



# Self-Fire Inspection Form

**Yes      No      N/A**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b><u>Building Exterior</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address numbers are visible & easy to read from your fronting street (contrasting colors)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All sides of the building are free from weeds, trash debris, or combustible storage.
			<b><u>Building Interior</u></b>
			<b>EXIT PATHS are from <u>any point</u> in the building to the public way (exterior of the building).</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exits are clearly identified & exit signs are in the proper locations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The entire width & height of all exit paths is free from any obstruction (see definition above).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All exit doors open easily without special knowledge of the latching devices that may interfere with someone getting out.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If exit signs are lighted, all of the bulbs are working.
			<b><u>Rooms, Spaces, &amp; Walls</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All breaches, missing ceiling tile / holes in the walls or ceiling that could allow fire into the hidden spaces have been repaired or replaced.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No new walls have been added, without the necessary permits.
			<b><u>Electrical</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is a 30" clear area all around your electrical panel(s) so they are easily accessible, with door kept closed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All circuit breakers are labeled, in English, to show what they control.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All electrical outlets, switches & junction boxes have cover plates.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Extension cords are for temporary use only.</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Extension cords are replaced with power strips with overcurrent protection & do not pass under rugs, through walls or across traffic paths. All parts of any cord must be visible so that wear or bad spots can be noticed.
			<b><u>Storage / Housekeeping</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All storage / housekeeping is neat & orderly.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There is no storage in equipment rooms, mechanical rooms, & electrical rooms or under open stairways.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Storage is piled no higher than 2 feet below the ceiling & never more than 12 feet high or no higher than 18 inches below the ceiling in buildings with sprinkler systems.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There are no flammable liquids stored, except in approved cabinets.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No more than 10 gallons of flammable liquid is stored in approved safety cans.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All combustibles are stored at least 3 ft. away from any heat sources including gas appliances, space heaters, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All vents of heat-producing appliances (heaters, water heaters, clothes dryers, etc.) are in good repair & functioning properly.
			<b><u>Fire Extinguishers</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Is there access to fire extinguisher(s)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Are all fire extinguishers visible & accessible (not blocked)?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have the fire extinguisher(s) been serviced & tagged by a fire extinguisher company within the last 12 months?
			Fire extinguisher service company: _____ Date of service: _____
			<b><u>Fire Protection System</u></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the building or suite have a fire sprinkler system?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does the building or suite have a fire alarm system?
			Has annual inspection been completed? Company _____ Date of service: _____

Additional Comments:

I certify that I have conducted the self inspection of this business & have answered the above questions truthfully to the best of my knowledge. Form completed by: \_\_\_\_\_ Date & Time: \_\_\_\_\_