



CITY COUNCIL

December 19, 2022

1. Call to Order – 7:00 P.M. – City Council Chambers
2. Recitation – Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Public Hearing – Receive comments concerning the City’s proposed Community Development Block Grant (CDBG) Rental Rehabilitation Grant Application for City Park Grill
5. Consent Agenda – Adoption of a proposed resolution that would confirm approval of the following:
 - (a) August 15, 2022 closed session, December 5, 2022 regular and closed session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since December 5, 2022
6. Public Comments
7. City Manager Updates
8. New Business
 - (a) Adoption of a proposed resolution authorizing the submittal of a CDBG Rental Rehabilitation Grant for City Park Grill and designating the City Manager to execute any necessary documents pertaining to the grant agreement
 - (b) Adoption of a proposed resolution that would authorize final amendments to the City’s 2022 Annual Budget
9. City Council Comments
10. Adjournment

Alternatively, join the meeting via the Zoom platform

<https://us02web.zoom.us/j/84806290873>

Meeting ID: 848 0629 0873

+1 646 558 8656 US (New York)

Persons with disabilities who require assistance in order to participate in the electronic public meeting should contact the City Clerk at the earliest opportunity by emailing sbek@petoskey.us or by calling 231-347-2500 to request assistance.

Persons interested in addressing the City Council during the meeting under public comment period can press the “raise hand” button or send a chat message in Zoom or by phone press *9.

Public meetings are being monitored and violations of statutes will be prosecuted.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 19, 2022 **PREPARED:** December 15, 2022

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the August 15, 2022 closed session, December 5, 2022 regular session and closed session City Council meetings; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since December 5, 2022 for contract and vendor claims at \$1,000,384.97, intergovernmental claims at \$219,958.13, and the December 8 payroll at \$346,666.78 for a total of \$1,567,009.88.

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Enclosures



CITY COUNCIL

December 5, 2022

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, December 5, 2022. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: John Murphy, Mayor
Tina DeMoore, City Councilmember
Derek Shiels, City Councilmember
Lindsey Walker, City Councilmember

Absent: Brian Wagner, City Councilmember

Also in attendance were City Manager Shane Horn, City Clerk Sarah Bek, Public Safety Director Matt Breed, Lieutenant Adrian Karr, Public Works Director Mike Robbins, City Planner Zach Sompels and Downtown Director Becky Goodman.

Public Safety Staff Introduction

Public Safety Director Matt Breed introduced newly appointed Public Safety Officer Connor Kish and Public Safety Officer Alexis Peacock. Chief Breed also introduced Interim Public Safety Director Adrian "Rock" Karr upon his retirement on February 1, 2023.

Councilmembers congratulated Chief Breed on his retirement, calm demeanor towards residents and effective leadership, and thanked him for his decades of service to the community.

The City Manager also reflected on the last six months working with Chief Breed and that he has grace under fire and is team-oriented and service-minded.

Consent Agenda - Resolution No. 19727

Following introduction of the consent agenda for this meeting of December 5, 2022, Councilmember DeMoore moved that, seconded by Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the November 21, 2022, regular session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since November 21, 2022 for contract and vendor claims at \$525,177.64, intergovernmental claims at \$0 and the November 23 payroll at \$248,454.02, for a total of \$773,631.66 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Hear Public Comment

Mayor Murphy asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager recognized staff with December birthdays and work anniversaries; reviewed upcoming meetings including ZBA, Parks and Recreation Commission, Special joint Planning Commission and DMB and Board of Review; that seasonal parking regulations are in place from December 1 through April 1; that registration is available for 2023 winter sports programs; that the Petoskey Chamber is hosting the Celebration of Champions on December 7; that the Mayor initiated a holiday light contest for City residents which will be judged on December 16-17 from 6pm-9pm; that he attended a groundbreaking with Northern Homes for two affordable homes on Bridge and Fulton Streets; applauded the downtown and that the holiday open house was impressive; and that Baird and Associates were in town today and completed some work as part of the wheelway study.

Approve Board and Commission Appointments – Resolution No. 19728-19730

Mayor Murphy reviewed that City Council consider the following appointments.

Councilmember Walker moved that, seconded by Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Gary Albert, 112 Howard Street, to the Downtown Management Board for a four-year term ending December 2026.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Resolution No. 19729

Councilmember Shiels moved that, seconded by Councilmember Walker adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Jennifer Shorter, 7017 Stanley Court, to the Downtown Management Board for a four-year term ending December 2026.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Resolution No. 19730

Councilmember Shiels moved that, seconded by Councilmember DeMoore adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the appointment of Matthew McSweeney, 618 Bay Street, to the Planning Commission for a three-year term ending August 2025.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (5)

NAYS: None (0)

Deny Sign Ordinance Amendment to Allow Halo Illuminated Signs – Resolution No. 19731

The City Planner reviewed that the Planning Commission discussed changes to the sign ordinance on September 15 to include the allowance of halo illuminated signs and unanimously recommended approval of the amended language; that the Design Committee unanimously voted November 22 to not allow halo illuminated signs in the downtown; that the Sign Committee unanimously approved signs; and that City Council could approve the proposed ordinance allowing for halo illuminated signs throughout the City or choose to not allow for halo illuminated signage in the downtown as the Design Committee requested, which would require a new public hearing and another discussion for adoption.

Councilmembers inquired on the Design Committee's objections; inquired if research had been completed on historic character of halo light; commented on the process, timing and outcomes of the Planning Commission, Sign Committee and Design Committee meetings; inquired if there were any halo lit signage currently in downtown; reviewed examples of halo lit signs; discussed light colors and industry standards; inquired how the current halo lit signs would be handled; discussed the master plan and that it is noted to maintain historic character of downtown; heard from those opposed to ordinance since halo lighting does not look like historic lighting; heard from those in favor of approving the ordinance based on aesthetics; and inquired on what has been accomplished thus far to maintain historical character.

The City Planner reviewed that the Design Committee objected to the proposed ordinance due to historical aspects and not consistent with the small, quaint downtown; that the master plan advocates for both historic character and new business, economic vibrant features; that halo lights are not a historic light; that the Sign Committee discussed how signs could impact the downtown; that there currently are three halo lit signs in downtown including Chico's, Lost Village Pierogi and Quiet Moose; that neon or bright colors would not be allowed; that halo illuminated signs are newer in the industry and sign companies need this type of new technology to create signs; and reviewed process of enforcement on existing halo lit signage.

The Downtown Director reviewed the status of historic district study committee; that halo lit signs would be problematic to historic district; that improvements to streets, sidewalks, lighting and buildings has helped maintain the historic character; and that halo illuminated signs are attractive, but not appropriate to downtown, but could be a good addition to the rest of the City.

Mayor Murphy asked for public comments and heard from those opposed to the ordinance; that the process was not done well; that there needs to be a concise ordinance and simple to enforce; that halo lit signs do not belong downtown and encouraged Council to keep the authentic, historic character.

Councilmember Walker moved that, seconded by Councilmember Shiels adoption of the following ordinance:

**AN ORDINANCE TO AMEND SECTIONS 2.1 AND 3.1(5)(d) OF APPENDIX C,
SIGN ORDINANCE OF THE PETOSKEY CODE OF ORDINANCES**

WHEREAS, the Livable Petoskey Master Plan was adopted on July 19, 2021 and has a goal to provide a range of housing types, densities, and price levels to address the needs of all age groups, household types, and income levels; and

WHEREAS, the City hopes to offer a variety of different signage options to allow businesses to succeed while being unique to Petoskey; and

WHEREAS, the Planning Commission has been reviewing the zoning and sign ordinances for several months to identify possible changes to allow for options toward success and clarifications; and

WHEREAS, a public hearing was held September 15, 2022 by the Planning Commission on several changes where no opposition was received; and

WHEREAS, the Planning Commission recommends that the changes to Sections 2.1 and 3.1 of the Sign Ordinance be approved to allow for halo lit signs.

NOW THEREFORE, the City of Petoskey ordains:

1. Section 2.1 of Appendix C to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Section 2.1 – Definitions: add

Halo illuminated signs – Signs consisting of individual, internally illuminated letters and graphics with opaque face and sides. Halo illuminated signs are characterized by indirect, steady and constant, illumination, with all illumination projecting from the rear of each letter or graphic onto the background surrounding the letters.

2. Section 3.1 of Appendix C to the Petoskey Code of Ordinances are hereby repealed and replaced with the following:

Section 3.1 – Provisions applicable to all districts: add (5)(d)

Halo illuminated signs must meet the following criteria:

- The lighted area that exceeds the solid surface of the sign face shall count as part of the signs calculated area;
- Only neutral light tones may be used;
- No neon lights shall be permitted;
- The face and sides of letters shall be opaque;
- All lights, transformers, fasteners, spikes, zappers and connections shall be concealed from view;
- Up to 20% of the total sign area may be the lighted portion of the sign;
- Halo illuminated signs shall follow the size restrictions laid out under wall signs and free standing signs in their prospective districts; and
- No sign shall emit more than 100 Nits.

3. Conflicting Standards.

If any of the standards set forth in this amendment conflict with any other standards of previous or further ordinances or amendments, the stricter standards shall apply.

4. Repeal; Savings Clause.

All ordinances, resolutions, or orders, or parts thereof, in conflict with the provisions of this ordinance are, to the extent of such conflict, repealed.

5. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

6. Effect.

This ordinance shall take effect fifteen (15) days following its enactment and shall be published once within seven (7) days after its enactment as provided by Charter.

Said ordinance failed by the following vote:

AYES: Walker (1)

NAYS: DeMoore, Shiels, Murphy (3)

Approve Intergovernmental Agreement for School Resource Officer – Resolution No. 19732

Public Safety Director Breed reviewed that historically a School Resource Officer (SRO) was shared equally between Petoskey Public Schools and the Public Safety Department until about 10-12 years ago when the position was eliminated; that the past several years Public Safety provided a School Liaison Officer as often as possible; that school safety is of the highest priority to the school district as well as the Public Safety Department and having a full-time SRO increases school safety significantly; that all costs will be evenly split between both parties; and the Intergovernmental Agreement commences on January 1, 2023 and continues until December 31, 2023.

Councilmembers agreed that having a SRO in the school system creates a positive impact and relationships among students, faculty and Public Safety and appreciated including the job description to better define the scope of work.

Mayor Murphy asked for public comments and heard from the Petoskey School Board Secretary that there is a need for a SRO; that student safety is the highest concern for parents; and that the schools are exploring funding for the future.

Councilmember DeMoore moved that, seconded by Councilmember Shiels to authorize entering into the Intergovernmental Professional Services Agreement for School Resource Officer with the Petoskey School District.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Approve Assessor Contact – Resolution No. 19733

The City Manager reviewed that an assessor contact resolution was required to be adopted by December 31, 2022; that per 2018 PA 660, MCL 211.10g provides that the State Tax Commission shall adopt and publish guidelines applicable to municipal audit procedures; and that the guidelines provide that each assessing district must have and follow a published policy under which its assessor’s office is reasonably accessible to taxpayers.

Councilmember DeMoore moved that, seconded by Councilmember Shiels adoption of the following resolution:

RESOLUTION TO ESTABLISH A POLICY REGARDING THE ACCESSIBILITY OF THE ASSESSOR’S OFFICE TO TAXPAYERS

DATE:	December 5, 2022
COUNTY:	Emmet County
Municipality Name:	City of Petoskey
Municipality Hall ADDRESS:	101 East Lake Street
	Petoskey, MI 49770

WHEREAS, 2018 PA 660, MCL 211.10g (“the Act”) provides that the State Tax Commission shall adopt and publish guidelines applicable to municipal audit procedures; and

WHEREAS, the State Tax Commission has, in turn, adopted such guidelines, STC Guideline 2020-1 (“the guidelines”), as required by the Act; and

WHEREAS, the guidelines provide that each assessing district must have and follow a published policy under which its assessor's office is reasonably accessible to taxpayers, and that the published policy must address the items listed in Section 10g, Subsection (1), of the Act; and

WHEREAS, the City of Petoskey, County of Emmet, desires to comply with the requirement to establish such a policy by adopting the present resolution and making the resolution available to the public:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey, County of Emmet, establishes the following policy and provides the following information in connection with its assessor's office:

The City of Petoskey, County of Emmet, currently employs an assessor of record that is certified by the State of Michigan as a Michigan Advanced Assessing Officer (MAAO) Certification Number R-7862.

The City of Petoskey, County of Emmet, uses State Of Michigan approved BS&A CAMA assessing software; contact information for **BS&A software, 14965 Abbey lane, Bath Twp. MI 49908. Telephone number 517-641-8900. <http://www.bsasoftware.com> and <http://www.bsaonline.com>**

The City of Petoskey, County of Emmet, employs Allan Berg as the assessor of record, and the contact Information for this assessor is as follows:

NAME:	Allan Berg
TELEPHONE NUMBER:	989-734-3555
ELECTRONIC MAIL:	info@assessingoffice.com

The assessor contact information can also be found by accessing the municipality website at www.petoskey.us or the assessor's website at <http://www.assessingoffice.com>.

The City of Petoskey, County of Emmet, ensures that any taxpayer inquiring about property records maintained by the assessor's office within the City of Petoskey, County of Emmet, will have a response from the assessor of record within (7) business days from the date the request was submitted to the above listed assessor either by telephone or electronic mail using the assessor contact information listed above.

Taxpayers may request a meeting with the assessor from the above-named Municipality for any property assessment related inquiries by submitting in writing to the above electronic mail address or contacting by telephone the assessor of the above-named Municipality.

Taxpayers may request, using the above electronic mail or telephone number, to inspect the records maintained by the assessor's office, and taxpayers will be contacted to set up a time and date to meet at the Municipality hall listed at the above address.

Taxpayers may request, using the above electronic mail or telephone number, any questions or processes the assessor uses to informally hear and resolve any disputes taxpayers may have before the March Board of Review meeting.

BE IT FURTHER RESOLVED that this Resolution/Policy shall take effect as of the date set forth below.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Approve 2023 Poverty Exemption Policy and Guidelines – Resolution No. 19734

The City Manager reviewed that the City Council is required by the State to reapprove the policy each year; that the proposed poverty exemption policy and guidelines have been updated to include poverty income levels established annually by the Federal Poverty Income Guidelines; and that the General Property Tax Act requires that the guidelines include an income test and an asset test.

Councilmembers inquired how citizens know that this program is available; if funds are available to compensate the City for reimbursement on lost taxes; and if it is standard for income and asset test to be come from Department of Treasury.

The City Manager responded that information is available on the City's website, Assessor can be contacted and application process is reviewed by the Board of Review that all thresholds are met; that there is no reimbursement to the City; and that income and asset test is determined by the Department of Treasury.

Councilmember Walker moved that, seconded by Councilmember Shiels adoption of the following resolution:

WHEREAS, the adoption of guidelines for poverty exemptions is required of City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Petoskey adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.

- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

Federal Poverty Guidelines for the 2023 Assessment Year

Number of Persons Residing Poverty Guidelines
in the Principal Residence Annual allowable income

1 Person	\$13,590
2 Persons	\$18,310
3 Persons	\$23,030
4 Persons	\$27,750
5 Persons	\$32,470
6 Persons	\$37,190
7 Persons	\$41,910
8 Persons	\$46,630
Each additional person, add	\$4,720

2023 RESOLUTION FOR POVERTY EXEMPTION - Continued

The following is a limit on the amount of assets an applicant can have:

- Limit on Cash Balances: \$2,500 (check/savings). All bank statements must be submitted with application.
- 1 personal vehicle is exempt from overall asset value limit
- Primary Residence is excluded, however, excess land over 5 acres will count toward overall asset limit.
- Annual dividend income (taxable & non-taxable) must be less than \$1,000
- Overall Asset Value Limit: \$20,000

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption. As this policy and resolution do not establish specific guidelines for granting a 25% or 50% reduction in taxable value as allowed by MCL 211.7u, the Board of Review shall be limited to a 0% reduction (denial) or 100% reduction (approval).

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Approve 2023 City Council Meeting Schedule – Resolution No. 19735

The City Manager reviewed that each year, City Council has cancelled and/or rescheduled routine first and third meetings of the month to avoid conflicts with various holidays.

Councilmembers discussed meeting dates including not having meetings on January 16 due to Martin Luther King Day, April 3 due to Petoskey Schools' last day of spring break and July 3 due to July 4 holiday; reviewed the need for a work session at 5:30 P.M., on Monday, January 9, 2023; and reviewed January meeting dates to include January 9 and January 23.

Councilmember Shiels moved that, seconded by Councilmember Walker adoption of the following resolution:

WHEREAS, Section 4.4 of the City Charter governing City Council meetings requires the City Council to meet regularly, preferably in the City Council Chambers in the City Hall, on the first and third Mondays of each month; and

WHEREAS, due to the holidays certain scheduling conflicts preclude the City Council from holding meetings on the first and third Mondays of each month; and

WHEREAS, the City Council desires to establish a regular meeting schedule in accordance with the requirements of Section 4.4 of the City Charter for the 2023 calendar year:

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold its regular meetings in the City Council Chambers in the City Hall on the following dates in 2023:

Monday, January 9	Monday, July 17
Monday, January 23	Monday, August 7
Monday, February 6	Monday, August 21
Monday, February 20	Monday, September 18
Monday, March 6	Monday, October 2
Monday, March 20	Monday, October 16
Monday, April 17	Monday, November 6
Monday, May 1	Monday, November 20
Monday, May 15	Monday, December 4
Monday, June 5	Monday, December 18
Monday, June 19	

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

Council Comments

Mayor Murphy asked for Council comments and Councilmember Walker appreciated tonight's dialogue and commented that it is a privilege to be part of process when differing opinions arise amongst Councilmembers. Councilmember Shiels has concerns on the management and care of 800+ acres of natural lands listed in the Parks and Recreation Master Plan and hopes to have a future discussion with the Parks and Recreation Director. Councilmember DeMoore echoed Councilmember Walker's comments and appreciates the civil, constructive dialogue. Mayor Murphy applauded the Downtown Director on the holiday open house and the unbelievable amount of people that gathered for the tree lighting.

Adjourn to Closed Session – Resolution No. 19736

City Council was being asked to adjourn to a closed session pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act, to consult with its attorney regarding strategy in connection with specific pending litigation and consider material exempt from disclosure.

Councilmember DeMoore moved that, seconded by Councilmember Walker adoption of the following resolution:

WHEREAS, the City Manager has requested that the City Council adjourn to a closed session, pursuant to Section 8(e) and 8(h) of the Michigan Open Meetings Act, to consult with the City Attorney concerning pending litigation and to consider material exempt from disclosure, at the City Council's regular meeting of December 5, 2022:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to adjourn to a closed session, to consult with the City Attorney concerning pending litigation and to consider material exempt from disclosure.

Said resolution was adopted by the following vote:

AYES: DeMoore, Shiels, Walker, Murphy (4)

NAYS: None (0)

City Council adjourned into closed session at 8:29 P.M. and reconvened in to open session at 9:57 P.M.

There being no further business to come before the City Council, this December 5, 2022, meeting of the City Council adjourned at 9:58 P.M.

John Murphy, Mayor

Sarah Bek, City Clerk

DRAFT

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
12/22	12/06/2022	98662	Poplandia Sales	271-790-760.000	Books - Adult	13.99- V
12/22	12/02/2022	99092	Temperature Control Inc.	592-554-802.000	Contracted Services	666.00- V
12/22	12/05/2022	99212	Emmet County Treasurer	703-040-222.222	Due County - 2022	71,493.83
12/22	12/05/2022	99212	Emmet County Treasurer	703-040-222.222	Due County - 2022	4,469.49
12/22	12/05/2022	99212	Emmet County Treasurer	703-040-228.222	Due County Set - 2022	90,482.24
12/22	12/05/2022	99212	Emmet County Treasurer	703-040-233.000	Due Interest & Penalty	446.11
12/22	12/05/2022	99212	Emmet County Treasurer	703-040-233.000	Due Interest & Penalty	533.49
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-236.222	Due P.P.S./Operating - 2022	191,856.61
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-237.222	Due P.P.S./Debt - 2022	21,184.07
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-237.222	Due P.P.S./Debt - 2022	12,818.05
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-233.000	Due Interest & Penalty	1,164.24
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-233.000	Due Interest & Penalty	124.39
12/22	12/05/2022	99213	Petoskey Public Schools	703-040-233.000	Due Interest & Penalty	75.52
12/22	12/07/2022	99214	24/7 Sewer & Drain Cleaning	592-556-802.000	Contracted Services	1,620.00
12/22	12/07/2022	99215	A.R. Pontius Flower Shop	248-739-774.000	Flowers	128.56
12/22	12/07/2022	99215	A.R. Pontius Flower Shop	248-739-774.000	Flowers	271.77
12/22	12/07/2022	99216	A-1 Outdoor Maintenance LLC	271-790-930.000	Building Repair & Maintenance	240.00
12/22	12/07/2022	99217	AIS CONSTRUCTION EQUIPMENT	661-010-111.000	Inventory - Materials	129.85
12/22	12/07/2022	99218	All-Phase Electric Supply	582-010-111.000	Inventory - Materials	124.59
12/22	12/07/2022	99219	Alpha Handyman	271-790-930.000	Building Repair & Maintenance	1,326.00
12/22	12/07/2022	99220	Amazon Capital Services	101-172-751.000	Office Supplies	179.00
12/22	12/07/2022	99220	Amazon Capital Services	101-172-751.000	Office Supplies	10.55
12/22	12/07/2022	99220	Amazon Capital Services	101-201-751.000	Office Supplies	10.55
12/22	12/07/2022	99220	Amazon Capital Services	101-208-751.000	Office Supplies	7.39
12/22	12/07/2022	99220	Amazon Capital Services	101-257-751.000	Office Supplies	5.28
12/22	12/07/2022	99220	Amazon Capital Services	101-253-751.000	Office Supplies	6.33
12/22	12/07/2022	99220	Amazon Capital Services	101-345-751.000	Office Supplies	27.44
12/22	12/07/2022	99220	Amazon Capital Services	101-400-751.000	Office Supplies	5.28
12/22	12/07/2022	99220	Amazon Capital Services	101-441-751.000	Office Supplies	15.83
12/22	12/07/2022	99220	Amazon Capital Services	101-770-751.000	Office Supplies	3.17
12/22	12/07/2022	99220	Amazon Capital Services	101-773-775.000	Materials & Supplies	1.06
12/22	12/07/2022	99220	Amazon Capital Services	101-756-751.000	Office Supplies	10.55
12/22	12/07/2022	99220	Amazon Capital Services	101-789-751.000	Office Supplies	2.09
12/22	12/07/2022	99220	Amazon Capital Services	101-770-767.000	Uniforms	37.97
12/22	12/07/2022	99220	Amazon Capital Services	101-345-751.000	Office Supplies	27.27
12/22	12/07/2022	99221	Antrim Conservation District	101-770-802.100	Contracted Svcs. - Spraying	5,000.00
12/22	12/07/2022	99222	Arnold, Hunter	101-345-850.000	Communications	62.50
12/22	12/07/2022	99223	AT&T	101-172-850.000	Communications	14.71
12/22	12/07/2022	99223	AT&T	101-201-850.000	Communications	11.77
12/22	12/07/2022	99223	AT&T	101-208-850.000	Communications	7.35
12/22	12/07/2022	99223	AT&T	101-257-850.000	Communications	7.35
12/22	12/07/2022	99223	AT&T	101-253-850.000	Communications	5.88
12/22	12/07/2022	99223	AT&T	101-345-850.000	Communications	16.21
12/22	12/07/2022	99223	AT&T	592-558-920.000	Public Utilities	377.11
12/22	12/07/2022	99223	AT&T	592-555-920.000	Public Utilities	196.76
12/22	12/07/2022	99223	AT&T	204-481-850.000	Communications	4.41
12/22	12/07/2022	99223	AT&T	204-481-850.000	Communications	4.41
12/22	12/07/2022	99223	AT&T	582-588-850.000	Communications	14.71
12/22	12/07/2022	99223	AT&T	582-593-850.000	Communications	5.88
12/22	12/07/2022	99223	AT&T	592-549-850.000	Communications	8.82
12/22	12/07/2022	99223	AT&T	592-560-850.000	Communications	8.82
12/22	12/07/2022	99223	AT&T	101-400-850.000	Communications	7.35
12/22	12/07/2022	99223	AT&T	101-441-850.000	Communications	13.24
12/22	12/07/2022	99223	AT&T	101-756-850.000	Communications	7.35
12/22	12/07/2022	99223	AT&T	101-770-850.000	Communications	2.94
12/22	12/07/2022	99223	AT&T	101-773-850.000	Communications	2.94

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12/22	12/07/2022	99223	AT&T	101-789-850.000	Communications	2.94
12/22	12/07/2022	99223	AT&T	592-560-850.000	Communications	44.71
12/22	12/07/2022	99223	AT&T	592-560-850.000	Communications	48.49
12/22	12/07/2022	99223	AT&T	592-558-920.000	Public Utilities	48.40
12/22	12/07/2022	99223	AT&T	592-538-850.000	Communications	46.13
12/22	12/07/2022	99223	AT&T	592-538-850.000	Communications	44.71
12/22	12/07/2022	99224	Axon Enterprises Inc.	101-345-775.000	Materials & Supplies	1,250.77
12/22	12/07/2022	99225	Barrette, Terry	204-481-850.000	Communications	120.00
12/22	12/07/2022	99226	Bek, Sarah	101-172-850.000	Communications	120.00
12/22	12/07/2022	99227	BILLER PRESS	101-345-751.000	Office Supplies	701.38
12/22	12/07/2022	99228	Bowen, William	101-345-850.000	Communications	62.50
12/22	12/07/2022	99229	Bradford Master Dry Cleaners	101-345-775.000	Materials & Supplies	367.65
12/22	12/07/2022	99230	Breed, Matthew	101-345-850.000	Communications	120.00
12/22	12/07/2022	99231	Carlson, Benjamin	101-345-850.000	Communications	62.50
12/22	12/07/2022	99232	Center Point Large Print	271-790-760.000	Books - Adult	28.67
12/22	12/07/2022	99232	Center Point Large Print	271-790-760.000	Books - Adult	28.67
12/22	12/07/2022	99233	Char-Em United Way	701-000-230.800	United Fund	49.75
12/22	12/07/2022	99234	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	12.75
12/22	12/07/2022	99234	Cintas Corp #729	204-481-767.000	Uniforms	102.80
12/22	12/07/2022	99234	Cintas Corp #729	582-588-767.000	Other - Uniforms	100.70
12/22	12/07/2022	99234	Cintas Corp #729	592-560-767.000	Other - Uniforms	51.00
12/22	12/07/2022	99234	Cintas Corp #729	592-549-767.000	Other - Uniforms	51.01
12/22	12/07/2022	99234	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	48.74
12/22	12/07/2022	99234	Cintas Corp #729	204-481-767.000	Uniforms	102.80
12/22	12/07/2022	99234	Cintas Corp #729	582-588-767.000	Other - Uniforms	100.70
12/22	12/07/2022	99234	Cintas Corp #729	592-560-767.000	Other - Uniforms	51.00
12/22	12/07/2022	99234	Cintas Corp #729	592-549-767.000	Other - Uniforms	51.01
12/22	12/07/2022	99234	Cintas Corp #729	101-268-802.000	Contracted Services	22.67
12/22	12/07/2022	99234	Cintas Corp #729	592-544-802.000	Contracted Services	65.91
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-265-920.000	Public Utilities	1,508.65
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-268-920.000	Public Utilities	943.12
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-345-920.000	Public Utilities	3,763.89
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-345-920.100	Public Utilities-Station West	424.43
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-754-920.000	Public Utilities	30.51
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-770-920.000	Public Utilities	1,865.88
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	592-555-920.000	Public Utilities	1,003.40
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	514-587-920.000	Public Utilities	81.14
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	582-586-920.000	Public Utilities	127.68
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	582-593-920.000	Public Utilities	1,301.03
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	592-538-920.000	Public Utilities	9,090.95
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	592-542-920.000	Public Utilities	127.68
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	592-551-920.000	Public Utilities	13,679.58
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-773-920.000	Public Utilities	985.73
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	101-789-920.000	Public Utilities	1,044.04
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	204-448-920.000	Public Utilities	2,800.00
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	271-790-920.000	Public Utilities	259.01
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	271-790-920.000	Public Utilities	1,845.56
12/22	12/07/2022	99235	CITY TREAS. FOR UTILITY BILLS	514-587-802.100	Cont. Svcs - Downtown Office	52.48
12/22	12/07/2022	99236	Conti, Joseph	101-268-850.000	Communications	120.00
12/22	12/07/2022	99237	Decka Digital LLC	101-345-751.000	Office Supplies	45.00
12/22	12/07/2022	99237	Decka Digital LLC	592-549-751.000	Office Supplies	267.55
12/22	12/07/2022	99238	Dell Marketing L.P.	101-345-985.000	Equipment	1,108.61
12/22	12/07/2022	99239	Derrer Oil Co.	661-598-759.000	Gas & Oil	1,229.87
12/22	12/07/2022	99240	DONOVAN, LAWRENCE	101-345-850.000	Communications	62.50
12/22	12/07/2022	99241	Drost Landscape	204-470-802.000	Contracted Services	2,750.00
12/22	12/07/2022	99241	Drost Landscape	204-470-802.000	Contracted Services	1,164.00

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12/22	12/07/2022	99241	Drost Landscape	247-751-802.000	Contracted Services	5,288.80
12/22	12/07/2022	99242	DUCH, JOHN	101-345-850.000	Communications	62.50
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	514-587-802.000	Contracted Services	4,667.50
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	202-479-802.000	Contracted Services	4,667.50
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	514-587-802.000	Contracted Services	2,230.00
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	514-587-802.000	Contracted Services	321.75
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	582-593-930.000	Building Repair & Maintenance	90.75
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	101-268-802.000	Contracted Services	412.50
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	582-593-930.000	Building Repair & Maintenance	115.00
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	582-584-802.000	Contracted Services	86.25
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	203-479-802.000	Contracted Services	145.00
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	101-345-802.100	Contracted Services-Station W	225.00
12/22	12/07/2022	99243	Dunkel Excavating Services Inc.	202-479-802.000	Contracted Services	58.75
12/22	12/07/2022	99244	Dunn's Business Solutions	101-172-751.000	Office Supplies	32.29
12/22	12/07/2022	99244	Dunn's Business Solutions	101-201-751.000	Office Supplies	32.29
12/22	12/07/2022	99244	Dunn's Business Solutions	101-208-751.000	Office Supplies	22.60
12/22	12/07/2022	99244	Dunn's Business Solutions	101-257-751.000	Office Supplies	16.14
12/22	12/07/2022	99244	Dunn's Business Solutions	101-253-751.000	Office Supplies	19.37
12/22	12/07/2022	99244	Dunn's Business Solutions	101-345-751.000	Office Supplies	83.95
12/22	12/07/2022	99244	Dunn's Business Solutions	101-400-751.000	Office Supplies	16.14
12/22	12/07/2022	99244	Dunn's Business Solutions	101-441-751.000	Office Supplies	48.43
12/22	12/07/2022	99244	Dunn's Business Solutions	101-770-751.000	Office Supplies	9.69
12/22	12/07/2022	99244	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	3.23
12/22	12/07/2022	99244	Dunn's Business Solutions	101-756-751.000	Office Supplies	32.29
12/22	12/07/2022	99244	Dunn's Business Solutions	101-789-751.000	Office Supplies	6.46
12/22	12/07/2022	99245	EICHLER, ROBERT	582-588-850.000	Communications	120.00
12/22	12/07/2022	99246	Elevate Technology Partners LLC	271-790-986.000	Tech. Equipment & Software	88.00
12/22	12/07/2022	99246	Elevate Technology Partners LLC	271-790-986.000	Tech. Equipment & Software	132.00
12/22	12/07/2022	99247	Emmet Conservation District	101-770-802.100	Contracted Svcs. - Spraying	800.00
12/22	12/07/2022	99248	Emmet County Treasurer	101-081-403.000	Current Property Tax	9,266.24
12/22	12/07/2022	99248	Emmet County Treasurer	101-081-445.000	Penalties & Interest	422.63
12/22	12/07/2022	99248	Emmet County Treasurer	271-081-403.000	Current Property Tax	2,043.60
12/22	12/07/2022	99248	Emmet County Treasurer	271-082-664.000	Interest Income	92.73
12/22	12/07/2022	99248	Emmet County Treasurer	211-081-403.000	Current Property Tax	4,451.06
12/22	12/07/2022	99248	Emmet County Treasurer	211-081-445.000	Penalties & Interest	201.97
12/22	12/07/2022	99249	Empiric Solutions Inc.	101-228-802.000	Contracted Services	8,654.00
12/22	12/07/2022	99250	Etna Supply	592-010-111.000	Inventory - Materials	240.00
12/22	12/07/2022	99250	Etna Supply	592-010-111.000	Inventory - Materials	305.00
12/22	12/07/2022	99251	Fastenal Company	661-598-785.000	Small Tools & Supplies	78.58
12/22	12/07/2022	99252	Fate, Jason	101-441-850.000	Communications	120.00
12/22	12/07/2022	99253	First Book	271-790-885.000	Donation Expense	356.92
12/22	12/07/2022	99254	Flynn, Martin	592-549-850.000	Communications	120.00
12/22	12/07/2022	99255	Fraternal Order of Police	701-000-230.400	Union Dues	994.00
12/22	12/07/2022	99256	FRITZ, KARL	101-345-850.000	Communications	120.00
12/22	12/07/2022	99257	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	30.39
12/22	12/07/2022	99257	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	22.39
12/22	12/07/2022	99257	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	30.39
12/22	12/07/2022	99257	Gale/Cengage Learning Inc.	271-790-760.000	Books - Adult	31.19
12/22	12/07/2022	99258	GFL Environmental	582-586-802.000	Contracted Services	209.64
12/22	12/07/2022	99258	GFL Environmental	582-594-775.000	Materials & Supplies	209.64
12/22	12/07/2022	99258	GFL Environmental	582-593-930.000	Building Repair & Maintenance	209.64
12/22	12/07/2022	99259	Gladwin County District Library	271-790-955.000	Miscellaneous	38.98
12/22	12/07/2022	99260	GOSCIAK, SCOTT	101-345-850.000	Communications	62.50
12/22	12/07/2022	99261	GRP Engineering Inc.	582-588-802.000	Contracted Services	290.80
12/22	12/07/2022	99261	GRP Engineering Inc.	582-588-802.000	Contracted Services	1,132.50
12/22	12/07/2022	99262	HAALCK, FRED	101-345-850.000	Communications	62.50

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12/22	12/07/2022	99263	Hart, Tyler	101-770-850.000	Communications	120.00
12/22	12/07/2022	99264	Haviland Products Company	592-540-783.000	Chemicals	3,015.00
12/22	12/07/2022	99264	Haviland Products Company	592-551-783.000	Chemicals	3,657.00
12/22	12/07/2022	99265	Henry, Cameron	271-790-802.000	Contracted Services	100.00
12/22	12/07/2022	99266	Hoffman, Sherri A.	101-528-802.000	Contracted Services	1,248.75
12/22	12/07/2022	99267	Hoig, Erik	101-345-850.000	Communications	120.00
12/22	12/07/2022	99268	Horn, Shane	101-172-850.000	Communications	120.00
12/22	12/07/2022	99269	Hummel, Jon	101-754-920.000	Public Utilities	120.00
12/22	12/07/2022	99270	ISolved Benefit Services	101-172-724.000	Fringe Benefits	11.03
12/22	12/07/2022	99270	ISolved Benefit Services	101-201-724.000	Fringe Benefits	33.08
12/22	12/07/2022	99270	ISolved Benefit Services	101-208-724.000	Fringe Benefits	16.54
12/22	12/07/2022	99270	ISolved Benefit Services	101-253-724.000	Fringe Benefits	16.54
12/22	12/07/2022	99270	ISolved Benefit Services	101-265-724.000	Fringe Benefits	11.03
12/22	12/07/2022	99270	ISolved Benefit Services	101-268-724.000	Fringe Benefits	16.54
12/22	12/07/2022	99270	ISolved Benefit Services	592-549-724.000	Fringe Benefits	38.59
12/22	12/07/2022	99270	ISolved Benefit Services	592-560-724.000	Fringe Benefits	5.51
12/22	12/07/2022	99270	ISolved Benefit Services	101-773-724.000	Fringe Benefits	5.51
12/22	12/07/2022	99270	ISolved Benefit Services	101-789-724.000	Fringe Benefits	5.51
12/22	12/07/2022	99270	ISolved Benefit Services	204-481-724.000	Fringe Benefits	55.13
12/22	12/07/2022	99270	ISolved Benefit Services	271-790-724.000	Fringe Benefits	44.10
12/22	12/07/2022	99270	ISolved Benefit Services	514-587-724.000	Fringe Benefits	11.03
12/22	12/07/2022	99270	ISolved Benefit Services	582-588-724.000	Fringe Benefits	27.56
12/22	12/07/2022	99270	ISolved Benefit Services	101-345-724.000	Fringe Benefits	176.37
12/22	12/07/2022	99270	ISolved Benefit Services	101-400-724.000	Fringe Benefits	5.51
12/22	12/07/2022	99270	ISolved Benefit Services	101-441-724.000	Fringe Benefits	16.54
12/22	12/07/2022	99270	ISolved Benefit Services	101-754-724.000	Fringe Benefits	11.03
12/22	12/07/2022	99270	ISolved Benefit Services	101-756-724.000	Fringe Benefits	22.05
12/22	12/07/2022	99270	ISolved Benefit Services	101-770-724.000	Fringe Benefits	22.05
12/22	12/07/2022	99271	Jakeway, John	203-479-802.000	Contracted Services	63.00
12/22	12/07/2022	99272	Kanopy Inc	271-790-762.000	Electronic Materials	3,000.00
12/22	12/07/2022	99273	KARR, ADRIAN	101-345-850.000	Communications	120.00
12/22	12/07/2022	99274	Keep It Real Social LLC	514-587-802.100	Cont. Svcs - Downtown Office	2,200.00
12/22	12/07/2022	99275	Kish, Connor	101-345-850.000	Communications	62.50
12/22	12/07/2022	99276	KlingelSmith, Kendall	101-770-850.000	Communications	120.00
12/22	12/07/2022	99277	Kring Chevrolet Cadillac, Dave	661-598-932.000	Vehicle Repair & Maintenance	118.83
12/22	12/07/2022	99278	Kruskie, David	101-770-850.000	Communications	120.00
12/22	12/07/2022	99279	L.S. ENGINEERING INC.	203-451-802.000	Contracted Services	1,292.00
12/22	12/07/2022	99279	L.S. ENGINEERING INC.	204-444-802.000	Contracted Services	388.00
12/22	12/07/2022	99279	L.S. ENGINEERING INC.	592-020-342.000	Distribution System	808.00
12/22	12/07/2022	99279	L.S. ENGINEERING INC.	592-025-343.000	Distribution Systems	678.00
12/22	12/07/2022	99279	L.S. ENGINEERING INC.	582-020-360.000	Distribution System	64.00
12/22	12/07/2022	99280	Lamont, Scott	101-345-850.000	Communications	62.50
12/22	12/07/2022	99281	Lemieur, Bridgette	101-253-850.000	Communications	120.00
12/22	12/07/2022	99282	Lennemann, Mark	101-773-850.000	Communications	120.00
12/22	12/07/2022	99283	McCardel Culligan	101-770-802.000	Contracted Services	10.00
12/22	12/07/2022	99283	McCardel Culligan	514-587-802.100	Cont. Svcs - Downtown Office	10.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99284	MCLAREN NORTHERN MICHIGAN	101-345-802.000	Contracted Services	15.00
12/22	12/07/2022	99285	Meyer Ace Hardware	592-544-775.000	Materials & Supplies	28.50
12/22	12/07/2022	99285	Meyer Ace Hardware	271-790-752.000	Building Supplies	5.02
12/22	12/07/2022	99285	Meyer Ace Hardware	592-544-775.000	Materials & Supplies	38.69
12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-775.000	Materials & Supplies	69.26

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12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-934.000	WSP Extras	26.98
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-930.000	Building Repair & Maintenance	23.38
12/22	12/07/2022	99285	Meyer Ace Hardware	661-598-785.000	Small Tools & Supplies	53.97
12/22	12/07/2022	99285	Meyer Ace Hardware	661-598-785.000	Small Tools & Supplies	16.99
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-930.000	Building Repair & Maintenance	18.88
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-930.000	Building Repair & Maintenance	16.19
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-930.000	Building Repair & Maintenance	16.18
12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-775.000	Materials & Supplies	54.50
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-930.000	Building Repair & Maintenance	13.99
12/22	12/07/2022	99285	Meyer Ace Hardware	101-345-775.000	Materials & Supplies	5.39
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-775.000	Materials & Supplies	23.53
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-775.000	Materials & Supplies	5.02
12/22	12/07/2022	99285	Meyer Ace Hardware	514-587-802.100	Cont. Svcs - Downtown Office	57.70
12/22	12/07/2022	99285	Meyer Ace Hardware	271-790-752.000	Building Supplies	16.19
12/22	12/07/2022	99285	Meyer Ace Hardware	514-587-775.000	Materials & Supplies	25.16
12/22	12/07/2022	99285	Meyer Ace Hardware	514-587-802.100	Cont. Svcs - Downtown Office	22.48
12/22	12/07/2022	99285	Meyer Ace Hardware	514-587-775.000	Materials & Supplies	19.77
12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-934.000	WSP Extras	41.51
12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-775.000	Materials & Supplies	79.96
12/22	12/07/2022	99285	Meyer Ace Hardware	101-770-775.000	Materials & Supplies	143.92
12/22	12/07/2022	99285	Meyer Ace Hardware	661-598-931.000	Equipment Repair	9.89
12/22	12/07/2022	99285	Meyer Ace Hardware	101-268-775.000	Materials & Supplies	10.80
12/22	12/07/2022	99285	Meyer Ace Hardware	101-201-751.000	Office Supplies	71.99
12/22	12/07/2022	99285	Meyer Ace Hardware	661-598-931.000	Equipment Repair	13.49
12/22	12/07/2022	99285	Meyer Ace Hardware	514-587-802.200	Trolley Operations	39.99
12/22	12/07/2022	99286	Michigan Digital	271-790-802.000	Contracted Services	40.00
12/22	12/07/2022	99287	Mikulski, Matthew	101-345-850.000	Communications	62.50
12/22	12/07/2022	99288	Northern Gale Cleaning & Property Mgmt	271-790-802.000	Contracted Services	1,125.00
12/22	12/07/2022	99289	Omnipark Inc.	514-587-775.000	Materials & Supplies	89.00
12/22	12/07/2022	99289	Omnipark Inc.	514-587-802.000	Contracted Services	2,760.00
12/22	12/07/2022	99290	Parker, Michael	101-345-850.000	Communications	120.00
12/22	12/07/2022	99291	Petoskey, Olivia Anne-Withany	271-790-802.000	Contracted Services	60.00
12/22	12/07/2022	99292	Plath, Audrey	101-253-850.000	Communications	120.00
12/22	12/07/2022	99293	Police and Firemen's Insurance	701-000-230.185	Police and Fire Insurance	379.38
12/22	12/07/2022	99294	Preston Feather	203-479-775.000	Materials & Supplies	17.28
12/22	12/07/2022	99294	Preston Feather	203-081-682.000	Other	1.73-
12/22	12/07/2022	99295	Pro Image Design	514-587-884.000	Signs	200.00
12/22	12/07/2022	99295	Pro Image Design	514-587-884.000	Signs	100.00
12/22	12/07/2022	99296	ROBBINS, MICHAEL	101-441-850.000	Communications	120.00
12/22	12/07/2022	99297	Scholastic Inc.	271-790-760.100	Books-Children's	179.20
12/22	12/07/2022	99298	Schultz, David	101-345-850.000	Communications	120.00
12/22	12/07/2022	99299	Select Electric	582-020-360.000	Distribution System	13,550.00
12/22	12/07/2022	99300	Smith, Edward J	101-756-850.000	Communications	120.00
12/22	12/07/2022	99301	Solutions Electric Inc.	101-345-775.000	Materials & Supplies	1,177.69
12/22	12/07/2022	99302	Staples Advantage	101-172-751.000	Office Supplies	8.38
12/22	12/07/2022	99302	Staples Advantage	101-201-751.000	Office Supplies	8.38
12/22	12/07/2022	99302	Staples Advantage	101-208-751.000	Office Supplies	5.86
12/22	12/07/2022	99302	Staples Advantage	101-257-751.000	Office Supplies	4.19
12/22	12/07/2022	99302	Staples Advantage	101-253-751.000	Office Supplies	5.03
12/22	12/07/2022	99302	Staples Advantage	101-345-751.000	Office Supplies	21.78
12/22	12/07/2022	99302	Staples Advantage	101-400-751.000	Office Supplies	1.90
12/22	12/07/2022	99302	Staples Advantage	101-400-751.000	Office Supplies	4.19
12/22	12/07/2022	99302	Staples Advantage	101-441-751.000	Office Supplies	12.57
12/22	12/07/2022	99302	Staples Advantage	101-770-751.000	Office Supplies	2.51
12/22	12/07/2022	99302	Staples Advantage	101-773-775.000	Materials & Supplies	.84
12/22	12/07/2022	99302	Staples Advantage	101-756-751.000	Office Supplies	8.38

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12/22	12/07/2022	99302	Staples Advantage	101-789-751.000	Office Supplies	1.67
12/22	12/07/2022	99302	Staples Advantage	101-172-751.000	Office Supplies	11.66
12/22	12/07/2022	99302	Staples Advantage	101-201-751.000	Office Supplies	11.66
12/22	12/07/2022	99302	Staples Advantage	101-208-751.000	Office Supplies	8.16
12/22	12/07/2022	99302	Staples Advantage	101-257-751.000	Office Supplies	5.83
12/22	12/07/2022	99302	Staples Advantage	101-253-751.000	Office Supplies	7.00
12/22	12/07/2022	99302	Staples Advantage	101-345-751.000	Office Supplies	30.32
12/22	12/07/2022	99302	Staples Advantage	101-345-751.000	Office Supplies	193.61
12/22	12/07/2022	99302	Staples Advantage	101-400-751.000	Office Supplies	5.83
12/22	12/07/2022	99302	Staples Advantage	101-441-751.000	Office Supplies	17.49
12/22	12/07/2022	99302	Staples Advantage	101-770-751.000	Office Supplies	3.50
12/22	12/07/2022	99302	Staples Advantage	101-773-775.000	Materials & Supplies	1.17
12/22	12/07/2022	99302	Staples Advantage	101-756-751.000	Office Supplies	11.66
12/22	12/07/2022	99302	Staples Advantage	101-789-751.000	Office Supplies	2.32
12/22	12/07/2022	99303	State of Michigan-Department of LARA	582-081-642.300	Residential	3,557.70
12/22	12/07/2022	99303	State of Michigan-Department of LARA	582-081-642.400	Commercial	700.20
12/22	12/07/2022	99303	State of Michigan-Department of LARA	582-081-642.500	Industrial Sales	4.50
12/22	12/07/2022	99303	State of Michigan-Department of LARA	582-081-642.200	Non-Profit Sales	165.60
12/22	12/07/2022	99304	Stuart C Irby Co	582-586-775.000	Materials & Supplies	1,093.85
12/22	12/07/2022	99305	Sugg, Keenan	101-345-850.000	Communications	62.50
12/22	12/07/2022	99306	TEAMSTERS LOCAL #214	701-000-230.400	Union Dues	1,094.00
12/22	12/07/2022	99307	Troxel, Todd	101-345-850.000	Communications	120.00
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	661-598-751.000	Office Supplies	73.53
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	204-481-751.000	Office Supplies	73.53
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	582-588-751.000	Office Supplies	73.54
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	582-593-751.000	Office Supplies	73.54
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	592-549-751.000	Office Supplies	73.54
12/22	12/07/2022	99308	U.S. Bank Equipment Finance	592-560-751.000	Office Supplies	73.54
12/22	12/07/2022	99309	Up North Service LLC	204-550-802.000	Contracted Services	351.50
12/22	12/07/2022	99309	Up North Service LLC	514-587-802.000	Contracted Services	4,665.50
12/22	12/07/2022	99310	Valley City Linen	271-790-752.000	Building Supplies	26.00
12/22	12/07/2022	99310	Valley City Linen	271-790-752.000	Building Supplies	26.00
12/22	12/07/2022	99310	Valley City Linen	271-790-752.000	Building Supplies	26.00
12/22	12/07/2022	99310	Valley City Linen	271-790-752.000	Building Supplies	26.00
12/22	12/07/2022	99311	Walters Sharpening Service Inc.	661-598-931.000	Equipment Repair	77.00
12/22	12/07/2022	99324	Performance Painting	592-554-802.000	Contracted Services	2,609.00
12/22	12/14/2022	99325	5H Irrigation & Maintenance	101-528-802.000	Contracted Services	2,451.00
12/22	12/14/2022	99326	Alliance Entertainment	271-790-761.000	Audio Visual - Adult	251.92
12/22	12/14/2022	99326	Alliance Entertainment	271-790-761.000	Audio Visual - Adult	277.94
12/22	12/14/2022	99326	Alliance Entertainment	271-790-761.000	Audio Visual - Adult	10.99
12/22	12/14/2022	99326	Alliance Entertainment	271-790-761.100	Audio Visual - Children	32.16
12/22	12/14/2022	99327	Amazon Capital Services	271-790-761.200	Audio Visual - Young Adult	.08
12/22	12/14/2022	99327	Amazon Capital Services	271-790-958.200	Programming - Young Adult	119.20
12/22	12/14/2022	99327	Amazon Capital Services	271-790-761.200	Audio Visual - Young Adult	239.74
12/22	12/14/2022	99327	Amazon Capital Services	271-790-958.200	Programming - Young Adult	56.96
12/22	12/14/2022	99327	Amazon Capital Services	271-790-761.200	Audio Visual - Young Adult	.08
12/22	12/14/2022	99327	Amazon Capital Services	271-790-751.000	Office/Library Supplies	19.30
12/22	12/14/2022	99328	Armstrong, Janet Elaine	271-790-802.000	Contracted Services	270.00
12/22	12/14/2022	99329	AT&T	592-560-850.000	Communications	101.24
12/22	12/14/2022	99329	AT&T	592-558-920.000	Public Utilities	44.71
12/22	12/14/2022	99329	AT&T	271-790-850.000	Communications	180.00
12/22	12/14/2022	99329	AT&T	582-593-850.000	Communications	126.00
12/22	12/14/2022	99330	Atchison Paper & Supply	271-790-751.000	Office/Library Supplies	176.98
12/22	12/14/2022	99331	Bailey, Jennifer	271-790-802.000	Contracted Services	420.00
12/22	12/14/2022	99332	Berg Assessing & Consulting Inc	101-257-802.100	Contracted Services - Assessor	9,717.50
12/22	12/14/2022	99333	Bobcat of Lansing	661-020-140.000	Machinery & Equipment	77,000.73

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12/22	12/14/2022	99334	Border States Industries Inc.	582-592-775.000	Materials & Supplies	2,268.36
12/22	12/14/2022	99335	BSN Sports Inc.	101-770-775.000	Materials & Supplies	1,077.76
12/22	12/14/2022	99336	Bury, Tina	271-790-958.100	Programming - Adult	964.24
12/22	12/14/2022	99337	Centaris	271-790-802.000	Contracted Services	386.00
12/22	12/14/2022	99338	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	12.75
12/22	12/14/2022	99338	Cintas Corp #729	204-481-767.000	Uniforms	102.80
12/22	12/14/2022	99338	Cintas Corp #729	582-588-767.000	Other - Uniforms	100.70
12/22	12/14/2022	99338	Cintas Corp #729	592-560-767.000	Other - Uniforms	51.00
12/22	12/14/2022	99338	Cintas Corp #729	592-549-767.000	Other - Uniforms	51.01
12/22	12/14/2022	99338	Cintas Corp #729	582-593-930.000	Building Repair & Maintenance	12.75
12/22	12/14/2022	99338	Cintas Corp #729	204-481-767.000	Uniforms	102.80
12/22	12/14/2022	99338	Cintas Corp #729	582-588-767.000	Other - Uniforms	100.70
12/22	12/14/2022	99338	Cintas Corp #729	592-560-767.000	Other - Uniforms	51.00
12/22	12/14/2022	99338	Cintas Corp #729	592-549-767.000	Other - Uniforms	51.01
12/22	12/14/2022	99339	Collias-Glaser, Hellene Kay	271-790-802.000	Contracted Services	450.00
12/22	12/14/2022	99340	Connected by Jerred Hodge	661-598-932.000	Vehicle Repair & Maintenance	160.00
12/22	12/14/2022	99341	David L Hoffman Landscaping & Nursery	204-550-802.000	Contracted Services	2,584.00
12/22	12/14/2022	99342	Derrer Oil Co.	661-598-759.000	Gas & Oil	3,009.14
12/22	12/14/2022	99343	Dinges Fire Company	101-345-802.000	Contracted Services	600.00
12/22	12/14/2022	99344	Ducastel, Barbara	271-790-802.000	Contracted Services	600.00
12/22	12/14/2022	99345	Duncan Parking Technologies Inc	514-587-802.000	Contracted Services	2,200.50
12/22	12/14/2022	99346	Dunn's Business Solutions	101-172-751.000	Office Supplies	7.99
12/22	12/14/2022	99346	Dunn's Business Solutions	101-201-751.000	Office Supplies	7.99
12/22	12/14/2022	99346	Dunn's Business Solutions	101-208-751.000	Office Supplies	5.59
12/22	12/14/2022	99346	Dunn's Business Solutions	101-257-751.000	Office Supplies	4.00
12/22	12/14/2022	99346	Dunn's Business Solutions	101-253-751.000	Office Supplies	4.79
12/22	12/14/2022	99346	Dunn's Business Solutions	101-789-751.000	Office Supplies	1.59
12/22	12/14/2022	99346	Dunn's Business Solutions	101-345-751.000	Office Supplies	20.78
12/22	12/14/2022	99346	Dunn's Business Solutions	101-400-751.000	Office Supplies	4.00
12/22	12/14/2022	99346	Dunn's Business Solutions	101-441-751.000	Office Supplies	11.99
12/22	12/14/2022	99346	Dunn's Business Solutions	101-770-751.000	Office Supplies	2.40
12/22	12/14/2022	99346	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	.80
12/22	12/14/2022	99346	Dunn's Business Solutions	101-756-751.000	Office Supplies	7.99
12/22	12/14/2022	99346	Dunn's Business Solutions	101-172-751.000	Office Supplies	11.31
12/22	12/14/2022	99346	Dunn's Business Solutions	101-201-751.000	Office Supplies	11.31
12/22	12/14/2022	99346	Dunn's Business Solutions	101-208-751.000	Office Supplies	7.92
12/22	12/14/2022	99346	Dunn's Business Solutions	101-257-751.000	Office Supplies	5.66
12/22	12/14/2022	99346	Dunn's Business Solutions	101-253-751.000	Office Supplies	6.79
12/22	12/14/2022	99346	Dunn's Business Solutions	101-345-751.000	Office Supplies	29.41
12/22	12/14/2022	99346	Dunn's Business Solutions	101-400-751.000	Office Supplies	5.66
12/22	12/14/2022	99346	Dunn's Business Solutions	101-441-751.000	Office Supplies	16.97
12/22	12/14/2022	99346	Dunn's Business Solutions	101-770-751.000	Office Supplies	3.39
12/22	12/14/2022	99346	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	1.13
12/22	12/14/2022	99346	Dunn's Business Solutions	101-756-751.000	Office Supplies	11.31
12/22	12/14/2022	99346	Dunn's Business Solutions	101-789-751.000	Office Supplies	2.26
12/22	12/14/2022	99346	Dunn's Business Solutions	101-172-751.000	Office Supplies	11.31
12/22	12/14/2022	99346	Dunn's Business Solutions	101-201-751.000	Office Supplies	11.31
12/22	12/14/2022	99346	Dunn's Business Solutions	101-208-751.000	Office Supplies	7.92
12/22	12/14/2022	99346	Dunn's Business Solutions	101-257-751.000	Office Supplies	5.66
12/22	12/14/2022	99346	Dunn's Business Solutions	101-253-751.000	Office Supplies	6.79
12/22	12/14/2022	99346	Dunn's Business Solutions	101-345-751.000	Office Supplies	29.41
12/22	12/14/2022	99346	Dunn's Business Solutions	101-400-751.000	Office Supplies	5.66
12/22	12/14/2022	99346	Dunn's Business Solutions	101-441-751.000	Office Supplies	16.97
12/22	12/14/2022	99346	Dunn's Business Solutions	101-770-751.000	Office Supplies	3.39
12/22	12/14/2022	99346	Dunn's Business Solutions	101-773-775.000	Materials & Supplies	1.13
12/22	12/14/2022	99346	Dunn's Business Solutions	101-756-751.000	Office Supplies	11.31

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12/22	12/14/2022	99346	Dunn's Business Solutions	101-789-751.000	Office Supplies	2.26
12/22	12/14/2022	99347	Emmet Co. Dept of Public Works	101-529-802.000	Contracted Services	7,740.00
12/22	12/14/2022	99347	Emmet Co. Dept of Public Works	101-789-802.000	Contracted Services	204.20
12/22	12/14/2022	99348	Emmet County Clerk	101-262-802.000	Contracted Services	385.44
12/22	12/14/2022	99349	Emmet County Treasurer	101-253-802.000	Contracted Services	3,335.86
12/22	12/14/2022	99350	Factor Systems LLC	101-208-803.000	Contracted Services - Billing	4,052.85
12/22	12/14/2022	99351	FHC Medchancial Contractors	592-554-802.000	Contracted Services	11,025.00
12/22	12/14/2022	99351	FHC Medchancial Contractors	592-554-802.000	Contracted Services	351.12
12/22	12/14/2022	99352	Fisher, Amy	271-790-802.000	Contracted Services	210.00
12/22	12/14/2022	99353	FMW Construction	582-584-802.000	Contracted Services	933.19
12/22	12/14/2022	99354	GFL Environmental	582-593-930.000	Building Repair & Maintenance	248.23
12/22	12/14/2022	99354	GFL Environmental	101-770-802.000	Contracted Services	393.23
12/22	12/14/2022	99354	GFL Environmental	101-756-802.000	Contracted Services	131.08
12/22	12/14/2022	99354	GFL Environmental	101-754-802.000	Contracted Services	334.97
12/22	12/14/2022	99354	GFL Environmental	101-268-802.000	Contracted Services	203.90
12/22	12/14/2022	99354	GFL Environmental	101-265-802.000	Contracted Services	393.22
12/22	12/14/2022	99354	GFL Environmental	101-770-802.000	Contracted Services	563.52
12/22	12/14/2022	99355	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	70.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-931.000	Equipment Repair	420.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	1,050.00
12/22	12/14/2022	99355	Gibby's Garage	101-770-802.000	Contracted Services	70.00
12/22	12/14/2022	99355	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	105.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-931.000	Equipment Repair	525.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	735.00
12/22	12/14/2022	99355	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	245.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-931.000	Equipment Repair	280.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	595.00
12/22	12/14/2022	99355	Gibby's Garage	582-593-930.000	Building Repair & Maintenance	105.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-931.000	Equipment Repair	315.00
12/22	12/14/2022	99355	Gibby's Garage	661-598-932.000	Vehicle Repair & Maintenance	455.00
12/22	12/14/2022	99356	HAALCK, FRED	101-345-783.000	Auxiliary	80.00
12/22	12/14/2022	99357	HACH COMPANY	592-553-802.000	Contracted Services	3,354.00
12/22	12/14/2022	99358	Haley's Plumbing & Heating	582-593-930.000	Building Repair & Maintenance	1,536.58
12/22	12/14/2022	99359	Hammond, Linda Lawless	271-790-802.000	Contracted Services	180.00
12/22	12/14/2022	99360	Hansen, Carol Margaret	271-790-802.000	Contracted Services	150.00
12/22	12/14/2022	99361	Harbor Springs Excavating	592-556-802.000	Contracted Services	19,624.39
12/22	12/14/2022	99362	Hart, Tyler	101-773-767.000	Uniforms	130.00
12/22	12/14/2022	99363	Himebauch, Kelly L	271-790-802.000	Contracted Services	360.00
12/22	12/14/2022	99364	Humanity Inc.	271-790-802.000	Contracted Services	714.00
12/22	12/14/2022	99365	Ingram Library Services	271-790-760.000	Books - Adult	1,459.11
12/22	12/14/2022	99365	Ingram Library Services	271-790-760.100	Books-Children's	1,032.74
12/22	12/14/2022	99365	Ingram Library Services	271-790-760.200	Books - Young Adult	341.33
12/22	12/14/2022	99365	Ingram Library Services	271-790-885.000	Donation Expense	30.87
12/22	12/14/2022	99366	Jakeway, Patricia	271-790-802.000	Contracted Services	420.00
12/22	12/14/2022	99367	John E. Reid & Associates Inc.	101-345-912.000	Education & Training	580.00
12/22	12/14/2022	99368	K & J Septic Service LLC	592-554-802.000	Contracted Services	427.50
12/22	12/14/2022	99369	LexisNexis Risk Data Management Inc.	101-208-802.000	Contracted Services	150.00
12/22	12/14/2022	99369	LexisNexis Risk Data Management Inc.	514-587-802.000	Contracted Services	150.00
12/22	12/14/2022	99370	Little Traverse Disposal	271-790-802.000	Contracted Services	158.48
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	144.45
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-598-785.000	Small Tools & Supplies	9.69
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	126.90
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-598-931.000	Equipment Repair	11.85
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	58.15
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-598-759.000	Gas & Oil	130.74
12/22	12/14/2022	99371	Lynn Auto Parts Inc.	661-010-111.000	Inventory - Materials	18.57

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12/22	12/14/2022	99372	McCardell Culligan	592-553-802.000	Contracted Services	60.00
12/22	12/14/2022	99372	McCardell Culligan	514-587-802.100	Cont. Svcs - Downtown Office	27.00
12/22	12/14/2022	99373	Michigan Association of Chiefs of Police	101-345-912.000	Education & Training	280.00
12/22	12/14/2022	99374	Michigan Downtown Association	514-587-912.000	Education & Training	300.00
12/22	12/14/2022	99375	Michigan Water Environment Assoc.	592-560-915.000	Education & Training	100.00
12/22	12/14/2022	99375	Michigan Water Environment Assoc.	592-560-915.000	Education & Training	50.00
12/22	12/14/2022	99376	Mid America Rink Services	661-598-931.000	Equipment Repair	5,816.55
12/22	12/14/2022	99377	Midwest Tape	271-790-761.000	Audio Visual - Adult	89.98
12/22	12/14/2022	99377	Midwest Tape	271-790-761.000	Audio Visual - Adult	68.24
12/22	12/14/2022	99378	Mitchell Graphics Inc.	101-756-802.000	Contracted Services	2,456.10
12/22	12/14/2022	99378	Mitchell Graphics Inc.	101-770-802.000	Contracted Services	619.68
12/22	12/14/2022	99379	NASRO	101-345-912.000	Education & Training	500.00
12/22	12/14/2022	99380	Northern A-1	592-555-802.000	Contracted Services	6,323.94
12/22	12/14/2022	99380	Northern A-1	592-558-802.000	Contracted Services	4,000.00
12/22	12/14/2022	99381	Northern Gale Cleaning & Property Mgmt	271-790-802.000	Contracted Services	1,410.00
12/22	12/14/2022	99382	Northern Michigan Review Inc.	204-481-802.000	Contracted Services	242.52
12/22	12/14/2022	99383	OLSTROM EXCAVATING & PAVING	592-556-802.000	Contracted Services	7,488.00
12/22	12/14/2022	99384	On Duty Gear LLC	101-345-775.000	Materials & Supplies	989.52
12/22	12/14/2022	99384	On Duty Gear LLC	101-345-775.000	Materials & Supplies	42.00
12/22	12/14/2022	99384	On Duty Gear LLC	101-345-775.000	Materials & Supplies	202.46
12/22	12/14/2022	99385	OTEC Radio Comm. Equipment	661-598-931.000	Equipment Repair	160.00
12/22	12/14/2022	99385	OTEC Radio Comm. Equipment	661-598-932.000	Vehicle Repair & Maintenance	169.00
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	1,000.00
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	152.37
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	117.99
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	48.81
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	119.98
12/22	12/14/2022	99386	Overdrive Inc.	271-790-762.000	Electronic Materials	129.99
12/22	12/14/2022	99387	Performance Painting	592-554-802.000	Contracted Services	2,249.00
12/22	12/14/2022	99388	Petoskey Regional Chamber	271-790-912.000	Training & Travel	40.00
12/22	12/14/2022	99389	Plunkett Cooney	101-266-802.000	Contracted Services	1,740.00
12/22	12/14/2022	99389	Plunkett Cooney	101-266-802.000	Contracted Services	50.00
12/22	12/14/2022	99389	Plunkett Cooney	101-266-802.000	Contracted Services	5,916.06
12/22	12/14/2022	99390	Printing Systems Inc.	101-172-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	101-201-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	204-481-751.000	Office Supplies	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	582-588-751.000	Office Supplies	12.79
12/22	12/14/2022	99390	Printing Systems Inc.	592-549-751.000	Office Supplies	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	592-560-751.000	Office Supplies	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	101-756-751.000	Office Supplies	9.59
12/22	12/14/2022	99390	Printing Systems Inc.	101-770-751.000	Office Supplies	12.79
12/22	12/14/2022	99390	Printing Systems Inc.	101-773-775.000	Materials & Supplies	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	101-789-751.000	Office Supplies	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	514-587-802.100	Cont. Svcs - Downtown Office	5.33
12/22	12/14/2022	99390	Printing Systems Inc.	271-790-751.000	Office/Library Supplies	12.79
12/22	12/14/2022	99390	Printing Systems Inc.	101-208-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	101-257-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	101-253-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	101-345-751.000	Office Supplies	11.73
12/22	12/14/2022	99390	Printing Systems Inc.	101-400-751.000	Office Supplies	2.13
12/22	12/14/2022	99390	Printing Systems Inc.	101-441-751.000	Office Supplies	2.13
12/22	12/14/2022	99391	Proclean North	582-593-930.000	Building Repair & Maintenance	1,330.00
12/22	12/14/2022	99392	Quadient, Inc.	101-172-751.000	Office Supplies	43.20
12/22	12/14/2022	99392	Quadient, Inc.	101-201-751.000	Office Supplies	43.20
12/22	12/14/2022	99392	Quadient, Inc.	101-208-751.000	Office Supplies	54.00
12/22	12/14/2022	99392	Quadient, Inc.	101-257-751.000	Office Supplies	21.60

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
12/22	12/14/2022	99392	Quadient, Inc.	101-253-751.000	Office Supples	32.40
12/22	12/14/2022	99392	Quadient, Inc.	101-345-751.000	Office Supplies	102.60
12/22	12/14/2022	99392	Quadient, Inc.	514-587-802.100	Cont. Svcs - Downtown Office	10.80
12/22	12/14/2022	99392	Quadient, Inc.	271-790-751.000	Office/Library Supplies	10.80
12/22	12/14/2022	99392	Quadient, Inc.	101-400-751.000	Office Supplies	48.60
12/22	12/14/2022	99392	Quadient, Inc.	101-441-751.000	Office Supplies	81.00
12/22	12/14/2022	99392	Quadient, Inc.	101-756-751.000	Office Supplies	37.80
12/22	12/14/2022	99392	Quadient, Inc.	101-770-751.000	Office Supplies	21.60
12/22	12/14/2022	99392	Quadient, Inc.	101-773-775.000	Materials & Supplies	16.20
12/22	12/14/2022	99392	Quadient, Inc.	101-789-751.000	Office Supplies	16.20
12/22	12/14/2022	99393	R.W. MERCER CO INC.	101-789-970.000	Capital Outlay	62,391.00
12/22	12/14/2022	99394	Range Telecommunications	204-481-850.000	Communications	100.00
12/22	12/14/2022	99394	Range Telecommunications	101-756-850.000	Communications	30.33
12/22	12/14/2022	99394	Range Telecommunications	582-593-850.000	Communications	100.00
12/22	12/14/2022	99394	Range Telecommunications	592-560-850.000	Communications	50.00
12/22	12/14/2022	99394	Range Telecommunications	592-549-850.000	Communications	50.00
12/22	12/14/2022	99395	Repaal, Ashley	271-790-760.400	Periodicals	921.00
12/22	12/14/2022	99396	School Library Journal	271-790-760.400	Periodicals	136.99
12/22	12/14/2022	99397	Smith, Christine R.	271-790-958.100	Programming - Adult	140.74
12/22	12/14/2022	99398	Staples Advantage	101-172-751.000	Office Supplies	.80
12/22	12/14/2022	99398	Staples Advantage	101-201-751.000	Office Supplies	.80
12/22	12/14/2022	99398	Staples Advantage	101-208-751.000	Office Supplies	.56
12/22	12/14/2022	99398	Staples Advantage	101-257-751.000	Office Supplies	.40
12/22	12/14/2022	99398	Staples Advantage	101-253-751.000	Office Supplies	.48
12/22	12/14/2022	99398	Staples Advantage	101-345-751.000	Office Supplies	2.08
12/22	12/14/2022	99398	Staples Advantage	101-345-751.000	Office Supplies	124.22
12/22	12/14/2022	99398	Staples Advantage	101-441-751.000	Office Supplies	412.54
12/22	12/14/2022	99398	Staples Advantage	592-549-751.000	Office Supplies	.04
12/22	12/14/2022	99398	Staples Advantage	101-400-751.000	Office Supplies	.40
12/22	12/14/2022	99398	Staples Advantage	101-441-751.000	Office Supplies	1.20
12/22	12/14/2022	99398	Staples Advantage	101-770-751.000	Office Supplies	.24
12/22	12/14/2022	99398	Staples Advantage	101-773-775.000	Materials & Supplies	.08
12/22	12/14/2022	99398	Staples Advantage	101-756-751.000	Office Supplies	.80
12/22	12/14/2022	99398	Staples Advantage	101-789-751.000	Office Supplies	.15
12/22	12/14/2022	99399	State of Michigan Dept. of Technology	661-598-932.000	Vehicle Repair & Maintenance	90.00
12/22	12/14/2022	99399	State of Michigan Dept. of Technology	204-481-802.000	Contracted Services	90.00
12/22	12/14/2022	99400	State of Michigan-Dept of Environment	592-551-801.000	Professional Services	5,500.00
12/22	12/14/2022	99400	State of Michigan-Dept of Environment	101-345-912.000	Education & Training	65.00
12/22	12/14/2022	99401	Sweep Shop, The	271-790-751.000	Office/Library Supplies	87.90
12/22	12/14/2022	99401	Sweep Shop, The	271-790-751.000	Office/Library Supplies	53.90
12/22	12/14/2022	99402	T2 Systems Canada Inc.	514-587-802.000	Contracted Services	165.00
12/22	12/14/2022	99403	Thru Glass Window Cleaning	514-587-802.100	Cont. Svcs - Downtown Office	30.00
12/22	12/14/2022	99404	T-Mobile	271-790-850.000	Communications	365.50
12/22	12/14/2022	99405	Tom's Diesel Repair	661-598-931.000	Equipment Repair	1,800.00
12/22	12/14/2022	99406	Torri, Elizabeth M	271-790-802.000	Contracted Services	240.00
12/22	12/14/2022	99407	Trace Analytical Laboratories LLC	592-553-802.000	Contracted Services	177.00
12/22	12/14/2022	99407	Trace Analytical Laboratories LLC	592-553-802.000	Contracted Services	248.00
12/22	12/14/2022	99408	Trace Analytics LLC	101-345-802.000	Contracted Services	80.10
12/22	12/14/2022	99409	Unique Management Services Inc.	271-790-802.000	Contracted Services	11.65
12/22	12/14/2022	99410	UPS Store, The	592-556-802.000	Contracted Services	12.70
12/22	12/14/2022	99411	USA Blue Book	592-553-775.000	Materials & Supplies	597.33
12/22	12/14/2022	99412	Verizon Wireless	101-345-850.000	Communications	41.17
12/22	12/14/2022	99412	Verizon Wireless	101-770-850.000	Communications	36.01
12/22	12/14/2022	99412	Verizon Wireless	101-773-850.000	Communications	52.60
12/22	12/14/2022	99412	Verizon Wireless	101-789-850.000	Communications	52.60
12/22	12/14/2022	99412	Verizon Wireless	101-770-850.000	Communications	18.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Invoice GL Account Title	Check Amount
12/22	12/14/2022	99412	Verizon Wireless	101-345-850.000	Communications	18.01
12/22	12/14/2022	99412	Verizon Wireless	101-770-850.000	Communications	72.02
12/22	12/14/2022	99412	Verizon Wireless	101-345-850.000	Communications	36.01
12/22	12/14/2022	99412	Verizon Wireless	101-770-850.000	Communications	18.00
12/22	12/14/2022	99412	Verizon Wireless	101-345-850.000	Communications	18.01
12/22	12/14/2022	99412	Verizon Wireless	101-345-850.000	Communications	41.17
12/22	12/14/2022	99412	Verizon Wireless	592-538-850.000	Communications	80.06
12/22	12/14/2022	99412	Verizon Wireless	592-538-920.000	Public Utilities	280.07
12/22	12/14/2022	99412	Verizon Wireless	204-481-850.000	Communications	26.13
12/22	12/14/2022	99412	Verizon Wireless	582-588-850.000	Communications	26.13
12/22	12/14/2022	99412	Verizon Wireless	592-549-850.000	Communications	26.13
12/22	12/14/2022	99412	Verizon Wireless	592-560-850.000	Communications	26.11
12/22	12/14/2022	99413	VISUAL ENTITIES INC.	101-345-751.000	Office Supplies	370.41
12/22	12/14/2022	99414	Voorheis, Margaret Ann	271-790-802.000	Contracted Services	270.00
12/22	12/14/2022	99415	WATERWORKS SYSTEMS & EQUIPME	592-554-775.000	Materials & Supplies	3,050.00
12/22	12/14/2022	99416	WESTECH	592-554-775.000	Materials & Supplies	237.78
12/22	12/14/2022	99417	Yallup, Tracey	271-790-802.000	Contracted Services	90.00
12/22	12/07/2022	999407	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	20,977.21
12/22	12/07/2022	999407	ACH-EFTPS	701-000-230.100	Federal Withholding Payable	36,627.98
12/22	12/07/2022	999407	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	20,977.21
12/22	12/07/2022	999407	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	4,905.97
12/22	12/07/2022	999407	ACH-EFTPS	701-000-230.200	FICA Withholding Payable	4,905.97
12/22	12/07/2022	999408	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	1,179.68
12/22	12/07/2022	999408	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	4,310.00
12/22	12/07/2022	999408	ACH-ICMA 457	701-000-230.700	Employees ICMA Payable	2,167.09
12/22	12/07/2022	999409	MissionSquare 401	701-000-230.700	Employees ICMA Payable	818.46
12/22	12/07/2022	999410	MissionSquare Roth	701-000-230.900	Roth IRA	140.00
12/22	12/07/2022	999411	MissionSquare Roth %	701-000-230.900	Roth IRA	84.00
Grand Totals:						954,976.89

Report Criteria:

Check.Check issue date = 12/01/2022-12/14/2022

Check Number	Check Issue Date	Name	GL Account	Amount
99209	12/02/2022	Krohn, Eric	582040285000	48.02-
99312	12/07/2022	Beattie, David	582081642300	280.51
99313	12/07/2022	Hoods Excavating	592040286000	500.00
99314	12/07/2022	Peltier, Andre	271790760000	13.99
99315	12/07/2022	Placyk, Matthew	703040236222	82.80
99316	12/07/2022	Springvale Township	271081411000	58.76
99317	12/07/2022	Walgreen Company	703040222222	2,081.90
99317	12/07/2022	Walgreen Company	703040228222	2,427.22
99317	12/07/2022	Walgreen Company	703040229222	1,506.21
99317	12/07/2022	Walgreen Company	703040231222	3,122.85
99317	12/07/2022	Walgreen Company	703040231222	691.51
99317	12/07/2022	Walgreen Company	703040236222	7,281.66
99317	12/07/2022	Walgreen Company	703040238222	925.21
99318	12/07/2022	Wilde, John	582081642300	36.67
99319	12/07/2022	Woodward, Beardsley	703040222222	138.95
99319	12/07/2022	Woodward, Beardsley	703040228222	162.00
99319	12/07/2022	Woodward, Beardsley	703040229222	100.53
99319	12/07/2022	Woodward, Beardsley	703040230222	208.44
99319	12/07/2022	Woodward, Beardsley	703040231222	46.15
99319	12/07/2022	Woodward, Beardsley	703040236222	486.00
99319	12/07/2022	Woodward, Beardsley	703040237222	61.75
99320	12/07/2022	Baker, Howard	582040285000	38.05
99321	12/07/2022	Grew, Tracy	582040285000	55.10
99322	12/07/2022	Knobbe, Morgan	582040285000	47.91
99323	12/07/2022	Sol Good Media LLC	582040285000	85.06
99418	12/14/2022	Gracy, Jackson	582081642300	8.90
99419	12/14/2022	Old Town Emmet LLC	101082539000	25,000.00
99420	12/14/2022	Weller, Ian	582081642300	7.97
Grand Totals:				45,408.08



BOARD: City Council

MEETING DATE: December 19, 2022 **DATE PREPARED:** December 15, 2022

AGENDA SUBJECT: CDBG Rental Rehabilitation Program Grant

RECOMMENDATION: That the City Council adopt the proposed resolution

Summary The enclosed Resolution would authorize the submittal and, if approved, acceptance of a CDBG Rental Rehab program grant in the amount of \$531,790. These funds would be utilized to assist in the creation of five (5) new second floor residential units above City Park Grill at 432 East Lake Street and would include any third party administration costs.

Background As part of the Downtown Strategic Plan, increasing the number and quality of upper-story downtown residential units has been an identified goal within Petoskey's downtown. A key tool, identified by City staff, to further this goal is CDBG's Rental Rehabilitation program.

The building sits on the Eastern edge of Pennsylvania Park on the South side of the street at the midpoint between Howard Street to the West and Division Street to the East. Built in 1869, 432 East Lake Street is home to the landmark City Park Grill, a popular local restaurant known to be a favorite of Ernest Hemingway during his years in Northern Michigan. The building is owned by Wine Guys Holdings, LLC, who also own the City Park Grill, among other restaurants in Petoskey. For years, the space above City Park Grill was used for offices, but is now vacant. The building itself has been well cared-for and kept in good repair. Given their long-term interest in the economic health of the area, the property owners are asking the City of Petoskey to submit this application to the Rental Rehabilitation Program to help fund the transition of their vacant second story office space into five small apartments for long-term rental, targeting low- to moderate income workers in the area.

Rental Rehabilitation Program CDBG's Rental Rehabilitation program is designed to improve investor-owned properties and spur economic development in Michigan downtown areas. Funding for the program flows thru local units of government, which is intended to have a positive impact on the vitality of downtown business districts thru the presence of quality residential units in downtown areas.

Beneficiaries of this project are primarily the low-to moderate income residents of the new dwelling units. Three of the five units will be priced to be affordable for individuals making no more than 80% of the Area Median Income for at least 5 years. The project will also immediately impact the employers of those individuals, and the businesses within walking distance. These new dwelling units will affect the viability of the year-round community and the vitality of downtown Petoskey

sh
Enclosure



WHEREAS, the City of Petoskey wishes to encourage the upgrading of downtown residential units and housing conditions in an effort to increase the inventory of available workforce housing; and

WHEREAS, the City of Petoskey on behalf of the Wine Guys Holding, LLC has submitted a CDBG Grant application for Rental Rehabilitation for City Park Apartments at 432 Lake Street; and

WHEREAS, this project would create three one-bedroom apartments and two studio apartments in the second story of the City Park Grill; and

WHEREAS, all five apartments would be appropriately priced for out year-round workforce with three units renting at rates affordable to those making up to 80% AMI and the remaining two units intended to be affordable to those making no more than 120% AMI; and

WHEREAS, the funding request for CDBG Rental Rehabilitation Grant is \$531,790 with \$393,329 private for a total estimated project cost of \$925,119; and

WHEREAS, the proposed project is consistent with the City of Petoskey's Community Development Plan as described in the Application; and

WHEREAS, at least 51% of the beneficiaries of the project will be low and moderate income persons; and

WHEREAS, no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Project Manager; and

WHEREAS, the City of Petoskey City Council authorizes the submittal of the CDBG Rental Rehabilitation Grant Application on behalf of the owner; and

WHEREAS, Petoskey City Council authorizes John Murphy, Mayor, to sign the Grant Application and Shane Horn, City Manager, to sign the Grant Agreement and all amendments, payment requests and designee as the Certifying Officer for the NEPA Environmental Review.

NOW THEREFORE BE IT RESOLVED, that the City of Petoskey City Council authorizes the City Manager to apply to the Rental Rehabilitation Program for the amount of \$531,790 for funding through CDBG and to take all necessary steps to execute agreements necessary to receive and redistribute funds through the Rental Rehabilitation Program.

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Sarah Bek, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City Council of the City of Petoskey on the 19th day of December, 2022, and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this ____ day of December 2022.

Sarah Bek, City Clerk

1. IDENTIFICATION OF UGLG

1a. PROJECT TITLE: City Park Apartments


1b. UGLG CONTACT INFORMATION		1c. FUNDING SOURCES	
Unit of General Local Government	City of Petoskey	CDBG Grant	\$ 531,790.00
		UGLG	\$ 0.00
Highest Elected Chief Official	Name: John Murphy Title: Mayor Ph. 231-347-2500 Email jmurphy@petoskey.us	Private	\$ 393,329.00
			\$
			\$
			\$
Street/PO Box	101 East Lake Street	TOTAL	\$ 925,119.00
City	Petoskey	91d. UGLG INFORMATION	
State/Zip	Michigan 49770	UGLG UEI (SAM) # https://sam.gov/content/home	
County	Emmet	XUWLKN34BAK1	
UGLG Project Contact (PC)	Name: Shane Horn Title: City Manager Ph. 231-347-2500 Email shorn@petoskey.us	UGLG Federal ID # 38-6004583	
		UGLG Fiscal Year January 1 to December 31 (month start and end)	

1e. REPRESENTATIVE INFORMATION

State Government Representation	Federal Government Representation
Senator Name: Wayne Schmidt	Representative Name: Jack Bergman
Representative Name: John Damoose	Congressional District: 1
Senate District: 37 House District: 107	


1f. INITIAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The **UGLG** agrees to adhere to HUD, CDBG and MEDC rules, regulations, and the Grant Administration Manual (GAM) policies, procedures, and reporting requirements. In agreeing to this, the UGLG will ensure that all entities involved in completing the proposed project will also adhere to rules and regulations during grant administration.

Signature			
Name and Title of Authorized Signer	John Murphy, Mayor	Date	11/14/2022

1g. FINAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The **UGLG** certifies that information contained in the application and associated attachments are complete and accurate, that all activities intended to be completed have been identified within the application, and the budget reflects final costs of all project activities identified via a completed bid process or via construction contracts that have been reviewed and are ready to execute.

Signature			
Name and Title of Authorized Signer	John Murphy, Mayor	Date	11/14/2022

2. NATIONAL OBJECTIVE ELIGIBILITY

The project must meet a National Objective. Please check the category (only one) that applies to the project:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Benefit Persons of Low and Moderate Income
<input type="checkbox"/> LMI Area Benefit
<input type="checkbox"/> LMI Job Creation
<input checked="" type="checkbox"/> LMI Housing
<input type="checkbox"/> Limited Clientele | <input type="checkbox"/> Prevention or Elimination of Slums or Blight
<input type="checkbox"/> Area Benefit
<input type="checkbox"/> Spot Blight |
|---|--|

3. PROJECT DESCRIPTION

- 3a. Provide a project description and include the following:
- i. Describe the location of the project.
 - ii. What is the purpose and need? What is being done and why is it necessary?
 - iii. Who are the project beneficiaries? Why is this project being proposed and who benefits from the results?
 - iv. Provide complete details about the project and what will be done.
 - v. Describe all funding sources being used for this project.
 - vi. Describe all development partners involved in this project.
 - vii. Describe the maintenance related to project improvements funded, in whole or in part, by CDBG and how they will be funded.

(i)

The project property is a two-story brick building located at 432 Lake Street, across from the Emmet County Building and adjacent to the Central Business District of Historic Downtown Petoskey. The building sits on the Eastern edge of Pennsylvania Park on the South side of the street at the midpoint between Howard Street to the West and Division Street to the East. Built in 1869, 432 Lake Street is home to the landmark City Park Grill, a popular local restaurant known to be a favorite of Ernest Hemingway during his years in Northern Michigan. The building is owned by Wine Guys Holdings, LLC, who also own the City Park Grill, among other restaurants in Petoskey. For years, the space above City Park Grill was used for offices, but is now vacant. The building itself has been well cared-for and kept in good repair. Given their long-term interest in the economic health of the area, the property owners are asking the City of Petoskey to submit this application to the Rental Rehabilitation Program to help fund the transition of their vacant second story office space into five small apartments for long-term rental, targeting low- to moderate income workers in the area.

(ii)

Transitioning unused office space to small apartments above businesses downtown is one way that Petoskey can increase its inventory of workforce housing and its vibrancy as a livable, walkable community, as stated in their Master Plan. As the demand for affordable housing has increased to a crisis point in Emmet County, business owners like Wine Guys, are facing shrinking staff due to lack of and loss of housing. Many local workers who have previously lived in long-term rentals have been forced out due to property owners selling or flipping to short term rentals. Because Petoskey is a tourist-driven economy, rental models like AirBNB and VRBO have grown exponentially in the area, allowing residential property owners to function like a hotel, dramatically increasing their earning potential in comparison to a long-term lease. Other factors like COVID policies transitioning vast numbers of professionals from a workplace to working from home, better regional access to high-speed internet, even nationwide climate disasters, have led to a flood of early retirees, previously seasonal residents remaining year-round and many others of the highest financial means relocating to Northern Michigan. This shifting population demographic has increased property values and rents to unattainable levels, effectively replacing those providing goods and services in our area homes, with those in demand of them.

A 2021 Housing Analysis for Emmet County (conducted by Beckett and Raeder, with support from Housing North) estimated that 2,288 new dwelling units would be needed in the County by 2024, 80% of which should be long-term rental. At this time, nearly 40% of households are single person, while only 15.6% of rental units are studio or one-bedroom. This lack of appropriately sized units contributes

to more than a third of our local residents being cost burdened in housing. Currently, there are no immediately available long-term rental units in the Petoskey area; the estimated waiting list is 6 months to more than 1 year. The lack of long-term rental housing has brought the area's economic growth to a standstill and even threatens the viability of our long-standing, local, seasonal and year-round businesses. The loss of rental housing has meant a dramatic reduction in business hours for local restaurants, services and retail stores. Employers are unable to hire talent from outside the local population, making it nearly impossible to replace anyone who leaves or retires. The Petoskey Area Chamber of Commerce has put it bluntly: "Petoskey as we know it today will not exist in five to ten years if we do not find a way to retain our workforce. Our entire economy is based on workers who cannot afford to live here."

According to Bowen National Research (see attached memorandum), studio and one-bedroom dwelling units, offered as long-term rentals (6 months to 1 year), are the most acutely needed housing in Petoskey. Combining Petoskey's need for seasonal workers (from May to October) and the increasing cost of fuel, automobiles and general cost of living, a small apartment near work, groceries and services is the ideal home for many of our community members. Petoskey's Master Plan states as one of their Redevelopment and Infill Development Goals, "Housing types for a wide range of residents, including young adults, families, and retirees."

Unfortunately, workforce, talent and financial pressures are also affecting the local tradespeople and forcing them to take on fewer and only the most lucrative jobs. A quick survey of area building companies indicates new building prices of \$400-\$1,000/sqft, with scheduling out well over a year. This makes building small, affordable infill projects impossible. Without significant grant funding, no dwelling units could be built in or near downtown Petoskey, or truthfully, within miles of where they are needed.

(iii)

Beneficiaries of this project are primarily the low-to moderate income residents of the new dwelling units. Three of the five units will be priced to be affordable for individuals making no more than 80% of the Area Median Income for at least 5 years. The project will also immediately impact the employers of those individuals, and the businesses within walking distance. These new dwelling units will affect the viability of the year-round community and the vitality of downtown Petoskey. Funding this project will also provide much-needed momentum toward more public/private partnership. It will help the larger community understand housing as an investment for guided growth rather than sprawl and provide an economic benefit for everyone. Our hope with this first Rental Rehabilitation Project is to inspire the residents and business owners to look up as they walk around Petoskey and imagine how many more homes could be created right downtown.

(iv)

The CDBG Rental Rehabilitation Program is a perfect fit for this project because it creates five small apartments within the original walls of the building. It does not require disturbance or relocation to any resident or non-resident user of the space. It is in a building which has been a fixture of downtown Petoskey for generations, in partnership with established business owners who are well-respected community members with a proven track record of community investment. Compliance of rental limits for <80% AMI on three of the units is directly in line with Wine Guys' motivation to create the dwelling spaces and offer them to not only their own restaurant employees but those of other local businesses.

The 2921 sqft of vacant finished and unfinished interior of the second story of 432 Lake Street will be deconstructed and reconfigured to accommodate three one-bedroom/ one-bathroom units (515sqft, 440sqft, 400sqft) and two studio apartments with private bathrooms (250sqft, 245sqft). Each one-bedroom unit includes laundry appliances and the two studio units will share one laundry facility in the mechanical room (between them). All apartments are accessed by an interior hallway with interior stairways at the front and back of the building, both separate from any business entries. If this winter is used for evaluation and studies, construction can begin in the Spring of 2023, with all units occupied by the Spring of 2025.

The small apartment size and level of efficiency, maximizes possible renters across the income spectrum, workforce and lifespan. All five apartments will be appropriately priced for a large portion of our year-round workforce with three units renting at rates affordable to those making up to 80% AMI and the remaining two units intended be affordable to those making no more than 120% AMI.

	<p>(v) The portion of the project not funded through CDBG Rental Rehabilitation Program will be funded privately by Wine Guys Holdings, LLC with Alden State Bank (Bellaire, MI) providing the construction loan. See attached conditional commitment.</p> <p>(vi) Developers for this project will be limited to the owners of Wine Guys Holdings, LLC; Richard Dinon, Laura Dinon, Robert Keedy and Mary Keedy.</p> <p>(vii) Maintenance and regular updating, (including but not limited to paint, flooring, and appliances) of the dwelling units and public spaces will be financed and managed by Wine Guys Holdings, LLC.</p>
3b.	<p>Check all that apply as it pertains to the Historic Status of the property(s) involved:</p> <p><input type="checkbox"/> Listed in the National Register of Historic Properties</p> <p><input type="checkbox"/> Potentially eligible to be listed in the National Register of Historic Properties</p> <p><input type="checkbox"/> Listed in a state or local inventory of historic places</p> <p><input checked="" type="checkbox"/> Designated as a state or local landmark or historic district</p> <p><input type="checkbox"/> None of the above</p> <p><input type="checkbox"/> Not applicable</p>
3c.	<p>What is the age of the benefitting building/property? 150 years old, built circa 1869</p>
3d.	<p>Provide the address(es) of the benefited property(s)/building(s)/businesses. Indicate whether commercial and/or residential: 432 Lake Street, Petoskey MI 49770 Commercial</p>
3e.	<p>What is the total square footage impacted by this project? 2921 square feet</p>
3f.	<p>Provide the name(s) of the private property/building owner(s) seeking to participate as a sub-recipient of funds. Include <u>all individuals</u> that have ownership of the property/building(s). Richard and Laura Dinon, Robert and Mary Keedy</p>
3g.	<p>Provide the DUNS number of the private business owners, along with their respective owner's names listed above, if applicable. *A DUNS number is not required for Rental Rehabilitation Projects.</p>

4. COMPLIANCE SCREENING		
4a.	<p>Will jobs be relocated from another City or State as a result of this project? If Yes, explain:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
4b.	<p>Will the project result in the demolition or conversion of residential dwelling units, both occupied and vacant? If Yes, explain:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
4c.	<p>Will the project result in special fees (i.e., tap in / hookup fees, special assessments)? If Yes, explain: All anticipated fees have been included in the cost estimate.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
4d.	<p>Are there any local, state and federal permits required for implementation of the proposed project? If Yes, will permit requests delay the proposed project or influence the timeline? No</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA</p>

4e.	Are there acquisitions, leases, easements, or property option/purchase agreements necessary to complete the project activities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4f.	Are there current or incoming residential or commercial tenants? If Yes, provide the number of tenants and whether they are residential, commercial or both:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4g.	Will there be any temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants to complete the project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA

5. PROJECT TIMELINE

Provide the Start and End dates for activities associated with completing the project

ACTIVITIES	START DATE (mm/yr)	END DATE (mm/yr)
Acquisition	N/A	N/A
Engineering	07/2022	12/2022
3 rd Party Environmental Review	12/2022	02/2023
Bidding/Contractor Selection	01/2023	03/2023
Construction	04/2023	04/2025

6. PROJECT BUDGET

ACTIVITY COSTS	CDBG	LOCAL	PRIVATE			TOTAL
Planning	\$00	\$00	\$00	\$	\$	\$00
Acquisition	\$00	\$00	\$00	\$	\$	\$00
Engineering	\$00	\$00	\$3,500	\$	\$	\$3,500
3 rd Party Environmental	\$00	\$000	\$00	\$	\$	\$00
Demolition	\$00	\$00	\$14,000	\$	\$	\$14,000
Construction (includes contingency and bonding)	\$500,000	\$00	\$393,829	\$	\$	\$893,829
Lead/Asbestos testing	\$1790	\$	\$	\$	\$	\$1790
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
GRAND TOTAL	\$501,790	\$00	\$411,329	\$	\$	\$913,119

Are there other funding sources available to contribute to the proposed project? Provide inquires made and the responses provided by associated funding sources.

The Petoskey Harbor Springs Area Community Foundation has a Housing Solutions Fund that would normally be a contributing funding source for a project like this, but Mr. Keedy sits on the Board of Directors for the Foundation, so is not able to apply for any grant or loan from the organization.

Is Program Income available to help fund the proposed project? Note program income funds cannot count towards project match.

No

7. UGLG CAPACITY AND CONFLICT OF INTEREST

<p>Who will provide the administrative capacity for the proposed grant?</p> <p><input type="checkbox"/> UGLG Staff</p> <p><input checked="" type="checkbox"/> MEDC Certified Grant Administrator</p> <p><input type="checkbox"/> Third Party Administrator/Consultant/EDO/EDC</p>	
<p>Has the UGLG received CDBG grants or loans in the past 5 years and/or have any open CDBG grants or loans, including grants or loans provided by MSF, MEDC and MSHDA?</p> <p>If Yes, please identify the associated projects and describe all, if any, findings or areas of concern regarding those projects:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
<p>Does the UGLG have any outstanding CDBG grants or loans that have not been drawn down?</p> <p>If Yes, describe:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
<p>Will local officials and staff be a party to any contract involving the procurement of goods and services assisted with CDBG funds?</p> <p>If Yes, describe:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
<p>Will any person who is an employee, agent, consultant, officer, elected or appointed official of the UGLG obtain a financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter?</p> <p>If Yes, describe:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>

8. Supporting Documentation		
Exhibit I	Project Location Map	Attached <input checked="" type="checkbox"/>
Exhibit II	Preliminary Architectural/Engineering Drawings	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit III	Independent 3 rd Party Cost Estimate	Attached <input checked="" type="checkbox"/>
Exhibit IV	Financial Commitment Letter(s)	Attached <input checked="" type="checkbox"/>
Exhibit V	Blight Letter or Area Blight Resolution (Sample Form 2-B)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Exhibit VI	Lead-Based Paint Applicability and Compliance Worksheet (Form 5-S)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit VII	Asbestos Applicability and Compliance Worksheet (Form 5-V)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit VIII	Historic Property Proof of Eligibility	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Exhibit IX	Appraisal for CDBG-funded Acquisitions; or Waiver Valuation (Form 6-D)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Exhibit X	Limited Denial of Participation, HUD Funding Disqualifications and Voluntary Abstentions	Attached <input checked="" type="checkbox"/>
Exhibit XI	System Award Management (SAM) Certification	Attached <input checked="" type="checkbox"/>
Exhibit XII	General Information Notice (GIN)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Job Creation Exhibit	Job Creation Summary <ul style="list-style-type: none"> ▪ Job Creation Assurance ▪ Machinery and Equipment (M&E) List, if applicable 	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
Rental Rehabilitation Exhibits	1. Rental Rehabilitation Workbook 2. Housing Quality Standards 3. Substandard Unit Verification, for existing units only	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Façades Exhibit	Façade Budget <ul style="list-style-type: none"> ▪ Façade Building Owner and Activity Identification 	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<p>Please attach all supporting documents in the order they are requested. If submitting electronically, label each supporting document appropriately.</p> <p>This list is not all inclusive. Additional compliance documentation will be sought post-application.</p>		



City of Petoskey

Public Notice

**CITY OF PETOSKEY
NOTICE OF PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR
CITY PARK GRILL RENTAL REHAB**

City of Petoskey will conduct a public hearing on Monday, December 19, 2022 at 7:00 P.M. at City Hall for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

City of Petoskey proposes to use \$500,000 CDBG funds to provide for the construction of five housing units above City Park Grill, with three of those units being income limited per MEDC requirements using MSHDA statistics and benefit at least 51% low to moderate income persons. Zero people will be displaced as a result of the proposed.

Further information, including a copy of City of Petoskey's community development plan and CDBG application is available for review. To inspect the documents, please contact Zachary Sompels or review at City Hall. Comments may be submitted in writing through Sunday, December 18, 2022 or made in person at the public hearing.

Citizen views and comments on the proposed application are welcome.

City of Petoskey
Zachary Sompels, City Planner
231-347-2500
CityPlanner@Petoskey.US



BOARD: City Council

MEETING DATE: December 19, 2022 **PREPARED:** December 15, 2022

AGENDA SUBJECT: 2022 Budget - Amendment

RECOMMENDATION: That City Council adopt the proposed resolution

Summary At the end of each fiscal year, the City Council is routinely asked to formally adopt amendments to the Annual Budget. As noted below, these amendments are necessitated by a variety of circumstances, and in many cases are administrative changes to formally reflect previously approved actions and priorities.

Proposed Amendments

General Fund Revenue adjustments include ARPA grant (\$301,200) in Public Safety, State and Local grants (\$827,000) for Boor property purchase, Winter Sports Park improvements and a State grant for Marina fuel system replacement (\$125,000), increased Magnus Park rentals (\$35,000) in Parks and increased fuel sales in the marina (\$246,000). Total decrease in budgeted revenues are \$972,200.

Expenditures increased in personnel cost for Public safety (\$50,000), Parks expenditures decreased due to Boor property purchase, Winter Sports Park hockey rink improvements, and dog park projects being postponed. Total decrease in budgeted expenditures are \$615,100.

Library Fund The Library Fund adjustments consist of various minor adjustment to revenue and expenditures accounts. Revenues increases of \$42,300 consist mainly in grants (\$28,000), property taxes (\$4,500). Expenditure adjustments are mainly for an increase in contracted services. Total expenditures are increasing by \$62,212.

Action City Council will be asked to adopt the proposed resolution amending the 2022 budgets for the General Fund and Library Fund.

ap
Enclosure



City of Petoskey

Resolution

WHEREAS, at the close of the City's 2022 fiscal year, the City staff has determined that revenues and expenditures within two City funds are anticipated to differ from amounts that had been budgeted for:

NOW, THEREFORE, BE IT RESOLVED that budgeted revenues and expenditures within the General Fund and Library Fund be adjusted as follows:

	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
General Fund			
Revenues:			
Public Safety	\$ 372,900	\$ 71,700	\$ 301,200
Parks	1,338,000	546,000	792,000
Marina	<u>1,230,700</u>	<u>1,351,700</u>	<u>121,000</u>
 Total revenues	 <u>\$ 10,292,000</u>	 <u>\$ 9,319,800</u>	 <u>\$ 972,200</u>
 Expenditures:			
Public Safety	\$ 3,504,400	\$ 3,554,400	\$ 50,000
Recreation and Cultural	<u>3,897,800</u>	<u>3,232,700</u>	<u>665,100</u>
 Total expenditures	 <u>\$ 9,971,700</u>	 <u>\$ 9,356,600</u>	 <u>\$ 615,100</u>
	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
Library Fund			
Revenues:			
Total revenues	<u>\$ 1,580,800</u>	<u>\$ 1,623,100</u>	<u>\$ 42,300</u>
 Expenditures:			
Total expenditures	<u>\$ 1,577,900</u>	<u>\$ 1,640,112</u>	<u>\$ 62,212</u>

State of Michigan)
County of Emmet) ss
City of Petoskey)

I, Sarah Bek, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the City Council of the City of Petoskey on the 19th day of December, 2022, and of the whole thereof.

In witness whereof, I have hereunto set my hand and affixed the corporate seal of said City of Petoskey this ____ day of December 2022.

Sarah Bek, City Clerk