampa utilizes water from three (3) separate sources which includes: (1) surface water from Lake Meredith; (2) ground water from Roberts County and (3) City wells located inside City limits and in south well field. Each individual source is capable of supplying an adequate amount of water under short term emergency conditions. Golf course is capable of using either fresh or reclaimed water for irrigation. Following tornados, ice storms, wind storms, water transmission line failures and electrical substation outages one or more of the above sources can be used for alternate water sources.

Condition III (Severe Condition)

- Inform the public through the news media that a trigger condition has been reached and that they should reduce water use.
- The following uses of water are defined as waste of water and are absolutely prohibited:
  1. Allowing irrigation water to run off into a gutter, ditch, or drain;
  2. Failure to repair a controllable leak;
  3. Washing sidewalks, driveways, parking areas, tennis courts, or other paved areas, except to alleviate immediate fire or health hazards.

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All elements of Condition II will remain in effect in Condition III except that:

a. The watering of golf fairway areas is only permitted every other day (odd days) unless done with treated wastewater, reused water, or on premises well water.
b. The watering of parks is prohibited unless done with well water.
c. A water use surcharge shall be levied against all customers that use over 8,000 gallons per month. Those customers shall pay a ten percent (10%) surcharge for any water used over an amount equal to eighty percent (80%) of the maximum monthly consumption for any one billing cycle of the last twelve (12) months preceding the month in which a Condition III designation is implemented.
d. The use of water for municipal owned swimming pools is prohibited. This also applies to privately owned pools, subdivision pools, or pools owned by country, athletic, and health clubs.
e. The use of water for hotel, motel, condominium, apartment, and other multifamily, residential-user swimming pools, including commercial and business swimming pools is prohibited.

The City of Pampa utilizes water from three (3) separate sources which includes: (1) surface water from Lake Meredith; (2) ground water from Roberts County and (3) City wells located inside City limits and in south well field. Each individual source is capable of supplying an adequate amount of water under short term emergency conditions. Golf course is capable of using either fresh or reclaimed water for irrigation. Following tornados, ice storms, wind storms, water transmission line failures and electrical substation outages one or more of the above sources can be used for alternate water sources.

Condition IV (Emergency Water Shortage Condition)

- Inform the public through the news media that a trigger condition has been reached and that they should reduce water use.
- All elements of Condition III will remain in effect in Condition IV except that:

a. All outdoor irrigation of vegetation shall be allowed only between the hours of 8:00 p.m. to 2:00 a.m. on designated days, with even numbered houses watering on Wednesdays and Sundays and odd numbered houses watering on Tuesdays and Saturdays.
b. The washing of automobiles, trucks, trailers, boats, airplanes, and other type equipment not occurring upon the immediate premises of commercial car washes and commercial service stations and not in the immediate interest of public health, safety and welfare shall be prohibited except on designated irrigation days and only on the owner’s of such vehicles, etc. premises.
c. Commercial car washes and commercial service stations in the immediate interest of the public health, safety, and welfare shall be limited to fifty percent (50%) of their monthly average usage based on the last twelve billing periods for each such customer. After such usage, the Director of Public Works shall enforce this subsection by terminating water service.
d. Commercial nurseries, commercial sod farmers, and similarly situated establishments shall water only on designated days between the hours of 10:00 p.m. to 5:00 a.m. and shall use only handheld hoses, drip irrigation systems, or handheld buckets.

e. The filling, refilling, or adding of water, except to maintain the structure integrity of the pool, to swimming and/or wading pools is prohibited.

f. The operation of any ornamental fountain or similar structure is prohibited.

g. A water use surcharge shall be levied against all customers that use over 8,000 gallons per month. Those customers shall pay a ten percent (10%) surcharge for any water used over an amount equal to sixty percent (60%) of the maximum monthly consumption for any one billing cycle out of the last twelve (12) months preceding the month in which a Condition IV designation is implemented.

° The City of Pampa utilizes water from three (3) separate sources which includes: (1) surface water from Lake Meredith; (2) ground water from Roberts County and (3) City wells located inside City limits and in south well field. Each individual source is capable of supplying an adequate amount of water under short term emergency conditions. Golf course is capable of using either fresh or reclaimed water for irrigation. Following tornados, ice storms, wind storms, water transmission line failures and electrical substation outages one or more of the above sources can be used for alternate water sources.

° Nothing in this division shall prohibit the Director of Public Works from taking, and he/she is hereby authorized to take, those actions deemed necessary to meet emergency conditions resulting from unforeseen circumstances such as the breaking of the main water transmission line coming from Lake Meredith, pump failures, line ruptures, and water well failure, etc. Such actions shall remain in full force and effect until the situation causing such emergency is abated or until the City Commission shall have the opportunity to consider such matter.

3.4 Information and Education

The public will be informed of what will be expected during a drought or emergency situation. The public will be informed about the content and purpose of the emergency water demand management plan before the onset of any emergency condition. The information will describe trigger conditions and emergency measures, and the need to implement the measures in the event of an emergency. The methods of education and informing the public will include the following:

° public meeting;
° radio and television public service announcements and news stories;
° newspaper articles;
° letters, bill inserts or messages, and brochures to water customers; and
° use of volunteer groups to promote water conservation practices.

3.5 Initiation Procedures

The City will provide adequate methods of informing its customers, as far in advance as possible, that a trigger condition is being approached or has been reached, and that a certain phase of the emergency water demand management plan must be implemented. The written procedures include:

Revised 09/23/2014
posting of notice at the Pampa City Hall;
media notification of the notice;
direct notification procedures including mail or, public television notices or if needed by Web Site.

3.6 Termination Notification

The City will inform its customers that the emergency has passed when the trigger conditions have subsided. The public will be informed of the termination in the same manner that they were informed of the initiation of the measures. This notification also includes a change in condition, whether up or down.

3.7 Implementation

The primary reason for developing this plan is to have a guide for implementing an emergency water demand management program if the need occurs. It is the intent of the City to develop a workable plan that customers understand and which can be implemented if needed. The Mayor or other duty designated representative will be authorized by the City Commission to order the initiation of the emergency water demand management plan procedures. In order to accomplish this, the City has adopted an ordinance to implement the Water Conservation and Emergency Water Demand Management Plan.

To implement the requirements of this plan, the following steps will be followed to address those individuals who are not complying with the plan.

Step 1: Verbal communication instructing the party to discontinue non-compliance.

Step 2: If non-compliance continued, send a certified letter instructing the party to discontinue non-compliance and informing them they are subject to fines and removal of water service.

Step 3: If non-compliance continues, assess fines according to the City Ordinance instituting this plan.

Step 4: If non-compliance continues, and the fines are not paid, the City will disconnect the water service and a reconnect fee and deposit will be required to re-institute the service. Reconnection fee and deposit will be same cost as required of a new customer.

3.8 Fines

The City Ordinance shall provide for fines with a minimum fine of $200.00 to a maximum fine of $500.00.

Revised 09/23/2014
3.9 Variances

The City Manager, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

a. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
b. Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Pampa within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Manager or his/her designee, and shall include the following:

a. Name and address of the petitioner(s).
b. Purpose of water use.
c. Specific provision(s) of the Plan from which the petitioner is requesting relief.
d. Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
e. Description of the relief requested.
f. Period of time for which the variance is sought.
g. Alternative water use restrictions or other measures the petitioner is taking or purposes to take to meet the intent of this Plan and the compliance date.
h. Other pertinent information.

Variances granted by the City of Pampa shall be subject to the following conditions, unless waived or modified by the City Manager or his/her designee:

a. Variances granted shall include a timetable for compliance.
b. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.
3.10 Severability

It is hereby declared to be the intention of the City of Pampa that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable and, if any phrase, clause, sentence, paragraph, or section of this Plan shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Plan, since the same would not have been enacted by the City Commission without the incorporation into this Plan of any such unconstitutional phrase, clause, sentence, paragraph, or section.
Section 2.

That all ordinances that are in conflict with the provisions of this ordinance be, and the same are hereby, repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 3.

Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

Section 4.

This Ordinance shall become effective from and after the passage and publication as required by law.

PASSED AND APPROVED on first reading this the 23rd day of September, 2014.

PASSED, APPROVED AND ADOPTED on second and final reading this the 26th day of September, 2014.

ATTEST:  

__________________________________________  By:  
Karen L. Price, City Secretary  Brad Pingel, Mayor  

CITY OF PAMP A, TEXAS  

APPROVED AS TO FORM:  

__________________________________________  
Leland W. Waters, City Attorney