CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
Paul Searl Commissioner
Brian Doughty Commissioner
Jimmy Keough Commissioner
Jimmy Reed Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager
Bryan Guymon City Attorney
Theresa Daniels Finance Director
Gary Turley Director of Public Works
Dustin Miller Community Services Director
Kasey Presson Fire Chief
Brian Massey Lieutenant
Kevin Webb Information Technology
Kimberlee Hughes Administrative Assistant
Jasmine Chaney Assistant Finance Director
Jason Roberts Fire Marshal
Mike Day Assistant Fire Chief
LeRoy Cox Assistant Fire Chief
Monty Montgomery Animal Services Supervisor
Cary Rushing Building Official

VISITORS: Lynne Moore Cortnie Patterson
Dale Garner Phillis Garner

NEWS MEDIA: None

INVOCATION: Commissioner Brian Doughty

PUBLIC COMMENTS: None

PRESENTATION:
- Quarterly Financial Dashboard – Theresa Daniels, Finance Director

AUTHORIZATIONS BY CITY COMMISSION:

23-015

1. Consider approving the minutes of the January 23, 2023, Regular Commission Meeting as presented.

A motion was made by Commissioner Searl and Seconded by Commissioner Doughty to approve the minutes of the January 23, 2023, Regular Commission Meeting as presented. With each Commission Member voting AYE, the motion carried.

23-016

2. Consider adopting on second and final reading Ordinance No. 1779, an Ordinance by the City Commission revising section 4.06 – Holiday leave, of the City of Pampa’s Personnel Policies and Procedures Manual.

ORDINANCE NO. 1779

AN ORDINANCE OF THE CITY OF PAMP, TEXAS, REVISING SECTION 4.06 OF THE CITY OF PAMP'S PERSONNEL POLICIES AND
PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to approve on second and final reading, Ordinance No. 1779, adding Martin Luther King Jr. Day, President's Day, and Veterans Day to the City's Holiday Schedule. With each Commission Member voting AYE, the motion carried.

23-017

3. Consider adopting Resolution No. R23-004, a Resolution by the City of Pampa, Texas authorizing refunding of Canadian River Municipal Water Authority Subordinate Lien.

RESOLUTION NO. R23-004

A RESOLUTION BY THE CITY OF PAMPA, TEXAS AUTHORIZING REFUNDING OF CANADIAN RIVER MUNICIPAL WATER AUTHORITY SUBORDINATE LIEN CONTRACT REVENUE REFUNDING BONDS, SERIES 2014.

A motion was made by Commissioner Keough and Seconded by Commissioner Searl to adopt Resolution No. R23-004 as presented. With each Commission Member voting AYE, the motion carried.

23-018

4. Consider authorizing the City Manager to enter into a Professional Service Agreement with Biggs and Matthews Environmental Inc., for the engineering design, advertisement and award phase, construction phase services, construction quality assurance, and cell construction for Cell 5B/6B and excavation of Cells 7 and 8 of the City of Pampa's Landfill.

A motion was made by Commissioner Doughty and Seconded by Commissioner Keough to enter into a Service Agreement with Biggs and Matthews Environmental Inc., as presented. With each Commission Member voting AYE, the motion carried.

23-019

5. Consider adopting Resolution No. R23-005, a Resolution of the City of Pampa ordering and providing notice of a General Election to be held on May 6, 2023, to elect Commissioners for Ward 2 and Ward 4.

RESOLUTION NO. R23-005

A RESOLUTION OF THE CITY OF PAMPA, TEXAS ORDERING AND PROVIDING NOTICE OF A GENERAL ELECTION FOR THE CITY OF PAMPA, TEXAS, TO BE HELD ON THE 6TH DAY OF MAY, 2023, FOR THE PURPOSE OF ELECTING A COMMISSIONER FOR WARD 2 AND COMMISSIONER FOR WARD 4; PROVIDING EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING FOR THE ESTABLISHMENT OF POLLING PLACES; PROVIDING FOR A CONTRACT FOR ELECTION SERVICES WITH GRAY COUNTY PROVIDING FOR CERTAIN JOINT ELECTION ARRANGEMENTS; AND PROVIDING FOR A JOINT ELECTION AGREEMENT WITH THE PAMPA INDEPENDENT SCHOOL DISTRICT.

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to adopt Resolution No. R23-005 as presented. With each Commission Member voting AYE, the motion carried.

23-020

6. Consider entering into a Joint Election Agreement with the Pampa Independent School District for the May 6, 2023, General Election.
A motion was made by Commissioner Keough and seconded by Commissioner Doughty to enter into a Joint Election Agreement with Pampa ISD as presented. With each Commission Member voting AYE, the motion carried.

23-021

7. Consider adopting Resolution No. R23-006, authorizing submission of grant application for the “Enhancing Investigations” project to The Office of the Governor, Public Safety.

RESOLUTION NO. R23-006

A RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION FOR THE “ENHANCING INVESTIGATIONS” PROJECT TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE.

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to adopt Resolution No. R23-006 as presented, with each Commissioner Member voting AYE, the motion carried.

8. EXECUTIVE SESSION – The City Commission convened into closed session at 4:27 p.m. in accordance with Texas Government Code, Section 551.074 – Personnel Matters.

• City Manager’s Annual Evaluation

RECONVENE – The City Commission reconvened into open session at 5:19 p.m. with the following action taken:

23-022

A motion was made by Commissioner Doughty and Seconded by Commissioner Keough to grant Shane Stokes, City Manager, a 2% raise. With each Commission Member voting AYE, the motion carried.

ADJOURNED:

There being no further business on the agenda, the meeting was adjourned at 5:20 p.m. by Mayor Lance DeFever.

Kimberlee Hughes, Administrative Assistant

Lance DeFever, Mayor