MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
MONDAY, APRIL 11, 2022

CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
Paul Searl Commissioner
Brian Doughty Commissioner
Jimmy Keough Commissioner
Bryan Fisher Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager
Bryan Guymon City Attorney
Barbara Stucker City Secretary
Theresa Daniels Finance Director
Gary Turley Director Public Works
Dustin Miller Community Services Director
Jasmine Chaney Assistant Finance Director
Sharod Harris Engineer in Training
Kasey Presson Fire Chief
Jason Roberts Fire Marshal

MEDIA: John Lee Pampa News
VISITORS: Byron Williamson Lisa Fisher
Treasa Heouston

INVOCATION: Byron Williamson, Commission Chaplain

PUBLIC COMMENTS: None

AUTHORIZATIONS BY CITY COMMISSION:

22-031

1. Consider approving the minutes of the March 28, 2022, Regular Commission Meeting as presented.

A motion was made by Commissioner Searl and seconded by Commissioner Fisher to approve the minutes of the March 28, 2022, Regular Commission Meeting as presented. With each Commission Member voting AYE, the motion carried.

22-032

2. Consider adopting on second and final reading Ordinance No. 1763, an Ordinance of the City of Pampa revising its Personnel Policies and Procedures Manual.

ORDINANCE NO. 1763
AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, REVISING SECTIONS 1.02, 4.06, 6.05, 6.11, 7.08, AND 7.14 OF THE CITY OF PAMPA’S PERSONNEL POLICIES AND PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to adopt on second and final reading Ordinance No. 1763, an Ordinance of the City of Pampa revising its Personnel Policies and Procedures Manual as presented. With each Commission Member voting AYE, the motion carried.
3. Consider approving an application from Michael Keith of Atwell, LLC, for the replat and consolidation of existing Commercial Lots 4 & 5, Block 2 of Edwin Park Subdivision to Edwin Park Subdivision Unit #2.

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to approve the application submitted by Michael Keith of Atwell, LLC for the replat and consolidation of existing Commercial Lots 4 & 5, Block 2 of Edwin Park Subdivision to Edwin Park Subdivision Unit #2. With each Commission Member voting AYE, the motion carried.

4. Consider authorizing the City Manager to accept a Proposal from Open Range Engineering Services, PLLC for engineering, design and project construction oversite for the Red Deer Creek Reclamation Project.

A motion was made by Commissioner Fisher and seconded by Commissioner Searl to authorize the City Manager to accept a Proposal from Open Range Engineering Services, PLLC for engineering, design and project construction oversite for the Red Deer Creek Reclamation Project. With each Commission Member voting AYE, the motion carried.

5. Consider approving Amendment No. 01 to the Professional Services Agreement with Parkhill dated May 17, 2021 for Engineering/Surveyor Services for the City of Pampa Waterline Replacement Project, TxCDBG No. 7220350 and authorize City Manager as signatory.

A motion was made by Commissioner Keough and seconded by Commissioner Searl to approve Amendment No. 01 to the Professional Services Agreement with Parkhill for engineering and surveyor services for the City of Pampa Waterline Replacement Project TxCDBG No. 7220350 and authorize City Manager as signatory. With each Commission Member voting AYE, the motion carried.

6. Consider approving on first reading Ordinance No. 1764, an Ordinance by the City Commission amending revenues and appropriations for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

**ORDINANCE NO. 1764**

**AN ORDINANCE AMENDING THE REVENUES AND APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF PAMPA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 ENDING SEPTEMBER 30, 2022. THIS AMENDMENT PROVIDES FOR AN INCREASE IN REVENUE FROM GRANTS, DONATIONS, AUCTION PROCEEDS, SALEOF PROPERTY, DENTAL BENEFIT TRUST AND FOR AN INCREASE IN APPROPRIATIONS FOR IMPROVEMENTS, CELEBRATION OF LIGHTS, DENTAL BENEFIT EXPENSES PREVIOUSLY UNBUDGETED, EXPENDITURE OF GRANT AND DONATION PROCEEDS, AND 2020 BOND PAYMENTS PREVIOUSLY UNBUDGETED.**

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve on first reading Ordinance No. 1764 as read, amending the City of Pampa's 2021-2022 fiscal year budget. With each Commission Member voting AYE, the motion carried.

7. Consider approving the Downtown Tax Increment Reinvestment Zone (TIRZ #1) Final Project and Financing Plan.
A motion was made by Commissioner Doughty and seconded by Commissioner Keough to approve the Downtown Tax Increment Reinvestment Zone (TIRZ #1) Final Project and Financing Plan. With each Commission Member voting AYE, the motion carried.

22-038

8. CONSENT AGENDA – All Consent Agenda items are considered routine in nature by the Commission and will be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event that item will be removed from the Consent Agenda and considered in normal sequence on the Agenda.

a. Consider awarding a bid to Trevor Allen Phelan in the amount of $351.00 for delinquent tax property located at Suburbs 162, Tract A-5, commonly known as Lot on N. Wynne.

b. Consider awarding a bid to Juan Nunez Cebreros in the amount of $450.00 for delinquent tax property located at Lot 7, Block 5 Prairie Village, commonly known as 1060 Varnon.

c. Consider awarding a bid to Alejandra Soriano Magana in the amount of $3,600.00 for delinquent tax property located at Lots 19 & 20, Block 3 Talley, commonly known as 700 N. Roberta.

d. Consider awarding a bid to Trevor Allen Phelan in the amount of $450.00 for delinquent tax property located at N10’ of Lot 13, Block 3 Finley Banks, commonly known as Lot on S. Faulkner.

e. Consider awarding a bid to Trevor Allen Phelan in the amount of $2,050.00 for delinquent tax property located at N120’ of Lot 6 & W20.5’ of Lot 6, Block 1 Hansen, commonly known as 707 E. Frederic.

f. Consider awarding a bid to Wilmer Alexander Baldizan in the amount of $1,000.00 for delinquent tax property located at Lots 35 through 37, Block 22 Wilcox, commonly known as 725 Denver.

g. Consider awarding a bid to Sandra Lisseth Martinez in the amount of $1,200.00 for delinquent tax property located at S73’ of Lot 7 & S73’ of W49.8’ of Lot 8, Block 2 Gordon, commonly known as 1301 E. Francis.

h. Consider awarding a bid to Jaime Acevedo Ruiz in the amount of $4,000.00 for delinquent tax property located at Lots 9 & 10, Block 13 Wilcox, commonly known as 527 S. Barnes.

A motion was made by Commissioner Searl and seconded by Commissioner Fisher to approve Consent Agenda items A through H as presented. With each Commission Member voting AYE, the motion carried.

9. EXECUTIVE SESSION - The City Commission convened into closed session at 4:19 p.m. in accordance with Texas Government Code, Subchapter D, Section 551.071 – Consultation with Attorney to discuss:

- Pending or Contemplated Litigation

RECONVENE – The City Commission will reconvene into open session at 4:46 with no action taken.

ADJOURNED:

There being no further business on the agenda, the meeting was adjourned at 4:46 p.m. by Mayor Lance DeFever.

Barbara Stucker, City Secretary

Lance DeFever, Mayor