



PARKS AND RECREATION COMMISSION

November 8, 2021

A meeting of the City of Petoskey Parks and Recreation Commission was held at Petoskey City Hall Community Room, on Monday, November 8, 2021. Roll was called at 7:00 P.M. and the following were:

Present: Ken Turk, Chairperson
Jennifer Buchanan
Jerry Bush
Jon Terry
Sharon Walker
Cody Wilcox

Staff: Kendall Klingelsmith, Parks and Recreation Director
Lisa Denoyer, Administrative Assistant

Absent with Notification: Paul Schemanski

Minutes Approved

Minutes of the Monday, October 11, 2021 meeting were read and approved. A motion for approval was made by Commissioner Buchanan, seconded by Commissioner Bush, with all members present voting aye.

YEAS: Buchanan, Bush, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

The agenda was approved without any changes. A motion for approval was made by Commissioner Bush, seconded by Commissioner Wilcox, with all members present voting aye.

YEAS: Buchanan, Bush, Terry, Turk, Walker, Wilcox (6)
NAYS: (0)

New Business

Capital Needs Assessment Presentation

Director Klingelsmith presented an overview of the capital needs assessment that was recently completed (included). The presentation highlighted some of the areas for improvement for the parks and buildings. Also provided approximate costs for immediate, 1-5 and 6-10 years. The needs assessment will also be used in prioritizing future budgeting and projects. This is the first step in identifying long term funding needs. The assessment presentation will be at City Council in December.

Commissioner Buchanan asked how the plan will help with the prioritization. Director stated the results present an approximate description of cost of maintaining our current infrastructure for the next 10 years and this plan doesn't include any additional projects. The Capital Improvement Plan and the Capital Needs Assessment will supplement each other when it comes to planning and budgeting. She

also asked with the next steps were and what is needed from the Parks and Recreation Commission. The Director indicated this presentation is only for information to show the results. After presenting to City Council, there may be discussion about implementing a general operating millage for Parks and Recreation. If that's the case, support or comment from the Parks and Recreation Commission may be requested.

Commissioner Turk commented he thought uniformity/branding is important throughout the park system. The Director reinforced the efficiency of consistency when maintaining park amenities. Not only is branding important aesthetically, it makes budgeting more accurate.

Commissioner Wilcox made reference to resilient and sustainable design pertaining to maintenance. The Director agreed and is making those components a priority.

Directors Report

Director Klingelsmith gave updates on the marina fuel replacement project. The bids were opened on November 4th and all exceeded the budget. There is an urgency to get this project moving as the fuel tanks have a 10-12 month turn around because of a resin shortage and supply chain issues. There will be discussions about applying to the Waterways Commission for additional funding to help cover the overage in project costs. The Director explained the marina fund is separate from the general fund and is not supported by tax dollars.

Staff was awarded a grant for an archery program that will be instituted next spring and fall. The grant was through USA Archery and covers all start up equipment. Staff will be trained to teach the class. Commissioner Buchanan asked if it will be offered to adults. The Director indicated the program will be with youth but can advance to adults when staff gets properly trained.

Miscellaneous

Commissioner Wilcox expressed how good his youth soccer experience was. The program was very well organized and his son had a great time!

Commissioner Turk commented that he and his neighbors appreciated how hard the parks staff worked this summer knowing how under staffed they were.

Adjournment

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 8:25 P.M. Motion for adjournment was made by Commissioner Turk, seconded by Commissioner Walker.

YEAS: Buchanan, Bush, Terry, Turk, Walker, Wilcox (6)

NAYS: (0)


The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, December 13, 2021. The meeting will be held at Petoskey City Hall.

Minutes reviewed and approved by Kendall Klingelsmith, Director of Parks and Recreation.

Livable Shoreline Demonstration Project



Different problems require different solutions

- Record level high water
 - 100 year storms
 - Unique storm surges
 - Overtopping causing shoreline erosion
 - Vulnerable location on shoreline
 - Education and understanding on cause and effect
 - Profession resources to assist with solutions
 - Watershed Council
 - PHSACF - Funding
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Project details

- Little Traverse Bay Restoration Fund – PHSACF - \$9,000
- Plant Species
 - Prairie Dropseed
 - Purple Coneflower
 - Penn Sedge
 - Allium
 - Gro Low Sumac
- Compost from Emmet County Recycling
- Interpretive signage (currently in production)

Before and After (North End)



Before and After (Middle Area)



Before and After (Boat launch)



Questions??

