Regular Meeting of the:
Pampa City Commission
September 12, 2022
4:00 p.m.

Lance DeFever, Mayor
Paul Searl, Commissioner Ward 1
Brian Doughty, Commissioner Ward 2
Jimmy Keough, Commissioner Ward 3
Commissioner Ward 4 - Vacant

Shane Stokes, City Manager
Barbara Stucker, City Secretary
Bryan J. Guymon, City Attorney

City of Pampa
201 W. Kingsmill
P.O. Box 2499
Pampa, Texas 79066-2499
Phone: 806-669-5750
Fax: 806-669-5767
CALL TO ORDER

INVOCATION

PLEDGES TO THE FLAGS

PUBLIC COMMENTS:
Citizens who have signed a card to speak to the City Commission will be heard at this time. In with the Texas Open Meetings Act, unless the subject matter of the presentation is on the Agenda, Commission Members and City Staff are prevented from discussing the subject and may respond only with statements of factual information or existing City policy. Citizens are limited to three (3) minutes for their presentation to the City Commission.

The City Commission reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

AUTHORIZATIONS BY CITY COMMISSION:

1. Consider approving the minutes of the September 6, 2022, Public Hearing/ Special Commission Meeting.

2. Consider approving Gray County Appraisal District’s 2023 Operating Budget.

3. Consider approving the Pampa Economic Development Corporation’s Proposed Operating Budget for the 2022-2023 fiscal year.

4. Consider adopting on second and final reading Ordinance No. 1775, an Ordinance by the City Commission setting a tax rate of $0.73 per $100 valuation on a taxable property for the 2022-2023 fiscal year and levying an Ad Valorem Tax on all properties subject to taxation within the corporate limits of the City of Pampa.

5. Consider ratifying the 2022-2023 City of Pampa Operating Budget and Tax Rate pursuant to the terms of Texas Local Government Code, Section 107.005(c), requiring ratification of the budget and tax rate as adopted, recognizing such budget will require more revenue from property taxes than did the budget adopted last year.

6. Consider approving the renewal of a two (2) year agreement with the Chamber of Commerce Tourism Committee for tourism-related advertising and promotion of the City of Pampa and its vicinity using revenue from the Hotel Occupancy Tax.

7. Consider approving an application from Open Range to replat Mesilla Park Unit 4 and Unit 5, into Mesilla Park Unit 5, to the City of Pampa, Texas.
8. Consider adopting Resolution No. R22-014, a Resolution of the City Commission ordering a special election to fill the vacancy and unexpired term for Commissioner, Ward 4.


10. Consider adopting Resolution No. R22-015, a Resolution of the City Commission authorizing submission of a grant application for the “Bullet-resistant Shields” Project to the Office of the Governor, Public Safety Office.

11. Consider appointing Todd Alvey to the Hidden Hills Golf Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

12. Consider appointing Carlene Barger to the Lovett Memorial Library Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

13. CONSENT AGENDA – All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

   a. Consider reappointing Cleo Meaker, Lyndon Field, and Kevin Hunt to the Board of Adjustments for a two-year term beginning October 1, 2022 and ending September 30, 2024.

   b. Consider reappointing Matt Hinton, Kyle Parnell, Bob Cummings, Trent Carter, and Luke Raber to the Construction Board of Appeals for a two-year term beginning October 1, 2022 and ending September 30, 2024.

   c. Consider reappointing Jana Vinson and Kathy Cavalier to the Lovett Library Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

   d. Consider reappointing Kenneth Cox, Carl Dawson, and Byron Williamson to the Planning and Zoning Commission for a two-year term beginning October 1, 2022 and ending September 30, 2024.

   e. Consider reappointing Roger Miller, James White, and Dennis Norris to the Hidden Hills Golf Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

   f. Consider reappointing Mike Ehrle, Brad Pingel, and Richard Morris to the Panhandle Elderly Apartment Corporation Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.
ACCESSIBILITY STATEMENT
In compliance with the Americans with Disabilities Act, the City of Pampa will provide for reasonable accommodations for persons attending City Commission meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact Barbara Stucker, City Secretary, at (806) 669-5750. City Hall is wheelchair accessible. Entry is on the West side of the building.

CERTIFICATION
I certify that the above Agenda was posted on the officially designated bulletin board of City Hall, a place convenient and readily accessible to the public at all times, and said Agenda was posted on September 9, 2022, BEFORE 4:00 P.M. and remained so posted continuously for 72 hours proceeding the scheduled time of the said meeting.

__________________________
Barbara Stucker, City Secretary
AGENDA ITEM: 1

ITEM/PROJECT: MINUTES

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving the minutes of the September 6, 2022, Public Hearing/Special Meeting.

STAFF CONTACT: Barbara Stucker, City Secretary

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Minutes take effect after Commission approves.

RECOMMENDED ACTION: Staff recommends Commission approve the minutes of the September 6, 2022, Public Hearing/Special Commission Meeting.

RECOMMENDED MOTION: I make a motion to approve the minutes of the September 6, 2022, Public Hearing/Special Commission Meeting as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Minutes of the September 6, 2022, meeting attached.
MINUTES OF THE  
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS  
PUBLIC HEARING/SPECIAL MEETING  
TUESDAY, SEPTEMBER 6, 2022

CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor  
Paul Searl Commissioner  
Brian Doughty Commissioner  
Jimmy Keough Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager  
Guymon City Attorney  
Barbara Stucker City Secretary  
Theresa Daniels Finance Director  
Lance Richburg Chief of Police  
Gary Turley Director of Public Works  
Kasey Presson Fire Chief  
Leroy Cox Assistant Fire Chief  
Mike Day Assistant Fire Chief  
Jason Roberts Fire Marshal  
Jasmine Chaney Assistant Finance Director  
Brian Massey Lieutenant

MEDIA: None

VISITORS: Clay Rice Lynne Moore

INVOCATION: Commissioner Paul Searl

PUBLIC COMMENTS: None

PUBLIC HEARING 2022-2023 PROPOSED TAX RATE:

The City Commission of the City of Pampa will conduct a Public Hearing at 4:00 p.m. at City Hall, 201 W. Kingsmill St., 3rd Floor Commission Chambers on a proposal to increase total tax revenue from properties on the tax roll in the proceeding tax year by 7.81% (percent by which proposed tax rate exceeds lower of the no-new-revenue tax rate and the voter approval tax rate calculated under Chapter 26 of the Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in the taxable value of all other property and the tax rate that is adopted.

If the governing body adopts the proposed tax rate of $0.73 per $100 of taxable value, the amount of taxes imposed this year on a $100,000 home will be $730.

Mayor DeFever called for a motion to close the Public Hearing for the 2022-2023 Proposed Tax Rate, a motion was made by Commissioner Doughty and seconded by Commissioner Keough to close the Public Hearing at 4:03 p.m., with each Commission Member voting AYE, the motion carried.

AUTHORIZEDS BY CITY COMMISSION:

1. Consider approving the minutes of the August 29, 2022, Public Hearing/Special Commission Meeting, as presented.
A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve the minutes of the August 29, 2022, Public Hearing/Special Commission Meeting, as presented. With each Commission Member voting AYE, the motion carried.

22-117

2. Consider adopting on second and final reading Ordinance No. 1774, an Ordinance by the City Commission adopting the City of Pampa’s 2022-2023 Operating Budget.

ORDINANCE NO. 1774

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY’S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF PAMPA FOR THE 2022-2023 FISCAL YEAR.

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to adopt on second and final reading Ordinance No. 1774 as presented. With Mayor DeFever and Commissioners Searl, Doughty, and Keough voting AYE in a roll call vote, the motion carried.

22-118

3. Consider approving on first reading Ordinance No. 1775, an Ordinance by the City Commission setting a tax rate of $0.73 per $100 valuation on a taxable property for the 2022-2023 fiscal year and levying an Ad Valorem Tax on all properties subject to taxation within the corporate limits of the City of Pampa.

ORDINANCE NO. 1775

AN ORDINANCE SETTING A TAX RATE OF $0.73 ON EACH $100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2022-2023; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to approve on first reading Ordinance No. 1775, setting the tax rate for the 2022-2023 fiscal year. With Mayor DeFever and Commissioners Searl, Doughty, and Keough voting AYE in a roll call vote, the motion carried.

22-119

4. Consider authorizing the City Manager to submit an official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

A motion was made by Commissioner Keough and seconded by Commissioner Searl to authorize the City Manager to submit an election ballot for the TML Intergovernmental Risk Pool Board of Trustees. With each Commission Member voting AYE, the motion carried.

22-120

5. Consider authorizing the City Manager to enter into a Professional Services Agreement with JAKAJONA, LLC for labor, equipment, and materials for the Red Deer Creek Reclamation Project.
A motion was made by Commissioner Searl and Seconded by Commissioner Keough authorize the City Manager to enter into a Professional Services Agreement with JAKAJONA, LLC. as presented. With each Commissioner Member voting AYE, the motion carried.

**ADJOURNED:**

There being no further business on the agenda, the meeting was adjourned at 4:11 p.m. by Mayor Lance DeFever.

Barbara Stucker, City Secretary   Lance DeFever, Mayor
AGENDA ITEM: 2

ITEM/PROJECT: GRAY COUNTY APPRAISAL DISTRICT’S OPERATING BUDGET

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving the Gray County Appraisal District’s 2023 Operating Budget.

STAFF CONTACT: Tyson Paronto, Chief Appraiser

FINANCIAL IMPACT: $773,899

SOURCE OF FUNDS: Allocation from Taxing Entities based on levies

START/COMPLETION SCHEDULE: Budget effective for the 2023 Fiscal Year

RECOMMENDED ACTION: Staff recommends Commission approve the Gray County Appraisal District’s 2023 Operating Budget.

RECOMMENDED MOTION: I make a motion to approve the Gray County Appraisal District’s 2023 Operating Budget as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Gray CAD’s 2023 Proposed Budget Attached.
2023 BUDGET (DETAIL)

PERSONAL SERVICES

<table>
<thead>
<tr>
<th>ITEM</th>
<th>BUDGET</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARIES/WAGES</td>
<td>305,509</td>
<td>(See Detail Salaries/wages p. 2)</td>
</tr>
<tr>
<td>RETIREMENT</td>
<td>37,625</td>
<td>% of salaries, District contribution to TCDRS based on selected option</td>
</tr>
<tr>
<td>FICA (MEDICARE)</td>
<td>4,964</td>
<td>Salaries @ 1.45%</td>
</tr>
<tr>
<td>EMPLOYMENT INSURANCE(SUTA)</td>
<td>1,134</td>
<td>7 employees @ $9000 each x 1.8%</td>
</tr>
<tr>
<td>HEALTH/DENTAL/VISION/LIFE INSURANCE</td>
<td>73,000</td>
<td>projection based on current cost</td>
</tr>
<tr>
<td>WORKER’S COMPENSATION INSURANCE</td>
<td>2,317</td>
<td>1.02/100 for appraisers, 0.45/100 for clerical-per payroll</td>
</tr>
<tr>
<td>AUTOMOBILE ALLOWANCE</td>
<td>36,850</td>
<td>Allowance for use of personal vehicles</td>
</tr>
<tr>
<td>TRAINING/EDUCATIONAL</td>
<td>5,000</td>
<td>courses; quarterly meetings; seminars; software training</td>
</tr>
<tr>
<td>LICENSE, FEES &amp; DUES</td>
<td>3,100</td>
<td>TDLR; TAAO; TAAD</td>
</tr>
<tr>
<td>TRAVEL</td>
<td>13,000</td>
<td>Chief Appraiser; appraisers; Board of Directors</td>
</tr>
</tbody>
</table>

TOTAL PERSONAL SERVICES  482,499
### 2023 BUDGET (DETAIL)

**PERSONAL SERVICES (CONTINUED)**

**SALARIES/WAGES**

<table>
<thead>
<tr>
<th>POSITION</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIEF APPRAISER</td>
<td>82,500</td>
</tr>
<tr>
<td>HR/ADMIN. ASSISTANT/OFFICE MGR.</td>
<td>45,885</td>
</tr>
<tr>
<td>APPRAISER IV</td>
<td>40,964</td>
</tr>
<tr>
<td>APPRAISER IV</td>
<td>38,100</td>
</tr>
<tr>
<td>APPRAISER IV</td>
<td>32,750</td>
</tr>
<tr>
<td>HEAD OF DATA ENTRY/APPRaiser IV</td>
<td>36,415</td>
</tr>
<tr>
<td>DATA ENTRY</td>
<td>25,630</td>
</tr>
</tbody>
</table>

**ALLOWANCE FOR INCREASE**

| ALLOWANCE FOR INCREASE | - |

**TOTALS**

| TOTALS | 302,244 |

* Salary increases are based primarily on merit and are not automatic.
* See salary and wages with benefits page for per employee breakdown.
# 2023 Budget (Detail)

## Supplies/Materials/Equipment

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Supplies</td>
<td>7,800</td>
<td>Copy paper, LSE/Purchase-Copier, General Office Supplies</td>
</tr>
<tr>
<td>Printing</td>
<td>8,500</td>
<td>Forms, Notices &amp; Rendition, Stationary, etc.</td>
</tr>
<tr>
<td>Janitorial Supplies</td>
<td>1,000</td>
<td>Building, Cleaning &amp; Maintenance Supplies</td>
</tr>
<tr>
<td>Postage</td>
<td>17,000</td>
<td>Estimate-based on postage rates &amp; mailing requirements</td>
</tr>
<tr>
<td><strong>Total SPLS., MTLS. &amp; EQUIP.</strong></td>
<td><strong>34,300</strong></td>
<td></td>
</tr>
</tbody>
</table>
## 2023 BUDGET (DETAIL)

### CONTRACTUAL SERVICES

<table>
<thead>
<tr>
<th>ITEM</th>
<th>BUDGET</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>JANITORIAL SERVICES</td>
<td>3,900</td>
<td>ESTIMATED SERVICE PLUS CARPET AND FILTER CLEANING</td>
</tr>
<tr>
<td>BUILDING MAINTENANCE</td>
<td>2,800</td>
<td>REPAIRS, PLUMBING, ELECTRICAL, ETC.</td>
</tr>
<tr>
<td>GROUNDS MAINTENANCE</td>
<td>2,800</td>
<td>LAWN CARE, SNOW REMOVAL AND CARE OF GROUNDS</td>
</tr>
<tr>
<td>EQUIPMENT MAINTENANCE/LEASE</td>
<td>2,800</td>
<td>MAINTENANCE/LEASE ON PRINTERS, COPIERS AND COMPUTERS</td>
</tr>
<tr>
<td>CONSULTING FEES</td>
<td>105,000</td>
<td>MINERALS, PIPELINES &amp; COMPRSRS, INDUSTRIAL AND UTILITIES. THOMAS Y. PICKETT</td>
</tr>
<tr>
<td>FINANCIAL AUDIT/ACCOUNTING</td>
<td>24,000</td>
<td>ANNUAL AUDIT/ACCOUNTING</td>
</tr>
<tr>
<td>COMPUTER SOFTWARE</td>
<td>33,500</td>
<td>APPRAISAL SOFTWARE AND CLOUD SERVICES</td>
</tr>
<tr>
<td>POSTAGE MAINTENANCE</td>
<td>2,900</td>
<td>POSTAGE MACHINE LEASE/MAINTENANCE</td>
</tr>
<tr>
<td>LEGAL EXPENSE</td>
<td>5,000</td>
<td>LEGAL EXPENSE</td>
</tr>
<tr>
<td>FTP SITE EXPENSE</td>
<td>300</td>
<td>FTP SITE FEE</td>
</tr>
<tr>
<td>AG APPRAISAL EXPENSE</td>
<td>4,000</td>
<td>WESTERN VALUATION &amp; CONSULTING</td>
</tr>
<tr>
<td>IT/PHONE SERVICES AND SUPPORT</td>
<td>21,800</td>
<td>ITECK &amp; ACROSS COMM LLC MANAGED SERVICES</td>
</tr>
<tr>
<td>MAPPING</td>
<td>11,500</td>
<td>BIS CONSULTING</td>
</tr>
<tr>
<td>WEBSITE</td>
<td>4,350</td>
<td>WEBSITE AND PROPERTY SEARCH TOOL-BIS CONSULTING</td>
</tr>
<tr>
<td>TRUTH IN TAXATION WEBSITE NEW FOR 2021</td>
<td>2,500</td>
<td>WEBSITE FOR TAXTION INFORMATION-BIS CONSULTING</td>
</tr>
</tbody>
</table>
## 2023 Budget (Detail)

### Utilities

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone/Internet</td>
<td>5,200</td>
<td>Vexus / Across Comm phone and internet</td>
</tr>
<tr>
<td>Electricity</td>
<td>4,300</td>
<td></td>
</tr>
<tr>
<td>Natural Gas</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>Water/Sewer/Trash</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>Wifi Tablets</td>
<td>3,600</td>
<td></td>
</tr>
<tr>
<td><strong>Total Utilities</strong></td>
<td><strong>18,600</strong></td>
<td></td>
</tr>
</tbody>
</table>
2023 BUDGET (DETAIL)

OTHER EXPENSE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>BUDGET</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEGAL NOTICES</td>
<td>1,800</td>
<td>PUBLICATIONS ESTIMATED FOR LEGAL REQUIREMENTS</td>
</tr>
<tr>
<td>BOARD EXPENSE</td>
<td>1,000</td>
<td>APPRAISAL REVIEW BOARD EXPENSE</td>
</tr>
<tr>
<td>PUBLICATIONS/SUBSCRIPTIONS</td>
<td>4,000</td>
<td>APPRAISAL AIDS, NEWSPAPERS, VEHICLE LISTS, DIRECTORIES &amp; CODES</td>
</tr>
<tr>
<td>LIABILITY INSURANCE</td>
<td>1,500</td>
<td>BOARD LIABILITY, PERSONAL PROPERTY &amp; AUTO LIABILITY</td>
</tr>
<tr>
<td>BUILDING INSURANCE</td>
<td>2,900</td>
<td>BUILDING COVERAGE</td>
</tr>
<tr>
<td>FIDELITY BOND</td>
<td>150</td>
<td>PERSONNEL COVERAGE</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11,350</strong></td>
<td></td>
</tr>
</tbody>
</table>

**BUDGET TOTAL** 773,899
AGENDA ITEM: 3

ITEM/PROJECT: PAMPA ECONOMIC DEVELOPMENT CORPORATION’S 2022-2023 BUDGET

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving the Pampa Economic Development Corporation’s Proposed Operating Budget for the 2022-2023 fiscal year which includes the Pampa Energy Center’s 2022-2023 Operating Budget

STAFF CONTACT: Glennette Goode, PEDC President

FINANCIAL IMPACT: Information provided at meeting

SOURCE OF FUNDS: Sales Tax Revenue

START/COMPLETION SCHEDULE: PEDC and PEC’s Operating Budgets will be effective October 1, 2022

RECOMMENDED ACTION: Staff recommends Commission approve the PEDC’s 2022-2023 Operating Budget, including the PEC’s Budget.

RECOMMENDED MOTION: I make a motion to approve the Pampa Economic Development Corporation’s and Pampa Energy Center’s 2022-2023 Operating Budgets.

BACKGROUND/ADDITIONAL INFORMATION: Copy of PEDC and PEC 2022-2023 Operating Budgets attached.
September 12, 2022

Honorable Mayor Defever and City commissioners
P. O. Box 2499
Pampa, Texas 79065

2022-2023 Pampa EDC Proposed Budget

Dear Sirs:

Enclosed please find the proposed budgets for Pampa Economic Development Corporation, and Pampa Energy Center LLC.

In reviewing the sales tax, Pampa EDC is anticipating the sales tax income to Pampa EDC for the proposed budget year to be $1,200,000.

The breakdown that we currently receive payments from loans each month is as follows:

<table>
<thead>
<tr>
<th>Business</th>
<th>Monthly Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Life Wellness Center</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>RenewTest</td>
<td>$ 607.47</td>
</tr>
<tr>
<td>CP Tactical Solutions</td>
<td>$1,084.94</td>
</tr>
<tr>
<td>Skinsational</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>Youree Surveyors</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Totals</td>
<td>$4,392.41</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FORGIVENESS IN FISCAL 2021-2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE</td>
</tr>
<tr>
<td>------</td>
</tr>
<tr>
<td>10/1/21</td>
</tr>
<tr>
<td>3/5/22</td>
</tr>
<tr>
<td>1/1/22</td>
</tr>
</tbody>
</table>
Budgeted personnel expenses increased from $266,763 in 2021-2022 to $292,863 in this 2022-2023 budget.

Pampa EDC will continue with the agreement with David Dickerson of Paraclete Enterprises to oversee the accounting, training, and financial consulting. Spencer McElhannon of Leading EDG continues to be a huge asset to our community. Spencer’s knowledge of small business development has helped the Pampa EDC to gain knowledge concerning prospective clients, and to put packages together that will be beneficial to both parties.

While we have not completed any funding on new projects this fiscal year, we have had multiple meetings about possible expansion and new businesses coming to our community. We are very optimistic that some of them will begin in the coming year.

Sincerely,

Glennette Goode
President
Pampa EDC
# Pampa EDC
## Cash Budget for 2022-2023

<table>
<thead>
<tr>
<th>Income</th>
<th>2022-2023 Budgeted</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking account interest</td>
<td>1,200</td>
<td>Estimate</td>
</tr>
<tr>
<td>Interest Income on Loans</td>
<td>84,300</td>
<td>Estimate (Country II, Resound + Other)</td>
</tr>
<tr>
<td>Principle Repayments on Loans</td>
<td>52,800</td>
<td>(1085+2000+607+200+500)</td>
</tr>
<tr>
<td>Local Sales Tax</td>
<td>1,200,000</td>
<td>Estimate</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,200</td>
<td>Estimate based on Actuals</td>
</tr>
<tr>
<td><strong>Total Income/Cash</strong></td>
<td>1,339,500</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Personnel Expenses</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Wages</td>
<td>214,533</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td>Car Allowances</td>
<td>6,400</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td>Retirement</td>
<td>22,128</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>21,453</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>27,648</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td>QB Payroll Services Fee</td>
<td>700</td>
<td>Approved by Board on 8/18/22</td>
</tr>
<tr>
<td><strong>Total Personnel Expenses</strong></td>
<td>292,863</td>
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<table>
<thead>
<tr>
<th>General Expenses</th>
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<tbody>
<tr>
<td>Advertising</td>
<td>20,000</td>
<td>Estimate</td>
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<tr>
<td>Audit fees</td>
<td>15,000</td>
<td>Estimate</td>
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<tr>
<td>Business Recruitment</td>
<td>40,000</td>
<td>Estimate</td>
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<td>Communications (Phones &amp; Internet)</td>
<td>24,000</td>
<td>Estimate</td>
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<td>Consulting Services</td>
<td>43,000</td>
<td>Leading EDG</td>
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<td>Contract Services (Accounting)</td>
<td>36,000</td>
<td>Paraclete $35,000 &amp; QB $1,000</td>
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<td>Contract Services (Legal)</td>
<td>30,000</td>
<td>Estimate</td>
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<td>Depreciation &amp; Amort</td>
<td>650</td>
<td>Estimate based on Actuals</td>
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<td>Dues and Subscriptions</td>
<td>10,000</td>
<td>Estimate</td>
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<td>Insurance</td>
<td>60,000</td>
<td>Estimate (D&amp;O, Comm'l, Building)</td>
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<td>Office Expenses</td>
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<td>Supplies and one new computer</td>
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<td>Office Maintenance</td>
<td>30,000</td>
<td>Estimate ($2,500/mo)</td>
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<td>Office Remodel</td>
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<td>Professional Development</td>
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<td>IEDC Classes &amp; Staff Training</td>
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<td>Utilities</td>
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<td>Estimate ($1,000/mo)</td>
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<td>Website &amp; Social Media</td>
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<td>Projects &amp; Grants &lt; 10,000</td>
<td>30,000</td>
<td>Estimate</td>
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<td>Projects &amp; Grants &gt; 10,000</td>
<td>600,000</td>
<td>Estimate</td>
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<tr>
<td><strong>General Expenses &amp; Personnel</strong></td>
<td>1,310,513</td>
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</table>

**Net Income/Cash Available** 28,988

Approved by Board on August 18, 2022
September 12, 2022

Honorable Mayor Lance DeFever and City Commission
200 W. Foster
Pampa, Texas 79065

RE: Pampa EDC Board Member Renewals

Dear Mayor and City Commissioners,

The Pampa EDC Board of Directors would like to submit the following names for a two-year renewal to the Board. We greatly appreciate the time and dedication it takes to serve on the board and each of these have agreed to continue with your approval.

Glennette Goode
Troy Newton
Dr. Tanya Larkin

Please find enclosed letters from each of these members.

Sincerely,

Glennette Goode
President
Pampa EDC
7-24-22

TO: Pampa Mayor and Pampa City Commissioners

I would ask that you allow me to continue to serve on the Pampa Economic Development Board for another two-year term.

We are in the midst of several potential projects and I would very much like to see what we can complete in the next year. Some of them will not be coming to us for funding, but they are asking our assistance in establishing relationships within the community. I would hate for new board members to have to reestablish relationships with those companies.

I have loved serving on the PEDC and our current board works very well together. As the only board member with any longevity, I know the history of the board, but I also pride myself on being forward thinking and willing to listen to new ideas and concepts.

I feel that my resume supports my qualifications to serve on the PEDC board with my varied backgrounds in oil/gas, cattle, retail, wholesale and financial experience.

Thank you for your consideration,

J. Glennette Goode
RESUME

J. Glennette Dawkins Goode
PO Box 700
Pampa, TX 79066-0700
(806)665-9432 office
glennette@goodeangus.com

SUMMARY
I was born in Pampa and graduated from PHS. My husband and I returned in 1984 to assist in management of family businesses. I am a degreed manager with experience in, retail, wholesale, communication and cattle businesses. I have broad management background in inventory, accounts payable, accounts receivable, payroll, personnel and organization. Computer skills include Microsoft Word, Excel, Access, Publisher, and Outlook. The accounting program I currently use is Quick Books Pro to manage nine different entities. Other programs I have used extensively are Cougar Mountain Accounting, and Emerald Internet Management.

PROFESSIONAL EXPERIENCE

PAMPA PACK N MAIL & PRINT CENTER PAMPA, TEXAS
September 2019-present
The Pooles of Pack in Mail on Banks Street were ready to shut the business down and retire. They had been trying to sell the business and building for several months. They approached my son Jeremy about the purchase, we discussed and offered to buy the business, not the building. The Pooles were kind enough to train our family at the location until we received approval from UPS, Fedex and the postal service to move to our own building at 808 W. Francis. We felt that was something that Pampa did not need to lose as a business and service for the community. This year we added the Print Center to help advertising and printing needs locally.

DAWKINS ENERGIES, INC. PAMPA, TEXAS
1984-present
Majority Stockholder and Administrative Manager overseeing all areas of two small independent oil and gas operations, which include TCEQ, State Comptroller and Texas Railroad Commission filings, federal and state payroll reports, accounts payable and receivable, general ledger maintenance, monthly disbursements to royalty owners and financial reports to stockholders.

GOODE-DAWKINS PROPERTIES, LLC PAMPA, TEXAS (previously G&G ENTERPRISES)
1985-present
Owner responsible for commercial office property for rental and maintenance. Our offices occupied one-half of the building and we leased space to Pampa Teacher’s Credit Union for over 20 years. Currently my son’s electronic repair business Good3 Concepts and Pampa Pack n Mail & Print Center occupy more than half of the building.

GOODE ANGUS PAMPA, TEXAS
1997-to present
Co-owner responsible for financial accounting. I created and maintain an Access database to track cattle stats, contacts, history, and depreciation. I do all the data entry with American Angus for our 300+ head of Angus seed stock cows. I oversee all our advertising including our website and Facebook page. I also do all the billing and accounting for our annual female production sale in Hereford with another ranch. Our ranch has sold animals to most states in the continental US, Brazil, Mexico, Canada and Russia.

CENTRAMEdia, INC. PAMPA, TEXAS
1999-2003
Contracted manager of accounting and office staff. I established structure in accounts receivable, customer management, filing federal and state tax forms, and internal organization. I was General Manager for one year during interim financing period to take an unstable company to a sellable entity.

ENGINE SPECIALITIES, INC. WEST MONROE, LOUISIANA.
1978-1984
Administrative Manager overseeing all areas of internal parts warehouse and retail high-performance automotive parts in two separate locations. I implemented a computer generated system for inventory management, payroll for 10+ employees, federal and state payroll forms, as well as accounts payable and receivable, general ledger maintenance and annual financial reports to stockholders.

SALMAR RECORD AND TAPE CITY BEAUMONT, TEXAS
1973-1978
Co-owner and manager. Utilized hard copy inventory management, payroll for 6+ employees, federal and state payroll reports, accounts payables and receivables, general ledger maintenance and annual financial reports to stockholders.
KTRM AM/FM  
1070-1973  
 Accounts receivable, and payroll. Continuity Director that also did logging, sales proposals, and secretarial work.

KOB AM/FM/TV  
ALBUQUERQUE, NEW MEXICO  
1969-1970  
 Began during college as Continuity Director that also did logging, sales proposals, secretarial work and live talent.

EDUCATION  
BA in Mass Communications from University of New Mexico 1970, more specifically a degree in Speech with emphasis in Radio and Television, with a Journalism minor. I have also attended multiple training classes in Microsoft Excel and Access.

COMMUNITY INVOLVEMENT  
CURRENT BOARD MEMBER: Pampa Economic Development Corporation (President) supported by my strong business and accounting background. Pampa Energy Center (President), supported by my oil/gas and agriculture background and the fact that I drive FM 2300 twice daily and physically see the site

JEANNE M WILLINGHAM FOUNDATION: Local dance instructor Jeanne Willingham had no heirs, but chose to leave all her assets to promote performing arts in Pampa and other needs she saw for the community. I am Secretary-Treasurer.

M. K BROWN AUDITORIUM: I serve as theatrical lighting director and my husband Jimmy and I run the lights for most of the events in the auditorium. I receive an occasional minimum hourly token for this with much of the time volunteered. The Willingham Foundation has committed a $250,000 donation to the city to bring the theatrical lights and riggings up to current standards. This year we have granted almost $50,000 to bring the sound system in the auditorium to current standards. My training began with college courses in directing and light design and my husband and I attended classes from a former Disney light designer about ten years ago. In the past few years we have been fortunate to be consulting with master electrician Jeffrey Smith, a Disney and world free-lance light designer. He is from Hereford, was home to oversee care of ailing parents and was assisting Lone Star Ballet (LSB) with THE NUTCRACKER in Amarillo. I called contacts at LSB for help with an issue that local electricians could not find and we have had a great working relationship ever since.

PAMPA ROTARY CLUB: Rotary’s motto is SERVICE ABOVE SELF and I try to follow that motto. As a member of Rotary, I have served as President as well as several committees, committee chair positions, and registrar for District 5730, which consists of over 30 clubs for RYLA, Rotary’s youth leadership summer camp. I have also been a Rotary Meals on Wheels Volunteer.

PAMPA COMMUNITY CONCERT ASSOCIATION: I feel this organization is vital to Pampa economic development. While on the hospital board as well as PEDC I have seen a need to provide quality of life particularly cultural and live entertainment to attract families accustomed to more urban lifestyles. I am currently Treasurer and I coordinate the publicity, artist’s arrangements and printing needs.

OTHER CURRENT MEMBERSHIP: Pampa Civic Ballet (Treasurer), and Pampa Chamber of Commerce.

PAST INVOLVEMENT: I was on Pampa Regional Medical Center Advisory Board for seven years, Pampa Soccer Association tournament coordinator and fundraiser chairman, Pampa Fine Arts Association treasurer, Pampa Education Foundation (past president) and Las Pampas Square board.

CATTLE BUSINESS INVOLVEMENT  
AMERICAN ANGUS ASSOCIATION: I have been elected as a delegate from Texas to the national convention each year for the past 14 years. There are over 600 Texas members, from which approximately 25 are elected each year from Texas to attend the national convention.

TEXAS ANGUS AUXILIARY: I have been a member for over twelve years and have served as Beef Promotion Chairman.

GREATER SOUTHWEST ANGUS ASSOCIATION: We have been members for almost 20 years. I served as Secretary for 3 year.


TO: MAYOR, CITY MANAGER, CITY COMMISSION OF

Pampa Tx

To whom it may concern:
- It has been since 2018, 4 years, when joining the Pampa Economic Development Corporation Board.
- It has been a privilege to serve our proud community. During this time, I have served as PEDC Board Vice President, PEC board, as well as on the former PLPS board.
- We have collectively been able to collaborate many efforts to improve opportunities for our city during this time and bring new industry as well as additional jobs to Pampa.
- We were able to assemble a total new board in 2019 with exception of myself and Glennette Goode remained.
- We were able to assist many local businesses in relief efforts during the Pandemic.
- We were able to sell Las Pampas Square and get it into the right hands for progress and additional tenants, retail opportunities, improvements and eliminate the debt carried on this property.
- We successfully transitioned the Bank of America Building and EDC former offices into the hands of new owners and rapidly growing Resound Network company.
- The Energy Center has gained profitability for new prospects and established many new opportunities of jobs and business during this time. With Proman thriving and expanding, Flogistix agreement to new contract, and bringing Keystone Tower Systems to Pampa for new jobs and new industry to our area.

I'm grateful for the progress and team work made to accomplish these changes during this time. I look forward to the progress in the coming years for our community.
I am submitting my name to serve the next 2yrs on the boards and positions I serve currently, if approved and selected to do so.
Thank you for your consideration, and thanks again for the opportunity to continue to move our community forward.
Sincerely,
Troy Newton
July 29, 2022

City of Pampa Commissioners
200 W. Foster Avenue
Pampa, Texas 79065

Commissioners,

I am writing this letter to convey my appreciation for the opportunity to serve the City of Pampa as a Board Member of the Pampa Economic Development Corporation (PEDC). Over the past three years, I have learned a great deal about how to serve in this role and am excited about the great things happening in our community.

As you know, I now serve education in a different capacity but have made the deliberate decision to remain living in Pampa. My family loves the Pampa community, our church, and we believe in the future of Pampa. If it were the Commissioners’ intent, I would humbly continue to serve as a Board member on the PEDC for another term. I believe that I still have much to contribute to our wonderful City of Pampa and the community at large.

Sincerely,

[Signature]

Dr. Tanya Larkin
Executive Director, Region 16 Education Service Center

Cc: Glennette Goode, President PEDC Board
    Clay Rice, Executive Director, PEDC
Tanya Larkin Ed.D.
1801 N Russell
Pampa, Texas 79065
(806)-440-1566
tlarkin1313@gmail.com

PROFESSIONAL PREPARATION and EDUCATION

Doctorate-Global Education Leadership, Lamar University, Beaumont, Tx Ed.D. 2020

Center for Executive Leadership Lamar University, Beaumont, Tx 2016-2017

TASA First Time Superintendent’s Academy Round Rock, Tx 2015-2016

Harvard Graduate School of Education, Principal’s Center Cambridge, Mass. 2010, 2012

Raise Your Hand Texas (RYHT) Alumni Leadership Conference, Harvard Graduate School of Education, Principal’s Center, Houston 2011, 2013

Masters of Educational Leadership, West Texas A&M University Canyon, Texas M.Ed. 2003

Masters of Communication, West Texas A&M University, Canyon, Texas M.A. 1998

Bachelor’s in Education (English/Speech Communication) West Texas A&M University, Canyon, Texas B.A. 1994

CERTIFICATIONS

Superintendent (EC-12) 2005-2026
Principal (EC-12) 2003-2026
Teacher Certifications 1994-2026, Life (ESL, English, Language Arts, Theater Arts)

APPOINTMENTS and SERVICE

Executive Director 2021-Current
Region 16 Education Service Center

Superintendent 2015-2021
Pampa ISD
Adjunct Faculty, West Texas A&M University 2019-Current

TASA Chair, Professional Learning Committee 2021-2022

Pampa Economic Development Corporation-Secretary 2019-Current

Legislative Committee- Region 16 Superintendents (chair) 2015-2021

Legislative Representative- TARS (Tx Association of Rural Schools) 2019-2022

Associate Superintendent of Curriculum and Instruction, Pampa ISD 2014-2015

Executive Director of Curriculum and Instruction, Pampa ISD 2013-2014

Fellow, Schlechty Center on Engagement, Louisville, Kentucky 2011-2015

Principal, Pampa High School, 2008-2013

Principal, Wilson Elementary School, Pampa, TX 2005-2008

Curriculum Coordinator/Federal Programs Director, 2002-2005

Adjunct Professor, Clarendon College Pampa Center 1998-2001

Classroom Teacher, Academic Coach, Shamrock Independent School District/Pampa ISD 1994-2002

PUBLICATIONS

Ed-Vertising: Strategic Marketing for Texas Public Schools. Texas School Public Relations Association (TSPRA), Fall 2020

A Dissertation of Practice of Superintendents' Perceptions on the Strategic Marketing of K-12 Public Schools. As partial fulfillment of EdD in Global Education Leadership, Lamar University, Beaumont, Tx. March 2020

Student Ambassadors: Serving, Learning, Leading with Purpose. TACS Today October, 2018.

Communicating Change: Studying and Applying the Theories of Change in Organizations. Master's Thesis-West Texas A&M University, Canyon, Texas. 1998
MEMBERSHIP AND OTHER AFFILIATIONS

- Association of Education Service Agencies (AESA)
- Texas Association of School Administrators (TASA)
- Board of Directors, Texas ASCD (TxASCD), 2017-2021 - Board Member
- Texas Association of School Business Operators (TASBO)
- Texas Association of Community Schools (TACS)
- Texas Association of Rural Schools (TARS)
- Texas School Public Relations Association (TSPRA)
- Texas Computer Educators Association (TCEA)
- Association of Curriculum Directors (ASCD)
- Texas Council of Women School Executives (TCWSE)
- Texas Association of Secondary School Principals (TASSP)
- Panhandle School Leadership Association, Region 16 (PSLA)
- Pampa Economic Development Corporation (PEDC)- Board Member, Secretary
- Central Baptist Church, Pampa, Tx
September 12, 2022

Income from activities at Pampa Energy Center (PEC) continues to grow. The tenants at the site are Rampa, Flogistix LP, Proman and RenewTest. Farmland is leased as well.

PEC is working on the development of farmland and will continue to work on infrastructure including utilities and equipment to manage the needs of our tenants.

Proman continues to produce methanol and the potential for expansion of infrastructure at the site is a possibility. The plant employs 47 people at the site. They have a 10-year contract for rail and storage tanks. The company is always looking for ways to produce and store more product.

Flogistix is signing a new lease for five buildings and a laydown area. PEC will be doing upgrades on this property including roof repairs and a concrete driveway between the buildings. They employ approximately 55 people at the PEC site.

Rampa continues to receive and distribute grain by truck and rail. Facility modification for aggregate distribution has been completed, but distribution of the aggregate has not begun.

PEC has two certified sites in the Xcel Energy Certification Program. Pampa Energy Center South (approx. 250 acres) as a Documentation Ready Site, and Pampa Energy Center North (approx. 471 acres) as a Partner Site.

PEC’s income for 10 months of operation this year is $2,081,412. Our total expenses for the last 10 months are $729,225 for a net operating income of $1,352,187.

PEC’s income for the proposed budget is $2,293,910. Our expenses are $1,366,825. Our net income/cash is estimated at $927,085.

PEC’s Board Members are Glennette Goode President/Treasurer, Troy Newton Vice President, Clay Rice Vice President, and Ted Hutto Secretary. Open Range Operating and Management continue to manage the site.

Glennette Goode  
President

Personal Office 806-665-9432  
Personal Cell 806-663-1613
# Pampa Energy Center LLC
## Cash Budget for 2022-2023

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<thead>
<tr>
<th>Budget 2022-2023</th>
<th>Description</th>
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<tbody>
<tr>
<td>PLANT MANAGEMENT</td>
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<tr>
<td>Gas &amp; Oil Royalty</td>
<td>7,000 Estimate based on Actuals</td>
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<td>Ag Land Leases</td>
<td>15,000 Estimate based on Actuals</td>
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<tr>
<td>Cabot Warehouse Lease</td>
<td>180,000 $15,000 * 12 (Month to Month)</td>
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<td>Rampa Lease</td>
<td>425,000 $420,000 * 1 + $5,000 * 1</td>
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<td>Flogistix Lease</td>
<td>213,300 $17,775 * 12 (Month to Month)</td>
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<td>Proman Lease</td>
<td>570,000 $47,500 * 12</td>
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<td>Lease Income</td>
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<td>Interest on Checking/CDs</td>
<td>3,000 Estimate based on Actuals (new rate)</td>
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<td>Railcar Storage</td>
<td>239,610 Estimate (Southern Chem/Strobel)</td>
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<td>Miscellaneous Revenue</td>
<td>2,000 Estimate</td>
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<td>PEDC Grant Income</td>
<td>- Estimate</td>
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<td>Total Grounds Income</td>
<td>1,654,910 Sum</td>
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<td>Accounting/Audit/Legal Insurance</td>
<td>40,000 Estimate based on Actuals</td>
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<td>Property Tax</td>
<td>70,000 Estimate based on Actuals</td>
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<td>LPS R.E. Property Taxes</td>
<td>30,000 per notice from Appraisal district</td>
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<td>P&amp;I on Rail Spur Loan</td>
<td>- per notice from Appraisal district</td>
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<td>P&amp;I on LPS Loan</td>
<td>133,228 $11,102.35 * 12</td>
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<td>Other Expenses</td>
<td>- $24,390.38 * 12</td>
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<td>OROM Management Expenses</td>
<td>10,000 Estimate per OROM 22-23 Budget</td>
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<td>Plant Operators Fee</td>
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<td>Plant Facility Manager</td>
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<td>Plant Consulting Services</td>
<td>40,000 Plant Consulting Services</td>
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<td>Plant 10% Markup</td>
<td>24,697 Plant 10% Markup</td>
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<td>Water Facility Manager</td>
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<td>Water Consulting Services</td>
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<td>Water 10% Markup</td>
<td>7,403 Water 10% Markup</td>
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<td>Total OROM Mngt Expenses</td>
<td>172,603 Sum of OROM Mngt Expenses per OROM 22-23 Budget</td>
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<td>GROUNDS COSTS</td>
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<td>Reimbursable</td>
<td>10,800 Insurance</td>
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<td>Salaries &amp; Benefits</td>
<td>212,023 Salaries and PR Taxes</td>
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<td>Variable &amp; Maintenance</td>
<td>28,920 Sewer/Water/Elec/Veh/B&amp;G/Rail/LandApp</td>
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<td>Plant Mowing</td>
<td>12,000 Plant Mowing</td>
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<td>Site Administration</td>
<td>6,025 Office/Postage/Printing/Internet/Phone</td>
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<tr>
<td>Total Grounds Costs</td>
<td>269,769 Sum of Grounds per OROM Budget</td>
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<td>Total Plant Management Expenses</td>
<td>725,601 Sum of Plant Expenses</td>
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<tr>
<td><strong>TOTAL PLANT NET INCOME</strong></td>
<td><strong>929,310</strong> Plant Income minus Plant Expenses</td>
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AGENDA ITEM: 4

ITEM/PROJECT: ORDINANCE NO. 1775 – ADOPTING A TAX RATE FOR THE 2022-2023 FISCAL YEAR

MEETING DATE: September 12, 2022

DESCRIPTION: Consider adopting on second and final reading Ordinance No. 1775, an Ordinance by the City Commission setting a tax rate of $0.73 per $100 valuation on a taxable property for the 2022-2023 fiscal year and levying an Ad Valorem Tax on all properties subject to taxation within the corporate limits of the City of Pampa.

STAFF CONTACT: Theresa Daniels, Finance Director
Shane Stokes, City Manager

FINANCIAL IMPACT: Information provided at meeting.

SOURCE OF FUNDS: Property Tax

START/COMPLETION SCHEDULE: Ordinance No. 1775 will be effective upon its adoption and shall be enforceable ten (10) days after its publication as provided by law.

RECOMMENDED ACTION: Staff recommends Commission approve on second and final reading Ordinance No. 1775 setting a tax rate for the 2022-2023 fiscal year.

RECOMMENDED MOTION: I make a motion to adopt on second and final reading Ordinance No. 1775, setting the tax rate for the 2022-2023 fiscal year.

BACKGROUND/ADDITIONAL INFORMATION: 

NOTE: Roll Call Vote is required for this item

Copy of Ordinance No. 1775 attached.
ORDINANCE NO. 1775

AN ORDINANCE SETTING A TAX RATE OF $0.73 ON EACH $100.00 VALUATION OF PROPERTY AND LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PAMPA FOR THE FISCAL YEAR OF 2022-2023; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SUCH TAXES SHALL BECOME DELINQUENT IF NOT PAID AND FOR PENALTY AND INTEREST; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the City Commission of the City of Pampa approved its budget for the fiscal year beginning October 1, 2022, through September 30, 2023, under Ordinance No. 1774, adopted on its second and final reading on September 6, 2022; and

WHEREAS, the City Commission of the City of Pampa FINDS that a tax in the amount of $0.73 on each $100.00 valuation of property based upon the tax roll provided by the chief appraiser of the Gray County Appraisal District must be levied to provide the required revenue for the budget as approved; and

WHEREAS, notices and public hearings and all other statutory and constitutional requirements for the levying and assessing of ad valorem taxes by a home-rule municipality have been completed within the time required;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PAMPA, TEXAS:

Section 1.
Findings

The findings made above are hereby adopted and incorporated into the body of this Ordinance as if set forth in full.

Section 2.
Tax Rate and Levy

There is hereby fixed and levied, and there shall be collected, for the use and support of the municipal government of the City of Pampa and to provide an Interest and Sinking Fund for the 2022-2023 fiscal year, upon all property, real, personal and mixed, within the corporate limits of the City of Pampa, subject to taxation, a tax of $0.73 on each $100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

(1) For the maintenance and operation of the general government (“General Fund”), $0.517708 on each $100.00 valuation of property; and
(2) For the maintenance and support of the Lovett Memorial Library (“Special Revenue Fund”), $0.03 on each $100.00 valuation of property, and

(3) For the Interest and Sinking Funds, $0.182292 on each $100.00 of valuation of property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.81 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $6.05.**

Section 3.
**Due Date and Delinquency**

The taxes assessed and levied under this Ordinance are payable any time after the final reading and approval and publication and not later than January 31 of the year following the year in which the taxes are assessed. Penalty and interest as hereinafter provided shall accrue after January 31 of the year following the year in which the taxes are assessed if not paid in full by said date.

Section 4.
**Penalty and Interest**

4.1. The tax levied and assessed hereunder paid after January 31 are delinquent and shall incur the maximum penalty and interest authorized under Section 33.01 of the Texas Property Tax Code, to-wit:

(a) a penalty of six percent (6%) of the amount of the tax for the first calendar month the tax is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year in which it becomes delinquent; and

(b) a tax that is delinquent on July 1st of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid; and

4.2. Taxes that remain delinquent on July 1st of each year in which they become delinquent shall incur an additional penalty of twenty percent (20%) of the amount of taxes, penalty and interest due which additional penalty is to defray the costs of collection as authorized by Section 6.30 of the Texas Property Tax Code.
Section 5.

Place of Payment

Taxes are payable at the offices of the Gray County Tax Assessor-Collector, Room 100 of the Gray County Court House, 205 N. Russell Street, Pampa, Gray County, Texas.

Section 6.

Lien and Collection

All taxes shall become a lien upon the property against which assessed, and the Gray County Tax Assessor and Collector, acting on behalf of the City of Pampa under an interlocal agreement, is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and Ordinances of the City of Pampa and, by virtue of the tax rolls, to fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Pampa.

Section 7.

Age and Disability Exemption

There is hereby granted to an individual who is disabled or is 65 years or older an exemption from taxation of $15,000.00 of the appraised value of his/her residence homestead, as defined by Section 11.13(j) of the Texas Property Tax Code. Joint or community property owners may not each receive an exemption in the same year. An eligible disabled person who is 65 years of age or older may not receive both a disabled and an elderly residence homestead exemption but may choose either exemption. “Disabled” means a person under a disability for purposes of payment of Disability Insurance Benefits under Federal Old-Age, Survivors, and Disability Insurance.

Section 8.

Savings/Repealing Provision

All provisions of any Ordinance in conflict with this Ordinance are hereby repealed; provided, however, such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting Ordinances shall remain in full force and effect.

Section 9.

Severability

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or
phrase hereof notwithstanding the fact that any one or more sections, subsections, clauses, or phrases be declared unconstitutional or invalid.

Section 10. Effective Date

This Ordinance shall be effective upon its final passage and enforceable ten (10) days after its publication.

INTRODUCED, PASSED AND APPROVED on its first reading this the 6th day of September 2022, upon a voice roll call vote as follows:

Mayor Lance DeFever
Commissioner Ward 1 Paul Searl
Commissioner Ward 2 Brian Doughty
Commissioner Ward 3 Jimmy Keough
Commissioner Ward 4 - VACANT

PASSED, APPROVED, ADOPTED AND ORDERED PUBLISHED on its second and final reading this the 12th day of September 2022, upon a voice roll call vote as follows:

Mayor Lance DeFever
Commissioner Ward 1 Paul Searl
Commissioner Ward 2 Brian Doughty
Commissioner Ward 3 Jimmy Keough
Commissioner Ward 4 - VACANT

CITY OF PAMPA, TEXAS

By: ____________________________
    Lance DeFever, Mayor

ATTEST:

______________________________
Barbara Stucker, City Secretary

APPROVED AS TO FORM:

______________________________
Bryan J. Guymon, City Attorney
AGENDA ITEM: 5

ITEM/PROJECT: RATIFICATION OF 2022-2023 BUDGET AND TAX RATE

MEETING DATE: September 12, 2022

DESCRIPTION: Consider ratifying the 2022-2023 City of Pampa Operating Budget and Tax Rate pursuant to the terms of the Texas Local Government Code, Section 102.007(c) requiring ratification of the budget and tax rate as adopted recognizing such budget will require more revenue from property taxes than did the budget adopted last year.

STAFF CONTACT: Theresa Daniels, Finance Director

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE:

RECOMMENDED ACTION: Staff recommends Commission ratify the 2022-2023 Operating Budget and Tax Rate pursuant to the Texas Local Government Code.

RECOMMENDED MOTION: I make a motion to ratify the 2022-2023 City of Pampa Operating Budget and Tax Rate.

BACKGROUND/ADDITIONAL INFORMATION: N/A
AGENDA ITEM: 6

ITEM/PROJECT: RENEW CHAMBER TOURISM AGREEMENT

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving the renewal of a two (2) year agreement with the Chamber of Commerce Tourism Committee for tourism-related advertising and promotion for the City of Pampa and its vicinity using revenue from the Hotel Occupancy Tax.

STAFF CONTACT: Shane Stokes, City Manager

FINANCIAL IMPACT: Up to 15%, not to exceed $75,000

SOURCE OF FUNDS: Hotel Occupancy Tax

START/COMPLETION SCHEDULE: Two-year agreement effective October 1, 2022 – September 30, 2024.

RECOMMENDED ACTION: Staff recommends Commission approve renewing the two-year agreement with the Chamber of Commerce Tourism Committee.

RECOMMENDED MOTION: I make a motion to renew the two-year agreement with The Chamber of Commerce Tourism Committee as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Agreement attached.
PUBLICITY AND TOURISM AGREEMENT

THIS AGREEMENT made and entered into by and between the CITY OF PAMPA, TEXAS, a home-rule municipality located in Gray County, Texas (the “City”) and the GREATER PAMPA AREA CHAMBER OF COMMERCE, a Texas non-profit corporation having its office and principal place of business in the City of Pampa, Gray County, Texas (the “Chamber”).

WITNESSETH:

WHEREAS, the City by ordinance has imposed a hotel occupancy tax (the “Tax”) upon occupants of hotels within the City as provided under the laws of the State of Texas, i.e., Chapter 351 of the Texas Tax Code; and

WHEREAS, the City desires to delegate to the Chamber the management of programs and activities funded with the Tax within the authority and under the restrictions imposed and required under Chapter 351 of the Texas Tax Code; and

WHEREAS, the Chamber has agreed to provide necessary services and management of such funds designated by the City of publicity and tourism development.

NOW, THEREFORE, in consideration of the premises, and of the provisions, conditions and covenants contained herein, the parties do contract and agree as follows, to-wit:

1. TERM

   a. The term of this Agreement shall be from October 1, 2022, and end on September 30, 2024, unless sooner terminated as herein provided. At the expiration of the Initial Term, the City will review the revenues generated from the tax and the benefits received under this Agreement. This agreement will not automatically renew unless official action is taken by the City to renew the Agreement.

   b. This Agreement shall automatically terminate upon the occurrence of any one or more of the following events:

      (i) The termination of the corporate existence of the Chamber;

      (ii) The insolvency of the Chamber, the filing of a Petition in Bankruptcy, either voluntarily or involuntarily, or an assignment by the Chamber for the benefit of creditors; and/or

      (iii) The continuation of a breach of any of the terms or conditions of this Agreement by either the City or the Chamber for more than 30 days after written notice of such breach is given to the breaching party by the other party.

2. FUNDING
a. The City agrees to pay to the Chamber up to fifteen percent (15%), but not to exceed $75,000.00, of the money actually received by the City from the local hotel occupancy tax during the City’s fiscal year. Such sum shall be paid as collected by the Finance Department of the City in consideration for the Chamber’s management of certain programs and activities funded with the revenue from the Tax directly related to increasing tourism and the convention and hotel industry in the City.

b. The City shall pay to the Chamber such sum on a reasonable date each quarter after the Finance Department of the City has calculated the revenue from the local hotel occupancy tax.

3. **USE OF SUCH FUNDS**

The Chamber agrees to use the sums paid to it by the City pursuant to the provisions of the Agreement in one or more of the following manners which will directly enhance and promote tourism and the convention and hotel industry in the City:

a. Paying administrative cost for facilitating convention registration;

b. Paying for tourist-related advertising and promotions of the City or its vicinity;

c. Funding programs which enhance the arts, it being understood that expenditures made for art programs will not exceed a maximum of fifteen percent (15%) of the portion of the Tax transferred to the Chamber;

d. Funding historical restoration or preservation programs, it being understood that expenditures for historical restoration or preservation projects shall not exceed 50% of the portion of the Tax transferred to the Chamber;

e. Any other activity which is reasonably connected with any of the above, which is directly related to increasing tourism (which may include certain administrative costs: and/or which directly enhances and promotes tourism in the convention and hotel industry in the City.

4. **PROGRAM DEVELOPMENT**

The Chamber agrees to conduct a continuing program of advertising and/or promotion for the purpose of attracting visitors, tourists, and conventions to the City under the provisions of this Agreement and/or pursuant to applicable law, which may include, and is not necessarily limited to, the following:

a. Publishing and distributing brochures and community information packets;

b. Advertising in various appropriate tourist publications and general media publications;
c. Representing the City at travel shows and other such events;

d. Participating with State and regional agencies in tourist development programs of benefit to the local area and to the City;

e. Using all appropriate means to increase the traveling public’s awareness of the resort, recreational and/or tourist advantages of the local area and the City.

Upon request, the Chamber may serve in an advisory capacity to the City in matters relating to the enhancement and promotion of tourism and the convention and hotel industry.

5. **SUPPORT STAFF**

The Chamber shall provide sufficient staff and an appropriate structure to carry out the provisions of this Agreement, including, but not necessarily limited to, office space and equipment.

6. **BUDGET**

The Chamber shall provide the City, on or before September 1st of each year this Agreement is in effect, a proposed budget allocating the expenditures of the Tax revenue for the City’s next fiscal year, that is, October 1 through September 30. The submission of such budget and its approval by the City Commission are conditions precedent for the release of funds by the City to the Chamber.

7. **REPORTS**

a. The Chamber shall provide to the City Commission, at least quarterly, a report of expenditures of the Tax revenues made pursuant to provisions of this Agreement, which report shall include a list of all such expenditures made by the Chamber.

b. The Chamber shall also keep complete and accurate financial records of each such expenditure and will make such records available for inspection and review upon request of the City Commission or its designee.

c. The Chamber shall furnish on a timely basis: minutes of monthly meetings; monthly financial reports from the previous month accompanied by copies of vouchers showing transfers and copies of check ledgers, monthly bank statements; and a comprehensive annual financial report.

8. **SEPARATE ACCOUNT**

Pursuant to the provision of Section 351.101(g) of the Texas Tax Code, as the City’s delegated authority to manage programs funded by the Tax revenue, the Chamber shall maintain such Tax revenue in a separate account established for that purpose. Such revenues will not be commingled with any other monies or maintained in any other account.
9. **ADMINISTRATION EXPENSES**

a. Pursuant to the provisions of Section 351.101 of the Texas Tax code, the Tax revenue paid to the Chamber may not be spent for travel for a person to attend an event or conduct an activity if the primary purpose of such event or activity is not directly related to the promotion of tourism and the convention and hotel industry in the City or to the performance of such person’s job in an efficient and professional manner.

b. It is understood that a portion of the Tax revenue may be used for day-to-day operational expenses, including, but not necessarily limited to, supplies, salaries, office rental, travel expenses and other administrative costs, so long as such costs are incurred directly in the promotion of tourism and the management of expenditures authorized under applicable law governing the hotel occupancy Tax and its revenues. Any such portion of administrative costs which may be appropriately paid from such Tax revenue may not exceed the percentage of the cost attributable to the activity funded by the Tax revenue and so long as some have been previously approved in the budget. For example, administrators who spend 10% of their time overseeing programs funded by the Tax revenue may seek funding for no more than 10% of their salary or other related overhead costs.

c. In the event this Agreement is terminated pursuant to the provisions of Paragraph 1 above, the City agrees to reimburse the Chamber for any and all expenses and costs for which the Chamber has become obligated in performance of those activities governed by this Agreement. The City is obligated to reimburse the Chamber for such expenses and costs for the period commencing on the date notice of termination is given and ending on the date of termination. In addition, this obligation, under this paragraph “c,” shall be limited to the lesser of actual expenses and costs incurred by the Chamber during the 45-day period preceding termination or the agreed payments otherwise due and payable to the Chamber for such period. No new obligations will be incurred during the 45-day period.

d. In the event this Agreement is terminated pursuant to Paragraph 1 above, the City agrees to reimburse the Chamber for any and all contractual obligations of the Chamber for which the Chamber has become obligated in performance of those services governed by this Agreement, conditioned upon such contractual obligations having been incurred and entered into in the good faith performance of those services and activities contemplated by this Agreement and further conditioned upon such contractual obligations having a term not exceeding the full term of this Agreement.

10. **INDEPENDENT CONTRACTOR STATUS**

The parties intend that this Agreement create an independent contractor relationship between them. The Chamber and its employees are not agents or employees of the City for any purpose. Nothing herein shall be construed as establishing or creating
any employee/employer relationship between the parties. The Chamber shall control the conduct and means of performing its activities under this Agreement and shall have full and complete control of the work and manner in which it is performed.

11. **NOTICES**

a. All notices required under this Agreement will be sufficient if furnished in writing and shall be effective three business days after being deposited in an official depository of the United States Postal Service, Certified Mail, Return Receipt Requested, or Registered Mail, Postage Prepaid, and addressed as follows:

CITY: City Manager  
City of Pampa  
P. O. Box 2499  
Pampa, Texas 79066-2499

CHAMBER: Executive Director  
Greater Pampa Area Chamber of Commerce  
200 N. Ballard, Ste B  
Pampa, Texas 79066-1942

b. Notice may also be affected by personal delivery to the City Manager of the City of Pampa and/or the Executive Director of the Chamber, as the case may be.

c. Any change of address or designated recipient of any such notice may be affected in the manner provided in this paragraph.

12. **INDEMNITY CLAUSE**

The Chamber agrees to and shall indemnify and hold harmless and defend the City, its officers, agents, and employees from any and all claims, losses, causes of action and damages, suits, and liability of every kind including all expenses of litigation, court costs, and attorney fees, for injury to or death to any person, or for damage to any property, arising form or in connection with the operations of the Chamber, its officers, agents and employees carried out in furtherance of this Agreement. It is the expressed intention of the parties hereto, both the Chamber and the City, that the indemnity provided for in this paragraph is also indemnity by the Chamber to indemnify and protect the City from the consequences of the City’s own negligence, where the negligence is a concurring cause of the injury, death, or damage.

13. **GENERAL PROVISIONS**

a. **Waiver of Breach of Violation Not Deemed Continuing.** The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach of
any provision of this Agreement.

b. **Authority.** The parties warrant and represent that the persons executing this Agreement on their behalf have full power and authority to execute this Agreement and thereby fully bind the respective parties hereto.

c. **Legal Construction.** In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been included in this Agreement.

d. **Governing Law.** This Agreement shall be governed by and construed under the laws of the State of Texas. The parties stipulate that this Agreement is performable in Gray County, Texas.

e. **Assignment.** This Agreement may not be assigned by the Chamber without the prior written consent of the City or its designee.

f. **Binding on Successors and Assigns.** Subject to subparagraph 12e above, this Agreement shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

EXECUTED in duplicate this the 12th day of September 2022.

CITY OF PAMPA, TEXAS

By: ________________________________  
Lance DeFever, Mayor

ATTEST:

______________________________  
Barbara Stucker, City Secretary

APPROVED AS TO FORM:

______________________________  
Bryan J. Guymon, City Attorney
GREATER PAMPA AREA  
CHAMBER OF COMMERCE, a Texas non-profit corporation

By: ________________________________  
   Tyson Paronto, President

GREATER PAMPA AREA  
CHAMBER OF COMMERCE, a Texas non-profit corporation

By: ________________________________  
   Collin Rains,  
   Tourism Committee Chairperson
AGENDA ITEM: 7

ITEM/PROJECT: MESILLA PARK REPLAT

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving an application from Open Range to replat Mesilla Park Unit 4 and Unit 5 into Mesilla Park Unit 5, to the City of Pampa.

STAFF CONTACT: Sharod Harris, Engineer in Training
Gary Turley, Public Works Director

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Replat will be complete and effective after filing official copy with the Gray County Clerk’s Office.

RECOMMENDED ACTION: Staff recommends Commission approve the application from Open Range for the Replat of Mesilla Park.

RECOMMENDED MOTION: I make a motion to approve the application from Open Range for the replat of Mesilla Park Unit 4 and Unit 5 into Mesilla Park Unit 5.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Agenda Briefing, Application, and proposed replat attached.
AGENDA ITEM
Open Range Development LLC requests to replat Mesilla Park Addition Unit 4 and Mesilla Park Addition Unit 5.

EXPLANATION
The purpose for the replat of Mesilla Park Units 4 and 5 into Mesilla Park Unit 5, is to accommodate additional properties, give additional allowances for City easements, and further potential for development within the City of Pampa.

BACKGROUND/EXISTING CONDITIONS
The property in question was previously platted as Mesilla Park Unit 4 & 5. Parts of Unit 5 has existing houses located on Laguna Drive and will not be affected by replat. Property in replat has existing city water and sewer utilities.

FINDINGS
The proposed replat meets the requirements of the City’s Subdivision Regulations.

RECOMMENDATION
Approve the request from Open Range to replat Mesilla Park Addition Unit 4 and 5, into Mesilla Park Unit 5, to the City of Pampa, Texas; and make recommendation to the City Commission.

ATTACHMENTS
1. Replat submitted for approval
FEE: $500 for replat

REPLAT REQUEST NO. __________________
DATE RECV'D: August 29, 2022

ZONING ADMINISTRATION FORM
APPLICATION FOR APPROVAL OF REPLAT
FOR REPLAT OF PREVIOUSLY PLATTED SUBDIVISION
CITY OF PAMPA, TEXAS

Name of Applicant: Northridge Park LLC
Mailing Address: 5721 82nd St., Lubbock, TX 79424
Phone: 806-663-2845

Engineer of Land Planner: Ronald E. Nelson
Mailing Address: P.O. Box 2179, Pampa, TX 79066-2179
Phone: 806-665-1115;311

Location of Property: Northeast City of Pampa, East of Navajo Road, on Laguna Dr. and Souix Place

Property Description: Lot Nos.: Blocks: 1, 2, 3, & 4
Acres: 19.45

Addition or Subdivision Name: Mesilla Park Unit 5

Type Subdivision: Multi-Family Dwelling

Proposed Use: Multi-Family Dwelling
Proposed Type Sanitary Facilities: City of Pampa
Proposed Type Streets: Curb & gutter, with asphalt paved roadways

In submitting this application for approval of the above described subdivision, I understand that if said subdivision is within the corporate limits or within the extraterritorial jurisdiction of the City of Pampa that all improvements installed shall be in conformance with the standard and requirements of the City of Pampa.

APPLICANT SIGNATURE: __________________________

FOR USE BY CITY ENGINEER

FINAL PLAT REQUIREMENT CHECK LIST

Numbers refer to paragraph of Section 7, Ordinance #839
A ✓ indicates compliance.

1. Subdivider's Name
2. Designer's Name
3. Proposed & Adjacent Subdivision Name
4. Names of Streets
5. Numbers of Lots & Blocks
6. (a) North Point
   (b) Date
   (c) Acreage
   (d) Scale
7. Legal Description
8. (a) Proposed Lots
   (b) Streets
   (c) Alleys
   (d) Easements
   (e) Building Line Setback
9. Necessary Dimensions
10. Survey Monuments & Central Points (State Plane)
11. Deed Restrictions
12. Certification by Surveyor
13. Certificate of

Approval P&Z
14. Tax Certificates
15. Owner's Certificate of Dedication
   (a) Description of Tract
   (b) Sole Owner's Cert. of Dedication
   (c) Dedication to Public
16. Authorization - City Commission

Date of Action taken by the Planning & Zoning Commission: __________________________

Approved: ________ Conditional Approval: ________ Tentative Approval ________ Disapproval: ________
Remarks: __________________________

DATE __________________________

City Engineering Department
FOR FUTURE DEVELOPMENT

SIoux Place

FOR FUTURE DEVELOPMENT

MESILLA PARK ADDITION UNIT 4

AN ADDITION TO THE CITY OF PAMPA,
GRAY COUNTY, TEXAS

I. WAYLAND MERRIMAN, A Registered Professional Civil Engineer of Texas, do hereby certify that the above is a true and correct plat of the MESILLA PARK ADDITION UNIT 4 to the City of Pampa, Gray County, Texas as platted by me April 5, 1976.

WAYLAND MERRIMAN
Registered Professional Engineer
Reg. No. 6581

MERRIMAN & BARBER
CONSULTING ENGINEERS, INC.
RE-PLAT
MESILLA PARK
ADDITION UNIT 5
A RE-PLAT OF MESILLA PARK ADDITION UNIT 4
AND MESILLA PARK ADDITION UNIT 5
AN ADDITION TO THE CITY OF PAMPA, GRAY
COUNTY, TEXAS
BEING A SUBDIVISION OF A PORTION OF THE
SW1/4 OF SECTION 93, BLOCK 3, I & G.N.
SURVEY, GRAY COUNTY, TEXAS
AGENDA ITEM: 8

ITEM/PROJECT: RESOLUTION NO. R22-014 – ORDERING A SPECIAL ELECTION TO FILL A VACANCY

MEETING DATE: September 12, 2022

DESCRIPTION: Consider adopting Resolution No. R22-014, a Resolution of the City Commission ordering a special election to fill the vacancy and unexpired term for Commissioner, Ward 4

STAFF CONTACT: Barbara Stucker, City Secretary
Bryan Guymon, City Attorney

FINANCIAL IMPACT: $4,207.50

SOURCE OF FUNDS: Operating Budget

START/COMPLETION SCHEDULE: Resolution R22-014 will be effective after Commission adopts.

RECOMMENDED ACTION: Staff recommends Commission adopt Resolution R22-014, Ordering a Special Election to fill the vacancy and unexpired term for Commissioner, Ward 4.

RECOMMENDED MOTION: I make a motion to adopt Resolution No. R22-014 as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Resolution No. R22-014 attached
RESOLUTION NO. R22-014

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS, ORDERING A SPECIAL ELECTION TO ELECT A PERSON TO FILL THE VACANCY AND UNEXPRIED TERM CREATED BY THE RESIGNATION OF THE COMMISSIONER OF WARD 4; TO OCCUR ON DECEMBER 27, 2022, IN ACCORDANCE WITH THE TEXAS ELECTION CODE.

WHEREAS, on August 29, 2022, at a special City Commission meeting, the City Commission accepted the resignation of Commissioner Bryan Fisher, Ward 4.

WHEREAS, Article XI, Section 11 of the Texas Constitution requires that a vacancy be filled by a special election within 120 days of the creation of a vacancy to fill the unexpired term of that office; and

WHEREAS, there exists a need for a Special Election for voters in the City of Pampa, to fill the vacancy for Commissioner, Ward 4, for the unexpired term of office, as required by applicable state law and the Charter of the City of Pampa; and

WHEREAS, the Election shall be held on Tuesday, December 27, 2022; and

WHEREAS, all persons qualified to vote in said Election under the Election Laws of the State of Texas shall be allowed to vote therein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS, THAT:

SECTION 1

A Special Election shall be held in the City of Pampa, Texas on the 27th day of December, 2022. Said Election is to elect a Commission for Ward 4 to serve until May 6, 2023, the unexpired term of Commissioner, Ward 4, Bryan Fisher.

SECTION 2

Applications for a place on the City of Pampa Special Election ballot may be filed beginning September 13, 202 through October 10, 2022, at 5:00 p.m. The applications should be delivered to the City Secretary at 201 W. Kingsmill, Room 205, Pampa, TX 79065.

SECTION 3

All electors shall vote in the voting district in which said voter resides, and at the polling place provided for voting as designated in Section 4 of this Resolution.

SECTION 4
The election shall be held within the municipal limits of the City of Pampa between the hours of 7:00 a.m. and 7:00 p.m. on December 27, 2022. The Election shall occur at the following designated polling place(s), and with the election officers appointed to hold said Election:

MK Brown Auditorium
1100 Coronado Dr.
Pampa, TX 79065

SECTION 5

Early voting by personal appearance will be conducted each weekday at 201 W. Kingsmill, 3rd Floor Commission Chambers, Pampa, Texas between the hours of 8:00 a.m. and 5:00 p.m. beginning on December 12, 2022 and ending on December 23, 2022.

SECTION 6

A copy of this resolution shall also be served upon the election officials designated to hold the election.

SECTION 7

Notice of this Election shall be given in accordance with the provisions of the Texas Election Code and returns of such notice shall be made as provided for in said Code.

PASSED AND APPROVED this 12th Day of September 2022.

____________________________________
Lance DeFever, Mayor

ATTEST:

___________________________________
Barbara Stucker, City Secretary

APPROVED AS TO FORM:

__________________________________
Bryan J. Guymon, City Attorney
AGENDA ITEM: 9

ITEM/PROJECT: ORDER OF SPECIAL ELECTION

MEETING DATE: September 12, 2022

DESCRIPTION: Consider approving Order of Special Election for the purpose of electing a Commissioner for Ward 4.

STAFF CONTACT: Barbara Stucker, City Secretary
Bryan Guymon, City Attorney

FINANCIAL IMPACT:

SOURCE OF FUNDS:

START/COMPLETION SCHEDULE: Special Election scheduled for December 27, 2022.

RECOMMENDED ACTION: Staff recommends Commission approve the Order for Special Election

RECOMMENDED MOTION: I make a motion to approve the Election Order for the December 27, 2022, Special Election.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Order of Election attached.
ORDER OF SPECIAL ELECTION FOR MUNICIPALITIES

An election is hereby ordered to be held on December 27, 2022 for the purpose of:
E lecting a Commissioner for Ward 4.

Early voting by personal appearance will be conducted each weekday at City Hall, 201 W. Kingsmill, 3rd Floor Commission Chambers, Pampa, Texas between the hours of 8:00 a.m. and 5:00 p.m. beginning on December 12, 2022 and ending on December 23, 2022.

Applications for ballot by mail shall be mailed to:

Randa Hiet t
Gray County Elections Administration
PO Box 2493
Pampa, TX 79066-2493

Applications for ballot by mail must be received no later than the close of business on December 16, 2022.
Applications for Place on Ballot must be received no later than October 10, 2022.

Issued this 12th day of September, 2022

Lance DeFever, Mayor
ORDEN DE ELECCIÓN ESPECIAL PARA MUNICIPIOS

Por la presente se ordena que se llevará a cabo una elección el 27 de diciembre, 2022 con el propósito de elegir a un Comisionado de la Ciudad para Sala 4.

La votación adelantada en persona se llevará a cabo de Lunes a Viernes en City Hall, 201 W. Kingsmill, Cámaras de la Comisión del tercer piso, Pampa, TX, entre las 8:00 de la mañana y las 5:00 de la tarde empezando el 12 de diciembre, 2022 y terminando el 23 de diciembre, 2022

Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:

Randa Hiett  
Gray County Elections Administration  
PO Box 2493  
Pampa, TX 79066-2493

Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el 16 de diciembre, 2022.  
Las solicitudes para lugar en la boleta deben recibirse a más tardar el 10 de octubre de 2022

Emitida este día 12 de septiembre, 2022.

Lance DeFever, Alcalde
AGENDA ITEM: 10

ITEM/PROJECT: RESOLUTION NO. R22-015 – AUTHORIZING GRANT APPLICATION FOR BULLET-RESISTANT SHIELDS

MEETING DATE: September 12, 2022

DESCRIPTION: Consider adopting Resolution No. R22-015, a Resolution of the City Commission authorizing submission of grant application for the “Bullet-resistant Shields” Project to the Office of the Governor, Public Safety Office.

STAFF CONTACT: Lance Richburg, Chief of Police

FINANCIAL IMPACT: Information provided at meeting.

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Resolution No. R22-015 will be effective after Commission adopts.

RECOMMENDED ACTION: Staff recommends Commission adopt Resolution No. R22-015, authorizing submission of grant application for bullet-resistant shields.

RECOMMENDED MOTION: I make a motion to adopt Resolution No. R22-015 as presented.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Resolution No. R22-015 attached.
RESOLUTION NO. R22-015

A RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION FOR THE "BULLET-RESISTANT SHIELDS" PROJECT TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE.

WHEREAS, the Pampa City Commission finds it in the best interest of the citizens of Pampa that the "Bullet-Resistant Shields" project be operated for the 2022-2023 fiscal year; and

WHEREAS, the Pampa City Commission agrees to provide applicable matching funds for said project, as required by the Office of the Governor, Public Safety Office grant application; and

WHEREAS, the Pampa City Commission agrees that in the event of loss or misuse of the funds from the Office of the Governor, the Pampa City Commission assures that the funds will be returned to the Office of the Governor in full;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAMPA, TEXAS, THAT:

SECTION 1. The statements set forth in the recitals of this Resolution are true and correct, and the Commission hereby incorporates such recitals as a part of this Resolution.

SECTION 2. The submission of the grant application for the Bullet-Resistant Shields project to the Office of the Governor, Public Safety Office is hereby approved.

SECTION 3. The Chief of Police is designated as the grantee's authorized official and is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

READ, APPROVED AND ADOPTED on this 12th day of September, 2022.

CITY OF PAMPA

By: ______________________
Lance DeFever, Mayor

ATTEST:

________________________
Barbara Stucker, City Secretary

APPROVED AS TO FORM:

________________________
Bryan J. Guymon, City Attorney
AGENDA ITEM: 11

ITEM/PROJECT: APPOINT NEW MEMBER TO THE HIDDEN HILLS GOLF ADVISORY BOARD

MEETING DATE: September 12, 2022

DESCRIPTION: Consider appointing Todd Alvey to the Hidden Hills Golf Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

STAFF CONTACT: Brian Brauchi, Hidden Hills Golf Advisory Board

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Board Appointments effective October 1, 2022

RECOMMENDED ACTION: Staff recommends Commission appoint Todd Alvey to the Hidden Hills Golf Advisory Board.

RECOMMENDED MOTION: I make a motion to appoint Todd Alvey to the Hidden Hill Golf Advisory Board for a two-year term.

BACKGROUND/ADDITIONAL INFORMATION: Application to serve on advisory board attached.
CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submitted on Tuesday, July 12, 2022 - 9:59am

Submitted by anonymous user: 139.60.77.66

Submitted values are:

Board Selection

- Hidden Hills Golf Course Advisory Board
- Lovett Memorial Library Board

Name Todd L Alvey
Age (optional)
Home Address 2530 Duncan
Home Phone 1806662313
Business Phone
Business Address
Years Reside **Resident of the City for 30 years.**
Voter Registration No
Occupations Attorney
Other Information (Civic Activities, Volunteer Work, Etc.)
Attended Meetings No
Date 07/12/2022
Signature (if printing)

The results of this submission may be viewed at:

https://www.cityofpampa.org/node/1273/submission/7624
AGENDA ITEM: 12

ITEM/PROJECT: APPOINT NEW MEMBER TO THE LOVETT MEMORIAL LIBRARY ADVISORY BOARD

MEETING DATE: September 12, 2022

DESCRIPTION: Consider appointing Carlene Barger to the Lovett Memorial Library Advisory Board for a two-year term beginning October 1, 2022 and ending September 30, 2024.

STAFF CONTACT: Misty Guy, Lovett Memorial Library Advisory Board

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Board appointment effective October 1, 2022

RECOMMENDED ACTION: Staff recommends Commission appoint Carlene Barger to the Lovett Memorial Library Advisory Board.

RECOMMENDED MOTION: I make a motion to appoint Carlene Barger to the Lovett Memorial Library Advisory Board for a two-year term.

BACKGROUND/ADDITIONAL INFORMATION: Advisory Board application attached.
CITY OF PAMPA
ADVISORY BOARD AND COMMISSIONS

INFORMATION STATEMENT/APPLICATION

Please place a check mark by the board or commission you are interested in serving:

- [ ] Planning and Zoning Commission
- [ ] Board of Adjustments
- [ ] Construction Board of Appeals
- [ ] Lovett Memorial Library Board
- [ ] Hidden Hills Golf Course Advisory Board
- [ ] Parks, Recreation and Auditorium Advisory Board

Name: Carlene Barger                       Age (optional): 63
Home Address: 2404 Dogwood               Home Phone: 512-905-1390
Business Phone: _________________________
Business Address: _________________________

Resident of the City for _______ years.   Voter Registration No.: ______________________
Occupations: Teacher, Sec.
Other Information (Civic Activities, Volunteer Work, Etc.) ________________________________

I have attended one or more meetings of the board or commission for which I have applied:

- [ ] Yes          - [ ] No

Date: 9-8-22                      Signature: Carlene Barger

Return completed form to the City Secretary's office: 201 W. Kingsmill, Room 205 or P.O. Box 2499, Pampa, Texas, 79065. For further information call 669-5750 or email at kprice@cityofpampa.org
Completed form may be faxed to 669-5767.

This application will be kept on file in the Office of the City Secretary for one year.
AGENDA ITEM: 13

ITEM/PROJECT: CONSENT AGENDA – ADVISORY BOARD REAPPOINTMENTS

MEETING DATE: September 12, 2022

DESCRIPTION: All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

STAFF CONTACT: Gary Turley, Board of Adjustments
Cary Rushing, Construction Board of Adjustments & Appeals
Misty Guy, Lovett Memorial Library Advisory Board
Brian Brauchi, Hidden Hills Golf Advisory Board
Shane Stokes, Panhandle Elderly Apartment Corp. Board

FINANCIAL IMPACT: N/A

SOURCE OF FUNDS: N/A

START/COMPLETION SCHEDULE: Board reappointments effective October 1, 2022.

RECOMMENDED ACTION: Staff recommends Commission approve reappointments to Advisory Boards/Commissions.

RECOMMENDED MOTION: I make a motion to approve Consent Agenda items A through F.

BACKGROUND/ADDITIONAL INFORMATION: Copy of Board Reappointments and Terms attached.
City of Pampa
Advisory Board Reappointments 2022

These Board reappointments are for a two-year term beginning October 1, 2022 and ending September 30, 2024

**Board of Adjustments**
Cleo Meaker
Lyndon Field
Kevin Hunt

**Construction Board of Appeals**
Matt Hinton
Kyle Parnell
Bob Cummings
Trent Carter
Luke Raber

**Lovett Memorial Library Advisory Board**
Jana Vinson
Kathy Cavalier

**Planning & Zoning Commission**
Kenneth Cox
Carl Dawson
Byron Williamson

**Hidden Hills Golf Advisory Board**
Roger Miller
James White
Dennis Norris

**Panhandle Elderly Apartment Corporation**
Mike Ehrle
Brad Pingel
Richard Norris

**NOTE: All Board members have agreed to serve another two-year term.**