Regular Meeting of the:
Pampa City Commission
December 12, 2022
4:00 p.m.

Lance DeFever, Mayor
Paul Searl, Commissioner Ward 1
Brian Doughty, Commissioner Ward 2
Jimmy Keough, Commissioner Ward 3
Commissioner Ward 4 - Vacant

Shane Stokes, City Manager
Barbara Stucker, City Secretary
Bryan J. Guymon, City Attorney

City of Pampa
201 W. Kingsmill
P.O. Box 2499
Pampa, Texas 79066-2499
Phone: 806-669-5750
Fax: 806-669-5767
CALL TO ORDER

INVOCATION

PLEDGES TO THE FLAGS

PUBLIC COMMENTS:
Citizens who have signed a card to speak to the City Commission will be heard at this time. In with the Texas Open Meetings Act, unless the subject matter of the presentation is on the Agenda, Commission Members and City Staff are prevented from discussing the subject and may respond only with statements of factual information or existing City policy. Citizens are limited to three (3) minutes for their presentation to the City Commission.

The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

RECOGNITION:

- Police Officer Recognition
- Employee Service Awards

AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the November 28, 2022, Regular Commission Meeting.

2. Consider excusing the absence of Commissioner Brian Doughty from the October 24, 2022, Regular Meeting.

3. Consider canceling the December 26th Regular Commission Meeting.

4. CONSENT AGENDA: All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

   a. Consider awarding bid to Duglaus Johnson in the amount of $300.00 for the delinquent tax property located at Lots 3 through 5, Block 5, Wynnlea Addition, commonly known as 615 N. Nelson.

   b. Consider awarding bid to Gerardo Fernandez in the amount of $500.00 for the delinquent tax property located at Tract D, Suburbs 61, commonly known as 524 S. Somerville.
c. Consider awarding bid to Duglaus Johnson in the amount of $750.00 for the delinquent tax property located at Lot 9, Block 1, Hyatt Addition, commonly known as 820 S. Somerville.

d. Consider awarding bid to Gerardo Fernandez in the amount of $2,800.00 for the delinquent tax property located at East 90’ of Lots 1 & 2 and all of Lot 3, Block 3, East End Addition, commonly known as 309 N. Warren.

e. Consider awarding bid to Duglaus Johnson in the amount of $750.00 for the delinquent tax property located at Lot 3, Block 48, Talley Addition, commonly known as 321 N. Perry.

f. Consider awarding bid to Sandra L. Martinez in the amount of $900.00 for the delinquent tax property located at Lots 7 through 12, Block 32, Original Town of Pampa Addition.

g. Consider awarding bid to Duglaus Johnson in the amount of $300.00 for the delinquent tax property located at Lot 7, Block 1, Hillcrest Terrace Addition, commonly known as 417 Crest.

5. EXECUTIVE SESSION: The City Commission will convene into closed session in accordance with Texas Government Code, Subchapter D, Section 551.087 - Deliberations Regarding Real Property and Section 551.074 – Consultation with Attorney to discuss:

- Acquisition of real property
- Pending or contemplated litigation

RECONVENE: The City Commission will reconvene into open session to act, if necessary, regarding matters discussed in Executive Session.

ADJOURN

CERTIFICATION
I certify that the above Agenda was posted on the officially designated bulletin board of City Hall, a place convenient and readily accessible to the public at all times, and said Agenda was posted on DECEMBER 9, 2022, BEFORE 4:00 P.M. and remained so posted continuously for 72 hours proceeding the scheduled time of the said meeting.

Barbara Stucker, City Secretary

ACCESSIBILITY STATEMENT
In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Barbara Stucker, City Secretary, at (806) 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.
POLICE OFFICER RECOGNITION

ITEM/PROJECT: RECOGNIZE ACCOMPLISHMENTS OF THE PAMPA POLICE DEPARTMENT

MEETING DATE: December 12, 2022

STAFF CONTACT: Lance Richburg, Chief of Police
2022 EMPLOYEE SERVICE AWARDS

MEETING DATE: December 12, 2022

STAFF CONTACT: Shane Stokes, City Manager

5 YEAR RECIPIENTS: Richard Cook
Jesse Parks
Emily Hart
Laci Kennedy
Kristi Stokes
Brett Watson
Cody Wood

10 YEAR RECIPIENTS: Dustin Miller
Cary Rushing
Alice Short

15 YEAR RECIPIENTS: Rick Armstrong
Jay Weeden
Tim Smith
Misty Guy

25 YEAR RECIPIENTS: LeRoy Cox
Jim Sirmans
Craig Harkcom
AGENDA ITEM: 1

ITEM/PROJECT: MINUTES

MEETING DATE: December 12, 2022

DESCRIPTION: Consider approving the minutes of the November 28, 2022, Regular Commission Meeting.

STAFF CONTACT: Barbara Stucker, City Secretary

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Minutes take effect after Commission approves.

RECOMMENDED ACTION: Staff recommends Commission approve the minutes of the November 28, 2022, Regular Commission Meeting.

RECOMMENDED MOTION: I make a motion to approve the minutes of the November 28, 2022, Regular Commission Meeting as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of the Minutes of the November 28, 2022, meeting attached.
CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT:
- Lance DeFever Mayor
- Paul Searl Commissioner
- Jimmy Keough Commissioner
- Brian Doughty Commissioner

ABSENT: None

STAFF:
- Shane Stokes City Manager
- Bryan Guymon City Attorney
- Theresa Daniels Finance Director
- Lance Richburg Police Chief
- Gary Turley Public Works Director
- Dustin Miller Community Services Director
- LeRoy Cox Assistant Fire Chief
- Jason Roberts Fire Marshal
- Troy Schwiegerath Emergency Management Coordinator
- Cary Rushing Building Official

MEDIA: Valerie Gray Pampa News

VISITORS:
- Byron Williamson Clay Rice
- Glennette Goode Jim Hart
- Liz Wood Lynne Moore
- Cortnie Patterson

INVOCATION: Byron Williamson, Commission Chaplain

PUBLIC COMMENTS: None

REPORT:
- Jim Hart and Liz Wood of the Pampa Emergency Services Unit (ESU) presented the 2021-2022 Annual ESU Report.

AUTHORIZATIONS BY CITY COMMISSION:

22-147

1. Consider approving the minutes of the October 24, 2022, Regular Commission Meeting, as presented.

A motion was made by Commissioner Searl and seconded by Commissioner Keough to approve the minutes of the October 24, 2022, Regular Commission Meeting, as presented. With each Commission Member voting AYE, the motion carried.

22-148

2. Consider approving the List of Disbursements dated October 2022.

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to approve the List of Disbursements dated October 2022, as presented. With each Commission Member voting AYE, the motion carried.

22-149

3. Consider adopting on second and final reading Ordinance No. 1778, an Ordinance by the City Commission amending Chapter 3, Article 3.08 of the Code of Ordinances, regulating substandard buildings and structures.
ORDINANCE NO. 1778

SUBSTANDARD BUILDINGS AND OTHER STRUCTURES
AN ORDINANCE OF THE CITY OF PAMPA, TEXAS AMENDING CHAPTER 3, ARTICLE 3.08 DANGEROUS STRUCTURES; AMENDING THE CODE OF ORDINANCES OF THE CITY OF PAMPA TO REPEAL EXISTING ARTICLE 3.08, DANGEROUS STRUCTURES, AND ADOPTING A NEW ARTICLE 3.08, SECTIONS 3.08.001 THROUGH 3.08.020 TO SAID CODE, REGULATING SUBSTANDARD BUILDINGS AND OTHER STRUCTURES; ESTABLISHING STANDARDS FOR ALL BUILDINGS AND STRUCTURES; PROVIDING FOR THE DECLARATION OF SUBSTANDARD BUILDINGS AND STRUCTURES AS A PUBLIC NUISANCE; PROVIDING FOR NOTICE TO PROPERTY OWNERS, OCCUPANTS, MORTGAGEES, AND LIENHOLDERS OF SUBSTANDARD BUILDINGS AND STRUCTURES; PROVIDING FOR A PUBLIC HEARING ON THE SUBSTANDARD BUILDING OR STRUCTURE; PROVIDING FOR THE ABATEMENT OF NUISANCES; PROVIDING FOR THE RECOVERY OF COSTS; PROVIDING A PENALTY CLAUSE; PROVIDING FOR JUDICIAL REVIEW; PROVIDING FOR REPEAL OF ALL CONFLICTING ORDINANCES; PROVIDING FOR CONTINUATION OF LAW MATTERS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF; AND, PROVIDING FOR AN EFFECTIVE DATE

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to adopt on second and final reading Ordinance No. 1778 as presented. With each Commission Member voting AYE, the motion carried.

22-150

4. Consider authorizing the City Manager to enter into a Grant Agreement with the Pampa Emergency Services Unit, for financial assistance from Phillips 66 to purchase radio equipment and lightbars.

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to authorize the City Manager to enter into a Grant Agreement with the Pampa Emergency Services Unit. With each Commission Member voting AYE, the motion carried.

22-151


A motion was made by Commissioner Searl and seconded by Commissioner Doughty to accept the Pampa Economic Development Corporations 2021-2022 Annual Report. With each Commission Member voting AYE, the motion carried.

ADJOURNED

There being no further business on the agenda, the meeting was adjourned at 4:14 p.m. by Mayor Lance DeFever.

Kimberlee Hughes, Administrative Assistant
Lance DeFever, Mayor
### AGENDA ITEM: 2

<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>COMMISSION ABSENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEETING DATE:</td>
<td>December 12, 2022</td>
</tr>
<tr>
<td>DESCRIPTION:</td>
<td>Consider excusing the absence of Commissioner Brian Doughty from the October 24, 2022, Regular Meeting.</td>
</tr>
<tr>
<td>STAFF CONTACT:</td>
<td>Commission Members</td>
</tr>
<tr>
<td>FINANCIAL IMPACT:</td>
<td>N/A</td>
</tr>
<tr>
<td>SOURCE OF FUNDS:</td>
<td>N/A</td>
</tr>
<tr>
<td>START/COMPLETION SCHEDULE:</td>
<td>N/A</td>
</tr>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Staff recommends Commission excuse the absence of Commissioner Doughty from the October 24, 2022, Regular Commission Meeting.</td>
</tr>
<tr>
<td>RECOMMENDED MOTION</td>
<td>I make a motion to excuse the absence of Commissioner Brian Doughty from the October 24, 2022, Regular Commission Meeting.</td>
</tr>
</tbody>
</table>
AGENDA ITEM: 3

ITEM/PROJECT: CANCEL DECEMBER 26, 2022, REGULAR COMMISSION MEETING

MEETING DATE: December 12, 2022

DESCRIPTION: Consider canceling the December 26, 2022, Regular Commission Meeting.

STAFF CONTACT: Commission Members

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: N/A

RECOMMENDED ACTION: Staff recommends Commission cancel the December 26, 2022, Regular Commission Meeting.

RECOMMENDED MOTION: I make a motion to cancel the December 26, 2022, Regular Commission Meeting.
<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>CONSENT AGENDA – DELINQUENT TAX PROPERTIES</th>
</tr>
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<tbody>
<tr>
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<td>STAFF CONTACT:</td>
<td>Gary Turley, Public Works Director</td>
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<tr>
<td></td>
<td>Cary Rushing, Building Official</td>
</tr>
<tr>
<td>FINANCIAL IMPACT:</td>
<td>N/A</td>
</tr>
<tr>
<td>SOURCE OF FUNDS:</td>
<td>N/A</td>
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<tr>
<td>START/COMPLETION SCHEDULE:</td>
<td>Bids must be approved by the City, County, and Pampa ISD before a property deed is issued to the winning bidder.</td>
</tr>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Staff recommends Commission award bids as presented by the Gray County Tax Office.</td>
</tr>
<tr>
<td>RECOMMENDED MOTION</td>
<td>I make a motion to approve Consent Agenda items A through G as presented.</td>
</tr>
<tr>
<td>BACKGROUND/ADDITIONAL INFORMATION:</td>
<td>Copy of Gray County Tax Property Bid Sheet and photos of properties attached.</td>
</tr>
</tbody>
</table>
November 30, 2022

City of Pampa
Attn: Barbara Stucker
P.O. Box 2499
Pampa, Texas 79066-2499

Dear Ms. Stucker:

On behalf of Gray County, City of Pampa and the Pampa Independent School District, our office has received a bid for the following tax properties described below:

Property Address: 615 N. Nelson
Legal Description: Lots 3 through 5 Blk 5 Wynnelea
Taxes Due: 4,561
Appraisal Value: 8,230
Name of Bidder: Duglaus Johnson
**Amount of Bid: 300.00**

Property Address: 524 S. Somerville
Legal Description: Tract D Suburbs 61
Taxes Due: 1,679
Appraisal Value: 1,740
Name of Bidder: Gerardo Fernandez
**Amount of Bid: 500.00**

Property Address: 820 S. Somerville
Legal Description: Lot 9 Blk 1 Hyatt
Taxes Due: 2,860
Appraisal Value: 20,980
Name of Bidder: Duglaus Johnson
**Amount of Bid: 750.00**

Property Address: 309 N. Warren
Legal Description: E90’ of Lots 1 & 2 and all of 3 Blk 3 East End
Taxes Due: 5,343
Appraisal Value: 18,560
Name of Bidder: Gerardo Fernandez
**Amount of Bid: 2,800.00**
Property Address: 321 N. Perry
Legal Description: Lot 3 Blk 48 Talley
Taxes Due: 1,891
Appraisal Value: 9,750
Name of Bidder: Duglaus Johnson
Amount of Bid: 750.00

Property Address:
Legal Description: Lots 7 through 12 Blk 32 Original Town
Taxes Due: 1,999
Appraisal Value: 10,730
Name of Bidder: Sandra L. Martinez
Amount of Bid: 900.00

Property Address: 417 Crest
Legal Description: Lot 7 Blk 1 Hillcrest Terrace
Taxes Due: 186
Appraisal Value: 1,000
Name of Bidder: Duglaus Johnson
Amount of Bid: 300.00

Please notify us in writing of the acceptance of the above bids. The letter can be mailed to the above address or e-mailed to garnet.faires@graycch.com. We will await action by all of the participating entities before proceeding with the sale of these properties. If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,
Garnet Faires, PCC
cc: City of Pampa; Cary Rushing & Kirk Reed
Lots 7 through 12 Blk 32 Original Town

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.
### AGENDA ITEM: 5

<table>
<thead>
<tr>
<th>ITEM/PROJECT:</th>
<th>EXECUTIVE SESSION – DELIBERATIONS REGARDING REAL PROPERTY AND CONSULTATION WITH ATTORNEY</th>
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