



PARKS AND RECREATION COMMISSION

April 12, 2021

A meeting of the City of Petoskey Parks and Recreation Commission was held virtually, on Monday, April 12, 2021. Roll was called at 7:02 P.M. and the following were:

Present: Jennifer Buchanan, Petoskey, Emmet County, MI
Jerry Bush, Bear Creek Township, Emmet County, MI
Paul Schemanski, Resort Township, Emmet County, MI
Jon Terry, Petoskey, Emmet County, MI
Ken Turk, Petoskey, Emmet County, MI
Sharon Walker, Petoskey, Emmet County, MI

Staff: Kendall Klingelsmith, Parks and Recreation Director
Sarah Bek, Executive Assistant

Attendees: Eight members of the public were present

Minutes Approved

Minutes of the Monday, March 8, 2021 meeting were read and approved. A motion for approval was made by Commissioner Buchanan, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Buchanan, Bush, Schemanski, Terry, Turk, Walker (6)
NAYS: (0)

Agenda Approved

Motion to approve the agenda as presented was made by Commissioner Buchanan, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Buchanan, Bush, Schemanski, Terry, Turk, Walker (6)
NAYS: (0)

Old Business

Glenn H. Casey Award Recommendations:

The Commission wanted to revisit the conversation that was on the agenda in March that included all of the Commission members. Chairperson Turk reiterated Billy Hansen Jr's involvement with the Parks and Recreation Commission and his history with the recreation programs. Additionally, in 2020, Parks and Recreation staff collaborated with Bill and Carol's to have sack meals available at the Winter Sports Park. Bill and Carol's staff prepared the meals and over 1,000 free meals were picked up at the Winter Sports Park. The Commission recommended awarding the 2020 Glenn H. Casey Award to Bill Hansen, Jr. and the staff of Bill and Carol's. The plaque will be presented at the Mineral Well Park pavilion at 6:30 P.M. prior to the May 10th meeting.

New Business

Presentation of the 2020 Annual Parks and Recreation Participation Report – Ed Smith

Recreation Programmer Ed Smith reviewed the participation report for 2020, which looked very different from years past due to the pandemic. The numbers were 74% less than 2019; however, the expenses remained relatively close to normal. While there were not the amount of participants using the facilities, staff still needed to maintain the fields (mow, water, fertilize, etc.). Commissioners were given the following three scenarios to consider:

Scenario #1: City staff can modify the prepared agreements for 2021 based upon the actual program expenses and 2020 participation figures as has been past practice.

2021 Agreement Cost for ***Bear Creek Township***
based upon 23% participation **\$45,091**

2021 Agreement Cost for ***Resort Township***
based upon 15% participation **\$29,407**

Scenario #2: City staff can modify the prepared agreements for 2021 based upon an average of the last three-years (2017, 2018, and 2019) to help with covering expenses.

	<u>Bear Creek</u>	<u>Resort Township</u>
2017	\$37,331	\$16,929
2018	\$31,514	\$16,969
2019	<u>\$37,194</u>	<u>\$19,341</u>
Average	\$35,346	\$17,746

Scenario #3: City staff can modify the prepared agreements for 2021 based upon the 26% participation levels due to the pandemic and restrictions. The 26% would be applied to the current formula.

2021 Agreement Cost for ***Bear Creek Township***
based upon 23% participation **\$45,091**
A one-time modification based on 26% **\$11,724**

2021 Agreement Cost for ***Resort Township***
based upon 15% participation **\$29,407**
A one-time modification based on 26% **\$7,646**

After discussing the scenarios, the Commission agreed to have the townships consider scenarios one and two or consider something in-between. The Resort and Bear Creek Township representatives will present what was decided at their respective meetings and report at the May meeting for approval.

Miscellaneous

Commissioner Turk acknowledged his wife Lisa and Mindy and Shawn Dempsey for volunteering to pick up garbage along the Bear River Trail. The impromptu clean garnered nine bags of trash. Thank you Ken and all who helped!

Commissioner Terry reported that he would not be able to attend the May meeting.

Commissioner Buchanan requested a copy of the tree management plan to review.

Commissioner Bush asked for an update on the dog park, which is currently in the concept phase between Bear Creek Township and Beckett and Raeder.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:19 P.M. Motion for adjournment was made by Commissioner Buchanan, seconded by Commissioner Walker.

YEAS: Buchanan, Bush, Schemanski, Terry, Turk, Walker (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, May 10, 2021. The meeting will be held in person for Commission members following the presentation of the Glenn H. Casey Award and via Zoom for the public.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.