Regular Meeting via Video Conference:

Pampa City Commission
December 14, 2020
4:00 p.m.

City of Pampa
201 W. Kingsmill
P.O. Box 2499
Pampa, Texas 79066-2499
Phone: 806-669-5750
Fax: 806-669-5767

A REGULAR MEETING OF THE PAMPA CITY COMMISSION WILL BE HELD ON MONDAY, DECEMBER 14, 2020 AT 4:00 P.M. BY VIDEO CONFERENCE IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING FACE-TO-FACE MEETINGS ALSO CALLED “SOCIAL DISTANCING” TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19). THERE WILL BE NO PUBLIC ACCESS TO THE MEETING DESCRIBED ABOVE.

The City Commission may take up items out of the order as shown on the Agenda. The City Commission reserves the right to discuss all or part of any item in an Executive Session at any time during a meeting, as necessary and allowed by Title 5, Chapter 551, of the Texas Government Code. Votes or final decisions are made only in open session during a Regular or Special Meeting, not in an Executive Session.

This Notice and Meeting Agenda and Agenda Packet are posted online at www.cityofpampa.org/meetings

The video meeting is hosted through Zoom. Meeting can be viewed live at https://www.youtube.com/channel/UCxCVozZwxTpcGkY57UjYjNag. The conference bridge number for Zoom is: Telephone #1-346-248-7799 when prompted for meeting ID enter: 804 814 6119#. All callers will be muted for the duration of the meeting.

PUBLIC COMMENTS:
The public will be permitted to offer public comments as permitted by the presiding officer during the meeting by contacting the City Secretary at 806-669-5750 no later than 3:00 p.m. on Monday, December 14, 2020 to get instructions.

CALL TO ORDER

INVOCATION

AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the November 23, 2020 Regular Commission Meeting as presented.

2. Excuse the absence of Commissioner Karen McLain from the November 23, 2020 Regular Commission Meeting.
3. Consider and act on adopting Resolution No. R20-030, a Resolution by the City Commission adopting Executive Order GA-32 and extending to January 11, 2021 the City of Pampa’s Declaration of Local Disaster.


5. CONSENT AGENDA – All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so request, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

   a. Consider awarding a bid to Juan Chavira in the amount of $4,684.00 for delinquent tax property located at Lot 5, Block 7, Monterrey Addition, commonly known as 1220 Darby.

   b. Consider awarding a bid to Texlan Properties, Trustee in the amount of $310.00 for delinquent tax property located at Lots 1 through 4, Block 27, Wilcox Addition, commonly known as 906 Denver.

   c. Consider awarding a bid to LS Investments in the amount of $310.00 for delinquent tax property located at Lot 10, Block 3, Talley Addition, commonly known as 737 N. Zimmers.

   d. Consider awarding a bid to Tony Piedra in the amount of $350.00 for delinquent tax property located at Lots 11 and 12, Block 11, Wilcox Addition, commonly known as 820 Campbell.

   e. Consider awarding a bid to Christopher Lucas in the amount of $310.00 for delinquent tax property located at W122.5° of Lots 6 through 8, Block 1, Haggard Addition, commonly known as 932 and 936 S. Barnes.

   f. Consider awarding a bid to Glenn and Cathy Jameson in the amount of $320.00 for delinquent tax property located at Lot 11, Block 41, Wilcox Addition, commonly know as Lot on Malone.

ADJOURN

CERTIFICATION

I certify that the above Agenda was posted on the outside officially designated bulletin board in front of City Hall, facing Kingsmill Street, a place convenient and readily accessible to the general public at all times, and said Agenda was posted on FRIDAY, DECEMBER 11, 2020 BEFORE 4:00 P.M. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.

Karen L. Price, City Secretary
ASSESSIBILITY STATEMENT
In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons with disabilities attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Karen Price, City Secretary, at 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.

AGENDA REMOVAL NOTICE
This public notice was removed from the official designated bulletin board at 201 W. Kingsmill Street, Pampa, Texas, City Hall on the following date and time:

Date: _______________________________  Time: _______________________________

By: _______________________________________________________________
<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>MINUTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE:</td>
<td>December 14, 2020</td>
</tr>
<tr>
<td>DESCRIPTION:</td>
<td>Consider approving the minutes of the November 23, 2020 Regular Commission Meeting as presented.</td>
</tr>
<tr>
<td>STAFF CONTACT:</td>
<td>Karen Price, City Secretary</td>
</tr>
<tr>
<td>FINANCIAL IMPACT:</td>
<td>N/A</td>
</tr>
<tr>
<td>SOURCE OF FUNDS:</td>
<td>N/A</td>
</tr>
<tr>
<td>START/COMPLETION SCHEDULE:</td>
<td>Minutes will be effective after Commission approval.</td>
</tr>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Staff recommends Commission approve the minutes of the November 23, 2020 Regular Commission Meeting as presented.</td>
</tr>
<tr>
<td>BACKGROUND/ADDITIONAL INFORMATION:</td>
<td>Copy of November 23, 2020 minutes attached.</td>
</tr>
</tbody>
</table>
CALL TO ORDER: Mayor Brad Pingel at 4:01 p.m.

PRESENT: Brad Pingel Mayor
          Gary Winton Commissioner
          Matt Rains Commissioner
          Jimmy Keough Commissioner

ABSENT: Karen McLain Commissioner

STAFF: Shane Stokes City Manager
       Bryan Guymon City Attorney
       Karen Price City Secretary
       Robin Bailey Finance Director
       Dustin Miller Community Services Director
       Gary Turley Director Public Works
       Greg Lee Fire Chief
       Theresa Daniels Asst. Finance Director
       Cary Rushing Asst. Public Works Director
       Kevin Webb IT Administrator
       Wes Schaffer Emergency Mgt. Coordinator

VISITORS: Glennette Goode
          Clay Rice

NEWS MEDIA: None

INVOCATION: Brad Pingel Mayor

PUBLIC COMMENTS: None

AUTHORIZATIONS BY CITY COMMISSION:

20-140

1. Consider approving the minutes of the November 9, 2020 Public Hearing/Regular Commission Meeting as presented.

A motion was made by Commissioner Rains and Seconded by Commissioner Keough to approve the minutes of the November 9, 2020 Public Hearing/Regular Commission Meeting as presented, with each Commission Member voting AYE, the motion carried.

20-141

2. Excuse the absence of Commissioner Karen McLain from the November 9, 2020 Public Hearing/Regular Commission Meeting.

A motion was made by Commissioner Winton and Seconded by Commissioner Rains to excuse the absence of Commissioner Karen McLain from the November 9, 2020 Public Hearing/Regular Commission Meeting, with each Commission Member voting AYE, the motion carried.

Glennette Goode, PEDC Board President gave an update on additional projects that were not included in the Annual Report.

- New more modern and visible PEDC Logo
- Key Stone submitted invoices for their project in the amount of $1.5 million that project will be funded sometime this week (week of November 23, 2020)
- Sale of the Las Pampas Square should be complete by December 1, 2020. Contracts have already been signed.
- The PEDC Offices are updated their computer technology and have purchased a new phone system.

She also updated the Commission on projects that were funded in the 2019-2020 Budget year and what their loan status is with the effects of COVID-19.

A motion was made by Commissioner Keough and Seconded by Commissioner Winton to accept the Pampa Economic Development Corporations 2019-2020 Annual Report as presented, with each Commission Member voting AYE, the motion carried.


A motion was made by Commissioner Keough and Seconded by Commissioner Rains to reappoint Glennette Goode, Tanya Larkin and Troy Newton to the Pampa Economic Development Corporations Board of Directors for a two-year term with terms beginning January 1, 2021 and ending December 31, 2022, with each Commission Member voting AYE, the motion carried.

5. Consider and act on adopting Resolution No. R20-029, a Resolution by the City Commission adopting Executive Order GA-32 and extending to December 14, 2020 the City of Pampa’s Declaration of Local Disaster.

RESOLUTION NO. R20-029
ADOPTING EXECUTIVE ORDER GA-32 AND EXTENDING DECLARATION OF LOCAL DISASTER

A motion was made by Commissioner Winton and Seconded by Commissioner Rains to adopt Resolution No. R20-029, a Resolution by the City Commission adopting Executive Order GA-32 and extending to December 14, 2020 the City of Pampa’s Declaration of Local Disaster, with each Commission Member voting AYE, the motion carried.

6. Consider and act on adopting on second and final reading Ordinance No. 1741, an Ordinance by the City Commission approving a rezoning request from Darlene Pero and CJ Real Estate to rezone from Single Family 2 Residential to Commercial, Lot 5, Block 40, Fraser Addition of the City of Pampa, Texas commonly known as 1617 Coffee. The purpose of this rezone request is for the construction of a new coffee shop.
ORDINANCE NO. 1741

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, AMENDING SECTION 3 OF ORDINANCE NO. 690 (CHAPTER 14, EXHIBIT A TO THE CODE OF ORDINANCES, CITY OF PAMPA, TEXAS), PASSED AND APPROVED ON APRIL 8, 1969, CHANGING FROM A ONE-FAMILY DWELLING DISTRICT TWO (SF-2) DISTRICT AND PLACING IN A COMMERCIAL DISTRICT ALL OF LOT FIVE (5), IN BLOCK FORTY (40) OF THE FRASER ADDITION TO THE CITY OF PAMPA, GRAY COUNTY, TEXAS, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Rains and Seconded by Commissioner Winton to adopt on second and final reading Ordinance No. 1741, an Ordinance by the City Commission approving a rezoning request from Darlene Pero and CJ Real Estate to rezone from Single Family 2 Residential to Commercial, Lot 5, Block 40, Fraser Addition of the City of Pampa, Texas commonly known as 1617 Coffee. The purpose of this rezone request is for the construction of a new coffee shop, with each Commission Member voting AYE, the motion carried.

20-146

7. Consider and act on approving the High Angle & Confined Space Rescue Program Agreement between Proman USA (Pampa), LLC and the City of Pampa and authorize the City Manager to execute said Agreement.

A motion was made by Commissioner Keough and Seconded by Commissioner Rains to approve the High Angle & Confined Space Rescue Program Agreement between Proman USA (Pampa), LLC and the City of Pampa and authorize the City Manager to execute said Agreement, with each Commission Member voting AYE, the motion carried.

20-147


A motion was made by Commissioner Rains and Seconded by Commissioner Keough to approve the List of Disbursements dated October 2020 with total Disbursements being $2,292,385.24 and the amount after balance sheet and income accounts being $1,654,727.38, with each Commission Member voting AYE, the motion carried.

ADJOURNED:
There being no further business on the Agenda, the meeting was adjourned at 4:30 p.m. by Mayor Brad Pingel.

__________________________________________
Karen L. Price, City Secretary

__________________________________________
Brad Pingel, Mayor
AGENDA ITEM: 2

ITEM/PROJECT: COMMISSION ABSENCE

MEETING DATE: December 14, 2020

DESCRIPTION Excuse the absence of Commissioner Karen McLain from the November 23, 2020 Regular Commission Meeting.

STAFF CONTACT: Commission Members
AGENDA ITEM: 3

ITEM/PROJECT: RESOLUTION NO. R20-030 – EXTENDING CITY’S DECLARATION OF LOCAL DISASTER

MEETING DATE: December 14, 2020

DESCRIPTION: Consider and act on adopting Resolution No. R20-030, a Resolution by the City Commission adopting Executive Order GA-32 and extending to January 11, 2021 the City of Pampa’s Declaration of Local Disaster.

STAFF CONTACT: Shane Stokes, City Manager
Bryan Guymon, City Attorney

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Resolution will be effective after Commission adopts.

RECOMMENDED ACTION: Staff recommends Commission adopt Resolution No. R20-030, adopting Executive Order GA-32 and extending the City’s Declaration of Local Disaster to January 11, 2021.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Resolution No. R20-030 attached.
RESOLUTION NO. R20-030

ADOPTING EXECUTIVE ORDER GA-32 AND
EXTENDING DECLARATION OF LOCAL DISASTER

WHEREAS, a novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus; and

WHEREAS, COVID-19 continues to spread and to pose an increasing, imminent threat of disaster throughout City of Pampa and beyond; and

WHEREAS, on March 17, 2020, the Mayor of the City of Pampa, Brad Pingel, declared a local state of disaster for public health emergency pursuant to Section 418.108(a) of the Texas Government Code, based upon the need for extraordinary measures to contain COVID-19 and to prevent its spread throughout the City of Pampa with such declaration being extended by Resolutions of the City Commission of the City of Pampa; and

WHEREAS, on December 6, 2020, the Governor of the State of Texas renewed his state-wide disaster proclamation for an additional thirty (30) days, certifying that COVID-19 poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, the Governor of the State of Texas has stated that, due to improved medical treatments for COVID-19 patients, substantial increases in testing, abundant supplies of personal protective equipment, and Texans’ adherence to safe practices like social distancing, hand sanitizing, and use of face coverings, the spread of COVID-19 and the number of new COVID-19 cases and hospitalizations have steadily and significantly declined since late July; and

WHEREAS, on October 7, 2020, the Governor of the State of Texas issued Executive Order GA-32, superseding Executive Order GA-30, further expanding the reopening of businesses, activities, nursing homes and related facilities, and services throughout most of Texas; and

WHEREAS, the Declaration of Local Disaster extended in the latest Resolution of the City Commission is set to expire at 11:59 p.m. on December 14, 2020; and

WHEREAS, due to the evolving circumstances and the issuance of Executive Order GA-32 and the desire of the City of Pampa continue to safely re-open businesses in the City of Pampa and pursuant to Texas Government Code §418.108, the City Commission believes it to be in the best interest of the City and its citizens, in order to protect and preserve the public health, safety and welfare, to continue the extension of the Declaration of Local Disaster, and adopt the measures outlined herein;

NOW THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS, THAT:

SECTION 1. The recitals set forth above are true and correct and are incorporated as if fully set forth herein.

SECTION 2. All terms and conditions of the Governor’s Executive Order GA-32 are hereby adopted by reference and are incorporated herein as though set forth fully herein. Additionally, the guidelines and recommendations provided by the Governor in conjunction
with issuing Executive Orders GA-32, are also adopted, to the extent they do not conflict with this Resolution, and all businesses, religious institutions and citizens are encouraged to review and follow said guidelines. A copy of Executive Order GA-32 is attached hereto and incorporated herein as though set forth fully herein.

SECTION 3. The Declaration of Local Disaster for public health emergency for the City of Pampa, which was signed and executed by the Mayor, in accordance with section 418.108 of the Texas Government Code, as previously renewed and extended by the Mayor and City Commission Resolutions, shall remain in full force and effect and are continued to the extent they do not directly conflict with this Resolution.

SECTION 4. All outdoor gatherings in excess of ten (10) people are prohibited unless such event has been previously approved by the Mayor, minimum standard health protocols as recommended by Texas Department of State Health Services are followed and they comply with any other restrictions, guidelines or protocols established by the Mayor not inconsistent with GA-32. Such additional restrictions and guidelines that the Mayor may impose include, but are not limited to, implementing additional sanitation and cleaning procedures, requiring social distancing, requiring event organizers to require all participants/spectators/attendees to wear face masks, limiting the number of participants/spectators/attendees at the event and/or additional reporting requirements.

SECTION 5. Pursuant to §418.108(c) of the Texas Government Code, this Resolution shall be given prompt and general publicity and shall be filed promptly with the City Secretary of the City of Pampa.

SECTION 6. In accordance with Texas Government Code § 418.173, this resolution and order is being issued in City of Pampa’s Emergency Management Plan and any person who knowingly or intentionally violates this resolution commits an offense, punishable by a fine up to $1,000.00. However, in accordance with Executive Order GA-29, after first receiving a verbal or written warning for a first-time violator for failing to wear a face covering in violation of Executive Order GA-29, any person failing to wear a face covering in violation of Executive Order GA-29 commits an offense punishable by a fine up to $250 per violation.

SECTION 7. This Resolution shall go into effect immediately upon approval and continue until 11:59 p.m., Monday, January 11, 2021, unless renewed, extended, amended or cancelled by the Mayor or City Commission of the City of Pampa.

SECTION 8. This resolution, pursuant to applicable provisions of Texas Government Code Chapter 418 and Texas Health and Safety Code § 122.006, authorizes the Mayor to take any actions necessary to promote health and suppress the COVID-19 virus, including the quarantine of persons and occupied structures, examining and regulating hospitals, regulating ingress and egress from the City, regulating ingress and egress to occupied structures, establishment of quarantine stations, emergency hospitals and other hospitals, enforcing applicable orders issued by the Gray County Judge, the Governor of the State of Texas or the Texas Department of State Health Services related to suppressing the COVID-19 virus, activating the emergency management plan for the City of Pampa in conjunction with Gray County and insuring compliance of such actions.

SECTION 9. To the extent permitted by law, any local ordinance or administrative rule prescribing the procedures for conduct of City business or any local ordinance or administrative
rule that would in any way prevent, hinder, or delay necessary action in coping with this disaster, including any local ordinance or administrative rule regarding contracting or procurement which would impede the City's emergency response necessary to cope with this declared disaster, are hereby suspended, but only for the duration of this declared local disaster and only for that limited purpose.

**SECTION 10.** That to the extent this resolution conflicts with the Governor’s Executive Order GA-32, Executive Order GA-32 controls and the Mayor may comport and amend this resolution and order and any subsequent order to be consistent with Executive Order GA-32, or any applicable executive order that may be issued by the Governor of the State of Texas.

**SECTION 11.** That the Mayor is authorized to use all available resources of the City of Pampa reasonably necessary to comply with this resolution.

READ, APPROVED AND ADOPTED by the City Commission this the 14th day of December 2020.

CITY OF PAMPA

By: _______________________
    Brad Pingel, Mayor

ATTEST:

__________________________
Karen L. Price, City Secretary

APPROVED AS TO FORM:

__________________________
Bryan J. Guymon, City Attorney
<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>CANCEL DECEMBER 28, 2020 REGULAR COMMISSION MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE:</td>
<td>December 14, 2020</td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>Consider and act on cancelling the December 28, 2020 Regular Commission Meeting.</td>
</tr>
<tr>
<td>STAFF CONTACT:</td>
<td>Mayor and Commission</td>
</tr>
</tbody>
</table>
AGENDA ITEM: 5

ITEM/PROJECT: CONSENT AGENDA – DELINQUENT TAX PROPERTY BIDS

MEETING DATE: December 14, 2020

DESCRIPTION
CONSENT AGENDA – All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so request, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

STAFF CONTACT: Gary Turley, Director Public Works
Bob Griffin, Building Official

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Bids must be approved by the City, County and Pampa ISD before the Deed is issued to the bidder.

RECOMMENDED ACTION: Staff recommends Commission award bids as presented from Gray County Tax Office.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Gray County tax property bid sheet and map of Malone Street property attached.
November 24, 2020

City of Pampa
Attn: Karen Price
P.O. BOX 2499
Pampa, Texas 79066-2499

Dear Ms. Price:

On behalf of Gray County, City of Pampa and the Pampa Independent School District, our office has received a bid for the following tax properties described below:

Property Address: 1220 Darby
Legal Description: Lot 5 Blk 7 Monterrey
Taxes Due: 10,572
Appraisal Value: 36,560
Name of Bidder: Juan Chavira
Amount of Bid: 4,684.00

Property Address: 906 Denver
Legal Description: Lots 1 through 4 Blk 27 Wilcox
Taxes Due: 1,093
Appraisal Value: 1,500
Name of Bidder: Texlan Properties, Trustee
Amount of Bid: 310.00

Property Address: 737 N Zimmers
Legal Description: Lot 10 Blk 3 Talley
Taxes Due: 931
Appraisal Value: 1,300
Name of Bidder: LS Investments
Amount of Bid: 310.00

Property Address: 820 Campbell
Legal Description: Lots 11 & 12 Blk 11 Wilcox
Taxes Due: 1,206
Appraisal Value: 750
Name of Bidder: Tony Piedra
Amount of Bid: 350.00
Property Address: 932 & 936 S Barnes
Legal Description: W 122.5’ of Lots 6 through 8 Blk 1 Haggard
Taxes Due: 2,974
Appraisal Value: 17,400
Name of Bidder: Christopher Lucas
Amount of Bid: 310.00

Property Address: Lot on Malone
Legal Description: Lot 11 Blk 41 Wilcox
Taxes Due: 303
Appraisal Value: 380
Name of Bidder: Glenn & Cathy Jameson
Amount of Bid: 320.00

Please notify us in writing of the acceptance of the above bids. The letter can be mailed to the above address or e-mailed to garnet.faires@grayceh.com. We will await action by all of the participating entities before proceeding with the sale of this property. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,
Garnet Faires, Deputy
cc: City of Pampa; Robert Griffin
Lot on Malone

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.