MINUTES OF THE
CITY COMMISSION OF THE CITY OF PAMPA, TEXAS
REGULAR MEETING
MONDAY, JANUARY 23, 2023

CALL TO ORDER: Mayor Lance DeFever at 4:00 p.m.

PRESENT: Lance DeFever Mayor
Paul Searl Commissioner
Brian Doughty Commissioner
Jimmy Keough Commissioner
Jimmy Reed Commissioner

ABSENT: None

STAFF: Shane Stokes City Manager
Barbara Stucker City Secretary
Theresa Daniels Finance Director
Gary Turley Director of Public Works
Dustin Miller Community Services Director
Kasey Presson Fire Chief
Lance Richburg Chief of Police
Brian Massey Lieutenant
Kevin Webb Information Technology
Kimberlee Hughes Administrative Assistant
Jasmine Chaney Assistant Finance Director
Jessica Mann Dispatch Supervisor
Jason Roberts Fire Marshall
Monty Montgomery Animal Services Supervisor
Cary Rushing Building Official
Paul Brown Code Enforcement Officer

VISITORS: Dinah Reed Clay Rice Lynne Moore
Chad Dietz Dale Garner Phillis Garner
Cortnie Patterson Paige Goodell

NEWS MEDIA: None

INVOCATION: Byron Williamson, Commission Chaplain

PUBLIC COMMENTS: None

REPORT:

• 2022 Annual Police Report – Lance Richburg, Chief of Police presented the 2022 Police Report to the Commission.

AUTHORIZATIONS BY CITY COMMISSION:

23-007

1. Consider approving the minutes of the January 9, 2023, Regular Commission Meeting as presented.

A motion was made by Commissioner Doughty and Seconded by Commissioner Searl to approve the minutes of the January 9, 2023, Regular Commission Meeting as presented. With each Commission Member voting AYE, the motion carried.

23-008

2. Consider approving the List of Disbursements dated December 2022.

A motion was made by Commissioner Searl and seconded by Commissioner Keough to approve the List of Disbursements dated December 2022, as presented. With each Commission Member voting AYE, the motion carried.

23-009
3. Consider approving a two (2) year Animal Service Agreement with the following cities: Clarendon, Groom, Howardwick, Lefors, McLean, Miami, and Skellytown.

A motion was made by Commissioner Keough and Seconded by Commissioner Doughty to approve the two-year Animal Service Agreements as presented. With each Commission Member voting AYE, the motion carried.

PRESENTATION: Presentation of section 3 goals and requirements as it relates to the City's Texas Community Development Block Grant – Downtown Revitalization Project CDM21-0148 for sidewalk improvements to include information on employment opportunities of low and very low-income persons as well as residents residing in the community. - Paige Goodell

23-010

4. Consider approving Resolution No. R23-002, a Resolution of the City Commission authorizing the City Manager to enter into an Interlocal Agreement with the Panhandle Regional Planning Commission for application assistance and administration of the 2023 TXCDBG – Downtown Revitalization Project Grant.

A motion was made by Commissioner Searl and Seconded by Commissioner Doughty to adopt Resolution No. R23-002, as presented. With each Commission Member voting AYE, the motion carried.

23-011

5. Consider awarding the bid for the Downtown Revitalization Project to Plains Builders, Inc., in the amount of $561,034.50.

A motion was made by Commissioner Keough and seconded by Commissioner Searl to award the bid for the Downtown Revitalization Project to Plains Builders, Inc., in the amount of $561,034.50. With each Commission Member voting AYE, the motion carried.

23-012

6. Consider approving on first reading Ordinance no. 1779, an Ordinance by the City Commission revising section 4.06 – Holiday Leave, of the City of Pampa's Personnel Policies and Procedures Manual.

ORDINANCE NO. 1779

AN ORDINANCE OF THE CITY OF PAMPA, TEXAS, REVISING SECTION 4.06 OF THE CITY OF PAMPA'S PERSONNEL POLICIES AND PROCEDURES, ALSO REFERRED TO AS THE POLICY MANUAL, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Commissioner Doughty and seconded by Commissioner Keough to approve on first reading, Ordinance No. 1779, adding Martin Luther King Jr. Day, President's Day, and Veterans Day to the Holiday Schedule. With each Commission Member voting AYE, the motion carried.

23-013

7. Consider approving the City of Pampa's Infants at Work Pilot Program.

A motion was made by Commissioner Searl and seconded by Commissioner Doughty to approve the Infants at Work Pilot Program. With each Commissioner Member voting AYE, the motion carried.

23-014

8. Consider adopting Resolution No. 23-003, a Resolution of the City Commission designating the location of all public notices for the City of Pampa.
RESOLUTION NO. R23-003

A RESOLUTION DESIGNATING LOCATIONS FOR THE POSTING OF ALL PUBLIC NOTICES FOR THE CITY OF PAMPA

A motion was made by Commissioner Doughty and seconded by Commissioner Searl to adopt Resolution No. R23-003 as presented. With each Commissioner Member voting AYE, the motion carried.

ADJOURNED:

There being no further business on the agenda, the meeting was adjourned at 4:51 p.m. by Mayor Lance DeFever.

Barbara Stucker, City Secretary  Lance DeFever, Mayor