MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
MONDAY, MARCH 28, 2022

CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
Paul Searl Commissioner
Brian Doughty Commissioner
Jimmy Keough Commissioner
Bryan Fisher Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager
Bryan Guymon City Attorney
Barbara Stucker City Secretary
Theresa Daniels Finance Director
Lance Richburg Chief of Police
Gary Turley Director Public Works
Dustin Miller Community Services Director
Jasmine Chaney Assistant Finance Director
Sharod Harris Engineer in Training
Kenneth Hopson Assistant Chief of Police
Cary Rushing Building Official
Kasey Presson Fire Chief
Brian Massey Lieutenant

VISITORS: Peggy C. Miller Byron Williamson
Phillis Garner Dale Garner
Dustin Chambers Luke Rabel
Treasa Heuston Paige Witthar
Clay Rice

INVOCATION: Byron Williamson, Commission Chaplain

PUBLIC COMMENTS: Peggy C. Miller
1029 S. Banks St.
Concerns about a squatter causing potential hazards in neighborhood.

AUTHORIZATIONS BY CITY COMMISSION:

22-018

1. Consider approving the minutes of the February 14, 2022, Regular Commission Meeting as presented.

A motion was made by Commissioner Searl and seconded by Commissioner Keough to approve the minutes of the February 14, 2022, Regular Commission Meeting as presented. With each Commission Member voting AYE, the motion carried.

22-019

2. Excuse the absence of Commissioner Doughty from the February 14, 2022, Regular Commission Meeting.

A motion was made by Commissioner Fisher and seconded by Commissioner Searl to Excuse the absence of Commissioner Doughty from the February 14, 2022, Regular Commission Meeting. With each Commission Member voting AYE, the motion carried.

22-020
3. Consider adopting Resolution No. R22-006, a Resolution of the City Commission designating locations for the posting of all public notices for the City of Pampa.

RESOLUTION NO. R22-006
A RESOLUTION DESIGNATING LOCATIONS FOR THE POSTING OF ALL PUBLIC NOTICES FOR THE CITY OF PAMPA

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to adopt Resolution No. R22-006, a Resolution by the City Commission designating locations for the posting of all public notices for the City of Pampa. With each Commission Member voting AYE, the motion carried.

PRESENTATION: Paige Witthar- PRPC
Paige spoke to the Commission about the Downtown Revitalization Project and the requirements for the Texas Community Development Grant.

22-021

4. Consider and act on Amendment No. 1 to the Interlocal Contract with Panhandle Regional Planning Commission for Administrative Services for the City of Pampa’s 2021 Texas Community Development Grant – Downtown Revitalization project.

A motion was made by Commissioner Keough and seconded by Commissioner Doughty to approve Amendment No. 1 to the Interlocal Contract with Panhandle Regional Planning Commission for Administrative Services for the City of Pampa’s 2021 Texas Community Development Grant – Downtown Revitalization project. With each Commission Member voting AYE, the motion carried.

22-022

5. Consider and reaffirm Resolution No. R22-007, a Resolution by the City Commission regarding Civil Rights and the reaffirmation of the following policies:

- Excessive Force Policy
- Section 504 - Policy Against Discrimination and Grievance Procedures
- Citizen Participation Plan and Grievance Procedures
- Code of Conduct
- Fair Housing Policy

RESOLUTION NO. R22-007
REGARDING CIVIL RIGHTS

A motion was made by Commissioner Doughty and seconded by Commissioner Fisher to Reaffirm Resolution No. R22-007, a Resolution by the City Commission regarding Civil Rights and the reaffirmation of the following policies: 1.) Excessive Force Policy 2.) Section 504 Policy against discrimination and grievance Policy 3.) Citizen’s participation and grievance procedures 4.) Code of Conduct 5.) Fair Housing Policy. With each Commission Member voting AYE, the motion carried.

22-023

6. Consider and adopt a Proclamation designating April 2022 as Fair Housing Month in the City of Pampa.

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to adopt a Proclamation designating April 2022 as Fair Housing Month in the City of Pampa. With each Commission Member voting AYE, the motion carried.

22-024
7. Discuss and consider accepting the City of Pampa’s 2021 Annual Comprehensive Financial Report (ACFR) as presented.

A motion was made by Commissioner Keough and seconded by Commissioner Searl to accept the 2021 Annual Financial Comprehensive Report as presented. With each Commission Member voting AYE, the motion carried.

22-025


A motion was made by Commissioner Fisher and seconded by Commissioner Doughty to approve the List of Disbursements dated January 2022. With each Commission Member voting AYE, the motion carried.


22-026

A motion was made by Commissioner Doughty and Seconded by Commissioner Fisher to approve the abstention of Commission Keough from voting on the February 2022 List of Disbursements due to a conflict of interest, with each Commission Member voting AYE, and Commissioner Keough abstaining the motion carried.

22-027

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve the list of disbursements dated February 2022, with the total disbursements being $1,749,920.99 and the amount after the balance sheet and income accounts is $950,796.34. With each Commission Member voting AYE, the motion carried.

22-028

10. Consider authorizing City Manager to enter into a Professional Services Agreement with Parkhill for street improvements for the City of Pampa.

A motion was made by Commissioner Keough and seconded by Commissioner Fisher to authorize the City Manager to enter into a Professional Services Agreement with Parkhill for the Street Improvements Project for the City of Pampa. With each Commission Member voting AYE, the motion carried.

22-029


ORDINANCE NO. 1763

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, REVISIGN SECTIONS 1.02, 4.06, 6.05, 6.11, 7.08, AND 7.14 OF THE CITY OF PAMPA’S PERSONNEL POLICIES AND PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to approve on first reading of Ordinance No. 1723, an Ordinance of the City of Pampa revising its Personnel Policies and Procedures Manual as presented. With each Commission Member voting AYE, the motion carried.
12. Consider approving an application from Open Range Development, LLC for the replat of Edwin Park Blocks 1, 2, 3 and all associated lots and easements including Commons Lots 1-6 as shown in latest Replat.

A motion was made by Commissioner Keough and seconded by Commissioner Fisher to approve the application submitted by Open Range Development to replat Blocks 1, 2, 3 and all associated lots and easements including Commons Lots 1-6 as shown in the latest replat. With each Commission Member voting AYE, the motion carried.

ADJOURNED:

There being no further business on the agenda, the meeting was adjourned at 4:38 p.m. by Mayor Lance DeFever.

Barbara Stucker, City Secretary

Lance DeFever, Mayor