MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
TUESDAY, MAY 26, 2020

THIS MEETING WAS CONDUCTED VIRTUALLY USING
ZOOM VIDEO CONFERENCING SOFTWARE

CALL TO ORDER: Mayor Brad Pingel at 4:00 p.m.

PRESENT: Brad Pingel Mayor
Gary Winton Commissioner
Matt Rains Commissioner
Jimmy Keough Commissioner

ABSENT: Karen McLain Commissioner

STAFF: Shane Stokes City Manager
Bryan Guymon City Attorney
Karen Price City Secretary
Robin Bailey Finance Director
Gary Turley Director Public Works
Dustin Miller Community Services Director
Lance Richburg Chief of Police
Greg Lee Fire Chief
Kevin Webb IT Administrator
Theresa Daniels Asst. Finance Director
Wes Schaffer Emergency Mgt. Coordinator
Cary Rushing Asst. Public Works Director

VISITORS: None

NEWS MEDIA: None

INVOCATION: Brad Pingel Mayor

CITIZEN TO BE HEARD: NONE

AUTHORIZATIONS BY CITY COMMISSION:

20-052

1. Consider approving the minutes of the May 11, 2020 Regular Commission Meeting as presented.

A motion was made by Commissioner Rains and Seconded by Commissioner Winton to approve the minutes of the May 11, 2020 Regular Commission Meeting as presented, with each Commission Member voting AYE, the motion carried.

20-053

2. Excuse the absence of Commissioner Karen McLain from the May 11, 2020 Regular Commission Meeting.

A motion was made by Commissioner Winton and Seconded by Commissioner Keough to excuse the absence of Commissioner Karen McLain from the May 11, 2020 Regular Commission Meeting, with each Commission Member voting AYE, the motion carried.
Shane Stokes, City Manager gave the Commission a re-cap on the City of Pampa’s Re-opening Strategy.

June 1st – City Hall and Library will re-open. Hours of Operation Monday through Friday, 8:00 a.m. to 4:00 p.m. Closing an hour early will allow Custodian Staff to start disinfecting the entire building before the next business day.

June 1st – Animal Shelter will re-open. Operating with normal business hours.

June 15th – M. K. Brown Auditorium and The Armory will re-open for public use with 25% occupancy per the size of the room.

June 15th – Golf Course will resume Tournaments with 50% occupancy in the Pro Shop all events held will allow for social distancing requirements. Single rider golf carts will continue to be in effect.

June 15th – Adult Recreation Sport Leagues will resume.

Shane informed the Commission that Governor Abbott announced in his Press Conference today that Water Parks could open as soon as May 29, 2020 at 25% capacity. Shane told the Commission it would take the City 3 to 4 weeks to get the Water Park ready for opening. Commission Members unanimously decided that the Water Park should open this summer for as long as possible. Shane told the Commission that staff would formulate a plan and keep the Commission informed.

July 4th – Fireworks Show will take place as usual with possible modification such as citizens remaining in their cars during the show.

Shane wanted to thank the COVID-19 Task Force members publicly. The members of the Task Force were:

- Brad Pingel, Mayor
- Chris Porter, County Judge
- Dr. Tanya Larkin, Pampa ISD Superintendent
- Dr. Kevin Sieck, Gray County Local Health Authority
- Edwin Leon, CEO Pampa Regional Medical Center
- Wes Schaffer, Emergency Management Coordinator
- Dustin Miller, Public Information Officer for the City of Pampa
- Shane Stokes, City Manager

He also thanked all the Commission Members for their total support throughout the Pandemic. He thanks staff for their total commitment to serving the citizens of Pampa during this Pandemic. Some of which never had a day off nor did they complain about the number of hours, how late or how early they had to work.

20-054

3. Consider and act on adopting Resolution No. R20-014, a Resolution by the City Commission amending and extending to June 8, 2020 the Declaration of Local Disaster (Regarding COVID-19), Safely Opening Pampa—Business and Activity Expansion.

RESOLUTION NO. R20-014

CITY OF PAMPA, TEXAS
DECLARATION OF LOCAL DISASTER
SAFELY OPENING PAMPA – BUSINESS AND ACTIVITY EXPANSION

A motion was made by Commissioner Keough and Seconded by Commissioner Rains to adopt Resolution No. R20-014, a Resolution by the City Commission amending and extending to June 8, 2020 the Declaration of Local Disaster (Regarding COVID-19), Safely Opening Pampa – Business and Activity Expansion, with each Commission Member voting AYE, the motion carried.
4. Consider and act on adopting Resolution No. R20-015, a Resolution by the City Commission authorizing the filing of a grant application with the Texas Division of Emergency Management for the Coronavirus Relief Fund and authorizing the Mayor and/or City Manager to act on behalf of the City of Pampa in all matters related to the application.

RESOLUTION NO. R20-015

RESOLUTION OF THE CITY COMMISION OF THE CITY OF PAMPA, TEXAS, AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT FOR THE CORONAVIRUS RELIEF FUND PROGRAM; AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT ON BEHALF OF THE CITY OF PAMPA IN ALL MATTERS RELATED TO THE APPLICATION; AND AGREEING TO COMPLY WITH THE TERMS AND CONDITIONS OF THE GRANT IF AWARDED.

A motion was made by Commissioner Winton and Seconded by Commissioner Rains to adopt Resolution No. R20-015, a Resolution by the City Commission authorizing the filing of a grant application with the Texas Division of Emergency Management for the Coronavirus Relief Fund and authorizing the Mayor and/or City Manager to act on behalf of the City of Pampa in all matters related to the application, with each Commission Member voting AYE, the motion carried.

20-056

5. Consider and act on adopting on second and final reading of Ordinance No. 1733, an Ordinance by the City Commission amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2019 ending September 30, 2020.

ORDINANCE NO. 1733

AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 ENDING SEPTEMBER 30, 2020. THIS AMENDMENT PROVIDES FOR AN INCREASE IN REVENUE AND APPROPRIATIONS FOR LAW ENFORCEMENT ACTIVITY AND RELATED EXPENDITURE, A DONATION TO THE LIBRARY AND RELATED EXPENDITURE, INCREASE IN TONNAGE REVENUE AND FEES, CHANGES TO BUDGET RELATED TO CHANGES IN GOLF COURSE OPERATIONS, INCREASE IN PARK IMPROVEMENTS, UNBUDGETED WARRANTY COST ON DISPATCH EQUIPMENT, BUILDING IMPROVEMENTS, PURCHASE OF DOZER, AND INCREASE IN COST OF SCRAPER.

A motion was made by Commissioner Rains and Seconded by Commissioner Keough to adopt on second and final reading Ordinance No. 1733, an Ordinance by the City Commission amending the revenues and appropriations for the support of the City of Pampa for the fiscal year beginning October 1, 2019 ending September 30, 2020. This amendment provides for an increase in revenue and appropriations for law enforcement activity and related expenditures, a donation to the Library and related expenditure, increase in tonnage revenue and fees, changes to budget related to changes in golf course operations, increase in park improvements, unbudgeted warranty cost on dispatch equipment, building improvements, purchase of dozer and increase in cost of scraper, with each Commission Member voting AYE, the motion carried.
6. Consider and act on awarding a bid for the City Hall Window and Door Replacement Project to Royal Glass of Amarillo, LTD., the lowest responsive bidder in the amount of $364,925.00 for Phase 1 City Hall Windows and $91,000.00 for Phase 2 City Hall Doors.

A motion was made by Commissioner Rains and Seconded by Commissioner Winton to award the City Hall Window and Door Replacement Project Bid to Royal Glass of Amarillo, LTD., the lowest responsive bidder in the amount of $364,925.00 for Phase 1 City Hall Windows and $91,000.00 for Phase 2 City Hall Doors, with each Commission Member voting AYE, the motion carried.

7. Consider and act on awarding a bid for the Mowing and Maintenance of Select City Parks and Facilities for the 2020-2021 calendar years to Verde Landscape Companies, Inc. in the total amount of $35,468.40 annually, the lowest responsive bidder and authorize the City Manager to execute Agreement with the successful bidder.

A motion was made by Commissioner Keough and Seconded by Commissioner Rains to award the Mowing and Maintenance of Select City Parks and Facilities 2020-2021 Bid to Verde Landscape Companies, Inc., the lowest responsive bidder in the total amount of $35,468.00.40 annually and authorize the City Manager to execute an Agreement with the successful bidder, with each Commission Member voting AYE, the motion carried.

8. Consider and act on approving an Interlocal 911 Dispatch Services Agreement between the City of Pampa and Gray County, Texas for Emergency Dispatch Services for both the City and County within the authorized jurisdiction of each and authorize the Mayor to execute said Agreement.

A motion was made by Commissioner Winton and Seconded by Commissioner Keough to approve an Interlocal 911 Dispatch Services Agreement between the City of Pampa and Gray County, Texas for Emergency Dispatch Services for both the City and County within the authorized jurisdiction of each and authorize the Mayor to execute said Agreement, with each Commission Member voting AYE, the motion carried.


A motion was made by Commissioner Keough and Seconded by Commissioner Rains to approve the List of Disbursements dated April 2020, with total Disbursements being $1,475,720.56 and the amount after balance sheet and income accounts being $647,156.69, with each Commission Member voting AYE, the motion carried.

ADJOURNED:

There being no further business on the Agenda, the meeting was adjourned at 4:45 p.m. by Mayor Brad Pingel.

Karen L. Price, City Secretary Brad Pingel, Mayor