



CITY COUNCIL

June 20, 2022

1. Call to Order – 7:00 P.M. – City Council Chambers
2. Recitation – Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Presentation – Hear presentation by City Assessor Robert Englebrecht on the assessment administration process for the City
5. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) June 6, 2022 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since June 6, 2022
6. Miscellaneous Public Comments
7. City Manager Updates
8. Appointments – Consideration of appointment to the Downtown Management Board
9. Old Business – Second discussion and possible adoption of a proposed Zoning Ordinance that would amend Sections 400 and 401 of Appendix A to remove housing barriers
10. New Business
 - (a) Approval of a social district application permit submitted by Crooked Tree Arts Center, 461 East Mitchell Street
 - (b) Authorize contracting with Tri-County Excavating, Harbor Springs, in the amount of \$301,755 for construction of the Solanus Mission Beach project
 - (c) Approval of a proposed license agreement with Little Traverse Bay Ferry Company for the operation of a Special Event Vessel
 - (d) Adoption of a proposed resolution that would approve Bayfront Park Clock Tower canister modifications
11. City Council Comments
12. Adjournment

Alternatively, join the meeting via the Zoom platform

<https://us02web.zoom.us/j/86254318557>

Meeting ID: 862 5431 8557

+1 646 558 8656 US (New York)

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City Clerk at the earliest opportunity by emailing aterry@petoskey.us or by calling 231-347-2500 to request assistance.

Persons interested in addressing the City Council during the meeting under public comment period can press the “raise hand” button or send a chat message in Zoom or by phone press *9.

Public meetings are being monitored and violations of statutes will be prosecuted.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

PREPARED: June 16, 2022

AGENDA SUBJECT: City Assessor Presentation

RECOMMENDATION: That City Council hear presentation

Background As requested by City Council, City Assessor Robert Englebrecht will give a brief presentation on the assessment administration process for the City.

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City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

PREPARED: June 16, 2022

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the June 6, 2022 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since June 6, 2022 for contract and vendor claims at \$1,152,884.28, intergovernmental claims at \$6,458.97, and the June 9 payroll at \$227,297.42 for a total of \$1,386,640.67.

sb
Enclosures



CITY COUNCIL

June 6, 2022

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, June 6, 2022. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Tina DeMoore, City Councilmember
Derek Shiels, City Councilmember
Brian Wagner, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were Interim City Manager/Clerk-Treasurer Alan Terry, Parks and Recreation Director Kendall Klingelsmith, City Planner Zachary Sompels, Downtown Director Becky Goodman, Finance Supervisor Audrey Plath and Executive Assistant Sarah Bek.

Hear Arbor Day Proclamation

Mayor Murphy thanked the Parks and Recreation Director for his efforts in designating Petoskey as a Tree City USA and read the following proclamation:

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal:

NOW, THEREFORE, I, John Murphy, Mayor of the City of Petoskey, do hereby proclaim June 6, 2022 as Arbor Day in the City of Petoskey. I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

FURTHER, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Hear Little Traverse Wheelway Westside Connector Schematic Design Presentation

The Parks and Recreation Director reviewed that in the fall of 2019, several significant fissures were identified along the Little Traverse Wheelway (LTW) between Magnus Park and Arrowhead Shores; that these areas were evaluated by engineers who recommended a larger study be completed to address the issues; that in April 2020, a slope failure caused several hundred feet of the LTW to be destroyed; that the City of Petoskey, Emmet County and Resort Township contracted with Beckett and Raeder to assist with direction to rebuild, re-route or abandon the trail and developed a schematic design with probable costs for a route on the south side of US-31.

Tim Knutsen, Landscape Architect with Beckett and Raeder, gave a presentation on the schematic design study; reviewed that the trail failure in 2020 closed the trail from East Park to Magnus Park; that concerns were raised regarding trail connectivity on the US-31 shoulder to bypass the trail closure; that preliminary trail routes were investigated on the north and south sides of the US-31 right-of-way and identified challenges with each proposed route; that the project team selected the south US-31 right-of-way option due to shoreline bluff stability, clearance from roadway, preliminary cost and establishment of trail connectivity between south side of US-31/Resort Township and LTW; reviewed feasibility of the south trail route option due to design and engineering including topographic survey, location of existing utilities within road right-of-way and utility replacement costs and accommodation of stormwater from proposed improvements; reviewed design and engineering influences; reviewed tunnel crossing and proposed location along with proposed retaining walls and clearance to roadway, to protect existing 72" storm sewer from impact and re-route utilities over/under tunnel and ramp structures; reviewed challenges of existing utilities and stormwater management; reviewed physical obstacles including required easements and surface features relocation; reviewed preliminary construction costs of south segment with an estimated \$6.49M for project with an additional cost of \$635,375 for alternate East Park connector; and concluded that the south segment is conceptually feasible from a design and engineering standpoint, that a separate study to identify preliminary design, engineering and construction costs to replace the failed section of the LTW would need to be completed.

City Councilmembers inquired if MDOT plans to share monitoring study; inquired if bollards were in place on Eppler curve; inquired if the Baird slope failure study covers same design; commented on deforesting from Greenwood Road area project and water movement from this area; inquired if a sidewalk with trail was considered on the south side which could be more immediate and cheaper; inquired on easement costs; heard concerns on road crossings and traffic speeds and that the current plan does not address safety; expressed that the bigger issue is the bluff failure and the community would like it repaired, but that comes at a cost; and commented that a sidewalk at Parkview in Resort Township would be favorable for walkability.

Mr. Knutsen responded that the project team received pushback from MDOT who cannot guarantee the trail will last at the bluff location; that MDOT placed a monitor at Eppler curve and monitoring bluff movement; that some concepts are comparable between the Baird slope failure study and schematic design, but that a more in-depth study would need to be completed for bluff location; that the tunnel and utilities are the biggest challenge in the south segment; and that he would be presenting to Emmet County and Resort Township next week.

Mayor Murphy asked for public comments and heard from the Executive Director of the Trails Council and that the City has been the quarterback of this project the past few years; that joint jurisdictions were looking for a cheap and fast solution, but it has been two years and cost is not cheap; that now elected officials should ask how should the trail be rebuilt; that consultants answered most questions, but more information is still needed; commented that switchbacks could be used to work with topography similar to M-119 section of LTW; and that 116,000 users, both tourists and locals, used trail in 2021 and trail does enhance economic impact.

Other public comments included from those in favor of rebuilding the bluff since it is a one-of-a-kind section of trail; heard a suggestion to charge users a permit fee to use trail to offset costs similar to use of State parks; and heard an inquiry on what is being done with existing trail since there is a lot of activity going on within the segment and concerned with current state and liability issues.

Consent Agenda - Resolution No. 19662

Following introduction of the consent agenda for this meeting of June 6, 2022, City Councilmember Wagner moved that, seconded by City Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the May 16, 2022 regular session and May 17, 2022 special joint session City Council meetings be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since May 16, 2022 for contract and vendor claims at \$760,208.88, intergovernmental claims at \$0 and the May 26 payroll at \$222,853.78, for a total of \$983,062.66 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and heard a comment inquiring if a fine or fee could be assessed on commercial properties vacant for long periods of time; and heard from a neighbor of a short-term rental on Grove Street concerning ongoing issues including noise and parking.

Hear City Manager Updates

The City Manager reviewed that the City's \$72,500 Waterways grant request was approved for additional funding of the marina fuel farm; that Lofts at Lumber Square met with the Brownfield Redevelopment Authority and is proceeding with a Brownfield TIF request; that staff met with Krimson LLC who is proposing to include workforce housing at Michigan Maple Block site and will be requesting a Brownfield TIF, but no site plan has been submitted yet; that State Street reconstruction begins next week from Howard Street to Kalamazoo Avenue with an estimated completion of early August; that First Presbyterian Church will be installing a new steeple on Thursday requiring a portion of Division Street to be closed to traffic; and that the Public Safety Open House is scheduled for 11:00 A.M. to 2:00 P.M. next Saturday, June 18.

City Councilmembers requested a Brownfield presentation for City Council and the DMB; inquired on the current zoning for Michigan Maple Block property; heard an inquiry regarding converting all I-2 zoning districts to mixed use to help housing; and heard concerns with Lofts at Lumber Square since there isn't any requirement in MEDC grant for affordable housing and it's important if City financially contributes and possible need for a provision requiring workforce housing for a period of time.

City staff responded that there is a County-wide training on TIFs and staff would email date to City Councilmembers; that Michigan Maple Block is zoned I-2 and if proposed project is heavily residential then will require a zoning change with a possible PUD.

Discuss Proposed Zoning Ordinance Amendments to Remove Housing Barriers

The City Planner reviewed proposed zoning ordinance amendments to remove housing barriers including allowing accessory dwelling units; reviewed current and proposed language for R-1 and R-2 Single Family Residential Districts amending Section 400 Intent to maintain character of neighborhoods; reviewed language amending Section 401 – Principal Uses permitted and that a dwelling unit shall have a minimum footprint of 600 square feet, not including an attached garage; reviewed adding Subsection 8 to Section 401 principal uses permitted; and reviewed the addition of Subsection 9 to Section 401 Principal Uses permitted.

City Councilmembers discussed proposed changes; inquired if duplexes were historically not included, what is the goal of proposed amendments and if Emmet County just lowered their square footage requirement; inquired on the number of people who could occupy a 600 sq. foot dwelling and if two-unit dwellings were permitted now in R-1 and R-2 districts; heard concerns with 3-month rental period and that it will not help with short-term rental crisis; inquired on why an ADU would not have separate utility laterals and if a modular would be considered a type of ADU that would be permitted; and why an ADU could not be the same height as the principal residence.

City staff responded that duplexes were not historically included because there was more restriction due to large lots and open space; that the goal of the proposed amendment is to allow for regulation of ADU's to help densify area with restrictions and allow different housing options; that the County allows mobile homes to be ADU's, but there was resistance from the Planning Commission allowing mobile homes; that the County will issue occupancy permit; that there is no limitations in R-1 and R-2 districts if all conditions are met; that separate laterals are costly; and that the amendments are to encourage more development rather than being too restrictive and discourage growth.

Mayor Murphy asked for public comments and heard an inquiry if a home with an ADU for a family member would be allowed and if it would count as one of the 10 permitted; heard concerns that ADU deed restrictions seem more red tape and excessive; heard from those concerned with the 600 minimum square footage; heard from those in favor of hiring a compliance person prior to enacting ordinance; and that adding supply is most important thing since it is such a problem hiring in the community.

The proposed zoning ordinance will be further discussed at the next regular City Council meeting.

Discuss and Recommend Darling Lot Design Guidelines to Walker Parking – Resolution No. 19663

The City Manager reviewed that a joint meeting of the City Council and Downtown Management Board was held on May 17 to hear a presentation by Walker Parking Consultants on a conceptual plan for a parking deck at the Darling Lot and that the consultant is looking for direction on how to proceed with the next step of the design phase.

City Councilmembers inquired if the plan would be reviewed by the Planning Commission; heard concerns on the decision to complete the study by the Parking Committee; heard concerns that there was no mention that it is an RRC property and owned by the City; heard from those in favor of seeing a mixed-use development on the property in addition to a parking structure; heard concerns on cost for not too much of an increase in parking; that it will be difficult to find funding and a developer; inquired on how the project would be funded; that covered parking is a priority in the City's Action Plan and that a single parking structure without another revenue stream is challenging; and concurred on a covered deck, medium architecture, no green roof or solar and perpendicular parking spots.

City staff responded that the plan will go before the Planning Commission, but not design elements; that the Parking fund has approximately \$1M saved to go toward a deck; that a smaller deck at Lake and Division Streets would be more feasible; that the more spent will cause more bonding; and that the feasibility study was included in this year's budget which was approved by City Council.

City Councilmember Wagner moved that, seconded by City Councilmember Walker to provide Walker Parking Consultants direction for continuing parking structure design with covered deck, medium architectural design, no solar panels or green roof and perpendicular parking spots.

Said motion was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Mayor Murphy asked for public comments and heard a comment on self-driving cars and if Walker Parking is preparing for future technology; heard from those in favor of covered parking and the need for more in downtown; and heard concerns that the infrastructure is unaffordable.

Approve Separation of Clerk – Treasurer Position – Resolution No. 19664

The City Manager reviewed that the position of Clerk-Treasurer was combined approximately 40 years ago along with the Director of Finance; that due to increase in duties and heightened political awareness, less appeal to Finance applicants; that election duties involves several employees in the Department of Finance and involves the entire year with presidential election process; that Clerk duties are currently managed by Department of Finance staff and the City Manager's Administrative Assistant; that business licenses and permits have always been issued through the City Manager's Office while the elections handled through the efforts of everyone; that he recommended restructuring the position and separate the positions of Clerk-Treasurer and appoint Finance Supervisor as City Clerk with the Treasurer position to remain with the Director of Finance; and that by separating the positions it would allow to begin the recruiting process with Michigan Municipal League for the Director of Finance position due to his retirement scheduled for September 30, 2022.

City Councilmembers inquired if the separation would require a Charter change; heard from those in favor of waiting for the new City Manager to begin in two weeks to decide on the position; and inquired on the status of previous contract with HRGov.

The City Manager responded that a Charter change is not necessary as it allows City Council to separate or combine positions through resolution; and the City ended the previous contract with HRGov; and it will take some time to facilitate the transition process.

City Councilmember Shiels moved that, seconded by City Councilmember Walker to separate the Clerk-Treasurer position.

The City Manager then asked that the position not be split until September 1, 2022.

City Councilmember Shiels amended previous motion and moved that, supported by City Councilmember Walker to separate the Clerk-Treasurer position effective September 1, 2022.

Said motion was adopted by the following vote:

AYES: Shiels, Walker, Murphy (3)

NAYS: DeMoore, Wagner (2)

Council Comments

Mayor Murphy asked for council comments and Councilmember DeMoore received resident complaints of speeding on Michigan Street and asked if additional traffic study data was available for Michigan Street. City Councilmember Shiels thanked the Planning Commission for their time and effort on removing housing barriers and mentioned there is a rare opportunity for available State and Federal grant funding. City Councilmember Wagner inquired if there were resources for citizens to remove dead trees if they have funding issues. City Councilmember Walker gave kudos to the Downtown Director and downtown businesses on lively summer activities over the weekend and thanked the Planning Commission and City Planner for their efforts in zoning amendments to remove housing barriers. Mayor Murphy reported he met with Black Coalition bike riders at the Carnegie Building and discussed diversity for entrepreneurs, thanked community members that helped him and the Parks and Recreation staff to plant flowers in Pennsylvania Park and also hosted second and third graders from Ottawa Elementary last Tuesday explaining the importance of government.

There being no further business to come before the City Council, this June 6, 2022, meeting of the City Council adjourned at 10:37 P.M.

John Murphy, Mayor

Alan Terry, Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
06/22	06/02/2022	97190	AT&T	592-558-920.000	Public Utilities	45.09
06/22	06/02/2022	97191	Engbrecht, Robert	101-257-802.100	Contracted Services - Assessor	3,750.00
06/22	06/02/2022	97192	MARCO LLC	582-586-802.000	Contracted Services	450.00
06/22	06/02/2022	97192	MARCO LLC	101-770-802.000	Contracted Services	2,565.00
06/22	06/02/2022	97193	MILLARD, CHARLES	248-540-882.210	Summer Open House	2,000.00
06/22	06/02/2022	97193	MILLARD, CHARLES	248-540-882.210	Summer Open House	1,000.00
06/22	06/02/2022	97194	Pagel, Jeffrey Mark	248-540-882.210	Summer Open House	200.00
06/22	06/08/2022	97195	5H Irrigation & Maintenance	202-467-802.000	Contracted Services	129.04
06/22	06/08/2022	97195	5H Irrigation & Maintenance	203-467-802.000	Contracted Services	79.44
06/22	06/08/2022	97195	5H Irrigation & Maintenance	101-770-802.000	Contracted Services	193.35
06/22	06/08/2022	97195	5H Irrigation & Maintenance	592-537-802.000	Contracted Services	189.50
06/22	06/08/2022	97195	5H Irrigation & Maintenance	202-467-802.000	Contracted Services	128.15
06/22	06/08/2022	97195	5H Irrigation & Maintenance	202-467-802.000	Contracted Services	75.00
06/22	06/08/2022	97195	5H Irrigation & Maintenance	101-770-802.000	Contracted Services	200.98
06/22	06/08/2022	97195	5H Irrigation & Maintenance	101-770-802.000	Contracted Services	95.00
06/22	06/08/2022	97195	5H Irrigation & Maintenance	101-528-802.000	Contracted Services	172.00
06/22	06/08/2022	97196	A1 Security Cameras	101-268-775.000	Materials & Supplies	1,346.00
06/22	06/08/2022	97197	Airgas USA LLC	661-598-785.000	Small Tools & Supplies	29.58
06/22	06/08/2022	97197	Airgas USA LLC	661-598-785.000	Small Tools & Supplies	58.11
06/22	06/08/2022	97198	ALA/BOOKLIST	271-790-760.400	Periodicals	130.00
06/22	06/08/2022	97199	All Scapes LLC	204-460-802.000	BH Contracted Services	3,055.00
06/22	06/08/2022	97200	Alliance Entertainment	271-790-761.100	Audio Visual - Children	76.85
06/22	06/08/2022	97200	Alliance Entertainment	271-790-761.000	Audio Visual - Adult	550.38
06/22	06/08/2022	97201	Alro Steel Corporation	101-770-775.000	Materials & Supplies	326.30
06/22	06/08/2022	97201	Alro Steel Corporation	202-475-775.000	Materials & Supplies	471.90
06/22	06/08/2022	97201	Alro Steel Corporation	203-475-775.000	Materials & Supplies	471.89
06/22	06/08/2022	97201	Alro Steel Corporation	101-773-802.000	Contracted Services	184.73
06/22	06/08/2022	97202	Amazon Capital Services	101-770-751.000	Office Supplies	144.54
06/22	06/08/2022	97202	Amazon Capital Services	582-593-751.000	Office Supplies	144.54
06/22	06/08/2022	97202	Amazon Capital Services	101-400-751.000	Office Supplies	8.66
06/22	06/08/2022	97202	Amazon Capital Services	101-441-751.000	Office Supplies	8.66
06/22	06/08/2022	97202	Amazon Capital Services	101-756-751.000	Office Supplies	8.66
06/22	06/08/2022	97203	Anixter Inc.	582-010-111.000	Inventory - Materials	41,340.00
06/22	06/08/2022	97203	Anixter Inc.	582-584-775.000	Materials & Supplies	9.30
06/22	06/08/2022	97203	Anixter Inc.	582-584-775.000	Materials & Supplies	9.30
06/22	06/08/2022	97204	AT&T	101-172-850.000	Communications	72.71
06/22	06/08/2022	97204	AT&T	101-201-850.000	Communications	58.17
06/22	06/08/2022	97204	AT&T	101-208-850.000	Communications	36.36
06/22	06/08/2022	97204	AT&T	101-257-850.000	Communications	36.36
06/22	06/08/2022	97204	AT&T	101-215-850.000	Communications	29.08
06/22	06/08/2022	97204	AT&T	101-345-850.000	Communications	79.98
06/22	06/08/2022	97204	AT&T	592-558-920.000	Public Utilities	377.58
06/22	06/08/2022	97204	AT&T	592-555-920.000	Public Utilities	196.45
06/22	06/08/2022	97204	AT&T	204-481-850.000	Communications	21.81
06/22	06/08/2022	97204	AT&T	204-481-850.000	Communications	21.81
06/22	06/08/2022	97204	AT&T	582-588-850.000	Communications	72.71
06/22	06/08/2022	97204	AT&T	582-593-850.000	Communications	29.08
06/22	06/08/2022	97204	AT&T	592-549-850.000	Communications	43.63
06/22	06/08/2022	97204	AT&T	592-560-850.000	Communications	43.63
06/22	06/08/2022	97204	AT&T	101-400-850.000	Communications	36.36
06/22	06/08/2022	97204	AT&T	101-441-850.000	Communications	65.44
06/22	06/08/2022	97204	AT&T	101-756-850.000	Communications	36.36
06/22	06/08/2022	97204	AT&T	101-770-850.000	Communications	14.54
06/22	06/08/2022	97204	AT&T	101-773-850.000	Communications	14.54
06/22	06/08/2022	97204	AT&T	101-789-850.000	Communications	14.54
06/22	06/08/2022	97204	AT&T	592-560-850.000	Communications	44.63

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
06/22	06/08/2022	97204	AT&T	592-560-850.000	Communications	48.41
06/22	06/08/2022	97204	AT&T	592-558-920.000	Public Utilities	53.44
06/22	06/08/2022	97204	AT&T	592-538-850.000	Communications	44.63
06/22	06/08/2022	97204	AT&T	592-538-850.000	Communications	48.52
06/22	06/08/2022	97204	AT&T	592-560-850.000	Communications	1,116.66-
06/22	06/08/2022	97204	AT&T	592-560-850.000	Communications	98.62
06/22	06/08/2022	97205	B & G Enterprises LLC	101-345-802.100	Contracted Services-Station W	740.00
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	592-554-802.000	Contracted Services	4,399.75
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	592-545-802.000	Contracted Services	959.90
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	592-545-802.000	Contracted Services	1,137.63
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	592-545-802.000	Contracted Services	1,511.45
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	592-545-802.000	Contracted Services	2,737.16
06/22	06/08/2022	97206	Ballard's Plumbing & Heating	271-790-930.000	Building Repair & Maintenance	116.36
06/22	06/08/2022	97207	Beckett & Raeder Inc.	247-751-802.000	Contracted Services	1,110.00
06/22	06/08/2022	97208	Bingaman, Gayle	271-790-802.000	Contracted Services	270.00
06/22	06/08/2022	97209	Blarney Castle Oil Co.	101-789-772.000	Gas & Oil	9,896.53
06/22	06/08/2022	97210	Brabant, Jennifer	271-790-802.000	Contracted Services	420.00
06/22	06/08/2022	97211	Bradford Master Dry Cleaners	101-345-775.000	Materials & Supplies	324.70
06/22	06/08/2022	97212	Carter's Imagewear & Awards	101-773-767.000	Uniforms	229.00
06/22	06/08/2022	97212	Carter's Imagewear & Awards	101-756-808.120	Softball	405.10
06/22	06/08/2022	97213	Center Point Large Print	271-790-760.000	Books - Adult	25.87
06/22	06/08/2022	97214	Char-Em United Way	701-000-230.800	United Fund	49.75
06/22	06/08/2022	97215	Cintas Corp #729	101-268-802.000	Contracted Services	17.23
06/22	06/08/2022	97215	Cintas Corp #729	592-544-802.000	Contracted Services	50.44
06/22	06/08/2022	97215	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	37.42
06/22	06/08/2022	97215	Cintas Corp #729	204-481-767.000	Uniforms	85.05
06/22	06/08/2022	97215	Cintas Corp #729	582-588-767.000	Other - Uniforms	82.86
06/22	06/08/2022	97215	Cintas Corp #729	592-560-767.000	Other - Uniforms	38.49
06/22	06/08/2022	97215	Cintas Corp #729	592-549-767.000	Other - Uniforms	38.50
06/22	06/08/2022	97215	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	10.07
06/22	06/08/2022	97215	Cintas Corp #729	204-481-767.000	Uniforms	85.05
06/22	06/08/2022	97215	Cintas Corp #729	582-588-767.000	Other - Uniforms	82.86
06/22	06/08/2022	97215	Cintas Corp #729	592-560-767.000	Other - Uniforms	38.49
06/22	06/08/2022	97215	Cintas Corp #729	592-549-767.000	Other - Uniforms	38.50
06/22	06/08/2022	97216	Collias-Glaser, Hellene Kay	271-790-802.000	Contracted Services	300.00
06/22	06/08/2022	97217	Complete Paint & Supplies	101-770-775.000	Materials & Supplies	86.05
06/22	06/08/2022	97217	Complete Paint & Supplies	101-789-775.000	Materials & Supplies	55.11
06/22	06/08/2022	97218	Contractors Supply Inc.	101-789-775.000	Materials & Supplies	22.31
06/22	06/08/2022	97219	Cross, Dustin	248-739-880.200	Image Campaign	101.80
06/22	06/08/2022	97220	Cummins Inc.	661-598-931.000	Equipment Repair	733.41
06/22	06/08/2022	97220	Cummins Inc.	661-598-931.000	Equipment Repair	733.41
06/22	06/08/2022	97220	Cummins Inc.	592-554-802.000	Contracted Services	841.39
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	204-470-802.000	Contracted Services	6,318.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	204-470-802.000	Contracted Services	3,932.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	203-451-802.000	Contracted Services	3,462.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	204-444-802.000	Contracted Services	1,038.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	592-020-342.000	Distribution System	2,164.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	592-025-343.000	Distribution Systems	1,817.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	582-020-360.000	Distribution System	173.00
06/22	06/08/2022	97221	David L Hoffman Landscaping & Nursery	271-790-930.000	Building Repair & Maintenance	4,454.25
06/22	06/08/2022	97222	Derrer Oil Co.	661-598-759.000	Gas & Oil	3,198.63
06/22	06/08/2022	97223	Dodge, Karen	271-790-802.000	Contracted Services	300.00
06/22	06/08/2022	97224	Ducastel, Barbara	271-790-802.000	Contracted Services	510.00
06/22	06/08/2022	97225	EJ USA Inc.	592-010-111.000	Inventory - Materials	2,594.94
06/22	06/08/2022	97226	Empiric Solutions Inc.	101-228-802.000	Contracted Services	8,654.00
06/22	06/08/2022	97227	Etna Supply	592-010-111.000	Inventory - Materials	900.00

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06/22	06/08/2022	97228	Fastenal Company	202-475-775.000	Materials & Supplies	25.85
06/22	06/08/2022	97228	Fastenal Company	101-789-775.000	Materials & Supplies	107.00
06/22	06/08/2022	97229	First Book	271-790-760.100	Books-Children's	126.68
06/22	06/08/2022	97230	Fisher, Amy	271-790-802.000	Contracted Services	330.00
06/22	06/08/2022	97231	Five Star Screen Printing Plus	101-756-808.120	Softball	936.00
06/22	06/08/2022	97232	Fletch's Inc.	661-598-932.000	Vehicle Repair & Maintenance	27.33
06/22	06/08/2022	97233	Fraternal Order of Police	701-000-230.400	Union Dues	898.00
06/22	06/08/2022	97234	Friendship Centers of Emmet County	271-790-880.000	Community Outreach	200.00
06/22	06/08/2022	97235	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	24.79
06/22	06/08/2022	97236	GHD Services Inc.	271-790-802.000	Contracted Services	11,730.00
06/22	06/08/2022	97237	Gibson Excavating LLC	592-544-802.000	Contracted Services	1,865.00
06/22	06/08/2022	97237	Gibson Excavating LLC	592-545-802.000	Contracted Services	210.00
06/22	06/08/2022	97238	Goodman, Becky	248-739-886.100	Business Retention	19.08
06/22	06/08/2022	97238	Goodman, Becky	248-739-886.100	Business Retention	15.90
06/22	06/08/2022	97238	Goodman, Becky	248-739-886.100	Business Retention	12.46
06/22	06/08/2022	97238	Goodman, Becky	514-587-912.000	Education & Training	231.99
06/22	06/08/2022	97239	Great Lakes Pipe & Supply	101-773-775.000	Materials & Supplies	13.96
06/22	06/08/2022	97239	Great Lakes Pipe & Supply	101-082-682.000	Other	.14-
06/22	06/08/2022	97240	Greenwell Machine Shop	101-789-775.000	Materials & Supplies	34.47
06/22	06/08/2022	97241	GRP Engineering Inc.	582-588-802.000	Contracted Services	630.00
06/22	06/08/2022	97241	GRP Engineering Inc.	582-588-802.000	Contracted Services	240.00
06/22	06/08/2022	97241	GRP Engineering Inc.	582-588-802.000	Contracted Services	700.00
06/22	06/08/2022	97241	GRP Engineering Inc.	582-588-802.000	Contracted Services	4,520.00
06/22	06/08/2022	97241	GRP Engineering Inc.	582-588-802.000	Contracted Services	175.00
06/22	06/08/2022	97242	Haley's Plumbing & Heating	592-537-802.000	Contracted Services	689.37
06/22	06/08/2022	97242	Haley's Plumbing & Heating	592-547-802.000	Contracted Services	125.00
06/22	06/08/2022	97242	Haley's Plumbing & Heating	101-770-802.000	Contracted Services	250.00
06/22	06/08/2022	97242	Haley's Plumbing & Heating	101-789-802.000	Contracted Services	600.78
06/22	06/08/2022	97243	Hansen, Carol Margaret	271-790-802.000	Contracted Services	270.00
06/22	06/08/2022	97244	HAVEN, JODI	271-790-958.100	Programming - Adult	37.39
06/22	06/08/2022	97245	Haviland Products Company	592-551-783.000	Chemicals	8,999.72
06/22	06/08/2022	97246	Himebauch, Kelly L	271-790-802.000	Contracted Services	300.00
06/22	06/08/2022	97247	Hubbell Roth & Clark Inc.	592-560-802.000	Contracted Services	29,948.83
06/22	06/08/2022	97248	Insulations by Mike	592-537-802.000	Contracted Services	776.00
06/22	06/08/2022	97249	Jakeway, Patricia	271-790-802.000	Contracted Services	690.00
06/22	06/08/2022	97250	Knickerbocker, Lynsa	271-790-802.000	Contracted Services	210.00
06/22	06/08/2022	97251	LEAF	592-549-751.000	Office Supplies	162.97
06/22	06/08/2022	97252	Lennemann, Mark	101-789-767.000	Uniforms	50.00
06/22	06/08/2022	97253	Lovaasen, Drew	582-588-912.000	Education & Training	204.75
06/22	06/08/2022	97254	Lowery Underground Service	592-545-802.000	Contracted Services	5,850.00
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	69.08
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	204-444-775.000	Materials & Supplies	51.52
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	11.27
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	168.57
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	36.23
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	50.60
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-759.000	Gas & Oil	104.95
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	188.28
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	592-556-775.000	Materials & Supplies	35.58
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	132.78
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	3.17
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	3.17-
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	121.89-
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-759.000	Gas & Oil	3.09
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	202-475-775.000	Materials & Supplies	41.96
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	17.81

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06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	8.49
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	6.24
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	8.49-
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	23.00
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	101-770-775.000	Materials & Supplies	7.20
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	12.48
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	17.81-
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	592-554-775.000	Materials & Supplies	13.64
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	592-554-775.000	Materials & Supplies	54.56
06/22	06/08/2022	97255	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	23.00
06/22	06/08/2022	97256	M.S. Industries Inc.	202-464-775.000	Materials & Supplies	72.97
06/22	06/08/2022	97256	M.S. Industries Inc.	203-464-775.000	Materials & Supplies	72.97
06/22	06/08/2022	97256	M.S. Industries Inc.	592-544-775.000	Materials & Supplies	72.97
06/22	06/08/2022	97257	MARCO LLC	101-770-802.000	Contracted Services	4,070.00
06/22	06/08/2022	97258	McCardel Culligan	592-554-802.000	Contracted Services	60.00-
06/22	06/08/2022	97258	McCardel Culligan	592-553-802.000	Contracted Services	60.00
06/22	06/08/2022	97258	McCardel Culligan	101-770-802.000	Contracted Services	10.00
06/22	06/08/2022	97258	McCardel Culligan	514-587-802.100	Cont. Svcs - Downtown Office	10.00
06/22	06/08/2022	97258	McCardel Culligan	592-553-802.000	Contracted Services	60.00
06/22	06/08/2022	97258	McCardel Culligan	101-770-802.000	Contracted Services	10.00
06/22	06/08/2022	97258	McCardel Culligan	514-587-802.100	Cont. Svcs - Downtown Office	10.00
06/22	06/08/2022	97258	McCardel Culligan	514-587-802.100	Cont. Svcs - Downtown Office	32.00
06/22	06/08/2022	97258	McCardel Culligan	101-770-802.000	Contracted Services	38.75
06/22	06/08/2022	97259	Michigan Municipal League	592-549-802.000	Contracted Services	34.80
06/22	06/08/2022	97259	Michigan Municipal League	592-560-802.000	Contracted Services	34.80
06/22	06/08/2022	97260	MICHIGAN PIPE & VALVE	592-556-775.000	Materials & Supplies	652.00
06/22	06/08/2022	97261	Mid-Continent Group	101-789-937.000	Insurance & Bonds	2,661.00
06/22	06/08/2022	97262	MOTION PICTURE LICENSING CORP.	271-790-958.100	Programming - Adult	247.76
06/22	06/08/2022	97263	Nixon, Delbert	248-540-882.210	Summer Open House	300.00
06/22	06/08/2022	97264	Northern A-1 Environmental Services	592-025-343.000	Distribution Systems	7,680.00
06/22	06/08/2022	97264	Northern A-1 Environmental Services	592-556-802.000	Contracted Services	2,513.11
06/22	06/08/2022	97265	Northland Self Storage LLC	514-587-802.200	Trolley Operations	1,488.00
06/22	06/08/2022	97266	Owens, Ann Marie	271-790-802.000	Contracted Services	60.00
06/22	06/08/2022	97267	P.C. Lawn Care	202-467-802.000	Contracted Services	1,420.00
06/22	06/08/2022	97267	P.C. Lawn Care	203-467-802.000	Contracted Services	202.50
06/22	06/08/2022	97267	P.C. Lawn Care	592-537-802.000	Contracted Services	680.00
06/22	06/08/2022	97267	P.C. Lawn Care	592-543-802.000	Contracted Services	80.00
06/22	06/08/2022	97267	P.C. Lawn Care	592-554-802.000	Contracted Services	580.00
06/22	06/08/2022	97267	P.C. Lawn Care	592-558-802.000	Contracted Services	522.50
06/22	06/08/2022	97268	Performance Painting	101-773-802.000	Contracted Services	1,200.00
06/22	06/08/2022	97268	Performance Painting	592-547-802.000	Contracted Services	3,052.00
06/22	06/08/2022	97268	Performance Painting	592-554-802.000	Contracted Services	310.00
06/22	06/08/2022	97268	Performance Painting	514-587-802.000	Contracted Services	45.00
06/22	06/08/2022	97268	Performance Painting	582-590-802.000	Contracted Services	1,015.00
06/22	06/08/2022	97269	Petoskey Regional Chamber	271-790-912.000	Training & Travel	30.00
06/22	06/08/2022	97269	Petoskey Regional Chamber	248-540-884.900	Farmer's Market	1,000.00
06/22	06/08/2022	97269	Petoskey Regional Chamber	248-739-886.100	Business Retention	500.00
06/22	06/08/2022	97269	Petoskey Regional Chamber	248-540-884.500	Restaurant Week	500.00
06/22	06/08/2022	97270	PK Contracting	202-477-802.000	Contracted Services	2,311.82
06/22	06/08/2022	97270	PK Contracting	203-477-802.000	Contracted Services	1,486.00
06/22	06/08/2022	97271	Police and Firemen's Insurance	701-000-230.185	Police and Fire Insurance	379.38
06/22	06/08/2022	97272	Preston Feather	592-545-775.000	Materials & Supplies	28.98
06/22	06/08/2022	97272	Preston Feather	101-268-775.000	Materials & Supplies	34.99
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	124.25
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	59.92
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	62.32

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06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	168.45
06/22	06/08/2022	97272	Preston Feather	202-475-775.000	Materials & Supplies	26.50
06/22	06/08/2022	97272	Preston Feather	203-475-775.000	Materials & Supplies	26.49
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	32.82
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	49.62
06/22	06/08/2022	97272	Preston Feather	101-770-775.000	Materials & Supplies	5.88
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	46.76
06/22	06/08/2022	97272	Preston Feather	101-770-775.000	Materials & Supplies	45.99
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	92.57
06/22	06/08/2022	97272	Preston Feather	101-789-775.000	Materials & Supplies	5.58
06/22	06/08/2022	97272	Preston Feather	592-551-775.000	Materials & Supplies	299.99
06/22	06/08/2022	97272	Preston Feather	101-082-682.000	Other	87.73-
06/22	06/08/2022	97273	Printing Systems Inc.	101-172-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-201-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-208-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-257-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-215-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-345-751.000	Office Supplies	48.82
06/22	06/08/2022	97273	Printing Systems Inc.	514-587-802.100	Cont. Svcs - Downtown Office	22.19
06/22	06/08/2022	97273	Printing Systems Inc.	271-790-751.000	Office/Library Supplies	53.25
06/22	06/08/2022	97273	Printing Systems Inc.	204-481-751.000	Office Supplies	22.19
06/22	06/08/2022	97273	Printing Systems Inc.	582-588-751.000	Office Supplies	53.25
06/22	06/08/2022	97273	Printing Systems Inc.	592-549-751.000	Office Supplies	22.19
06/22	06/08/2022	97273	Printing Systems Inc.	592-560-751.000	Office Supplies	22.17
06/22	06/08/2022	97273	Printing Systems Inc.	101-400-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-441-751.000	Office Supplies	8.88
06/22	06/08/2022	97273	Printing Systems Inc.	101-756-751.000	Office Supplies	39.94
06/22	06/08/2022	97273	Printing Systems Inc.	101-770-751.000	Office Supplies	53.25
06/22	06/08/2022	97273	Printing Systems Inc.	101-773-775.000	Materials & Supplies	22.19
06/22	06/08/2022	97273	Printing Systems Inc.	101-789-751.000	Office Supplies	22.19
06/22	06/08/2022	97274	Pro Image Design	101-770-802.000	Contracted Services	980.00
06/22	06/08/2022	97275	QUALITY SERVICED TOOLS	101-770-802.000	Contracted Services	76.97
06/22	06/08/2022	97276	Renkes, Tom	248-739-880.200	Image Campaign	150.00
06/22	06/08/2022	97277	Rieth-Riley Construction Co	592-544-775.000	Materials & Supplies	324.00
06/22	06/08/2022	97277	Rieth-Riley Construction Co	592-544-775.000	Materials & Supplies	219.00
06/22	06/08/2022	97277	Rieth-Riley Construction Co	592-544-775.000	Materials & Supplies	264.99
06/22	06/08/2022	97278	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	476.00
06/22	06/08/2022	97278	Royal Tire	661-598-931.000	Equipment Repair	335.15
06/22	06/08/2022	97278	Royal Tire	661-598-931.000	Equipment Repair	114.06
06/22	06/08/2022	97278	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	25.00
06/22	06/08/2022	97279	S.A.N.E. - STRAITS AREA	101-345-802.000	Contracted Services	5,000.00
06/22	06/08/2022	97280	Scholastic Inc.	271-790-760.100	Books-Children's	45.74
06/22	06/08/2022	97281	SiteOne Landscape Supply	203-451-802.000	Contracted Services	68.26
06/22	06/08/2022	97281	SiteOne Landscape Supply	204-444-802.000	Contracted Services	68.26
06/22	06/08/2022	97281	SiteOne Landscape Supply	592-020-342.000	Distribution System	68.26
06/22	06/08/2022	97281	SiteOne Landscape Supply	592-025-343.000	Distribution Systems	68.25
06/22	06/08/2022	97281	SiteOne Landscape Supply	582-020-360.000	Distribution System	68.25
06/22	06/08/2022	97282	Spartan Distributors Inc.	661-598-931.000	Equipment Repair	192.55
06/22	06/08/2022	97283	Spok	204-481-850.000	Communications	2.78
06/22	06/08/2022	97283	Spok	582-588-850.000	Communications	2.78
06/22	06/08/2022	97283	Spok	592-560-850.000	Communications	2.78
06/22	06/08/2022	97283	Spok	592-549-850.000	Communications	2.78
06/22	06/08/2022	97283	Spok	661-598-850.000	Communications	2.78
06/22	06/08/2022	97284	Standard Electric Company	582-010-111.000	Inventory - Materials	46,128.50
06/22	06/08/2022	97284	Standard Electric Company	101-268-775.000	Materials & Supplies	52.80
06/22	06/08/2022	97285	Staples Advantage	101-172-751.000	Office Supplies	20.23

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06/22	06/08/2022	97285	Staples Advantage	101-201-751.000	Office Supplies	20.23
06/22	06/08/2022	97285	Staples Advantage	101-208-751.000	Office Supplies	14.16
06/22	06/08/2022	97285	Staples Advantage	101-257-751.000	Office Supplies	10.12
06/22	06/08/2022	97285	Staples Advantage	101-215-751.000	Office Supplies	12.14
06/22	06/08/2022	97285	Staples Advantage	101-789-751.000	Office Supplies	4.05
06/22	06/08/2022	97285	Staples Advantage	592-549-751.000	Office Supplies	129.25
06/22	06/08/2022	97285	Staples Advantage	592-560-751.000	Office Supplies	129.26
06/22	06/08/2022	97285	Staples Advantage	101-345-751.000	Office Supplies	52.61
06/22	06/08/2022	97285	Staples Advantage	101-400-751.000	Office Supplies	10.12
06/22	06/08/2022	97285	Staples Advantage	101-441-751.000	Office Supplies	30.35
06/22	06/08/2022	97285	Staples Advantage	101-770-751.000	Office Supplies	6.07
06/22	06/08/2022	97285	Staples Advantage	101-773-775.000	Materials & Supplies	2.02
06/22	06/08/2022	97285	Staples Advantage	101-756-751.000	Office Supplies	20.23
06/22	06/08/2022	97285	Staples Advantage	101-789-751.000	Office Supplies	91.58
06/22	06/08/2022	97285	Staples Advantage	101-172-751.000	Office Supplies	4.39
06/22	06/08/2022	97285	Staples Advantage	101-201-751.000	Office Supplies	4.39
06/22	06/08/2022	97285	Staples Advantage	101-208-751.000	Office Supplies	3.07
06/22	06/08/2022	97285	Staples Advantage	101-257-751.000	Office Supplies	2.19
06/22	06/08/2022	97285	Staples Advantage	101-756-751.000	Office Supplies	4.39
06/22	06/08/2022	97285	Staples Advantage	101-789-751.000	Office Supplies	.86
06/22	06/08/2022	97285	Staples Advantage	592-549-751.000	Office Supplies	8.74
06/22	06/08/2022	97285	Staples Advantage	592-560-751.000	Office Supplies	8.75
06/22	06/08/2022	97285	Staples Advantage	101-441-751.000	Office Supplies	665.45
06/22	06/08/2022	97285	Staples Advantage	101-215-751.000	Office Supplies	2.63
06/22	06/08/2022	97285	Staples Advantage	101-345-751.000	Office Supplies	11.40
06/22	06/08/2022	97285	Staples Advantage	101-400-751.000	Office Supplies	2.19
06/22	06/08/2022	97285	Staples Advantage	101-441-751.000	Office Supplies	6.58
06/22	06/08/2022	97285	Staples Advantage	101-770-751.000	Office Supplies	1.32
06/22	06/08/2022	97285	Staples Advantage	101-773-775.000	Materials & Supplies	.44
06/22	06/08/2022	97286	State of Michigan-Department of LARA	582-081-642.300	Residential	6,558.93
06/22	06/08/2022	97286	State of Michigan-Department of LARA	582-081-642.400	Commercial	691.65
06/22	06/08/2022	97286	State of Michigan-Department of LARA	582-081-642.500	Industrial Sales	4.35
06/22	06/08/2022	97286	State of Michigan-Department of LARA	582-081-642.200	Non-Profit Sales	383.67
06/22	06/08/2022	97287	TEAMSTERS LOCAL #214	701-000-230.400	Union Dues	1,013.00
06/22	06/08/2022	97288	Thru Glass Window Cleaning	514-587-802.100	Cont. Svcs - Downtown Office	30.00
06/22	06/08/2022	97289	Truck & Trailer Specialties	661-598-932.000	Vehicle Repair & Maintenance	77.66
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	661-598-751.000	Office Supplies	21.82
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	204-481-751.000	Office Supplies	21.82
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	582-588-751.000	Office Supplies	21.82
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	582-593-751.000	Office Supplies	21.82
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	592-549-751.000	Office Supplies	21.83
06/22	06/08/2022	97290	U.S. Bank Equipment Finance	592-560-751.000	Office Supplies	21.83
06/22	06/08/2022	97291	Valley City Linen	271-790-752.000	Building Supplies	26.00
06/22	06/08/2022	97291	Valley City Linen	271-790-752.000	Building Supplies	26.00
06/22	06/08/2022	97292	Voorheis, Margaret Ann	271-790-802.000	Contracted Services	840.00
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	22.39
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	9.76
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	15.99
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	18.27
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	6.99
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	105.78
06/22	06/08/2022	97293	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	35.61
06/22	06/08/2022	97294	Wagner, Laura	271-790-802.000	Contracted Services	240.00
06/22	06/08/2022	97295	Whitehead-vanLobenSels, Sharon	271-790-802.000	Contracted Services	420.00
06/22	06/08/2022	97296	WILLSON'S GARDEN CENTER	101-770-775.000	Materials & Supplies	140.00
06/22	06/08/2022	97297	Yallup, Tracey	271-790-802.000	Contracted Services	210.00

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06/22	06/08/2022	97297	Yallup, Tracey	271-790-802.000	Contracted Services	60.00
06/22	06/08/2022	97298	Zonta Club of Petoskey	271-790-880.000	Community Outreach	300.00
06/22	06/15/2022	97306	5H Irrigation & Maintenance	101-528-802.000	Contracted Services	4,149.50
06/22	06/15/2022	97306	5H Irrigation & Maintenance	202-467-802.000	Contracted Services	80.56
06/22	06/15/2022	97307	Apollo Fire Equipment	101-345-775.000	Materials & Supplies	491.46
06/22	06/15/2022	97307	Apollo Fire Equipment	101-345-985.000	Equipment	2,300.00
06/22	06/15/2022	97308	AT & T MOBILITY	514-587-920.000	Public Utilities	258.20
06/22	06/15/2022	97309	AT&T	582-593-850.000	Communications	126.00
06/22	06/15/2022	97309	AT&T	592-560-850.000	Communications	97.70
06/22	06/15/2022	97309	AT&T	592-558-920.000	Public Utilities	44.63
06/22	06/15/2022	97310	AT&T Long Distance	101-345-850.000	Communications	40.83
06/22	06/15/2022	97311	Beckett & Raeder Inc.	101-770-802.000	Contracted Services	600.00
06/22	06/15/2022	97312	Blarney Castle Oil Co.	101-789-772.000	Gas & Oil	6,949.59
06/22	06/15/2022	97312	Blarney Castle Oil Co.	101-789-772.000	Gas & Oil	15,355.57
06/22	06/15/2022	97313	BSN Sports Inc.	101-756-778.000	Playground & Athletic Equip.	1,129.80
06/22	06/15/2022	97313	BSN Sports Inc.	101-756-778.000	Playground & Athletic Equip.	134.94
06/22	06/15/2022	97314	Carter's Imagewear & Awards	101-770-767.000	Uniforms	267.10
06/22	06/15/2022	97315	Centaris	271-790-802.000	Contracted Services	386.00
06/22	06/15/2022	97316	Central Michigan Hardscapes	204-444-802.000	Contracted Services	5,131.00
06/22	06/15/2022	97316	Central Michigan Hardscapes	204-444-802.000	Contracted Services	605.00
06/22	06/15/2022	97316	Central Michigan Hardscapes	204-470-802.000	Contracted Services	4,384.00
06/22	06/15/2022	97317	Charlevoix-Emmet ISD	703-040-250.000	Summer Tax Restricted	1,949.82
06/22	06/15/2022	97318	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	37.42
06/22	06/15/2022	97318	Cintas Corp #729	204-481-767.000	Uniforms	85.05
06/22	06/15/2022	97318	Cintas Corp #729	582-588-767.000	Other - Uniforms	82.86
06/22	06/15/2022	97318	Cintas Corp #729	592-560-767.000	Other - Uniforms	38.49
06/22	06/15/2022	97318	Cintas Corp #729	592-549-767.000	Other - Uniforms	38.50
06/22	06/15/2022	97318	Cintas Corp #729	592-544-802.000	Contracted Services	50.44
06/22	06/15/2022	97318	Cintas Corp #729	101-268-802.000	Contracted Services	17.23
06/22	06/15/2022	97318	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	10.07
06/22	06/15/2022	97318	Cintas Corp #729	204-481-767.000	Uniforms	85.05
06/22	06/15/2022	97318	Cintas Corp #729	582-588-767.000	Other - Uniforms	82.86
06/22	06/15/2022	97318	Cintas Corp #729	592-560-767.000	Other - Uniforms	38.49
06/22	06/15/2022	97318	Cintas Corp #729	592-549-767.000	Other - Uniforms	38.50
06/22	06/15/2022	97319	Crosscut Concrete Cutting	204-444-802.000	Contracted Services	334.00
06/22	06/15/2022	97320	Curry Supply Co	661-020-142.000	Vehicles	98,529.82
06/22	06/15/2022	97321	Demco	271-790-751.000	Office/Library Supplies	144.90
06/22	06/15/2022	97322	Derrer Oil Co.	661-598-759.000	Gas & Oil	4,087.03
06/22	06/15/2022	97323	Discovery Management Group LLC	592-544-775.000	Materials & Supplies	2,066.25
06/22	06/15/2022	97323	Discovery Management Group LLC	592-545-775.000	Materials & Supplies	2,066.25
06/22	06/15/2022	97323	Discovery Management Group LLC	592-556-775.000	Materials & Supplies	2,066.25
06/22	06/15/2022	97323	Discovery Management Group LLC	582-586-775.000	Materials & Supplies	2,066.25
06/22	06/15/2022	97324	Dornbos Sign Inc.	202-475-802.000	Contracted Services	1,631.80
06/22	06/15/2022	97324	Dornbos Sign Inc.	204-010-111.000	Materials Inventory	561.00
06/22	06/15/2022	97325	Dunkel Excavating Services Inc.	592-025-343.000	Distribution Systems	6,710.00
06/22	06/15/2022	97325	Dunkel Excavating Services Inc.	202-469-802.000	Contracted Services	1,199.00
06/22	06/15/2022	97326	Dunn's Business Solutions	101-172-751.000	Office Supplies	11.31
06/22	06/15/2022	97326	Dunn's Business Solutions	101-201-751.000	Office Supplies	11.31
06/22	06/15/2022	97326	Dunn's Business Solutions	101-208-751.000	Office Supplies	7.92
06/22	06/15/2022	97326	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	1.13
06/22	06/15/2022	97326	Dunn's Business Solutions	101-756-751.000	Office Supplies	11.31
06/22	06/15/2022	97326	Dunn's Business Solutions	101-789-751.000	Office Supplies	2.26
06/22	06/15/2022	97326	Dunn's Business Solutions	101-257-751.000	Office Supplies	5.66
06/22	06/15/2022	97326	Dunn's Business Solutions	101-215-751.000	Office Supplies	6.79
06/22	06/15/2022	97326	Dunn's Business Solutions	101-345-751.000	Office Supplies	29.41
06/22	06/15/2022	97326	Dunn's Business Solutions	101-400-751.000	Office Supplies	5.66

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06/22	06/15/2022	97326	Dunn's Business Solutions	101-441-751.000	Office Supplies	16.97
06/22	06/15/2022	97326	Dunn's Business Solutions	101-770-751.000	Office Supplies	3.39
06/22	06/15/2022	97327	Elmer's Crane & Dozer Inc.	203-451-802.000	Contracted Services	158,785.67
06/22	06/15/2022	97327	Elmer's Crane & Dozer Inc.	204-444-802.000	Contracted Services	70,128.34
06/22	06/15/2022	97327	Elmer's Crane & Dozer Inc.	592-020-342.000	Distribution System	143,498.59
06/22	06/15/2022	97327	Elmer's Crane & Dozer Inc.	592-025-343.000	Distribution Systems	58,369.13
06/22	06/15/2022	97328	Emmet Co. Dept of Public Works	101-528-802.000	Contracted Services	12,716.00
06/22	06/15/2022	97328	Emmet Co. Dept of Public Works	101-529-802.000	Contracted Services	7,495.65
06/22	06/15/2022	97329	Emmet County Treasurer	703-040-250.000	Summer Tax Restricted	2,340.23
06/22	06/15/2022	97329	Emmet County Treasurer	703-040-250.000	Summer Tax Restricted	234.17
06/22	06/15/2022	97329	Emmet County Treasurer	703-040-250.000	Summer Tax Restricted	120.63
06/22	06/15/2022	97329	Emmet County Treasurer	703-040-250.000	Summer Tax Restricted	330.00
06/22	06/15/2022	97329	Emmet County Treasurer	703-040-250.000	Summer Tax Restricted	145.14
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-802.000	Contracted Services	1,084.85
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-775.000	Materials & Supplies	157.50
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-802.000	Contracted Services	1,681.83
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-789-802.000	Contracted Services	609.90
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-802.000	Contracted Services	427.55
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-789-802.000	Contracted Services	504.68
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-775.000	Materials & Supplies	1,438.80
06/22	06/15/2022	97330	Emmet Plumbing & Heating Inc.	101-770-802.000	Contracted Services	1,293.31
06/22	06/15/2022	97331	Englebrecht, Robert	101-257-802.100	Contracted Services - Assessor	3,750.00
06/22	06/15/2022	97332	Factor Systems LLC	101-208-803.000	Contracted Services - Billing	4,472.98
06/22	06/15/2022	97333	Five Star Screen Printing Plus	101-756-808.060	Lacrosse	1,140.00
06/22	06/15/2022	97334	Gibby's Garage	101-789-802.000	Contracted Services	70.00
06/22	06/15/2022	97334	Gibby's Garage	202-475-802.000	Contracted Services	315.00
06/22	06/15/2022	97334	Gibby's Garage	203-479-802.000	Contracted Services	140.00
06/22	06/15/2022	97334	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	455.00
06/22	06/15/2022	97334	Gibby's Garage	661-598-931.000	Equipment Repair	245.00
06/22	06/15/2022	97334	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	70.00
06/22	06/15/2022	97334	Gibby's Garage	661-598-931.000	Equipment Repair	385.00
06/22	06/15/2022	97334	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	630.00
06/22	06/15/2022	97334	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	245.00
06/22	06/15/2022	97335	Great Lakes Pipe & Supply	101-770-775.000	Materials & Supplies	169.57
06/22	06/15/2022	97335	Great Lakes Pipe & Supply	101-082-682.000	Other	1.70-
06/22	06/15/2022	97336	Greenwood Cemetery	703-040-250.000	Summer Tax Restricted	297.23
06/22	06/15/2022	97337	Huntington National Bank	592-566-993.000	Paying Agent Fees	500.00
06/22	06/15/2022	97338	Ingram Library Services	271-790-760.000	Books - Adult	1,913.82
06/22	06/15/2022	97338	Ingram Library Services	271-790-760.100	Books-Children's	1,542.10
06/22	06/15/2022	97338	Ingram Library Services	271-790-760.200	Books - Young Adult	316.92
06/22	06/15/2022	97339	Jerry's Garage	661-598-932.000	Vehicle Repair & Maintenance	82.00
06/22	06/15/2022	97340	John E. Green Co.	101-265-802.000	Contracted Services	355.00
06/22	06/15/2022	97340	John E. Green Co.	101-268-802.000	Contracted Services	710.00
06/22	06/15/2022	97341	Jones & Jones Garage Door Service Inc.	582-593-930.000	Building Repair & Maintenance	265.00
06/22	06/15/2022	97341	Jones & Jones Garage Door Service Inc.	101-345-802.100	Contracted Services-Station W	1,208.00
06/22	06/15/2022	97342	Keep It Real Social LLC	514-587-802.100	Cont. Svcs - Downtown Office	2,000.00
06/22	06/15/2022	97343	Kring Chevrolet Cadillac, Dave	661-598-932.000	Vehicle Repair & Maintenance	950.40
06/22	06/15/2022	97344	LexisNexis Risk Data Management Inc.	101-208-802.000	Contracted Services	150.00
06/22	06/15/2022	97344	LexisNexis Risk Data Management Inc.	514-587-802.000	Contracted Services	150.00
06/22	06/15/2022	97345	Lowery Underground Service	582-020-360.000	Distribution System	14,967.30
06/22	06/15/2022	97345	Lowery Underground Service	582-598-775.000	Materials & Supplies	9,577.70
06/22	06/15/2022	97345	Lowery Underground Service	582-020-360.000	Distribution System	1,868.75
06/22	06/15/2022	97345	Lowery Underground Service	582-598-775.000	Materials & Supplies	708.75
06/22	06/15/2022	97346	McLaren Corporate Services Systoc	204-481-802.000	Contracted Services	105.00
06/22	06/15/2022	97346	McLaren Corporate Services Systoc	204-481-802.000	Contracted Services	100.00
06/22	06/15/2022	97346	McLaren Corporate Services Systoc	582-588-802.000	Contracted Services	100.00

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06/22	06/15/2022	97347	Michigan Boating Industries	101-789-912.000	Education & Training	295.00
06/22	06/15/2022	97348	MICHIGAN PIPE & VALVE	204-010-111.000	Materials Inventory	48.00
06/22	06/15/2022	97349	Mitchell Graphics Inc.	271-790-905.000	Printing/Advertising/Postage	75.00
06/22	06/15/2022	97349	Mitchell Graphics Inc.	248-739-880.600	Shop Map	6,966.72
06/22	06/15/2022	97350	Nielson, Sydney	592-560-915.000	Education & Training	960.00
06/22	06/15/2022	97351	North Central Mich. College	703-040-250.000	Summer Tax Restricted	514.78
06/22	06/15/2022	97351	North Central Mich. College	703-040-250.000	Summer Tax Restricted	462.42
06/22	06/15/2022	97352	Northern A-1 Environmental Services	592-025-343.000	Distribution Systems	7,680.00
06/22	06/15/2022	97353	NORTHERN MICH. DUST CONTROL	101-770-802.000	Contracted Services	1,666.00
06/22	06/15/2022	97354	OCLC Inc.	271-790-802.000	Contracted Services	30.50
06/22	06/15/2022	97355	ORIENTAL TRADING COMPANY	271-790-958.000	Programming - Children	89.40
06/22	06/15/2022	97356	P.C. Lawn Care	582-593-930.000	Building Repair & Maintenance	417.50
06/22	06/15/2022	97356	P.C. Lawn Care	582-584-802.000	Contracted Services	385.00
06/22	06/15/2022	97357	Performance Painting	582-590-802.000	Contracted Services	500.00
06/22	06/15/2022	97357	Performance Painting	592-547-802.000	Contracted Services	1,050.00
06/22	06/15/2022	97358	Petoskey Parts Plus	661-598-931.000	Equipment Repair	17.13
06/22	06/15/2022	97358	Petoskey Parts Plus	661-598-931.000	Equipment Repair	13.80
06/22	06/15/2022	97359	Petoskey Public Schools	703-040-250.000	Summer Tax Restricted	468.05
06/22	06/15/2022	97359	Petoskey Public Schools	703-040-250.000	Summer Tax Restricted	702.36
06/22	06/15/2022	97360	Plunkett Cooney	101-266-802.000	Contracted Services	882.50
06/22	06/15/2022	97360	Plunkett Cooney	101-257-802.000	Contracted Services	342.50
06/22	06/15/2022	97360	Plunkett Cooney	101-266-802.000	Contracted Services	6,509.61
06/22	06/15/2022	97361	Quality First Aid & Safety Inc.	592-554-775.000	Materials & Supplies	29.88
06/22	06/15/2022	97361	Quality First Aid & Safety Inc.	582-593-930.000	Building Repair & Maintenance	26.27
06/22	06/15/2022	97362	R.W. MERCER CO INC.	101-789-970.000	Capital Outlay	50,000.00
06/22	06/15/2022	97363	Range Telecommunications	204-481-850.000	Communications	43.95
06/22	06/15/2022	97363	Range Telecommunications	101-756-850.000	Communications	15.00
06/22	06/15/2022	97363	Range Telecommunications	582-593-850.000	Communications	100.00
06/22	06/15/2022	97363	Range Telecommunications	592-560-850.000	Communications	75.00
06/22	06/15/2022	97363	Range Telecommunications	592-549-850.000	Communications	75.00
06/22	06/15/2022	97364	Rhino Seed & Landscape Supply LLC	203-451-802.000	Contracted Services	212.00
06/22	06/15/2022	97364	Rhino Seed & Landscape Supply LLC	204-444-802.000	Contracted Services	63.00
06/22	06/15/2022	97364	Rhino Seed & Landscape Supply LLC	592-020-342.000	Distribution System	132.00
06/22	06/15/2022	97364	Rhino Seed & Landscape Supply LLC	592-025-343.000	Distribution Systems	111.00
06/22	06/15/2022	97364	Rhino Seed & Landscape Supply LLC	582-020-360.000	Distribution System	10.90
06/22	06/15/2022	97365	Seton	202-475-775.000	Materials & Supplies	230.95
06/22	06/15/2022	97366	Spectrum Business	101-172-850.000	Communications	115.26
06/22	06/15/2022	97366	Spectrum Business	101-201-850.000	Communications	92.20
06/22	06/15/2022	97366	Spectrum Business	101-208-850.000	Communications	57.63
06/22	06/15/2022	97366	Spectrum Business	101-257-850.000	Communications	57.63
06/22	06/15/2022	97366	Spectrum Business	101-215-850.000	Communications	46.10
06/22	06/15/2022	97366	Spectrum Business	101-345-850.000	Communications	126.78
06/22	06/15/2022	97366	Spectrum Business	101-345-850.100	Communications-Station West	186.54
06/22	06/15/2022	97366	Spectrum Business	101-770-850.000	Communications	119.98
06/22	06/15/2022	97366	Spectrum Business	592-560-850.000	Communications	37.61
06/22	06/15/2022	97366	Spectrum Business	101-345-850.000	Communications	70.46
06/22	06/15/2022	97366	Spectrum Business	514-587-802.100	Cont. Svcs - Downtown Office	137.53
06/22	06/15/2022	97366	Spectrum Business	582-593-850.000	Communications	37.55
06/22	06/15/2022	97366	Spectrum Business	582-588-850.000	Communications	99.99
06/22	06/15/2022	97366	Spectrum Business	582-588-850.000	Communications	99.99
06/22	06/15/2022	97366	Spectrum Business	582-593-850.000	Communications	46.10
06/22	06/15/2022	97366	Spectrum Business	592-549-850.000	Communications	69.15
06/22	06/15/2022	97366	Spectrum Business	592-560-850.000	Communications	69.15
06/22	06/15/2022	97366	Spectrum Business	101-770-850.000	Communications	23.05
06/22	06/15/2022	97366	Spectrum Business	101-773-850.000	Communications	23.05
06/22	06/15/2022	97366	Spectrum Business	101-789-850.000	Communications	23.05

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
06/22	06/15/2022	97366	Spectrum Business	101-400-850.000	Communications	57.63
06/22	06/15/2022	97366	Spectrum Business	101-441-850.000	Communications	103.73
06/22	06/15/2022	97366	Spectrum Business	101-756-850.000	Communications	57.63
06/22	06/15/2022	97366	Spectrum Business	204-481-850.000	Communications	34.58
06/22	06/15/2022	97366	Spectrum Business	204-481-850.000	Communications	34.58
06/22	06/15/2022	97366	Spectrum Business	582-588-850.000	Communications	115.26
06/22	06/15/2022	97367	TIP OF THE MITT WATERSHED	582-588-803.000	Energy Optimization Program	50.00
06/22	06/15/2022	97368	T-Mobile	271-790-850.000	Communications	348.49
06/22	06/15/2022	97369	Troxel, Todd	101-087-654.000	Shelter Reservations	50.00
06/22	06/15/2022	97370	Unique Paving Materials Corp.	204-010-111.000	Materials Inventory	5,914.55
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	41.21
06/22	06/15/2022	97371	Verizon Wireless	592-549-850.000	Communications	1.03
06/22	06/15/2022	97371	Verizon Wireless	582-588-850.000	Communications	6.39
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	32.51-
06/22	06/15/2022	97371	Verizon Wireless	101-770-850.000	Communications	36.01
06/22	06/15/2022	97371	Verizon Wireless	101-770-850.000	Communications	155.78
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	155.78
06/22	06/15/2022	97371	Verizon Wireless	101-773-850.000	Communications	57.82
06/22	06/15/2022	97371	Verizon Wireless	101-789-850.000	Communications	52.62
06/22	06/15/2022	97371	Verizon Wireless	101-770-850.000	Communications	155.20
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	155.20
06/22	06/15/2022	97371	Verizon Wireless	101-770-850.000	Communications	72.02
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	36.01
06/22	06/15/2022	97371	Verizon Wireless	101-345-850.000	Communications	41.21
06/22	06/15/2022	97371	Verizon Wireless	592-538-850.000	Communications	80.28
06/22	06/15/2022	97371	Verizon Wireless	592-538-920.000	Public Utilities	280.07
06/22	06/15/2022	97371	Verizon Wireless	204-481-850.000	Communications	26.24
06/22	06/15/2022	97371	Verizon Wireless	582-588-850.000	Communications	26.24
06/22	06/15/2022	97371	Verizon Wireless	592-549-850.000	Communications	26.24
06/22	06/15/2022	97371	Verizon Wireless	592-560-850.000	Communications	26.23
06/22	06/15/2022	97372	Walker Consultants	514-587-802.000	Contracted Services	3,150.00
06/22	06/15/2022	97373	Willcomes Wood Products LLC	101-773-802.000	Contracted Services	1,854.00
06/22	06/08/2022	999328	ACH-CHILD SUPPORT	701-000-230.160	Child Support	160.23
06/22	06/08/2022	999329	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	13,637.65
06/22	06/08/2022	999329	ACH-EFTPS	701-000-230.100	Federal Withholding Payable	21,655.14
06/22	06/08/2022	999329	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	13,637.65
06/22	06/08/2022	999329	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	3,189.48
06/22	06/08/2022	999329	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	3,189.48
06/22	06/08/2022	999330	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	812.23
06/22	06/08/2022	999330	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	6,135.00
06/22	06/08/2022	999330	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	1,835.35
06/22	06/08/2022	999331	ICMA ROTH %	701-000-230.900	Roth IRA	84.00
06/22	06/08/2022	999332	ICMA-ROTH	701-000-230.900	Roth IRA	140.00
Grand Totals:						1,143,098.41

Report Criteria:

Check.Check issue date = 06/02/2022-06/15/2022

Check Number	Check Issue Date	Name	GL Account	Amount
97299	06/08/2022	Cartwright, Suzanne	582081642300	30.66
97300	06/08/2022	Duffy's Garage and Grill	514587885000	2,000.00
97301	06/08/2022	Foster, Allen	582588803000	50.00
97302	06/08/2022	OEO Energy Solutions	582588803000	1,716.00
97303	06/08/2022	Walker, Pauline	582081642300	174.12
97304	06/08/2022	Vega, Ivah	582040285000	56.48
97305	06/10/2022	Kochensparger, Gloria	582081642300	1,000.00
97374	06/15/2022	Bartlett, Michael	101090644030	4,590.00
97375	06/15/2022	Forton, Larry	582081642300	77.03
97376	06/15/2022	Joles, Spencer	582588803000	50.00
97377	06/15/2022	Williams, Stephen	582588803000	15.00
97378	06/15/2022	Weir, Brandon	582040285000	26.58
Grand Totals:				9,785.87



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

PREPARED: June 16, 2022

AGENDA SUBJECT: Appointment Recommendation

RECOMMENDATION: That the City Council consider the appointment

The City Council will be asked to consider the following appointment:

- DOWNTOWN MANAGEMENT BOARD – Appointment of Megan DeWindt, 1015 Hill Street, to fill a vacated term ending December 2024.

sb
Enclosure



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

JUN 06 2022

CITY OF PETOSKEY
CITY MANAGER

CB

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	DeWindt			Megan			■ Date	05	20	2022
	Last		First		Initial					
■ Residence Address	1015	Hill Street	Petoskey	MI	49770	■ Home Phone	231	838	1566	
	Number	Street	City	State	Zip					
■ Email Address	megan@crookedtree.org					■ Work Phone	231	347	1236	

Please answer the following questions using the space provided.

- What Board or Commission interests you and why are you applying? Downtown Management Board
I would like to serve as a voice for non-profit organizations in downtown Petoskey and assist the DMB with the promotion, preservation, and planning of the business district.
- How do you believe your appointment would benefit the City? As an 11-year Petoskey resident, a lifetime summer resident of Bay View, and a leader of a cultural asset in the downtown business district, I believe that I can add leadership and insight that will help the DMB further its mission.
- Describe any involvement in the community on a Board or Commission or in another volunteer capacity. Petoskey Sunrise Rotary Member
Petoskey High School Ski Team Boosters Treasurer
- How many continuous years have you lived in Petoskey? 11
- Any other helpful information relevant to your application. I have three children in the Petoskey Public School System. They are now at ages, where I feel I can dedicate more of my time to service opportunities. I look forward to actively participating in the betterment and preservation of our unique and historic downtown district.

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

- ☒ YES ☐ NO Are you a City of Petoskey registered voter?
- ☐ YES ☒ NO Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? _____
- ☒ YES ☐ NO Are you applying to the Downtown Management Board? If yes, do you have an interest in property located in the downtown district or are you a resident of the downtown district? Please explain.
I am the President of Crooked Tree Arts Center located in the downtown district.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: Megan DeWindt Date: May 20, 2022



BOARD: City Council

MEETING DATE: June 20, 2022

DATE PREPARED: June 16, 2022

AGENDA SUBJECT: Zoning Ordinance Amendments to Remove Housing Barriers

RECOMMENDATION: That the City Council discuss and possible adoption of proposed ordinance amendments

Background At a public hearing on May 19, 2022, the Planning Commission discussed and approved the following ordinance amendment recommendations to the R-1 and R-2 Single Family Districts (Sections 400 and 401) to remove some of the housing barriers.

The proposed language outlines guidelines for new structures. Existing structures may be converted to accessory dwelling units pending building code. If the existing structure is to expand, it would have to fall into compliance with the new proposed ordinance language.

Currently, two family dwellings are allowed in the R-1 and R-2 Districts as a special condition use with approval by the Planning Commission. With the proposed language, two family dwellings would be allowed, as a permitted use, on an administrative level, as long as the project meets the requirements of proposed 401(8).

The 10 ADU's being proposed would be for the whole City where R-1 and R-2 uses are permitted. (R-1, R-2, R-3, RM-1, RM-2, B-1, B-3, B-3b, O-S, I-1, I-2)

Discussion The intent of these amendments is to focus on the careful allowance of accessory dwelling units in limited areas to help alleviate the pressure of the current nationwide housing crisis while diversifying the City's housing stock. In black are the proposed amendments from the Planning Commission with the red italics text being the current language.

1. Amend Section 400 – Intent:

Current Language:

The R-1 and R-2 Single-Family Residential Districts are designed to be the most restrictive of the residential districts. The intent is to provide for an environment of predominantly low-density, one-family detached dwellings along with other residentially related facilities which serve the residents in the district.

Proposed language:

The R-1 and R-2 Single-Family Residential Districts are intended to continue the historic development pattern of primarily single family detached dwellings, with two-unit dwellings and limited detached accessory dwellings along with other residentially related facilities which serve the residents in the district.

2. Amend Section 401 – Principal uses permitted (1)(c):

Current Language:

- c. The dwelling unit shall have a minimum exterior width of 24 feet and a minimum depth of 24 feet. Attached garages shall not be included in width or depth measurements.*

Proposed language:

- c. The dwelling unit shall have a minimum footprint of 600 square feet, not including an attached garage.

3. Add the following to Section 401 – Principal uses permitted:

8. Two-family attached dwellings subject to the following standards:

- a. All regulations as contained in article XVI, Section 1600, Schedule limiting height, bulk, density and area by zoning district, in accordance with the district in which the parcel is located.
- b. A two-family dwelling shall meet parking requirements of section 1704.
- c. Two-family attached dwellings shall be architecturally compatible in size and character with the surrounding neighborhood.
- d. A two-family dwelling shall not allow a garage to protrude beyond the front building plane.
- e. For conversion of an existing building, the second dwelling entrance shall only be located on a non-street fronting building façade.
- f. An exterior stairway to an upper level dwelling shall only be located on the side or rear of the structure and within the required building setbacks.

9. One (1) detached accessory dwelling unit (ADU) is allowed per residential lot subject to staff review and approval that the following standards are met:

- a. An ADU is permitted on a parcel that has (1) single-family dwelling as the permitted principal use.
- b. The property owner shall occupy either the ADU or the single-family dwelling on the property, except for temporary absences not to exceed a combined total of six (6) months in a calendar year, and be the primary residence of the property owner.
- c. An ADU shall not exceed 600 square feet.
- d. The property cannot exceed the lot coverage allowances of Section 1600 of the Zoning Ordinance.
- e. At least one (1) off-street parking space shall be provided for the ADU. Tandem or stacked parking in a driveway may count toward the off-street parking requirement.
- f. An ADU is not allowed on a property with a shared driveway.
- g. Leasing or rental of the ADU for less than three (3) months is prohibited.

- h. The accessory dwelling unit shall NOT have separate utility laterals.
- i. A deed restriction that runs with the land, on a form to be provided by the City, shall be filed with the Register of Deeds prior to issuance of a zoning permit, and it shall incorporate the following restrictions:
 - 1) The ADU shall not be sold separately from the single-family dwelling.
 - 2) Shall specify the owner occupancy requirement and rental time limit.
 - 3) The deed restriction shall be in effect until the ADU is removed.
- j. No more than 10 new accessory dwelling units shall be permitted in a calendar year.
- k. The ADU cannot exceed 1 ½ stories and 16 feet, or the height of the principal structure, whichever is less.
- l. ADUs are only allowed in a rear yard and must have a minimum side-yard setback of five (5) feet, and a rear-yard setback of 5 feet. If located on an alley, accessory building setbacks shall apply.
- m. ADUs shall be compatible in appearance with the neighborhood.

Recommendation That the City Council conduct a second discussion and possible adoption of the proposed ordinance amendments to remove some of the housing barriers in the R-1 and R-2 Single Family Districts.

zs
Enclosure

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND SECTIONS 400 AND 401 OF APPENDIX A, ZONING
ORDINANCE OF THE PETOSKEY CODE OF ORDINANCES**

WHEREAS, the Livable Petoskey Master Plan was adopted on July 19, 2021 and has a goal to provide a range of housing types, densities, and price levels to address the needs of all age groups, household types, and income levels; and

WHEREAS, the current lack of new housing construction is impacting the ability of current and new residents to find needed housing; and

WHEREAS, local regulations are one barrier to the construction of new housing that is under the control of the City of Petoskey; and

WHEREAS, the Planning Commission has been reviewing the zoning ordinances for several months to identify possible changes to remove such barriers and other needed changes and clarifications; and

WHEREAS, a public hearing was held May 19, 2022 by the Planning Commission on several changes where no opposition was received; and

WHEREAS, the Planning Commission recommends that the changes to Sections 400 and 401 of the Zoning Ordinance be approved to remove barriers to residential accessory units in residential districts.

NOW THEREFORE, the City of Petoskey ordains:

1. Section 400 of Appendix A to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Section 400 – Intent:

The R-1 and R-2 Single-Family Residential Districts are intended to continue the historic development pattern of primarily single family detached dwellings, with two-unit dwellings and limited detached accessory dwellings along with other residentially related facilities which serve the residents in the district.

2. Section 401 of Appendix A to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

c. The dwelling unit shall have a minimum footprint of 600 square feet, not including an attached garage.

3. Section 401(8) and (9) of Appendix A to the Petoskey Code of Ordinances hereby added:

8. Two-family attached dwellings subject to the following standards:

- a. All regulations as contained in article XVI, Section 1600, Schedule limiting height, bulk, density and area by zoning district, in accordance with the district in which the parcel is located.
 - b. A two-family dwelling shall meet parking requirements of section 1704.
 - c. Two-family attached dwellings shall be architecturally compatible in size and character with the surrounding neighborhood.
 - d. A two-family dwelling shall not allow a garage to protrude beyond the front building plane.
 - e. For conversion of an existing building, the second dwelling entrance shall only be located on a non-street fronting building façade.
 - f. An exterior stairway to an upper level dwelling shall only be located on the side or rear of the structure and within the required building setbacks.
9. One (1) detached accessory dwelling unit (ADU) is allowed per residential lot subject to staff review and approval that the following standards are met:
- a. An ADU is permitted on a parcel that has (1) single-family dwelling as the permitted principal use.
 - b. The property owner shall occupy either the ADU or the single-family dwelling on the property, except for temporary absences not to exceed a combined total of six (6) months in a calendar year, and be the primary residence of the property owner.
 - c. An ADU shall not exceed 600 square feet.
 - d. The property cannot exceed the lot coverage allowances of Section 1600 of the Zoning Ordinance.
 - e. At least one (1) off-street parking space shall be provided for the ADU. Tandem or stacked parking in a driveway may count toward the off-street parking requirement.
 - f. An ADU is not allowed on a property with a shared driveway.
 - g. Leasing or rental of the ADU for less than three (3) months is prohibited.
 - h. The accessory dwelling unit shall NOT have separate utility laterals.
 - i. A deed restriction that runs with the land, on a form to be provided by the City, shall be filed with the Register of Deeds prior to issuance of a zoning permit, and it shall incorporate the following restrictions:
 - 1) The ADU shall not be sold separately from the single-family dwelling.
 - 2) Shall specify the owner occupancy requirement and rental time limit.
 - 3) The deed restriction shall be in effect until the ADU is removed.

- j. No more than 10 new accessory dwelling units shall be permitted in a calendar year.
 - k. The ADU cannot exceed 1 ½ stories and 16 feet, or the height of the principal structure, whichever is less.
 - l. ADUs are only allowed in a rear yard and must have a minimum side-yard setback of five (5) feet, and a rear-yard setback of 5 feet. If located on an alley, accessory building setbacks shall apply.
 - m. ADUs shall be compatible in appearance with the neighborhood.
4. **Conflicting Standards.**
If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.
5. **Repeal; Savings Clause.**
All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.
6. **Severability.**
The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
7. **Effect.**
This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this _____ day of June, 2022.

John Murphy
Its Mayor

Alan Terry
Its Clerk



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

PREPARED: June 12, 2022

AGENDA SUBJECT: Approval of Social District Application Permit

RECOMMENDATION: That City Council approve Crooked Tree Arts Center to Apply for a Social District Application Permit

Background At its August 17, 2020 meeting, Council approved a resolution that would establish a Social District in Downtown Petoskey according to a specified map and maintenance and operation plan. As a part of that resolution, five local licensees were approved to apply to the State of Michigan for a Social District Permit that would allow them to sell alcohol that could be consumed in the Commons Area of the Social District. In September of 2020, one more local licensee was approved, bringing the total number of local licensees allowed to sell alcohol into the Commons Area of the Social District to six. All local licensees need to be approved by Council before they apply to the State for their permit.

Action Crooked Tree Arts Center, 461 East Mitchell Street, and owners of a class C liquor license, is now seeking approval to apply for a Social District Permit so that they may move ahead and fill out their application for approval to serve alcohol that may be taken into and consumed in the approved Commons Area. A local unit of government form from the State of Michigan is enclosed. It is the request of staff that this recommendation be granted.

bg
Enclosure



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

DATE PREPARED: June 14, 2022

AGENDA SUBJECT: Solanus Mission Beach Contract Award

RECOMMENDATION: That City Council consider awarding construction bid to Tri-County Excavating in the amount of \$301,755 for construction of the Solanus Mission Beach Project

Background This project began in 2019 with a grant submittal to the Michigan Coastal Management Program for a feasibility study for Solanus Mission Beach. In December 2020, the City, along with assistance from Beckett and Raeder, submitted a grant with a project cost of \$225,000 to the Coastal Healthy Habitat, Waters and Communities Initiative to assist with costs related to developing access to the Solanus Mission Beach area. In December 2021, the \$225,000 project was recommended for 50% (\$112,500) funding through the program and approved by City Council. The Coastal Healthy Habitat, Waters and Communities is an opportunity through the Michigan Coastal Management Program that focuses on protecting coastal native vegetation, wildlife, water quality, erosion control while improving connections to the coast for public use and enjoyment.

In December, City Council approved the project agreement for development of Solanus Mission Beach. The grant will cover \$112,500 of the project cost. This is budgeted at \$250,000 in the Capital Improvement Plan and will be covered through the TIFA fund which currently has approximately \$987,000 in the fund.

Bid Results Availability of detailed plans and specifications were advertised on the City's website and construction plan rooms on April 18, 2022. There was also a pre-bid meeting on May 3 attended by one contractor. One bid was received on May 17:

<u>Bidder</u>	<u>Total Project Cost</u>
Tri-County Excavating Harbor Springs, MI	\$301,755

Recommendation That City Council consider award of this project to Tri-County Excavating, Harbor Springs, for the bid amount of \$301,755. Tri-County has worked with the City on other projects and is familiar with city staff and local contractors. Staff and Beckett and Raeder Inc., are confident the contractor is capable of completing the project. Beckett and Raeder will continue to work with the contractor to value engineer unit costs and is confident cost savings through landscaping modifications, site amenities and decking material. Staff, Beckett and Raeder and the contractor would recommend the contract be awarded so material can be ordered and sub-contractors can be secured.

Action That City Council consider a motion to award the contract for the construction of the Solanus Mission Beach Project and authorize Alan Terry, City Manager, or his designee to serve as the City's representative for this project.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

DATE PREPARED: June 14, 2022

AGENDA SUBJECT: License Agreement with Little Traverse Bay Ferry Company for a Special Event Vessel

RECOMMENDATION: That City Council consider a license agreement with Little Traverse Bay Ferry Company for the operation of a Special Event Vessel

Background In 2021, the City approved an agreement with the Little Traverse Bay Ferry Company which allowed them the use of Pier A for passenger pick up and drop off for the ferry service.

In March 2022, the City approved an agreement with the Little Traverse Bay Ferry Company to lease the Historical Room in the Resource Center for their ticket and merchandise sales.

As part of the expansion plan for the LTBFC, they would like to add a Special Event Vessel, a 65-foot passenger boat. The vessel would be moored broadside on Pier A throughout the summer months and used for special events that could include; weddings, sunset cruises, educational purposes and a variety of other opportunities. All marina rules, which include quiet hours, will be expected from passengers and crew. A brochure is enclosed to this memo.

Review The enclosed agreement has been reviewed for completeness by City staff, legal counsel and the Little Traverse Bay Ferry Company. The LTBFC is acceptable to the terms of the agreement and has expressed appreciation for the use of Pier A.

Action That City Council consider the agreement for Little Traverse Bay Ferry Company for operation of a Special Event Vessel.

kk
Enclosures

LICENSE AGREEMENT FOR FERRY SERVICES

THIS LICENSE AGREEMENT ("*Agreement*") made this ___ day of June, 2022 by and between the City of Petoskey, a Michigan municipal corporation, of 101 East Lake Street, Petoskey, Michigan 49770 (hereinafter the "*City*") and Little Traverse Bay Foundation, a Michigan nonprofit corporation, whose registered address is 115 E. Third Street, Harbor Springs, Michigan 49740 (hereinafter "*Licensee*") pursuant to the following terms and conditions:

NOW THEREFORE, the parties agree as follows:

1. License and Location.

A. The City hereby grants to Licensee a revocable non-exclusive license to use, in part, the City's marina to operate a seasonal Special Event Vessel, comprising of educational boat tours, nonprofit activities, sunset cruises, group cruises and other activities on the Vessel consistent with the nonprofit charitable purposes of Licensee (such as water research activities with educational institutions, Scouts merit badge activities, activities with Tip of the Mitt and fundraising events for Licensee) (collectively, the "Uses") from June 25 to September 25 (the "Season") in order to provide the Uses, including the Special Event Vessel, on Little Traverse Bay for the 2022 summer season (the "License"). Licensee has the option to renew this license for an additional One (1) year if mutually agreed upon by the City and Licensee. Licensee's operation shall include the operation of Special Event Vessel that includes all required safety gear, including life jackets and other flotation and safety devices required by the United States Coast Guard and other applicable governmental and regulatory agencies.

B. The City grants the Licensee the right to moor broadside on the east side of Pier "A" at the City of Petoskey Marina as designated in writing by the Parks and Recreation Department for the City from which to carry out the Uses (the "Ferry Services Area").

C. Licensee accepts the Ferry Services Area in its present "as is" condition. No alterations may be made by Licensee to the City's pier in the Ferry Services Area without the written consent of the City. Licensee shall be responsible for the cost to repair any damages caused by Licensee to the City's pier. In no event shall the City be liable for any damages to Licensee's vessel or loss of personal property, or to any person, sustained by Licensee or their guests or invitees.

D. Nothing in this License gives Licensee or their employees the right to park vehicles in the designated marina parking area. Licensee and all of its staff shall only park vehicles in areas designated by the City. In addition, all patrons of Licensee's Ferry Taxi Service shall only park in areas designated by the City.

E. The City is not providing any services to the Licensee's Special Event Service. All operations of the Special Event Service shall be assumed by Licensee, except the City will provide gasoline services as customary to all visitors of the City Marina.

F. There shall be no signs on public property for Licensee's Special Event Service, except as approved by the City.

2. License Fee.

Licensee shall pay the City the sum of \$104/per day for the duration of the season. Payment will be every 30 days beginning when the vessel is moored.

3. Termination.

This Agreement, including the License granted by the City, may be terminated by either the City or Licensee upon ten (10) days written notice to the other party. The termination or expiration of this Agreement shall not relieve Licensee of its obligations to the City. The Licensee shall, within this ten (10) day period, remove all trade fixtures and all other personal property of Licensee. In addition, the City shall have the right to terminate this Agreement at any time immediately upon written notice to Licensee for Licensee's failure to fulfill any of its obligations under this License Agreement or upon any violation of rule or law applicable to the providing of Special Event service or upon the insolvency or bankruptcy of Licensee. In this case, Licensee shall vacate the Services Area and remove its property upon reasonable request of the City.

4. Seasonal Dates of Operation.

Licensee shall be required to operate the Special Event Service with 75 moored days and hours of operation as approved by the City. All events shall be held outside the marina area in Little Traverse Bay.

5. Maintenance:

Licensee is responsible for cleaning the Services Area and surrounding area. The City shall be notified of the end of the season so as to make a final inspection of the area.

6. Security Background Check:

All employees of the Licensee assigned to work at the Services Area shall undergo and must pass a security clearance check performed by the Petoskey Department of Public Safety prior to beginning actual work. This background check is necessary because employees will be working in a public park setting. In the event that an employee is deemed to be a security or safety risk, the Licensee shall immediately restrict the employee from working at the Ferry Services Area.

7. Work Inspection; ADA Standards:

City staff and local or State Health Officials or their certified representatives shall, at all times, be allowed to inspect the Services Area for compliance with this Agreement, sanitary issues, etc. Licensee shall be responsible for obtaining all necessary permits and licenses from the health department and any other state or federal agency. The presence or absence of a City inspector will not relieve the Licensee of its responsibility to comply with

the terms of this Agreement. Licensee shall comply with all applicable state and federal standards, including by way of illustration, assure the vessel and Ferry Service Area comply with the American's with Disabilities Act ("ADA").

8. Liability Insurance; Indemnification:

A. Licensee shall purchase and maintain such insurance as will protect the City and Licensee from claims set forth below which may arise out of, or result from, the Licensee's operations under this Agreement, whether such operations are by the Licensee or by any subcontractor or by anyone directly or indirectly employed by Licensee, including:

1. Under worker's compensation, disability benefits, and/or other similar employee benefit acts;
2. For damages because of bodily injury, occupational sickness or disease, or death of his employees;
3. For damages because of bodily injury, sickness or disease, or death of any person other than his employees;
4. For damages insured by usual personal injury liability coverage which are sustained:
 - a. By any person as a result of an offense directly or indirectly related to the employment of such person by the Licensee; or
 - b. By any other person.
5. Claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.

B. The insurance required under this Agreement shall be written for not less than any limits of liability specified herein, or required by law, whichever is greater, and shall include contractual liability insurance as applicable to the Licensee's obligations.

<u>Comprehensive General Liability</u>	<u>Each Occurrence</u>	<u>Aggregate Amount</u>
Bodily Injury	\$1,000,000	\$2,000,000
Personal Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000
Product Liability	\$1,000,000	\$2,000,000

<u>Comprehensive Auto Liability</u>		
Bodily Injury	\$1,000,000	\$1,000,000
Property Damage	\$100,000	

Worker's Compensation Statutory Limits

C. Certificates of Insurance and the policy itself, in form and content, acceptable to the City, shall be filed with the City prior to the commencement of any activity under this Agreement. These certificates and policies shall contain a provision that coverage afforded under the policies will not be cancelled until at least thirty (30) days prior notice has been given to the City.

D. All insurance required by Licensee shall name the City as an additional named insured.

E. Licensee hereby agrees to indemnify and hold the City, its agents, employees, contractors, successors, and assigns harmless for any and all liability, loss or damage the City, its agents, employees, contractors, successors, and assigns may suffer as a result of claims, demands, costs, or judgments arising out of Licensee's operations hereunder. Such indemnification shall include the reimbursement to the City, its agents, employees, contractors, successors, and assigns of reasonable attorney fees incurred by the City, its agents, employees, contractors, successors, and assigns in connection with the defense of any action related to Licensee's operations hereunder.

9. Codes, Laws and Ordinances:

The Licensee shall comply with all laws, ordinances, rules, and regulations bearing on the conduct of the work to be performed under this Agreement, including all federal, state and local COVID regulations. Should any change in specifications be required to comply with laws, ordinances, rules, or regulations, the Licensee shall notify the City in writing. The Licensee shall be held to complete all work necessary to meet requirements of said laws.

10. Verifications:

Prior to beginning to operate under this Agreement, City Staff and the Licensee shall visit the Services Area and review the day-to-day operation as outlined herein. Operations cannot commence until approval by the City.

11. Inspection:

The Services Area shall be subject at all times to inspection by the City or its authorized representatives. The presence or absence of a City inspector will not relieve the Licensee of its responsibility to complete work in accordance with all applicable laws and the terms of this Agreement.

12. Changes:

The Licensee may not make any changes to the Services Area, nor shall it operate contrary to this Agreement, without the written consent of the City Manager.

13. Assignment:

This Agreement shall not be assigned by either party and any such assignment shall immediately terminate this Agreement.

14. Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, with venue in the County of Emmet.

15. Entire Agreement:

The provisions herein contained constitute the entire agreement between the parties. Any oral representations or modifications shall be of no effect. No term or condition of this Agreement may be modified, amended or waived except by a written amendment signed by all parties.

CITY OF PETOSKEY

Dated: June ___, 2022

By:

Its:

LICENSEE

Dated: _____, 2022

By: Ami Klykken

Its: Executive Director

Open.18288.52780.26011798-2

LITTLETRAVERSEBAYFERRY.ORG
AHOY@LITTLETRAVERSEBAYFERRY.ORG
231-444-BOAT

LITTLE TRAVERSE BAY FERRY CO **PETOSKEY PRINCESS PORT PROPOSAL**



LITTLE TRAVERSE BAY
FERRY CO.



INTENTION

The Petoskey Princess boat is seeking a home port from June to October. The aim of the venture is to provide community value and a unique form of tourist entertainment for the Little Traverse Bay area.

WHY PETOSKEY?

Docking the boat at the Petoskey Marina is advantageous due to its prime location, ease of parking, and close proximity to office spaces.

The Petoskey Marina is easily navigable, appropriately sized, and has access to the Little Traverse Wheelway.

THE PETOSKEY PRINCESS WILL OFFER:

- Educational Tours
- Private Charters
- Sunset Cruises



EDUCATION

We partner with local organizations to offer enriching experiences for all ages.

These groups include:
Tip of the Mitt
Little Traverse Bay
Foundation
Camp Harbor
TOPOnexus

COMMUNITY

The Petoskey Princess will provide both employment and enjoyment for our local residents.

It will offer an accessible option for enjoying the water - for tourists and locals alike.

TOURISM

The boat will satisfy a need not yet met in the Petoskey area: comfortable and affordable sunset cruises, corporate or social events, and leisure on the water.

It is sure to draw crowds of eager tourists and families, and is unlike anything currently offered.

THE BOAT

SPECS:

- 63 x 25 ft
- 82 tons
- 2 Decks

CAPACITY

Up to 218 passengers with one captain and two deckhand. Our first year, we are offering a maximum of 149 passengers.

HISTORY

Originally delivered in January of 1955. The boat was a previous ferry to Beaver and Mackinac Island in the 1950's and 1960's.

WHERE TO PORT

At the end of the Clocktower Dock in the Petoskey Marina, where the Little Traverse Bay Ferry currently docks. The ferry will instead port at the end of the dock.



WHO WE ARE

The Petoskey Princess is the newest addition to the Princess Fleet from Lower Michigan, which includes the Grand Princess, the Detroit Princess, and the Michigan Princess.


For more than 40 years, the J & K Steamboat Company has helped people enjoy the beauty of Michigan's rivers and lakes in a comfortable, nostalgic atmosphere. Each of our now four boats has its own unique heritage.




CERTIFICATE OF INSPECTION

		United States of America Department of Homeland Security United States Coast Guard		Certification Date: 25 May 2018 Expiration Date: 25 May 2023		
		<h2>Certificate of Inspection</h2> <p>For ships on international voyages this certificate fulfills the requirements of SOLAS 74 as amended, regulation V/14, for a SAFE MANNING DOCUMENT.</p>				
Vessel Name	Official Number	IMO Number	Call Sign	Service		
DIAMOND JACK	269388		WAV3049	Passenger (Inspected)		
Hailing Port	Hull Material	Horsepower	Propulsion			
GROSSE ILE, MI	Steel	360	Diesel Reduction			
UNITED STATES						
Place Built	Delivery Date	Keel Laid Date	Gross Tons	Net Tons	DWT	Length
STURGEON BAY, WI	01Jan1955		R-82	R-56		R-65.0
UNITED STATES			I-	I-		I-0
Owner		Operator				
BLUE WATER EXPLORATIONS LTD 13000 DENMARK ST (DETROIT) PO BOX 707 LINCOLN PARK, MI 48146 UNITED STATES		DIAMOND JACK'S RIVER TOURS 13000 DENMARK DETROIT, MI 48127 UNITED STATES				
This vessel must be manned with the following licensed and unlicensed Personnel. Included in which there must be 0 Certified Lifeboatmen, 0 Certified Tankermen, 0 HSC Type Rating, and 0 GMDSS Operators.						
1 Masters	0 Licensed Mates	0 Chief Engineers	0 Oilers			
0 Chief Mates	0 First Class Pilots	0 First Assistant Engineers				
0 Second Mates	0 Radio Officers	0 Second Assistant Engineers				
0 Third Mates	0 Able Seamen	0 Third Assistant Engineers				
0 Master First Class Pilot	0 Ordinary Seamen	0 Licensed Engineers				
0 Mate First Class Pilots	2 Deckhands	0 Qualified Member Engineer				
In addition, this vessel may carry 218 Passengers, 0 Other Persons in crew, 0 Persons in addition to crew, and no Others. Total Persons allowed: 221						
Route Permitted And Conditions Of Operation: ---Rivers plus Limited Great Lakes--- DETROIT RIVER, LAKE ST. CLAIR AND ST. CLAIR RIVER, MICHIGAN, FROM DETROIT RIVER LIGHT TO FT. GRATIOT LIGHT. ROUTE IS LIMITED DURING COLD WATER TO NOT MORE THAN ONE MILE FROM SHORE ON LAKE ST. CLAIR FROM 01 OCTOBER THRU 01 MAY. WHEN CARRYING 150 PASSENGERS OR MORE, ONE ADDITIONAL DECKHAND IS REQUIRED. WHEN CARRYING 150 PASSENGERS OR MORE, THERE SHALL BE A SENIOR DECKHAND ON BOARD THE VESSEL. THE SENIOR DECKHAND SHALL BE DESIGNATED IN WRITING BY THE MASTER WITH A COPY RETAINED ON BOARD. ***SEE NEXT PAGE FOR ADDITIONAL CERTIFICATE INFORMATION***						
With this Inspection for Certification having been completed at Detroit, MI, UNITED STATES, the Officer in Charge, Marine Inspection, SECTOR DETROIT certified the vessel, in all respects, is in conformity with the applicable vessel inspection laws and the rules and regulations prescribed thereunder.						
Annual/Periodic/Re-Inspection				This Amended certificate issued by: 		
Date	Zone	A/P/R	Signature			
30May2019	SEC Detroit	A	DUNBAR JAMES			
14Dec2021	SEC Detroit	A	PATERSON MICHEAL			
				Inspection Zone		
				SECTOR DETROIT		

CERTIFICATE OF INSPECTION

	United States of America Department of Homeland Security United States Coast Guard	Certification Date: 25 May 2018 Expiration Date: 25 May 2023
	<h2 style="margin: 0;">Certificate of Inspection</h2>	
Vessel Name: DIAMOND JACK		
<p>IF THE VESSEL IS AWAY FROM THE DOCK, PASSENGERS ARE ONBOARD OR HAVE ACCESS TO THE VESSEL FOR A PERIOD EXCEEDING TWELVE (12) HOURS IN A TWENTY-FOUR (24) HOUR PERIOD, AN ALTERNATE CREW SHALL BE PROVIDED.</p> <p>THE MINIMUM NUMBER OF CHILD-SIZE LIFE PRESERVERS REQUIRED IS TWENTY-THREE (23). WHEN MORE THAN TWENTY-THREE (23) CHILDREN OR ADULTS WEIGHING LESS THAN NINETY (90) POUNDS ARE CARRIED, A CHILD-SIZE LIFE PRESERVER SHALL BE PROVIDED FOR EACH SUCH ADDITIONAL PERSON ON BOARD.</p>		
---Hull Exams---		
Exam Type	Next Exam	Last Exam
DryDock	31Oct2022	31Oct2017
Internal Structure	31Oct2022	31Oct2017
		Prior Exam
		31Oct2012
		08Oct2012
---Stability---		
Type	Issued Date	Office
Letter	25Feb2016	Marine Safety Center (MSC)
--- Inspection Status ---		
Pressure Vessels		
Type	Location	Previous
Air Receiver	Engineroom	25May2013
Air Receiver	Engineroom	24May2013
		Last
		30May2018
		Next
		30May2023
		30May2023
---Lifesaving Equipment---		
Total Equipment for 222 Persons		
Primary Lifesaving Equipment	Quantity	Capacity
Lifeboats (Total)	0	0
Lifeboats (Port)	0	0
Lifeboats (Starboard)	0	0
Motor Lifeboats	0	0
Lifeboats With Radio	0	0
Rescue Boats/Platforms	0	0
Inflatable Rafts	0	0
Life Floats/Buoyant App	0	0
Inflatable Buoyant Apparatus (IBA)	0	0
		Life Preservers (Adult)
		222
		Life Preservers (Child)
		23
		Ring Buoys (Total)
		2
		With Lights
		1
		With Line Attached
		1
		Other
		1
		Immersion Suits
		0
		Portable Lifeboat Radios
		0
		Equipped With EPIRB?
		NO
--- Fire Fighting Equipment ---		
Number of Fire Pumps - 1		
Fire Extinguishers - Hand portable and semi-portable		
Quantity	Class Type	
1	10-B:C	
2	2-A	
1	40-B:C	

CERTIFICATE OF INSPECTION

	United States of America Department of Homeland Security United States Coast Guard		Certification Date: 25 May 2018
			Expiration Date: 25 May 2023
<i>Certificate of Inspection</i>			
Vessel Name: DIAMOND JACK			
---Certificate Amendments---			
Amending Unit	Amendment Date	Amendment Remark	
Sector Detroit	14Dec2021	Annual inspection completed, brought vessel back to active status after COVID/lay-up. Amended COI to align with local Routes and Waters policy. Removed from LBS route to Rivers +. Updated fire extinguishers, vessel is UL compliant.	
END			



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: June 20, 2022

DATE PREPARED: June 14, 2022

AGENDA SUBJECT: Bayfront Park Clock Tower Canister Modifications

RECOMMENDATION: That City Council approve the enclosed proposed resolution

Background In March, City Council approved the clock tower improvement agreement with Verdin for \$49,154. The agreement included work that required the clock to be disassembled, transported to Cincinnati and evaluated. Upon inspection at the factory, Verdin came across unrepairable canisters, which hold the lights and motors. The fiberglass was fragile and brittle beyond repair. They have been exposed to the elements for 25+ years and will need to be replaced. After evaluating the situation, Verdin recommends replacing the canisters with rolled aluminum. This product will be a much better long-term solution to protect the upgraded LED lights and new motors. This result could not have been predicted without going through the process of disassembling the clocks. (See enclosed letter from Verdin Company)

The clock tower has been a long-standing fixture and tourist attraction in Bayfront Park since its installation. It's used as a feature in magazines, brochures and social media as a representation of Petoskey.

The cost of the repairs is covered through the TIFA fund which has \$987,000 balance. TIFA is a dedicated fund for projects in the TIFA district. Funds from the TIFA account are only available for capital improvements within the TIFA district.

Additionally, there are concerns of waiting another year due to increasing product cost and availability of material. The cost of the canister replacement will be \$56,130. The City has worked with Verdin for a number of years and provides resources (bucket truck and staff) to assist with the needs of the company to keep costs down.

Action That City Council consider approving the enclosed proposed resolution approving the proposal from Verdin Company to provide necessary canister replacements to the Bayfront Park Clock Tower for a cost of \$56,130.

kk
Enclosures



City of Petoskey

Resolution

WHEREAS, the City of Petoskey City Council hereby recognizes the need to keep the 30-year-old Bayfront Clock Tower functional and supports the need to upgrade the clock tower; and

WHEREAS, the City of Petoskey has an established maintenance agreement with Verdin Company, who installed the clock tower:

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey City Council does and hereby confirms its intent to approve the proposal from Verdin Company for \$56,130 to replace the fiberglass canisters to rolled aluminum, which will be a better long-term solution; and

BE IT FURTHER RESOLVED that the City of Petoskey City Council hereby confirms its intent to authorize the City Manager, or his designee, to serve as the City of Petoskey's representative for the Clock tower upgrade project.

State of Michigan }
County of Emmet } SS
City of Petoskey }

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council assembled on the 20th day of June, and of the whole thereof.

In witness where of I have here unto set my hand and affirmed the corporate seal of said City this ____ day of June, 2022.

Alan Terry, City Clerk



June 9, 2022

Kendall Klingelsmith
City of Petoskey
101 East Lake Street
Petoskey, MI 49770

Kendall,

Thank you so much for your time on the phone last week. I'm glad we were able to discuss the situation prior to sending this information along.

We needed to remove the canisters and bring them back to Cincinnati for preparation of the new equipment and structural testing, during the evaluation it was determined the fiberglass clock canisters were unusable due to the long-term wear of the fiberglass. The canisters have major cracks, and the fiberglass has become brittle with age. From the outside it appears in decent condition due to the paint coating, we did not discover the poor condition until the canisters were removed from the tower.

We have included marked photographs drawing attention to the troublesome areas with yellow arrows, we will need to replace these canisters moving forward, as the current fiberglass canisters are not in the condition where we can justify putting them back into the tower. As this separation continues the structural integrity of the canisters will continue to worsen and, in the future, there could be catastrophic failure of the canisters themselves.

The new replacement canisters will be made of rolled aluminum. This is the best option in terms of upkeep as well as material. As with the LED's being a much better option than fluorescent tubes, the rolled aluminum would not wear and separate as the fiberglass has, giving it more reliability and better structural integrity going forward. The additional cost, as outlined in the attached order form, will be \$56,130.00.

There is an alternative option available as a potential phase for the clocks. This would involve continuing with installing the new timepieces for the clocks along with a NEMA enclosure that would allow the timepieces to remain unaffected by the weather. The drawback here however, would be that LED backlighting (or any backlighting for that matter) would not be included and the potential of doing the canisters later with LED's would be subject to future pricing fluctuations. This option will cost an additional \$2,375.00.

Thank you for your time and attention on this matter, please let us know what further questions we can help answer.

Have a wonderful day!

Pat Dochenetz
The Verdin Company