



CITY COUNCIL

October 3, 2022

1. Call to Order – 7:00 P.M. – City Council Chambers
2. Recitation – Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Proclamation
 - (a) Chamber of Commerce Day as requested by the Petoskey Regional Chamber of Commerce
 - (b) Indigenous Peoples' Day
5. Presentation
 - (a) Chief Neal Rossow, Retired Director of Professional Development and Accreditation Program Director MACP, Chief Robert Stevenson, Retired Executive Director of MACP, and Chief Larry Weeks of Eaton Rapids Police Department and current President of MACP, recognizing the Public Safety Department as an Accredited law enforcement agency
 - (b) Yarrow Brown, Housing North Executive Director, and Andrea Jacobs, Program Director Housing North
6. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) September 19, 2022 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since September 19, 2022
7. Miscellaneous Public Comments
8. City Manager Updates
9. Appointments – Consideration of appointments to the Building Authority Board of Commissioners and Harbor-Petoskey Area Airport Authority Board
10. Old Business – Further discussion and possible adoption of the City's proposed 2023-2028 Capital Improvement Plan
11. New Business
 - (a) Acceptance of the City Manager's report concerning programs and services as proposed by the City's Downtown Management Board for 2023 that would be financed by the levying of special assessments within the Downtown Management Board's territory and adoption of a proposed resolution that would schedule a public hearing for October 17, 2022 to receive comments concerning these recommended programs and services

- (b) First discussion of a proposed ordinance that would amend the Sign Ordinance to allow for halo lit signs
- (c) Discussion on Zoning Ordinance amendment to increase height standards in the B-3a Resort Commercial District
- (d) Discussion on allocation of ARPA funds

12. City Council Comments

13. Adjournment

Alternatively, join the meeting via the Zoom platform

<https://us02web.zoom.us/j/83540054315>

Meeting ID: 835 4005 4315

+1 646 558 8656 US (New York)

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City Clerk at the earliest opportunity by emailing sbek@petoskey.us or by calling 231-347-2500 to request assistance.

Persons interested in addressing the City Council during the meeting under public comment period can press the “raise hand” button or send a chat message in Zoom or by phone press *9.

Public meetings are being monitored and violations of statutes will be prosecuted.



City of Petoskey

Proclamation

WHEREAS, Chambers of Commerce strive to address the community's top challenges and greatest opportunities through bold leadership and innovative problem-solving; and

WHEREAS, Chambers of Commerce foster stronger, more vibrant communities by advocating for priorities to promote economic prosperity, boost quality of life and create access to meaningful employment and opportunity for all residents; and

WHEREAS, Chambers of Commerce are champions of communities, serving as a trusted resource for businesses, residents and other stakeholders; and

WHEREAS, Chambers of Commerce create catalytic community partnerships to build resilient economies and promote community-wide prosperity; and

WHEREAS, the Petoskey Regional Chamber of Commerce was founded in 1919, and is the 16th largest Chamber in the State of Michigan with 770 members. As an award-winning Chamber of Commerce, they play an essential role for our communities and businesses by being a trusted resource and advocate for all:

NOW, THEREFORE, I, John Murphy, Mayor of the City of Petoskey, on behalf of all residents, do hereby proclaim October 19, 2022, as

Support Your Local Chamber of Commerce Day

and encourages Petoskey residents to learn more about the Chamber, its impact and support of local businesses.

Dated this 3rd day of October, 2022.

Mayor John Murphy



City of Petoskey

Proclamation

WHEREAS Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the International Conference on Discrimination Against Indigenous Populations in the Americas; and

WHEREAS the United States endorsed the United Nations Declaration of Rights of Indigenous People on December 16, 2010; and

WHEREAS a growing number of cities and towns in the United States have recognized the second Monday of October as "Indigenous Peoples' Day," as an opportunity to celebrate Indigenous heritage and resiliency; and

WHEREAS the City of Petoskey acknowledges that the historic, cultural, and contemporary significance of Indigenous Peoples of the lands that became known as the Americas; and

WHEREAS the City of Petoskey recognizes that long before the City of Petoskey was granted a Charter in 1879, Odawa Bands villages shared this land; and

WHEREAS the City of Petoskey was named after Ignatius Petoskey as a way to honor and respect the thriving Indigenous community of this land; and

WHEREAS the City of Petoskey values the significant contributions made to our community by Indigenous Peoples' knowledge, labor, technology, science, philosophy, arts, resiliency, and the deep cultural contributions that have shaped the character of the City, State, and Nation; and

WHEREAS the City of Petoskey recognizes that Indigenous People continue to contribute to the character, economy, and vitality of the City of Petoskey:

NOW THEREFORE I, John Murphy, Mayor of the City of Petoskey, do hereby proclaim the second Monday in October as Indigenous Peoples' Day in Petoskey.

IN WITNESS THEREOF, I have hereunto set my hand this 3rd day of October, 2022.

Mayor John Murphy



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: October 3, 2022

PREPARED: September 29, 2022

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the September 19, 2022 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since September 19, 2022 for contract and vendor claims at \$2,359,353.75, intergovernmental claims at \$364,360.42, and the September 15 and September 29 payrolls at \$481,007.24 for a total of \$3,204,721.41.

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Enclosures



CITY COUNCIL

September 19, 2022

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, September 19, 2022. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Tina DeMoore, City Councilmember
Derek Shiels, City Councilmember
Brian Wagner, City Councilmember
Lindsey Walker, City Councilmember

Absent: None

Also in attendance were City Manager Shane Horn, City Clerk Sarah Bek, Public Works Director Michael Robbins, Parks and Recreation Director Kendall Klingelsmith and Downtown Director Becky Goodman.

Hear Domestic Abuse Awareness Proclamation

Mayor Murphy read the following proclamation:

WHEREAS, Women's Resource Center of Northern Michigan and the National Coalition Against Domestic Violence is commemorating October 2022 as Domestic Abuse Awareness Month; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals and society as a whole, here in this community, throughout the United States and the world; and

WHEREAS, the month of October seeks to expand awareness of the incidence of domestic abuse, primarily focusing on the survivors who have suffered emotional and physical trauma, and celebrating the achievements of domestic abuse advocacy groups throughout the state and nation; and

WHEREAS, through the inspiration, courage and persistence of survivors, their friends and their support groups, legislation has been enacted to provide protection and services for those experiencing domestic abuse; and

WHEREAS, more work remains to solve this serious problem and all community members have a role to play; and

WHEREAS, government officials, domestic abuse programs, social service agencies, faith organizations, education institutions, health care providers and funding agencies are joining in the effort to promote an awareness of the issue of domestic abuse and ensure available support services for survivors:

NOW, THEREFORE BE IT RESOLVED, that I, John Murphy, Mayor of the City of Petoskey, on behalf of all residents, do hereby proclaim October 2022 as:

Domestic Abuse Awareness Month

Hear Harbor Hall Presentation

Peter Bucci, Executive Director and Chief Clinical Officer of Harbor Hall, gave a brief presentation and community update on Harbor Hall; reviewed their expanded mission to provide professional treatment and guidance for individuals and families; reviewed service areas including primary care, behavioral health, additions and case management; reviewed types of insurance accepted; statistics of clients including 290 clients from the Charlevoix/Emmet/Antrim/Cheboygan region; reviewed volunteering and the various community resources available; reviewed expansion based on success rate and the significant need in the community; reviewed phase one development which included administrative building, primary care and women's residential; and reviewed phase two development including 32 beds/short-term living apartments for transitional living.

City Councilmembers inquired on primary care services and what was considered short term; inquired if there has been an increase in clients who are homeless and if homeless could use transitional apartments; inquired if clients using short-term housing were required to pay rent and how many transitional housing options were in community; inquired if Harbor Hall owns Gruler property; and inquired on the total number of beds at the facility.

Mr. Bucci responded that short-term is based on need of service and is a transient period; that Harbor Hall offers standard primary care services and anyone in community could access care; that there has been a decrease in homelessness due to more social services available and statistics highlighted were from the downstate region; that clients have to pay rent for transitional housing, but some benefit from grant funding and agencies help with funding; that besides Harbor Hall there are two transitional housing facilities in the community; that Harbor Hall does not own the Gruler property; that there are 48 residential rooms which 8 were approved for women and 32 beds for transitional living approved as part of phase two.

Mayor Murphy asked for public comment and heard concerns from neighbors regarding the intended use and encouraged City staff to review Harbor Hall's improvements and compare to what was approved; inquired how clients will be selected to live there and hopes there is no discrimination; and heard concerns on the number of rooms granted and the growth of building seems much larger than what was approved.

Consent Agenda - Resolution No. 19697

Following introduction of the consent agenda for this meeting of September 19, 2022, City Councilmember Wagner moved that, seconded by City Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the August 15, 2022, regular session and September 12, 2022 special session City Council meetings be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since August 15, 2022 for contract and vendor claims at \$11,646,819.77, intergovernmental claims at \$5,235,329.23 and the August 18 and September 1 payrolls at \$482,527.73, for a total of \$17,364,676.73 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and heard comments concerning the marina and that the docks are too short for some boats and suggested extending docks to make more serviceable.

Hear City Manager Updates

The City Manager reviewed that DMB meets tomorrow night to discuss 2023 proposed budgets and special assessment recommendations; that Planning Commission met last Thursday and voted 4-3 to not approve the B-3A zoning district amendment for height allowance, conducted a public hearing on sign ordinance for halo lit signs, reviewed priority action items and reelected current officers; reviewed East Lake Street reconstruction project status and that all utility work is complete and final cleanup and punch list items are in process; that monthly recognition of staff birthdays and work anniversaries will be announced each month and recognized September staff members; that the City welcomed the Petoskey Solar Tour group on Saturday and discussed installations and community buy opportunities and sustainability efforts; reviewed that 16 citizens are participating in the Public Safety Citizen Academy; and reviewed Solanus Beach improvements and that concrete work is completed and boardwalk work and mat on shoreline is being installed for ADA access.

City Councilmembers inquired on the October 6 special meeting scheduled for Planning Commission and if it was concerning medical or recreational marihuana facilities; heard from those in favor of discussing recreational marihuana from a zoning aspect only if initiative is passed and that the special meeting is premature and not proper use of time; heard from those in favor of discussing zoning for recreational marihuana facilities in conjunction with Planning Commission to be proactive and have clear parameters; heard from those in favor of more discussion on height allowance for future development; heard from those in favor for Council to initiate zoning amendment ordinance to discuss height and receive community input; and thanked Public Works Director, Construction Supervisor and DPW staff for their efforts on the East Lake Street project.

Approve Board and Commission Appointments – Resolution No. 19698-19700

Mayor Murphy reviewed that City Council consider the following appointments.

City Councilmember Shiels moved that, seconded by City Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Sarah Bek, City Clerk, to the Election Commission to fill a vacated term due to the retirement of former City Clerk Alan Terry.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Resolution No. 19699

City Councilmember Walker moved that, seconded by City Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Carolyn Dettmer, 619 Michigan Street, to the Planning Commission for a three-year term ending August 2025.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Resolution No. 19700

City Councilmember Wagner moved that, seconded by City Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Robert S. Morrison, 740 Lockwood Avenue, to the Zoning Board of Appeals for a three-year term ending April 2025.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Discuss 2023-2028 Capital Improvement Plan

The City Manager reviewed that copies of the proposed 2023-2028 CIP were distributed to City Council and Planning Commission in advance of this meeting, the draft plan was posted on the City's website and the Plan was unanimously accepted and recommended for City Council approval by the Planning Commission on August 18, 2022. The City Manager reviewed that the six-year plan is a planning and fiscal management tool for capital expenditures and totals \$67.4M in expenditures, with capital spending in 2023 proposed at \$5.3M, of which \$710,000 from the General Fund and \$260,000 anticipated to come from grants and other outside sources of revenue; that if approved, projects will be included within the 2023 proposed annual City budget; and highlighted 2023 projects in detail including demolition of 620 Ingalls Avenue, Washington Park Access Engineering, Winter Sports Park improvements, Little Traverse Wheelway resurfacing, Arboretum conversion, Magnus Park Master Plan, new decking on the bridge over the Bear River near City Hall campus and Mitchell Street Improvements; that monies are allocated for improvements to the East Lake Street Fire Station to complete apparatus room painting, radiant heat tube replacement and kitchen upgrades; reviewed streets and drainage projects including miscellaneous pavement preservation and repair; reconstruction of Bridge Street from Franklin Street to the Bridge; reconstruction of Mitchell Street from US-31 to Emmet Street as part of the downtown gateway in conjunction with redevelopment of 400 Emmet Street; installation of three-phase undergrounding lines in residential areas of Michigan Street, Grand Avenue, Bridge, Maple and Porter Streets; water and sewer main replacements as part of the street reconstruction work; Ingalls Pump Station Generator Installation and lead and copper rule materials inventory updates; and reviewed proposed Motor pool purchases.

City Councilmembers inquired how streets are determined and scheduled to be updated; inquired if alternate materials for Winter Sports Park roof and deck have been considered as part of the bid; commented on other possible streets such as Carleton and Lindell to move up on the list for residential undergrounding; inquired if East Mitchell Street will be narrowed at Emmet Street; inquired on the Arboretum project; and commented that it would be beneficial next year to discuss the 2024-2029 CIP in a joint work session with City Council, Planning Commission and City staff.

City staff responded that the PASER rating system is used to determine status of streets and when updating is needed along with grant funding; that bid specs will include metal roof option and composite decking for the Winter Sports Park; that East Mitchell Street will not be narrowed, but Emmet Street would narrow from three to two lanes if both developments on either side occur, but final engineering has not yet occurred; and reviewed proposed improvements to the Arboretum including moving 30 ft. inward to get off shoreline and proposed plantings with interactive areas.

Mayor Murphy asked for public comments and heard from those in favor of including trash receptacles and benches at Washington Park as part of the engineering study; encouraged the City to use lighting pedestals for walking path along East Mitchell Street at Emmet Street; and heard concerns that East Mitchell Street corridor improvements were occurring prematurely if 7/11 and Family Video developments are not happening.

City Councilmembers will further discuss the 2023-2028 CIP at the next meeting.

Approve Clean Energy Optimization Program – Resolution No. 19701

The Public Works Director reviewed that in 2008, Governor Jennifer Granholm signed into law the “Clean, Renewable, and Efficient Energy Act,” known as Public Act 295 and that all electric providers in Michigan were required to implement an Energy Optimization Plan (EOP) that would reduce electric energy consumption by all rate classes including low income residential; that electric providers were required to meet state established goals with oversight by the Michigan Public Service Commission (MPSC); that in 2016, Public Act 295 was amended with Public Act 342, known as the “Clean and Renewable Energy and Waste Reduction Act” which maintained the energy efficiency goals established with the energy optimization standards, but redefined programs as “Energy Waste Reduction” (EWR); that Michigan Public Power Agency (MPPA) has contracted with Franklin Energy, LLC, Lansing, to perform energy efficiency services for the City along with other participating members throughout the State; that Franklin Energy developed the Energy Smart Program that offers Petoskey electric customers incentives for replacing inefficient electrical devices with newer, high efficiency units to save energy and ultimately reduce costs; reviewed customer service rates; that the EWR mandate within Public Act 342 had a sunset clause of December 31, 2021; that MPPA and MMEA partnered with Franklin Energy to develop and implement the Clean Energy Program in 2022 and are now looking for commitments from member utilities to renew the program with Franklin Energy for years 2023-2025 at the existing customer service rates.

City Councilmembers commented that this is a great rebate program at a low rate for electric customers.

City Councilmember Walker moved that, seconded by City Councilmember DeMoore adoption of the following resolution:

WHEREAS, in 2008, Governor Jennifer Granholm signed into law the “Clean, Renewable, and Efficient Energy Act,” known as Public Act 295; and

WHEREAS, as part of the Act, all electric providers in Michigan were required to implement an Energy Optimization Plan (EOP) that would reduce electric energy consumption by all rate classes including low income residential; and

WHEREAS, the Act also provided parameters for establishing customer service rates that would provide continued funding to support energy efficiency programs; and

WHEREAS, electric providers were required to meet state established goals with oversight by the Michigan Public Service Commission (MPSC), a first for municipal electric utilities; and

WHEREAS, in 2016, Public Act 295 was amended with Public Act 342, known as the “Clean and Renewable Energy and Waste Reduction Act” which maintained the energy efficiency goals established with the energy optimization standards, but redefined programs as “Energy Waste Reduction” (EWR); and

WHEREAS, the Act as amended also included language that allowed non-regulated utilities to discontinue Energy Efficiency Programs as of December 31, 2021; and

WHEREAS, since 2009, the Michigan Public Power Agency (MPPA) has contracted with Franklin Energy, LLC, Lansing, to perform turnkey energy efficiency services for the City of Petoskey along with other participating members throughout the State of Michigan; and

WHEREAS, the City’s Energy Smart Program is funded through customer service rates that originated from parameters established through Public Act 295; and

WHEREAS, the Energy Waste Reduction mandate within Public Act 342 had a sunset clause of December 31, 2021 and although not mandated, 36 out of 40 municipal utilities throughout the State continued to offer energy efficient incentives through 2022 based on the success of previously offered programs and to substantiate the commitment of Public Power for “local control” versus “state oversight”; and

WHEREAS, MPPA and MMEA partnered with Franklin Energy to develop and implement the Clean Energy Program in 2022 and are now looking for commitments from member utilities to renew the program with Franklin Energy, LLC, Lansing, for years 2023-2025:

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Petoskey authorizes the City to continue participating in clean energy programs with Franklin Energy, LLC, Lansing, for years 2023-2025 at the existing customer service rates.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Approve Agreement for Park Avenue Sidewalk Expansion Project – Resolution No. 19702

The Parks and Recreation Director reviewed that in April 2021, City Council authorized staff to submit a development grant to the Michigan Department of Natural Resources Land and Water Conservation Fund (LWCF) program in the amount of \$150,000 for matching funds for the final phase of the Downtown Greenway Corridor, specifically Park Avenue corridor in Pennsylvania Park; that the project would enhance the sidewalk to a 14-foot corridor that would allow for additional seating, increased accessibility and pedestrian traffic; that lighting improvements would also be added to the project for a safer and more aesthetic ambiance to the historic area; that the project is referenced in the Parks and Recreation Master Plan and the Capital Improvements Plan with funding assistance from the Downtown Management Board (\$50,000); that the project was originally scheduled for this year but there was a significant delay in the release of the LWCF allocations; and that the terms of the project agreement allows adequate time to get the project done in the spring of 2024.

City Councilmembers commented that this is a positive improvement for downtown and the corridor; inquired if the 14' expansion was from the restrooms north toward Bay Street; inquired on the 8' trail requirement for ADA compliance; and inquired if the sidewalks will be heated and if green stormwater infrastructure could be implemented in the future.

City staff responded that ADA compliance is 8 feet, but the City committed to 14'; that Pennsylvania Park has accessibility issues; that sidewalks will not be heated; and that there is a green pervious edge along sidewalk.

City Councilmember Walker moved that, seconded by City Councilmember Wagner adoption of the following resolution:

“RESOLVED, that the City of Petoskey, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Petoskey does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide One Hundred and Fifty Thousand (\$150,000) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Wagner, Walker, Murphy (5)

NAYS: None (0)

Council Comments

Mayor Murphy asked for Council comments and Councilmember DeMoore is interested in discussing use of ARPA funds and hearing reports from Housing North and NLEA at a future meeting. Councilmember Shiels thanked the DMB for the strategic planning document and encouraged Council to read the informative document. Councilmember Wagner commented that he will be introducing the City Manager tomorrow morning to the Sunrise Rotary group. Councilmember Walker reported that there is a public meeting scheduled for September 29 with Emmet County Commissioners on transit and it would be beneficial for City representation to attend in support and that she attended the solar tour over the weekend and that it is a positive experience for residents and praised the early adapters. Mayor Murphy reported that there will be a meeting tomorrow with the community art committee to further discuss a proposed public art plan.

There being no further business to come before the City Council, this September 19, 2022, meeting of the City Council adjourned at 9:13 P.M.

John Murphy, Mayor

Sarah Bek, City Clerk

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
09/22	09/21/2022	98382	Aflac	701-000-230.180	AFLAC Insurance Premiums	727.16
09/22	09/21/2022	98383	All-Phase Electric Supply	101-770-775.000	Materials & Supplies	61.76
09/22	09/21/2022	98383	All-Phase Electric Supply	582-592-775.000	Materials & Supplies	6.11
09/22	09/21/2022	98383	All-Phase Electric Supply	582-020-360.000	Distribution System	1,608.59
09/22	09/21/2022	98384	Amazon Capital Services	101-257-751.000	Office Supplies	459.98
09/22	09/21/2022	98384	Amazon Capital Services	101-101-751.000	Office Supplies	63.79
09/22	09/21/2022	98384	Amazon Capital Services	101-345-775.000	Materials & Supplies	794.19
09/22	09/21/2022	98384	Amazon Capital Services	582-593-930.000	Building Repair & Maintenance	1,092.72
09/22	09/21/2022	98384	Amazon Capital Services	101-345-775.000	Materials & Supplies	461.79
09/22	09/21/2022	98385	Anixter Inc.	582-020-360.000	Distribution System	777.54
09/22	09/21/2022	98386	AT & T MOBILITY	514-587-920.000	Public Utilities	258.70
09/22	09/21/2022	98387	AT&T Long Distance	101-345-850.000	Communications	406.84
09/22	09/21/2022	98388	Blarney Castle Oil Co.	101-789-772.000	Gas & Oil	8,744.00
09/22	09/21/2022	98389	Blue Care Network	101-172-724.000	Fringe Benefits	1,586.06
09/22	09/21/2022	98389	Blue Care Network	101-201-724.000	Fringe Benefits	3,489.32
09/22	09/21/2022	98389	Blue Care Network	101-253-724.000	Fringe Benefits	396.52
09/22	09/21/2022	98389	Blue Care Network	101-265-724.000	Fringe Benefits	547.19
09/22	09/21/2022	98389	Blue Care Network	101-268-724.000	Fringe Benefits	1,672.64
09/22	09/21/2022	98389	Blue Care Network	101-345-724.000	Fringe Benefits	11,657.51
09/22	09/21/2022	98389	Blue Care Network	101-789-724.000	Fringe Benefits	666.14
09/22	09/21/2022	98389	Blue Care Network	271-790-724.000	Fringe Benefits	5,471.90
09/22	09/21/2022	98389	Blue Care Network	514-587-724.000	Fringe Benefits	396.52
09/22	09/21/2022	98389	Blue Care Network	582-588-724.000	Fringe Benefits	3,330.71
09/22	09/21/2022	98389	Blue Care Network	592-549-724.000	Fringe Benefits	2,141.17
09/22	09/21/2022	98389	Blue Care Network	592-560-724.000	Fringe Benefits	1,189.54
09/22	09/21/2022	98389	Blue Care Network	101-400-724.000	Fringe Benefits	190.33
09/22	09/21/2022	98389	Blue Care Network	101-441-724.000	Fringe Benefits	1,141.96
09/22	09/21/2022	98389	Blue Care Network	101-754-724.000	Fringe Benefits	1,030.30
09/22	09/21/2022	98389	Blue Care Network	101-756-724.000	Fringe Benefits	1,562.25
09/22	09/21/2022	98389	Blue Care Network	101-770-724.000	Fringe Benefits	4,768.41
09/22	09/21/2022	98389	Blue Care Network	101-773-724.000	Fringe Benefits	285.49
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	101-201-724.000	Fringe Benefits	420.72
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	101-208-724.000	Fringe Benefits	504.87
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	101-345-724.000	Fringe Benefits	7,068.20
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	101-400-724.000	Fringe Benefits	1,009.74
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	101-441-724.000	Fringe Benefits	1,262.18
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	204-481-724.000	Fringe Benefits	3,113.36
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	271-790-724.000	Fringe Benefits	1,682.90
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	514-587-724.000	Fringe Benefits	841.44
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	582-588-724.000	Fringe Benefits	1,727.76
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	592-549-724.000	Fringe Benefits	4,627.98
09/22	09/21/2022	98390	BLUE CROSS\BLUE SHIELD - MICH.	592-560-724.000	Fringe Benefits	504.87
09/22	09/21/2022	98391	CCP Industries Inc.	204-481-767.000	Uniforms	123.50
09/22	09/21/2022	98391	CCP Industries Inc.	101-528-775.000	Materials & Supplies	123.51
09/22	09/21/2022	98392	Consumers Energy	202-475-920.000	Public Utilities	112.48
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	44.50
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	85.21
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	132.67
09/22	09/21/2022	98392	Consumers Energy	592-538-920.000	Public Utilities	7,776.08
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	65.54
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	185.16
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	298.34
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	79.26
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	48.51
09/22	09/21/2022	98392	Consumers Energy	592-558-920.000	Public Utilities	313.70
09/22	09/21/2022	98393	Custer	101-257-751.000	Office Supplies	860.32

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	582-586-802.000	Contracted Services	2,824.50
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	202-451-802.000	Contracted Services	1,070.00
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	204-444-802.000	Contracted Services	428.00
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	592-020-342.000	Distribution System	214.00
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	592-025-343.000	Distribution Systems	214.00
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	582-020-360.000	Distribution System	214.00
09/22	09/21/2022	98394	David L Hoffman Landscaping & Nursery	204-470-802.000	Contracted Services	8,752.00
09/22	09/21/2022	98395	Dearborn Life Insurance Co	701-000-230.190	Weekly Indemnity Premiums	2,321.80
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-172-724.000	Fringe Benefits	22.66
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-201-724.000	Fringe Benefits	53.21
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-208-724.000	Fringe Benefits	17.00
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-253-724.000	Fringe Benefits	21.33
09/22	09/21/2022	98395	Dearborn Life Insurance Co	514-587-724.000	Fringe Benefits	27.42
09/22	09/21/2022	98395	Dearborn Life Insurance Co	582-588-724.000	Fringe Benefits	56.65
09/22	09/21/2022	98395	Dearborn Life Insurance Co	592-549-724.000	Fringe Benefits	70.61
09/22	09/21/2022	98395	Dearborn Life Insurance Co	592-560-724.000	Fringe Benefits	24.37
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-756-724.000	Fringe Benefits	17.00
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-770-724.000	Fringe Benefits	62.32
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-773-724.000	Fringe Benefits	3.40
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-789-724.000	Fringe Benefits	7.93
09/22	09/21/2022	98395	Dearborn Life Insurance Co	204-481-724.000	Fringe Benefits	70.61
09/22	09/21/2022	98395	Dearborn Life Insurance Co	271-790-724.000	Fringe Benefits	115.93
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-265-724.000	Fringe Benefits	5.67
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-268-724.000	Fringe Benefits	19.26
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-345-724.000	Fringe Benefits	633.38
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-400-724.000	Fringe Benefits	15.86
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-441-724.000	Fringe Benefits	38.52
09/22	09/21/2022	98395	Dearborn Life Insurance Co	101-754-724.000	Fringe Benefits	11.33
09/22	09/21/2022	98396	Delta Dental	101-172-724.000	Fringe Benefits	81.09
09/22	09/21/2022	98396	Delta Dental	101-201-724.000	Fringe Benefits	105.46
09/22	09/21/2022	98396	Delta Dental	101-208-724.000	Fringe Benefits	18.02
09/22	09/21/2022	98396	Delta Dental	101-253-724.000	Fringe Benefits	74.64
09/22	09/21/2022	98396	Delta Dental	101-265-724.000	Fringe Benefits	24.34
09/22	09/21/2022	98396	Delta Dental	101-268-724.000	Fringe Benefits	58.13
09/22	09/21/2022	98396	Delta Dental	592-549-724.000	Fringe Benefits	345.65
09/22	09/21/2022	98396	Delta Dental	592-560-724.000	Fringe Benefits	75.13
09/22	09/21/2022	98396	Delta Dental	701-000-230.110	Dental & Vision Payable	1,591.04
09/22	09/21/2022	98396	Delta Dental	101-773-724.000	Fringe Benefits	10.81
09/22	09/21/2022	98396	Delta Dental	101-789-724.000	Fringe Benefits	25.23
09/22	09/21/2022	98396	Delta Dental	204-481-724.000	Fringe Benefits	134.90
09/22	09/21/2022	98396	Delta Dental	271-790-724.000	Fringe Benefits	325.74
09/22	09/21/2022	98396	Delta Dental	514-587-724.000	Fringe Benefits	54.51
09/22	09/21/2022	98396	Delta Dental	582-588-724.000	Fringe Benefits	231.65
09/22	09/21/2022	98396	Delta Dental	101-345-724.000	Fringe Benefits	849.11
09/22	09/21/2022	98396	Delta Dental	101-400-724.000	Fringe Benefits	50.46
09/22	09/21/2022	98396	Delta Dental	101-441-724.000	Fringe Benefits	103.97
09/22	09/21/2022	98396	Delta Dental	101-754-724.000	Fringe Benefits	35.01
09/22	09/21/2022	98396	Delta Dental	101-756-724.000	Fringe Benefits	57.61
09/22	09/21/2022	98396	Delta Dental	101-770-724.000	Fringe Benefits	164.01
09/22	09/21/2022	98397	Derrer Oil Co.	661-598-759.000	Gas & Oil	2,329.84
09/22	09/21/2022	98398	Duncan Parking Technologies Inc	514-587-802.000	Contracted Services	2,200.50
09/22	09/21/2022	98399	Dunn's Business Solutions	101-172-751.000	Office Supplies	7.99
09/22	09/21/2022	98399	Dunn's Business Solutions	101-201-751.000	Office Supplies	7.99
09/22	09/21/2022	98399	Dunn's Business Solutions	101-208-751.000	Office Supplies	5.59
09/22	09/21/2022	98399	Dunn's Business Solutions	101-257-751.000	Office Supplies	4.00
09/22	09/21/2022	98399	Dunn's Business Solutions	101-253-751.000	Office Supplies	4.79

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09/22	09/21/2022	98399	Dunn's Business Solutions	101-789-751.000	Office Supplies	1.59
09/22	09/21/2022	98399	Dunn's Business Solutions	101-345-751.000	Office Supplies	20.78
09/22	09/21/2022	98399	Dunn's Business Solutions	101-400-751.000	Office Supplies	4.00
09/22	09/21/2022	98399	Dunn's Business Solutions	101-441-751.000	Office Supplies	11.99
09/22	09/21/2022	98399	Dunn's Business Solutions	101-770-751.000	Office Supplies	2.40
09/22	09/21/2022	98399	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	.80
09/22	09/21/2022	98399	Dunn's Business Solutions	101-756-751.000	Office Supplies	7.99
09/22	09/21/2022	98400	EJ USA Inc.	592-010-111.000	Inventory - Materials	124.48
09/22	09/21/2022	98400	EJ USA Inc.	592-010-111.000	Inventory - Materials	2,731.12
09/22	09/21/2022	98400	EJ USA Inc.	582-020-360.000	Distribution System	712.80
09/22	09/21/2022	98401	Emmet Co. Dept of Public Works	101-528-802.000	Contracted Services	3,917.00
09/22	09/21/2022	98401	Emmet Co. Dept of Public Works	101-529-802.000	Contracted Services	7,498.80
09/22	09/21/2022	98402	Emmet County Treasurer	703-040-222.222	Due County - 2022	125,960.46
09/22	09/21/2022	98402	Emmet County Treasurer	703-040-222.222	Due County - 2022	7,804.93
09/22	09/21/2022	98402	Emmet County Treasurer	703-040-228.222	Due County Set - 2022	158,017.20
09/22	09/21/2022	98403	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	105.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-931.000	Equipment Repair	385.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	1,225.00
09/22	09/21/2022	98403	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	35.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-931.000	Equipment Repair	350.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	175.00
09/22	09/21/2022	98403	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	140.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-931.000	Equipment Repair	70.00
09/22	09/21/2022	98403	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	910.00
09/22	09/21/2022	98404	Great Lakes Energy	592-538-920.000	Public Utilities	41.31
09/22	09/21/2022	98404	Great Lakes Energy	592-558-920.000	Public Utilities	59.63
09/22	09/21/2022	98404	Great Lakes Energy	101-345-920.100	Public Utilities-Station West	282.20
09/22	09/21/2022	98404	Great Lakes Energy	592-538-920.000	Public Utilities	47.33
09/22	09/21/2022	98404	Great Lakes Energy	592-558-920.000	Public Utilities	72.97
09/22	09/21/2022	98405	GRIMM, CHARLES T.	101-257-802.100	Contracted Services - Assessor	3,600.00
09/22	09/21/2022	98406	Haley's Plumbing & Heating	101-770-802.000	Contracted Services	196.00
09/22	09/21/2022	98407	Harrell's LLC	101-756-775.000	Materials & Supplies	742.50
09/22	09/21/2022	98407	Harrell's LLC	101-770-775.000	Materials & Supplies	135.00
09/22	09/21/2022	98407	Harrell's LLC	101-756-775.000	Materials & Supplies	884.00
09/22	09/21/2022	98407	Harrell's LLC	101-756-775.000	Materials & Supplies	820.00
09/22	09/21/2022	98408	HydroCorp	592-545-802.000	Contracted Services	1,988.00
09/22	09/21/2022	98409	Jorgenson Industrial Companies	101-268-930.000	Building Repair & Maintenance	798.80
09/22	09/21/2022	98410	K & J Septic Service LLC	101-770-802.000	Contracted Services	605.00
09/22	09/21/2022	98411	Keep It Real Social LLC	514-587-802.100	Cont. Svcs - Downtown Office	2,000.00
09/22	09/21/2022	98411	Keep It Real Social LLC	248-540-882.300	Back to Bricks	550.00
09/22	09/21/2022	98412	Kring Chevrolet Cadillac, Dave	661-598-932.000	Vehicle Repair & Maintenance	475.14
09/22	09/21/2022	98413	KSS Enterprises	101-770-775.000	Materials & Supplies	80.10
09/22	09/21/2022	98413	KSS Enterprises	101-770-775.000	Materials & Supplies	288.76
09/22	09/21/2022	98414	LAKE AREA COLLISION INC.	661-081-682.000	Other	2,424.69
09/22	09/21/2022	98415	Lowery Underground Service	582-020-360.000	Distribution System	3,980.25
09/22	09/21/2022	98415	Lowery Underground Service	582-598-802.000	Contracted Services	2,554.00
09/22	09/21/2022	98415	Lowery Underground Service	582-020-360.000	Distribution System	2,850.00
09/22	09/21/2022	98415	Lowery Underground Service	582-586-802.000	Contracted Services	1,300.00
09/22	09/21/2022	98415	Lowery Underground Service	582-578-802.000	Contracted Services	2,000.00
09/22	09/21/2022	98416	Michigan Ammo LLC	101-345-775.000	Materials & Supplies	386.00
09/22	09/21/2022	98417	Northern A-1/A GFL Environmental USA	202-475-802.000	Contracted Services	6,285.63
09/22	09/21/2022	98417	Northern A-1/A GFL Environmental USA	203-475-802.000	Contracted Services	6,285.63
09/22	09/21/2022	98417	Northern A-1/A GFL Environmental USA	202-475-802.000	Contracted Services	1,493.11
09/22	09/21/2022	98417	Northern A-1/A GFL Environmental USA	203-475-802.000	Contracted Services	1,493.12
09/22	09/21/2022	98418	Northern Michigan Review Inc.	101-400-802.000	Contracted Services	62.04
09/22	09/21/2022	98418	Northern Michigan Review Inc.	101-400-802.000	Contracted Services	58.28

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09/22	09/21/2022	98418	Northern Michigan Review Inc.	101-400-802.000	Contracted Services	97.76
09/22	09/21/2022	98419	Peninsula Fiber Network LLC	271-790-850.000	Communications	89.10
09/22	09/21/2022	98419	Peninsula Fiber Network LLC	101-228-850.000	Communications	446.00
09/22	09/21/2022	98420	Performance Painting	101-268-930.000	Building Repair & Maintenance	1,315.00
09/22	09/21/2022	98421	Petoskey Parts Plus	661-598-931.000	Equipment Repair	12.65
09/22	09/21/2022	98422	Petoskey Public Schools	703-040-236.222	Due P.P.S./Operating - 2022	387,395.00
09/22	09/21/2022	98422	Petoskey Public Schools	703-040-237.222	Due P.P.S./Debt - 2022	37,322.41
09/22	09/21/2022	98422	Petoskey Public Schools	703-040-237.222	Due P.P.S./Debt - 2022	22,385.01
09/22	09/21/2022	98423	Plunkett Cooney	101-266-802.000	Contracted Services	135.00
09/22	09/21/2022	98424	Pro Image Design	101-770-802.000	Contracted Services	533.00
09/22	09/21/2022	98425	QUALITY SERVICED TOOLS	582-593-930.000	Building Repair & Maintenance	404.85
09/22	09/21/2022	98425	QUALITY SERVICED TOOLS	582-593-930.000	Building Repair & Maintenance	500.22
09/22	09/21/2022	98425	QUALITY SERVICED TOOLS	514-587-775.000	Materials & Supplies	40.00
09/22	09/21/2022	98425	QUALITY SERVICED TOOLS	101-770-775.000	Materials & Supplies	284.05
09/22	09/21/2022	98426	Ryan Brothers Inc.	582-020-360.000	Distribution System	2,356.27
09/22	09/21/2022	98427	Spectrum Business	101-172-850.000	Communications	85.53
09/22	09/21/2022	98427	Spectrum Business	101-201-850.000	Communications	68.43
09/22	09/21/2022	98427	Spectrum Business	101-201-850.000	Communications	42.77
09/22	09/21/2022	98427	Spectrum Business	101-257-850.000	Communications	42.77
09/22	09/21/2022	98427	Spectrum Business	101-253-850.000	Communications	34.21
09/22	09/21/2022	98427	Spectrum Business	101-345-850.000	Communications	94.07
09/22	09/21/2022	98427	Spectrum Business	101-345-850.100	Communications-Station West	186.54
09/22	09/21/2022	98427	Spectrum Business	101-770-850.000	Communications	119.98
09/22	09/21/2022	98427	Spectrum Business	592-560-850.000	Communications	38.45
09/22	09/21/2022	98427	Spectrum Business	101-345-850.000	Communications	70.46
09/22	09/21/2022	98427	Spectrum Business	514-587-802.100	Cont. Svcs - Downtown Office	138.32
09/22	09/21/2022	98427	Spectrum Business	582-593-850.000	Communications	38.34
09/22	09/21/2022	98427	Spectrum Business	582-588-850.000	Communications	99.99
09/22	09/21/2022	98427	Spectrum Business	582-588-850.000	Communications	99.99
09/22	09/21/2022	98427	Spectrum Business	204-481-850.000	Communications	25.66
09/22	09/21/2022	98427	Spectrum Business	204-481-850.000	Communications	25.66
09/22	09/21/2022	98427	Spectrum Business	582-588-850.000	Communications	85.53
09/22	09/21/2022	98427	Spectrum Business	582-593-850.000	Communications	34.21
09/22	09/21/2022	98427	Spectrum Business	592-549-850.000	Communications	51.32
09/22	09/21/2022	98427	Spectrum Business	592-560-850.000	Communications	51.32
09/22	09/21/2022	98427	Spectrum Business	101-400-850.000	Communications	42.77
09/22	09/21/2022	98427	Spectrum Business	101-441-850.000	Communications	76.98
09/22	09/21/2022	98427	Spectrum Business	101-756-850.000	Communications	42.77
09/22	09/21/2022	98427	Spectrum Business	101-770-850.000	Communications	17.11
09/22	09/21/2022	98427	Spectrum Business	101-773-850.000	Communications	17.11
09/22	09/21/2022	98427	Spectrum Business	101-789-850.000	Communications	17.11
09/22	09/21/2022	98428	Spok	204-481-850.000	Communications	30.00
09/22	09/21/2022	98428	Spok	582-588-850.000	Communications	50.00
09/22	09/21/2022	98428	Spok	592-549-850.000	Communications	40.00
09/22	09/21/2022	98428	Spok	592-560-850.000	Communications	40.00
09/22	09/21/2022	98428	Spok	661-598-850.000	Communications	28.29
09/22	09/21/2022	98429	Staples Advantage	101-172-751.000	Office Supplies	11.43
09/22	09/21/2022	98429	Staples Advantage	101-201-751.000	Office Supplies	11.43
09/22	09/21/2022	98429	Staples Advantage	101-208-751.000	Office Supplies	8.00
09/22	09/21/2022	98429	Staples Advantage	101-257-751.000	Office Supplies	5.71
09/22	09/21/2022	98429	Staples Advantage	101215751000	[Does not exist]	6.86
09/22	09/21/2022	98429	Staples Advantage	101-345-751.000	Office Supplies	29.71
09/22	09/21/2022	98429	Staples Advantage	101-400-751.000	Office Supplies	5.71
09/22	09/21/2022	98429	Staples Advantage	101-441-751.000	Office Supplies	17.14
09/22	09/21/2022	98429	Staples Advantage	101-770-751.000	Office Supplies	3.43
09/22	09/21/2022	98429	Staples Advantage	101-773-775.000	Materials & Supplies	1.14

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
09/22	09/21/2022	98429	Staples Advantage	101-756-751.000	Office Supplies	11.43
09/22	09/21/2022	98429	Staples Advantage	101-789-751.000	Office Supplies	2.27
09/22	09/21/2022	98430	T & R Electric Supply Company Inc.	582-586-775.000	Materials & Supplies	6,059.59
09/22	09/21/2022	98431	Tillie's Tafel	248-540-882.000	Fall Festival	79.50
09/22	09/21/2022	98432	Trace Analytical Laboratories LLC	592-555-802.000	Contracted Services	163.60
09/22	09/21/2022	98432	Trace Analytical Laboratories LLC	592-553-802.000	Contracted Services	71.00
09/22	09/21/2022	98432	Trace Analytical Laboratories LLC	592-553-802.000	Contracted Services	37.25
09/22	09/21/2022	98433	Traffic & Safety Control Systems Inc.	514-587-802.000	Contracted Services	81.00
09/22	09/21/2022	98434	UpNorth Fire & Safety LLC	101-345-802.000	Contracted Services	806.00
09/22	09/21/2022	98434	UpNorth Fire & Safety LLC	101-268-802.000	Contracted Services	305.00
09/22	09/21/2022	98435	USA Blue Book	592-547-775.000	Materials & Supplies	630.27
09/22	09/21/2022	98435	USA Blue Book	592-547-775.000	Materials & Supplies	147.18
09/22	09/21/2022	98435	USA Blue Book	592-554-775.000	Materials & Supplies	726.03
09/22	09/21/2022	98435	USA Blue Book	592-551-775.000	Materials & Supplies	281.68
09/22	09/21/2022	98436	VSP	101-172-724.000	Fringe Benefits	39.76
09/22	09/21/2022	98436	VSP	101-201-724.000	Fringe Benefits	82.88
09/22	09/21/2022	98436	VSP	101-208-724.000	Fringe Benefits	8.12
09/22	09/21/2022	98436	VSP	101-253-724.000	Fringe Benefits	39.76
09/22	09/21/2022	98436	VSP	514-587-724.000	Fringe Benefits	31.92
09/22	09/21/2022	98436	VSP	582-588-724.000	Fringe Benefits	137.76
09/22	09/21/2022	98436	VSP	592-549-724.000	Fringe Benefits	154.00
09/22	09/21/2022	98436	VSP	592-560-724.000	Fringe Benefits	37.24
09/22	09/21/2022	98436	VSP	701-000-230.110	Dental & Vision Payable	10.64
09/22	09/21/2022	98436	VSP	101-756-724.000	Fringe Benefits	28.17
09/22	09/21/2022	98436	VSP	101-770-724.000	Fringe Benefits	62.05
09/22	09/21/2022	98436	VSP	101-773-724.000	Fringe Benefits	4.87
09/22	09/21/2022	98436	VSP	101-789-724.000	Fringe Benefits	11.37
09/22	09/21/2022	98436	VSP	204-481-724.000	Fringe Benefits	66.64
09/22	09/21/2022	98436	VSP	271-790-724.000	Fringe Benefits	162.40
09/22	09/21/2022	98436	VSP	101-265-724.000	Fringe Benefits	11.98
09/22	09/21/2022	98436	VSP	101-268-724.000	Fringe Benefits	27.69
09/22	09/21/2022	98436	VSP	101-345-724.000	Fringe Benefits	430.07
09/22	09/21/2022	98436	VSP	101-400-724.000	Fringe Benefits	22.74
09/22	09/21/2022	98436	VSP	101-441-724.000	Fringe Benefits	51.86
09/22	09/21/2022	98436	VSP	101-754-724.000	Fringe Benefits	38.00
09/22	09/21/2022	98437	W.W. Fairbairn & Sons	101-773-775.000	Materials & Supplies	33.16
09/22	09/21/2022	98438	Willcomes Wood Products LLC	101-773-802.000	Contracted Services	1,053.00
09/22	09/28/2022	98443	5H Irrigation & Maintenance	592-537-802.000	Contracted Services	83.00
09/22	09/28/2022	98443	5H Irrigation & Maintenance	247-751-802.000	Contracted Services	2,560.13
09/22	09/28/2022	98444	Advanced Turf Solutions Inc.	101-756-775.000	Materials & Supplies	289.00
09/22	09/28/2022	98445	Airgas USA LLC	592-551-775.000	Materials & Supplies	542.85
09/22	09/28/2022	98445	Airgas USA LLC	661-598-785.000	Small Tools & Supplies	30.33
09/22	09/28/2022	98445	Airgas USA LLC	661-598-785.000	Small Tools & Supplies	59.61
09/22	09/28/2022	98446	Allyson Brunette Consulting LLC	514-587-802.000	Contracted Services	2,491.52
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-751.000	Office/Library Supplies	93.72
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-760.100	Books-Children's	73.34
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-760.200	Books - Young Adult	39.69
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-761.000	Audio Visual - Adult	120.00
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-958.000	Programming - Children	189.99
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-958.100	Programming - Adult	70.50
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-958.200	Programming - Young Adult	11.44
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-964.000	Makerspace - Equip & Supplies	247.87
09/22	09/28/2022	98447	Amazon Credit Plan	271-790-986.000	Tech. Equipment & Software	305.57
09/22	09/28/2022	98448	AT&T	592-538-850.000	Communications	57.18
09/22	09/28/2022	98448	AT&T	271-790-850.000	Communications	462.96
09/22	09/28/2022	98449	Beckett & Raeder Inc.	514-587-802.000	Contracted Services	2,645.00

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09/22	09/28/2022	98449	Beckett & Raeder Inc.	514-587-802.000	Contracted Services	135.00
09/22	09/28/2022	98449	Beckett & Raeder Inc.	514-587-802.000	Contracted Services	375.00
09/22	09/28/2022	98449	Beckett & Raeder Inc.	514-587-802.000	Contracted Services	4,078.80
09/22	09/28/2022	98449	Beckett & Raeder Inc.	514-587-802.000	Contracted Services	956.20
09/22	09/28/2022	98450	Bell Equipment Company	661-598-932.000	Vehicle Repair & Maintenance	47.10
09/22	09/28/2022	98450	Bell Equipment Company	661-598-932.000	Vehicle Repair & Maintenance	1,451.37
09/22	09/28/2022	98451	Bill's Farm Market	248-540-882.600	Fall Decorations	835.00
09/22	09/28/2022	98452	Blarney Castle Oil Co.	101-789-772.000	Gas & Oil	14,956.54
09/22	09/28/2022	98453	BSN Sports Inc.	101-756-808.040	Football	132.96
09/22	09/28/2022	98453	BSN Sports Inc.	101-756-808.110	Soccer	132.96
09/22	09/28/2022	98453	BSN Sports Inc.	101-756-808.030	Basketball	132.96
09/22	09/28/2022	98453	BSN Sports Inc.	101-770-985.000	Equipment	256.58
09/22	09/28/2022	98453	BSN Sports Inc.	101-770-985.000	Equipment	294.04
09/22	09/28/2022	98454	Center Point Large Print	271-790-760.000	Books - Adult	55.94
09/22	09/28/2022	98454	Center Point Large Print	271-790-760.000	Books - Adult	55.24
09/22	09/28/2022	98455	Char-Em United Way	701-000-230.800	United Fund	49.75
09/22	09/28/2022	98456	CITY OF PETOSKEY - DMB	271-790-955.000	Miscellaneous	10.00
09/22	09/28/2022	98457	CivicPlus LLC	101-172-802.000	Contracted Services	500.00
09/22	09/28/2022	98457	CivicPlus LLC	101-172-802.000	Contracted Services	125.00
09/22	09/28/2022	98458	Complete Paint & Supplies	582-590-775.000	Materials & Supplies	13.99
09/22	09/28/2022	98459	Critter Commander Predator &	101-770-802.000	Contracted Services	200.00
09/22	09/28/2022	98460	Crooked Tree Arts Center	248-540-882.900	Gallery Walk	1,000.00
09/22	09/28/2022	98461	CROOKED TREE DISTRICT LIBRARY	271-790-955.000	Miscellaneous	24.95
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	203-451-802.000	Contracted Services	1,736.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	204-444-802.000	Contracted Services	521.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	592-020-342.000	Distribution System	1,085.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	592-025-343.000	Distribution Systems	911.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	582-020-360.000	Distribution System	87.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	203-451-802.000	Contracted Services	3,858.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	204-444-802.000	Contracted Services	1,157.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	592-020-342.000	Distribution System	2,411.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	592-025-343.000	Distribution Systems	2,025.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	582-020-360.000	Distribution System	194.00
09/22	09/28/2022	98462	David L Hoffman Landscaping & Nursery	582-586-802.000	Contracted Services	1,310.00
09/22	09/28/2022	98463	Demco	271-790-802.000	Contracted Services	883.06
09/22	09/28/2022	98464	Derrer Oil Co.	661-598-759.000	Gas & Oil	3,628.62
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	15,827.87
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	27,408.68
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	7,357.96
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	7,774.76
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	19,181.98
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	7,345.51
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	12,181.48
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	19,564.34
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	7,170.45
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	11,384.52
09/22	09/28/2022	98465	Detroit Salt Company	204-010-111.000	Materials Inventory	10,957.47
09/22	09/28/2022	98466	DTE Energy	592-538-920.000	Public Utilities	45.85
09/22	09/28/2022	98466	DTE Energy	101-265-924.000	Heating Fuel	47.31
09/22	09/28/2022	98466	DTE Energy	582-593-924.000	Heating Fuel	42.91
09/22	09/28/2022	98466	DTE Energy	101-773-924.000	Heating Fuel	88.48
09/22	09/28/2022	98466	DTE Energy	592-538-920.000	Public Utilities	50.26
09/22	09/28/2022	98466	DTE Energy	101-265-924.000	Heating Fuel	53.94
09/22	09/28/2022	98466	DTE Energy	582-593-920.000	Public Utilities	55.90
09/22	09/28/2022	98466	DTE Energy	592-555-920.000	Public Utilities	48.61
09/22	09/28/2022	98466	DTE Energy	514-587-802.100	Cont. Svcs - Downtown Office	43.65

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09/22	09/28/2022	98466	DTE Energy	592-538-920.000	Public Utilities	42.91
09/22	09/28/2022	98466	DTE Energy	101-345-920.000	Public Utilities	67.90
09/22	09/28/2022	98466	DTE Energy	271-790-924.000	Heating Fuel	44.87
09/22	09/28/2022	98466	DTE Energy	592-551-920.000	Public Utilities	53.21
09/22	09/28/2022	98466	DTE Energy	592-551-920.000	Public Utilities	1,777.72
09/22	09/28/2022	98466	DTE Energy	592-538-920.000	Public Utilities	42.91
09/22	09/28/2022	98466	DTE Energy	271-790-924.000	Heating Fuel	52.74
09/22	09/28/2022	98466	DTE Energy	101-345-920.100	Public Utilities-Station West	51.00
09/22	09/28/2022	98466	DTE Energy	101-268-924.000	Heating Fuel	56.87
09/22	09/28/2022	98466	DTE Energy	101-770-924.000	Heating Fuel	47.31
09/22	09/28/2022	98466	DTE Energy	592-558-920.000	Public Utilities	43.65
09/22	09/28/2022	98467	Dunkel Excavating Services Inc.	202-469-802.000	Contracted Services	600.00
09/22	09/28/2022	98468	EJ USA Inc.	592-010-111.000	Inventory - Materials	2,023.26
09/22	09/28/2022	98468	EJ USA Inc.	204-010-111.000	Materials Inventory	1,318.30
09/22	09/28/2022	98469	Elmer's Crane & Dozer Inc.	203-451-802.000	Contracted Services	258,014.64
09/22	09/28/2022	98469	Elmer's Crane & Dozer Inc.	204-444-802.000	Contracted Services	83,990.09
09/22	09/28/2022	98469	Elmer's Crane & Dozer Inc.	592-020-342.000	Distribution System	133,995.95
09/22	09/28/2022	98469	Elmer's Crane & Dozer Inc.	592-025-343.000	Distribution Systems	118,350.46
09/22	09/28/2022	98469	Elmer's Crane & Dozer Inc.	582-020-360.000	Distribution System	25,025.00
09/22	09/28/2022	98470	EMMET AUTO	661-598-786.000	Small Machinery & Equipment	199.95
09/22	09/28/2022	98471	Etna Supply	592-545-775.000	Materials & Supplies	1,494.00-
09/22	09/28/2022	98471	Etna Supply	592-545-775.000	Materials & Supplies	1,494.00
09/22	09/28/2022	98471	Etna Supply	592-545-775.000	Materials & Supplies	1,488.00-
09/22	09/28/2022	98471	Etna Supply	592-545-775.000	Materials & Supplies	1,488.00
09/22	09/28/2022	98471	Etna Supply	592-544-775.000	Materials & Supplies	604.00
09/22	09/28/2022	98471	Etna Supply	592-010-111.000	Inventory - Materials	3,180.00
09/22	09/28/2022	98472	Ferguson Enterprises LLC #2000	101-268-930.000	Building Repair & Maintenance	155.65
09/22	09/28/2022	98472	Ferguson Enterprises LLC #2000	101-770-934.000	WSP Extras	26.23
09/22	09/28/2022	98473	Fettig's Landscaping Inc.	202-467-802.000	Contracted Services	1,449.84
09/22	09/28/2022	98473	Fettig's Landscaping Inc.	101-770-802.000	Contracted Services	1,216.09
09/22	09/28/2022	98474	Firman Irrigation & Landscape Lighting	592-020-342.000	Distribution System	129.89
09/22	09/28/2022	98475	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	30.39
09/22	09/28/2022	98475	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	31.19
09/22	09/28/2022	98475	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	30.39
09/22	09/28/2022	98475	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	59.18
09/22	09/28/2022	98476	GFL Environmental	582-593-930.000	Building Repair & Maintenance	218.80
09/22	09/28/2022	98476	GFL Environmental	592-551-806.000	Sludge Removal	418.31
09/22	09/28/2022	98476	GFL Environmental	101-770-802.000	Contracted Services	471.24
09/22	09/28/2022	98476	GFL Environmental	101-756-802.000	Contracted Services	192.78
09/22	09/28/2022	98476	GFL Environmental	101-789-802.000	Contracted Services	214.20
09/22	09/28/2022	98476	GFL Environmental	101-754-802.000	Contracted Services	492.66
09/22	09/28/2022	98476	GFL Environmental	101-268-802.000	Contracted Services	299.88
09/22	09/28/2022	98476	GFL Environmental	101-265-802.000	Contracted Services	471.24
09/22	09/28/2022	98476	GFL Environmental	101-773-931.000	Equipment Repair	212.30
09/22	09/28/2022	98476	GFL Environmental	101-265-802.000	Contracted Services	212.30
09/22	09/28/2022	98476	GFL Environmental	101-770-802.000	Contracted Services	212.30
09/22	09/28/2022	98476	GFL Environmental	101-754-802.000	Contracted Services	212.30
09/22	09/28/2022	98477	Gordon Food Service	661-598-751.000	Office Supplies	10.82
09/22	09/28/2022	98477	Gordon Food Service	204-481-751.000	Office Supplies	10.82
09/22	09/28/2022	98477	Gordon Food Service	582-588-751.000	Office Supplies	10.82
09/22	09/28/2022	98477	Gordon Food Service	582-593-751.000	Office Supplies	10.83
09/22	09/28/2022	98477	Gordon Food Service	592-549-751.000	Office Supplies	10.83
09/22	09/28/2022	98477	Gordon Food Service	592-560-751.000	Office Supplies	10.83
09/22	09/28/2022	98477	Gordon Food Service	101-345-780.000	T.E.A.M.	96.92
09/22	09/28/2022	98478	Great Lakes Pipe & Supply	592-545-775.000	Materials & Supplies	48.94
09/22	09/28/2022	98478	Great Lakes Pipe & Supply	592-081-682.000	Other	.49-

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09/22	09/28/2022	98478	Great Lakes Pipe & Supply	592-545-775.000	Materials & Supplies	61.30
09/22	09/28/2022	98478	Great Lakes Pipe & Supply	592-081-682.000	Other	.61-
09/22	09/28/2022	98479	Haley's Plumbing & Heating	592-547-802.000	Contracted Services	500.43
09/22	09/28/2022	98479	Haley's Plumbing & Heating	592-547-802.000	Contracted Services	250.00
09/22	09/28/2022	98479	Haley's Plumbing & Heating	582-593-930.000	Building Repair & Maintenance	522.82
09/22	09/28/2022	98479	Haley's Plumbing & Heating	592-547-802.000	Contracted Services	125.00
09/22	09/28/2022	98479	Haley's Plumbing & Heating	592-537-802.000	Contracted Services	312.96
09/22	09/28/2022	98480	Himebauch, Kelly L	271-790-802.000	Contracted Services	360.00
09/22	09/28/2022	98481	Hoff, Christine	101-201-912.000	Education & Training	17.00
09/22	09/28/2022	98482	John E. Green Co.	271-790-930.000	Building Repair & Maintenance	175.00
09/22	09/28/2022	98483	K & J Septic Service LLC	101-770-802.000	Contracted Services	535.00
09/22	09/28/2022	98484	Kring Chevrolet Cadillac, Dave	661-598-932.000	Vehicle Repair & Maintenance	34.95
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	203-451-802.000	Contracted Services	7,610.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	204-444-802.000	Contracted Services	2,283.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	592-020-342.000	Distribution System	4,756.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	592-025-343.000	Distribution Systems	3,995.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	582-020-360.000	Distribution System	380.39
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	202-451-802.000	Contracted Services	907.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	204-444-802.000	Contracted Services	145.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	592-020-342.000	Distribution System	34.00
09/22	09/28/2022	98485	L.S. ENGINEERING INC.	592-025-343.000	Distribution Systems	34.00
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-222.222	Due County - 2022	2,936.62
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-228.222	Due County Set - 2022	3,423.69
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-229.222	Due R.O.W. Fund - 2022	2,124.57
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-230.222	Due General - 2022	4,404.93
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-231.222	Due Library - 2022	975.41
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-236.222	Due P.P.S./Operating - 2022	10,271.08
09/22	09/28/2022	98486	Law Office of Henry Lacap, P.C.	703-040-237.222	Due P.P.S./Debt - 2022	1,305.05
09/22	09/28/2022	98487	LEAF	592-560-751.000	Office Supplies	43.36
09/22	09/28/2022	98488	Little Traverse Disposal	101-528-802.000	Contracted Services	10,533.90
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	61.50
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	247.95
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	11.80
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	40.42
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	19.38
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	28.85
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	101-770-775.000	Materials & Supplies	120.87
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	101-770-775.000	Materials & Supplies	8.61
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	61.50-
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	7.38
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	29.00
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	9.70
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	25.26
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	67.16
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	30.54
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	46.27
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	9.04
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	13.60
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	58.38
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	2.93
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-759.000	Gas & Oil	116.54
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	4.08
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-932.000	Vehicle Repair & Maintenance	27.98
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	101-789-775.000	Materials & Supplies	39.03
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	96.24
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	146.99

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09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	23.40
09/22	09/28/2022	98489	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	24.44
09/22	09/28/2022	98490	MACKINAW AREA PUBLIC LIBRARY	271-082-682.000	Other	30.00
09/22	09/28/2022	98491	McCardel Culligan	101-770-802.000	Contracted Services	32.00
09/22	09/28/2022	98491	McCardel Culligan	592-553-802.000	Contracted Services	60.00
09/22	09/28/2022	98492	Michigan Municipal League	101-253-802.000	Contracted Services	7,000.00
09/22	09/28/2022	98493	Midwest Tape	271-790-761.000	Audio Visual - Adult	44.99
09/22	09/28/2022	98493	Midwest Tape	271-790-761.000	Audio Visual - Adult	34.99
09/22	09/28/2022	98493	Midwest Tape	271-790-761.000	Audio Visual - Adult	39.99
09/22	09/28/2022	98493	Midwest Tape	271-790-761.000	Audio Visual - Adult	29.99
09/22	09/28/2022	98493	Midwest Tape	271-790-761.000	Audio Visual - Adult	39.99
09/22	09/28/2022	98494	Mitchell Graphics Inc.	271-790-905.000	Printing/Advertising/Postage	4,644.82
09/22	09/28/2022	98495	Molon Asphalt Inc.	202-132-802.000	Contracted Services	1,927.80
09/22	09/28/2022	98496	Northern Gale Cleaning & Property Mgmt	271-790-802.000	Contracted Services	500.00
09/22	09/28/2022	98497	Payne & Dolan Inc.	203-469-802.000	Contracted Services	5,075.15
09/22	09/28/2022	98497	Payne & Dolan Inc.	592-544-802.000	Contracted Services	20,300.62
09/22	09/28/2022	98498	Petoskey Parts Plus	661-598-932.000	Vehicle Repair & Maintenance	6.53
09/22	09/28/2022	98499	Plunkett Cooney	101-266-802.000	Contracted Services	2,929.50
09/22	09/28/2022	98500	Proclean North	592-554-802.000	Contracted Services	726.00
09/22	09/28/2022	98500	Proclean North	582-593-930.000	Building Repair & Maintenance	1,396.50
09/22	09/28/2022	98501	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	96.00
09/22	09/28/2022	98501	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	1,037.60
09/22	09/28/2022	98501	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	742.72
09/22	09/28/2022	98501	Royal Tire	661-598-932.000	Vehicle Repair & Maintenance	692.80
09/22	09/28/2022	98502	Scholastic Inc.	271-790-760.100	Books-Children's	58.50
09/22	09/28/2022	98503	Solutions Electric Inc.	582-020-360.000	Distribution System	2,130.24
09/22	09/28/2022	98504	Standard Electric Company	582-020-360.000	Distribution System	33.39
09/22	09/28/2022	98504	Standard Electric Company	582-082-682.000	Other	.33-
09/22	09/28/2022	98505	Staples Advantage	101-172-751.000	Office Supplies	8.00
09/22	09/28/2022	98505	Staples Advantage	101-201-751.000	Office Supplies	8.00
09/22	09/28/2022	98505	Staples Advantage	101-208-751.000	Office Supplies	5.60
09/22	09/28/2022	98505	Staples Advantage	101-257-751.000	Office Supplies	4.00
09/22	09/28/2022	98505	Staples Advantage	101-253-751.000	Office Supplies	4.80
09/22	09/28/2022	98505	Staples Advantage	101-789-751.000	Office Supplies	1.62
09/22	09/28/2022	98505	Staples Advantage	101-345-751.000	Office Supplies	108.00
09/22	09/28/2022	98505	Staples Advantage	101-345-751.000	Office Supplies	20.81
09/22	09/28/2022	98505	Staples Advantage	101-400-751.000	Office Supplies	4.00
09/22	09/28/2022	98505	Staples Advantage	101-441-751.000	Office Supplies	12.01
09/22	09/28/2022	98505	Staples Advantage	101-770-751.000	Office Supplies	2.40
09/22	09/28/2022	98505	Staples Advantage	101-773-775.000	Materials & Supplies	.80
09/22	09/28/2022	98505	Staples Advantage	101-756-751.000	Office Supplies	8.00
09/22	09/28/2022	98505	Staples Advantage	101-172-751.000	Office Supplies	4.54
09/22	09/28/2022	98505	Staples Advantage	101-201-751.000	Office Supplies	4.54
09/22	09/28/2022	98505	Staples Advantage	101-208-751.000	Office Supplies	3.18
09/22	09/28/2022	98505	Staples Advantage	101-257-751.000	Office Supplies	2.27
09/22	09/28/2022	98505	Staples Advantage	101-253-751.000	Office Supplies	2.73
09/22	09/28/2022	98505	Staples Advantage	101-345-751.000	Office Supplies	11.81
09/22	09/28/2022	98505	Staples Advantage	592-549-751.000	Office Supplies	5.69
09/22	09/28/2022	98505	Staples Advantage	592-560-751.000	Office Supplies	5.70
09/22	09/28/2022	98505	Staples Advantage	101-345-751.000	Office Supplies	285.66
09/22	09/28/2022	98505	Staples Advantage	101-400-751.000	Office Supplies	2.27
09/22	09/28/2022	98505	Staples Advantage	101-441-751.000	Office Supplies	6.81
09/22	09/28/2022	98505	Staples Advantage	101-770-751.000	Office Supplies	1.36
09/22	09/28/2022	98505	Staples Advantage	101-773-775.000	Materials & Supplies	.45
09/22	09/28/2022	98505	Staples Advantage	101-756-751.000	Office Supplies	4.54
09/22	09/28/2022	98505	Staples Advantage	101-789-751.000	Office Supplies	.93

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
09/22	09/28/2022	98506	State of Michigan - MDOT	203-451-802.000	Contracted Services	206,765.45
09/22	09/28/2022	98506	State of Michigan - MDOT	204-444-802.000	Contracted Services	33,184.58
09/22	09/28/2022	98506	State of Michigan - MDOT	592-020-342.000	Distribution System	7,657.98
09/22	09/28/2022	98506	State of Michigan - MDOT	592-025-343.000	Distribution Systems	7,657.98
09/22	09/28/2022	98507	Thompson Park Avenue Properties LLC	514-587-802.100	Cont. Svcs - Downtown Office	844.63
09/22	09/28/2022	98508	Tri County Excavating Group LLC	247-751-802.000	Contracted Services	121,126.50
09/22	09/28/2022	98509	UpNorth Fire & Safety LLC	592-537-802.000	Contracted Services	152.50
09/22	09/28/2022	98509	UpNorth Fire & Safety LLC	592-554-802.000	Contracted Services	152.50
09/22	09/28/2022	98510	Van's Business Machines	271-790-931.000	Equipment Repair & Maintenance	17.16
09/22	09/28/2022	98510	Van's Business Machines	271-790-751.000	Office/Library Supplies	41.64
09/22	09/28/2022	98510	Van's Business Machines	271-790-751.000	Office/Library Supplies	234.78
09/22	09/28/2022	98511	Voss Lighting	582-590-775.000	Materials & Supplies	346.80
09/22	09/28/2022	98512	West Marine Pro	101-789-775.000	Materials & Supplies	21.84
09/22	09/28/2022	999376	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	14,188.04
09/22	09/28/2022	999376	ACH-EFTPS	701-000-230.100	Federal Withholding Payable	22,658.27
09/22	09/28/2022	999376	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	14,188.04
09/22	09/28/2022	999376	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	3,318.15
09/22	09/28/2022	999376	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	3,318.15
09/22	09/28/2022	999377	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	830.62
09/22	09/28/2022	999377	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	4,435.00
09/22	09/28/2022	999377	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	2,153.24
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	1,934.62
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	1,702.16
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	1,774.74
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	131.18
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	137.67
09/22	09/28/2022	999378	ACH-MERS Health Saving Plan	701-000-230.195	MERS Savings Plan	114.94
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	1,167.16
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	40.76
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	8.14
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	1,335.90
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	1,164.22
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	469.53
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	582.11
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	667.95
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	468.40
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	460.48
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	2,302.38
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	2,347.71
09/22	09/28/2022	999379	Mers DC 45	701-000-230.120	MERS Payable	2,342.04
09/22	09/28/2022	999379	Mers DC 45	001-000-001.001	Cash	583.58
09/22	09/28/2022	999380	MissionSquare 401	701-000-230.700	Employees ICMA Payable	818.46
09/22	09/28/2022	999381	MissionSquare Roth	701-000-230.900	Roth IRA	140.00
09/22	09/28/2022	999382	MissionSquare Roth %	701-000-230.900	Roth IRA	84.00
Grand Totals:						2,351,344.49

Report Criteria:

Check.Check issue date = 09/15/2022-09/28/2022

Check Number	Check Issue Date	Name	GL Account	Amount
98439	09/21/2022	Glass, Andrea	101087654000	225.00
98440	09/21/2022	Heidel, Keith and Janis	703040236222	7,063.20
98441	09/21/2022	Maguire, Jon	582081642300	143.27
98442	09/21/2022	Petrowski, Gwen	582081642300	36.51
98513	09/28/2022	Belmear, Laura	582081642300	79.28
98514	09/28/2022	Breaking Waves Enterprises LLC	101084618000	450.00
98515	09/28/2022	Godwin, Paul	582588803000	12.00
Grand Totals:				8,009.26



BOARD: City Council

MEETING DATE: October 3, 2022

PREPARED: September 29, 2022

AGENDA SUBJECT: Appointment Recommendation

RECOMMENDATION: City Council confirm these appointments

The City Council will be asked to consider the following appointments:

- BUILDING AUTHORITY BOARD OF COMMISSIONERS – Appointment of Finance Director Audrey Plath to fill a vacated, unexpired term of July 2025, which was created by the retirement of former Finance Director Alan Terry;
- HARBOR-PETOSKEY AREA AIRPORT AUTHORITY BOARD – Appointment of City Manager Shane Horn to fill a vacated, unexpired term of December 2023, which was created by the retirement of former Finance Director Alan Terry; and
- PLANNING COMMISSION – Reappointment of Richard Mooradian, 728 Lockwood Avenue, for a three-year term expiring August 2025.



City of Petoskey

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

RECEIVED

SEP 29 2022

CITY OF PETOSKEY
CITY MANAGER

Application to Serve on a Board or Commission

Please print. Answer each question accurately and completely. If you require any accommodation to complete the application process, please notify a City staff member.

■ Name	<div>MOORADIAN</div> <div>Richard</div> <div>D</div>	■ Date	<div>9</div> <div>28</div> <div>22</div>
	Last First Initial		
■ Residence Address	<div>728</div> <div>LOCKWOOD</div> <div>PETOSKEY</div> <div>MI</div> <div>49770</div>	■ Home Phone	<div>231</div> <div>342</div> <div>0972</div>
	Number Street City State Zip		
■ Email Address	<div>MORART55@YAHOO.COM</div>	■ Work Phone	<div></div> <div></div> <div></div>

Please answer the following questions using the space provided.

1. What Board or Commission interests you and why are you applying? I AM CURRENTLY ON THE PLANNING COMMISSION AND WOULD LIKE TO EXTEND MY COMMITMENT
2. How do you believe your appointment would benefit the City? I HAVE LIVED HERE FOR ALMOST 20 YEARS AND I HAVE DEVELOPED A SENSE OF WHAT MYSELF AND MY NEIGHBORS LIKE AND DON'T LIKE ABOUT PETOSKEY
3. Describe any involvement in the community on a Board or Commission or in another volunteer capacity. I HAVE BEEN ON THE PLANNING COMMISSION FOR THE PAST 3 YEARS AND HELPED TO FINISH THE CURRENT MASTER PLAN.
4. How many continuous years have you lived in Petoskey? 20 YEARS AS OF NOVEMBER 2002
5. Any other helpful information relevant to your application. _____

While it is not required, a resume is helpful in the recruitment process for City Boards and Commissions.

- ☒ YES ☐ NO Are you a City of Petoskey registered voter?
- ☒ YES ☐ NO Do you or immediate family members currently serve on a City Board or Commission? If yes, which Board or Commission? MY BROTHER. WEST TRAVERSE TOWNSHIP COMMISSION
- ☐ YES ☒ NO Are you applying to the Downtown Management Board? If yes, do you have an interest in property located in the downtown district or are you a resident of the downtown district? Please explain.

The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.

Applicant Signature: Richard Mooradian Date: 9-28-22



BOARD: City Council

MEETING DATE: October 3, 2022

PREPARED: September 29, 2022

AGENDA SUBJECT: Second Discussion and Possible Adoption of the 2023-2028 Capital Improvement Plan

RECOMMENDATION: Motion to Adopt 2023-2028 Capital Improvement Plan

Summary This is the second discussion and possible adoption of the proposed six-year Capital Improvement Plan for 2023-2028. The Planning Commission reviewed the draft Capital Improvement Plan (CIP) on August 18, 2022 and recommended approval to City Council. City Council had a first reading and discussion on September 19, 2022.

Please bring your copy of the 2023-2028 Capital Improvement Plan to the meeting.

Overview The CIP represents a long-term financial plan that helps to establish priorities for the City's investment in capital infrastructure. The CIP, along with the Annual Budget, which appropriates funding for projects identified in the CIP, help set priorities and future direction for the City.

The 2023-2028 CIP totals \$67.4 million in expenditures, with capital spending in 2023 proposed at \$5.3 million across all funds with \$710,000 from the General Fund.

2023 Planned Projects Highlights

The 2023 plan contains funding for a variety of infrastructure improvements including street improvements, utility upgrades and shoreline enhancements. Specifically, highlights of capital improvement projects for 2023 include:

Streets and Drainage

In 2023, Bridge Street from Franklin Street to the Bridge will be fully reconstructed with new pavement, ADA ramps and new sidewalks. Mitchell Street from US 31 to Emmet Street, including Emmet Street from Mitchell Street to Michigan Street will include a reconfiguration of sidewalks, lighting, signage, and landscaping in conjunction with redevelopment of 400 Emmet Street.

The City will also earmark \$300,000 to complete miscellaneous pavement preservation, paving and street repairs. Porter and Maple Streets are considered based upon their current fair to poor PASER ratings.

Water and Wastewater System

Water and sanitary sewer mains will be replaced as part of the street reconstruction work on Bridge Street from Franklin Street to the Bridge and Mitchell Street from US 31 to Emmet Street including Emmet Street from Mitchell Street to Michigan Street. Costs for both water and sewer main replacement are estimated at \$745,000 including replacement of all lead and copper water service lines that are encountered when replacing the underground utilities. We have also budgeted \$50,000 for miscellaneous water and sewer spot repairs and upgrades that we may encounter during 2023.

Sidewalks

In our continuing efforts to improve upon walkability within the City of Petoskey, the City has budgeted \$260,000 for sidewalk additions and replacements in conjunction with the Bridge Street reconstruction project between Franklin Street and the Bridge as well as miscellaneous City-wide sidewalk spot repairs will also be completed in 2023.

Electric System

Each year the City makes substantial investments into the municipal electric distribution system enhancing reliability through system upgrades and the undergrounding of overhead electric lines. In 2023, the City will continue its strong investments in the electric distribution system by earmarking \$1.3 million for system-wide upgrades.

Specifically, \$978,000 has been earmarked for the installation of three-phase underground lines in the residential areas Michigan Street, Grand Avenue, and Bridge, Maple and Porter Streets. Not only does undergrounding electric lines improve reliability of our municipal electric service delivery but it also creates more aesthetically pleasing neighborhoods. This underground electric infrastructure project will also create valuable circuit redundancy for the downtown area minimizing the duration and frequency of electric outages. The City will also be completing electrical substation maintenance on the Mitchell Street and Petoskey Substation. Costs for substation repairs are estimated at \$50,000. We are also adding \$200,000 for backup generators at critical facilities and studying the initial phase of Automated Metering Infrastructure (AMI) for the water system.

Lastly, \$50,000 has been budgeted to complete additional Geographical Information Systems (GIS) mapping transferring existing electric computer models and record drawings to an updated database and providing field crews with field tablets.

Motorpool

Motor Vehicle Pool purchases planned for 2023 total \$547,000 and include the following:

- Replacement of a 2009 batwing mower for Parks and Recreation;
- Replacement of a 2001 bucket truck for the Electric Department;
- Replacement of a 2012 Staff vehicle with a potential electric vehicle;
- Replacement of a 2015 Staff vehicle for Public Works
- Replacement of a 2008 pickup truck for Water Department
- Addition of a rescue utility cart for Public Safety at Bay Harbor Station
- Replacement of 2017 patrol vehicle for Public Safety
- Replacement of 2018 patrol vehicle for Public Safety

Downtown Area

The DMB will participate in the project to reconfigure Mitchell Street from US 31 to Emmet Street including signage, lighting, sidewalks and landscaping at \$50,000. The DMB has discussed the potential acquisition of the Chamber building which would be funded out of the Parking Fund. A formal appraisal will need to occur and this allocation will be considered in a future CIP.

Buildings and Grounds

In 2023, the City has allocated funds to demolish a house at 620 Ingalls Avenue owned by the City. We will also seek bids for potential redevelopment through a Request for Proposal (RFP). Redevelopment options are limited as the lot is very small for additional housing or other public uses. We have allocated \$200,000 for the East Lake Fire Station to complete painting the apparatus room, radiant heat tube replacement and kitchen upgrade.

Parks and Special Facilities Improvements

In the City's continuing efforts to improve upon and expand parks and city facilities, the City will undertake a variety of projects in 2023:

Washington Park

We have allocated \$10,000 to create a turn-around style parking lot off of Petoskey Street on the south end of the park and provide improved access to Washington Street on the north side of the park. We will also create a new pedestrian access off of Emmet Street into the park area and extend sidewalks to key areas within the park

Winter Sports Park Lodge Roof

The existing Winter Sports Park building is 33 years old. Replacement of the roof will be the first phase of improvements that may include the installation of roof-top solar. This project is allocated at \$100,000.

Winter Sports Park Building Renovations

We have allocated \$225,000 for interior renovations that would include; painting, concession and restroom sink and counter replacements and replacement of the skate proof flooring on main level and door replacement at air lock entry.

Little Traverse Wheelway Resurfacing

We have \$150,000 to replace a half-mile segment of the LTW

Arboretum Conversion

This project will reconfigure a section of the LTW and restore the area with native shoreline plants, wildflower/pollinator and birding areas. We have allocated \$200,000 from TIFA for this project.

Magnus Park Master Plan

We have \$10,000 from TIFA set aside to develop renovation plans and schedule for the campground.

Pedestrian Bridge – City Hall Campus

New decking will be installed on the bridge over the Bear River near City Hall. An allocation of \$25,000 has been made from TIFA for this project.

Action Further discuss and possible motion to adopt the 2023-2028 Capital Improvement Plan.



City of Petoskey

Resolution

WHEREAS, as part of the City's annual budget-preparation process, the City Planner submitted to the Planning Commission on August 18, 2022 the City staff's proposed update to the City's six-year Capital Improvement Plan; and

WHEREAS, the Planning Commission reviewed the proposed 2023-2028 Capital Improvement Plan on August 18, 2022, and recommended its adoption by the City Council; and

WHEREAS, the City Council reviewed the proposed plan on September 19 and October 3, 2022 and concurs with the recommendation of the Planning Commission:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council hereby approves the 2023-2028 Capital Improvement Plan as submitted by the City Manager dated October 3, 2022 and approved by the Planning Commission August 18, 2022.

I, Sarah Bek, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council assembled on the ____ day of October, and of the whole thereof.

In witness where of I have here unto set my hand and affirmed the corporate seal of said City this ____ day of October, 2022.

Sarah Bek, City Clerk



**2023-2028
CAPITAL IMPROVEMENT
PLAN**



City of Petoskey

MEMO

DATE: August 12, 2022

TO: Planning Commission
Honorable John Murphy, Mayor
City Council

FROM: Shane Horn, City Manager

SUBJECT: FY 2023-2028 Capital Budget Recommendation

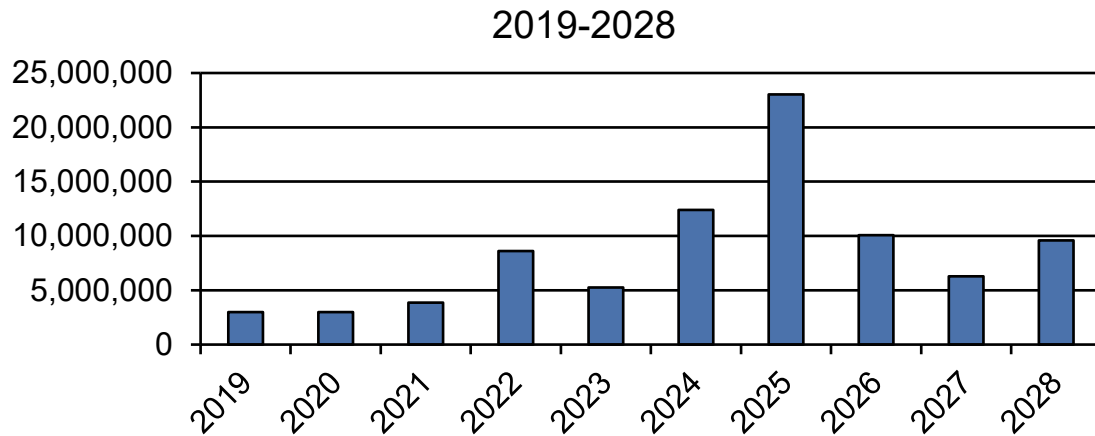
The six-year departmental Capital Improvement Plan (CIP) covering the period of Fiscal Year (FY) 2023-2028, is presented for review and consideration. The CIP is a planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over a multi-year period. Capital improvements refer to major, non-recurring physical expenditures such as land, buildings, public infrastructure and equipment.

Planning for capital improvements helps build the foundation for the implementation of strategic planning efforts and priorities of City Council while ensuring for the efficient and effective use of public funds. Capital improvement planning helps guide future growth and development while maintaining a financially sound guide for effective decision-making.

The Capital Improvement Plan provides significant direction to the City on funding priorities. Those projects and programs associated within the first year of the plan will be financed and adopted in the Annual Budget. As this is a planning document, programs and projects in subsequent years may be adjusted, modified or removed based upon future priorities and budget constraints.

The 2023-2028 Capital Improvement Plan totals \$67.4 million in expenditures. The FY 2023 budget anticipates a \$5.3 million allocation across all funds with \$710,000 from the General Fund.

The following chart compares the capital spending in previous years with the proposed 2023-2028 CIP.



The City has committed significant funding for infrastructure updates and enhancements over the past several years. The 2023 FY continues that investment with the following projects scheduled to be completed:

General Fund

- Demolition of 620 Ingalls Avenue \$710,000
- East Lake Street Fire Improvements
- Washington Park access engineering
- Winter Sports Park Roof
- Winter Sports Park Interior Renovations
- Little Traverse Wheelway Resurfacing

Streets and Drainage

\$1,180,000

- Porter and Maple
- Bridge Street – Franklin to the Bridge
- Sidewalk construction and replacement

Electric

\$1,303,000

- Undergrounding (Michigan, Grand, Bridge, Maple, Porter)
- Petoskey substation improvements
- GIS enhancements
- Backup generators

Water & Wastewater

\$1,270,000

- Water main spot repairs
- Water – Bridge Street (Franklin Street to the Bridge)
- Water – Emmet Street (E. Mitchell to Michigan Street)
- Sanitary Sewer Spot Repairs
- Sanitary – Bridge Street (Franklin Street to the Bridge)
- Sanitary – Emmet Street (E. Mitchell to Michigan Street)
- Ingalls pump station generator
- Water – Lead and Copper rule materials inventory
- Advanced Metering Infrastructure (AMI) system study

Motor Vehicle Pool

\$572,000

- Staff vehicle replacement (EV)
- Public Works vehicle replacement
- Electric – bucket truck replacement
- Batwing mower replacement
- Public Safety – rescue cart (Bay Harbor)
- Patrol vehicle replacement (2)

TIFA

\$260,000

- Arboretum Conversion
- Magnus Park Master Plan
- Pedestrian Bridge – City Hall

There are other long-term projects associated with the Capital Improvement Plan that are significant in nature and will need further input and prioritization as needs and budget discussions move forward.

The City has done a wonderful job in addressing critical infrastructure needs and has effectively prioritized resources. Addressing the LTW slope failure, Downtown parking, and other goals as listed in the Action Plan and 2021 Livable Petoskey Master Plan will remain key initiatives and require continued feedback and collaboration between staff, City Council and community leaders as we look to address these critical community needs.

The preparation of the Capital Improvement Plan is the result of significant time and effort from many City staff covering all departments. Department Heads have collaborated with their supervisors as needs are prioritized to ensure that essential services remain viable and accessible both today and into future planning efforts. My thanks and appreciation for their efforts in recognizing and prioritizing these critical needs to continue to position the City of Petoskey as a great place to live, work, and play.

Respectfully Submitted,



Shane Horn
City Manager

CIP Overview

The Capital Improvement Plan is a six-year schedule of proposed major capital projects, cost estimates and financing methods. The requirement for capital budgeting is found in Act 33 of the Michigan Public Acts of 2008 being the Michigan Planning Enabling Act.

The Capital Improvement Plan (CIP) establishes the City's blueprint for investment in its capital infrastructure. This document is used as a tool to help ensure that the City's long and short-term capital investments are made in the context of careful consideration of the City's needs as well as the resources available to fund all projects.

The financial guidelines used in the preparation of the CIP will provide assurance that the City can meet, in a full and timely manner, both our debt service obligations and all other obligations competing for available resources. It is our objective to complete as many needed capital improvement projects as financially possible while maintaining flexibility and the ability to adapt to changes as they occur.

Capital Improvement Plan vs. Annual Operating Budget

The Capital Improvement Plan and Annual Operating Budget are two critical documents prepared each year. The relationship between these two documents is summarized by the following points:

Capital Improvement Plan

- Represents a long-term financial plan, including funding sources.
- Establishes priorities and serves as a planning document or blueprint for the City's investment in capital infrastructure.
- Provides a breakdown of major project costs and their phasing.
- Does not appropriate money.
- As indicated by the above points, the Annual Operating Budget is the document which authorizes the actual funding for the major and non-major capital projects.

Annual Operating Budget

- Appropriates money to implement the first year of the Six-Year Capital Improvement plan.
- Appropriates money to implement current year's phase of a major, multi-year project.
- Appropriates money for operating expenditures and expenditures of a continuing nature.

Capital Improvement Plan Guidelines & Benefits

There are several key guidelines the Administration utilized in determining the City's fiscal capacity to complete capital projects over the next six years. These are summarized as follows:

- The Capital Improvement Plan will be reviewed and updated annually.
- The City has determined that paying cash for projects where financially possible (pay-as-you-go financing) reduces long term costs and maintains financial flexibility for the future. In utilizing pay-as-you-go financing, revenue projections and estimated fund balances will be reviewed and evaluated to assure that sufficient reserves are maintained.
- It is not economically feasible to issue debt for some projects, nor do all projects have a projected lifespan long enough to warrant the issuance of debt.
- Under current economic conditions, the ability to complete many projects will depend on identifying and obtaining outside sources of funding.
- Our philosophy for projecting property tax revenues is to be conservative. Between 2009 and 2012 property tax revenues decreased 20%. Fortunately, in the last three years the City has experienced increases in taxable value of 3.4% in 2019, and 2.9% in 2020 and 3.6% in 2021. For 2022, the City is being very conservative in our property tax revenue forecasts anticipating 2.5% in taxable value in 2022.

- The availability of adequate financial reserves or balances that can be used to address unforeseen contingencies or take advantage of sudden opportunities is a critical element in evaluating financial strength.
- Since a significant portion of outstanding debt and future capital improvements are related to the water and sewer utility, user fees associated with these utilities are evaluated in parallel with the CIP.
- As a matter of general policy, the City will do the following in order to be able to fund additional projects needed to serve the citizens of Petoskey:
 - Pursue, when feasible, federal, state and local assistance in the form of grants, low-interest loans, cost-sharing, etc.
 - Look increasingly at ways to obtain revenue through user fees as a means to fund capital projects or as a way to free-up other dollars so they may become available to fund capital projects.

There are many benefits of an effective and ongoing Capital Improvement Plan, including:

- Coordination of the community's physical planning with its fiscal planning capabilities;
- Ensuring that public improvements are undertaken in the most desirable order of priority;
- Assisting in stabilization of tax and utility rates and other charges over a period of years;
- Producing savings in total project costs by promoting a "pay as you go" policy of capital financing thereby reducing interest expense and financing costs;
- Providing adequate time for planning and engineering of proposed projects;
- Ensuring the maximum benefit of the monies expended for public improvements; and
- Scheduling municipal construction activities to be better coordinated with those of other public agencies within the community.

As a regional service center, the City of Petoskey streets, utilities (water, sewer, stormwater, electric), public facilities and parkland service much more than the City's 5,600 residents, therefore, the capital needs are many and will certainly surpass available resources. Capital improvement planning and budgeting encourages the early identification of those needs and resources and thus improves the scheduling, financing, and coordination of individual and related projects to reflect the goals and objectives established in the City's Master Plan and other planning documents.

Funding Sources

The City of Petoskey primarily uses the General Fund, Enterprise Funds or Special Revenue Funds for capital project funding. Examples of Enterprise Funds in this CIP are Parking, Water, Sewer and Electric Funds. Special Revenue Funds are supported by resources dedicated to a specific use, but not supported entirely by their own fee structures. An example is the Right-of-Way Improvement Fund, which receives revenues through annual property-tax levies to offset costs of maintenance, operations and public improvements within street rights-of-way. Capital outlays for buildings and grounds, including parkland, come primarily from the General Fund or Tax Increment Finance Fund. Outside sources of funding have also significantly contributed to capital projects and are reflected in the current capital plan as well. Projects that identify outside funding sources have a more uncertain time-frame, but staff has attempted to be realistic with projections based on the need for a match in local funding.

Capital Improvement Plan and Structure

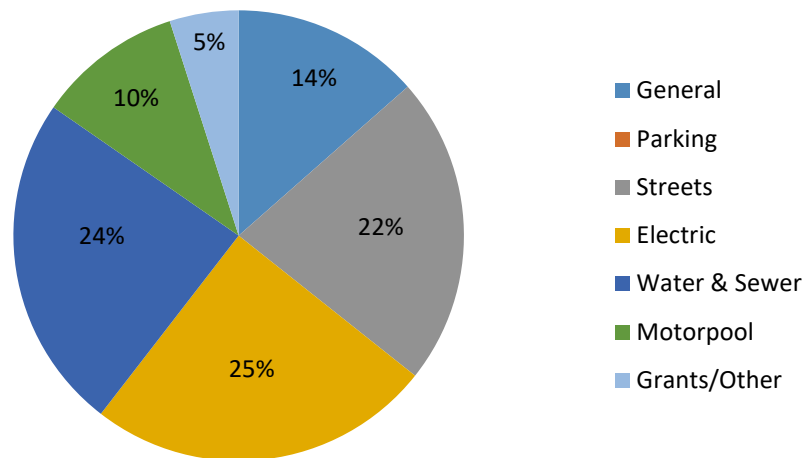
A capital expenditure is defined as an item that has a significant value and a useful life greater than three years. Expenditures for building construction and renovation, land purchases and improvements, and major equipment are generally capital expenditures in contrast to operating costs such as salaries, supplies and services that are budgeted annually in the various department operating budgets.

Significant value is defined for purposes of the Plan as any infrastructure project that costs \$25,000 or more and any equipment, materials or vehicles that cost \$10,000 or more. Minor capital purchases such as office furniture, computers, etc. are not included in this document.

Projects that correspond with City priorities and have a potential funding source available, are included in the Plan. The Capital Improvement Plan is then presented to both the Planning Commission and City Council. The CIP is designed to be amended on an annual basis, as projects scheduled in later years are identified on a needs basis, and may not have an available funding source. Projects can be added or subtracted as the needs and resources of the community change.

The 2023-2028 CIP provides information on seven project funding categories including: General; Parking; Streets; Electric; Water and Sewer; Motor Vehicle Pool; and Grants/Other.

2023 Capital Expenditures by Fund



2023 Scheduled Capital Improvement Projects

Streets and Drainage

In 2023, Bridge Street from Franklin Street to the Bridge will be fully reconstructed with new pavement, ADA ramps and new sidewalks. Mitchell Street from US 31 to Emmet Street, including Emmet Street from Mitchell Street to Michigan Street will include a reconfiguration of sidewalks, lighting, signage, and landscaping in conjunction with redevelopment of 400 Emmet Street.

The City will also earmark \$300,000 to complete miscellaneous pavement preservation, paving and street repairs. Porter and Maple Streets are considered based upon their current fair to poor PASER ratings.

Water and Wastewater System

Water and sanitary sewer mains will be replaced as part of the street reconstruction work on Bridge Street from Franklin Street to the Bridge and Mitchell Street from US 31 to Emmet Street including Emmet Street from Mitchell Street to Michigan Street. Costs for both water and sewer main replacement are estimated at \$745,000 including replacement of all lead and copper water service lines that are encountered when replacing the underground utilities. We have also budgeted \$50,000 for miscellaneous water and sewer spot repairs and upgrades that we may encounter during 2023.

Sidewalks

In our continuing efforts to improve upon walkability within the City of Petoskey, the City has budgeted \$260,000 for sidewalk additions and replacements in conjunction with the Bridge Street reconstruction project between Franklin Street and the Bridge as well as miscellaneous City-wide sidewalk spot repairs will also be completed in 2023.

Electric System

Each year the City makes substantial investments into the municipal electric distribution system enhancing reliability through system upgrades and the undergrounding of overhead electric lines. In 2023, the City will continue its strong investments in the electric distribution system by earmarking \$1.3 million for system-wide upgrades.

Specifically, \$978,000 has been earmarked for the installation of three-phase underground lines in the residential areas Michigan Street, Grand Avenue, and Bridge, Maple and Porter Streets. Not only does undergrounding electric lines improve reliability of our municipal electric service delivery but it also creates more aesthetically pleasing neighborhoods. This underground electric infrastructure project will also create valuable circuit redundancy for the downtown area minimizing the duration and frequency of electric outages. The City will also be completing electrical substation maintenance on the Mitchell Street and Petoskey Substation. Costs for substation repairs are estimated at \$50,000. We are also adding \$200,000 of mobile backup generators for critical facilities and studying the initial phase of Automated Metering Infrastructure (AMI) for the water system.

Lastly, \$50,000 has been budgeted to complete additional Geographical Information Systems (GIS) mapping transferring existing electric computer models and record drawings to an updated database and providing field crews with field tablets.

Motor Vehicle Pool

Motor Vehicle Pool purchases planned for 2023 total \$572,000 and include the following:

- Replacement of a 2009 batwing mower for Parks and Recreation;
- Replacement of a 2001 bucket truck for the Electric Department;
- Replacement of a 2012 Staff vehicle with a potential electric vehicle;
- Replacement of a 2015 Staff vehicle for Public Works
- Replacement of a 2008 pickup truck for Water Department
- Addition of a rescue utility cart for Public Safety at Bay Harbor Station
- Replacement of 2017 patrol vehicle for Public Safety
- Replacement of 2018 patrol vehicle for Public Safety

Buildings and Grounds

In 2023, the City has allocated funds to demolish a house at 620 Ingalls Avenue owned by the City. We will also seek bids for potential redevelopment through a Request for Proposal (RFP). Redevelopment options are limited as the lot is very small for additional housing or other public uses. We have allocated \$200,000 for the East Lake Fire Station to complete painting the apparatus room, radiant heat tube replacement and kitchen upgrade.

Parks and Special Facilities Improvements

In the City's continuing efforts to improve upon and expand parks and city facilities, the City will undertake a variety of projects in 2023:

Washington Park

We have allocated \$10,000 to create a turn-around style parking lot off of Petoskey Street on the south end of the park and provide improved access to Washington Street on the north side of the park. We will also create a new pedestrian access off of Emmet Street into the park area and extend sidewalks to key areas within the park

Winter Sports Park Lodge Roof

The existing Winter Sports Park building is 33 years old. Replacement of the roof will be the first phase of improvements that may include the installation of roof-top solar. This project is allocated at \$100,000.

Winter Sports Park Building Renovations

We have allocated \$225,000 for interior renovations that would include; painting, concession and restroom sink and counter replacements and replacement of the skate proof flooring on main level and door replacement at air lock entry.

Little Traverse Wheelway Resurfacing

We have \$150,000 to replace a half-mile segment of the LTW.

Arboretum Conversion

This project will reconfigure a section of the LTW and restore the area with native shoreline plants, wildflower/pollinator and birding areas. We have allocated \$200,000 from TIFA for this project.

Magnus Park Master Plan

We have \$10,000 from TIFA set aside to develop renovation plans and schedule for the campground.

Pedestrian Bridge – City Hall Campus

New decking will be installed on the bridge over the Bear River near City Hall. An allocation of \$25,000 has been made from TIFA for this project.

City of Petoskey
Capital Improvement Plan
For the Years 2023 through 2028

Expenditure Summary

	2023	2024	2025	2026	2027	2028
General	710,000	1,155,000	865,000	1,400,000	485,000	1,393,000
Parking	0	125,000	75,000	475,000	75,000	0
Streets	1,180,000	1,975,000	810,000	2,225,000	750,000	1,612,000
Electric	1,303,000	1,132,186	1,009,000	1,069,000	1,046,000	1,122,000
Water & Sewer	1,270,000	1,257,000	1,462,200	1,000,000	1,000,000	1,200,000
Motorpool	572,000	629,000	667,000	518,000	502,000	495,000
Grants/Other	260,000	6,032,500	18,750,000	3,703,000	2,425,000	3,750,000
Total	5,295,000	12,305,686	23,638,200	10,390,000	6,283,000	9,572,000
6-year Total					67,483,886	

Revenue Summary

Fund	2023	2024	2025	2026	2027	2028
General	\$ 402,506	\$ 500,613	\$ 478,554	\$ 456,045	\$ 433,086	\$ 409,674
Parking	75,000	75,000	75,000	75,000	75,000	75,000
Streets	1,566,548	1,207,419	1,239,631	1,172,739	1,206,766	1,241,739
Electric	1,100,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Water & Sewer	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Motorpool	500,000	400,000	400,000	400,000	400,000	400,000
Grants/Other	260,000	6,032,500	18,750,000	3,703,000	2,425,000	3,750,000
Total	\$ 4,904,054	\$ 10,465,532	\$ 23,193,185	\$ 8,056,784	\$ 6,789,852	\$ 8,126,413
Six Year Total					\$ 61,535,820	

Revenue Assumptions

General Fund and Streets based on General and ROW spreadsheet showing available balance.
Parking Fund based on assumption of \$75,000 in net income annually after meter rate increase.
Electric Fund based on assumption of \$1,250,000 in net income and depreciation totaling in excess of this amount.
Water & Sewer is allocated \$1,000,000 in total for both systems based on 2018 rate study.
Motorpool based on net income plus depreciation exceeding \$450,000 annually and adjusted for available contribution from cash reserves. Adjust succeeding years for purchases that exceed allocated amount.
Grants/Other is applicable grants covering a specific proposed project in the given year and projects that would require bonding.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
General Fund

	Actual 2020	Actual 2021	Budget 2022	Estimated					
	2020	2021	2022	2023	2024	2025	2026	2027	2028
Revenues:									
Operating:									
General operating property tax revenue	\$ 3,471,855	\$ 3,522,173	\$ 3,614,200	\$ 3,794,910	\$ 3,908,757	\$ 4,006,476	\$ 4,106,638	\$ 4,209,304	\$ 4,314,537
Solid waste property tax revenue	228,255	235,717	240,000	247,200	254,616	260,981	267,506	274,194	281,048
Public Safety Equipment	390,705	-	-	-	-	-	-	-	-
Other sources**	4,750,383	5,298,315	5,184,600	5,236,446	5,288,810	5,341,699	5,395,116	5,449,067	5,503,557
Bond Proceeds/Grants-nonrecurring	397,229	236,230	1,253,200	-	-	-	-	-	-
Marina reserve capital outlay purchase	-	-	-	-	-	-	-	-	-
	9,238,427	9,292,435	10,292,000	9,278,556	9,452,184	9,609,156	9,769,260	9,932,564	10,099,142
Less: bond proceeds/grants/contribution	397,229	236,230	1,253,200	-	-	-	-	-	-
Revenues as adjusted	\$ 8,841,198	\$ 9,056,205	\$ 9,038,800	\$ 9,278,556	\$ 9,452,184	\$ 9,609,156	\$ 9,769,260	\$ 9,932,564	\$ 10,099,142
Expenditures:				*	*	*	*	*	*
Original amount - less debt payments	\$ 8,459,207	\$ 8,521,080	\$ 9,747,700	\$ 8,776,050	\$ 8,951,571	\$ 9,130,602	\$ 9,313,214	\$ 9,499,479	\$ 9,689,468
Debt payments- marina/public safety (actual)	1,059,200	226,500	224,000	100,000	100,000	100,000	100,000	100,000	100,000
Less:									
Cash reserves funding capital outlay	n/a	n/a	-	-	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Public Safety Equip purchase	(23,000)	(62,882)	(46,200)	-	-	-	-	-	-
Capital Outlay	n/a	n/a	(1,139,500)	-	-	-	-	-	-
Expenditures as adjusted	9,495,407	8,684,698	8,786,000	8,876,050	8,951,571	9,130,602	9,313,214	9,499,479	9,689,468
Revenues as adjusted	8,841,198	9,056,205	9,038,800	9,278,556	9,452,184	9,609,156	9,769,260	9,932,564	10,099,142
Revenue available for projects & outlays	\$ (654,209)	\$ 371,507	\$ 252,800	\$ 402,506	\$ 500,613	\$ 478,554	\$ 456,045	\$ 433,086	\$ 409,674

Tax revenue and other sources is estimated based on 2022 levels as follows; 2023 (+5.0%), 2024 (+3.0%), 2025 (+2.5%), 2026 (+2.5%), 2027 (+2.5%), 2028 (+2.5%).

* Budget expenditure amounts for 2023 are 2.5% and thru 2027 are based on adjusted expenditures increased at 2.0% annually above the previous year's amount.

Included \$100,000 per year available from General Fund Balance for years 2023 through 2028.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
Street Funds

2022 Budget	Major Street	Local Street	General Street	Total
Revenues:				
Operating	\$ 740,500	\$ 261,800	\$ 9,000	\$ 1,011,300
Contributions & grants	375,000	1,100,000	1,250,000	\$ 2,725,000
	1,115,500	1,361,800	1,259,000	3,736,300
Less: Contributions/grants	375,000	1,100,000	1,250,000	2,725,000
Revenues net of R.O.W. contributions	\$ 740,500	\$ 261,800	\$ 9,000	\$ 1,011,300
Expenditures:				
Total	\$ 1,193,700	\$ 1,722,100	\$ 1,380,900	\$ 4,296,700
Less:				
Construction*	600,000	1,358,000	457,300	2,415,300
Expenditures net of construction	593,700	364,100	923,600	1,881,400
Revenues net of R.O.W. contributions	740,500	261,800	9,000	1,011,300 ****
Operating revenue funded by R.O.W.	\$ (146,800)	\$ 102,300	\$ 914,600	\$ 870,100

	Actual 2020	Actual 2021	Budget 2022	Estimated					
				2023	2024	2025	2026	2027	2028
Right of Way Fund:									
Property tax revenue ***	\$ 1,794,607	\$ 1,817,240	\$ 1,861,000	\$ 1,954,050	\$ 2,012,672	\$ 2,062,988	\$ 2,114,563	\$ 2,167,427	\$ 2,221,613
Contribution towards operating expenses**	621,981	963,959	870,100	887,502	905,252	923,357	941,824	960,661	979,874
Revenue available - ROW Fund	1,172,626	853,281	990,900	1,066,548	1,107,419	1,139,631	1,172,739	1,206,766	1,241,739
Street Funds:									
Cash Reserves available - Capital Outlay	-	-	-	500,000	100,000	100,000	-	-	-
Revenue available-Capital Outlay	\$ 1,172,626	\$ 853,281	\$ 990,900	\$ 1,566,548	\$ 1,207,419	\$ 1,239,631	\$ 1,172,739	\$ 1,206,766	\$ 1,241,739

* Construction includes street, sidewalk, forestry and engineering costs.

** Total operating revenue contribution increased 2% each year from 2022 amount.

*** Tax revenue and other sources is estimated based on 2022 levels as follows; 2023 (+5.0%), 2024 (+3.0%), 2025 (+2.5%), 2026 (+2.5%), 2027 (+2.5%), 2028 (+2.5%).

**** Contributions to the General Street Fund include an annual contribution from the Electric Fund in the amount of \$250,000.

City of Petoskey
Capital Improvement Plan
Revenue and Expense Estimates
Tax Increment Finance Authority

	Actual 2020	Actual 2021	Budget 2022	Estimated					
				2023	2024	2025	2026	2027	2028
Revenues:				*					
Captured tax revenue	\$ 396,386	\$ 410,636	\$ 419,800	\$ 545,740	\$ 562,112	\$ 576,165	\$ 590,569	\$ 605,333	\$ 620,467
Interest income	12,988	5,255	133,500	4,000	4,000	4,000	4,000	4,000	4,000
	409,374	415,891	553,300	549,740	566,112	580,165	594,569	609,333	624,467
Less:	-	-	-	-	-	-	-	-	-
Total revenue	\$ 409,374	\$ 415,891	\$ 553,300	\$ 549,740	\$ 566,112	\$ 580,165	\$ 594,569	\$ 609,333	\$ 624,467
Expenditures:									
Contracted services	\$ 300,861	\$ 82,477	\$ 382,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Lease payment to Debt Service Fund	225,000	236,000	265,000	264,000	254,000	247,000	222,000	215,000	210,000
Total expenditures	525,861	318,477	647,000	274,000	264,000	257,000	232,000	225,000	220,000
Total revenues	409,374	415,891	553,300	549,740	566,112	580,165	594,569	609,333	624,467
Rev. available- Capital Improvement	\$ (116,487)	\$ 97,414	\$ (93,700)	\$ 275,740	\$ 302,112	\$ 323,165	\$ 362,569	\$ 384,333	\$ 404,467

Tax revenue and other sources is estimated based on 2022 levels as follows; 2023 (+3.0%), 2024 (+3.0%), 2025 (+2.5%), 2026 (+2.5%), 2027 (+2.5%), 2028 (+2.5%).

*Revenues from 2023 are based on 2022 actual captured taxable value which increased significantly over 2022 budget amount.

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2023**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	This project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered are Porter and Maple Streets that fall under the category of fair to poor based on PASER ratings.	Right-of-Way			300,000					300,000
Bridge Street - Franklin Street to the Bridge	Full reconstruction of Bridge Street including sidewalks and ADA ramps.	Right-of-Way			575,000					575,000
Mitchell Street - US 31 to Emmet Street, including Emmet Street from Mitchell Street to Michigan Street	Reconfiguration of sidewalk, lighting, signage and landscaping in conjunction with redevelopment of 400 Emmet Street. (Possible participation by DMB)	Right-of-Way			25,000	25,000			25,000	75,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing projects along with lead and copper services investigations and replacement.	Operating Revenue					25,000			25,000
Water - Bridge Street- Franklin Street to the Bridge	Replacement of water mains and components in conjunction with street reconstruction.	Operating Revenue					350,000			350,000
Water - Emmet Street - East Mitchell to Michigan Street	Replacement of water main and components in conjunction with redevelopment of adjacent properties.	Operating Revenue					75,000			75,000
Sanitary - Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street resurfacing.	Operating Revenue					25,000			25,000
Sanitary - Bridge Street - Franklin Street to Bridge	Replacement of sanitary mains and components in conjunction with street resurfacing.	Operating Revenue					245,000			245,000
Sanitary - Emmet Street - East Mitchell to Michigan Street	Replacement of sanitary mains and components in conjunction with redevelopment of adjacent properties.	Operating Revenue					75,000			75,000
Ingalls Pump Station Generator Installation	Ingalls Pump Station conveys water supply to all pressure districts. The addition of on-site generation will provide reliability and power supply dependency for this critical infrastructure.	Operating Revenue					325,000			325,000
Water - Lead and Copper Rule Materials Inventory	The State of Michigan (EGLE) requires all public water supplies to submit a complete Distribution System Materials inventory by January 1, 2025.	Operating Revenue					150,000			150,000
Advanced Metering Infrastructure (AMI) System Study	Study the installation of initial phase of water AMI system.	Operating Revenue					TBD			TBD
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacements on Bridge Street between Franklin Street and the Bridge. Also miscellaneous sidewalk additions and spot repairs City-wide.	Right-of-Way			260,000					260,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2023**

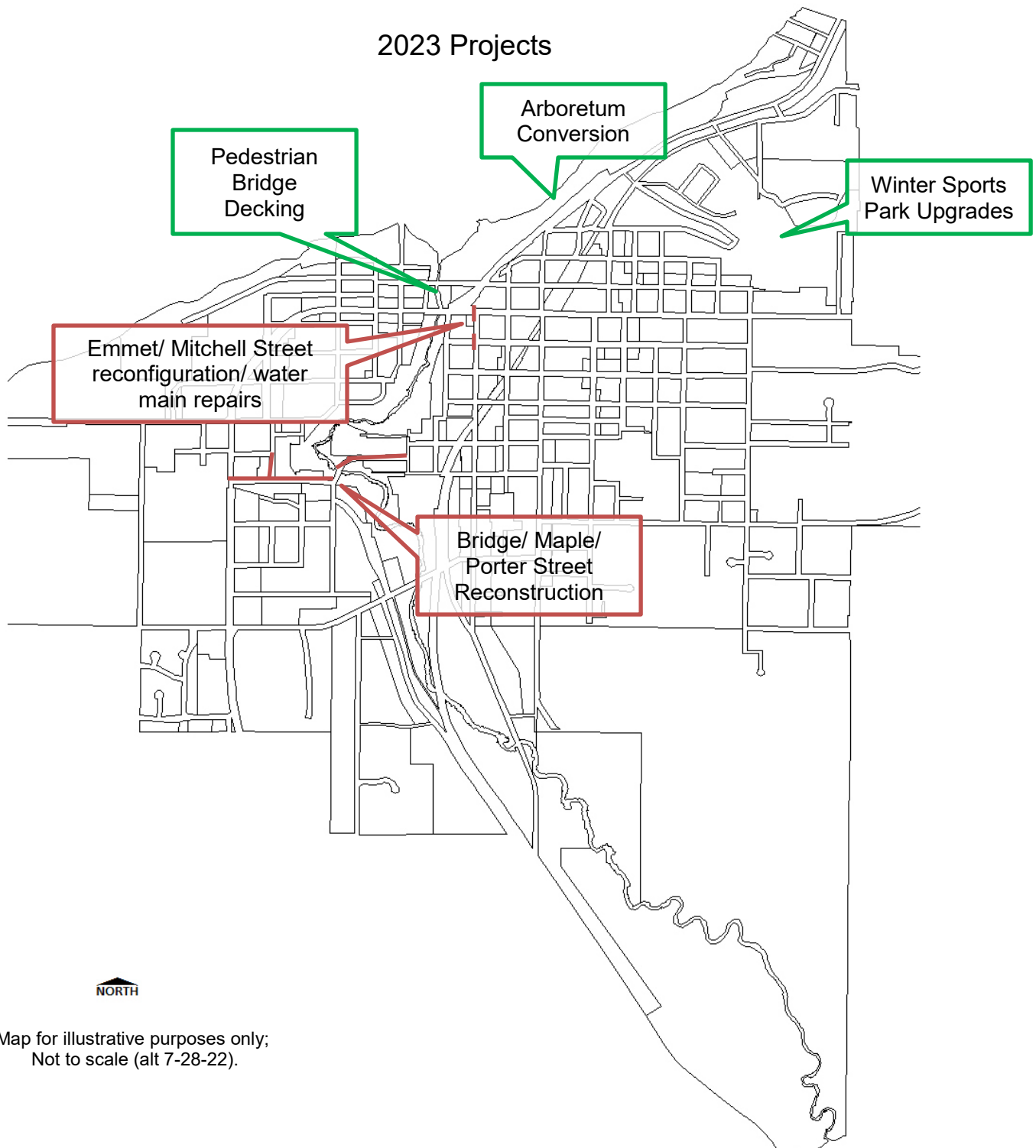
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>ELECTRIC SYSTEM</u>										
Residential Conversion Project - Michigan Street	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and completes conversion in this area to 7.2/12.5kV.	Operating Revenue				373,000				373,000
Residential Conversion Project - Grand Avenue	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system and converts to more reliable 7.2/12.5kV underground system.	Operating Revenue				181,000				181,000
Residential Conversion Project - Bridge, Maple, Porter Streets and a portion of Curtis Avenue	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and completes conversion in this area to 7.2/12.5kV.	Operating Revenue				424,000				424,000
Petoskey Substation Recloser Replacement	Replacement of two circuit reclosers in Petoskey Substation which were installed in 2005. Initial phase of replacement following routine maintenance which found one recloser to be unfit for service.	Operating Revenue				50,000				50,000
Electric System GIS (primary equipment)	Addition of primary (15kV) equipment into GIS system and deployment of tablets to field crews.	Operating Revenue				50,000				50,000
Utility System Generation	Purchase of mobile backup generators for critical facilities including lift stations and domestic water production sites (wells).	Operating Revenue				200,000				200,000
Advanced Metering Infrastructure (AMI) System Study	Study the installation of initial phase of water AMI system.	Operating Revenue				TBD				TBD
<u>MOTOR POOL</u>										
Staff Vehicle - Replacement	To replace Motor Pool vehicle with an Electric Vehicle (EV). Unit #25 (2012).	Operating Revenue						45,000		45,000
Staff Vehicle - Public Works - Replacement	Replace Unit #26 (2015).	Operating Revenue						38,000		38,000
Pickup Truck - CBD Water Truck - Replacement	To replace Unit #52 (2008).	Operating Revenue						30,000		30,000
Bucket Truck - Electric - Replacement	Replace Unit #83 (2001).	Operating Revenue						225,000		225,000
Batwing Groundmaster - Replacement	Replace Unit #188 (2009).	Operating Revenue						90,000		90,000
Rescue Cart - Public Safety	Rescue Utility Cart to be stationed at Bay Harbor Fire Station.	Operating Revenue						40,000		40,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2023**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Patrol Vehicle - Replacement	Replace 4x4 patrol vehicle #445 (2017) with 2023 model.	Operating Revenue						52,000		52,000
Patrol Vehicle - Replacement	Replace 4x4 patrol vehicle #446 (2018) with 2023 model.	Operating Revenue						52,000		52,000
<u>BUILDINGS AND GROUNDS</u>										
Demolition of 620 Ingalls Avenue	City owned building used to store History Museum artifacts - building beyond repair.	Operating Revenue	25,000							25,000
East Lake Street Fire Station	Paint apparatus room, radiant heat tube replacement, and kitchen upgrade.	Operating Revenue	200,000							200,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Washington Park Access Engineering	Washington Park currently has limited access from Petoskey Street off of Washington Street and from Petoskey Street off of Sheridan Street, with limited parking taking place primarily on the streets. This project proposes to create a turn-around style parking lot off of Petoskey Street on the south end of the park and provide improved access to Washington Street on the north side of the park, and create a new pedestrian access off of Emmet Street into the park area and extend sidewalks to key areas within the park.	Operating Revenue	10,000		20,000					30,000
Winter Sports Park Building Roof	The existing Winter Sports Park building will be 33 years old in 2023. Replacement of roof will be the first phase of improvements possibly including roof-top solar, with siding and deck repairs in 2024.	Operating Revenue	100,000							100,000
Winter Sports Park Building Interior Renovations	Interior renovations are anticipated and will include painting, concession and restroom sink and counter replacements, and replacement of the skate proof flooring on main level and door replacement at air lock entryway. These repairs are necessary and in particular the skate proof flooring. Failure of the flooring will jeopardize main level floor and underlying decking and joists and new windows.	Operating Revenue	225,000							225,000
Little Traverse Wheelway Resurfacing	Resurfacing.	Operating Revenue	150,000							150,000
Arboretum Conversion	Reconfigure current LTW and restore area with native shoreline plants, wildflower/pollinator and birding area.	TIFA							200,000	200,000
Magnus Park Master Plan	Develop renovation plans for campground.	TIFA							10,000	10,000
Pedestrian Bridge - City Hall Campus	Re-decking the existing bridge.	TIFA							25,000	25,000
Grand Totals			\$710,000	\$0	\$1,180,000	\$1,303,000	\$1,270,000	\$572,000	\$260,000	\$5,295,000

City of Petoskey 2023-2028 Capital Improvement Plan

2023 Projects



Map for illustrative purposes only;
Not to scale (alt 7-28-22).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2024**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Howard Street from State Street to Sheridan Street	Full reconstruction including sidewalks and ADA ramps.	Right-of-Way			1,400,000					1,400,000
Miscellaneous Pavement Preservation, Paving and Repair - East Mitchell Street	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Small Urban Grant funding will be utilized to rehabilitate East Mitchell Street from Division Street to the City Limit. Work to be coordinated with Emmet County Road Commission repaving of East Mitchell from City limit to Division Road.	Right-of-Way			125,000				187,500	312,500
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Howard Street and Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street reconstruction.	Operating Revenue					661,000			661,000
Sanitary - Howard Street and Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street reconstruction.	Operating Revenue					446,000			446,000
Water - Lead and Copper Rule Materials Inventory	The State of Michigan (EGLE) requires all public water supplies to submit a complete Distribution System Materials inventory by January 1, 2025.	Operating Revenue					150,000			150,000
Advanced Metering Infrastructure (AMI) System	Continuation of water AMI system.	Operating Revenue					TBD			TBD
New Aeration Blowers/Secondary Process Improvements	New aeration blowers for optimum efficiency as well as biological nutrient removal will be needed as future upgrades for the WWTP are anticipated. These improvements would have energy and/or chemical savings associated.	Operating Revenue					TBD			TBD
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacements will take place in conjunction with Howard Street reconstruction and other priorities established in the Non-Motorized Facilities Plan.	Right-of-Way			350,000					350,000
<u>ELECTRIC SYSTEM</u>										
Advanced Metering Infrastructure System (Phase 1)	Installation of initial phase of electric system Advanced Metering Infrastructure (AMI) system including software installation and approximately 10% of the meters. Provides for time-of-use energy sales, automatic meter reading, remote disconnects/reconnects, and outage detection.	Operating Revenue				TBD				TBD

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2024**

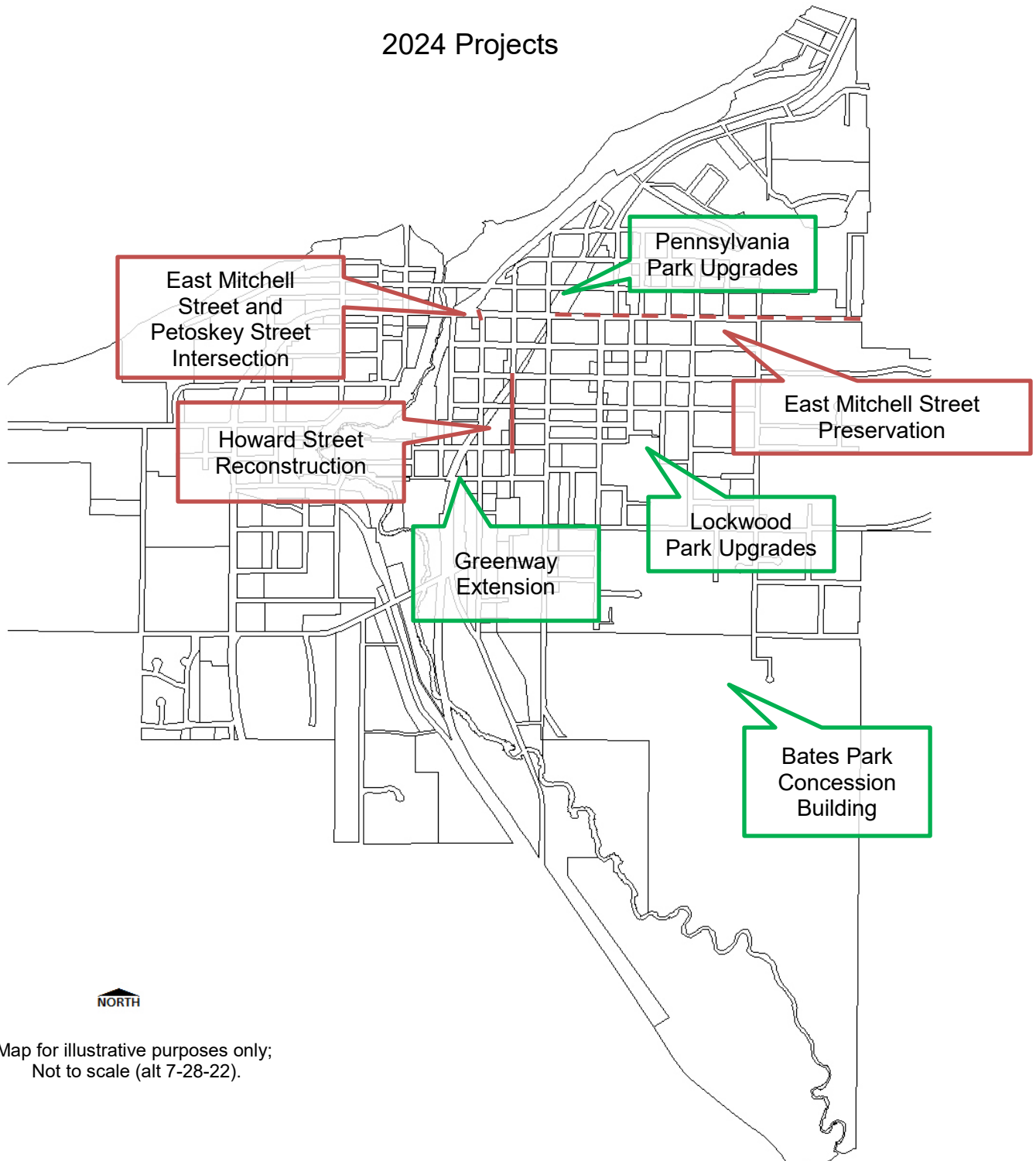
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Electric System GIS (Secondary & Services)	Addition of secondary (600V) and service lines into GIS system.	Operating Revenue				50,000				50,000
Residential Conversion Project - Jennings Avenue plus portions of Howard Street, Jefferson and Waukazoo Streets	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground completes conversion in this area to 7.2/12.5kV.	Operating Revenue				468,786				468,786
Residential Conversion Project - Portions of Howard Street, Fulton, Petoskey and Grove Streets	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and completes conversion in this area to 7.2/12.5kV.	Operating Revenue				206,000				206,000
Residential Conversion Project - Morgan/ Priebe/Hillcrest (Phase 1)	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2/12.5kV.	Operating Revenue				210,000				210,000
Mitchell Road Conversion Project - Hill Street to Methodist Church	Conversion of the existing overhead distribution circuit to underground along this wooded corridor. Removes overhead system in wooded area and converts to more reliable underground.	Operating Revenue				122,400				122,400
<u>MOTOR POOL</u>										
Front End Loader - Streets - Replacement	Replace Unit #107 (2003).	Operating Revenue						230,000		230,000
Patrol Vehicle - Replacement	Replace vehicle #447 (2019) with 2024 model. Convert and/or replace equipment from old unit; painting and lettering required.	Operating Revenue						55,000		55,000
One-ton Dump Truck - Streets Division - Replacement	Replace Unit #62 (2008).	Operating Revenue						55,000		55,000
35,000 GVW Plow Salt/Sand Spreader Replacement	Replace Unit #96 (2007) along with salt and sand unit and plow.	Operating Revenue						259,000		259,000
Outfront Mower - Parks and Rec - Replacement	Replace Parks and Rec Unit #180 (2013).	Operating Revenue						30,000		30,000
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		75,000						75,000
<u>BUILDINGS AND GROUNDS</u>										
Public Safety West	The building was constructed in 2011 and it is anticipated the overhead doors will need replacement.	Operating Revenue	75,000							• 75,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2024**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Public Safety West	The building was constructed in 2011 and it is anticipated the garage floor will need to be resealed.	Operating Revenue	15,000							15,000
Curtis Avenue Department of Parks and Recreation Facility Improvements	Improvements to include cold storage facility for DPW and Parks and Recreation and service drive improvements to connect facility to DPW facility.	Operating Revenue							4,420,000	4,420,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Pennsylvania Park Upgrades	As part of the Downtown Greenway Corridor site amenities from Bay Street to East Mitchell Street, Park Avenue sidewalk widening, landscaping, lighting and storm water management improvements will be constructed in accordance with final engineered plans. Grant funding would offset Street/Sidewalk Fund.	Operating Revenue		50,000	100,000	75,000			150,000	375,000
Lockwood Park Upgrades	Upgrade the court to a multi-use Pickleball/Basketball court, add accessibility pathway and other accessibility upgrades.	Operating Revenue/Passport Grant	300,000						150,000	450,000
Bates Park Concession Building	Concession will be 25 years old in 2024 and in need of roofing and siding, restroom upgrades, and ADA upgrades.	Operating Revenue	125,000							125,000
Downtown Greenway Corridor Extension	Design and construction of the corridor between Emmet Street and Washington Street following rail corridor property purchase in 2020.	Operating Revenue	150,000							150,000
Marina Parking Lot Resurfacing	In 2024, the parking lot will be 34 years of age and will be in need of resurfacing. The lot has been used to house marina spoils prior to disposal which accelerated the decline of the top coat. In 2010, the lot was patched to accommodate the marina expansion utilities. Grant and restricted marina funds will be used to finance the lot resurfacing.	Operating Revenue	40,000							40,000
Pennsylvania Park Upgrades w/ Park Avenue Project	A plaza adjacent to East Mitchell Street, where the annual tree-lighting occurs, will be created to improve the area for community gatherings.	Operating Revenue	75,000						25,000	100,000
Winter Sports Park Pavilion/Hockey Rink Upgrades	The existing hockey rink will receive upgrades that include new surfacing, boards and a pavilion which will cover the entire rink.	Operating Revenue Grant/Capital Campaign	100,000						1,100,000	1,200,000
Winter Sports Park	Parking Lot resurfacing/stripping.	Operating Revenue	125,000							125,000
Little Traverse Wheelway	Resurfacing.	Operating Revenue	150,000							150,000
Grand Totals			\$1,155,000	\$125,000	\$1,975,000	\$1,132,186	\$1,257,000	\$629,000	\$6,032,500	\$12,305,686

City of Petoskey 2023-2028 Capital Improvement Plan

2024 Projects



Map for illustrative purposes only;
Not to scale (alt 7-28-22).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2025**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	This project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			200,000					200,000
Bay View Avenue - East Mitchell Street to Dead End	Full reconstruction of a portion of Bay View Avenue including curbs and gutter and new asphalt surfaces.	Right-of-Way			360,000					360,000
CBD - East Mitchell Street and Petoskey Street Intersection	To replace the concrete intersection that was removed previously and not replaced.	Right-of-Way							200,000	200,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing projects along with lead and copper service investigations and replacement.	Operating Revenue					350,000			350,000
Water - Bay View Avenue - East Mitchell Street to Dead End	Replacement of water mains and components in conjunction with street reconstruction.	Operating Revenue					186,200			186,200
Sanitary - Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street resurfacing.	Operating Revenue					350,000			350,000
Sanitary - Bay View Avenue - East Mitchell Street to Dead End	Replacement of sanitary mains and components in conjunction with street reconstruction.	Operating Revenue					126,000			126,000
Lime Kiln Well and Control Building Improvements	The Lime Kiln Well was developed 35 years ago. Improvements would include conversion from a t-vertical turbine pump system to a submersible pump system, updated chlorine feed systems and renovations to control and monitoring systems.	Operating Revenue					400,000			400,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established in the Non-Motorized Facilities Plan.	Right-of-Way			200,000					200,000
<u>ELECTRIC SYSTEM</u>										
Advanced Metering Infrastructure System (Phase 2)	Installation of second phase of electric system Advanced Metering Infrastructure (AMI) system including approximately 40% of the meters. Provides for time-of-use energy sales, automatic meter reading, remote disconnects/reconnects, and outage detection.	Operating Revenue				TBD				TBD

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2025**

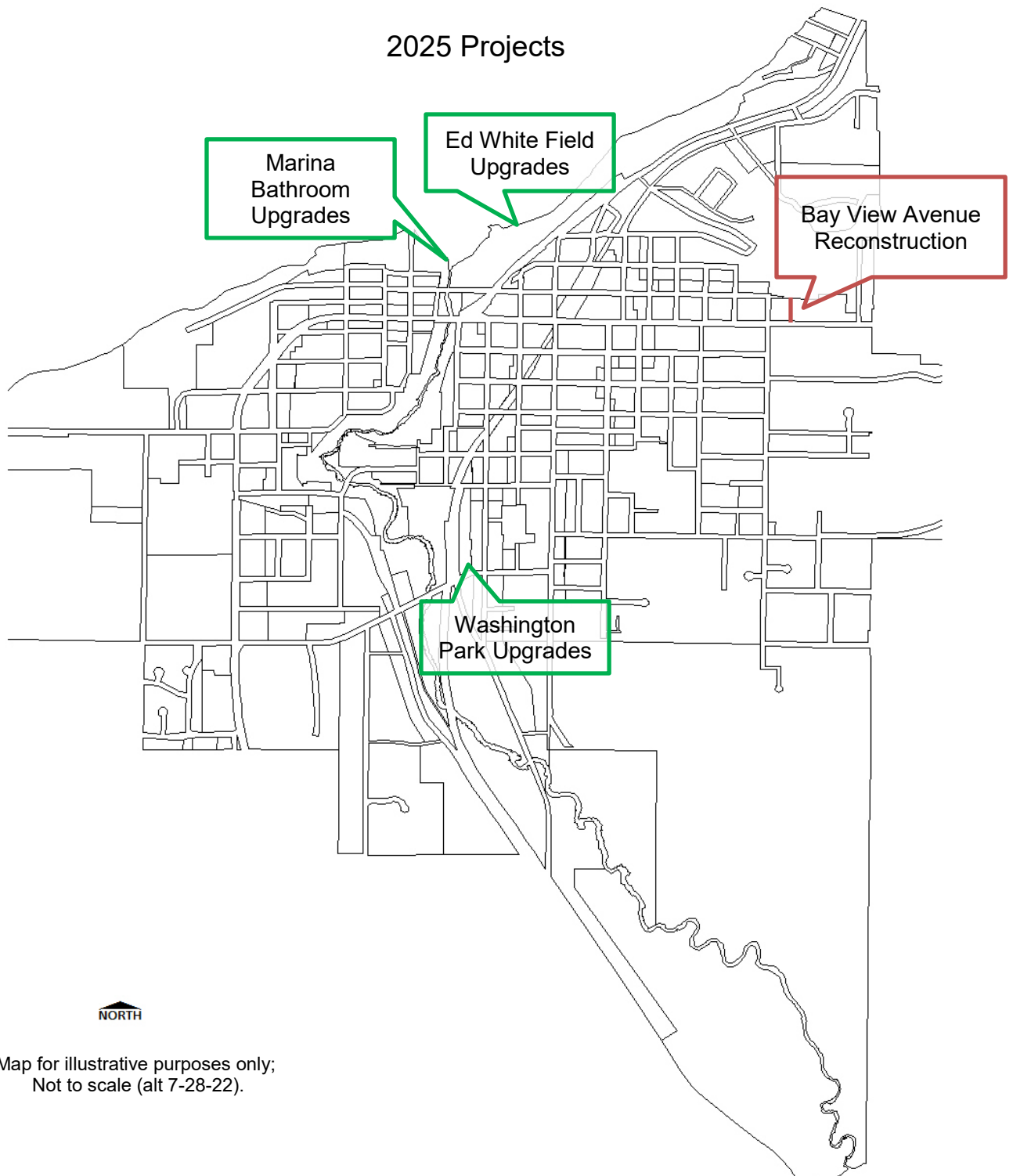
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Petoskey Sub 46kV, PET6 & PET8 Underground	Conversion of the 46kV transmission line and circuits PET6 and PET8 to underground from Petoskey Substation to the south side of the salt shed. Improves reliability of the transmission service into the substation, prepares for voltage conversion of circuit PET8, and creates required space for expansion of the DPW building.	Operating Revenue				552,000				552,000
46kV Metering Structure Replacement	Replacement of the 50+ year old 46kV metering structure at the River Road connection to the 46kV transmission system. Replaces aged wood pole structure at this critical system connection point.	Operating Revenue				250,000				250,000
Residential Conversion Project - Morgan/Priebe/Hillcrest - Phase 2	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and prepares for conversion to 7.2/12.5kV.	Operating Revenue				207,000				207,000
<u>MOTOR POOL</u>										
Patrol Vehicle - Replacement	To replace patrol vehicle #444 (2020) with 2025 unit. Painting and lettering required.	Operating Revenue						52,000		52,000
1 Ton Dump Truck - Parks and Rec - Replacement	Replace Parks and Rec Unit #61 (2012).	Operating Revenue						40,000		40,000
1 Ton Dump Truck - Streets - Replacement	Replace Streets Unit #66 (2011).	Operating Revenue						50,000		50,000
Pickup Truck with Plow - Streets - Replacement	Replace Streets Division Unit #70 (2015).	Operating Revenue						40,000		40,000
Heavy Duty Plow Truck/Underbody - Streets - Replacement	Replace Unit #98 (2012).	Operating Revenue						210,000		210,000
Heavy Duty Hydraulic Sewer Cleaner	Replace Unit #99 (2005).	Operating Revenue						240,000		240,000
Outfront Mower - Parks and Rec - Replacement	Replace Parks and Recreation Unit #115 (2015).	Operating Revenue						35,000		35,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2025**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		75,000						75,000
Construction of a Parking Deck	Construction of a deck on the Saville Lot.	TIF Bonds							3,000,000	3,000,000
<u>BUILDINGS AND GROUNDS</u>										
Replacement of DPW Building	Existing building is 60+ years old, does not meet operational needs and is inefficient. New building to incorporate green infrastructure and rooftop solar panels.	Operating Revenue							14,950,000	14,950,000
Fire Station - East Lake	Energy upgrades (HVAC and windows).	Operating Revenue	50,000							50,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Washington Park Improvements	Construction of access improvements and amenities identified through a master plan process, possibly including play area, pavilion and restrooms, walking path, and accessibility upgrades.	Operating Revenue	300,000		50,000		50,000		300,000	700,000
Marina Restroom/Shower	Improvements to the Marina restrooms and showers include interior renovations to counter tops, partitions and painting. Shower renovations will include tiling and faucets.	Operating Revenue	25,000							25,000
Ed White Field	The facility was constructed in 1989 and will be in need of floor upgrades in scorers room, siding, bleachers and lighting upgrades.	Operating Revenue	155,000							155,000
Curtis Park Improvements	Development of a park master plan.	Operating Revenue	10,000							10,000
River Road Sports Complex	Construction of restrooms at River Road Sports Complex.	Operating Revenue	100,000							100,000
Arlington Park Improvements	Based on Master Plan developed in 2022.	Operating Revenue	125,000							125,000
Sunset Park Improvements	Accessible pathway, overlook deck, fence replacement, landscaping, and parking lot improvements.	TIFA							300,000	300,000
Little Traverse Wheelway	Resurfacing.	Operating Revenue	100,000							100,000
Grand Totals			\$865,000	\$75,000	\$810,000	\$1,009,000	\$1,462,200	\$667,000	\$18,750,000	\$23,638,200

City of Petoskey 2023-2028 Capital Improvement Plan

2025 Projects



Map for illustrative purposes only;
Not to scale (alt 7-28-22).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2026**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Full reconstruction of streets identified through PASER ratings and utility conditions	These streets are not candidates for pavement preservation. Possible candidates include Bay, Summit, Clinton and Ottawa.	Operating Revenue			1,300,000					1,300,000
Miscellaneous Pavement Preservation, Paving and Repair	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Small Urban Grant funding will be utilized.	Operating Revenue			75,000				130,000	205,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Reconstruction and Miscellaneous Water Main Spot Repairs and Upgrades	Water main work in conjunction with identified street reconstruction.	Right-of-Way					500,000			500,000
Sanitary - Reconstruction and Miscellaneous Sanitary Main Spot Repairs and Upgrades	Sewer main work in conjunction with identified street reconstruction.	Right-of-Way					500,000			500,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established in the Non-Motorized Facilities Plan.	Right-of-Way			200,000					200,000
<u>ELECTRIC SYSTEM</u>										
Advanced Metering Infrastructure System (Phase 3)	Installation of third phase of electric system AMI Advanced Metering Infrastructure (AMI) system including approximately 50% of the meters. Provides for time-of-use energy sales, automatic meter reading, remote disconnects/reconnects, and outage detection.	Operating Revenue					TBD			TBD
Residential Conversion Project - Elizabeth, Fulton, Franklin, Washington and Bridge Streets	Conversion of the existing overhead distribution circuit to underground within residential corridors. Removes very old overhead system, converts to more reliable underground and completes conversion in this area to 7.2/12.5kV.	Operating Revenue					569,000			569,000
PET6 Circuit Conversion Project - Sheridan Street and Buckley Avenue	Conversion of the existing overhead PET6 distribution circuit to underground along Sheridan Street from Clarion Avenue to Howard Street, plus portions of Buckley Avenue. Removes very old overhead system, converts to more reliable underground, and completes conversion of this section of mainline circuit in this area to 7.2/12.5 kV.	Operating Revenue					365,000			365,000
Mitchell Road Substation Transformer Bushing Replacement	Replacement of the substation transformer bushings. Removes aged bushing from highly critical pieces of substation equipment.	Operating Revenue					65,000			65,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2026**

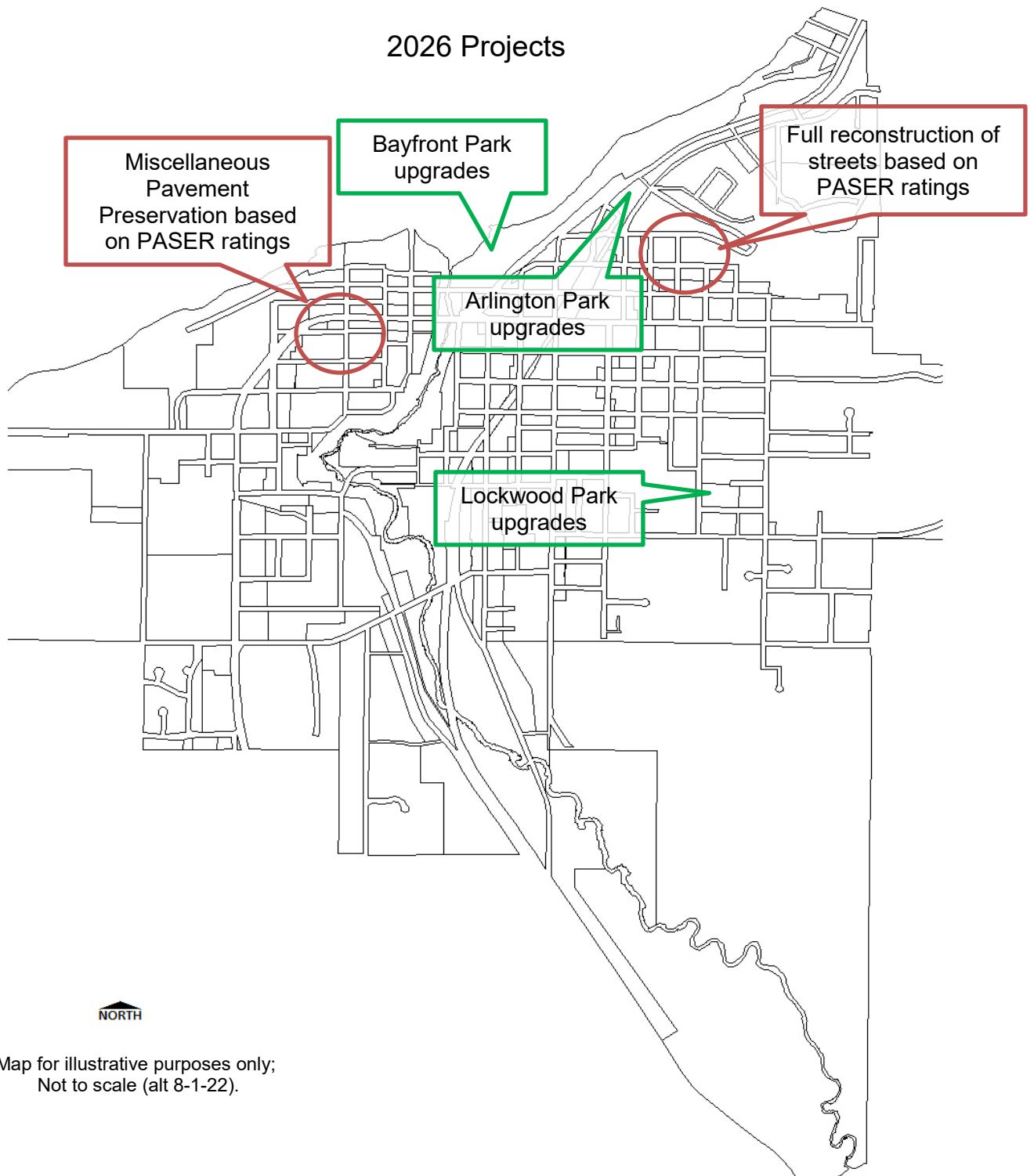
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
Mitchell Road Substation Fiber Connection	Installation of fiber optic cable from DPW to Mitchell Road Substation.	Operating Revenue				70,000				70,000
<u>MOTOR POOL</u>										
Staff Vehicle - Parks and Rec - Replacement	Replace Unit #28 (2017).	Operating Revenue						33,000		33,000
Staff Vehicle - Public Safety - Replacement	Replace Public Safety Unit #450 (2018).	Operating Revenue						35,000		35,000
Pick-up Truck 1/2 Ton 4x4 - Replacement	Replace Parks and Recreation Unit #74 (2014).	Operating Revenue						35,000		35,000
Pick-up Truck 1/2 Ton 4x4 - Replacement	Replace Parks and Recreation Unit #75 (2014).	Operating Revenue						35,000		35,000
Pick-up Truck 1/2 Ton 4x4 - Replacement	Replace Electric Division Unit #85 (2015).	Operating Revenue						35,000		35,000
Pick-up Truck 1/2 Ton 4x4 - Replacement	Replace Public Works Units #102 and #104.	Operating Revenue						50,000		50,000
Bobcat Toolcat with Attachments, Snow Blower, Forks, Rotating Broom, and Box-Replacement	Replace Utility Vehicle Unit #126 (2017).	Operating Revenue						85,000		85,000
Heavy-Duty Forklift - Replacement	Replace Public Works Garage Unit #128 (2006).	Operating Revenue						28,000		28,000
Zamboni Ice Groomer - Replacement	Replace Winter Sports Park Ice Rink Unit #173 (1988).	Operating Revenue						30,000		30,000
Asphalt Recycler and Hot Patch Trailer - Falcon - Replacement	Replace Street Department Unit #108 (2015).	Operating Revenue						29,000		29,000
DPW Garage Fork Lift - Replacement	Replace Unit #114 (1991).	Operating Revenue						30,000		30,000
Toro Workman Utility Cart - Parks and Rec - Replacement	Replace Utility Cart #116 - Marina (2013).	Operating Revenue						16,000		16,000
Public Safety Marine Apparatus - Replacement	Replace Unit #526 (2007).	Operating Revenue						35,000		35,000
Toro Workman Utility Cart - Parks and Rec - Replacement	Replace Unit #174 (2008).	Operating Revenue						15,000		15,000
Toro Workman Rescue Cart - Public Safety - Replacement	Replace Rescue Utility Cart Unit #541 (2008).	Operating Revenue						27,000		27,000

**City of Petoskey
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PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Parking		75,000						75,000
Engineering of a Parking Deck	Engineering of a parking deck on the City-County Lots.	Parking		400,000						400,000
<u>BUILDINGS AND GROUNDS</u>										
Public Safety Garage - City Hall	Replace radiant tube heaters.	Operating Revenue	25,000							25,000
Salt Sheds and Materials Storage Area	Existing salt sheds are 30+ years old and must be upgraded. Sheds and material storage bins would potentially be relocated to the north side of Sheridan Street as part of the DPW campus upgrades.	Operating Revenue			650,000				1,573,000	2,223,000
Community Gardens Park and Yard Waste Drop Off Area	Community gardens would be relocated to the south side of Sheridan Street in proximity of current yard waste drop off and salt shed area. Site to be upgraded to enhance Bear River Valley/Iron Bell Trail and launch area with restrooms, as well as improved yard waste drop off and community gardens.	Operating Revenue							1,699,100 State Grant	1,699,100
<u>PARKS AND SPECIAL FACILITIES</u>										
Lockwood Park	Construction of improvements identified through master plan process.	Operating Revenue	200,000							200,000
Bayfront Park Resource Center	The facility was constructed in 1984 and will be in need of front door replacement, windows, carpeting, concession stand renovations and landscaping.	Operating Revenue	75,000							75,000
Arlington Park Development	Children's garden, veterans memorial improvements, walking paths, lighting, and landscaping.	Operating Revenue/ State Grant	500,000						250,000	750,000
Magnus Park Phase One	Begin construction of Magnus Park entrance and hilltop construction.	TIFA							1,500,000	1,500,000
Bates Park	Field upgrade, dugout replacement, accessibility improvements and landscaping.	Operating Revenue/ State Grant	500,000						250,000	750,000
Little Traverse Wheelway	Resurfacing.	Operating Revenue	100,000							100,000
Grand Totals			\$1,400,000	\$475,000	2,225,000	\$1,069,000	\$1,000,000	\$518,000	\$3,703,000	\$10,390,000

City of Petoskey 2023-2028 Capital Improvement Plan

2026 Projects



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Not to scale (alt 8-1-22).

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2027**

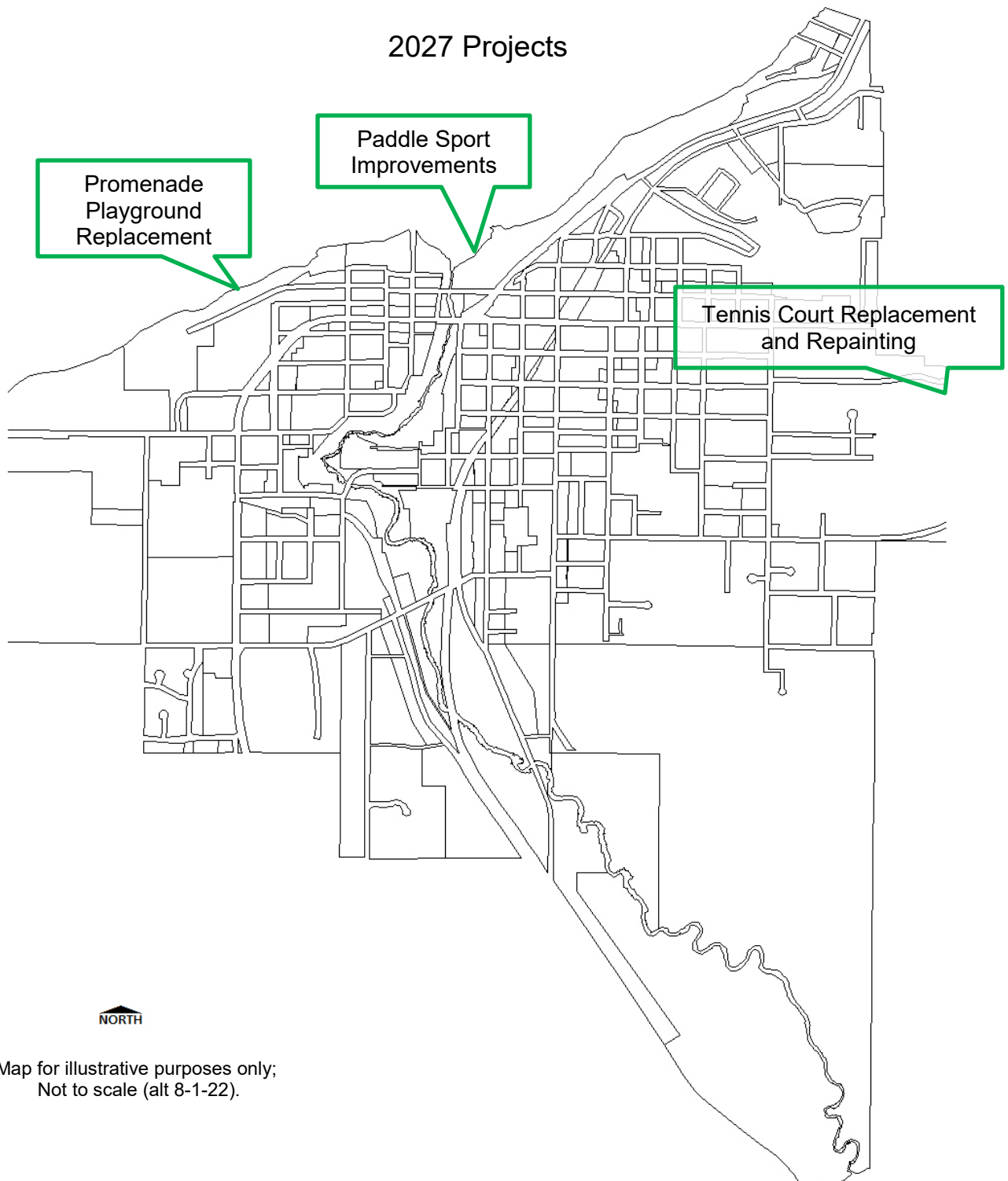
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	This project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			500,000					500,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Miscellaneous Water Main Spot Repairs and Upgrades	Water main work will take place in conjunction with street resurfacing projects along with lead and copper service investigations and replacement.	Operating Revenue					500,000			500,000
Sanitary - Miscellaneous Sewer Main Spot Repairs and Upgrades	Sewer main work will take place in conjunction with street resurfacing.	Operating Revenue					500,000			500,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction and Replacement	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established in the Non-Motorized Facilities Plan.	Right-of-Way			250,000					250,000
<u>ELECTRIC SYSTEM</u>										
Atkins-Northmen Drive Underground Tie	Install new underground tie along McDougal Extension from Atkins Road to Northmen Drive. Provides backup circuit to school campus. Conduit installed in conjunction with 2015 road construction.	Operating Revenue				184,000				184,000
River Valley Underground - PET1	Conversion of the overhead PET1 distribution circuit from Petoskey Substation through the Bear River Valley to Lone Street equipment area. Improves reliability to critical loads including the Hospital and City Hall, plus CBD area. Utilizes conduit system installed as part of the Bear River Corridor project.	Operating Revenue				346,000				346,000
Substation Recloser Replacement	Replacement of remaining four circuit reclosers in Petoskey Substation which were installed in 2005.	Operating Revenue				115,000				115,000
River Road Sport Complex Service	Installation of new three-phase underground primary distribution circuit along River Road from Standish Avenue to the River Road Sports Complex providing electrical service to the recreation facility.	Operating Revenue				276,000				276,000
CBD Alley Conversion to Underground	Conversion of the remaining CBD alleys to underground.	Operating Revenue				125,000				125,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2027**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>MOTOR POOL</u>										
Pickup Truck with Plow - Parks and Rec - Replacement	Replace Parks and Recreation Unit #60 (2012).	Operating Revenue						37,000		37,000
Pickup Truck with Plow - Parks and Rec - Replacement	Replace Parks and Recreation Unit #46 (2018).	Operating Revenue						45,000		45,000
Pickup Truck with Plow - Replacement	Replace Water/Wastewater Unit #73 (2018).	Operating Revenue						45,000		45,000
Street Sweeper - Replacement	Replace Street Department Unit #90 (2012).	Operating Revenue						225,000		225,000
Tractor with Bucket and Implements - Parks and Rec - Replacement	Replace Parks and Recreation Unit #142 (2010).	Operating Revenue						80,000		80,000
Tractor/Snow Blower Units	Trade-in Sidewalk Snow Blower Units #5 and #6 (2021).	Operating Revenue						70,000		70,000
<u>DOWNTOWN AREA</u>										
Parking Lot Paving	Paving existing lot and pay station installation.	Operating Revenue		75,000						75,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Little Traverse Wheelway Resurfacing	Resurfacing.	Operating Revenue	260,000							260,000
Replace Promenade Playground	Playground will be 30 years old.	TIFA/Grant Funding							300,000	300,000
Lower Tennis Court Reconstruction	Lower courts will be in need of replacement in partnership with the Public Schools of Petoskey.	Operating Revenue	150,000							150,000
Upper Tennis Court Repaving	The upper tennis courts will need repaving in partnership with the Public Schools of Petoskey.	Operating Revenue	50,000							50,000
Pickle Ball Court Repainting	Repaving of courts at Riverbend Park constructed in 2020.	Operating Revenue	25,000							25,000
Paddle Sport Improvements at Bayfront Park	Improvements to include storage and installation of a barrier free launch.	TIFA							125,000	125,000
Magnus Park Phase 2	Magnus Park has a 60 year-old infrastructure and needs to be updated. The utilities often cannot keep up with the more modern RV's. The park has become a destination for seasonal and transient campers for several years and is in need of renovation. Based on final design, the park should be completed in two phases so an entire season will not be lost. Final design has not been determined however concepts that include development on the bluff, full hook up sites, rustic sites and cabins have all been developed.	TIFA							2,000,000	2,000,000
Grand Totals			\$485,000	\$75,000	\$750,000	\$1,046,000	\$1,000,000	\$502,000	\$2,425,000	\$6,283,000

City of Petoskey 2023-2028 Capital Improvement Plan

2027 Projects



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**City of Petoskey
Capital Improvement Plan
Project Funding Source
2028**

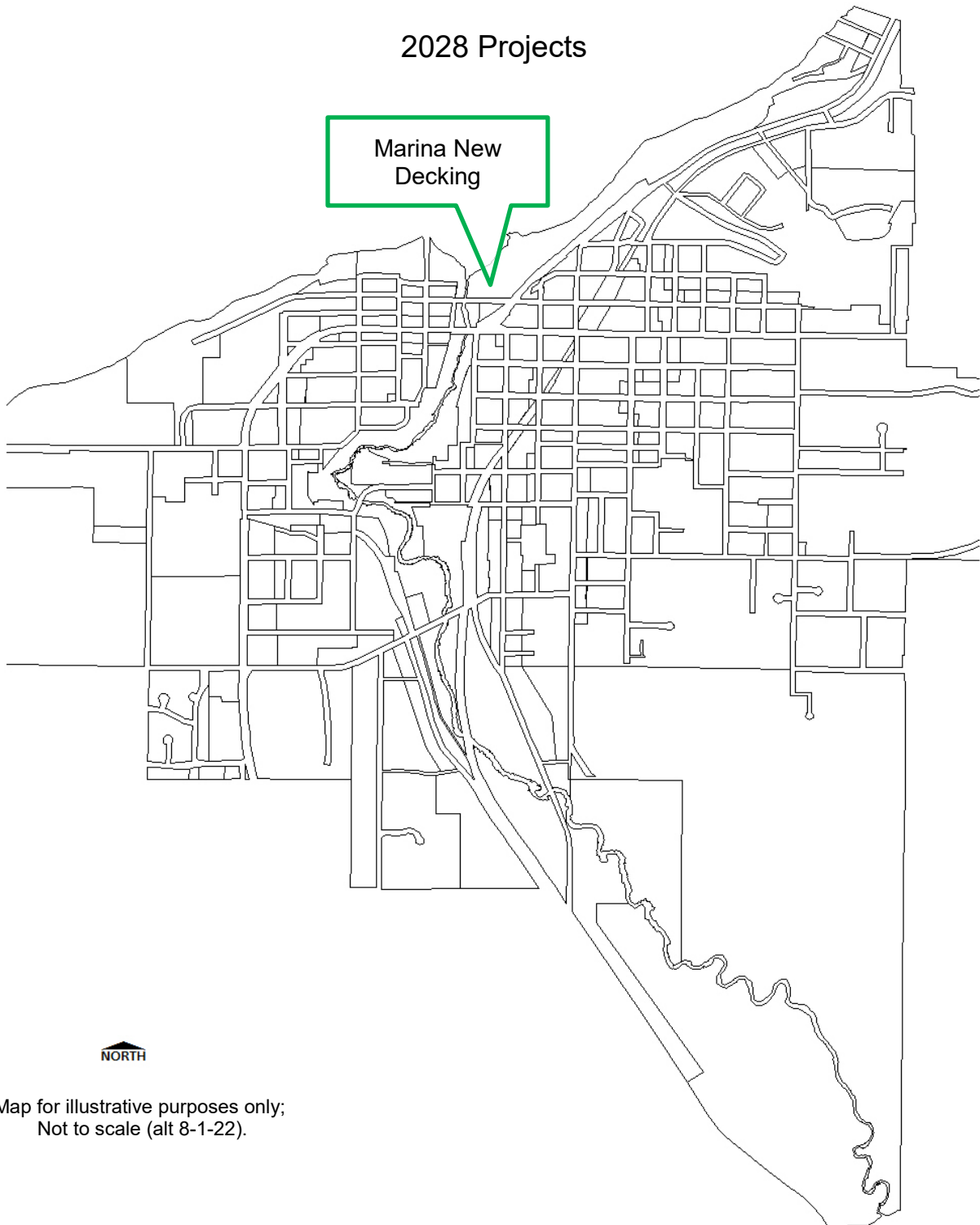
PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Full Reconstruction of Streets Identified through PASER Ratings and Utility Conditions	These streets are not candidates for pavement preservation. Possible candidates include Willis and Winfield Avenue.	Right-of-Way			1,412,000					1,412,000
<u>WATER AND WASTEWATER SYSTEM</u>										
Water - Reconstruction and Miscellaneous Water Main Spot Repairs and Upgrades	Water main work in conjunction with identified street reconstruction.	Operating Revenue					600,000			600,000
Sanitary - Reconstruction and Miscellaneous Sanitary Main Spot Repairs and Upgrades	Sewer main work in conjunction with identified street reconstruction.	Operating Revenue					600,000			600,000
<u>SIDEWALKS</u>										
Miscellaneous Sidewalk Construction	Sidewalk additions and replacement will occur in conjunction with street projects and in priority locations established in the Non-Motorized Facilities Plan.	Right-of-Way			200,000					200,000
<u>ELECTRIC SYSTEM</u>										
River Valley Underground - PET5 (McLaren/ Burns)	Conversion of the overhead express 7.2/12.5kV McLaren/ Burns feeder to underground from Petoskey Substation through the Bear River Valley to lone Street. Adds reliability to this express feeder serving one of the highest critical loads on the system.	Operating Revenue				346,000				346,000
Vantage View Underground Replacement	Replacement of the 30+ year old underground cable and equipment in Vantage View subdivision. Existing equipment is inaccessible along rear lot lines. New equipment will be placed along roadways.	Operating Revenue				350,000				350,000
Cemetery Road Underground	Conversion of the existing 7.2/12.5kV overhead open-wire distribution circuit to underground along a portion of Cemetery Road starting at the City limits. Converts this section of mainline circuit serving large load customers to a more reliable system.	Operating Revenue				206,000				206,000
Mitchell Road Substation Capacitor Bank	Install (1) two-step 2400 kVAR pad mounted capacitor bank at Mitchell Road Substation to compensate for increased VAR flow on the 12.5 kV distribution circuits. Includes a new 1200A switchgear breaker for direct connection to the bus.	Operating Revenue				220,000				220,000

**City of Petoskey
Capital Improvement Plan
Project Funding Source
2028**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>MOTOR POOL</u>										
Tractor/Snow Blower Units	Trade-in Sidewalk Snow Blower Units #7 and #8 (2021).	Operating Revenue						70,000		70,000
Pickup Truck - Parks and Rec - Replacement	Replace Parks and Recreation Unit #76 (2017) pickup.	Operating Revenue						40,000		40,000
Pickup Truck - Public Works - Replacement	Replace Public Works Unit #78 (2019) pickup.	Operating Revenue						40,000		40,000
Heavy Duty Plow Truck/Underbody - Streets - Replacement	Replace Unit #93 (2006).	Operating Revenue						265,000		265,000
Patrol Vehicle - Replacement	To replace patrol vehicle #442 (2021) with 2028 unit. Painting and lettering required.	Operating Revenue						40,000		40,000
Patrol Vehicle - Replacement	To replace patrol vehicle #443 (2021) with 2028 unit. Painting and lettering required.	Operating Revenue						40,000		40,000
<u>DOWNTOWN AREA</u>										
Construction of a Parking Deck	Construction of a Deck on the City-County Lots.	Parking							3,500,000	3,500,000
<u>BUILDINGS AND GROUNDS</u>										
East Lake Street Fire Station Renovations	The building was remodeled into the Fire Station in 1989 and will require numerous upgrades including replacement of windows, kitchen remodel, replacement of tube heating system, training room cabinet remodel, interior apparatus area painting, HVAC rooftop unit, furnaces (2), carpet replacement, window replacement and interior lighting upgrades.	Operating Revenue	243,000							243,000
<u>PARKS AND SPECIAL FACILITIES</u>										
Curtis Park Development	Recommendations for improvements will be determined through master plan and public comments. Development could include nature trails, forestry improvements, shelters and park amenities. The park currently is not ADA accessible.	Operating Revenue/Grant Funding	500,000						250,000	750,000
Marina	New decking.	Operating Revenue	500,000							500,000
Little Traverse Wheelway	Resurfacing.	Operating Revenue	150,000							150,000
Grand Totals			\$1,393,000	\$0	\$1,612,000	\$1,122,000	\$1,200,000	\$495,000	\$3,750,000	\$9,572,000

City of Petoskey 2023-2028 Capital Improvement Plan

2028 Projects



Map for illustrative purposes only;
Not to scale (alt 8-1-22).

**City of Petoskey
Capital Improvement Plan
Long Term Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>STREETS AND DRAINAGE</u>										
Miscellaneous Pavement Preservation, Paving and Repair	The purpose of this project is to replace or rehabilitate existing pavement and curb lines. Streets to be considered fall under the category of fair to poor based on PASER ratings.	Right-of-Way			TBD					TBD
Storm Sewer System Upgrades	Projects identified in the 2018 Stormwater Asset Management Plan.	Right-of-Way			TBD					TBD
Full reconstruction of streets identified through PASER ratings and utility conditions	Streets that are not candidates for pavement preservation and will require significant funding for reconstruction. Possible candidates include Buckley, Willis, Ingalls, Jackson.	Right-of-Way			TBD					TBD
<u>WATER AND WASTEWATER SYSTEM</u>										
Lead Service Line Replacements	New lead and copper rules dictate that any portion of a water service line that may have been in contact with lead is considered a lead service line and would need to be removed and replaced within the dwelling it serves. Rule requirements include a system wide inventory by year 2025 to determine the number of service replacements. Once determined, replacements must occur at a rate of 5% per year over a 20 year period. Service line replacements are estimated at \$7,000 per service.	Operating Revenue					TBD			TBD
Ingalls Central to Westshore Gravity Bypass	This project would help automatically transfer water between two pressure districts and provide for additional system redundancy and reliability.	Operating Revenue					50,000			50,000
Development of Wells 8 & 9	Two water wells were originally partially developed by a private developer as part of a capacity agreement near the intersection of Anderson and Intertown Road in the early 2000s. Since other wells were being developed as part of other agreements these two were never equipped. As consumption increases or as the other older wells produce less over time, these two will likely be needed in the future.	Operating Revenue					3,800,000			3,800,000
Submersible Pump Changeouts for Lift Stations	The wastewater lift stations originally installed as part of the Bay Harbor Development are nearly 25 years in age, periodic replacement will be phased in over multiple years.	Operating Revenue					250,000			250,000
Watermain Replacement - Upper District Sheridan to US-131 Tower	This is an ongoing replacement of vintage 1960s transmission water main that has been incrementally replaced through various street and infrastructure projects.	Operating Revenue					1,410,000			1,410,000

**City of Petoskey
Capital Improvement Plan
Long Term Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>SIDEWALKS</u>										
Sidewalk Construction and Maintenance	The City has prioritized construction of sidewalks and now has 44.3 miles to maintain.	Right-of-Way			TBD					TBD
<u>ELECTRIC SYSTEM</u>										
Resort Pike Tie - PET2 to PET4	Installation of #336.4 Hendrix south from Sterzik Road to the CE 138kV line, then 500kCM 15kV CU underground extending north to the existing #336.4 ACSR dead-end pole.	Operating Revenue				215,000				215,000
Mitchell Road Overhead Reconductor	Reconductor overhead three-phase line on Mitchell Road from Division Road to Hill Street. Complete in conjunction with 500kCM underground cable to Kalamazoo Avenue and East Lake Street, plus overhead reconductor on Lake Street to Division Street for new/redundant 7.2/12.5kV source into CBD.	Operating Revenue				65,000				65,000
East Mitchell Street Underground Cable	Installation of 500kCM 15kV underground cable from riser pole near Lincoln Place to Kalamazoo Avenue and Lake Street.	Operating Revenue				210,000				210,000
Utility System Generators	Providing fixed generation at key utility facilities. (e.g. well houses, lift stations)	Operating Revenue				375,000				375,000
West Sheridan Street Underground Upgrade	Replace direct buried cable and rusted equipment with new cable in conduit and equipment in more protected areas. Add switchgear with fused taps to improve sectionalizing and circuit reliability.	Operating Revenue				336,000				336,000
Mitchell Road Substation Driveway Paving	Grading, drainage improvements and paving of the Petoskey Substation driveway.	Operating Revenue				55,000				55,000
<u>MOTOR POOL</u>										
Heavy Utility Support Vehicle - Public Safety - Replacement	Replace Public Safety vehicle #522 (1992).	Operating Revenue						150,000		150,000
<u>DOWNTOWN AREA</u>										
Parking Lot and Structure Improvements	On-going maintenance of lots, meters and possible structure will be needed.	Operating Revenue		TBD						TBD
<u>BUILDING AND GROUNDS</u>										
Public Safety West	Built in 2011, building maintenance will require replacement windows, boiler upgrade, HVAC replacement and carpeting.	Operating Revenue	82,000							82,000
History Museum	Museum was built in 1971 and soffit will need replacement.	Operating Revenue	10,000						TBD	10,000

**City of Petoskey
Capital Improvement Plan
Long Term Projects/Capital Items Lacking Funding**

PROJECT CATEGORY		Funding Source	General	Parking	Streets	Electric	Water & Sewer	Motorpool	Grants/Other	Total
<u>PARKS AND SPECIAL FACILITIES</u>										
Little Traverse Wheelway - Resort Bluffs Potential Relocation	Potential relocation of the Little Traverse Wheelway from Magnus Park to East Park due to trail washout.	Operating Revenue							TBD	TBD
Bayfront Park Shoreline Stabilization Improvements	Due to on-going high water levels and resulting damage, improvements to stabilize shoreline.	Operating Revenue	7,000,000						TBD	7,000,000
Bayfront Park Marina	Upgrades to dock system to respond to fluctuating water levels.	Operating Revenue							TBD	TBD
Bayfront Park Irrigation Extension	Install automated sprinkler system from Arboretum restroom to parking area east of Ed White Field. This area is currently partially irrigated with a manual plug-in system which provides inadequate coverage – requires manpower and must run during high use times when employees are available, which interferes with the general public.	Operating Revenue	32,000							32,000
Lake Street Dam Improvements	Implementation of the chosen alternative from engineering study.	Operating Revenue							TBD	TBD
Little Traverse Wheelway	LTW restoration (\$48 per linear foot x 5,280 (1 mile) x 8 miles).	Operating Revenue	2,027,520							2,027,520
Downtown Greenway Corridor - Washington Street to River Bend Park	Extension of the Downtown Greenway Corridor to connect to River Bend Park.	Operating Revenue							TBD	TBD
Bear River Valley	Extending whitewater improvements to south of Bridge Street, boardwalk replacements and improvements and trail repairs.	TIFA							455,000	455,000
Magnus Park Campground Improvements	Campground and day use improvements per the Park Master Plan.	TIFA							TBD	TBD
School Recreation Complex Maintenance	Projects to include Turcott drainage improvements,	Operating Revenue	250,000						250,000	500,000
River Road Sports Complex	The complex will require softball field fence replacement, restroom renovations and parking lot redesign.	Operating Revenue	130,000						100,000	230,000
Dog Park	Dog park was identified as a top community project based on public feedback per the current Parks and Recreation Master Plan.	Operating Revenue	100,000						200,000	300,000
Miscellaneous	Miscellaneous replacements including park benches and picnic tables as identified.	Operating Revenue	75,000							75,000
Bear River Valley Stair Tower and Pedestrian Bridges Maintenance.	Painting of stair tower and pedestrian bridges.	Operating Revenue	30,000							30,000
Grand Totals			\$9,736,520	TBD	TBD	\$1,256,000	\$5,510,000	\$150,000	\$ 1,005,000	\$17,657,520



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: October 3, 2022

DATE PREPARED: September 28, 2022

AGENDA SUBJECT: Downtown-Area Special Assessment Report

RECOMMENDATION: That the City Council accept and review this report and adopt a proposed resolution that would schedule an October 17 public hearing to receive comments concerning the proposed levying of special assessments to finance downtown area programs and services in 2023

Report At its September 20, 2022 meeting, the City's Downtown Management Board reviewed its proposed budget for downtown-area programs and services for 2023 and recommends that the City Council:

1. Levy a special assessment against all eligible, non-residential properties within the Management Board's jurisdictional territory, the proceeds from which would be used to finance costs of such programs and services.
2. Increase the amount by 7% for the proposed special assessment compared to assessment-levy amounts that were used in 2022.

The Management Board's budget proposal will be included within the City's recommended 2023 Annual Budget, but the timeline of the special assessment process requires that the process be initiated annually by City Council in advance of the City's annual budget discussions.

Action At the October 3 City Council meeting, the Council will be asked to:

1. Adopt a proposed resolution which has been included with the report, that would:
 - a. Confirm that costs of proposed downtown-area programs and services would be offset by special-assessment revenues, and
 - b. Designate the special-assessment district, and
 - c. Approve the recommended special-assessment formula, and
 - d. Schedule an October 17 public hearing to receive comments concerning the proposed programs and services.

A second public hearing to receive comments concerning the proposed special-assessment roll is tentatively scheduled for November 21.

sb
Enclosures



City of Petoskey

Resolution

WHEREAS, the City Council in 1994 appointed members of the City's Downtown Development Authority Board as a "Downtown Management Board" under provisions of Act 120 of the Public Acts of Michigan of 1961, as amended by Act 146 of 1992; and

WHEREAS, at its September 20, 2022 meeting, the Downtown Management Board discussed the need to continue to provide certain programs and services that are believed to be beneficial to the City's principal shopping area; and

WHEREAS, the Downtown Management Board has developed a recommended formula by which properties within the Board's district could be specially assessed as a means of obtaining revenues to offset costs of the Board's proposed programs and services for the year 2023; and

WHEREAS, the City Council has reviewed a report dated September 28, 2022, by the City Manager that lists those proposed programs and services as recommended by the Downtown Management Board and the proposed roll that would spread special assessments against properties within the Management Board's district:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby determines that a portion of the expense of these proposed programs and services shall be defrayed by special assessments upon those properties especially benefited; and

BE IT FURTHER RESOLVED that the nature of these proposed programs and services shall include such activities as events, economic enhancement, beautification, marketing and promotions, and administration for costs estimated at \$176,900; that all portions of such costs shall be paid by special assessments and other related revenues, without a general obligation of the City; that such special-assessment revenues shall be collected in a single-installment payment; and that such assessments shall be levied in a district with boundaries that are to be coterminous to those of the Downtown Management Board's jurisdictional territory; and

BE IT FURTHER RESOLVED that the City Council does and hereby sets forth the basis of this special assessment by use of a formula that has been recommended by the Downtown Management Board to increase the amount by 7% for the proposed special assessment compared to the recommended 2022 formula and that has been calculated by the City staff based upon square footage of useable, non-residential building area and vacant properties, which the City Council has determined to be the most equitable to the greatest number of property owners concerned; and

BE IT FURTHER RESOLVED that the City Council does and hereby schedules a public hearing for 7:00 P.M., Monday, October 17, 2022, to receive comments concerning these proposed programs and services; and

BE IT FURTHER RESOLVED that the City Council does and hereby directs the City staff to notify all property owners within the proposed assessment district of potential property assessments and the October 17, 2022, public hearing to receive comments concerning these proposed programs and services.



City of Petoskey

Report Concerning the Request of the City's Downtown Management Board that the City Council Implement Special Assessments to Finance Costs of Downtown-District Services and Programs for 2023

Prepared for Presentation to the City of Petoskey City Council by Shane Horn, City Manager, Petoskey, Michigan, September 28, 2022

SUMMARY

The Petoskey City Council is being asked by the City Manager and the Downtown Management Board to implement annual special assessments within the Board's district to produce needed revenues for programs and services. This is the 29th consecutive year that assessments have been levied since the formation of the Downtown Management Board (DMB). The DMB is requesting to increase the special assessment-levy amount for the proposed 2023 special assessment compared to amounts that were used in 2022.

INTRODUCTION

On September 20, 2022, following its routine, annual procedure, the City's Downtown Management Board provided the City Manager the Management Board's proposed budget to be included within the City's approved 2023 Annual Budget, and recommended that the City Manager recommend that City Council implement the special assessment increase for 2023.

The following is a report that reviews Downtown Management Board functions, the Management Board's proposed programs and services and their financing requirements for 2023, and the special-assessment process as recommended by the City Manager in accordance with various provisions of State statutes, the City Charter, and the City Code.

HISTORY

Under authority of Public Act 120 of the Public Acts of Michigan of 1961, known as the "Redevelopment of Principal Shopping Areas Act," municipalities are permitted to establish boards of management that can provide for improvements of streets; regulation of traffic and parking; construction and operation of public facilities; and provision of maintenance, promotion, security, and continued operations. Amendments to the 1961 general-enabling legislation, through Act 146 of 1992, clarified and expanded uses of special-assessment financing, by methods that are devised by local governmental units, on behalf of such boards of management for such programs and services.

Using provisions of a 1975 State statute, the City Council, in 1993, had established the Downtown Development Authority, and subsequently, in 1994, appointed its nine-member board as the City's Downtown Management Board, using provisions of the 1992 amendments to Public Act 120 of 1961. These State laws grant similar powers to downtown development authorities and boards of management, but downtown development authorities may request from their municipal governing boards levies of taxes and captures of tax increments; boards of management, using local procedures, may specially assess for purposes that are deemed beneficial to their districts.

PROGRAMS AND SERVICES FINANCING

Budget. The Downtown Management Board on September 20 considered a programs-and-services budget that had been proposed by the Downtown Director for 2023. Included within the recommended budget were expenditures within line-item activities in general categories that again included DMB events, collaborating events, economic enhancement, marketing and promotions, beautification, and administration for a total of \$176,900, compared with \$105,700 in 2022. Costs provided for 2023 were proposed to be offset by \$161,670 in revenues, compared with \$155,300 budgeted for 2022, from assessments, interest, penalties, and other sources. Following a review of estimated revenues and expenditures for 2022 and proposed 2023 figures based on that experience, the Downtown Management Board proposed to increase the 2023 formula rate in order to maintain certain programs and services while at the same time allocating additional funds for future events and parking improvements.

Assessments. Since the inception of the DMB in 1994, the Downtown Management Board increased the assessment formula for each of its three rate categories in 2003 and again in 2011 by 10%. These increases did not necessarily reflect the provision of additional programs and services, but were intended to accommodate existing expenditures that were affected by rising costs. In 2019, the DMB budgeted for an increase that reflected the annual CPI for the years 2014 forward. At that time the Board determined that a more reliable schedule of small increases would be preferable to an occasional large increase and directed staff to include an annual increase in the assessment that would reflect the current CPI in ensuing years in order to provide for inflation and increasing costs of goods and services. A 7% increase is included in the special assessment for 2023.

The DMB is recommending for 2023 that non-residential properties be assessed \$0.20 per square foot for useable first-floor area, \$0.05 per square foot for floors other than first floors, and \$0.06 per square foot for vacant, unimproved lots.

Breakdowns. Eligible, non-residential, first-floor area within the Downtown Management Board's district has been estimated at 438,145 square feet. At \$0.20 per square foot, special assessments that have been recommended for first-floor space would yield \$87,629. Combined areas of eligible, second, third, fourth, and basement floors would total 383,962 square feet; and, assessed at \$0.05 per square foot, would yield \$19,198.10 in revenues. Vacant, buildable property, assessed at \$0.06 per square foot of lot area, which totals 93,852 square feet, would provide \$5,631.12. Therefore, the proposed 2023 downtown-area special assessment would produce \$113,070 or \$7,397 more than the 2022 assessment revenue that totaled \$105,673.

Process. According to State law, this proposed special assessment would be imposed by the City Council on behalf of the Downtown Management Board. Property owners would receive notices of public hearings that would be conducted by the City Council, first to receive comments about programs and services and, later, special assessments. If implemented, the City staff would invoice property owners for payments of their assessments within 30 days. The City staff again would manage financial accounts on behalf of the Management Board.

ASSESSMENT PROCEDURE

Roll. Enclosed is the proposed special-assessment roll that includes each non-residential downtown property that has been recommended for assessment. The assessment roll is prepared by street (although the Downtown Management Board's district includes portions of Division Street and Emmet Street, those streets do not contain assessable properties that have address numbers on those streets) and lists property owners' names, property addresses, square-footage areas, and proposed assessment costs for each non-residential-building floor and vacant property, and total proposed assessment amounts. A special-assessment-district map is also enclosed.

Resolution. After its review of this report, the City Council will be asked at its October 3 meeting to adopt the enclosed proposed resolution that would:

- 1) Determine that costs of proposed programs and services as recommended by the Downtown Management Board should be defrayed by a single special assessment;
- 2) Designate the Management Board's jurisdictional territory as the assessment district;
- 3) Approve the recommended assessment formula, which as proposed would increase the 2022 formula; and
- 4) Schedule a public hearing for 7:00 P.M., Monday, October 17, in conjunction with the City Council's regular meeting, that would permit the City Council to receive comments concerning proposed downtown-area programs and services for 2023.

Notices. If the City Council adopts the enclosed proposed resolution that would schedule the requested October 17 public hearing, the City staff then would notify all potentially-affected downtown-area property owners of the public hearing and provide them with information about proposed downtown-area programs and services and amounts of special assessments that have been recommended to be levied against downtown-district properties. Following the October 17 public hearing, the City Council then could decide whether to direct the City staff to prepare the special-assessment roll, and whether that roll should be modified in any way based upon comments that had been received.

Assessments. Following completion of the final special-assessment roll, the City Council then would be asked to schedule a second public hearing to receive comments concerning any adjustments to the final-assessment roll. Following that hearing, the City Council then could decide whether to proceed with the proposed special assessments on behalf of the Downtown Management Board. If the City Council decided to implement the proposed special assessments, invoices then could be issued to individual property owners within 30 days. This proposed special-assessment process is the same process that has been used for this downtown-district program for the last 29 years.

sb
Enclosures

CITY OF PETOSKEY
Downtown Management Board
2023 Programs & Services Budget
Final Approved by DMB 9/20/22

	2021 Final	2022 Budget (revised)	2022 Projected	2023 Proposed
REVENUE				
Downtown Assessments	105,402	103,600	105,673	105,673
7% Increase		2,073		7,397
Penalties & Interest	10,120	4,000	3,000	4,000
Interest	-	1,000	1,000	2,000
Friday Night at the Movies		1,200	-	1,600
Winter Carnival Income/sponsors	835	9,750	10,000	5,500
Summer Send Off Pop Up Event		10,000	4,000	5,000
Other Pop Up Event			-	5,000
Trolley sponsorship		5,000	-	3,000
May Getaway		-	-	2,000
Shop Map Ads	7,500	12,000	12,000	12,000
Annual Toast to DT Meeting		-	-	1,000
Holiday Catalog		7,500	7,500	7,500
Total Revenue	123,857	146,123	143,173	161,670

EXPENSES				
<u>DMB Events</u>				
Summer Open House/Back 2 Bricks	-	3,000	6,100	-
Downtown Live/Summer Celebration	3,458	12,000		-
Sidewalk Sales	4,544	5,000	3,000	5,000
DT Trick or Treat	1,242	2,500	1,000	1,000
Christmas Open House/Santa	468	2,000	2,000	2,000
Wonderful Winter Weekend	8,996	25,000	20,000	25,000
Summer Send Off		5,000	7,000	10,000
Other Pop Up Event				10,000
Friday Night Movie	-	2,000	3,000	1,600
Ladies Opening Night	2,500	6,000	3,000	3,000
May Getaway	-	-		3,000
	21,208	62,500	45,100	60,600
<u>Collaborating Events</u>				
Bliss Concerts		-	-	10,000
Concerts in the Park Pledge	2,500	2,500	2,500	2,500
Downtown Sound/Blissfest				2,500
Fourth of July Pledge	1,000	1,000	1,000	1,000
Gallery Walk	-	1,000	1,000	1,000
Jack-O-Lantern Walk				1,000
Holiday Parade	3,052	3,000	3,000	3,000
Santa's Visit	-	200	200	0
Restaurant Week Pledge	-	500	500	500
Farmers Market Pledge	1,000	1,000	1,000	1,000
	7,552	9,200	9,200	22,500
<u>Economic Enhancement</u>				
Business Recruitment	502	1,000	300	2,500
Business Retention	534	1,000	1,600	1,000
	1,036	2,000	1,900	3,500
<u>Marketing & Promotions</u>				
Image Campaign	10,170	25,000	22,000	28,000
Shop Map	7,770	7,500	8,000	7,500
Annual Toast to DT Meeting	22	1,500		3,000
Staycation		5,000	5,000	5,000
Holiday Catalog		12,000	12,000	12,000
	17,962	51,000	47,000	55,500
<u>Beautification</u>				
Flowers	9,194	9,500	10,000	10,000
Holiday Decorations	19,405	11,500	10,000	12,000
Fall Decorations	97	2,000	2,000	2,500
Petoskey Public Art Project				10,000
	28,696	23,000	22,000	34,500
<u>Capital Outlay</u>				
<u>Administrative</u>				
Insurance & Bonds		200	200	200
Other	21	100	100	100
	21	300	300	300
Total Expenses	76,454	148,000	125,500	176,900
Fund Balance Reserve				20,000
Excess Revenue over Expenditures	47,403	(1,877)	17,673	4,770

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT**

STREET	AREA AND COST PER FLOOR												TOTAL COST
	FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		VACANT LAND		
	AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
Bay Street	26,305	\$ 5,261.00	12,774	\$ 638.70	5,417	\$ 270.85	-	\$ -	3,240	\$ 162.00	-	\$ -	\$ 6,332.55
Division Street	-	-	-	-	-	-	-	-	-	-	-	-	-
Howard Street	70,662	14,132.40	20,309	1,015.45	-	-	-	-	20,554	1,027.70	-	-	16,175.55
Lake Street	93,147	18,629.40	51,771	2,588.55	8,273	413.65	-	-	45,481	2,274.05	-	-	23,905.65
Lewis Street	15,360	3,072.00	12,590	629.50	12,590	629.50	3,922	196.10	8,711	435.55	-	-	4,962.65
Michigan Street	21,766	4,353.20	300	15.00	-	-	-	-	-	-	6,324	379.44	4,747.64
Mitchell Street	173,384	34,676.80	55,064	2,753.20	14,375	718.75	-	-	88,526	4,426.30	87,528	5,251.68	47,826.73
Park Avenue	5,756	1,151.20	860	43.00	-	-	-	-	4,939	246.95	-	-	1,441.15
Petoskey Street	22,309	4,461.80	3,672	183.60	3,672	183.60	-	-	3,314	165.70	-	-	4,994.70
Rose Street	4,428	885.60	3,608	180.40	-	-	-	-	-	-	-	-	1,066.00
Waukazoo Street	5,028	1,005.60	-	-	-	-	-	-	-	-	-	-	1,005.60
TOTALS	438,145	\$ 87,629.00	160,948	\$ 8,047.40	44,327	\$ 2,216.35	3,922	\$ 196.10	174,765	\$ 8,738.25	93,852	\$ 5,631.12	\$ 112,458.22

Description	Rate
First Floor	\$0.2000
Non-First floor	\$0.0500
Unimproved	\$0.0600

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CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
BAY STREET

PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-226-001	CITY OF PETOSKEY	BAY STREET		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
06-226-002	CITY OF PETOSKEY	BAY STREET											-
06-226-003	PETOSKEY LAND & CATTLE	322 BAY STREET	5,893	1,178.60	3,086	154.30							1,332.90
06-200-011	ACROSS THE BAY	319 BAY STREET	1,476	295.20									295.20
06-200-006	WINEGUYS HOLDINGS, LLC	321 BAY STREET	1,763	352.60	1,433	71.65							424.25
06-200-007	SHED FINE PROPERTIES	327 BAY STREET	821	164.20									164.20
06-200-008	LANDIS CONNIE - residential	329 BAY STREET	0	-	-	-							-
06-200-009	BAY STREET REAL ESTATE HOLDI	331 BAY STREET (HOWARD STREET)	1,228	245.60	888	44.40							290.00
05-101-017	NATIONAL CITY BANK MI/ IL	401 BAY STREET (HOWARD STREET)	3,436	687.20	930	46.50					1,209	60.45	794.15
05-101-062	TIP OF MIT WATERSHED	426 BAY STREET (PARK AVENUE)	2,590	518.00	1,020	51.00							569.00
05-104-101	BANK OF NORTHERN MICHIGAN	406 BAY STREET	5,190	1,038.00	5,417	270.85	5,417	270.85					1,579.70
05-105-101	HOWARD PROPERTY PARTNERS	400 BAY STREET, UNIT 1	802	160.40									160.40
05-105-102	HOWARD PROPERTY PARTNERS	400 BAY STREET, UNIT 2	1,354	270.80							744	37.20	308.00
05-105-103	HOWARD PROPERTY PARTNERS	400 BAY STREET, UNIT 3	1,752	350.40							1,287	64.35	414.75
11 TOTALS			26,305	\$ 5,261.00	12,774	\$ 638.70	5,417	\$ 270.85	-	\$ -	3,240	\$ 162.00	\$ 6,332.55

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
DIVISION STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST			
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT					
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST				
05-101-021	EMMET COUNTY	200 DIVISION STREET		\$	-		\$	-		\$	-		\$	-	\$	-	
05-101-046	EMMET COUNTY	DIVISION STREET														-	
05-101-048	EMMET COUNTY	DIVISION STREET														-	
			0 TOTALS	-	\$	-	-	\$	-	-	\$	-	-	\$	-	\$	-

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
HOWARD STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST		
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT				
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST			
05-101-067	CRC HOLDINGS LLC	107 HOWARD STREET	3,780	\$	756.00		\$	-		\$	-		\$	-	\$	756.00
05-101-011	SELDEN CARS, LLC	113 HOWARD STREET	1,306		261.20	852	42.60									303.80
05-101-015	117 HOWARD STREET, LLC	117 HOWARD STREET	2,280		456.00	788	39.40									495.40
05-101-022	ORAHAM, WALT/GENEVA TRUST	203 HOWARD STREET	4,786		957.20											957.20
05-101-024	HOWARD PROPERTY PARTNERS	209 HOWARD STREET	1,630		326.00	756	37.80									363.80
05-101-025	PHILLIPS, JUDY L. TRUST	215 HOWARD STREET	1,500		300.00	1,500	75.00									375.00
05-101-059	SYMONS, CHANDLER/LYNN TRUS	217 HOWARD STREET	900		180.00											180.00
05-101-036	HOWARD PROPERTY PARTNERS	303 HOWARD STREET (EAST LAKE STREET)	1,425		285.00	1,425	71.25									356.25
05-101-047	SUMMIT POINT II LLC	307 HOWARD STREET	2,057		411.40											411.40
05-101-049	LAKE HOWARD LLC	309 HOWARD STREET (PARK AVENUE)	1,114		222.80	1,114	55.70									278.50
05-101-050	EASTER OTTER LLC	311 HOWARD STREET (PARK AVENUE)	1,857		371.40	897	44.85									416.25
05-151-001	SEL WAYS, LLC	411 HOWARD STREET	2,886		577.20											577.20
05-151-008	MUNSON, THOMAS	415 HOWARD STREET	1,560		312.00											312.00
05-151-010	PERKINS, JONATHON & SONJA	417 HOWARD STREET	3,666		733.20											733.20
05-151-012	PERKINS, JONATHON & SONJA	421 HOWARD STREET	1,881		376.20											376.20
06-226-041	PETOSKEY LAND & CATTLE	200 HOWARD STREET	5,247		1,049.40											1,049.40
06-226-042	SECOND-HALF PRODUCTIONS	206 HOWARD STREET	1,903		380.60							1,903	95.15			475.75

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
HOWARD STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-226-006	T.J.B. PROPERTY HOLDINGS LLC	208 HOWARD STREET	1,755	\$ 351.00		\$ -		\$ -		\$ -		\$ -		\$ 351.00
06-226-007	HOWARD PROPERTY PARTNERS	210 HOWARD STREET	2,888	577.60								2,888	144.40	722.00
06-226-019	WJ & C, LLC	216 HOWARD STREET	2,400	480.00										480.00
06-226-027	HOWARD & LAKE LLC	300 HOWARD STREET (LAKE STREET)	1,975	395.00								1,964	98.20	493.20
06-226-028	ANDREWS PROPERTIES LLC	306 HOWARD STREET	1,250	250.00	877	\$ 43.85								293.85
06-226-030	HOWARD PROPERTY PARTNERS	308 HOWARD STREET	1,165	233.00	-	-								233.00
06-226-031	HOWARD PROPERTY PARTNERS	310 HOWARD STREET	2,500	500.00	-	-								500.00
06-226-037	TURTLE ISLAND PARTNERS LLC	314 HOWARD STREET	5,000	1,000.00	5,000	250.00						4,832	241.60	1,491.60
06-226-040	BANK ONE	324 HOWARD STREET (MITCHELL STREET)	7,100	1,420.00	7,100	355.00						7,100	355.00	2,130.00
06-277-054	PROSPECT GROUP PROPERTIES	410 HOWARD STREET	1,867	373.40								1,867	93.35	466.75
06-277-021	MSKS LLC	418 HOWARD STREET (MICHIGAN STREET)	2,984	596.80										596.80
PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	VACANT LAND										
				AREA	COST									
05-151-015	PERKINS, JONATHON & SONJA	425 HOWARD STREET	PARKING LOT											-
28 TOTALS			70,662	\$ 14,132.40	20,309	\$ 1,015.45	-	\$ -	-	\$ -	20,554	\$ 1,027.70	\$ 16,175.55	

CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
LAKE STREET

PROPERTY NUMBER	PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-227-015	MDC JACKSON LLC	215 EAST LAKE STREET	5,212	\$ 1,042.40	686	\$ 34.30		\$ -		\$ -	4,176	\$ 208.80	\$ 1,285.50
06-226-008	SHORTER, MARIETTA TRUST	301 EAST LAKE STREET (PETOSKEY STREET)	3,325	665.00	3,325	166.25					1,325	66.25	897.50
06-226-009	KATO PROPERTIES LLC	305 EAST LAKE STREET	1,750	350.00							1,750	87.50	437.50
06-225-101	LONGFIELD FARM LTD PARTNERS	307 EAST LAKE ST, UNIT 1	2,030	406.00							2,346	117.30	523.30
06-225-102	MAGER PETOSKEY LTD PARTNER	307 EAST LAKE ST, UNIT 2	2,084	416.80							1,681	84.05	500.85
06-226-012	SHORTER PROPERTIES, LLC	311 EAST LAKE STREET	1,238	247.60	1,238	61.90					1,238	61.90	371.40
06-226-013	TESKA, MICHAEL & LINDA	313 EAST LAKE STREET	675	135.00									135.00
06-226-014	WARD, DONALD & JENNIFER TRU	315 EAST LAKE STREET	1,225	245.00									245.00
06-226-015	SLANEC LLC	317 EAST LAKE STREET	2,075	415.00	1,775	88.75					2,045	102.25	606.00
06-226-016	NORWOOD GROUP, LLC	319 EAST LAKE STREET	2,000	400.00							1,976	98.80	498.80
06-226-017	WOLF INVESTMNT GROUP OF MI	321 EAST LAKE STREET	4,050	810.00	4,050	202.50							1,012.50
06-226-018	SPLASH PROPERTIES, LLC	325 EAST LAKE STREET	4,000	800.00	4,000	200.00					4,000	200.00	1,200.00
06-226-020	WJ & C, LLC	329-331 EAST LAKE ST. (HOWARD STREET)	4,065	813.00	4,065	203.25	4,065	203.25			3,911	195.55	1,415.05
06-226-021	SCOTT FAMILY TRUST	306 EAST LAKE STREET (PETOSKEY STREET)	5,323	1,064.60	625	31.25							1,095.85
06-226-022	HAAS, THERESA	312 EAST LAKE STREET	2,295	459.00	1,275	63.75							522.75
06-226-023	ROBINSON, GEORGE & BARBARA	314 EAST LAKE STREET	2,015	403.00									403.00
06-226-024	HOWARD PROPERTY PARTNERS	316 EAST LAKE ST.	4,603	920.60	-	-							920.60
06-226-025	HOWARD PROPERTY PARTNERS	320 EAST LAKE STREET	3,344	668.80	1,500	75.00							743.80

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
LAKE STREET**

PROPERTY NUMBER	PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-226-026	PHILLIPS, JUDY L. TRUST	322-340 EAST LAKE ST.	12,002	\$ 2,400.40	10,355	\$ 517.75		\$ -		\$ -	2,550	\$ 127.50	\$ 3,045.65
05-101-035	SYMONS, CHANDLER T JR TRUST	401 EAST LAKE STREET (HOWARD STREET)	1,590	318.00	1,590	79.50					1,590	79.50	477.00
05-101-058	CIPIO LLC	403 EAST LAKE STREET	1,500	300.00	1,500	75.00					1,500	75.00	450.00
05-101-027	MASONIC ASSOC OF PETOSKEY	405 EAST LAKE STREET	4,208	841.60	4,208	210.40	4,208	210.40			2,800	140.00	1,402.40
05-101-028	NORTH HARBOR GROUP, LLC	409 EAST LAKE STREET	1,945	389.00	975	48.75					1,945	97.25	535.00
05-101-070	AMERICAN SPOON FOODS INC	411 EAST LAKE ST. (PARK AVENUE)	3,568	713.60									713.60
05-101-031	EMMET COUNTY	321 ELK AVENUE											-
05-101-037	HOWARD PROPERTY PARTNERS	406 EAST LAKE STREET	3,611	722.20	3,611	180.55							902.75
05-101-040	WINE GUYS HOLDINGS LLC	432 EAST LAKE STREET	7,434	1,486.80	3,175	158.75					7,411	370.55	2,016.10
05-101-041	SASS INVESTMENT CO	434 EAST LAKE STREET	1,475	295.00									295.00
05-101-042	PETOSKEY LAND & CATTLE	438 EAST LAKE STREET	3,237	647.40	2,550	127.50					3,237	161.85	936.75
05-101-043	CITY OF PETOSKEY	EAST LAKE STREET											-
05-101-044	CITY OF PETOSKEY	EAST LAKE STREET											-
05-101-045	EMMET COUNTY	454-456 EAST LAKE ST.											-
05-101-038	APPLE PIE PROPERTIES, LLC	410 E. LAKE ST. (formerly 300 Park Ave.)	1,268	253.60	1,268	63.40							317.00
29	TOTALS		93,147	\$ 18,629.40	51,771	\$ 2,588.55	8,273	\$ 413.65	-	\$ -	45,481	\$ 2,274.05	\$ 23,905.65

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
LEWIS STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
05-101-060	MS LODGING LLC	100 LEWIS STREET (ROSE & BAY STREETS)	15,360	\$ 3,072.00	12,590	\$ 629.50	12,590	\$ 629.50	3,922	\$ 196.10	8,711	\$ 435.55	\$ 4,962.65	

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**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
MICHIGAN STREET**

PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST	
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT			
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST		
06-277-022	CITY OF PETOSKEY	MICHIGAN STREET (PETOSKEY STREET)		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -	
06-277-019	CITY OF PETOSKEY	MICHIGAN STREET											-	
06-277-020	CITY OF PETOSKEY	MICHIGAN STREET											-	
05-151-011	CLARK, DENNIS & ANGELA	411 MICHIGAN STREET	2,400	\$ 480.00									480.00	
05-151-002	PERKINS JONATHON & SONJA	407 MICHIGAN STREET	10,428	2,085.60									2,085.60	
05-151-003	BURRELL, JACKLYN	413 MICHIGAN STREET	4,318	863.60									863.60	
05-151-004	BLDG AUTH CITY OF PETOSKEY	417 MICHIGAN STREET											-	
05-151-006	CITY OF PETOSKEY	MICHIGAN STREET											-	
05-151-013	445 MICHIGAN LLC	445 MICHIGAN	1,531	306.20	300	15.00						-	321.20	
05-156-001	425 MITCHELL ST CONDO ASSOC	406 PENNY'S ALLEY	-	-	Condo property assessed to units - Penny's Alley								-	
05-156-101	484 BENNAVILLE LLC	406 PENNY'S ALLEY #1	-	-	Residential garage								-	
05-156-102	OFFIELD SUSAN MARION TRUST	406 PENNY'S ALLEY #2	-	-	Residential garage								-	
05-156-103	484 BENNAVILLE LLC	406 PENNY'S ALLEY #3	175	35.00									35.00	
05-156-104	484 BENNAVILLE LLC	406 PENNY'S ALLEY #4	682	136.40			restaurant storage?						136.40	
05-156-105	484 BENNAVILLE LLC - restaurant food court portion below	406 PENNY'S ALLEY #5	2,232	446.40									446.40	
PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	LAND											TOTAL COST
			AREA	COST										
05-156-105	484 BENNAVILLE LLC - food court Restaurant portion above	406 PENNY'S ALLEY #5	6,324	\$ 379.44										379.44
8 TOTALS			21,766	\$ 4,353.20	300	\$ 15.00	-	\$ -	-	\$ -	-	\$ -	\$ 4,747.64	

CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
MITCHELL STREET

PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-226-038	FRANKHOUSER JOHN & MARY LOI	301 EAST MITCHELL ST. (PETOSKEY STREET)	3,120	\$ 624.00		\$ -		\$ -		\$ -		\$ -	\$ 624.00
06-226-039	REID, JAMES III	307 EAST MITCHELL	6,141	1,228.20	5,808	290.40					5,696	284.80	1,803.40
06-226-033	HOWARD PROPERTIES PARTNER	311 EAST MITCHELL	6,308	1,261.60	5,390	269.50					5,390	269.50	1,800.60
06-226-034	PAUL KRECKE	317 EAST MITCHELL ST.	5,050	1,010.00	-	-							1,010.00
06-226-043	HOWARD PROPERTIES PARTNER	319 EAST MITCHELL ST.	5,050	1,010.00									1,010.00
06-226-044	DUSE, MARNIE	323 EAST MITCHELL ST.	1,700	340.00							1,625	81.25	421.25
06-277-001	ROSSI PAUL	202 EAST MITCHELL ST. (EMMET STREET)	2,640	528.00									528.00
06-277-003	GRAIN TRAIN NATURAL FOOD CO	220 EAST MITCHELL ST.	6,571	1,314.20									1,314.20
06-277-050	MIGHTY FINE PIZZA & DELI	222 EAST MITCHELL ST.	480	96.00									96.00
06-277-004	C4 HOLDINGS, LLC	224 EAST MITCHELL (PETOSKEY STREET)	3,388	677.60	3,482	174.10							851.70
06-277-052	HOWARD PROPERTIES PARTNER	300 EAST MITCHELL ST. (PETOSKEY STREET)	10,181	2,036.20	5,529	276.45					10,181	509.05	2,821.70
06-277-007	HOWARD PROPERTIES PARTNER	316 EAST MITCHELL ST.	6,640	1,328.00	4,410	220.50	4,410	220.50			4,410	220.50	1,989.50
06-277-008	PHILLIPS, JUDY L TRUST	320 EAST MITCHELL ST.	1,750	350.00									350.00
06-277-009	PETOSKEY LAND & CATTLE CO	322 EAST MITCHELL ST.	3,375	675.00	1,890	94.50							769.50
06-277-010	SAM'S GRACES CAFÉ LLC	324 EAST MITCHELL ST.	1,684	336.80									336.80
06-277-053	JORGENSEN FAMILY TRUST	326 EAST MITCHELL ST.	2,935	587.00							2,625	131.25	718.25
06-277-013	PETOSKEY COMMUNITY CORP.	330 EAST MITCHELL ST. (HOWARD STREET)	2,734	546.80	2,734	136.70							683.50

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
MITCHELL STREET**

PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
05-101-039	GEMINI LAND CO.	421 EAST MITCHELL ST. (EAST LAKE STREET)	8,250	\$ 1,650.00		\$ -		\$ -		\$ -	8,250	\$ 412.50	\$ 2,062.50
05-101-051	REUSCH VANCE	427 EAST MITCHELL	2,839	567.80									567.80
05-101-057	PETOSKEY LAND & CATTLE CO LL	435 EAST MITCHELL ST.	6,495	1,299.00	4,623	231.15							1,530.15
05-101-052	PETOSKEY LAND & CATTLE CO	441 EAST MITCHELL ST.	6,892	1,378.40									1,378.40
05-101-053	PETOSKEY LAND & CATTLE CO	443 EAST MITCHELL	13,800	2,760.00							9,660	483.00	3,243.00
05-101-054	CITY OF PETOSKEY	451 EAST MITCHELL ST.											-
05-101-055	CROOKED TREE ART COUNCIL	461 EAST MITCHELL ST. (DIVISION STREET)	9,432	1,886.40	700	35.00	-	-	-		9,952	497.60	2,419.00
05-100-001	HOWARD PROPERTY PARTNERS	408 EAST MITCHELL ST. (HOWARD STREET)	10,108	2,021.60	10,108	505.40					10,108	505.40	3,032.40
05-100-151	DRSKOPLAND LLC	412 EAST MITCHELL ST.	1,656	331.20							1,632	81.60	412.80
05-100-152	HOWARD PROPERTY PARTNERS	416 EAST MITCHELL ST.	5,610	1,122.00							5,556	277.80	1,399.80
05-100-004	PETOSKEY LAND & CATTLE CO	418 EAST MITCHELL ST.	5,390	1,078.00	5,390	269.50	5,390	269.50			5,390	269.50	1,886.50
05-100-006	SYMON CHANDLER JT TRUST	426 EAST MITCHELL ST.	2,500	500.00							2,350	117.50	617.50
05-100-007	ROCHON ELAINE TRUST	430 EAST MITCHELL ST.	2,500	500.00							2,500	125.00	625.00
05-100-008	FIVE WILDERS INC	434 EAST MITCHELL ST.	5,000	1,000.00	5,000	250.00							1,250.00
05-100-009	PETOSKEY LAND & CATTLE CO	436 EAST MITCHELL ST.	2,500	500.00									500.00
05-100-010	PETOSKEY LAND & CATTLE CO	438 EAST MITCHELL ST.	2,375	475.00									475.00

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
MITCHELL STREET**

			AREA AND COST PER FLOOR										TOTAL COST	
PROPERTY		PROPERTY ADDRESS	FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT			
NUMBER	PROPERTY OWNER	(ADDITIONAL FRONTAGE)	AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST		
05-100-011	PETOSKEY LAND & CATTLE CO	440 EAST MITCHELL ST.	2,825	\$ 565.00		\$ -		\$ -		\$ -		\$ -	\$ 565.00	
05-100-012	ERIC & LORRAINE KASPER	442 EAST MITCHELL ST.	2,650	530.00									530.00	
05-100-013	AMBITIOUS BEE PROPERTIES LLC	444 EAST MITCHELL ST.	1,625	325.00									325.00	
05-100-014	PETOSKEY LAND & CATTLE CO	446 EAST MITCHELL ST. (WAUKAZOO AVENUE)	4,380	876.00									876.00	
05-154-101	THOMAS JUSTIN	422 EAST MITCHELL ST #1	Third floor unit - residential										-	
05-154-102	SUSAN OFFIELD TRUST	422 EAST MITCHELL ST #2	Third floor unit - residential										-	
05-154-103	484 BENNAVILLE LLC	422 EAST MITCHELL ST #3	Second floor unit - commercial				2,279	113.95					113.95	
05-154-104	484 BENNAVILLE LLC	422 EAST MITCHELL ST #4	Second floor unit - commercial				2,296	114.80					114.80	
05-154-105	484 BENNAVILLE LLC	422 EAST MITCHELL ST #5	1,875	375.00	First floor unit - commercial - includes basement						697	34.85	409.85	
05-154-106	484 BENNAVILLE LLC	422 EAST MITCHELL ST #6	2,318	463.60	First floor unit - commercial - includes basement						2,108	105.40	569.00	
05-101-064	CHAMBER OF COMMERCE	401 EAST MITCHELL ST.	2,617	523.40							396	19.80	543.20	
PROPERTY		PROPERTY ADDRESS	VACANT LAND										5,251.68	
NUMBER	PROPERTY OWNER	(ADDITIONAL FRONTAGE)	AREA	COST										
06-227-016	PETOSKEY GRAND LLC	MITCH/ PETOSKEY/ LAKE	87,528	\$ 5,251.68	Replaces 8 previous parcels @ 10,941 sq ft									
			87,528	\$ 5,251.68										
42 TOTALS			173,384	\$ 34,676.80	55,064	\$ 2,753.20	14,375	\$ 718.75	-	\$ -	88,526	\$ 4,426.30	\$ 47,826.73	

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
PARK AVENUE**

PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
05-101-030	THOMPSON PARK AVE PROPERTII	216 PARK AVENUE	2,901	\$ 580.20		\$ -		\$ -		\$ -	2,861	\$ 143.05	\$ 723.25
05-101-033	PETOSKEY LAND & CATTLE LLC.	222 PARK AVENUE	1,188	237.60							1,188	59.40	297.00
05-101-034	PETOSKEY LAND & CATTLE, LLC	224 PARK AVENUE	807	161.40							890	44.50	205.90
05-101-038	APPLE PIE PROPERTIES, LLC	300 PARK AVENUE moved to 410 E Lake St											-
05-101-063	CIPIO LLC	214 PARK AVE	860	172.00	860	43.00							215.00
4 TOTALS			5,756	\$ 1,151.20	860	\$ 43.00	-	\$ -	-	\$ -	4,939	\$ 246.95	\$ 1,441.15

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
PETOSKEY STREET**

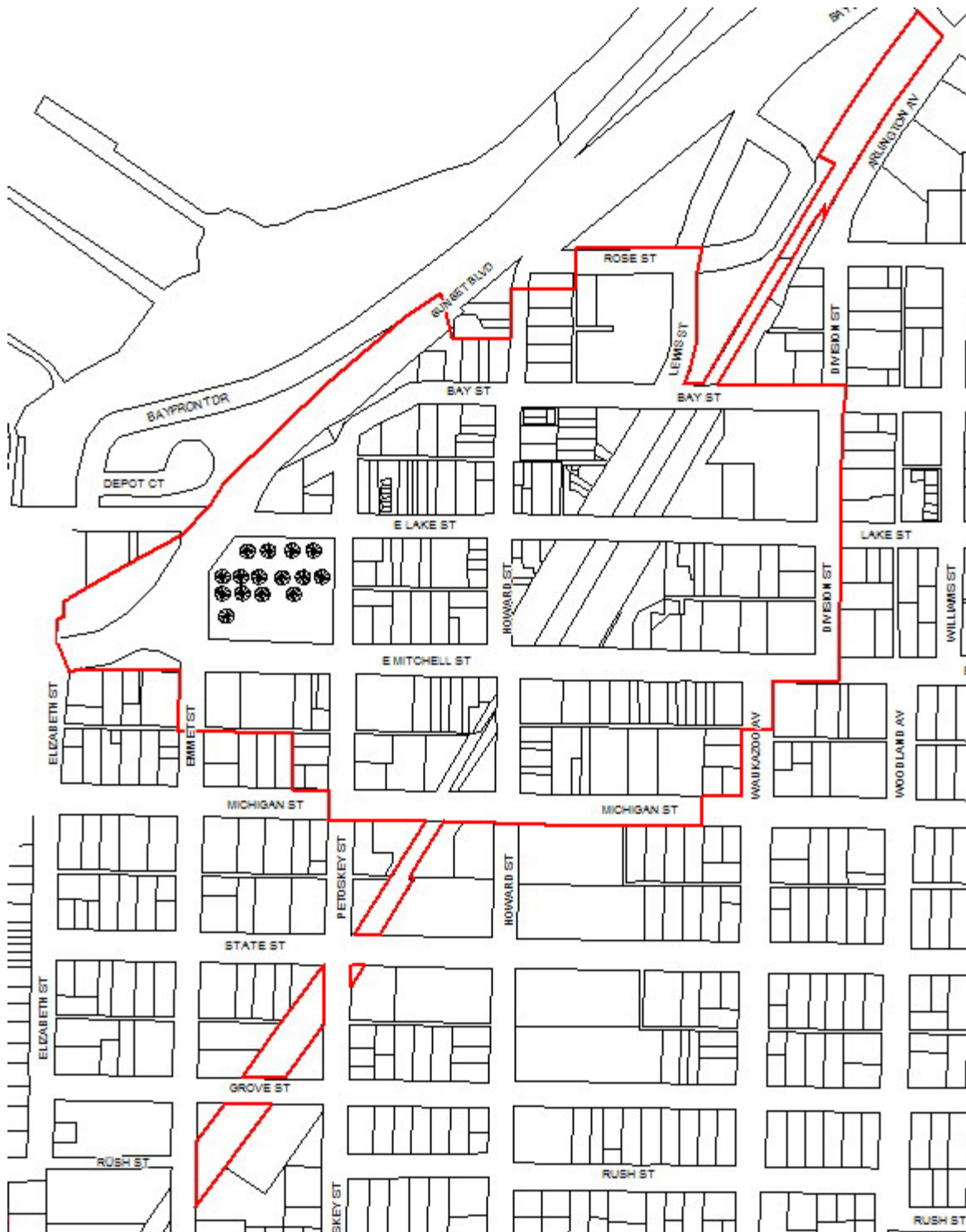
PROPERTY NUMBER PROPERTY OWNER		PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
			FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
			AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
06-226-032	REID, JAMES III	313 PETOSKEY STREET	676	\$ 135.20		\$ -		\$ -		\$ -		\$ -	\$ 135.20
06-277-018	CITY OF PETOSKEY	PETOSKEY STREET											-
06-277-022	CITY OF PETOSKEY	PETOSKEY STREET (MICHIGAN STREET)											-
06-226-045	BEAR RIVER REALTY LLC	1 PETOSKEY STREET	3,672	734.40	3,672	183.60	3,672	183.60					1,101.60
06-277-015	HARRIS, DANIEL J	410 PETOSKEY STREET	2,262	452.40									452.40
06-227-001	LAMBERT, MICHAEL T & HELEN T	202 PETOSKEY STREET	4,024	804.80									804.80
06-227-004	MOLCOR LLC	214 PETOSKEY STREET (EAST LAKE STREET)	3,285	657.00							3,314	165.70	822.70
06-277-017	REED, PAUL W & KATHLEEN A	414 PETOSKEY STREET	2,010	402.00									402.00
06-278-005	ALM, MARIE C TRUST	418 PETOSKEY STREET	1,128	225.60									225.60
06-278-008	HARRIS PROFESSIONAL PROPER	424 PETOSKEY STREET (MICHIGAN STREET)	1,820	364.00									364.00
06-226-029	BEIER FAMILY REAL ESTATE CO.,	309 PETOSKEY STREET	3,432	686.40									686.40
9 TOTALS			22,309	\$ 4,461.80	3,672	\$ 183.60	3,672	\$ 183.60	-	\$ -	3,314	\$ 165.70	\$ 4,994.70

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
ROSE STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
05-101-002	MS LODGING LLC	410 ROSE STREET	4,428	\$ 885.60	3,608	\$ 180.40	-	\$ -	-	\$ -	-	\$ -	\$ 1,066.00	

**CITY OF PETOSKEY DOWNTOWN MANAGEMENT BOARD
2022 DOWNTOWN PROGRAMS AND SERVICES ASSESSMENT
WAUKAZOO STREET**

PROPERTY NUMBER		PROPERTY OWNER	PROPERTY ADDRESS (ADDITIONAL FRONTAGE)	AREA AND COST PER FLOOR										TOTAL COST
				FIRST FLOOR		SECOND FLOOR		THIRD FLOOR		FOURTH FLOOR		BASEMENT		
				AREA	COST	AREA	COST	AREA	COST	AREA	COST	AREA	COST	
05-151-007	LITTLE BAY COTTAGE LLC	414 WAUKAZOO STREET	0	\$ -	-	\$ -	Residential begin Dec 2016		\$ -		\$ -		\$ -	
05-151-009	CRESS ENTERPRISES INC.	418 WAUKAZOO STREET	1,932	\$ 386.40	-	-						-	386.40	
05-151-014	1ST CHURCH CHRIST SCIENTIST	420 WAUKAZOO STREET	3,096	\$ 619.20	-	-						-	619.20	
2 TOTALS			5,028	\$ 1,005.60	-	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,005.60	



DDA Boundary Approved 10-7-2013



BOARD: City Council

MEETING DATE: October 3, 2022

DATE PREPARED: September 26, 2022

AGENDA SUBJECT: Sign Ordinance Amendments to Allow for Halo Lit Signs

RECOMMENDATION: That City Council discuss proposed sign ordinance amendment

Background The Planning Commission discussed changes to the Sign Ordinance to include the allowance of Halo illuminated signs and is recommending approval of the provided language by Council.

Discussion

1. Amend Section 2.1 – Definitions to read:

Halo illuminated signs – Signs consisting of individual, internally illuminated letters and graphics with opaque face and sides. Halo illuminated signs are characterized by indirect, steady and constant, illumination, with all illumination projecting from the rear of each letter or graphic onto the background surrounding the letters.

2. Amend Section 3.1 – Provisions applicable to all districts (5)(d) to read:

Halo illuminated signs must meet the following criteria:

- The lighted area that exceeds the solid surface of the sign face shall count as part of the signs calculated area;
- Only neutral light tones may be used;
- No neon lights shall be permitted;
- The face and sides of letters shall be opaque;
- All lights, transformers, fasteners, spikes, zappers and connections shall be concealed from view;
- Up to 20% of the total sign area may be the lighted portion of the sign;
- Halo illuminated signs shall follow the size restrictions laid out under wall signs and free standing signs in their prospective districts; and
- No sign shall emit more than 100 Nits.

Action That the City Council conduct a first discussion of the proposed ordinance amendment to allow for halo lit signage.

zs
Enclosure

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTIONS 2.1 AND 3.1(5)(d) OF APPENDIX C, SIGN
ORDINANCE OF THE PETOSKEY CODE OF ORDINANCES

WHEREAS, the Livable Petoskey Master Plan was adopted on July 19, 2021 and has a goal to provide a range of housing types, densities, and price levels to address the needs of all age groups, household types, and income levels; and

WHEREAS, the City hopes to offer a variety of different signage options to allow businesses to succeed while being unique to Petoskey; and

WHEREAS, the Planning Commission has been reviewing the zoning and sign ordinances for several months to identify possible changes to allow for options toward success and clarifications; and

WHEREAS, a public hearing was held September 15, 2022 by the Planning Commission on several changes where no opposition was received; and

WHEREAS, the Planning Commission recommends that the changes to Sections 2.1 and 3.1 of the Sign Ordinance be approved to allow for halo lit signs.

NOW THEREFORE, the City of Petoskey ordains:

1. Section 2.1 of Appendix C to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Section 2.1 – Definitions: add

Halo illuminated signs – Signs consisting of individual, internally illuminated letters and graphics with opaque face and sides. Halo illuminated signs are characterized by indirect, steady and constant, illumination, with all illumination projecting from the rear of each letter or graphic onto the background surrounding the letters.

2. Section 3.1 of Appendix C to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Section 3.1 – Provisions applicable to all districts: add (5)(d)

Halo illuminated signs must meet the following criteria:

- The lighted area that exceeds the solid surface of the sign face shall count as part of the signs calculated area;
- Only neutral light tones may be used;
- No neon lights shall be permitted;
- The face and sides of letters shall be opaque;
- All lights, transformers, fasteners, spikes, zappers and connections shall be concealed from view;
- Up to 20% of the total sign area may be the lighted portion of the sign;

- Halo illuminated signs shall follow the size restrictions laid out under wall signs and free standing signs in their prospective districts; and
 - No sign shall emit more than 100 Nits.
3. **Conflicting Standards.**
If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.
4. **Repeal; Savings Clause.**
All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.
5. **Severability.**
The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
6. **Effect.**
This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Adopted, enacted and ordained by the City of Petoskey City Council this _____ day of October, 2022.

John Murphy
Its Mayor

Sarah Bek
Its Clerk



BOARD: City Council

MEETING DATE: October 3, 2022

DATE PREPARED: September 29, 2022

AGENDA SUBJECT: Zoning Ordinance Amendment to Increase Height Standards in the B-3a Resort Commercial District

RECOMMENDATION: Discussion/direction

Background At the September 15, 2022 Planning Commission meeting, the Commission voted to not increase the height in this district after the public hearing. City Council has asked for further explanation of this amendment. Staff has included more information on the district as follows. The attached pages include excerpts from the current zoning ordinance, district schedule of regulations, the zoning map, and pictures all pertinent to the B-3a District.

The B-3a District is made up of primarily two-story buildings, while there is an existing three-story building (Apple Tree Inn) and some single-story buildings. A height increase in this district is a relatively non-intrusive way to help increase density while still keeping small town character without the allowance of high rises. The changes in elevation from the road in many of the locations are enough that a three-story building would appear similar to a two-story one. A new development in this district would still be required to adhere to the current front, side, and rear yard setbacks as well as parking requirements outlined in the zoning ordinance and a Site Plan Review as outlined in Section 1716. Reviewing this topic covers action items of the 2021 Master Plan to review the zoning ordinance for various fulfillments.

The Planning Commission previously discussed the B-3a Resort Commercial District, but decided to postpone further consideration pending completion of the Master Plan, which has since been completed and adopted. As there are no pending reconstruction plans for the America's Best Hotel, the hope was to get ahead of any issues with the perception that accommodations were being made for a specific project. This district along Spring Street has numerous hotels over the existing district limit of two stories, 25 feet (which was reduced from four stories, 40 feet in 1988). The large setback of this district from Spring Street (50 feet) maintains the public view shed of Little Traverse Bay.

- Staff recommends the building height maximum in this district be changed to three-stories, 37 feet.

Discussion The proposed change was to increase the height limit in the B-3a Resort Commercial District from two-stories, 25 feet to three-stories, 37 feet, which is consistent with the Livable Petoskey Master Plan Future Land Use Goal of "areas for a wide range of business types are provided" and the Local Economy Assets and Opportunities Goal of "the area's hospitality industry is supported and promoted".

ARTICLE XI. – B-3a RESORT COMMERCIAL DISTRICT

Sec. 1100. - Intent.

The B-3a Resort Commercial District is designed to cater primarily to the lodging and ancillary needs of the vacationer or tourist to the area and restrict from this district uses that are not compatible with these services. The district is intended to be a restrictive commercial zone which can serve as transitional areas between major thoroughfares and residential districts. Only those uses whose function and/or development is similar to this intended lodging characteristic shall be allowed.

Sec. 1101. - Principal uses permitted.

In the B-3a Resort Commercial District, no building or land shall be used, and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this ordinance:

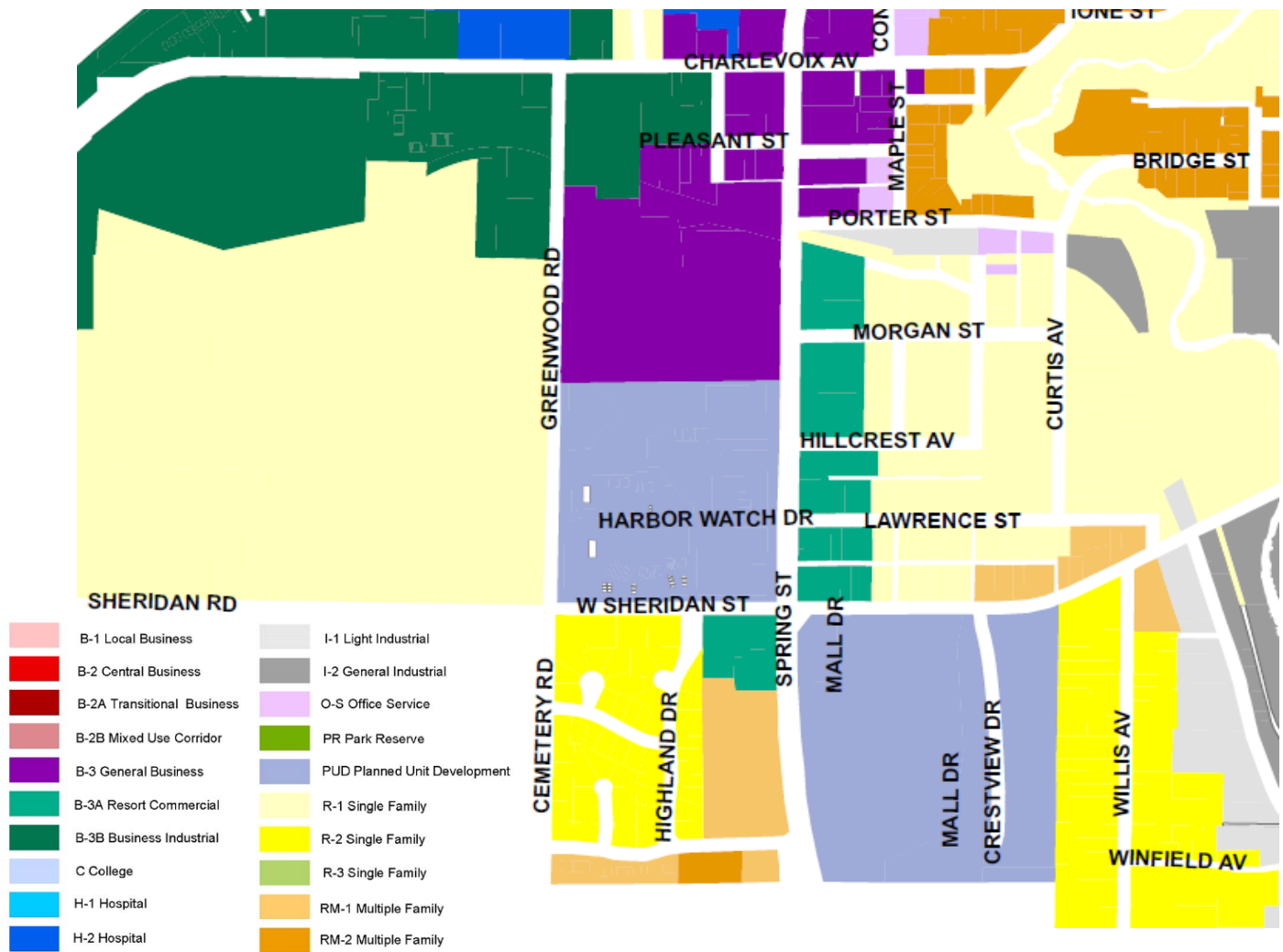
1. All uses permitted in the RM-2 Multiple-Family District.
2. Motels and hotels.
3. Accessory structures and uses customarily incident to any of the above uses.

Zoning District	Min. Width in Feet	Max Height of Structure		Front Setback	Side (one) Setback	Side (total of two) Setback	Rear
B-3a Resort Commercial	150	2	25	50	20(g)	40(g)	40(g)

(g) Parking may be permitted in all yard areas after approval of the parking plan layout by the Planning Commission.

Action City Council members should come prepared to discuss and give further direction, if needed.

ZS







City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: October 3, 2022

PREPARED: September 29, 2022

AGENDA SUBJECT: American Rescue Plan Act (ARPA) Funds

RECOMMENDATION: Discussion with possible action on allocation of ARPA funds

Background The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and provided \$350 billion in additional funding for state, territorial, local, and tribal governments.

Recipients may use SLFRF funds to:

Replace lost public sector revenue, using this funding to provide government services up to the amount of revenue lost due to the pandemic

Respond to the far-reaching public health and negative economic impacts of the pandemic, by supporting the health of communities, and helping households, small businesses, impacted industries, nonprofits, and the public sector recover from economic impacts

Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors

Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet

The City received a total of \$604,890.67 in ARPA funds. At this time, we have allocated \$302,000 into the FY 2023 proposed budget as revenue replacement. A few items that could be considered for these funds include:

City Hall Security Enhancements \$150,000

Agenda Management Software \$ 15,000

Citizen Engagement Portal (App) \$ 15,000

Staff Recognition

Affordable Housing Incentives

Action Motion to consider discussion and input for the use of ARPA funds.

sh

Enclosure



City of Petoskey

Resolution

WHEREAS, the American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and provided \$350 billion in additional funding for state, territorial, local, and tribal governments; and

WHEREAS, recipients may use SLFRF funds to:

1. Replace lost public sector revenue
2. Respond to the far-reaching public health and negative economic impacts of the pandemic
3. Provide premium pay for essential workers
4. Invest in water, sewer, and broadband infrastructure; and

WHEREAS, the City received a total of \$604,890.67 in ARPA funds. At this time, we have allocated \$302,000 into the FY 2023 proposed budget as revenue replacement; and

WHEREAS, City Council discussed the use of ARPA funds and provided staff with direction on future allocations:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council hereby approves and provides direction to staff on the allocation of ARPA funds.

I, Sarah Bek, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City of Petoskey City Council assembled on the ____ day of October, and of the whole thereof.

In witness where of I have here unto set my hand and affirmed the corporate seal of said City this ____ day of October, 2022.

Sarah Bek, City Clerk